

MINUTES
CITY COUNCIL MEETING

AUGUST 29, 2017

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Z Marshall called the meeting to order at 6:00 p.m. Council members Cindy Meyer, Lee Pettie, Cleburne Raney, and Ed Standridge were present. Mayor Pro Tem Scott Levine was absent.

Staff Present: City Administrator Jeff Flanigan, Finance/H.R. Manager Johnna Boyd, City Secretary Patti Scott Grey, City Attorney Brandon Shelby, and Police Chief Richard Brooks

EXECUTIVE SESSION 6:00 P.M. TO 7:00 P.M. – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation

Mayor Marshall recessed the regular meeting at 6:01 p.m.

2. RECONVENE REGULAR MEETING.

Mayor Marshall reconvened the regular meeting at 7:00 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Stephanie Casson led the pledge.

TEXAS PLEDGE: Assistant Fire Chief Mark Barnaby led the pledge.

Billy Barron, 6707 Overbrook Drive, said he supported raising the City of Parker's sales tax rate. Although he was unsure how it would impact Southfork Ranch, he did not believe it would be significant. The Sales Tax revenue would generate extra money to reduce property taxes. Mr. Barron also said he was concerned regarding the possibility of a lack of coverage for the night shift at the Fire Department and felt money should be moved to fund the shift.

Stephanie Casson, 1807 Dublin Road, said she was disappointed in the City, annually proposing tax rates over the effective tax rate. Ms. Casson suggested the information and calculations used to prepare for and propose the tax rate be broken down further, so it is more transparent to all.

Terry Lynch, 5809 Middleton, said she has lived in the City of Parker for over a year and she really enjoys the City. She attended the budget planning work session and remarked the Mayor and staff work well together; however, she felt some items needed additional discussion. Ms. Lynch also commented she felt City Council should have actual figures from prior years not only for the budgeting process but on a regular basis during the year, at least quarterly.

INDIVIDUAL CONSIDERATION ITEMS

Mayor Marshall noted Mayor Pro Tem Levine was stuck in traffic and requested City Council move to item #7.

7. DISCUSSION REGARDING NOTICE REQUIREMENTS FOR PUBLIC HEARINGS. [SHELBY]

City Attorney Shelby reviewed public hearing notice requirements, stating the City followed state law. Notices are posted no later than 72 hours before the hearing on our City Hall bulletin board as well as the City's website. If zoning is involved, special requirements are followed, posting 15 days in advance of the hearing in the City's designated newspaper, The Dallas Morning News, and sending letters to property owners within 200 feet. Mr. Shelby noted if the City failed to comply, any action taken at the hearing may be voided. (See Exhibit 1 – City Attorney Shelby's Memorandum – Public Hearing notice requirements, dated August 29, 2017.)

Mayor Marshall announced Mayor Pro Tem Levine would not make the meeting tonight.

Mayor Marshall also asked for a moment of silence for those affected by Hurricane Harvey.

4. PUBLIC HEARING ON FY2017-2018 BUDGET AND TAX RATE. [MARSHALL]

Mayor Marshall opened the public hearing at 7:15 p.m.

Finance/H.R. Manager Boyd reviewed the proposed FY 2017-2018 Budget and Tax Rate with a PowerPoint, noting this year's proposed tax rate was the same as last year's 2016-2017 tax rate. (See Exhibit 2 – City of Parker Budget Presentation 2017/2018)

Assistant Fire Chief Barnaby spoke about his concerns regarding fire department night shift funding. He indicated funding the pilot project was needed to determine whether night shift stipend funding would resolve the current night shift staffing problem. Mr. Barnaby also agreed once the project is started it would be difficult to discontinue.

Police Chief Brooks reviewed the police budget, stating the Records Management System/Mobile Data (CAD/MD) request was extremely important for effective and efficient handling of current and future police matters and officer safety, along with the one (1) additional officer and one (1) new police vehicle to replace one (1) high mileage vehicle.

Mayor Marshall reviewed the proposed Fiscal Year 2017-2018 Budget Cover and Tax Rate slide. (See Exhibit 3 – City of Parker FY 2017/2018 Proposed Budget cover and Tax Rate)

Terry Lynch, 5809 Middleton Drive, agreed the tax rate was very important. She provided City Council with a handout and remarked other cities do not have the same appraised values and were therefore not equal to the City of Parker. (See Exhibit 4 – Terry Lynch's handout.) Ms. Lynch also stated the City of Parker has the second highest tax rate due to the appraised values of the neighboring cities. She felt this needed to be addressed.

David Leamy, 5801 Rathbone Drive, asked for clarification on the number of additional police officers requested, as Chief Brooks stated in his review he requested one (1) officer while the budget states two (2). Mr. Leamy also asked when the approved 65 years or older exemption rate would go into effect. Mayor Marshall said the two (2) on the budget was a typographical error and would be corrected. The Mayor also stated the exemption was approved by City Council, was effective January 1, 2017, and should be reflected on your December tax statements.

Mayor Marshall reviewed, stating the City had some expensive onetime items that must be funded at this time such as replacing the over fifty (50) year old waterline on Sycamore Lane, which would require repaving, along with certain fire and police requests.

Mayor Marshall asked if anyone else wanted to speak "For" or "Against" the item. No one came forward; the Mayor declared the public meeting closed at 7:49 p.m.

The Mayor urged City Council, Staff, residents to get any concerns to him, the City Administrator, and/or Finance/H.R. Manager Boyd. There would be one final opportunity to speak on the subject, September 5, 2017 prior to adoption.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON BUDGET AND TAX RATE. [MARSHALL]

Councilmember Pettie asked that the \$10,950 Fire Department weekend/night request be considered for health and safety reasons, as Parker resident Billy Barron indicated earlier in the meeting.

MOTION: Councilmember Pettie moved to approve the Parker Volunteer Fire Department's (PVFD's) pilot project of night shift stipend funding for ninety (90) days, with funding moved from the City Council Contingency to PVFD. Councilmember Standridge seconded.

Councilmember Raney voiced his concern, asking whether the project would be discontinued after ninety (90) days or what arrangements would be made. Councilmember Meyer also voiced concern that once the program was started it would be difficult to discontinue. Assistant Fire Chief Barnaby agreed once a program is started it would be difficult to discontinue, but the fire department would track and evaluate the programs progress.

City Council decided to initiate the program/pilot project and evaluate for effectiveness in ninety (90) days.

Councilmembers Meyer, Pettie, Raney, and Standridge voting for the motion. Motion carried 4-0.

6. DISCUSSION/CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A 1-2% MUNICIPAL SALES TAX. [MEYER]

After reviewing the information provided in the City Council packet, Councilmember Meyer lead a discussion to increase the City's sales tax rate 1% from 7 ¼% for property tax relief. Ms. Meyer said the City of Parker has approximately one hundred (100) businesses, which could be affected, but she did not expect a significant impact on Parker residents. Ms. Meyer also commented that neighboring cities have an 8 1/4% sales tax. Finally, Ms. Meyer noted once City Council agreed to move forward with the item, the City's sales tax rate increase would need to be approved by Parker citizens at an upcoming election.

MOTION: Councilmember Pettie moved to table the City sales tax rate increase until the September 19, 2017 City Council meeting, to allow City Attorney Shelby time to provide additional information and legal advice. Councilmember Raney seconded with Councilmembers Meyer, Pettie, Raney, and Standridge voting for the motion. Motion carried 4-0.

7. Mayor Marshall noted item #7 was addressed earlier in the meeting.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE OCTOBER 3, 2017 REGULAR MEETING DUE TO NATIONAL NIGHT OUT (NNO).

Police Chief Brooks reviewed information on National Night Out (NNO) 2017, stating NNO would take place on Tuesday, October 3, 2017. He encouraged Parker residents to register their neighborhood for this year's event today to allow Police, Fire, and other City representatives an opportunity to attend as many local events as

circumstances permit. Chief Brooks reiterated residents did not have to be current Neighborhood Watch neighborhoods to participate and to please register by email or telephone with Sergeant John Paul with the Parker Police Department at jpaul@parkertexas.us or 972-442-0333 ext. 267.

Mayor Marshall noted the Tuesday, October 3, 2017 City Council meeting needed to be canceled, so City Council and City Staff would have an opportunity to attend.

MOTION: Councilmember Standridge moved to cancel the October 3, 2017 Pettie seconded with Councilmembers Meyer, Pettie, Raney, and Standridge voting for the motion. Motion carried 4-0.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE NOVEMBER 7, 2017 REGULAR MEETING DUE TO ELECTION DAY VOTING.

This item was similar. The November 7, 2016 City Council meeting coincided with November Election Day, 7a.m. – 7 p.m., as shown on the schedule provided. The recommendation would be to cancel that meeting as well.

2017 NOV. EARLY VOTING PERIOD AND ELECTION DAY INFORMATION

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 22	Oct 23 Early Voting 8am – 5pm	Oct 24 Early Voting 8am – 5pm	Oct 25 Early Voting 8am – 5pm	Oct 26 Early Voting 8am – 5pm	Oct 27 Early Voting 8am – 5pm	Oct 28 Early Voting 7am – 7pm
Oct 29 Early Voting 1pm – 6pm	Oct 30 Early Voting 7am – 7pm	Oct 31 Early Voting 7am – 7pm	Nov 1 Early Voting 7am – 7pm	Nov 2 Early Voting 7am – 7pm	Nov 3 Early Voting 7am – 7pm	Nov 4
Nov 5	Nov 6	Nov 7 Election Day 7am – 7pm				

MOTION: Councilmember Pettie moved to cancel the November 7, 2017 regular meeting due to Election Day voting. Councilmember Raney seconded with Councilmembers Meyer, Pettie, Raney, and Standridge voting for the motion. Motion carried 4-0.

ROUTINE ITEMS

10. UPDATES

- TEXAS MUNICIPAL LEAGUE (TML) ANNUAL CONFERENCE IS OCT. 3-6, 2017 IN HOUSTON, TEXAS. [MARSHALL]

Mayor Marshall reviewed details of the upcoming TML Annual Conference, stating the date or location may change due to Hurricane Harvey.

- REPUBLIC SERVICES HOUSEHOLD HAZARDOUS WASTE (HHW) DISPOSAL EVENT IS SATURDAY, OCTOBER 28, 2017, 10:00 AM – 2:00 PM.

Mayor Marshall reviewed details of the upcoming Republic Services HHW event, stating the event would be held Saturday, October 28, 2017, 10:00 AM – 2:00 PM, at Parker City Hall, 5700 E. Parker Road, Parker, Texas. The Mayor also noted a list of acceptable and unacceptable items provided in the City Council packet.

Mayor Marshall also reviewed details of the upcoming Take Back Day, which will also be held Saturday, October 28, 2017, 10:00 AM – 2:00 PM. The Drug Enforcement Administration (DEA) will coordinate a collaborative effort with state and local law enforcement agencies focused on removing potentially dangerous controlled substances from our nation's medicine cabinets. The Parker Police Department will take part in this initiative for the first time, collecting any expired, unused, unwanted pharmaceuticals, controlled substances and/or other medications for safe destruction.

11. FUTURE AGENDA ITEMS

Mayor Marshall asked if there were any items to be added to the future agenda. He noted Municipal Sales Tax for September 19, 2017 City Council meeting. He said the next regularly scheduled meeting would be Tuesday, September 5, 2017.

12. ADJOURN


Mayor Marshall adjourned the meeting at 7:25 p.m.



APPROVED:


Mayor Z. Marshall

ATTESTED:


Patti Scott Grey, City Secretary

Approved on the 24th day
of October, 2017.

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adj)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
REVENUES					
1-10-4100	Current year taxes - M & O	2,300,103	2,557,523		2,557,523
3-90-4101	Current year taxes - I & S	508,538	505,332		505,332
1-10-4120	Delinquent taxes - M & O	35,000	40,000		40,000
3-90-4121	Delinquent taxes - I & S	10,000	11,000		11,000
1-10-4125	Penalties & Interest - M & O	14,000	14,000		14,000
3-90-4125	Penalties & Interest - I & S	4,000	4,000		4,000
1-10-4130	Building Permits	385,000	525,000		525,000
1-10-4135	Development Fees	50,000	20,000		20,000
1-10-4140	Franchise and Use Fees	250,000	250,000		250,000
1-10-4150	Special Use Permits	1,300	1,300		1,300
1-10-4160	Filing Fees	1,000	1,000		1,000
1-10-4170	Fines	200,000	200,000		200,000
1-10-4172	Parkfest Revenue	1,000	0		0
1-10-4174	Donated Dollars	2,500	8,150		8,150
1-10-4190	Other Income	22,000	22,000		22,000
1-10-4192	State of TX Training for Police	1,036	1,150		1,150
1-10-4220	Sales Tax Collected	150,000	150,000		150,000
1-10-4225	Mixed Beverage Tax	6,200	6,200		6,200
1-10-4400	Alarm Registrations	13,000	13,000		13,000
1-10-4500	Interest Income	25,000	30,000		30,000
	Sub-Total - Revenue	3,979,677	4,359,655	0	4,359,655
Fund Balance Transfers					
1-10-4866	Security Fund	5,000	2,000		2,000
1-10-4868	Bond Funds	1,433,035	658,000		658,000
1-10-4868	Capital Improvement Acct	539,073	0		0
1-10-4872	Technology Fund	5,500	5,000		5,000
1-10-4873	Reserves	466,433	280,000		280,000
	Sub-Total - Transfers	2,449,041	945,000	(513,626)	226,174
	Grand Total All Sources	6,428,718	5,304,655	(1,123,633)	5,250,829

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
		Approved Budget	Proposed Budget (before adj)	Adjustments	Proposed Budget
ADMINISTRATION					
1-10-6000	Office Supplies	5,500	5,500		5,500
1-10-6010	Postage	7,500	6,000		6,000
1-10-6015	Printing	4,000	3,500		3,500
1-10-6016	Printing Projects	1,000	1,000		1,000
1-10-6020	Computer Equip & Software	14,000	24,350		24,350
1-10-6025	Website Maintenance	17,149	6,100		6,100
1-10-6030	Copy Machine Lease	1,700	1,450		1,450
1-10-6035	Office Equipment	3,500	1,500		1,500
1-10-6040	Newsletter Expense	4,000	2,500		2,500
1-10-6045	Memberships, Dues & Subscript	3,250	3,000		3,000
1-10-6050	Data Processing Tax Stimts	1,500	1,600		1,600
1-10-6055	Central Appraisal District	19,000	20,000		20,000
1-10-6060	Election Expense	15,000	15,000		15,000
1-10-6065	Legal Notice Advertisement	25,000	25,000		25,000
1-10-6070	County Filing Fees	1,500	1,500		1,500
1-10-6086	Economic Development	250,000	145,000	(39,618)	105,382
1-10-6090	Council/Boards - Food & Supp	2,500	2,500		2,500
1-10-6095	City Council Contingency	250,000	150,000	(3,600)	146,400
1-10-6875	Records Management	3,000	3,000		3,000
1-10-6920	Contingency - Admin	10,000	10,000		10,000
1-10-6930	Other Expense	5,507	6,020		6,020
1-10-7300	Auditor Fees	8,000	10,000		10,000
1-10-7400	Legal Fees	100,000	100,000		100,000
1-10-7600	Technology Support	15,500	15,500		15,500
1-10-7700	Codification Services	3,000	3,000		3,000
1-10-7900	Staff Training & Education	8,000	8,000		8,000
1-10-7905	Training (P&Z and Council)	8,000	8,000		8,000
1-10-8000	Salaries & Wages	204,370	209,954		209,954
1-10-8100	Overtime Wages	2,000	2,000		2,000
1-10-8200	TMRS Benefits	25,626	27,741		27,741
1-10-8250	Workers' Compensation	750	1,000		1,000

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adjts)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
1-10-8300	Employers Matching Medicare	3,065	3,146		3,146
1-10-8400	Health Insurance	30,600	33,300		33,300
1-10-8401	Health Insurance-Retirees	4,500	4,500		4,500
1-10-8600	Contingency-Personnel	5,000	5,000		5,000
	Total Administration	1,063,017	865,651	25,418	822,433

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	POLICE DEPARTMENT			
		2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
		Approved Budget	Proposed Budget (before adj)	Adjustments	Proposed Budget
1-20-6000	Office Equipment & Supplies	4,000	4,000		4,000
1-20-6010	Printing	5,150	5,150		5,150
1-20-6020	Computer Equip & Software	5,500	5,500		5,500
1-20-6045	Memberships, Dues & Subscript	6,500	6,500		6,500
1-20-6100	Communications	10,000	10,000		10,000
1-20-6200	Vehicle Fuel, Oil, Wash, Track	27,300	27,300		27,300
1-20-6340	Utilities	7,200	7,200		7,200
1-20-6410	Vehicle Repairs & Maintenance	20,000	20,000		20,000
1-20-6420	Camera & In-Car Video	5,000	5,000		5,000
1-20-6430	Departmental Equipment	12,000	12,000		12,000
1-20-6435	Electronic Repairs & Radios	2,000	2,000		2,000
1-20-6440	Crime Scene Equip & Supplies	1,000	1,000		1,000
1-20-6445	Crime Prevention	2,000	2,000		2,000
1-20-6450	Dispatch Services	35,000	28,598		28,598
1-20-6455	Inmate Boarding	3,000	3,000		3,000
1-20-6460	Uniforms & Equipment	8,800	8,800		8,800
1-20-6465	Animal Control	6,000	6,000		6,000
1-20-6470	Child Abuse Task Force	2,750	2,750		2,750
1-20-6475	Radio Equipment	5,000	5,000		5,000
1-20-6485	Ammunition	3,500	3,500		3,500
1-20-6495	New Patrol Unit	0	50,000		50,000
1-20-6878	Tuition Reimbursement	1,500	1,500		1,500
1-20-6881	Training (State Funded)	1,872	1,872		1,872
1-20-6883	Employment Evaluations	3,000	3,000		3,000
1-20-6885	Donated Dollars	2,744	8,150		8,150
TBD	KCS Records Management Sys	0	129,484		129,484
TBD	Replace Mobile Cameras/Body	0	0		0
TBD	Video/Data Storage	0	0		0
TBD	Two New Officers	0	81,496		81,496
1-20-6920	Contingency Expense	5,000	5,000		5,000
1-20-7800	Insurance - Liability	8,500	10,000		10,000
1-20-7900	Training & Education	10,000	10,000		10,000

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adj)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
1-20-8000	Salaries & Wages	594,882	613,484		613,484
1-20-8100	Overtime Wages	15,000	15,000		15,000
1-20-8200	TMRS Benefits	74,219	81,006		81,006
1-20-8250	Workers' Compensation	12,000	17,000		17,000
1-20-8300	Employers Matching Medicare	8,843	9,157		9,157
1-20-8400	Health Insurance	102,000	111,000		111,000
1-20-8500	Personnel Contingency	3,000	3,000		3,000
Total Police Department		1,014,260	1,315,447	0	1,315,447

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adj's)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
MUNICIPAL COURT					
1-30-6000	Office Supplies	1,000	1,000		1,000
1-30-6020	Court Technology Fund	5,500	5,000		5,000
1-30-6080	Court Security Fund	5,000	2,000		2,000
1-30-6510	Court Refunds & Jury Costs	2,000	2,000		2,000
1-30-6520	State Court Costs	95,000	75,000		75,000
1-30-6545	Court Food & Supplies	225	225		225
1-30-7100	Judge Fees	6,420	6,420		6,420
1-30-7111	Prosecuting Attorney Fees	6,000	6,000		6,000
1-30-7900	Training & Education	1,200	1,200		1,200
1-30-8000	Salaries & Wages	54,482	55,844		55,844
1-30-8200	TMRS Benefits	6,652	7,188		7,188
1-30-8250	Workers' Compensation	160	200		200
1-30-8300	Employers Matching Medicare	790	810		810
1-30-8400	Health Insurance	10,200	11,100		11,100
Total Municipal Court		194,629	173,987	0	173,987

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adj)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
FIRE DEPARTMENT					
1-40-6000	Office Equipment & Supplies	1,000	1,000		1,000
1-40-6010	Printing & Postage	300	300		300
1-40-6045	Memberships, Dues & Subscript	4,000	4,000		4,000
1-40-6100	Communications	2,000	2,000		2,000
1-40-6200	Vehicle Operations & Maint				
1-40-6300	Medical Director	18,000	18,000		18,000
1-40-6305	Fire Marshall Expense	2,500	3,000		3,000
		500	500		500
1-40-6310	Medical Transport				
1-40-6315	Med Supplies (Consumables)	25,000	18,000		18,000
1-40-6320	Dispatch Services	3,750	4,000		4,000
1-40-6325	Reimbursement Per Call	33,400	34,000		34,000
		10,000	10,000		10,000
1-40-6327	Stipend Pay	18,100	21,300	3,600	24,900
1-40-6335	Durable Medical Equipment	1,500	1,500		1,500
1-40-6340	Utilities	12,000	12,000		12,000
1-40-6345	Fire Suppression & Hazmat	1,000	1,000		1,000
1-40-6350	Equipment & Electronic Repairs	15,000	15,000		15,000
1-40-6360	Uniforms & Equipment	5,000	6,000		6,000
1-40-6365	Replacement Gear	5,000	8,000		8,000
1-40-6370	Software Licensing Fees	4,500	4,500		4,500
1-40-6375	Physicals & Drug Screens	1,000	1,000		1,000
1-40-6380	Building Maint & Upgrades	2,000	2,000		2,000
1-40-6395	Radio & Air Tank Replacement	10,000	10,000		10,000
1-40-7800	Insurance - Liability	7,000	8,400		8,400
1-40-7810	Workers' Compensation	4,000	10,885		10,885
1-40-7820	Insurance - AD&D	6,500	7,000		7,000
1-40-7900	Training & Education	10,000	10,000		10,000

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adjs)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
TBD	Phase 2 radio upgrade/repl	0	150,000		150,000
1-40-7305	Consulting Services	0	0		0
1-40-8000	Salaries & Wages	147,165	150,000		150,000
1-40-8200	TWC Benefits	2,726	2,898		2,898
1-40-8300	Employers Matching Medicare	11,260	11,475		11,475
	Total Fire Department	364,201	527,758	3,600	531,358

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
		Approved Budget	Proposed Budget (before adj)	Adjustments	Proposed Budget
BUILDING & CODE					
1-50-6020	Computer Equip & Software	500	500		500
1-50-6045	Memberships, Dues & Subscript	350	500		500
1-50-6100	Communications	750	750		750
1-50-6200	Vehicle Fuel, Oil, Wash, Track	6,500	6,500		6,500
1-50-6910	Miscellaneous Supplies	500	750		750
1-50-6940	Uniforms	300	300		300
1-50-7800	Insurance - Liability	450	550		550
1-50-7900	Training & Education	1,500	1,500		1,500
1-50-7900	New Truck	0	0		0
1-50-8000	Salaries & Wages	96,439	98,963		98,963
1-50-8200	TMRS Benefits	11,719	12,681		12,681
1-50-8250	Workers' Compensation	475	600		600
1-50-8300	Employers Matching Medicare	1,399	1,435		1,435
1-50-8400	Health Insurance	15,300	16,650		16,650
Total Building & Code		136,182	141,679		141,679

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adjs)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
PUBLIC WORKS					
1-60-6340	Utilities	325	325		325
1-60-6610	Street Maintenance & Repairs	300,000	440,000		440,000
1-60-6630	Median Expense	75,500	80,000		80,000
1-60-6640	Drainage Expense	400,000	175,000		175,000
1-60-6650	Public Safety & Signage	18,000	18,000		18,000
1-60-6660	Tools & Equipment	5,000	5,000		5,000
1-60-6670	Vehicle & Tractor Expense	10,000	10,000		10,000
1-60-6675	Mower & Fuel	5,000	5,000		5,000
1-60-6830	Park Improvements	500	500		500
1-60-6840	Park Maintenance	2,400	2,400		2,400
1-60-6850	Parkfest	2,000	0		0
1-60-6860	Scouting Projects	1,000	1,000		1,000
1-60-7200	Engineering Fees	100,000	50,000		50,000
1-60-7210	Living Legacy Tree Program	2,000	2,000		2,000
1-60-7800	Insurance - Liability	1,200	1,450		1,450
1-60-8000	Salaries & Wages	94,537	96,996		96,996
1-60-8200	TMRs Benefits	11,649	12,591		12,591
1-60-8250	Workers' Compensation	1,600	1,950		1,950
1-60-8300	Employers Matching Medicare	1,371	1,406		1,406
1-60-8400	Health Insurance	22,950	24,975		24,975
	Total Public Works	1,055,032	928,593		928,593

PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adjs)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
CITY PROPERTY					
1-65-6100	Communications	5,500	6,000		6,000
1-65-6340	Utilities	13,000	14,000	1,000	15,000
1-65-6710	Maintenance & Operations	40,000	40,000		40,000
1-65-6715	Rent - Modular Building	30,000	30,000		30,000
1-65-6720	Improvements	24,000	24,000	(1,000)	23,000
1-65-7800	Insurance - Liability	8,250	10,000		10,000
	Total City Property	120,750	124,000	0	124,000

City of Parker - General Fund

PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adjs)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
CAPITAL IMPROVEMENTS					
5-92-6910	County Funds - Streets	539,073	0		0
5-92-6910	Street Improvement Projects	1,433,035	658,000		658,000
1-85-TBD	Architect Costs - Building	0	50,000		50,000
	Total Capital Improvements	1,972,108	708,000	0	708,000

City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adjs)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
DEBT SERVICE					
3-90-9020	2011 Refunding Bonds	264,901	264,661		264,661
3-90-9021	2015 C/O - Streets	166,752	163,826		163,826
3-90-9023	2010 Refunding Bonds	76,885	76,844		76,844
	Total Debt Service	508,538	505,332		505,332

2017 / 2018 Debt Service	505,332
Taxable Value	836,882,187

Debt Service Tax Rate	0.060383
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City of Parker - General Fund
PROPOSED BUDGET
FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Approved Budget	2017 / 2018 Proposed Budget (before adjs)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
BUDGET SUMMARY					
	Revenues	3,979,677	4,359,655	0	4,359,655
	Transfers	2,449,041	945,000	(53,826)	891,174
	Grand Total All Sources	6,428,718	5,304,655	(53,826)	5,250,829
Expenses by Department					
	Administration	1,063,017	865,651	(43,218)	822,433
	Police Department	1,014,260	1,315,447	0	1,315,447
	Municipal Court	194,629	173,987	0	173,987
	Fire Department	364,201	527,758	3,600	531,358
	Building & Code	136,182	141,679	0	141,679
	Public Works	1,055,032	928,593	0	928,593
	City Property	120,750	124,000	0	124,000
	Capital Improvements	1,972,108	708,000	0	708,000
	Debt Service	508,538	505,332	0	505,332
	Total All Departments	6,428,718	5,290,447	(58,271)	5,232,176

2017 Taxable Values	RATE	836,882,187	Certified	0
M & O Revenue	0.305601	2,557,523		
I & S Revenue	0.060383	505,332		
Other Revenue		2,187,974		
Combined Rate	0.365984	5,250,829	One Cent =	83,688

City of Parker - Proprietary Fund

PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Budget	2017 / 2018 Proposed Budget (before adj's)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
REVENUES					
2-70-4010	Water Sales	2,663,164	2,700,000		2,700,000
2-70-4020	Meter Installation Fees	110,000	150,000		150,000
2-70-4030	Water Late Charges	20,000	20,000		20,000
	Water Impact Fees	0	295,500		295,500
2-70-4040	Other Income & Interest	70,000	70,000		70,000
2-75-4060	Sewer Revenue	246,750	248,000		248,000
2-80-4800	Sanitation Revenue	325,000	330,000		330,000
	Sub-Total - Revenue	3,434,914	3,813,500		3,813,500
Fund Balance Transfers					
2-70-4865	Capital Improvement Account	150,000	500,000		500,000
2-70-4866	TX Dot Revenue	1,700,000	1,700,000		1,700,000
	Sub-Total - Transfers	1,850,000	2,200,000	0	2,200,000
	Grand Total All Sources	5,284,914	6,013,500	0	6,013,500

City of Parker - Proprietary Fund
PROPOSED BUDGET

FY 2017 / 2018

FY 2017 / 2018		2016 / 2017	2017 / 2018	2017 / 2018	2017 / 2018
Acct #	DESCRIPTION	Budget	Proposed Budget (before adjs)	Adjustments	Proposed Budget
WATER DEPARTMENT					
2-70-5700	Cost - North Texas Water	1,346,808	1,515,341		1,515,341
2-70-5720	Utilities - Water Distribution	45,000	45,000		45,000
2-70-5740	Water Repairs & Maintenance	85,000	100,153	(1,750)	98,403
2-70-5760	Equipment & Tools	3,000	6,000		6,000
2-70-5770	Vehicle Operation & Maintenance	15,000	15,000		15,000
2-70-6000	Office Supplies	3,000	3,000		3,000
2-70-6010	Printing & Postage	18,000	18,000		18,000
2-70-6020	Computer Equip & Software	4,000	72,500		72,500
2-70-6100	Communications	5,000	5,000	1,750	6,750
2-70-6680	Vehicle Purchase	35,000	0		0
2-70-6920	Contingency	20,000	30,000		30,000
2-70-7200	Engineering Fees	225,000	255,000		255,000
2-70-7300	Auditor Fees	8,000	10,000		10,000
2-70-7400	Legal Fees	30,000	30,000		30,000
2-70-7800	Insurance - Liability	17,500	19,600		19,600
2-70-7900	Training & Education	3,500	3,500		3,500
2-70-8000	Salaries & Wages	255,850	261,235		261,235
2-70-8100	Overtime Wages	4,000	4,000		4,000
2-70-8200	TMRS Benefits	32,342	34,534		34,534
2-70-8250	Workers Compensation	4,500	5,250		5,250
2-70-8300	Employers Matching Medicare	3,846	3,890		3,890
2-70-8400	Health Insurance	48,450	52,725		52,725
2-70-8600	Personnel Contingency	3,000	3,000		3,000
2-70-9500	Water System Improvements	450,000	850,000		850,000
2-70-9510	Move Water Line - Tx Dot.	1,700,000	1,700,000		1,700,000
Total Water Department		4,365,796	5,042,728	0	5,042,728

City of Parker - Proprietary Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Budget	2017 / 2018 Proposed Budget (before adjs)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
SEWER DEPARTMENT					
2-75-5730	Sewer Operating Expense	215,000	264,000		264,000
2-75-5740	Sewer Repairs & Maintenance	16,000	16,000		16,000
2-75-5770	Vehicle Operation & Maintenance	500	500		500
2-75-7800	Insurance - Liability	450	540		540
2-75-8000	Salaries & Wages	9,729	10,546		10,546
2-75-8200	TMRS Benefits	1,069	1,360		1,360
2-75-8250	Workers Compensation	300	360		360
2-75-8300	Employers Matching Medicare	126	156		156
2-75-8400	Health Insurance	2,550	2,775		2,775
Total Sewer Department		245,724	296,237	0	296,237

City of Parker - Proprietary Fund
PROPOSED BUDGET

FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Budget	2017 / 2018 Proposed Budget (before adjs)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
SANITATION DEPARTMENT					
2-80-5800	Garbage Collection Services	300,000	300,000		300,000
2-80-8000	Salaries & Wages	9,729	10,546		10,546
2-80-8200	TMRS Benefits	1,069	1,360		1,360
2-80-8250	Workers Compensation	300	360		360
2-80-8300	Employers Matching Medicare	126	156		156
2-80-8400	Health Insurance	2,550	2,775		2,775
	Total Sanitation Department	313,774	315,197		315,197

City of Parker - Proprietary Fund
PROPOSED BUDGET
 FY 2017 / 2018

Acct #	DESCRIPTION	2016 / 2017 Budget	2017 / 2018 Proposed Budget (before adjs)	2017 / 2018 Adjustments	2017 / 2018 Proposed Budget
DEBT SERVICE					
2-90-9010	Paying Agent Fees	1,500	1,500		1,500
2-90-9021	2011 Refunding Bonds	247,480	247,257		247,257
2-90-9023	2010 Refunding Bonds	110,640	110,581		110,581
	Total Debt Service	359,620	359,338	0	359,338

BUDGET SUMMARY				
Revenues	3,434,914	3,813,500	0	3,813,500
Transfers	1,850,000	2,200,000	0	2,200,000
Grand Total All Sources	5,284,914	6,013,500	0	6,013,500
Expenses by Department				
Water Department	4,365,796	5,042,728	0	5,042,728
Sewer Department	245,724	296,237	0	296,237
Sanitation Department	313,774	315,197	0	315,197
Debt Service	359,620	359,338	0	359,338
Total All Departments	5,284,914	6,013,500	0	6,013,500

0

Memorandum

TO: Mayor and Council
FROM: City Attorney
DATE: August 29, 2017
RE: Public Hearing notice requirements

At a recent meeting, a member of the public inquired as to why only certain citizens received written notice of a public hearing. City administrator, Jeff Flanigan, was instructed to meet with the citizen and explain the notice requirements. Mr. Flanigan met with the citizen and discussion of the matter was also placed on the list of future agenda items. Simply put, the City of Parker follows state law when it comes to giving the public notice of public hearings and public meetings.

Public Meetings Generally

The Texas Open Meetings Act requires written notice of all meetings. Section 551.041 of the Act provides:

“A governmental body shall give written notice of the date, hour, place, and subject of each meeting held by the governmental body.”

A governmental body must give the public advance notice of the subjects it will consider in an open meeting or a closed executive session. The notice must be sufficient to apprise the general public of the subjects to be considered during the meeting. No judicial decision or attorney general opinion states that a governmental body must indicate in the notice whether a subject will be discussed in open or closed session, but the City of Parker includes this information in its notices. Since Parker’s notices of meetings consistently distinguish between subjects for public deliberation and subjects for executive session deliberation, an abrupt departure from this practice may raise a question as to the adequacy of the notice.

Parker posts the public notice at City Hall at least 72 hours in advance of any public meeting. That satisfies the requirement of §551.043(a) that notice be “posted in a place readily accessible to the public at all times for at least 72 hours before the scheduled time of the meeting.” Since the City maintains a website, it must (and does) also post notice on the website in accordance with §551.056 of the Act.

Special Notice Requirements for Zoning Matters

Meeting of the Planning and Zoning Commission or the Zoning Board of Adjustments are public meetings and must comply with the notice requirements discussed above; however, certain matters require additional notice to the public. In order to consider changes to zoning regulations or boundaries, the City give the public a chance to be heard. In order to have a public hearing on these matters, the City must publish notice “in an official newspaper or a newspaper of general circulation in the municipality” at least 15 days prior to the public hearing in compliance with Local Government Code §211.006(a). Additionally, for changes in zoning classification, the City must send written notice “to each owner, as indicated by the most recently approved municipal tax roll, of real property within 200 feet of the property on which the change in classification is proposed.” See Texas Local Gov. Code §211.007(c). The City strictly follows the 200 feet requirement described in Texas Local Gov. Code §211.007(c). Property owners outside the 200 feet still have notice through the public postings and newspaper advertisements.

Conclusion

Governmental actions taken in violation of the notice requirements of the Act are voidable; however, it would take legal action by an aggrieved member of the public to void an action. If some actions taken at a meeting do not violate the notice requirements while others do, only the actions in violation of the Act are voidable. The City of Parker is consistently in compliance with all notice requirements for public meetings and hearings.

City of Parker

Fiscal Year 2017-2018

Budget Cover Page

EXHIBIT 3

This budget will raise more revenue from property taxes than last year's budget by an amount of \$232,554, which is an 8.22 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$114,313.

The members of the governing body voted on the budget as follows:

FOR:

Waiting on Vote

Councilmember(s):

Scott Levine, Cindy Meyer, Lee Pettie, Cleburne Rancey, Ed Standridge

AGAINST:

Waiting on Vote

Councilmember(s):

Scott Levine, Cindy Meyer, Lee Pettie, Cleburne Rancey, Ed Standridge

PRESENT and not voting: Mayor Z Marshall

ABSENT:

None

Property Tax Rate Comparison

	2017-2018	2016-2017
Property Tax Rate:	0.365984/100	\$0.365984/100
Effective Tax Rate:	0.348108/100	\$0.325429/100
Effective Maintenance & Operations Tax Rate:	0.285080/100	\$0.252541/100
Rollback Tax Rate:	0.368268/100	\$0.339009/100
Debt Rate:	0.060382/100	\$0.066265/100

Total debt obligation for City of Parker secured by property taxes: \$505,332

**Comparison of City Property Tax to Nearby Cities
Total Tax Rates and Cost per Household**

	<u>2016 Tax</u>	<u>Tax per</u>	<u>2017 Average</u>		
	<u>Rate</u>	<u>Household</u>	<u>Appraised</u>	<u># SFR</u>	<u># CPP</u>
			<u>Value</u>		
Parker	0.365984	2,134	583,049	1,320	84
Lucas	0.317948	1,766	555,451	1,947	235
Fairview	0.359990	1,775	493,150	3,209	253
Plano	0.478600	1,687	352,496	71,619	10,728
Allen	0.520000	1,767	339,900	28,824	2,521
Murphy	0.510000	1,854	363,498	5,965	408
McKinney	0.573000	1,860	324,636	49,036	4,336
Princeton	0.689890	1,223	177,340	3,303	326
Sachse	0.757279	2,283	301,503	2,671	101
Farmersville	0.787564	1,093	138,737	1,064	218
Wylie	0.848900	2,057	242,324	13,372	870
Frisco	0.450000	1,884	418,752	26,835	3,474
Note the average appraised value is as stated by the Collin County Appraisal District and does not consider exemptions.					

EXHIBIT 4