

# PARKS AND RECREATION COMMISSION MEETING

## MINUTES

May 8, 2024

### **CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parks and Recreation Commission met on the above date at the Parker City Hall, located at 5700 E. Parker Road, Parker, Texas 75002. The meeting was open to the public.

Chairperson DaCosta called the meeting to order at 4:57 p.m. He noted that there was a quorum. The meeting was open to the public.

|   |    | <b><u>Parks and Recreation Commissioners</u></b> |
|---|----|--|
| ✓ | 1. | Frank DaCosta (Chairperson)                      |
| x | 2. | Cherie Ware (Vice Chairperson)                   |
| ✓ | 3. | Donna DaCosta (Treasurer)                        |
| ✓ | 4. | Pier Burgess (Secretary)                         |
| ✓ | 5. | Cyndy Lane                                       |
|   |    |  |
|   |    | <b><u>Parks and Recreation Alternates</u></b>    |
| ✓ | 1. | Richard Pratt                                    |
| x | 2. | Wendy Clark                                      |
| x | 3. | Shauna Warmbrodt                                 |
|   |    | <b><u>Public Attendees</u></b>                   |
| ✓ | 1. | Lee Pettle (Mayor)                               |

|   |    |                |
|---|----|----------------|
| ✓ | 2. | Vickie Pilgrim |
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## **PUBLIC COMMENTS**

No public comments were made.

## **INDIVIDUAL CONSIDERATION ITEMS**

### **1. APPROVAL OF MINUTES**

April minutes were reviewed. Cyndy motioned to accept the minutes for the month of April 2024. Donna seconded the motion. The motion passed 4-0.

### **2. WELCOME TO FUTURE ALTERNATE**

Everyone welcomed Vickie Pilgrim. She has interest in joining the Commission as an alternate and will be filing out the paperwork for Lee.

### **3. GREAT AMERICAN CLEANUP EVENT**

The Great American Cleanup event will be happening Saturday, May 11th from 9:00 am to 11:00 am. Everyone will meet in the city hall parking lot. Several volunteers have signed up to help us. Thanks to Gary Machado and Lowes we have new grippers to help pick up the trash. Frank will set up a table and bring the bags and gloves and other necessary items to use for the cleanup. The Preserve will be divided into quadrants and the volunteers will be assigned an area to collect the trash. Volunteers will meet back at the table when all the trash is collected. The bags will be put in the city garbage bins.

The Keep America Beautiful organization gave us a banner to use during the event. Pictures and information from our event will be sent to the Great American Cleanup website. We hope to get some good credits for this activity.

### **4. CONCERT IN THE PRESERVE EVENT**

The Concert in the Preserve will be held on Saturday, May 11<sup>th</sup> from 6:00 pm to 8:00 pm. Frank had the opportunity to meet Lloyd Jenson from the "Iron Fist of Duncan" band who also attends his church. They talked about the upcoming concert.

This is a test event with minimal expense or advertising. The band only charges \$800 for their services. We'll see how it is received.

Gary Machado will set up a power box as was done at Parkerfest for the band. The band will be positioned so that the audience is not looking into the sun. Participants have been told to bring their sports chairs and some munchies to enjoy while listening to the music.

In regards to men's and women's bathrooms, Luke Olson will open up the foyer of the city hall to allow access to the restrooms.

Amy has given Frank a copy of the Preserve rules that were waved by city council for this event.

Lee will ask Gary if there is time to treat for ants before the concert.

Food trucks could not be hired for this event. The venue is too small. Although, DonutNV and Funky Monkey did agree to come to Parkerfest again this year.

Amy and Frank have worked toward finalizing a new vendor contract. Frank should have it ready for the website soon.

The city will provide the use of their trash cans.

## 5. BUDGET PROPOSAL – PAVILLION

Frank, Donna and Richard had a very productive meeting with Joe Hilbourn head of development at the City of Lucas. They discussed their process in obtaining grants from Collin County for the funds to build their pavilion, restrooms and playground. The city of Lucas is very similar to Parker in size and culture. Joe explained that the city turned down their proposal for a pavilion complex with bathrooms and playground due to other priorities. Joe turned to Collin County for help. He filled out the reports himself. He applied to several grants resulting in half the cost needed. The City used the value of the land, which had been recently purchased for the park, as their half contribution for the project in order to get the grants.

The cost of the project was \$48,000 in 2009. This covered the kit for a 60'x40' pavilion with a concrete foundation, and electricity for lighting, 2 one-stall restrooms and a playground area. Additional services from a structural engineer were required for the concrete foundation and a septic company for the restrooms.

This information is very useful in compiling costs for a proposal to submit to the City of Parker from the P&R commission in June. The opportunity to obtain grants through Collin County seems like it might be successful if we approach it in a systematic way as did the City of Lucas.

Our next step is to obtain cost estimates for what we want to do. It was recommended that we develop a site plan with a phased development approach.

Richard suggested that we talk to the City of Allen P&R and Plano P&R to review their process for their P&R projects. Richard will make some calls to them.

Frank discovered that the City of Allen has a stage they will rent out to other cities for festivals or concerts. Keep this in mind for Parkerfest!

The commission decided to prioritize submission of a proposal to the budget committee for the pavilion and 2 bathrooms. In the following years separate proposals for the walkway and playground will be submitted. It is too late to file for grants from Collin County at this time as they are due June 9<sup>th</sup>. City council meets on June 4<sup>th</sup>. Frank has agreed to do the graphic for the presentation for the pavilion and bathrooms for that meeting. In the meantime, we can review the grant application and start to work on them for next year.

The commission is still waiting for information from the city regarding the original stipulations and restrictions made upon the donation of the Preserve. We will proceed with the budget proposal in the meantime.

## 6. PARKERFEST PLANNING

The tentative date set for a Parkerfest kick off meeting is Wednesday, June 5<sup>th</sup> at Parker City Hall, at 5:00 pm. Lee will look at the calendar to verify the room is available.

### ROUTINE ITEMS

#### 1. FUTURE AGENDA ITEMS

ParkerFest Preparation for 2024

Future Preserve events – Spring and Summer events – 2024 Calendar

Boy Scouts - Project needed. Frank will be point of contact for the troop. Possible project may be distance markers along the pathway or creating plant and tree identification tags.

#### 2. OUTSTANDING ITEMS FROM PREVIOUS MEETINGS

Continue to monitor expenses

#### 3. ADJOURN

The next meeting of the Parks and Recreation Commission will be June 12, 2024 at 5:00 pm. at Parker City Hall.

Chairperson DaCosta adjourned the meeting at 5:35 pm.

Minutes Approved on 12 day of June, 2024.



\_\_\_\_\_  
Chairperson Frank DaCosta

Pier M Burgess  
Secretary Pier Burgess

Attest:

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City Secretary Patti Scott Grey

