

# PARKS AND RECREATION COMMISSION MEETING

## Minutes

March 9, 2022

### **CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parks and Recreation Commission (P&R) met on the above date. Chairperson Kimberly Hinshaw called the meeting to order at 4:03 p.m. She determined there was a full quorum.

### **PARKS AND RECREATION COMMISSION MEMBERS AND ALTERNATES**

<b><u>Present</u></b>		<b><u>Parks and Recreation Commissioners</u></b>
✓	1.	Kimberly Hinshaw (Chairperson)
✓	2.	Le Ann Turrentine (Vice Chairperson) attended via phone call
✓	3.	Pier Burgess (Secretary)
	4.	Cherie Ware
✓	5.	Frank DaCosta
		<b><u>Parks and Recreation Alternates</u></b>
✓	1.	Donna DaCosta (Treasurer)
✓	2.	Melanie Barnett Harris
	3.	Paula Johnston Hutka
	4.	Cyndy Lane
	5.	

		<b>Public Attendees</b>
✓		Luke Olson ( City Administrator )

## **PUBLIC COMMENTS**

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Notice is hereby given that the Parks and Recreation ( P&R ) Commission for the City of Parker met on Wednesday March 9, 2022, at 4:03 p.m. at the Parker City Hall, located at 5700 E. Parker Road, Parker, Texas 75002. The meeting was open to the public.

## **INDIVIDUAL CONSIDERATION ITEMS**

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### 1. APPROVAL OF February 8, 2022 MINUTES ( Kimberly )

December 2021, and February 2022 minutes were presented in their new format and distributed for review by the board. After review, Frank made a motion to approve the minutes and Pier second the motion. The minutes were approved 4-0, as discussed and corrected.

### 2. WILDFLOWER UPDATE ( Cherie )

Cherie was not present. Discussion was deferred until next meeting. Kimberly contributed two wooden "Pollinator" signs to be placed by the wild flower gardens.

### 3. ENTRY SIGNS AND NOTIFICATIONS ( Frank )

Graphic art for the redwood signs were displayed. Frank verified the changes recommended by Luke Olson, (fire arm icon was deleted from the park rules sign, and the City of Murphy dispatch number be included on the map sign) were made. The signs were approved by P&R. Rick Debus has the updated park signs but wants to include some wild life graphics on the front side.

Frank will work with Luke Olson on modifying the city web page to display the Preserve Map. Some of our community is not aware that we have a Preserve for them to enjoy. The site will also be updated to include P&R events.

### 4. KEEP PARKER BEAUTIFUL CLEAN UP EVENT ( Frank )

Frank confirmed the event date April 2, 2022, from 9:00 a.m. to 11:00 am.

Fliers were created with a QR code that leads to the signup sheet.

Kimberly has posted this information on social media sites. Frank will post the event on the "Uniquely Parker" web site. Kimberly will post a sign in the glass case at city hall. Luke Olson has posted the event on the city website and calendar.

Already, much interest had been expressed by students and clubs needing community service hours. Community service forms will be distributed to each volunteer.

It was expressed that there is a need for the over-view map made by Rick Debus. This map shows the location of the Preserve and the location of the trail as it winds through the park.

#### 5. P & R FUND RAISING ( Le Ann )

The Commission discussed approval of fund-raising events for the City of Parker Parks and Recreation. The funds and donations will go toward the Preserve enhancements and P&R events. Donation may be check or cash. All donors would be given receipts. Donors would donate to the "City of Parker" and specify that the funds go to P&R special events, enhancements or refurbishments. Duplicate copies of the receipts and the funds would be recorded by P&R treasurer ( Donna ) and sent to the city council for approval and for deposit. Donna will meet with Grant Savage ( Finance Manager ) to obtain reimbursement forms and cash receipt forms, and other details and requirements. The funds will be designated by the city for P&R. The possibility of having on-line donations was discussed. A new donation bank account would be needed for on-line donations. More information is needed along with follow up with Luke Olsen and Grant Savage.

A motion was made by Pier to approve the kick off of the fund-raising event for the Preserve enhancements and events at the Keep Parker Beautiful Clean Up event on April 2, 2022. The motion was second by Frank DaCosta. It passed 4-0.

Le Ann will create a flier to be distributed at the Keep Parker Beautiful event.

### **ROUTINE ITEMS**

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#### 6. FUTURE AGENDA ITEMS

Spring Event ( Le Ann )

Planning, funding and organization discussion

City News Letter ( Melanie )

Melanie will be in charge of submitting articles to the newsletter. Email content will be submitted to Luke and Cindy Meyer ( Mayor ProTem ), regarding posting articles for the newsletter. Newsletter comes out quarterly. Contact Cindy Meyer) for deadlines and further details.

Next meeting is scheduled for April 13, 2022 at 4:00 p.m.

#### 8. ADJOURN

Chairperson Hinshaw adjourned the meeting at 4:39 p.m.



Minutes Approved on 13 day of April, 2022.

  
Chairperson Kimberly Hinshaw

  
Secretary Pier Burgess

Attest:

  
City Secretary Patti Scott Grey