



**AGENDA**  
**CITY COUNCIL MEETING**  
**AUGUST 15, 2017 @ 7:00 P.M.**

Notice is hereby given the City Council for the City of Parker will meet in a Regular Meeting on Tuesday, August 15, 2017 at 7:00 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

**CALL TO ORDER – Roll Call and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JUNE 20, 2017. [SCOTT GREY]
2. APPROVAL OF MEETING MINUTES FOR JULY 11, 2017. [SCOTT GREY]
3. APPROVAL OF MEETING MINUTES FOR JULY 18, 2017. [SCOTT GREY]
4. APPROVAL OF MEETING MINUTES FOR AUGUST 1, 2017. [SCOTT GREY]
5. DEPARTMENT REPORTS-ANIMAL CONTROL-June, BUILDING, COURT, FIRE, POLICE AND WEBSITE

**INDIVIDUAL CONSIDERATION ITEMS**

6. PUBLIC HEARING ON FY2017-2018 BUDGET AND TAX RATE. [MARSHALL]

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESERVE AT SOUTHRIDGE FINAL PLAT. [FLANIGAN]
8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 544 APPROVING THE TERMS AND CONDITIONS OF A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF PARKER, TEXAS AND THE CICHOSZ FAMILY; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; PROVIDING A SAVINGS CLAUSE, AND PROVIDING AND EFFECTIVE DATE. [SHELBY/FLANIGAN]
9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2017-545 APPROVING PROVIDING FOR THE EXECUTION OF CONTRACT AMENDMENT NO. 11 JAIL SERVICES AGREEMENT BETWEEN THE CITY OF PARKER AND COLLIN COUNTY. [BROOKS]
10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2017-546 APPROVING AN INTERLOCAL COOPERATION PURCHASING AGREEMENT BETWEEN THE CITY OF PARKER AND TEXAS DEPARTMENT OF PUBLIC SAFETY [BROOKS]

## ROUTINE ITEMS

### 11. FUTURE AGENDA ITEMS

- Update on the Home Rule Charter Commission

### 12. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before August 11, 2017 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at [www.parkertexas.us](http://www.parkertexas.us).

---

Date Notice Removed

---

Patti Scott Grey  
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



## Council Agenda Item

Item 1  
C'Sec Use Only

Budget Account Code:	Meeting Date: August 15, 2017
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: August 7, 2017
Exhibits:	Proposed Minutes

### AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JUNE 20, 2017. [SCOTT GREY]

### SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at [PGrey@parkertexas.us](mailto:PGrey@parkertexas.us) prior to the City Council meeting.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter - Office Use			
Approved by:			
Department Head/ Requestor:	<i>Patti Scott Grey</i>	<i>PSG</i>	Date: 08/07/2017
City Attorney:			Date:
City Administrator:	<i>Jeff Flanigan</i>	<i>JF</i>	Date: 08/11/2017

**MINUTES**  
**CITY COUNCIL MEETING**  
**JUNE 20, 2017**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Z Marshall called the meeting to order at 3:13 p.m. Council members Scott Levine, Cindy Meyer, Lee Pettle, Cleburne Raney, and Ed Standridge were present.

Staff Present: City Administrator Jeff Flanigan, Finance/H.R. Manager Johnna Boyd, City Secretary Patti Scott Grey, City Attorney Brandon Shelby, Fire Chief Mike Sheff, and Police Chief Richard Brooks

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Terry Lynch led the pledge.

TEXAS PLEDGE: Cathie Adams led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Andrew “Andy” Piziali, 6616 Estados Drive, spoke about the 2017-2018 Annual Budget; stating attention to detail must be given to any budget or budget line items. Mr. Piziali urged City Council to review revenue expenditures to make sure they relate directly to city services; e.g. fire, police, and streets or road maintenance, etc. and not special interest group projects. Expenditures should be for the entire city, not pet projects, and benefit the entire city. Parkerfest attracts approximately one hundred (100) residents; consequently, private funds should be raised/used, whether it is a city event/function or not.

Billy Barron, 6707 Overbrook Drive, spoke in regard to proposed noise ordinance. He said the proposed ordinance was an interim solution at best, because it did not address all the issues with the level of noise coming from Southfork Ranch. Mr. Barron commented that the noise level readings were 19 decibels different from his back property line to front property line. He requested a citizen committee be formed to research the issue and bring back alternative solutions/recommendations to City Council for review. (See Exhibit 1 – Billy Barron handout, dated June 20, 2017.)

Roxanne Bogdan, 6701 Overbrook Drive, said she agreed with Mr. Billy Barron's comments. The proposed ordinance was a "Band-Aid" approach, there were not enough changes, too many holes, and lacked necessary enforcement and fines. She reiterated Mr. Barron's request to form a committee to research the issue and recommend solutions to City Council. Ms. Bogdan also said she agreed with Councilmember Pettle's suggestion to reestablish the Parks and Recreation Commission to handle community events such as Parkerfest.

## **BUDGET WORK SESSION** Discussion and Review of Budget.

Mayor Marshall reviewed tonight's meeting agenda.

### 1. 2017-2018 ANNUAL BUDGET WORK SESSION. [BOYD]

Police Chief Brooks reviewed the proposed Police Department 2017-2018 budget recommendations, requesting replacement of one (1) high mileage vehicle, while the vehicle still has some resale value to defray replacement cost; Records Management System/Mobile Data (CAD/MD) purchase, which would allow the City to meet the 2019 Federal and State guidelines, making the police department more effective, efficient, and help save personnel costs, due to some automated functions with the systems; and finally one (1) additional police officer, to have two (2) night shift officers, providing additional safety for the officers and better city service. Chief Brooks noted he also requested a second officer and in-car video camera upgrade, which were needed, but would have to wait. (See Exhibit 2 – Parker Police Department 2017-2018 Budget Recommendation, June 19, 2017.)

Fire Chief Sheff reviewed the proposed Fire Department 2017-2018 budget recommendations, requesting P25 Phase 2 radio migration, which will not be supported after 2018, and stipend program funding to have firefighters/Emergency Medical Technicians (EMTs) on duty for the weekend day shift. Chief Sheff explained several of our volunteer firefighters were no longer available for the weekend day shifts, due to their work obligations, family issues, and/or travel schedules; the City of Parker was in competition with area paid (some form) fire departments; and finally those firefighters, who have been covering weekend shifts, are tired of being on call all weekend, every weekend. Chief Sheff noted three (3) firefighters were needed to send a fire truck out, a driver firefighter, a hose/nozzle firefighter, and an officer; although four (4) were preferred. (See Exhibit 3 – Parker Fire Department Budget Request for FY 2017, .dated June 20, 2017, and City of Parker – Proprietary Fund and General Fund – Proposed Budget FY 2017/2018)

Mayor Pro Tem Levine noted Chief Sheff had two (2) items, \$3,600 for the stipend budget to accommodate onboarding and other matters, and \$10,950 for a 3 month trial for two (2) volunteers on nights seven (7) days a week, which are not currently in the budget and he wished to add. Fire Chief Sheff said the \$3,600 was priority.

Mayor Marshall recessed the budget work session for a ten (10) minute break at 4:35 p.m.

Mayor Marshall reconvened the budget work session at 4:45 p.m.

Before reviewing the City Budget, the Mayor asked Finance/H.R. Manager Johnna Boyd to introduce the Aqua Metric and Sensus Representatives. Ms. Boyd introduced Clint Arnold, Aqua Metric, Director of Sales; Kenny Wetzel, Aqua Metric, Director of Sales & Technology; Craig Collins, Sensus Account Development Manager, to review the City's Sensus service (software upgrade for the City's radio read meter systems) and associated costs, which is part of the City of Parker – Proprietary Fund, page 2, Water Department, line item 2-70-6020 Computer Equip & Software, and listed as a \$58,000 request.

Finance/H.R. Manager Boyd reviewed the City of Parker Budget Presentation FYE 2017/2018, stating, currently, for the FY 2017, no tax rate increase is proposed, leaving the tax rate at 0.365984/100. However, the City has approximately 392 residences under Collin County Appraisal District property tax protest.

Under Proprietary Fund, 2-70-4866, TX Dot Revenue the \$1,700,000 used as a pass through, offsetting mechanism between the City of Parker and Collin County for the Parker Road widening water line relocation. Once the water line relocation is complete, TxDot will be billed for reimbursement back to Collin County. Another expense is the Sycamore Road water line, which is budgeted for repair or replacement as engineering is required. Staff is projecting water impact fee revenue of \$295,500 from 75 projected new homes in the FYE 2017/2018 budget year. Finally, the City is waiting on information from North Texas Municipal Water District (NTMWD), regarding water rate increases. An estimated 9.7% increase has been used until that information is received.

City Council, Staff and Citizens were advised to send any comments and/or questions on the proposed budget to Mayor Marshall, City Administrator Flanigan, and Finance/H.R. Manager Boyd. (See Exhibit 4 – City of Parker Budget Presentation FYE 2017/2018.)

Mayor Marshall recapped and asked for City Council's thoughts on Chief Sheff's \$3,600 Fire Department stipend request for onboarding and the \$10,950 weekend/night request. City Council agreed to include the \$3,600 and asked Chief Sheff to continue working on the \$10,950 request.

Councilmember Meyer said if the city planned to spend money on a Sensus upgrade, she felt it necessary to add the residents monitoring upgrade, it would help with the functionality of the system. City Councilmembers and staff noted the residents portal costs could possibly be negotiated with the contract.

## 2. ANY APPROPRIATE ACTION AS A RESULT OF THE BUDGET WORK SESSION. [MARSHALL]

No action was taken. Again, City Council, Staff and Citizens were urged to send any comments and/or questions on the proposed budget to Mayor Marshall, City Administrator Flanigan, and Finance/H.R. Manager Boyd.

**EXECUTIVE SESSION** – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

3. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- a. Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation
- b. Section 551.074 - (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint or charge against an officer or employee.

Mayor Marshall recessed the regular meeting at 6:27 p.m.

4. RECONVENE REGULAR MEETING.

Mayor Marshall reconvened the regular meeting at 7:19 p.m.

5. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

- 6. APPROVAL OF MEETING MINUTES FOR JUNE 6, 2017. [SCOTT GREY]
- 7. DEPARTMENT REPORTS-ANIMAL CONTROL, BUILDING, COURT, FIRE, POLICE AND WEBSITE

MOTION: Councilmember Standridge moved to approve consent agenda items, which included the June 6, 2017 City Council meeting minutes and the department reports, as presented. Councilmember Raney seconded with Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

**INDIVIDUAL CONSIDERATION ITEMS**

- 8. 2nd PUBLIC HEARING FOR KING'S CROSSING PHASE 4. [SHELBY]

Mayor Marshall opened the 2nd public hearing to receive comments regarding King's Crossing Phase 4 at 7:23 p.m. and read the public hearing notice, as follows:

LEGAL NOTICE FOR PUBLICATION ON  
KING'S CROSSING PHASE 4

**LEGAL NOTICE**

The City of Parker will hold a Public Hearing on Tuesday, June 6, 2017, at 7 p.m. in City Hall, 5700 E. Parker Rd, Parker, TX 75002, to consider annexation of property, extending the city limits of the City of Parker, and reviewing the service plan on the following described property:

#### ***PARCEL DESCRIPTION***

*Annexation of approximately 71 +/- acres of land in the Ann S. Hurt Survey, Abstract No. 428, City of Parker ETJ, Collin County, Texas, generally located west of Lewis Lane and north of Curtis Drive.*

By direction of the City Council of the City of Parker, Texas.

Patti Grey  
City Secretary

King's Crossing Phase 4 Representative/Manager Stephen "Steve" L. Sallman, 4925 Greenville Avenue, Suite 1020, Dallas, Texas, came forward, stated his name and address, showed the location of the development on a wall map, and noted the development to be annexed was approximately 71 acres, consisting of 59 residential lots. (See Exhibit 5 – King's Crossing Phase 4 Final Plat.)

The Mayor asked if there were any comments and/or questions regarding the annexation. There being no comments or questions Mayor Marshall declared the public hearing closed at 7:25 p.m. and noted the King's Crossing Phase 4 annexation ordinance would be on the July 11, 2017 Special City Council meeting agenda for consideration and/or any appropriate action.

#### **9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON PARKERFEST.**

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Stacy Patrick, 5202 Ravensthorpe Drive, asked City Council to clarify whether Parkerfest was a city function, inquired about Councilmember Pettle's request to reestablish the Parks and Recreation Commission, and requested a line item be added to the budget for the park and such events as Parkerfest.

Councilmember Standridge thanked everyone for the work already completed on Parkerfest 2017; although due to legalities he understood the 2017 event needed to be delayed or canceled and reorganized to make it a great Parker event.

MOTION: Councilmember Standridge moved to cancel Parkerfest for 2017. Mayor Pro Tem Levine seconded.

Mayor Marshall asked if there was any discussion. Councilmember Pettle commented on how much work had already been completed on Parkerfest 2017 and she would like to see the event move forward.

Councilmembers Levine, Meyer, Raney, and Standridge voting for the motion. Councilmember Pettle voting against the motion. Motion carried 4-1.

Mayor Marshall expressed his thanks to the individuals who worked on Parkerfest 2017.

**10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A LAND STUDY AND PROPERTY LOCATED IN THE 3400 BLOCK OF MCCREARY ROAD. [FLANIGAN]**

City Administrator Flanigan reviewed the item, stating the Cichoszs came to city staff and the Mayor, regarding a development in the city's extraterritorial jurisdiction (ETJ), south of the Brooks Farms area. After some discussion, the Cichoszs requested a development agreement and city staff's recommendation was to move forward with a Land Study. On June 8, 2017, the Cichoszs took the item to Planning and Zoning (P&Z) Commission and they have a letter of recommendation from the P&Z Commission for City Council to consider the two (2) variances they were requesting for the development and consider authorizing the City Attorney to prepare a development agreement.

Vincent Cichosz, 5801 Bracknell Drive, said he and his wife, Mona, and four (4) children moved from Michigan to the City of Parker approximately three (3) years ago, loved the area, and purchased ten (10) acres. Subsequently, Parker Storage Facility, purchased the six (6) acres along McCreary Road. Originally, the plan was to develop 5-10 acres for their family's needs. With the Parker Storage Facility development, there was some concern the corner would go commercial or consume more land around their property, so the Cichoszs purchased additional property to buffer or protect their original property. As the City Administrator stated, with the concept plan he and his wife would like to move forward with the request for the two (2) variances and authorization for the City Attorney to prepare a development agreement for the small Cichosz residential development near the corner of McCreary and McWhirter Roads. (See Exhibit 6 – Cichosz Development Info – P&Z Commission recommendation letter, dated June 15, 2017 and Tract Maps.)

Mayor Pro Tem Levine said it was important to note the property was in the city's Extraterritorial jurisdiction (ETJ). Mr. Levine asked if it was the Cichoszs' future intent to annex the property into Parker. Mr. Cichosz said that was correct.

**MOTION:** Councilmember Raney moved to authorize City Attorney Shelby to prepare a development agreement with the with the two variances,

1. The subdivision water line is not required to be looped and
2. A 50 foot right of way on the road dedication,

subject to engineering approval.

The single point of entry will be addressed in the development agreement.

Councilmember Standridge seconded with Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

## 11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE PVFD 2016-2017 STIPEND. [SHEFF]

Fire Chief Sheff spoke about the annual stipend budget, the reasons for the estimated \$1,700 shortfall, and a recommendation to transfer \$1,190 from Dispatch Services (1-40-6329) and \$1,000 in excess funds from Training and Education (1-40-7900) to Stipend Pay (1-40-6327), resulting in no change in the total fire department budget.

Mayor Marshall noted interdepartmental line item changes or transfers are usually handled through the Investment Committee, but he wanted City Council to be aware of the change.

**MOTION:** Councilmember Standridge moved to approve appropriate action on the fire department 2016-2017 stipend, transferring \$1,190 from Dispatch Services (1-40-6329) and \$1,000 in excess funds from Training and Education (1-40-7900) to Stipend Pay (1-40-6327), an interdepartmental line item change, resulting in no change for the total fire department budget.

Councilmember Raney seconded with Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

### **PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Louis "Lou" Zettler, 4202 Donna Lane, thanked City Council for raising the 65 years and older property tax exemption from \$30,000 to \$50,000. Mr. Zettler also indicated certain residents could get their Plano Independent School District (PISD) tax rate frozen, after completing the necessary Collin County Appraisal District forms.

## 12. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE NOISE ORDINANCE. [BROOKS]

Police Chief Brooks stated the current city noise ordinance left the city in a precarious position and he was actively working with Brooks Farm residents and the Southfork Ranch staff to find a solution.

Chief Brooks recommended the following revisions to Ordinances No. No. 533:

Ordinance No. 533 – Nuisance

Section 3. K.

Currently reads:

*The act of allowing or permitting on any premises owned or controlled by such persons the emission of music, sound or other noise in a continuous, or for extended periods of time, in such a manner as to disturb persons living in the vicinity of the premises. It shall be presumed to be a violation of the Ordinance if the continuous, or extended periods of time, produce sound or other noise at the property line of such*

*property in excess of (a) 75 decibels, between the hours of 6 a.m. to 11 p.m., and/or (b) 65 decibels, between the hours of 11 p.m. and 6 a.m.*

Suggested change:

*The act of allowing or permitting on any premises owned or controlled by such persons the emission of music, sound or other noise in a continuous, or for extended periods of time, in such a manner as to disturb persons living in the vicinity of the premises. It shall be presumed to be a violation of the Ordinance if the continuous, or extended periods of time, produce sound or other noise at the property line of such property in excess of:*

- (a) 75 decibels, between the hours of 6 a.m. to 11 p.m.*
- (b) 65 decibels, between the hours of 11 p.m. and midnight.*
- (c) 55 decibels, between the hours of midnight and 1:00 a.m.*
- (d) 45 decibels between the hours of 1:00 a.m. and 6 a.m.*

Chief Brooks said this may not be the ultimate fix, but it will give his staff a tool to use.

City Attorney Shelby suggested City Council recess into executive session, under Section 551.071 - (1) and (2).

Mayor Marshall recessed the regular meeting at 8:04 p.m.

Mayor Marshall reconvened the regular meeting at 8:12 p.m.

Police Chief Brooks introduced Southfork Ranch/Forever Resorts representatives, Regional Director of Sales & Marketing Janna Timm and LaCretia Buckett.

Mayor Pro Tem Levine asked Ms. Timm and Ms. Buckett if they had an opportunity to look at Chief Brooks' decibel recommendations and whether, from Southfork Ranch's perspective, they were happy with the decibel changes and were agreeable to those changes being applied to Southfork Ranch. Ms. Timm said yes, because they wanted a solution. Ms. Timm said the Chief was very diligent in trying to come up with something that would work. Of course, there would be some difficulties, due to the number of people involved with an event. At times, it is hard to control the volume, but they wanted to work with the City to get the matter resolved.

MOTION: Mayor Pro Tem Levine moved to authorize our City Attorney to amend or modify the ordinance to reflect Chief Brooks' recommended decibels levels. He said he thought this was a good start. There were residents who would like more research going into this change, but we may have to progress step-by-step. If this change does not address the issue, the City will look at it further. Councilmember Raney seconded with Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

13. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2017-541 AWARDING THE 2016-2017 ANNUAL STREET MAINTENANCE PROJECT. [FLANIGAN]

City Administrator Flanigan summarized, stating City Staff advertised for Annual Street Maintenance projects. This year the low and only bidder for the project was Pavecon Public Works, LP, of Grand Prairie, Texas. This was the fourth (4<sup>th</sup>) time the City used Pavecon in the last seven (7) or eight (8) years. City Engineer John Birkhoff, P.E., provided a recommendation letter, dated June 7, 2017. The 2016-2017 Annual Street Maintenance projects are road modifications to the intersection of Parker Road and Springhill Estates Drive, so southbound traffic would have a right turn lane; modifications to Parker Road and Donna Lane to have a better turn radius; modifications to Parker Road and Gray Lane to correct the narrow turn radius; improvements on Lewis Lane to both the North and South bound portion of the project and miscellaneous pot holes, etc. around the City.

MOTION: Councilmember Standridge moved to approve Resolution No. 2017-541, awarding the 2016-2017 Annual Street Maintenance Project to Pavecon Public Works, LP of Grand Prairie, Texas, in the amount of \$255,988.00. Councilmember Raney seconded.

Councilmember Pettle inquired about Pavecon being the only bidder for the project. City Administrator Flanigan said the City usually received two (2) sometimes three (3) bidders. This was a fairly small contract for the paving industry, the market is strong and contractors are busy, and at the time the bid was advertised there was a limited time to complete the project.

Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

## **ROUTINE ITEMS**

### **14. FUTURE AGENDA ITEMS**

Mayor Marshall asked if there were any items to be added to the future agenda. There being no additions at that time. He noted the July 4, 2017 City Council meeting was canceled, due to the 4<sup>th</sup> of July holiday; there was a Special City Council meeting on July 11, 2017, which would require a super quorum, and noted Mayor Pro Tem Levine had a conflict with that date; therefore the remaining council members would need to be in attendance to conduct city business. The Mayor also commented the next regularly scheduled City Council meeting would be July 18, 2017.

### **15. ADJOURN**

Mayor Marshall adjourned the meeting at 8:20 p.m.

APPROVED:

---

Mayor Z Marshall

ATTESTED:

Patti Scott Grey, City Secretary

Approved on the 15th day  
of August, 2017.

PROPOSED

## **Loud Noises in Parker**

2014

**Total Events: 4-6**

**Events prior to June 20<sup>th</sup>: 2-4**

**End Times: All before 11PM**

2015

**Total Events: 13**

**Events prior to June 20<sup>th</sup>: 10**

**Ending 11PM: 1   11PM-1AM: 11   2AM: 1**

**School nights: 1**

2016

Southfork replaced roof mid-year and removed spray foam insulation

**Total Events: 29**

**Events prior to June 20<sup>th</sup>: 10**

**Ending Afternoon: 4   11PM: 5   Midnight: 14   1AM: 5   2AM: 1**

2017

**Events prior to June 20<sup>th</sup>: 11**

**Ending 11PM: 1   Midnight: 4   1AM: 4   1:30AM: 1   2AM: 1**

**School nights: 2**

**Notes: 2014 numbers are from memory. Some end times are best guesses.**

## **Noise Ordinance Discussion Items**

- Volume, Plainly Audible, Reasonable Person, or Distance Standard
- How to measure Volume
- Construction Noise
- Compression Brakes
- Mufflers
- Vehicle speakers
- Power Equipment
- Lawn Maintenance
- Ice Cream Trucks
- Drones
- Guns/Fireworks
- Yelling
- Loading/Unloading of Vehicles
- Animals
- Citizen Suits

**Parker Police Department  
2017-2018 Budget  
Recommendation**

Ideas for today and for our future



Hand-drawn architectural sketch of a building with a grid pattern.

---

---

---

---

---

---

---

**Vision Statement**

Continue building a professional police organization focused on providing police services and fostering community partnerships in a cost effective manner ensuring effective and efficient service.



Hand-drawn architectural sketch of a building with a grid pattern.

---

---

---

---

---

---

---

**Goals and Objectives**

- Continue current level of service
  - Replacement Patrol Vehicle
  - Replace In-Car Video Cameras
- Improve Effective and Efficient Service Delivery
  - Records Management System/Mobile Data (CAD/MD)
  - Additional Personnel
  - Body Camera Program



Hand-drawn architectural sketch of a building with a grid pattern.

---

---

---

---

---

---

---

**Today's Situation**

Unit # 200 currently has 110,567 miles and will reach 130,000 by the time a new vehicle can be delivered and equipped.

In-Car video cameras were purchased in 2007 and are outdated. Our vendor continues to support these old cameras and they are having failure regularly. New technology provides more reliable video capture and more effective and efficient storage, copying and viewing for racial profiling review. Video quality is much improved with advancements in technology.




---



---



---



---



---



---

**We Need Our Brain!**

**Records Management System**

The Law Records module is a comprehensive records management system designed to meet the demanding requirements of law enforcement agencies. Through tight integration, alerts/cautions and warrants are displayed upon the entry of any name. Additional information, such as relationships and departmental activity (victim, offender, reporting party, arrests, etc.), is maintained via a master name database.

By employing state-of-the-art data sharing and intelligence, a Texas Incident Based Reporting (TIBR)/National Incident Based Reporting (NIBR) compliant report can be electronically generated by completing as few as nine (9) fields. Data from dispatch, NCIC queries, master name, master vehicle, master property, and master location are intelligently utilized to generate arrest and incident/offense reports, as well as automated narratives to complete the tedious and redundant process of report entry. These tried and proven techniques significantly minimize data entry time and increase accuracy.




---



---



---



---



---



---

**Records Management System**

This system was designed with one goal in mind – increase agency efficiency. Once an officer's report has been entered in the field, it is ready for CID. Once CID has completed the investigation, the incident/offense(s) are available for electronic submittal to the district attorney. This submittal can include embedded attachments, such as automatically filled-in word processing documents, crime scene photos, witness/suspect photos, in-car video, officer/case notes, recorded audio clips, dispatch remarks, NCIC queries, investigative chronology, and arrest report(s). Your district attorney will have a complete information package to expedite prosecution. Average time to prepare a case is reduced from 1 to 2 hours to 5 – 10 minutes.




---



---



---



---



---



---

**Some of the benefits of the ICS RMS are:**

- Fully integrated with the entire suite of Public Safety solutions
- TIBR/NIBR and Uniform Crime Report (UCR) compliant – Mandatory by 2019
- All data can be entered/accessible in the field via a wireless connection
- Automatically generates magnetic media for electronic case submittal
- Comprehensive user security restricts access to juvenile and high-profile cases
- Property room features including
  - Bar code
  - Radio Frequency Identification (RFID)
  - Electronic inventory
  - Random audits
  - Chain of possession
  - Electronic signatures
  - Crime Analysis/Mapping
  - Calls for Service (view only)
  - Citation, accident/crime scene drawing
  - Personnel with training and tracking of issued property
  - Photo recognition modules are available
  - Tightly integrated with Mentalix and Identix
  - Data sharing including TDEX/Fusion Center




---



---



---



---



---



---



---



---

**Mobile Data**

- The ICS Mobile Data access solution takes advantage of the latest hardware and software technologies; wireless connectivity, GPS/AVL, full-motion video, voice response, daylight readable monitors, magnetic stripe readers, fingerprint scanners and citation printers. This technology provides law enforcement field units with access to data that is normally only available on their local workstations.
- Mobile equipment failure will not cause data loss since it utilizes the latest in wireless technology. Mobile solutions employ Microsoft .Net technology




---



---



---



---



---



---



---



---

**The following data and functions are available in the field:**

- Call for service information: location, reporting party, premise (including emergency response plans), call history, area alerts, hazardous materials, location maps, floor plans, structure information, contact information, alarm information, and inspection results, remarks (call-taker, dispatcher, officer).
- Mapping and route calculation (with spoken directions) from current AVL location to any US address. Utilized for mutual aid, out of district assistance, etc.
- CAD integration with incident command for law enforcement.
- Customizable unit status display (active units, pending and active calls, etc.)
- Direct access to TLETS/NCIC for driver's license (with photo), vehicle registration, wanted information, property, guns, boats, and more. Also provides in-house searches on person, vehicle, and prior TLETS/NCIC return history.
- Traffic citation entry and printing. Automatically submitted to NCIC upon DL swipe
- Accident reporting with integrated accident drawing
- Towing with impound and inventory data collection and report printing
- Field Reporting of incident/offense entry and inquiry
- Electronic rolodex for SOP, special ordinance, hazardous material, first aid, general orders, etc.
- Windows compliant – minimal training is required




---



---



---



---



---



---



---



---

**Why CAD/MD is so important?**

- CAD/MD is the "brain" of all police operations.
- CAD/MD provides critical real-time information to the officers in the field.
- CAD/MD captures ALL information concerning police activity and makes that information available to all officers. Over time the intelligence information contained is critical to police investigations.
- CAD/MD streamlines police operations and reporting. No paper copies, no meetings necessary with officers or detectives. Case status is available to all at anytime.
- CAD/MD ensure long-term personnel savings as personnel are more effective and efficient with this system.
- CAD/MD produces NIBRS reporting electronically which is mandated by 2019.

**Costs**

Parker Police Department 2017/2018 Budget - Final

Requests	Initial Costs	On-Going Costs
1 RMS	\$ 129,483.80	\$ 18,507.25
2 Replacement Patrol Vehicle	\$ 49,863.11	\$
3 Patrol Officer	\$ 81,495.98	\$ 73,872.02
<b>Grand Total</b>	<b>\$ 260,842.89</b>	<b>\$ 92,378.27</b>

Parker Fire Dept.  
Budget Request for FY 2018



Preview

- Discussion points for 2017/18 budget year
  - P25 Phase 2 Radio Migration
  - Stipend Program

Radio Communications

- P25 Radio Migration to Phase 2
  - Need was introduced in past planning sessions
  - P25 is a suite of standards for digital radio communications for use by federal/state/local public safety organizations
    - Phase 1 (analog to trunked digital communication) doubled available channels and was implemented about 10 years ago
    - Phase 2 doubles again the available channels and requires upgraded software
    - The majority of Parker FD radios were bulk purchased years ago when the PAWM system first upgraded from analog to digital and cannot support Phase 2 requisite software.
  - DFW Communication estimated the cost at \$168K
    - Under PAWM contract
    - Should be able to keep the cost at or below \$150K by reducing the number of handhelds

### Staffing (day crew)

- Critical gating trend is the lack of coverage once the “day crew” shift ends
- Refreshers
  - We presently utilize a “combination” model whereby from 8am-6pm, 7 days per week, we staff a single fire truck with a paid officer and paid driver.
  - To achieve crew size of 3+ a minimum standard for fire depts. ~ we supplement the paid staff with a volunteer who is paid a stipend of \$60 per shift
  - The FY2017 stipend budget was based on 300 hrs of weekday (only) coverage by a single volunteer plus 60 hrs principally for onboarding new volunteers and training purposes.
  - We have presently exceeded the 2017 budget to accommodate, among other reasons, a serious and concerning reduction in the number of volunteers available for evening/night/early morning response to emergencies.
- Our FY 2018 “ask” at the minimum is \$25,500 for the stipend program
  - Extend the stipend, volunteer position from 5 days to 7 days per week (\$21,900)
    - We can predictably cover the positions - eligible pool of volunteers exceeds the subset of volunteers who live sufficiently close who comprise our “night” response by a factor of 2 or greater
    - We need to relieve the pressure on our diminishing pool of volunteers who respond evenings/nights/early mornings.
  - Provide additional 60 hours primarily for onboarding of new volunteers (\$3,600)

## Staffing (evenings/nights/early morning)

- Current situation (FY 2017)**
  - Until we staff 24/7 with paid personnel we rely on the "volunteer model" to cover the city between 6pm and 6am on a rotating basis
  - FY 2017 stipend budget was based upon 7 members available for evening/night/early morning coverage which effectively reduced to 4 or less at any time due to extended travel for employment, overnight business travel, extended medical leave, normal illness, family vacation and such.
  - We've experienced night response of only two members on more than one occasion
  - This is insufficient to provide adequate coverage
  - For first 6 mos. of FY 2017 (10/1/16-3/31/17)
    - » The "night crew" volunteers responded to 38% of a total 142 calls handled by the dept.
    - » 30% of these calls occurred between 6pm-8am Saturday and Sunday
    - » On average, these volunteers spend 1 hour on a single call indicative of a significant commitment of time (excludes report time; make ready of apparatus for next call)
- Forecasted situation (FY 2018)**
  - We forecast to lose during FY 2018 two firefighters (relocation/family pressures) with only one addition who has yet to enter fire training
  - We continue to recruit but are hampered by neighboring depts. who pay volunteers a stipend for overnight station coverage
  - We've converted one office into sleeping quarters for three members

## Staffing (evenings/nights/early morning)

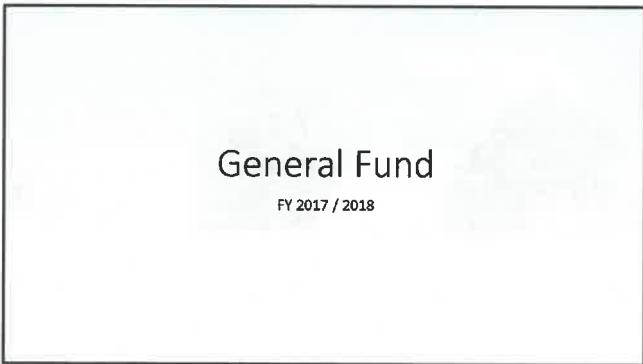
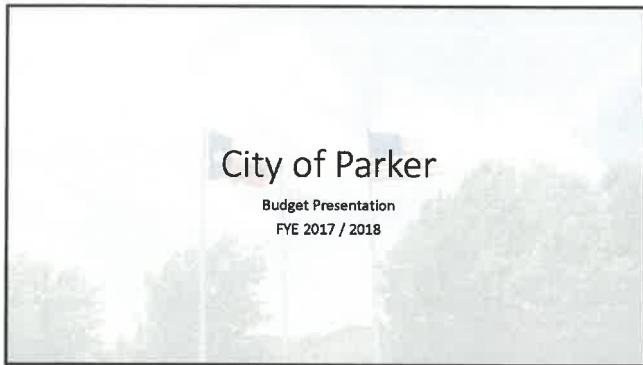
- Long and short term considerations
  - Consider a "shared resource" model with certain of our neighbors with respect to fire dept. coverage
    - Similar in concept to our EMS coalition for ambulance service but costed in a manner favorable to Parker
    - Our contribution would be a single, staffed, paramedic fire truck (ladder or engine company) to the overall resource pool while we enjoy the resources of our neighbors
    - Represents a strategic solution to Distribution and Concentration when planning Parker's long term fire coverage
    - 18-24 month transition period to extend minimum staffing to 24/7 by extending the practice of a firefighter and driver plus a stipend volunteer, supplemented by our present "night pool" when needed
    - Can add a paid chief as circumference distance
    - Parker FD and the City retain complete independence
    - This is a possible long-term, strategic consideration to fire and EMS coverage as Parker builds out, but does not address our immediate need
  - To address immediate need our "ask" is to fund two additional stipend slots for night coverage at the station
  - Evolutionary, not ideal and subject to reconsideration
    - Test period of 3 mos. (\$10,950); annual cost \$43,800
    - Goal set at 50% fulfillment

## Summary

- Migration to P25 Phase 2 radios
  - \$150,000
- Improve evening/night/early morning coverage
  - Extend day stipend slot from 5 to 7 days (\$21,900)
  - Add 60 hours to the stipend budget to accommodate onboarding and other matters (\$3,600)
  - Add two stipend night positions on a 3 mos. test (\$10,950)
- Total stipend budget \$36,450 including the test period
  - \$69,300 for the full fiscal year annualizing the 3 mo. Test
- Per capita FD total budget is \$84 with a stipend budget set at \$25,500 and \$94 with a stipend budget including a full year of night coverage by 2 volunteers (assumes 4,500 population)
  - As a reference point, 24/7 coverage by a paid officer, paid driver and stipend firefighter would equate to approx. \$765,5000 annual budget or \$170 per capita all other non-personnel budget items remaining unchanged

## Exhibit

Agency	Fire 115 Budget		Fire 115 Year-to-Date		Total Population (2016)		Cost/Call		Cost/Capita	
	2016	2017	2016	2017	2016	2017	2016	2017	2016	2017
Adams	\$ 11,307,097	\$ 11,307,097	5,465	5,465	51,800	51,800	2,484	\$ 1.45		
Ames	\$ 5,130,155	\$ 5,130,155	3,224	3,224	18,400	18,400	685	\$ 0.03		
Ames Ridge	\$ 32,345	\$ 32,345	128	128	40	40	3,202	\$ 82		
Brundage	\$ 74,000	\$ 74,000	312	312	2,429	2,429	237	\$ 50		
Colfax	\$ 1,404,250	\$ 1,404,250	950	950	7,230	7,230	1,399	\$ 1.94		
Franklin	\$ 22,410,402	\$ 22,410,402	622	622	6,000	6,000	3,667	\$ 270		
Forest Grove	\$ 453,349	\$ 453,349	1,063	1,063	9,600	9,600	464	\$ 0.05		
Grangeville	\$ 1,384,674	\$ 1,384,674	585	585	6,600	6,600	2,742	\$ 207		
Idaho Falls	\$ 662,856	\$ 662,856	854	854	7,800	7,800	777	\$ 93		
Idaho City	\$ 12,820,200	\$ 12,820,200	1,145	1,145	12,500	12,500	2,000	\$ 15.6		
McCall	\$ 116,576	\$ 116,576	688	688	5,894	5,894	187	\$ 32		
Moscow	\$ 100,000	\$ 100,000	314	314	582	582	171	\$ 293		
Payette	\$ 5,260,533	\$ 5,260,533	1,077	1,077	27,800	27,800	1,914	\$ 124		
McCall	\$ 482,562	\$ 482,562	1,394	1,394	10,000	10,000	48	\$ 4.8		
Preoper	\$ 1,380,104	\$ 1,380,104	1,144	1,144	17,700	17,700	773	\$ 14		
Raymond	\$ 376,130	\$ 376,130	396	396	32,000	32,000	619	\$ 11		
Wenatchee	\$ 4,621,045	\$ 4,621,045	3,077	3,077	47,000	47,000	1,234	\$ 1.57		
Average Fire					\$ 1,081	\$ 1,171				
Average Volunteer					\$ 454	\$ 50				



Starting Point – Balanced Budget		
Tax rate remains the same		
	2016/2017 Budget	2017/2018 Budget
Revenue – 9.2% Increase	\$3,979,677	\$4,345,447
Transfers: Bond Funds	\$1,433,035	\$658,000
Transfers: County Funds	\$539,073	\$0
Transfers: Court Funds	\$10,500	\$7,000
Transfers: Reserves	\$456,433	\$280,000
Total Budget	\$6,428,718	\$5,290,447

To the right of the table are six horizontal lines for notes.

## Revenue Sources

- Property Taxes - \$3,048,647
  - ESTIMATED Certified Values - \$833,000,000
    - Certified Values to be released 07/25/17
- Building Permits - \$525,000
  - Projecting 75 new homes
- Franchise Fees - \$250,000
- Fines - \$200,000
- Sales Tax - \$150,000
- Other - \$171,800



## Departments

- Administration
- Municipal Court
- Building & Code
- Public Works
- City Property
- Capital Improvements

## Administration

- Total Budget - \$865,651
  - Decreased from last year by \$197,366 (18.5%)
- Economic Development
  - Development Agreement (Sallman) final payments
    - Down \$105,000 from previous year
- City Council Contingency
  - Reduced by \$100,000
    - Drainage project included in last year's total

### Municipal Court

- Total Budget - \$173,987
  - Decreased by \$20,642 (10.6%)
- State Court Costs - \$20,000
  - Reduced based on trends

---

---

---

---

---

---

---

### Building and Code

- Total Budget - \$141,679
  - Up slightly from last year - \$5,497 (4%)
  - Personnel costs
  - Memberships up (added Personnel last year)

---

---

---

---

---

---

---

### Public Works

- Total Budget - \$928,593
  - Decreased by \$126,439 (12%)
- Street Maintenance
  - Increased by \$140,000
    - Annual maintenance; Repairs
- Drainage
  - Reduced by \$225,000
    - Special Drainage projects completed
- Engineering
  - Reduced by \$50,000

---

---

---

---

---

---

---

### City Property

- Total Budget - \$124,000
  - Increased by \$3,250 (2.7%)
- Increased Utility Costs
  - Added Building (Public Works)
- Increased Insurance Costs
  - Increased due to Claim History
    - Hail Storms - 2016

---



---



---



---



---



---

### Capital Improvements

- Total Budget - \$708,000
  - Reduced by \$1,264,108 (64%)
  - Allen Heights project completed
- Street Improvement Projects
  - Sycamore - \$500,000
  - Other Street Projects - \$158,000
- Architect Costs
  - Begin Design of New Municipal Complex - \$50,000

---



---



---



---



---



---

### Debt Service

	2016 / 2017	2017 / 2018
2010 Refunding Bonds (07/15/2019)	\$ 76,886	\$ 76,844
2011 Refunding Bonds (02/15/2028)	\$264,901	\$264,662
2015 C/O - Streets (02/15/2025)	\$166,752	\$163,826
<b>Total</b>	<b>\$508,539</b>	<b>\$505,332</b>

---



---



---



---

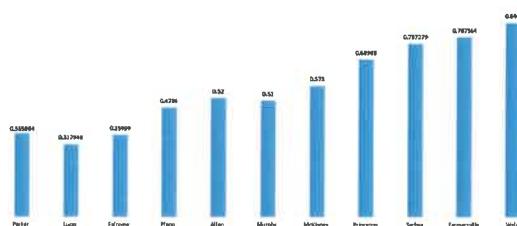


---



---

Current FY 16 /17  
City Tax Rates



**PROPOSED Tax Rate Meetings**

- Meeting to Discuss Tax Rate
  - Record Vote and Schedule (2) Public Hearings
    - 08/1/17
- 1<sup>st</sup> Public Hearing
  - 08/15/17
- 2<sup>nd</sup> Public Hearing
  - 08/29/17
- Schedule to Vote on Tax Rate
  - 09/5/17 – *Super Quorum Required*

Proprietary Budget

FY 2017 / 2018

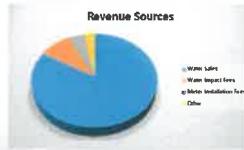
### Starting Point – Balanced Budget

	2016 / 2017 Budget	2017 / 2018 Budget
Revenue / Expense	\$3,434,914	\$3,813,500
Fund Balance Transfers	\$150,000	\$500,000
TX DOT Funds*	\$1,700,000	\$1,700,000
<b>Total Budget</b>	<b>\$5,284,914</b>	<b>\$6,013,500</b>

\*Pass thru only. TX DOT to reimburse us for costs to move waterline

### Revenue Sources

- Water Sales - \$2,700,000
- Water Impact Fees - \$295,500
  - Projecting 75 New Homes
- Meter Installation Fees – \$150,000
- Other Income - \$90,000
  - Water Rebate - NTMWD
  - Interest Income
  - Late Fees



### Water Department

- Increased Cost of Water - \$168,533
  - 9.7% Increase over last year
- Sensus Upgrade - \$58,000
  - Presentation by Sensus/Aqua Metrics
- Upgrade Servers
  - New backup systems - \$10,200
  - 50/50 Split with General Fund

## Sewer Department

- Slight increase to Revenue
  - New homes (Not all have sewer)

- No significant increase to expenses
  - Department is self supporting

---



---



---



---



---



---



---

## Sanitation Department

- Slight increase to Revenue
  - New homes
- Collection Costs remain flat
  - Department is self supporting

---



---



---



---



---



---



---

## Annual Consumption

	August – July
2009	416,000,000 Gallons
2010	417,637,000 Gallons
2011	533,654,000 Gallons
2012	471,460,000 Gallons
2013	438,439,000 Gallons
2014	421,560,000 Gallons
2015	361,483,000 Gallons
2016	447,206,000 Gallons
2017 YTD (May)	326,983,000 Gallons

---



---



---



---



---



---



---

### Debt Service

	2016 / 2017 Budget	2017 / 2018 Budget
2010 Refunding Bonds	\$110,640	\$110,581
Pay off date - 7/15/19		
2011 Refunding Bonds	\$247,480	\$247,257
Pay off date - 2/15/28		
Paying Agent Fees	\$1,500	\$1,500
<b>Total</b>	<b>\$359,620</b>	<b>\$359,338</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
<b>REVENUES</b>						
1-10-4100	Current year taxes - M & O	2,300,103	2,543,315		2,543,315	
3-90-4101	Current year taxes - I & S	508,538	505,332		505,332	
1-10-4120	Delinquent taxes - M & O	35,000	40,000		40,000	
3-90-4121	Delinquent taxes - I & S	10,000	11,000		11,000	
1-10-4125	Penalties & Interest - M & O	14,000	14,000		14,000	
3-90-4125	Penalties & Interest - I & S	4,000	4,000		4,000	
1-10-4130	Building Permits	385,000	525,000		525,000	
1-10-4135	Development Fees	50,000	20,000		20,000	
1-10-4140	Franchise and Use Fees	250,000	250,000		250,000	
1-10-4150	Special Use Permits	1,300	1,300		1,300	
1-10-4160	Filing Fees	1,000	1,000		1,000	
1-10-4170	Fines	200,000	200,000		200,000	
1-10-4172	Parkerfest Revenue	1,000	0		0	
1-10-4174	Donated Dollars	2,500	8,150		8,150	
1-10-4190	Other Income	22,000	22,000		22,000	
1-10-4192	State of TX Training for Police	1,036	1,150		1,150	
1-10-4220	Sales Tax Collected	150,000	150,000		150,000	
1-10-4225	Mixed Beverage Tax	6,200	6,200		6,200	
1-10-4400	Alarm Registrations	13,000	13,000		13,000	
1-10-4500	Interest Income	25,000	30,000		30,000	
<b>Sub-Total - Revenue</b>		<b>3,979,677</b>	<b>4,345,447</b>	<b>0</b>	<b>4,345,447</b>	
<b>Fund Balance Transfers</b>						
1-10-4866	Security Fund	5,000	2,000		2,000	
1-10-4868	Bond Funds	1,433,035	658,000		658,000	
1-10-4868	Capital Improvement Acct	539,073	0		0	
1-10-4872	Technology Fund	5,500	5,000		5,000	
1-10-4873	Reserves	466,433	280,000		280,000	
<b>Sub-Total - Transfers</b>		<b>2,449,041</b>	<b>945,000</b>	<b>0</b>	<b>945,000</b>	
<b>Grand Total All Sources</b>		<b>6,428,718</b>	<b>5,290,447</b>	<b>0</b>	<b>5,290,447</b>	

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
<b>ADMINISTRATION</b>						
1-10-6000	Office Supplies		5,500	5,500		5,500
1-10-6010	Postage		7,500	6,000		6,000
1-10-6015	Printing		4,000	3,500		3,500
1-10-6016	Printing Projects		1,000	1,000		1,000
1-10-6020	Computer Equip & Software	14,000	24,350			24,350
1-10-6025	Website Maintenance	17,149	6,100			6,100
1-10-6030	Copy Machine Lease	1,700	1,450			1,450
1-10-6035	Office Equipment	3,500	1,500			1,500
1-10-6040	Newsletter Expense	4,000	2,500			2,500
1-10-6045	Memberships, Dues & Subscript	3,250	3,000			3,000
1-10-6050	Data Processing Tax Stmt	1,500	1,600			1,600
1-10-6055	Central Appraisal District	19,000	20,000			20,000
1-10-6060	Election Expense	15,000	15,000			15,000
1-10-6065	Legal Notice Advertisement	25,000	25,000			25,000
1-10-6070	County Filing Fees	1,500	1,500			1,500
1-10-6086	Economic Development	250,000	145,000			145,000
1-10-6090	Council/Boards - Food & Supp	2,500	2,500			2,500
1-10-6095	City Council Contingency	250,000	150,000			150,000
1-10-6875	Records Management	3,000	3,000			3,000
1-10-6920	Contingency - Admin	10,000	10,000			10,000
1-10-6930	Other Expense	5,507	6,010			6,010
1-10-7300	Auditor Fees	8,000	10,000			10,000
1-10-7400	Legal Fees	100,000	100,000			100,000
1-10-7600	Technology Support	15,500	15,500			15,500
1-10-7700	Codification Services	3,000	3,000			3,000
1-10-7900	Staff Training & Education	8,000	8,000			8,000
1-10-7905	Training (P&Z and Council)	8,000	8,000			8,000
1-10-8000	Salaries & Wages	204,370	209,954			209,954
1-10-8100	Overtime Wages	2,000	2,000			2,000
1-10-8200	TMRS Benefits	25,626	27,741			27,741
1-10-8250	Workers' Compensation	750	1,000			1,000
1-10-8300	Employers Matching Medicare	3,065	3,146			3,146
1-10-8400	Health Insurance	30,600	33,300			33,300

City of Parker - General Fund  
**PROPOSED BUDGET**  
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Approved Budget	Proposed Budget (before adj.)	Adjustments		Proposed Budget	
1-10-8401	Health Insurance-Retirees	4,500	4,500			4,500	
1-10-8600	Contingency-Personnel	5,000	5,000			5,000	
	<b>Total Administration</b>	<b>1,063,017</b>	<b>865,651</b>	<b>0</b>		<b>865,651</b>	

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	Proposed Budget
			Proposed Budget (before adj.)	Adjustments		
<b>POLICE DEPARTMENT</b>						
1-20-6000	Office Equipment & Supplies		4,000	4,000		4,000
1-20-6010	Printing		5,150	5,150		5,150
1-20-6020	Computer Equip & Software		5,500	5,500		5,500
1-20-6045	Memberships, Dues & Subscript		6,500	6,500		6,500
1-20-6100	Communications		10,000	10,000		10,000
1-20-6200	Vehicle Fuel, Oil, Wash, Track		27,300	27,300		27,300
1-20-6340	Utilities		7,200	7,200		7,200
1-20-6410	Vehicle Repairs & Maintenance		20,000	20,000		20,000
1-20-6420	Camera & In-Car Video		5,000	5,000		5,000
1-20-6430	Departmental Equipment		12,000	12,000		12,000
1-20-6435	Electronic Repairs & Radios		2,000	2,000		2,000
1-20-6440	Crime Scene Equip & Supplies		1,000	1,000		1,000
1-20-6445	Crime Prevention		2,000	2,000		2,000
1-20-6450	Dispatch Services		35,000	28,598		28,598
1-20-6455	Inmate Boarding		3,000	3,000		3,000
1-20-6460	Uniforms & Equipment		8,800	8,800		8,800
1-20-6465	Animal Control		6,000	6,000		6,000
1-20-6470	Child Abuse Task Force		2,750	2,750		2,750
1-20-6475	Radio Equipment		5,000	5,000		5,000
1-20-6485	Ammunition		3,500	3,500		3,500
1-20-6495	New Patrol Unit	0	0	50,000		50,000
1-20-6878	Tuition Reimbursement		1,500	1,500		1,500
1-20-6881	Training (State Funded)		1,872	1,872		1,872
1-20-6883	Employment Evaluations		3,000	3,000		3,000
1-20-6885	Donated Dollars		2,744	8,150		8,150
TBD	ICS Records Management Sys	0	0	129,484		129,484
TBD	Replace Mobile Cameras/Body	0	0	0		0
TBD	Video/Data Storage	0	0	0		0
TBD	Two New Officers	0	81,496			81,496
1-20-6920	Contingency Expense	5,000	5,000			5,000
1-20-7800	Insurance - Liability	8,500	10,000			10,000
1-20-7900	Training & Education	10,000	10,000			10,000

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018 Proposed Budget (before adj.)	Adjustments	2017 / 2018 Proposed Budget
1-20-8000	Salaries & Wages	594,882	613,484		613,484		613,484
1-20-8100	Overtime Wages	15,000	15,000				15,000
1-20-8200	TMRS Benefits	74,219	81,006				81,006
1-20-8250	Workers' Compensation	12,000	17,000				17,000
1-20-8300	Employers Matching Medicare	8,843	9,157				9,157
1-20-8400	Health Insurance	102,000	111,000				111,000
1-20-8600	Personnel Contingency	3,000	3,000				3,000
<b>Total Police Department</b>		<b>1,014,260</b>	<b>1,315,447</b>		<b>0</b>		<b>1,315,447</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	Proposed Budget
				Proposed Budget (before adj.)	Adjustments	
<b>MUNICIPAL COURT</b>						
1-30-6000	Office Supplies		1,000	1,000		1,000
1-30-6020	Court Technology Fund		5,500	5,000		5,000
1-30-6080	Court Security Fund		5,000	2,000		2,000
1-30-6510	Court Refunds & Jury Costs		2,000	2,000		2,000
1-30-6520	State Court Costs		95,000	75,000		75,000
1-30-6545	Court Food & Supplies		225	225		225
1-30-7100	Judge Fees		6,420	6,420		6,420
1-30-7111	Prosecuting Attorney Fees		6,000	6,000		6,000
1-30-7900	Training & Education		1,200	1,200		1,200
1-30-8000	Salaries & Wages		54,482	55,844		55,844
1-30-8200	TMRS Benefits		6,652	7,188		7,188
1-30-8250	Workers' Compensation		160	200		200
1-30-8300	Employers Matching Medicare		790	810		810
1-30-8400	Health Insurance		10,200	11,100		11,100
<b>Total Municipal Court</b>			<b>194,629</b>	<b>173,987</b>	<b>0</b>	<b>173,987</b>

City of Parker - General Fund  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adj)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
<b>FIRE DEPARTMENT</b>					
1-40-6000	Office Equipment & Supplies	1,000	1,000		1,000
1-40-6010	Printing & Postage	300	300		300
1-40-6045	Memberships, Dues & Subscript	4,000	4,000		4,000
1-40-6100	Communications	2,000	2,000		2,000
1-40-6200	Vehicle Operations & Maint	18,000	18,000		18,000
1-40-6300	Medical Director	2,500	3,000		3,000
1-40-6305	Fire Marshall Expense	500	500		500
1-40-6310	Medical Transport	25,000	18,000		18,000
1-40-6315	Med Supplies (Consumables)	3,750	4,000		4,000
1-40-6320	Dispatch Services	33,400	34,000		34,000
1-40-6325	Reimbursement Per Call	10,000	10,000		10,000
1-40-6327	Stipend Pay	18,100	21,300		21,300
1-40-6335	Durable Medical Equipment	1,500	1,500		1,500
1-40-6340	Utilities	12,000	12,000		12,000
1-40-6345	Fire Suppression & Hazmat	1,000	1,000		1,000
1-40-6350	Equipment & Electronic Repairs	15,000	15,000		15,000
1-40-6360	Uniforms & Equipment	5,000	6,000		6,000
1-40-6365	Replacement Gear	5,000	8,000		8,000
1-40-6370	Software Licensing Fees	4,500	4,500		4,500
1-40-6375	Physicals & Drug Screens	1,000	1,000		1,000
1-40-6380	Building Maint & Upgrades	2,000	2,000		2,000
1-40-6395	Radio & Air Tank Replacement	10,000	10,000		10,000
1-40-7800	Insurance - Liability	7,000	8,400		8,400
1-40-7810	Workers' Compensation	4,000	10,885		10,885
1-40-7820	Insurance - AD&D	6,500	7,000		7,000
1-40-7900	Training & Education	10,000	10,000		10,000
TBD	Phase 2 radio upgrade/repl	0	150,000		150,000

City of Parker - General Fund  
**PROPOSED BUDGET**  
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Proposed Budget
		Approved Budget	Proposed Budget (before adj)	Adjustments		
1-40-7305	Consulting Services	0	0			0
1-40-8000	Salaries & Wages	147,165	150,000			150,000
1-40-8200	TWC Benefits	2,726	2,898			2,898
1-40-8300	Employers Matching Medicare	11,260	11,475			11,475
<b>Total Fire Department</b>		<b>364,201</b>	<b>527,758</b>	<b>0</b>		<b>527,758</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
<b>BUILDING &amp; CODE</b>						
1-50-6020	Computer Equip & Software	500	500			500
1-50-6045	Memberships, Dues & Subscript	350	500			500
1-50-6100	Communications	750	750			750
1-50-6200	Vehicle Fuel, Oil, Wash, Track	6,500	6,500			6,500
1-50-6910	Miscellaneous Supplies	500	750			750
1-50-6940	Uniforms	300	300			300
1-50-7800	Insurance - Liability	450	550			550
1-50-7900	Training & Education	1,500	1,500			1,500
1-50-7900	New Truck	0	0			0
1-50-8000	Salaries & Wages	96,439	98,963			98,963
1-50-8200	TMRS Benefits	11,719	12,681			12,681
1-50-8250	Workers' Compensation	475	600			600
1-50-8300	Employers Matching Medicare	1,399	1,435			1,435
1-50-8400	Health Insurance	15,300	16,650			16,650
<b>Total Building &amp; Code</b>		<b>136,182</b>	<b>141,679</b>			<b>141,679</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	Proposed Budget
<b>PUBLIC WORKS</b>						
1-60-6340	Utilities		325		325	325
1-60-6610	Street Maintenance & Repairs		300,000	440,000		440,000
1-60-6630	Median Expense		75,500	80,000		80,000
1-60-6640	Drainage Expense		400,000	175,000		175,000
1-60-6650	Public Safety & Signage		18,000	18,000		18,000
1-60-6660	Tools & Equipment		5,000	5,000		5,000
1-60-6670	Vehicle & Tractor Expense		10,000	10,000		10,000
1-60-6675	Mower & Fuel		5,000	5,000		5,000
1-60-6830	Park Improvements		500	500		500
1-60-6840	Park Maintenance		2,400	2,400		2,400
1-60-6850	Parkerfest		2,000	0		0
1-60-6860	Scouting Projects		1,000	1,000		1,000
1-60-7200	Engineering Fees		100,000	50,000		50,000
1-60-7210	Living Legacy Tree Program		2,000	2,000		2,000
1-60-7800	Insurance - Liability		1,200	1,450		1,450
1-60-8000	Salaries & Wages		94,537	96,996		96,996
1-60-8200	TMRS Benefits		11,649	12,591		12,591
1-60-8250	Workers' Compensation		1,600	1,950		1,950
1-60-8300	Employers Matching Medicare		1,371	1,406		1,406
1-60-8400	Health Insurance		22,950	24,975		24,975
<b>Total Public Works</b>			<b>1,055,032</b>	<b>928,593</b>		<b>928,593</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018 Proposed Budget
				Proposed Budget (before adj)	Adjustments	
<b>CITY PROPERTY</b>						
1-65-6100	Communications	5,500	6,000			6,000
1-65-6340	Utilities	13,000	14,000			14,000
1-65-6710	Maintenance & Operations	40,000	40,000			40,000
1-65-6715	Rent - Modular Building	30,000	30,000			30,000
1-65-6720	Improvements	24,000	24,000			24,000
1-65-7800	Insurance - Liability	8,250	10,000			10,000
<b>Total City Property</b>		<b>120,750</b>	<b>124,000</b>	<b>0</b>	<b>124,000</b>	

**City of Parker - General Fund  
PROPOSED BUDGET  
FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018 Proposed Budget
		Approved Budget	Proposed Budget (before adj.)	Adjustments	
<b>CAPITAL IMPROVEMENTS</b>					
5-92-6910	County Funds - Streets	539,073	0		0
5-92-6910	Street Improvement Projects	1,433,035	658,000		658,000
1-85-TBD	Architect Costs - Building	0	50,000		50,000
	<b>Total Capital Improvements</b>	<b>1,972,108</b>	<b>708,000</b>	<b>0</b>	<b>708,000</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Proposed Budget (before adj)	2017 / 2018 Proposed Budget
		Approved Budget	Adjustments	Proposed Budget	Proposed Budget		
<b>DEBT SERVICE</b>							
3-90-9020	2011 Refunding Bonds	264,901		264,661		264,661	
3-90-9021	2015 C/O - Streets	166,752		163,826		163,826	
3-90-9023	2010 Refunding Bonds	76,885		76,844		76,844	
	<b>Total Debt Service</b>	<b>508,538</b>		<b>505,332</b>		<b>505,332</b>	

2017 / 2018	
Debt Service	505,332
Taxable Value	833,000,000
Debt Service	0.060664058
Tax Rate	

City of Parker - General Fund  
**PROPOSED BUDGET**  
 FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018 (before adj.)	Adjustments	2017 / 2018
			Proposed Budget	Proposed Budget			Proposed Budget
<b>BUDGET SUMMARY</b>							
Revenues		3,979,677		4,345,447		0	4,345,447
Transfers		2,449,041		945,000		0	945,000
<b>Grand Total All Sources</b>		<b>6,428,718</b>		<b>5,290,447</b>		<b>0</b>	<b>5,290,447</b>
<b>Expenses by Department</b>							
Administration		1,063,017		865,651		0	865,651
Police Department		1,014,260		1,315,447		0	1,315,447
Municipal Court		194,629		173,987		0	173,987
Fire Department		364,201		527,758		0	527,758
Building & Code		136,182		141,679		0	141,679
Public Works		1,055,032		928,593		0	928,593
City Property		120,750		124,000		0	124,000
Capital Improvements		1,972,108		708,000		0	708,000
Debt Service		508,538		505,332		0	505,332
<b>Total All Departments</b>		<b>6,428,718</b>		<b>5,290,447</b>		<b>0</b>	<b>5,290,447</b>

<b>2017 Taxable Values</b>	<b>833,000,000</b>	Certified Estimates - April 2017	0
M & O Revenue	2,543,315		
I & S Revenue	505,332		
Other Revenue	2,241,800		
<b>1/0/1900</b>	<b>5,290,447</b>		
<b>Combined Rate</b>			

One Cent = 83,300

**City of Parker - Proprietary Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Proposed Budget (before adj.)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
		Budget		Proposed Budget	Adjustments			
<b>REVENUES</b>								
2-70-4010	Water Sales	2,663,164		2,700,000				2,700,000
2-70-4020	Meter Installation Fees	110,000		150,000				150,000
2-70-4030	Water Late Charges	20,000		20,000				20,000
	Water Impact Fees	0		295,500				295,500
2-70-4040	Other Income & Interest	70,000		70,000				70,000
2-75-4060	Sewer Revenue	246,750		248,000				248,000
2-80-4800	Sanitation Revenue	325,000		330,000				330,000
	<b>Sub-Total - Revenue</b>	<b>3,434,914</b>		<b>3,813,500</b>				<b>3,813,500</b>
<b>Fund Balance Transfers</b>								
2-70-4865	Capital Improvement Account	150,000		500,000				500,000
2-70-4866	TX Dot Revenue	1,700,000		1,700,000				1,700,000
	<b>Sub-Total - Transfers</b>	<b>1,850,000</b>		<b>2,200,000</b>		<b>0</b>		<b>2,200,000</b>
	<b>Grand Total All Sources</b>	<b>5,284,914</b>		<b>6,013,500</b>		<b>0</b>		<b>6,013,500</b>

**City of Parker - Proprietary Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Act #	DESCRIPTION	Budget	2016 / 2017	2017 / 2018 (before adj.)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
<b>WATER DEPARTMENT</b>						
2-70-5700	Cost - North Texas Water		1,346,808	1,515,341		1,515,341
2-70-5720	Utilities - Water Distribution		45,000	45,000		45,000
2-70-5740	Water Repairs & Maintenance		85,000	149,153		149,153
2-70-5760	Equipment & Tools		3,000	6,000		6,000
2-70-5770	Vehicle Operation & Maintenance		15,000	15,000		15,000
2-70-6000	Office Supplies		3,000	3,000		3,000
2-70-6010	Printing & Postage		18,000	18,000		18,000
2-70-6020	Computer Equip & Software		4,000	72,500		72,500
2-70-6100	Communications		5,000	5,000		5,000
2-70-6680	Vehicle Purchase		35,000	0		0
2-70-6920	Contingency		20,000	30,000		30,000
2-70-7200	Engineering Fees		225,000	255,000		255,000
2-70-7300	Auditor Fees		8,000	10,000		10,000
2-70-7400	Legal Fees		30,000	30,000		30,000
2-70-7800	Insurance - Liability		17,500	19,600		19,600
2-70-7900	Training & Education		3,500	3,500		3,500
2-70-8000	Salaries & Wages		255,850	261,235		261,235
2-70-8100	Overtime Wages		4,000	4,000		4,000
2-70-8200	TMRS Benefits		32,342	34,534		34,534
2-70-8250	Workers Compensation		4,500	5,250		5,250
2-70-8300	Employers Matching Medicare		3,846	3,890		3,890
2-70-8400	Health Insurance		48,450	52,725		52,725
2-70-8600	Personnel Contingency		3,000	3,000		3,000
2-70-9500	Water System Improvements		450,000	850,000		850,000
2-70-9510	Move Water Line - Tx Dot		1,700,000	1,700,000		1,700,000
<b>Total Water Department</b>			<b>4,365,796</b>	<b>5,091,728</b>	<b>0</b>	<b>5,091,728</b>

**City of Parker - Proprietary Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Proposed Budget (before adj\$)	2017 / 2018 Proposed Budget
		Budget	Adjustments	Proposed Budget	Adjustments		
<b>SEWER DEPARTMENT</b>							
2-75-5730	Sewer Operating Expense	215,000		215,000			215,000
2-75-5740	Sewer Repairs & Maintenance	16,000		16,000			16,000
2-75-5770	Vehicle Operation & Maintenance	500		500			500
2-75-7800	Insurance - Liability	450		540			540
2-75-8000	Salaries & Wages	9,729		10,546			10,546
2-75-8200	TMRS Benefits	1,069		1,360			1,360
2-75-8250	Workers Compensation	300		360			360
2-75-8300	Employers Matching Medicare	126		156			156
2-75-8400	Health Insurance	2,550		2,775			2,775
<b>Total Sewer Department</b>		<b>245,724</b>		<b>247,237</b>		<b>0</b>	<b>247,237</b>

**City of Parker - Proprietary Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
<b>SANITATION DEPARTMENT</b>						
2-80-5800	Garbage Collection Services	300,000	300,000			300,000
2-80-8000	Salaries & Wages	9,729	10,546			10,546
2-80-8200	TMRS Benefits	1,069	1,360			1,360
2-80-8250	Workers Compensation	300	360			360
2-80-8300	Employers Matching Medicare	126	156			156
2-80-8400	Health Insurance	2,550	2,775			2,775
	<b>Total Sanitation Department</b>	<b>313,774</b>	<b>315,197</b>			<b>315,197</b>

**City of Parker - Proprietary Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Proposed Budget (before adj)	2017 / 2018 Proposed Budget Adjustments	2017 / 2018 Proposed Budget
		Budget		2017 / 2018	Adjustments			
<b>DEBT SERVICE</b>								
2-90-9010	Paying Agent Fees		1,500		1,500			1,500
2-90-9021	2011 Refunding Bonds		247,480		247,257			247,257
2-90-9023	2010 Refunding Bonds		110,640		110,581			110,581
	<b>Total Debt Service</b>		<b>359,620</b>		<b>359,338</b>		<b>0</b>	<b>359,338</b>

BUDGET SUMMARY		
Revenues	3,434,914	3,813,500
Transfers	1,850,000	2,200,000
<b>Grand Total All Sources</b>	<b>5,284,914</b>	<b>6,013,500</b>
<b>Expenses by Department</b>		
Water Department	4,365,796	5,091,728
Sewer Department	245,724	247,237
Sanitation Department	313,774	315,197
Debt Service	359,620	359,338
<b>Total All Departments</b>	<b>5,284,914</b>	<b>6,013,500</b>
		0
		<b>6,013,500</b>



## Council Agenda Item

Item 2  
C Sec Use Only

Budget Account Code:	Meeting Date: August 15, 2017
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: August 7, 2017
Exhibits:	Proposed Minutes

### AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JULY 11, 2017. [SCOTT GREY]

### SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at [PGrey@parkertexas.us](mailto:PGrey@parkertexas.us) prior to the City Council meeting.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter - Office Use			
Approved by:			
Department Head/ Requestor:	<i>Patti Scott Grey</i>	<i>PG</i>	Date: 08/07/2017
City Attorney:			Date:
City Administrator:	<i>Jeff Flanigan</i>	<i>JF</i>	Date: 08/11/2017

**MINUTES**  
**CITY COUNCIL MEETING**  
**JULY 11, 2017**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Z Marshall called the meeting to order at 7:00 p.m. Council members Cindy Meyer, Lee Pettle, Cleburne Raney, and Ed Standridge were present. Mayor Pro tem Scott Levine was absent.

Staff Present: City Administrator Jeff Flanigan, Finance/H.R. Manager Johnna Boyd, City Secretary Patti Scott Grey, City Attorney Brandon Shelby, Fire Chief Mike Sheff, and Police Chief Richard Brooks

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Boy Scout Houston Fett led the pledge.

TEXAS PLEDGE: Billy Barron led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Stephanie Casson, 1807 Dublin Road, voiced her concern about Resolution No. 2017-541, approved June 20, 2017, awarding the 2016-2017 Annual Street Maintenance Project, only having one bidder, Pavecon Public Works, LP of Grand Prairie, Texas, in the amount of \$255,988.00. Mayor Marshall asked City Administrator Flanigan to schedule an appointment with Ms. Casson to review the City's bidding process.

**INDIVIDUAL CONSIDERATION ITEMS**

1. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 749, KING'S CROSSING PHASE 4 ANNEXATION. [SHELBY]

City Attorney Shelby reviewed the King's Crossing Phase 4 annexation process, commenting the two (2) required public hearings were held on June 6 and 20, 2017, in accordance with Texas State Law, and Ordinance No. 749 was prepared for City Council consideration for this annexation.

Mayor Marshall asked Developer Steve Sallman if he had any additional comments. King's Crossing Phase 4 Representative/Manager Stephen "Steve" L. Sallman, 4925

Greenville Avenue, Suite 1020, Dallas, Texas, came forward, stated his name and address for the record, said he requested the property, currently in the City's Extritorial Jurisdiction (ETJ) be annexed, and noted the development to be annexed was approximately 71 +/- acres and had 59 residential lots.

MOTION: Councilmember Standridge moved to approve Ordinance No. 749, annexing the King's Crossing Phase 4 into the City of Parker. Councilmember Raney seconded with Councilmembers Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 4-0.

**2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 750, AMENDING NUISANCE ORDINANCE NO. 553. [SHELBY]**

City Attorney Shelby stated proposed Ordinance No. 750, amends the Nuisance Ordinance, to incorporate Police Chief Brooks' decibel recommendations and City Council's suggestions, as follows:

SECTION 3, Paragraph K, of Ordinance No. 553 shall be amended as follows:

*K. The act of allowing or permitting on any premises owned or controlled by such person the emission of music, sound or other noise in a continuous, or for extended periods of time, in such a manner as to disturb persons living in the vicinity of the premises. It shall be presumed to be a violation of this Ordinance if the continuous, or extended periods of time, produce sound or other noise at the property line of such property in excess of: (a) 75 decibels, between the hours of 6 a.m. to 11 p.m. and/or (b) 65 decibels, between the hours of 11 p.m. and 6 a.m.*

*(a) 75 decibels, between the hours of 6:00 a.m. to 11:00 p.m.*  
*(b) 65 decibels, between the hours of 11:00 p.m. and midnight*  
*(c) 55 decibels, between the hours of midnight and 1:00 a.m.*  
*(d) 45 decibels, between the hours of 1:00 a.m. and 6:00 a.m.*

SECTION 3, of Ordinance No. 553 shall be amended to insert Paragraph U as follows:

*U. The failure to comply, without waiver, with all City drainage and storm water ordinances, rules, and regulations.*

SECTION 4, Paragraph B, of Ordinance No. 553 shall be amended as follows:

*B. It is an affirmative defense to a complaint filed pursuant to Section 3(K) of this Ordinance that the property on which the alleged nuisance occurred was an activity expressly or impliedly authorized pursuant to a special use permit for the property, or within an area zoned Special Activities (SA) pursuant to the City's Zoning Ordinance.*

Mayor Marshal asked City Attorney Shelby to elaborate on the affirmative defense portion of the changes. Mr. Shelby stated in the original Nuisance Ordinance, the affirmative defense, noise portion allowed for a Special Activities (SA) zoning. That portion has been eliminated, so Southfork Ranch will have to comply with the ordinance as amended.

Councilmember Meyer asked if the changes stipulated a day of week. Mayor Marshall and City Attorney Shelby stated the ordinance did not differentiate between weekdays and weekend days. The noise levels would be the same any day of the week.

Mayor Marshall asked Councilmember Meyer for suggestions. Ms. Meyer suggested lowering certain decibels, certain days and City Administrator Flanigan explained the decibels levels were for the entire City of Parker, not just for Southfork. Mr. Flanigan then noted reductions from Ordinance No. 553 of 75 decibels, between the hours of 6 a.m. to 11 p.m. and/or (b) 65 decibels between the hours of 11 p.m. and 6 a.m. to the proposed ordinance, as follows:

- (a) *75 decibels, between the hours of 6:00 a.m. to 11:00 p.m.*
- (b) *65 decibels, between the hours of 11:00 p.m. and midnight*
- (c) *55 decibels, between the hours of midnight and 1:00 a.m.*
- (d) *45 decibels, between the hours of 1:00 a.m. and 6:00 a.m.*

This ordinance was a compromise. Councilmember Raney said he thought it was important for the City to take the first step.

MOTION: Councilmember Raney moved to approve Ordinance No. 750, amending Nuisance Ordinance No. 553. Councilmember Standridge seconded with Councilmembers Meyer, Raney, and Standridge voting for the motion. Councilmember Meyer voting against the motion. Motion carried 3-1.

### 3. DISCUSSION AND/OR DIRECTION ON REVIEW OF ALL ORDINANCES. [SHELBY]

Brian Smith, 7228 Moss Ridge Circle, expressed concerns about the City's Code Enforcement, particularly in Moss Ridge Estates. Mr. Smith said he contacted his neighbor and reported numerous concerns in regard to his neighbor's property, 7234 Moss Ridge. He asked that the City Code be enforced and Moss Ridge Estates be monitored more closely.

Peggy Threadgill, 7233 Moss Ridge Road, said she agreed with her neighbor Brian Smith. Ms. Threadgill also asked that the City monitor and enforce the current City Code. Additionally, she asked City Council to consider the difference between acreage and residential subdivision properties with regard to the City Code of Ordinances.

Jim Threadgill, 7233 Moss Ridge Road, agreed with his wife, Peggy, and their neighbor Mr. Smith. He believes there are areas in Moss Ridge Estates that are in violation of the City Code of Ordinances, particularly addresses 7234 and 7252. Those properties were not being maintained. Mr. Threadgill reiterated the need for City Code enforcement in Moss Ridge Estates.

Annette Stone, 7266 Moss Ridge Road, agreed with the other Moss Ridge Estates residents and encouraged the City to continue monitoring code violations in Moss Ridge Estates.

Moss Ridge Estates residents indicated their concerns were not being acknowledged and to their knowledge residents, violating city code, were not even receiving letters to correct code issues. City Administrator Flanigan said he received approximately 40-50 possible code violations a week and he, his staff, and the city attorney were working diligently to resolve code violations they were made aware of in the City of Parker.

City Attorney Shelby said our city codes were enforced by Municipal Court. Certain procedures must be followed by City Staff. City Staff cannot trespass or violate the law to investigate possible code violations; however, City Staff may under proper circumstances obtain court orders to check private property. In regard to the City's Code of Ordinances, zoning code may be amended or revised, but public hearings are required. A regular review of the City's Code of Ordinances was beneficial, as federal and state laws change among other factors. Mr. Shelby said if residents are trying to build a case, it would be helpful if they photographed alleged violations and reported those violations to the City. That would assist City Staff with enforcement.

Mayor Marshall said he asked City Administrator Flanigan to prepare a list of ordinances that require public hearings and have a more lengthy response time, as well as other ordinances that can be handled more quickly. (See Exhibit 1 – List of requested ordinances, requiring public hearing and other ordinances.) The Mayor suggested forming a subcommittee consisting of himself, Councilmember Pettle, Councilmember Meyer, City Attorney Shelby and City Administrator Flanigan, to review the City Code of Ordinances to ensure compliance with state and federal laws, revising the Code for clarity, and editing for conflicts, and then return to City Council with recommendations.

**MOTION:** Councilmember Standridge moved to form a subcommittee consisting of Councilmember Pettle, Councilmember Meyer, City Administrator Flanigan and City Attorney Shelby to review the City's Code of Ordinances and return to City Council with recommendations. Councilmember Pettle seconded with Councilmembers Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 4-0.

#### 4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON FY 2017-2018 BUDGET. [BOYD]

Copies of the 2017-2018 Annual Budget Work Session Excel spreadsheets were provided at the June 20, 2017 City Council meeting.

Police Chief Brooks stated in reference to the FY 2017-2018 budget that his department had been saving money, in hopes of having funds to purchase body cameras in this fiscal year. Chief Brooks said he would advise City Council and City Staff on or about September 1, 2017.

Fire Chief Sheff said he would need \$40,000 as previously stated to fund stipends for night and weekend staffing, due to personnel situations. There were not enough volunteers to provide adequate staffing on nights and weekends.

Mayor Marshall announced there were still 171 properties under protest with the Collin County Appraisal District, so as of now the City's budget would have a \$57,000

shortfall. The City should receive its certified number from Collin County on July 25, 2017.

No action was taken. Again, City Council, City Staff and Citizens were urged to send any comments and/or questions, regarding the proposed budget to Mayor Marshall, City Administrator Flanigan, and/or Finance/H.R. Manager Boyd.

## ROUTINE ITEMS

### 5. FUTURE AGENDA ITEMS

Mayor Marshall asked if there were any items to be added to the future agenda. He said the next regularly scheduled meeting would be Tuesday, July 18, 2017.

Councilmember Meyer suggested the City create a "New Resident's Packet". City Administrator Flanigan said the City has a packet and invited Councilmember Meyer to review the packet and make suggestions. Finance/H.R. Manager Boyd said Utility Billing (Water/Trash/Recycle) Clerk Kathy Clark does a wonderful job presenting the packet to new residents. Councilmember Pettle agreed. Councilmember Meyer said she thought that would be a good opportunity to highlight or bring attention to our Parker Volunteer Fire Department (PVFD).

### 6. ADJOURN

Mayor Marshall adjourned the meeting at 8:31p.m.

APPROVED:

\_\_\_\_\_  
Mayor Z Marshall

Approved on the 15th  
day  
of August, 2017.

ATTESTED:

\_\_\_\_\_  
Patti Scott Grey, City Secretary

## **ORDINANCES IN ZONING**

**Requires Public Hearings**

- Single-Family Building Requirements, Lot Size, Setbacks, Approved Uses
- Fences
- Swimming Pool Enclosures
- Visibility at Intersections
- Offensive Trade Activity
- Lot Maintenance
- Major Recreational Equipment
- Parking
- Home occupation
- Accessory Buildings
- Accessory Dwellings
- Storage Units
- Portable Toilets

## **OTHER ORDINANCES**

- Official Newspaper
- Council Terms
- Municipal Attorney
- Municipal Engineer
- Municipal Judge
- Municipal Court Clerk
- Records Management Program
- Emergency Management
- Police Department
- Fire Department
- Water Regulations
- Emergency water Management
- Sewer construction standards
- Solid Waste Disposal / Recycling
- Traffic Rules
- Abandoned and Junk Vehicles

- Alarms systems
- Animal Control
- Fire Prevention
- Nuisances
- Curfew
- Bicycles
- Peddlers and Solicitors
- Discharge of Firearms
- Carrying of Concealed Weapons
- Building Regulations (Codes)
- Dangerous Structures
- Sign Control
- Flood Damage Prevention



## Council Agenda Item

Item 3  
C'Sec Use Only

Budget Account Code:	Meeting Date: August 15, 2017
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: August 7, 2017
Exhibits:	Proposed Minutes

### AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JULY 18, 2017. [SCOTT GREY]

### SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at [PGrey@parkertexas.us](mailto:PGrey@parkertexas.us) prior to the City Council meeting.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:	<i>Patti Scott Grey</i>	<i>PSG</i>	Date: 08/07/2017
City Attorney:			Date:
City Administrator:	<i>Jeff Flanigan</i>	<i>JF</i>	Date: 08/11/2017

**MINUTES**  
**CITY COUNCIL MEETING**

**JULY 18, 2017**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Z Marshall called the meeting to order at 6:00 p.m. Council members Scott Levine, Cindy Meyer, Lee Pettle, Cleburne Raney, and Ed Standridge were present.

Staff Present: City Administrator Jeff Flanigan, Finance/H.R. Manager Johnna Boyd, City Secretary Patti Scott Grey, City Attorney Brandon Shelby, City Engineer John Birkhoff, P.E., Fire Chief Mike Sheff, and Police Chief Richard Brooks

**EXECUTIVE SESSION 6:00 P.M. TO 7:00 P.M. – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.**

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
  - a. Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation
  - b. Section 551.074 - (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or (2) to hear a complaint or charge against an officer or employee.

Mayor Marshall recessed the regular meeting at 6:01 p.m.

2. RECONVENE REGULAR MEETING.

Mayor Marshall reconvened the regular meeting at 7:02 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Billy Barron led the pledge.

TEXAS PLEDGE: Terry Lynch led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Mayor Marshall said he had one public comment card, regarding home rule, from Mr. Billy Barron and Mr. Barron requested to hold his comment until that item was discussed on the agenda.

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

4. REPUBLIC WASTE QUARTERLY REPORT. [BERNAS]
5. DEPARTMENT REPORTS-ANIMAL CONTROL, BUILDING, COURT, POLICE AND WEBSITE

MOTION: Mayor Pro Tem Levine moved to approve the consent agenda, the Republic Waste Quarterly Report and the monthly departmental reports, as presented. Councilmember Raney seconded. The Mayor asked if there was any further discussion.

**Republic Waste Contract - Trash/Bulk Service:**

Mayor Marshall spoke about the City's Trash/Bulk Service, commenting as the City grew the service may need to change to staggered pickup dates. Republic Waste Staff and City Staff were assessing the situation and more information would be provided as it was available.

Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

**INDIVIDUAL CONSIDERATION ITEMS**

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2017-542 REGARDING HOME RULE. [SHELBY/LEVINE]

Billy Barron, 6707 Overbrook Drive, spoke in regard to the Home Rule item on tonight's agenda. Mr. Barron asked that proposed Resolution No. 2017-542 Section 2,

**“SECTION 2.** That the City Council of Parker authorizes the Mayor to nominate members of a Home Rule Charter Commission for appointment by the governing body.”

be explained further. He wanted to know if there were going to be any restrictions as to who would be on the Home Rule Charter Commission and stated it would be prudent to exclude the Mayor, City Council, and City Staff, as that could be perceived inappropriate, due to the fact that the Home Rule Commission members could decide

possible future salaries, term lengths and/or term limits. He did say he preferred an appointed Commission, rather than elected Commission.

Mayor Marshall said he asked Mayor Pro Tem Levine to take the lead on this discussion and turned the meeting over to Mayor Pro Tem Levine, who was currently working with City Attorney Shelby on the task. Mr. Levine said City Council had a proposed resolution. In the resolution after several whereases paragraphs, there were several sections, Section 1 of proposed Resolution No. 2017-542 states City Council projects the population of Parker, Texas to be 5,012 by May 5, 2018. Section 2 authorizes the Mayor to nominate members of a Home Rule Charter Commission by the governing body. Mayor Pro Tem noted to answer Mr. Barron's question, the Commission would not create the charter and City Council was not appointing a commission to adopt the charter. The Commission would assemble a document, which would go to a vote by Parker citizens.

City Attorney Shelby said that was correct. The Commission would assemble a draft charter, which would go to the citizens for a vote. Mr. Barron said he understood.

When talking about creating a charter, the Commission would engage in an exploratory and drafting exercise, but not approval. Mr. Barron said he understood. There were multiple ways to do this. With the proposed resolution, the Mayor would nominate those members.

Finally, Section 3 states that this resolution was passed in an open and public meeting, as required by law.

The proposed resolution was placed on the agenda for discussion and additional input. Mayor Pro Tem Levine said he thought it was important to have different types of representation. City Council should not exclude city officials or staff, because they are a valuable resource; although, the commission should be open to more than city officials and staff.

Mayor Pro Tem Levine asked City Council if this was the proper time to proceed with the Charter Commission.

Councilmember Standridge said he understood the calculations and projections were made and the city's population would be over 5,000 by May 5, 2017. He agreed the commission needed to be comprised of city officials, city staff, and citizens. Mr. Standridge suggested keeping the commission small, due to complications and difficulties with previous committees. Also, he added the appointees needed to be dedicated to the project.

Mayor Pro Tem said the City Charter cannot be done without an election and it would be extraordinarily ambitious, possible, but ambitious to have this on the November 2017 ballot. The reason why the resolution says May 5, 2018 is, 1) we would be more comfortable with the census data, and 2) that would be the first opportunity to actually have an election for the charter.

Councilmember Meyer said she agreed with Mr. Barron and some of the points he made. It would be helpful to have a representative from council, but Council should

not be a majority. Selection was important, the appointees should be dedicated and should represent the subdivisions and various areas across the City. The commission needed to be diverse.

City Attorney Shelby clarified, while Section 2 authorizes the Mayor to nominate members for appointment by the governing body, those appointments would need to be made at another meeting and voted upon. Citizens would have another opportunity to speak in regard to the item. The proposed resolution accomplished two (2) things, a good faith estimate that the population will be over 5,000 by the time of the election, and the commission would be appointed and not elected.

Councilmember Raney said with the City's growth and projected population, City Council needed to move forward.

Councilmember Pettle agreed City Council needed to move forward. She was interested in what criteria would be used in the selection to ensure diversity from throughout the City.

Mayor Pro Tem Levine reiterated what City Attorney Shelby stated. The appointment portion would be handled at a future meeting. He did not envision the Mayor handling the selection entirely by himself, nor did he think the process would be completed by next week. There was no rush. This was process. This was the first step. City Council had time to develop the criteria. Mayor Pro Tem Levine stated it was his preference to appoint members, rather than elect. City Council agreed.

**MOTION:** Mayor Pro Tem Levine moved to approve Resolution No. 2017-542, regarding home rule. Councilmember Raney seconded.

Councilmember Pettle asked if "once criteria has been established" should be added to Section 2.

Mayor Pro Tem Levine said he was sure that would be achieved in upcoming meetings prior to the appointment of the members.

Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

## **7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON FY 2017-2018 BUDGET. [BOYD]**

No action was taken. There were no changes at this meeting or the previous meeting on July 11, 2017. The only change was a \$3,600 stipend item in the fire department budget at the June 20, 2017 Annual Budget Work Session. Again, City Council, City Staff and Citizens were urged to send any comments and/or questions, regarding the proposed budget to Mayor Marshall, City Administrator Flanigan, and/or Finance/H.R. Manager Boyd.

Mayor Marshall announced there would be two budget public hearings, the first on August 15, 2017 and the second on August 29, 2017, with the vote to approve the budget and the tax rate on September 5, 2017. The City should receive its certified

numbers from Collin County on July 25, 2017 and until the certified numbers were released by County, the effective tax rate is unknown. The Mayor noted there were still 31 homes under protest with the Collin County Appraisal District.

## ROUTINE ITEMS

### 8. FUTURE AGENDA ITEMS

Mayor Marshall announced Mayor Pro Tem Levine would preside over the next City Council meeting, Tuesday, August 1, 2017, and he reviewed the Budget/Tax Rate Calendar dates once again. The Mayor then asked if there were any items to be added to the future agenda. Councilmember Meyer asked that the City's check book be placed online for transparency purposes. Mayor Marshall said he would have to get back to her on the matter. Councilmember Meyer also asked that an item to discuss a Municipal Sales Tax Rate increase from 1% to 2% be added. Councilmember Pettle asked that an item discussing the bid process, specifically only bids, be placed on a future agenda items. Mayor Marshall also added code violations to the list.

Mayor Marshall then noted National Night Out would be Tuesday, October 3, 2017 and that the October 3<sup>rd</sup> City Council meeting was on future agenda items for cancelation.

### 9. ADJOURN

Mayor Marshall adjourned the meeting at 7:38 p.m.

APPROVED:

\_\_\_\_\_  
Mayor Z Marshall

ATTESTED:

Approved on the 15th day  
of August, 2017.

\_\_\_\_\_  
Patti Scott Grey, City Secretary



## Council Agenda Item

Item 4  
C Sec Use Only

Budget Account Code:	Meeting Date: August 15, 2017
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: August 7, 2017
Exhibits:	Proposed Minutes

### AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR AUGUST 1, 2017. [SCOTT GREY]

### SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at [PGrey@parkertexas.us](mailto:PGrey@parkertexas.us) prior to the City Council meeting.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter - Office Use			
Approved by:			
Department Head/ Requestor:	<i>Patti Scott Grey</i>	<i>PG</i>	08/07/2017
City Attorney:		Date:	
City Administrator:	<i>Jeff Flanigan</i>	<i>JF</i>	08/11/2017

**MINUTES**  
**CITY COUNCIL MEETING**  
**AUGUST 1, 2017**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Pro Tem Scott Levine called the meeting to order at 7:30 p.m. Councilmembers Scott Levine, Cindy Meyer, Lee Pettle, Cleburne Raney, and Ed Standridge were present. Mayor Z Marshall was absent.

Staff Present: City Administrator Jeff Flanigan, Finance/H.R. Manager Johnna Boyd, City Secretary Patti Scott Grey, City Attorney Brandon Shelby, and Police Chief Richard Brooks

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Councilmember Ed Standridge led the pledge.

TEXAS PLEDGE: Councilmember Cindy Meyer led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Brian Smith, 7228 Moss Ridge Circle, thanked City Staff for addressing many of the Moss Ridge subdivision code violations. Mr. Smith said he felt the remaining violations would be addressed in a timely matter. He also inquired about notices, specifically how notices were published and how and where residents could find notices for ongoing issues.

Mayor Pro Tem Levine stated City Council could not respond to his public comments, due to the fact that the item was not on tonight's agenda; however, he would ask City Administrator Flanigan to meet with Mr. Smith after the meeting to answer any questions.

Don Baird, 7225 Moss Ridge Road, asked who served on the Ordinance Review Committee, when the committee met, what the committee's review process entailed, and how citizens could submit comments for consideration. Mr. Baird then asked whether the proposed modifications would be published prior to adoption.

Mr. Levine asked City Administrator Flanigan to meet with Mr. Baird after the meeting to answer his questions.

Jim Threadgill, 7233 Moss Ridge Road, said he agreed with Mr. Brian Smith's comments and he thanked City Staff for their efforts thus far. He said he would like to see the remaining reported issues be completed. Mr. Threadgill suggested the citizens be notified by email or letter, rather than the newspaper.

## INDIVIDUAL CONSIDERATION ITEMS

1. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2017-543 SETTING A PROPOSED TAX RATE; AND APPROVING DATES, TIMES AND A LOCATION FOR TWO PUBLIC HEARINGS ON THE PROPOSED FY 2017-2018 BUDGET AND TAX RATE, AND A DATE FOR THE VOTE ON THE ADOPTION OF THE 2017-2018 BUDGET AND APPROVAL OF A TAX RATE. [BOYD]

In compliance with Tax Code §26.06, two public hearings are required for the proposed tax rate. The first public hearing is scheduled for August 15 and the second public hearing is scheduled for August 29, with final adoption planned for September 5.

MOTION: Councilmember Standridge moved to approve Resolution No. 2017-543, setting a proposed tax rate, approving dates, time and a location for two (2) public hearings on the proposed FY 2017-2018 Budget and Tax Rate, as well as the date for the vote for the adoption of the 2017-2018 Budget and Tax Rate approval. Councilmember Raney seconded with Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON KING'S CROSSING PHASE 4 FINAL PLAT. [FLANIGAN]

City Administrator Flanigan noted King's Crossing Phase 4 had a development agreement, which allowed early plat recording. On July 27, 2017, P&Z recommended approval of the King's Crossing Phase 4 final plat, subject to meeting the engineering requirements set forth in City Engineer John Birkhoff's letter, dated June 15, 2017, with the verified escrow amount of \$30,000, to take care of the remaining issues to be completed within 30 days.

Councilmember Meyer inquired about King's Crossing Phase 4 final plat Block A, Lot 14, being 99.5 feet, rather than the required 100 feet. King's Crossing Phase 4 Representative/Manager Stephen "Steve" L. Sallman, 4925 Greenville Avenue, Suite 1020, Dallas, Texas, came forward and said that amount was due to the street curvature. It was actually the combined footage of 99.50 and the 40.37. Councilmember Meyer said she understood and her concern was addressed. (See Exhibit 1 – King's Crossing Phase 4 final plat.)

MOTION: Councilmember Standridge moved to approve King's Crossing Phase 4 final plat, subject to completing City Engineer John Birkhoff's June 15, 2017 punch list within 30 days and further escrowing \$30,000 for those remaining items. Councilmember Raney seconded with Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 751, DENYING THE PROPOSED CHANGE IN ONCOR ELECTRIC DELIVERY COMPANY LLC RATES. [SHELBY]

City Attorney Shelby stated on April 4, 2017, City Council approved Resolution No. 533, which suspended Oncor Electric Delivery Company's April 21, 2017 rate change effective date. The proposed ordinance on tonight's agenda would deny the rate increase before the August 19, 2017 deadline.

MOTION: Councilmember Raney moved to approve Ordinance No. 751, denying the proposed change in Oncor Electric Delivery Company LLC Rates. Councilmember Standridge seconded with Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

## **ROUTINE ITEMS**

4. FUTURE AGENDA ITEMS

Mayor Pro Tem Levine asked if there were any items to be added to the future agenda. He noted a report on the public notice process would be helpful. Councilmember Meyer said her July 18, 2017 request to add municipal sales tax had not been added. City Administrator Flanigan said he would make sure it was added.

Mr. Levine said the next regularly scheduled meeting would be Tuesday, August 15, 2017.

5. ADJOURN

Mayor Pro Tem Levine adjourned the meeting at 7:47 p.m.

APPROVED:

---

Mayor Pro Tem Scott Levine

Approved on the 15th day  
of August, 2017.

ATTESTED:

---

Patti Scott Grey, City Secretary





# ANIMAL CONTROL REPORT

## JUNE 2017

Call #	Date:	6/5/2017	Caller Remarks:	PERMISSION TO SURRENDER CAT.VG		
1	Invoice Type:	Service Fee + 3 Days		Expected Charge:	\$80.00	
	Call Type	Action Taken By:		Response	Disposition	
	Other	Murphy Animal Control		Citizen Drop Off	Adopted	
Call #	Date:	6/6/2017	Caller Remarks:	STRAY YELLOW LAB MIX FOUND ON DUBLIN-DROPPED OFF. VG		
2	Invoice Type:	Service Fee + 3 Days		Expected Charge:	\$80.00	
	Call Type	Action Taken By:		Response	Disposition	
	Stray	Murphy Animal Control		Citizen Drop Off	Holding	
Call #	Date:	6/6/2017	Caller Remarks:	ALBINO RACCOON IN TRAP.VG		
3	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00	
	Call Type	Action Taken By:		Response	Disposition	
	Animal Trap	Murphy Animal Control		Murphy Pick Up	Relocated	
Call #	Date:	6/13/2017	Caller Remarks:	LARGE ANIMAL POSS A DOG DEAD IN WB LEFT LANE ON PARKER RD EAST OF SPRINGHILL ESTATES		
4	Invoice Type:	No Charge		Expected Charge:	\$0.00	
	Call Type	Action Taken By:		Response	Disposition	
	Dead Animal	Other		Referral to Other Agency	Destroyed	

<b>Fiscal Year Budget = \$6,000</b>
<b>Fiscal Year Charges</b>
October = 280.00
November = 580.00
December = 230.30
January = 410.00
February = 50.00
March = 430.00
April = 300.00
May = 200.00
June= 440.00
July=
August=
September=
<b>Total= \$2,920.30</b>

# ANIMAL CONTROL REPORT

## JUNE 2017

Call #	Date:	6/14/2017	Caller Remarks:	LETTING US KNOW - WHAT LOOKS LIKE SOMEONE'S PET BIRD IS HANGING OUT ON HIS PORCH.VG		
5	Invoice Type:	No Charge		Expected Charge:	\$0.00	
	Call Type	Action Taken By:		Response	Disposition	
	Other	No Action		No Action	NA	
Call #	Date:	6/15/2017	Caller Remarks:	INJURED BABY BUNNY.VG		
6	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00	
	Call Type	Action Taken By:		Response	Disposition	
	Other	Murphy Animal Control		Murphy Pick Up	Relocated	
Call #	Date:	6/19/2017	Caller Remarks:	PERMISSION TO HOME QUARANTINE CAT THAT BIT VET.VG		
7	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00	
	Call Type	Action Taken By:		Response	Disposition	
	Animal Bite	Murphy Animal Control		Other	Quarantined/Follow Up	
Call #	Date:	6/22/2017	Caller Remarks:	PERMISSION TO ACCEPT STRAY DOG BROUGHT IN BY PARKER RESIDENT.VG		
8	Invoice Type:	Service Fee + 3 Days		Expected Charge:	\$80.00	
	Call Type	Action Taken By:		Response	Disposition	
	Stray	Murphy Animal Control		Citizen Drop Off	Holding	

# ANIMAL CONTROL REPORT

## JUNE 2017

Call #	Date:	6/28/2017	Caller Remarks:	2 BABY RACCOONS IN A TRAP ON THE WEST SIDE OF HOUSE.VG		
9	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00		
	Call Type	Action Taken By:	Response	Disposition		
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Relocated		
				<b>TOTAL=</b>	<b>\$</b>	<b>440.00</b>



## BUILDING PERMIT TOTALS

Jul-17

ACCESSORY/OUTBUILDING PERMITS	0
IRRIGATION/LAWN SPRINKLER PERMITS	6
MISCELLANEOUS PERMITS	17
SWIMMING POOL PERMITS	0
REMODEL/ADDITION PERMITS	0
SINGLE FAMILY RESIDENTIAL PERMITS	2
INSPECTIONS	168

**CITY OF PARKER  
PERMIT LOG  
JULY 2017**

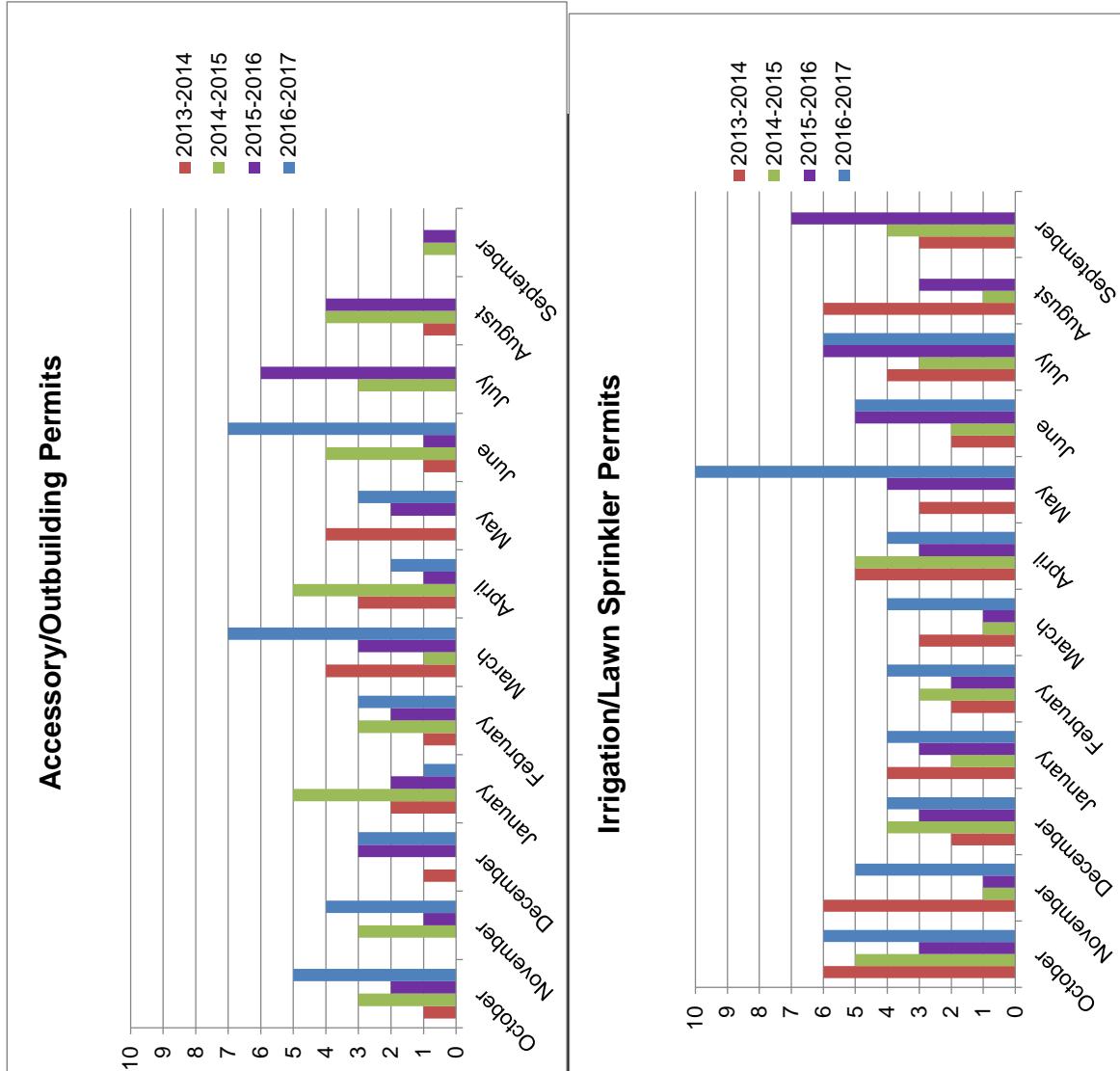
PERMIT NUMBER	ISSUE DATE	TYPE	ADDRESS	CONTRACTOR	DESCRIPTION	ESTIMATED VALUE	TOTAL SQUARE FOOTAGE	PERMIT FEE	DEPOSIT FEE	WATER METER FEE	WATER IMPACT FEE	SEWER TAP FEE
2017-2008	7/14/2017	ELEC	5002 CHESHIRE LN	PRM COMMUNICATIONS	POWER SUPPLY FOR SPECTRUM	NA	NA	\$75	NA	NA	NA	NA
2017-3015	7/28/2017	FSPR	5203 MIDDLETON DR	RES COM	FIRE SPRINKLER	NA	NA	\$150	NA	NA	NA	NA
2017-3016	7/28/2017	FSPR	5406 TENNISON CT	RES COM FIRE SYSTEMS	FIRE SPRINKLER	NA	NA	\$150	NA	NA	NA	NA
2017-4034	7/5/2017	IRR	4601 SALISBURY DR	LAWN LIQUID IRRIGATION	IRRIGATION	\$1,200	NA	\$75	NA	NA	NA	NA
2017-4035	7/7/2017	IRR	3708 GRAY LN	PERSONAL TOUCH LANDSCAPE & IRRIGATION	IRRIGATION	\$4,180	NA	\$75	NA	NA	NA	NA
2017-4036	7/14/2017	IRR	5209 MIDDLETON DR	LAND PRO CREATIONS	IRRIGATION	\$3,000	NA	\$75	NA	NA	NA	NA
2017-4037	7/31/2017	IRR	5407 TENNISON CT	LAND PRO CREATIONS	IRRIGATION SYSTEM	\$3,000	NA	\$75	NA	NA	NA	NA
2017-4038	7/31/2017	IRR	6702 ERIN LN	LAWN LIQUID IRRIGATION	IRRIGATION SYSTEM	\$1,200	NA	\$75	NA	NA	NA	NA
2017-4039	7/31/2017	IRR	6603 ERIN LN	LAWN LIQUID IRRIGATION	IRRIGATION SYSTEM	\$1,200	NA	\$75	NA	NA	NA	NA
2017-5017	7/11/2017	MECH	5709 OVERTON DR	MILESTONE HVAC	3T & 4T COND & EVAP COIL	NA	NA	\$75	NA	NA	NA	NA
2017-5018	7/24/2017	MECH	5105 E. PARKER RD	A#1 AIR	5T HEAT PUMP AIR HANDLER SYS	NA	NA	\$75	NA	NA	NA	NA
2017-6030	7/19/2017	MISC	4100 ANDYS LN #1	ERICK CRUZ	MOBILE HOME INSTALL	NA	NA	\$75	NA	NA	NA	NA
2017-7036	7/6/2017	PLUM	5605 PEMBROKE CT	BAKER BROTHERS	2 GAS WH	NA	NA	\$75	NA	NA	NA	NA
2017-7037	7/10/2017	PLUM	4507 SPRINGHILL ESTATES DR	BAKER BROTHERS	GAS WATER HEATER	NA	NA	\$75	NA	NA	NA	NA
2017-7038	7/11/2017	PLUM	1807 DUBLIN RD	BAKER BROTHERS	ELEC WH	NA	NA	\$75	NA	NA	NA	NA
2017-7039	7/12/2017	PLUM	5704 HATHAWAY DR	BAKER BROTHERS	2 GAS WH	NA	NA	\$75	NA	NA	NA	NA
2017-7040	7/12/2017	PLUM	5101 ENGLENOOK DR	LEGACY PLUMBING	2 GAS WH IN GARAGE	NA	NA	\$75	NA	NA	NA	NA
2017-7041	7/17/2017	PLUM	5906 SILVERTON CT	CLASSIC PLUMBING	50 GAL GAS WH	NA	NA	\$75	NA	NA	NA	NA
2017-7042	7/17/2017	PLUM	5108 CREEKSIDE CT	CLASSIC PLUMBING	75 GAL GAS WH	NA	NA	\$75	NA	NA	NA	NA
2017-7043	7/17/2017	PLUM	2013 DUBLIN RD	CLASSIC PLUMBING	40 & 50 GAL ELEC WH	NA	NA	\$75	NA	NA	NA	NA
2017-7046	7/19/2017	PLUM	5603 KENSINGTON CT	CROWN PLUMBING	2 WH	NA	NA	\$75	NA	NA	NA	NA
2017-7047	7/26/2017	PLUM	5601 KENSINGTON CT	O'BRYAN PLUMBING SERVICES	GAS LINE REPAIR IN ATTIC	NA	NA	\$75	NA	NA	NA	NA
2017-7048	7/27/2017	PLUM	6205 SOUTHRIDGE PKWY	SAME DAY WATER HEATERS	2 GAS WH	NA	NA	\$75	NA	NA	NA	NA
2017-9030	7/28/2017	SFR	4704 SHEFFIELD CT	NEWCASTLE HOMES	NEW RESIDENCE	\$400,000	\$9,529	\$5,872	\$1,000.00	\$2,000	\$3,939	
2017-9032	7/24/2017	SFR	3600 JEFFREY DR	CHR HOMES	NEW RESIDENCE	\$430,859	\$5,345	\$3,404	\$1,000.00	\$2,000	\$3,939	
					<b>TO T A L =</b>	\$344,639		\$11,151	\$2,000	\$4,000	\$7,877.90	

# PERMIT GRAPHHS

Accessory/Outbuildings Permits					
Fiscal Year	2013-2014	2014-2015	2015-2016	2016-2017	
October	1	3	2	5	
November	0	3	1	4	
December	1	0	3	3	
January	2	5	2	1	
February	1	3	2	3	
March	4	1	3	7	
April	3	5	1	2	
May	4	0	2	3	
June	1	4	1	7	
July	0	3	6	0	
August	1	4	4		
September	0	1	1		
Y-T-D Total	18	32	28	35	

Irrigation/Lawn Sprinkler Permits					
Fiscal Year	2013-2014	2014-2015	2015-2016	2016-2017	
October	6	5	3	6	
November	6	1	1	5	
December	2	4	3	4	
January	4	2	3	4	
February	2	3	2	4	
March	3	1	1	4	
April	5	5	3	4	
May	3	0	4	12	
June	2	2	5	5	
July	4	3	6	6	
August	6	1	3		
September	3	4	7		
Y-T-D Total	46	31	41	54	



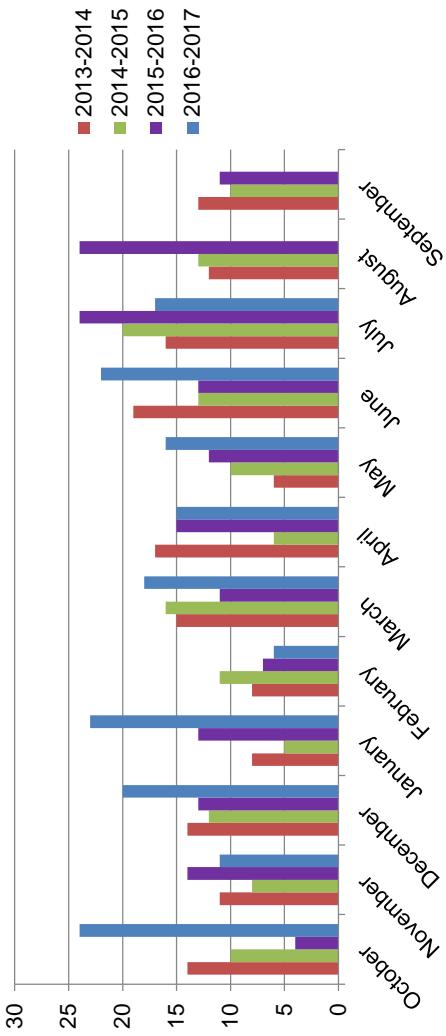
# PERMIT GRAPHHS

Miscellaneous Permits					
Fiscal Year	2013-2014	2014-2015	2015-2016	2016-2017	
October	14	10	4	24	
November	11	8	14	11	
December	14	12	13	20	
January	8	5	13	23	
February	8	11	7	6	
March	15	16	11	18	
April	17	6	15	15	
May	6	10	12	16	
June	19	13	13	22	
July	16	20	24	17	
August	12	13	24		
September	13	10	11		
Y-T-D Total	153	134	161	172	

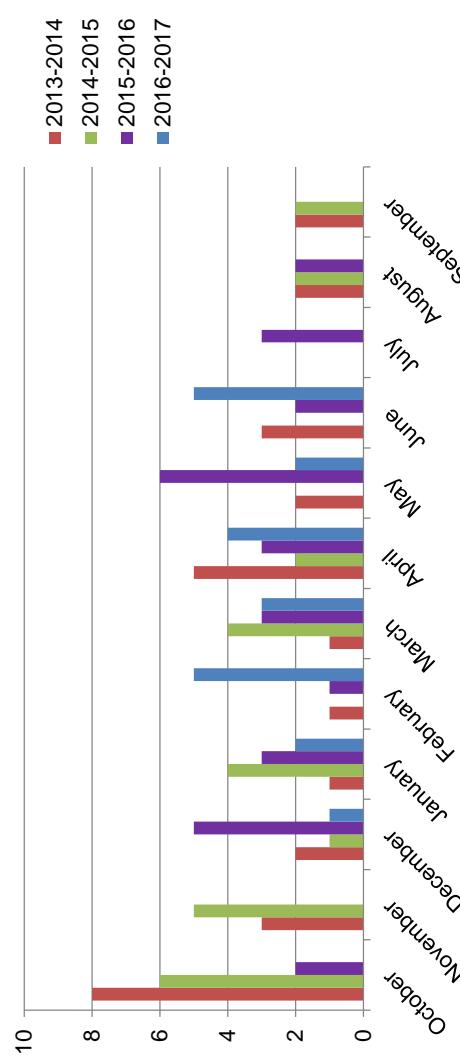
  

Swimming Pool Permits					
Fiscal Year	2013-2014	2014-2015	2015-2016	2016-2017	
October	8	6	2	0	
November	3	5	0	0	
December	2	1	5	1	
January	1	4	3	2	
February	1	0	1	5	
March	1	4	3	3	
April	5	2	3	4	
May	2	0	6	2	
June	3	0	2	5	
July	0	0	3	0	
August	2	2	2		
September	2	2	0		
Y-T-D Total	30	26	30	22	

## Miscellaneous Permits

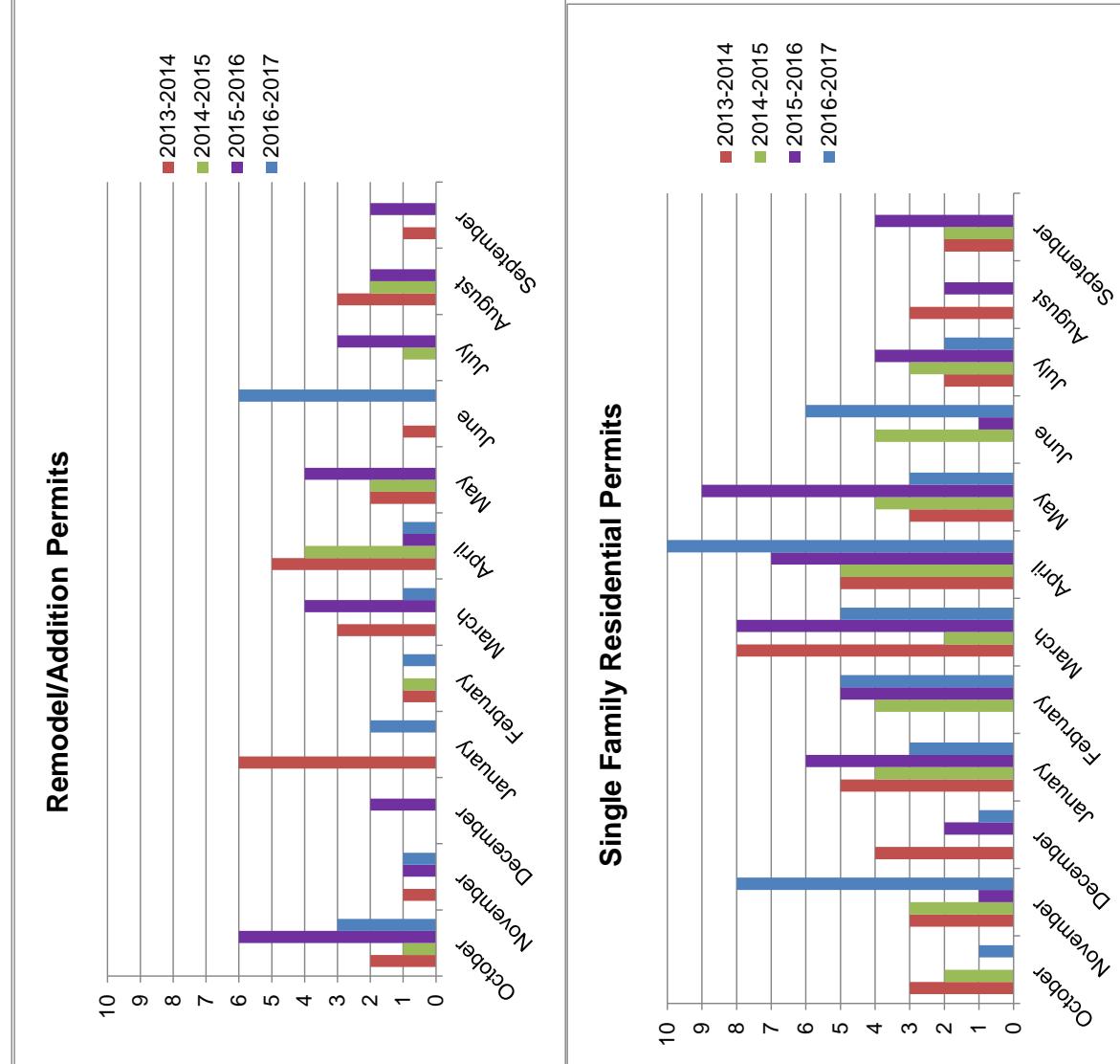


## Swimming Pool Permits



# PERMIT GRAPHHS

Single Family Residential Building Permits					
Fiscal Year	2013-2014	2014-2015	2015-2016	2016-2017	
October	3	2	0	1	
November	3	3	1	8	
December	4	0	2	1	
January	5	4	6	3	
February	0	4	5	5	
March	8	2	8	5	
April	5	5	7	11	
May	3	4	9	3	
June	0	4	1	6	
July	2	3	4	2	
August	3	0	2		
September	2	2	4		
Y-T-D Total	38	33	49	45	



# INSPECTION LOG

## JULY 2017

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2017-1011 2607 DUBLIN PARK DR	ACC	Framing	7/7/2017	7/7/2017	TRUE		ISS	1	
2017-1011 2607 DUBLIN PARK DR	ACC	Electrical Rough	7/7/2017	7/7/2017	TRUE		ISS	1	
2017-1009 5309 WESTFIELD DR	ACC	Building Final	7/11/2017	7/11/2017	TRUE	FIREPIT	FINAL	1	
2017-1007 5309 WESTFIELD DR	ACC	Building Final	7/11/2017	7/11/2017	TRUE		FINAL	1	
2017-1005 7401 MEADOW GLEN DR	ACC	Building Final	7/21/2017	7/21/2017	TRUE		FINAL	1	
2017-1008 5002 CHESHIRE LN	ELEC	Meter Release - Electric	7/19/2017	7/19/2017	TRUE		FINAL	1	
2017-2007 6708 STAFFORD DR	ELEC	Meter Release - Electric	7/19/2017	7/19/2017	TRUE		FINAL	1	
2017-6015 6403 HOLBROOK CIR	FENCE	Fence Final	7/11/2017	7/11/2017	TRUE		FINAL	1	
2017-6026 6803 HAVENHURST CT	FENCE	Fence Final	7/13/2017	7/13/2017	TRUE		FINAL	1	
2017-6018 5204 BERWICK LN	FENCE	Fence Final	7/8/2017	7/18/2017	TRUE	FINAL WITH HOUSE	FINAL	1	
2017-6025 4601 SALISBURY DR	FENCE	Fence Final	7/25/2017	7/25/2017	TRUE	FINAL WITH HOUSE	FINAL	1	
2017-3015 5203 MIDDLETON DR	FSPR	Fire Hydro Visual	7/11/2017	7/11/2017	TRUE		ISS	1	
2017-3006 5203 NORWICK DR	FSPR	Fire Final	7/19/2017	7/19/2017	TRUE	FINAL WITH HOUSE	FINAL	1	
2017-3-007 5209 MIDDLETON DR	FSPR	Fire Final	7/25/2017	7/25/2017	TRUE	FINAL WITH HOUSE	FINAL	1	
2017-3-009 5303 NORWICK DR	FSPR	Fire Final	7/28/2017	7/28/2017	TRUE	FINAL WITH HOUSE	FINAL	1	
2017-4-005 6602 ERIN LN	IRR	Other	7/5/2017	7/5/2017	TRUE	FINAL WITH HOUSE	FINAL	1	
2017-4-035 3708 GRAY LN	IRR	Backflow Certificate on File	7/10/2017	7/10/2017	TRUE		FINAL	1	
2017-4-019 5204 BERWICK LN	IRR	Other	7/18/2017	7/18/2017	TRUE	FINAL WITH HOUSE	FINAL	1	
2017-4-036 5209 MIDDLETON DR	IRR	Backflow Certificate on File	7/19/2017	7/19/2017	TRUE		FINAL	1	
2017-4-034 4601 SALISBURY DR	IRR	Other	7/25/2017	7/25/2017	TRUE	FINAL WITH HOUSE	FINAL	1	
2017-5015 5200 RAVENSTHORPE DR	MECH	Final	7/7/2017	7/7/2017	TRUE		FINAL	1	
2017-5012 4905 WINDMILL CREEK DR	MECH	Final	7/28/2017	7/28/2017	FALSE	FAILED 7/28/17	ISS	1	
2017-7-031 6506 SOUTHRIDGE PKWY	PLUM	Water Heater	6/3/2017	7/6/2017	TRUE	FAILED 6/3 NO ANSWER	FINAL	1	
2017-7-030 6003 RATHBONE DR	PLUM	Water Heater	7/5/2017	7/5/2017	TRUE		FINAL	1	
2017-7-035 5803 GLENMORE DR	PLUM	Water Heater	7/7/2017	7/7/2017	TRUE		FINAL	1	
2017-7-024 6006 BRACKNELL DR	PLUM	Water Heater	7/10/2017	7/10/2017	TRUE		FINAL	1	
2017-7-037 4507 SPRINGHILL ESTATES PLUM	PLUM	Water Heater	7/12/2017	7/12/2017	TRUE		FINAL	1	
2017-7-036 5605 PEMBROKE CT	PLUM	Water Heater	7/4/2017	7/4/2017	FALSE	FAILED 7/4 NO ANSWER	ISS	1	
2017-7-038 1807 DUBLIN RD	PLUM	Water Heater	7/19/2017	7/19/2017	FALSE	FAILED 7/19/17	ISS	1	
2017-7-039 5704 HATHAWAY DR	PLUM	Water Heater	7/19/2017	7/19/2017	TRUE		FINAL	1	
2017-7-047 5601 KENSINGTON CT	PLUM	Plumbing Final	7/27/2017	7/27/2017	TRUE	GAS TEST	FINAL	1	
2017-1003 4407 SALISBURY DR	POOL	Pool Final	5/9/2017	7/25/2017	TRUE	FAILED 5/9/17	FINAL	1	
2017-1007 5309 WESTFIELD DR	POOL	Gas Line to Pool Heater	5/23/2017	7/26/2017	TRUE	NEED TEST ON GAS LINE	FINAL	1	
2017-10017 6004 DUMONT CT	POOL	Belly Steel	7/10/2017	7/10/2017	TRUE		ISS	1	

# INSPECTION LOG

## JULY 2017

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2017-10007 5309 WESTFIELD DR	POOL	Pool Final	7/11/2017	7/26/2017	TRUE	FAILED 7/11/17		FINAL	2
2017-10014 6401 HOLBROOK CIR	POOL	Fence Final	7/12/2017	7/12/2017	TRUE		ISS	1	
2017-10014 6401 HOLBROOK CIR	POOL	Pool Protection Certification	7/12/2017	7/12/2017	TRUE		ISS	1	
2017-10013 5801 MIDDLETON DR	POOL	Deck Steel	7/13/2017	7/13/2017	TRUE		ISS	1	
2017-10021 5807 RIDGEMORE DR	POOL	Belly Steel	7/14/2017	7/14/2017	TRUE		ISS	1	
2017-10016 6703 HAVENHURST CT	POOL	Deck Steel	7/18/2017	7/18/2017	TRUE		ISS	1	
2017-10012 6403 HOLBROOK CIR	POOL	Fence Final	7/18/2017	7/18/2017	TRUE		ISS	1	
2017-10011 2607 DUBLIN PARK DR	POOL	Fence Final	7/19/2017	7/19/2017	TRUE		ISS	1	
2017-10002 7401 MEADOW GLEN DR	POOL	Pool Final	7/21/2017		FALSE	FAILED 7/21/17		ISS	1
2017-10018 6503 ERIN LN	POOL	Belly Steel	7/24/2017	7/24/2017	TRUE		ISS	1	
2017-10018 6503 ERIN LN	POOL	Gas Line to Pool Heater	7/24/2017	7/24/2017	TRUE		ISS	1	
2017-10020 7004 STONY OAK CT	POOL	Belly Steel	7/24/2017	7/24/2017	TRUE		ISS	1	
2017-10017 6004 DUMONT CT	POOL	Gas Line to Pool Heater	7/25/2017	7/25/2017	TRUE		ISS	1	
2017-10013 5801 MIDDLETON DR	POOL	Fence Final	7/25/2017	7/25/2017	TRUE		ISS	1	
2017-10012 6403 HOLBROOK CIR	POOL	Pool Final	7/27/2017		FALSE	FAILED 7/27/17		ISS	1
2017-10017 5807 RIDGEMORE DR	POOL	Gas Line to Pool Heater	7/27/2017	7/27/2017	TRUE		ISS	1	
2016-10017 2106 VIRGINIA PL	POOL	Fence Final	7/27/2017	7/27/2017	TRUE		ISS	1	
2017-10015 4606 VISTA RIDGE	POOL	Deck Steel	7/28/2017	7/28/2017	TRUE		ISS	1	
2017-6024 5303 ESTATE LN	POOL REMOD	Other	7/7/2017	7/7/2017	TRUE	POWER DECK	ISS	1	
2017-80004 6005 RANCHVIEW CT	REMOD	Plumbing Top-Out	7/10/2017		FALSE	FAILED 7/10/17		ISS	1
2017-80004 6005 RANCHVIEW CT	REMOD	Electrical Rough	7/10/2017		FALSE	FAILED 7/10/17		ISS	1
2017-80004 6005 RANCHVIEW CT	REMOD	Mechanical Rough	7/10/2017		FALSE	FAILED 7/10/17		ISS	1
2017-80004 6005 RANCHVIEW CT	REMOD	Framing	7/10/2017		FALSE	FAILED 7/10/17		ISS	1
2017-80006 3100 BLUFFS LN	REMOD	Other	7/12/2017	7/12/2017	TRUE	GAS TO FIRE PIT	ISS	1	
2017-80004 6005 RANCHVIEW CT	REMOD	Other	7/12/2017		FALSE	FAILED 7/12/17 BRICKS		ISS	1
2017-80007 6803 HAVENHURST CT	REMOD	Building Final	7/13/2017	7/13/2017	TRUE		FINAL	1	
2017-80008 4903 RIDGEVIEW DR	REMOD	Other	7/24/2017	7/24/2017	TRUE	PIERS	ISS	1	
2016-9054 5204 BERWICK LN	SFR	Plumbing Top-Out	3/1/2017	7/18/2017	TRUE	FAILED 3/1/17		FINAL	1
2016-9054 5204 BERWICK LN	SFR	Electrical Rough	3/1/2017	7/18/2017	TRUE	FAILED 3/1/17		FINAL	1
2016-9054 5204 BERWICK LN	SFR	Mechanical Rough	3/1/2017	7/18/2017	TRUE	FAILED 3/1/17		FINAL	1
2016-9054 5204 BERWICK LN	SFR	Framing	3/1/2017	7/18/2017	TRUE	FAILED 3/1/17		FINAL	1
2016-9039 6602 ERIN LN	SFR	Building Final	6/5/2017	7/5/2017	TRUE	FAILED 6/15/17		FINAL	1
2017-9010 5301 BERWICK LN	SFR	Plumbing Top-Out	7/5/2017	7/5/2017	TRUE		ISS	1	
2017-9010 5301 BERWICK LN	SFR	Electrical Rough	7/5/2017	7/5/2017	TRUE		ISS	1	
2017-9010 5301 BERWICK LN	SFR	Mechanical Rough	7/5/2017	7/5/2017	TRUE		ISS	1	
2017-9010 5301 BERWICK LN	SFR	Framing	7/5/2017	7/5/2017	TRUE		ISS	1	

# INSPECTION LOG

## JULY 2017

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2017-9025 4701 BRYCE DR	SFR	T-Pole	7/5/2017	7/5/2017	TRUE			ISS	1
2017-9027 6507 ERIN LN	SFR	T-Pole	7/5/2017	7/5/2017	TRUE			ISS	1
2017-9019 6600 ERIN LN	SFR	Plumbing Top-Out	7/5/2017	7/11/2017	TRUE	FAILED 7/5 & 7/7		ISS	3
2017-9019 6600 ERIN LN	SFR	Electrical Rough	7/5/2017	7/11/2017	TRUE	FAILED 7/5 & 7/7		ISS	3
2017-9019 6600 ERIN LN	SFR	Mechanical Rough	7/5/2017	7/11/2017	TRUE	FAILED 7/5 & 7/7		ISS	3
2017-9019 6600 ERIN LN	SFR	Framing	7/5/2017	7/11/2017	TRUE	FAILED 7/5 & 7/7		ISS	3
2016-9048 4601 SALISBURY DR	SFR	Meter Release - Electric	7/5/2017	7/5/2017	TRUE			FINAL	1
2017-9011 4701 SHEFFIELD CT	SFR	Driveway Approach	7/5/2017	7/5/2017	TRUE			ISS	1
2017-9026 5209 WESTFIELD DR	SFR	T-Pole	7/5/2017	7/5/2017	TRUE			ISS	1
2017-9027 6507 ERIN LN	SFR	Plumbing Rough	7/7/2017		FALSE	FAILED 7/7 & 7/27		ISS	2
2017-9027 6507 ERIN LN	SFR	Form Survey	7/7/2017	7/7/2017	TRUE			ISS	1
2016-9050 6605 ERIN LN	SFR	Meter Release - Electric	7/7/2017	7/26/2017	TRUE	FAILED 7/7 & 7/18		ISS	3
2016-9050 6605 ERIN LN	SFR	Meter Release - Gas	7/7/2017	7/18/2017	TRUE	FAILED 7/7		ISS	2
2016-9053 5905 MIDDLETON DR	SFR	Meter Release - Electric	7/10/2017	7/13/2017	TRUE	FAILED 7/10/17		ISS	2
2016-9053 5905 MIDDLETON DR	SFR	Meter Release - Gas	7/10/2017	7/13/2017	TRUE	FAILED 7/10/17		ISS	2
2016-9035 7703 WINDMORE DR	SFR	Survey Plat	7/10/2017	7/10/2017	TRUE			ISS	1
2017-9012 5203 MIDDLETON DR	SFR	Plumbing Top-Out	7/11/2017		FALSE	FAILED 7/11/17		ISS	1
2017-9012 5203 MIDDLETON DR	SFR	Electrical Rough	7/11/2017		FALSE	FAILED 7/11/17		ISS	1
2017-9012 5203 MIDDLETON DR	SFR	Mechanical Rough	7/11/2017		FALSE	FAILED 7/11/17		ISS	1
2017-9012 5203 MIDDLETON DR	SFR	Framing	7/11/2017		FALSE	FAILED 7/11/17		ISS	1
2016-9047 5203 NORWICK DR	SFR	Building Final	7/11/2017	7/19/2017	TRUE	FAILED 7/11/17		FINAL	2
2017-9005 5407 TENNYSON CT	SFR	Driveway Approach	7/11/2017	7/11/2017	TRUE			ISS	1
2017-9005 5407 TENNYSON CT	SFR	Meter Release - Electric	7/11/2017	7/11/2017	TRUE			ISS	1
2017-9005 5407 TENNYSON CT	SFR	Meter Release - Gas	7/11/2017	7/11/2017	TRUE			ISS	1
2017-9022 6807 GREENHILL CT	SFR	T-Pole	7/12/2017	7/21/2017	TRUE	FAILED 7/1/2		ISS	2
2017-9022 6807 GREENHILL CT	SFR	Plumbing Rough	7/12/2017	7/21/2017	TRUE	FAILED 7/1/2		ISS	2
2016-9033 6402 HOLBROOK CIR	SFR	Survey Plat	7/12/2017	7/12/2017	TRUE			FINAL	1
2016-9033 6402 HOLBROOK CIR	SFR	Building Final	7/12/2017	7/12/2017	TRUE			FINAL	1
2017-9013 6501 ERIN LN	SFR	Plumbing Top-Out	7/13/2017	7/13/2017	TRUE	FAILED 7/13/17		ISS	2
2017-9013 6501 ERIN LN	SFR	Electrical Rough	7/13/2017	7/18/2017	TRUE	FAILED 7/13/17		ISS	2
2017-9013 6501 ERIN LN	SFR	Mechanical Rough	7/13/2017	7/18/2017	TRUE	FAILED 7/13/17		ISS	2
2017-9013 6501 ERIN LN	SFR	Framing	7/13/2017	7/18/2017	TRUE	FAILED 7/13/17		ISS	2
2016-9050 6605 ERIN LN	SFR	Driveway Approach	7/13/2017	7/13/2017	TRUE			ISS	1
2016-9048 4601 SALISBURY DR	SFR	Meter Release - Gas	7/13/2017	7/13/2017	TRUE			FINAL	1

# INSPECTION LOG

## JULY 2017

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2017-9030 4704 SHEFFIELD CT	SFR	Plumbing Rough	7/13/2017	7/13/2017	TRUE		ISS	1	
2017-9030 4704 SHEFFIELD CT	SFR	Form Survey	7/13/2017	7/13/2017	TRUE		ISS	1	
2017-9017 5406 TENNYSON CT	SFR	Plumbing Top-Out	7/13/2017	7/13/2017	TRUE		ISS	1	
2017-9017 5406 TENNYSON CT	SFR	Electrical Rough	7/13/2017	7/13/2017	TRUE		ISS	1	
2017-9017 5406 TENNYSON CT	SFR	Mechanical Rough	7/13/2017	7/13/2017	TRUE		ISS	1	
2017-9017 5406 TENNYSON CT	SFR	Framing	7/13/2017	7/13/2017	TRUE		ISS	1	
2017-9014 5201 BERWICK LN	SFR	Plumbing Rough	7/14/2017	7/14/2017	TRUE		ISS	1	
2017-9014 5201 BERWICK LN	SFR	Form Survey	7/14/2017	7/14/2017	TRUE		ISS	1	
2016-9054 5204 BERWICK LN	SFR	Building Final	7/18/2017	7/18/2017	TRUE		FINAL	1	
2016-9054 5204 BERWICK LN	SFR	Survey Plat	7/18/2017	7/18/2017	TRUE		FINAL	1	
2017-9031 5203 BERWICK LN	SFR	T-Pole	7/19/2017	7/19/2017	TRUE		SUB	1	
2016-9047 5203 NORWICK DR	SFR	Survey Plat	7/19/2017	7/19/2017	TRUE		FINAL	1	
2017-9029 4610 SALISBURY DR	SFR	T-Pole	7/19/2017	7/19/2017	TRUE		ISS	1	
2017-9028 5300 ASHFORD CT	SFR	T-Pole	7/21/2017	7/31/2017	TRUE	FAILED 7/21/17	ISS	2	
2017-9002 5206 WESTFIELD DR	SFR	Meter Release - Electric	7/21/2017	7/27/2017	TRUE	FAILED 7/21/17	ISS	2	
2017-9002 5206 WESTFIELD DR	SFR	Meter Release - Gas	7/21/2017	7/27/2017	TRUE	FAILED 7/21/17	ISS	2	
2017-9021 7707 WINDOMERE DR	SFR	Plumbing Top-Out	7/21/2017		FALSE	FAILED 7/21/17	ISS	1	
2017-9021 7707 WINDOMERE DR	SFR	Electrical Rough	7/21/2017		FALSE	FAILED 7/21/17	ISS	1	
2017-9021 7707 WINDOMERE DR	SFR	Mechanical Rough	7/21/2017		FALSE	FAILED 7/21/17	ISS	1	
2017-9021 7707 WINDOMERE DR	SFR	Framing	7/21/2017		FALSE	FAILED 7/21/17	ISS	1	
2017-9030 4704 SHEFFIELD CT	SFR	T-Pole	7/24/2017		TRUE		ISS	1	
2016-9045 5209 MIDDLETON DR	SFR	Building Final	7/25/2017	7/25/2017	TRUE		FINAL	1	
2016-9045 5209 MIDDLETON DR	SFR	Survey Plat	7/25/2017	7/25/2017	TRUE		FINAL	1	
2016-9048 4601 SALISBURY DR	SFR	Building Final	7/25/2017	7/25/2017	TRUE		FINAL	1	
2016-9048 4601 SALISBURY DR	SFR	Survey Plat	7/25/2017	7/25/2017	TRUE		FINAL	1	
2017-9014 5201 BERWICK LN	SFR	Foundation	7/26/2017	7/26/2017	TRUE		ISS	1	
2016-9031 3002 DUBLIN RD	SFR	Meter Release - Electric	7/26/2017	7/26/2017	TRUE		ISS	1	
2017-9009 5403 TENNYSON CT	SFR	Driveway Approach	7/26/2017	7/26/2017	TRUE		ISS	1	
2017-9025 4701 BRYCE DR	SFR	Plumbing Rough	7/27/2017		FALSE	FAILED 7/27/17	ISS	1	
2017-9025 4701 BRYCE DR	SFR	Form Survey	7/27/2017	7/27/2017	TRUE		ISS	1	
2017-9004 6603 ERIN LN	SFR	Driveway Approach	7/28/2017	7/28/2017	TRUE		ISS	1	
2016-9052 5303 NORWICK DR	SFR	Building Final	7/28/2017	7/28/2017	TRUE		FINAL	1	
2016-9052 5303 NORWICK DR	SFR	Survey Plat	7/28/2017	7/28/2017	TRUE		FINAL	1	
2017-9026 5209 WESTFIELD DR	SFR	Form Survey	7/28/2017	7/28/2017	TRUE		ISS	1	
2017-9026 5209 WESTFIELD DR	SFR	Plumbing Rough	7/28/2017	7/28/2017	TRUE		ISS	1	

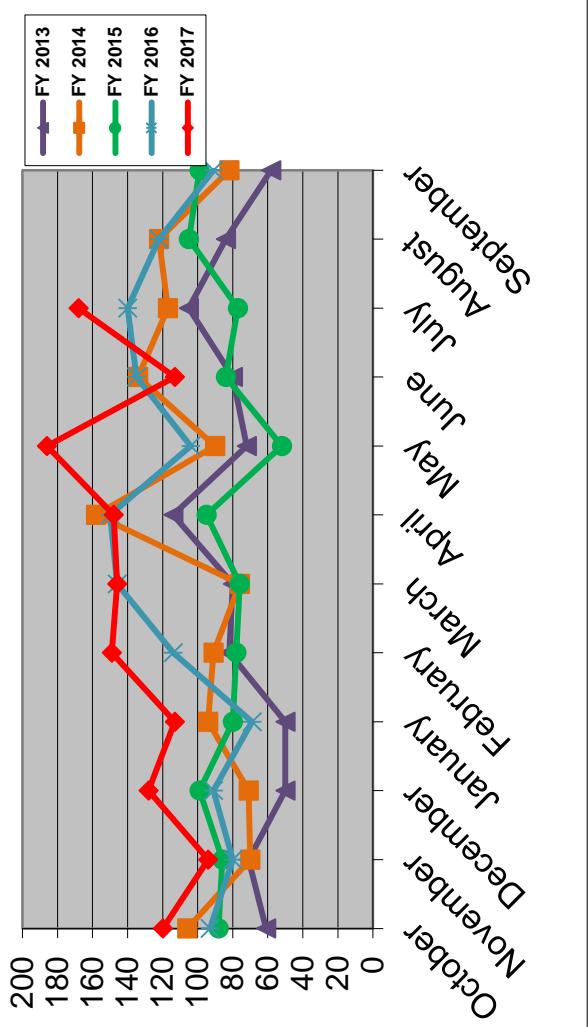
# INSPECTION LOG

## JULY 2017

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2017-9007	5403 WESTFIELD DR	SFR	Meter Release - Electric	7/28/2017		TRUE		ISS	1
2017-9007	5403 WESTFIELD DR	SFR	Meter Release - Gas	7/28/2017		TRUE		ISS	1
2017-9029	4610 SALISBURY DR	SFR	Plumbing Rough	7/31/2017		TRUE		ISS	1
2017-9029	4610 SALISBURY DR	SFR	Form Survey	7/31/2017		TRUE		ISS	1
								TOTAL =	168

# Monthly Inspection Report

	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
October	61	106	88	93	120
November	71	70	86	80	94
December	50	71	99	91	128
January	50	94	80	69	113
February	82	91	78	114	149
March	80	76	76	146	146
April	114	158	95	150	148
May	72	90	52	104	186
June	80	134	84	135	113
July	105	117	77	140	168
August	84	122	105	122	
September	58	82	99	91	
<b>Year Total</b>	<b>907</b>	<b>1211</b>	<b>1019</b>	<b>1335</b>	<b>1365</b>



# CODE ENFORCEMENT REPORT 2016-2017

Violation Description	2023												YTD Totals
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
High Grass					5	4	10	10					29
Illegal Dumping	1	2			1	1							5
Illegal Structure													0
Illegal Vehicle	1												1
Junked Vehicles	1								2				3
Lot Maintenance	2	5	6	3	4	6	5	10	10	6			57
Trash and Debris	5	6	4	10	15	10	6	6	4	3			69
<b>ITEM TOTALS</b>	9	12	10	15	19	16	17	21	24	21	0	0	<b>164</b>

Officer Actions	2015												YTD Totals
	NOV	OCT	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	
Verbal Warnings	9	10	10	15	19	14	15	19	20	21			152
Complied/Resolved	9	10	10	15	19	14	15	19	20	20			151
10 Day Notice (Letters Mailed)	2	2			2		2	4					12
Extension Granted				1	2								3
Complied/Resolved	2	2			1	2	2	4					13
Citations Issued													0
Stop Work Order													0
Misc													0
<b>ITEM TOTALS</b>	<b>22</b>	<b>24</b>	<b>20</b>	<b>30</b>	<b>38</b>	<b>32</b>	<b>34</b>	<b>42</b>	<b>48</b>	<b>41</b>	<b>0</b>	<b>0</b>	<b>331</b>

## City of Parker Municipal Court Monthly Report

July, 2017	Traffic Misdemeanors	Non-Traffic Misdemeanors
<b>New Cases Filed</b>	110	16
Total Pending Cases	934	369
Uncontested Dispositions	36	14
<b>Compliance Dismissals</b>		
After Driver Safety Course	10	
After Deferred Disposition	8	0
After Proof of Insurance	3	
Other Dismissals	5	0
<b>Total Cases Disposed</b>	62	14
Arrest Warrants Issued	0	
Warrants Cleared	4	
<b>Total Outstanding Warrants</b>	624	
Show Cause Hearings Held	5	0
Trials	0	0
<b>Fines, Court Costs &amp; Other Amounts Collected:</b>		
Retained by City	\$10,115.00	
Remitted to State	\$8,010.00	
<b>Total</b>	<b>\$18,125.00</b>	

**Definitions:**

**Show Cause Hearing** - A court hearing that is held for a defendant who has been granted a Driving Safety Course or Deferred Disposition to Show Cause for Non-Compliance

All cases heard in Municipal Court are Class C Misdemeanors Only.



# Parker Fire Department

---

REPORT FOR 6 MOS. ENDING JUNE 2017

# Highlights

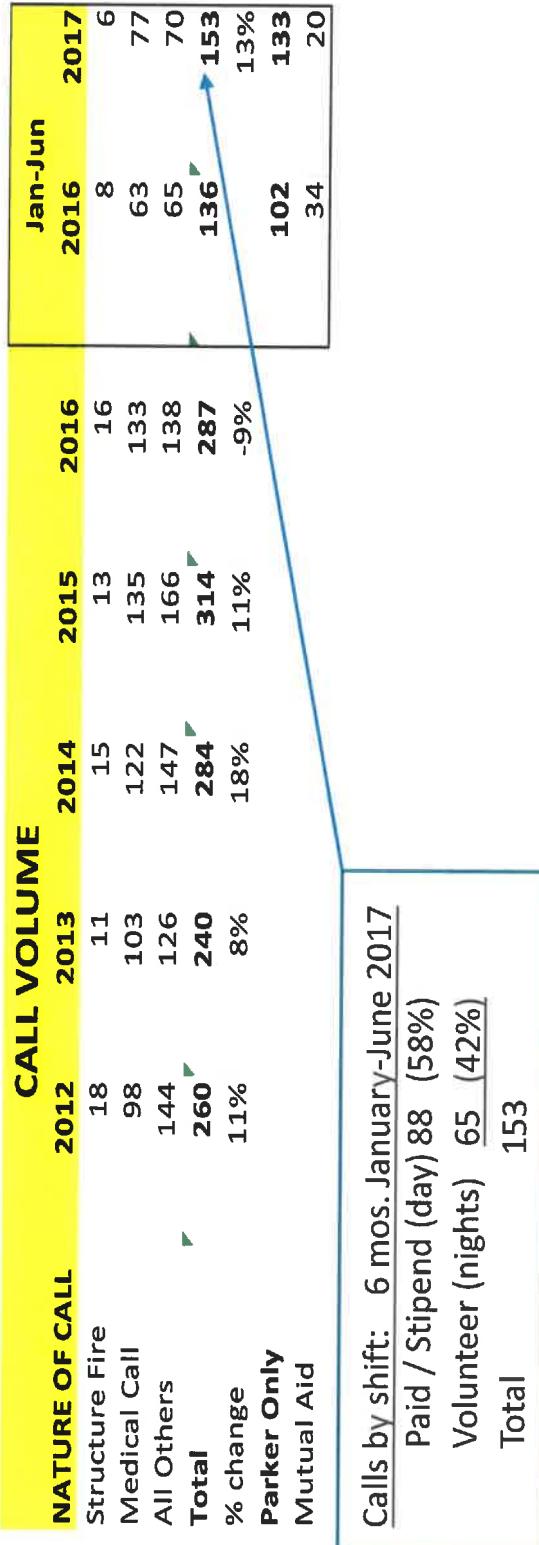
## Emergency Calls

- For the **three months** April through June, 2017 the department responded to 86 calls for service. This compares to 69 calls over the same period of 2016, a 25% increase.
  - Of the 86 second calendar quarter 2017 calls, 76 were calls in Parker and 10 were for mutual aid provided to our neighbors. For the comparable 3 mos. of 2016, we responded to 51 calls in Parker.
- For the **six months** January through June 2017 the department responded to 153 calls for service, up 13% over the comparable six months of 2016.
  - During the first calendar half of 2017 Parker calls (133) were up 30% over the same period of 2016 (102).
  - 58% of the calls occurred during the day shift while a meaningful 42% occurred when we relied on volunteers to respond from home.

## Response Metrics

- Our overall average response time for the six mos. ending June 2017 was **8 minutes**, a 1 minute improvement from last year's comparable period of 9 minutes. This is attributed to expanding day shift coverage to include weekends and from extending the shift from 8 hrs. to 10 hrs. *This metric, measured from the time of dispatch, is for calls within Parker's immediate fire district and excludes mutual aid calls.*
  - The overall average response time for our paid/stipend crew (8am – 6pm) was **5 minutes**, generally consistent with prior periods.
  - The overall average response time for evening/night volunteers was **11 minutes**, generally consistent with prior periods.

# Calls for Service



# Calls for Service

- Call volume by nature of call is displayed below.

	Calendar Year				6 mos. Jan - Jun	
	2013	2014	2015	2016	2016	2017
All Fires	23	27	24	26	11	11
Medical Emergency	98	103	122	105	47	78
Vehicle Accidents	18	32	30	38	19	17
Alarm Investigations	14	17	14	13	7	13
Dispatched & Cancelled	36	44	69	62	27	13
All Others	51	61	55	43	25	21
Total Calls	240	284	314	287	136	153

2017 medical emergencies are up  
66% over the prior year

# Key Staffing Metrics

We staff a paid crew consisting of an officer and driver plus a stipend volunteer during the day (7 days, 8am-6pm). During evenings/nights emergency calls are answered by volunteers typically responding from their residence.

	SHIFT STATISTICS		2016		2017	
	Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun		
Day coverage by two paid firefighters	100%	100%	100%	100%		
Day coverage with two paid + at least 1 stipend fire fighter	91%	83%	92%	86%		
Paramedic included in shift	100%	99%	97%	88%		
Paid days in Quarter	92	92	90	91		
Calls answered by Day shift			69%	55%		
Calls answered by Night volunteers			31%	45%		
Avg. response time of Day shift (hours:minutes)			5:09	5:18		
Avg. response time of Night volunteers (hours:minutes)			11:47	11:37		

The coverage drop correlates to the temporary suspension of the weekend stipend volunteer position which resumed late in June.

# Losses from Fires

---

- Total estimated property loss from fire for the period January – June 2017 was \$821,000 including one catastrophic house fire and the loss of vehicular and agricultural equipment on separate incidents.
- This compares unfavorably with \$237,000 in estimated loss during the full 2016 calendar year.

# Operational Readiness

---

## IN SERVICE:

✓ Engine 811 (1995)

✓ Engine 812 (2001)

✓ Truck 811 (2008)

✓ Brush 811

✓ Tac 811

✓ Tac 812

## COMMENTS

All apparatus are in service following unscheduled repairs on the aerial ladder of T811, the electrical system of E812 and the fire pump of B811.

# 2017 Continuing Initiatives

---

## Update Standard Operating Guidelines (ongoing)

Engage with Lucas Fire Dept. to develop common SOGs, tactics and training opportunities (on-going). Similarly engage with Murphy Fire-Rescue (3<sup>rd</sup> calendar quarter)

Investigate shared resource deployment and dispatch model with Wylie, Lucas and Murphy FDs as a potential solution to Parker's long term fire protection plan (planning session)

**PARKER POLICE DEPARTMENT**  
**REPORT OF MONTHLY STATISTICS YEAR TO DATE**

July 2017	THIS MONTH	THIS MONTH LAST YEAR	% CHANGE	YTD 2017	YTD 2016	% CHANGE
for Service Traffic	700			5498		
Calls for Service	125			1366		
Traffic Contacts - All Units	205			726		
House Watch	201			1703		
Other Service Response Incidents	169			1703		
<b>Reported Incidents - Part 1</b>	<b>1</b>			<b>15</b>		
Homicide	0			0		
Theft (Includes:)	1			11		
Larceny/Theft	1			8		
BMV's	0			1		
Auto Theft	0			2		
Residential Burglary	0			1		
Business Burglary	0			2		
Robbery	0			0		
Aggravated Assault	0			0		
Sexual Assault	0			1		
<b>Part 2 Offenses</b>	<b>12</b>			<b>82</b>		
Simple Assault	2			9		
Vandalism	0			3		
Narcotics	0			5		
Fraud (Forgery, ID Theft, etc.)	0			9		
Harassment	0			1		
Other Offenses	1			0		
Incident Reports	9			45		
Mental Health	0			9		
<b>Adult Arrests</b>	<b>2</b>			<b>6</b>		
Males	2			5		
Females	0			1		
<b>Juvenile Detentions</b>	<b>0</b>			<b>4</b>		
Males	0			3		
Females	0			1		
<b>Traffic Enforcement</b>	<b>205</b>			<b>737</b>		
Citations	120			442		
Warnings	85			295		
<b>Accidents</b>	<b>5</b>			<b>41</b>		
Injury	3			11		
Non-Injury	2			26		
FLID	0			4		
<b>Investigations</b>	<b>57</b>			<b>411</b>		
Cases Assigned	9			79		
Clearances	10			58		
Cases Filed with DA	2			13		
Follow-Ups	36			258		
<b>Alarm Activations</b>				<b>142</b>		
Residential	27			132		
Chargeable	22			106		
Non-Chargeable	5			26		
Business	1			10		
Chargeable	0			7		
Non-Chargeable	1			3		
<b>Outside Agency Activities</b>	<b>7</b>			<b>131</b>		
Murphy PD	4			76		
Collin County SO	2			31		
Wylie PD	0			5		
Allen PD	0			8		
Other	1			11		
<b>Staff</b>	<b>Sworn</b>	<b>Civilian</b>	<b>Reserve</b>			
Authorized	9	1	2			
Current Strength	9	1	2			
In Training	0	0	0			
Openings	0	0	0			
% Staffed	100%	100%	100%			
<b>Reserve Hours</b>	<b>54.5</b>					

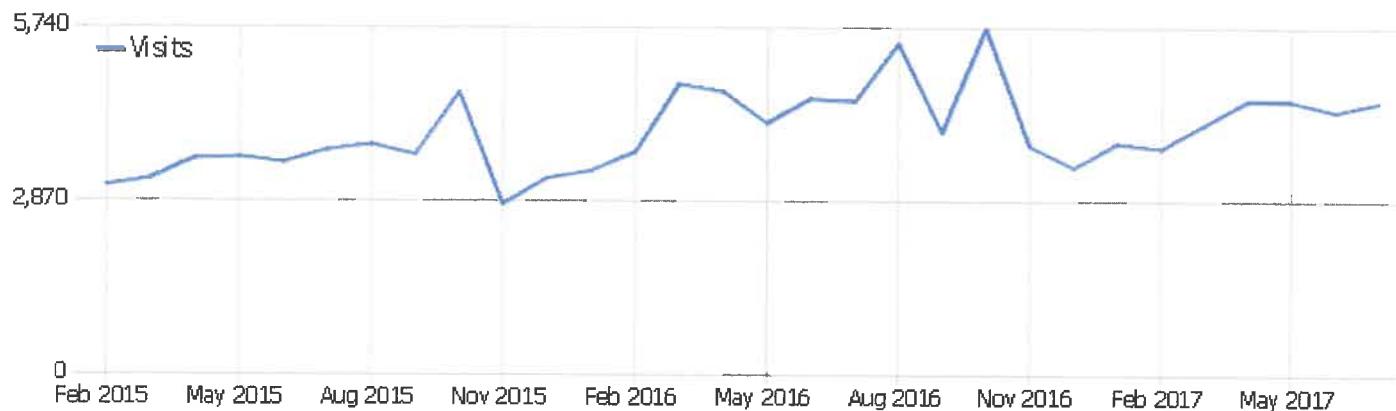
# PIWIK

Parker, TX

Date range: July 2017

Monthly Web Report

## Visits Summary



Name	Value
Unique visitors	3,535
Visits	4,515
Actions	14,458
Maximum actions in one visit	152
Actions per Visit	3
Avg. Visit Duration (in seconds)	00:03:05
Bounce Rate	53%

## Site Search Keywords

Keyword	Searches	Search Results pages	% Search Exits
fireworks	8	1	88%
bid postings	5	1	60%
living legacy tree program	4	1	0%
rfq	3	1	0%
citation	2	3	0%
city map	2	1	50%
garage sale	2	2	0%
horses	2	1	50%
jobs	2	1	0%
ordinance	2	1	0%
permit	2	1	0%
yard sale	2	1	0%
6.01.210	1	1	0%
2017 pwc scholarship_application form_final	1	2	0%
2017 spring	1	1	0%
5805 middleton	1	2	0%
5901 wessex	1	1	0%
7710 windomere	1	1	100%
111052	1	1	0%
accessory building	1	2	100%
airbnb	1	1	0%
alarm	1	1	0%
alarm permit	1	3	0%
Others	127	188	26%

## Referrer Type

Referrer Type	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Revenue
Direct Entry	2,712	7,110	3	00:02:55	62%	\$ 0
Search Engines	1,440	5,955	4	00:03:19	39%	\$ 0
Websites	363	1,393	4	00:03:16	37%	\$ 0

## Country

Country	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Revenue
United States	4,068	13,852	3	00:03:13	49%	\$ 0
Philippines	66	95	1	00:01:07	79%	\$ 0
France	52	111	2	00:10:12	62%	\$ 0
Russia	45	45	1	00:00:00	100%	\$ 0
India	43	53	1	00:00:30	86%	\$ 0
Canada	38	59	2	00:00:17	92%	\$ 0
Germany	33	34	1	00:00:00	97%	\$ 0
China	14	15	1	00:00:53	93%	\$ 0
Nigeria	12	20	2	00:02:17	75%	\$ 0
Malaysia	11	12	1	00:00:00	91%	\$ 0
South Africa	10	13	1	00:00:00	70%	\$ 0
South Korea	8	8	1	00:00:00	100%	\$ 0
Pakistan	7	7	1	00:00:00	100%	\$ 0
Sri Lanka	7	8	1	00:02:48	86%	\$ 0
United Arab Emirates	7	8	1	00:02:00	86%	\$ 0
Austria	6	6	1	00:00:00	100%	\$ 0
Unknown	6	10	2	00:03:03	50%	\$ 0
Netherlands	5	5	1	00:00:00	100%	\$ 0
Israel	4	4	1	00:00:00	100%	\$ 0
Kenya	4	9	2	00:00:01	25%	\$ 0
Mozambique	4	4	1	00:00:00	100%	\$ 0
Papua New Guinea	4	6	2	00:00:00	75%	\$ 0
United Kingdom	4	4	1	00:00:00	100%	\$ 0
Others	57	70	1	00:00:44	89%	\$ 0

## Device type

Device type	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Conversion Rate
Desktop	2,823	9,963	4	00:03:30	50%	0%
Smartphone	1,193	3,114	3	00:01:53	59%	0%
Tablet	390	1,141	3	00:02:57	52%	0%
Unknown	83	131	2	00:06:35	72%	0%
Phablet	26	109	4	00:02:38	38%	0%



## Council Agenda Item

Item 6  
C'Sec Use Only

Budget Account Code:	Meeting Date: August 15, 2017
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: Finance/HR Manager Boyd
Estimated Cost:	Date Prepared: August 10, 2017
Exhibits:	<ol style="list-style-type: none"><li>1. Proposed Budget – FY2017-2018</li><li>2. Tax Rate</li></ol>

### AGENDA SUBJECT

PUBLIC HEARING ON FY2017-2018 BUDGET AND TAX RATE. [MARSHALL]

### SUMMARY

Please review the attached exhibit(s) for the FY2017-2018 Budget.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:	<i>Johanna Boyd</i>	<i>jb</i>	Date: 08/11/2017
City Attorney:			Date:
City Administrator:	<i>Jeff Flanigan</i>	<i>JF</i>	Date: 08/11/2017

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	Proposed Budget
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
<b>REVENUES</b>						
1-10-4100	Current year taxes - M & O	2,300,103	2,543,315			2,543,315
3-90-4101	Current year taxes - I & S	508,538	505,332			505,332
1-10-4120	Delinquent taxes - M & O	35,000	40,000			40,000
3-90-4121	Delinquent taxes - I & S	10,000	11,000			11,000
1-10-4125	Penalties & Interest - M & O	14,000	14,000			14,000
3-90-4125	Penalties & Interest - I & S	4,000	4,000			4,000
1-10-4130	Building Permits	385,000	525,000			525,000
1-10-4135	Development Fees	50,000	20,000			20,000
1-10-4140	Franchise and Use Fees	250,000	250,000			250,000
1-10-4150	Special Use Permits	1,300	1,300			1,300
1-10-4160	Filing Fees	1,000	1,000			1,000
1-10-4170	Fines	200,000	200,000			200,000
1-10-4172	Parkerfest Revenue	1,000	0			0
1-10-4174	Donated Dollars	2,500	8,150			8,150
1-10-4190	Other Income	22,000	22,000			22,000
1-10-4192	State of TX Training for Police	1,036	1,150			1,150
1-10-4220	Sales Tax Collected	150,000	150,000			150,000
1-10-4225	Mixed Beverage Tax	6,200	6,200			6,200
1-10-4400	Alarm Registrations	13,000	13,000			13,000
1-10-4500	Interest Income	25,000	30,000			30,000
<b>Sub-Total - Revenue</b>		<b>3,979,677</b>	<b>4,345,447</b>	<b>0</b>	<b>4,345,447</b>	
<b>Fund Balance Transfers</b>						
1-10-4866	Security Fund	5,000	2,000			2,000
1-10-4868	Bond Funds	1,433,035	658,000			658,000
1-10-4868	Capital Improvement Acct	539,073	0			0
1-10-4872	Technology Fund	5,500	5,000			5,000
1-10-4873	Reserves	466,433	280,000			280,000
<b>Sub-Total - Transfers</b>		<b>2,449,041</b>	<b>945,000</b>	<b>0</b>	<b>945,000</b>	
<b>Grand Total All Sources</b>		<b>6,428,718</b>	<b>5,290,447</b>	<b>0</b>	<b>5,290,447</b>	

City of Parker - General Fund  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	Proposed Budget
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
<b>ADMINISTRATION</b>						
1-10-6000	Office Supplies		5,500		5,500	5,500
1-10-6010	Postage		7,500		6,000	6,000
1-10-6015	Printing		4,000		3,500	3,500
1-10-6016	Printing Projects		1,000		1,000	1,000
1-10-6020	Computer Equip & Software		14,000		24,350	24,350
1-10-6025	Website Maintenance		17,149		6,100	6,100
1-10-6030	Copy Machine Lease		1,700		1,450	1,450
1-10-6035	Office Equipment		3,500		1,500	1,500
1-10-6040	Newsletter Expense		4,000		2,500	2,500
1-10-6045	Memberships, Dues & Subscript		3,250		3,000	3,000
1-10-6050	Data Processing Tax Stmt		1,500		1,600	1,600
1-10-6055	Central Appraisal District		19,000		20,000	20,000
1-10-6060	Election Expense		15,000		15,000	15,000
1-10-6065	Legal Notice Advertisement		25,000		25,000	25,000
1-10-6070	County Filing Fees		1,500		1,500	1,500
1-10-6086	Economic Development		250,000		145,000	145,000
1-10-6090	Council/Boards - Food & Supp		2,500		2,500	2,500
1-10-6095	City Council Contingency		250,000		150,000	(3,600)
1-10-6875	Records Management		3,000		3,000	3,000
1-10-6920	Contingency Admin		10,000		10,000	10,000
1-10-6930	Other Expense		5,507		6,010	6,010
1-10-7300	Auditor Fees		8,000		10,000	10,000
1-10-7400	Legal Fees		100,000		100,000	100,000
1-10-7600	Technology Support		15,500		15,500	15,500
1-10-7700	Codification Services		3,000		3,000	3,000
1-10-7900	Staff Training & Education		8,000		8,000	8,000
1-10-7905	Training (P&Z and Council)		8,000		8,000	8,000
1-10-8000	Salaries & Wages		204,370		209,954	209,954
1-10-8100	Overtime Wages		2,000		2,000	2,000
1-10-8200	TMRS Benefits		25,626		27,741	27,741
1-10-8250	Workers' Compensation		750		1,000	1,000
1-10-8300	Employers Matching Medicare		3,065		3,146	3,146
1-10-8400	Health Insurance		30,600		33,300	33,300

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	
1-10-8401	Health Insurance-Retirees	4,500	4,500		4,500
1-10-8600	Contingency-Personnel	5,000	5,000		5,000
	<b>Total Administration</b>	<b>1,063,017</b>	<b>865,651</b>	<b>(3,600)</b>	<b>862,051</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	Proposed Budget
			Proposed Budget (before adj.)	Adjustments		
<b>POLICE DEPARTMENT</b>						
1-20-6000	Office Equipment & Supplies		4,000	4,000		4,000
1-20-6010	Printing		5,150	5,150		5,150
1-20-6020	Computer Equip & Software		5,500	5,500		5,500
1-20-6045	Memberships, Dues & Subscript		6,500	6,500		6,500
1-20-6100	Communications		10,000	10,000		10,000
1-20-6200	Vehicle Fuel, Oil, Wash, Track		27,300	27,300		27,300
1-20-6340	Utilities		7,200	7,200		7,200
1-20-6410	Vehicle Repairs & Maintenance		20,000	20,000		20,000
1-20-6420	Camera & In-Car Video		5,000	5,000		5,000
1-20-6430	Departmental Equipment		12,000	12,000		12,000
1-20-6435	Electronic Repairs & Radios		2,000	2,000		2,000
1-20-6440	Crime Scene Equip & Supplies		1,000	1,000		1,000
1-20-6445	Crime Prevention		2,000	2,000		2,000
1-20-6450	Dispatch Services		35,000	28,598		28,598
1-20-6455	Inmate Boarding		3,000	3,000		3,000
1-20-6460	Uniforms & Equipment		8,800	8,800		8,800
1-20-6465	Animal Control		6,000	6,000		6,000
1-20-6470	Child Abuse Task Force		2,750	2,750		2,750
1-20-6475	Radio Equipment		5,000	5,000		5,000
1-20-6485	Ammunition		3,500	3,500		3,500
1-20-6495	New Patrol Unit		0	50,000		50,000
1-20-6878	Tuition Reimbursement		1,500	1,500		1,500
1-20-6881	Training (State Funded)		1,872	1,872		1,872
1-20-6883	Employment Evaluations		3,000	3,000		3,000
1-20-6885	Donated Dollars		2,744	8,150		8,150
TBD	ICS Records Management Sys		0	129,484		129,484
TBD	Replace Mobile Cameras/Body		0	0		0
TBD	Video/Data Storage		0	0		0
TBD	Two New Officers		0	81,496		81,496
1-20-6920	Contingency Expense		5,000	5,000		5,000
1-20-7800	Insurance -Liability		8,500	10,000		10,000
1-20-7900	Training & Education		10,000	10,000		10,000

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018 Proposed Budget (before adj.)	Adjustments	2017 / 2018 Proposed Budget
1-20-8000	Salaries & Wages	594,882		613,484			613,484
1-20-8100	Overtime Wages	15,000		15,000			15,000
1-20-8200	TMRS Benefits	74,219		81,006			81,006
1-20-8250	Workers' Compensation	12,000		17,000			17,000
1-20-8300	Employers Matching Medicare	8,843		9,157			9,157
1-20-8400	Health Insurance	102,000		111,000			111,000
1-20-8600	Personnel Contingency	3,000		3,000			3,000
<b>Total Police Department</b>		<b>1,014,260</b>		<b>1,315,447</b>		<b>0</b>	<b>1,315,447</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
			Proposed Budget (before adj.)	2017 / 2018		
<b>MUNICIPAL COURT</b>						
1-30-6000	Office Supplies		1,000	1,000		1,000
1-30-6020	Court Technology Fund		5,500	5,000		5,000
1-30-6080	Court Security Fund		5,000	2,000		2,000
1-30-6510	Court Refunds & Jury Costs		2,000	2,000		2,000
1-30-6520	State Court Costs		95,000	75,000		75,000
1-30-6545	Court Food & Supplies		225	225		225
1-30-7100	Judge Fees		6,420	6,420		6,420
1-30-7111	Prosecuting Attorney Fees		6,000	6,000		6,000
1-30-7900	Training & Education		1,200	1,200		1,200
1-30-8000	Salaries & Wages		54,482	55,844		55,844
1-30-8200	TMRS Benefits		6,652	7,188		7,188
1-30-8250	Workers' Compensation		160	200		200
1-30-8300	Employers Matching Medicare		790	810		810
1-30-8400	Health Insurance		10,200	11,100		11,100
<b>Total Municipal Court</b>			194,629	173,987	0	173,987

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018 Proposed Budget (before adj.)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
<b>FIRE DEPARTMENT</b>						
1-40-6000	Office Equipment & Supplies		1,000	1,000		1,000
1-40-6010	Printing & Postage		300	300		300
1-40-6045	Memberships, Dues & Subscript		4,000	4,000		4,000
1-40-6100	Communications		2,000	2,000		2,000
1-40-6200	Vehicle Operations & Maint		18,000	18,000		18,000
1-40-6300	Medical Director		2,500	3,000		3,000
1-40-6305	Fire Marshall Expense		500	500		500
1-40-6310	Medical Transport		25,000	18,000		18,000
1-40-6315	Med Supplies (Consumables)		3,750	4,000		4,000
1-40-6320	Dispatch Services		33,400	34,000		34,000
1-40-6325	Reimbursement Per Call		10,000	10,000		10,000
1-40-6327	Stipend Pay		18,100	21,300		24,900
1-40-6335	Durable Medical Equipment		1,500	1,500		1,500
1-40-6340	Utilities		12,000	12,000		12,000
1-40-6345	Fire Suppression & Hazmat		1,000	1,000		1,000
1-40-6350	Equipment & Electronic Repairs		15,000	15,000		15,000
1-40-6360	Uniforms & Equipment		5,000	6,000		6,000
1-40-6365	Replacement Gear		5,000	8,000		8,000
1-40-6370	Software Licensing Fees		4,500	4,500		4,500
1-40-6375	Physicals & Drug Screens		1,000	1,000		1,000
1-40-6380	Building Maint & Upgrades		2,000	2,000		2,000
1-40-6395	Radio & Air Tank Replacement		10,000	10,000		10,000
1-40-7800	Insurance - Liability		7,000	8,400		8,400
1-40-7810	Workers' Compensation		4,000	10,885		10,885
1-40-7820	Insurance - AD&D		6,500	7,000		7,000
1-40-7900	Training & Education		10,000	10,000		10,000

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018 Adjustments	Proposed Budget
			2017 / 2018 (before adj.)	2017 / 2018		
TBD	Phase 2 radio upgrade/repl	0	150,000			150,000
1-40-7305	Consulting Services	0	0			0
1-40-8000	Salaries & Wages	147,165	150,000			150,000
1-40-8200	TWC Benefits	2,726	2,898			2,898
1-40-8300	Employers Matching Medicare	11,260	11,475			11,475
<b>Total Fire Department</b>		<b>364,201</b>	<b>527,758</b>	<b>3,600</b>		<b>531,358</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018 (before adj.)	Adjustments	Proposed Budget
<b>BUILDING &amp; CODE</b>							
1-50-6020	Computer Equip & Software	500	500	500			500
1-50-6045	Memberships, Dues & Subscript	350	500	500			500
1-50-6100	Communications	750	750	750			750
1-50-6200	Vehicle Fuel, Oil, Wash, Track	6,500	6,500	6,500			6,500
1-50-6910	Miscellaneous Supplies	500	750	750			750
1-50-6940	Uniforms	300	300	300			300
1-50-7800	Insurance - Liability	450	550	550			550
1-50-7900	Training & Education	1,500	1,500	1,500			1,500
1-50-7900	New Truck	0	0	0			0
1-50-8000	Salaries & Wages	96,439	98,963	98,963			98,963
1-50-8200	TMRS Benefits	11,719	12,681	12,681			12,681
1-50-8250	Workers' Compensation	475	600	600			600
1-50-8300	Employers Matching Medicare	1,399	1,435	1,435			1,435
1-50-8400	Health Insurance	15,300	16,650	16,650			16,650
<b>Total Building &amp; Code</b>		136,182	141,679	141,679			141,679

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018 Proposed Budget (before adj.)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
<b>PUBLIC WORKS</b>						
1-60-6340	Utilities		325	325		325
1-60-6610	Street Maintenance & Repairs		300,000	440,000		440,000
1-60-6630	Median Expense		75,500	80,000		80,000
1-60-6640	Drainage Expense		400,000	175,000		175,000
1-60-6650	Public Safety & Signage		18,000	18,000		18,000
1-60-6660	Tools & Equipment		5,000	5,000		5,000
1-60-6670	Vehicle & Tractor Expense		10,000	10,000		10,000
1-60-6675	Mower & Fuel		5,000	5,000		5,000
1-60-6830	Park Improvements		500	500		500
1-60-6840	Park Maintenance		2,400	2,400		2,400
1-60-6850	Parkerfest		2,000	0		0
1-60-6860	Scouting Projects		1,000	1,000		1,000
1-60-7200	Engineering Fees		100,000	50,000		50,000
1-60-7210	Living Legacy Tree Program		2,000	2,000		2,000
1-60-7800	Insurance Liability		1,200	1,450		1,450
1-60-8000	Salaries & Wages		94,537	96,996		96,996
1-60-8200	TMRS Benefits		11,649	12,591		12,591
1-60-8250	Workers' Compensation		1,600	1,950		1,950
1-60-8300	Employers Matching Medicare		1,371	1,406		1,406
1-60-8400	Health Insurance		22,950	24,975		24,975
<b>Total Public Works</b>			<b>1,055,032</b>	<b>928,593</b>		<b>928,593</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
<b>CITY PROPERTY</b>						
1-65-6100	Communications		5,500	6,000		6,000
1-65-6340	Utilities		13,000	14,000		14,000
1-65-6710	Maintenance & Operations		40,000	40,000		40,000
1-65-6715	Rent - Modular Building		30,000	30,000		30,000
1-65-6720	Improvements		24,000	24,000		24,000
1-65-7800	Insurance - Liability		8,250	10,000		10,000
<b>Total City Property</b>			<b>120,750</b>	<b>124,000</b>	<b>0</b>	<b>124,000</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	Proposed Budget (before adj.)	2017 / 2018	2017 / 2018
<b>CAPITAL IMPROVEMENTS</b>						
5-92-6910	County Funds - Streets		539,073	0		0
5-92-6910	Street Improvement Projects		1,433,035	658,000		658,000
1.85-TBD	Architect Costs - Building	0		50,000		50,000
	<b>Total Capital Improvements</b>		<b>1,972,108</b>	<b>708,000</b>	<b>0</b>	<b>708,000</b>

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adj.)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
<b>DEBT SERVICE</b>					
3-90-9020	2011 Refunding Bonds	264,901	264,661		264,661
3-90-9021	2015 C/O - Streets	166,752	163,826		163,826
3-90-9023	2010 Refunding Bonds	76,885	76,844		76,844
	<b>Total Debt Service</b>	<b>508,538</b>	<b>505,332</b>		<b>505,332</b>

2017 / 2018	
Debt Service	505,332
Taxable Value	833,000,000
Debt Service Tax Rate	0.060664058

**City of Parker - General Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	Proposed Budget (before adj)	2017 / 2018	2017 / 2018	Proposed Budget
<b>BUDGET SUMMARY</b>						
Revenues		3,979,677	4,345,447	0	4,345,447	
Transfers		2,449,041	945,000	0	945,000	
<b>Grand Total All Sources</b>	<b>6,428,718</b>	<b>5,290,447</b>	<b>0</b>	<b>5,290,447</b>		
<b>Expenses by Department</b>						
Administration		1,063,017	865,651	(3,600)	862,051	
Police Department		1,014,260	1,315,447	0	1,315,447	
Municipal Court		194,629	173,987	0	173,987	
Fire Department		364,201	527,758	3,600	531,358	
Building & Code		136,182	141,679	0	141,679	
Public Works		1,055,032	928,593	0	928,593	
City Property		120,750	124,000	0	124,000	
Capital Improvements		1,972,108	708,000	0	708,000	
Debt Service		508,538	505,332	0	505,332	
<b>Total All Departments</b>	<b>6,428,718</b>	<b>5,290,447</b>	<b>0</b>	<b>5,290,447</b>		

<b>2017 Taxable Values</b>	<b>RATE</b>	<b>833,000,000</b>	<b>Certified Estimates - April 2017</b>
M & O Revenue	0.305520	2,543,315	0
I & S Revenue	0.060664	505,332	
Other Revenue		2,241,800	83,300
<b>Combined Rate</b>	<b>0.365984</b>	<b>5,290,447</b>	

**City of Parker - Proprietary Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
				Proposed Budget (before adj.)	Adjustments	Proposed Budget
<b>REVENUES</b>						
2-70-4010	Water Sales		2,663,164	2,700,000		2,700,000
2-70-4020	Meter Installation Fees		110,000	150,000		150,000
2-70-4030	Water Late Charges		20,000	20,000		20,000
	Water Impact Fees		0	295,500		295,500
2-70-4040	Other Income & Interest		70,000	70,000		70,000
2-75-4060	Sewer Revenue		246,750	248,000		248,000
2-80-4800	Sanitation Revenue		325,000	330,000		330,000
<b>Sub-Total - Revenue</b>			<b>3,434,914</b>	<b>3,813,500</b>		<b>3,813,500</b>
<b>Fund Balance Transfers</b>						
2-70-4865	Capital Improvement Account		150,000	500,000		500,000
2-70-4866	TX Dot Revenue		1,700,000	1,700,000		1,700,000
<b>Sub-Total - Transfers</b>			<b>1,850,000</b>	<b>2,200,000</b>	<b>0</b>	<b>2,200,000</b>
<b>Grand Total All Sources</b>			<b>5,284,914</b>	<b>6,013,500</b>	<b>0</b>	<b>6,013,500</b>

City of Parker - Proprietary Fund  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Budget	2016 / 2017	2017 / 2018	2017 / 2018	Adjustments	Proposed Budget
				Proposed Budget (before adj.)			
<b>WATER DEPARTMENT</b>							
2-70-5700	Cost - North Texas Water		1,346,808		1,515,341		1,515,341
2-70-5720	Utilities - Water Distribution	45,000		45,000			45,000
2-70-5740	Water Repairs & Maintenance	85,000		100,153			100,153
2-70-5760	Equipment & Tools	3,000		6,000			6,000
2-70-5770	Vehicle Operation & Maintenance	15,000		15,000			15,000
2-70-6000	Office Supplies	3,000		3,000			3,000
2-70-6010	Printing & Postage	18,000		18,000			18,000
2-70-6020	Computer Equip & Software	4,000		72,500			72,500
2-70-6100	Communications	5,000		5,000			5,000
2-70-6680	Vehicle Purchase	35,000		0			0
2-70-6920	Contingency	20,000		30,000			30,000
2-70-7200	Engineering Fees	225,000		255,000			255,000
2-70-7300	Auditor Fees	8,000		10,000			10,000
2-70-7400	Legal Fees	30,000		30,000			30,000
2-70-7800	Insurance - Liability	17,500		19,600			19,600
2-70-7900	Training & Education	3,500		3,500			3,500
2-70-8000	Salaries & Wages	255,850		261,235			261,235
2-70-8100	Overtime Wages	4,000		4,000			4,000
2-70-8200	TMRS Benefits	32,342		34,534			34,534
2-70-8250	Workers Compensation	4,500		5,250			5,250
2-70-8300	Employers Matching Medicare	3,846		3,890			3,890
2-70-8400	Health Insurance	48,450		52,725			52,725
2-70-8600	Personnel Contingency	3,000		3,000			3,000
2-70-9500	Water System Improvements	450,000		850,000			850,000
2-70-9510	Move Water Line - Tx Dot	1,700,000		1,700,000			1,700,000
<b>Total Water Department</b>		<b>4,365,796</b>		<b>5,042,728</b>		<b>0</b>	<b>5,042,728</b>

City of Parker - Proprietary Fund  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Budget	2016 / 2017	2017 / 2018	2017 / 2018	Proposed Budget (before adj.)	Adjustments	2017 / 2018 Proposed Budget
<b>SEWER DEPARTMENT</b>								
2-75-5730	Sewer Operating Expense		215,000		264,000			264,000
2-75-5740	Sewer Repairs & Maintenance		16,000		16,000			16,000
2-75-5770	Vehicle Operation & Maintenance		500		500			500
2-75-7800	Insurance - Liability		450		540			540
2-75-8000	Salaries & Wages		9,729		10,546			10,546
2-75-8200	TMRS Benefits		1,069		1,360			1,360
2-75-8250	Workers Compensation		300		360			360
2-75-8300	Employers Matching Medicare		126		156			156
2-75-8400	Health Insurance		2,550		2,775			2,775
<b>Total Sewer Department</b>			<b>245,724</b>		<b>296,237</b>		<b>0</b>	<b>296,237</b>

City of Parker - Proprietary Fund  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
				Proposed Budget (before adj.)	Adjustments	Proposed Budget
<b>SANITATION DEPARTMENT</b>						
2-80-5800	Garbage Collection Services		300,000	300,000		300,000
2-80-8000	Salaries & Wages		9,729	10,546		10,546
2-80-8200	TMRS Benefits		1,069	1,360		1,360
2-80-8250	Workers Compensation		300	360		360
2-80-8300	Employers Matching Medicare		126	156		156
2-80-8400	Health Insurance		2,550	2,775		2,775
<b>Total Sanitation Department</b>			<b>313,774</b>	<b>315,197</b>		<b>315,197</b>

**City of Parker - Proprietary Fund**  
**PROPOSED BUDGET**  
**FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
		Budget	Proposed Budget (before adj.)	2017 / 2018	2017 / 2018 Proposed Budget		
<b>DEBT SERVICE</b>							
2-90-9010	Paying Agent Fees		1,500	1,500			1,500
2-90-9021	2011 Refunding Bonds	247,480		247,257			247,257
2-90-9023	2010 Refunding Bonds	110,640		110,581			110,581
<b>Total Debt Service</b>		<b>359,620</b>	<b>359,338</b>	<b>0</b>	<b>359,338</b>		

BUDGET SUMMARY							
	Revenues	3,434,914	3,813,500		0	3,813,500	
	Transfers	1,850,000	2,200,000		0	2,200,000	
	<b>Grand Total All Sources</b>	<b>5,284,914</b>	<b>6,013,500</b>	<b>0</b>	<b>6,013,500</b>		
<b>Expenses by Department</b>							
Water Department		4,365,796	5,042,728		0	5,042,728	
Sewer Department		245,724	296,237		0	296,237	
Sanitation Department		313,774	315,197		0	315,197	
Debt Service		359,620	359,338		0	359,338	
<b>Total All Departments</b>		<b>5,284,914</b>	<b>6,013,500</b>	<b>0</b>	<b>6,013,500</b>		

# NOTICE OF 2017 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF PARKER

A tax rate of \$0.365984 per \$100 valuation has been proposed for adoption by the governing body of City of Parker. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Parker proposes to use revenue attributable to the tax rate increase for the purpose of funding maintenance and operations expenditures.

PROPOSED TAX RATE	\$0.365984 per \$100
PRECEDING YEAR'S TAX RATE	\$0.365984 per \$100
EFFECTIVE TAX RATE	\$0.348108 per \$100
ROLLBACK TAX RATE	\$0.368268 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Parker from the same properties in both the 2016 tax year and the 2017 tax year.

The rollback tax rate is the highest tax rate that City of Parker may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

**YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES  
CAN BE CALCULATED AS FOLLOWS:**

$$\text{property tax amount} = \\ (\text{rate}) \times (\text{taxable value of your property})/100$$

For assistance or detailed information about tax calculations, please contact:

Kenneth L. Maun  
Tax Assessor-Collector  
2300 Bloomdale Road  
McKinney, TX 75071  
972-547-5020  
[kmaun@collincountytx.gov](mailto:kmaun@collincountytx.gov)  
[www.parkertexas.us](http://www.parkertexas.us)

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 15, 2017 at 7:00 pm at City of Parker City Hall, 5700 E. Parker Road, Parker, TX 75002.

Second Hearing: August 29, 2017 at 7:00 pm at City of Parker City Hall, 5700 E. Parker Road, Parker, TX 75002.



## Council Agenda Item

Item 7  
C Sec Use Only

Budget Account Code:	Meeting Date: August 15, 2017
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Administrator Flanigan
Estimated Cost:	Date Prepared: August 10, 2017
Exhibits:	1. City Engineer John Birkhoff's letter, dated August 9, 2017 2. Final Plat

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESERVE AT SOUTHRIDGE FINAL PLAT. [FLANIGAN]

### SUMMARY

On July 27, 2017, Planning and Zoning (P&Z) Commission recommended approval of the Reserve at Southridge Final Plat, subject to meeting the engineering requirements in City Engineer John Birkhoff's letter.

City Engineer John Birkhoff, P.E. completed another site visit of Reserve at Southridge and provided a revised punch list, dated August 9, 2017. Please review.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter - Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeff Flanigan</i>	Date: 	08/11/2017

**BIRKHOFF, HENDRICKS & CARTER, L.L.P.  
PROFESSIONAL ENGINEERS**

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Fax (214) 461-8390

Phone (214) 361-7900

JOHN W. BIRKHOFF, P.E.  
GARY C. HENDRICKS, P.E.  
JOE R. CARTER, P.E.  
MATT HICKEY, P.E.  
ANDREW MATA, JR., P.E.  
JOSEPH T. GRAJEWSKI, III, P.E.  
DEREK B. CHANEY, P.E.  
CRAIG M. KERKHOFF, P.E.

August 9, 2017

Mr. Jeff Flanigan  
City of Parker  
5700 E. Parker Rd.  
Parker, Texas 75002

Re: Reserve at Southridge

Dear Mr. Flanigan:

We completed a third site visit to the Reserve at Southridge Development on Wednesday, August 8, 2017 to determine if the work is complete. During our site visit we observed the following:

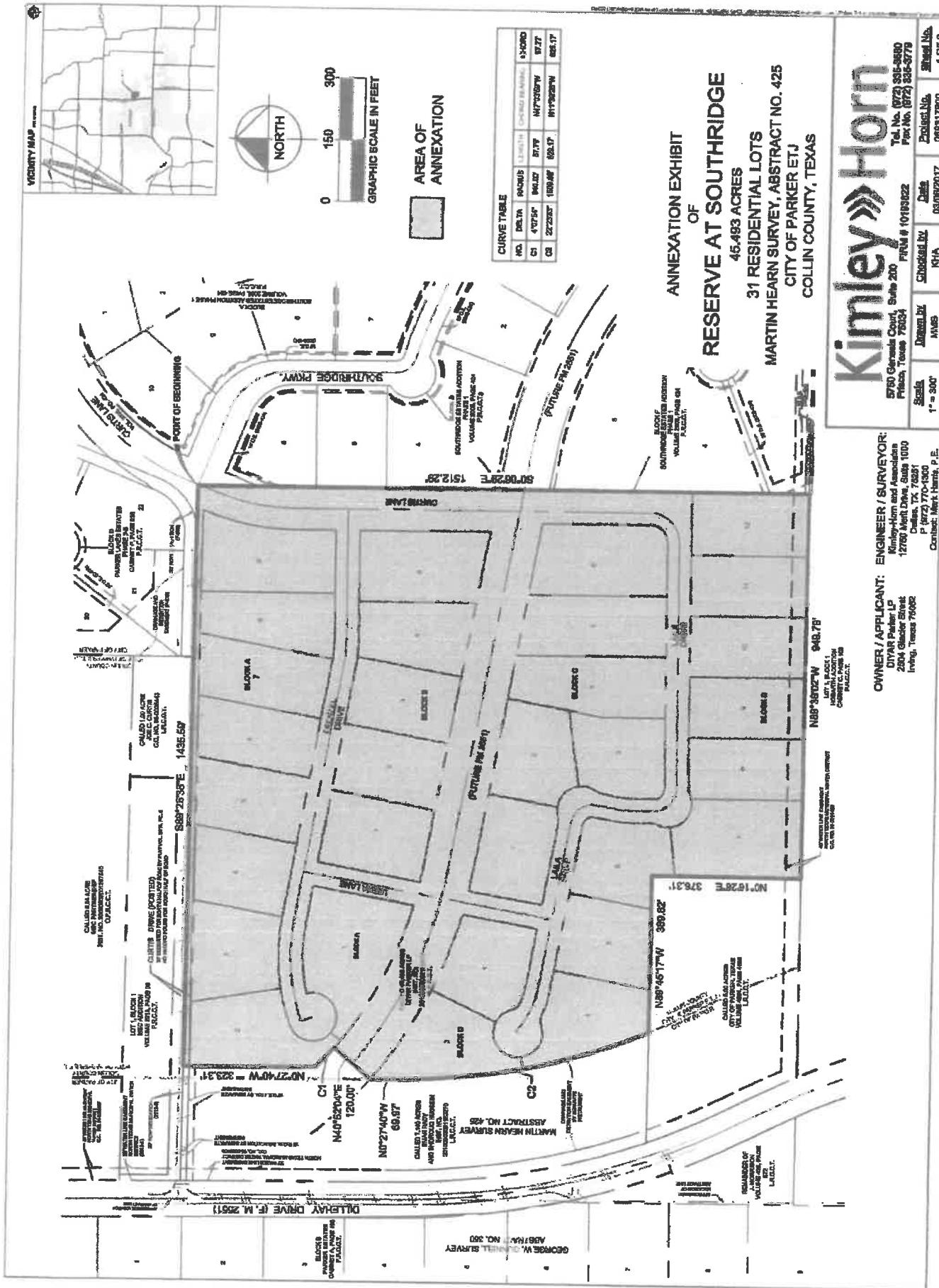
1. A concrete cap is being constructed on top of the retaining wall.
2. The drainage channel along the bottom of the retaining wall has been filled with loose material. The bottom must be stabilized and have positive drainage to the south.
3. Side slope of the cut just south of the retainage wall has eroded and is rough. The grade needs to be re-established and the ground vegetated.
4. Vegetation and erosion control is required in the area around the pond. Erosion control will minimize silt from entering the pond.
5. The grading of the channel between Section B5 and B5-1 is rough graded. The channel constructed is in a fill. It is unclear if this has been constructed correctly. Field surveys will need to be completed to confirm the channel has been constructed to grade. If the channel is at final grade, it will need to be completed with final grading, vegetation established and compaction reports provided. No verification survey or density reports have been provided. Along the west channel it appears that the design channel is bermed on the west side and a second channel has developed at the outside base of the berm. The cross sections indicate a grade from the top of the berm to be relatively flat. This would take the slope to the property line to the west and would eliminate the second channel being created by erosion.

Based on our observation, this development nearing completion. We are available at your convenience to discuss any questions you may have of our finding.

Sincerely,



John W. Birkhoff, P.E.



## OWNER'S CERTIFICATE

STATE OF TEXAS      \$  
COUNTY OF COLLIN      \$

WHEREAS D'YAR PARKER, LP, is the owner of all of that tract of land situated in the Martin Hearn Survey, Abstract No. 4126, Collin County, Texas, and being all of a called 45.493 acre tract or land described in the deed recorded under Instrument No. 20160803001122270, Official Records of Collin County, Texas, and being more particularly described by metes and bounds, as follows:

BEGINNING at an "X" found scribbled in concrete for the northeast corner of said 45.493 acre tract, common to a re-entrant corner on the westwesterly line of Southridge Estates Addition, Phase 1, an addition to the City of Parker according to the plan thereof recorded in Volume 2006, Page 424, Plat Records of Collin County, Texas, and from which the certificate of recordation of Curtis Lane and Southridge Parkway starts South 68°26'12" East, a distance of 2.37 feet;

THENCE South 0°0'02" East, along the southerly line of said 45.493 acre tract, and along the westerly line of said Southridge Estates Addition, Phase 1, a distance of 1512.26 feet to a 5/8-inch iron rod with plastic cap stamped "PETIT RPLS 4087" found for the southwesterly corner of said 45.493 acre tract, and on the westerly line of Lot 1, Block 1 of Hogarth Addition, an addition to the plan thereof recorded in Cabinet C, Page 103, said Plat Records, and from which a 5/8-inch iron rod with plastic cap stamped "PETIT RPLS 4087" bears South 00°0'28" East, a distance of 7.32 feet;

THENCE North 89°38'02" West, along the southerly line of said 45.493 acre tract, and along the northerly line of said Hogarth Addition, a distance of 948.70 feet to a 1/2-inch iron rod with plastic cap stamped "HORN" found for the southerly-most southwesterly corner of said 45.493 acre tract, common to the southwesterly corner of a called 5.00 acre tract of land described in the deed to the City of Parker, Texas, recorded in Volume 4894, Page 1825, Land Records of Collin County, Texas, and from which a 5/8-inch iron rod with plastic cap stamped "PETIT RPLS 4087" bears North 11°58' East, a distance of 0.19 feet;

THENCE North 0°15'28" East, along the westerly line of said 45.493 acre tract, and along the easterly line of said 5.00 acre tract, a distance of 376.51 feet to a 5/8-inch iron rod with plastic cap stamped "PETIT RPLS 4087" found for the northeasterly corner of said 5.00 acre tract, common to a re-entrant corner on the westerly line of said 45.493 acre tract;

THENCE North 89°45'17" West, along a southerly line of said 45.493 acre tract, and along the northerly line of said 5.00 acre tract, a distance of 380.82 feet to a 5/8-inch iron rod with plastic cap stamped "HORN" set for the westerly-most southerly corner of said 45.493 acre tract, common to the southerly corner of a called 7.140 acre tract of land described in the deed to Erran Foley and Shondra Jusseen, recorded in Instrument No. 20160803001122270, said Land Records, and at the beginning of a non-tangent curve to the right having a central angle of 22°22'33" a radius of 1606.86 feet, a chord bearing and distance of North 11°39'28" West, 825.17 feet;

THENCE departing the northerly line of said 5.00 acre tract, along the westerly line of said 45.493 acre tract, and along the easterly line of said 7.140 acre tract, the following line of (5) courses:

1. In a northerly direction, with said curve to the right, an arc distance of 825.17 feet to a 5/8-inch iron rod with plastic cap stamped "KHA" set for corner at the end of said curve;
2. North 0°27'45" West, a distance of 69.37 feet to a 5/8-inch iron rod with plastic cap stamped "KHA" set for corner;
3. North 40°52'04" East, a distance of 120.00 feet to a 5/8-inch iron rod with plastic cap stamped "KHA" set for corner at the beginning of a non-tangent curve to the right having a central angle of 4°17'54" a radius of 846.00 feet, a chord bearing and distance of North 4°03'56" West, 87.77 feet;
4. In a northerly direction, with said curve to the right, an arc distance of 67.79 feet to a 5/8-inch iron rod with plastic cap stamped "KHA" set for corner at the end of said curve;
5. North 0°27'45" West, a distance of 203.31 feet to a 5/8-inch iron rod with plastic cap stamped "KHA" set for the northwest corner of said 45.493 acre tract, common to the northeast corner of said 7.140 acre tract, and on the northerly line of the MSC Addition, an addition to the City of Parker according to the plan thereof recorded in Volume 2015, Page 6, said Plat Records, and in Curtis Record, an asphalt roadway under separate public use (no record found);

THENCE South 89°28'38" East, along the northerly line of said 45.493 acre tract, and along the southerly line of said MSC Addition, and along the southerly line of a called 1.00 acre tract of land described in the deed to Joe C. Curtis, recorded in County Clerk's File No. 85-0016543, said Land Records, and on the northerly line of the Lukas Estates Addition, Phase 3-B, an addition to the City of Parker according to the plan thereof recorded in Cabinet P, Page 836, said Plat Records, and along a boundary line of the Brasfield Southridge Estates Addition Phase 1, a distance of 1435.56 feet to the POINT OF BEGINNING and containing 45.493 acres (1,981,884 square feet) of land, more or less.

ANNEXATION EXHIBIT  
OF  
RESERVE AT SOUTHRIDGE  
45.493 ACRES  
31 RESIDENTIAL LOTS  
MARTIN HEARN SURVEY, ABSTRACT NO. 425  
CITY OF PARKER ETJ  
COLLIN COUNTY, TEXAS

**Kimley Horn**

5710 Greenville, Suite 200 Plano, Texas 75044	FIRM # 1019302	Tel. (972) 335-5880
	Fax # 75034	Fax No. (972) 335-5779
		Project No. 068517800
		Sheet No. 2 of 2

OWNER / APPLICANT:      ENGINEER / SURVEYOR:  
D'YAR PARKER LP      Kimley-Horn and Associates  
2504 Glacier Street      12760 Main Drive, Suite 1000  
Irving, Texas 75038      Dallas, TX 75261  
P. (972) 770-1300      F. (972) 335-5779  
Contact: Mark Hinch, P.E.



## Council Agenda Item

Item 8  
C Sec Use Only

Budget Account Code:	Meeting Date: August 15, 2017
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Administrator Flanigan
Estimated Cost:	Date Prepared: August 10, 2017
Exhibits:	1. Proposed Resolution 2. Development Agreement 3. Maps

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 544 APPROVING THE TERMS AND CONDITIONS OF A DEVELOPMENT AGREEMENT BETWEEN THE CITY OF PARKER, TEXAS AND THE CICHOSZ FAMILY; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; PROVIDING A SAVINGS CLAUSE, AND PROVIDING AND EFFECTIVE DATE. [SHELBY/FLANIGAN]

### SUMMARY

On June 8, 2017, Planning and Zoning (P&Z) Commission Commissioner Leamy moved to recommend granting the following variances to City Council:

- The subdivision water line would not be required to be looped at this time and
- A fifty foot (50') street right of way (ROW) dedication,

subject to engineering review. Commissioner Sutaria seconded with Commissioners Wright, Lozano, Leamy, Sutaria, and Crutcher voting for the motion. Motion carried 5-0.

On June 20, 2017, City Council authorized City Attorney Shelby to prepare a development agreement with the two the two variances,

1. The subdivision water line is not required to be looped and
2. A 50 foot right of way on the road dedication,

subject to engineering approval and noted the single point of entry would be addressed in the development agreement.

## **POSSIBLE ACTION**

City Council may direct staff to take appropriate action.

Inter - Office Use			
<b>Approved by:</b>			
Department Head/ Requestor:		Date:	
City Attorney:	<i>Brandon S. Shelby</i>	Date:	Via Email 08/09/2017
City Administrator:	<i>Jeff Flanigan</i>	Date:	08/11/2017

**RESOLUTION NO. 544**  
**(Cichosz Development Agreement)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS, AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT WITH VINCENT AND MONA-LISA CICHOSZ FOR THE CONSTRUCTION OF PUBLIC IMPROVEMENTS AND DEVELOPMENT OF RESIDENTIAL LOTS IN THE CITY OF PARKER'S EXTRATERRITORIAL JURISDICTION AND FOR THE FUTURE ANNEXATION OF THE PROPERTY; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:**

**SECTION 1.** That the Mayor be and is hereby authorized and directed, subject to all contract documents being properly completed and approved as to form and content by the City Attorney, to execute a Development Agreement with Vincent and Mona-Lisa Cichosz, for the construction of public improvements and the development of residential lots in the City of Parker's Extraterritorial Jurisdiction and for the future annexation of the property, in accordance with all contract documents attached hereto and made a part hereof for all purposes.

**SECTION 2.** That it is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

**PASSED AND APPROVED** on this the 15th day of August, 2017.

**CITY OF PARKER, TEXAS**

**BY:** \_\_\_\_\_  
**Z MARSHALL, MAYOR**  
**ATTEST:**

BY:

PATTI SCOTT GREY, CITY CLERK

APPROVED AS TO FORM  
AND CONTENT:

BY:

BRANDON S. SHELBY, CITY ATTORNEY

Proposed



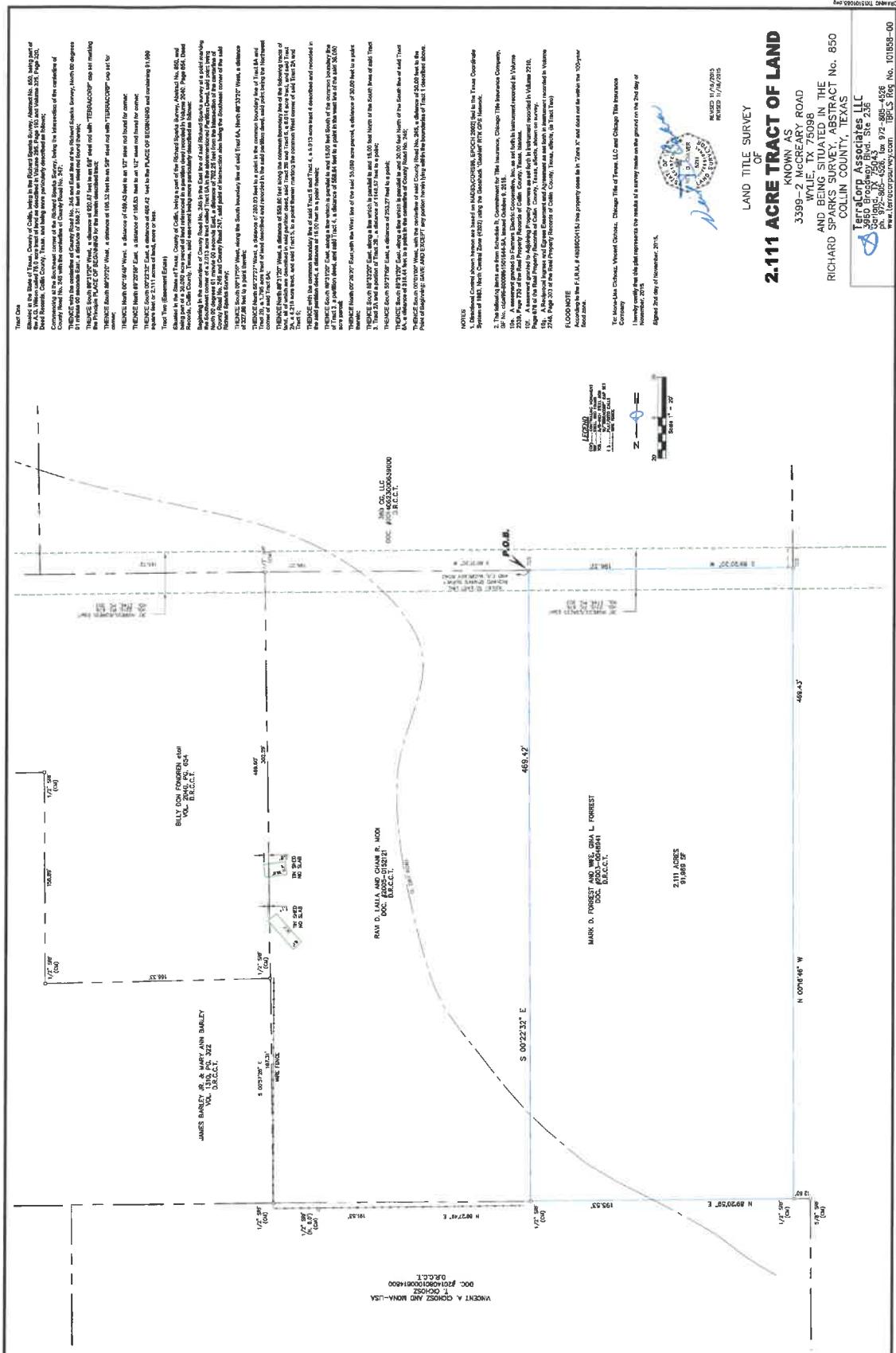


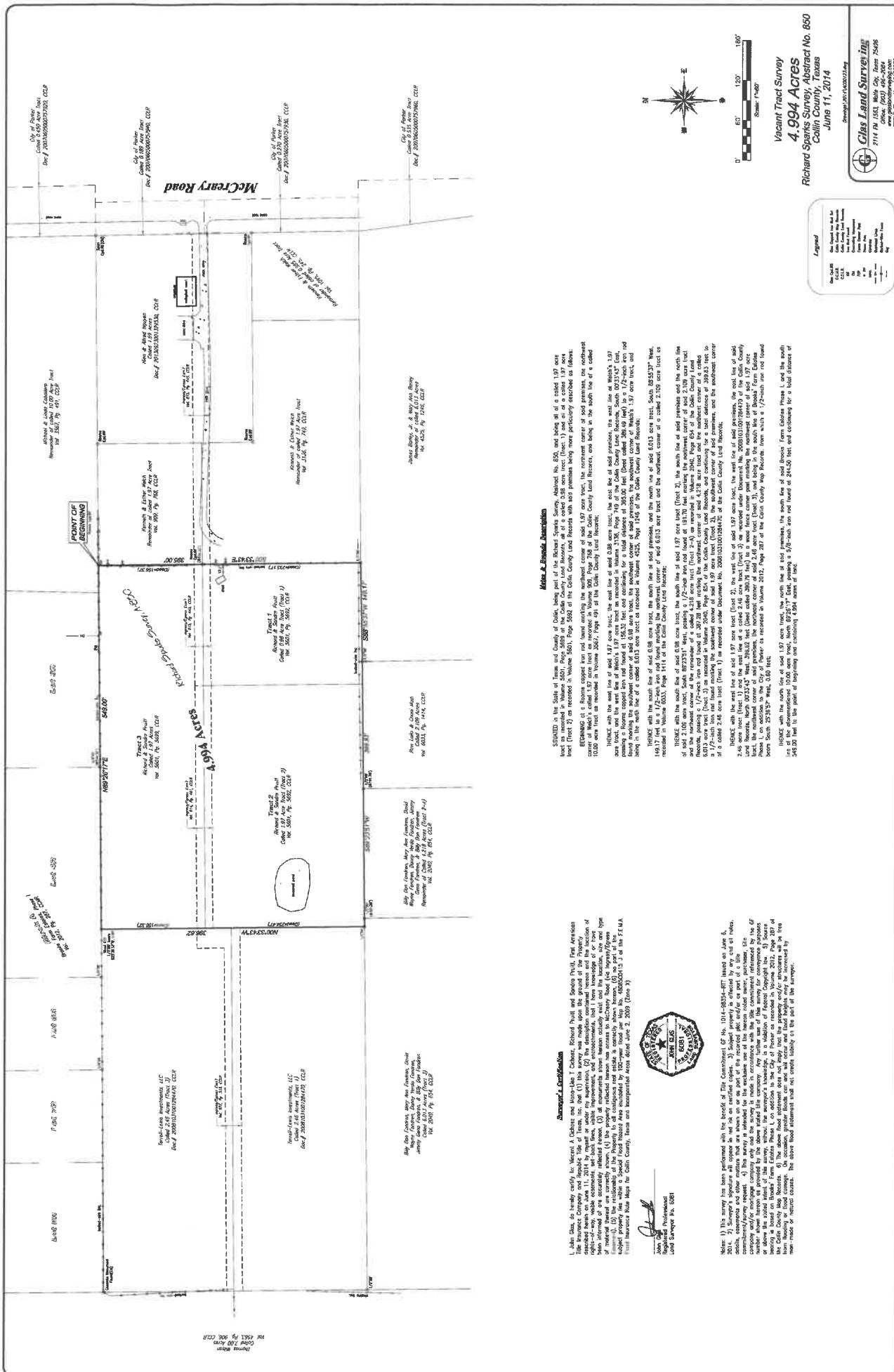


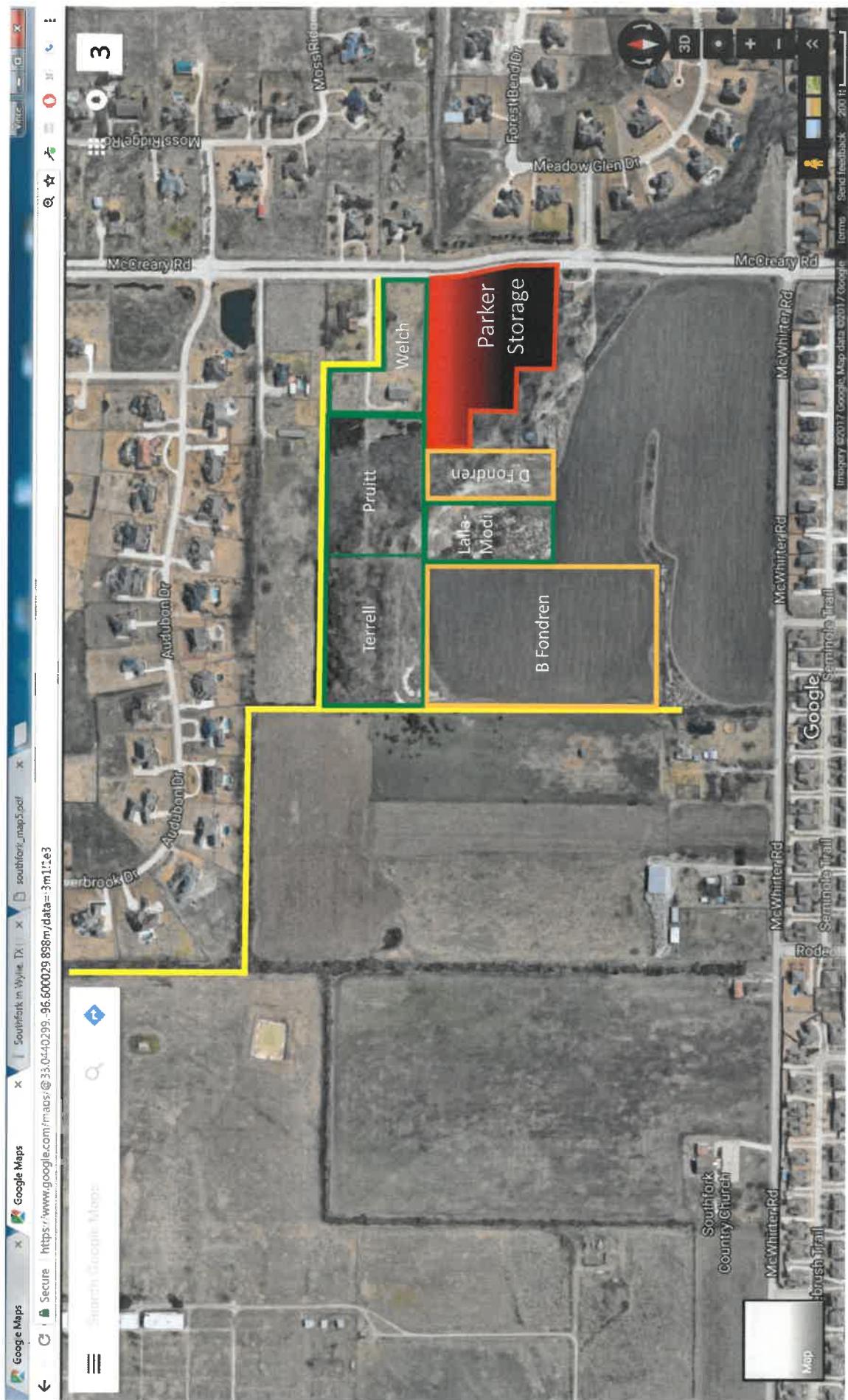
Cichosz Tract

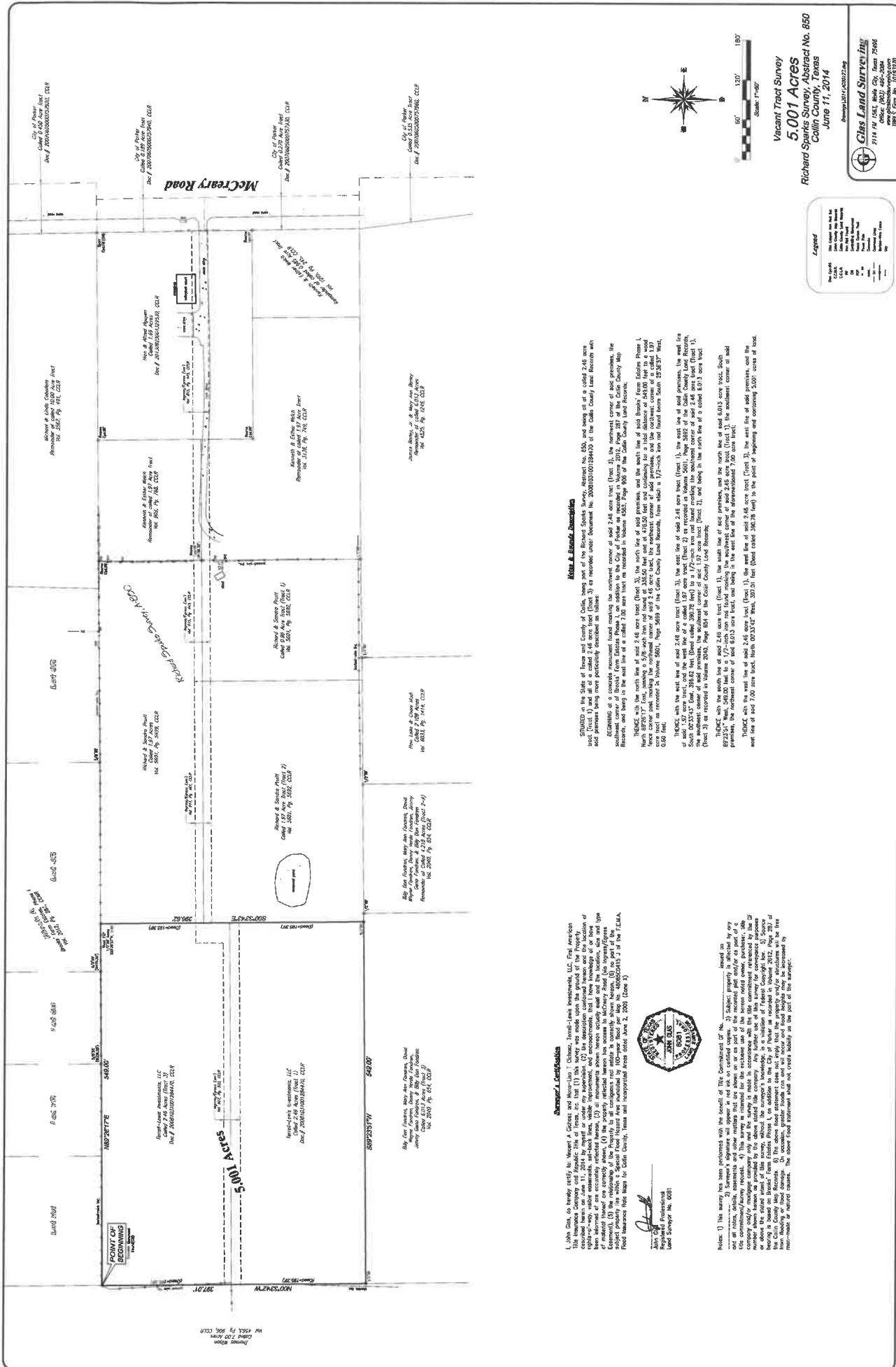
Parker, Texas

North









# SURVEY PLAT



**RHODES**  
Surveying  
©

WWW.RHODESSURVEYING.COM

BRIAN S. RHODES Registered Professional Land Surveyor (972) 475-8940  
This is to certify that I have, this date, made a careful and accurate survey on the ground of property  
located at No. 3501 MCCREARY ROAD, in COLLIN COUNTY, Texas.

STATE OF TEXAS:  
COUNTY OF COLLIN:

BEING a tract of land situated in the Richard Sparks Survey, Abstract No. 850, Collin County, Texas and being conveyed to Kenneth Welch as recorded in Volume 909, Page 768, deed records, Collin County, Texas and conveyed to Kenneth and Esther Welch as recorded in Volume 1095, Page 245, deed records, Collin County, Texas being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2 inch iron rod found for corner being in the West line of McCreary Road, being the Southeast corner of a tract conveyed to Alfred and Hien Nguyen as recorded in C.C.# 2013092301329530, deed records, Collin County, Texas;

THENCE South 01 degrees 00 minutes 11 seconds East, a distance of 156.32 feet to a 1/2 inch iron rod set for corner, being the Northeast corner of a tract conveyed to Parker Storage LLC as recorded in C.C.# 20141008001099690, deed records, Collin County, Texas;

THENCE South 88 degrees 44 minutes 45 seconds West, a distance of 497.98 feet to a 1/2 inch iron rod found for corner being the Southeast corner of a tract conveyed to Vincent and Mona Lisa Cichosz as recorded in C.C.# 20140801000814800, deed records, Collin County, Texas;

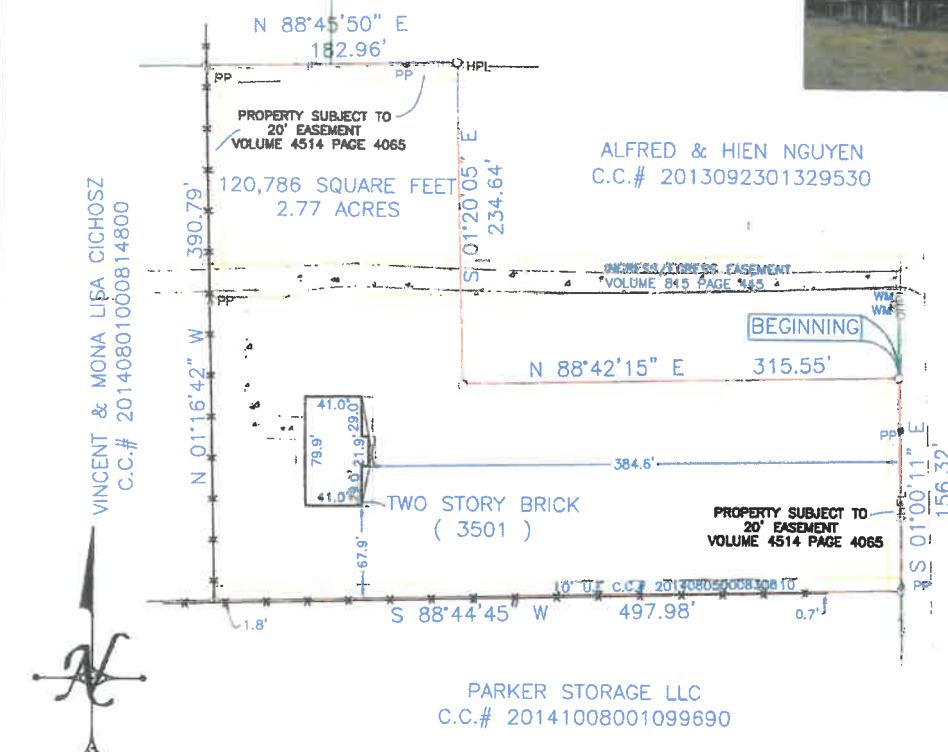
THENCE North 01 degrees 16 minutes 42 seconds West, a distance of 390.79 feet to a 1/2 inch iron rod found for corner, being in the South line of a tract conveyed to Michael and Linda Caballero as recorded in Volume 3567, Page 493, deed records, Collin County, Texas;

THENCE North 88 degrees 45 minutes 50 seconds East, a distance of 182.96 feet to a 1/2 inch iron rod found for corner;

THENCE South 01 degrees 20 minutes 05 seconds East, a distance of 234.64 feet to a 1/2 inch iron rod found for corner;

THENCE North 88 degrees 42 minutes 15 seconds East, a distance of 315.55 feet to the PLACE OF BEGINNING and containing 2.77 acres of land.

**MICHAEL & LINDA CABALLERO** | **MICHAEL & LINDA CABALLERO**  
VOLUME 3567 PAGE 491



**MCCREARY ROAD**



ACCEPTED BY: \_\_\_\_\_



PROPERTY SUBJECT TO  
EASEMENTS & RESTRICTIONS  
C.C.# 20140805000830810  
C.C.# 20140801000814810

The plot herein is true, correct, and accurate representation of the property as determined by survey, the lines and dimensions of said property being as indicated by the plat; the size, location and type of building and improvements are as shown, all improvements being within the boundaries of the property, set back from property lines the distance indicated, or visible and apparent easements.

TITLE AND ABSTRACTING WORK FURNISHED BY REPUBLIC TITLE

THERE ARE NO ENCROACHMENTS, CONFLICTS, OR PROTRUSIONS, EXCEPT AS SHOWN.

Scale: 1" = 100'

USE OF THIS SURVEY FOR ANY OTHER PURPOSE  
OR OTHER PARTIES SHALL BE AT THEIR RISK AND  
UNDERSIGNED IS NOT RESPONSIBLE TO OTHER FOR  
ANY LOSS RESULTING THEREFROM.

THIS SURVEY WAS PERFORMED EXCLUSIVELY FOR  
REPUBLIC TITLE

Job no.: 93665

Drawn by: CW

LEGEND	
WOOD FENCE	---
CHAIN LINK	○
IRON FENCE	---
WIRE WIRE	---
1/2" IRF	○
1/2" YC IRS	○
'X' SET	○
'X' FND	○
5/8" IRF	○
TEXT	---
IMPROVEMENTS	---
SOIL/ROCK/CLAY	---
RESIDENCE (UNLESS OTHERWISE NOTED)	---

## **DEVELOPMENT AGREEMENT**

THIS DEVELOPMENT AGREEMENT (the "Agreement") is made and executed this 15th day of August, 2017 (the "Effective Date"), by and among the CITY OF PARKER, TEXAS, a municipal corporation existing under the laws of the State of Texas (the "City"), Vincent and Mona-Lisa Cichosz ("Property Owner" or "Developer"). The City, Property Owner and Developer are sometimes hereinafter referred to individually as a "Party" and collectively as the "Parties."

### **RECITALS**

**WHEREAS**, Property Owner owns certain land and is the prospective purchaser of certain other land located in the extraterritorial jurisdiction ("ETJ") of the City and being more particularly described on Exhibit A attached to this Agreement and made a part hereof (the "Property"), and

**WHEREAS**, the Parties intend that the Property be developed in accordance with the mutually agreeable regulations provided in this Agreement, and

**WHEREAS**, the Property Owner has been notified of his right under Section 43.033(7) of the Texas Local Government Code (the "Local Government Code"), to enter into a development agreement in lieu of annexation by the City, and the Property Owner has waived and does waive his right to avoid annexation of land under an agricultural exemption; all as set forth in this Agreement, and

**WHEREAS**, the Parties desire that the Property be developed into a quality development and agree that the securing of financing for the development of the Property requires an agreement providing long term certainty in regulatory requirements and development standards regarding the Property, and

**WHEREAS**, the Parties desire to obtain the benefits of certainty and predictability regarding future development of the Property that can be provided by a development agreement for property that is currently located in the ETJ of the City, and which is to be annexed into the City as set forth in this Agreement, and

**WHEREAS**, the Parties have the power and authority to enter into this Agreement, including, but not limited to, the authority granted by Section 212.172 of the Texas Local Government Code,

**NOW, THEREFORE**, in consideration of the covenants and conditions contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

### **I. DEFINITIONS.**

"City Council" means the City Council of the City.

"Development Plan" means the Development Plan attached hereto as Exhibit B which Development Plan includes the Development Standards attached hereto as Exhibit C.

"Lender" means a person or entity that receives a collateral assignment, pledge, security interest, lien or other encumbrance of in all or any part of the Property or in Developer's right, title and interest in and to this Agreement to secure repayment of a debt or performance of an obligation by Developer.

"Lot Owner" means any "end-buyer of a fully developed and improved lot" within any platted single family residential subdivision as such phrase is used in Section 212.172(f) of the Local Government

Code. Without limiting the foregoing, for purposes of this Agreement: (A) the term "end-buyer" means any owner, developer, tenant, user or occupant and (B) the term "fully developed and improved lot" means any lot, regardless of the use, for which a final plat has been approved by the City and recorded in the Official Real Property Records of Collin County, Texas.

## II. ANNEXATION AND DEVELOPMENT.

**1. Agreement Not to Annex.** The City guarantees the continuation of the extraterritorial status of the Property, its immunity from annexation by the City, and its immunity from City Property taxes, until annexed under the terms of this Agreement.

**2. Development Plan.** Development of the property shall be in accordance with the conceptual plan of development, which is incorporated herein by reference and attached hereto as Exhibit B (as the same may be modified from time to time by written agreement of the Property Owner and the City), the "Development Plan." All development applications shall substantially comply with the Development Plan. To prepare for possible future adjacent development, City may require additional water utility easement dedication not depicted in Exhibit B. Property Owner or City may make revisions to the development plan so long as the total number of single-family lots does not exceed twenty-three (23) lots. All ordinance provisions of the City not specifically modified by specific provisions of the Development Plan and Development Standards shall be in effect and enforceable within the property as they are in the remainder of the City. No lot shall be less than one net acre in size.

**3. Regulations Applicable.** The following regulations apply to development of the Property ("Governing Regulations"):

- a. All regulations pertaining to the development of the Property set forth in this Agreement and all exhibits hereto (including the Development Plan);
- b. The City's subdivision regulations of Chapter 155 Of the Code of Ordinances (as of the Effective Date of this Agreement), as specifically modified by the Development Standards attached hereto as Exhibit C; and
- c. The special regulations set forth on Exhibit C ("Development Standards").
- d. All uniform building, fire, plumbing, electrical, mechanical, energy, and property maintenance codes adopted by the City from time to time, including generally applicable local amendments thereto; and
- e. The City's Single Family Transitional (SFT) Zoning Classification of Chapter 156 Of the Code of Ordinances (as of the Effective Date of this Agreement), as specifically modified by the Development Standards attached hereto as Exhibit C.

**4. Inconsistent Development.** Developer agrees that any development application that is submitted to the City for any portion of the Property during the term of this Agreement that is inconsistent with the Governing Regulations may be denied by the City.

**5. Annexation and Zoning.** The Parties agree that the Property shall not be annexed by the City prior to the fifth anniversary of this Agreement unless (a) the Property is no longer wholly owned by the Property Owner, or (b) the Property Owner files with the City a petition for annexation for the Property, whichever (a) or (b) may first occur. The petition to annex must be submitted no less sixty (60) calendar days prior to recordation of a final plat for the Property. Property Owner expressly agrees and consents that the Property may be annexed, in whole or in part, by the City on the first occurring of the following:

- a. The fifth anniversary date of this Agreement has passed,

b. The Property Owner does not own the Property, either through conveyance to an end buyer, or through foreclosure, or otherwise; or

c. Failure to submit a valid formal plat within the first five years after the Effective Date of this Agreement, and/or failure to timely submit a petition for annexation.

Upon annexation, the City shall have all of the same enforcement rights to enforce compliance with the Governing Regulations with respect to the Property that it otherwise enjoys under the law to enforce development regulations within the City limits. Following annexation, the Parties contemplate and the Property Owner expressly agrees that the City will zone the Property to a zoning district ("District") that is consistent with the Governing Regulations. The City agrees, to the extent permitted by Section 212.172 of the Texas Local Government Code, to zone the Property to a district (SFT) that is consistent with the Governing Regulations. Regardless of the zoning of the Property after annexation, nothing herein shall be construed to prevent the Property from being developed in accordance with this Agreement. If the Property is zoned as contemplated by the Parties, the zoning shall be consistent with the Governing Regulations. Following annexation and zoning of the Property, any development of the annexed land may begin and shall thereafter be in accordance with this Agreement, unless the zoning of the Property is inconsistent with this Agreement, in which case Property Owner may, at its option, choose to develop in accordance with such zoning.

### **III. WATER SYSTEM.**

**1. Certificate of Convenience and Necessity** - The City is the holder of a water CCN that includes the Property.

**2. Water Service** - The City hereby represents that water capacity and pressures shall be available to serve the Development on the same basis as other properties within the same service area as the development. Property Owner agrees and acknowledges the water supply to the City and the Property is subject to the terms and conditions of the City's sole source of potable water, the North Texas Municipal Water District, and the City has no duty to provide any additional source, quantity, or quality of water to the Property than that provided by NTMWD to the City.

**3. Additional Water Easement** – The City may require additional water/utility easements not depicted on Exhibit B in order to prepare for future development of adjacent property.

### **IV. ROADWAY SYSTEM.**

**1. McCreary Road** – Property Owners/Developer will not be required to make any improvements to McCreary Road.

**2. Interior Roadway Construction** - On all interior roads in the subdivision, the City will allow the Property Owners/Developer to dedicate fifty (50) foot wide rights of way.

### **V. TERM OF AGREEMENT.**

This Agreement is a development agreement authorized by Section 212.172 of the Local Government Code. This Agreement shall continue in effect for a term of fifteen (15) years after the Effective Date and may be renewed by written agreement of the City and the Property Owner/Developer for two (2) successive periods of fifteen (15) years each, up to a maximum of forty-five (45) years after the Effective

Date.

## **VI. COLLATERAL ASSIGNMENT BY PROPERTY OWNER/DEVELOPER TO LENDER.**

Property Owner/Developer shall have the right, from time to time, to collaterally assign, pledge, grant a lien or security interest in, or otherwise encumber its right, title and interest in and to this Agreement for the benefit of its Lender without the consent of, but with prompt written notice to, the City. The collateral assignment, pledge, grant of lien or security interest, or other encumbrance shall not, however, obligate any Lender to perform any obligations or incur any liability under this Agreement unless the Lender agrees in writing to perform such obligations or incur such liability, or, unless the Lender becomes the Property Owner of all or some portion of the Property. Notwithstanding the foregoing, however, this Agreement shall continue to bind the Property and shall survive any transfer, conveyance, or assignment occasioned by the exercise of foreclosure or other rights by a Lender, whether judicial or non-judicial.

## **VII. TERMINATION.**

In the event this Agreement is terminated as provided in this Agreement or is terminated pursuant to other provisions, or is terminated by mutual agreement of the parties, the parties must promptly execute and file of record, in the Official Public Records of Real Property of Collin County, Texas, a document confirming the termination of this Agreement, and such other documents as may be appropriate to reflect the basis upon which such termination occurred. This Agreement may be terminated by the mutual written agreement of the Parties.

## **VIII. DEFAULTS.**

1. If a party is in default under this Agreement, the non-defaulting party must notify all parties in writing of an alleged failure by the non-defaulting party to comply with a provision of this Agreement, which notice must specify the alleged failure with reasonable particularity. The alleged defaulting party must, within thirty (30) days after receipt of such notice or such longer period of time as may be specified in such notice, either cure such alleged failure or, in a written response, either present facts and arguments in refutation or excuse of such alleged failure or state that such alleged failure will be cured and set forth the method and time schedule for accomplishing such cure.

2. The non-defaulting party must determine (i) whether a failure to comply with a provision has occurred; (ii) whether such failure is excusable; and (iii) whether such failure has been cured or will be cured by the alleged defaulting party. The alleged defaulting party must make available, if requested, any records, documents or other information necessary to make the determination.

3. If the non-defaulting party determines that such failure has not occurred, or that such failure either has been or will be cured in a manner and in accordance with a schedule reasonably satisfactory to the non-defaulting party, or that such failure is excusable, such determination must conclude the investigation.

4. If the non-defaulting party determines that a failure to comply with a provision has occurred and that such failure is not excusable and has not been or will not be cured in a manner and in accordance with a scheduling reasonably satisfactory to the non-defaulting party, then the non-defaulting party may proceed to mediation.

5. In the event the parties to this Agreement cannot, within a reasonable time, resolve their dispute pursuant to the procedures described hereinabove, the parties agree to submit the disputed issue to non-binding mediation. All parties to this Agreement shall participate in this mediation. The parties must

participate in good faith, but in no event must they be obligated to pursue mediation that does not resolve the issue within two (2) days after the mediation is initiated or fourteen (14) days after mediation is requested. The parties participating in the mediation must share the costs of the mediation equally.

**6.** In the event of a determination that the defaulting party has committed a material breach of this Agreement that is not resolved in mediation, the non-defaulting party may file suit in a court of competent jurisdiction in Collin County, Texas, and seek any relief available at law or in equity.

## **IX. MISCELLANEOUS**

**1. Notice.** Any notice to be given or to be served upon a Party hereto in connection with this Agreement must be in writing and may be given (i) by certified or registered mail and shall be deemed to have been given and received two (2) days after a certified or registered letter containing such notice, properly addressed with postage prepaid, is deposited in the United States mail, or (ii) by personal delivery and/or by recognized overnight delivery service and shall be deemed to have been given and received upon such delivery. Such notice shall be given to the parties. Any party hereto may, at any time by giving two (2) days written notice to the other parties, designate any other address in substitution of the foregoing address to which such notice shall be given.

**2. Venue.** This Agreement shall be construed under and in accordance with the laws of the State of Texas and is specifically performable in Collin County, Texas. Exclusive venue shall be in state district court in Collin County, Texas.

**3. Savings/Severability.** In case anyone or more provisions contained in this Agreement shall be for any reason held invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and it is the intention of the parties to this Agreement that in lieu of each provision that is found to be illegal, invalid or unenforceable, a provision be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid or unenforceable.

**4. Authority.** Each of the Parties represents and warrants to the other that they have the full power and authority to enter into and fulfill the obligations of this Agreement.

**5. Entire Agreement.** This Agreement contains the entire agreement of the Parties with respect to the matters contained herein and may not be modified or terminated except upon the provisions hereof or by the mutual written agreement of the parties to the Agreement.

**6. Counterparts.** This Agreement may be executed in a number of identical counterparts, each of which will be deemed an original for all purposes.

**7. Representations.** Each signatory represents this Agreement has been read by the Party for which this Agreement is executed and that such Party has had an opportunity to confer with its counsel.

**8. Miscellaneous Drafting Provisions.** This Agreement shall be deemed drafted equally by all Parties hereto. The language of all parts of this Agreement shall be construed as a whole according to its fair meaning, and any presumption or principle that the language herein is to be construed against any party shall not apply. Headings in this Agreement are for the convenience of the Parties and are not intended to be used in construing this document.

**9. Time is of the Essence.** Time is of the essence in this Agreement.

**10.** This Agreement constitutes a "permit" (as defined in Chapter 245, Texas Local Government Code) that is deemed filed with the City on the Effective Date.

**11. Recordation and Releases and Estoppel**

**a. Recordation.** Pursuant to the requirements of Section 212.72(c) (4) of the Texas Local Government Code, this Agreement, and all amendments to this Agreement, shall be recorded in the deed records of Collin County, Texas. This Agreement shall be binding upon: (1) the Property and, except as provided in this subsection, future owners of all or any portion of the Property ("Successors"); (2) the parties; (3) assignees; and (4) lenders. Notwithstanding the foregoing, however, this Agreement is not binding upon, and shall not constitute any encumbrance to title as to any end-buyer of a fully developed and improved lot within the Property except for land use and development regulations that apply to specific lots. For purposes of this Agreement: (A) the term "end-buyer" means any owner, developer, tenant, user, or occupant; (B) the term "fully developed and improved lot" means any lot, regardless of the use, for which a final plat has been approved by the City; and (C) the term "land use and development regulation that apply to specific lots" mean the Development Standards applied in accordance with this Agreement. A successor is not a party to this Agreement unless this Agreement is amended to add the successor as a party (which amendment shall be signed by the successor).

**b. Releases.** From time to time upon written request of Property Owner/Developer, any assignee, any lender, or any successor, the City staff may execute, in recordable form, a release of this Agreement if the requirements of subsection (a) above have been satisfied (subject to the continued applicability of the applicable regulations in accordance with this Agreement). In addition, the City Administrator shall have the authority (but not the obligation) from time to time, to execute further releases of this Agreement with respect to specific tracts of land within the Property, if, in the sole discretion of the City Administrator, such releases are in the best interest of the City. Notwithstanding any other provision of this Agreement, any portion of the Property released from this agreement may be immediately annexed by the City, as may any portion of the Property conveyed to an "end user".

**c. Estoppel.** From time to time upon written request of Developer, any assignee, any lender, or any successor, the City staff shall execute a written estoppel certificate to the person or entity making the request: (1) describing, in detail, the status (e.g., unperformed, partially performed, or fully performed) of any material obligation that is identified in the request; (2) identifying any material obligations that are in default or which, with the giving of notice or passage of time, would be in default; and (3) stating that, except as otherwise identified, and to the extent true, that to the best knowledge and belief of the City, the parties are in substantial compliance with their material obligations under this Agreement.

**12. Assignment of Agreement.** Any assignment of this Agreement to an unaffiliated or unrelated entity of Developer requires approval of the City, which approval shall not unreasonably be withheld. A related or unrelated assignee under this subsection shall be subject to all of Developer's obligations as set forth in this Agreement.

**13. Authority.** Each of the parties represents and warrants to the other that they have the full power and authority to enter into and fulfill the obligations of this Agreement.

**14. Consideration.** This Agreement is executed by the parties hereto without coercion or

duress and for substantial consideration, the sufficiency of which is forever confessed; and pursuant to Section 212.172 of the TBX.LOC.GOV'T CODE as to the City.

**15. Binding Effect.** This Agreement runs with the land and will be binding upon and inure to the benefit of the Parties and their respective heirs, executors, administrators, legal representatives, successors and authorized assigns. This Agreement only inures to the benefit of, and may be enforced by, the parties, assignees, lenders, successors, and the City. No other person or entity is a third-party beneficiary of this Agreement.

**16. Authority.** The City represents and warrants that this Agreement has been approved by the City Council of the City in accordance with all applicable public meeting and public notice requirements (including, but not limited to, notices required by the Texas Open Meetings Act) and that the individual executing this Agreement on behalf of the City has been authorized to do so. Developer represents and warrants that this Agreement has been approved by appropriate action of Developer and that the individual executing this Agreement on behalf of the Developer has been authorized to do so. Each assignee, lender or successor who becomes a party to this Agreement represents and warrants that this Agreement has been approved by appropriate action of such assignee, lender, or successor and that the individual executing this Agreement on behalf of such assignee, lender, or successor has been authorized to do so.

**17. Governmental Powers; Waivers of Immunity.** By its execution of this Agreement, the City does not waive or surrender any of its governmental powers, immunities, or rights.

Nothing in this Agreement is intended to delegate or impair the performance by the City of its governmental functions.

**18. Effective Date.** The Effective Date of this Development Agreement shall be the date on which this Agreement is approved by the City Council of the City. The Agreement must be approved and executed by Property Owner and Developer prior to the City approval.

[SIGNATURE PAGE FOLLOWS]

**PROPERTY OWNERS/DEVELOPERS:**

## **Mona-Lisa and Vince Cichosz**

By:

Mona-Lisa Cichosz

By:

Vince Cichosz

STATE OF TEXAS §  
COUNTY OF DALLAS §

This instrument was acknowledged on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, by  
\_\_\_\_\_  
(Mona-Lisa Cichosz), the \_\_\_\_\_ of the Mona-Lisa  
and Vincent Cichosz development, a Texas development, on behalf of said development partnership.

Notary Public in and for the State of Texas  
My Commission Expires: \_\_\_\_\_ (date)

STATE OF TEXAS §  
COUNTY OF DALLAS §

This instrument was acknowledged on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, by  
(Vincent Cichosz), the \_\_\_\_\_ of the Mona-Lisa and  
Vincent Cichosz development, a Texas development, on behalf of said development partnership.

Notary Public in and for the State of Texas  
My Commission Expires: \_\_\_\_\_ (date)

## **EXHIBIT C**

### **Development Standards**

The following uses and standards shall be applied to the Property:

**1. Uses:**

- a. Single Family Residential and accessory uses per Single-Family Transitional district requirements in the City Comprehensive Zoning Ordinance.
- b. Any lot not improved with a single-family residence contiguous to a commonly owned lot improved with a single-family residence shall have the additional permitted uses per Agricultural-Open Space district requirements in the City Comprehensive Zoning Ordinance for so long as the lot remains contiguous, commonly owned, and not improved with a single-family residence. Accessory building setbacks for such lots shall be those in this Exhibit C, Section 3.

**2. Lot Size Requirements:**

- a. Minimum lot size: Not less than one acre.
- b. Average lot size: Not less than one acre.

**3. Building Setbacks:**

- a. Front setback=50 feet.
- b. Side setback=25 feet, side setback at corner=25 feet.
- c. Rear setback=30 feet.

**4. Minimum Living Space:**

- a. Minimum 3000 square feet of air-conditioned living space.

**5. Interior Streets and Rights-of-Way:**

- a. Cul-de-sacs may exceed 600 feet in length substantially conforming to the Development Plan (Exhibit B).
- b. 50 foot right of way dedication.
- c. Single entry cul-de-sac shall be permissible substantially conforming to the Development Plan (Exhibit B).

**6. Water**

- a. Water looping is not required if Developer provides City approved flushing means, subject to approval of city engineer.
- b. City may require additional water utility easement dedication between lots 14 and 15 and along lot 23 for future development of adjacent property.

**7. Accessory Buildings**

Accessory building shall comply with applicable city ordinances.

**8. Detached Dwellings:**

- a. No detached dwelling may be constructed on less than 1.5 acres.

**9. Fencing:**

- a. Wrought iron or rail fencing per City of Parker ordinances.
- b. No fences shall be permitted in front yard areas and side yards extending beyond the house

facade, except for lots of 2 acres or more.

**10. Utilities:**

- a. All utilities shall be installed underground.

**11. Mailboxes:**

- a. Curb-side mailboxes constructed of the same material as the residence constructed on the lot.

# Council Agenda Item



Item 9  
C'Sec Use Only

Budget Account Code:	Meeting Date: August 15, 2017
Budgeted Amount:	Department/ Requestor: Police Chief Brooks
Fund Balance-before expenditure:	Prepared by: Police Chief Brooks
Estimated Cost:	Date Prepared: August 10, 2017
Exhibits:	<ol style="list-style-type: none"><li>1. Proposed Resolution</li><li>2. Interlocal Jail Services Agreement</li><li>3. Resolution No. 2016-519 (2016-2017 Jail Services Agreement)</li></ol>

## AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2017-545 APPROVING PROVIDING FOR THE EXECUTION OF CONTRACT AMENDMENT NO. 11 JAIL SERVICES AGREEMENT BETWEEN THE CITY OF PARKER AND COLLIN COUNTY. [BROOKS]

## SUMMARY

Annual renewal to the Jail Services Agreement with Collin County. As stated in **Section 2. Term** of the Interlocal Jail Services Agreement, the term of this Agreement shall be for a period of one (1) year ending September 30, 2018 and may be renewed for an additional one (1) year term as agreed in writing by both parties. Either party may terminate this Agreement by giving ninety (90) days written notice to the other party. Original agreement was adopted in 2002.

City Council may want to recess into Executive Session to discuss contract.

## POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter-Office Use			
Approved by:			
Department Head/ Requestor:	<i>Richard D. Brooks</i>	Date:	08/09/2017
City Attorney:	<i>Brandon S. Shelby</i>	Date:	Via Email 08/09/2017
City Administrator:	<i>Jeff Flanigan</i>	Date:	08/11/2017

**RESOLUTION NO. 545**  
*(2017-2018 Jail Services Agreement)*

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS,  
PROVIDING FOR THE EXECUTION OF AN INTERLOCAL JAIL  
SERVICES AGREEMENT BETWEEN THE CITY OF PARKER AND  
COLLIN COUNTY.**

**WHEREAS**, the City of Parker is authorized by state law to execute an interlocal agreement for Jail Service with Collin County; and

**WHEREAS**, the City of Parker finds it necessary to have Police Jail Service for the health and protection of its Residents and their property; and

**WHEREAS**, Collin County's Sheriff's Office is an official State of Texas recognized and authorized agency to provide Police Jail Services, and the City of Parker does not provide such Services; and

**WHEREAS**, The City of Parker has budgeted sufficient funds to make the required payments.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER,  
COLLIN COUNTY, TEXAS:**

**SECTION 1.** The Parker City Council does authorize the Mayor to enter into an agreement with Collin County for Police Jail Services in substantially the form attached hereto.

**SECTION 2.** This resolution shall be effective upon its passage.

**APPROVED AND ADOPTED** this 15th day of August, 2017.

ATTEST:

Z Marshall, Mayor

Patti Scott Grey, City Secretary

APPROVED TO FORM:

Brandon Shelby, City Attorney

**RESOLUTION NO. 545**  
*(2017-2018 Jail Services Agreement)*

# Interlocal Jail Services Agreement

This agreement is entered into on the 15<sup>th</sup> day of August, 2017, by and between the City of Parker ("City") and Collin County, a political subdivision of the State of Texas ("County").

## Recitals

1. The County operates the Collin County Jail in accordance with Chapter 351, Texas Local Government Code.
2. The County operates the County Jail for the confinement of persons accused or convicted of an offense.
3. The City desires to obtain certain jail services from the County to be performed for the City to insure the confinement of persons accused or convicted of an offense.

Therefore, under the authority of the Interlocal Cooperation Act., Chapter 791, Texas Government Code, the parties agree as follows:

## Section 1. Definitions

### 1.01 Jail Services

The term "jail services" means all services legally necessary to provide for the confinement in the Collin County Jail of persons accused or convicted of an offense.

## Section 2. Term

### 2.1 Term

The term of this Agreement shall be for a period of one (1) year ending September 30, 2018 and may be renewed for an additional one (1) year term as agreed in writing by both parties.

### 2.2 Termination

Either party may terminate this Agreement by giving ninety (90) days written notice to the other party.

## Section 3. Services

### 3.1 Services to be Provided

The County agrees to provide the City jail services necessary for the confinement of persons accused or convicted of an offense, subject to the availability of space at the County jail at the time the City requests jail services. For the purposes of this Agreement, space shall be deemed to be unavailable when the Collin County Jail is filled to 100% of its capacity.

### 3.2 Persons Accepted

- (1) The Collin County Sheriff's Office Detention Facility will accept persons arrested via a Class C warrant, if the detainee is presented by a Peace Officer with the

original warrant, a certified or facsimile copy of a valid arrest warrant, or if a Teletype Confirmation of the warrant is received by the Collin County Sheriff's Office.

- (2) The Collin County Sheriff's Office Detention Facility will allow any Peace Officer to execute any Class C warrant on any detainee in our custody, if the warrant being executed by that officer is an original, certified, or facsimile copy, or Teletype Confirmation received by the jail staff.
- (3) The Collin County Sheriff's Office Detention Center will accept all on-view arrests of Class C violators.
- (4) When a defendant has been convicted of a Class C misdemeanor, a Judgment & Sentence is entered against them pursuant to Tex. Code Crim. Proc. Art. 45.041. If that defendant defaults in the discharge of the judgment, a Judge may order the defendant confined in a jail. The Collin County Sheriff's Office Detention Facility will accept such defendants on jail commitments if they are accompanied by a certified copy of the Judgment, Sentence and Order that complies with Tex. Cod Crim. Proc. Art. 45.046, stating in part:
  - a. "the defendant is not indigent and the defendant has failed in good faith to discharge the fines and costs" or
  - b. "the defendant is indigent and has failed to make a good faith effort to discharge the fines and costs under Article 45.049; and could have discharged the fines and costs under Article 45.049 without experiencing any undue hardship."

#### **Section 4. Non-Exclusivity of Service Provision**

The parties agree that the County may contract to perform services similar or identical to those specified in this Agreement for such additional governmental or public entities as the County, in its sole discretion, sees fit.

#### **Section 5. Compensation**

##### **5.01 Basic Charge**

The City shall pay the County a Basic Charge of \$69.79 per day or part of a day per inmate that the City requests be confined, and who is confined, in the County jail.

##### **5.02 Additional Charges**

In addition to the Basic Charge, the City shall pay County additional charges to reimburse County for expenses associated with providing jail services to inmates. These charges include, but are not limited to the following: charges for providing health care services, including medical, hospital and dental services to inmates.

##### **5.03 Billing**

The County shall bill the City monthly for jail services provided under this Agreement. The City agrees to pay the bills within thirty (30) days of the billing date.

#### **5.04 Cost of Additional Charges**

Charges billed to the City for services under Section 5.02 of this Agreement shall be at the cost to the County of providing those services to the inmates.

#### **5.05 Source of Payment**

The City agrees that payments it is required to make under this Agreement shall be made out of the City's current revenues.

### **Section 6. Lawful Arrest and Detention**

The parties agree that the City will comply with all federal, state and local laws regarding conditions precedent to arrest and detention including, but not limited to, determinations of probable cause and other requirements necessary for lawful arrest and detention. Further, the parties agree that the City is solely responsible for compliance with pre detention procedures and that the City will hold the County harmless from any liability, including, but not limited to, obligations, costs, claims, judgments, attorneys' fees, and attachments, caused by or flowing from failure by the City to comply with conditions precedent to lawful arrest and detention.

### **Section 7. Procedures**

#### **7.01 Delivery and Release of Inmates**

The City agrees to comply with all County rules and procedures regarding jail security in delivering inmates to the Collin County Jail and receiving inmates to be released.

#### **7.02 Removal on Termination**

The City agrees to remove all persons confined on the City's behalf in the Collin County Jail pursuant to this Agreement at least one (1) day prior to the date of termination of this Agreement.

### **Section 8. Civil Liability**

Any civil liability relating to the furnishing of services under this Agreement shall be the responsibility of the City. The parties agree that the County shall be acting as agent for the City in performing the services contemplated by this Agreement.

The City shall defend the County with respect to all claims arising out of the County's performance under this agreement. The City will also hold the County free and harmless from any obligation, costs, claims, judgments, attorneys' fees, attachments, and other such liabilities arising from or growing out of the services rendered to the City pursuant to the terms of this Agreement or in any way connected with the rendering of said services, except when the same shall arise because of the willful misconduct or culpable negligence of the County, and the County is adjudged to be guilty of willful misconduct or culpable negligence by a court of competent jurisdiction.

### **Section 9. Amendment**

This Agreement shall not be amended or modified other than in a written agreement signed by the parties.

## **Section 10. Controlling Law**

This Agreement shall be deemed to be made under, governed by, and construed in accordance with, the laws of the State of Texas.

## **Section 11. Notices**

### **11.1 Form of Notice**

Unless otherwise specified all communications provided for in this Agreement shall be in writing and shall be deemed delivered whether actually received or not forty-eight (48) hours after deposit in the United States mail, first class, registered or certified, return receipt requested, with proper postage prepaid or immediately when delivered in person.

### **11.2 Addresses**

All communications provided for in this Agreement shall be addressed as follows:

(a) if the County, to:

Keith Self, County Judge  
Collin County Administration Bldg  
2300 Bloomdale Road  
McKinney, Texas 75071

(b) if to the County, Copy to:

Sheriff Jim Skinner  
Collin County Sheriff's Office  
4300 Community Ave.  
McKinney, Texas 75071

(b) if the City, to:

Richard Brooks, Chief of Police  
5700 E. Parker Road  
Parker, Texas 75002

or to such person at such other address as may from time to time be specified in a notice given as provided in this Section 11. In addition, notice of termination of this Agreement by the City shall be provided by the City to the County Judge of Collin County as follows:

The Honorable Keith Self  
Collin County Judge  
Collin County Administration Bldg.  
2300 Bloomdale Road  
McKinney, Texas 75071

## **Section 12. Resolution of Disputes**

**Should a dispute arise out of this agreement, County and City shall first attempt to resolve it through direct discussions in a spirit of mutual cooperation. If the Parties' attempts to resolve their disagreements through negotiations fail, the disputes will be mediated by a mutually acceptable third party to be chosen by County and City within**

fifteen (15) days after written notice by one Party to the other demanding mediation under this section. The County and City shall share equally in the costs of the mediation. The purpose of this Section is to reasonably ensure that County and City shall in good faith utilize mediation or another non-binding dispute resolution process before pursuing litigation. A Party's participation in mediation or another non-binding dispute resolution process shall not be construed as a waiver by a Party of (1) any rights, privileges, defenses, remedies or immunities available to a Party; (2) a Party's termination rights; or (3) other termination provisions or expiration dates provided herein.

### **Section 13.    Captions**

The headings to the various sections of this Agreement have been inserted for convenient reference only and shall not modify, define, limit or expand the express provision of this Agreement.

### **Section 14.    Counterparts**

This Agreement may be executed in counterparts, each of which, when taken separately, shall be deemed an original.

### **Section 15.    Obligations of Condition**

All obligations of each party under this Agreement are conditions to further performance of the other party's continued performance of its obligation under the Agreement.

### **Section 16.    Exclusive Right to Enforce this Agreement**

The County and the City have the exclusive right to bring suit to enforce this Agreement, and no other party may bring suit, as a third-party beneficiary or otherwise, to enforce this Agreement.

### **Section 17.    Prior Agreements Superseded**

This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written oral agreements between the parties respecting the services to be provided under this Agreement.

In witness whereof, the parties hereto have executed this Agreement as of the day and year first above written.

"County"  
Collin County, Texas

By: \_\_\_\_\_  
Keith Self, County Judge

Date: \_\_\_\_\_

"City"  
City of Parker, Texas

By: \_\_\_\_\_  
Z Marshall, Mayor

Date: August 15, 2017

**RESOLUTION NO. 2016-519**  
*(2016-2017 Jail Services Agreement)*

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS,  
PROVIDING FOR THE EXECUTION OF CONTRACT AMENDMENT NO. 12  
JAIL SERVICES AGREEMENT BETWEEN THE CITY OF PARKER AND  
COLLIN COUNTY.**

**WHEREAS**, the City of Parker is authorized by state law to execute an interlocal agreement for Jail Service with Collin County; and

**WHEREAS**, the City of Parker finds it necessary to have Police Jail Service for the health and protection of its Residents and their property; and

**WHEREAS**, Collin County's Sheriff's Office is an official State of Texas recognized and authorized agency to provide Police Jail Services, and the City of Parker does not provide such Services; and

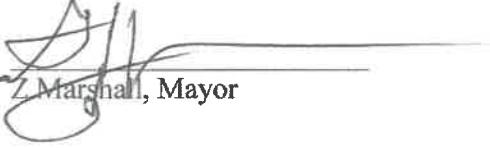
**WHEREAS**, The City of Parker has budgeted sufficient funds to make the required payments.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER,  
COLLIN COUNTY, TEXAS:**

**SECTION 1.** The Parker City Council does authorize the Mayor to enter into an agreement with Collin County for Police Jail Services in substantially the form attached hereto.

**SECTION 2.** This resolution shall be effective upon its passage.

**APPROVED AND ADOPTED** this 10th day of August, 2016.



Z. Marshall, Mayor

ATTEST:



Patti Scott Grey, City Secretary

APPROVED TO FORM:



James E. Shepherd, City Attorney

**RESOLUTION NO. 2016-519**  
*(2016-2017 Jail Services Agreement)*

THE STATE OF TEXAS

COUNTY OF COLLIN

**Subject: Interlocal Agreement, Jail Services, City of Parker – Sheriff**

On **September 19, 2016**, the Commissioners Court of Collin County, Texas, met in **regular session** with the following members present and participating, to wit:

Keith Self  
Susan Fletcher  
Cheryl Williams  
Chris Hill  
Duncan Webb

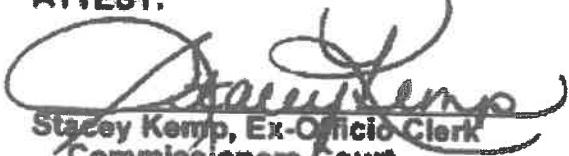
County Judge, Presiding  
Commissioner, Precinct 1  
Commissioner, Precinct 2  
Commissioner, Precinct 3  
Commissioner, Precinct 4

During such session the court considered a request for approval of an Interlocal Jail Services Agreement with the City of Parker.

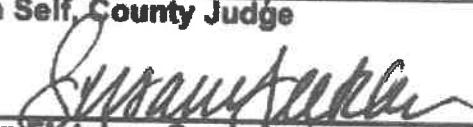
Thereupon, a motion was made, seconded and carried with a majority vote of the court for approval of an Interlocal Jail Services Agreement with the City of Parker from October 1, 2016 through and including September 30, 2017. Same is hereby approved as per the attached documentation.



**ATTEST:**

  
Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S

  
Keith Self, County Judge

  
Susan Fletcher, Commissioner, Pct. 1

  
Cheryl Williams, Commissioner, Pct. 2

  
Chris Hill, Commissioner, Pct. 3

  
Duncan Webb, Commissioner, Pct. 4

# Interlocal Jail Services Agreement

This agreement is entered into on the 10<sup>th</sup> day of August, 2016, by and between the City of Parker ("City") and Collin County, a political subdivision of the State of Texas ("County").

## Recitals

1. The County operates the Collin County Jail in accordance with Chapter 351, Texas Local Government Code.
2. The County operates the County Jail for the confinement of persons accused or convicted of an offense.
3. The City desires to obtain certain jail services from the County to be performed for the City to insure the confinement of persons accused or convicted of an offense.

Therefore, under the authority of the Interlocal Cooperation Act.,, Chapter 791, Texas Government Code, the parties agree as follows:

## Section 1. Definitions

### 1.01 Jail Services

The term "jail services" means all services legally necessary to provide for the confinement in the Collin County Jail of persons accused or convicted of an offense.

## Section 2. Term

### 2.01 Term

The term of this Agreement shall be for a period of one (1) year ending September 30, 2017 and may be renewed for an additional one (1) year term as agreed in writing by both parties.

### 2.02 Termination

Either party may terminate this Agreement by giving ninety (90) days written notice to the other party.

## Section 3. Services

### Services to be Provided

The County agrees to provide to City jail services necessary for the confinement of persons accused or convicted of an offense, subject to the availability of space at the County jail at the time the City requests jail services. For the purposes of this Agreement, space shall be deemed to be unavailable when the Collin County Jail is filled to 100% of its capacity.

#### **Section 4. Non-Exclusivity of Service Provision**

The parties agree that the County may contract to perform services similar or identical to those specified in this Agreement for such additional governmental or public entities as the County, in its sole discretion, sees fit.

#### **Section 5. Compensation**

##### **5.01 Basic Charge**

The City shall pay the County a Basic Charge of \$69.79 per day or part of a day per inmate that the City requests be confined, and who is confined, in the County jail. If an inmate is arrested on the City's warrant by another agency and transported to the Collin County Jail, the City will not be charged if the inmate is released to the City within four (4) hours.

##### **5.02 Additional Charges**

In addition to the Basic Charge, the City shall pay County additional charges to reimburse County for expenses associated with providing jail services to inmates. These charges include, but are not limited to the following: charges for providing health care services, including medical, hospital and dental services to inmates.

##### **5.03 Billing**

The County shall bill the City monthly for jail services provided under this Agreement. The City agrees to pay the bills within thirty (30) days of the billing date.

##### **5.04 Cost of Additional Charges**

Charges billed to the City for services under Section 5.02 of this Agreement shall be at the cost to the County of providing those services to the inmates.

##### **5.05 Source of Payment**

The City agrees that payments it is required to make under this Agreement shall be made out of the City's current revenues.

#### **Section 6. Lawful Arrest and Detention**

The parties agree that the City will comply with all federal, state and local laws regarding conditions precedent to arrest and detention including, but not limited to, determinations of probable cause and other requirements necessary for lawful arrest and detention. Further, the parties agree that the City is solely responsible for compliance with pre detention procedures and that the City will hold the County harmless from any liability, including, but not limited to, obligations, costs, claims, judgments, attorneys' fees, and attachments, caused by or flowing from failure by the City to comply with conditions precedent to lawful arrest and detention.

#### **Section 7. Procedures**

##### **7.01 Delivery and Release of Inmates**

The City agrees to comply with all County rules and procedures regarding jail security in delivering inmates to the Collin County Jail and receiving inmates to be released.

### **7.02 Removal on Termination**

The City agrees to remove all persons confined on the City's behalf in the Collin County Jail pursuant to this Agreement at least one (1) day prior to the date of termination of this Agreement.

### **Section 8. Civil Liability**

Any civil liability relating to the furnishing of services under this Agreement shall be the responsibility of the party to be found negligent.

The City shall hold the County free and harmless from any obligation, costs, claims, judgments, attorneys' fees, attachments, and other such liabilities arising from or growing out of the actions, or failure to act, of the City pursuant to the terms of this agreement. The County shall hold the City free and harmless from any obligation, costs, claims, judgments, attorney's fees, attachments, and other such liabilities arising from or growing out of the actions, or failure to act, of the County pursuant to the terms of this agreement, and as applicable by law.

### **Section 9. Amendment**

This Agreement shall not be amended or modified other than in a written agreement signed by the parties.

### **Section 10. Controlling Law**

This Agreement shall be deemed to be made under, governed by, and construed in accordance with, the laws of the State of Texas.

### **Section 11. Notices**

#### **11.01 Form of Notice**

Unless otherwise specified all communications provided for in this Agreement shall be in writing and shall be deemed delivered whether actually received or not forty-eight (48) hours after deposit in the United States mail, first class, registered or certified, return receipt requested, with proper postage prepaid or immediately when delivered in person.

#### **11.02 Addresses**

All communications provided for in this Agreement shall be addressed as follows:

(a) if the County, to: (b) if to the County, Copy to:

Keith Self, County Judge  
Collin County Administration Bldg  
2300 Bloomdale Road  
McKinney, Texas 75071

Sheriff Terry G. Box  
Collin County Sheriff's Office  
4300 Community Ave.  
McKinney, Texas 75071

(b) if the City, to:

Richard Brooks, Chief of Police

5700 East Parker Road

Parker, Texas 75002

or to such person at such other address as may from time to time be specified in a notice given as provided in this Section 11. In addition, notice of termination of this Agreement by the City shall be provided by the City to the County Judge of Collin County as follows:

The Honorable Keith Self  
Collin County Judge  
Collin County Administration Bldg.  
2300 Bloomdale Road  
McKinney, Texas 75071

#### **Section 12. Resolution of Disputes**

**Should a dispute arise out of this agreement, County and City shall first attempt to resolve it through direct discussions in a spirit of mutual cooperation. If the Parties' attempts to resolve their disagreements through negotiations fail, the disputes will be mediated by a mutually acceptable third party to be chosen by County and City within fifteen (15) days after written notice by one Party to the other demanding mediation under this section. The County and City shall share equally in the costs of the mediation. The purpose of this Section is to reasonably ensure that County and City shall in good faith utilize mediation or another non-binding dispute resolution process before pursuing litigation. A Party's participation in mediation or another non-binding dispute resolution process shall not be construed as a waiver by a Party of (1) any rights, privileges, defenses, remedies or immunities available to a Party; (2) a Party's termination rights; or (3) other termination provisions or expiration dates provided herein.**

#### **Section 13. Captions**

The headings to the various sections of this Agreement have been inserted for convenient reference only and shall not modify, define, limit or expand the express provision of this Agreement.

#### **Section 14. Counterparts**

This Agreement may be executed in counterparts, each of which, when taken separately, shall be deemed an original.

#### **Section 15. Obligations of Condition**

All obligations of each party under this Agreement are conditions to further performance of the other party's continued performance of its obligation under the Agreement.

#### **Section 16.. Exclusive Right to Enforce this Agreement**

The County and the City have the exclusive right to bring suit to enforce this Agreement, and no other party may bring suit, as a third-party beneficiary or otherwise, to enforce this Agreement.

#### **Section 17. Prior Agreements Superseded**

This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written oral agreements between the parties respecting the services to be provided under this Agreement.

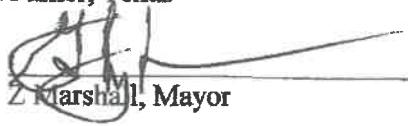
In witness whereof, the parties hereto have executed this Agreement as of the day and year first above written.

"County"  
Collin County, Texas

By:   
Keith Self, County Judge

Date: 9/20/16

"City"  
City of Parker, Texas

By:   
Z. Marshall, Mayor

Date: 8/17/2016

# Council Agenda Item



Item 10  
C Sec Use Only

Budget Account Code:	Meeting Date: August 15, 2017
Budgeted Amount:	Department/ Requestor: Police Chief Brooks
Fund Balance-before expenditure:	Prepared by: Police Chief Brooks
Estimated Cost:	Date Prepared: August 10, 2017
Exhibits:	<ol style="list-style-type: none"><li>1. Proposed Resolution</li><li>2. DPS Coop ILA Contract Renewal – General Stores supplies</li><li>3. Resolution No. 2015-481 (DPS Co-op Agreement Renewal)</li></ol>

## AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2017-546  
APPROVING AN INTERLOCAL COOPERATION PURCHASING AGREEMENT BETWEEN  
THE CITY OF PARKER AND TEXAS DEPARTMENT OF PUBLIC SAFETY. [BROOKS]

## SUMMARY

Renewal of purchasing agreement with DPS for the purchase of intoxilyzer mouthpieces, alcohol blood test kits, gunshot residue kits, urine specimen kits or syringe transport tubes.

## POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:	<i>Richard D. Brooks</i>	Date:	08/09/2017
City Attorney:	<i>Brandon S. Shelby</i>	Date:	Via Email 08/09/2017
City Administrator:	<i>Jeff Flanigan</i>	Date:	08/11/2017

**RESOLUTION NO. 546**  
*(DPS Co-op Agreement Renewal)*

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AUTHORIZING EXECUTION OF A CONTRACT FOR AN INTERLOCAL COOPERATION PURCHASING AGREEMENT BETWEEN THE CITY OF PARKER AND TEXAS DEPARTMENT OF PUBLIC SAFETY.**

**WHEREAS**, the City of Parker, and the Texas Department of Public Safety have entered into an Interlocal Agreement for Cooperative Purchasing; and

**WHEREAS**, the City of Parker deems it in the best interest of the City of Parker to continue Purchasing Agreement with Texas Department of Public Safety to purchase alcohol blood test kits, intoxilyzer mouth pieces, gunshot residue kits, urine specimen kits and syringe transport tubes; and any other similar equipment and related printed or digital descriptions, manuals or information for non-DPS agencies for the benefit of the City of Parker, Texas;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:**

The Parker City Council does authorize the Mayor to execute the Interlocal Cooperation Contract by and between the City of Parker and Texas Department of Public Safety, in substantially the form attached hereto for all purposes (see Exhibit A).

**APPROVED**      **AND**      **ADOPTED**      this 15th      day      of  
August      , 2017.

**APPROVED:**  
**CITY OF PARKER**

Z Marshall, Mayor

ATTEST:

Patti Grey, City Secretary

APPROVED AS TO FORM:

Brandon Shelby, City Attorney

# TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512/424-2000

[www.dps.texas.gov](http://www.dps.texas.gov)



STEVEN C. McCRAW  
DIRECTOR  
DAVID G. BAKER  
ROBERT J. BODISCH, SR.  
DEPUTY DIRECTORS

COMMISSION  
STEVEN P. MACH, CHAIRMAN  
MANNY FLORES  
A. CYNTHIA LEON  
JASON K. PULLIAM  
RANDY WATSON

August 1, 2017

To Whom It May Concern:

The Department of Public Safety Interlocal Cooperation Contract for General Stores supplies will expire August 31, 2017. Enclosed is the revised contract, which is effective as of the date of the last party to sign the contract and ends on August 31, 2021.

This year, all purchases require a current contract on file before DPS can process your order. This includes printed materials as well as intoxilyzer mouthpieces, alcohol blood test kits, gunshot residue kits, urine specimen kits, or syringe transport tubes.

Sincerely,

Michael Iffla, Director,  
General Services Bureau

**INTERLOCAL COOPERATION CONTRACT**  
**DPS GENERAL STORES**  
**P.O. BOX 15999**  
**AUSTIN, TEXAS 78761-5999**

STATE OF TEXAS

TRAVIS COUNTY

THIS CONTRACT is entered into between the Department of Public Safety (DPS) and the Local Governmental Entity listed in Section I (Contracting Parties) under the authority of the Texas Government Code Chapter 791 (the Interlocal Cooperation Act) and in furtherance of the responsibilities of DPS as provided in Texas Government Code Chapter 411.

**I. CONTRACTING PARTIES**

Department of Public Safety

and

Local Governmental Entity: Parker Police Department

---

Complete Address:	5700 East Parker Road	Parker, Texas	75002
	Street Address	City and State	Zip Code

**II. STATEMENT OF SERVICE**

DPS will provide certain forms, manuals, gunshot residue kits, and other supplies for the Local Governmental Entity to use in the Breath Testing and Laboratory Alcohol and Drug Testing Program. The purpose and objective of this Contract is to facilitate the use of uniform and consistent procedures, paperwork, printed materials, and supplies.

**III. BASIS FOR CALCULATING COSTS**

Costs will be in accordance with the DPS General Stores' non-DPS users price sheet.

**IV. PAYMENT FOR SUPPLIES**

Local Governmental Entity must submit full payment to DPS at the time of order. Payment will be made from the Local Governmental Entity's current revenues.

**V. TERM OF CONTRACT**

This Contract is effective as of the date of the last party to sign the contract and ends on August 31, 2021.

THE UNDERSIGNED CONTRACTING PARTIES bind themselves to the faithful performances of this Contract and have full authority to enter into this Contract on behalf of the respective parties.

If the governing body of a party is required to approve this Contract, it will not become effective until approved by the governing body of that party. In that event, this Contract will be executed by the duly authorized official of the party as expressed in the approving resolution or order of the governing body of said party, a copy of which must be attached to this Contract.

---

Parker Police Department

Name of Local Government Entity

By: \_\_\_\_\_

Authorized Signature –Z Marshall

---

Title - Mayor

Date: August 15, 2017

---

DEPARTMENT OF PUBLIC SAFETY

By: \_\_\_\_\_

Authorized Signature

---

Title

Date: \_\_\_\_\_

## INTRODUCTION

The Department of Public Safety stocks certain forms, manuals, gunshot residue kits, and supplies for the Intoxilyzer Breath Testing Program and the Laboratory Alcohol and Drug Testing Program for all Texas cities and counties. DPS performs this service to facilitate the use of uniform and consistent procedures, paperwork, printed materials, and supplies.

DPS requires certain minimum quantities and packaging in order to be as efficient as possible. The prices will differ between DPS and non-DPS users. The non-DPS users will be charged a slightly higher price to cover administrative and handling expenses and will be required by law to have an Interlocal Cooperation Contract on file with DPS General Services for any printed materials or supply items, such as mouthpieces, alcohol blood test kits, gunshot residue kits, and urine specimen kits.

DPS strongly urges entities to discuss and coordinate all purchases with its local Breath Test Program Technical Supervisor or DPS Headquarters Laboratory Alcohol and Drug Testing Program personnel. These individuals are familiar with the ordering procedure and should be aware of any price changes. Your local Breath Test Program Technical Supervisor or our DPS Laboratory Alcohol and Drug Testing personnel should also be able to advise the purchaser of the quantities of supplies that may be needed.

**INSTRUCTIONS FOR THE PURCHASE OF**  
**INTOXILYZER BREATH TESTING AND LABORATORY ALCOHOL/DRUG TESTING**  
**PRINTED MATERIALS/SUPPLIES AND GUN SHOT RESIDUE KITS**

**1. Submit your request on your department's letterhead using the sample on page 5.**

This request must be signed by an authorized representative and the name and phone number of a contact person. Also, furnish exemption number if tax exempt.

Attach pages 3 and 4 to include the requested items and total amount due.

This request should be addressed to the following.

**DPS GENERAL STORES**  
**P.O.BOX 15999**  
**AUSTIN, TEXAS 78761-5999**

- 2. Prices will be subject to change on a periodic basis and include shipping and handling.**
- 3. Submit check or money order made out to the Department of Public Safety, General Stores, along with your request.**
- 4. Our minimum stock quantities for non-DPS users of Intoxilyzer Breath Testing and Alcohol/Drug testing supplies and printed materials are listed on pages 3 and 4. Non-DPS users must adhere to minimum quantities.**
- 5. If you have any questions, please contact the following.**

**DPS GENERAL STORES**

**512-424-2017**

**GSoutsidesales@dps.texas.gov**

## NON-DPS USERS PRICE SHEET

PRICES SUBJECT TO CHANGE WITHOUT NOTICE

**THESE ITEMS MUST BE PRE-PAID**

QUANTITY	DESCRIPTION	MINIMUM QUANTITY	PRICES	TOTAL AMOUNT
_____	<b>DIC 23</b> PEACE OFFICERS SWORN REPORT (Rev. 9-01)	PAD 50 SETS	\$2.50/PAD	<b><u>\$0.00</u></b>
_____	<b>DIC 23A</b> SPECIMEN ROUTING REPORT	PAD 50 SETS	\$2.50/PAD	<b><u>\$0.00</u></b>
_____	<b>DIC 24</b> STATUTORY WARNING	PAD 50 SETS	\$2.50/PAD	<b><u>\$0.00</u></b>
_____	<b>DIC 25</b> NOTICE OF SUSPENSION TEMPORARY DRIVING PERMIT	PAD 50 SETS	\$2.50/PAD	<b><u>\$0.00</u></b>
_____	<b>DIC 54</b> PEACE OFFICER'S SWORN REPORT COMM. MOTOR VEHICLE	PAD 50 SETS	\$2.50/PAD	<b><u>\$0.00</u></b>
_____	<b>DIC 55</b> STATUTORY WARNING COMMERCIAL MOTOR VEHICLE OPERATORS	PAD 50 SETS	\$2.50/PAD	<b><u>\$0.00</u></b>
_____	<b>DIC 56</b> BREATH TEST TECHNICAL SUPERVISOR AFFIDAVIT	PAD 50 SETS	\$2.50/PAD	<b><u>\$0.00</u></b>
_____	<b>DIC 57</b> NOTICE OF DISQUALIFICATION (Rev. 9-01)	PAD 50 SETS	\$2.50/PAD	<b><u>\$0.00</u></b>
<b>DIC SPANISH FORMS:</b>				
_____	<b>DIC 24S</b> DWI STATUTORY WARNING	PAD 50 SETS	\$2.50/PAD	<b><u>\$0.00</u></b>
_____	<b>DIC 25S</b> NOTICE OF SUSPENSION	PAD 50 SETS	\$2.50/PAD	<b><u>\$0.00</u></b>
_____	<b>DIC 57S</b> NOTICE OF DISQUALIFICATION	PAD 50 SETS	\$2.50/PAD	<b><u>\$0.00</u></b>
<b>THP FORMS:</b>				
_____	<b>THP 1</b> OFFENSE REPORT	PAD OF 100 SHEETS	\$2.50/PAD	<b><u>\$0.00</u></b>
_____	<b>THP 1A</b> SFST SCORING SHEET	PAD OF 100 SHEETS	\$2.50/PAD	<b><u>\$0.00</u></b>

THP 51 STATUTORY AUTHORIZATION MANDATORY BLOOD SPECIMEN	PAD OF 100 SHEETS	\$2.50/PAD	<u><b>\$0.00</b></u>
THP 51A AFFIDAVIT OF PERSON WHO WITHDREW BLOOD	PAD OF 100 SHEETS	\$2.50/PAD	<u><b>\$0.00</b></u>
THP/BR 38 INTOXILYZER MANUAL	(BINDER, TABS & CONTENTS)	\$8.75/EACH	<u><b>\$0.00</b></u>
<b>SUPPLIES</b>			
* PBT (MOUTHPIECES) (PORTABLE BREATH TESTING TUBE)	1 PKG of 25 EACH	\$4.50/PKG.	<u><b>\$0.00</b></u>
* INTOXILYZER MOUTHPIECES	1 PKG of 100 EACH	\$23.00/PKG.	<u><b>\$0.00</b></u>
* ALCOHOL BLOOD TEST KIT	1 EACH	\$6.50/EACH	<u><b>\$0.00</b></u>
* URINE SPECIMEN TEST KIT	1 EACH	\$4.50/EACH	<u><b>\$0.00</b></u>
* SYRINGE TRANSPORT TUBES	1 EACH	\$3.50/EACH	<u><b>\$0.00</b></u>
* GUNSHOT RESIDUE KIT	1 EACH	\$8.50/EACH	<u><b>\$0.00</b></u>
<b>TOTAL ENCLOSED</b>			<u><b>\$0.00</b></u>
(Items from pages 3 and 4)			

**MAIL ORDERS AND PAYMENTS TO:**

**DPS GENERAL STORES  
P.O. BOX 15999  
AUSTIN, TEXAS 78761-5999  
512 -424-2017**



USING YOUR LETTERHEAD, PRINT THIS PAGE,  
ATTACH ORDER SHEETS, AND MAIL TO:

DPS GENERAL STORES

P.O. BOX 15999

AUSTIN, TEXAS 78761-5999

DATE August 16, 2017

Please enter our order for the attached supplies. My check is enclosed.

Sincerely,

---

Title \_\_\_\_\_

Tax exempt number \_\_\_\_\_

Contact person \_\_\_\_\_ Phone number \_\_\_\_\_

Physical Address (City, State, Zip)

---

Email Address

---

**RESOLUTION NO. 2015-481**  
*(DPS Co-op Agreement Renewal)*

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AUTHORIZING EXECUTION OF A CONTRACT FOR AN INTERLOCAL COOPERATION PURCHASING AGREEMENT BETWEEN THE CITY OF PARKER AND TEXAS DEPARTMENT OF PUBLIC SAFETY.**

**WHEREAS**, the City of Parker, and the Texas Department of Public Safety have entered into an Interlocal Agreement for Cooperative Purchasing; and

**WHEREAS**, the City of Parker deems it in the best interest of the City of Parker to continue Purchasing Agreement with Texas Department of Public Safety to purchase alcohol blood test kits, intoxilyzer mouth pieces, gunshot residue kits, urine specimen kits and syringe transport tubes; and any other similar equipment and related printed or digital descriptions, manuals or information for non-DPS agencies for the benefit of the City of Parker, Texas;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:**

The Parker City Council does authorize the Mayor Pro Tem to execute the Interlocal Cooperation Contract by and between the City of Parker and Texas Department of Public Safety, in substantially the form attached hereto for all purposes (see Exhibit A).

**APPROVED AND ADOPTED** this 16<sup>th</sup> day of June,  
2015.



APPROVED:  
CITY OF PARKER



Scott Levine, Mayor Pro Tem

ATTEST:



Carrie L. Smith, City Secretary

APPROVED AS TO FORM:

  
James E. Shepherd, City Attorney

INTERLOCAL COOPERATION CONTRACT  
DPS, REPROGRAPHICS & DISTRIBUTION SERVICES  
P.O. BOX 15999  
AUSTIN, TEXAS 78761-5999

THE STATE OF TEXAS

COUNTY OF TRAVIS

THIS CONTRACT is entered into by and between the Texas Department of Public Safety and the local government agency shown below as the Contract Parties, pursuant to the authority granted and in compliance with the provisions of "The Interlocal Cooperation Contract Act," Government Code, Chapter 791, and in furtherance of the responsibilities of the Texas Department of Public Safety as provided in Government Code, Chapter 411.

I. CONTRACTING PARTIES

The Receiving Agency: Parker Police Department  
Complete Address: 5700 E Parker Rd Street Address Parker, TX City and State 75002 Zip Code

The Performing Agency: Texas Department of Public Safety

II. STATEMENT OF SERVICE TO BE PERFORMED:

The Texas Department of Public Safety will provide, in accordance with the procedures set forth in Department rules, certain forms, manuals, gunshot residue kit, and supplies for the Receiving Agency to use in the Breath Testing and Laboratory Alcohol and Drug Testing Program. The purpose and objective of this Contract is to control and establish uniform procedures, paperwork and supplies used in the above mentioned programs.

III. BASIS FOR CALCULATING COSTS:

Cost shall be in accordance with the attached document (revised price sheet).

IV. PAYMENT FOR SUPPLIES:

Receiving Agency shall submit full payment to the Department of Public Safety at the time of order. Payment shall be made from the Receiving Agency's current revenues.

V. TERMS OF CONTRACT:

This Contract shall become effective September 1, 2015 and shall terminate on August 31, 2017.

## INTRODUCTION

The Texas Department of Public Safety is stocking certain forms, manuals, gunshot residue kit, and supplies for the Intoxilyzer Breath Testing Program and the Laboratory Alcohol and Drug Testing Program for all Texas cities, counties and state Department of Public Safety operations. This is being done to control uniformity of procedures, consistency of paper work and supplies of the Breath Testing Program and the Laboratory Alcohol and Drug Testing Program thus strengthening our position in court should the need arise. We will also be able to take advantage of volume buying thus passing on the savings to you, the customer. Certain minimum quantities and packaging will be required in order to be as efficient as possible. The prices will differ between DPS and non-DPS users. The non-DPS agencies will be charged a slightly higher price due to all administrative and handling expense and will be required by law to have an Interlocal Cooperation Contract on file with Reprographics & Distribution Services for any supply item such as mouthpieces, alcohol blood tests kits, gunshot residue kit and urine specimen kit. An Interlocal Contract is not required for printed materials. We strongly urge that all purchases be discussed and coordinated with your local Breath Test Program Technical Supervisor and/or DPS Headquarters Laboratory Alcohol and Drug Testing Program personnel. These individuals are familiar with the ordering procedure and should be aware of any price changes. The Technical Supervisor or Laboratory Alcohol and Drug Testing personnel will also be in a position to advise the purchaser of the quantities of supplies that will be needed.

**INSTRUCTIONS FOR THE PURCHASE OF**  
**INTOXILYZER BREATH TESTING AND LABORATORY ALCOHOL/DRUG TESTING**  
**SUPPLIES AND GUN SHOT RESIDUE KIT**

1. Submit your request on your department letterhead using the sample on page 5.

This request must have an authorized signature and the name and phone number of a contact person. Also, furnish exemption number if tax exempt.

Attach pages 3 and 4 to include requested items and total amount due.

This request should be addressed to:

**DPS GENERAL STORES**  
**P.O.BOX 15999**  
**AUSTIN, TEXAS 78761-5999**

2. Prices will be subject to change on a periodic basis and include shipping and handling.
3. Submit check or money order made out to the Department of Public Safety, General Stores, along with your request.
4. Our minimum stock quantities for non DPS agencies of Intoxilyzer Breath Testing and Alcohol/Drug testing supplies and printed materials will be listed on pages 3 and 4. Minimum quantities must be adhered to.
5. If you have any questions concerning this procedure, please contact:

**DPS GENERAL STORES**

**512-424-5424**

**512-424-5718**

THE UNDERSIGNED CONTRACTING PARTIES bind themselves to the faithful performances of this Contract. It is mutually understood that this Contract shall be effective if signed by a person authorized to do so according to the normal operating procedure of said party. If the governing body of a party is required to approve this Contract, it shall not become effective until approved by the governing body of that party. In that event, this Contract shall be executed by the duly authorized official(s) of the party as expressed in the approving resolution or order of the governing body of said party, a copy of which shall be attached to this Contract.

RECEIVING AGENCY

Parker Police Department  
Name of Agency

By:

SL  
Authorized Signature

Scott Levine, Mayor Pro Tem  
Title

Date:

June 16, 2015

PERFORMING AGENCY

TEXAS DEPARTMENT OF PUBLIC SAFETY  
Name of Agency

By:

af Mill  
Authorized Signature

DAD  
Title

Date:

6/29/15



Carrie L. Smith, City Secretary

June 22, 2015

Texas Department of Public Safety  
Bruce Tabor, Director  
Reprographics & Distribution Services  
5805 N Lamar Blvd  
Box 4087  
Austin, Texas 78773-0001

**RE: Interlocal Cooperation Contract Renewal**

Dear Mr. Tabor,

Enclosed are two signed originals for execution by DPS. Please return one complete executed original to my attention.

Sincerely,

A handwritten signature in black ink that reads "Carrie L. Smith".

Carrie L. Smith  
City Secretary  
[csmith@parkertexas.us](mailto:csmith@parkertexas.us)

Enclosure

CC: City Administrator Flanigan  
Police Chief Bill Rushing

**Patti Grey**

---

**From:** Whitney Perkins <Whitney.Perkins@cpa.texas.gov>  
**Sent:** Wednesday, October 14, 2015 2:27 PM  
**To:** Patti Grey  
**Subject:** State of Texas Co-op Purchasing Program Membership Renewed  
**Attachments:** 76-145 (27).pdf

Good Afternoon,

Your CO OP membership renewal letter is attached. Your membership is now good through November 2<sup>nd</sup> 2016. Please let me know if I can be of further assistance.

Thank you,  
Whitney Perkins  
CO-OP Coordinator  
Texas Procurement And Support Services  
Comptroller of Public Accounts  
Phone: 512-463-4081  
Email: [whitney.perkins@cpa.texas.gov](mailto:whitney.perkins@cpa.texas.gov)



**GLENN HEGAR TEXAS COMPTROLLER OF PUBLIC ACCOUNTS**

P.O. Box 13186 • Austin, TX 78711-3186

10/14/2015

JEFFRY FLANIGAN  
CITY OF PARKER  
5700 E PARKER ROAD  
PARKER TX 75002

Account number: M0079

RE: State of Texas Cooperative Purchasing Program  
Annual Membership Renewal Completed

Dear Mr. Flanigan,

Congratulations on keeping the state of Texas' \$13 billion purchasing power working for you by renewing your State of Texas Cooperative Purchasing Program (CO-OP) membership.

Your renewal payment has been received, extending your membership through 11/02/2016

Your CO-OP membership lets you enjoy the ability to save money on goods, save time by ordering through existing state contracts and order thousands of items online using the TxSmartBuy system. You also get the peace of mind knowing that the Texas Comptroller's office stands behind all contracts to ensure they offer the best value for the state of Texas.

Our CO-OP manual is a helpful reference guide with important information about your membership and our state contracts. Find the CO-OP manual on our website at [www.comptroller.texas.gov/procurement/prog/coop](http://www.comptroller.texas.gov/procurement/prog/coop) and click under "Publications" on the left-hand column.

We're at your service: Please feel free to contact us at 512-463-3368 if you ever have any questions or comments about this program.

Thank you for your continued participation and partnership.

Sincerely,  
State of Texas CO-OP Team

CITY COUNCIL  
FUTURE AGENDA ITEMS

MEETING DATE	ITEM DESCRIPTION	CONTACT	Notes
2017			
TBD	2017 City Fee Schedule	Flanigan	2015-16 Approved 2/29; added 2016-17 to FAI
TBD	Staff Contract Policy	Shelby/Staff	10/18/2016 CC Mtg 2016 1018
Jan., Apr., July, Oct,	Republic Waste Report	Bernas	REQUIRED PER ORDINANCE AND AGREEMENT.
Jan., Apr., July, Oct,	Fire Dept. Report	Sheff/Barnaby	
August	1-2% Municipal Sales Tax	Meyer	2017 0718 CCMtg
August	Bid Process	Pettle	2017 0718 CCMtg
August	Code Violations	Pettle	2017 0718 CCMtg
August	Report on Process for Public Hearing	Pettle	2017 0801 CCMtg
August 29, 2017	Projected 2017 Tax Rate 2nd P.H.	C'Sec	
August 29, 2017	Architect Interviews	Flanigan	
Sept. 5, 2017	Projected Mtg of GB Adopt 2017 Tax Rate	C'Sec	
September	Auditor Selection		
September	PD Dispatch Service - Murphy - Auto Term. 09/30/2021		Res2015-473 (Automatic Renewal Yrly-9/30/2021)
September	Designate Off. Newspaper - Term.9/30 Yrly		0901 Res2015-493; 0930 Res2016-523

CITY COUNCIL  
FUTURE AGENDA ITEMS

MEETING DATE	ITEM DESCRIPTION	CONTACT	Notes
Sept. 19, 2017	Cancelation of 10/3 - NNO & TML	C'Sec	