

# PARKS AND RECREATION COMMISSION MEETING

## MINUTES

September 11, 2024

### **CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parks and Recreation Commission met on the above date at the Parker City Hall, located at 5700 E. Parker Road, Parker, Texas 75002. The meeting was open to the public.

Chairperson DaCosta called the meeting to order at 5:08 p.m. Chairperson Frank DaCosta determined there was a quorum.

		<b><u>Parks and Recreation Commissioners</u></b>
✓	1.	Frank DaCosta (Chairperson)
✓	2.	Cherie Ware (Vice Chairperson)
✓	3.	Donna DaCosta (Treasurer)
✓	4.	Pier Burgess (Secretary)
x	5.	Cyndy Lane
		<b><u>Parks and Recreation Alternates</u></b>
x	1.	Richard Pratt
x	2.	Wendy Clark
x	3.	Shauna Warmbrodt
x	4.	Vickie Pilgrim
		<b><u>Public Attendees</u></b>

✓	1.	Lee Pettle
✓	2.	Lucy Estabrook

## **PUBLIC COMMENTS**

No public comments were made.

## **INDIVIDUAL CONSIDERATION ITEMS**

### **1. APPROVAL OF MINUTES**

The August minutes for P&R and ParkerFest meetings were reviewed. Cherie made a motion to accept the minutes for the P&R and ParkerFest / Holidaze Committee for the month of August 2024. Pier seconded the motion. The motion was passed 4 - 0.

### **2. WILD FLOWERS**

The garden wild flowers are finished for this season.

There was a discussion regarding constructing a border around the wildflower garden. Cherie says Gary was not very supportive of the idea. He was concerned about the maintenance along the edge. The goal is to have a low-profile definitive concrete edge that would not damage the mowers. This edge would allow us to be more targeted when reseeding and weeding. The border would still need to be maintained.

The suggestion of creating a little pathway through the middle of the bed so visitors could take photos without stepping on the flowers was made by Cherie.

### **3. HOLIDAZE**

Cherie emailed photos of last year's lights. There are stored in Cherie's attic. There was also a spreadsheet that itemized all the lights purchased last year, the Santa mail box, the metal trees that light up and the lit hanging ornaments. Cherie believes this is all we need, but the missing piece is a focal point which undoubtedly is a big Christmas tree. The original tree that was ordered was not suited for outdoors was returned. Pier will research pricing for a live tree with delivery, setup and take down included. Lighting cost will be looked into as well. The size of the tree will be

dependent on the approved budget. Pricing for outdoor tree ornaments is being researched.

We also have some blow up decorations we could use as photo opportunities. They could be put on timers. We could look at solar lighting for the sidewalks as options.

We still need a chairperson to manage the event. Since there is none, Frank advises not to do an event this year, maybe a simple tree lighting could be done.

#### 4. PARKFEST PLANNING

Frank gave the sponsor update. Giant Party Sports decided they could not sponsor this year. They will try next year. This reduces our funds by \$1000. One of the Warner Group builders has already paid \$2500. We are still waiting for the other. We think South Fork has paid. A check for \$1000 from a marketing firm has come in. Frank thinks they are the marketing company for Centurion American.

Pier gave an update on tee shirts. She turned in a list for an estimate as well as the art work needed for the shirts. She will call to let them know that the art work has changed. Frank will update the art work.

We are working on coming up with a count for the extra tee shirts for the adults. The correct ratio is difficult to determine without knowing the volunteers. Two weeks is the deadline for the order date. The shirt vendor has a 15-tee shirt minimum and a 50-shirt minimum for a price break.

Frank and Donna worked out a schedule for the ParkerFest set up. We want to do most of the set up on the Saturday before. 10-15 adult volunteers are needed. Tasks and times have been identified. We think that when we call upon a person to volunteer, people are less apt to volunteer if they are not assigned a specific task. We are also trying to reduce the number of people manning the games so we will need few volunteers. When the kid volunteers come, they will watch a video about the specific game they will be monitoring so they understand how it all works. The videos will be on line for the kids to review.

The search for volunteers goes on. Lee will have new volunteers contact Frank and Donna for more details regarding ParkerFest. 713-256-1558. Donna contacted one of the adult ministers at her church about more volunteers. The Texas Home School Association of may be another resource. Lee will reach out to her contact, Shannon, for the Boy Scouts. We need reliable, responsible volunteers.

There was a resolution regarding the vendor that was using CBD in her products. The issue was that it was a homemade product, not one manufactured and approved by the state. The committee voted to ban vendors whose products contain CBD, or any vaping products, or products that are deemed harmful to one's health

from participating in the festival. Cherie made the motion. Pier seconded the motion. The motion passed 4-0.

Cherie is going to follow up with Le Ann to check if she is still doing the stone painting booth. We have not heard from her.

Donna researched pricing for golf cart rentals. A 4 seated cart cost \$295.00. A 6 seated cart cost \$425.00. There is a \$150.00 delivery charge. The carts would be delivered on Friday before the festival and they would be picked up on Sunday. The question was asked if we should pursue the carts if there were only 20 extra parking spaces on the east side of the Preserve. Would that justify the cost? The carts would have several uses. The use of the carts for loading and unloading is a plus. Visitors that are have a hard time walking and are parked behind the firehouse might need help and the carts would be a benefit to them. Since we have the parking behind the fire house and additional parking near the water tower, golf carts make good sense. A motion was made by Donna to rent 2 six-seater golf carts for ParkerFest. Pier seconded the motion. Motion as passed 4-0.

The committee discussed passing out cards to the neighborhoods in Parker. It was a success last year. We all agreed it should be done again this year. Pier moved that we have cards made that announce the coming of ParkerFest and we create a committee to distribute the cards. Donna seconded the motion. Motion passed 4-0. Frank will produce the artwork and print the cards. He will drop them off at city hall for everyone to pick up and deliver. Members will pick a section of the city and pass them out a week or 2 before the festival.

## ROUTINE ITEMS

### 1. FUTURE AGENDA ITEMS

ParkerFest Preparation for 2024

Holidaze Christmas Tree and Lights

Public Awareness of Bird Migration Seasons and How Can We Help Them.

Future Preserve events – Spring, Summer, Fall and Winter events – 2024 - 2025 Calendar. Banners on poles in along major streets.

Possible project may be distance markers along the pathway or creating plant, tree identification tags, Preserve Monument sign and curbing around wild flower garden.

### 2. OUTSTANDING ITEMS FROM PREVIOUS MEETINGS

Continue to monitor expenses.

3. ADJOURN

The next meeting for ParkerFest Committee will be October 9, 2024, at 5:00 pm. at Parker City Hall, located at 5700 E. Parker Road, Parker, Texas 75002.

The next meeting of the Parks and Recreation Commission will be October 9, 2024, located at Parker City Hall, located at 5700 E. Parker Road, Parker, Texas 75002

Chairperson DaCosta adjourned the meeting at 6:00 pm.

Minutes Approved on 13 day of November, 2024.



Chairperson Frank DaCosta

Pier m Burgess  
Secretary Pier Burgess

Attest:

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City Secretary Patti Scott Grey