



BOARD OR COMMISSION APPLICATION

All applications are date stamped at the time submitted. Applications will be kept on file with the City Secretary for a period of 12 months.

Please read Resolution No. 2016-505 beginning on page 3 carefully regarding the appointment process.

All questions are to be directed to City Secretary Patti Scott Grey at 972-442-6811 or by email at pgrey@parkertexas.us.

Please complete thoroughly and print legibly in ink or type.

Please write a "1" and "2" for your order of preference below:

_____ **Planning and Zoning Commission** _____ **Zoning Board of Adjustment** _____

Please answer the following questions:

Name: _____ Phone: _____

Home Address: _____ Spouse's Name (Optional): _____

Email Address: _____ Best Method to Contact You: _____

Resident of Parker for _____ Years Are you a registered voter?: _____

Residency requirements: 12 months residing in the City of Parker.

Are you related to any City employee and/or City Councilmember? YES NO

If yes please provide name and position: _____

Occupation: _____

Education: _____

Work Experience Applicable to the City Boards or Commissions to which you are applying:

Special Knowledge or Experience Applicable to the City Boards/Commissions to which you are applying:

Previous Volunteer Experience (Religious, Civic, Youth, etc.):

Have you attended any meetings of the board/commission for which you have applied? _____

Please tell us briefly why you wish to serve as a volunteer and how your past business and/or work experience qualifies you:

A resume may be attached if you wish to provide more information.

In the event that I am placed as a volunteer with the City of Parker, I understand that I will be required to comply with all the City's rules, policies and regulations. I fully understand that if my services are no longer needed, or my performance is not acceptable, for any reason, the City of Parker has the right to terminate my appointment at any time, with or without notice.

Signature: _____ Date: _____

Please return to City of Parker, City Secretary, 5700 E. Parker Road, Parker, Texas 75002, Fax 972-442-2894 or Email pgrey@parkertexas.us

NOTE: Information on this application is subject to the Texas Public Information Act.

Individuals appointed to serve on a board/commission/committee will be required to complete two hours of training relative to the Texas Open Meetings Act and Public Information Act.

RESOLUTION No. 2016-505
(Boards and Commissions Membership Selection)
(Repealing Res. 2013-433)

A RESOLUTION DEFINING A SELECTION PROCESS FOR APPOINTEES TO BOARDS AND COMMISSIONS OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS.

WHEREAS, the City Council of the City of Parker, Collin County, Texas desires to expand the involvement of residents of the City of Parker on the boards and commissions appointed by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:

SECTION 1. Candidate Pool. The Parker City Council will seek to appoint the best qualified candidate to each of the boards and commissions of the City. Candidates may be considered from:

- Existing Board and Commission Alternates who are interested in becoming voting board or commission members on which they serve as an alternate,
- Members of other boards or commissions who are interested in transferring to the open board or commission
- Recent board or commission applicants
- Citizens of Parker who are not yet on a board or commission,

SECTION 2. Simultaneous Membership Prohibition. In order to promote diverse membership among the boards and commissions, no individual resident shall serve on more than one board or commission simultaneously, unless no other qualified candidates are available. If no qualified candidates are immediately available, the City will seek new applicants, through website notifications, announcements at Council meetings, discussions with Board and Commission chairpersons, and through requests of citizens. If, after 30 days of searching, no qualified candidates are available, then an individual who is already serving on one Board or Commission may be appointed to another Board or Commission, with the preferred appointment as an alternate member. However, no one individual shall serve simultaneously as a member on both Planning and Zoning Commission and Zoning Board of Adjustments.

SECTION 3. Qualification Process.


- 1) City Staff will check candidates for basic qualifications such as; residency, other Board membership in Parker, etc.
- 2) Staff will present qualified candidates to each Board if requested, and to Council.
- 3) The Council will review the recommendations and may select Applicants for interviews. Interviews for the Zoning Board of Adjustments may be held either in open or executive session. All other interviews will be in open session.

SECTION 4. Officer Appointment Process. Council will appoint Board Officers after seeking input from existing Boards or Commission members, if possible.

SECTION 5. This resolution is effective upon its passage. Resolution 2013-433 is repealed and restated by this resolution.

APPROVED AND ADOPTED this 29th day of February, 2016.





Z. Marshall Mayor

ATTESTED:


Patti Scott Grey, City Secretary

APPROVED AS TO FORM:


James E. Shepherd, City Attorney