



**AGENDA**  
**CITY COUNCIL MEETING**  
**JUNE 19, 2018 @ 7:00 P.M.**

Notice is hereby given the City Council for the City of Parker will meet in a Regular Meeting on Tuesday, June 19, 2018 at 7:00 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

**CALL TO ORDER – Roll Call and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JUNE 5, 2018. [SCOTT GREY]
2. DEPARTMENT REPORTS-ANIMAL CONTROL, BUILDING, COURT, POLICE AND WEBSITE

**INDIVIDUAL CONSIDERATION ITEMS**

3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2018-576 AWARDING THE 2018 ANNUAL STREET MAINTENANCE CONTRACT. [FLANIGAN]
4. DISCUSSION AND PROJECT UPDATE BY ARCHITECTURAL SERVICES FIRM RANDALL SCOTT ARCHITECTS, INC. [PETTLE]
5. CONSIDER AND/OR APPROPRIATE ACTION ON ORDINANCE NO. 760, AMENDING THE FISCAL YEAR 2017-2018 BUDGET BY TRANSFERRING \$45,000 IN FUNDS APPROPRIATED TO PUBLIC WORKS TO FIRE DEPARTMENT PERSONNEL IN THE GENERAL FUND. [SHEFF]
6. DISCUSSION AND/OR APPROPRIATE ACTION ON ANY BUDGET ADJUSTMENTS BASED ON THE BUDGET WORKSHOP ON JUNE 12, 2018. [PETTLE]

## ROUTINE ITEMS

### 7. FUTURE AGENDA ITEMS

#### UPDATE(S):

- HOME RULE CHARTER COMMISSION

#### REMINDER(S):

- PROJECTED 2018 TAX RATE PLANNING CALENDAR
- MAYOR PETTLE OFFICIALLY CANCELED THE TUESDAY, JULY 3, 2018 CITY COUNCIL MEETING.

**EXECUTIVE SESSION** – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

8. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
  - a. Section 551.074 - (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
9. RECONVENE REGULAR MEETING.
10. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.
11. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before June 15, 2018 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at [www.parkertexas.us](http://www.parkertexas.us).

\_\_\_\_\_  
Date Notice Removed

*Vicky Strange-Adman*  
Patti Scott Grey  
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



## Council Agenda Item

Item 1  
C'Sec Use Only

Budget Account Code:	Meeting Date: June 19, 2018
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: June 12, 2018
Exhibits:	Proposed Minutes

### AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JUNE 5, 2018. [SCOTT GREY]

### SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at [PGrey@parkertexas.us](mailto:PGrey@parkertexas.us) prior to the City Council meeting.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
<b>Approved by:</b>			
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	06/14/2018
City Attorney:		Date:	
City Administrator:	<i>Jeff Flanigan</i>	Date:	06/14/2018



## MINUTES

### CITY COUNCIL MEETING

JUNE 5, 2018

#### CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettie called the meeting to order at 7:00 p.m. Councilmembers Cindy Meyer, Cleburne Raney, Edwin Smith, Ed Standridge and Patrick Taylor were present.

Staff Present: City Administrator Jeff Flanigan, Finance/H.R. Manager Johnna Boyd, City Secretary Patti Scott Grey, City Attorney Brandon Shelby, City Engineer John Birkhoff, P.E., Fire Chief Mike Sheff, and Police Chief Richard Brooks

#### PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Billy Barron led the pledge.

TEXAS PLEDGE: Randy Kercho led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Tom and Sharon Macduff, 4313 Sycamore Lane, said the house across the street from their home, 4308 Sycamore Lane, was being rented through Airbnb ([www.airbnb.com](http://www.airbnb.com)). The Macduffs asked if the City had a policy or code regarding renting homes as motels through such an entity, and/or any legal issues. They said they were uncomfortable not knowing who may be staying in the house next door.

Terry Lynch, 5809 Middleton Drive, voiced her concern in regard to item #3, proposed Resolution No. 2018-574, stating the intent to sell Certificates of Obligation for the pump station project, and questioned whether the item could be addressed due to the fact the information was not readily available to City Council and/or interested citizens.

#### RESENTATION(S)

- PRESENTATION RECOGNIZING EAGLE SCOUT RICKIE WILLE. [PETTIE]

Mayor Pettie asked that this item be postponed. The recipient had a schedule change and could not be present.

- DEDICATION OF COLLIN COUNTY HISTORICAL MARKER HONORING THE JOHNSON STORE. [DONNA JENKINS]

In costume, Collin County Historical Commission (CCHC) Vice Chair Donna Jenkins thanked everyone in attendance, along with two ladies, CCHC County Marker Chair Paula Ross and CCHC Secretary Jan Thatcher, and presented the T. L. Johnson Store historical marker to the City of Parker. Ms. Jenkins said the marker has already been located on city property just east of Parker City Hall.



The marker reads as follows:

### ***T. L. Johnson Store***

*Thomas L. Johnson opened and operated a store located on the north side of Parker Road in the 1880's when the population of Parker was about 50. The store sat east of the current Corinth Presbyterian Church, separated by what is now called Church Road. The store was two stories with a room on the east side of the building serving as the Lodge of the Modern Woodmen of America. Next to the lodge was a barber shop. The post office which opened in 1888 and closed in 1900 was located in the back of the store.*

*Mildred Corzine Gatlin loved to visit the store when she visited her grandfather W. E. Edens. She specified the store had everything a home might use in those days including buggy whips, wash tubs, rubbing boards, coal oil lamps, lanterns, and dry goods.*

*Mr. and Mrs. Lewis Gatlin bought and ran the store in 1919. Then in 1930, the Gatlins tore down the Johnson Store and erected a new store in its place. According to Joe Curtis, J. L. Gatlin ran the store for a number of years. In the 1960's the store stood abandoned and was torn down when Parker Road was expanded.*

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR MAY 15, 2018. [SCOTT GREY]
2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2018-573 APPOINTING 2018-2020 COURT OFFICIALS. [SHELBY]

MOTION: Councilmember Taylor moved to approve the consent agenda as presented. Councilmember Standridge seconded with Councilmembers Meyer, Raney, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

### **INDIVIDUAL CONSIDERATION ITEMS**

3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2018-574, STATING THE INTENT TO SELL CERTIFICATES OF OBLIGATION FOR THE PUMP STATION PROJECT. [SHELBY]

Staff reviewed the item. City Attorney Shelby spoke about the Texas Open Meetings Act and addressed an earlier citizen concern that the notice or agenda was posted properly, stating "Notices must be posted and accessible to the public for at least 72 hours prior to the meeting." and "The posting on the Internet must also be accessible to the public for at least 72 hours prior to the meeting."

MOTION: Councilmember Taylor moved to approve Resolution No. 2018-574, authorizing publication of notice of city's intention to issue certificates of obligation; approving the preparation of a preliminary official statement and notice sale; and approving other incidental matters thereto. Councilmember Smith seconded.

Councilmembers Raney, Smith, Standridge, and Taylor voting for the motion. Councilmember Meyer voting against the motion. Motion carried 4-1. (See Exhibit 1 – Item #3 as provided to Council at the June 5, 2018 meeting.)



4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ACCEPTING DONATIONS FROM THE PARKER WOMEN'S CLUB (PWC): [PWC PRESIDENT MARILYN KITTRELL]

- \$10,000 FOR PARKER VOLUNTEER FIRE DEPARTMENT (PVFD)
- \$6,000 FOR PARKER POLICE DEPARTMENT
- \$1,466 FOR TWO (2) CITY & PRESERVE USE PICNIC TABLES

MOTION: Councilmember Standridge moved to accept the Parker Women's Club donations, as stated. Councilmember Smith seconded. Councilmembers Meyer, Raney, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

Councilmember Taylor asked Police Chief Brooks about any maintenance or liability, regarding the two (2) radar signs. Chief Brooks said he was not aware of anything beyond normal maintenance. The Chief did note the signs were mobile and could be located anywhere in the City.

Parker Women's Club (PWC) President Marilyn Kittrell, Vice President Fundraising Stacy Patrick and Treasurer Debbie Crutcher presented Police Chief Brooks with two (2) radar signs, approximated donation value of \$6,000; Mayor Pettle and City Administrator Flanigan with two (2) picnic tables for the city and preserve use, approximated donation value of \$1,466; and Fire Chief Sheff with a check in the amount of \$10,000. The Mayor, City Council, and City Staff thanked PWC for their generous donations on behalf of the City. (See Exhibit 2 – PWC donation certificates and check, dated June 5, 2018.)

5. CONSIDER APPROPRIATE ACTION ON ORDINANCE NO. 759, AMENDING THE FISCAL YEAR 2017-2018 BUDGET BY TRANSFERRING \$30,000 IN FUNDS APPROPRIATED TO CITY COUNCIL CONTINGENCY IN THE ADMINISTRATIVE DEPARTMENT OF THE GENERAL FUND TO ARCHITECT COSTS – BUILDING IN THE CAPITAL IMPROVEMENTS DEPARTMENT OF THE GENERAL FUND. [FLANIGAN]

City Administrator Flanigan reviewed the project, noting Finance/H.R. Manager Boyd, Police Chief Brooks, and himself met and assisted the Randall Scott Architects with necessary information to provide the needs assessment and spreadsheet for square footage for the City of Parker. The architects came back with square footage totals. Staff met with the architects and asked them to re-evaluate the totals, because the project was much larger than initially anticipated.

The Mayor and various City Councilmembers voiced concern on where the project was, the amount of money already expended, and lack of involvement by City Council. Mayor Pettle asked that the Randall Scott Architects, Inc. be present at the next City Council meeting.

Councilmember Taylor noted this item only moved the funds into the correct line. City Administrator Flanigan said the initial amount in contract was \$58,000 for basic services and incidentals. The City has exceeded that amount by \$2,000. Finance/H.R. Manager Boyd agreed.

MOTION: Councilmember Taylor moved to approve Ordinance No. 759, amending the Fiscal Year 2017-2018 Budget by transferring \$30,000 from City Council Contingency in the Administrative Department, General Fund to Architect Costs, Building in Capital Improvements Department of the General Fund. Mayor Pro Tem Raney seconded.



Councilmembers Taylor and Raney iterated the item was to move the money for this fiscal year for availability purposes. Councilmember Meyer noted the line item was already over the projected amount.

Councilmember Smith asked that the motion be amended to include an outline of expenses incurred to date.

AMENDED MOTION: Councilmember Taylor moved to amend his motion to include an outline of expenses incurred to date, as suggested. Mayor Pro Tem Raney seconded, agreeing to the amendment.

Councilmember Meyer said the project needed to stay on track, as she reviewed the architect's proposal.

Finance/H.R. Manager Boyd noted Randall Scott Architects, Inc.'s invoices outlined expenditures in detail and related back to the contract. Ms. Boyd said the invoices were very helpful and she would be happy to provide City Council with that information.

Councilmembers Meyer, Raney, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2018-575 FOR NEWSLETTER COMMITTEE APPOINTMENTS. [PETTLE]

MOTION: Councilmember Smith moved to approve Resolution No. 2018-575, transitioning former Councilmember Pettle to Mayor Pettle and appointing Councilmember Meyer to serve on the Newsletter Committee for the 2018-2020 term. Councilmember Taylor seconded.

Mayor Pettle asked Councilmember Meyer if she was willing to serve on the Newsletter Committee. Ms. Meyer said yes.

Councilmembers Meyer, Raney, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RE-EVALUATING RESOLUTION NO. 2017-558 HOME-RULE CHARTER COMMISSION. [PETTLE]

Mayor Pettle reviewed the item, commenting the HRCC was suspended on March 10, 2018, until after the May 5, 2018 General and Special Elections. Based on that election, a lot of changes occurred to the commission.

MOTION: Mayor Pro Tem Raney moved to abandon, rescind, and/or vacate Resolution No. 2017-558 (Home-Rule Charter Commission), dissolving the HRCC due to changes. Councilmember Taylor seconded.

Councilmember Standridge had some concern about all the work that was already completed in regard to the HRCC. Mr. Standridge also asked that staff contact all the former members. City Administrator said staff would take care of contacting the members.

Councilmember Taylor asked that HRCC be included on the future agenda items.

Councilmembers Meyer, Raney, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON VACATING ORIGINAL LDD ESTATES PLAT AND APPLYING FOR A NEW PLAT. [SHELBY]



City Attorney Shelby reviewed the item, explaining this was a piece of property partially in the Extraterritorial Jurisdiction (ETJ) and partially in the city. The owners would like the property to be re-platted into different sized lots; however, our city code does not allow this process. They must abandon the old plat and apply for a new plat in order to accomplish what they wanted to do. The Planning and Zoning Commission recommended vacating the original LDD Estates plat and applying for a new plat.

Property and Southfork Training Complex, LLC Owner Steve Jennings said regarding the plat, he owned approximately five (5) acres and the Andertons owned approximately 28 acres. Mr. Jennings said he wanted to subdivide his lot into two lots to build a residential home on the front 1.75 acres in the City of Parker and a second lot on the back side in which he wanted to subdivide two (2) acres to purchase from the Andertons. There were no plans at this time to annex any of the ETJ property.

Councilmember Meyer said the property in the City was Single Family Residential (SF). The City Code says, "*Minimum lot size.* The minimum lot size shall be 2.0 acres net (87,120 square feet)." Ms. Meyer asked the property owner if there was a way the City could work with him to meet City Code. Mr. Jennings said he did not think that was possible. The City Administrator said there were structures in the way that would prevent that option.

Barrett Owens, 390 W. Forest Road, Lucas, Texas and friend, said there was no feasible way to extend the property line due to the septic system and utilities. The sports complex septic system and utilities were adjacent to the line and there was nowhere to relocate them.

Councilmember Meyer said City Council needed to uphold the City Ordinances.

City Attorney Shelby said if approved, this would be an exception by plat.

MOTION: Councilmember Taylor moved to approve vacating the original LDD Estates plat. Councilmember Standridge seconded.

AMENDED MOTION: Councilmember Taylor moved to amend his motion to approve vacating the original LDD Estates plat and further approve a new plat as recommended by Planning and Zoning Commission (May 10, 2018). Councilmember Standridge seconded, agreeing to the amendment.

Councilmembers Raney, Smith, Standridge, and Taylor voting for the motion.

Councilmember Meyer voting against the motion. Motion carried 4-1.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON REFERRING CITY ZONING CODE TO PLANNING AND ZONING (P&Z) COMMISSION FOR REVIEW AND POSSIBLE UPDATES. [PETTLE]

Mayor Pettle said the Code Revision Committee consisted of herself, Councilmember Meyer, City Administrator Flanigan and City Attorney Shelby. The document provided in the City Council packet contained suggestions to be referred to the P&Z Commission for review. P&Z would make updates and have the necessary public hearings before the document returned to City Council.

Councilmember Taylor asked City Attorney Shelby if he was involved with making the revisions, as presented. Mr. Shelby said there were three (3) meetings in which the Committee discussed possible revisions. The revisions presented were not the



product of the City Administrator and/or the City Attorney, but from Councilmembers Pettie and Meyer. Councilmember Taylor said he would feel more comfortable if the P&Z Commission was tasked with the same job as the Code Revision Committee and the two (2) sets of revisions/suggestions were compared, rather than having this document as influence. Mr. Taylor also asked that the City Attorney have more of a part in any revisions.

Councilmember Smith said what he was hearing is that the process is fine. The real issue is whether City Council feels comfortable that P&Z would act independently and separately in their review process with the influence of the suggestions.

Councilmember Meyer said most of the changes were conflicts within the document, location in the document, and grammatical.

**MOTION:** Councilmember Meyer moved to refer the City Zoning Code to the Planning and Zoning (P&Z) Commission for review, while City Council reviews the same information, providing any changes/suggestions to the City Attorney and the City Attorney assisting P&Z and City Council, as needed. Councilmember Taylor seconded.

Councilmember Taylor asked that P&Z receives the Zoning Code with the mindset that the changes are merely suggestions, centered on organizational changes, rather than substantive changes. City Attorney Shelby said he would communicate that information to P&Z. Councilmember Meyer noted the matrix, simplifying zoning categories was missing. (See Exhibit 3 – Zoning Code Matrix.)

City Administrator Flanigan said that was an oversight and he would make sure the P&Z members received that information. Mayor Pettie asked that City Council receive that information as well.

Councilmembers Meyer, Raney, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

## **ROUTINE ITEMS**

### **10. FUTURE AGENDA ITEMS**

Mayor Pettie asked that anyone wanting an item on the future agenda items, please send her an email rather than staff taking the items at the council meetings, so the items may be more adeptly described.

#### **REMINDER(S):**

- **WATER METER UPGRADE [FLANIGAN]**

City Administrator Flanigan stated last year City Council approved upgrades to the new Sensus water meters. City Administrator Flanigan stated the water meter upgrades are being made and the smart meters are being synced with the software. He said he hoped the project would be completed, tested and ready for use in approximately sixty (60) days. He also noted one of the upgrades included a customer portal, which would enable residents to view their water usage data via their own personal computer.

- **DRUG TAKE BACK UPDATE [BROOKS]**

Police Chief Brooks said the Drug Take Back was a huge success on both occasions the City sponsored it, Saturday, October 28, 2017, and Saturday, April 28, 2018.

- TUESDAY, JUNE 12, 2018, BUDGET WORK SESSION

After some discussion, City Council agreed to have the Budget Work Session Tuesday, June 12, 2018, 4:00 p.m. at City Hall.

- PROJECTED 2018 TAX RATE PLANNING CALENDAR

Mayor Lee Pettle said the next special meeting would be the Budget Work Session Tuesday, June 12, 2018, and the next regularly scheduled meeting would be Tuesday, June 19, 2018.

**EXECUTIVE SESSION** - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

**11. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:**

- a. Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation
- b. Section 551.074 - (1) to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Mayor Lee Pettle recessed the regular meeting to Executive Session at 8:44 p.m.

**12. RECONVENE REGULAR MEETING.**

Mayor Lee Pettle reconvened the meeting at 10:10 p.m.

**13. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.**

No action was taken.

**14. ADJOURN**

Mayor Lee Pettle adjourned the meeting at 10:11 p.m.

APPROVED:

\_\_\_\_\_  
Mayor Lee Pettle

ATTESTED:

\_\_\_\_\_  
Patti Scott Grey, City Secretary

Approved on the 19th day  
of June, 2018.





## Council Agenda Item

Item 3  
C'Sec Use Only

EXHIBIT 1

Budget Account Code:	Meeting Date: June 5, 2018
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Attorney Shelby
Estimated Cost:	Date Prepared: May 24, 2018
Exhibits:	<ol style="list-style-type: none"><li>1. Proposed Resolution with Exhibit "A"</li><li>2. Preliminary Timetable of Events – Issuance of COs-Draft</li><li>3. Projected Debt Schedule</li><li>4. Res. No. 2017-549 (Prof. Eng. Services Agreement)</li></ol>

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2018-574, STATING THE INTENT TO SELL CERTIFICATES OF OBLIGATION (COs) FOR THE PUMP STATION PROJECT. [SHELBY]

### SUMMARY

At the last several City Council Planning Sessions, City Staff provided Council with information on the Water System Master Plan, noting in 2017 the City would begin the process and design for the City's central pump station and distribution line designs.


On September 5, 2017 City Council approved Res. No. 2017-549, approving the terms of an engineering services agreement with Birkhoff, Hendricks & Carter, LLP, for the central pump station, ground storage reservoir and North Texas Municipal Water District (NTMWD) meter station.

In 2018, the central pump station ground storage designs would begin with a second water pump station located along Dillehay Drive (FM2551). With that information, City Staff also alerted Council to the need for the City to sell Certificates of Obligations (CO) Bonds to fund the project. Please review the information provided.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

**Inter - Office Use**

<b>Approved by:</b>			
<b>Department Head/ Requestor:</b>		<b>Date:</b>	
<b>City Attorney:</b>	<i>Brandon S. Shelby</i>	<b>Date:</b>	05/24/2018
<b>Finance/H.R. Manager:</b>	<i>Jeff Flanigan</i>	 <b>Date:</b>	06/01/2018

**RESOLUTION NO. 2018-574**  
**(Authorizing Issuance of Certificates of Obligation)**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
PARKER, TEXAS, AUTHORIZING PUBLICATION OF  
NOTICE OF INTENTION TO ISSUE CERTIFICATES OF  
OBLIGATION; APPROVING THE PREPARATION OF A  
PRELIMINARY OFFICIAL STATEMENT AND NOTICE  
OF SALE; AND APPROVING OTHER MATTERS  
INCIDENTAL THERETO;**

<b>STATE OF TEXAS</b>	<b>§</b>
<b>COUNTY OF COLLIN</b>	<b>§</b>
<b>CITY OF PARKER</b>	<b>§</b>

**WHEREAS**, the City Council of the City of Parker (“City”) deem it advisable to issue certificates of obligation (the “Certificates”) of the City in accordance with the notice hereinafter set forth; and

**WHEREAS**, the City desires to approve the preparation of a preliminary official statement (the “Preliminary Official Statement”) in anticipation of its issuance of the Certificates; and

**WHEREAS**, it is hereby found and determined that the meeting at which this resolution is considered is open to the public as required by law, and public notice of the time, place and purpose of said meeting was given as required by Chapter 551, Texas Government Code;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:**

**SECTION 1.** The findings, definitions and recitations set out in the preamble to this resolution are found to be true and correct and are hereby adopted and made a part hereof for all purposes.

**SECTION 2.** The City Clerk is hereby authorized and directed to cause to be published in the manner required by law and in substantially the form attached hereto as Exhibit “A”, a notice of the City’s intention to issue the Certificates (the “Notice”).

**SECTION 3.** The Notice shall be published once a week for two (2) consecutive weeks in a newspaper which is of general circulation in the City, the date of the first publication to be at least thirty-one (31) days before the date tentatively set in the Notice for the passage of the Ordinance authorizing the issuance of the Certificates.



**SECTION 4.** The City hereby authorizes the preparation and distribution of a Preliminary Official Statement relating to the Certificates and authorizes the City Administrator to deem “final” such Preliminary Official Statement within the meaning and for the purposes of paragraph (b)(1) of Rule 15c2-12 under the Securities Exchange Act of 1934.

**SECTION 5.** The City’s financial advisor and bond counsel are authorized and directed to proceed with the necessary arrangements for the sale of the Certificates in accordance with the aforesaid Preliminary Official Statement.

**SECTION 6.** The Mayor, City Administrator, Financial Officer, City Clerk, and other officers and agents of the City are hereby authorized and directed to do any and all things necessary or desirable to carry out the provisions of this Resolution.

**SECTION 7.** This Resolution shall take effect immediately upon its passage.

**PASSED AND APPROVED** on this the 5th day of June, 2018.

**CITY OF PARKER, TEXAS**

**BY:** \_\_\_\_\_

**LEE PETTLE, MAYOR**

**ATTEST:**

**BY:** \_\_\_\_\_

**PATTI SCOTT GREY, CITY CLERK**

**APPROVED AS TO FORM  
AND CONTENT:**

**BY:** \_\_\_\_\_

**BRANDON S. SHELBY,  
CITY ATTORNEY**

**EXHIBIT "A"**  
**NOTICE OF INTENTION TO ISSUE COMBINATION TAX AND REVENUE**  
**CERTIFICATES OF OBLIGATION OF THE CITY OF PARKER, TEXAS**

NOTICE IS HEREBY GIVEN that the City Council of the City of Parker, Texas (the "City"), at its meeting to commence at 7:00 p.m., on July 17, 2018, at Parker City Hall, 5700 E. Parker Rd., Parker, Texas, tentatively proposes to adopt one or more ordinances authorizing the issuance of interest bearing certificates of obligation, in one or more series, in an amount not to exceed \$6,900,000 for paying all or a portion of the City's contractual obligations incurred in connection with: (i) acquiring, constructing, installing and equipping additions, improvements, extensions and equipment for the City's waterworks and sewer system (the "System") and (ii) paying legal, fiscal and engineering fees in connection with such projects. The City proposes to provide for the payment of such certificates of obligation from the levy and collection of ad valorem taxes in the City as provided by law and from a limited pledge of the surplus revenues of the System that remain after payment of all operation and maintenance expenses thereof, and after all debt service, reserve and other requirements in connection with all revenue bonds or other obligations (now or hereafter outstanding) of the City have been met, to the extent that such obligations are payable from all or any part of the net revenues of the System. The certificates of obligation are to be issued, and this notice is given, under and pursuant to the provisions of V.T.C.A., Local Government Code, Subchapter C of Chapter 271.

CITY OF PARKER, TEXAS

May 2018							June 2018							July 2018							August 2018						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5						1	2	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31					26	27	28	29	30	31	

## City of Parker, Texas

### PRELIMINARY TIMETABLE OF EVENTS

#### Issuance of Certificates of Obligation

Monday, 5/28	Request for information for preparation of Preliminary Official Statement provided to City
Tuesday, 6/5	<b>City Council meeting to consider a Resolution authorizing Notice of Intent to issue Certificates of Obligation</b>
Thursday, 6/7 & Thursday, 6/14	First publication of Notice of Intent to issue Certificates of Obligation to occur at least 31 days prior to authorization of issuance. Second publication of Notice of Intent one week later.
Friday, 6/8	Information for Preliminary Official Statement provided to Hilltop Securities by City
Thursday, 6/21	Preliminary Official Statement in final form and submitted to rating agency
Week of 6/25	Call with Rating Agency
Friday, 7/6	Receipt of rating
Tuesday, 7/17	<b>City Council regular meeting to consider action authorizing issuance of Certificates of Obligation and approving sale</b>
Thursday, 8/16	Closing; receipt of funds



## City of Parker, Texas

### \$6.42 million Proceeds - Pump Station Project

20 year Repayment - August 2018 Issuance - February 2019 First Payment

A	B	C	D	E	F	G
FYE	Existing Utility Supported Debt Service <sup>(1)</sup>	<b>\$6,570,000 - Series 2018</b> <b>8/16/2018 Delivery - 4.00%</b>			AGGREGATE Utility Supported Debt Service	FYE
		Principal	Interest	Debt Service		
2018	\$ 357,837	\$ -	\$ -	\$ -	\$ 357,837	2018
2019	356,352	-	262,070	262,070	618,422	2019
2020	247,848	90,000	261,000	351,000	598,848	2020
2021	245,650	95,000	257,300	352,300	597,950	2021
2022	244,636	100,000	253,400	353,400	598,036	2022
2023	248,065	100,000	249,400	349,400	597,465	2023
2024	163,444	190,000	243,600	433,600	597,044	2024
2025	138,934	225,000	235,300	460,300	599,234	2025
2026	103,528	270,000	225,400	495,400	598,928	2026
2027	102,365	280,000	214,400	494,400	596,765	2027
2028	103,383	290,000	203,000	493,000	596,383	2028
2029		410,000	189,000	599,000	599,000	2029
2030		425,000	172,300	597,300	597,300	2030
2031		445,000	154,900	599,900	599,900	2031
2032		460,000	136,800	596,800	596,800	2032
2033		480,000	118,000	598,000	598,000	2033
2034		500,000	98,400	598,400	598,400	2034
2035		520,000	78,000	598,000	598,000	2035
2036		540,000	56,800	596,800	596,800	2036
2037		565,000	34,700	599,700	599,700	2037
2038		585,000	11,700	596,700	596,700	2038
	<u>\$ 2,312,040</u>	<u>\$ 6,570,000</u>	<u>\$ 3,455,470</u>	<u>\$ 10,025,470</u>	<u>\$ 12,337,510</u>	

(1) Includes portions of Series 2010 and Series 2011.

**RESOLUTION NO. 2017-549**  
*(Professional Engineering Services Agreement)*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER APPROVING THE TERMS AND CONDITIONS OF THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT OF THE CITY OF PARKER AND BIRKHOFF, HENDRICKS & CARTER FOR THE CENTAL PUMP STATION, GROUND STORAGE RESERVOIR AND NORTH TEXAS MUNICIPAL WATER DISTRICT (NTMWD) METER STATION; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; PROVIDING FOR A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Parker entered into an agreement for professional engineering services with Birkhoff, Hendricks & Carter LLP authorized by Resolution 2016-504 and approved by the City Council on April 5, 2016; and

**WHEREAS**, the April 2016 agreement requires a separate agreement for projects with a construction value above a certain threshold; and

**WHEREAS**, the project related to the central pump station, ground storage reservoir and NTMWD meter station contemplated herein has a construction value above that threshold; and

**WHEREAS**, the City of Parker requested a proposed agreement from the firm of Birkhoff, Hendricks & Carter, LLP for the herein described project, which is attached as Exhibit A (the "Agreement"); and

**WHEREAS**, the City of Parker finds that the terms and conditions of the Agreement are in the best interest of the City and should be approved;

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:**

**SECTION 1.** The terms and conditions of the Agreement are approved.

**SECTION 2.** The Mayor is hereby authorized to execute the Agreement and all other necessary documents in connection therewith on behalf of the City of Parker.

**SECTION 3.** That all provisions of any and all resolutions of the City of Parker found to be in conflict with the provisions of this Resolution be, and the same are hereby, repealed to the extent of the conflict, and all other provisions of the resolutions of the City of Parker not in conflict with the provisions of this Resolution shall remain in full force and effect.

**DULY PASSED AND APPROVED** by the City Council of the City of Parker, Collin County, Texas on this the 5<sup>th</sup> day of September, 2017.



**CITY OF PARKER:**

  
Z Marshall, Mayor

**ATTEST:**

  
Patti Scott Grey, City Secretary

**APPROVED AS TO FORM:**

  
Brandon Shelby, City Attorney

## **EXHIBIT "A"**

### **ENGINEERING SERVICES**

#### **CENTRAL PUMP STATION, GROUND STORAGE NO. 1, AND N.T.M.W.D. METER STATION**

##### **PART I: PRELIMINARY PLAN**

Prepare conceptual layout of Pump Station, Ground Storage Reservoir, Yard Piping and NTMWD Meter Station.

##### **A. Preliminary Plans - Pump Station & Meter Station (5.0 MGD Capacity)**

Prepare construction plans and specifications to include the following:

- 1) Pump station building will include electrical and pump rooms. Pumps and motors will be located inside, suction header pipe located outside. Three pumps and motors will be included in the initial phase of pump station (1.75 MGD capacity) with two empty slots for future pumps and motors. Pump Room approximately 30-feet x 55-feet, Electrical Room approximately 30-feet x 23-feet.
- 2) Pump selection will be based on hydraulics of the system.
- 3) Design of discharge meter station into the distribution system.
- 4) Design and sizing of discharge and suction piping. Suction piping will include connection to ground storage reservoirs and supply line from NTMWD meter station. Discharge line will include connections for disinfection and will extend to distribution system in F.M. 2551.
- 5) New RTU for the pump station along with communications will be included. Provisions will include modifications to HMI software for the pump station, ground storage, standby generator and meters.
- 6) Pump Station design will include civil design, mechanical design, electrical design and architectural design. Electrical room will be conditioned space and the pump room will be forced ventilation. Architecturally, the building will have a pitched metal roof and stone facade.
- 7) Design of NTMWD Meter Station meeting District Standards. Aboveground building will complement the pump station building.



- 8) Work with electrical supplier to size required electric service to the site.
- 9) Formulate Engineers' Opinion of Probable Construction Cost.
- 10) Submit three sets of preliminary plans to the City for review. Plans will be completed on 11" x 17" sheets.
- 11) Meet with the City to discuss preliminary plans.

**B. Preliminary Plan - 0.75 Million Gallon Ground Storage Reservoir No. 1**

Preparation of plans, specifications and bidding documents for a 0.75-million gallon AWWA D110, Prestressed Concrete Ground Storage Reservoir with a 40-foot side water depth and based on the following items:

- 1) Specifications based on following standards:
  - > American Water Works Association (AWWA)
  - > American National Standards Institute (ANSI)
  - > American Society of Testing Materials (ASTM)
  - > National Sanitation Foundation (NSF)
  - > American Concrete Institute (ACI)
- 2) Tank Accessories to include the following:
 

<ul style="list-style-type: none"> <li>&gt; Pipe Connections</li> <li>&gt; Over Flow</li> <li>&gt; Drain</li> <li>&gt; Tank Ladders</li> </ul>	<ul style="list-style-type: none"> <li>&gt; Roof Hatches</li> <li>&gt; Vent</li> <li>&gt; Level Monitoring</li> <li>&gt; Sample Port</li> </ul>
--	---
- 3) Formulate Engineers' Opinion of Probable Construction Cost.

**PART II: FINAL DESIGN**

- A. Revise preliminary plans for pump station, ground storage and meter station improvements incorporating comments from the City.
- B. Finalize construction plans, specifications and bidding documents.
- C. Prepare erosion control plan.
- D. Design appurtenances such as special connections, details, etc.

- E. Prepare final quantity take-off and prepare opinion of probable construction cost based on final plans.
- F. Submit three sets of final bid documents including bid proposal forms, construction plans, specifications, and contract documents for City's review.
- G. Submit plans to TCEQ for their review and comment.

### **PART III: BIDDING PHASE**

- A. Assist the City staff in advertising for bids. This will include e-mailing "Notice to Contractors" to contractors experienced in this type of construction. City will have Notice published in local newspaper at City's cost.
- B. Sell bidding documents to potential bidders and their suppliers and other parties.
- C. Provide bidding documents to City of Parker, and electronic copies to Publishers.
- D. Assist during opening of bids and provide bidding tally sheets.
- E. Provide bid tabulation, in PDF format, to City and Contractors who submitted bids.
- F. Obtain the following information from the lowest bidder:
  - 1. Past work history,
  - 2. Physical resources to produce the project.

Formulate opinion from information received and provide the City at their request, a summary of the opinion for their use in selection and award of the construction contract.

- G. After award of contract, furnish ten (10) sets of prints of the final plans, specifications and contract documents to the City for construction use by the City and Contractor.

### **PART IV: CONSTRUCTION PHASE**

- A. Attend the Pre-Construction Conference, including preparing an agenda.
- B. Attend coordination meetings with contractor, quality control personnel, and City representatives as required to discuss strategy, problem areas, progress, and other coordination matters.
- C. Review shop drawings and other submittal information which the Contractor submits. This review is for the benefit of the Owner and covers only general conformance with information given by the Contract Documents. The contractor is to review and stamp

their approval on submittals prior to submitting to the Engineer. Review by the Engineer does not relieve the Contractor of any responsibilities, safety measures or the necessity to construct a complete and workable facility in accordance with the Contract Documents. Review of shop drawings will be completed by review of electronic PDF files provided by the Contractor.

- D. Provide written responses to requests for information or clarification to City and/or Contractor.
- E. Prepare and process routine change orders for this project as they pertain to the original scope of work.
- F. Prepare monthly pay request form, from information obtained from Contractor and/or City Inspector, and submit to City with recommendation for payment.
- G. Accompany the City during their final inspection of the project. Prepare punch-list of items found during City's inspection that requires Contractor action.
- H. Assist City in selecting on-site representative to observe construction activities and in selecting testing laboratory for concrete and paint testing.

#### **PART V: ADDITIONAL SERVICES**

- A. Survey for Design: Complete field surveys to be utilized in preparation of construction plans.
- B. Geotechnical Investigation: Complete geotechnical investigation of the pump station site to include four soil borings.
- C. Reproduction: Printing of documents for review and for construction.
- D. Prepare Record Drawings: Utilizing on-site Representative and Contractor's construction record information, prepare one set of reproducible record drawings, and provide an electronic copy in PDF format.



## **PART VI: EXCLUSIONS**

The intent of this scope of services is to include only the services specifically listed herein and none others. Services specifically excluded from this scope of services include, but are not necessarily limited to the following:

- A. Certification that work is in accordance with plans and specifications.
- B. Contractor's means and methods.
- C. Environmental impact statements and assessments.
- D. Fees for permits.
- E. Fees for publically advertising the construction project.
- F. Fiduciary responsibility to the Client.
- G. On-site construction safety precautions, programs and responsibility (Contractor's responsibility).
- H. Phasing of Contractor's work.
- I. Quality control and testing services during construction.
- J. Revisions and/or change orders as a result of revisions after completion of original design (unless to correct error on plans).
- K. Title searches.
- L. Trench safety designs.
- M. Site plan process.

## **EXHIBIT "B"**

### **COMPLETION SCHEDULE**

Notice to Proceed .....	September 11, 2017
Begin Field Surveys .....	September 18, 2017
Complete Geotechnical Investigation .....	December 30, 2017
Complete Site Plan Layout .....	November 3, 2017
Submit Preliminary Plans to City for Review .....	March 30, 2018
Receive Review Comments from City .....	April 17, 2018
Complete Final Plans .....	July 31, 2018
Advertise Project .....	August 2018
Receive Bid .....	August 2018
Award Contract .....	September 2018
Notice to Proceed .....	November 2018
Construction .....	November 2018 - December 2019

## EXHIBIT "C"

### PAYMENT SCHEDULE

Payment for engineering services described in Exhibit "A" under Parts I, II, III, and IV shall be based on an amount of Five Hundred Thirty Thousand Dollars (\$530,000.00).

Payment for Additional Services described under Part V shall be on the basis of salary cost times a multiplier of 2.45 for time expended on the task. Field survey crew shall be based on \$165.00 per hour, inclusive of all equipment rentals and software licensing. Expenses shall be at invoice cost times a multiplier of 1.15.

The maximum overall fee established herein shall not be exceeded without written authorization from the City, based on increased scope of services.

The following is a summary of the estimated charges for the various elements of the proposed services:

#### Basic Services:

▪ Pump Station .....	(\$2,500,000)	\$245,000
▪ Ground Storage .....	(\$1,000,000)	\$65,000
▪ NTMWD Meter Station .....	(\$1,500,000)	<u>\$120,000</u>
<b>Total Construction:</b>	<b>(\$5,000,000)</b>	
<b>Subtotal .....</b>		<b>\$430,000.00</b>

#### Bidding Services:

▪ Pump Station, Ground Storage & Meter Station .....	<u>\$5,000</u>
<b>Subtotal .....</b>	<b>\$5,000.00</b>

#### Construction Administration:

▪ Pump Station, Ground Storage & Meter Station .....	
<b>Subtotal .....</b>	<b>\$95,000.00</b>

#### Additional Services:

▪ Field Surveys for Design .....	\$1,500
▪ Geotechnical Investigation .....	\$9,200
▪ Reproduction .....	\$2,000
▪ Record Drawing .....	\$2,500
<b>Subtotal .....</b>	<b><u>\$15,200.00</u></b>
<b>TOTAL:</b>	<b><u>\$545,200.00</u></b>

Maximum of \$250,000 to be billed in City Fiscal Year 2017 – 2018. Remainder will be billed in City Fiscal Year 2018 – 2019 and 2019 – 2020.



## **PROFESSIONAL ENGINEERING SERVICES AGREEMENT**

**THIS AGREEMENT** is made and entered into by and between the City of Parker, Texas, hereinafter referred to as "City", and Birkhoff, Hendricks & Carter, L.L.P., hereinafter referred to as "Engineer", to be effective from and after the date as provided herein.

### **WITNESSETH:**

**WHEREAS**, the City desires to engage the services of the Engineer to complete engineering design and preparation of plans and specifications, along with construction administration for the Central Pump Station, Ground Storage Reservoir and NTMWD Meter Station, hereinafter referred to as the "Project"; and

**WHEREAS**, the Engineer desires to render such engineering design services for the City under the terms and conditions provided herein.

### **NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:**

That for and in consideration of the covenants contained herein, and for the mutual benefits to be obtained hereby, the parties hereto agree as follows:

#### **I. Employment of the Engineer**

The City hereby agrees to retain the Engineer to perform professional engineering services in connection with the Project; Engineer agrees to perform such services in accordance with the terms and condition of this Agreement, and to the Standard of Care practiced by Professional Engineers in North Central Texas.

#### **II. Scope of Services**

The parties agree that Engineer shall perform such services as expressly set forth and described in Exhibit "A", which is attached hereto and thereby made a part of this Agreement. The parties understand and agree that deviations or modifications, in the form of written changes may be authorized from time to time by the City. Engineer shall have no further obligations or responsibilities for the project except as agreed to in writing. Engineer's services and work product are intended for the sole use and benefit of Client and are non-intended to create any third party rights or benefits, or for any use by any other entity or person for any other purpose.

Engineer shall perform his or her professional engineering services with the professional skill and care ordinarily provided by competent engineers practicing in North Central Texas and under the same or similar circumstances and professional license. Professional services shall be performed as expeditiously as is prudent, considering the ordinary professional skill and care of a competent engineer.

### **III. Schedule of Work**

The Engineer agrees to commence services immediately upon execution of this Agreement, and to proceed diligently with said service, except for delays beyond the reasonable control of Engineer, to completion, as described in the Completion Schedule attached hereto as Exhibit "B" and thereby made a part of this Agreement.

### **IV. Conflict of Interest**

The Engineer hereby represents and covenants that neither it nor any of its employees or representatives, has or shall have, directly or indirectly, any agreement or arrangement with any party that would constitute a conflict of interest in regard to the work being performed by the City during the terms of this agreement. Engineer will inform the City of other assignments undertaken on behalf of neighboring communities or governmental agencies that may constitute a conflict of interest.

### **V. Entirety of Agreement**

This agreement consists of this document, upon which the parties have affixed their signatures, and those documents specifically incorporated herein by reference. This agreement as so constituted is the entire agreement between the parties, with respect to the subject matter hereof, and supersedes all other previous statement, communications, or agreements, whether oral or written. No modification, alteration, or waiver of any provision hereof shall be binding upon the parties unless evidenced in writing and signed by both parties.

### **VI. Compensation and Method of Payment**

The parties agree that Engineer shall be compensated for all services provided pursuant to this Agreement in the amount and manner described and set forth in the Payment Schedule attached hereto as Exhibit "B" and thereby made a part of this Agreement. Engineer further agrees that it will prepare and present such monthly progress reports and itemized statements as are described in said Exhibit "B". City agrees to pay invoices upon receipt. Statement for services shall include a line for previous payments, contract amount, and amount due current invoice.

## **VII. Information To Be Provided By The City**

The City agrees to furnish, prior to commencement of work, all information requested by Engineer that is available to the City.

## **VIII. Insurance**

Engineer agrees to procure and maintain for the duration of the contract Professional Liability Insurance (\$2,000,000), Worker's Compensation, General Liability and Automobile Insurance.

## **IX. Assignment and Subletting**

The Engineer agrees that neither this Agreement nor the services to be performed hereunder will be assigned or sublet without the prior written consent of the City. The Engineer further agrees that the assignment or subletting of any portion or feature of the work or materials required in the performance of this Agreement shall not relieve the Engineer from its full obligations to the City as provided by this Agreement.

## **X. Contract Termination**

The parties agree that City or the Engineer shall have the right to terminate this Agreement without cause upon thirty (30) days written notice to the other. In the event of such termination without cause, Engineer shall deliver to City all finished or unfinished documents, data, studies, surveys, drawings, maps, models, reports, photographs or other items prepared by Engineer in connection with this Agreement. Engineer shall be entitled to compensation for any and all services completed to the satisfaction of City in accordance with the provisions of this Agreement prior to termination.

## **XI. Engineer's Opinion of Cost**

The parties recognize and agree that any and all opinions of cost prepared by Engineer in connection with the Project represent the best judgment of Engineer as a design professional familiar with the construction industry, but that the Engineer does not guarantee that bids solicited or received in connection with the Project will not vary from the opinion by the Engineer.

## **XII. Personnel**

The Engineer represents that it has or will secured at its own expense all personnel required to perform the services covered by this contract.



### **XIII. Construction**

On projects that include construction, the City recognizes that the Contractor and Subcontractors will be solely in control of the Project site and exclusively responsible for construction means, methods, scheduling, sequencing, jobsite safety, safety programs, and compliance with all construction documents and directions from City or Building Officials. Construction contracts are between the Client and the Construction Contractor. Engineer shall not be responsible for construction related damages, losses, costs, or claims; except only to the extent caused by Engineer's sole negligence.

### **XIV. Ownership of Documents**

Original drawings, specifications and reports are the property of the Engineer; however, the Project is the property of the City. City shall be furnished with such reproductions of drawings, specifications and reports. Upon completion of the services or any earlier termination of this Agreement under Article VII, Engineer will revise drawings to reflect changes made during construction as reported by the City and contractor, and will furnish the City with one set of construction record drawings in accordance with terms provided in Exhibit "A" – Engineering Services.

All deliverables shall be furnished, as an additional service, at any other time requested by the City when such deliverables are available in the Engineer's record keeping system.

### **XV. Complete Contract**

This Agreement, including the exhibits hereto numbered "A" through "C" constitutes the entire agreement by and between the parties regarding the subject matter hereof, and supersedes all prior or contemporaneous written or oral understanding. This agreement may only be amended, supplemented, modified or canceled by a duly executed written agreement.

### **XVI. Independent Contractor**

Engineer certifies that the firm is an independent contractor, and none of its contractors, employees, agents, or independent workmen shall be deemed an employee of the City of Parker for any purpose whatsoever.

## **XVII. Mailing of Notices**

Unless instructed otherwise in writing, Engineer agrees that all notices or communications to City permitted or required under this Agreement shall be addressed to City at the following address:

Jeff Flanigan  
City Administrator  
City of Parker  
5700 East Parker Road  
Parker, Texas 75002  
Phone: (972) 442-4105  
[JFlanigan@parkertexas.us](mailto:JFlanigan@parkertexas.us)

With Copy To: Brandon Shelby  
City Attorney  
Shelby Law PLLC  
515 N. Travis  
Sherman, Texas 75091  
Phone: (903) 357-5101  
[BShelby@shelbylawpllc.com](mailto:BShelby@shelbylawpllc.com)

City agrees that all notices or communications to Engineer permitted or required under this Agreement shall be addressed to Engineer at the following address:

John Birkhoff P.E.  
Birkhoff, Hendricks & Carter, L.L.P.  
11910 Greenville Ave., #600  
Dallas, Texas 75243  
Phone: (214) 361-7900  
[JBirkhoff@bhcllp.com](mailto:JBirkhoff@bhcllp.com)

All notices or communications required to be given in writing by one party or the other shall be considered as having been given to the addressee on the date such notice or communication is posted by the sending party.

## **XVIII. Texas Board of Professional Land Surveying Contact Information**

Recipients of professional land surveying services under this agreement may direct complaints regarding such services to the Texas Board of Professional Land Surveying, 12100 Park 35 Circle, Building A, Suite 156, MC 230, Austin, TX 78753, Phone (512) 239-5263, Fax (512) 239-5253.

**XIX. Effective Date**

This Agreement shall be effective from and after execution by both parties hereto, with originals in the hand of both parties.

**WITNESS OUR HANDS AND SEALS** on the date indicated below.

**CITY OF PARKER, TEXAS**

*Texas General Law City*

By:   
Z Marshall, Mayor

Date: September 5, 2017

**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**

*A Texas Limited Liability Partnership*

*Texas Board of Professional Engineers Firm No. 526*

*Texas Board of Professional Land Surveyors Firm No. 100318-00*

By:   
John W. Birkhoff, P.E., Managing Partner

Date: 9/15/17

**ATTEST**

By:   
Patti Scott Grey, City Secretary

# CERTIFICATE OF DONATION

TO

## Parker Police Dept

Please accept our Contribution of 2 Radar Signs  
Approximate Donation Value of \$6,000.00

Awarded this 5th day of June, 2018  
from

*Parker Women's Club*

Marilyn Mittrell, President / Roxanne Bogdan, VP of Programs / Tammy Jones, VP Membership / Sharon Brucato, VP Outreach

Stacy Patrick, VP Fundraising / Debbie Crutcher, Secretary / Patricia Gannon, Treasurer / Carol Denio, Parliamentarian

P.O. Box 1361, Allen, Texas 75013

\* [parkerwomensclub@gmail.com](mailto:parkerwomensclub@gmail.com)

\* TIN# 75-2637626

The Parker Women's Club is a 501(c)3 organization that provides an opportunity for the women of Parker to support their City. The Club offers an avenue for community service, charity and fellowship. TIN#75-2637626





# CERTIFICATE OF DONATION

TO

City of Parker

Please accept our Contribution of 2 Picnic Tables  
Approximate Value of \$1,466.00

Awarded this 5th day of June, 2018  
from

*Parker Women's Club*

Marilyn Kittrell, President / Roxanne Bogdan, VP of Programs / Tammy Jones, VP Membership / Sharon Brucato, VP Outreach

Stacy Patrick, VP Fundraising / Debbie Crutcher, Secretary / Patricia Gannon, Treasurer / Carol Denio, Parliamentarian

P.O. Box 1361, Allen, Texas 75013

\* [parkerwomensclub@gmail.com](mailto:parkerwomensclub@gmail.com)

\* TIN# 75-2637626

The Parker Women's Club is a 501(c)3 organization that provides an opportunity for the women of Parker to support their City. The Club offers an avenue for community service, charity and fellowship. TIN#75-2637626

6/5/2018

Keller Williams Realty, Inc. Mail - Fwd: Speed Monitor Sign



Marilyn Kittrell <mkittrell@kw.com>

---

## Fwd: Speed Monitor Sign

Parker Women's Club <parkerwomensclub@gmail.com>

To: Marilyn Kittrell <mkittrell@kw.com>

Fri, May 25, 2018 at 4:27 PM

Here ya go!



[Quoted text hidden]

**PARKER WOMEN'S CLUB**

PO BOX 1361  
ALLEN, TX 75013

1537

88-123/1118  
900

June 5, 2018

Date

Pay to the  
Order of

City of Parker

\$ 10,000<sup>00</sup>

Ten thousand and no/100

Dollars

Security  
Features  
Look for as  
back



**LEGACY TEXAS**

BANK

www.legacytexas.com • 877-481-1300

For Fire Department Donation

MP



# Parker Land Usage Zoning

## EXHIBIT 3

Section	A-O	SF	SFT	MH	PRD	SA
	Agricultural-Open Space	Single-Family Residential	Single-Family Transitional	Manufactured Housing	Planned Residential Development	Special Activities District
Purpose	<p>Lands within the corporate limits of the city which are not subdivided and are relatively undeveloped. This use district is designed to promote continued agricultural activities and provide open space.</p>	<p>Provides for single-family residential development that is most consistent with the general desires of the community.</p>	<p>Provides for the gradual transition from the smaller lot sizes in neighboring cities to the larger lot sizes preferred by most city residents. The classification also provides for a landscaped bufferyard between cities.</p>	<p>Provides a controlled area for the placement of manufactured homes and ensure an environment suitable for family living.</p>	<p>This zoning classification, PRD or PRD L, is closed and not available for zoning applications.</p>	<p>Provide for tourist-related commercial uses that are integrated through site planning and architectural design guidelines.</p>
Permitted Uses (Note: See zoning ordinance §156.31 (2) for Conditional Uses	<p>(a) Barn or stable for keeping private animalstock; (b) Agriculture; (c) Farm; (d) Pasture; (e) Single-family residence; (f) Home occupation; and (g) Accessory buildings.</p>	<p>(a) Single-family residence; (b) Accessory buildings; and (c) Home occupation</p>	<p>(a) Single-family residence; (b) Accessory buildings; and (c) Home occupation</p>		<p>(a) Individually owned manufactured homes and lots in an approved manufactured housing district subdivision; and (b) Commercial manufactured home parks providing, either on a rental or as an outright sale, lots for placement of manufactured homes with utilities for those manufactured homes.</p>	<p>1. Hotel; 2. Motel; 3. Bed and breakfast establishments; 4. Retail and service uses; a. Arts and crafts galleries; b. Photography studio; c. Retailshops for clothing and souvenirs, gourmet foods, antiques, or florist shops; and d. Cafes, restaurants, and catering facilities, excluding fast food restaurants or drive-throughs. 5. Dinner playhouse; 6. Farmers' market; 7. Conference or events facilities; 8. Indoor or outdoor special events, such as the following: rodeos, livestock exhibitions, and auctions; 9. Tennis club or golf course; 10. Single-family residence for on-site caretaker or staff; 11. Facilities for the mixing of personal care products from natural and raw agricultural products, such as an aloe vera products mixing facility. This use does not include any animal processing or raw material processing, uses.</p>
Minimum Lot Size	5 Acre Minimum (contiguous) under single ownership	2 Acre Minimum	1 Acre minimum, with the average lot size not less than 1.5 acres.			
Maximum Lot Coverage	20% Maximum	20% Maximum	20% Maximum			
Non-residential structure lot coverage	10% Maximum	10% Maximum	10% Maximum			
Minimum Lot Width	200 Feet at Street	200 Feet at Street	1 Acre: 100 Feet on straight street. 1.5 Acres: 150 Feet on straight street. 2 Acres: 200 Feet on straight street.			
Minimum Lot Width on curved streets and cul-de-sacs	W=70-(400/R) feet	W=70-(400/R) feet. Note: R shall be no less than 40 feet.	W=70-(400/R) feet. Note: R shall be no less than 40 feet.			
Minimum Lot Depth	300 Feet	300 Feet	1 Acre - 150 feet, 1.5 Acres - 225 feet, 2 Acres - 300 feet			
Bufferyards	Not Required	Not Required	Not Required			
Building Setback - Front	100 Feet	100 Feet from closest point	1 Acre - 50 feet, 1.5 Acres - 75 feet, 2 Acres - 100 feet			
Please refer to Land Usage/Zoning ordinances in §156.34 for Manufactured Housing District				Please refer to Land Usage/Zoning ordinances in §156.36 for Special Activities District		

# Parker Land Usage Zoning

Section	A-O	SF	SFT	MH	PRD	SA
<b>§156</b>	<b>Agricultural-Open Space</b>	<b>Single-Family Residential</b>	<b>Single-Family Transitional</b>	<b>Manufactured Housing</b>	<b>Planned Residential Development</b>	<b>Special Activities District</b>
Building Setback Side	100 Feet	40 Feet from closest point	1 Acre - 25 feet, 1.5 Acres - 25 feet, 2 Acres - 40 feet			
Building Setback Side at Corner			1 Acre - 50 feet, 1.5 Acres - 75 feet, 2 Acres - 75 feet			
Building Setback - Rear	100 Feet	50 Feet from closest point	1 Acre - 30 feet, 1.5 Acres - 50 feet, 2 Acres - 50 feet			
Single Family Residence - Living space	2500 Air Conditioned	2500 Air Conditioned	2500 Air Conditioned			
Single Family Residence - 1st Floor Building Materials	90% Masonry (excl windows and doors)	90% Masonry (excl windows and doors)	90% Masonry (excl windows and doors)			
Single Family Residence - Total Elevation Building Materials	75% Masonry (excl windows and doors)	75% Masonry (excl windows and doors)	75% Masonry (excl windows and doors)			
Residence Max Height	35 Feet above finished floor elevation, Architectural treatment not to exceed 40"	35 Feet above finished floor elevation, Architectural treatment not to exceed 40"	35 Feet above finished floor elevation, Architectural treatment not to exceed 40"			
Accessory Dwelling* Living Space	No minimum	No minimum	No minimum			
Accessory Dwellings* - Building Materials, 1st floor	90% Masonry (excl windows and doors)	90% Masonry (excl windows and doors)	90% Masonry (excl windows and doors)			
Accessory Dwelling* - Building Materials, Total	75% Masonry (excl windows and doors)	75% Masonry (excl windows and doors)	75% Masonry (excl windows and doors)			
Accessory Dwelling* - Maximum Height	2-story maximum (not to exceed height of primary residence)	2-story maximum (not to exceed height of primary residence)	2-story maximum (not to exceed height of primary residence)			
Garages	No opening to front of lot or side street	No opening to front of lot or side street	No opening to front of lot or side street			
Fences - Types	Open construction with a maximum of 50% coverage	Open construction with a maximum of 50% surface area	Open construction with a maximum of 50% surface area			
Fences - Front yard	If greater than 2 acres, Chain link in front yard prohibited	If greater than 2 acres, Chain link in front yard prohibited	If greater than 2 acres, Chain link in front yard prohibited			
Fences - Privacy	<30 Feet from side of pool, finished side facing exterior of lot	<30 Feet from side of pool, finished side facing exterior of lot	<30 Feet from side of pool, finished side facing exterior of lot			
Fences - Materials	Wood, masonry, chain link, wrought iron, metal tubing, vinyl/figerglass composite, barbed wire	Wood, masonry, chain link, wrought iron, metal tubing, vinyl/figerglass composite	Wood, masonry, chain link, wrought iron, metal tubing, vinyl/figerglass composite			

# ANIMAL CONTROL REPORT APRIL 2018

<b>Call #</b>	<b>Date:</b>	4/13/2018	<b>Caller Remarks:</b>	RACCOON IN A TRAP.VG	
<b>1</b>	<b>Invoice Type:</b>	Service Fee Only	<b>Expected Charge:</b>	\$50.00	
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Relocated	
<b>Call #</b>	<b>Date:</b>	5/14/2018	<b>Caller Remarks:</b>	SNAKE TRAPPED IN GARAGE.VG	
<b>2</b>	<b>Invoice Type:</b>	Service Fee Only	<b>Expected Charge:</b>	\$50.00	
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Wild Animal	Murphy Animal Control	Murphy Pick Up	Relocated	
<b>Call #</b>	<b>Date:</b>	4/27/2018	<b>Caller Remarks:</b>	DEAD COYOTE IN FRONT YARD.VG	
<b>3</b>	<b>Invoice Type:</b>	Service Fee Only	<b>Expected Charge:</b>	\$50.00	
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Dead Animal	Murphy Animal Control	Murphy Pick Up	Destroyed	
			<b>TOTAL=</b>	<b>\$150.00</b>	

<b>Fiscal Year Budget = \$6,000</b>	
<b>Fiscal Year Charges</b>	
<b>October =</b>	<b>430.00</b>
<b>November =</b>	<b>250.00</b>
<b>December =</b>	<b>300.00</b>
<b>January =</b>	<b>200.00</b>
<b>February =</b>	<b>280.00</b>
<b>March =</b>	<b>100.00</b>
<b>April =</b>	<b>150.00</b>
<b>May =</b>	
<b>June =</b>	
<b>July =</b>	
<b>August =</b>	
<b>September =</b>	
<b>Total =</b>	<b>\$1,710.00</b>

# ANIMAL CONTROL REPORT MAY 2018

<b>Call #</b>	<b>Date:</b>	5/1/2018	<b>Caller Remarks:</b>	SNAKE TRAPPED IN A BUCKET IN FRONT OF HOUSE.VG	
<b>1</b>	<b>Invoice Type:</b>	Service Fee Only	<b>Expected Charge:</b>	\$50.00	
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Wild Animal	Murphy Animal Control	Other	N/A	
<b>Call #</b>	<b>Date:</b>	5/2/2018	<b>Caller Remarks:</b>	SNAKE TRAPPED IN A BUCKET IN FRONT OF HOUSE.VG	
<b>2</b>	<b>Invoice Type:</b>	Service Fee Only	<b>Expected Charge:</b>	\$50.00	
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Wild Animal	Murphy Animal Control	Murphy Pick Up	Relocated	
<b>Call #</b>	<b>Date:</b>	5/7/2018	<b>Caller Remarks:</b>	SNAKE TRAPPED ON BACK PORCH.VG	
<b>3</b>	<b>Invoice Type:</b>	Service Fee Only	<b>Expected Charge:</b>	\$50.00	
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Wild Animal	Murphy Animal Control	Murphy Pick Up	Relocated	
<b>Call #</b>	<b>Date:</b>	5/14/2018	<b>Caller Remarks:</b>	SNAKE TRAPPED IN GARAGE.VG	
<b>4</b>	<b>Invoice Type:</b>	Service Fee Only	<b>Expected Charge:</b>	\$50.00	
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Wild Animal	Murphy Animal Control	No Animal Found	NA	


<b>Fiscal Year Budget = \$6,000</b>	
<b>Fiscal Year Charges</b>	
<b>October =</b>	<b>430.00</b>
<b>November =</b>	<b>250.00</b>
<b>December =</b>	<b>300.00</b>
<b>January =</b>	<b>200.00</b>
<b>February =</b>	<b>280.00</b>
<b>March =</b>	<b>100.00</b>
<b>April =</b>	<b>150.00</b>
<b>May =</b>	<b>200.00</b>
<b>June =</b>	
<b>July =</b>	
<b>August =</b>	
<b>September =</b>	
<b>Total =</b>	<b>\$1,910.00</b>



# ANIMAL CONTROL REPORT MAY 2018

<b>Call #</b>	<b>Date:</b>	5/18/2018	<b>Caller Remarks:</b>	DEAD SKUNK IN FRONT YARD.LN	
<b>5</b>	<b>Invoice Type:</b>	Service Fee Only	<b>Expected Charge:</b>	\$50.00	
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Dead Animal	Murphy Animal Control	Murphy Pick Up	Destroyed	
				<b>TOTAL=</b>	<b>\$ 200.00</b>



	
<b>BUILDING PERMIT TOTALS</b>	
<b>May-18</b>	
ACCESSORY/OUTBUILDING PERMITS	3
IRRIGATION/LAWN SPRINKLER PERMITS	6
MISCELLANEOUS PERMITS	15
SWIMMING POOL PERMITS	4
REMODEL/ADDITION PERMITS	4
SINGLE FAMILY RESIDENTIAL PERMITS	12
INSPECTIONS	214

CITY OF PARKER  
PERMIT LOG  
MAY 2018

PERMIT NUMBER	ISSUE DATE	TYPE	ADDRESS	CONTRACTOR	DESCRIPTION	ESTIMATED VALUE	TOTAL SQUARE FOOTAGE	PERMIT FEE	DEPOSIT FEE	WATER METER FEE	WATER IMPACT FEE	SEWER TAP FEE
2018-1012	5/2/2018	ACC	6703 ERIN LN	HAUK CUSTOM POOLS	GRILL AREA	\$12,500	70	\$250.00	NA	NA	NA	NA
2018-1013	5/22/2018	ACC	2702 MARY CT	ORTUS EXTERIORS	OUTDOOR LIVING STRUCTURE	\$10,000	300	\$100.00	NA	NA	NA	NA
2018-1014	5/23/2018	ACC	6106 SOUTHRIDGE PKWY	FOLEY POOLS	FIRE FIT	\$2,000	25	\$250.00	NA	NA	NA	NA
2018-2011	5/14/2018	ELEC	5200 SPRINGHILL ESTATES DR	TORRE ELECTRIC, INC.	100 AMP IRRIGATION & LIGHTS	NA	NA	\$75.00	NA	NA	NA	NA
2018-6016	5/10/2018	FENCE	5401 BARRINGTON DR	ROCKSTAR WELDING & FENCE	FENCE	\$19,848	NA	\$75.00	NA	NA	NA	NA
2018-6021	5/23/2018	FENCE	4604 DONNA LN	BCM LANDSCAPE	FENCE	\$15,500	NA	\$75.00	NA	NA	NA	NA
2018-6022	5/31/2018	FENCE	4021 ANNS LN	UECHTRITZ	FENCE	\$20,000	NA	\$75.00	NA	NA	NA	NA
2018-4035	5/3/2018	IRR	4409 SALISBURY DR	LAWN LIQUID IRRIGATION	IRRIGATION	\$1,200	NA	\$75.00	NA	NA	NA	NA
2018-4036	5/4/2018	IRR	5007 KINGSTON CT	LAND PRO CREATIONS	IRRIGATION	\$3,000	NA	\$75.00	NA	NA	NA	NA
2018-4037	5/8/2018	IRR	5011 CHESHIRE LN	LAND PRO CREATIONS	IRRIGATION	\$3,000	NA	\$75.00	NA	NA	NA	NA
2018-4038	5/18/2018	IRR	6501 STAFFORD DR	M.L. JOHNSON & ASSOC	IRRIGATION	\$1,100	NA	\$75.00	NA	NA	NA	NA
2018-4039	5/23/2018	IRR	5103 KINGSTON CT	LAND PRO CREATIONS	IRRIGATION SYSTEM	\$3,000	NA	\$75.00	NA	NA	NA	NA
2018-4040	5/23/2018	IRR	5505 BARRINGTON DR	LAND PRO CREATIONS	IRRIGATION SYSTEM	\$3,000	NA	\$75.00	NA	NA	NA	NA
2018-5009	5/7/2018	MECH	2607 DUBLIN RD	CRAWFORD SERVICES	XP20 COMPLETE HEAT PUMP SYSTEM	NA	NA	\$75.00	NA	NA	NA	NA
2018-5010	5/14/2018	MECH	5805 RIDGEMORE DR	A#1 AIR	5 T FURNACE & EVAP COIL	NA	NA	\$75.00	NA	NA	NA	NA
2018-5011	5/16/2018	MECH	5904 WESSEX CT	RELIANT AC	2 HVAC SYSTEMS	NA	NA	\$75.00	NA	NA	NA	NA
2018-5012	5/17/2018	MECH	6005 ANDOVER DR	LEVY & SON A SERVICE EXPERTS	3T SPLT SYSTEM	NA	NA	\$75.00	NA	NA	NA	NA
2018-5013	5/25/2018	MECH	6003 DUMONT CT	ALL SYSTEMS AIR CONDITIONING	SYSTEM INSTALL	NA	NA	\$75.00	NA	NA	NA	NA
2018-5014	5/30/2018	MECH	5007 EDGEWATER CT	RELIANT AC	FULL HVAC SYSTEM	NA	NA	\$75.00	NA	NA	NA	NA
2018-5015	5/30/2018	MECH	1903 RICKS CT	ALPHATEK AIR CONDITION	3T CONDENSER	NA	NA	\$75.00	NA	NA	NA	NA
2018-7021	5/1/2018	PLUM	5700 HATHAWAY DR	O'BRYAN PLUMBING SERVICES	REPAIR GAS LEAK IN YARD	NA	NA	\$75.00	NA	NA	NA	NA
2018-7022	5/8/2018	PLUM	5302 RAVENSTHORPE DR	BENJAMIN FRANKLIN PLUMBING	50 GAL GAS WH	NA	NA	\$75.00	NA	NA	NA	NA
2018-7023	5/10/2018	PLUM	5802 ASCOT CT	SAME DAY WATER HEATERS	WH	NA	NA	\$75.00	NA	NA	NA	NA
2018-7024	5/23/2018	PLUM	4206 GLEN MEADOWS DR	MILESTONE PLUMBING	(2) 50 GAL GAS WH	NA	NA	\$75.00	NA	NA	NA	NA
2018-10012	5/10/2018	POOL	6705 OVERBROOK DR	GOLD MEDAL POOLS	POOL	\$42,500	NA	\$500.00	NA	NA	NA	NA
2018-10013	5/10/2018	POOL	5209 MIDDLETON DR	HARDY POOLS	POOL	\$60,000	NA	\$500.00	NA	NA	NA	NA
2018-10014	5/23/2018	POOL	6106 SOUTHRIDGE PKWY	FOLEY POOLS	POOL	\$60,000	NA	\$500.00	NA	NA	NA	NA
2018-10016	5/23/2018	POOL	4604 DONNA LN	VENTURE POOLS	POOL	\$38,000	NA	\$500.00	NA	NA	NA	NA
2018-80006	5/2/2018	REMOD	5607 PEMBROKE CT	BOBCAT CUSTOM OUTDOORS	ADDITION	\$3,000	192	\$250.00	NA	NA	NA	NA
2018-80007	5/10/2018	REMOD	6705 OVERBROOK DR	GOLD MEDAL POOLS	ADDITION	\$3,500	46	\$252.76	NA	NA	NA	NA
2018-80009	5/22/2018	REMOD	4206 CHURCH LN	HERITAGE HOME PRO	REMODEL FROM FIRE	\$15,000	4,801	\$325.00	NA	NA	NA	NA
2018-80008	5/31/2018	REMOD	4801 WINDMILL CREEK DR	RICHARD WILLIAMS AND ASSOC	ADDITION	\$198,127	1,836	\$1,165.24	NA	NA	NA	NA

CITY OF PARKER  
PERMIT LOG  
MAY 2018

PERMIT NUMBER	ISSUE DATE	TYPE	ADDRESS	CONTRACTOR	DESCRIPTION	ESTIMATED VALUE	TOTAL SQUARE FOOTAGE	PERMIT FEE	DEPOSIT FEE	WATER METER FEE	WATER IMPACT FEE	SEWER TAP FEE
2018-9022	5/2/2018	SFR	4714 FULBROOK DR	GALLERY CUSTOM HOMES	NEW RESIDENCE	\$322,465	5,863	\$3,709.17	\$1,000	\$2,000	\$3,938.95	NA
2018-9023	5/2/2018	SFR	4802 FULBROOK DR	GALLERY CUSTOM HOMES	NEW RESIDENCE	\$357,390	6,498	\$4,083.82	\$1,000	\$2,000	\$3,938.95	NA
2018-9024	5/2/2018	SFR	5210 KIRKDALE DR	GALLERY CUSTOM HOMES	NEW RESIDENCE	\$307,340	5,588	\$3,546.92	\$1,000	\$2,000	\$3,938.95	NA
2018-9033	5/2/2018	SFR	6309 HOLBROOK CIR	GRAND HOMES	NEW RESIDENCE	\$585,984	6,104	\$3,851.36	\$1,000	\$2,000	\$3,938.95	\$1,000
2018-9034	5/2/2018	SFR	5212 CHEYENNE DR	GALLERY CUSTOM HOMES	NEW RESIDENCE	\$301,125	5,475	\$3,480.25	\$1,000	\$2,000	\$3,938.95	NA
2018-9035	5/2/2018	SFR	4813 FULBROOK DR	GALLERY CUSTOM HOMES	NEW RESIDENCE	\$296,670	5,394	\$3,432.46	\$1,000	\$2,000	\$3,938.95	NA
2018-9042	5/10/2018	SFR	4609 BRYCE DR	CHESMAR HOMES	NEW RESIDENCE	\$335,973	5,062	\$3,236.58	\$1,000	\$2,000	\$3,938.95	NA
2018-9043	5/22/2018	SFR	4704 BRYCE DR	CHESMAR HOMES	NEW RESIDENCE	\$341,040	5,107	\$3,263.13	\$1,000	\$2,000	\$3,938.95	NA
2018-9044	5/22/2018	SFR	4800 BRYCE DR	CHESMAR HOMES	NEW RESIDENCE	\$317,965	4,872	\$3,124.48	\$1,000	\$2,000	\$3,938.95	NA
2018-9045	5/22/2018	SFR	4601 BRYCE DR	CHESMAR HOMES	NEW RESIDENCE	\$335,973	5,193	\$3,313.87	\$1,000	\$2,000	\$3,938.95	NA
2018-9046	5/22/2018	SFR	6700 ERIN LN	CHESMAR HOMES	NEW RESIDENCE	\$353,923	5,774	\$3,656.66	\$1,000	\$2,000	\$3,938.95	NA
2018-9048	5/22/2018	SFR	4613 BRYCE DR	CHESMAR HOMES	NEW RESIDENCE	\$335,973	5,062	\$3,236.58	\$1,000	\$2,000	\$3,938.95	NA
					<b>TOTAL =</b>	<b>\$4,706,096</b>		<b>\$48,103.28</b>	<b>\$12,000</b>	<b>\$24,000</b>	<b>\$47,267.40</b>	

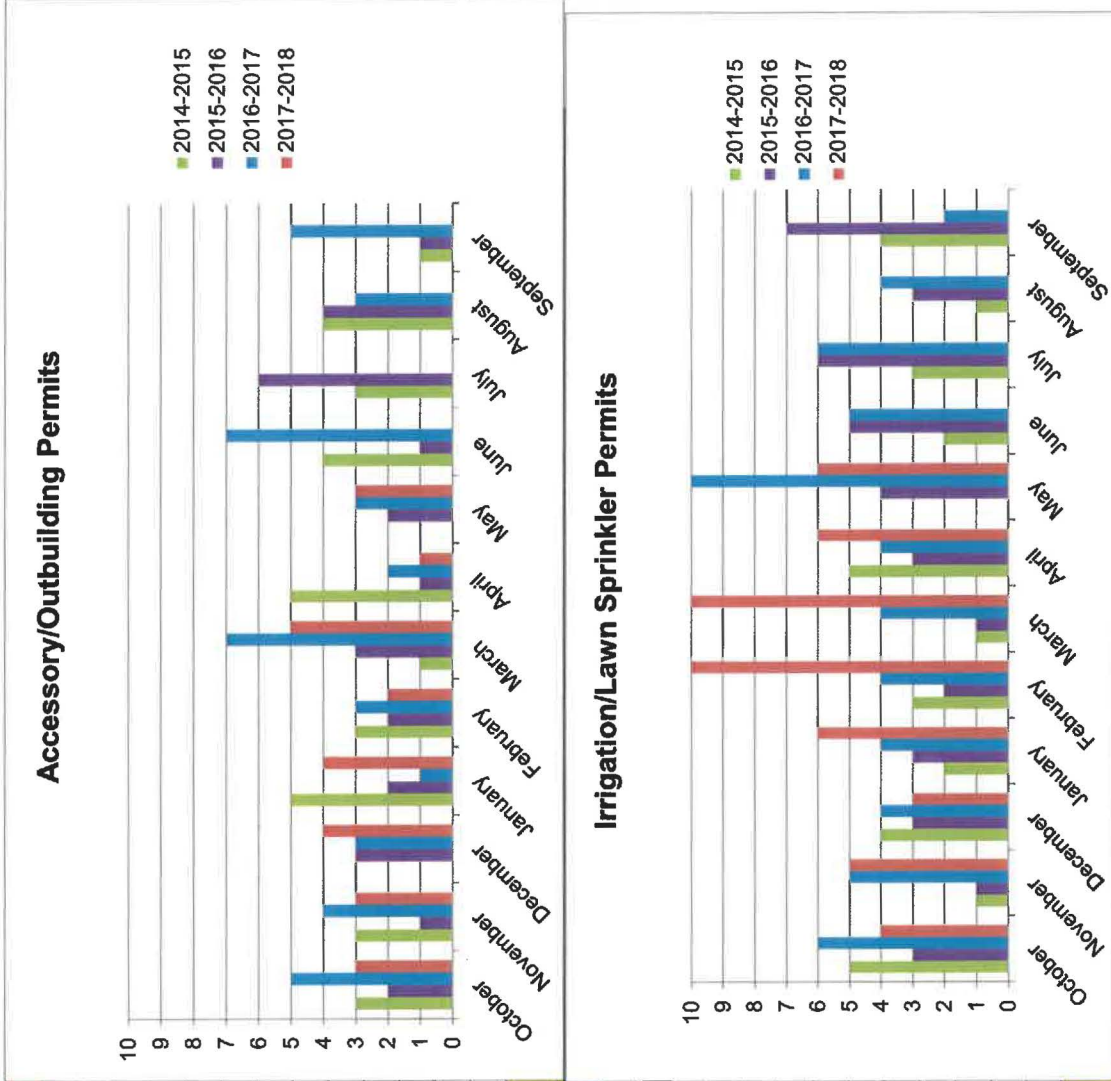


# PERMIT GRAPHS

Accessory/Outbuildings Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	3	2	5	3
November	3	1	4	3
December	0	3	3	4
January	5	2	1	4
February	3	2	3	2
March	1	3	7	5
April	5	1	2	1
May	0	2	3	3
June	4	1	7	
July	3	6	0	
August	4	4	3	
September	1	1	5	
Y-T-D Total	32	28	43	25

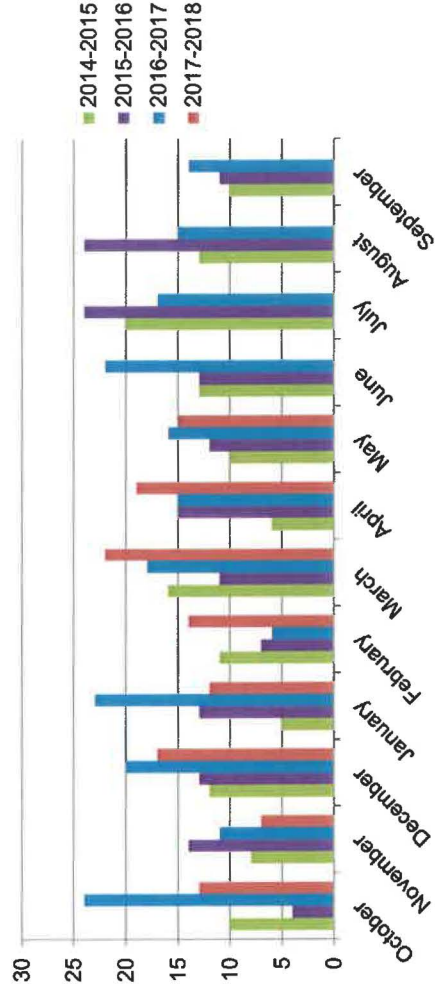
Irrigation/Lawn Sprinkler Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	5	3	6	4
November	1	1	5	5
December	4	3	4	3
January	2	3	4	6
February	3	2	4	10
March	1	1	4	12
April	5	3	4	6
May	0	4	12	6
June	2	5	5	
July	3	6	6	
August	1	3	4	
September	4	7	2	
Y-T-D Total	31	41	60	52



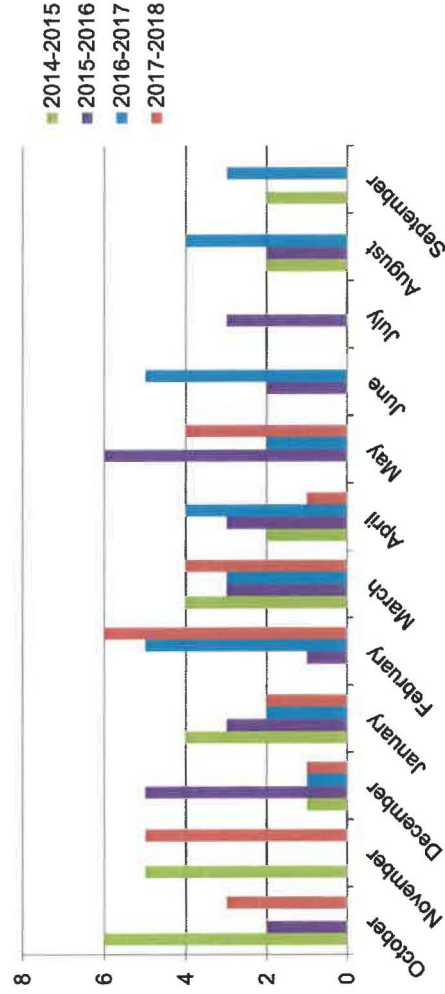
# PERMIT GRAPHS

Miscellaneous Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	10	4	24	13
November	8	14	11	7
December	12	13	20	17
January	5	13	23	12
February	11	7	6	14
March	16	11	18	22
April	6	15	15	19
May	10	12	16	15
June	13	13	22	
July	20	24	17	
August	13	24	15	
September	10	11	14	
Y-T-D Total	134	161	201	119
Swimming Pool Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	6	2	0	3
November	5	0	0	5
December	1	5	1	1
January	4	3	2	2
February	0	1	5	6
March	4	3	3	4
April	2	3	4	1
May	0	6	2	4
June	0	2	5	
July	0	3	0	
August	2	2	4	
September	2	0	3	
Y-T-D Total	26	30	29	26

Miscellaneous Permits



Swimming Pool Permits



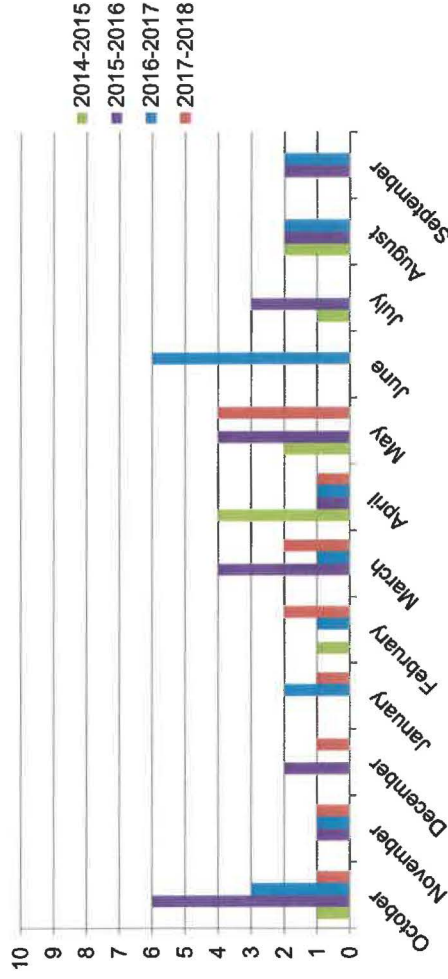
# PERMIT GRAPHS

Remodel/Addition Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	1	6	3	1
November	0	1	1	1
December	0	2	0	1
January	0	0	2	1
February	1	0	1	2
March	0	4	1	2
April	4	1	1	1
May	2	4	0	4
June	0	0	6	
July	1	3	0	
August	2	2	2	
September	0	2	2	
Y-T-D Total	11	25	19	13

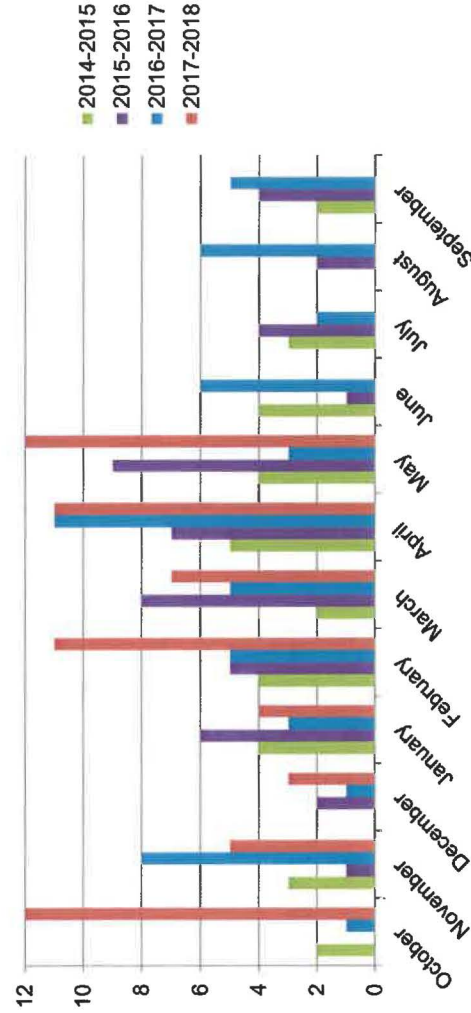
  

Single Family Residential Building Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	2	0	1	12
November	3	1	8	5
December	0	2	1	3
January	4	6	3	4
February	4	5	5	11
March	2	8	5	7
April	5	7	11	11
May	4	9	3	12
June	4	1	6	
July	3	4	2	
August	0	2	6	
September	2	4	5	
Y-T-D Total	33	49	56	65

Remodel/Addition Permits



Single Family Residential Permits





**INSPECTION LOG  
MAY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-1010	6403 NORTHRIDGE PKWY	ACC	FRAMING	5/1/2018	5/1/2018	TRUE		ISS	1
2018-1010	6403 NORTHRIDGE PKWY	ACC	ELECTRICAL ROUGH	5/1/2018	5/1/2018	TRUE		ISS	1
2018-1007	5803 MIDDLETON DR	ACC	OTHER	5/7/2018	5/7/2018	TRUE	PIERS	ISS	1
2018-1006	6901 AUDUBON DR	ACC	FRAMING	5/8/2018	5/8/2018	TRUE		ISS	1
2018-1006	6901 AUDUBON DR	ACC	FRAMING ROUGH	5/8/2018	5/8/2018	TRUE		ISS	1
2017-1036	5406 TENNYSON CT	ACC	FRAMING	5/22/2018	5/22/2018	TRUE		ISS	1
2017-1036	5406 TENNYSON CT	ACC	PLUMBING TOP-OUT	5/22/2018	5/22/2018	TRUE		ISS	1
2017-1036	5406 TENNYSON CT	ACC	ELECTRICAL ROUGH	5/22/2018	5/22/2018	TRUE		ISS	1
2017-1036	5406 TENNYSON CT	ACC	MECHANICAL ROUGH	5/22/2018	5/22/2018	TRUE		ISS	1
2018-1006	6901 AUDUBON DR	ACC	ELECTRICAL ROUGH	5/24/2018	5/24/2018	TRUE	EAST END	ISS	1
2018-1006	6901 AUDUBON DR	ACC	ELECTRICAL ROUGH	5/24/2018	5/24/2018	TRUE	WEST END	ISS	1
2018-1013	2702 MARY CT	ACC	OTHER	5/25/2018	5/25/2018	TRUE	PIER POST HOLES	ISS	1
2017-1016	1708 DUBLIN RD	ACC	FOUNDATION	5/30/2018	5/30/2018	TRUE		ISS	1
2018-2010	3106 DUBLIN RD	ELEC	FINAL	5/10/2018	5/10/2018	TRUE	GENERATOR	FINAL	1
2018-2007	4800 RIDGEVIEW DR	ELEC	FINAL	5/10/2018	5/10/2018	TRUE	SOLAR PANELS	FINAL	1
2017-3026	5203 WESTFIELD DR	FSPR	FIRE HYDRO VISUAL	12/11/2017	5/25/2018	TRUE	FAILED 12/11/17	FINAL	1
2017-3023	5313 WESTFIELD DR	FSPR	FIRE FINAL	5/16/2018	5/16/2018	TRUE		FINAL	1
2018-3009	6501 STAFFORD DR	FSPR	FIRE HYDRO VISUAL	5/16/2018	5/16/2018	TRUE		ISS	1
2017-3026	5203 WESTFIELD DR	FSPR	FIRE FINAL	5/25/2018	5/25/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-4009	6507 ERIN LN	IRR	OTHER	5/9/2018	5/9/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-4034	6300 WARWICK WAY	IRR	BACKFLOW CERTIFICATE ON FILE	5/11/2018	5/11/2018	TRUE		FINAL	1
2018-4022	5204 NORWICK DR	IRR	BACKFLOW CERTIFICATE ON FILE	5/21/2018	5/21/2018	TRUE		FINAL	1
2018-4010	4604 DONNA LN	IRR	OTHER	5/22/2018	5/22/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-4014	5301 BERWICK LN	IRR	OTHER	5/24/2018	5/24/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-5011	5904 WESSEX CT	MECH	FINAL	5/21/2018	5/21/2018	TRUE		FINAL	1
2018-5006	4302 GOLDEN POND CIR	MECH	FINAL	5/22/2018	5/22/2018	TRUE		FINAL	1



**INSPECTION LOG  
MAY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-6015	6616 ESTADOS DR	MISC	DRIVEWAY/CULVERT	5/30/2018	5/31/2018	TRUE	DRIVEWAY	FINAL	1
2018-7021	5700 HATHAWAY DR	PLUM	OTHER	5/8/2018	5/8/2018	TRUE	GAS TEST	FINAL	1
2018-7022	5302 RAVENSTHORPE DR	PLUM	WATER HEATER	5/8/2018	5/8/2018	TRUE		FINAL	1
2018-7023	5802 ASCOT CT	PLUM	WATER HEATER	5/18/2018	5/18/2018	TRUE		FINAL	1
2018-10002	4301 WHITESTONE DR	POOL	POOL FINAL	4/26/2018	5/7/2018	TRUE	FAILED 4/26	FINAL	1
2017-10040	4700 SHEFFIELD CT	POOL	POOL FINAL	5/1/2018		FALSE	FAILED 5/1	ISS	1
2017-10031	5313 WESTFIELD DR	POOL	FENCE FINAL	5/7/2018	5/7/2018	TRUE		FINAL	1
2018-10004	6901 AUDUBON DR	POOL	DECK STEEL	5/8/2018	5/17/2018	TRUE	FAILED 5/8	ISS	2
2018-10003	5010 HACKBERRY LN	POOL	FENCE FINAL	5/9/2018	5/9/2018	TRUE		ISS	1
2018-10001	5304 WESTFIELD DR	POOL	POOL FINAL	5/16/2018	5/16/2018	TRUE		FINAL	1
2017-10031	5313 WESTFIELD DR	POOL	POOL PROTECTION CERTIFICATION	5/16/2018	5/16/2018	TRUE		FINAL	1
2017-10031	5313 WESTFIELD DR	POOL	POOL FINAL	5/16/2018	5/16/2018	TRUE		FINAL	1
2018-10008	2800 DUBLIN PARK DR	POOL	DECK STEEL	5/17/2018	5/17/2018	TRUE		ISS	1
2018-10011	6703 ERIN LN	POOL	BELLY STEEL	5/17/2018	5/17/2018	TRUE		ISS	1
2018-10012	6705 OVERBROOK DR	POOL	BELLY STEEL	5/17/2018	5/17/2018	TRUE		ISS	1
2018-10005	5807 CORINTH CHAPEL RD	POOL	FENCE FINAL	5/18/2018	5/18/2018	TRUE		ISS	1
2018-10005	5807 CORINTH CHAPEL RD	POOL	POOL PROTECTION CERTIFICATION	5/18/2018	5/18/2018	TRUE		ISS	1
2018-10006	4408 SALISBURY DR	POOL	POOL FINAL	5/18/2018	5/24/2018	TRUE	FAILED 5/18 & 5/22	FINAL	3
2018-10013	5209 MIDDLETON DR	POOL	BELLY STEEL	5/25/2018	5/25/2018	TRUE		ISS	1
2018-10014	6106 SOUTHRIDGE PKWY	POOL	BELLY STEEL	5/29/2018	5/29/2018	TRUE		ISS	1
2018-10008	2800 DUBLIN PARK DR	POOL	FENCE FINAL	5/31/2018	5/31/2018	TRUE		ISS	1
2018-80005	4607 BRYCE DR	REM0D	FOUNDATION	5/8/2018	5/8/2018	TRUE		ISS	1
2018-80006	5607 PEMBROKE CT	REM0D	FRAMING	5/17/2018	5/17/2018	TRUE		FINAL	1
2018-80006	5607 PEMBROKE CT	REM0D	BUILDING FINAL	5/23/2018	5/23/2018	TRUE		FINAL	1
2018-80009	4206 CHURCH LN	REM0D	T-POLE	5/30/2018	5/30/2018	TRUE		ISS	1
2018-9034	5212 CHEYENNE DR	SFR	FOUNDATION	5/21/2008	5/21/2018	TRUE		ISS	1

**INSPECTION LOG  
MAY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS #
2017-9010	5301 BERWICK LN	SFR	METER RELEASE - GAS	4/20/2018	5/1/2018	TRUE	FAILED 4/20	FINAL 1
2017-9063	6501 STAFFORD DR	SFR	PLUMBING TOP-OUT	4/30/2018	5/24/2018	TRUE	FAILED 4/30, 5/16, 5/18, 5/21	ISS 4
2017-9063	6501 STAFFORD DR	SFR	ELECTRICAL ROUGH	4/30/2018	5/24/2018	TRUE	FAILED 4/30	ISS 1
2017-9063	6501 STAFFORD DR	SFR	MECHANICAL ROUGH	4/30/2018	5/24/2018	TRUE	FAILED 4/30	ISS 1
2017-9063	6501 STAFFORD DR	SFR	FRAMING	4/30/2018	5/24/2018	TRUE	FAILED 4/30	ISS 1
2018-9019	6506 ERIN LN	SFR	FOUNDATION	5/2/2018	5/2/2018	TRUE		ISS 1
2017-9043	5400 TENNYSON CT	SFR	METER RELEASE - ELECTRIC	5/2/2018	5/2/2018	TRUE		ISS 1
2017-9055	6613 CHILTON CT	SFR	DRIVEWAY APPROACH	5/7/2018	5/7/2018	TRUE		ISS 1
2018-9030	5206 NORWICK DR	SFR	T-POLE	5/7/2018	5/7/2018	TRUE		ISS 1
2017-9056	4602 SALISBURY DR	SFR	DRIVEWAY APPROACH	5/7/2018	5/7/2018	TRUE		ISS 1
2018-9018	4606 SALISBURY DR	SFR	FOUNDATION	5/7/2018	5/7/2018	TRUE		ISS 1
2018-9016	4706 SHEFFIELD CT	SFR	FOUNDATION	5/8/2018	5/8/2018	TRUE		ISS 1
2018-9034	5212 CHEYENNE DR	SFR	T-POLE	5/9/2018	5/9/2018	TRUE		ISS 1
2017-9055	6613 CHILTON CT	SFR	DRIVEWAY APPROACH	5/9/2018	5/9/2018	TRUE		ISS 1
2017-9027	6507 ERIN LN	SFR	BUILDING FINAL	5/9/2018	5/9/2018	TRUE		FINAL 1
2017-9027	6507 ERIN LN	SFR	SURVEY PLAT	5/9/2018	5/9/2018	TRUE		FINAL 1
2018-9013	6704 ERIN LN	SFR	FOUNDATION	5/9/2018	5/9/2018	TRUE		ISS 1
2018-9021	4706 FULBROOK DR	SFR	PLUMBING ROUGH	5/9/2018		FALSE	FAILED 5/9 & 5/15	ISS 2
2018-9021	4706 FULBROOK DR	SFR	FORM SURVEY	5/9/2018	5/9/2018	TRUE		ISS 1
2018-9020	4710 FULBROOK DR	SFR	PLUMBING ROUGH	5/9/2018		FALSE	FAILED 5/9	ISS 1
2018-9020	4710 FULBROOK DR	SFR	FORM SURVEY	5/9/2018	5/9/2018	TRUE		ISS 1
2018-9022	4714 FULBROOK DR	SFR	T-POLE	5/9/2018	5/9/2018	TRUE		ISS 1
2018-9023	4802 FULBROOK DR	SFR	T-POLE	5/9/2018	5/9/2018	TRUE		ISS 1
2018-9035	4813 FULBROOK DR	SFR	T-POLE	5/9/2018	5/9/2018	TRUE		ISS 1
2018-9012	5007 KINGSTON CT	SFR	PLUMBING ROUGH	5/9/2018	5/10/2018	TRUE	FAILED 5/9	ISS 2
2018-9012	5007 KINGSTON CT	SFR	FORM SURVEY	5/9/2018	5/9/2018	TRUE		ISS 1

**INSPECTION LOG  
MAY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-9028	5205 WESTFIELD DR	SFR	PLUMBING ROUGH	5/9/2018	5/18/2018	TRUE	FAILED 5/9 & 5/16	ISS	3
2017-9061	5308 MIDDLETON DR	SFR	METER RELEASE - ELECTRIC	5/9/2018	5/9/2018	TRUE		ISS	1
2018-9031	5900 MIDDLETON DR	SFR	PLUMBING ROUGH	5/9/2018	5/16/2018	TRUE	FAILED 5/9	ISS	2
2018-9031	5900 MIDDLETON DR	SFR	FORM SURVEY	5/9/2018	5/9/2018	TRUE		ISS	1
2017-9060	5505 BARRINGTON DR	SFR	DRIVEWAY APPROACH	5/10/2018	5/10/2018	TRUE		ISS	1
2018-9003	7702 WINDOMERE DR	SFR	PLUMBING TOP-OUT	5/10/2018	5/22/2018	TRUE	FAILED 5/10 & 5/18	ISS	3
2018-9003	7702 WINDOMERE DR	SFR	ELECTRICAL ROUGH	5/10/2018	5/22/2018	TRUE	FAILED 5/10 & 5/18	ISS	3
2018-9003	7702 WINDOMERE DR	SFR	MECHANICAL ROUGH	5/10/2018	5/22/2018	TRUE	FAILED 5/10 & 5/18	ISS	3
2018-9003	7702 WINDOMERE DR	SFR	FRAMING	5/10/2018	5/22/2018	TRUE	FAILED 5/10 & 5/18	ISS	3
2018-9024	5210 KIRKDALE DR	SFR	T-POLE	5/10/2018	5/10/2018	TRUE		ISS	1
2017-9035	4409 SALISBURY DR	SFR	METER RELEASE - GAS	5/10/2018	5/10/2018	TRUE		ISS	1
2018-9018	4606 SALISBURY DR	SFR	T-POLE	5/10/2018	5/10/2018	TRUE		ISS	1
2018-9027	4607 SALISBURY DR	SFR	PLUMBING ROUGH	5/10/2018	5/10/2018	TRUE		ISS	1
2018-9027	4607 SALISBURY DR	SFR	FORM SURVEY	5/10/2018	5/10/2018	TRUE		ISS	1
2017-9030	4704 SHEFFIELD CT	SFR	METER RELEASE - GAS	5/10/2018	5/10/2018	TRUE		ISS	1
2017-9066	5404 TENNYSON CT	SFR	DRIVEWAY APPROACH	5/10/2018	5/10/2018	TRUE		ISS	1
2018-9015	5108 AMHERST CT	SFR	PLUMBING TOP-OUT	5/15/2018		FALSE	FAILED 5/15 & 5/18	ISS	2
2018-9015	5108 AMHERST CT	SFR	ELECTRICAL ROUGH	5/15/2018		FALSE	FAILED 5/15 & 5/18	ISS	2
2018-9015	5108 AMHERST CT	SFR	MECHANICAL ROUGH	5/15/2018		FALSE	FAILED 5/15 & 5/18	ISS	2
2018-9015	5108 AMHERST CT	SFR	FRAMING	5/15/2018		FALSE	FAILED 5/15 & 5/18	ISS	2
2017-9060	5505 BARRINGTON DR	SFR	METER RELEASE - ELECTRIC	5/15/2018	5/15/2018	TRUE		ISS	1
2018-9021	4706 FULBROOK DR	SFR	FOUNDATION	5/15/2018	5/15/2018	TRUE		ISS	1
2018-9020	4710 FULBROOK DR	SFR	FOUNDATION	5/15/2018	5/15/2018	TRUE		ISS	1
2018-9017	5117 ROSEMONT CT	SFR	PLUMBING TOP-OUT	5/15/2018	5/29/2018	TRUE	FAILED 5/15	ISS	2
2018-9017	5117 ROSEMONT CT	SFR	ELECTRICAL ROUGH	5/15/2018	5/29/2018	TRUE	FAILED 5/15	ISS	2
2018-9017	5117 ROSEMONT CT	SFR	MECHANICAL ROUGH	5/15/2018	5/29/2018	TRUE	FAILED 5/15	ISS	2

**INSPECTION LOG  
MAY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-9017	5117 ROSEMONT CT	SFR	FRAMING	5/15/2018	5/29/2018	TRUE	FAILED 5/15	ISS	2
2018-9042	4609 BRYCE DR	SFR	T-POLE	5/16/2018	5/16/2018	TRUE		ISS	1
2018-9034	5212 CHEYENNE DR	SFR	PLUMBING ROUGH	5/16/2018		FALSE	FAILED 5/16	ISS	1
2018-9034	5212 CHEYENNE DR	SFR	FORM SURVEY	5/16/2018	5/16/2018	TRUE		ISS	1
2017-9033	5313 WESTFIELD DR	SFR	BUILDING FINAL	5/16/2018	5/16/2018	TRUE		FINAL	1
2017-9033	5313 WESTFIELD DR	SFR	SURVEY PLAT	5/16/2018	5/16/2018	TRUE		FINAL	1
2018-9023	4802 FULBROOK DR	SFR	PLUMBING ROUGH	5/16/2018		FALSE	FAILED 5/16	ISS	1
2018-9023	4802 FULBROOK DR	SFR	FORM SURVEY	5/16/2018	5/16/2018	TRUE		ISS	1
2018-9035	4813 FULBROOK DR	SFR	PLUMBING ROUGH	5/16/2018		FALSE	FAILED 5/16	ISS	1
2018-9035	4813 FULBROOK DR	SFR	FORM SURVEY	5/16/2018	5/16/2018	TRUE		ISS	1
2018-9028	5205 WESTFIELD DR	SFR	FORM SURVEY	5/16/2018	5/16/2018	TRUE		ISS	1
2017-9061	5308 MIDDLETON DR	SFR	METER RELEASE - GAS	5/16/2018	5/16/2018	TRUE		ISS	1
2017-9066	5404 TENNYSON CT	SFR	METER RELEASE - ELECTRIC	5/16/2018	5/16/2018	TRUE		ISS	1
2017-9066	5404 TENNYSON CT	SFR	METER RELEASE - GAS	5/16/2018	5/16/2018	TRUE		ISS	1
2018-9042	4609 BRYCE DR	SFR	PLUMBING ROUGH	5/17/2018	5/22/2018	TRUE	FAILED 5/17	ISS	2
2018-9042	4609 BRYCE DR	SFR	FORM SURVEY	5/17/2018	5/17/2018	TRUE		ISS	1
2018-9022	4714 FULBROOK DR	SFR	PLUMBING ROUGH	5/17/2018		FALSE	FAILED 5/17	ISS	1
2018-9022	4714 FULBROOK DR	SFR	FORM SURVEY	5/17/2018	5/17/2018	TRUE		ISS	1
2018-9029	4604 WHITESTONE DR	SFR	T-POLE	5/17/2018	5/17/2018	TRUE		ISS	1
2018-9024	5210 KIRKDALE DR	SFR	PLUMBING ROUGH	5/17/2018	5/17/2018	TRUE		ISS	1
2018-9024	5210 KIRKDALE DR	SFR	FORM SURVEY	5/17/2018	5/17/2018	TRUE		ISS	1
2017-9020	1708 DUBLIN RD	SFR	PLUMBING ROUGH	5/18/2018	5/24/2018	TRUE	FAILED 5/18	ISS	2
2018-9035	4813 FULBROOK DR	SFR	FOUNDATION	5/18/2018	5/18/2018	TRUE		ISS	1
2018-9012	5007 KINGSTON CT	SFR	FOUNDATION	5/18/2018	5/18/2018	TRUE		ISS	1
2018-9028	5205 WESTFIELD DR	SFR	PLUMBING ROUGH	5/18/2018	5/18/2018	TRUE		ISS	1
2018-9026	4403 SALISBURY DR	SFR	T-POLE	5/18/2018	5/18/2018	TRUE		ISS	1



**INSPECTION LOG  
MAY 2018**

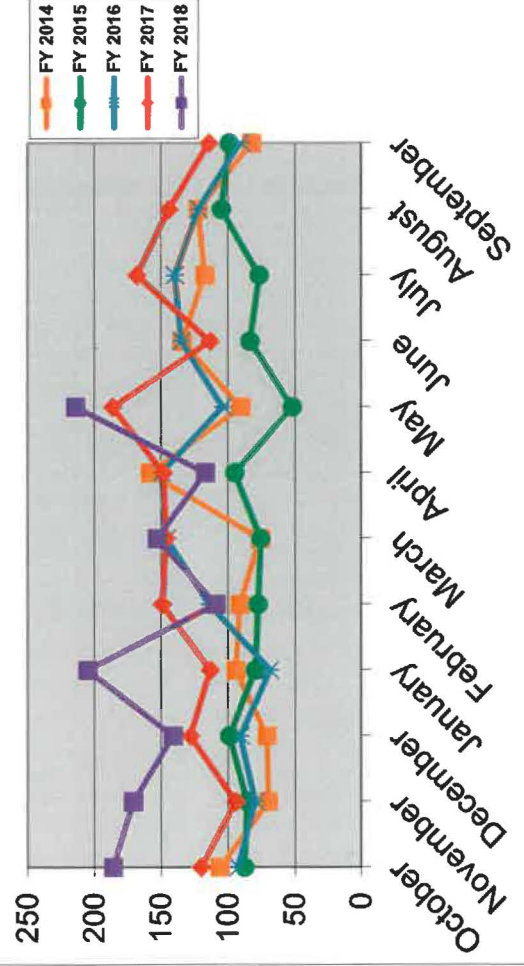
PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-9026	4403 SALISBURY DR	SFR	PLUMBING ROUGH	5/18/2018	5/18/2018	TRUE		ISS	1
2018-9026	4403 SALISBURY DR	SFR	FORM SURVEY	5/18/2018	5/18/2018	TRUE		ISS	1
2018-9027	4607 SALISBURY DR	SFR	FOUNDATION	5/18/2018	5/18/2018	TRUE		ISS	1
2017-9045	5102 CHESHIRE LN	SFR	BUILDING FINAL	5/21/2018	5/23/2018	TRUE	FAILED 5/21	FINAL	2
2018-9010	4506 DONNA LN	SFR	PLUMBING TOP-OUT	5/21/2018	5/30/2018	TRUE	FAILED 5/21	ISS	2
2018-9010	4506 DONNA LN	SFR	ELECTRICAL ROUGH	5/21/2018	5/30/2018	TRUE	FAILED 5/21	ISS	2
2018-9010	4506 DONNA LN	SFR	MECHANICAL ROUGH	5/21/2018	5/30/2018	TRUE	FAILED 5/21	ISS	2
2018-9010	4506 DONNA LN	SFR	FRAMING	5/21/2018	5/30/2018	TRUE	FAILED 5/21	ISS	2
2017-9053	4604 DONNA LN	SFR	BUILDING FINAL	5/22/2018	5/22/2018	TRUE		FINAL	1
2018-9045	4601 BRYCE DR	SFR	T-POLE	5/23/2018	5/23/2018	TRUE		ISS	1
2018-9048	4613 BRYCE DR	SFR	T-POLE	5/23/2018	5/23/2018	TRUE		ISS	1
2018-9043	4704 BRYCE DR	SFR	T-POLE	5/23/2018	5/23/2018	TRUE		ISS	1
2017-9045	5102 CHESHIRE LN	SFR	SURVEY PLAT	5/23/2018	5/23/2018	TRUE		FINAL	1
2018-9046	6700 ERIN LN	SFR	T-POLE	5/23/2018	5/23/2018	TRUE		ISS	1
2018-9022	4714 FULBROOK DR	SFR	FOUNDATION	5/23/2018	5/23/2018	TRUE		ISS	1
2018-9023	4802 FULBROOK DR	SFR	FOUNDATION	5/23/2018	5/23/2018	TRUE		ISS	1
2017-9010	5301 BERWICK LN	SFR	BUILDING FINAL	5/24/2018	5/24/2018	TRUE		FINAL	1
2017-9010	5301 BERWICK LN	SFR	SURVEY PLAT	5/24/2018	5/24/2018	TRUE		FINAL	1
2017-9047	4701 WHITESTONE DR	SFR	SURVEY PLAT	5/24/2018	5/24/2018	TRUE		FINAL	1
2017-9047	4701 WHITESTONE DR	SFR	BUILDING FINAL	5/24/2018	5/24/2018	TRUE		FINAL	1
2018-9032	4602 DONNA LN	SFR	T-POLE	5/24/2018	5/31/2018	TRUE	FAILED 5/24	ISS	2
2018-9032	4602 DONNA LN	SFR	PLUMBING ROUGH	5/24/2018	5/24/2018	TRUE		ISS	1
2018-9032	4602 DONNA LN	SFR	FORM SURVEY	5/24/2018	5/24/2018	TRUE		ISS	1
2017-9020	1708 DUBLIN RD	SFR	FORM SURVEY	5/24/2018	5/24/2018	TRUE		ISS	1
2018-9005	5002 KINGSTON CT	SFR	PLUMBING TOP-OUT	5/24/2018	5/29/2018	TRUE	FAILED 5/24	ISS	2
2018-9005	5002 KINGSTON CT	SFR	ELECTRICAL ROUGH	5/24/2018	5/29/2018	TRUE	FAILED 5/24	ISS	2

**INSPECTION LOG  
MAY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-9005	5002 KINGSTON CT	SFR	MECHANICAL ROUGH	5/24/2018	5/29/2018	TRUE	FAILED 5/24	ISS	2
2018-9005	5002 KINGSTON CT	SFR	FRAMING	5/24/2018	5/29/2018	TRUE	FAILED 5/24	ISS	2
2018-9024	5210 KIRKDALE DR	SFR	FOUNDATION	5/24/2018	5/24/2018	TRUE		ISS	1
2017-9043	5400 TENNYSON CT	SFR	DRIVEWAY APPROACH	5/24/2018	5/24/2018	TRUE		ISS	1
2018-9014	5112 AMHERST CT	SFR	T-POLE	5/25/2018	5/25/2018	TRUE		ISS	1
2017-9055	6613 CHILTON CT	SFR	METER RELEASE - ELECTRIC	5/25/2018		FALSE	FAILED 5/25	ISS	1
2017-9015	5203 WESTFIELD DR	SFR	BUILDING FINAL	5/25/2018	5/25/2018	TRUE		FINAL	1
2017-9015	5203 WESTFIELD DR	SFR	SURVEY PLAT	5/25/2018	5/25/2018	TRUE		FINAL	1
2017-9057	6300 HOLBROOK CIR	SFR	METER RELEASE - ELECTRIC	5/25/2018		FALSE	FAILED 5/25	ISS	1
2017-9052	6405 HOLBROOK CIR	SFR	METER RELEASE - ELECTRIC	5/25/2018		FALSE	FAILED 5/25	ISS	1
2018-9028	5205 WESTFIELD DR	SFR	T-POLE	5/25/2018	5/25/2018	TRUE		ISS	1
2018-9031	5900 MIDDLETON DR	SFR	T-POLE	5/25/2018	5/25/2018	TRUE		ISS	1
2018-9025	4804 OLD GATE LN	SFR	T-POLE	5/25/2018	5/25/2018	TRUE		ISS	1
2017-9057	6300 HOLBROOK CIR	SFR	DRIVEWAY APPROACH	5/29/2018	5/29/2018	TRUE		ISS	1
2018-9029	4604 WHITESTONE DR	SFR	PLUMBING ROUGH	5/30/2018		FALSE	FAILED 5/30	ISS	1
2018-9014	5112 AMHERST CT	SFR	PLUMBING ROUGH	5/31/2018	5/31/2018	TRUE		ISS	1
2018-9014	5112 AMHERST CT	SFR	FORM SURVEY	5/31/2018	5/31/2018	TRUE		ISS	1
2018-9042	4609 BRYCE DR	SFR	FOUNDATION	5/31/2018	5/31/2018	TRUE		ISS	1
2017-9038	6317 HOLBROOK CIR	SFR	BUILDING FINAL	5/31/2018		FALSE	FAILED 5/31	ISS	1
								<b>TOTAL=</b>	<b>214</b>

## Monthly Inspection Report

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
<b>October</b>	106	88	93	120	186
<b>November</b>	70	86	80	94	171
<b>December</b>	71	99	91	128	141
<b>January</b>	94	80	69	113	205
<b>February</b>	91	78	114	149	109
<b>March</b>	76	76	146	146	153
<b>April</b>	158	95	150	148	117
<b>May</b>	90	52	104	186	214
<b>June</b>	134	84	135	113	
<b>July</b>	117	77	140	168	
<b>August</b>	122	105	122	144	
<b>September</b>	82	99	91	114	
<b>Year Total</b>	<b>1211</b>	<b>1019</b>	<b>1335</b>	<b>1623</b>	<b>1296</b>



# CODE ENFORCEMENT REPORT

## 2017-2018

Violation Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD Totals
High Grass	3	3					3	13					22
Home Occupation					1								1
Illegal Dumping					1								1
Illegal Structure				3			1	1					5
Illegal Vehicle						2	1						3
Junked Vehicles		1			2								3
Lot Maintenance	8	4	3	4	6	8	11	5					49
Trash and Debris	1	4	4	4	3	7	9	4					36
<b>ITEM TOTALS</b>	<b>12</b>	<b>12</b>	<b>7</b>	<b>11</b>	<b>13</b>	<b>17</b>	<b>25</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>120</b>

Officer Actions	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD Totals
Verbal Warnings	7	6	7	6	11	13	18	9					77
Door Hangers Issued	2	2	3	2	1	4	4	7					25
Complied/Resolved		7	8	6		10	12	9					52
10 Day Notice (Letters Mailed)	2			2	1	2	3	7					17
Extension Granted	1	2											3
Complied/Resolved	4	2			9								15
Citations Issued													0
Stop Work Order													0
Misc													0
<b>ITEM TOTALS</b>	<b>16</b>	<b>19</b>	<b>18</b>	<b>16</b>	<b>22</b>	<b>29</b>	<b>37</b>	<b>32</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>189</b>



## City of Parker Municipal Court Monthly Report

May, 2018	Traffic Misdemeanors	Non-Traffic Misdemeanors
<b>New Cases Filed</b>	<b>85</b>	<b>18</b>
<b>Total Pending Cases</b>	<b>1028</b>	<b>349</b>
<b>Uncontested Dispositions</b>	<b>41</b>	<b>18</b>
<b>Compliance Dismissals</b>		
<b>After Driver Safety Course</b>	<b>23</b>	
<b>After Deferred Disposition</b>	<b>28</b>	<b>2</b>
<b>After Proof of Insurance</b>	<b>3</b>	
<b>Other Dismissals</b>	<b>3</b>	<b>0</b>
<b>Other Dispositions</b>	<b>0</b>	<b>0</b>
<b>Total Cases Disposed</b>	<b>98</b>	<b>20</b>
<b>Arrest Warrants Issued</b>	<b>16</b>	
<b>Warrants Cleared</b>	<b>26</b>	
<b>Total Outstanding Warrants</b>	<b>559</b>	
<b>Show Cause Hearings Held</b>	<b>6</b>	<b>0</b>
<b>Trials</b>	<b>0</b>	<b>0</b>
<b>Fines, Court Costs &amp; Other Amounts Collected:</b>		
<b>Retained by City</b>	<b>\$9,948.00</b>	
<b>Remitted to State</b>	<b>\$7,040.00</b>	
<b>Total</b>	<b>\$16,988.00</b>	

**Definitions:**

**Show Cause Hearing** - A court hearing that is held for a defendant who has been granted a Driving Safety Course or Deferred Disposition to Show Cause for Non-Compliance

**All cases heard in Municipal Court are Class C Misdemeanors Only.**

PARKER POLICE DEPARTMENT  
REPORT OF MONTHLY STATISTICS YEAR TO DATE

May 2018	THIS MONTH	THIS MONTH LAST YEAR	% CHANGE	YTD 2018	YTD 2017	% CHANGE
for Service Traffic	940	880	7%	4880	3888	26%
Calls for Service	162	258	-37%	852	1065	-20%
Traffic Contacts - All Units	154	34	353%	849	391	117%
House Watch	176	262	-33%	953	1171	-19%
Other Service Response Incidents	448	326	37%	2226	1261	77%
<b>Reported Incidents - Part 1</b>	1	4	-75%	10	13	-23%
Homicide	0	0	0%	0	0	0%
Theft (Includes:)	1	2	-50%	9	9	0%
Larceny/Theft	1	1	0%	9	6	50%
BMV's	0	0	0%	0	1	-100%
Auto Theft	0	1	-100%	0	2	-100%
Residential Burglary	0	1	-100%	1	1	0%
Business Burglary	0	1	-100%	0	2	-100%
Robbery	0	0	0%	0	0	0%
Aggravated Assault	0	0	0%	0	0	0%
Sexual Assault	0	0	0%	0	1	-100%
<b>Part 2 Offenses</b>	2	5	-60%	20	24	-17%
Simple Assault	0	2	-100%	2	7	-71%
Vandalism	0	1	-100%	1	3	-67%
Narcotics	0	1	-100%	4	4	0%
Fraud (Forgery, ID Theft, etc.)	1	1	0%	9	9	0%
Harassment	0	0	0%	0	0	0%
Other Offenses	1	0	100%	4	1	300%
Incident Reports	6	8	-25%	28	32	-13%
Mental Health	0	0	0%	1	7	-86%
<b>Adult Arrests</b>	4	1	300%	15	4	275%
Males	4	1	300%	14	3	367%
Females	0	0	0%	1	1	0%
<b>Juvenile Detentions</b>	0	0	0%	0	4	-100%
Males	0	0	0%	0	3	-100%
Females	0	0	0%	0	1	-100%
<b>Traffic Enforcement</b>	154	34	353%	849	402	111%
Citations	95	21	352%	530	229	131%
Warnings	59	13	354%	319	173	84%
<b>Accidents</b>	6	13	-54%	44	35	26%
Injury	4	3	33%	13	8	63%
Non-Injury	2	10	-80%	27	23	17%
FLID	0	0	0%	4	4	0%
<b>Investigations</b>	62	71	-13%	256	255	0%
Cases Assigned	11	13	-15%	48	58	-17%
Clearances	6	4	50%	23	21	10%
Cases Filed with DA	1	2	-50%	8	10	-20%
Follow-Ups	44	52	-15%	177	163	9%
<b>Alarm Activations</b>	30	17	76%	129	76	70%
Residential	30	17	76%	118	73	62%
Chargeable	20	13	54%	101	57	77%
Non-Chargeable	10	4	150%	17	16	6%
Business	0	0	0%	11	3	267%
Chargeable	0	0	0%	7	1	600%
Non-Chargeable	0	0	0%	4	2	100%
<b>Outside Agency Activities</b>	15	19	-21%	81	115	-30%
Murphy PD	9	10	-10%	43	66	-35%
Collin County SO	0	3	-100%	12	27	-56%
Wylie PD	2	0	200%	12	5	140%
Allen PD	2	1	100%	2	8	-75%
Other	2	5	-60%	12	9	33%
<b>Staff</b>	<b>Sworn</b>	<b>Civilian</b>	<b>Reserve</b>			
Authorized	10	1	2			
Current Strength	9	1	2			
In Training	1	0	0			
Openings	0	0	0			
% Staffed	100%	100%	100%			
<b>Reserve Hours</b>	55	30	45%			

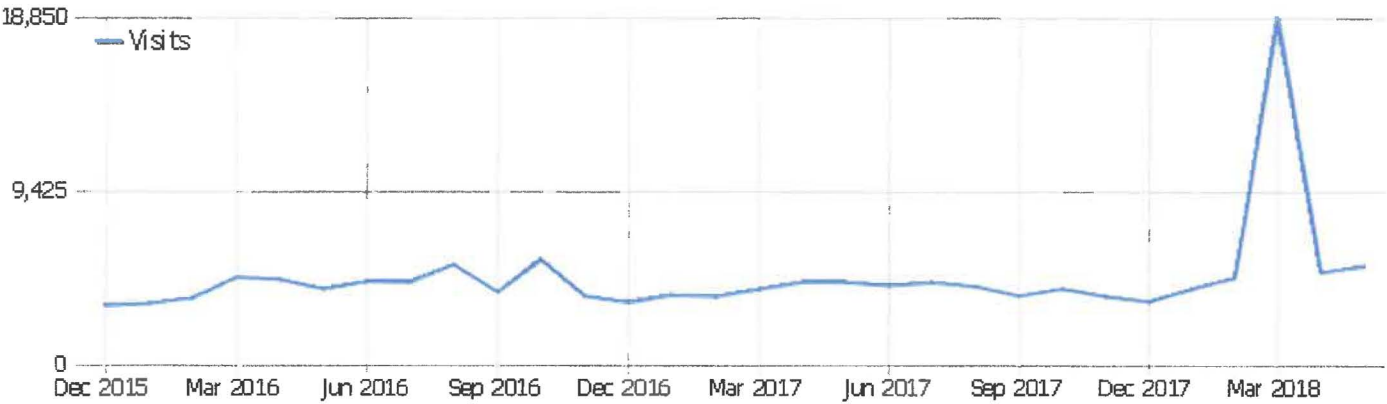


Parker, TX

Date range: May 2018

Monthly Web Report

# Visits Summary



Name	Value
Unique visitors	4,301
Visits	5,414
Actions	15,628
Maximum actions in one visit	159
Actions per Visit	3
Avg. Visit Duration (in seconds)	00:02:31
Bounce Rate	52%


























## Referrer Type

Referrer Type	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Revenue
Direct Entry	3,454	8,476	3	00:02:27	60%	\$ 0
Search Engines	1,840	6,808	4	00:02:40	37%	\$ 0
Websites	120	344	3	00:02:14	53%	\$ 0

## Site Search Keywords

Keyword	Searches	Search Results pages	% Search Exits
true	32	1	38%
election results	9	1	22%
calendar	8	1	0%
bulk trash	6	2	17%
2018 new bulk pickup schedule	5	2	60%
ordinances	5	1	0%
agendas	4	1	0%
city code of ordinance 156	4	1	75%
mayor	4	1	0%
2018 trashrecyclecalendar	3	1	33%
4010 anns lane	3	2	67%
election	3	2	0%
ordinance	3	1	67%
trash	3	1	33%
bulk	2	5	50%
bulk trash week - east of dillehay drive/hogge drive	2	1	50%
candidate information	2	1	50%
code of ordinances	2	1	0%
comprehensive plan	2	2	100%
construction standards	2	1	50%
contractor registration	2	1	100%
does the police department do fingerprinting?	2	2	50%
early voting	2	1	50%
Others	177	225	25%

# Country

Country	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Revenue
 United States	4,820	14,452	3	00:02:37	49%	\$ 0
 Philippines	93	128	1	00:01:21	82%	\$ 0
 South Korea	89	171	2	00:00:52	48%	\$ 0
 Israel	52	313	6	00:09:44	21%	\$ 0
 India	43	73	2	00:01:33	84%	\$ 0
 Canada	29	79	3	00:00:41	83%	\$ 0
 Russia	29	33	1	00:00:02	86%	\$ 0
 Germany	27	29	1	00:00:07	96%	\$ 0
 Japan	27	51	2	00:01:37	63%	\$ 0
 Australia	21	38	2	00:02:22	57%	\$ 0
 France	21	37	2	00:01:28	71%	\$ 0
 China	16	33	2	00:00:50	38%	\$ 0
 Nigeria	15	23	2	00:01:37	87%	\$ 0
 South Africa	10	11	1	00:00:01	90%	\$ 0
 Kenya	8	11	1	00:00:00	88%	\$ 0
 Pakistan	8	8	1	00:00:00	100%	\$ 0
 United Arab Emirates	8	9	1	00:00:01	88%	\$ 0
 Sri Lanka	7	7	1	00:00:00	100%	\$ 0
 Ghana	6	8	1	00:01:09	67%	\$ 0
 Jamaica	5	6	1	00:00:40	80%	\$ 0
 Malaysia	5	5	1	00:00:00	100%	\$ 0
 Unknown	5	6	1	00:00:32	80%	\$ 0
 Liberia	4	5	1	00:00:01	75%	\$ 0
Others	66	92	1	00:00:39	80%	\$ 0

## Device type

Device type	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Conversion Rate
 Desktop	3,170	10,423	3	00:03:05	47%	0%
 Smartphone	1,763	3,681	2	00:01:31	60%	0%
 Tablet	392	1,245	3	00:02:51	45%	0%
Unknown	72	255	4	00:00:39	82%	0%
Phablet	17	24	1	00:00:20	71%	0%



## Council Agenda Item

Item 3  
C'Sec Use Only

Budget Account Code:	Meeting Date: June 19, 2018
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Administrator Flanigan
Estimated Cost:	Date Prepared: June 14, 2018
Exhibits:	<ol style="list-style-type: none"><li>1. Proposed Resolution</li><li>2. City Engineer Letter, dated June 8, 2018</li><li>3. Bid Summary</li><li>4. Tabulation of Bids</li></ol>

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2018-576 AWARING THE 2017-2018 ANNUAL STREET MAINTENANCE PROJECT. [FLANIGAN]

### SUMMARY

The Annual Street Maintenance Contract 2018 was advertised in the Dallas Morning News on May 24, 2018 and May 31, 2018. The bids were received at 11:30 a.m., Thursday, June 7, 2018.

Please review the letter and bid information, prepared by City Engineer Birkhoff.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeff Flanigan</i>	Date:	06/14/2018



**RESOLUTION NO. 2018-576**  
*(2018 Street Maintenance Bid Award)*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
PARKER, COLLIN COUNTY, TEXAS, AWARDING THE BID FOR  
STREET MAINTENANCE TO PAVECON PUBLIC WORKS, LP,  
OF GRAND PRAIRIE, TEXAS.**

**WHEREAS**, the City of Parker desires to protect the health, safety and welfare of its citizens; and

**WHEREAS**, the Parker City Council deems it in the best interest of the citizens of the City of Parker to accept a bid from SPI Asphalt, LLC, of Justin, Texas to obtain certain road maintenance described in the bid to be performed for the benefit of the City of Parker; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:**

**SECTION 1.** The bid of SPI Asphalt, LLC, in the total amount of \$617,344.89 is approved, and is in conformance with the requirements for such approval.

**SECTION 2.** The Parker City Council authorizes the Mayor to execute a contract with SPI Asphalt, LLC, and all other necessary documents in connection therewith on behalf of the City of Parker.

**DULY RESOLVED** by the City Council of the City of Parker, Collin County, Texas on this the 19th day of June, 2018, effective this date.

**APPROVED:  
CITY OF PARKER**

\_\_\_\_\_  
Lee Pettie, Mayor

**ATTEST:**

\_\_\_\_\_  
Patti Scott Grey, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Brandon Shelby, City Attorney

**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
**PROFESSIONAL ENGINEERS**

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Fax (214) 461-8390

Phone (214) 361-7900

JOHN W. BIRKHOFF, P.E.  
GARY C. HENDRICKS, P.E.  
JOE R. CARTER, P.E.  
MATT HICKEY, P.E.  
ANDREW MATA, JR., P.E.  
JOSEPH T. GRAJEWSKI, III, P.E.  
DEREK B. CHANEY, P.E.  
CRAIG M. KERKHOFF, P.E.

June 8, 2018

Mr. Jeff Flanigan  
City Administrator  
City of Parker  
5700 E. Parker Rd.  
Parker, Texas 75002

Re: Annual Street Maintenance Contract 2018

Dear Mr. Flanigan:

We have checked the bids received at 11:30 p.m., Thursday, June 8, 2018 for the Annual Street Maintenance Contract 2018 project. We are enclosing six (6) copies of the Bid Summary and Itemized Bid Tabulation.

There are three streets in the base bid along with concrete repairs at various locations. The project included three alternate bids that include asphalt repairs at various locations and two concrete streets to be overlaid with asphalt.

In the bidding documents there is a conflict for the requirement for a bid bond. The Proposal requires a bid bond and the Notice to Contractors states no bid bond is required. The contract states that in the event of a conflict that the Proposal has priority over the Notice. There is not a cost to purchase a bid bond. We recommend the city council waive the bid bond requirement to cure this conflict. The low bidder did not submit a bid bond and the second low bidder Reyes Group, Ltd., did submit a bid bond.

SPI Asphalt, LLC of Justin, Texas submitted the low base bid in the amount of \$367,551.63 and the low base bid plus additive alternates in the amount of \$617,344.89. Reyes Group of Grand Prairie, submitted the second low bid, base bid in the amount of \$588,394.35 and a bid for the base bid plus additive alternates of \$848,658.35.

We have checked the references provided of both contractors and find these contractors to have experience in this type of work and have satisfactorily completed such work. Accordingly, based on the information we have available to us, council waiver of the bid bond requirement, we recommend that the City accept the base bid plus additive alternates, and award SPI Asphalt, LLC a construction contract in the amount of \$617,344.89

We are available to discuss our recommendation further at your convenience.

Sincerely,



John W. Birkhoff, P.E.

Enclosures

**CITY OF PARKER, TEXAS**  
**Annual Street Maintenance Program 2018**

**BID SUMMARY**

Bids Received at 11:30 a.m., Thursday, June 7, 2018

<b>Contractor</b>	<b>Base Bid Amount (Donna Ln. + Hackberry Dr. + Lewis Ln. + Concrete Imp.)</b>	<b>Additive Alternate #1, #2, #3 (Roadway Maintenance + Old Gate + Country Side)</b>	<b>TOTAL AMOUNT BID (Base Bid + Alternates)</b>
1. SPI Asphalt, LLC 8565 Thompson Rd. Justin, Texas 76247	\$ 367,551.63	249,793.26	\$ 617,344.89
2. Reyes Group, Ltd. 1520 Parker Road Grand Prairie, Texas 75050	\$ 588,394.35	260,264.00	\$ 848,658.35
3. Pavecon Public Works, L.P. 3022 Roy Orr Blvd. Grand Prairie, Texas 75050	\$ 698,192.05	216,528.25	\$ 914,720.30
4. Advanced Paving Company 2311 Joe Field Rd. Dallas, Texas 75229	\$ 696,931.80	219,218.00	\$ 916,149.80

TABULATION OF BIDS										Date: June 7, 2018		BIRKHOFF, HENDRICKS & CARTER, L.L.P. PROFESSIONAL ENGINEERS Dallas, Texas		BID OF		BID OF		BID OF			
Project: CITY OF PARKER, TEXAS Annual Street Maintenance Program 2018														SPI Asphalt, LLC 8565 Thompson Rd. Justin, Texas 76247		Reyes Group, Ltd. 1520 Parker Road Grand Prairie, Texas 75050		Pavecon Public Works, L.P. 3022 Roy Orr Blvd. Grand Prairie, Texas 75050		Advanced Paving Company 2311 Joe Field Rd. Dallas, Texas 75229	
Item No.	Approximate Quantities	Unit	Description	BID OF		BID OF		BID OF		BID OF		BID OF		BID OF		BID OF		BID OF		BID OF	
				Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension
DONNA LANE IMPROVEMENTS																					
101	234	C.Y.	Unclassified Roadway Excavation	\$59.18	\$ 13,848.12			\$27.20	\$ 6,364.80	\$47.60	\$ 11,138.40			\$110.00	\$ 25,740.00						
102	205	C.Y.	For Flex Base	\$76.39	\$ 15,659.95			\$72.75	\$ 14,913.75	\$102.15	\$ 20,940.75			\$197.00	\$ 40,385.00						
103	670	Tons	For Furnishing & Laying 2-Inch HMAAC Type "D"	\$130.93	\$ 87,723.10			\$127.60	\$ 85,492.00	\$95.35	\$ 63,884.50			\$140.00	\$ 93,800.00						
104	4,200	L.F.	For Roadway Edge Grading	\$2.52	\$ 10,584.00			\$1.00	\$ 4,200.00	\$1.90	\$ 7,980.00			\$2.50	\$ 10,500.00						
105	5,600	S.Y.	For GlasPave® 25	\$5.66	\$ 31,696.00			\$4.10	\$ 22,960.00	\$7.00	\$ 39,200.00			\$3.60	\$ 20,160.00						
106	952	Gal.	For AC251TR Tack Coat	\$5.28	\$ 5,026.56			\$18.85	\$ 17,945.20	\$15.50	\$ 14,756.00			\$14.00	\$ 13,328.00						
107	6,000	S.F.	Type 3 Repairs	\$3.04	\$ 18,240.00			\$3.25	\$ 19,500.00	\$3.15	\$ 18,900.00			\$7.25	\$ 43,500.00						
				\$ 182,777.73				\$ 171,375.75		\$ 176,799.65				\$ 247,413.00							
DONNA LANE IMPROVEMENTS (Items 101 Thru 107)																					
HACKBERRY DRIVE IMPROVEMENTS																					
201	4,540	S.Y.	For Double Course Surface Treatment	\$5.24	\$ 23,789.60			\$13.75	\$ 62,425.00	\$20.50	\$ 93,070.00			\$12.75	\$ 57,885.00						
				\$ 23,789.60				\$ 62,425.00		\$ 93,070.00				\$ 57,885.00							
HACKBERRY DRIVE IMPROVEMENTS (Item 201)																					
LEWIS LANE IMPROVEMENTS																					
301	4,934	S.Y.	For Scarfing, Mixing Existing Surface & Base, and Mechanically Compacting	\$2.18	\$ 10,756.12			\$3.20	\$ 15,788.80	\$12.00	\$ 59,208.00			\$7.20	\$ 35,524.80						
302	78	Tons	For Cement Mixing (32 #/s.Y.)	\$264.81	\$ 20,655.18			\$270.45	\$ 21,095.10	\$137.00	\$ 10,686.00			\$142.00	\$ 11,076.00						
303	543	Tons	For Furnishing & Laying 2-Inch HMAAC Type "D" Roadway Surface on Compacted subgrade, including Tack Coat	\$130.94	\$ 71,100.42			\$115.80	\$ 62,879.40	\$98.35	\$ 53,404.05			\$111.00	\$ 60,273.00						
304	3,700	L.F.	For Roadway Edge Grading	\$2.52	\$ 9,324.00			\$1.80	\$ 6,660.00	\$2.15	\$ 7,955.00			\$2.50	\$ 9,250.00						
				\$ 111,835.72				\$ 106,423.30		\$ 131,253.05				\$ 116,123.80							
LEWIS LANE IMPROVEMENTS (Items 301 Thru 304)																					
CONCRETE IMPROVEMENTS																					
401	48	L.F.	For Expansion Joint Replacement	\$91.31	\$ 4,382.88			\$122.70	\$ 5,889.60	\$186.00	\$ 8,928.00			\$10.00	\$ 480.00						
402	150	S.F.	For Reinforced Concrete Patch	\$31.05	\$ 4,657.50			\$32.25	\$ 4,837.50	\$28.00	\$ 4,200.00			\$44.20	\$ 6,630.00						
403	20	L.F.	For Reinforced Concrete Curb and Gutter Replacement	\$31.01	\$ 620.20			\$106.65	\$ 2,133.00	\$83.10	\$ 1,662.00			\$200.00	\$ 4,000.00						
404	720	S.Y.	For Reinforced Concrete Pavement Replacement at Storm Drainage Culverts	\$45.66	\$ 32,875.20			\$312.95	\$ 225,324.00	\$376.50	\$ 271,080.00			\$350.00	\$ 252,000.00						
405	32	S.Y.	For 6-Inch Reinforced Concrete Driveway	\$19.15	\$ 612.80			\$83.60	\$ 2,675.20	\$178.30	\$ 5,705.60			\$200.00	\$ 6,400.00						
406	15	L.F.	For 24-Inch Culvert Pipes (RCP) with Concrete Rip Rap Headwall	\$400.00	\$ 6,000.00			\$487.40	\$ 7,311.00	\$366.25	\$ 5,493.75			\$400.00	\$ 6,000.00						
				\$ 49,148.58				\$ 248,170.30		\$ 277,860.35				\$ 775,510.00							
CONCRETE IMPROVEMENTS (Items 401 Thru 406)																					

TABULATION OF BIDS											
<b>Project:</b> CITY OF PARKER, TEXAS Annual Street Maintenance Program 2018				<b>Date:</b> June 7, 2018				<b>BIRKHOFF, HENDRICKS &amp; CARTER, L.L.P.</b> PROFESSIONAL ENGINEERS Dallas, Texas			
Item No.	Approximate Quantities	Unit	Description	BID OF		BID OF		BID OF		BID OF	
				Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension
			<b>ADDITIVE ALTERNATE NO. 1 ROADWAY MAINTENANCE</b>								
501	1,000	L.F.	For Edge of Road Grading	\$2.54	\$ 2,540.00	\$1.95	\$ 1,950.00	\$2.45	\$ 2,450.00	\$2.50	\$ 2,500.00
502	2,000	S.F.	For Type 2 Asphalt Repair	\$3.07	\$ 6,140.00	\$7.10	\$ 14,200.00	\$6.00	\$ 12,000.00	\$8.80	\$ 17,600.00
503	500	S.F.	For Type 3 Asphalt Repair	\$3.00	\$ 1,500.00	\$16.45	\$ 8,225.00	\$5.60	\$ 2,800.00	\$19.00	\$ 9,500.00
504	5	Tons	For Asphalt Pothole Repair	\$118.71	\$ 593.55	\$386.45	\$ 1,932.25	\$186.70	\$ 933.50	\$1,850.00	\$ 9,250.00
505	25	Tons	For Asphalt Level-Up Course	\$118.71	\$ 2,967.75	\$242.15	\$ 6,053.75	\$205.35	\$ 5,133.75	\$150.00	\$ 3,750.00
506	50	Tons	For Furnishing & Layering 2-Inch TxDOT Type "D" Surface Course (Item No. 340), including Tack Coat at Selected Street Locations, Selected by City	\$131.00	\$ 6,550.00	\$218.50	\$ 10,925.00	\$178.00	\$ 8,900.00	\$150.00	\$ 7,500.00
507	2,500	L.F.	For Hot Poured Crack Sealing, NCTCOG Item 401	\$3.65	\$ 9,125.00	\$1.65	\$ 4,125.00	\$2.15	\$ 5,375.00	\$0.50	\$ 1,250.00
			<b>ADDITIVE ALTERNATE NO. 1 - ROADWAY MAINTENANCE (Items 501 Thru 507)</b>		\$ 29,416.30		\$ 47,411.00		\$ 37,592.25		\$ 51,350.00
			<b>ADDITIVE ALTERNATE NO. 2 OLD GATE WEST OF DONNA (1,920 L.F.)</b>								
601	484	Tons	For Furnishing & Layering 2-Inch H/MAC Type "D"	\$130.92	\$ 63,365.28	\$123.50	\$ 59,774.00	\$95.65	\$ 46,294.60	\$92.00	\$ 44,528.00
602	4,400	S.Y.	For GlasPave@ 50	\$8.86	\$ 38,984.00	\$6.05	\$ 26,620.00	\$5.10	\$ 22,440.00	\$5.45	\$ 23,980.00
603	660	Gal.	For AC25TR Tack Coat	\$5.20	\$ 3,432.00	\$20.80	\$ 13,728.00	\$17.50	\$ 11,550.00	\$14.00	\$ 9,240.00
604	100	S.F.	For Reinforced Concrete Patch	\$31.05	\$ 3,105.00	\$30.00	\$ 3,000.00	\$28.00	\$ 2,800.00	\$45.00	\$ 4,500.00
			<b>ADDITIVE ALTERNATE NO. 2 - OLD GATE (Items 601 Thru 604)</b>		\$ 108,886.28		\$ 103,122.00		\$ 83,084.60		\$ 82,248.00
			<b>ADDITIVE ALTERNATE NO. 3 COUNTRY SIDE IMPROVEMENTS (1,200 L.F.)</b>								
701	572	Tons	For Furnishing & Layering 2-Inch H/MAC Type "D"	\$130.94	\$ 74,897.68	\$122.50	\$ 70,070.00	\$92.45	\$ 52,881.40	\$90.00	\$ 51,480.00
702	5,200	S.Y.	For GlasPave@ 25	\$5.66	\$ 29,432.00	\$3.95	\$ 20,540.00	\$5.10	\$ 26,520.00	\$3.60	\$ 18,720.00
703	780	Gal.	For AC25TR Tack Coat	\$5.20	\$ 4,056.00	\$20.70	\$ 16,146.00	\$17.50	\$ 13,650.00	\$14.00	\$ 10,920.00
704	100	S.F.	For Reinforced Concrete Patch	\$31.05	\$ 3,105.00	\$29.75	\$ 2,975.00	\$28.00	\$ 2,800.00	\$45.00	\$ 4,500.00
			<b>ADDITIVE ALTERNATE NO. 3 - COUNTRY SIDE (Items 701 Thru 704)</b>		\$ 111,490.68		\$ 109,731.00		\$ 95,851.40		\$ 95,630.00



TABULATION OF BIDS									
Project: CITY OF PARKER, TEXAS			Date: June 7, 2018						
Annual Street Maintenance Program 2018			BIRKHOFF, HENDRICKS & CARTER, L.L.P.						
			PROFESSIONAL ENGINEERS						
			Dallas, Texas						
Item No.	Approximate Quantities	Unit	Description	BID OF		BID OF		BID OF	
				Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension
SUMMARY OF BID									
			BASE BID AMOUNTS:						
			DONNA LANE IMPROVEMENTS (Items 101 Thru 107)	\$ 182,777.73		\$ 171,375.75	\$ 176,799.65		\$ 247,413.00
			HACKBERRY DRIVE IMPROVEMENTS (Item 201)	\$ 23,789.60		\$ 62,425.00	\$ 93,070.00		\$ 57,885.00
			LEWIS LANE IMPROVEMENTS (Items 301 Thru 304)	\$ 111,835.72		\$ 106,423.30	\$ 131,253.05		\$ 116,123.80
			CONCRETE IMPROVEMENTS (Items 401 Thru 406)	\$ 49,148.58		\$ 248,170.30	\$ 297,069.35		\$ 275,510.00
			Total Amount of Base Bid (Donna + Hackberry + Lewis + Concrete)	\$ 367,551.63		\$ 588,394.35	\$ 698,192.05		\$ 696,931.80
			ADDITIVE ALTERNATE BID AMOUNTS:						
			ADDITIVE ALTERNATE NO. 1 - ROADWAY MAINTENANCE (Items 501 Thru 507)	\$ 29,416.30		\$ 47,411.00	\$ 37,592.25		\$ 51,350.00
			ADDITIVE ALTERNATE NO. 2 - OLD GATE (Items 601 Thru 604)	\$ 108,886.28		\$ 103,122.00	\$ 83,084.60		\$ 82,248.00
			ADDITIVE ALTERNATE NO. 3 - COUNTRY SIDE (Items 701 Thru 704)	\$ 111,490.68		\$ 109,731.00	\$ 95,851.40		\$ 85,620.00
			Total Amount of Additive Alternates (Roadway + Old Gate + Country Side)	\$ 249,793.26		\$ 260,264.00	\$ 216,528.25		\$ 219,218.00
			TOTAL AMOUNT OF BID (Base Bid + Additive Alternates)	\$ 617,344.89		\$ 848,658.35	\$ 914,720.30		\$ 916,149.80

## Council Agenda Item



Item 4  
C'Sec Use Only

Budget Account Code:	Meeting Date: June 19, 2018
Budgeted Amount:	Department/ Requestor:
Fund Balance-before expenditure:	Prepared by: City Administrator Jeff Flanigan
Estimated Cost:	Date Prepared: June 14, 2018
Exhibits:	1. Architect Agreement 2. YTD Services

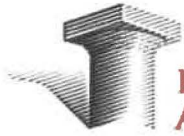
### AGENDA SUBJECT

DISCUSSION AND PROJECT UPDATE BY ARCHITECTURAL SERVICES FIRM  
RANDALL SCOTT ARCHITECTS, INC. [PETTLE]

### SUMMARY

### POSSIBLE ACTION

Inter - Office Use			
<b>Approved by:</b>			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeff Flanigan</i>	Date:	6/14/18



**RANDALL SCOTT  
ARCHITECTS**

ARCHITECTURE | INTERIORS | PLANNING

**EXHIBIT A TO THE  
AIA B101-2007 OWNER ARCHITECT AGREEMENT**

*Revised February 7, 2018*

Mr. Jeff Flanigan  
City Manager  
City of Parker  
5700 Parker Rd.  
Parker, Texas 75002

**RE: PROPOSAL TO PROVIDE SITE ASSESSMENT, NEEDS ASSESSMENT AND A/E DESIGN SERVICES FOR A CITY HALL & POLICE COMPLEX FOR THE CITY OF PARKER, TEXAS**

**I. PROJECT SCOPE**

This proposal is submitted by Randall Scott Architects, Inc. (hereinafter referred to as RSA or Architect) to the City of Parker (herein after referred to as the City, Owner or Client) to provide Site Assessment, Needs Assessment and full A/E Design Services for a new City Hall and Police Complex for the City of Parker, TX on August 3, 2017.

**A. PROJECT CRITERIA**

**1. OVERVIEW**

The following overview of the project requirements has been conveyed to RSA by the City in its Request for Qualifications and in a subsequent meeting between RSA and Jeff Flanigan, City Manager, for the City of Parker:

- a. The project scope includes a new City Hall, Municipal Court and Police Facilities.
- b. The use of a construction manager at risk (CMAR) delivery is anticipated by the City.
- c. Initial planning phase cost estimates are to be provided by the Architect.
- d. Square footage needs are estimated by City staff to be approximately:
  - i. 16,000 – 18,000 GSF for the new City Hall/Municipal Court
  - ii. TBD for Police Facility
- e. The Construction Cost Limitation (CCL) and Total Project Cost (TPC) for this project will be determined as part of a Facility Needs Assessment.
- f. The Police Facility will not include detention nor dispatch as part of the scope.
- g. Provide for City administration offices
- h. Provide public parking as required.
- i. Approximately 60% of the existing municipal complex campus is within the 100-year flood plain. According to information obtained by RSA from the City, the storm water level cannot be raised at all above its current level. Therefore, the building will have to be constructed out of the flood plain or else the storm water capacity will have to be enlarged which involves quite a bit of time and engineering fees.

## **2. SITE FEASIBILITY STUDY**

- a. A site analysis and feasibility study for the current City Hall site shall be provided as part of the project scope. The site shall consist of:
  1. New buildings for City Hall and Police (Option 1).
  2. A single building for City Hall and Police combined (Option 2).
- b. The Site Assessment/Needs Assessment Study scope of work shall determine whether a single building or separate buildings for the City Hall/Municipal Court and Police Facility are in the best interest of the City.
- c. The study shall include evaluation of available space for siting the proposed facilities, setbacks, line of sight issues, height restrictions, etc.
- d. The Design Team shall work with Staff to assess the availability and suitability of existing utilities and infrastructure to support the new buildings. This work will be done by the Design Team utilizing available information from the City and local utilities companies. Engineers and surveyors will not be engaged to accomplish this work.

## **3. NEEDS ASSESSMENT**

- a. Prepare a thorough and complete evaluation of the City Hall, Municipal Court and Police Department space needs.

## **4. CONCEPTUAL DESIGN**

- a. Provide a conceptual design for the new City Hall, Municipal Court and Police facilities.

## **5. OTHER CRITERIA**

- a. It is estimated that the Facility Needs Assessment, Design, Construction Documents, Bidding and Construction for this project will take approximately 25-26 months to complete resulting in Owner occupancy approximately the first quarter of 2020. Occupancy by this date would be contingent on a signed AIA B101 Owner Architect Agreement being in place with Notice to Proceed being provided to RSA no later than December 1, 2017.
- b. It is not the City's intent to make this a LEED certified building.
- c. Parker's current population is approximately 5,000 people as of the date of this proposal. Estimated growth is approximately 75 residences per year. There is no commercial space in the City limits.
- d. RSA recommends that City Staff, Council and the Architectural Team attend a benchmarking tour to visit City Hall, Municipal Court and Police Facilities prior to beginning the Facility Needs Assessment and design work.
- e. The funding for this project has not been appropriated. The type of funding mechanism to be used on this project is to be determined.

# **II. PRE-DESIGN PHASE SERVICES**

## **A. NEEDS ASSESSMENT & PROGRAM OF REQUIREMENTS (POR)**

1. Needs Assessment/Programming services to be provided by RSA shall consist of the following:
  - a. **Meet with Staff, Council and other key departmental individuals (Project Stakeholders)** to introduce the Project Team and gain an overall understanding of the City's scope, needs and goals for the project.
  - b. **Attend Benchmarking Tours** of peer municipal facilities containing City Hall, Municipal Court and Police facilities with Staff (and Council if desired) to observe and critique those facilities.
  - c. Prepare a Needs Assessment Questionnaire for distribution to the Project Stakeholders (City Administration, Department Heads and interested Council members) requesting information for



each department/space within the facility, and staff forecasts for FTE's/FF&E/Space needs for the next 20 years calculated in 5-year intervals. RSA will **meet with the Stakeholders** to explain the information needed on the Questionnaires.

- d. Research available census data and other metrics to forecast population growth and demographics for the City over the next 20 years.
- e. **Hold Focus Group Meetings (Workshop # 1)** with the Project Stakeholders to review the Questionnaire metrics and quantify the spacial, functional, equipment, adjacency, environmental, technology and sustainability requirements for each of the spaces within the new City Hall, Municipal Court and Police facilities.
- f. Prepare a preliminary **Program of Requirements (POR)** listing each of the requested spaces and their specific metrics.
- g. Prepare Area Summary Spreadsheets delineating the total net square footage, grossing factors and total gross square footage requirements by department for 5, 10, 15 and 20 year horizons. This will serve to document the expansion needs to accommodate future growth in the City.
- h. Prepare test fit drawings for critical areas of the project such as the Council Chambers/Municipal Court, Pre-Council Room, Standard Office Layouts, Patrol Briefing Room, Training Room, etc.
- i. Prepare a Preliminary Project Schedule for the Project.
- j. Prepare a Preliminary Cost Estimate for the Project based on RSA's historical square footage cost data for similar projects.
- k. Prepare a Preliminary POR document with the above Needs Assessment metrics, Project Schedule and Preliminary Cost Estimate for review with the City.
- l. **Meet with the Project Stakeholders** to review the preliminary POR.
- m. Make final adjustments to the POR. Prepare and issue a final Program of Requirements for the Project.
- n. Assist Staff in presenting the POR and metrics to Council.

#### **B. SITE ASSESSMENT**

1. Site Assessment services to be provided by RSA for this project shall consist of the following:
  - a. Gather existing survey, plat, Google Earth, zoning, setback and other pertinent information for the site. Most of this information shall be provided to the Architect by the City.
  - b. Discuss potential locations and configurations of the programmed facilities on the site **in a meeting with City Staff** including the pro's and con's of: 1) co-location as a single building, or 2) a municipal campus of buildings on the site **(Workshop # 2)**.
  - c. Prepare preliminary site orientation and massing studies for the new building(s) illustrating the facilities, parking, egress and other items deemed appropriate by the Architect.
  - d. Prepare preliminary cost estimates for the various options listed above.
  - e. Meet with Staff and Council to review RSA's proposed site options and associated cost estimates and discuss the merits of each concept.
  - f. Prepare a final site plan incorporating the site concept approved by the City. This would be a drawing of a recommended preliminary site/building configuration for the final design.
  - g. Assist Staff in presenting the final Site Assessment design and recommendations to Council.

### **III. BASIC SERVICES**

#### **A. SCHEMATIC DESIGN PHASE**

Schematic Design Phase services provided by RSA and our Consultants for this project shall consist of the following:

1. Perform a detailed code and zoning review for the proposed project and consult with the Owner on any changes that impact the design.



2. Conduct **Design Workshop # 3** on-site with the Project Stakeholders to develop block floor plans for each department within the buildings utilizing the agreed upon metrics verified in the Pre-Design Phase POR spreadsheets.
3. Prepare refined floor plans for review with the Project Stakeholders incorporating the block floor plan concepts prepared during Workshop # 3.
4. Prepare a refined site plan for review with the Project Stakeholders based on concepts developed during the Pre-Design Site Assessment Phase and the refined floor plans above.
5. Prepare preliminary exterior design concept options for review with the Project Stakeholders.
6. Provide the CM at Risk with the drawings, narratives and other information needed for preparation of the Schematic Design Cost Estimate.
7. Hold a **Stakeholder Review Meeting** to review the preliminary Site Plan, Floor Plans, Exterior Design Concept and CMAR's Cost Estimate to receive comments.
8. Prepare the final Schematic Design site plan, floor plans and renderings of RSA's proposed design for the Project incorporating Stakeholder review comments.
9. Prepare an updated Project Schedule for the design and construction phases of the project.
10. Coordinate the MEP, structural, civil, IT/AV, security and landscape architecture consultants' Schematic Design services.
11. Collaborate with the City and CM at Risk in reconciling the project scope, budget and estimated construction cost.
12. Prepare a PowerPoint presentation of the Final Schematic Design Drawings, Proposed Project Schedule and CM at Risk's SD Cost Estimate and present to Council for final approval.
13. Prepare and distribute meeting notes documenting the basic issues, resolutions and action items agreed to during this phase.

## **B. DESIGN DEVELOPMENT PHASE**

Based on the approved Schematic Design documents and reconciled SD Cost Estimate prepared by the CM at Risk, the Design Team shall continue developing the following Design Development documents:

1. General Notes
2. Architectural site plan illustrating the proposed site and building improvements
3. Architectural floor plans with dimensions
4. Roof Plan(s)
5. Partition types
6. Proposed room finish & door schedules
7. Exterior building elevations
8. Wall sections
9. Preliminary section details
10. Reflected ceiling plans
11. Millwork elevations
12. Interior elevations
13. Preliminary interior finish recommendations
14. Preliminary mechanical, electrical and plumbing drawings and details
15. Preliminary structural plans and details
16. Preliminary civil plans and details
17. Preliminary AV, IT, Security and Access Control (low voltage systems) plans and details
18. Preliminary landscape architecture plans and site details
19. Provide drawings and specifications to the CM at Risk for preparation of its DD Cost Estimate and collaborate with the Owner and CM at Risk to adjust the Design Development scope of work to reconcile with the City's budget.

20. Prepare and distribute meeting notes documenting the basic issues, resolutions and action items agreed to during this phase.
21. **Attend meetings with City Staff** to review the Design Development documents, CM at Risk's DD cost estimate and status of the Project Schedule.

#### **C. CONSTRUCTION DOCUMENTS PHASE (INCLUDING THE GMP PRICING SET)**

Based on the approved Design Development documents and reconciled DD Cost Estimate prepared by the CM at Risk, the Design Team will prepare final drawings, details and specifications required to construct the Project.

During this phase, the Design Team will issue the GMP (Guaranteed Maximum Price) Pricing Documents at approximately the 50% - 75% completion stage of the Construction Documents. The GMP Pricing Documents will include a base bid scope of work and add alternates which the Design Team will agree upon with the City and CM at Risk to assist in managing the project cost. Upon receipt of the CM at Risk's GMP Pricing, the Design Team will work with the Owner and CM at Risk to make final adjustments to the project scope and construction documents to reconcile the project scope and GMP pricing with the City's budget. Once the scope and GMP pricing are reconciled with the budget, the Design Team will complete the 100% Construction Documents and issue them to the CM at Risk for final buyout pricing.

The Construction Documents Phase includes attendance by the Design Team at **meetings with the Owner, CM at Risk and other entities** to coordinate the Construction Documents, GMP pricing and final buyout pricing. Services during this phase include the preparation and distribution of project meeting notes documenting the basic issues, resolutions and action items agreed to during this phase.

#### **D. BIDDING & NEGOTIATION PHASE**

Once the final Construction Documents and GMP pricing are approved by the Owner, the Design Team will provide the following services during the Bidding and Negotiation Phase:

1. Distribute electronic PDF files of plans and specifications to the CM at Risk. The printing of these documents for bidding and construction shall be at the CM at Risk's expense.
2. Attend a Pre-Bid Conference at the project site or a location designated by the Owner.
3. Answer Contractor and subcontractor questions about the construction documents and intended design.
4. Review substitution requests from the CM at Risk prior to the date of his GMP proposal.
5. Prepare and issue addenda to the Construction Documents.
6. Prepare and distribute project meeting notes documenting the basic issues, resolutions and action items agreed to in meetings attended by the Architect during this phase.

#### **E. CONTRACT ADMINISTRATION PHASE**

During the Construction Administration Phase, the Design Team will provide the following Services:

1. Conduct a Pre-Construction Meeting to discuss the issues of coordination, points of contact for each entity and protocol to be followed during the Construction Phase of the project.
2. Attend site visits as deemed necessary by the Design Team to review the Work in an effort to determine in general whether or not, when the Project is completed, it will be constructed in substantial accordance with the Contract Documents.
3. **Attend OAC (Owner/Architect/Contractor) meetings** with the City's representative and CM at Risk to review the project status, previous set of construction meeting notes, submittal logs, ASI logs, RFI



- logs, LEED credit status (if applicable), and construction schedule status along with any coordination issues that need resolution by this group.
4. Review substitution requests from the CM at Risk for materials and products which become unavailable during the Construction Phase due to circumstances beyond the Construction Manager's control.
  5. Review submittals and shop drawings required by the Contract Documents.
  6. Review the CM at Risk's Requests for Information (RFI's) and respond as deemed appropriate by the Architect.
  7. Prepare Architect's' Supplemental Instructions (ASI's) when deemed necessary by the Architect and issue them to the CM at Risk.
  8. Review the CM at Risk's Proposal Requests (PR's), make recommendations to the Owner and process change orders.
  9. Review CM at Risk's Applications for Payment and transmit to the City for payment with any recommended adjustments.
  10. Prepare a punch list for the Project and perform a final walk-through for verification that punch list items have been completed.
  11. Establish dates of Substantial and Final Completion and prepare certificates for same.
  12. Coordinate project close out, receipt of warranty & maintenance binders from the CM at Risk.

#### **IV. ADDITIONAL SERVICES**

Additional Services are all services not explicitly listed under Sections II *Pre-Design Services* & III *Basic Services* of this Proposal. Additional Services shall be provided when requested by the City on an hourly or negotiated fee basis in addition to the fees charged for the services outlined in Sections II and III above. Prior to beginning Additional Services work, RSA shall request approval from the City in writing if it believes that Additional Services are warranted or have been requested by the City. Additional Services include, but are not limited to, the following:

- A. Revisions requested by the City to the Architect's Work resulting in changes in the design, scope and/or quality. Revisions to the Architect's Work or documents due to changes in the information provided to the Architect by the City.
- B. Preparing Design alternatives (other than those listed in Sections II and III above) and redesign services for the project including, but not limited to, redesign services required due to the City making changes to the project scope.
- C. City Hall meetings with citizen groups (outside of normal Council presentations) to present the project information. RSA will assist staff in presenting our work to Council during regular Council Meetings as a Basic Service.
- D. Field verification of existing conditions on the site(s). An example would be locating existing improvements or trees on the site that need to be incorporated in the Work, but are not indicated on documents provided to the Architect by the City.
- E. Acoustical, envelope, code or other consulting services required to complete the project which are not specifically listed under Sections II *Pre-Construction* and III *Basic Services* Phases.
- F. Design of structural foundations such as carton form or pier and beam foundation systems.
- G. Design of off-site utilities beyond 50' from the building foundation.
- H. Platting or rezoning services.
- I. Surveying services.
- J. Preparing plats and surveys with current deeds, easements and Rights of Way identified.
- K. Geotechnical engineering services and reports.
- L. Transportation/circulation impact studies or services of a transportation engineering consultant.

- M. Environmental Assessments including, but not limited to: 1) historical use of the property, 2) hydrology characteristics including drainage and potential mitigation steps for runoff from future development in compliance with applicable regulations; 3) presence and potential impact (if any) of special conditions or sensitive receptors present such as wetlands, endangered species and native trees.
- N. Analysis of beneficial use of existing ground water, on-site or nearby contaminant plumes, potential hazardous waste and air quality.
- O. Preparation of change orders not the fault of the architect or his consultants.
- P. Site assessment of additional sites other than the existing City Hall site.
- Q. All work associated with the location and modification of the floodplain relative to this project.

## V. PRELIMINARY PROJECT SCHEDULE

RSA anticipates it will take approximately 25-26 months to complete the above work and construction phase. To a large extent, this time frame will depend on the availability of the City Staff and the ability of Council to make timely decisions on matters of design and cost. A Project Schedule will be developed in conjunction with the City and the CM at Risk during the Needs Assessment and Design Phases of the project.

## VI. PROFESSIONAL FEES

### A. PRE-DESIGN SERVICES

- 1. The services outlined in Section II *Pre-Design Services* above shall be provided for the following lump sum fees:
  - a. **Site Assessment of existing site with existing Fire and new Municipal Building/Police Facility** **9,750**
  - b. **Needs Assessment/Program of Requirements for City Hall, Courts and Police Complex** **\$37,000**
  - c. **Preliminary Cost Estimating Services** **\$12,000**
  - Subtotal Pre-Design Services** **\$58,750**

### B. BASIC SERVICES

1. The minimum fee for <i>Basic Services</i> including the Architectural, Structural and MEP engineering services outlined in Section III Basic Services of this Proposal shall be provided based on a fee percentage of 7.5% times the Construction Cost Limitation (CCL).	<b>TBD based on estimated Construction Cost</b>
2. Civil Engineering Services for On-Site Civil Design assuming no floodplain adjustments are required	<b>\$75,275</b>
3. AV/Acoustical Consultant	<b>\$52,750</b>
4. Technology Consultant (IT, Security & Access Control Services)	<b>\$44,350</b>
5. Landscape Architecture and Irrigation Design	<b>\$65,750</b>
6. FF&E Specifications and Interior Design	<b>\$84,575</b>
<b>Total Basic Services Fees</b>	<b>TBD</b>

- 1. **Note: The above fees are based on a City Hall, Municipal Court and Police Complex and associated site work at a budgeted Construction Cost Limitation (CCL) to be determined during the Needs Assessment Phase of the Architect's Work. Should the Construction Cost Limitation (CCL) or Owner's Construction Budget be increased during the course of this project to exceed the originally budgeted Construction Cost Limitation (CCL), RSA's fees shall be increased at a fee**



**percentage of 8.9% times the amount exceeding the originally budgeted CCL at the time the City increases the CCL. A final adjustment to RSA's fees will be made at the end of the construction phase of the Project once the final construction cost is known.**

**C. ADDITIONAL SERVICES**

1. Additional Services for the project shall be provided at the following hourly rates or negotiated on a lump sum basis at the time they are required:

Principal	\$250.00/hr.
Vice President	\$225.00/hr.
Studio Leader	\$200.00/hr.
Project Architect	\$150.00/hr.
Staff Architect	\$125.00/hr.
Visualization Renderer	\$125.00/hr.
Administrative	\$85.00/hr.

**D. REIMBURSABLE EXPENSES**

Reimbursable Expenses constitute expenses incurred on the City's behalf by RSA and/or our Consultants. These expenses include, but are not limited to: reproduction of preliminary and final documents, mounting and laminating of presentation boards, Agency Review fees, hotel, meals and per diem expenses, mileage, air fare, rental cars, overnight express, courier services and postage. Reimbursable expenses shall be **marked up 10%** to cover RSA's handling costs and billed to the Owner **in addition to any Basic and Additional Services** incurred on the project.

**VII. PROFESSIONAL REGISTRATION**

The Texas Board of Architectural Examiners, 333 Guadalupe, Suite 2-350, Austin, Texas 78701-3942, phone: 512.305.9000, has jurisdiction over individuals licensed under the Architects' Registration Law, Article 249A, VTCS.

**VIII. OTHER CONDITIONS**

- A. *Deleted.*
- B. The City shall provide, and the Architect shall be entitled to rely upon the accuracy of: 1) a detailed boundary and topographic survey of the site with grades at 1 foot intervals; spot grades for top and bottom of curbs at 5' intervals, trees (caliper at 3' above grade, canopy size and species); above and below ground utilities locations including flow lines and capacities; surrounding street and ROW locations; 2 benchmarks tied to USGS surveys; and the location of all improvements on and adjacent to the site including the existing City Hall/Fire Station facilities and parking areas on the site to be assessed; and 2) a geotechnical report with shallow and deep borings and recommendations for the design of the new building foundation(s) and paving designs for the site.
- C. The Owner acknowledges that all projects such as the one being contemplated are required by law to be submitted to the Texas Department of Licensing & Regulation for handicap accessibility review. The Architect will submit plans for the proposed project to TDLR for review. The Owner acknowledges that the construction documents are not complete until TDLR has approved them and any comments they require are incorporated even though construction may have begun and even be completed before comments are received. The Architect and his Consultants shall not be held financially responsible for changes to the project required by TDLR.
- D. The Owner acknowledges that RSA has no responsibility for construction means and methods and that these are the sole responsibility of the Contractor/CM at Risk.
- E. The Owner acknowledges that RSA has no responsibility for construction site safety and safety procedures and that these are the sole responsibility of the Contractor/CM at Risk.



- F. The Owner acknowledges that RSA has no responsibility for the discovery of nor remediation of hazardous materials including, but not limited to, asbestos, PCP's, lead, etc. and that these are the responsibility of the Owner.
- G. **PROFESSIONAL LIABILITY OF THE ARCHITECT AND HIS CONSULTANTS' WORK ON THIS PROJECT AND ANY AMENDMENTS TO THE WORK SHALL NOT EXCEED FIVE HUNDRED THOUSAND DOLLARS (\$500,000) ON A CLAIMS MADE BASIS AND ONE MILLION DOLLARS (\$1,000,000) IN THE AGGREGATE FOR ALL CLAIMS MADE AGAINST THE ARCHITECT AND HIS CONSULTANTS.**

**IX. EXCLUSIONS**

The following items are specifically excluded from the Design Team's scope of work and this proposal:

- A. Geotechnical engineering services.
- B. Environmental engineering services such as Phase I & Phase II environmental surveys of the site.
- C. Floodplain reclamation, modifications and adjustments
- D. Construction materials testing services.
- E. Cost estimating services (shall be provided by the CM at Risk).
- F. Site surveying (topographic and boundary with utilities information)
- G. Off-site paving, utilities and drainage system design services

**Randall Scott Architects appreciates the opportunity to submit the above Proposal and looks forward to working with the City of Parker on this important Project!**

Thank you,

RANDALL SCOTT ARCHITECTS, INC.



Randall B. Scott, AIA  
President & CEO



**RANDALL SCOTT  
ARCHITECTS**

ARCHITECTURE | INTERIORS | PLANNING

May 21, 2018

Mr. Jeff Flanigan  
City Administrator  
City of Parker  
5700 Parker Road  
Parker, Texas 75002

RE: Invoice # 1808.00-04  
Site Assessment, Needs Assessment and A/E Design Services for City Hall & Police Complex  
RSA Tax ID # 75-2492946

**PROFESSIONAL SERVICES - April 16, 2018 - May 15, 2018**  
**Construction Cost Limitation: To be determined via Needs Assessment and Conceptual Design Phase**

	CONTRACT AMOUNT	PREVIOUS BILLINGS	CURRENT AMOUNT DUE	BALANCE TO COMPLETE	% OF WORK COMPLETED TO DATE
<b>PRE-DESIGN SERVICES</b>					
Site Evaluation Phase	\$9,750.00	\$1,950.00	\$7,800.00	\$0.00	100%
Needs Assessment/Facility Programming Phase	\$37,000.00	\$33,300.00	\$3,700.00	\$0.00	100%
Cost Estimating Services	<u>\$12,000.00</u>	<u>\$8,400.00</u>	<u>\$1,200.00</u>	<u>\$2,400.00</u>	<u>80%</u>
<b>Total Pre-Design Services Fees</b>	<b>\$58,750.00</b>	<b>\$43,650.00</b>	<b>\$12,700.00</b>	<b>\$2,400.00</b>	<b>96%</b>

<b>BASIC SERVICES</b>					
Architectural, Structural and MEP Services	TBD	\$0.00	\$0.00	TBD	0%
On-Site Civil Engineering Services	\$75,275.00	\$0.00	\$3,760.00	\$71,515.00	5%
AV/Acoustical Consultant	\$52,750.00	\$0.00	\$0.00	\$52,750.00	0%
Technology Consultant (IT, Security, Access Control Services)	\$44,350.00	\$0.00	\$0.00	\$44,350.00	0%
Landscape Architecture & Irrigation Design	\$65,750.00	\$0.00	\$0.00	\$65,750.00	0%
FF&E Specifications and Interior Design	<u>\$84,575.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$84,575.00</u>	0%
<b>Total Basic Services Fees</b>	<b>TBD</b>	<b>\$0.00</b>	<b>\$3,760.00</b>	<b>TBD</b>	<b>0%</b>

<b>REIMBURSABLE EXPENSES</b>			
Reproduction	\$0.00	\$0.00	
Courier/Overnight Delivery	\$0.00	\$0.00	
Travel	\$14.58	\$0.00	
Miscellaneous	\$0.00	\$0.00	
Subtotal	\$14.58	\$0.00	
Handling Fee at 10%	<u>\$1.46</u>	<u>\$0.00</u>	
<b>Total Reimbursable Expenses</b>	<b>\$16.04</b>	<b>\$0.00</b>	

**TOTAL FEES THIS INVOICE**

**\$16,460.00**



## Council Agenda Item

Item 5  
C'Sec Use Only

Budget Account Code:	Meeting Date: June 19, 2018
Budgeted Amount:	Department/ Requestor: Fire Department
Fund Balance-before expenditure:	Prepared by: City Administrator Flanigan
Estimated Cost:	Date Prepared: June 14, 2018
Exhibits:	1. Ordinance No. 760


### AGENDA SUBJECT

CONSIDER AND/OR APPROPRIATE ACTION ON ORDINANCE NO. 760,  
AMENDING THE FISCAL YEAR 2017-2018 BUDGET BY TRANSFERRING \$45,000  
IN FUNDS APPROPRIATED TO PUBLIC WORKS TO FIRE DEPARTMENT  
PERSONNEL IN THE GENERAL FUND. [SHEFF]

### SUMMARY

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeff Flanigan</i>	 Date:	06/14/2018

**ORDINANCE NO. 760**  
*{Amending FY 2017-2018 Budget}*

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS, AMENDING THE BUDGET PREVIOUSLY APPROVED AND ADOPTED FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; PROVIDING FOR A REPEALER; PROVIDING AN EFFECTIVE DATE; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

**WHEREAS**, on September 5, 2017 the City Council of the City of Parker, Texas adopted and approved a budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 ("FY 2017-2018 Budget"); and

**WHEREAS**, said budget gave the Mayor the authority to, with the approval of a majority of the City Council, to adjust the budget with the transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund; and

**WHEREAS**, the City Council finds that it is in the public interest to amend the FY 2017-2018 Budget as set forth herein;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:**

**SECTION 1.** The City Council approves and directs the transfer of \$75,000.00 of funds appropriated to Drainage in the Public Works Department of the General Fund to Personnel in the Fire Department of the General Fund.

**SECTION 2.** That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3.** That this Ordinance becomes effective immediately upon its passage.

**SECTION 4.** That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

**APPROVED AND ADOPTED** on this the 19th day of June, 2018.



**CITY OF PARKER, TEXAS**

**BY:** \_\_\_\_\_  
**LEE PETTLE, MAYOR**

**ATTEST:**

**BY:** \_\_\_\_\_  
**PATTI SCOTT GREY, CITY CLERK**

**APPROVED AS TO FORM  
AND CONTENT:**

**BY:** \_\_\_\_\_  
**BRANDON S. SHELBY,  
CITY ATTORNEY**



## Council Agenda Item

Item 6  
C'Sec Use Only

Budget Account Code:	Meeting Date: June 19, 2018
Budgeted Amount:	Department/ Requestor:
Fund Balance-before expenditure:	Prepared by: City Administrator Flanigan
Estimated Cost:	Date Prepared: June 14, 2018
Exhibits:	

### AGENDA SUBJECT

DISCUSSION AND/OR APPROPRIATE ACTION ON ANY BUDGET ADJUSTMENTS  
BASED ON THE BUDGET WORKSHOP ON JUNE 12, 2018.

### SUMMARY

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeff Flanigan</i>	Date: 	06/14/2018

CITY COUNCIL  
FUTURE AGENDA ITEMS

MEETING DATE	ITEM DESCRIPTION	CONTACT	Notes
2018			
TBD	2018 City Fee Schedule		2015-16 Approved 2/29; added 2016-17 to FAI
TBD	Staff Contract Policy	Shelby/Staff	10/18/16 CC Mtg
<del>Jan., Apr., July., Oct.</del>	Republic Waste Report	Bernas	<del>2016 1018</del> REQUIRED PER ORDINANCE AND AGREEMENT.
<del>Jan., Apr., July, Oct.</del>	Fire Dept. Report	Sheff/Barnaby	
<del>Jan., Apr., July, Oct.</del>	Investment Report	Johnna	10/24/14; 01/17/18;
July	CC Discussion Topics - PVFD Fundraiser, Parkerfest, Parker Rd Beautification, 50th Ann.		
July	Budget Amendment FY 2017-2018, if needed		
July 17, 2018	Consider authorizing Issuance of COs and sale		Bond Counsel Preliminary Timetable
July-August	Jail Services Agr - ending 9/30/2018; plus 1 year renewal 9/30/2019 - Termination 90 days written (June)		08'15 Res2017-545 Jail Serv. Agr. Renewal
July-August	Eagle Scout Rickie Willie	Pettie	Postponed 6/5
July-August	HRCC	Taylor	20180605 CC Meeting
August	Advertise, Bid & Award Annual Mowing Contract - 2018		RESOLUTION NO. 2017-552 - Expires 9/30/18
August 7, 2018	Projected Mtg of GB to Discuss 2018 Tax Rate	C'Sec	
August 21, 2018	Projected 2018 Tax Rate 1st P.H.	C'Sec	
August 28, 2018	Projected 2018 Tax Rate 2nd P.H.	C'Sec	

JULY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

## 2018 PLANNING CALENDAR



**NAME OF CITY:** City of Parker, Texas

April - May

Mailing of "Notices of Appraised Value" by Chief Appraiser.

April 30

The Chief Appraiser prepares and certifies to the Tax Assessor for each county, municipality, and school district participating in the appraisal district an estimate of the taxable value.

May 15

Deadline for submitting Appraisal Records to ARB.

July 20 (Aug 30)

Deadline for ARB to approve Appraisal Records.

July 25

Deadline for Chief Appraiser to certify Appraisal Rolls to each Taxing Unit.

Aug

Certification of anticipated collection rate by collector.

Calculation of Effective and Rollback Tax Rates.

Submission of Effective and Rollback Tax Rates to governing body.

August 3, 2018

72 Hour Notice for Meeting (Open Meetings Notice).

Aug 7

Meeting of Governing Body to Discuss Tax Rates.

If proposed tax rate will exceed the Rollback Rate or the Effective Tax Rate (whichever is lower), take record vote and schedule two Public Hearings.

Aug 13

Publish the "Notice of 2018 Property Tax Rates" by September 1.

Notice must be published at least seven (7) days before first Public Hearing. Notice must also be posted on the municipality's website.

Aug 17

72 Hour Notice for First Public Hearing (Open Meetings Notice).

Aug 21

**First Public Hearing** At least 7 days after publication of "Notice of Property Tax Rates."

Aug 24

72 Hour Notice for Second Public Hearing (Open Meetings Notice).

Aug 28

**Second Public Hearing** May not be earlier than 3 days after first Public Hearing.

Schedule and announce meeting to adopt tax rate three to fourteen (3 - 14) days from this date.

Aug 31

72 Hour Notice for Meeting at which Governing Body will Adopt Tax Rate (Open Meetings Notice).

Sept 4

**Meeting to Adopt 2018 Tax Rate.** Meeting to adopt must be prior to September 20, 2017.

Schedule meeting three to fourteen (3 to 14) days after second Public Hearing. Taxing Unit must adopt tax rate before September 30 or 60 days after receiving Certified Appraisal Roll, whichever is later.

September 19

Deadline to submit the Tax Rate Ordinance to the Collin County Tax Office.

Tax Code Section 81.06 directs that if a date falls on a weekend, the deadline is extended to the following regular business day.

Advice of taxing unit legal counsel should be sought to determine how to fulfill the requirements of Section 140.010 Local Code (SB 1510).

Please provide a copy of the Ordinance adopting the 2017 Tax Rate to the Tax Office by  
**September 19, 2018.**

DRAFT