



AGENDA
CITY COUNCIL MEETING
AUGUST 29, 2017 @ 6:00 P.M.

Notice is hereby given the City Council for the City of Parker will meet in a Special Meeting on Tuesday, August 29, 2017 at 6:00 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

CALL TO ORDER – Roll Call and Determination of a Quorum

EXECUTIVE SESSION 6:00 P.M. TO 7:00 P.M. – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
 - Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation
2. RECONVENE REGULAR MEETING.
3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

INDIVIDUAL CONSIDERATION ITEMS

4. PUBLIC HEARING ON FY2017-2018 BUDGET AND TAX RATE. [MARSHALL]

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON BUDGET AND TAX RATE. [MARSHALL]
6. DISCUSSION/CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A 1-2% MUNICIPAL SALES TAX. [MEYER]
7. DISCUSSION REGARDING NOTICE REQUIREMENTS FOR PUBLIC HEARINGS. [SHELBY]
8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE OCTOBER 3, 2017 REGULAR MEETING DUE TO NATIONAL NIGHT OUT (NNO).
9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE NOVEMBER 7, 2017 REGULAR MEETING DUE TO ELECTION DAY VOTING.

ROUTINE ITEMS

10. UPDATES

- TEXAS MUNICIPAL LEAGUE (TML) ANNUAL CONFERENCE IS OCT. 3-6, 2017 IN HOUSTON, TEXAS. [MARSHALL]
- REPUBLIC SERVICES HOUSEHOLD HAZARDOUS WASTE (HHW) DISPOSAL EVENT IS SATURDAY, OCTOBER 28, 2017, 8:30 AM – 12:30 PM.

11. FUTURE AGENDA ITEMS

12. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before August 25, 2017 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

Date Notice Removed

Patti Scott Grey
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



Council Agenda Item

Item 4
C Sec Use Only

Budget Account Code:	Meeting Date: August 29, 2017
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: Finance/HR Manager Boyd
Estimated Cost:	Date Prepared: August 24, 2017
Exhibits:	<ol style="list-style-type: none">1. Proposed Budget – FY2017-20182. Tax Rate

AGENDA SUBJECT

PUBLIC HEARING ON FY2017-2018 BUDGET AND TAX RATE. [MARSHALL]

SUMMARY

Please review the attached exhibit(s) for the FY2017-2018 Budget.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:	<i>Johanna Boyd</i>	<i>JB</i>	Date: 08/24/2017
City Attorney:			Date:
City Administrator:	<i>Jeff Flanigan</i>	<i>JF</i>	Date: 08/25/2017

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017		2017 / 2018		2017 / 2018 Proposed Budget
			Proposed Budget (before adj)	Adjustments	Proposed Budget		
REVENUES							
1-10-4100	Current year taxes - M & O	2,300,103	2,557,523				2,557,523
3-90-4101	Current year taxes - I & S	508,538	505,332				505,332
1-10-4120	Delinquent taxes - M & O	35,000	40,000				40,000
3-90-4121	Delinquent taxes - I & S	10,000	11,000				11,000
1-10-4125	Penalties & Interest - M & O	14,000	14,000				14,000
3-90-4125	Penalties & Interest - I & S	4,000	4,000				4,000
1-10-4130	Building Permits	385,000	525,000				525,000
1-10-4135	Development Fees	50,000	20,000				20,000
1-10-4140	Franchise and Use Fees	250,000	250,000				250,000
1-10-4150	Special Use Permits	1,300	1,300				1,300
1-10-4160	Filing Fees	1,000	1,000				1,000
1-10-4170	Fines	200,000	200,000				200,000
1-10-4172	Parkerfest Revenue	1,000	0				0
1-10-4174	Donated Dollars	2,500	8,150				8,150
1-10-4190	Other Income	22,000	22,000				22,000
1-10-4192	State of TX Training for Police	1,036	1,150				1,150
1-10-4220	Sales Tax Collected	150,000	150,000				150,000
1-10-4225	Mixed Beverage Tax	6,200	6,200				6,200
1-10-4400	Alarm Registrations	13,000	13,000				13,000
1-10-4500	Interest Income	25,000	30,000				30,000
Sub-Total - Revenue		3,979,677	4,359,655	0	4,359,655		
Fund Balance Transfers							
1-10-4866	Security Fund	5,000	2,000				2,000
1-10-4868	Bond Funds	1,433,035	658,000				658,000
1-10-4868	Capital Improvement Acct	539,073	0				0
1-10-4872	Technology Fund	5,500	5,000				5,000
1-10-4873	Reserves	466,433	280,000	(53,826)	226,174		
Sub-Total - Transfers		2,449,041	945,000	(53,826)	891,174		
Grand Total All Sources		6,428,718	5,304,655	(53,826)	5,250,829		

City of Parker - General Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	Proposed Budget (before adj)	Adjustments	Proposed Budget
ADMINISTRATION					
1-10-6000	Office Supplies	5,500	5,500		5,500
1-10-6010	Postage	7,500	6,000		6,000
1-10-6015	Printing	4,000	3,500		3,500
1-10-6016	Printing Projects	1,000	1,000		1,000
1-10-6020	Computer Equip & Software	14,000	24,350		24,350
1-10-6025	Website Maintenance	17,149	6,100		6,100
1-10-6030	Copy Machine Lease	1,700	1,450		1,450
1-10-6035	Office Equipment	3,500	1,500		1,500
1-10-6040	Newsletter Expense	4,000	2,500		2,500
1-10-6045	Memberships, Dues & Subscript	3,250	3,000		3,000
1-10-6050	Data Processing Tax Stmtns	1,500	1,600		1,600
1-10-6055	Central Appraisal District	19,000	20,000		20,000
1-10-6060	Election Expense	15,000	15,000		15,000
1-10-6065	Legal Notice Advertisement	25,000	25,000		25,000
1-10-6070	County Filing Fees	1,500	1,500		1,500
1-10-6086	Economic Development	250,000	145,000	(39,618)	105,382
1-10-6090	Council/Boards - Food & Supp	2,500	2,500		2,500
1-10-6095	City Council Contingency	250,000	150,000	(3,600)	146,400
1-10-6875	Records Management	3,000	3,000		3,000
1-10-6920	Contingency - Admin	10,000	10,000		10,000
1-10-6930	Other Expense	5,507	6,010		6,010
1-10-7300	Auditor Fees	8,000	10,000		10,000
1-10-7400	Legal Fees	100,000	100,000		100,000
1-10-7600	Technology Support	15,500	15,500		15,500
1-10-7700	Codification Services	3,000	3,000		3,000
1-10-7900	Staff Training & Education	8,000	8,000		8,000
1-10-7905	Training (P&Z and Council)	8,000	8,000		8,000
1-10-8000	Salaries & Wages	204,370	209,954		209,954
1-10-8100	Overtime Wages	2,000	2,000		2,000
1-10-8200	TMRS Benefits	25,626	27,741		27,741
1-10-8250	Workers' Compensation	750	1,000		1,000

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
1-10-8300	Employers Matching Medicare	3,065	3,146		3,146	
1-10-8400	Health Insurance	30,600	33,300		33,300	
1-10-8401	Health Insurance-Retirees	4,500	4,500		4,500	
1-10-8600	Contingency-Personnel	5,000	5,000		5,000	
	Total Administration	1,063,017	865,651	(43,218)	822,433	

City of Parker - General Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj)	Adjustments		Proposed Budget
POLICE DEPARTMENT						
1-20-6000	Office Equipment & Supplies		4,000	4,000		4,000
1-20-6010	Printing		5,150	5,150		5,150
1-20-6020	Computer Equip & Software		5,500	5,500		5,500
1-20-6045	Memberships, Dues & Subscript		6,500	6,500		6,500
1-20-6100	Communications		10,000	10,000		10,000
1-20-6200	Vehicle Fuel, Oil, Wash, Track		27,300	27,300		27,300
1-20-6340	Utilities		7,200	7,200		7,200
1-20-6410	Vehicle Repairs & Maintenance		20,000	20,000		20,000
1-20-6420	Camera & In-Car Video		5,000	5,000		5,000
1-20-6430	Departmental Equipment		12,000	12,000		12,000
1-20-6435	Electronic Repairs & Radios		2,000	2,000		2,000
1-20-6440	Crime Scene Equip & Supplies		1,000	1,000		1,000
1-20-6445	Crime Prevention		2,000	2,000		2,000
1-20-6450	Dispatch Services		35,000	28,598		28,598
1-20-6455	Inmate Boarding		3,000	3,000		3,000
1-20-6460	Uniforms & Equipment		8,800	8,800		8,800
1-20-6465	Animal Control		6,000	6,000		6,000
1-20-6470	Child Abuse Task Force		2,750	2,750		2,750
1-20-6475	Radio Equipment		5,000	5,000		5,000
1-20-6485	Ammunition		3,500	3,500		3,500
1-20-6495	New Patrol Unit		0	50,000		50,000
1-20-6878	Tuition Reimbursement		1,500	1,500		1,500
1-20-6881	Training (State Funded)		1,872	1,872		1,872
1-20-6883	Employment Evaluations		3,000	3,000		3,000
1-20-6885	Donated Dollars		2,744	8,150		8,150
TBD	ICS Records Management Sys		0	129,484		129,484
TBD	Replace Mobile Cameras/Body		0	0		0
TBD	Video/Data Storage		0	0		0
TBD	Two New Officers		0	81,496		81,496
1-20-6920	Contingency Expense		5,000	5,000		5,000
1-20-7800	Insurance - Liability		8,500	10,000		10,000
1-20-7900	Training & Education		10,000	10,000		10,000

City of Parker - General Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017		2017 / 2018		2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget		
1-20-8000	Salaries & Wages	594,882	613,484			613,484	
1-20-8100	Overtime Wages	15,000	15,000			15,000	
1-20-8200	TMRS Benefits	74,219	81,006			81,006	
1-20-8250	Workers' Compensation	12,000	17,000			17,000	
1-20-8300	Employers Matching Medicare	8,843	9,157			9,157	
1-20-8400	Health Insurance	102,000	111,000			111,000	
1-20-8600	Personnel Contingency	3,000	3,000			3,000	
Total Police Department		1,014,260	1,315,447	0	1,315,447		

City of Parker - General Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
MUNICIPAL COURT						
1-30-6000	Office Supplies		1,000	1,000		1,000
1-30-6020	Court Technology Fund		5,500	5,000		5,000
1-30-6080	Court Security Fund		5,000	2,000		2,000
1-30-6510	Court Refunds & Jury Costs		2,000	2,000		2,000
1-30-6520	State Court Costs		95,000	75,000		75,000
1-30-6545	Court Food & Supplies		225	225		225
1-30-7100	Judge Fees		6,420	6,420		6,420
1-30-7111	Prosecuting Attorney Fees		6,000	6,000		6,000
1-30-7900	Training & Education		1,200	1,200		1,200
1-30-8000	Salaries & Wages		54,482	55,844		55,844
1-30-8200	TMRS Benefits		6,652	7,188		7,188
1-30-8250	Workers' Compensation		160	200		200
1-30-8300	Employers Matching Medicare		790	810		810
1-30-8400	Health Insurance		10,200	11,100		11,100
Total Municipal Court			194,629	173,987	0	173,987

City of Parker - General Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
FIRE DEPARTMENT						
1-40-6000	Office Equipment & Supplies		1,000	1,000		1,000
1-40-6010	Printing & Postage		300	300		300
1-40-6045	Memberships, Dues & Subscript		4,000	4,000		4,000
1-40-6100	Communications		2,000	2,000		2,000
1-40-6200	Vehicle Operations & Maint		18,000	18,000		18,000
1-40-6300	Medical Director		2,500	3,000		3,000
1-40-6305	Fire Marshall Expense		500	500		500
1-40-6310	Medical Transport		25,000	18,000		18,000
1-40-6315	Med Supplies (Consumables)		3,750	4,000		4,000
1-40-6320	Dispatch Services		33,400	34,000		34,000
1-40-6325	Reimbursement Per Call		10,000	10,000		10,000
1-40-6327	Stipend Pay		18,100	21,300	3,600	24,900
1-40-6335	Durable Medical Equipment		1,500	1,500		1,500
1-40-6340	Utilities		12,000	12,000		12,000
1-40-6345	Fire Suppression & Hazmat		1,000	1,000		1,000
1-40-6350	Equipment & Electronic Repairs		15,000	15,000		15,000
1-40-6360	Uniforms & Equipment		5,000	6,000		6,000
1-40-6365	Replacement Gear		5,000	8,000		8,000
1-40-6370	Software Licensing Fees		4,500	4,500		4,500
1-40-6375	Physicals & Drug Screens		1,000	1,000		1,000
1-40-6380	Building Maint & Upgrades		2,000	2,000		2,000
1-40-6395	Radio & Air Tank Replacement		10,000	10,000		10,000
1-40-7800	Insurance - Liability		7,000	8,400		8,400
1-40-7810	Workers' Compensation		4,000	10,885		10,885
1-40-7820	Insurance - AD&D		6,500	7,000		7,000
1-40-7900	Training & Education		10,000	10,000		10,000

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
TBD	Phase 2 radio upgrade/repl	0	150,000			150,000
1-40-7305	Consulting Services	0	0	0		0
1-40-8000	Salaries & Wages	147,165	150,000			150,000
1-40-8200	TWC Benefits	2,726	2,898			2,898
1-40-8300	Employers Matching Medicare	11,260	11,475			11,475
Total Fire Department		364,201	527,758	3,600		531,358

City of Parker - General Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
BUILDING & CODE						
1-50-6020	Computer Equip & Software	500	500			500
1-50-6045	Memberships, Dues & Subscript	350	500			500
1-50-6100	Communications	750	750			750
1-50-6200	Vehicle Fuel, Oil, Wash, Track	6,500	6,500			6,500
1-50-6910	Miscellaneous Supplies	500	750			750
1-50-6940	Uniforms	300	300			300
1-50-7800	Insurance - Liability	450	550			550
1-50-7900	Training & Education	1,500	1,500			1,500
1-50-7900	New Truck	0	0			0
1-50-8000	Salaries & Wages	96,439	98,963			98,963
1-50-8200	TMRS Benefits	11,719	12,681			12,681
1-50-8250	Workers' Compensation	475	600			600
1-50-8300	Employers Matching Medicare	1,399	1,435			1,435
1-50-8400	Health Insurance	15,300	16,650			16,650
Total Building & Code		136,182	141,679			141,679

City of Parker - General Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj's)	Adjustments	Proposed Budget	
PUBLIC WORKS						
1-60-6340	Utilities		325		325	325
1-60-6610	Street Maintenance & Repairs		300,000	440,000		440,000
1-60-6630	Median Expense	75,500	80,000			80,000
1-60-6640	Drainage Expense	400,000	175,000			175,000
1-60-6650	Public Safety & Signage	18,000	18,000			18,000
1-60-6660	Tools & Equipment	5,000	5,000			5,000
1-60-6670	Vehicle & Tractor Expense	10,000	10,000			10,000
1-60-6675	Mower & Fuel	5,000	5,000			5,000
1-60-6830	Park Improvements	500	500			500
1-60-6840	Park Maintenance	2,400	2,400			2,400
1-60-6850	Parkerfest	2,000	0			0
1-60-6860	Scouting Projects	1,000	1,000			1,000
1-60-7200	Engineering Fees	100,000	50,000			50,000
1-60-7210	Living Legacy Tree Program	2,000	2,000			2,000
1-60-7800	Insurance - Liability	1,200	1,450			1,450
1-60-8000	Salaries & Wages	94,537	96,996			96,996
1-60-8200	TMRS Benefits	11,649	12,591			12,591
1-60-8250	Workers' Compensation	1,600	1,950			1,950
1-60-8300	Employers Matching Medicare	1,371	1,406			1,406
1-60-8400	Health Insurance	22,950	24,975			24,975
Total Public Works		1,055,032	928,593			928,593

City of Parker - General Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj's)	Adjustments	Proposed Budget	
CITY PROPERTY						
1-65-6100	Communications	5,500	6,000			6,000
1-65-6340	Utilities	13,000	14,000	1,000		15,000
1-65-6710	Maintenance & Operations	40,000	40,000			40,000
1-65-6715	Rent - Modular Building	30,000	30,000			30,000
1-65-6720	Improvements	24,000	24,000	(1,000)		23,000
1-65-7800	Insurance - Liability	8,250	10,000	10,000		
Total City Property		120,750	124,000	0		124,000

City of Parker - General Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
CAPITAL IMPROVEMENTS						
5-92-6910	County Funds - Streets	539,073	0			0
5-92-6910	Street Improvement Projects	1,433,035	658,000			658,000
1-85-TBD	Architect Costs - Building	0	50,000			50,000
	Total Capital Improvements	1,972,108	708,000	0		708,000

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Approved Budget	Proposed Budget (before adj.)	Adjustments	Proposed Budget	Proposed Budget	Proposed Budget
DEBT SERVICE							
3-90-9020	2011 Refunding Bonds	264,901	264,661				264,6661
3-90-9021	2015 C/O - Streets	166,752	163,826				163,826
3-90-9023	2010 Refunding Bonds	76,885	76,844				76,844
	Total Debt Service	508,538	505,332				505,332

2017 / 2018	
Debt Service	505,332
Taxable Value	836,882,187
Debt Service	0.060383
Tax Rate	0.060383

City of Parker - General Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Approved Budget	Proposed Budget (before adj.)	Adjustments	Proposed Budget	Proposed Budget	Proposed Budget
BUDGET SUMMARY							
Revenues		3,979,677	4,359,655	0	4,359,655		
Transfers		2,449,041	945,000	(53,826)	891,174		
Grand Total All Sources		6,428,718	5,304,655	(53,826)	5,250,829		
Expenses by Department							
Administration		1,063,017	865,651	(43,218)	822,433		
Police Department		1,014,260	1,315,447	0	1,315,447		
Municipal Court		194,629	173,987	0	173,987		
Fire Department		364,201	527,758	3,600	531,358		
Building & Code		136,182	141,679	0	141,679		
Public Works		1,055,032	928,593	0	928,593		
City Property		120,750	124,000	0	124,000		
Capital Improvements		1,972,108	708,000	0	708,000		
Debt Service		508,538	505,332	0	505,332		
Total All Departments		6,428,718	5,290,447	(19,618)	5,250,829		

2017 Taxable Values	RATE	836,882,187	Certified
M & O Revenue	0.305601	2,557,523	
I & S Revenue	0.060383	505,332	
Other Revenue		2,187,974	One Cent =
		5,250,829	83,688
Combined Rate	0.365984		

City of Parker - Proprietary Fund
PROPOSED BUDGET
 FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017		Proposed Budget (before adj.)	Adjustments	Proposed Budget
		Budget	2017 / 2018			
REVENUES						
2-70-4010	Water Sales	2,663,164	2,700,000			2,700,000
2-70-4020	Meter Installation Fees	110,000	150,000			150,000
2-70-4030	Water Late Charges	20,000	20,000			20,000
	Water Impact Fees	0	295,500			295,500
2-70-4040	Other Income & Interest	70,000	70,000			70,000
2-75-4060	Sewer Revenue	246,750	248,000			248,000
2-80-4800	Sanitation Revenue	325,000	330,000			330,000
	Sub-Total - Revenue	3,434,914	3,813,500			3,813,500
	Fund Balance Transfers					
2-70-4865	Capital Improvement Account	150,000	500,000			500,000
2-70-4866	TX Dot Revenue	1,700,000	1,700,000			1,700,000
	Sub-Total - Transfers	1,850,000	2,200,000			2,200,000
	Grand Total All Sources	5,284,914	6,013,500			6,013,500

City of Parker - Proprietary Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
WATER DEPARTMENT						
2-70-5700	Cost - North Texas Water		1,346,808	1,515,341		1,515,341
2-70-5720	Utilities - Water Distribution	45,000	45,000			45,000
2-70-5740	Water Repairs & Maintenance	85,000	100,153	(1,750)		98,403
2-70-5760	Equipment & Tools	3,000	6,000			6,000
2-70-5770	Vehicle Operation & Maintenance	15,000	15,000			15,000
2-70-6000	Office Supplies	3,000	3,000			3,000
2-70-6010	Printing & Postage	18,000	18,000			18,000
2-70-6020	Computer Equip & Software	4,000	72,500			72,500
2-70-6100	Communications	5,000	5,000	1,750		6,750
2-70-6680	Vehicle Purchase	35,000	0			0
2-70-6920	Contingency	20,000	30,000			30,000
2-70-7200	Engineering Fees	225,000	255,000			255,000
2-70-7300	Auditor Fees	8,000	10,000			10,000
2-70-7400	Legal Fees	30,000	30,000			30,000
2-70-7800	Insurance - Liability	17,500	19,600			19,600
2-70-7900	Training & Education	3,500	3,500			3,500
2-70-8000	Salaries & Wages	255,850	261,235			261,235
2-70-8100	Overtime Wages	4,000	4,000			4,000
2-70-8200	TMRS Benefits	32,342	34,534			34,534
2-70-8250	Workers Compensation	4,500	5,250			5,250
2-70-8300	Employers Matching Medicare	3,846	3,890			3,890
2-70-8400	Health Insurance	48,450	52,725			52,725
2-70-8600	Personnel Contingency	3,000	3,000			3,000
2-70-9500	Water System Improvements	450,000	850,000			850,000
2-70-9510	Move Water Line - Tx Dot	1,700,000	1,700,000			1,700,000
	Total Water Department	4,365,796	5,042,728	0		5,042,728

City of Parker - Proprietary Fund
PROPOSED BUDGET
 FY 2017 / 2018

Acct #	DESCRIPTION	Budget	Proposed Budget (before adjus)	Adjustments	Proposed Budget
SEWER DEPARTMENT					
2-75-5730	Sewer Operating Expense	215,000	264,000		264,000
2-75-5740	Sewer Repairs & Maintenance	16,000	16,000		16,000
2-75-5770	Vehicle Operation & Maintenance	500	500		500
2-75-7800	Insurance - Liability	450	540		540
2-75-8000	Salaries & Wages	9,729	10,546		10,546
2-75-8200	TMRS Benefits	1,069	1,360		1,360
2-75-8250	Workers Compensation	300	360		360
2-75-8300	Employers Matching Medicare	126	156		156
2-75-8400	Health Insurance	2,550	2,775		2,775
Total Sewer Department		245,724	296,237	0	296,237

City of Parker - Proprietary Fund
PROPOSED BUDGET
 FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Budget	Proposed Budget (before adj.)	Adjustments	Proposed Budget	Proposed Budget	Proposed Budget
SANITATION DEPARTMENT							
2-80-5800	Garbage Collection Services	300,000	300,000				300,000
2-80-8000	Salaries & Wages	9,729	10,546				10,546
2-80-8200	TMRS Benefits	1,069	1,360				1,360
2-80-8250	Workers Compensation	300	360				360
2-80-8300	Employers Matching Medicare	126	156				156
2-80-8400	Health Insurance	2,550	2,775				2,775
Total Sanitation Department		313,774	315,197				315,197

City of Parker - Proprietary Fund
PROPOSED BUDGET
 FY 2017 / 2018

Acct #	DESCRIPTION	Budget	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
			Proposed Budget (before adj.)	Adjustments	Proposed Budget	
DEBT SERVICE						
2-90-9010	Paying Agent Fees		1,500	1,500		1,500
2-90-9021	2011 Refunding Bonds		247,480	247,257		247,257
2-90-9023	2010 Refunding Bonds		110,640	110,581		110,581
	Total Debt Service		359,620	359,338	0	359,338

BUDGET SUMMARY						
Revenues		3,434,914	3,813,500	0	3,813,500	
Transfers		1,850,000	2,200,000	0	2,200,000	
Grand Total All Sources		5,284,914	6,013,500	0	6,013,500	
Expenses by Department						
Water Department		4,365,796	5,042,728	0	5,042,728	
Sewer Department		245,724	296,237	0	296,237	
Sanitation Department		313,774	315,197	0	315,197	
Debt Service		359,620	359,338	0	359,338	
Total All Departments		5,284,914	6,013,500	0	6,013,500	



Council Agenda Item

Item 5
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Budget Account Code:	Meeting Date: August 29, 2017
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: Mayor Marshall
Estimated Cost:	Date Prepared: August 24, 2017
Exhibits:	1. See previous agenda item #4 for Budget and Tax Rate exhibits.

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON BUDGET AND TAX RATE. [MARSHALL]

SUMMARY

This item was placed on tonight's agenda for the purpose of making any necessary adjustments, prior to approval of the budget and tax rate on Tuesday, September 5, 2017.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter - Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeff Flanigan</i>		08/25/2017



Council Agenda Item

Item 6
C Sec Use Only

Budget Account Code:	Meeting Date: August 29, 2017
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: Councilmember Meyer
Estimated Cost:	Date Prepared: August 23, 2017
Exhibits:	<ul style="list-style-type: none">1. Local Sales Tax Options2. Using Sales Tax to Reduce the Property Tax Rate

AGENDA SUBJECT

DISCUSSION/CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON INCREASING THE MUNICIPAL SALES TAX RATE FROM 1% TO 2%. [MEYER]

SUMMARY

Please review the information provided for the consideration of a Municipal Sales Tax increase from one percent to two percent, dedicating the incremental revenue for Property Tax Relief. The one percent increase would generate approximately \$150,000 annually (based on historical data), and be dedicated to reduce the Parker's municipal property tax rate.

With council approval, a ballot proposition for the sales tax increase would be held on the uniform election date: May 5, 2018, for Parker voter approval. [ref:TX Tax Code Section 401.405]

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeff Flanigan</i>	Date: 	08/25/2017

LOCAL SALES TAX OPTIONS

JANUARY 2016



Glenn Hegar

Texas Comptroller of
Public Accounts

A city, county or special purpose district may adopt a sales tax provided the combined rate of all local sales taxes would not exceed 2 percent at any location within its territorial limits. All local sales taxes require voter approval.

SALES TAX OPTIONS FOR CITIES

SALES AND USE TAX

(Increments of 0.125 percent) – Most cities in Texas have this form of sales tax. It may be imposed by any incorporated city. Revenues are deposited into the city's general revenue fund and may be used for any lawful purpose. (Tax Code, Chap. 321.)

SALES TAX FOR ECONOMIC DEVELOPMENT*

(Increments of 0.125 percent) – Two options are available for a city to adopt this tax:

Type A – This form of tax may be imposed by most incorporated cities. (There are exceptions in certain counties with mass transit systems). Revenues must be turned over to a development corporation formed to act on behalf of the city to carry out programs related to industrial development, business infrastructure and the promotion of new and expanded business enterprises that create or retain primary jobs.

Type B – This form of tax may be imposed by any incorporated city. Revenues must be turned over to a development corporation formed to act on behalf of the city to carry out programs related to a wide variety of projects including business development and public parks.

For more detailed information, see the Comptroller's **Economic Development Sales Tax brochure (PDF)**. (Loc. Govt. Code, Chap. 501-505.)



STREET MAINTENANCE SALES TAX

(Increments of 0.125 percent) – All cities are authorized to hold an election to adopt a sales tax to repair and maintain existing city streets. The tax expires after four years unless a new election is held to reauthorize the tax. The revenue from this tax may be used only to maintain and repair existing city streets and sidewalks. For more detailed information, see the Comptroller's **Street Maintenance Sales Tax brochure (PDF)**. (Tax Code, Chap. 327.)

MUNICIPAL DEVELOPMENT CORPORATION*

(0.125, 0.25, 0.375 or 0.5 percent) – A city may create a municipal development corporation to undertake projects that provide job training, early childhood education, after-school programs, scholarships, literacy promotion and other projects.

* This tax is actually imposed by a board, district or authority created by and for the benefit of a city or county.

The Comptroller's
online sales tax rate
tool locates all sales tax
rates in effect for any
Texas address.

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LOCAL SALES TAX OPTIONS

Local sales tax rates
may not exceed a
combined 2 percent.

Voters in the city may authorize adoption of a sales tax to fund activities of the corporation. ([Loc. Govt. Code, Chap. 379A.](#))

MUNICIPAL DEVELOPMENT DISTRICT*

(0.125, 0.25, 0.375 or 0.5 percent) – Cities may hold an election in all or part of a city, including the extraterritorial jurisdiction, to create a municipal development district and adopt a sales tax to fund the district. The district may undertake a variety of projects including a convention center, civic center, auditorium and other projects eligible for Type B Corporations under Chapter 505 of the Local Government Code. ([Loc. Govt. Code, Chap. 377.](#))

FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES (EMS) DISTRICTS*

(0.125, 0.25, 0.375 or 0.5 percent) – Cities with a population between 25,000 and 550,000 or more than 1.9 million may create an EMS district. The district may include all or any part of a city. The district may finance the operation of a fire control, prevention and EMS program. ([Loc. Govt. Code, Chap. 344, and Tax Code, Sect. 321.106.](#))

MUNICIPAL SALES TAX FOR PROPERTY TAX RELIEF

(Increments of 0.125 percent) – This “additional sales tax” may be imposed by most incorporated cities (there are exceptions in certain counties with rapid transit systems). Revenues are deposited into a city’s general revenue fund. **Cities adopting this form of local sales tax must reduce the effective and rollback property tax rates within the city.** For more detailed information, see the Comptroller’s [Using Sales Tax To Reduce The Property Tax Rate brochure \(PDF\).](#) ([Tax Code, Chap. 321.](#))

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more than 5,000 or by a county with a population of more than 130,000. The governing body in a municipality or commissioners court may specify the number of years (5, 10, 15 or 20) the district would be continued. Revenues from the sales tax may be used to finance a wide variety of crime control and prevention programs. ([Loc. Govt. Code, Chap. 363, and Tax Code, Sec. 323.105.](#))

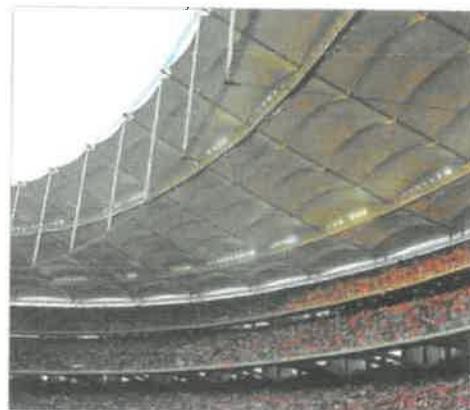
VENUE TAX “STADIUM BILL”

(Increments of 0.125 percent) – This sales tax is one of several revenue options available to a city or county to fund sports and community “venue” projects. Multiple cities and counties in any combination may join to form a venue district under Chapter 335, Local Government Code, as well. Some examples of a “venue” are a stadium, convention center, park or economic development-type facility. (The rate for a county imposing the tax is capped at one-half of one percent.)

For more detailed information, see the Comptroller’s [Sports and Community Venue Tax brochure \(PDF\).](#) ([Loc. Gov. Code, Chap. 334 and 335.](#))

METROPOLITAN AND RAPID TRANSIT AUTHORITIES/MUNICIPAL TRANSIT DEPARTMENTS*

(0.25, 0.5, 0.75 or 1 percent) – In certain instances, authorities may be created to levy a sales tax to provide transportation services in participating cities. These are not offered statewide to all cities and are



USING SALES TAX TO REDUCE THE PROPERTY TAX RATE

Texas cities, counties and hospital districts have the option to reduce property taxes by imposing a sales and use tax.

Although this tax is sometimes called "the sales tax to reduce the property tax rate," state statutes refer to it as "the additional municipal sales and use tax" for cities, the "county sales and use tax" for counties and the "hospital district sales and use tax" for hospital districts.

[Refer to [Health and Safety Code, Sect. 285.061](#), and [Tax Code, Sect. 321.101, 323.101](#).]

ELIGIBILITY

CITIES

A city is eligible to adopt the tax if it is not within the boundaries of a regional transportation or rapid transit authority, does not impose a sales tax to fund a municipal transit department, and the new combined local sales tax rate would not exceed two percent at any location within the city.

Cities within the boundaries of the following metropolitan transit authorities (MTAs), regional transit authority (RTAs), and city transit departments (CTDs) are generally excluded from enacting the tax:

- Austin MTA, Corpus Christi MTA, Houston MTA and San Antonio MTA;
- Dallas RTA and Fort Worth MTA; and
- El Paso CTD and Laredo CTD.

[Refer to [Tax Code, Sect. 321.101](#), and [Transportation Code, Chapters 451-453](#).]



COUNTIES

A county is eligible to adopt the tax if the new combined local sales tax rate would not exceed 2 percent at any location within the county, and no part of the county is located within the boundaries of a rapid transit or regional transportation authority. An authority is not considered part of a county if fewer than 250 people are residents of both the county and the authority.

[Refer to [Tax Code, 323.101](#), and [Transportation Code, Chapters 451-452](#).]

HOSPITAL DISTRICTS

A hospital district authorized to impose a property tax is eligible to adopt the sales and use tax to lower the district's property taxes if the new combined rate of all local sales taxes would not exceed 2 percent at any location within the district.

[Refer to [Health and Safety Code, Sect. 285.061\(a\)](#).]



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Public Accounts

Additional sales and use tax can be enacted if a community's total local sales tax will not exceed 2 percent.

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USING SALES TAX TO REDUCE THE PROPERTY TAX RATE

TAX RATE

CITIES

Voters may adopt a tax rate of up to 2 percent in increments of 0.125 percent. Increases or reductions in the tax rate also must be in increments of 0.125 percent.

[Refer to [Tax Code, Sect. 321.103](#).]

COUNTIES

Voters may adopt the sales and use tax at a rate of 0.5 percent. If a county has no incorporated cities, the county tax rate must be 1 percent.

[Refer to [Tax Code, Sect. 323.103](#).]

HOSPITAL DISTRICTS

Voters may adopt or change the tax in increments of 0.125 percent to a maximum of 2 percent, as long as the combined local sales tax rate would not exceed 2 percent at any location within the district.

[Refer to [Health and Safety Code, Sect. 285.061\(a\), \(c\)](#).]

CALLING ELECTIONS

The governing body of an eligible city, county or hospital district may call for an election in two ways:

- by majority vote of the governing body; or
- by petition of qualified voters equal to at least five percent of the number of registered voters.

COMBINED BALLOT PROPOSITION

A city may use a combined ballot proposition to lower or to repeal any dedicated or special purpose municipal sales tax, including the additional sales tax for property tax relief; and by the same proposition raise or adopt any other dedicated or special purpose municipal sales tax.

A combined sales tax proposition under this section shall contain substantially the same language, if any, required by law for the lowering, repealing, raising, or adopting each tax as appropriate.

A negative vote on a combined sales tax proposition under this section shall have no effect on either the sales tax to be lowered or repealed by the proposition or the sales tax to be raised or adopted by the proposition. This provision only applies to elections called by the city council.

[Refer to [Tax Code, Sect. 321.409](#).]

DEADLINE AFTER PETITION

If responding to a petition, the governing body must determine if it is sufficient within 30 days of receiving it.

If deemed sufficient, the governing body must then adopt an ordinance or order calling for the election within 60 days after receiving the petition.

TIME OF ELECTION

The Tax Code specifies that the election must be held on the next uniform election date not less than 30 days after the ordinance or order is passed.

The uniform election dates are:

- the first Saturday in May; and
- the first Tuesday after the first Monday in November.

For guidance on the timing of elections, please contact the Secretary of State (SOS) at 512-463-5650 or toll free at 1-800-252-8683. Additional information is available on the [Secretary of State's website](#).

WITHDRAWAL FROM A TRANSPORTATION AUTHORITY

A municipality may withdraw from a Transportation Authority after holding an election for that purpose. However, a municipality may not use a combined ballot proposition to withdraw from a Transportation Authority and impose a sales tax to reduce the property tax rate or any other special purpose sales tax.

Within 10 days after an election, the governing body must enter the resolution or the ordinance declaring the results into the minutes of a meeting held for that purpose.

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USING SALES TAX TO REDUCE THE PROPERTY TAX RATE



BALLOT WORDING

CITIES

When holding an election to adopt, increase, reduce or repeal the additional sales tax, a city must print the ballot to permit voting for or against one of the following propositions, as appropriate:

If a city has a property tax and proposes to adopt or increase the additional sales tax, the ballot proposition must state:

"The adoption of an additional sales and use tax within the city at the rate of _____ to be used to reduce the property tax rate." (Insert rate in increments of 0.125 percent as appropriate).

If a city does not have a property tax and proposes to adopt or increase the additional sales tax, the ballot proposition must state:

"The adoption of an additional sales and use tax within the city at the rate of _____." (Insert rate in increments of 0.125 percent, as appropriate).

For a city to repeal the tax, the ballot proposition must state:

"The abolition of the additional sales and use tax within the city."

[Refer to [Tax Code, Sect. 321.404](#).]

COUNTIES

When holding an election to adopt or repeal the sales and use tax, a county must print the ballot

to permit voting for or against one of the following propositions, as appropriate:

In a county with territory within the limits of a city, the ballot proposition to adopt the tax must state:

"Adoption of a one-half percent county sales and use tax within the county to be used to reduce the county property tax rate."

In a county that does not have territory within the limits of a city, the ballot proposition to adopt the tax must state:

"Adoption of a one percent county sales and use tax within the county to be used to reduce the county property tax rate."

In an election to repeal the tax, the ballot proposition must state:

"Abolition of the county sales and use tax within the county."

[Refer to [Tax Code, Sect. 323.404](#).]

HOSPITAL DISTRICTS

When holding an election to adopt, increase, reduce or repeal the sales and use tax, a hospital district must print the ballot to permit voting for or against one of the following propositions, as appropriate:

For a hospital district to adopt the tax, the ballot proposition must state:

"The adoption of a local sales and use tax in (name of district) at the rate of (proposed tax rate) percent to be used to reduce the district property taxes."

To change the tax rate, the ballot proposition must state:

"The (increase or decrease, as applicable) in the rate of the local sales and use tax imposed by (name of district) from (tax rate on election date) percent to (proposed tax rate) percent."

To abolish the tax, the ballot proposition must state:

"The abolition of the local sales and use tax in (name of district)."

[Refer to [Health and Safety Code, Sect. 285.062\(c\)-\(e\)](#).]

Cities, counties and hospital districts may use revenues from this tax as they would use property tax revenues.

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USING SALES TAX TO REDUCE THE PROPERTY TAX RATE

Cities and counties
must use excess funds
to pay current debt
obligations.

NOTIFICATION TO THE COMPTROLLER

Within 10 days after an election, the governing body must enter the resolution or the ordinance declaring the results into its meeting minutes. The resolution or ordinance must include:

- the date of the election;
- the proposition on which the vote was held;
- the total number of votes cast for and against the proposition; and
- the number of votes by which the proposition was approved.

Before the end of the current calendar quarter, the city, county or hospital district must send copies of the resolution or ordinance to the Comptroller's office, through U.S. certified or registered mail. After receiving the resolution or ordinance, the Comptroller has 30 days to notify the entity that the Comptroller's office is ready to manage the administration of the tax.

COMPTROLLER'S ADDRESS

Comptroller of Public Accounts
Revenue Accounting Division, Tax Allocation Section
P.O. Box 13528
Austin, Texas 78711-3528.

EFFECTIVE DATE OF TAX OR TAX CHANGE

After voter approval, the tax change becomes effective on Oct. 1 after the expiration of the first com-

plete calendar quarter after the Comptroller receives official notice from the entity of the tax rate change.

May Election: Send notice to the Comptroller no later than the last week in June. The new tax rate will take effect on Oct. 1 of the same year. The entity will receive its first payment from the Comptroller in December.

November Election: Send notice to the Comptroller no later than the last week in December. The new tax rate will take effect on Oct. 1 of the following year. The entity will receive its first payment from the Comptroller during the subsequent December.

[Refer to **Tax Code, Sect. 321.102(a-b), 321.409, 323.102(a-b)**, and **Health and Safety Code, Sect. 285.063**.]

USE OF REVENUE AND EXCESS REVENUE

Cities, counties and hospital districts may use revenues from this tax as they would use property tax revenues. There are, however, some restrictions placed on cities and counties in the use of "excess" revenues—the additional sales and use tax that exceeds the projected amount of property tax to be reduced for a given year. For cities and counties that impose a property tax, the revenues collected from the additional sales and use tax up to the projected amount may be used for any legal budgeted purpose. The projected amount is the estimate of sales tax revenue calculated under **Tax Code, Sect. 26.041(d)**.

During the first three years of imposing the tax, a city or a county must deposit any amounts that exceed the projected amount into an "excess sales tax revenue fund."

During these first three years, the city or the county may use the excess revenues only if, and to the extent that, other revenues fall short of budgeted amounts. After the third year, the city or the county may use the revenue in the fund for any legal purpose listed in its budget. When all revenue in the fund has been spent, the fund ceases to exist.



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USING SALES TAX TO REDUCE THE PROPERTY TAX RATE

Similarities in depositing and using funds end with the beginning of the fourth year. In the fourth year, a city must deposit excess funds into a “municipal sales tax debt service fund,” which may be used only to pay city debts. After current debt obligations have been paid, excess funds may be used for any legal budgeted purpose. A city cannot pledge the anticipated sales tax revenue to pay bonds or other debts.

Counties also must use excess funds to reduce county debts. After all debt is paid, a county may use the excess funds for any legal budgeted purpose. Similarly, a county cannot pledge anticipated sales tax revenue to secure the payment of bonds or other debts for a period longer than one year. [Refer to **Tax Code, Sect. 321.506-7, 323.505**, and **Health and Safety Code, Sect. 285.064**.]

FOR MORE INFORMATION

For more information about the sales tax to reduce the property tax rate, contact the Comptroller’s Data Analysis and Transparency Division at 1-800-531-5441, ext. 3-4679 or econ.dev@cpa.texas.gov.

For more information about property taxes or about calculating effective tax rates and rollback rates, contact the Comptroller’s Property Tax Division at 1-800-252-9121.



Find out more

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Customs Broker
Fireworks Tax
Mixed Beverage Taxes
Off-Road, Heavy-Duty Diesel
Equipment Surcharge
Oyster Fee
Sales and Use Taxes

1-800-531-5441

Cement Tax
Inheritance Tax
Local Revenue
Miscellaneous Gross Receipts Taxes
Oil Well Servicing Tax
Sulphur Tax

1-800-531-5441, ext. 3-3630

WebFile Help

1-800-252-1381

Bank Franchise
Franchise Tax

1-800-252-7875

Spanish

1-800-531-1441

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Sales and Franchise tax forms)

1-800-252-1382

Clean Vehicle Incentive Program
Manufactured Housing Tax
Motor Vehicle Sales Surcharge,
Rental and Seller Financed Sales Tax
Motor Vehicle Registration Surcharge

1-800-252-1383

Fuels Tax
IFTA
LG Decals
Petroleum Products Delivery Fee
School Fund Benefit Fee

1-800-252-1384

Coastal Protection
Crude Oil Production Tax
Natural Gas Production Tax

1-800-252-1387

Insurance Tax

1-800-252-1385

Coin-Operated Machines Tax
Hotel Occupancy Tax

1-800-252-1386

Account Status
Officer and Director Information

1-800-862-2260

Cigarette and Tobacco

1-888-4-FILING (1-888-434-5464)

TELEFILE: To File by Phone

1-800-252-1389

GETPUB: To Order Forms and Publications

1-800-654-FIND (1-800-654-3463)

Treasury Find

1-800-321-2274

Unclaimed Property Claimants
Unclaimed Property Holders
Unclaimed Property Name Searches
512-463-3120 in Austin

1-877-44RATE4 (1-877-447-2834)

Interest Rate

Council Agenda Item



Item 7
C/Sec Use Only

Budget Account Code:	Meeting Date: August 29, 2017
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Attorney Shelby
Estimated Cost:	Date Prepared: August 24, 2017
Exhibits:	None

AGENDA SUBJECT

DISCUSSION REGARDING NOTICE REQUIREMENTS FOR PUBLIC HEARINGS.
[SHELBY]

SUMMARY

A member of the public inquired about the rules regarding notice of public hearings. City Attorney will give a brief presentation on the notice requirements for open meetings in general and public hearings specifically.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:	<i>Brandon S. Shelby</i>	Date:	08/23/2017 via email
City Administrator:	<i>Jeff Flanigan</i>	Date:	08/25/2017



Council Agenda Item

Item 8
C Sec Use Only

Budget Account Code:	Meeting Date: August 29, 2017
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance- before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: August 23, 2017
Exhibits:	<ol style="list-style-type: none">1. National Night Out (NNO) Notice(s) – Oct. 3, 20172. National Night Out (NNO) Flyer

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE OCTOBER 3, 2017 REGULAR MEETING DUE TO NATIONAL NIGHT OUT (NNO).

SUMMARY

Due to National Night Out (NNO), Tuesday, October 3, 2017, City Staff has requested the City Council meeting be canceled. Please see the attached flyer and the City's website for additional information.

POSSIBLE ACTION

Approve, Table, Deny

Inter – Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:	Jeff Flanigan	Date: 	08/25/2017



NOTICE OF CANCELATION OF CITY COUNCIL MEETING

NOTICE IS HEREBY GIVEN THE REGULAR MEETING OF THE CITY COUNCIL SCHEDULED FOR OCTOBER 3, 2017 HAS BEEN CANCELED.

Date Notice Removed

Patti Scott Grey, CAMC - CMC
City Secretary



NOTICE
NATIONAL NIGHT OUT
October 3, 2017

A quorum of the City Council may be attending various neighborhood "National Night Out" events throughout the City. No decisions will be made by the City Council during these events. Any subject raised at these events which requires deliberation of the Parker City Council will be placed on a Parker City Council agenda in the future, and with the appropriate notice of the item given in that meeting's agenda.

NATIONAL NIGHT OUT

I certify that this Notice of Meeting was posted on or before September 29, 2017 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

Date Notice Removed

Patti Scott Grey, MMC, CAMC
City Secretary



Parker Police Department



Memorandum

National Night Out 2017

News Alert! Your Police and Fire Personnel will be out helping to combat crime and celebrating National Night Out! Please join us.

National Night Out, an annual, nationwide Neighborhood Watch campaign, is held in early October (Texas only). This program promotes involvement in local crime and drug prevention activities, strengthens police-community partnerships, and encourages neighborhood camaraderie as part of our national efforts to let criminals know that not only in America and the State of Texas are united, but the City of Parker is also dedicated to building a safer and more caring community. Along with the traditional “lights on” and front porch vigils, cities and towns across America celebrate NNO with a variety of events and activities such as: block parties, cookouts, parades, flashlight walks, visits from local police, and safety demonstrations.

National Night Out is held each year to encourage people throughout the nation to come outside and join their neighbors in giving neighborhood crime a “going away” party. Texas is the only state for now that is celebrating this program during the month of October.

National Night Out 2017 will take place on Tuesday, October 3. Register your neighborhood for this year's event today. Registration is free and gives Police, Fire and other City representatives an opportunity to attend local events as time and circumstances permit. You do NOT have to be a current Neighborhood Watch neighborhood to participate. National Night Out is for everyone! Register now and begin planning your event as soon as possible.

To register email or call Sergeant John Paul with the Parker Police Department at jpaul@parkertexas.us or 972-442-0333 ext. 267.

Once your neighborhood is registered we will put you on our list of event sites to visit during the evening, so you can meet the members of your Police



Parker Police Department

Memorandum



Department. We make every effort to visit as many events as possible. So please do your best to support this effort in helping us combating crime within our great City of Parker.

We look forward to having our Mayor and City Council participate as time allows.

Yours In Community Policing,

John Paul

Police Sergeant/Community Officer



Parker Police Department
Memorandum





Council Agenda Item

Item 9
C Sec Use Only

Budget Account Code:	Meeting Date: August 29, 2017
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Secretary Grey
Estimated Cost:	Date Prepared: August 24, 2017
Exhibits:	CC Office Administrator Cheryl Gorena email, dated July 26, 2017 with attachments

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE NOVEMBER 7, 2017 REGULAR MEETING DUE TO ELECTION DAY VOTING. [FLANIGAN]

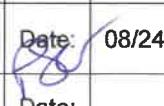
SUMMARY

Please note Collin County (CC) Elections Office Administrator Cheryl Gorena email, dated July 26, 2017. November 7, 2017 Election Day Voting for the November General Election will be conducted in the City Council Chambers 7am – 7pm.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 22	Oct 23 Early Voting 8am – 5pm	Oct 24 Early Voting 8am – 5pm	Oct 25 Early Voting 8am – 5pm	Oct 26 Early Voting 8am – 5pm	Oct 27 Early Voting 8am – 5pm	Oct 28 Early Voting 7am – 7pm
Oct 29 Early Voting 1pm – 6pm	Oct 30 Early Voting 7am – 7pm	Oct 31 Early Voting 7am – 7pm	Nov 1 Early Voting 7am – 7pm	Nov 2 Early Voting 7am – 7pm	Nov 3 Early Voting 7am – 7pm	Nov 4
Nov 5	Nov 6	Nov 7 Election Day 7am – 7pm				

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:	<i>Patti Scott Grey</i>		Date: 08/24/2017
City Attorney:			Date:
City Administrator:	<i>Jeff Flanigan</i>		Date: 08/25/2017

Patti Grey

From: Cheryl Gorena <cgorena@co.collin.tx.us>
Sent: Wednesday, July 26, 2017 1:52 PM
To: Patti Grey
Subject: 11-7-17 Constitutional Amendment & Special Elections
Attachments: Early Voting Calendar 110717.docx; Election Day Vote Centers 110717.rtf

Patti,
Attached are the draft calendars for early voting and election day polling locations for the November 7, 2017 Election. We would like to ask your permission once again to use your location for early voting and election day. Thank you for your help!

Cheryl Gorena
Office Administrator
Collin County Elections
2010 Redbud Blvd., Ste 102
McKinney, TX 75069

Phone - 972-547-1902
Fax - 972-547-1914

For Election Information, Polling Locations and Sample Ballots, visit www.collincountytx.gov/elections

NOVEMBER 7, 2017
GENERAL AND SPECIAL ELECTIONS

Exhibit A: Early Voting Locations, Dates and Hours – Collin County

Polling Place		Address		City	Commissioner Precinct	
Collin County Elections (Main Early Voting Location)		2010 Redbud Blvd. St 102		McKinney	Precinct 3	
Allen Municipal Courts Facility		301 Century Pkwy.		Allen	Precinct 3	
Carpenter Park Recreation Center		6701 Coit Road		Plano	Precinct 1	
Celina ISD Administration Building		205 S. Colorado		Celina	Precinct 1	
Christ United Methodist Church		3101 Coit Road		Plano	Precinct 4	
Collin College - Central Park Campus		2200 W. University Drive		McKinney	Precinct 3	
Collin College - Preston Ridge Campus		9700 Wade Blvd.		Frisco	Precinct 1	
Collin College - Spring Creek Campus		2800 E. Spring Creek		Plano	Precinct 2	
Collin College – Higher Education Center		3452 Spur 399		McKinney	Precinct 3	
Davis Library		7501 Independence		Plano	Precinct 1	
Frisco Senior Center		6670 Moore Street		Frisco	Precinct 1	
Gay Library		6861 W. Eldorado		McKinney	Precinct 3	
Haggard Library		2501 Coit Road		Plano	Precinct 4	
Harrington Library		1501 18 th Street		Plano	Precinct 2	
Lovejoy ISD Administration Bldg.		259 Country Club		Allen	Precinct 3	
Lavon City Hall		120 School Road		Lavon	Precinct 2	
McKinney Fire Station #7		861 S. Independence		McKinney	Precinct 1	
Methodist Richardson Medical Center		2831 E. President George Bush Highway		Richardson	Precinct 2	
Murphy Community Center		205 North Murphy Road		Murphy	Precinct 2	
Old Settlers Recreation Center		1201 E. Louisiana		McKinney	Precinct 3	
Parker City Hall		5700 E. Parker Road		Parker	Precinct 2	
Parr Library		6200 Windhaven Pkwy.		Plano	Precinct 4	
Plano ISD Administration Center		2700 W. 15 th Street		Plano	Precinct 4	
Princeton City Hall		123 W. Princeton Drive		Princeton	Precinct 3	
Prosper Municipal Chambers		108 W. Broadway		Prosper	Precinct 1	
Renner-Frankford Library		6400 Frankford		Dallas	Precinct 4	
Smith Library		300 Country Club		Wylie	Precinct 2	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 22	Oct 23 Early Voting 8am – 5pm	Oct 24 Early Voting 8am – 5pm	Oct 25 Early Voting 8am – 5pm	Oct 26 Early Voting 8am – 5pm	Oct 27 Early Voting 8am – 5pm	Oct 28 Early Voting 7am – 7pm
Oct 29 Early Voting 1pm – 6pm	Oct 30 Early Voting 7am – 7pm	Oct 31 Early Voting 7am – 7pm	Nov 1 Early Voting 7am – 7pm	Nov 2 Early Voting 7am – 7pm	Nov 3 Early Voting 7am – 7pm	Nov 4

Temporary Early Voting Locations:

Farmersville City Hall		205 South Main		Farmersville	Precinct 3
Oct 22	Oct 23 Early Voting 8am – 5pm	Oct 24 Early Voting 8am – 5pm	Oct 25 Early Voting 8am – 5pm	Oct 26 Early Voting 8am – 5pm	Oct 27 Early Voting 8am – 5pm

Texas Star Bank		402 W. White		Anna	Precinct 3
Oct 29	Oct 30 Early Voting 7am – 7pm	Oct 31 Early Voting 7am – 7pm	Nov 1 Early Voting 7am – 7pm	Nov 2 Early Voting 7am – 7pm	Nov 3 Early Voting 7am – 7pm

Important Note: Eligible Collin County registered voters (with an effective date of registration on or before November 7, 2017) may vote at any of the above early voting locations.

Exhibit B

Election Day Vote Centers - November 7, 2017

Polling Place	Address	City
Akin Elementary School	1100 Springwood	Wylie
Aldridge Elementary School	720 Pleasant Valley	Richardson
Allen Municipal Courts Facility	301 Century Parkway	Allen
Armstrong Middle School	3805 Timberline	Plano
Blue Ridge ISD Administration Building	318 West School Street	Blue Ridge
Bowman Middle School	2501 Jupiter Road	Plano
Brinker Elementary School	3800 Clark Parkway	Plano
Carpenter Middle School	3905 Rainier Road	Plano
Carpenter Park Recreation Center	6701 Coit Road	Plano
Celina ISD Administration Building	205 S. Colorado	Celina
Christ the Servant Lutheran Church	821 S. Greenville Ave.	Allen
Christ United Methodist Church	3101 Coit Road	Plano
Clark High School - Plano	523 Spring Creek	Plano
Clark Middle School	4600 Colby Drive	Frisco
Collin College - Higher Education Center	3452 Spur 399	McKinney
Collin College Central Park Campus	2200 University	McKinney
Collin College Preston Ridge Campus	9700 Wade Blvd.	Frisco
Collin College Spring Creek Campus	2800 Spring Creek Parkway	Plano
Collin County Elections Office	2010 Redbud Blvd, Ste. 102	McKinney
Community ISD Technology and Conference Center	615 FM 1138	Nevada
Davis Library	7501 Independence Parkway	Plano
Dowell Middle School	301 Ridge Road	McKinney
Dr. Pepper Star Center at Craig Ranch	6993 Stars Ave.	McKinney
Eldorado Country Club	2604 Country Club Drive	McKinney
First Baptist Church - Branch	7011 FM 546	Princeton
First Baptist Church Farmersville, Youth Building	201 Farmersville Pkwy.	Farmersville
Fairview Town Hall	372 Town Place	Fairview
Ford Middle School	630 Park Place Drive	Allen

Polling Place	Address	City
Fowler Middle School	3801 McDermott Road	Plano
Frisco Senior Center	6670 Moore Street	Frisco
Gay Library	6861 W. Eldorado Parkway	McKinney
Haggar Elementary School	17820 Campbell Road	Dallas
Harrington Library	1501 18th Street	Plano
Heritage High School	14040 Eldorado Pkwy.	Frisco
Hunt Middle School	4900 Legendary Drive	Frisco
John Q. Hammons Center - Courtyard Marriott	210 East Stacy Road	Allen
Lavon City Hall	120 School Road	Lavon
Lovejoy ISD Administration	259 Country Club Rd.	Allen
Liberty High School	15250 Rolater Road	Frisco
Lowry Crossing City Hall	1405 S. Bridgefarmer Road	Lowry Crossing
Lucas City Hall	665 Country Club Road	Lucas
McKinney Fire Station #7	861 Independence Pkwy.	McKinney
McKinney Senior Recreation Center	1400 S. College	McKinney
Melissa City Hall	3411 Barker Ave.	Melissa
Mitchell Elementary School	4223 Briargrove	Dallas
Murphy Community Center	205 N. Murphy Road	Murphy
Old Settlers Recreation Center	1201 E. Louisiana	McKinney
Parker City Hall	5700 E. Parker Road	Parker
Parr Library	6200 Windhaven Pkwy.	Plano
Plano ISD Administration Center	2700 W. 15th Street	Plano
Plano Senior Center	401 W. 16th Street	Plano
Princeton High School	1000 E. Princeton Drive	Princeton
Prosper ISD Administration	605 E. Seventh Street	Prosper
Renner-Frankford Library	6400 Frankford Road	Dallas
Royse City Lady Bulldog Gymnasium	1412 FM 1777	Royse City
Seis Lagos Community Services Association	222 Seis Lago Trail	Wylie
Shiloh Missionary Baptist Church	1310 Avenue "I"	Plano
Smith Library	300 Country Club	Wylie
Staley Middle School	6927 Stadium Drive	Frisco
Stonebridge United Methodist Church	1800 S. Stonebridge Drive	McKinney
Suncreek United Methodist Church	1517 W. McDermott Drive	Allen
Texas Star Bank	402 W. White Street	Anna
Weston Community Center	117 Main Street	Weston
Woodcreek Church	3400 E. Renner Road	Richardson



Council Agenda Item

Item 10
C Sec Use Only

Budget Account Code:	Meeting Date: August 29, 2017
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: August 24, 2017
Exhibits:	Proposed 2017 TML Annual Conference Notice(s)

AGENDA SUBJECT

TEXAS MUNICIPAL LEAGUE (TML) ANNUAL CONFERENCE IS OCT. 3-6, 2017 IN HOUSTON, TEXAS. [MARSHALL]

SUMMARY

Please note Texas Municipal League (TML) Annual Conference is Oct. 3-6, 2017 in Houston, Texas.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
October 1	October 2	October 3	October 4	October 5	October 6	October 7

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date: <i>PSG</i>	08/24/2017
City Attorney:		Date:	
City Administrator:	<i>Jeff Flanigan</i>	Date: <i>JF</i>	08/25/2017



NOTICE

2017 TML ANNUAL CONFERENCE OCTOBER 3 – OCTOBER 6, 2017

GEORGE R. BROWN CONVENTION CENTER Houston, Texas

A quorum of the City Council may be attending the 2017 TML ANNUAL CONFERENCE. No decisions will be made by the City Council during this event. Any subject raised at the event which requires deliberation of the Parker City Council will be placed on a Parker City Council agenda in the future, and with the appropriate notice of the item given in that meeting's agenda.

2017 TML ANNUAL CONFERENCE

I certify that this Notice of Meeting was posted on or before September 29, 2017 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

Date Notice Removed

Patti Scott Grey, MMC, CAMC
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972-442-6811.



Council Agenda Item

Item 10
C'Sec Use Only

Budget Account Code:	Meeting Date: August 29, 2017
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Administrator Flanigan
Estimated Cost:	Date Prepared: August 24, 2017
Exhibits:	Household Hazardous Waste Info

AGENDA SUBJECT

REPUBLIC SERVICES HOUSEHOLD HAZARDOUS WASTE (HHW) DISPOSAL EVENT IS SATURDAY, OCTOBER 28, 2017, 8:30 AM – 12:30 PM.

SUMMARY

Please note the Republic Services HHW Event will be held Saturday, October 28, 2017, 8:30 AM – 12:30 PM, at Parker City Hall, 5700E. Parker Road, Parker, Texas.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
October 22	October 23	October 24	October 25	October 26	October 27	October 28 

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeff Flanigan</i>	Date: 	08/25/2017



HHW ACCEPTED WASTE

1. AEROSOLS
2. BATTERIES
3. BULBS-4', 8', and small bulbs
4. ANTI-FREEZE
5. PESTICIDES/HERBICIDES
6. LATEX PAINT
7. OIL BASED PAINT/PAINT RELATED MATERIAL
8. USED OIL
9. USED GASOLINE
10. NON-HAZARDOUS CHEMICALS
11. POOL CHEMICALS
12. USED TIRES (CAR, TRUCK, RIDING LAWNMOWER-NO LARGE TRACTOR TIRES)

13. CG ENVIRONMENTAL WILL NOT ACCEPT THE FOLLOWING ITEMS:

- E-WASTE
- RADIOACTIVE COMPOUNDS
- SMOKE DETECTORS
- AMMUNITION
- EXPLOSIVES
- PCB'S(POLYCHLORINATED BIPHENYLS)
- PHARMACEUTICALS OR CONTROLLED SUBSTANCES
- BIOLOGICAL OR INFECTIOUS WASTE
- TRASH
- APPLIANCES

CITY COUNCIL
FUTURE AGENDA ITEMS

MEETING DATE	ITEM DESCRIPTION	CONTACT	Notes
2017			
TBD	2017 City Fee Schedule	Flanigan	2015-16 Approved 2/29; added 2016-17 to FAI 2016 1018
Jan., Apr., July, Oct,	Republic Waste Report	Bernas	REQUIRED PER ORDINANCE AND AGREEMENT.
Jan., Apr., July-, Oct,	Fire Dept. Report	Sheff/Barnaby	
Sept. 5, 2017	Projected Mtg of GB Adopt 2017 Tax Rate	C'Sec	
Sept. 5, 2017	Auditor Selection	Boyd	
September 19, 2017	Architect Interviews - 5-6 pm; 7-8 pm	Flanigan	
September 19, 2017	Republic Services- Bulk Trash	Flanigan/Bernas	
September 19, 2017	Republic Services- Requesting Rate Increase	Flanigan/Bernas	
September	Bid Process	Shelby	2017 0718 CCMtg
September	Home Rule Charter Com. Criteria	Levine/Shelby	2017 0/15 CCMtg
September	PD Dispatch Service - Murphy - Auto Term. 09/30/2021	Brooks	Res2015-473 (Automatic Renewal Yrly-9/30/2021)
September	Designate Off. Newspaper - Term.9/30 Yrly	C'Sec	0901 Res2015-493; 0930 Res2016-523
September	Sewer Rates	Boyd	Added 2017 0810