

# PARKS AND RECREATION COMMISSION MEETING

## MINUTES

August 14, 2024

### **CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parks and Recreation Commission met on the above date at the Parker City Hall, located at 5700 E. Parker Road, Parker, Texas 75002. The meeting was open to the public.

Chairperson DaCosta called the meeting to order at 5:00 p.m.

<b><u>Parks and Recreation Commissioners</u></b>		
✓	1.	Frank DaCosta (Chairperson)
✓	2.	Cherie Ware (Vice Chairperson)
✓	3.	Donna DaCosta (Treasurer)
✓	4.	Pier Burgess (Secretary)
✓	5.	Cyndy Lane
<b><u>Parks and Recreation Alternates</u></b>		
x	1.	Richard Pratt
x	2.	Wendy Clark
x	3.	Shauna Warmbrodt
✓	4.	Vickie Pilgrim
<b><u>Public Attendees</u></b>		
✓	1.	Lee Pettle

## **PUBLIC COMMENTS**

No public comments were made.

## **INDIVIDUAL CONSIDERATION ITEMS**

### **1. APPROVAL OF MINUTES**

The July minutes for P&R and ParkerFest meetings were reviewed. Pier made a motion to accept the minutes for the P&R and ParkerFest Committee for the month of July 2024. Donna seconded the motion. The motion was passed 5 - 0.

### **2. WILD FLOWERS**

The garden is due to be mowed. Cherie has a call into Gary to put it on his schedule. Cherie suggested we might think of reseeding the flower garden with something a little showier. Blue bonnets came up around the barn this year. We might designate an area to protect them from mowing. No status on the edging yet.

### **3. HOLIDAZE PLANNING**

A Holiday Committee needs to be established. No one volunteered to be the chairperson but some wanted to participate. The last Holiday event was scarcely attended as a result of lack of marketing. We agreed it can be a small event as far as activities. The main focus would be a tree lighting and hot beverages, cookies and Santa.

Pier suggested a self-guided walk through a pathway of lights and holiday characters culminating at the stage with the Christmas tree and a visit with Santa. We could get a school choir to do caroling, and maybe use a sound system for holiday music. A snow blowing machine would also be fun for the kids and add to the festive spirit.

Cherie said she had lights stored in her garage which were bought last year. Those would be a good start.

Cyndy did quick research of synthetic trees. Wayfair had some on sale. We discussed a price range the committee would be willing to pay for a 12-foot lighted tree, around \$1,200 dollars. There is money in the budget. The tree would need to be easily stored and constructed.

The City of Allen may loan us their stage, or we may purchase one with city approved funds.

A tentative date for the event was discussed, Sunday, December 8 ,2024. Confirmation will be dependent on what Frank finds out after reviewing the area event calendar created by Richard.

Discussion of the date for the kick off meeting for Holidaze was next. It was decided to have a joint meeting of the Holidaze and ParkerFest committees since Pier could not attend the next scheduled meeting. Pier made a motion to set the joint meeting for Holidaze and ParkerFest committees on September 7, 2024, at DeRa Coffee in Plano. Meeting time is 10:00 am. The coffee shop is located at 2320 Los Rios Blvd, Unit 101 Plano, Texas 75074. The motion was seconded by Cherie. Motion passed 5-0.

#### 4. PARKERFEST PLANNING

Frank sent out a mock up of the tee shirt. It was similar to last year. Donna mentioned that Richard wanted a polo shirt. She was in favor of getting polos for the committee to wear for more organized events , maybe to a city council meeting. The committee was in favor of that. No sponsors would be on these shirts.

Cherie developed a first draft of the opinion poll for the community interests in regards to Parks and Recreation and our events. It was agreed that we would get valuable input from our community.

Lee mentioned that Kimberly Hinshaw was interested in Holidaze and was happy we are going forward with this event. Maybe she might join the committee.

Frank sent a reminder to some of the festival vendors who have signed up but not paid yet. Frank will send Pier an updated list.

Donna wanted to purchase more games that were self-monitored and sturdier and more colorful. The striker, target shooting booth with foam darts are examples.

Volunteers are still needed. A large blow-up slide might be a better option to the bounce house. It might take less volunteers to monitor and the lines would move faster. Pier will look into that.

Cherie brought up the need for a rain date for the festival. Frank proposed a rain date be the following Sunday, October 27, 2024. Frank will review the community calendar.

#### 5. P&R ANNUAL REPORT TO CITY COUNCIL

Lee wanted to know when we will be presenting our annual P&R report to the city council. The council will be meeting August 20<sup>th</sup> at 7:00 pm. Frank will do the presentation. All members are invited. A good bye party for Luke will be held after the meeting.

## ROUTINE ITEMS

### 1. FUTURE AGENDA ITEMS

ParkerFest Preparation for 2024

Creation of the Holiday Committee 2024

Future Preserve events – Spring, Summer, Fall and Winter events – 2024 - 2025  
Calendar

Possible project may be distance markers along the pathway or creating plant, tree  
identification tags, Preserve Monument sign and curbing around wild flower garden.

### 2. OUTSTANDING ITEMS FROM PREVIOUS MEETINGS

Continue to monitor expenses.

### 3. ADJOURN

The next meeting for the ParkerFest and Holiday Committees will be combined.  
The date will be September 7, 2024, at 10:00 am. at DeRa Coffee. It is located at  
2320 Los Rios Blvd. Unit 101, Plano, Texas 75074.

Chairperson DaCosta adjourned the meeting at 5.54 pm.

Minutes Approved on 11 day of September, 2024.



Chairperson Frank DaCosta

  
Secretary Pier Burgess

Attest:

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City Secretary Patti Scott Grey