

**MINUTES**  
**PARKS AND RECREATION COMMISSION MEETING**

January 13, 2021

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parks and Recreation Commission (PRC) met virtually on the above date. Chairperson Barron called the meeting to order at 6:00 p.m. and noted there was a quorum.

**PARKS AND RECREATION COMMISSION MEMBERS AND ALTERNATES**

<b><u>Parks and Recreation Commissioners</u></b>		
✓	1.	Billy Barron (Chair)
✓	2.	Kimberly Hinshaw (Vice Chair) – <i>left 6:10pm, returned 6:45pm</i>
✓	3.	Cherie Ware (Secretary)
✓	4.	Le Ann Turrentine
✓	5.	Frank DaCosta
<b><u>Parks and Recreation Alternates</u></b>		
✓	1.	Donna DaCosta
✓	2.	Patti Cordina – <i>arrived 6:10pm</i>
✓	3.	Rick Debus – <i>departed 6:40pm</i>
✓	4.	Pier Burgess – <i>served as voting member during Commissioner Hinshaw's absence on call</i>
<b><u>Public Attendees</u></b>		
		Ed Standridge – <i>departed 6:10pm</i>

**PUBLIC COMMENTS**

Mayor Pro Tem Ed Standridge conveyed his thanks on behalf of city council for the successful Holidaze event in December.

**INDIVIDUAL CONSIDERATION ITEMS**

**1. APPROVAL OF DECEMBER 09, 2020 MINUTES [CORDINA]**

Chair Barron moved to accept the minutes with two changes to correctly identify Pier as alternative (section 6) and Frank (signage). Commissioner DaCosta seconded, with Commissioners DaCosta, Turrentine, Barron, Hinshaw voting for, Commissioner Ware abstaining. Motion carried 4-0.

## 2. DISCUSSION AND/OR APPROPRIATE ACTION ON PRESERVE SIGNAGE [DEBUS]

- Mayor Pettle approved with minor changes to the temporary signage regarding motor vehicles.
- A change request regarding smoking has been submitted to council.
- Question from Alternate Pier Burgess – Can there be a leash requirement for events? Alternate Debus suggests tabling for now; focus on getting new signs up as further changes to Preserve Rules will take longer.
- Alternate Debus is thinking to include a map of preserve in the sign. Alternate Burgess to contact the original preserve designer to request an electronic copy of the map. Other content for sign could include animals, native trees & plants, and birds.
- Is there a certification for 'centennial' trees?
- Per Mayor Pro Tem Standridge, the City Administrator, Luke Olson, can assist with TxDOT approval about placing signage on state roads Parker & Hogge.
- Proceed first with signage in Preserve: east side (current park rules location) and west side (near city hall). Commissioner DaCosta and Alternate Debus to begin designs and cost estimates.
- Alternate Cordina suggested involving citizens with voting for design and promotion of new signage.

## 3. DISCUSSION AND/OR APPROPRIATE ACTION ON SPRING EVENT [TURRENTINE]

Discussion of target dates for picnic in Preserve. Commissioner Ware moved to confirm Sunday, June 13<sup>th</sup> as event date, pending confirmation of petting zoo availability. Commissioner DaCosta seconded, with Commissioners Ware, DaCosta, Turrentine, Barron & Burgess voting for. Motion carries 5-0.

- Alternate Burgess to contact petting zoo tomorrow and confirm availability with Commissioner Turrentine. Commission to discuss hours of event following this step.
- Need to firm up event budget by March. Upon council approval, Chairperson Barron will be the gatekeeper of budget and will handle forms for reimbursable expenses that must be submitted in advance.
- Discussion on purpose of event and target audience for marketing.

## 4. WILDFLOWER UPDATE [WARE]

Mr. Debus recommended that compost and/or compost tea be added to the wildflower garden.

## 5. DISCUSSION OF PRESERVE HOURS [FRANK DACOSTA]

Discussion not needed.

## ROUTINE ITEMS

### 6. FUTURE AGENDA ITEMS

## 7. ADJOURN

Chairperson Barron adjourned the meeting at 7:00 p.m.

Minutes Approved on 10th day of February, 2021.



Chairperson Billy Barron

Commission Secretary Cherie Ware

Attest:

City Secretary Patti Scott Grey