

MINUTES  
**PARKS AND RECREATION COMMISSION MEETING**

September 24, 2019

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parks and Recreation Commission (PRC) met on the above date. Chairperson Barron called the meeting to order at 7:03 p.m. and noted there was a quorum.

**HOME RULE CHARTER COMMISSION MEMBERS AND ALTERNATES**

<b><u>Parks and Recreation Commissioners</u></b>	
✓	1. Billy Barron (Chair)
✓	2. Kimberly Hinshaw (Vice Chair)
✓	3. Cherie Ware (Secretary)
X	4. Mark Farmer
✓	5. Le Ann Turrentine
<b><u>Parks and Recreation Alternates</u></b>	
X	1. Michael Slaughter
	2.
	Public Attendees
	Rick Debus, Crystal Pearl, Patti & former Mayor Joe Cordina, Frank

**PUBLIC COMMENTS**

Joe Cordina: Sees lots of potential for new committee. Great effort & history for preserve and preservation of barn (about 12 years ago).

**INDIVIDUAL CONSIDERATION ITEMS**

1. REVIEW OF ORDINANCE 766 - Reviewed.

2. DISCUSSION OF SCOPE OF COMMISSION INCLUDING PARKS, TRAILS, EVENTS, FUNDRAISING, SCOUTING PROJECTS, LIVING LEGACY TREE PROGRAM, MONUMENTS, MEDIAN, LENDING LIBRARY, EDUCATIONAL PROGRAMS, ETC.

Patti Cordina volunteered to reach out to Boy Scout contacts for possible interest in scout projects. MOTION: Le Ann Turrentine moved to nominate Rick Debus as Subcommittee Chair for Scout programs. Kimberly Hinshaw seconded. Unanimous vote in favor of motion.

3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION/DISCUSSION OF A COMMISSION MISSION STATEMENT.

Kimberly Hinshaw volunteered to draft a Mission Statement for review by commission.

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION/DISCUSSION OF COMMISSION ACTIVITIES AND PRIORITIZATION THEREOF.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION/DISCUSSION REGARDING THE CREATION OF FUNDRAISING SUBCOMMITTEE.

Any fundraising proceeds must go into a City of Parker bank account. If an individual makes a donation for a specific use (i.e. Living Legacy Tree Program), then donation must be used for that express purpose. Joe Cordina recommends keeping detailed records on all fundraising amounts, sources, deposits, etc.

Crystal Pearl mentioned a small fun run through the park as a fundraiser. (similar to Dallas "Turkey Trot")

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION/DISCUSSION REGARDING THE CREATION OF EVENTS SUBCOMMITTEE.

No action. Events was not viewed as top priority at this time.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION/DISCUSSION REGARDING THE CREATION OF PARKS AND TRAILS SUBCOMMITTEE INCLUDING DISCUSSION OF WHETHER SCOUT PROGRAMS AND LIVING LEGACY TREE PROGRAM ARE PART OF THIS SUBCOMITTEE.

It was discussed that Michael Slaughter and Billy Barron would be on this subcommittee.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION/DISCUSSION REGARDING THE CREATION OF ANY OTHER SUBCOMMITTEES - No action.

9. REVIEW OF 2019-2020 CITY OF PARKER BUDGET ITEMS RELATED TO PARKS AND RECREATION- Reviewed.

10. DISCUSSION OF KEEP AMERICA BEAUTIFUL AND KEEP TEXAS BEAUTIFUL. ANY ACTION WILL BE AT A FUTURE MEETING.

Per Kimberly Hinshaw, Parker is currently on probation with Keep Texas Beautiful. Active status with Texas is required for participation in Keep America Beautiful. To remove Parker from probation, educational requirements must be completed before the end of 2019. Education requirements are for at least two individuals to complete four (4) hours of training with Keep Texas Beautiful or a partner agency. Kimberly and LeAnn may be pursuing before next meeting. Annual dues of \$150 will be due by May 2020. May need to write new or revitalize existing resolution.

Cherie Ware to research wildflowers for possible Fall 2019 program.

11. REVIEW OF PRESERVE. COMPLETE LIST OF PRESERVE ISSUES THAT NEED ADDRESSING.

Billy Barron to compile a list of all issues identified by those present at meeting; will share with City Administrator.

12. DISCUSSION OF SCHEDULING FUTURE MEETINGS.

Next meeting scheduled for October 21, 2019 at 6:00 p.m.

**ROUTINE ITEMS**

13. FUTURE AGENDA ITEMS

14. ADJOURN

Chair Barron adjourned the meeting at 9:00 p.m.

Minutes Approved on 21st day of October, 2019.

  
Chairperson Billy Barron

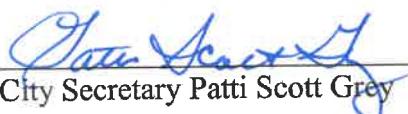
  
Commission Secretary Cherie Ware

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PRC Minutes September 24, 2019 Exhibit(s) – 6  
2019 0924 Parks and Recreation Commission Meeting



Attest:

  
\_\_\_\_\_  
City Secretary Patti Scott Grey

**Exhibit(s):**

- 1 - Ordinance 766, not dated
- 2 - Billy Barron's Mission Statements
- 3 - Billy Barron's 2019-2020 Budget Line Items
- 4 - City of Parker, Texas Trails Plan, dated March 3, 2015
- 5 - James Maxwell Survey, Abstract No 581, dated September 24, 2002
- 6 - The Preserve, Parker, Texas drawing, not dated

**ORDINANCE NO. 766**  
(*Parks and Recreation Commission*)

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING CHAPTER 97 OF THE CITY OF PARKER CODE OF ORDINANCES TO REESTABLISH THE PARKS AND RECREATION COMMISSION; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR REPEALER CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Parker, with Ordinance No. 608, established a Parks and Recreation Commission on February 27, 2007; and

**WHEREAS**, the City Council of the City of Parker, with Ordinance No. 722, dissolved the Parks and Recreation Commission on January 20, 2015; and

**WHEREAS**, the City Council of the City of Parker finds renewed interest from the citizens of Parker, Texas and finds it in the best interest of the City of Parker to reestablish the Parks and Recreation Commission; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:**

**SECTION 1.** The Parks and Recreation Commission of the City of Parker is hereby reestablished. The provisions of Ordinance 722 dissolving the Parks and Recreation Commission are hereby repealed.

**SECTION 2.** The provisions of Ordinance 608 establishing the Parks and Recreation Commission are hereby reinstated as amended by Ordinance No. 658, 683, 688 and herein, and codified as Sections 97.01 through 97.08 of the Municipal Code of Ordinances as follows:

**§ 97.01 COMPENSATION OF MEMBERS.**

*Members of the Commission shall serve without compensation.*

**§ 97.02 MEETINGS.**

*The Commission shall meet at the call of the Chair at the date, time and place designated by the Chair, with all members of the Commission notified at least 7 days in advance. All meetings must be posted and open to the public.*

**§ 97.03 VOTING AND QUORUM.**

*All questions presented for a vote of the Parks and Recreation Commission shall be decided by a simple majority of those present. A meeting may not be held unless a majority of the members are in attendance.*

## **§ 97.04 ATTENDANCE OF CITY ADMINISTRATOR**

*The City Administrator or his/her designee may be in attendance at Commission meetings as required by the City Council. The City Administrator may have other members of the staff in attendance at Commission meetings when required or requested by the Commission. The City Administrator may participate in meetings to provide staff assistance, reports and recommendations as requested by the Commission.*

## **§ 97.05 PLACES; ALTERNATES; DUTIES OF OFFICERS.**

### **(A) Places.**

*(1) The Parks and Recreation Commission for the city shall consist of 5 members appointed by a majority of the City Council. Each member shall serve in a place designated by the Council. Places 1, 3, and 5 shall have 2-year terms, expiring November 30 in odd years. Places 2 and 4 shall have 2-year terms, expiring November 30 in even years. All terms commence on December 1 of the even or odd year assigned that Place.*

*(2) There are no term limits for appointees.*

*(3) Section (A)(1) notwithstanding, a Commission member appointed to serve in a designated Place continues in that Place through November 30 of the even or odd year term for that Place. All members of the Commission continue to serve until their successors are appointed and qualified; save and except when a member resigns, in writing. Such resignation shall be effective the date of its receipt by the City Secretary.*

*(B) Alternates. A majority of the City Council may appoint 1, 2, 3, or 4 alternates to the Parks and Recreation Commission. The terms of the alternates will be 1-year terms. An alternate may be reappointed at the discretion of the Council. Regardless of the term assigned to the alternate, the City Council may remove an alternate with or without cause at any time. Terms of alternates commence December 1 of each year. All alternates continue to serve until their successors are appointed and qualified; save and except when an alternate resigns in writing.*

*(C) Duties. The duties of the officers of the Parks and Recreation Commission shall be as follows:*

*(1) Chair. The Chair shall preside at all meetings when he or she is present. The Chair shall implement or cause to have implemented any practice or procedure in the calling of meetings, conduct of meetings, or reporting of activities that he or she considers in the best interest of the Commission and shall so inform the City Council or consult with the City Council when necessary or desirable. It shall be the responsibility of the Chair to request from the City Administrator support activity needed from the city. It shall be the responsibility of the Chair to submit reports to the City Council, when necessary or requested, relative to such matters as Commission activity, participation by members, and any other matters deemed significant relative to the Commission's functions. The Chair may represent the Parks and Recreation Commission at public functions.*

*(2) Vice-Chair. The Vice-Chair shall assist the Chair in directing the total affairs of the Commission. In the absence of Chair, the Vice-Chair shall assume all duties of the Chair.*

*(3) Secretary. The Secretary shall take minutes and maintain the books and records of the Commission.*

*(4) The Commission will provide reports to the City Council as requested. The Commission does not have an independent budget. All expenditures are to be reviewed and approved by the City Administrator or Mayor, or their designee.*

## **§ 97.06 POWERS AND DUTIES.**

*The Commission shall have the following powers and perform the following duties:*

*(A) Advisory capacity to Council. The primary role of the Commission shall be to advise the Council regarding the city land known as the Preserve, adjacent to City Hall. It shall act only in an advisory capacity to the City Council in all matters pertaining to nature areas, trails, open space, historical areas, public gardens, and public activity, collectively referred to as recreation, shall acquaint itself with and make a continuous study and inspection of the complete "open spaces plan" [or "nature plan"] of the city; and shall advise with the City Council from time to time as to the present and future maintenance, operation, planning, acquisition, development, enlargement and use policy of the city open space property.*

*(B) Recommend standards. It shall recommend the adoption of standards on areas, facilities, program and financial support.*

*(C) Review of services and needs. The Commission shall periodically review all recreational services that exist or that may be needed and interpret the needs of the public to the City Council and City Administrator. In the conduct of the above activities, the Commission shall, at the request of City Council, hold public hearings provided notice is published in the official city newspaper at least 10 days prior to such public hearing.*

*(D) Rules and regulations for conduct of business. It shall follow the rules and regulations prescribed by the City Council for the conduct of its business.*

*(E) Other recommendations to Council. It shall make any other recommendations to the City Council regarding recreation matters that it considers advisable, or which are requested by the City Council.*

*(F) Solicitations. It may solicit for the city gifts, revenues, bequests or endowments of money or property as donations or grants from persons, subject to the prior approval and acceptance by the City Council. All funds are the property of the city, to be accepted and/or expended by the City Council.*

*(G) Reports. It shall cause to have reports prepared as required on any aspect of the program or facilities. No such reports shall be made available to other than Commission members and City Council members without action by the Commission in a formal meeting.*

## **§ 97.07 SUBCOMMITTEES.**

*(A) Appointment. The Parks and Recreation Commission, by a majority vote of the quorum present at any regular or special meeting, may appoint such members and citizens as reasonable and prudent to subcommittees to serve the purposes of the Parks and Recreation Commission.*

*(B) Termination. These committees may be dissolved in a like manner, or by the City Council.*

## **§ 97.08 SHORT TITLE.**

*This chapter shall be commonly known and cited as the "Parks and Recreation Commission Ordinance."*

**SECTION 3.** Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decide to be invalid illegal or unconstitutional, and shall not affect the validity of the Ordinance as a whole.

**SECTION 4.** This resolution shall be effective upon its execution by the Mayor.

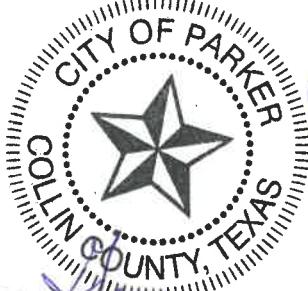
**APPROVED AND ADOPTED** this 20th day of August, 2019.

ATTEST:



Patti Scott Grey

Patti Scott Grey, City Secretary



Lee Pettle

Lee Pettle, Mayor

APPROVED TO FORM:



Brandon Shelby

Brandon Shelby, City Attorney

# Exhibit 2

## Mission Statements:

Plano: We make life better for all by offering exceptional **parks**, trails and **recreation** facilities, and a variety of enriching programs, special events and activities that contribute to the health, well-being and quality of life in **Plano**.

The mission of the Plano Parks and Recreation Planning Board is to provide visionary planning resulting in an outstanding parks and recreation system that positively impacts the quality of life in the Plano community.

Murphy: Promoting and addressing the role of parks and recreation in supporting quality of life and active family lifestyles of residents and visitors. “Recreate Murphy” by making life better and always moving forward.

Dallas: Mission. lifelong recreation and serve as responsible stewards of the city's parks, trails, and open spaces.

# Exhibit 3

2019-2020

Budget Line Items:

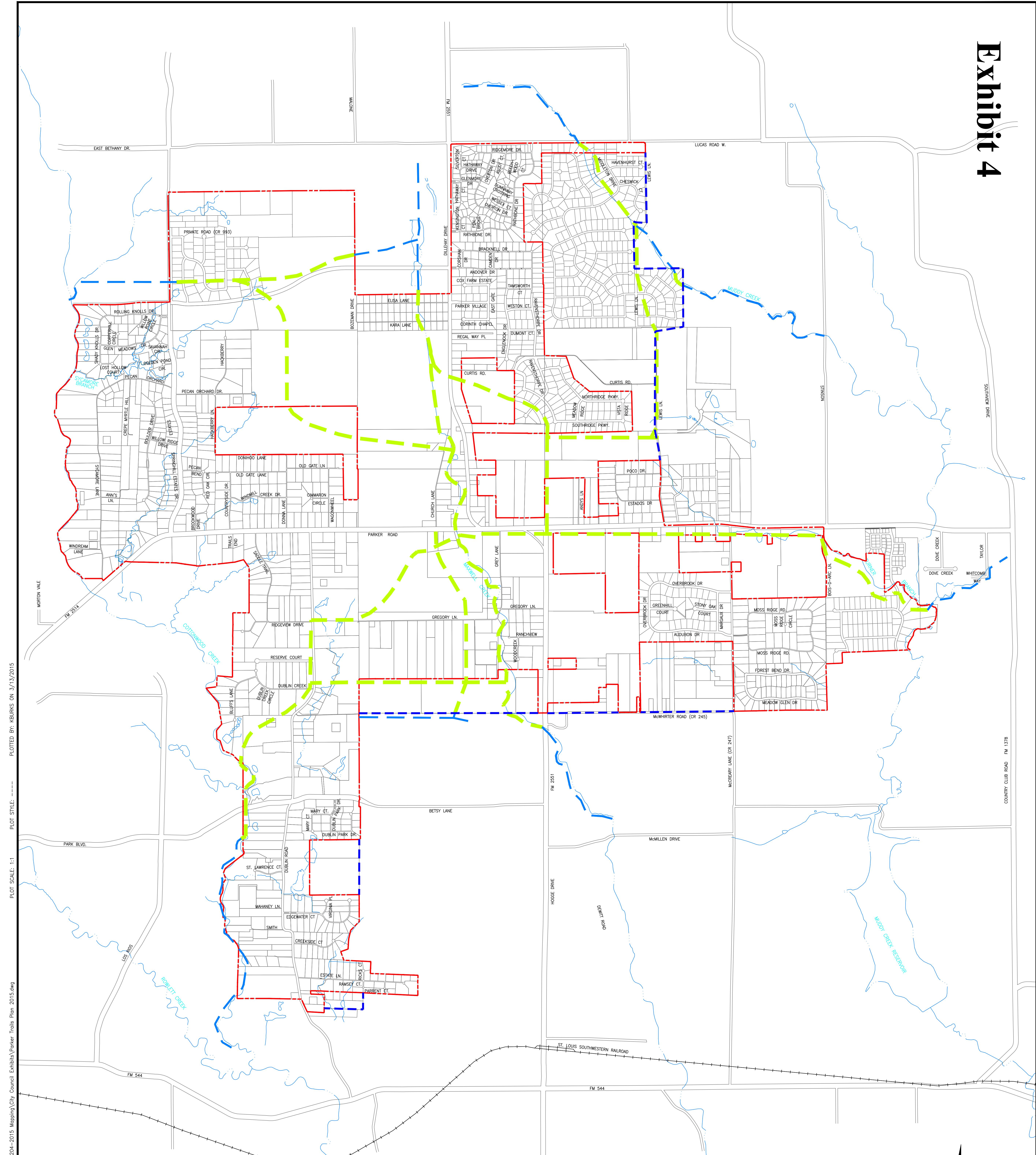
Living Legacy Tree Program \$2,000

Boy Scout Projects \$1,000

Preserve/Monument Maintenance \$500 (pays for electrical costs)

Preserve/Monument Improvements \$500

# Exhibit 4



## CITY OF PARKER, TEXAS TRAILS PLAN PHASE I, PARKER TRAILS SEGMENTS OF COLLIN COUNTY REGIONAL TRAIL PLAN

Adopted by the Parker City Council March 3, 2015 ORD. # 721



BIRKHOFF, HENDRICKS & CARTER, L.L.P.  
PROFESSIONAL ENGINEERS  
Texas Firm F526  
11910 Greenville Ave., Suite 600  
Dallas, Texas 75243 (214) 361-7900

DECEMBER, 2010

REVISED BY BIRKHOFF, HENDRICKS & CONWAY, L.L.P.

PREPARED BY PARKER  
PARKS AND RECREATION COMMISSION  
September 9, 2008

**PARKER ROAD**  
(90° R.O.W.)

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NOTES  
ESTABLISHED BY ASSUMING N.B. 32610" E ALONG  
LINE OF THE CITY OF PARSONS TRACT RECORDED  
11, PG. 479 DIRECT

## Exhibit 5

is performed in connection with the  
connection described in No. XXXXXX  
Company TEXAS THIS PLAT IS ASSUMED  
TO BE INVALID UNLESS IT BEARS AN ORIGINAL  
CERTIFICATION SIGNATURE HEREON  
IT IS NOT APPLICABLE TO ANY COPIES.

6,000 & 12.893 ACRE TRACTS  
 CHECKED BY B.D.S. JAMES MAXWELL SURVEY  
 SCALE 1' = 100' ABSTRACT NO. 581  
 DATE SEPT 24, 2002 JOSEPH RUSSELL SURVEY  
 CITY OF PARKER ABSTRACT NO. 778  
 COLLIN COUNTY, TEXAS  
 JOB NO. 16167B

# Exhibit 6

