

**MINUTES**  
**CITY COUNCIL MEETING**  
**APRIL 17, 2017**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Z Marshall called the meeting to order at 7:00 p.m. Councilmembers Scott Levine, Lee Pettie, Cleburne Raney, Ed Standridge, and Patrick Taylor were present.

Staff Present: City Administrator Jeff Flanigan, City Secretary Patti Scott Grey, Fire Chief Mike Sheff, Police and Chief Richard Brooks

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Eliot Rosen led the pledge.

TEXAS PLEDGE: Councilmember Ed Standridge led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

None

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR APRIL 4, 2017. [SCOTT GREY]
2. DEPARTMENT REPORTS-ANIMAL CONTROL-FEB, BUILDING-MAR, COURT-MAR, POLICE-MAR AND WEBSITE-MAR

MOTION: Mayor Pro Tem Levine moved to remove the April 4, 2017 meeting minutes from the consent agenda and accept the departmental reports as presented. Councilmember Pettie seconded with Councilmembers Levine, Pettie, Raney, Standridge, and Taylor voting for the motion. Motion carried 5-0.

## INDIVIDUAL CONSIDERATION ITEMS

Mayor Marshall noted City Attorney Shelby was in another meeting and unable to attend tonight's council meeting.

**MOTION:** Councilmember Levine moved to table the April 4, 2017 regular meeting minutes. Councilmember Raney seconded with Councilmembers Levine, Pettie, Raney, Standridge, and Taylor voting for the motion. Motion carried 5-0.

### 3. 2<sup>ND</sup> PUBLIC HEARING FOR RESERVE AT SOUTHRIDGE ANNEXATION. [SHELBY]

Mayor Marshall said the first (1<sup>st</sup>) public hearing was April 4, 2017. This was the second (2<sup>nd</sup>) public hearing and the proposed adoption date was May 9, 2017. The Mayor read the notice, as follows:

#### LEGAL NOTICE FOR PUBLICATION ON RESERVE AT SOUTHRIDGE

#### **LEGAL NOTICE**

The City of Parker will hold a Public Hearing on Monday, April 17, 2017, at 7 p.m. in City Hall, 5700 E. Parker Rd, Parker, TX 75002, to consider annexation of property, extending the city limits of the City of Parker, and reviewing the service plan on the following described property:

#### **PARCEL DESCRIPTION**

*Annexation of approximately 45.5 +/- acres of land in the Martin Hearn Survey, Abstract No. 425, City of Parker ETJ, Collin County, Texas, generally located east of FM 2551 (Dillehay Drive) and south of Curtis Drive.*

By direction of the City Council of the City of Parker, Texas.

Mayor Marshall then opened the public hearing at 7:05 p.m. to receive comments regarding the Reserve at Southridge Annexation. Mayor Marshall asked if there were any comments or questions from the audience and then City Council.

Eliot Rosen, 6205 Southridge Parkway, asked who would be responsible for the maintenance of the pond in Reserve at Southridge. Mayor Marshall said the pond was not in this set of plans, but the Home Owner's Association (HOA) would maintain and be responsible for a pond if a pond was in the final plans.

There being no additional comments or questions Mayor Marshall declared the public hearing closed at 7:07 p.m.

Mayor Marshall recapped, stating the Reserve at Southridge annexation had now had its two (2) public hearings, April 4 and 17, 2017. The ordinance to approve the

proposed annexation would be on the May 9, 2017, Special City Council meeting agenda.

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON PARKER RANCH ESTATES PHASE 2 AND 3 PRELIMINARY PLAT EXTENSION. [FLANIGAN]

Steve Stolte, First Texas Homes Project Manager, 500 Crescent Court, Dallas, Texas, spoke briefly about the delays in Parker Ranch Phase 2 and 3, due to unforeseen circumstances.

Mr. Stolte and the City Council discussed the length of time needed to complete the development. Mr. Stolte agreed that September 30, 2017 would give him sufficient time and no additional extensions would be necessary.

MOTION: Councilmember Levine moved to extend the time for Parker Ranch Estates Phase 2 and Phase 3 until September 30, 2017. Councilmember Taylor seconded with Councilmembers Levine, Pettie, Raney, Standridge, and Taylor voting for the motion. Motion carried 5-0.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2017-534 AWARDING THE MOSS RIDGE ROAD DRAINAGE IMPROVEMENTS PROJECT. [FLANIGAN/BIRKHOFF]

Mayor Marshall asked Mayor Pro Tem to preside over the meeting, as he recused himself from this item, and left Council Chambers.

City Administrator Flanigan summarized the item, stating in 2016, the Moss Ridge Road Drainage Improvements for 7279, 7281, and 7285 (partial) Moss Ridge were advertised in the Dallas Morning News. On August 10, 2016, City Council rejected all the bids and authorized re-bidding the project with alternative options, reducing the scope using other possible alternatives. Moss Ridge Road Drainage Improvements were re-advertised in the Dallas Morning News March 16 and 23, 2017, with the bid opening at 1:15 p.m., Thursday, March 30, 2017. As stated in the City Engineer Craig M. Kerkhoff, P.E., C.F.M., letter dated, April 7, 2017, Construction Companies, L.L.C. has been recommended as the lowest responsible bidder meeting specifications in the amount of \$98,775.00. City Council contingency funds will be used for this project.

MOTION: Councilmember Taylor moved to approve Resolution No. 2017-534, awarding the Moss Ridge Road drainage improvements project to Construction Companies, L.L.C. in the amount of \$98,775.00. Councilmember Pettie seconded with Councilmembers Levine, Pettie, Raney, Standridge, and Taylor voting for the motion. Motion carried 5-0.

Mayor Marshall returned to the Council Chambers.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2017-535 AWARDING THE SPRINGHILL ESTATES DRIVE CULVERT REPLACEMENT PROJECT. [FLANIGAN/BIRKHOFF]

City Administrator Flanigan summarized the item, stating the Springhill Estates Drive Culvert replacement was advertised in the Dallas Morning News March 16 and 23, 2017, with the bid opening at 1:30 p.m., Thursday March 30, 2017 and as stated in the letter from City Engineer Craig M. Kerkhoff, P.E., C.F.M., dated, April 7, 2017, Four Star Excavating has been recommended as the lowest responsible bidder meeting specifications in the amount of \$456,109.00. Mr. Flanigan explained \$400,000 would come from the City's Drainage fund and the remaining portion, \$56,109, would come from the Street Maintenance fund.

MOTION: Councilmember Taylor moved to approve Resolution No. 2017-535, awarding the Springhill Estates Drive culvert replacement project to Four Star Excavating, with \$400,000 coming from the City's drainage fund and the remaining portion, \$56,109, taken from the Street Maintenance fund for a total of \$456,109.00. Councilmember Standridge seconded with Councilmembers Levine, Pettie, Raney, Standridge, and Taylor voting for the motion. Motion carried 5-0.

Councilmember Pettie asked if Springhill Estates Drive would be closed. City Administrator Flanigan said no, there would be a temporary road.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ADVERTISING REQUEST FOR QUALIFICATIONS (RFQs) FOR AUDITOR SERVICES. [BOYD]

Mayor Marshall said our Finance/H.R. Manager Johnna Boyd was out tonight. He explained it is the City of Parker's policy to go out for Request for Qualifications (RFQs) for auditors every five (5) years and this item would start that process.

MOTION: Councilmember Standridge moved to approve advertising Request for Qualifications (RFQs) for Auditor Services. Councilmember Pettie seconded with Councilmembers Levine, Pettie, Raney, Standridge, and Taylor voting for the motion. Motion carried 5-0.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2017-536, RELOCATING CERTAIN PORTIONS OF THE CITY WATER MAIN ADJACENT TO PARKER ROAD. [SHELBY]

Mayor Pro Tem said he had concerns regarding the item and asked that the item be tabled.

MOTION: Councilmember Pettie moved to table the Resolution No. 2017-536, relocating certain portions of the City water main adjacent to Parker Road. Councilmember Taylor seconded with Councilmembers Levine, Pettie, Raney, Standridge, and Taylor voting for the motion. Motion carried 5-0.

## ROUTINE ITEMS

9. FUTURE AGENDA ITEMS

Mayor Marshall commented, as the Reserve at Southridge's annexation schedule plan suggests, City Councils needed to confirm a meeting date between May 8-12. He suggested Tuesday, May 9. City Council agreed. He asked if there were any

items to be added to the future agenda. Hearing none, he noted the next scheduled meeting would be Tuesday, May 9, 2017.

Mayor Marshall asked City Council and City Staff to review the projected calendar and let the City Secretary know of any conflicts as soon as possible.

UPDATE(S):

- PROJECTED 2017 TAX RATE PLANNING CALENDAR
- 2017 MAY EARLY VOTING PERIOD AND ELECTION DAY INFORMATION

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 23	Apr 24 Early Voting 8am to 5pm	Apr 25 Early Voting 8am to 5pm	Apr 26 Early Voting 8am to 5pm	Apr 27 Early Voting 8am to 7pm	Apr. 28 Early Voting 8am to 5pm	Apr. 29 Early Voting 8am to 5pm
Apr 30	May 1 Early Voting 7am to 7pm	May 2 Early Voting 7am to 7pm	May 3	May 4	May 5	May 6 Election Day 7am to 7pm

10. ADJOURN


Mayor Marshall adjourned the meeting at 7:43 p.m.



APPROVED:

  
Mayor Z Marshall

ATTESTED:

  
Patti Scott Grey, City Secretary

Approved on the 6th day  
of June, 2017.