

**MINUTES**  
**CITY COUNCIL MEETING**  
**APRIL 3, 2018**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Z Marshall called the meeting to order at 7:00 p.m. Councilmembers Scott Levine, Cindy Meyer, Lee Pettle, Cleburne Raney, and Ed Standridge were present.

Staff Present: City Administrator Jeff Flanigan, City Secretary Patti Scott Grey, City Attorney Brandon Shelby, City Engineer John Birkhoff, P.E., and Police Chief Richard Brooks

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Fran Lewis led the pledge.

TEXAS PLEDGE: Police Chief Richard Brooks led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

None

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR MARCH 20, 2018. [SCOTT GREY]
2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION CANCELING THE MAY 1, 2018 REGULAR MEETING DUE TO MAY 5, 2018 GENERAL AND SPECIAL ELECTION EARLY VOTING, 7AM-7PM. [FLANIGAN]

MOTION: Councilmember Pettle moved to approve the consent agenda as presented. Councilmember Raney seconded with Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

**INDIVIDUAL CONSIDERATION ITEMS**

3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2018-566, AWARDING THE SYCAMORE LANE WATER LINE PROJECT. [FLANIGAN/BIRKHOFF] [TABLED – 03202018]

City Engineer John Birkhoff, P.E. reviewed the item and recommended KIK Underground, LLC, as the lowest qualified bidder. [See Exhibit 1 – City Engineer John Birkhoff, P.E.'s letter dated March 8, 2018 and additional information provided, BCG Construction References and KIK Underground, LLC Experience.]

MOTION: Councilmember Levine moved to adopt City Engineer John Birkhoff, P.E.'s recommendation for the lowest qualified bidder or KIK Underground, LLC of

Richardson, Texas, in the amount of \$946,076.00. Mayor Pro Tem Levine also asked that the resolution, Resolution No. 2018-566, awarding the Sycamore Lane water line project, be updated, clarifying what City Council has done. Councilmember Meyer seconded with Councilmembers Levine, Meyer, Pettle, Raney, and Standridge voting for the motion. Motion carried 5-0.

Mayor Marshall asked City Attorney Shelby to provide the City Secretary with an updated resolution.

## ROUTINE ITEMS

### 4. FUTURE AGENDA ITEMS

Mayor Marshall asked if there were any items to be added to the future agenda, noting Councilmember Meyer asked for a Sensus contract update and he had asked the City Administrator to meet with her. City Administrator Flanigan said they had not had an opportunity to meet, but hoped to meet soon.

The Mayor asked Councilmember Pettle about the Code Update progress and when that should be added to the future agenda items. Councilmember Pettle said she was waiting on the City Administrator and City Attorney.

#### UPDATE(S):

- WATER SYSTEM

City Administrator Flanigan was asked to give an update on the water outage. Mr. Flanigan said it was a main break and a regulatory requirement to send a "Boil Water" notice. The "Boil Water" notice was due to the City losing water pressure in the elevated tower. The language for the notices, Boil Water Notice and then Boil Water Notice Rescinded, are mandated by Texas Commission of Environmental Quality (TCEQ). To the best of his knowledge, there were no contractors out at the time of the incident. The ground shifted, the pipe broke, and caused this unusual outage. City Staff did a great job getting the repair completed as quickly as possible. He said he received complaints about the notification system and staff is looking into better notification options.

Mayor Pro Tem Levine asked Mr. Flanigan to review the water testing.

Mr. Flanigan said the notice was a precaution due to the outage. The City is required to send out the notice and take multiple water samples all over the city. The water samples are analyzed in a lab. Once the lab confirms there is no problem with the quality of the water a rescind notice is sent. Again, the notice was a precautionary measure and the City took the necessary steps as mandated and required by TCEQ for similar situations.

Councilmember Meyer said being prepared for emergency water incidents could be a topic for a future City Newsletter. She reminded Parker residents to be prepared. With so much construction being completed in the area, it is bound to happen from time to time. Mayor Marshall said similar information on the city's website would be helpful as well.

Councilmember Pettle asked if Parker residents could get an email blast reminder approximately a week prior to the Sycamore Lane water line project construction. City Administrator Flanigan said it would not be an email blast, but he did plan to send a letter to the residents in the affected area.

REMINDER(S):

Mayor Marshall reviewed the following reminders.

- MONDAY, APRIL 16, 2018, 7PM, ANNUAL CANDIDATES NIGHT OPEN FORUM
- SATURDAY, APRIL 28, 2018, 10AM-2PM, DRUG TAKE BACK
- SATURDAY, MAY 5, 2018 – GENERAL & SPECIAL ELECTION (EV AND ED INFO)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 22	Apr 23 Early Voting 8am to 5pm	Apr 24 Early Voting 8am to 5pm	Apr 25 Early Voting 8am to 5pm	Apr 26 Early Voting 8am to 7pm	Apr. 27 Early Voting 8am to 5pm	Apr. 28 Early Voting 8am to 5pm
Apr 29	Apr 30 Early Voting 7am to 7pm	May 1 Early Voting 7am to 7pm	May 2	May 3	May 4	May 5 Election Day 7am to 7pm

- The May 22, 2018 Democratic & Republican Primary Runoff Election polling location will be [Lovejoy ISD](#). The Early Voting period is from Monday, May 14<sup>th</sup> – Friday, May 18<sup>th</sup> – 7 am -7 pm each day. Election Day is Tuesday, May 22<sup>nd</sup> – 7 am-7 pm and the polls will be open at [Lovejoy ISD](#) and [Parker City Hall](#).

- PROJECTED 2018 TAX RATE PLANNING CALENDAR

Mayor Marshall noted the next regularly scheduled meeting would be Tuesday, April 17, 2018.

5. ADJOURN

Mayor Marshall adjourned the meeting at 7:17 p.m.



APPROVED:

  
Mayor Z. Marshall

Approved on the 17th day  
of April, 2018.

ATTESTED:

  
Patti Scott Grey, City Secretary

# BIRKHOFF, HENDRICKS & CARTER, L.L.P. PROFESSIONAL ENGINEERS

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Fax (214) 461-8390

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JOHN W. BIRKHOFF, P.E.  
GARY C. HENDRICKS, P.E.  
JOE R. CARTER, P.E.  
MATT HICKEY, P.E.  
ANDREW MATA, JR., P.E.  
JOSEPH T. GRAJEWSKI, III, P.E.  
DEREK B. CHANEY, P.E.  
CRAIG M. KERKHOFF, P.E.

March 8, 2018

EXHIBIT 1

Mr. Jeff Flanigan  
City Administrator  
City of Parker  
5700 E. Parker Rd.  
Parker, Texas 75002

Re: Sycamore Lane Water Line

Dear Mr. Flanigan:

We have checked the bids received at 1:15 p.m., Thursday, February 22, 2018 for the Sycamore Lane Water Line project. We are enclosing six (6) copies of the Bid Summary and Bid Tabulation.

Eleven bids were received, and it has been determined the two low bidders are not sufficiently experienced to complete the work as required in NCTCOG Standard Specification 102.12 Disqualifications of Bidder. The third low bidder was non- responsive.

The low bidder's qualifications provided from 2013 thru 2017 show paving work and drainage work for various cities. No water or sewer line experience was provided. They provided two current projects for Insurance Auto Auction in which they state full ground up development including buildings but no references. This bidder did not provide a list of equipment being proposed for this project as required in the Qualifications form.

The second low bidder's experience shows one city project for what appears to be a drainage project, the remaining experience is sub consultant work for private companies and the work included high school stadiums, bus barns, wave pool, fleet maintenance and Walmart distribution center. No water line or sewer line experienced was provided. This bidder also did not list any employees working for the company and did not provide a list of equipment to be used on this project.

The third low bidder did not provide any information in the required Qualifications Statement and has been deemed non-responsive to the City's bid requirements.

The fourth low bidder provided evidence that they have water and sewer line experience for several cities in North Texas. This contractor did not provide a list of equipment to be utilized on the project.

The seventh low bidder is the first bidder to provide all information requested in their Qualification Statement and has adequate experience in water and sewer line construction.

We recommend that the City waive the requirement for providing a list of equipment to be utilized on this project resulting in the 4<sup>th</sup> low bidder, KIK Underground, LLC, meeting the requirements of the qualifications. KIK Underground, LLC of Richardson, Texas submitted the Lowest Bid in the amount of \$946,076.00. We are completing a water line relocation project with the City of Glenn Heights and their contractor, KIK Underground has performed satisfactory on this project.

Accordingly, based on the information we have available to us, we recommend that the City award KIK Underground, LLC a construction contract in the amount of \$946,076.00.

We are available to discuss our recommendation further at your convenience.

Sincerely,



John W. Birkhoff, P.E.

Enclosures

Client: City of Parker, Texas  
Project: Sycamore Lane WL

Date: 4/3/2018  
By: CER

### BCG Construction References

Reference	Question	Response	Reference Name
Lee Lewis	Type of work completed by contractor on the project?	Mass demolition and mass excavation	Ty Parsons, Vice President
	Quality of work?	Good	
	Work completed on time?	Yes	
	Were there any change orders and, if so, how were they handled by the contractor?	Fair and reasonable to work with regarding change orders	
	Did the company perform any paving and/or waterline work and, if so, how would you describe the work they performed?	No water work	
	Would the reference use the company again?	Yes, they have already used them multiple times	
Stoneleigh General Contractors	Type of work completed by contractor on the project?	Various on-site and off-site utility components. Water & sewer mains, live taps, etc.	Steve Niles, Project Manager
	Quality of work?	Good	
	Work completed on time?	Based on original schedule, no - due to City's coordination. BCG was very responsive and finished within revised schedule	
	Were there any change orders and, if so, how were they handled by the contractor?	They were reasonable on change orders, very fair with pricing.	
	Did the company perform any paving and/or waterline work and, if so, how would you describe the work they performed?	No paving work. Various water components including water line install & several taps. Quality work on water.	
	Would the reference use the company again?	Yes (noted that they would be hesitant to use them for excavation on a larger project)	
Schmoldt Construction	Type of work completed by contractor on the project?	Utility components such as water and wastewater lines for multiple projects	Cary Schmoldt, Owner
	Quality of work?	Good	
	Work completed on time?	Completed on time	
	Were there any change orders and, if so, how were they handled by the contractor?	One change order and it was processed smoothly.	
	Did the company perform any paving and/or waterline work and, if so, how would you describe the work they performed?	No paving. Did waterline work and did a good job.	
	Would the reference use the company again?	Yes, used them for multiple projects	

# KIK UNDERGROUND, LLC

P.O. Box 850787  
 Richardson, TX 75085-0787  
**469-426-4690**  
[Tom@kikunderground.com](mailto:Tom@kikunderground.com)



## PREVIOUS EXPERIENCE

Project Name	Owner's Contact Person	Design Engineer	Contract Date	Type of Work	Status	Cost of Work
<b>Hwy 66 Fate Main Water &amp; Sanitary Sewer relocation</b>	Name: Travis Kimber Address: Fate, Texas Telephone: 972-774-4601	Name: Misty Christian Company: Kimley Horn Telephone: 817-335-6511	09/2016	Water & Sanitary Sewer relocation	100%	\$785,474.00
<b>Paving, Drainage, and Water Improvements to Linda Ln. &amp; Robin Rd.</b>	Name: Nathan Johnson Address: Plano, Texas Telephone: 972-400-7709	Name: Tim Wallace Company: Wier & Associates, Inc Telephone: 817-467-7700	5/2017	Paving, Drainage, and Water Improvements	100%	\$1,070,286.43
Preston Hutson Addition	Name: Roderick Middleton Address: Telephone: 469-585-2491	Name: Company: Texas Development Services, LLC Telephone: 972-427-4100	08/2016	Water, Sanitary Sewer & Storm Drain Installation	100%	\$1,845,924.00
<b>CD8G 2016-2017 Shoredale Water &amp; Sewer Improvements</b>	Name: Abel Saldana Address: Dallas County Public Works Telephone: 972-919-2593	Name: Marc Bentley Company: City of Farmers Branch Telephone: 972-422-9880	4/2017	Replace 1,350 LF of 8" WL & 100 LF of 6" WL	100%	\$233,844.00
Buckner Park	Name: City of Dallas Park Department Address: Suite 6F5, in Dallas City Hall Telephone: 214-670-5454	Name: Company: NJB, Inc Telephone: 972-233-2033	10/2016	Water & Storm Drain Installation	100%	\$74,218.00
<b>F.M. 664 Utility Relocation</b>	Name: Charles Brewer Address: Glenn Heights, Texas Telephone: 469-570-9021	Name: John Birkhoff Company: Birkhoff, Hendricks, & Carter Telephone: 214-361-7900	9/2017	Water Utility Relocations	100%	\$859,415.00
McCoy Villas Addition	Name: Harlan Properties, Inc Address: 2404 Texas Drive, Suite 103, Irving, Tx 75062 Telephone: 972-659-0655	Name: Jim Dewey Company: JDJR Engineers & Consultants Telephone: 972-252-5357	07/2016	Water, Sanitary Sewer & Storm Drain Installation	100%	\$289,905.00

Water, Sanitary Sewer, Storm Drainage, Headwalls, Flumes & More  
[www.kikunderground.com](http://www.kikunderground.com)

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## PREVIOUS EXPERIENCE

Project Name	Owner's Contact Person	Design Engineer	Contract Date	Type of Work	Status	Cost of Work
<b>I-3 Hanger San Sewer Replacement</b>	Name: James Bryant Address: Greenville, Texas Telephone:	Name: Kimley Horn Company: Kimley Horn Telephone: 972-770-1300	3/2017	Lift Stations, Water & Sewer Main Replacement	100%	\$2,027,301.00
Kellus Turner Lift Station	Name: Gary Garner Address: Odessa, Texas Telephone: 432-557-5513	Name: Robert Walkens Company: Parkhill, Smith & Cooper Telephone: 575-202-3724	6/2016	Construction of Lift Stations and backup generator	100%	\$800,000.00
Cavazos Lift Station	Name: Gary Garner Address: Odessa, Texas Telephone: 432-557-5513	Name: Robert Walkens Company: Parkhill, Smith & Cooper Telephone: 575-202-3724	6/2016	Construction of Lift Stations and backup generator	100%	\$900,000.00
De Berry Phase 1 Lift Station	Name: Address: Princeton, Texas Telephone: 972-736-2416	Name: Company: City of Princeton Telephone: 972-736-2416	07/2016	Construction of Lift Stations	100%	\$173,600.00
College Lift Station Rehabilitation	Name: Address: Princeton, Texas Telephone: 972-736-2416	Name: Company: City of Princeton Telephone: 972-736-2416	08/2016	Lift Stations repairs	100%	\$22,670.00
Joppa Fellows Addition	Name: Dallas Neighborhood Alliance for Habitat, Inc. Address: Dallas, Texas Telephone: 214-678-2300	Name: Mark Webb Company: Webb Consulting Group, Inc. Telephone: 972-442-7459	2/2017	Water, Sanitary Sewer & Storm Drainage installation	100%	\$203,451.00
<b>Hickory Tree Road Paving and Drainage Improvements</b>	Name: Jaramico Investments, LLC Address: Sherman, Texas Telephone: 214-334-1805	Name: Antonia Irvin Company: Ridinger Associates, Inc. Telephone: 972-353-8000	10/2016	Drainage Improvements	100%	\$192,246.70

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## LIST OF MAJOR EQUIPMENT AVAILABLE

ITEM	PURCHASE DATE	CONDITION	ACQUIRED VALUE
(3) CAT 336 Excavators			
(3) CAT 323 Excavator			
(2) CAT P56 Compactor			
(2) CAT 953 Track Loaders			
(4) 938 Loaders			
(1) CAT 416 Rubber Tire Backhoe			
(1) CAT 420 Rubber Tire Backhoe			
(2) 2000 Gal Water Trucks			