

MINUTES
CITY COUNCIL MEETING
AUGUST 29, 2017

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Z Marshall called the meeting to order at 6:00 p.m. Council members Cindy Meyer, Lee Pettle, Cleburne Raney, and Ed Standridge were present. Mayor Pro Tem Scott Levine was absent.

Staff Present: City Administrator Jeff Flanigan, Finance/H.R. Manager Johnna Boyd, City Secretary Patti Scott Grey, City Attorney Brandon Shelby, and Police Chief Richard Brooks

EXECUTIVE SESSION 6:00 P.M. TO 7:00 P.M. – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation

Mayor Marshall recessed the regular meeting at 6:01 p.m.

2. RECONVENE REGULAR MEETING.

Mayor Marshall reconvened the regular meeting at 7:00 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Stephanie Casson led the pledge.

TEXAS PLEDGE: Assistant Fire Chief Mark Barnaby led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Billy Barron, 6707 Overbrook Drive, said he supported raising the City of Parker's sales tax rate. Although he was unsure how it would impact Southfork Ranch, he did not believe it would be significant. The Sales Tax revenue would generate extra money to reduce property taxes. Mr. Barron also said he was concerned regarding the possibility of a lack of coverage for the night shift at the Fire Department and felt money should be moved to fund the shift.

Stephanie Casson, 1807 Dublin Road, said she was disappointed in the City, annually proposing tax rates over the effective tax rate. Ms. Casson suggested the information and calculations used to prepare for and propose the tax rate be broken down further, so it is more transparent to all.

Terry Lynch, 5809 Middleton, said she has lived in the City of Parker for over a year and she really enjoys the City. She attended the budget planning work session and remarked the Mayor and staff work well together; however, she felt some items needed additional discussion. Ms. Lynch also commented she felt City Council should have actual figures from prior years not only for the budgeting process but on a regular basis during the year, at least quarterly.

INDIVIDUAL CONSIDERATION ITEMS

Mayor Marshall noted Mayor Pro Tem Levine was stuck in traffic and requested City Council move to item #7.

7. DISCUSSION REGARDING NOTICE REQUIREMENTS FOR PUBLIC HEARINGS. [SHELBY]

City Attorney Shelby reviewed public hearing notice requirements, stating the City followed state law. Notices are posted no later than 72 hours before the hearing on our City Hall bulletin board as well as the City's website. If zoning is involved, special requirements are followed, posting 15 days in advance of the hearing in the City's designated newspaper, The Dallas Morning News, and sending letters to property owners within 200 feet. Mr. Shelby noted if the City failed to comply, any action taken at the hearing may be voided. (See Exhibit 1 – City Attorney Shelby's Memorandum – Public Hearing notice requirements, dated August 29, 2017.)

Mayor Marshall announced Mayor Pro Tem Levine would not make the meeting tonight.

Mayor Marshall also asked for a moment of silence for those affected by Hurricane Harvey.

4. PUBLIC HEARING ON FY2017-2018 BUDGET AND TAX RATE. [MARSHALL]

Mayor Marshall opened the public hearing at 7:15 p.m.

Finance/H.R. Manager Boyd reviewed the proposed FY 2017-2018 Budget and Tax Rate with a PowerPoint, noting this year's proposed tax rate was the same as last year's 2016-2017 tax rate. (See Exhibit 2 – City of Parker Budget Presentation 2017/2018)

Assistant Fire Chief Barnaby spoke about his concerns regarding fire department night shift funding. He indicated funding the pilot project was needed to determine whether night shift stipend funding would resolve the current night shift staffing problem. Mr. Barnaby also agreed once the project is started it would be difficult to discontinue.

Police Chief Brooks reviewed the police budget, stating the Records Management System/Mobile Data (CAD/MD) request was extremely important for effective and efficient handling of current and future police matters and officer safety, along with the one (1) additional officer and one (1) new police vehicle to replace one (1) high mileage vehicle.

Mayor Marshall reviewed the proposed Fiscal Year 2017-2018 Budget Cover and Tax Rate slide. (See Exhibit 3 – City of Parker FY 2017/2018 Proposed Budget cover and Tax Rate)

Terry Lynch, 5809 Middleton Drive, agreed the tax rate was very important. She provided City Council with a handout and remarked other cities do not have the same appraised values and were therefore not equal to the City of Parker. (See Exhibit 4 – Terry Lynch's handout.) Ms. Lynch also stated the City of Parker has the second highest tax rate due to the appraised values of the neighboring cities. She felt this needed to be addressed.

David Leamy, 5801 Rathbone Drive, asked for clarification on the number of additional police officers requested, as Chief Brooks stated in his review he requested one (1) officer while the budget states two (2). Mr. Leamy also asked when the approved 65 years or older exemption rate would go into effect. Mayor Marshall said the two (2) on the budget was a typographical error and would be corrected. The Mayor also stated the exemption was approved by City Council, was effective January 1, 2017, and should be reflected on your December tax statements.

Mayor Marshall reviewed, stating the City had some expensive onetime items that must be funded at this time such as replacing the over fifty (50) year old waterline on Sycamore Lane, which would require repaving, along with certain fire and police requests.

Mayor Marshall asked if anyone else wanted to speak "For" or "Against" the item. No one came forward; the Mayor declared the public meeting closed at 7:49 p.m.

The Mayor urged City Council, Staff, residents to get any concerns to him, the City Administrator, and/or Finance/H.R. Manager Boyd. There would be one final opportunity to speak on the subject, September 5, 2017 prior to adoption.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON BUDGET AND TAX RATE. [MARSHALL]

Councilmember Pettle asked that the \$10,950 Fire Department weekend/night request be considered for health and safety reasons, as Parker resident Billy Barron indicated earlier in the meeting.

MOTION: Councilmember Pettle moved to approve the Parker Volunteer Fire Department's (PVFD's) pilot project of night shift stipend funding for ninety (90) days, with funding moved from the City Council Contingency to PVFD. Councilmember Standridge seconded.

Councilmember Raney voiced his concern, asking whether the project would be discontinued after ninety (90) days or what arrangements would be made. Councilmember Meyer also voiced concern that once the program was started it would be difficult to discontinue. Assistant Fire Chief Barnaby agreed once a program is started it would be difficult to discontinue, but the fire department would track and evaluate the programs progress.

City Council decided to initiate the program/pilot project and evaluate for effectiveness in ninety (90) days.

Councilmembers Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 4-0.

6. DISCUSSION/CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A 1-2% MUNICIPAL SALES TAX. [MEYER]

After reviewing the information provided in the City Council packet, Councilmember Meyer lead a discussion to increase the City's sales tax rate 1% from 7 1/4% for property tax relief. Ms. Meyer said the City of Parker has approximately one hundred (100) businesses, which could be affected, but she did not expect a significant impact on Parker residents. Ms. Meyer also commented that neighboring cities have an 8 1/4% sales tax. Finally, Ms. Meyer noted once City Council agreed to move forward with the item, the City's sales tax rate increase would need to be approved by Parker citizens at an upcoming election.

MOTION: Councilmember Pettle moved to table the City sales tax rate increase until the September 19, 2017 City Council meeting, to allow City Attorney Shelby time to provide additional information and legal advice. Councilmember Raney seconded with Councilmembers Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 4-0.

7. Mayor Marshall noted item #7 was addressed earlier in the meeting.
8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE OCTOBER 3, 2017 REGULAR MEETING DUE TO NATIONAL NIGHT OUT (NNO).

Police Chief Brooks reviewed information on National Night Out (NNO) 2017, stating NNO would take place on Tuesday, October 3, 2017. He encouraged Parker residents to register their neighborhood for this year's event today to allow Police, Fire, and other City representatives an opportunity to attend as many local events as

circumstances permit. Chief Brooks reiterated residents did not have to be current Neighborhood Watch neighborhoods to participate and to please register by email or telephone with Sergeant John Paul with the Parker Police Department at jpaul@parkertexas.us or 972-442-0333 ext. 267.

Mayor Marshall noted the Tuesday, October 3, 2017 City Council meeting needed to be canceled, so City Council and City Staff would have an opportunity to attend.

MOTION: Councilmember Standridge moved to cancel the October 3, 2017 Pettle seconded with Councilmembers Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 4-0.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE NOVEMBER 7, 2017 REGULAR MEETING DUE TO ELECTION DAY VOTING.

This item was similar. The November 7, 2016 City Council meeting coincided with November Election Day, 7a.m. – 7 p.m., as shown on the schedule provided. The recommendation would be to cancel that meeting as well.

2017 NOV. EARLY VOTING PERIOD AND ELECTION DAY INFORMATION

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 22	Oct 23 Early Voting 8am – 5pm	Oct 24 Early Voting 8am – 5pm	Oct 25 Early Voting 8am – 5pm	Oct 26 Early Voting 8am – 5pm	Oct 27 Early Voting 8am – 5pm	Oct 28 Early Voting 7am – 7pm
Oct 29 Early Voting 1pm – 6pm	Oct 30 Early Voting 7am – 7pm	Oct 31 Early Voting 7am – 7pm	Nov 1 Early Voting 7am – 7pm	Nov 2 Early Voting 7am – 7pm	Nov 3 Early Voting 7am – 7pm	Nov 4
Nov 5	Nov 6	Nov 7 Election Day 7am – 7pm				

MOTION: Councilmember Pettle moved to cancel the November 7, 2017 regular meeting due to Election Day voting. Councilmember Raney seconded with Councilmembers Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 4-0.

ROUTINE ITEMS

10. UPDATES

- TEXAS MUNICIPAL LEAGUE (TML) ANNUAL CONFERENCE IS OCT. 3-6, 2017 IN HOUSTON, TEXAS. [MARSHALL]

Mayor Marshall reviewed details of the upcoming TML Annual Conference, stating the date or location may change due to Hurricane Harvey.

- REPUBLIC SERVICES HOUSEHOLD HAZARDOUS WASTE (HHW) DISPOSAL EVENT IS SATURDAY, OCTOBER 28, 2017, 10:00 AM – 2:00 PM.

Mayor Marshall reviewed details of the upcoming Republic Services HHW event, stating the event would be held Saturday, October 28, 2017, 10:00 AM – 2:00 PM, at Parker City Hall, 5700 E. Parker Road, Parker, Texas. The Mayor also noted a list of acceptable and unacceptable items provided in the City Council packet.

Mayor Marshall also reviewed details of the upcoming Take Back Day, which will also be held Saturday, October 28, 2017, 10:00 AM – 2:00 PM. The Drug Enforcement Administration (DEA) will coordinate a collaborative effort with state and local law enforcement agencies focused on removing potentially dangerous controlled substances from our nation's medicine cabinets. The Parker Police Department will take part in this initiative for the first time, collecting any expired, unused, unwanted pharmaceuticals, controlled substances and/or other medications for safe destruction.

11. FUTURE AGENDA ITEMS

Mayor Marshall asked if there were any items to be added to the future agenda. He noted Municipal Sales Tax for September 19, 2017 City Council meeting. He said the next regularly scheduled meeting would be Tuesday, September 5, 2017.

12. ADJOURN

Mayor Marshall adjourned the meeting at 7:25 p.m.



ATTESTED:


Patti Scott Grey, City Secretary

APPROVED:


Mayor Marshall

Approved on the 24th day
of October, 2017.

**City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Approved Budget	Proposed Budget (before adj.)	Adjustments	Proposed Budget	2017 / 2018	2017 / 2018
REVENUES							
1-10-4100	Current year taxes - M & O	2,300,103	2,557,523				2,557,523
3-90-4101	Current year taxes - I & S	508,538	505,392				505,392
1-10-4120	Delinquent taxes - M & O	35,000	40,000				40,000
3-90-4121	Delinquent taxes - I & S	10,000	11,000				11,000
1-10-4125	Penalties & Interest - M & O	14,000	14,000				14,000
3-90-4125	Penalties & Interest - I & S	4,000	4,000				4,000
1-10-4130	Building Permits	385,000	525,000				525,000
1-10-4135	Development Fees	50,000	20,000				20,000
1-10-4140	Franchise and Use Fees	250,000	250,000				250,000
1-10-4150	Special Use Permits	1,300	1,300				1,300
1-10-4160	Filing Fees	1,000	1,000				1,000
1-10-4170	Fines	200,000	200,000				200,000
1-10-4172	Parkfest Revenue	1,000	0				0
1-10-4174	Donated Dollars	2,500	8,150				8,150
1-10-4190	Other Income	22,000	22,000				22,000
1-10-4192	State of TX Training for Police	1,036	1,150				1,150
1-10-4220	Sales Tax Collected	150,000	150,000				150,000
1-10-4225	Milked Beverage Tax	6,200	6,200				6,200
1-10-4400	Alarm Registrations	13,000	13,000				13,000
1-10-4500	Interest Income	25,000	30,000				30,000
Sub-Total - Revenue		3,979,677	4,339,655	0	4,339,655		
Fund Balance Transfers							
1-10-4866	Security Fund	5,000	2,000				2,000
1-10-4868	Bond Funds	1,433,035	658,000				658,000
1-10-4868	Capital Improvement Acct	539,073	0				0
2-10-4872	Technology Fund	5,500	5,000				5,000
1-10-4873	Reserves	466,433	280,000				226,174
Sub-Total - Transfers		2,449,041	945,000	153,876	891,174		
Grand Total All Sources		6,428,718	5,304,655	153,876	5,250,829		

EXHIBIT 1

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	Approved Budget (before adj.)	2016 / 2017		2017 / 2018		2017 / 2018 Proposed Budget
			2017 / 2018	Adjustments	2017 / 2018	Adjustments	
ADMINISTRATION							
1-10-6000	Office Supplies	5,500	5,500				5,500
1-10-6010	Postage	7,500	6,000				6,000
1-10-6015	Printing	4,000	3,500				3,500
1-10-6016	Printing Projects	1,000	1,000				1,000
1-10-6020	Computer Equip & Software	14,000	24,350				24,350
1-10-6025	Website Maintenance	17,149	6,100				6,100
1-10-6030	Copy Machine Lease	1,700	1,450				1,450
1-10-6035	Office Equipment	3,500	1,500				1,500
1-10-6040	Newsletter Expense	4,000	2,500				2,500
1-10-6045	Memberships, Dues & Subscript	3,250	3,000				3,000
1-10-6050	Data Processing Tax Stmt	1,500	1,600				1,600
1-10-6055	Central Appraisal District	19,000	20,000				20,000
1-10-6060	Election Expense	15,000	15,000				15,000
1-10-6065	Legal Notice Advertisement	25,000	25,000				25,000
1-10-6070	County Filing Fees	1,500	1,500				1,500
1-10-6086	Economic Development	250,000	145,000	(35,614)			105,382
1-10-6090	Council/Boards - Food & Supp	2,500	2,500				2,500
1-10-6095	City Council Contingency	250,000	250,000	(3,600)			246,400
1-10-6875	Records Management	3,000	3,000				3,000
1-10-6920	Contingency - Admin	10,000	10,000				10,000
1-10-6930	Other Expense	5,507	6,020				6,020
1-10-7300	Auditor Fees	8,000	10,000				10,000
1-10-7400	Legal Fees	100,000	100,000				100,000
1-10-7500	Technology Support	15,500	15,500				15,500
1-10-7700	Codification Services	3,000	3,000				3,000
1-10-7900	Staff Training & Education	8,000	8,000				8,000
1-10-7905	Training (P&Z and Council)	8,000	8,000				8,000
1-10-8000	Salaries & Wages	204,370	209,954				209,954
1-10-8100	Overtime Wages	2,000	2,000				2,000
1-10-8200	TMRS Benefits	25,626	27,741				27,741
1-10-8250	Workers' Compensation	750	1,000				1,000

**City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Approved Budget	Proposed Budget (before adj.)	Adjustments	Proposed Budget	Proposed Budget	Proposed Budget
1-10-8300	Employers Matching Medicare	3,065	3,146		3,146		3,146
1-10-8400	Health Insurance	30,600	33,300		33,300		33,300
1-10-8401	Health Insurance-Retirees	4,500	4,500		4,500		4,500
1-10-8500	Contingency Personnel	5,000	5,000		5,000		5,000
	Total Administration	1,063,017	865,651	865,651	865,651	865,651	822,433

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Approved Budget	Proposed Budget (before adj's)	Adjustments	Proposed Budget	2017 / 2018	
POLICE DEPARTMENT							
1-20-6000	Office Equipment & Supplies	4,000	4,000		4,000	4,000	
1-20-6010	Printing	5,150	5,150		5,150	5,150	
1-20-6020	Computer Equip & Software	5,500	5,500		5,500	5,500	
1-20-6045	Memberships, Dues & Subscript	6,500	6,500		6,500	6,500	
1-20-6100	Communications	10,000	10,000		10,000	10,000	
1-20-6200	Vehicle Fuel, Oil, Wash, Track	27,300	27,300		27,300	27,300	
1-20-6240	Utilities	7,200	7,200		7,200	7,200	
1-20-6410	Vehicle Repairs & Maintenance	20,000	20,000		20,000	20,000	
1-20-6420	Camera & In-Car Video	5,000	5,000		5,000	5,000	
1-20-6430	Departmental Equipment	12,000	12,000		12,000	12,000	
1-20-6435	Electronic Repairs & Radios	2,000	2,000		2,000	2,000	
1-20-6440	Crime Scene Equip & Supplies	1,000	1,000		1,000	1,000	
1-20-6445	Crime Prevention	2,000	2,000		2,000	2,000	
1-20-6450	Dispatch Services	35,000	28,598		28,598	28,598	
1-20-6455	Inmate Boarding	3,000	3,000		3,000	3,000	
1-20-6460	Uniforms & Equipment	8,800	8,800		8,800	8,800	
1-20-6465	Animal Control	6,000	6,000		6,000	6,000	
1-20-6470	Child Abuse Task Force	2,750	2,750		2,750	2,750	
1-20-6475	Radio Equipment	5,000	5,000		5,000	5,000	
1-20-6485	Ammunition	3,500	3,500		3,500	3,500	
1-20-6495	New Patrol Unit	0	0		50,000	50,000	
1-20-6878	Tuition Reimbursement	1,500	1,500		1,500	1,500	
1-20-6881	Training (State Funded)	1,872	1,872		1,872	1,872	
1-20-6883	Employment Evaluations	3,000	3,000		3,000	3,000	
1-20-6885	Donated Dollars	2,744	8,150		8,150	8,150	
TBD	KCS Records Management Sys	0	129,484		129,484	129,484	
TBD	Replace Mobile Camera/Body	0	0		0	0	
TBD	Video/Data Storage	0	0		0	0	
TBD	Two New Officers	0	81,496		81,496	81,496	
1-20-6920	Contingency Expense	5,000	5,000		5,000	5,000	
1-20-7800	Insurance - Liability	8,500	10,000		10,000	10,000	
1-20-7900	Training & Education	10,000	10,000		10,000	10,000	

**City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Approved Budget	Proposed Budget (before adj.)	Adjustments		Proposed Budget	
1-20-8000	Salaries & Wages	594,882	613,484			613,484	
1-20-8100	Overtime Wages	15,000	15,000			15,000	
1-20-8200	TMRS Benefits	74,219	81,006			81,006	
1-20-8250	Workers' Compensation	12,000	17,000			17,000	
1-20-8300	Employers Matching Medicare	8,843	9,157			9,157	
1-20-8400	Health Insurance	102,000	111,000			111,000	
1-20-8500	Personnel Contingency	3,000	3,000			3,000	
Total Police Department		1,014,260	1,315,447	0		1,315,447	

**City of Parker - General Fund
PROPOSED BUDGET**

FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Adjustments	Proposed Budget 2017 / 2018
		Approved Budget	Proposed Budget (before adj's)	2017 / 2018	Proposed Budget		
MUNICIPAL COURT							
1-30-6000	Office Supplies		1,000		1,000		1,000
1-30-6020	Court Technology Fund		5,500		5,000		5,000
1-30-6080	Court Security Fund		5,000		2,000		2,000
1-30-6510	Court Refunds & Jury Costs		2,000		2,000		2,000
1-30-6520	State Court Costs		95,000		75,000		75,000
1-30-6545	Court Food & Supplies		225		225		225
1-30-7100	Judge Fees		6,420		6,420		6,420
1-30-7111	Prosecuting Attorney Fees		6,000		6,000		6,000
1-30-7500	Training & Education		1,200		1,200		1,200
1-30-8000	Salaries & Wages		54,482		55,844		55,844
1-30-8200	TMRS Benefits		6,652		7,188		7,188
1-30-8250	Workers' Compensation		160		200		200
1-30-8300	Employers Matching Medicare		790		810		810
1-30-8400	Health Insurance		10,200		11,100		11,100
Total Municipal Court			194,629		173,987		173,987

**City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018**

Acct #	DESCRIPTION	Approved Budget	2016 / 2017		2017 / 2018		Proposed Budget
			2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018	
FIRE DEPARTMENT							
1-40-6000	Office Equipment & Supplies		1,000		1,000		1,000
1-40-6010	Printing & Postage		300		300		300
1-40-6045	Memberships, Dues & Subscript		4,000		4,000		4,000
1-40-6100	Communications		2,000		2,000		2,000
1-40-6200	Vehicle Operations & Maint		18,000		18,000		18,000
1-40-6300	Medical Director		2,500		3,000		3,000
1-40-6305	Fire Marshall Expense		500		500		500
1-40-6310	Medical Transport		25,000		18,000		18,000
1-40-6315	Med Supplies (Consumables)		3,750		4,000		4,000
1-40-6320	Dispatch Services		33,400		34,000		34,000
1-40-6325	Reimbursement Per Call		10,000		10,000		10,000
1-40-6327	Stipend Pay		18,100		21,300		21,300
1-40-6335	Durable Medical Equipment		1,500		1,500		1,500
1-40-6340	Utilities		12,000		12,000		12,000
1-40-6345	Fire Suppression & Hazmat		1,000		1,000		1,000
1-40-6350	Equipment & Electronic Repairs		15,000		15,000		15,000
1-40-6360	Uniforms & Equipment		5,000		6,000		6,000
1-40-6365	Replacement Gear		5,000		8,000		8,000
1-40-6370	Software Licensing Fees		4,500		4,500		4,500
1-40-6375	Physicals & Drug Screens		1,000		1,000		1,000
1-40-6380	Building Maint & Upgrades		2,000		2,000		2,000
1-40-6385	Radio & Air Tank Replacement		10,000		10,000		10,000
1-40-7800	Insurance - Liability		7,000		8,400		8,400
1-40-7810	Workers' Compensation		4,000		10,885		10,885
1-40-7820	Insurance - AD&D		6,500		7,000		7,000
1-40-7900	Training & Education		10,000		10,000		10,000

**City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		Proposed Budget (before adj's)	Adjustments	Proposed Budget 2017 / 2018
		Approved Budget	Proposed Budget	2017 / 2018	2017 / 2018			
TBD	Phase 2 radio upgrade/rep!	0	150,000			150,000		
1-40-7305	Consulting Services	0	0	0		0		
1-40-8000	Salaries & Wages	147,165	150,000			150,000		
1-40-8200	TWC Benefits	2,726	2,898			2,898		
1-40-8300	Employers Matching Medicare	11,260	11,475			11,475		
Total Fire Department		364,201	527,758			531,358	3,600	

**City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Approved Budget	Proposed Budget (before adj's)	Adjustments	Proposed Budget	Proposed Budget	Proposed Budget
BUILDING & CODE							
1-50-6020	Computer Equip & Software	500	500	0	500	500	500
1-50-6045	Memberships, Dues & Subscript	350	500	0	500	500	500
1-50-6100	Communications	750	750	0	750	750	750
1-50-6200	Vehicle Fuel, Oil, Wash, Track	6,500	6,500	0	6,500	6,500	6,500
1-50-6910	Miscellaneous Supplies	500	750	0	750	750	750
1-50-6940	Uniforms	300	300	0	300	300	300
1-50-7800	Insurance - Liability	450	550	0	550	550	550
1-50-7900	Training & Education	1,500	1,500	0	1,500	1,500	1,500
1-50-7900	New Truck	0	0	0	0	0	0
1-50-8000	Salaries & Wages	96,439	98,953	0	98,953	98,953	98,953
1-50-8200	TMRS Benefits	11,719	12,682	0	12,682	12,682	12,682
1-50-8250	Workers' Compensation	475	600	0	600	600	600
1-50-8300	Employers Matching Medicare	1,399	1,435	0	1,435	1,435	1,435
1-50-8400	Health Insurance	15,300	16,650	0	16,650	16,650	16,650
Total Building & Code		136,182	143,679	0	143,679	143,679	143,679

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		Adjustments	Proposed Budget
		Approved Budget	Proposed Budget (before adj's)	2017 / 2018	2017 / 2018		
PUBLIC WORKS							
1-60-6340	Utilities	325	325				
1-60-6510	Street Maintenance & Repairs	300,000	440,000				
1-60-6530	Median Expense	75,500	80,000				
1-60-6540	Drainage Expense	400,000	175,000				
1-60-6550	Public Safety & Signage	18,000	18,000				
1-60-6560	Tools & Equipment	5,000	5,000				
1-60-6570	Vehicle & Tractor Expense	10,000	10,000				
1-60-6575	Mower & Fuel	5,000	5,000				
1-60-6830	Park Improvements	500	500				
1-60-6840	Park Maintenance	2,400	2,400				
1-60-6850	Parkfest	2,000	0				
1-60-6860	Scouting Projects	1,000	1,000				
1-60-7200	Engineering Fees	300,000	50,000				
1-60-7210	Living Legacy Tree Program	2,000	2,000				
1-60-7800	Insurance - Liability	1,200	1,450				
1-60-8000	Salaries & Wages	94,557	96,996				
1-60-8210	TMS Benefits	11,649	12,591				
1-60-8220	Workers' Compensation	1,600	1,950				
1-60-8300	Employers Matching Medicare	1,371	1,406				
1-60-8400	Health Insurance	22,950	24,975				
Total Public Works		1,055,032	928,593				
							928,593

**City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Approved Budget	Proposed Budget (before adj.)	Adjustments	Proposed Budget	2017 / 2018	2017 / 2018
CITY PROPERTY							
1-65-6100	Communications	5,500	6,000			6,000	
1-65-6340	Utilities	13,000	14,000		1,000		15,000
1-65-6710	Maintenance & Operations	40,000	40,000			40,000	
1-65-6715	Rent - Modular Building	30,000	30,000			30,000	
1-65-6720	Improvements	24,000	24,000			24,000	
1-65-7800	Insurance - Liability	8,250	10,000			10,000	
	Total City Property	120,750	124,000	0	124,000		

**City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Approved Budget	Proposed Budget (before adj.)	Adjustments	Proposed Budget	Proposed Budget	Proposed Budget
CAPITAL IMPROVEMENTS							
5-92-6910	County Funds - Streets	539,073	0	0	0	0	0
5-92-6910	Street Improvement Projects	1,433,035	658,000	0	658,000	658,000	0
1-85-TBD	Architect Costs - Building	0	50,000	0	50,000	50,000	0
	Total Capital Improvements	1,972,108	708,000	0	708,000	708,000	0

**City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Proposed Budget
		Approved Budget	Proposed Budget (before adj.)	Adjustments	Proposed Budget	
DEBT SERVICE						
3-90-5020	2011 Refunding Bonds	264,901	264,661			264,661
3-90-5021	2015 C/O - Streets	166,752	163,826			163,826
3-90-5023	2010 Refunding Bonds	76,885	76,844			76,844
	Total Debt Service	508,538	505,332			505,332

2017 / 2018	
Debt Service	505,332
Taxable Value	836,887,187
Debt Service	
Tax Rate	0.060383

**City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018**

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Approved Budget	Proposed Budget (before adjs)	Adjustments	Proposed Budget	Proposed Budget	Proposed Budget
BUDGET SUMMARY							
Revenues		3,979,677	4,359,655		0	4,359,655	
Transfers		2,449,041	945,000		(53,826)	891,174	
Grand Total All Sources		6,428,718	5,304,655		(53,826)	5,250,829	
Expenses by Department							
Administration	1,063,017	865,651		(13,218)	822,433		
Police Department	1,014,260	1,315,447		0	1,315,447		
Municipal Court	194,629	173,987		0	173,987		
Fire Department	364,201	527,758		3,600	531,358		
Building & Code	135,182	141,679		0	141,679		
Public Works	1,055,032	928,593		0	928,593		
City Property	120,750	124,000		0	124,000		
Capital Improvements	1,972,108	708,000		0	708,000		
Debt Service	508,538	505,332		0	505,332		
Total All Departments	6,128,718	5,290,447		(53,826)	5,250,829		

2017 Taxable Values	RATE	236,682.187	Certified	0
M & O Revenue	0.305601	2,557,523		
I & S Revenue	0.060383	505,332		
Other Revenue		2,187,974	One Cent =	89,698
Combined Rate	0.365984	5,250,829		

City of Parker - Proprietary Fund
PROPOSED BUDGET
FY 2017 / 2018

Act #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Proposed Budget (before adj.)	Adjustments	2017 / 2018 Proposed Budget
		Budget	Proposed Budget (before adj.)	2017 / 2018	2017 / 2018			
REVENUES								
2-70-4010	Water Sales		2,663,164		2,700,000			2,700,000
2-70-4020	Meter Installation Fees		110,000		150,000			150,000
2-70-4030	Water Late Charges		20,000		20,000			20,000
	Water Impact Fees		0		295,500			295,500
2-70-4040	Other Income & Interest		70,000		70,000			70,000
2-75-4050	Sewer Revenue		246,750		248,000			248,000
2-80-4880	Sanitation Revenue		325,000		330,000			330,000
	Sub-Total - Revenue		3,424,914		3,813,500			3,813,500
	Fund Balance Transfers							
2-70-4865	Capital Improvement Account		150,000		500,000			500,000
2-70-4866	TX Dot Revenue		1,700,000		1,700,000			1,700,000
	Sub-Total - Transfers		1,850,000		2,200,000			2,200,000
	Grand Total All Sources		5,284,914		6,013,500			6,013,500

City of Parker - Proprietary Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Adjustment	Proposed Budget
		Budget	Proposed Budget (before adj.)	2017 / 2018	2017 / 2018		
WATER DEPARTMENT							
2-70-5700	Cost - North Texas Water	1,346,808	1,515,341				1,515,341
2-70-5720	Utilities - Water Distribution	45,000	45,000				45,000
2-70-5740	Water Repairs & Maintenance	85,000	100,153				98,403
2-70-5760	Equipment & Tools	3,000	6,000				6,000
2-70-5770	Vehicle Operation & Maintenance	15,000	15,000				15,000
2-70-6000	Office Supplies	3,000	3,000				3,000
2-70-6010	Printing & Postage	18,000	18,000				18,000
2-70-6020	Computer Equip & Software	4,000	72,500				72,500
2-70-6100	Communications	5,000	5,000				6,750
2-70-6680	Vehicle Purchase	35,000	0				0
2-70-6920	Contingency	20,000	30,000				30,000
2-70-7200	Engineering Fees	225,000	255,000				255,000
2-70-7300	Auditor Fees	8,000	10,000				10,000
2-70-7400	Legal Fees	30,000	30,000				30,000
2-70-7800	Insurance - Liability	17,500	19,600				19,600
2-70-7900	Training & Education	3,500	3,500				3,500
2-70-8000	Salaries & Wages	255,850	261,235				261,235
2-70-8100	Overtime Wages	4,000	4,000				4,000
2-70-8200	TMRS Benefits	32,342	34,534				34,534
2-70-8250	Workers Compensation	4,500	5,250				5,250
2-70-8300	Employers Matching Medicare	3,846	3,890				3,890
2-70-8400	Health Insurance	48,450	52,725				52,725
2-70-8500	Personnel Contingency	3,000	3,000				3,000
2-70-9500	Water System Improvements	450,000	850,000				850,000
2-70-9510	Move Water Line - Tx Dot.	1,700,000	1,700,000				1,700,000
Total Water Department		4,365,796	5,042,728	0	5,042,728		

City of Parler - Proprietary Fund
PROPOSED BUDGET
FY 2017 / 2018

Act #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Adjustments	Proposed Budget
		Budget	Proposed Budget (Before adj\$)	2017 / 2018	Proposed Budget		
SEWER DEPARTMENT							
2-75-5730	Sewer Operating Expense	215,000	264,000				264,000
2-75-5740	Sewer Repairs & Maintenance	16,000	16,000				16,000
2-75-5770	Vehicle Operation & Maintenance	500	500				500
2-75-7800	Insurance - Liability	450	540				540
2-75-8000	Salaries & Wages	9,729	10,546				10,546
2-75-8200	TMRS Benefits	1,069	1,360				1,360
2-75-8250	Workers Compensation	300	360				360
2-75-8300	Employers Matching Medicare	126	156				156
2-75-8400	Health Insurance	2,550	2,775				2,775
	Total Sewer Department	245,724	296,237	0			296,237

City of Parker - Proprietary Fund
PROPOSED BUDGET
FY 2017 / 2018

Act #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018 Proposed Budget (before adj's)	Adjustments	2017 / 2018 Proposed Budget
		Budget	Proposed Budget (before adj's)	2017 / 2018	2017 / 2018			
SANITATION DEPARTMENT								
2-80-5800	Garbage Collection Services	300,000	300,000					
2-80-8000	Salaries & Wages	9,729	10,546					
2-80-8200	TMRS Benefits	1,069	1,360					
2-80-8250	Workers Compensation	300	360					
2-80-8300	Employers Matching Medicare	126	156					
2-80-8400	Health Insurance	2,550	2,775					
Total Sanitation Department		312,774	315,197					

City of Parker - Proprietary Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017		2017 / 2018		2017 / 2018	
		Budget	Proposed Budget (before adj.)	Adjustments	Proposed Budget	2017 / 2018	
DEBT SERVICE							
2-90-9010	Paying Agent Fees	1,500	1,500				
2-90-9021	2011 Refunding Bonds	247,480	247,257				1,500
2-90-9023	2010 Refunding Bonds	110,640	110,581				247,257
	Total Debt Service	359,620	359,338				110,581
							359,338

BUDGET SUMMARY						
	Revenues	Transfers	Grand Total All Sources	3,434,914	3,813,500	3,813,500
				1,850,000	2,200,000	2,200,000
				5,284,914	6,013,500	6,013,500
Expenses by Department						
Water Department	4,365,796	5,042,728		0	5,042,728	
Sewer Department	245,724	296,237		0	296,237	
Sanitation Department	313,774	315,197		0	315,197	
Debt Service	359,620	359,338		0	359,338	
Total All Departments	5,284,914	6,013,500		0	6,013,500	

0

Memorandum

TO: Mayor and Council
FROM: City Attorney
DATE: August 29, 2017
RE: Public Hearing notice requirements

At a recent meeting, a member of the public inquired as to why only certain citizens received written notice of a public hearing. City administrator, Jeff Flanigan, was instructed to meet with the citizen and explain the notice requirements. Mr. Flanigan met with the citizen and discussion of the matter was also placed on the list of future agenda items. Simply put, the City of Parker follows state law when it comes to giving the public notice of public hearings and public meetings.

Public Meetings Generally

The Texas Open Meetings Act requires written notice of all meetings. Section 551.041 of the Act provides:

“A governmental body shall give written notice of the date, hour, place, and subject of each meeting held by the governmental body.”

A governmental body must give the public advance notice of the subjects it will consider in an open meeting or a closed executive session. The notice must be sufficient to apprise the general public of the subjects to be considered during the meeting. No judicial decision or attorney general opinion states that a governmental body must indicate in the notice whether a subject will be discussed in open or closed session, but the City of Parker includes this information in its notices. Since Parker’s notices of meetings consistently distinguish between subjects for public deliberation and subjects for executive session deliberation, an abrupt departure from this practice may raise a question as to the adequacy of the notice.

Parker posts the public notice at City Hall at least 72 hours in advance of any public meeting. That satisfies the requirement of §551.043(a) that notice be “posted in a place readily accessible to the public at all times for at least 72 hours before the scheduled time of the meeting.” Since the City maintains a website, it must (and does) also post notice on the website in accordance with §551.056 of the Act.

Special Notice Requirements for Zoning Matters

Meeting of the Planning and Zoning Commission or the Zoning Board of Adjustments are public meetings and must comply with the notice requirements discussed above; however, certain matters require additional notice to the public. In order to consider changes to zoning regulations or boundaries, the City give the public a chance to be heard. In order to have a public hearing on these matters, the City must publish notice “in an official newspaper or a newspaper of general circulation in the municipality” at least 15 days prior to the public hearing in compliance with Local Government Code §211.006(a). Additionally, for changes in zoning classification, the City must send written notice “to each owner, as indicated by the most recently approved municipal tax roll, of real property within 200 feet of the property on which the change in classification is proposed.” See Texas Local Gov. Code §211.007(c). The City strictly follows the 200 feet requirement described in Texas Local Gov. Code §211.007(c). Property owners outside the 200 feet still have notice through the public postings and newspaper advertisements.

Conclusion

Governmental actions taken in violation of the notice requirements of the Act are voidable; however, it would take legal action by an aggrieved member of the public to void an action. If some actions taken at a meeting do not violate the notice requirements while others do, only the actions in violation of the Act are voidable. The City of Parker is consistently in compliance with all notice requirements for public meetings and hearings.

City of Parker

Fiscal Year 2017–2018

Budget Cover Page

EXHIBIT 3

This budget will raise more revenue from property taxes than last year's budget by an amount of \$232,554, which is an 8.22 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$114,313.

The members of the governing body voted on the budget as follows:

FOR: Councilmember(s):

Waiting on Vote Scott Levine, Cindy Meyer, Lee Pettle, Cleburne Raney, Ed Standridge

AGAINST: Councilmember(s):

Waiting on Vote Scott Levine, Cindy Meyer, Lee Pettle, Cleburne Raney, Ed Standridge

PRESENT and not voting: Mayor Z Marshall

ABSENT: None

Property Tax Rate Comparison

Property Tax Rate:

	2017–2018	2016–2017
Property Tax Rate:	0.365984/100	\$0.365984/100
Effective Tax Rate:	0.348108/100	\$0.325429/100
Effective Maintenance & Operations Tax Rate:	0.285080/100	\$0.252541/100
Rollback Tax Rate:	0.368268/100	\$0.339009/100
Debt Rate:	0.060382/100	\$0.066265/100

Effective Tax Rate:

Effective Maintenance & Operations Tax Rate:

Rollback Tax Rate:

Debt Rate:

Total debt obligation for City of Parker secured by property taxes: \$505,332

Comparison of City Property Tax to Nearby Cities
Total Tax Rates and Cost per Household

	<u>2016 Tax</u>	<u>Tax per Household</u>	<u>2017 Average</u>		
			<u>Appraised Value</u>	<u># SFR</u>	<u># CPP</u>
Parker	0.365984	2,134	583,049	1,320	84
Lucas	0.317948	1,766	555,451	1,947	235
Fairview	0.359990	1,775	493,150	3,209	253
Plano	0.478600	1,687	352,496	71,619	10,728
Allen	0.520000	1,767	339,900	28,824	2,521
Murphy	0.510000	1,854	363,498	5,965	408
McKinney	0.573000	1,860	324,636	49,036	4,336
Princeton	0.689890	1,223	177,340	3,303	326
Sachse	0.757279	2,283	301,503	2,671	101
Farmersville	0.787564	1,093	138,737	1,064	218
Wylie	0.848900	2,057	242,324	13,372	870
Frisco	0.450000	1,884	418,752	26,835	3,474

Note the average appraised value is as stated by the Collin County Appraisal District and does not consider exemptions.

EXHIBIT 4