

PARKS AND RECREATION COMMISSION MEETING

MINUTES

November 13, 2024

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parks and Recreation Commission met on the above date at the Parker City Hall, located at 5700 E. Parker Road, Parker, Texas 75002. The meeting was open to the public.

Chairperson DaCosta called the meeting to order at 5:00 p.m. Chairperson Frank DaCosta determined there was a quorum.

		<u>Parks and Recreation Commissioners</u>
✓	1.	Frank DaCosta (Chairperson)
✓	2.	Cherie Ware (Vice Chairperson)
✓	3.	Donna DaCosta (Treasurer)
✓	4.	Pier Burgess (Secretary)
x	5.	Cyndy Lane
		<u>Parks and Recreation Alternates</u>
x	1.	Richard Pratt
x	2.	Shauna Warmbrodt
x	3.	Vickie Pilgrim
		<u>Public Attendees</u>

It was a good decision to use 2 carts at the festival this year. They were busy the whole-time ferrying people to and from the parking lot, helping with festival setup and helping vendors load their crafts. It was recommended we identify a station for pick-up so people would know where to go if they needed a ride. One more cart might be helpful.

The parking lot traffic was a bit overwhelming! Directing cars to park in an organized pattern was almost impossible due to increased volume this year. More volunteers are needed. It might be possible to convince the landowners to the south to lend us some space for parking if we fix their broken fence. We need adult volunteers to direct traffic in the parking lot in front of city hall. The police chief will be included in all planning meetings in the future to create a successful vehicle parking plan.

The pumpkin booth was a success. They raised \$77.00 in donations. All the pumpkins were used.

The Face painters and balloon artist were very good and very busy. We might consider a third one in the future.

The only complaint heard was a few children needing to wash their hands. There was no wash station next to the port-a-potties. We will address that this coming year.

The post card distribution was a challenge this year. Cyndy Myer and Lucy did a great majority of the distribution. There were not enough volunteers to do it in a timely manor or had the time to do it. Budget restrictions do not allow for a metered mailing. It might be good to find a way to measure how many attended due to the post cards.

We did brochures this time but people didn't really pick them up or use them.

4. HOLIDAY DECORATIONS – TREE

Pier handed out some estimates for a synthetic tree and a live tree

The estimate for the synthetic lit tree came close to \$7000.00. The decoration's package which includes the topper and balls was an additional \$1500.00. This included set up and installation. Some customers start with the lighted tree and no ornaments. They raise funds for the ornament package the following year. A synthetic tree typically lasts for 3-5 years. The company is called The Majestic Pine Tree. Cheryl McCord was my contact. The 14-foot tree with lights, ornament package and topper are \$6375.30 and a 16-foot tree would be \$8262.90.

Possible project may be distance markers along the pathway or creating plant and tree identification tags, Preserve Monument sign and curbing around wild flower garden are also up for discussion.

2. OUTSTANDING ITEMS FROM PREVIOUS MEETINGS

Continue to monitor expenses.

3. ADJOURN

The next meeting of the Parks and Recreation Committee will be January 8, 2024, at 5:00 pm. at Parker City Hall, located at 5700 E. Parker Road, Parker, Texas 75002.

Chairperson DaCosta adjourned the meeting at 6:00 pm.

Minutes Approved on 8th day of January, 2024⁵.



Chairperson Frank DaCosta

Pier M. Burgess
Secretary Pier Burgess

Attest:

City Secretary Patti Scott Grey