



BOARD OR COMMISSION APPLICATION

All applications are date stamped at the time submitted. Applications will be kept on file with the City Secretary for a period of 12 months.

Please read Resolution 2013-433 beginning on page 4 of this application carefully regarding the appointment process.

All questions are to be directed to City Secretary Patti Scott Grey at 972-442-6811 or by email at pgrey@parkertexas.us.

Please complete thoroughly and print legibly in ink or type.

Please write a "1" and "2" by your top two preferred Boards:

| | | | | |
|--|---|--|--|--|
| | Planning and Zoning Commission | | Zoning Board of Adjustments | |
|--|---|--|--|--|

Please answer the following questions:

Name: _____ Phone: _____

Home Address: _____ Spouse's Name (Optional): _____

Email Address: _____ Best Method to Contact You: _____

Resident of Parker for _____ Years Are you a registered voter?: _____

Residency requirements: 12 months residing in the City of Parker.

Are you related to any City employee and/or City Councilmember? O YES O NO

If yes please provide name and position: _____

Occupation: _____

Education: _____

Work Experience Applicable to the City Boards or Commissions to which you are applying:

Special Knowledge or Experience Applicable to the City Boards/Commissions to which you are applying:

Previous Volunteer Experience:

Have you attended any meetings of the board/commission for which you have applied? _____

Please tell us briefly why you wish to serve as a volunteer and how your past business and/or work experience qualifies you:

A resume may be attached if you wish to provide more information.

In the event that I am placed as a volunteer with the City of Parker, I understand that I will be required to comply with all the City's rules, policies and regulations. I fully understand that if my services are no longer needed, or my performance is not acceptable, for any reason, the City of Parker has the right to terminate my appointment at any time, with or without notice.

Signature: _____ Date: _____

Please return to City of Parker, City Secretary, 5700 E. Parker Road, Parker, Texas 75002, Fax 972-442-2894 or Email pgrey@parkertexas.us.

NOTE: Information on this application is subject to the Texas Public Information Act.

Individuals appointed to serve on a board/commission/committee will be required to complete two hours of training relative to the Texas Open Meetings Act and Public Information Act.

RESOLUTION 2013-433
(Boards and Commissions Membership Selection)
(Repealing Res.2011-348)

**A RESOLUTION DEFINING A MEMBERSHIP SELECTION PROCESS
FOR BOARDS AND COMMISSIONS OF THE CITY OF PARKER,
COLLIN COUNTY, TEXAS.**

WHEREAS, the City Council of the City of Parker, Collin County, Texas desires to expand the involvement of residents of the City of Parker on the boards and commissions appointed by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:

SECTION 1. Candidate Pool. The Parker City Council will seek to appoint the best qualified candidate to each of the boards and commissions of the City. Candidates may be considered, in order, from:

- Existing Board and Commission Alternates who are interested in becoming voting board or commission members on which they serve as an alternate, and who are in good standing in their current assignment
- Members of other boards or commissions who are interested in transferring to the open board or commission
- Recent board or commission applicants
- Citizens of Parker who are not yet on a board or commission, or who have not submitted an application within the past 12 months.

SECTION 2. Simultaneous Membership Prohibition. In order to promote diverse membership among the boards and commissions, no individual resident shall serve on more than one board or commission simultaneously, unless no other qualified candidates are available. If no qualified candidates are immediately available, the City will seek new applicants, through website notifications, announcements at Council meetings, discussions with Board and Commission chairpersons, and through requests of citizens. If, after 30 days of searching, no qualified candidates are available, then an individual who is already serving on one Board or Commission may be appointed to another Board or Commission, with the preferred appointment as an alternate member. However, no one individual shall serve simultaneously as a member on both Planning and Zoning Commission and Zoning Board of Adjustments.

SECTION 3. Interview Process. Each Board may interview, select, and present final recommendations to Council, when Board positions are vacant. The following steps will be taken:

- 1) City Staff will check candidates for basic qualifications (residency, other Board membership in Parker, etc.), and will present qualified candidates to each Board.
- 2) Qualified applicants selected by each Board will be recommended to the Council.

- 3) The Council will review the recommendations and select Applicants for interviews. Interviews for the Zoning Board of Adjustments may be held either in open or executive session. All other interviews will be in open session.

SECTION 4. Interview Questions. Interview questions may include, but are not limited to, the following:

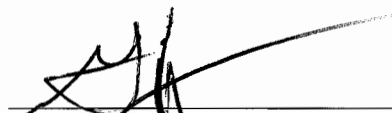
- Please give details about municipal experiences you have had, if any
- Please provide a brief summary of your background, including professions, volunteer and community roles you've held. (a written resume may be submitted by the applicant) What is your vision for the future of Parker?
- How would you describe the role of (Planning and Zoning Commission, Parks and Recreation Commission, Zoning Board of Adjustments) member?
- How do you manage conflict or difference of opinion in committee/small group settings?
- Why are you interested in serving on (Planning and Zoning Commission, Parks and Recreation Commission, Zoning Board of Adjustments)?
- Specific to Planning and Zoning Commission: What is your philosophy for future development and land use within Parker?
- How do you feel about retail developments within Parker?
- Specific to Parks and Recreation Commission: What is your philosophy on parks and open spaces within a city?
- Specific to Zoning Board of Adjustments: What thought process will you use to rule on issues brought to Zoning Board of Adjustments?

SECTION 5. Officer Appointment Process. Council will appoint Board Officers. Council will seek input from existing Boards or Commission members

SECTION 6. This resolution is effective upon its passage. Resolution 2010-315 and Resolution 2011-348 is repealed and replaced by this resolution.

APPROVED AND ADOPTED this 17th day of December, 2013.





Z Marshall, Mayor

ATTESTED:


Carrie L. Smith, City Secretary

APPROVED AS TO FORM:



James E. Shepherd, City Attorney