



AGENDA
CITY COUNCIL MEETING
AUGUST 28, 2018 @ 7:00 P.M.

Notice is hereby given the City Council for the City of Parker will meet in a Special Meeting on Tuesday, August 28, 2018 at 7:00 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

CALL TO ORDER – Roll Call and Determination of a Quorum

EXECUTIVE SESSION 7:00 P.M. TO 7:30 P.M. – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
 - a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation
2. RECONVENE REGULAR MEETING.
3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

4. REPUBLIC WASTE QUARTERLY REPORT. [BERNAS]
5. DEPARTMENT REPORTS-ANIMAL CONTROL, BUILDING, COURT, POLICE AND WEBSITE

INDIVIDUAL CONSIDERATION ITEMS

6. PUBLIC HEARING ON FY2018-2019 BUDGET AND TAX RATE. [PETTLE/BOYD]

7. CONSIDERATION/DISCUSSION AND/OR ANY APPROPRIATE ACTION ON BUDGET AND TAX RATE. [PETTLE/BOYD]
8. CONSIDERATION/DISCUSSION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2018-580 APPOINTING AN AUDITOR AND ENTERING INTO A SERVICE AGREEMENT WITH SAID AUDITOR FOR 2017-2018 AUDIT. [BOYD]

ROUTINE ITEMS

9. FUTURE AGENDA ITEMS

UPDATE(S):

- WATER RATES

Water Rates - Residential		Effective Oct. 2017	Effective Oct. 2018	Effective Oct. 2019	Effective Oct. 2020
Min Chg. - Includes 1 st 4,000 Gal		40.00	40.00	40.00	40.00
Volume Rate Per 1,000 Gal.					
4,001	15,000	3.85	4.10	4.20	4.35
15,000	30,000	4.75	5.10	5.25	5.40
30,001	50,000	5.95	6.35	6.55	6.75
50,001	70,000	9.50	10.15	10.45	10.75
70,001	Above	13.10	14.00	14.40	14.85

REMINDER(S):

- NATIONAL NIGHT OUT (NNO) – TUESDAY, OCTOBER 2, 2018, 6:00 P.M. – 9:00 P.M.
- MAYOR PETTLE OFFICIALLY CANCELED THE TUESDAY, OCTOBER 2, 2018 CITY COUNCIL MEETING DUE TO NATIONAL NIGHT OUT (NNO)

10. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before August 24, 2018 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

Date Notice Removed

Patti Scott Grey
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.

City of Parker



**April 2018 – June 2018
Quarterly Report**

Rick Bernas

REPUBLIC SERVICES OF PLANO



YTD tons 2017



PARKER	1stQtr 2018	2 nd Qtr 2018		
Solid Waste	386	422		
Recycle	142	168		
Bulk/Brush	326	392		
TOTALS	854	982		



Drive By's 2017



Homes : 1,332

Drive by's /all servcies

2nd - qtr:

17,816 –trash

9,524 – recycle

3,996 – bulk

31,336 – drive by's



2nd Quarter goals:
Open discussions on the state
of recycling. China Sword market
impact. Future business model.





TWO INDUSTRY INNOVATORS ARE NOW ONE ENVIRONMENTAL LEADER.

Thank You
CITY OF PARKER



ANIMAL CONTROL REPORT JUNE 2018

Call #	Date:	6/1/2018	Caller Remarks:	SNAKE IN BACK YARD. VG	
1	Invoice Type:	No Charge	Expected Charge:	\$0.00	
	Call Type	Action Taken By:	Response	Disposition	
	Wild Animal	Other	Other	NA	
Call #	Date:	6/4/2018	Caller Remarks:	LARGE BLACK AND TAN DOG RAL. UNDER BUSH NEXT TO FRONT PORCH.VG	
2	Invoice Type:	Service Fee + 3 Days	Expected Charge:	\$80.00	
	Call Type	Action Taken By:	Response	Disposition	
	Stray	Murphy Animal Control	Murphy Pick Up	Holding	
Call #	Date:	6/6/2018	Caller Remarks:	BASSETT HOUND RAL ON ENGLENOOK DR TAKEN TO MURPHY BY SOMEONE FROM OUR VFD.VG	
3	Invoice Type:	No Charge	Expected Charge:	\$0.00	
	Call Type	Action Taken By:	Response	Disposition	
	Stray	Murphy Animal Control	Citizen Drop Off	Returned to Owner	
Call #	Date:	6/6/2018	Caller Remarks:	BOX OF 3 KITTENS FOUND ON SIDE OF RD BROUGHT TO SHELTER.VG	
4	Invoice Type:	Service Fee + 3 Days	Expected Charge:	\$140	
	Call Type	Action Taken By:	Response	Disposition	
	Stray	Murphy Animal Control	Citizen Drop Off	Holding	

Fiscal Year Budget = \$6,000	
Fiscal Year Charges	
October =	430.00
November =	250.00
December =	300.00
January =	200.00
February =	280.00
March =	100.00
April =	150.00
May =	200.00
June=	580.00
July=	
August=	
September=	
Total=	\$2,490.00

ANIMAL CONTROL REPORT JUNE 2018

Call #	Date:	6/7/2018	Caller Remarks:	REPORT OF CAT BITE BY SOUTHFORK VET. PERMISSION TO WORK BITE.VG
5	Invoice Type:	Fee Exception	Expected Charge:	\$230
	Call Type	Action Taken By:	Response	Disposition
	Animal Bite	Murphy Animal Control	Other	Quarantined/Follow Up
Call #	Date:	6/8/2018	Caller Remarks:	KITTEN FOUND UNDER HOOD BEING BROUGHT IN.VG
6	Invoice Type:	Service Fee + 3 Days	Expected Charge:	\$80.00
	Call Type	Action Taken By:	Response	Disposition
	Stray	Murphy Animal Control	Citizen Drop Off	Holding
Call #	Date:	6/25/2018	Caller Remarks:	LARGE DOG WITH COLLAR RUNNING IN AND OUT OF TRAFFIC ON DILLEHAY AT PARKER KC
7	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Stray	Murphy Animal Control	No Animal Found	NA
				TOTAL=
				\$580

ANIMAL CONTROL REPORT JULY 2018

Call #	Date:	7/5/2018	Caller Remarks:	INJURED OWL ON GRAY LN HEADING TOWARDS PARKER RD.VG	
1	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00	
	Call Type	Action Taken By:	Response	Disposition	
	Other	Murphy Animal Control	No Animal Found	NA	
Call #	Date:	7/6/2018	Caller Remarks:	RACCOON IN TRAP - LOCATED ON BACK PORCH KC	
2	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00	
	Call Type	Action Taken By:	Response	Disposition	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Relocated	
Call #	Date:	7/10/2018	Caller Remarks:	SKUNK IN A TRAP BACKYARD.VG	
3	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00	
	Call Type	Action Taken By:	Response	Disposition	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	
Call #	Date:	7/10/2018	Caller Remarks:	SICK SKUNK LAYING ON FRONT PORCH.LN	
4	Invoice Type:	Fee Exception	Expected Charge:	\$88.40	
	Call Type	Action Taken By:	Response	Disposition	
	Other	Murphy Animal Control	Murphy Pick Up	Destroyed	

Fiscal Year Budget = \$6,000	
Fiscal Year Charges	
October =	430.00
November =	250.00
December =	300.00
January =	200.00
February =	280.00
March =	100.00
April =	150.00
May =	200.00
June=	580.00
July=	338.40
August=	
September=	
Total=	\$2,828.40

ANIMAL CONTROL REPORT JULY 2018

Call #	Date:	7/10/2018	Caller Remarks:	WORKED A DOG BITE FROM WEEKEND. VG
5	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Other	Murphy Animal Control	Other	Quarantined/Follow Up
Call #	Date:	7/31/2018	Caller Remarks:	2 DOGS RAL (HUSKY SHEPHERD MIX/YELLOW LAB MIX).VG
6	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Stray	Murphy Animal Control	Other	Other
				TOTAL= \$338.40



BUILDING PERMIT TOTALS	
Jul-18	
ACCESSORY/OUTBUILDING PERMITS	2
IRRIGATION/LAWN SPRINKLER PERMITS	3
MISCELLANEOUS PERMITS	16
SWIMMING POOL PERMITS	1
REMODEL/ADDITION PERMITS	0
SINGLE FAMILY RESIDENTIAL PERMITS	9
INSPECTIONS	279

CITY OF PARKER
PERMIT LOG
JULY 2018

PERMIT NUMBER	ISSUE DATE	TYPE	ADDRESS	CONTRACTOR	DESCRIPTION	ESTIMATED VALUE	TOTAL SQUARE FOOTAGE	PERMIT FEE	DEPOSIT FEE	WATER METER FEE	WATER IMPACT FEE	SEWER TAP FEE
2018-1019	7/13/2018	ACC	6703 ERIN LN	PLATINUM FENCE & PATIO	A FRAM STRUCTURE	\$6,000	310	\$175.00	NA	NA	NA	NA
2018-1021	7/13/2018	ACC	5605 PEMBROKE CT	DECK MASTERS WYLIE	PATIO COVER	\$8,712	396	\$100.00	NA	NA	NA	NA
2018-2013	7/13/2018	ELEC	5303 KARA LN	NTX ELECTRIC	RODS FOR METER BASE	NA	NA	\$75.00	NA	NA	NA	NA
2018-6031	7/13/2018	FENCE	5305 BERWICK LN	WARMACK	FENCE	\$5,500	NA	\$75.00	NA	NA	NA	NA
2018-6033	7/13/2018	FENCE	5207 WESTFIELD DR	TEXAS BEST STAIN	FENCE	\$9,042	NA	\$75.00	NA	NA	NA	NA
2018-6036	7/13/2018	FENCE	5201 BERWICK LN	NORTH TEXAS FENCE AND DECK	FENCE	\$6,500	NA	\$75.00	NA	NA	NA	NA
2018-4047	7/26/2018	IRR	5103 CHESHIRE LN	ML JOHNSON & ASSOC	IRRIGATION SYSTEM	\$1,100	NA	\$75.00	NA	NA	NA	NA
2018-4048	7/30/2018	IRR	5201 NORWICK DR	LAND PRO CREATIONS	IRRIGATION SYSTEM	\$3,000	NA	\$75.00	NA	NA	NA	NA
2018-4049	7/30/2018	IRR	5300 BARRINGTON DR	LAWN LIQUID IRRIGATION	IRRIGATION SYSTEM	\$1,200	NA	\$75.00	NA	NA	NA	NA
2018-5020	7/5/2018	MECH	5302 RAVENSTHORPE DR	SERVICE EXPERTS	HVAC SYSTEM	NA	NA	\$75.00	NA	NA	NA	NA
2018-5022	7/12/2018	MECH	5606 OVERTON DR	ALL SYSTEMS AIR & HEATING	INSTALL DAIKIN SYSTEM	NA	NA	\$75.00	NA	NA	NA	NA
2018-5023	7/16/2018	MECH	6203 SOUTHRIDGE PKWY	STARK AIR	REPLACE HVAC UNITS	NA	NA	\$75.00	NA	NA	NA	NA
2018-5024	7/18/2018	MECH	5803 PARKER VILLAGE DR	ADVENT AIR CONDITIONING	1 COMPLETE HVAC SYSTEM	NA	NA	\$75.00	NA	NA	NA	NA
2018-5025	7/23/2018	MECH	5203 ESTATE LN	BILL JOPLIN'S AC & HEAT	CONDENSER CHANGE OUT	NA	NA	\$75.00	NA	NA	NA	NA
2018-5026	7/26/2018	MECH	5505 CORSHAM DR	AIR PATROL AIR CONDITIONING	5 TON SYSTEM	NA	NA	\$75.00	NA	NA	NA	NA
2018-5027	7/30/2018	MECH	4903 SHADY KNOLLS DR	SERVICE EXPERTS HEATING & AC	2 COMPLETE SYSTEMS	NA	NA	\$75.00	NA	NA	NA	NA
2018-6034	7/5/2018	MISC	4402 SYCAMORE LN	CROCKETT	DRIVEWAY/CULVERT	NA	NA	\$75.00	NA	NA	NA	NA
2018-7028	7/10/2018	PLUM	6203 SOUTHRIDGE PKWY	BAKER BROTHERS	2 GAS WH	NA	NA	\$75.00	NA	NA	NA	NA
2018-7029	7/13/2018	PLUM	5804 ASCOT CT	MILESTONE	GAS LINE TO GRILL	NA	NA	\$75.00	NA	NA	NA	NA
2018-7030	7/31/2018	PLUM	6609 OVERBROOK DR	AMUNDSON PLUMBING	2 TANKLESS WH	NA	NA	\$75.00	NA	NA	NA	NA
2018-7031	7/31/2018	PLUM	6019 RATHBONE DR	BAKER BROTHERS	2 GAS WH	NA	NA	\$75.00	NA	NA	NA	NA
2018-10021	7/13/2018	POOL	6613 CHILTON CT	HAUK CUSTOM POOLS	POOL	\$49,000	NA	\$500.00	NA	NA	NA	NA
2018-9058	7/3/2018	SFR	4608 BRYCE DR	CHESMAR HOMES	NEW RESIDENCE	\$318,752	4560	\$2,940.40	\$1,000.00	\$2,000.00	\$3,938.95	NA
2018-9059	7/13/2018	SFR	5003 KINGSTON CT	SHADDOCK HOMES	NEW RESIDENCE	\$656,000	4842	\$3,106.78	\$1,000.00	\$2,000.00	\$3,938.95	NA
2018-9060	7/13/2018	SFR	5200 NORWICK DR	SHADDOCK HOMES	NEW RESIDENCE	\$923,250	6739	\$4,226.01	\$1,000.00	\$2,000.00	\$3,938.95	NA
2018-9061	7/13/2018	SFR	5205 BERWICK LN	SHADDOCK HOMES	NEW RESIDENCE	\$897,000	7678	\$4,780.02	\$1,000.00	\$2,000.00	\$3,938.95	NA
2018-9062	7/13/2018	SFR	5202 NORWICK DR	SHADDOCK HOMES	NEW RESIDENCE	\$993,765	8199	\$5,087.41	\$1,000.00	\$2,000.00	\$3,938.95	NA

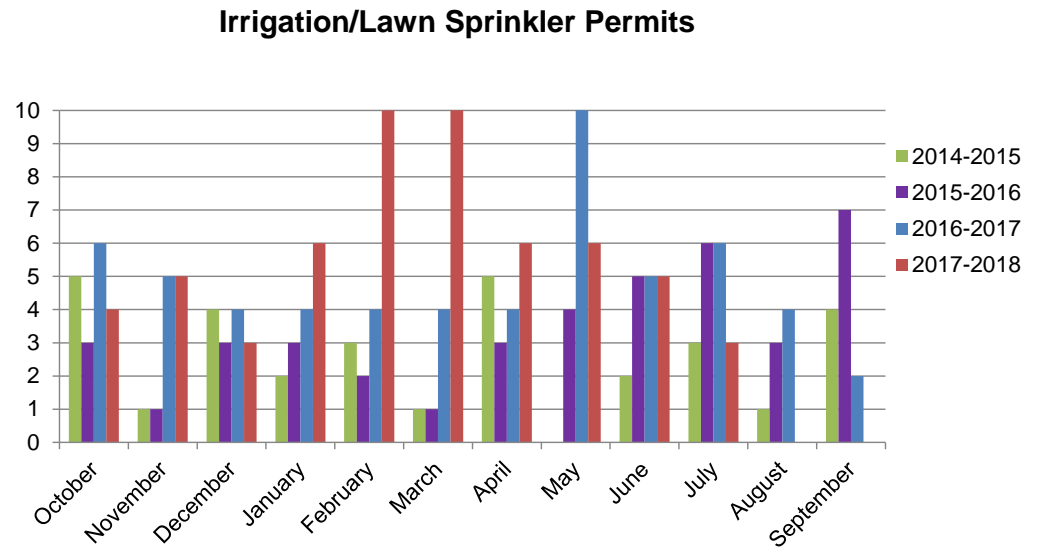
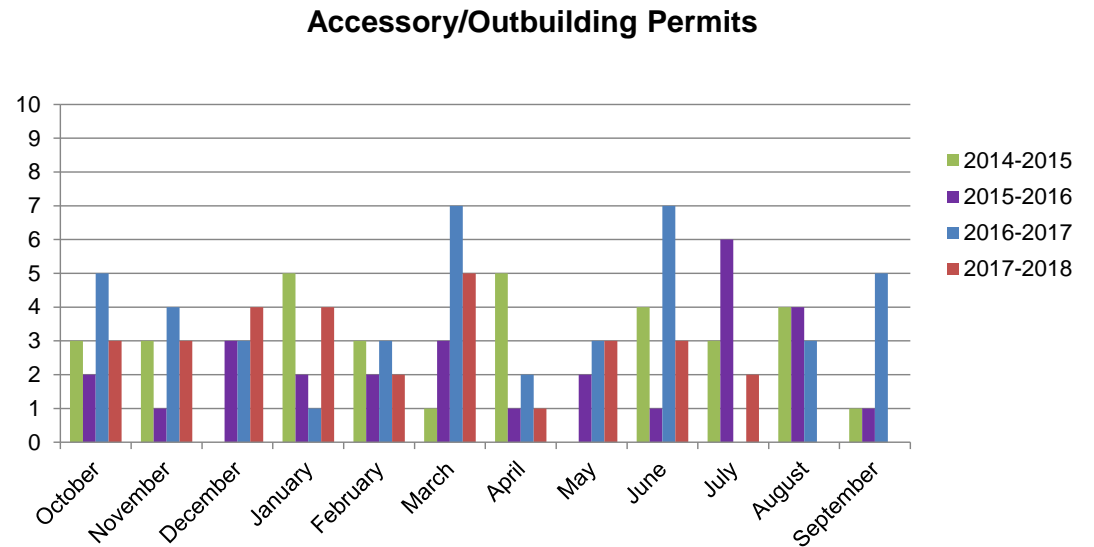
CITY OF PARKER
PERMIT LOG
JULY 2018

PERMIT NUMBER	ISSUE DATE	TYPE	ADDRESS	CONTRACTOR	DESCRIPTION	ESTIMATED VALUE	TOTAL SQUARE FOOTAGE	PERMIT FEE	DEPOSIT FEE	WATER METER FEE	WATER IMPACT FEE	SEWER TAP FEE
2018-9063	7/13/2018	SFR	5301 CHEYENNE DR	GALLERY CUSTOM HOMES	NEW RESIDENCE	\$421,575	7665	\$4,772.35	\$1,000.00	\$2,000.00	\$3,938.95	NA
2018-9064	7/13/2018	SFR	5309 CHEYENNE DR	GALLERY CUSTOM HOMES	NEW RESIDENCE	\$261,855	4761	\$3,058.99	\$1,000.00	\$2,000.00	\$3,938.95	NA
2018-9065	7/27/2018	SFR	3502 JEFFREY DR	CCH CONSTRUCTION	NEW RESIDENCE	\$500,000	8279	\$5,134.61	\$1,000.00	\$2,000.00	\$3,938.95	NA
2018-9066	7/13/2018	SFR	6306 SOUTHRIDGE PKWY	PAUL TAYLOR HOMES	NEW RESIDENCE	\$476,580	8208	\$5,092.70	\$1,000.00	\$2,000.00	\$3,938.95	NA
					TOTAL =	\$5,538,831		\$40,399.27	\$9,000.00	\$18,000.00	\$35,450.55	\$0.00

PERMIT GRAPHS

Accessory/Outbuildings Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	3	2	5	3
November	3	1	4	3
December	0	3	3	4
January	5	2	1	4
February	3	2	3	2
March	1	3	7	5
April	5	1	2	1
May	0	2	3	3
June	4	1	7	3
July	3	6	0	2
August	4	4	3	
September	1	1	5	
Y-T-D Total	32	28	43	30

Irrigation/Lawn Sprinkler Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	5	3	6	4
November	1	1	5	5
December	4	3	4	3
January	2	3	4	6
February	3	2	4	10
March	1	1	4	12
April	5	3	4	6
May	0	4	12	6
June	2	5	5	5
July	3	6	6	3
August	1	3	4	
September	4	7	2	
Y-T-D Total	31	41	60	60

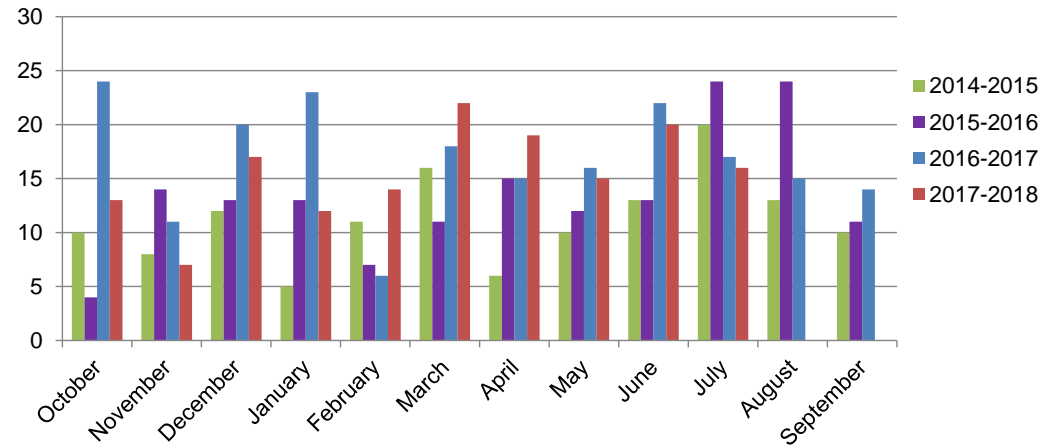


PERMIT GRAPHS

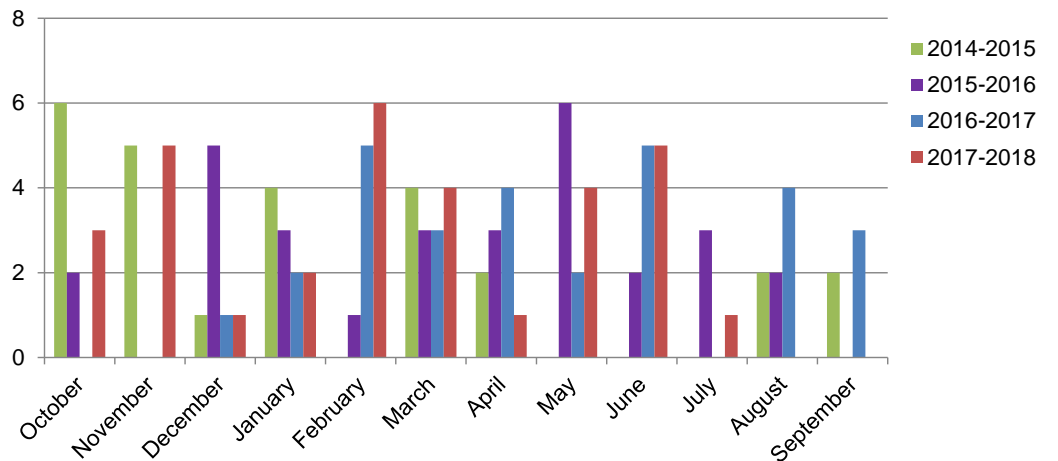
Miscellaneous Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	10	4	24	13
November	8	14	11	7
December	12	13	20	17
January	5	13	23	12
February	11	7	6	14
March	16	11	18	22
April	6	15	15	19
May	10	12	16	15
June	13	13	22	20
July	20	24	17	16
August	13	24	15	
September	10	11	14	
Y-T-D Total	134	161	201	155

Swimming Pool Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	6	2	0	3
November	5	0	0	5
December	1	5	1	1
January	4	3	2	2
February	0	1	5	6
March	4	3	3	4
April	2	3	4	1
May	0	6	2	4
June	0	2	5	5
July	0	3	0	1
August	2	2	4	
September	2	0	3	
Y-T-D Total	26	30	29	32

Miscellaneous Permits



Swimming Pool Permits

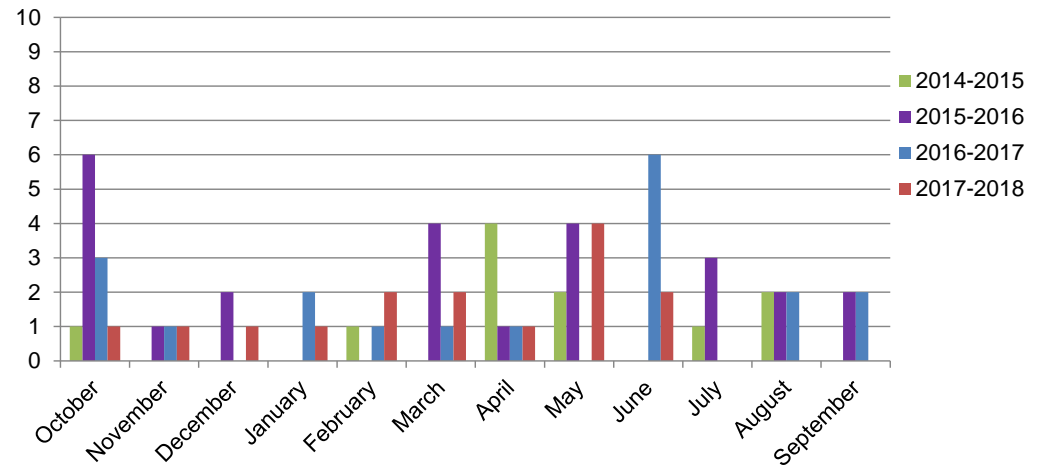


PERMIT GRAPHS

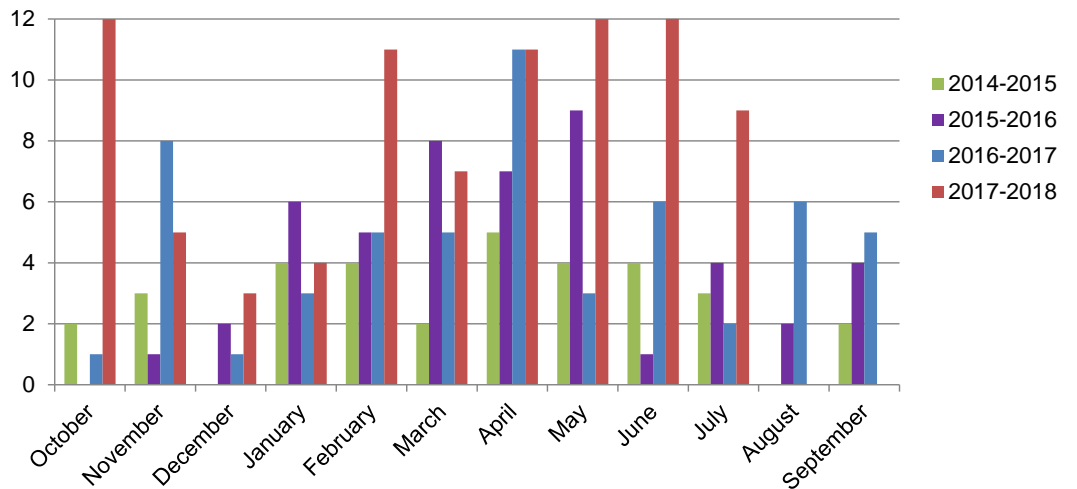
Remodel/Addition Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	1	6	3	1
November	0	1	1	1
December	0	2	0	1
January	0	0	2	1
February	1	0	1	2
March	0	4	1	2
April	4	1	1	1
May	2	4	0	4
June	0	0	6	2
July	1	3	0	0
August	2	2	2	
September	0	2	2	
Y-T-D Total	11	25	19	15

Single Family Residential Building Permits				
Fiscal Year	2014-2015	2015-2016	2016-2017	2017-2018
October	2	0	1	12
November	3	1	8	5
December	0	2	1	3
January	4	6	3	4
February	4	5	5	11
March	2	8	5	7
April	5	7	11	11
May	4	9	3	12
June	4	1	6	15
July	3	4	2	9
August	0	2	6	
September	2	4	5	
Y-T-D Total	33	49	56	89

Remodel/Addition Permits



Single Family Residential Permits



**INSPECTION LOG
JULY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-1019	6703 ERIN LN	ACC	FRAMING	7/24/2018	7/24/2018	TRUE		ISS	1
2018-1019	6703 ERIN LN	ACC	PLUMBING TOP-OUT	7/24/2018	7/24/2018	TRUE		ISS	1
2018-1019	6703 ERIN LN	ACC	ELECTRICAL ROUGH	7/24/2018	7/24/2018	TRUE		ISS	1
2018-1019	6703 ERIN LN	ACC	MECHANICAL ROUGH	7/24/2018	7/24/2018	TRUE		ISS	1
2018-1009	6403 NORTHRIDGE PKWY	ACC	BUILDING FINAL	7/11/2018	7/11/2018	TRUE		FINAL	1
2018-1014	6106 SOUTHRIDGE PKWY	ACC	ELECTRICAL ROUGH	7/13/2018	7/13/2018	TRUE		ISS	1
2018-1015	6106 SOUTHRIDGE PKWY	ACC	BUILDING FINAL	7/3/2018		FALSE	FAIL 7/3	ISS	1
2018-1016	7702 WINDOMERE DR	ACC	OTHER	7/9/2018	7/9/2018	TRUE	GAS TO FIRE PIT	FINAL	1
2018-1016	7702 WINDOMERE DR	ACC	BUILDING FINAL	7/13/2018	7/13/2018	TRUE		FINAL	1
2018-1015	6106 SOUTHRIDGE PKWY	ACC	FRAMING	6/28/2018	7/11/2018	TRUE	FAILED 6/28	ISS	1
2018-2013	5303 KARA LN	ELEC	FINAL	7/13/2018	7/13/2018	TRUE	METER BASE	FINAL	1
2018-2011	5200 SPRINGHILL ESTATES	ELEC	ELECTRICAL INSPECTION	7/10/2018	7/10/2018	TRUE	METER FOR IRRIGATION	FINAL	1
2018-6029	5400 TENNYSON CT	FENCE	FENCE FINAL	7/23/2018	7/23/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-3006	5505 BARRINGTON DR	FSPR	FIRE FINAL	7/23/2018	7/23/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2017-3030	6612 CHILTON CT	FSPR	FIRE FINAL	7/23/2018	7/23/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-3002	6613 CHILTON CT	FSPR	FIRE FINAL	7/24/2018	7/24/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-3003	4602 SALISBURY DR	FSPR	FIRE FINAL	7/13/2018	7/13/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-3004	6300 HOLBROOK CIR	FSPR	FIRE FINAL	7/24/2018	7/24/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-3016	4606 SALISBURY DR	FSPR	FIRE HYDRO VISUAL	7/16/2018	7/16/2018	TRUE		ISS	1
2018-3017	4607 SALISBURY DR	FSPR	FIRE HYDRO VISUAL	7/11/2018	7/11/2018	TRUE		ISS	1
2018-4040	5505 BARRINGTON DR	IRR	BACKFLOW CERTIFICATE ON FILE	7/9/2018	7/9/2018	TRUE		FINAL	1
2018-4041	4805 PARKER RD E	IRR	BACKFLOW CERTIFICATE ON FILE	7/12/2018	7/12/2018	TRUE		FINAL	1
2018-4042	5404 TENNYSON CT	IRR	BACKFLOW CERTIFICATE ON FILE	7/23/2018	7/23/2018	TRUE		ISS	1
2018-4037	5011 CHESHIRE LN	IRR	BACKFLOW CERTIFICATE ON FILE	7/24/2018	7/24/2018	TRUE		FINAL	1
2018-4029	6612 CHILTON CT	IRR	OTHER	7/23/2018	7/23/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-4021	6613 CHILTON CT	IRR	OTHER	7/24/2018	7/24/2018	TRUE	FINAL WITH HOUSE	FINAL	1

**INSPECTION LOG
JULY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-4044	5400 TENNYSON CT	IRR	OTHER	7/23/2018	7/23/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-4032	6300 HOLBROOK CIR	IRR	OTHER	7/24/2018	7/24/2018	TRUE	FINAL WITH HOUSE	FINAL	1
2018-5025	5203 ESTATE LN	MECH	CONDENSER & COIL	7/31/2018	7/31/2018	TRUE	CONDENSER ONLY	FINAL	1
2018-5022	5606 OVERTON DR	MECH	FINAL	7/26/2018	7/26/2018	TRUE	HVAC SYSTEM	FINAL	1
2018-5017	5610 OVERTON DR	MECH	FINAL	7/16/2018	7/16/2018	TRUE	HVAC SYSTEM	FINAL	1
2018-5024	5803 PARKER VILLAGE DR	MECH	FINAL	7/25/2018	7/25/2018	TRUE	HVAC INSIDE & OUT	FINAL	1
2018-5020	5302 RAVENSTHORPE DR	MECH	FINAL	7/9/2018	7/9/2018	TRUE	HVAC	FINAL	1
2018-5023	6203 SOUTHRIDGE PKWY	MECH	FINAL	7/17/2018	7/17/2018	TRUE		FINAL	1
2018-7029	5804 ASCOT CT	PLUM	PLUMBING FINAL	7/16/2018	7/16/2018	TRUE	GAS TO GRILL	FINAL	1
2018-7028	6203 SOUTHRIDGE PKWY	PLUM	WATER HEATER	7/13/2018	7/13/2018	TRUE		FINAL	1
2018-10020	3204 BLUFFS LN	POOL	BELLY STEEL	7/24/2018	7/24/2018	TRUE		ISS	1
2018-10016	4604 DONNA LN	POOL	GAS LINE TO HEATER	7/11/2018	7/11/2018	TRUE		ISS	1
2018-10016	4604 DONNA LN	POOL	DECK STEEL	7/16/2018	7/30/2018	TRUE	FAILED 7/16, 7/23	ISS	3
2018-10011	6703 ERIN LN	POOL	DECK STEEL	7/24/2018	7/24/2018	TRUE		ISS	1
2018-10013	5209 MIDDLETON DR	POOL	DECK STEEL	7/9/2018	7/9/2018	TRUE		ISS	1
2018-10007	5803 MIDDLETON DR	POOL	POOL FINAL	7/24/2018	7/24/2018	TRUE		FINAL	1
2018-10009	6403 NORTHRIDGE PKWY	POOL	POOL FINAL	7/11/2018	7/11/2018	TRUE		FINAL	1
2018-10012	6705 OVERBROOK DR	POOL	POOL FINAL	7/17/2018	7/17/2018	TRUE		FINAL	1
2017-10040	4700 SHEFFIELD CT	POOL	POOL FINAL	7/23/2018	7/23/2018	TRUE		FINAL	1
2018-10014	6106 SOUTHRIDGE PKWY	POOL	FENCE FINAL	7/26/2018	7/26/2018	TRUE		ISS	1
2018-10018	5407 TENNYSON CT	POOL	BELLY STEEL	7/11/2018	7/11/2018	TRUE		ISS	1
2018-10017	7702 WINDOMERE DR	POOL	DECK STEEL	7/13/2018	7/13/2018	TRUE		ISS	1
2017-10036	4601 SALISBURY DR	POOL	POOL FINAL	4/25/2018	7/23/2018	TRUE	FAILED 4/25	FINAL	1
2017-10040	4700 SHEFFIELD CT	POOL	POOL FINAL	5/1/2018	7/9/2018	TRUE	FAILED 5/1	FINAL	1
2018-10007	5803 MIDDLETON DR	POOL	FENCE FINAL	6/19/2018	7/9/2018	TRUE	FAILED 6/19	FINAL	1
2018-80010	5212 EDGEWATER CT	REMOD	FRAMING	7/24/2018	7/24/2018	TRUE		ISS	1

**INSPECTION LOG
JULY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-80010	5212 EDGEWATER CT	REMOD	ELECTRICAL ROUGH	7/24/2018	7/24/2018	TRUE		ISS	1
2018-80011	5302 NORWICK DR	REMOD	OTHER	7/27/2018	7/27/2018	TRUE	PIERS FOR PATIO COVER	ISS	1
2018-80002	4402 SYCAMORE LN	REMOD	OTHER	7/3/2018	7/3/2018	TRUE	DRIVEWAY APPROACH	ISS	1
2018-80008	4801 WINDMILL CREEK DR	REMOD	PLUMBING ROUGH	7/31/2018	7/31/2018	TRUE		ISS	1
2018-80008	4801 WINDMILL CREEK DR	REMOD	FOUNDATION	7/31/2018	7/31/2018	TRUE		ISS	1
2017-9036	4805 PARKER RD E	SFR	BUILDING FINAL	7/23/2018		FALSE	FAILED 7/23	ISS	1
2018-9014	5112 AMHERST CT	SFR	PLUMBING TOP-OUT	7/10/2018	7/17/2018	TRUE	FAILED 7/10, 7/11, 7/13	ISS	4
2017-9060	5505 BARRINGTON DR	SFR	SURVEY PLAT	7/23/2018	7/23/2018	TRUE		FINAL	1
2017-9060	5505 BARRINGTON DR	SFR	BUILDING FINAL	7/23/2018	7/23/2018	TRUE		FINAL	1
2017-9039	6612 CHILTON CT	SFR	SURVEY PLAT	7/23/2018	7/23/2018	TRUE		FINAL	1
2017-9039	6612 CHILTON CT	SFR	BUILDING FINAL	7/23/2018	7/23/2018	TRUE		FINAL	1
2017-9055	6613 CHILTON CT	SFR	SURVEY PLAT	7/24/2018	7/24/2018	TRUE		FINAL	1
2017-9055	6613 CHILTON CT	SFR	BUILDING FINAL	7/16/2018	7/24/2018	TRUE	FAILED 7/16	FINAL	2
2017-9040	6300 WARWICK WAY	SFR	SURVEY PLAT	7/23/2018	7/23/2018	TRUE		FINAL	1
2017-9040	6300 WARWICK WAY	SFR	BUILDING FINAL	7/23/2018	7/23/2018	TRUE		FINAL	1
2017-9043	5400 TENNYSON CT	SFR	METER RELEASE - GAS	7/2/2018	7/2/2018	TRUE		FINAL	1
2017-9043	5400 TENNYSON CT	SFR	SURVEY PLAT	7/23/2018	7/23/2018	TRUE		FINAL	1
2017-9043	5400 TENNYSON CT	SFR	BUILDING FINAL	7/23/2018	7/23/2018	TRUE		FINAL	1
2017-9056	4602 SALISBURY DR	SFR	SURVEY PLAT	7/13/2018	7/13/2018	TRUE		FINAL	1
2017-9056	4602 SALISBURY DR	SFR	BUILDING FINAL	7/13/2018	7/13/2018	TRUE		FINAL	1
2017-9057	6300 HOLBROOK CIR	SFR	SURVEY PLAT	7/24/2018	7/24/2018	TRUE		FINAL	1
2017-9057	6300 HOLBROOK CIR	SFR	BUILDING FINAL	7/17/2018	7/24/2018	TRUE	FAILED 7/17	FINAL	22
2018-9015	5108 AMHERST CT	SFR	METER RELEASE - ELECTRIC	7/23/2018	7/23/2018	TRUE		ISS	1
2018-9015	5108 AMHERST CT	SFR	METER RELEASE - GAS	7/23/2018	7/23/2018	TRUE		ISS	1
2018-9015	5108 AMHERST CT	SFR	OTHER	7/26/2018	7/26/2018	TRUE		ISS	1
2017-9041	5300 BARRINGTON DR	SFR	DRIVEWAY APPROACH	7/3/2018	7/3/2018	TRUE		ISS	1

**INSPECTION LOG
JULY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2017-9041	5300 BARRINGTON DR	SFR	METER RELEASE - GAS	7/23/2018	7/23/2018	TRUE		ISS	1
2018-9061	5205 BERWICK LN	SFR	T-POLE	7/26/2018	7/26/2018	TRUE		ISS	1
2018-9045	4601 BRYCE DR	SFR	FOUNDATION	7/5/2018	7/5/2018	TRUE		ISS	1
2018-9058	4608 BRYCE DR	SFR	PLUMBING ROUGH	7/17/2018	7/17/2018	TRUE		ISS	1
2018-9058	4608 BRYCE DR	SFR	FORM SURVEY	7/17/2018	7/17/2018	TRUE		ISS	1
2018-9058	4608 BRYCE DR	SFR	T-POLE	7/17/2018	7/17/2018	TRUE		ISS	1
2018-9058	4608 BRYCE DR	SFR	FOUNDATION	7/25/2018	7/25/2018	TRUE		ISS	1
2018-9042	4609 BRYCE DR	SFR	PLUMBING TOP-OUT	7/17/2018	7/17/2018	TRUE		ISS	1
2018-9042	4609 BRYCE DR	SFR	ELECTRICAL ROUGH	7/17/2018	7/17/2018	TRUE		ISS	1
2018-9042	4609 BRYCE DR	SFR	MECHANICAL ROUGH	7/17/2018	7/17/2018	TRUE		ISS	1
2018-9042	4609 BRYCE DR	SFR	FRAMING	7/17/2018	7/17/2018	TRUE		ISS	1
2018-9034	5212 CHEYENNE DR	SFR	PLUMBING TOP-OUT	7/11/2018	7/17/2018	TRUE	FAILED 7/11	ISS	2
2018-9034	5212 CHEYENNE DR	SFR	ELECTRICAL ROUGH	7/11/2018	7/17/2018	TRUE	FAILED 7/11	ISS	2
2018-9034	5212 CHEYENNE DR	SFR	MECHANICAL ROUGH	7/11/2018	7/17/2018	TRUE	FAILED 7/11	ISS	2
2018-9034	5212 CHEYENNE DR	SFR	FRAMING	7/11/2018	7/17/2018	TRUE	FAILED 7/11	ISS	2
2018-9047	5300 CHEYENNE DR	SFR	PLUMBING ROUGH	7/10/2018	7/10/2018	TRUE		ISS	1
2018-9047	5300 CHEYENNE DR	SFR	FORM SURVEY	7/10/2018	7/10/2018	TRUE		ISS	1
2018-9047	5300 CHEYENNE DR	SFR	FOUNDATION	7/16/2018	7/16/2018	TRUE		ISS	1
2018-9054	5304 CHEYENNE DR	SFR	PLUMBING ROUGH	7/3/2018	7/13/2018	TRUE	FAILED 7/3, 7/10, 7/11	ISS	4
2018-9054	5304 CHEYENNE DR	SFR	FORM SURVEY	7/13/2018	7/13/2018	TRUE		ISS	1
2018-9054	5304 CHEYENNE DR	SFR	FOUNDATION	7/17/2018	7/17/2018	TRUE		ISS	1
2018-9064	5309 CHEYENNE DR	SFR	T-POLE	7/26/2018	7/26/2018	TRUE		ISS	1
2018-9064	5309 CHEYENNE DR	SFR	PLUMBING ROUGH	7/26/2018	7/26/2018	TRUE		ISS	1
2018-9064	5309 CHEYENNE DR	SFR	FORM SURVEY	7/26/2018	7/26/2018	TRUE		ISS	1
2018-9051	5405 CHEYENNE DR	SFR	PLUMBING ROUGH	7/10/2018		FALSE	FAILED 7/10	ISS	1
2018-9051	5405 CHEYENNE DR	SFR	FORM SURVEY	7/10/2018	7/10/2018	TRUE		ISS	1

**INSPECTION LOG
JULY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-9051	5405 CHEYENNE DR	SFR	FOUNDATION	7/17/2018	7/17/2018	TRUE		ISS	1
2018-9036	6617 CHILTON CT	SFR	PLUMBING ROUGH	7/13/2018	7/17/2018	TRUE	FAILED 7/13	ISS	2
2018-9036	6617 CHILTON CT	SFR	FORM SURVEY	7/17/2018	7/17/2018	TRUE		ISS	1
2018-9036	6617 CHILTON CT	SFR	T-POLE	7/25/2018	7/30/2018	TRUE	FAILED 7/25	ISS	2
2018-9036	6617 CHILTON CT	SFR	FOUNDATION	7/25/2018	7/25/2018	TRUE		ISS	1
2018-9055	4502 DONNA LN	SFR	T-POLE	7/10/2018	7/10/2018	TRUE		ISS	1
2018-9055	4502 DONNA LN	SFR	PLUMBING ROUGH	7/16/2018	7/16/2018	TRUE		ISS	1
2018-9055	4502 DONNA LN	SFR	FORM SURVEY	7/16/2018	7/16/2018	TRUE		ISS	1
2018-9055	4502 DONNA LN	SFR	FOUNDATION	7/25/2018	7/25/2018	TRUE		ISS	1
2018-9010	4506 DONNA LN	SFR	DRIVEWAY APPROACH	7/30/2018	7/30/2018	TRUE		ISS	1
2018-9032	4602 DONNA LN	SFR	PLUMBING TOP-OUT	7/23/2018	7/25/2018	TRUE	FAILED 7/23	ISS	2
2018-9032	4602 DONNA LN	SFR	ELECTRICAL ROUGH	7/23/2018	7/25/2018	TRUE	FAILED 7/23	ISS	2
2018-9032	4602 DONNA LN	SFR	MECHANICAL ROUGH	7/23/2018	7/25/2018	TRUE	FAILED 7/23	ISS	2
2018-9032	4602 DONNA LN	SFR	FRAMING	7/23/2018	7/25/2018	TRUE	FAILED 7/23	ISS	2
2018-9032	4602 DONNA LN	SFR	DRIVEWAY APPROACH	7/30/2018	7/30/2018	TRUE		ISS	1
2018-9007	6601 ERIN LN	SFR	OTHER	7/17/2018	7/17/2018	TRUE	WET WALLS	ISS	1
2018-9008	6604 ERIN LN	SFR	OTHER	7/17/2018	7/17/2018	TRUE		ISS	1
2018-9008	6604 ERIN LN	SFR	DRIVEWAY APPROACH	7/27/2018	7/27/2018	TRUE		ISS	1
2018-9046	6700 ERIN LN	SFR	FOUNDATION	7/2/2018	7/2/2018	TRUE		ISS	1
2018-9013	6704 ERIN LN	SFR	PLUMBING TOP-OUT	7/17/2018		FALSE	FAILED 7/17	ISS	1
2018-9013	6704 ERIN LN	SFR	ELECTRICAL ROUGH	7/17/2018		FALSE	FAILED 7/17	ISS	1
2018-9013	6704 ERIN LN	SFR	MECHANICAL ROUGH	7/17/2018		FALSE	FAILED 7/17	ISS	1
2018-9013	6704 ERIN LN	SFR	FRAMING	7/17/2018		FALSE	FAILED 7/17	ISS	1
2018-9022	4714 FULBROOK DR	SFR	PLUMBING TOP-OUT	7/3/2018	7/10/2018	TRUE	FAILED 7/3	ISS	2
2018-9022	4714 FULBROOK DR	SFR	ELECTRICAL ROUGH	7/3/2018	7/10/2018	TRUE	FAILED 7/3	ISS	2
2018-9022	4714 FULBROOK DR	SFR	MECHANICAL ROUGH	7/3/2018	7/10/2018	TRUE	FAILED 7/3	ISS	2

**INSPECTION LOG
JULY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-9022	4714 FULBROOK DR	SFR	FRAMING	7/3/2018	7/10/2018	TRUE	FAILED 7/3	ISS	2
2018-9023	4802 FULBROOK DR	SFR	PLUMBING TOP-OUT	7/3/2018	7/10/2018	TRUE	FAILED 7/3	ISS	2
2018-9023	4802 FULBROOK DR	SFR	ELECTRICAL ROUGH	7/3/2018	7/10/2018	TRUE	FAILED 7/3	ISS	2
2018-9023	4802 FULBROOK DR	SFR	MECHANICAL ROUGH	7/3/2018	7/10/2018	TRUE	FAILED 7/3	ISS	2
2018-9023	4802 FULBROOK DR	SFR	FRAMING	7/3/2018	7/10/2018	TRUE	FAILED 7/3	ISS	2
2018-9033	6309 HOLBROOK CIR	SFR	T-POLE	7/27/2018	7/27/2018	TRUE		ISS	1
2017-9052	6405 HOLBROOK CIR	SFR	BUILDING FINAL	7/16/2018		FALSE	FAILED 7/16, 7/27	ISS	1
2017-9052	6405 HOLBROOK CIR	SFR	SURVEY PLAT	7/27/2018	7/27/2018	TRUE		ISS	1
2018-9039	4901 KESWICK DR	SFR	PLUMBING TOP-OUT	7/31/2018	7/31/2018	TRUE		ISS	1
2018-9039	4901 KESWICK DR	SFR	ELECTRICAL ROUGH	7/31/2018	7/31/2018	TRUE		ISS	1
2018-9039	4901 KESWICK DR	SFR	MECHANICAL ROUGH	7/31/2018	7/31/2018	TRUE		ISS	1
2018-9039	4901 KESWICK DR	SFR	FRAMING	7/31/2018	7/31/2018	TRUE		ISS	1
2018-9038	4905 KESWICK DR	SFR	PLUMBING TOP-OUT	7/31/2018		FALSE	FAILED 7/31	ISS	1
2018-9038	4905 KESWICK DR	SFR	ELECTRICAL ROUGH	7/31/2018		FALSE	FAILED 7/31	ISS	1
2018-9038	4905 KESWICK DR	SFR	MECHANICAL ROUGH	7/31/2018		FALSE	FAILED 7/31	ISS	1
2018-9038	4905 KESWICK DR	SFR	FRAMING	7/31/2018		FALSE	FAILED 7/31	ISS	1
2018-9037	4909 KESWICK DR	SFR	PLUMBING TOP-OUT	7/17/2018	7/26/2018	TRUE		ISS	2
2018-9037	4909 KESWICK DR	SFR	ELECTRICAL ROUGH	7/17/2018	7/26/2018	TRUE		ISS	2
2018-9037	4909 KESWICK DR	SFR	MECHANICAL ROUGH	7/17/2018	7/26/2018	TRUE		ISS	2
2018-9037	4909 KESWICK DR	SFR	FRAMING	7/17/2018	7/26/2018	TRUE		ISS	2
2018-9005	5002 KINGSTON CT	SFR	OTHER	7/17/2018	7/17/2018	TRUE	FIRE DAMAGE REPAIR	ISS	1
2018-9005	5002 KINGSTON CT	SFR	DRIVEWAY APPROACH	7/23/2018	7/23/2018	TRUE		ISS	1
2018-9012	5007 KINGSTON CT	SFR	DRIVEWAY APPROACH	7/25/2018	7/27/2018	TRUE		ISS	2
2018-9024	5210 KIRKDALE DR	SFR	PLUMBING TOP-OUT	7/10/2018	7/13/2018	TRUE	FAILED 7/10	ISS	2
2018-9024	5210 KIRKDALE DR	SFR	ELECTRICAL ROUGH	7/10/2018	7/13/2018	TRUE	FAILED 7/10	ISS	2
2018-9024	5210 KIRKDALE DR	SFR	MECHANICAL ROUGH	7/10/2018	7/13/2018	TRUE	FAILED 7/10	ISS	2

**INSPECTION LOG
JULY 2018**

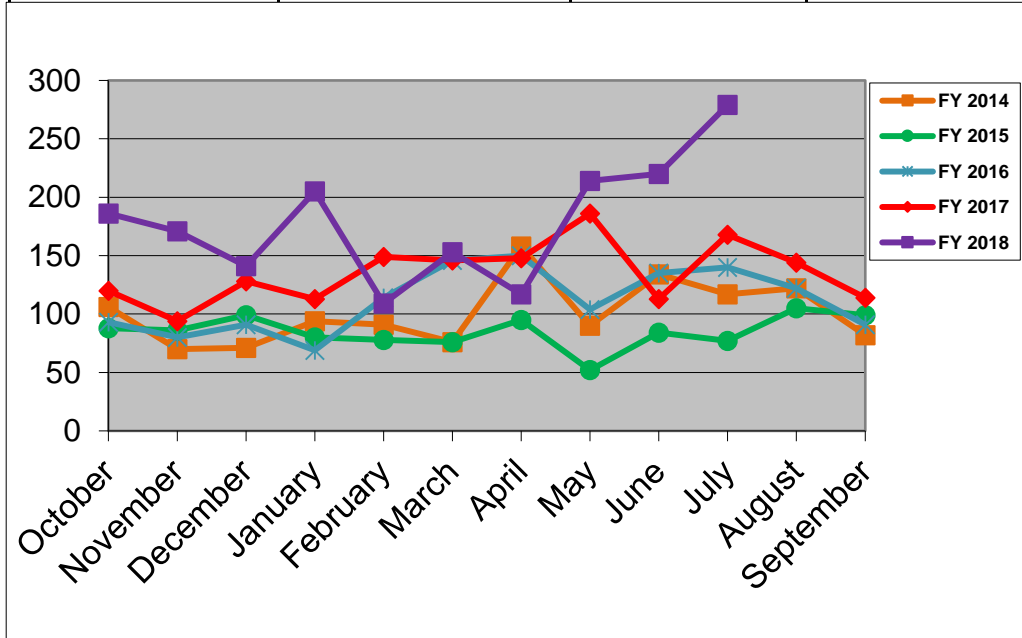
PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-9024	5210 KIRKDALE DR	SFR	FRAMING	7/10/2018	7/13/2018	TRUE	FAILED 7/10	ISS	2
2018-9060	5200 NORWICK DR	SFR	T-POLE	7/26/2018	7/26/2018	TRUE		ISS	1
2018-9062	5202 NORWICK DR	SFR	T-POLE	7/26/2018	7/26/2018	TRUE		ISS	1
2017-9036	4805 PARKER RD E	SFR	SURVEY PLAT	7/23/2018	7/23/2018	TRUE		ISS	1
2018-9017	5117 ROSEMONT CT	SFR	METER RELEASE - ELECTRIC	7/16/2018	7/16/2018	TRUE		ISS	1
2018-9017	5117 ROSEMONT CT	SFR	METER RELEASE - GAS	7/16/2018	7/16/2018	TRUE		ISS	1
2018-9056	4401 SALISBURY DR	SFR	PLUMBING ROUGH	7/23/2018	7/23/2018	TRUE		ISS	1
2018-9056	4401 SALISBURY DR	SFR	FOUNDATION	7/31/2018	7/31/2018	TRUE		ISS	1
2018-9056	4401 SALISBURY DR	SFR	FORM SURVEY	7/23/2018	7/23/2018	TRUE		ISS	1
2018-9049	4600 SALISBURY DR	SFR	PLUMBING ROUGH	7/2/2018	7/2/2018	TRUE		ISS	1
2018-9049	4600 SALISBURY DR	SFR	FOUNDATION	7/23/2018	7/23/2018	TRUE		ISS	1
2018-9049	4600 SALISBURY DR	SFR	FORM SURVEY	7/2/2018	7/2/2018	TRUE		ISS	1
2018-9018	4606 SALISBURY DR	SFR	PLUMBING TOP-OUT	7/13/2018	7/16/2018	TRUE	FAILED 7/13	ISS	2
2018-9018	4606 SALISBURY DR	SFR	MECHANICAL ROUGH	7/13/2018	7/16/2018	TRUE	FAILED 7/13	ISS	2
2018-9018	4606 SALISBURY DR	SFR	ELECTRICAL ROUGH	7/13/2018	7/16/2018	TRUE	FAILED 7/13	ISS	2
2018-9018	4606 SALISBURY DR	SFR	FRAMING	7/13/2018	7/16/2018	TRUE	FAILED 7/13	ISS	2
2018-9027	4607 SALISBURY DR	SFR	PLUMBING TOP-OUT	7/11/2018	7/13/2018	TRUE	FAILED 7/11	ISS	2
2018-9027	4607 SALISBURY DR	SFR	ELECTRICAL ROUGH	7/11/2018	7/13/2018	TRUE	FAILED 7/11	ISS	2
2018-9027	4607 SALISBURY DR	SFR	MECHANICAL ROUGH	7/11/2018	7/13/2018	TRUE	FAILED 7/11	ISS	2
2018-9027	4607 SALISBURY DR	SFR	FRAMING	7/11/2018	7/13/2018	TRUE	FAILED 7/11	ISS	2
2018-9040	5105 WAYLAND DR	SFR	PLUMBING ROUGH	7/10/2018	7/10/2018	TRUE		ISS	1
2018-9040	5105 WAYLAND DR	SFR	FORM SURVEY	7/10/2018	7/10/2018	TRUE		ISS	1
2018-9040	5105 WAYLAND DR	SFR	FOUNDATION	7/24/2018	7/24/2018	TRUE		ISS	1
2018-9041	5423 WESTFIELD DR	SFR	T-POLE	7/27/2018	7/27/2018	TRUE		ISS	1
2018-9029	4604 WHITESTONE DR	SFR	PLUMBING TOP-OUT	7/10/2018	7/17/2018	TRUE	FAILED 7/10	ISS	2
2018-9029	4604 WHITESTONE DR	SFR	ELECTRICAL ROUGH	7/10/2018	7/17/2018	TRUE	FAILED 7/10	ISS	2

**INSPECTION LOG
JULY 2018**

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2018-9029	4604 WHITESTONE DR	SFR	MECHANICAL ROUGH	7/10/2018	7/17/2018	TRUE	FAILED 7/10	ISS	2
2018-9029	4604 WHITESTONE DR	SFR	FRAMING	7/10/2018	7/17/2018	TRUE	FAILED 7/10	ISS	2
2018-9050	4606 WHITESTONE DR	SFR	T-POLE	7/10/2018	7/10/2018	TRUE		ISS	1
2018-9050	4606 WHITESTONE DR	SFR	PLUMBING ROUGH	7/16/2018	7/16/2018	TRUE		ISS	1
2018-9050	4606 WHITESTONE DR	SFR	FORM SURVEY	7/16/2018	7/16/2018	TRUE		ISS	1
2018-9050	4606 WHITESTONE DR	SFR	FOUNDATION	7/25/2018	7/25/2018	TRUE		ISS	1
2018-9052	7605 WINDOMERE DR	SFR	T-POLE	7/9/2018	7/9/2018	TRUE		ISS	1
2018-9052	7605 WINDOMERE DR	SFR	PLUMBING ROUGH	7/9/2018	7/12/2018	TRUE		ISS	2
2018-9052	7605 WINDOMERE DR	SFR	FORM SURVEY	7/12/2018	7/12/2018	TRUE		ISS	1
2018-9052	7605 WINDOMERE DR	SFR	FOUNDATION	7/17/2018		FALSE	FAILED 7/17	ISS	1
2018-9003	7702 WINDOMERE DR	SFR	METER RELEASE - ELECTRIC	7/30/2018		FALSE	FAILED 7/30	ISS	1
2018-9021	4706 FULBROOK DR	SFR	PLUMBING TOP-OUT	6/15/2018	7/10/2018	TRUE	FAIL 6/15 & 6/21 & 6/29 & 7/3	ISS	2
2018-9021	4706 FULBROOK DR	SFR	ELECTRICAL ROUGH	6/15/2018	7/10/2018	TRUE	FAIL 6/15 & 6/21 & 6/29 & 7/3	ISS	2
2018-9021	4706 FULBROOK DR	SFR	MECHANICAL ROUGH	6/15/2018	7/10/2018	TRUE	FAIL 6/15 & 6/21 & 6/29 & 7/3	ISS	2
2018-9021	4706 FULBROOK DR	SFR	FRAMING	6/15/2018	7/10/2018	TRUE	FAIL 6/15 & 6/21 & 6/29 & 7/3	ISS	2
2018-9006	4603 SALISBURY DR	SFR	PLUMBING TOP-OUT	6/26/2018	7/17/2018	TRUE	FAILED 6/26, 7/3	ISS	2
2018-9006	4603 SALISBURY DR	SFR	ELECTRICAL ROUGH	6/26/2018	7/17/2018	TRUE	FAILED 6/26, 7/3	ISS	2
2018-9006	4603 SALISBURY DR	SFR	MECHANICAL ROUGH	6/26/2018	7/17/2018	TRUE	FAILED 6/26, 7/3	ISS	2
2018-9006	4603 SALISBURY DR	SFR	FRAMING	6/26/2018	7/17/2018	TRUE	FAILED 6/26, 7/3	ISS	2
								TOTAL	279

Monthly Inspection Report

	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
October	106	88	93	120	186
November	70	86	80	94	171
December	71	99	91	128	141
January	94	80	69	113	205
February	91	78	114	149	109
March	76	76	146	146	153
April	158	95	150	148	117
May	90	52	104	186	214
June	134	84	135	113	220
July	117	77	140	168	279
August	122	105	122	144	
September	82	99	91	114	
Year Total	1211	1019	1335	1623	1795



CODE ENFORCEMENT REPORT

2017-2018

Violation Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD Totals
High Grass	3	3					3	13	17	3			42
Home Occupation					1								1
Illegal Dumping					1								1
Illegal Structure				3			1	1					5
Illegal Vehicle						2	1						3
Junked Vehicles		1			2								3
Lot Maintenance	8	4	3	4	6	8	11	5	3	4			56
Trash and Debris	1	4	4	4	3	7	9	4	9	7			52
ITEM TOTALS	12	12	7	11	13	17	25	23	29	14	0	0	163

Officer Actions	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD Totals
Verbal Warnings	7	6	7	6	11	13	18	9	15	15			107
Door Hangers Issued	2	2	3	2	1	4	4	7	4	2			31
Complied/Resolved		7	8	6		10	12	9	13	10			75
10 Day Notice (Letters Mailed)	2			2	1	2	3	7	9	2			28
Extension Granted	1	2											3
Complied/Resolved	4	2			9								15
Citations Issued									1				1
Stop Work Order													0
Misc										3			3
ITEM TOTALS	16	19	18	16	22	29	37	32	42	32	0	0	263

City of Parker Municipal Court Monthly Report

July, 2018	Traffic Misdemeanors	Non-Traffic Misdemeanors
New Cases Filed	113	24
Total Pending Cases	1065	345
Uncontested Dispositions	45	26
Compliance Dismissals		
After Driver Safety Course	23	
After Deferred Disposition	30	0
After Proof of Insurance	4	
Other Dismissals	1	0
Other Dispositions	0	0
Total Cases Disposed	103	26
Arrest Warrants Issued	0	
Warrants Cleared	18	
Total Outstanding Warrants	522	
Show Cause Hearings Held	13	0
Trials	0	0
Fines, Court Costs & Other Amounts Collected:		
Retained by City	\$9,655.00	
Remitted to State	\$7,584.00	
Total	\$17,239.00	

Definitions:

Show Cause Hearing - A court hearing that is held for a defendant who has been granted a Driving Safety Course or Deferred Disposition to Show Cause for Non-Compliance

All cases heard in Municipal Court are Class C Misdemeanors Only.

PARKER POLICE DEPARTMENT
REPORT OF MONTHLY STATISTICS YEAR TO DATE

July 2018	THIS MONTH	THIS MONTH LAST YEAR	% CHANGE	YTD 2018	YTD 2017	% CHANGE
for Service Traffic	1606	700	129%	7842	5498	43%
Calls for Service	177	125	42%	1223	1366	-10%
Traffic Contacts - All Units	145	205	-29%	1172	726	61%
House Watch	734	201	265%	2138	1703	26%
Other Service Response Incidents	550	169	225%	3309	1703	94%
Reported Incidents - Part 1	7	1	600%	23	15	53%
Homicide	0	0	0%	0	0	0%
Theft (Includes:)	5	1	400%	20	11	82%
Larceny/Theft	3	1	200%	18	8	125%
BMV's	1	0	100%	1	1	0%
Auto Theft	1	0	100%	1	2	-50%
Residential Burglary	1	0	100%	2	1	100%
Business Burglary	0	0	0%	0	2	-100%
Robbery	0	0	0%	0	0	0%
Aggravated Assault	0	0	0%	0	0	0%
Sexual Assault	1	0	100%	1	1	0%
Part 2 Offenses	5	3	67%	29	28	4%
Simple Assault	0	2	-100%	2	9	-78%
Vandalism	2	0	200%	3	3	0%
Narcotics	0	0	0%	4	5	-20%
Fraud (Forgery, ID Theft, etc.)	1	0	100%	12	9	33%
Harassment	1	0	100%	2	0	200%
Other Offenses	1	1	0%	6	2	200%
Incident Reports	6	9	-33%	35	45	-22%
Mental Health	2	0	200%	3	9	-67%
Adult Arrests	1	2	-50%	19	6	217%
Males	1	2	-50%	18	5	260%
Females	0	0	0%	1	1	0%
Juvenile Detentions	0	0	0%	0	4	-100%
Males	0	0	0%	0	3	-100%
Females	0	0	0%	0	1	-100%
Traffic Enforcement	145	205	-29%	1172	737	59%
Citations	126	120	5%	795	442	80%
Warnings	19	85	-78%	377	295	28%
Accidents	10	5	100%	57	41	39%
Injury	3	3	0%	16	11	45%
Non-Injury	7	2	250%	36	26	38%
FLID	0	0	0%	5	4	25%
Investigations	96	57	68%	392	411	-5%
Cases Assigned	23	9	156%	82	79	4%
Clearances	6	10	-40%	30	58	-48%
Cases Filed with DA	3	2	50%	12	13	-8%
Follow-Ups	64	36	78%	268	258	4%
Alarm Activations	25	28	-11%	179	140	28%
Residential	20	27	-26%	162	132	23%
Chargeable	20	22	-9%	140	106	32%
Non-Chargeable	0	5	-100%	22	26	-15%
Business	5	1	400%	17	10	70%
Chargeable	5	0	500%	13	7	86%
Non-Chargeable	0	1	-100%	4	3	33%
Outside Agency Activities	19	7	171%	114	131	-13%
Murphy PD	9	4	125%	59	76	-22%
Collin County SO	1	2	-50%	15	31	-52%
Wylie PD	0	0	0%	12	5	140%
Allen PD	0	0	0%	2	8	-75%
Other	9	1	800%	26	11	136%
Staff	Sworn	Civilian	Reserve			
Authorized	10	1	2			
Current Strength	9	1	2			
In Training	1	0	0			
Openings	0	0	0			
% Staffed	100%	100%	100%			
Reserve Hours	31	35	-13%			

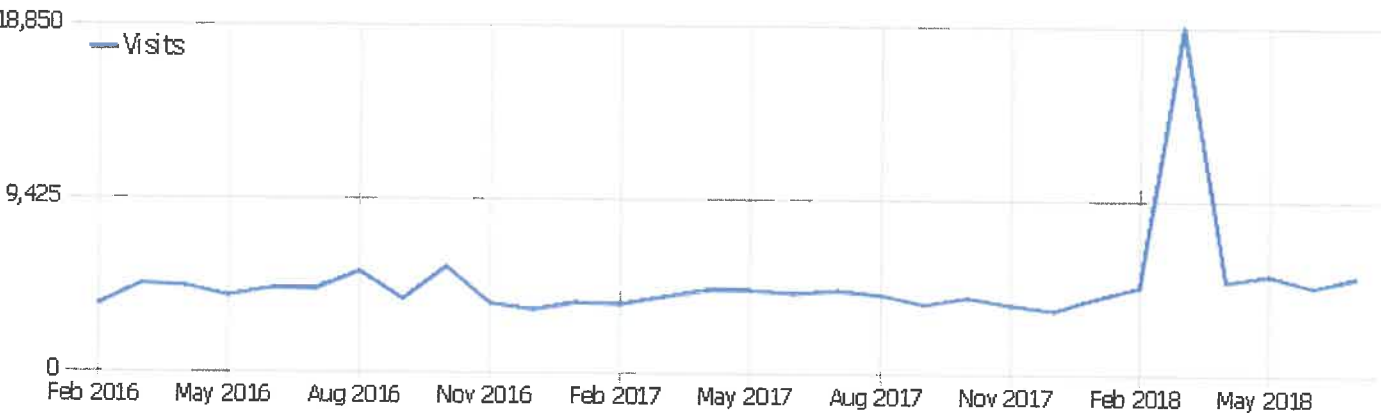


Parker, TX

Date range: July 2018

Monthly Web Report

Visits Summary



Name	Value
Unique visitors	4,216
Visits	5,316
Actions	16,582
Maximum actions in one visit	77
Actions per Visit	3
Avg. Visit Duration (in seconds)	00:02:34
Bounce Rate	52%
























Site Search Keywords

Keyword	Searches	Search Results pages	% Search Exits
true	17	1	29%
are fireworks allowed in the city of parker?	7	1	71%
code of ordinances	6	1	100%
jobs	6	1	0%
ordinances	6	1	50%
city code of ordinance 156	5	1	40%
fireworks	4	2	75%
trash	4	1	50%
watering days	4	1	75%
after hours	3	2	100%
alarm	3	1	0%
employment	3	1	67%
employment opportunities	3	1	0%
job postings	3	1	0%
trash collection	3	1	0%
what day is bulk trash pickup?	3	1	33%
2018 trashrecyclecalendar	2	1	0%
127231	2	1	0%
benefits	2	1	0%
bid	2	2	0%
bid postings	2	1	0%
boyd	2	3	0%
bulk trash	2	3	50%
Others	223	263	30%




Referrer Type

Referrer Type	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Revenue
Direct Entry	3,324	8,484	3	00:02:25	61%	\$ 0
Search Engines	1,927	7,921	4	00:02:51	35%	\$ 0
Websites	65	177	3	00:02:18	57%	\$ 0

Country

Country	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Revenue
 United States	4,809	15,813	3	00:02:45	49%	\$ 0
 Philippines	192	329	2	00:01:29	73%	\$ 0
 India	60	72	1	00:00:14	87%	\$ 0
 Germany	35	37	1	00:00:02	94%	\$ 0
 Canada	33	48	2	00:00:20	85%	\$ 0
 Malaysia	16	17	1	00:00:02	94%	\$ 0
 South Korea	14	15	1	00:00:01	93%	\$ 0
 Russia	13	14	1	00:00:00	92%	\$ 0
 Nigeria	12	14	1	00:00:12	83%	\$ 0
 South Africa	12	23	2	00:00:09	67%	\$ 0
 United Kingdom	12	18	2	00:00:23	67%	\$ 0
 Kenya	8	13	2	00:01:53	63%	\$ 0
 United Arab Emirates	7	12	2	00:00:43	57%	\$ 0
 China	6	8	1	00:00:42	83%	\$ 0
 France	6	14	2	00:02:06	50%	\$ 0
 Mexico	6	9	2	00:00:08	67%	\$ 0
 Ireland	5	5	1	00:00:00	100%	\$ 0
 Ghana	4	5	1	00:00:00	75%	\$ 0
 Saudi Arabia	4	4	1	00:00:00	100%	\$ 0
 Pakistan	3	4	1	00:00:01	67%	\$ 0
 Czech Republic	2	2	1	00:00:00	100%	\$ 0
 Ethiopia	2	3	2	00:07:13	50%	\$ 0
 Hong Kong SAR China	2	6	3	00:03:11	0%	\$ 0
Others	53	97	2	00:01:30	68%	\$ 0

Device type

Device type	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Conversion Rate
 Desktop	3,233	11,379	4	00:03:01	48%	0%
 Smartphone	1,605	3,733	2	00:01:38	60%	0%
 Tablet	380	1,264	3	00:02:48	46%	0%
Unknown	70	134	2	00:02:55	77%	0%
Phablet	28	72	3	00:01:08	57%	0%



Council Agenda Item

Item 6
C'Sec Use Only

Budget Account Code:	Meeting Date: August 28, 2018
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: Acting City Administrator Boyd
Estimated Cost:	Date Prepared: August 22, 2018
Exhibits:	1. Proposed Budget -- FY2018-2019 2. Tax Rate

AGENDA SUBJECT

PUBLIC HEARING ON FY2018-2019 BUDGET AND TAX RATE. [PETTLE/BOYD]

SUMMARY

Please review the attached exhibit(s) for the FY2018-2019 Budget.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter. -- Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
Acting City Administrator:	<i>Johnna Boyd</i>	<i>JB</i>	Date: 08/24/2018

City of Parker

Budget Adjustments - 08/21/18

	FY 2018 / 2019
--	----------------

[illegible]

Account	Description	Increase	Proposed Budget	Memo
TBD	Auto Allowance	3,600	3,600	New Contractural Obligation
TBD	Health Insurance Stipend	3,681	3,681	New Contractural Obligation
1-20-6885	Donated Dollars-PD	235	8,385	Donations Rec'd this year
1-10-4873	Reserves	7,516	74,853	To Balance

Proprietary Funds

[illegible]

**City of Parker - General Fund
Proposed Budget - FY 2018 / 2019**

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
REVENUES							
1-10-4100	Current year taxes - M & O	2,554,755	2,557,523	3,098,142		3,098,142	Certified Values
3-90-4101	Current year taxes - I & S	505,893	505,332	501,065		501,065	Certified Values
1-10-4120	Delinquent taxes - M & O	65,206	40,000	50,000		50,000	
3-90-4121	Delinquent taxes - I & S	15,491	11,000	13,000		13,000	
1-10-4125	Penalties & Interest - M & O	26,543	14,000	22,000		22,000	
3-90-4125	Penalties & Interest - I & S	6,150	4,000	4,800		4,800	
1-10-4130	Building Permits	476,311	525,000	525,000		525,000	75 Homes @ \$7,000
1-10-4135	Development Fees	0	20,000	15,000		15,000	
1-10-4140	Franchise and Use Fees	238,742	250,000	250,000		250,000	
1-10-4150	Special Use Permits	1,400	1,300	1,800		1,800	
1-10-4160	Filing Fees	647	1,000	1,000		1,000	
1-10-4170	Fines	196,686	200,000	250,000		250,000	
1-10-4172	Parkerfest Revenue	0	0	0		0	
1-10-4174	Donated Dollars	410	8,150	2,500		2,500	
1-10-4190	Other Income	9,333	22,000	22,000		22,000	
1-10-4192	State of TX Training for Police	1,144	1,150	1,150		1,150	
1-10-4193	County Fee - Child Safety	2,579	0	2,600		2,600	
1-10-4220	Sales Tax Collected	171,420	150,000	175,000		175,000	
1-10-4225	Mixed Beverage Tax	3,526	6,200	4,500		4,500	
1-10-4400	Alarm Registrations	18,255	13,000	18,500		18,500	
1-10-4500	Interest Income	42,161	30,000	48,000		48,000	
Sub-Total - Revenue		4,336,651	4,359,655	5,006,058	0	5,006,058	
Fund Balance Transfers							
1-10-4866	Security Fund	0	2,000	500	2,000	2,500	
1-10-4868	Bond Funds	0	658,000	245,000		245,000	Balance of Bond Funds/Streets
1-00-1152	Capital Improvement Acct	0	0	0		0	
1-10-4872	Technology Fund	0	5,000	5,000		5,000	
1-10-4873	Reserves	0	226,174		74,853	74,853	
Sub-Total - Transfers		0	891,174	250,500	76,853	327,353	
Grand Total All Sources		4,336,651	5,250,829	5,256,558	76,853	5,333,411	

**City of Parker - General Fund
Proposed Budget - FY 2018 / 2019**

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
ADMINISTRATION							
1-10-6000	Office Supplies	4,550	5,500	6,325		6,325	
1-10-6010	Postage	2,592	6,000	4,500		4,500	
1-10-6015	Printing	3,416	3,500	3,500		3,500	
1-10-6016	Printing Projects	26	1,000	1,000		1,000	
1-10-6020	Computer Equip & Software	24,932	24,350	16,500		16,500	
1-10-6025	Website Maintenance	6,074	6,100	6,400		6,400	
1-10-6030	Copy Machine Lease	1,286	1,450	1,403		1,403	
1-10-6035	Office Equipment	1,013	1,500	1,500		1,500	
1-10-6040	Newsletter Expense	710	2,500	1,500		1,500	
1-10-6045	Memberships, Dues & Subscript	2,602	3,000	3,000		3,000	
1-10-6050	Data Processing Tax Stmt	1,471	1,600	1,600		1,600	
1-10-6055	Central Appraisal District	18,164	20,000	20,000	1,500	21,500	Letter Rec'd from CCAD
1-10-6060	Election Expense	7,909	15,000	17,500		17,500	
1-10-6065	Legal Notice Advertisement	5,450	25,000	20,000		20,000	
1-10-6070	County Filing Fees	254	1,500	1,000		1,000	
1-10-6086	Economic Development	105,381	105,382	0		0	
1-10-6090	Council/Boards - Food & Supp	1,516	2,500	2,500		2,500	
1-10-6095	City Council Contingency	0	55,450	139,159	0	139,159	
1-10-6875	Records Management	2,700	3,000	2,700		2,700	
1-10-6920	Contingency - Admin	0	10,000	10,000		10,000	
TBD	50th Anniversary	0	0	0	10,000	10,000	
1-10-6930	Other Expense	37,826	6,010	6,000		6,000	
1-10-7300	Auditor Fees	7,500	10,000	10,000		10,000	
TBD	Consulting Fees	0	0	0	10,000	10,000	
TBD	Auto Allowance	0	0	0	3,600	3,600	
1-10-7400	Legal Fees	69,000	100,000	100,000		100,000	
1-10-7600	Technology Support	37,693	65,500	40,000		40,000	
1-10-7700	Codification Services	947	3,000	3,000		3,000	
1-10-7900	Staff Training & Education	4,541	8,000	8,000		8,000	
1-10-7905	Training (P&Z and Council)	995	8,000	8,000		8,000	TML Conference for Council & Mayor
1-10-8000	Salaries & Wages	192,137	209,954	236,400	27,255	263,655	
1-10-8100	Overtime Wages	0	2,000	2,000		2,000	
1-10-8200	TMRS Benefits	24,406	27,741	31,046	3,407	34,453	
1-10-8250	Workers' Compensation	1,000	1,000	1,150		1,150	
1-10-8300	Employers Matching Medicare	2,786	3,146	3,530	396	3,926	

City of Parker - General Fund
Proposed Budget - FY 2018 / 2019

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
1-10-8400	Health Insurance	29,266	33,300	32,580		32,580	
1-10-8401	Health Insurance-Retirees	3,566	4,500	4,500		4,500	
TBD	Health Insurance Stipend	0	0	0	3,681	3,681	
1-10-8600	Contingency-Personnel	0	5,000	5,000	25,000	30,000	
Total Administration		601,708	781,483	751,293	84,839	836,132	

**City of Parker - General Fund
Proposed Budget - FY 2018 / 2019**

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
POLICE DEPARTMENT							
1-20-6000	Office Equipment & Supplies	1,120	4,000	4,000		4,000	
1-20-6010	Printing	1,006	4,150	4,150		4,150	
1-20-6020	Computer Equip & Software	1,414	4,500	4,500		4,500	
1-20-6045	Memberships, Dues & Subscrip	4,374	5,500	5,500		5,500	
1-20-6100	Communications	8,765	10,000	10,000		10,000	
1-20-6200	Vehicle Fuel, Oil, Wash, Track	30,136	27,300	30,000		30,000	
1-20-6340	Utilities	4,313	7,200	7,200		7,200	
1-20-6410	Vehicle Repairs & Maintenance	19,817	20,000	22,250		22,250	
1-20-6420	Camera & In-Car Video	3,000	3,000	3,000		3,000	
1-20-6430	Departmental Equipment	6,193	12,000	12,000		12,000	
1-20-6435	Electronic Repairs & Radios	925	2,000	2,000		2,000	
1-20-6440	Crime Scene Equip & Supplies	333	1,000	1,000		1,000	
1-20-6445	Crime Prevention	1,389	2,000	2,000		2,000	
1-20-6450	Dispatch Services	28,546	28,598	28,598		28,598	
1-20-6455	Inmate Boarding	419	3,000	3,000		3,000	
1-20-6460	Uniforms & Equipment	9,502	19,062	8,800		8,800	
1-20-6465	Animal Control	2,828	6,000	6,000		6,000	
1-20-6470	Child Abuse Task Force	2,500	2,750	2,750		2,750	
1-20-6475	Radio Equipment	0	5,000	5,000		5,000	
1-20-6485	Ammunition	1,899	3,500	3,500		3,500	
1-20-6495	New Patrol Unit	49,926	50,000	125,464		125,464	One new / One replacement
1-20-6878	Tuition Reimbursement	0	1,500	1,500		1,500	
1-20-6881	Training (State Funded)	0	1,872	1,872		1,872	
1-20-6883	Employment Evaluations	683	2,250	2,250		2,250	
1-20-6885	Donated Dollars	0	8,150	8,150	235	8,385	
1-20-6910	ICS Records Management Sys	136,031	129,484	19,000	2,000	21,000	
1-20-6920	Contingency Expense	0	5,000	5,000		5,000	
1-20-7800	Insurance - Liability	8,760	10,000	10,000		10,000	
1-20-7900	Training & Education	4,166	10,000	10,000		10,000	
1-20-7950	Professional Services	2,500	5,750	5,750		5,750	
TBD	Leads Online	0	0	2,128		2,128	
1-20-8000	Salaries & Wages	573,621	665,484	732,033		732,033	
1-20-8100	Overtime Wages	14,524	15,000	15,000		15,000	
1-20-8200	TMRS Benefits	75,219	87,686	96,032		96,032	
1-20-8250	Workers' Compensation	17,089	18,000	19,750		19,750	15% increase
1-20-8300	Employers Matching Medicare	8,528	9,911	10,876		10,876	
1-20-8400	Health Insurance	99,056	121,800	119,460		119,460	
1-20-8600	Personnel Contingency	0	3,000	3,000		3,000	
Total Police Department		1,118,582	1,315,447	1,352,513	2,235	1,354,748	

City of Parker - General Fund
Proposed Budget - FY 2018 / 2019

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
MUNICIPAL COURT							
1-30-6000	Office Supplies	200	1,000	750		750	
1-30-6020	Court Technology Fund	4,090	5,000	5,000		5,000	
1-30-6080	Court Security Fund	293	2,000	500	2,000	2,500	
1-30-6510	Court Refunds & Jury Costs	90	2,000	1,000		1,000	
1-30-6520	State Court Costs	64,841	75,000	87,500		87,500	
1-30-6545	Court Food & Supplies	94	225	150		150	
1-30-7100	Judge Fees	5,885	6,420	6,420		6,420	
1-30-7111	Prosecuting Attorney Fees	5,500	6,000	6,000		6,000	
1-30-7900	Training & Education	918	1,200	1,000		1,000	
1-30-8000	Salaries & Wages	51,548	55,844	58,078		58,078	
1-30-8200	TMRS Benefits	6,601	7,188	7,467		7,467	
1-30-8250	Workers' Compensation	191	200	225		225	
1-30-8300	Employers Matching Medicare	747	810	843		843	
1-30-8400	Health Insurance	9,906	11,100	10,860		10,860	
Total Municipal Court		150,902	173,987	185,793	2,000	187,793	

**City of Parker - General Fund
Proposed Budget - FY 2018 / 2019**

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
FIRE DEPARTMENT							
1-40-6000	Office Equipment & Supplies	430	1,000	1,000		1,000	
1-40-6010	Printing & Postage	0	300	300		300	
1-40-6045	Memberships, Dues & Subscript	975	4,000	3,500		3,500	
1-40-6100	Communications	2,437	2,000	2,000		2,000	
1-40-6200	Vehicle Operations & Maint	24,866	18,000	22,000		22,000	
1-40-6300	Medical Director	2,280	3,000	2,000		2,000	
1-40-6305	Fire Marshall Expense	0	500	500		500	
1-40-6310	Medical Transport	17,048	18,000	18,000		18,000	
1-40-6315	Med Supplies (Consumables)	4,022	4,000	5,000		5,000	
1-40-6320	Dispatch Services	33,519	34,000	37,400		37,400	
1-40-6325	Reimbursement Per Call	7,500	10,000	5,000		5,000	
1-40-6327	Stipend Pay	23,220	40,440	87,600		87,600	
1-40-6335	Durable Medical Equipment	0	1,500	1,500		1,500	
1-40-6340	Utilities	14,463	12,000	16,000		16,000	
1-40-6345	Fire Suppression & Hazmat	1,522	1,000	2,000		2,000	
1-40-6350	Equipment & Electronic Repairs	7,392	15,000	10,000		10,000	
1-40-6360	Uniforms & Equipment	3,473	6,000	6,000		6,000	
1-40-6365	Replacement Gear	6,205	8,000	15,000		15,000	
1-40-6370	Software Licensing Fees	1,494	4,500	4,500		4,500	
1-40-6375	Physicals & Drug Screens	305	1,000	1,000		1,000	
1-40-6380	Building Maint & Upgrades	916	2,000	2,000		2,000	
1-40-6395	Radio & Air Tank Replacement	8,913	10,000	10,000		10,000	
1-40-7800	Insurance - Liability	7,358	8,400	9,240		9,240	
1-40-7810	Workers' Compensation	10,885	10,885	14,462		14,462	
1-40-7820	Insurance - AD&D	0	7,000	7,700		7,700	
1-40-7900	Training & Education	9,486	10,000	10,000		10,000	
TBD	Phase 2 radio upgrade/repl	148,493	150,000	0		0	
1-40-8000	Salaries & Wages	151,183	186,919	364,424		364,424	
1-40-8200	TWC Benefits	1,323	3,562	4,799		4,799	
1-40-8300	Employers Matching Medicare	11,442	14,302	27,879		27,879	
Total Fire Department		501,149	587,308	690,804	0	690,804	

City of Parker - General Fund
Proposed Budget - FY 2018 / 2019

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
BUILDING & CODE							
1-50-6020	Computer Equip & Software	0	500	1,700		1,700	New Computer/Windows
1-50-6045	Memberships, Dues & Subscript	265	500	500		500	
1-50-6100	Communications	456	750	750		750	
1-50-6200	Vehicle Fuel, Oil, Wash, Track	2,442	6,500	6,500		6,500	Older truck - 2010 F150 w/106,000 miles
1-50-6910	Miscellaneous Supplies	399	750	750		750	
1-50-6940	Uniforms	300	300	750		750	Shirts / Jackets - B & C and Storm Water
1-50-7800	Insurance - Liability	482	550	575		575	15% Increase
1-50-7900	Training & Education	1,296	1,500	2,500		2,500	More Certifications Required
1-50-7920	New Truck - Storm Water	0	0	37,000		37,000	Replace 2010 F150 - 106,000 miles
1-50-8000	Salaries & Wages	89,074	98,963	102,921	5,000	107,921	
1-50-8200	TMRS Benefits	11,577	12,681	13,176	625	13,801	
1-50-8250	Workers' Compensation	572	600	675		675	
1-50-8300	Employers Matching Medicare	1,316	1,435	1,493	73	1,566	
1-50-8400	Health Insurance	14,858	16,650	16,290	0	16,290	
Total Building & Code		123,036	141,679	185,580	5,698	191,278	

**City of Parker - General Fund
Proposed Budget - FY 2018 / 2019**

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
PUBLIC WORKS							
1-60-6340	Utilities	306	325	450		450	
1-60-6610	Street Maintenance & Repairs	37,759	440,000	350,000		350,000	
1-60-6630	Median Expense	44,423	80,000	80,000		80,000	
1-60-6640	Drainage Expense	6,808	130,000	300,000		300,000	
1-60-6650	Public Safety & Signage	14,284	18,000	10,000		10,000	
1-60-6660	Tools & Equipment	7,304	5,000	15,000		15,000	Ice Machine; Heavy Duty Trash Pump; Floor Drill Press; Tool Cabinet; Cement Hydraulic Breaker Hammer;
1-60-6670	Vehicle & Tractor Expense	10,077	10,000	12,000		12,000	
1-60-6675	Mower & Fuel	2,461	5,000	5,000		5,000	
TBD	Uniforms	0	0	750		750	Winter Jackets for crew
1-60-6830	Park Improvements	0	500	500		500	
1-60-6840	Park Maintenance	925	2,400	2,000		2,000	
	New Truck	0	0	0	40,000	40,000	Truck for Public Works Director
1-60-6850	Parkerfest	0	0	0		0	
1-60-6860	Scouting Projects	279	1,000	1,000		1,000	
1-60-7200	Engineering Fees	25,948	50,000	30,000		30,000	
1-60-7210	Living Legacy Tree Program	432	2,000	2,000		2,000	
1-60-7800	Insurance - Liability	1,270	1,450	1,500		1,500	
1-60-7900	Training	0	0	0	5,000	5,000	
1-60-8000	Salaries & Wages	92,169	96,996	136,277	2,700	138,977	
1-60-8100	Overtime Wages	1,053	0	1,500		1,500	
1-60-8200	TMRS Benefits	12,257	12,591	17,573	338	17,911	
1-60-8250	Workers' Compensation	1,950	1,950	2,250		2,250	
1-60-8300	Employers Matching Medicare	1,380	1,406	1,977	40	2,017	
1-60-8400	Health Insurance	22,288	24,975	28,236		28,236	
Total Public Works		283,371	883,593	998,013	48,078	1,046,091	

City of Parker - General Fund
Proposed Budget - FY 2018 / 2019

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
CITY PROPERTY							
1-65-6100	Communications	5,483	6,000	6,500		6,500	
1-65-6340	Utilities	11,765	15,000	16,000		16,000	
1-65-6710	Maintenance & Operations	24,144	40,000	40,000		40,000	
1-65-6715	Rent - Modular Building	27,720	30,000	28,000		28,000	
1-65-6720	Improvements	10,340	23,000	20,000		20,000	
1-65-7800	Insurance - Liability	8,760	10,000	10,000		10,000	
Total City Property		88,212	124,000	120,500	0	120,500	

City of Parker - General Fund
Proposed Budget - FY 2018 / 2019

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
CAPITAL IMPROVEMENTS							
5-92-6910	Street Improvement Projects	0	658,000	245,000		245,000	
TBD	Construction Mgr @ Risk	0	0	50,000		50,000	
TBD	Capital Improvement Acct	0	0	0	25,000	25,000	To save for future needs
1-85-7000	Architect Costs - Building	0	80,000	85,000		85,000	
Total Capital Improvements		0	738,000	380,000	25,000	405,000	

City of Parker - General Fund
Proposed Budget - FY 2018 / 2019

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
DEBT SERVICE							
3-90-9020	2011 Refunding Bonds	264,661	264,661	263,782		263,782	Pay off date 02/15/2028
3-90-9021	2015 C/O - Streets	152,645	163,826	160,900		160,900	Pay off date 02/15/2025
3-90-9023	2010 Refunding Bonds	76,844	76,844	76,383		76,383	Pay off date - 07/15/2019
Total Debt Service		494,150	505,331	501,065		501,065	

2018 / 2019 Debt Service	501,065
Taxable Value	932,475,902

Debt Service Tax Rate	0.053734949
--------------------------	-------------

City of Parker - General Fund
Proposed Budget - FY 2018 / 2019

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017/ 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
BUDGET SUMMARY							
	Revenues	4,336,651	4,359,655	5,006,058	0	5,006,058	
	Transfers	0	891,174	250,500	76,853	327,353	
	Grand Total All Sources	4,336,651	5,250,829	5,256,558	76,853	5,333,411	
Expenses by Department							
	Administration	601,708	781,483	751,293	84,839	836,132	
	Police Department	1,118,582	1,315,447	1,352,513	2,235	1,354,748	
	Municipal Court	150,902	173,987	185,793	2,000	187,793	
	Fire Department	501,149	587,308	690,804	0	690,804	
	Building & Code	123,036	141,679	185,580	5,698	191,278	
	Public Works	283,371	883,593	998,013	48,078	1,046,091	
	City Property	88,212	124,000	120,500	0	120,500	
	Capital Improvements	0	738,000	380,000	25,000	405,000	
	Debt Service	494,150	505,331	501,065	0	501,065	
	Total All Departments	3,361,109	5,250,828	5,165,561	167,850	5,333,411	

2018 Taxable Values	RATE	932,475,902	Certified Totals	(0)
M & O Revenue	0.332249	3,098,142		
I & S Revenue	0.053735	501,065		
Other Revenue		1,734,203	One Cent =	93,248
Total Revenue		5,333,411		
Combined Rate	0.385984			

**City of Parker - Proprietary Budget
FY 2018 / 2019**

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017 / 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
REVENUES							
2-70-4010	Water Sales	2,101,728	2,700,000	2,817,620	54,312	2,871,932	
2-70-4020	Meter Installation Fees	177,000	150,000	185,000		185,000	
2-70-4030	Water Late Charges	25,371	20,000	30,000		30,000	
2-70-4011	Water Impact Fees	338,750	295,500	315,000		315,000	75+ new homes @ \$3,938.95
2-70-4040	Other Income & Interest	89,922	70,000	70,000		70,000	
2-70-4040	New Account Set Up fees	7,400	0	11,000		11,000	Previously included with Other Income
2-75-4060	Sewer Revenue	211,485	248,000	265,000		265,000	Raised Sewer rates in 2018
2-75-4070	Sewer Tap Fees	10,000	0	18,000		18,000	Previously included with Sewer Revenue
2-80-4800	Sanitation Revenue	278,301	330,000	345,000		345,000	
Sub-Total - Revenue		3,239,957	3,813,500	4,056,620	54,312	4,110,932	
Fund Balance Transfers							
2-70-4865	Capital Improvement Account	211	500,000	477,000		477,000	GSR repaints with Engineering and testing
TBD	Bond Proceeds - 2018 C/O	0	0	6,418,200		6,418,200	
2-70-4866	TX Dot Revenue	0	1,700,000	100,000		100,000	
Sub-Total - Transfers		0	2,200,000	6,995,200	0	6,995,200	
Grand Total All Sources		3,239,957	6,013,500	11,051,820	54,312	11,106,132	

**City of Parker - Proprietary Budget
FY 2018 / 2019**

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017 / 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
WATER DEPARTMENT							
2-70-5700	Cost - North Texas Water	1,260,147	1,515,341	1,661,600		1,661,600	533,654,000/1000*3.11 plus Wylie
2-70-5720	Utilities - Water Distribution	35,528	45,000	40,000		40,000	
2-70-5740	Water Repairs & Maintenance	73,673	98,403	90,000		90,000	
2-70-5760	Equipment & Tools	1,632	6,000	2,500		2,500	
2-70-5770	Vehicle Operation & Maint	10,333	15,000	15,000		15,000	
TBD	Auto Allowance	0	0	0	3,600	3,600	
2-70-6000	Office Supplies	616	3,000	3,000		3,000	
2-70-6010	Printing & Postage	15,981	18,000	18,000		18,000	Ebills;
2-70-6020	Computer Equip & Software	9,173	72,500	30,000		30,000	Sensus Upgrade costs 27K; USTI
2-70-6100	Communications	4,701	6,750	6,500		6,500	
2-70-6680	Vehicle Purchase	0	0	0		0	
2-70-6920	Contingency	0	30,000	30,000	10,000	40,000	For unexpected costs & Consulting
2-70-7200	Engineering Fees	136,707	255,000	375,000		375,000	
2-70-7300	Auditor Fees	7,500	10,000	10,000		10,000	Auditor RFQ going out;
2-70-7400	Legal Fees	21,000	30,000	30,000		30,000	
2-70-7800	Insurance - Liability	17,169	19,600	19,750		19,750	15% increase projected
2-70-7900	Training & Education	2,450	3,500	3,500		3,500	Water Licenses/Certifications
2-70-8000	Salaries & Wages	238,736	261,235	340,363	10,355	350,718	Includes new PW Director
2-70-8100	Overtime Wages	2,085	4,000	4,000		4,000	
2-70-8200	TMRS Benefits	30,934	34,534	44,559	1,295	45,854	
2-70-8250	Workers Compensation	5,250	5,250	6,050		6,050	
2-70-8300	Employers Matching Medicare	3,492	3,890	5,037	151	5,188	
2-70-8400	Health Insurance	46,601	52,725	58,644		58,644	
TBD	Health Insurance Stipend	0	0	0	3,681	3,681	
2-70-8600	Personnel Contingency	0	3,000	3,000	25,000	28,000	
2-70-9500	Water System Improvements	0	850,000	450,000		450,000	Line looping as required by Master Plan
TBD	Pump Station/Ground Storage	0	0	6,418,200		6,418,200	Paid with Bond Funds
2-70-9510	Move Water Line - Tx Dot	365,655	1,700,000	100,000		100,000	State taking over project
Total Water Department		2,289,364	5,042,728	9,764,703	54,082	9,818,785	

**City of Parker - Proprietary Budget
FY 2018 / 2019**

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017 / 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
SEWER DEPARTMENT							
2-75-5730	Sewer Operating Expense	173,323	264,000	325,000		325,000	
2-75-5740	Sewer Repairs & Maintenance	5,512	16,000	16,000		16,000	
2-75-5770	Vehicle Operation & Maint	0	500	500		500	
2-75-7800	Insurance - Liability	473	540	545		545	
2-75-8000	Salaries & Wages	9,668	10,546	16,025	100	16,125	
2-75-8200	TMRS Benefits	1,272	1,360	2,045	13	2,058	
2-75-8250	Workers Compensation	343	360	395		395	
2-75-8300	Employers Matching Medicare	143	156	233	2	235	
2-75-8400	Health Insurance	2,476	2,775	2,715		2,715	
Total Sewer Department		193,209	296,237	363,458	115	363,573	

City of Parker - Proprietary Budget
FY 2018 / 2019

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017 / 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
SANITATION DEPARTMENT							
2-80-5800	Garbage Collection Services	243,677	300,000	310,000		310,000	
2-80-8000	Salaries & Wages	9,668	10,546	16,025	100	16,125	
2-80-8200	TMRS Benefits	1,272	1,360	2,045	13	2,058	
2-80-8250	Workers Compensation	343	360	395		395	
2-80-8300	Employers Matching Medicare	143	156	233	2	235	
2-80-8400	Health Insurance	2,476	2,775	2,715		2,715	
Total Sanitation Department		257,578	315,197	331,413	115	331,528	

City of Parker - Proprietary Budget
FY 2018 / 2019

Acct #	DESCRIPTION	ACTUALS as of: 8/21/18	2017 / 2018 Budget	2018 / 2019 Proposed Budget (before adjs)	2018 / 2019 Adjustments	2018 / 2019 Proposed Budget	Notes
DEBT SERVICE							
2-90-9010	Paying Agent Fees	2,476	1,500	2,500		2,500	
TBD	2018 C/O - Pump Station	0	0	233,394		233,394	Pay off date - 2038
2-90-9021	2011 Refunding Bonds	0	247,256	246,435		246,435	Pay off date - 02/15/2028
2-90-9023	2010 Refunding Bonds	247,256	110,581	109,917		109,917	Pay off date - 07/15/2019
Total Debt Service		249,732	359,337	592,246	0	592,246	

BUDGET SUMMARY							
	Revenues	3,239,957	3,813,500	4,056,620	54,312	4,110,932	
	Transfers	0	2,200,000	6,995,200	0	6,995,200	
	Grand Total All Sources	3,239,957	6,013,500	11,051,820	54,312	11,106,132	
Expenses by Department							
	Water Department	2,289,364	5,042,728	9,764,703	54,082	9,818,785	
	Sewer Department	193,209	296,237	363,458	115	363,573	
	Sanitation Department	257,578	315,197	331,413	115	331,528	
	Debt Service	249,732	359,337	592,246	0	592,246	
	Total All Departments	2,989,883	6,013,499	11,051,820	54,312	11,106,132	

(0)



Council Agenda Item

Item 7
C'Sec Use Only

Budget Account Code:	Meeting Date: August 28, 2018
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: Acting City Administrator Boyd
Estimated Cost:	Date Prepared: August 22, 2018
Exhibits:	<ul style="list-style-type: none">See previous agenda item #7 for Budget and Tax Rate exhibits.

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON BUDGET AND TAX RATE. [PETTLE/BOYD]

SUMMARY

This item was placed on tonight's agenda for the purpose of making any necessary adjustments, prior to approval of the budget and tax rate on Tuesday, September 4, 2018.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter - Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
Acting City Administrator:	<i>Johnna Boyd</i>	<i>JB</i>	Date: 08/24/2018



Council Agenda Item

Item 8
C/Sec Use Only

Budget Account Code:	Meeting Date: August 28, 2018
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance- before expenditure: \$0	Prepared by: Acting City Administrator Boyd
Estimated Cost:	Date Prepared: August 22, 2018
Exhibits:	1. Proposed Resolution(s) 2. BrooksWatson & Co., PLLC and LaFollett & Abbott, PLLC packets

AGENDA SUBJECT

CONSIDERATION/DISCUSSION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2018-580 APPOINTING AN AUDITOR AND ENTERING INTO A SERVICE AGREEMENT WITH SAID AUDITOR FOR 2017-2018 AUDIT. [BOYD]

SUMMARY

Please review the BrooksWatson & Co., PLLC and LaFollett & Abbott, PLLC packets provided and be prepared to discuss.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter - Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
Acting City Administrator:	<i>Johanna Boyd</i>	<i>JB</i>	Date: 08/24/2018

RESOLUTION NO. 2018-580

2018 Auditor Selection

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER APPOINTING BROOKSWATSON & COMPANY, PLLC TO PROVIDE AUDITING SERVICES TO THE CITY OF PARKER; AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT; PROVIDING A SAVINGS CLAUSE, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Parker has been presented with Proposal for Auditing Services, Attached as Exhibit "A" and incorporated herein by reference (hereinafter called "Proposal"); and

WHEREAS, the City of Parker finds that the terms and conditions thereof are in the best interests of the City and BrooksWatson & Company, PLLC should be appointed to provide auditing services for the City of Parker;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:

SECTION 1. The terms and conditions of the Proposal for Auditing Services submitted by BrooksWatson & Company, PLLC are approved.

SECTION 2. The Mayor is hereby authorized to execute all necessary documents in connection therewith on behalf of the City of Parker.

SECTION 3. It is the intent of the City Council that each paragraph, sentence, subdivision clause, phrase or section of this Resolution be deemed severable, unconstitutional for any reason, such as declaration of invalidity or unconstitutionality shall not be construed to effect the validity of those provisions of this Resolution left standing.

DULY RESOLVED by the City Council of the City of Parker, Texas and effective on this the 28th day of August, 2018.

APPROVED:
CITY OF PARKER

Lee Pettie, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Brandon S. Shelby, City Attorney

EXHIBIT A
(Attached hereto)

RESOLUTION NO. 2018-580

2018 Auditor Selection

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER APPOINTING LAFOLLETT & ABBOTT, PLLC TO PROVIDE AUDITING SERVICES TO THE CITY OF PARKER; AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT; PROVIDING A SAVINGS CLAUSE, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Parker has been presented with Proposal for Auditing Services, Attached as Exhibit "A" and incorporated herein by reference (hereinafter called "Proposal"); and

WHEREAS, the City of Parker finds that the terms and conditions thereof are in the best interests of the City and LaFollett & Abbott, PLLC should be appointed to provide auditing services for the City of Parker;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:

SECTION 1. The terms and conditions of the Proposal for Auditing Services submitted by LaFollette & Abbott, PLLC are approved.

SECTION 2. The Mayor is hereby authorized to execute all necessary documents in connection therewith on behalf of the City of Parker.

SECTION 3. It is the intent of the City Council that each paragraph, sentence, subdivision clause, phrase or section of this Resolution be deemed severable, unconstitutional for any reason, such as declaration of invalidity or unconstitutionality shall not be construed to effect the validity of those provisions of this Resolution left standing.

DULY RESOLVED by the City Council of the City of Parker, Texas and effective on this the 28th day of August, 2018.

APPROVED:
CITY OF PARKER

Lee Pettie, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Brandon S. Shelby, City Attorney

EXHIBIT A
(Attached hereto)

City of Parker, Texas

08.03.2018

Request for Professional Auditing Services

Presented by

BrooksWatson & Co., PLLC

14950 Heathrow Forest Parkway, Ste 530
Houston, TX 77032
Telephone: 281-907-8788

Contact:

Jon Watson, CPA
JWatson@BrooksWatsonCo.com

Table of Contents

Letter of Transmittal	3
Statement of Independence	5
Firm Qualification and Experience.....	6
Partner and Staff Background	11
Similar Engagements and References	14
Specific Audit Approach.....	15
Cost Proposal.....	22
Appendix	
Letter to Council - Mandatory Rotation	25

Letter of Transmittal

City of Parker, Texas
5700 East Parker Road
Parker, Texas 75002

Dear City of Parker,

On behalf of BrooksWatson & Co., PLLC, we are pleased to have the opportunity to submit the following proposal and provide professional auditing services to the City. As you will find, we are committed to exceeding our client's expectations and have prepared the following proposal to outline our experience and services to be provided. If selected to be the City's independent auditor for the years noted, we will perform the work stated in the following proposal with those services conforming in all aspects to the requirements stated therein.

BrooksWatson & Co., PLLC was created with the belief that audit services can be provided in a more efficient and cost effective manner by limiting the firm's staff to include only experienced professionals while leveraging the most recent technology. Our partners have extensive experience auditing governments of all sizes with a particular focus on cities similar to the City of Parker, Texas.

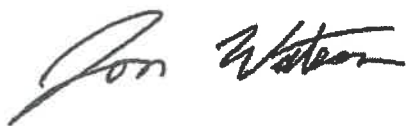
We believe that we are the right choice to be the City's auditor for the following reasons;

- **Timeline** – Our firm focuses solely on performing audits and is not burdened with a tax season, which can often cause delays in the issuance of audit reports. Once we establish a timeframe for your audit, report delivery, and presentation, we honor our commitment. Our firm believes in working the hours necessary to serve our clients and meet the audit schedule as further detailed in this proposal.
- **Experience** - The partners of BrooksWatson & Co., PLLC have performed over 500 audit engagements of approximately 150 different governmental entities, including 75 different cities. We understand the challenges governmental entities face and developed our audit approach around these challenges.

- **Quality** - When you engage BrooksWatson & Co., PLLC, you know that experienced professionals are performing every step of the engagement and that you will have easy access to a decision maker within the firm at all times. No interns or recent college graduates will be performing your audit.
- **Customer Service** - Our customer service based audit approach has allowed us to form long lasting relationships with our clients that often extend well beyond the term of our initial engagement. Unlike larger firms, we pride ourselves on the ability to provide a personal and unique audit experience unmatched by our peers. The City will have direct access to our highest level of expertise throughout the term of the relationship; before, during, and after the audit is complete.

This proposal is a firm and irrevocable offer ending 90 days subsequent to the date specified for opening the proposals. BrooksWatson & Co confirms the delivery date of January 30 if engagement is confirmed by August 2018. If you have any questions regarding this proposal, please contact Jon Watson at JWatson@BrooksWatsonCo.com.

Sincerely,



Jon Watson, CPA
Audit Partner
BrooksWatson & Co., PLLC
14950 Heathrow Forest Parkway, Ste 530
Houston, TX 77032
(281) 907-8788

Statement of Independence

The Texas State Board of Public Accountancy Rules of Professional Responsibility sec. 501.11 requires auditors to be independent in fact as well as appearance from each of their clients. BrooksWatson maintains this independence under both Generally Accepted Auditing Standards as well as the U.S. General Accounting Office's Government Auditing Standards and has had no professional relationships with the City of Parker or its agencies within the past five years that would constitute a conflict of interest.

Firm Qualification and Experience

Firm Profile

BrooksWatson & Co., PLLC was created with the belief that audit services can be provided efficiently while still being cost effective and maintained on a personal level. It is this conviction that sets us apart from our peers. While serving clients throughout Texas, we have performed on audits for numerous governments and have experienced the unique challenges each of our clients face. With an appreciation for these distinct issues, we approach every assignment with an individual view and adapt our methods to meet the specific needs of each of our clients. When you engage BrooksWatson & Co, PLLC, you can be confident that experienced professionals will perform each step of the audit process, giving you and your staff direct access to our highest level of expertise. We keep overhead low and quality high by eliminating inexperienced staff and connecting the City directly to our partners.

BrooksWatson & Co., PLLC is headquartered in Houston, Texas. The City's assigned engagement team will consist of a lead partner, experienced associate and second partner, who will work both onsite and at the firm headquarters for the duration of interim and final audit fieldwork. No inexperienced auditors will be utilized on the City's engagement.

Public Sector and Governmental Experience

BrooksWatson & Co., PLLC has dedicated professionals knowledgeable in government accounting, audit and financial reporting. With numerous years of experience in the public sector, our auditors possess the knowledge and capability to support your government's auditing and assurance needs. Our support structure, resources and training are devoted to providing governments with accurate, prompt, and efficient audits and financial related services. With an in depth knowledge of single audits, the latest GASB pronouncements, Comprehensive Annual Financial Reports and state and

federal regulations we aim to provide each of our clients with the most efficient audit and long-term guidance possible. Our focus lies on exceptional customer service which we accomplish through accessibility, efficiency, quality and knowledge.

Current governmental clientele include over 30 cities, approximately 25 economic development districts, and 25 other governmental entities.

Single Audit

All government and non-profit entities that spend more than \$750,000 a year in federal funds are required by the Office of Management and Budget (OMB) to submit to a single audit. Our partners have extensive experience with (OMB) single audit and have performed yellow book and single audits for numerous governments on a variety of federal grant programs. We will review the City's accounting records and determine the need for a single audit meeting the criteria noted above. As part of our single audit, we will evaluate the City's internal controls over grant compliance and the financial statements. We will develop a risk based audit program and determine if the City is meeting all compliance and financial requirements associated with their federal grants. Once complete, we will assist the City with the submission of their single audit reporting package to the Federal Audit Clearinghouse or other required authoritative body. We will provide the City with a bound single audit report which will include our findings, schedule of expenditures of federal awards, and Auditor's opinion the OMB Uniform Guidance, Governmental Auditing Standards.

Continuing Professional Education

Each of our professionals are in compliance with the CPE requirements of the AICPA, Texas State Board of Public Accountancy and Generally Accepted Government Auditing Standards (Yellow Book). Each professional receives a mandatory 40 hours of continued education credits annually with at least 24 hours of governmental specific training biennially through the firm CPE program which is both internal and external. These CPE records are open to our clients for review and will be made available upon request.

Client Assistance

We recognize that a well-informed client is a better client. Therefore, our approach is to provide our clients with current accounting news, updates, and training over new pronouncements and relevant financial activities. When new accounting guidance is issued, we will first inform you well in advance of the effective date in order to provide enough time to plan for and accommodate any financial impact. Once adopted, we will work with you to assist in the preparation of any new financial policies and/or related journal entries. In addition we offer monthly CPE to our staff and our clients on relevant accounting topics.

Our firm is highly focused on customer service and make a point to respond to all client emails, phone calls and other inquires in an expedited manner. It would be unusual not to receive a response within the same day of the request being made.

Participation in Professional Organizations

We believe that it is essential to participate in professional organizations to stay abreast of industry trends and changes. Our firm's commitment to the public sector is evidenced through our active participation/memberships in the following professional organizations:

- AICPA -American Institute of Certified Public Accountants
- TSCPA -Texas Society of Certified Public Accountants
- ACFE -Association of Certified Fraud Examiners
- GFOA -Government Finance Officers Association

In addition, we are members of the GFOA Special Review Committee and encourage and assist local governments to go beyond the minimum requirement of generally accepted accounting principles.

Systems Capabilities

BrooksWatson & Co., PLLC has the capability to audit computerized systems and does so where necessary. BrooksWatson will sample computerized transactions, but will focus on source documents outside of the computerized system.

Certificate of Achievement for Excellence in Financial Reporting

As members of the GFOA (Government Finance Officers Association) Special Review Committee, we assist local governments in going beyond the minimum requirements of generally accepted accounting principles to achieve the Certificate of Achievement for Excellence in Financial Reporting. We understand the importance of this highly regarded award and will go to great lengths to work with the City to achieve this on an annual basis. If desired, the partners at BrooksWatson & Co., PLLC will prepare your CAFR and assist in the preparation of the City's response to all GFOA comments, if any. The following is a sample of current BrooksWatson audit clients who have recently submitted a CAFR to the Certificate of Achievement Program of the GFOA:

- City of Azle, Texas
- City of Melissa, Texas
- City of Heath, Texas
- City of Taylor, Texas
- City of Gonzales, Texas
- City of Denison, Texas
- City of Lucas, Texas
- City of Sansom Park, Texas

Statement of Reprimand and Disciplinary Action

BrooksWatson & Co., PLLC has never been under terms of a public or private reprimand by the Texas Stated Board of Public Accountancy, SEC or State Society nor have we been the object of any disciplinary action.

Services Offered

Audit and assurance services include:

- CAFR preparation
- Yellow Book Audits
- Single Audits
- Annual Financial Statement Audits
- Fraud Examinations/Investigations
- GASB 54 through 82 implementation

License to Practice

The firm and all assigned key professional staff of BrooksWatson & Co., PLLC are properly licensed to practice in the State of Texas.

Partner and Staff Background



Jonathan (Jon) Watson, CPA

Audit Partner

JWatson@BrooksWatsonCo.com

Jon is a licensed certified public accountant with over 10 years of experience in public accounting. Jon began his career at a local accounting firm based out of Houston, Texas where he worked on a variety of industries and was promoted to Associate Partner. Jon served as the firm's technical accounting partner and was heavily involved in the firm's annual PCAOB inspection prior to joining BrooksWatson. At BrooksWatson & Co., PLLC Jon focuses on auditing governmental entities including Cities, Counties, and Special Purpose Districts.

Educational Background

- Certified Public Accountant, State of Texas
- BBA in Business Management and Accounting (minor in Economics) from Western State College of Colorado
- Graduated Magna Cum Lade

Experience

- Over 10 years of public accounting experience
- CPE – Yellow Book Compliant
- Implementation of GASB 54 through 82

Professional Organizations

American Institute of CPAs (AICPA)



Mike Brooks, CPA

Audit Partner

Mbrooks@BrooksWatsonCo.com

Mike began his career at a regional accounting firm that specializes in auditing governmental and not-for-profit entities. Throughout his career, Mike has completed or assisted in the completion of over 300 audits for governmental and non-profit clients. Mike later joined a leading SEC auditing firm where he specialized in public sector clients, small-cap publicly traded companies and other complex accounting issues while leading the firm's public sector practice.

Educational Background

- Certified Public Accountant, State of Texas
- BBA in Accounting, Sam Houston State University
- Certified Six Sigma Greenbelt

Experience

- Appx 15 years of private sector and public accounting experience
- Completed or assisted with completion of over 300 public sector audits
- Completed over 50 single audits in accordance with OMB Single Audits and the Uniform Guidance.
- Implementation of GASB 54 through 82

Professional Organizations

- Government Finance Officers Association
- GFOA Special Review Committee
- American Institute of CPAs (AICPA)



Louis Breedlove

Audit Manager

LBreedlove@BrooksWatsonCo.com

Louis began his career at a regional accounting firm that specializes in auditing governmental and not-for-profit entities. Louis also has experience auditing public sector clients, small-cap publicly traded companies as well as large Fortune 500 and international companies while employed at PriceWaterhouseCoopers.

Educational Background

- BBA in Accounting, Southwestern Assemblies of God University

Experience

- Over 8 years of private sector and public accounting experience
- Implementation of GASB 54 through 82
- CPE – Yellow Book Compliant

Professional Organizations

- Government Finance Officers Association
- GFOA Special Review Committee

Similar Engagements and References

Proprietary & Confidential Information

Gov't Name	Type	Most Recent Audit	Partners	Principal Contact
City of Gonzales	Audit	9/30/2017	Jon Watson & Mike Brooks	Laura Zella Finance Director (830) 672-2815 lzella@gonzales.texas.gov
City of Giddings	Audit	09/30/2017	Jon Watson & Mike Brooks	Clifton Wachsmann Finance Director (979) 540-2710 cwachsmann@giddings.net
City of Azle	Audit	09/30/2017	Mike Brooks & Jon Watson	Renita Bishop Finance Director (817) 444-2541 rbishop@ci.azle.tx.us
City of Taylor	Audit	09/30/2017	Mike Brooks & Jon Watson	Rosemarie Dennis Finance Director (512) 352-3675 Rosemarie.dennis@taylortx.gov
City of Pilot Point	Audit	09/30/2017	Jon Watson & Mike Brooks	Lana Enslinger Finance (940) 686-2165 lenslinger@cityofpilotpoint.org

Specific Audit Approach

Audit Segmentation and Staff Hours

Financial Audits	Experienced Associate	Partner	Reviewing Partner
Risk Assessment/Controls Evaluation/Inquires & Analysis	15 hours	15 hours	5 hours
Cash	8 hours	2 hours	1 hour
Prepays and Other Current Assets	4 hours	1 hour	1 hour
Revenues and Receivables	15 hours	4 hours	2 hours
Capital Assets	20 hours	4 hours	2 hours
Accounts Payable & Expenditures	6 hours	2 hours	1 hour
Long-term Liabilities, Including Pensions	20 hours	4 hours	2 hours
Deferred Revenue	4 hours	1 hour	1 hour
AFR Preparation	24 hours	6 hours	3 hours
Total Hours	173 hours		

Knowledge Based Audit Approach

BrooksWatson uses a knowledge-based audit methodology to efficiently and effectively perform financial statement audits of governmental entities in accordance with auditing standards generally accepted in the United States of America (GAAS). This is accomplished by obtaining an understanding of the City and its environment to

sufficiently assess the risk of material misstatement. Audit procedures are then designed and performed in response to the risk of material misstatement. All audit procedures performed will be done so by the professionals of BrooksWatson & Co., PLLC who are dedicated to maintaining a presence throughout the audit process. Their goal in this is to reduce the burden on City staff while adhering to the established budget and timeline. These procedures are more fully detailed in the Audit Approach section of this proposal and will be conducted in accordance with the following standards:

- Generally Accepted Auditing Standards established by the American Institute of Certified Public Accountants.
- Financial Audit Standards established by the General Accounting Office's Government Auditing Standards.
- All provisions of the Uniform Guidance and the U.S. Office of Management and Budget Circular (OMB) single audits of states, local governments and not-for-profit organizations.

Planning

The planning phase involves developing the overall audit strategy for the expected activities, organization, and staffing of the audit. We will plan the audit to respond to the assessment of the risk of material misstatement based on our understanding of the City, its environment, and internal controls.

Our understanding of the City and its environment will include the following:

- Industry, regulatory, and other external factors;
- Nature of the City;
- Objectives, strategies and related risks that may cause material misstatement of the financial statements;
- Measurement and review of the City's financial performance;
- Internal controls

Prior to our first day of field work, we will schedule a meeting to discuss the desired timeframe, estimated report delivery, and extent of management and auditor responsibilities as it relates to the audit.

Internal Control Evaluation

Audit standards require that we obtain an understanding of the City sufficient to evaluate the design of the internal controls and to determine whether they have been implemented. Our understanding of the City's internal controls will include the control environment, risk assessment, information and communication systems, control activities, and monitoring controls. Our risk assessment and control evaluation will include:

- Conducting interviews of selected management and staff;
- Evaluating the City's financial reporting and management policies, budget documents and process, and informational systems;
- Documenting our understanding of the City's entity wide control environment and activity level controls;
- Testing the design and implementation of selected key controls by performing a walk-through of the selected transaction class;
- Testing the operating effectiveness of selected controls.

The results of our risk assessment will allow us to identify and assess the risk of material misstatement within the City and design the extent, nature, and timing of our substantive audit procedures and develop our audit plan. Any control deficiencies identified during the planning phase and interim audit will be communicated to management immediately.

Fieldwork and Substantive Testing

Based on the results of our risk assessment and internal control evaluation, a specific audit plan will be designed to focus expanded procedures on areas with the greatest risk

of material misstatement, error, and fraud. We will use tests of details, substantive analytical procedures, or a combination of the two to conclude on the reasonableness of the given transaction class or account balance. Typical substantive procedures include:

- Agreeing the financial statement elements to the underlying accounting records including year-end account balances and transaction activity occurring throughout the year;
- Confirming cash held in bank and investment accounts, accounts receivable, inventory held by others, and material grants;
- Perform specific analytical procedures - considering historical trends and events within the City.

Statistical Sampling and Sample Sizes

The extent to which statistical sampling will be used and related sample sizes will be determined based on the results of our risk assessments.

Electronic Data Processing

BrooksWatson & Co., PLLC will utilize current technology to complete your audit. Electronic data processing will be used throughout the audit to extract data from your City's accounting software. The data will be processed with our audit software to ensure the efficiency of your audit.

Analytical Procedures

Analytical procedures will be used throughout the engagement in almost every aspect of the audit. Procedures will include comparing balances, activities and ratios to historical data, comparative entities, as well as local and regional trends.

Completion

At the conclusion of every audit, we will decide whether sufficient audit evidence has been accumulated to warrant the conclusion that the financial statements are fairly stated in accordance with generally accepted accounting principles (GAAP). Prior to issuing our audit report we will perform the following procedures:

- Evaluate the sufficiency and appropriateness of audit evidence obtained;
- Perform an overall analytical review;
- Evaluate and conclude on the results of audit procedures, adjustments, and unadjusted misstatements;
- Provide all adjusting entries noted during the audit to the City Council and management;
- Prepare or assist in the preparation of the City's Comprehensive Annual Financial Report;
- Communicate any audit findings and issues with management and those charged with governance.

Compliance with Laws and Regulations Approach to Compliance Testing

Compliance with laws and regulations, including, but not limited to the Public Funds Investment Act, Texas State Government Code and grants received. Compliance testing will be performed as required by OMB Uniform Guidance and Single Audit Act, grant agreements, financing agreements, or any other compliance requirements as applicable.

Expectations from City Staff

We will expect the City to provide commonly requested schedules such as a schedule of receivables due at year end, a schedule of capital assets that includes additions and disposals, a schedule of cash accounts, a schedule of prepaid insurance and a long-term

debt schedule as applicable. We will also expect assistance with the preparation of confirmations to banks, attorneys, debt holders, etc.

Progress Meetings

Prior to beginning fieldwork, BrooksWatson will schedule an initial planning meeting with management to discuss the anticipated time frame, audit requests, and client involvement needed to accomplish our goal. During the fieldwork, we anticipate having additional meetings to discuss the audit progress to date, as needed. In addition, we will immediately schedule a consultation should unforeseen issues and audit findings come to our attention. Prior to the conclusion of the audit, we will provide management a copy of any draft findings and welcome client feedback before final issuance of our report and management letter.

Proposed Timeline

Financial Statement Audits	Proposed scheduling
Development of an audit plan and PBC schedules	Prior to September 15
Internal Controls review and walkthroughs	Early November
Audit Field Work	Early November
Draft Reports and Management Letter	December
Final Reports and Management Letter	Prior to January 31
Final Presentation to City Council	TBD by City

Identification of Anticipated Potential Audit Problems

We do not anticipate any potential audit problems during our proposed engagement.

Quality Control Procedures

Every audit engagement undergoes an initial partner and second partner review process. We have structured our firm around audit quality and take great pride in our ability to offer our clients accurate, efficient, and timely audits. We do not employ any inexperienced staff auditors. Your audit will be performed by an audit partner and a directly supervised experienced associate. With this approach, we are able to minimize mistakes, address issues immediately, and give our clients access to the most experienced personnel in our firm; should they have any questions or concerns. Prior to issuance, our clients are provided with the draft financial report and letters for review.

Cost Proposal

Total All-Inclusive Maximum Price

Name of Firm: BrooksWatson & Co., PLLC

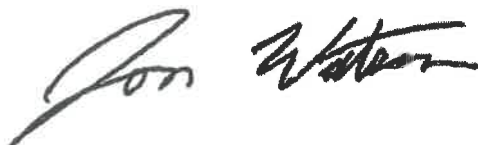
Certification that the person signing this proposal is entitled to represent the Firm and authorized to sign a contract with the City of Parker, Texas.

So Certified,

Name: Jon Watson, CPA

Title: Partner

Signature:



Total all-inclusive maximum fees for:

Fiscal Year	Financial Statement Audit
2018	\$15,000

Schedule of Professional Fees and Expenses

We understand that cost is not the only factor considered when making your auditor selection but we also understand the budgetary constraints affecting most governments during the current economic environment. As you are aware, we see the City of Parker as an important client and one that we would like to do business with into the future. As such, we will offer unlimited technical assistance and guidance at no cost throughout the year. The fee below includes the financial statement of the City of Parker, preparation of the AFR, & unlimited technical assistance throughout the year.

Financial Audit	Exp. Associate	Partner	Reviewing Partner	TOTAL
Risk Assessment and Controls Evaluation	15	15	5	35
Cash	8	2	1	11
Prepays and other current assets	4	1	1	6
Revenues & Receivables	15	4	2	21
Capital Assets	20	4	2	26
Accounts Payable & Expenditures	6	2	1	9
Long-term Liabilities, Including Pensions	20	4	2	26
Deferred Revenue	4	1	1	6
AFR Preparation	24	6	3	33
Total	116	39	18	173
Quoted hourly rates	\$100	\$135	\$135	
Extended fees at quoted	\$11,600	\$5,265	\$2,430	\$ 19,295
				Total Hours 173
				Extended Cost \$ 19,295
				Discount* \$ (4,295)
				Estimate (Total Not to Exceed Cost) \$ 15,000

* Discount offered as an investment in building a long-term relationship with the City

Rates for Additional Professional Services

If it should become necessary for the City to request the auditor to perform additional work as a result of the specific recommendations included in any report issued on this engagement, then such additional work shall be performed only if set forth in an additional contract between City of Parker and the firm. Any such additional work agreed to by the City and the firm shall be performed at the same rates set forth in the schedule of fees and expenses included in the sealed dollar cost fee.

Single Audit

We will work with you to identify any federal awards that might meet the criteria for an (OMB) Uniform Guidance audit. Should you require a single audit, we will charge a flat rate of \$4,500 for the audit of one major program.

Manner of Payment

BrooksWatson & Co., PLLC will bill hours of work completed during the course of the engagement and out-of-pocket expenses incurred in accordance with the firm's dollar cost fee proposal. The invoice shall provide detail, including number of hours completed per individual and billing rate. Interim billing shall cover a period of not less than a calendar month.

BW&C
BROOKSWATSON & CO.
CERTIFIED PUBLIC ACCOUNTANTS

Dear Council Members,

Enclosed is a paper from the AICPA about mandatory audit firm rotations and what studies have shown on this topic. The AICPA serves as our regulator and their best interest is to assure the highest quality audits possible. Our opinion on mandatory firm rotations is consistent with theirs, in that requiring mandatory rotations is not an ideal practice. Here is a summary of this briefing paper and some points to consider.

Since there is no legal requirement for the city to switch auditors, we think it is important council understands some of the downsides of a possible change. This is an objective analysis and listing of those factors. Instead of implementing an arbitrary period for mandatory rotation of auditors, we think the decision should be based on the level of service received by the City. If the service is bad then a switch likely makes sense, but if it is good there is more risk than reward in making a change. Making a switch at a time when there are significant changes with the city, such as turnover in key personnel, can lead to significant delays as new personnel develop their understanding of activities of the city and what is needed for the audit.

Listing from AICPA paper attached on negatives when switching to a new auditor-

1. Increase in audit failures- Audit firm regulators noted more audit failures for new clients than recurring clients (3x more likely).
2. Increased startup costs- More costs for both auditor and governmental entity in first time audits.
3. Increased difficulty in timely reporting- More difficulty with this due to short time available for "learning curve" to gain understanding of client and complete audit on time.
4. Loss of "institutional knowledge" - Audit firms build on their understanding year over year, which enhances audit quality and efficiency. This is lost with a switch.
5. Reduced incentives to improve efficiency and audit quality- Good firms are not rewarded for good service when mandatory rotations are applied, which allows lesser firms to stick around with poor service due to mandatory switches.

Conclusion from AICPA - "Mandatory audit firm rotation leads to higher costs to taxpayers, distinct possibility of lower audit quality, and in many cases makes it more likely that fraud and waste will go undetected. We believe that mandatory rotation would actually hurt the governmental and NPO audit process."

Without any legal obligation to rotate auditors, we recommend council consider renewing our contract for 2018. We think we've developed a high level of knowledge and efficiencies on this audit, and all of the points noted by the AICPA apply here and should be considered.

If any questions or anyone would like to discuss further please let me know.

Sincerely,



Jon Watson

BrooksWatson & Co., PLLC

14950 Heathrow Forest Pkwy, Ste 530
Houston, Texas 77032

Phone: 281 907 8788

Fax: 800 875 0587

Email: info@brookswatsonco.com

Website: www.brookswatsonco.com



American Institute of CPAs
1455 Pennsylvania Avenue, NW
Washington, DC 20004-1081

Briefing Paper on Audit Firm Rotation – AICPA Position

AICPA is the national, professional association of CPAs, with more than 365,000 CPA members in business and industry, public practice, government and education. We set ethical standards for the accounting profession and U.S. auditing standards for audits of private companies, non-profit organizations, federal, state and local governments.

The AICPA wholeheartedly supports initiatives to increase the quality and effectiveness of audits of state and local government entities and not-for-profit organizations (NPOs). **However, we believe that mandatory audit firm rotation will not have this effect. In fact, we believe that such a mandate will result in the following undesirable consequences.**

- *Increase in audit failures.* Studies by the Public Oversight Board, Commission on Auditor's Responsibilities, and the National Commission on Fraudulent Financial Reporting found that audit failures are three times more likely in the first two years of an audit. Thus, there is a positive correlation between auditor tenure and auditor competence. In addition, in May 2010, the Committee of Sponsoring Organizations of the Treadway Commission (COSO) released the results of a study of fraudulent financial reporting which indicated twenty-six percent of the organizations that released fraudulent financial statements changed auditors between the last clean financial statements and the last fraudulent financial statements, whereas only twelve percent of no-fraud organizations switched auditors during that same time.
- *Increased start-up costs.* Changing auditors results in more frequent start-up costs, both for the auditor and the governmental entity.
- *Increased difficulties in timely reporting.* Mandatory rotation makes timely reporting more difficult because audit firms need to meet a very short "learning curve" to perform a rigorous audit.
- *Loss of "institutional knowledge."* Over successive audits, audit firms increase institutional knowledge, including, for example, their knowledge of the client's accounting and internal control systems. This benefit would be greatly diminished by mandatory rotation.
- *Reduced incentives to improve efficiency and audit quality.* Mandatory rotations fail to fully reward firms that achieve greater efficiency and audit quality, because rotation reduces potential demand. Auditors that are less efficient and provide lesser quality services are nevertheless likely to survive because there will constantly be organizations looking for new auditors. Conversely, the incentive for each firm to increase its market share and profits would be reduced by the loss of clients after the maximum allowed duration.

In conclusion, we believe that mandatory audit firm rotation leads to higher costs to taxpayers, the distinct possibility of lower audit quality, and in many cases makes it more likely that fraud and waste will go undetected. We believe that mandatory rotation would actually hurt the governmental and NPO audit process.

LAFOLLETT & ABBOTT PLLC
CERTIFIED PUBLIC ACCOUNTANTS



**118 Cottonbelt
P. O. Box 717
Tom Bean, TX 75489-0717**

***Response to the City of Parker's
Auditing Services Request for Proposal***

**CONTACT: Rod Abbott, CPA
(903) 546-6975
rod.abbott@lafollettcpa.com**

Submitted: July 31, 2018

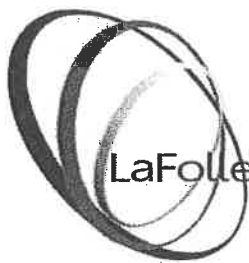
PROPOSAL FOR THE CITY OF PARKER
FOR THE FISCAL YEAR ENDING
SEPTEMBER 30, 2018

TABLE OF CONTENTS

	Page
Transmittal Letter.....	i
Technical Proposal.....	1
Financial Proposal.....	8

Attachments:

- A. List of recent audits
- B. Resumes of key personnel
- C. List of references
- D. Letters of recommendation
- E. Estimated audit fieldwork schedule
- F. Peer Review Report
- G. Historically Underutilized Business Certification



LaFollett and Abbott PLLC
Certified Public Accountants

Susan LaFollett, CPA – Partner

Rod Abbott, CPA – Partner

July 30, 2018

To the Mayor, Council and Management of the
City of Parker, Texas
5700 E. Parker Road
Parker, TX 75002

Dear Mayor, Council and Management:

Thank you for your request for our proposal to perform the financial audit of the City of Parker, Texas (the City) for the fiscal year ending September 30, 2018.

Our proposal for auditing the City of Parker will be in accordance with *Generally Accepted Auditing Standards* (GAAS), the American Institute of Certified Public Accountants (AICPA), and as necessary, the Single Audit Act under the Uniform Guidance.

We believe that awarding the engagement to us will have several advantages to your City. We are currently engaged as the independent auditor for several local municipalities. This year our firm will perform several municipal audits in Texas and our staff consists of only experienced auditors. Our partners also have extensive experience working with your Asyst software.

We currently audit many cities basic financial statements and also prepare multiple CAFR's that receive the Government Finance Officers Association's *Certificate of Achievement for Excellence in Financial Reporting*. Many audit firms consider cities the size of Parker as "small" and their audits sometimes get "lost in the mix" as larger cities get priority. For our firm, you are definitely large and the service you will receive from us would reflect this fact. Our firm is 100% committed to issuing the City's audit in a timely manner.

Please give serious consideration to our proposal noting our governmental and nonprofit auditing experience, our membership in the American Institute of CPAs, Texas Society of CPAs, and Government Finance Officers Association. The firm's record with all regulatory and licensing, and professional organization is totally unblemished. Mrs. Susan LaFollett, CPA and Mr. Rod Abbott, CPA are authorized to represent the firm.

If you have any questions about our proposal, please do not hesitate to let us know.

Sincerely,

LaFollett & Abbott PLLC
Certified Public Accountants

DETAILED PROPOSAL FOR THE CITY

This proposal has been written to respond to the "Request for Proposal"(RFP) for audit services of the City of Parker, Texas. It has been written specifically for the City.

Technical Proposal

Independence

The second general standard for governmental auditing states that the auditor should maintain an attitude of independence in both fact and appearance. Within the last five years, the firm of LaFollett & Abbott PLLC has had no direct or indirect financial interest in the City and its component units or other interest that could affect the independence of the firm as defined by the U.S. General Accounting Office's *Government Auditing Standards*.

Firm Qualifications and Experience

LaFollett & Abbott PLLC is a local CPA firm near Sherman, Texas that specializes in performing audits of governmental and nonprofit organizations. The firm's governmental audit staff consists of two full-time CPAs, four additional full-time professional staff, and one associate CPA that is a certified government finance officer. We also have long standing relationships with other associate CPA's and utilize them as needed on larger engagements. Managing Partner Susan LaFollett, CPA, and Audit Partner Rod Abbott, CPA have performed numerous governmental audits. Governmental and not for profit audits are not just sideline or 'fill-in' engagements, they are the Firm's specialty and comprise the majority of the Firm's audit engagements. It should also be noted that the Audit Partner is not involved in the Firm's tax practice. We have found that this allows him to focus only on completing all Firm audits in a timely and efficient manner and avoids the distractions of tax practice deadlines.

LaFollett & Abbott PLLC has extensive experience performing audits in accordance with Single Audit Act of 1984 and standards issued by the General Accounting Office (GAO). Our CPAs have extensive experience in working with the Asyst software that your City uses.

Peer Review

LaFollett & Abbott PLLC has received the highest rating of "pass" on its peer review dated August 28, 2017 under the AICPA Peer Review Program. A copy of the report is at Attachment F.

Partner and Staff Qualifications and Experience

Licenses to Practice

We affirm that the firm and all assigned key professional staff are properly licensed to practice in Texas and in good standing with the State Board of Public Accountancy. The license numbers for both of our CPA's may be found on Attachment B.

The Proposed Audit Team

The audit team proposed for auditing the City of Parker is Susan K. LaFollett CPA – Managing Partner, Rod Abbott CPA – Audit Partner, Keri Goodwin – Staff II, and Daniel Dickison – Staff I.



Susan LaFollett CPA, Managing Partner

Ms. LaFollett, Managing Partner of LaFollett & Abbott PLLC, will assume the overall responsibility for the conduct of the engagement. She will coordinate the activities of the project, allocate administrative support where required, and direct any supplemental activities, as needed, for ensuring the completion of the audit within the time and cost restraints.

Ms. LaFollett has over 20 years of experience, professional training, and audit experience. She has directed audits of not-for-profit organizations and governmental entities, including the Single Audit Act under the Uniform Guidance. She represents a commitment of the highest level of the firm's management. Susan has worked for several other firms as well as a "big four" public accounting firm. See the Partner's resume at Attachment B.



Rod Abbott CPA, Audit Partner

Mr. Abbott, Audit Partner for LaFollett & Abbott PLLC, will assume responsibility for supervising the audit engagement and on-site fieldwork. He will be responsible for supervising the implementation of the audit strategy and concluding on the proper GAAP and GASB treatment of complex transactions and disclosures.

Mr. Abbott has over 19 years of professional training and significant experience conducting governmental and non-profit audit engagements in a timely, effective, and professional manner. He has extensive experience auditing not-for-profit organizations and governmental entities including the Single Audit Act under the Uniform Guidance. Rod has worked for two other CPA firms including a "top 10" national public accounting firm before joining LaFollett & Abbott PLLC. See the Audit Partner's resume at Attachment B.

Audit Staff – Keri Goodwin and Daniel Dickison

Tax & Audit Staff II Keri Goodwin graduated from Texas A&M University at Commerce in August 2015, with a Bachelor of Business Administration. Ms. Goodwin has been with LaFollett & Abbott since September of 2013 and she has already gained considerable audit and tax experience. The resumes for all assigned staff are at Attachment B.

Continuing Professional Education

All members of the audit team receive continuing professional education (CPE) including Governmental Auditing Standards (GAS) CPE's. All members currently meet the GAS CPE requirements for performing governmental audits.

Similar Audit Engagements with Other Governmental Entities

The following are examples of fiscal year 2017 governmental audits performed by the Firm with Susan LaFollett and Rod Abbott as part of the audit team:

<u>City:</u>	<u>Contact:</u>
City of Oak Point	Luke Olson, City Manager 972-294-2312 lolson@oakpointtexas.com
City of Anna (GFOA certified Governmental CAFR)	Dana Thornhill, Finance Director 972-924-3325 dthornhill@annatexas.gov
City of Sachse (GFOA certified Governmental CAFR)	Teresa Savage, Finance Director 469-429-4772 tsavage@cityofsachse.com

City:

Contact:

Eagle Advantage Schools, Inc.
(G.A.S. and Single Audit)

Angie McDonald Superintendent
214-276-5800
amcdonald@advantageisd.org

City of Haslet

Marcy Lamb, Finance Director
817-439-5931
mlamb@haslet.org

Specific Audit Approach

The audit will be performed in accordance with standards issued by the American Institute of Certified Public Accountants.

The Firm's audit philosophy is to provide the highest quality audit possible in the most efficient manner with minimal interference in the day-to-day operations of the client's administrative staff. Past experience has shown that frequent and open conversation between our Firm's management and the client's staff is the best way to accomplish this objective.

PHASES OF AUDIT WORK:

Phase I - All Audit Team Members

After a briefing with management, LaFollett & Abbott PLLC will:

- a. Obtain and review necessary background information relative to the audit and send a comprehensive pre-audit checklist to management. Visit with the previous auditor and request working papers as needed.
- b. Have all members of the audit team review the Generally Accepted Auditing Standards.
- c. Make arrangements for the entrance conference.
- d. Arrange to have all books and records available for review upon arrival at the City.
- e. Review internal policies and procedures for data entry and reporting in the accounting software.

We will require the assistance of the City staff for compiling our audit requests, but most requests should be similar to requests made by your prior auditor. Additionally, all first year audits require that we obtain copies of legal documents for our permanent files such as: leases, debt agreements, financial policies, and certain other documents.

Phase II - All Audit Team Members

We will begin the preliminary on-site work and conduct the entrance conference. We will observe the City's operations to become familiar with its specific procedures. We will establish procedures for discussing any material audit exceptions or noncompliance with state or federal laws and regulations.

Phase III - All Audit Team Members

We will review the internal control structure of the City. The amount of audit testing that our auditors need to perform is directly affected by their assessment of control risk. Our purpose of assessing the control risk is not designed to detect errors, irregularities, fraud or abuse. However, we use a system for assessing the control risk that is a significant advance over traditional prevention and detection of material errors and irregularities. It is applied in considering each significant class of transactions and related assets involved in the audit.

Our approach consists of the following steps:

- . Considering the types of errors and irregularities that could occur.
- . Determining the accounting control procedures that should prevent or detect such errors and irregularities.
- . Determining whether the necessary control procedures are being followed satisfactorily.
- . Evaluating any weaknesses and determining the nature, timing, and extent of our audit procedures.

This approach allows our auditors to pinpoint areas having weak controls and to extend testing only to those areas. In this way, the evaluation of weaknesses in internal control is more exact and the testing of the accounting records becomes more effective and efficient.

Audit Sampling Plan - Our audit sampling plan is a method of obtaining efficient, mathematically valid samples from accounting records. The objectives are to obtain statistically reliable tests of accounting records and to reduce the amount of time required for detail testing. We have used the plan extensively and successfully in non-profit and governmental audits. We believe that it is the most valid method available for sampling accounting records as well as the easiest and most practical to apply.

In applying the audit-sampling plan to accounting records, the auditor considers the detailed evaluations of internal controls to determine the extent of tests. Documents and related records supporting the individual items selected by the sampling plan are examined using traditional auditing methods. Deficiencies of both monetary and procedural importance are then statistically computed and evaluated. This approach allows the auditor to determine the appropriate testing required for each area and to select a small statistically valid sample from the accounting records to evaluate quantitatively the results.

Information Technology

We have the capability to audit computerized systems and utilize various testing techniques. One such example is to export certain transactions into Excel and using mathematical models such as Benford's Law in identifying unusual transactions.

Phase IV - All Audit Team Members

In this phase we will review and test selected asset, liability, fund balances, revenue, and expense accounts. We will determine if the City can provide reasonable assurance that revenues received and matching expenditures are in compliance with applicable state/federal grant guidelines.

We will examine accounting records and other documents to determine if year-end financial balances are materially correct. Cash and debt balances will be confirmed with third parties. Audit differences will be evaluated by the Firm and discussed with the City as they arise.

Phase V - All Audit Team Members

At the completion of the engagement, a final review of all working papers will be performed in our office. This overriding review is performed to ensure that the final product of our engagement adheres to the highest quality technical standards that can be obtained from any public accounting firm. An exit conference will be scheduled with the City.

Phase VI - All Audit Team Members

In this phase we ask the City to consider posting the proposed audit adjusting journal entries. After both parties agree on the posted journal entries, our firm will begin preparing auditor reports, financial statements, and remaining portions of the audited financial statements.

Phase VII – Both Firm Partners

We will discuss audit results and recommendations with the Audit Committee or governance designees and present all required communications, such as:

1. Auditor's responsibility under generally accepted auditing standards
2. Significant accounting policies
3. Management judgments and accounting estimates
4. Significant audit adjustments
5. Other information in documents containing audited financial statements
6. Disagreements with management or difficulties encountered in performing the audit
7. Management consultation with other accountants

We will subsequently present audit results and recommendations with the full City Council.

Potential Audit Problems

During the course of the audit, we will discuss any audit findings and instances of noncompliance where appropriate with the City to avoid any surprises at the exit conference or in the draft audit report. The firm has no major areas of concern for this audit, but there is a learning curve for understanding processes, controls, and other information for any new client.

Our firm is very aware of the limited finance staff available for a city the size of Parker and we will do our best to work with the City to resolve any problems in an efficient and timely manner.

Other Information

Please see **Attachment E** for our tentative audit planning schedule. We will be flexible with the City as we finalize dates where both parties are available during the process. We are confident that our references at **Attachment C** can attest that we work hard to meet all audit deadlines and strive to make the audit process as painless as possible for all involved.

Note that **Attachment G** is the HUB, or Historically Underutilized Business Certification that the Firm has obtained. This is awarded to minority owned businesses. There are times when applying for certain grants that extra points are awarded if the City can demonstrate that it does business with a HUB.

The Firm has never experienced any settled litigation nor are there any pending litigation matters.

No accountants employed by the Firm nor the Firm itself have ever been reprimanded or received other disciplinary action by the Texas State Board of Public Accountancy, the AICPA, the SEC, or the TSCPA and no disciplinary actions are pending with the State Board, regulatory bodies, or professional organizations.

Financial Proposal

<u>Audit Team Member</u>	<u>Standard Rate</u>	<u>City Rate</u>	<u>Hours</u>	<u>Fee</u>
Susan LaFollett, CPA - Partner	\$ 195	\$ 125	14	\$ 1,750
Rod Abbott, CPA - Partner	\$ 195	\$ 115	58	\$ 6,670
Keri Goodwin - Staff II	\$ 85	\$ 60	82	\$ 4,920
Daniel Dickison - Staff I	\$ 55	\$ 40	59	\$ 2,360
All-inclusive not-to-exceed price:			213	\$ 15,700

The following is the maximum price for the audit at September 30:

Totals
2018 \$ 15,700

Note 1: Pricing for other services outside the annual audit services will be at the "City" rates noted above. For any year in which a Single Audit under Uniform Guidance is needed, an additional fee in the range of \$4,500 to \$6,500 will apply.

This hereby certifies that the Firm Partner signing below has the authority to enter into a binding contract with the City of Parker, Texas:

Rod Abbott, CPA – Audit Partner

PARTIAL LIST OF RECENT AUDITS PERFORMED BY LAFOLLETT & ABBOTT

Governmental Audits

City of Anna, Texas
City of Princeton, Texas
City of Sachse, Texas
City of Haslet, Texas
City of Pottsboro, Texas
Trophy Club Municipal Utility District
Texoma Council of Governments
Texoma Workforce Development Board
City of Gunter, Texas
City of Van Alstyne, Texas
City of Oak Point, Texas
City of Tom Bean, Texas
City of Howe, Texas
City of Bells, Texas
City of Collinsville, Texas

Not For Profit Audits Performed

Goodwill Industries of Northeast Texas, Inc.
Meals on Wheels of Texoma, Inc. (Uniform Guidance)
Texoma Christian School, Inc.
Grayson County Shelter , Inc.
Grayson County Health Clinic, Inc.
ABC Behavioral Health, Inc.
Four Rivers Outreach, Inc.
Right From the Start Nutrition, Inc. (Uniform Guidance)
House of Hope, Inc.
Eagle Advantage Schools, Inc. (Uniform Guidance)
Gateway Charter Academy, Inc. (Uniform Guidance)
Greater Texoma Health Clinic, Inc.
Northwest I.S.D. Education Foundation, Inc.

Homeowners Association Audits

Villas of Westridge Condominium Association of McKinney, Inc.
Caruth Ridge Estates Homeowners Association, Inc. (Rockwall, TX.)

SUSAN K. LAFOLLETT CPA, MANAGING PARTNER

CERTIFIED PUBLIC ACCOUNTANT

CPA Certificate number 057088 from the Texas State Board of Accountancy – September 1991

EDUCATION/HONORS

Graduated from University of Texas at Dallas (UTD) in August 1988, Bachelor of Science in Business Administration with a concentration in accounting

Accounting Excellence Award from the Educational Foundation of Texas Societies of Certified Public Accountants – May 1988

Treasurer and Member, National Accounting Honor Society of UTD – 1987 to 1988

POSITION IN FIRM:

Managing Partner

YEARS IN PUBLIC ACCOUNTING:

Twenty (20) plus years

WORK HISTORY

Ms. LaFollett spent the first four (4) years of her career at the big four firm of Coopers & Lybrand in Dallas, Texas. She was employed from September 1988 to September 1992 and advanced to the title of Audit Supervisor. During this experience, she worked as a member on the audit staff in the Emerging Business Services group, which primarily served fast growing entrepreneurial type entities. She was responsible for all phases of the audit engagement including planning, risk assessment, evaluation of internal controls, and financial statement preparation. Ms. LaFollett's duties also included training and supervising members of the audit team.

Ms. LaFollett was employed as an Audit Senior by Adami, Lindsey, Keller & Associates in Sherman, Texas from September 1992 to October 1993. She was responsible for all phases of the audit engagement. The majority of the audit engagements were municipalities and not for profit entities.

Ms. LaFollett was employed by Gregg and Company CPA's in Tom Bean, Texas from January 2004 to September 2009, as an audit supervisor. She was responsible for all phases of the audit engagement. The majority of the audit engagements were municipalities and not for profit entities.

SUSAN K. LAFOLLETT CPA, MANAGING PARTNERWORK HISTORY (continued)

In 2009, Ms. LaFollett established LaFollett & Company PLLC, Certified Public Accountants, in Tom Bean, Texas. The firm name later changed to LaFollett & Abbott PLLC to better reflect the firm's current leadership and expanding capabilities. As Managing Partner, Ms. LaFollett oversees the firm's audit practice, which specializes in the audits of municipal governments and not-for-profit organizations. She has extensive knowledge of Generally Accepted Accounting Principles, *Governmental Auditing Standards*, the Yellow Book, the Single Audit Act, and the Uniform Guidance. Ms. LaFollett has over 18 years of auditing experience in public accounting. She has overseen independent financial audits for municipalities, charter and private schools, not for profit entities, corporations and partnerships. The majority of these recent audits were performed under *Governmental Auditing Standards*, the Yellow Book, and Uniform Guidance.

PROFESSIONAL ORGANIZATIONS

Member of American Institute of Certified Public Accountants
Member of Texas Society of Certified Public Accountants
Member of Government Finance Officers Association
Member & Past President of Sherman Rotary Club
Treasurer of Texoma Practice Management Group
Past Treasurer of Achievers Practice Management Group of Dallas, Texas

AUDITS PERFORMED WITH THE FIRM*Governmental Audits:*

City of Anna, Texas (GFOA Certified CAFR)
City of Sachse, Texas (GFOA Certified CAFR)
City of Princeton, Texas (GFOA Certified CAFR)
City of Bells, Texas
City of Gunter, Texas (Yellow Book)
City of Howe, Texas (Yellow Book)
City of Oak Point, Texas (Yellow Book)
City of Pottsboro, Texas (Yellow Book)
City of Tom Bean, Texas
City of Van Alstyne, Texas (Yellow Book)
Texoma Council of Governments (Single Audit)
Trophy Club Municipal Utility District (Yellow Book)
Texoma Workforce Solutions (Single Audit)

SUSAN K. LAFOLLETT CPA, MANAGING PARTNER

AUDITS PERFORMED WITH THE FIRM (continued)

Non-Profit Organizational Audits:

ABC Behavioral Health, LLC (Single Audit)
A W Brown Fellowship Leadership Academy (Single Audit)
Caruth Ridge Estates Home Owners Association, Inc.
Eagle Advantage Schools, Inc. (Single Audit)
Four Rivers Outreach, Inc.
Grayson County Shelter, Inc.
Gateway Charter Academy, Inc. (Single Audit)
Grayson County Health Clinic, Inc.
Greater Texoma Health Clinic, Inc.
Goodwill Industries of Northeast Texas, Inc.
Heroes on the Water, Inc.
House of Hope (Yellow Book)
Korean War Veterans Association, Inc.
National Relief Charities, Inc.
Right From The Start Nutrition, Inc. (Single Audit)
Texoma Christian School
Meals on Wheels of Texoma (Single Audit)
Villas of Westridge Home Owners Association, Inc.
Your Health Clinic, Inc. dba Callie Clinic (Yellow Book)

PERSONAL REFERENCES

Sherry E. Howard
Mayor of Tom Bean Texas
903-815-8162

Deborah Boring
Past President of Sherman Rotary
903-546-5248

Tom Gregg CPA
President Elect of Sherman Rotary
903-546-6510

ROD ABBOTT CPA, AUDIT PARTNER

CERTIFIED PUBLIC ACCOUNTANT

CPA Certificate number 081707 from the Texas State Board of Accountancy – 2002

EDUCATION

Graduated from Texas A & M University at Commerce in December 1998, Bachelor of Professional Accountancy

Vice-President of Local Chapter – Beta Alpha Psi accounting fraternity

POSITION IN FIRM

Audit Partner

YEARS IN PUBLIC ACCOUNTING

Nineteen (19) plus years

WORK HISTORY

Mr. Abbott began his career in public accounting with Gregg and Company CPA's in Tom Bean, Texas from February 1999 to September 2007. He was promoted to the title of Supervisor. His responsibilities included all phases of the audit engagement including planning, risk assessment, evaluation of internal controls, and financial statement preparation. Mr. Abbott also trained, supervised, and reviewed the work of the audit staff. In addition, he performed the Firm's annual internal quality control inspection. During this experience, the majority of the clients were municipalities and not for profit organizations audited under *Governmental Auditing Standards*, and also in many instances, the Single Audit Act.

Mr. Abbott was employed as a Senior Auditor at BKD, LLP in Dallas, Texas from 2007 to 2010. Responsibilities included all phases of the audit engagement including planning, risk assessment, evaluation of internal controls, and financial statement preparation. During this experience, Mr. Abbott worked on numerous audits in commercial, municipalities, not for profits, and employee benefit plans.

Currently, Mr. Abbott is an audit partner for LaFollett & Abbott PLLC. Mr. Abbott has extensive knowledge of Generally Accepted Accounting Principles, *Governmental Auditing Standards*, and the Single Audit Act under OMB Circular A-133. Current responsibilities include all phases of the audit engagement including planning, risk assessment, evaluation of internal controls, financial statement preparation, as well as, supervision of audit staff, and detailed reviews of audit work.

PROFESSIONAL ORGANIZATIONS

American Institute of Certified Public Accountants
Texas Society of Certified Public Accountants
Government Finance Officers Association
Treasurer of the Board – Trailridge Estates Home Owners Association

AUDITS PERFORMED WITH THE FIRM

Governmental Audits

City of Princeton, Texas (Comprehensive Annual Financial Report w/ GFOA Certification)
City of Sachse, Texas (Comprehensive Annual Financial Report w/ GFOA Certification)
City of Anna, Texas (Comprehensive Annual Financial Report w/ GFOA Certification)
Texoma Council of Governments (Single Audit)
Texoma Workforce Development Board (Single Audit)
City of Anna, Texas (Yellow Book)
City of Gunter, Texas (Yellow Book)
City of Howe, Texas (Yellow Book)
City of Tom Bean, Texas
City of Haslet, Texas
City of Collinsville, Texas
City of Oak Point, Texas (Yellow Book)
City of Bells, Texas
City of Muenster, Texas
City of Pottsboro, Texas (Single Audit)
City of Van Alstyne, Texas (Yellow Book)

Non-Profit Organization Audits

Goodwill Industries of Northeast Texas, Inc.
ABC Behavioral Health, LLC (HUD Single Audit)
Right From The Start Nutrition, Inc. (Single Audit)
Texoma Community Center (Single Audit)
Eagle Advantage Schools, Inc. (Charter School Single Audit)
Gateway Charter Academy, Inc. (Charter School Single Audit)
A.W. Brown Fellowship-Leadership Academy (Charter School Single Audit)
Four Rivers Outreach, Inc.
House of Hope (Yellow Book)
Trophy Club Municipal Utility District (Yellow Book)
Northwest ISD Education Foundation, Inc.
Greater Texoma Health Clinic, Inc.
Grayson County Shelter, Inc.
Heroes on the Water, Inc.
Caruth Ridge Estates H.O.A.
Villas of Westridge of McKinney Condominium H.O.A.

KERI GOODWIN , STAFF ACCOUNTANT II

EDUCATION

Graduated from Texas A&M University Commerce in August of 2015, Bachelors of Business Administration in Accounting

POSITION IN FIRM:

Tax and Audit Staff Accountant II

YEARS IN PUBLIC ACCOUNTING:

Five

WORK HISTORY

LaFollett & Abbott, PLLC

September 2013 - Present

Tax and Audit Staff

- Performed local government audits
- Performed non-profit audits
- Performed single audits
- Completed individual tax returns
- Completed compilations
- Completed cost reports

NON-PROFIT AUDITS PERFORMED WITH THE FIRM

Eagle Advanatge Schools, Inc.

Gateway Charter Academy, Inc.

Goodwill Industries of Northeast Texas Inc.

Right from the Start Nutrition, Inc.

Four Rivers Outreach

Grayson County Health Clinic

Meals on Wheels

Greater Texoma Health Clinic

ATTACHMENT B

MUNICIPAL AND OTHER GOVERNMENTAL AUDITS PERFORMED WITH THE FIRM

City of Anna, Texas (GFOA Certified CAFR)
City of Sachse, Texas (GFOA Certified CAFR)
City of Princeton, Texas (GFOA Certified CAFR)
City of Gunter, Texas
City of Pottsboro, Texas
City of Haslet, Texas
City of Collinsville, Texas
City of Howe, Texas
City of Bells, Texas
City of Tom Bean, Texas
City of Van Alstyne, Texas
City of Oak Point, Texas
Texoma Council of Governments
Texoma Workforce Development Board
Trophy Club Municipal Utility District #1

DANIEL DICKISON, STAFF ACCOUNTANT I

EDUCATION

Graduated from Oklahoma Christian University in December of 2017, Bachelors of Business Administration in Accounting

POSITION IN FIRM:

Audit Staff Accountant I

YEARS IN PUBLIC ACCOUNTING:

One

WORK HISTORY

LaFollett & Abbott, PLLC

May 2018 - Present

Audit Staff

- Performed local government audits
- Performed non-profit audits

MUNICIPAL AND OTHER GOVERNMENTAL AUDITS PERFORMED WITH THE FIRM

City of Gunter, Texas

City of Tom Bean, Texas

NON-PROFIT AUDITS PERFORMED WITH THE FIRM

Villas of Westridge Condominium Association of McKinney, Inc.

AUDIT REFERENCES

Derek Borg (972) 736-2416
City Manager
City of Princeton
123 W. Princeton Dr.
Princeton, Texas 75407

Dana Thornhill (972) 924-3325
Finance Director
City of Anna
101 N. Powell
Anna, Texas 75409

Teresa Savage (469) 429-4772
Finance Manager
City of Sachse
3815 Sachse Road
Sachse, Texas 75048

Sherry Howard (903) 546-6321
Mayor
City of Tom Bean
P O Box 312
Tom Bean, Texas 75489

Marcy Lamb (817) 439-5931
Finance Director
City of Haslet
101 Main Street
Haslet, Texas 76052

Kurt Wendorf, (903) 893-3145
CFO
Goodwill Industries of Northeast Texas, Inc.
2206 E. Lamar
Sherman, TX 75090

Lacey Lucas (903) 957-7408
Finance Director
Texoma Workforce Development Board
5904 Texoma Parkway
Sherman, TX 75090



March 26, 2015

To Whom It May Concern:

The City of Princeton sent out an RFP for Auditing Services after a five year contract with our previous Auditing Firm. The firm of LaFollet and Abbott PLLC, were selected and the City has completed the first year with the firm and we were very pleased with their services.

We are writing this letter of recommendation as our first year audit process is completed and went very smoothly. Rod Abbott and staff were very helpful and knowledgeable regarding all GASB requirement's and the GFOA Certificate of Achievement for Excellence in financial Reporting requirements. The City received the GFOA award in FY 13 and look forward to again receiving the award for FY 14.

Rod, gave an excellent & understandable power point presentation to the Governing Body and Citizens during our City Council Meeting.

We highly recommend LaFollett and Company, PLLC for any accounting and auditing needs.

Sincerely,

Derek Borg

City Manager

City of Princeton

Email: dborg@princeton.tx.us

Meals on Wheels



Serving Cooke, Fannin & Grayson Counties **of Texoma**

March 31, 2015

Dear Susan K. LaFollett CPA:

I am happy to provide a letter of recommendation for LaFollett & Abbott, PLLC, Certified Public Accountants, regarding the single audits performed on our 2013 and 2014 financial statements in accordance with the requirements of Office and Management and Budget (OMB) Circular A-133.

Partner Susan LaFollett and her staff have demonstrated an exhaustive knowledge of governmental-type audits. Their staff completed their on-site work with minimal interruption to our staff and in a manner that was very considerate and respectful of our time.

Meals on Wheels of Texoma's management were kept up-to-date and well aware of any issues or questions that arose, and MOWOT's management was given ample opportunity to respond to the questions and to resolve any issues. The fees assessed were well within the estimate provided to us. We would also like to add that we found the estimated fees to be very competitive among the firms who had responded to our request for proposal.

I have no reservation in offering a recommendation for the audit firm of LaFollett and Abbott PLLC to perform a single audit of non-profit organizations under the requirements of OMB Circular A-133.

Sincerely,

J. Greg Pittman
Executive Director

TOM BEAN



Office of the Mayor
City of Tom Bean
P.O. Box 659
201 S. Britton Street
Tom Bean, Texas 75489

August 21, 2013

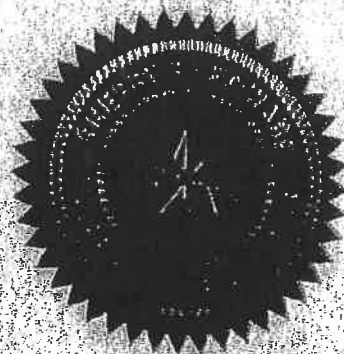
To Whom It May Concern:

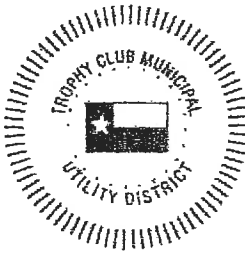
As Mayor of Tom Bean, our City has used the audit firm of Susan LaFollett and Associates for the last three years. Because of their assistance in accomplishing the City's goals and objectives, we have been successful in ensuring our financial standings are solid for our citizens. As we have worked with this firm, their timeliness and responsiveness to our needs have been recognized by the City Council of Tom Bean. Furthermore, our experience has been that the pricing for professional services by LaFollett and Company PLLC is competitive.

We look forward to continuing our relationship with this firm in the future and working together for our city as a whole.

Warmest regards,

Sherry E. Howard
Mayor of Tom Bean
sherryhoward@cablone.net
Cell phone (903) 815-8162
Work phone (903) 546-6321





TROPHY CLUB

MUNICIPAL DISTRICT No. 1

March 27, 2012

To Whom it May Concern:

Our District Manager, Robert Scott, recently retired, so I am writing this letter of recommendation for our Auditing Firm of LaFollett and Company, PLLC.

Trophy Club Municipal Utility District No. 1 sent out an RFP for Auditing Services after a five year contract with our previous auditor. We chose the firm of LaFollett and Company, PLLC. We have completed the Fiscal Year audit which ended on September 30, 2011 and we were very pleased with their service.

While this was my first year to be solely responsible for the audit for the MUD, I worked very closely with the auditors and the process went very smooth. Rod Abbott and Susan LaFollett were both very helpful and knowledgeable while I prepared the required TCEQ schedules. Mr. Abbott has made himself available to answer questions regarding our Fiscal Year 2012 audit.

Our Elected MUD Directors were very pleased with the format of the completed Basic Financial Statements the Auditors provided, stating it was easy to understand and the best of any past year.

I would highly recommend LaFollett and Company, PLLC for any accounting or auditing needs you might have.

Regards,

A handwritten signature in cursive script that reads "Renae Gonzales".

Renae Gonzales
Senior Accountant

Trophy Club Municipal Utility District No. 1

ATTACHMENT E

CITY OF PARKER ESTIMATED AUDIT SCHEDULE

September 2018	Engagement letter received and an entrance conference is scheduled.
September 2018	Firm meets with the City's former auditor to review the 2017 audit and request certain workpapers.
October 2018	Audit request list is provided to the City.
October 2018	If time allows for the City and Firm, interim fieldwork related to internal controls will be performed. (otherwise performed in December)
December 2018	Firm starts to obtain an understanding of City operations, processes, and controls. Regular audit fieldwork conference commences as City financial balances are examined.
December 2018	Exit conference with City management is held to review preliminary findings and adjustments. Adjustments are posted to the trial balance as agreed to by the Firm and City.
December 2018	Creation of a draft version of the audited financial statements begins for the Firm.
Early January 2019	Complete draft of the audit and any management letter is given to City for review. Auditors will meet with management to discuss these drafts.
Mid-January 2019	Auditor provides the City with final hard copies of the audit for distribution and one pdf version.
Late January 2019	Presentation of the audited financial statements to the City Council.

- - Some dates are tentative and the Firm will later determine final dates that work for both the City and the Firm.

ROBERTS & MCGEE, CPA

104 PINE STREET, SUITE 710
ABILENE, TEXAS 79601
(325) 701-9502

Becky Roberts, CPA
becky.roberts@rm-cpa.net
Cell: 325-665-5239

Stacey McGee, CPA
stacey.mcgee@rm-cpa.net
Cell: 325-201-7244

Report on the Firm's System of Quality Control

August 28, 2017

To the Owners of LaFollett and Abbott PLLC
and the Texas Society of CPA's Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of LaFollett and Abbott PLLC (the firm) in effect for the year ended March 31, 2017. Our peer review was conducted in accordance with Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, and audits of employee benefit plans.

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of LaFollett and Abbott PLLC in effect for the year ended March 31, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiencies*, or *fail*. LaFollett and Abbott PLLC has received a peer review rating of *pass*.

Roberts & McGee, CPA
Roberts & McGee, CPA


GLENN HEGAR TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

The Texas Comptroller of Public Accounts (CPA) administers the Statewide Historically Underutilized Business (HUB) Program for the State of Texas, which includes certifying minority and woman-owned businesses as HUBs and is designed to facilitate the participation of minority and woman-owned businesses in state agency procurement opportunities.

We are pleased to inform you that your application for certification/re-certification as a HUB has been approved. Your company's profile is listed in the State of Texas HUB Directory and may be viewed online at <http://www.window.state.tx.us/procurement/cmb/hubonly.html>. Provided that your company continues to meet HUB eligibility requirements, the enclosed HUB certificate is valid for four years.

You must notify the HUB Program in writing of any changes affecting your company's compliance with the HUB eligibility requirements, including changes in ownership, day-to-day management, control and/or principal place of business. *Note: Any changes made to your company's information may require the HUB Program to re-evaluate your company's eligibility.*

Please reference the enclosed pamphlet for additional resources, such as the state's Centralized Master Bidders List (CMBL), that can increase your chance of doing business with the state.

Thank you for your participation in the HUB Program! If you have any questions, you may contact a HUB Program representative at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

Texas Historically Underutilized Business (HUB) Certificate


Certificate/ID Number:	1300529107800
File/Vendor Number:	475807
Approval Date:	16-MAR-2016
Scheduled Expiration Date:	16-MAR-2020

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

LAFOLLETT AND ABBOTT PLLC

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed 18-MAR-2016, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, business location) provided in the submission of the business' application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

Paul A. Gibson

**Paul Gibson, Statewide HUB Program Manager
Texas Procurement and Support Services**

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/ID Number identified above. Agencies and universities are encouraged to validate HUB certification prior to issuing a notice of award by accessing the Internet (<http://www.window.state.tx.us/procurement/cmb/cmbhub.html>) or by contacting the HUB Program at 1-888-863-5881 or 512-463-5872.

Rev. 01/15

**CITY COUNCIL
FUTURE AGENDA ITEMS**

MEETING DATE	ITEM DESCRIPTION	CONTACT	Notes
2018			
TBD	2018 City Fee Schedule		2015-16 Approved 2/29; added 2016-17 to FAI
TBD	Staff Contract Policy	Shelby/Staff	10/18/16 CC Mtg; 2018 0809 Pettie
TBD	Municipal Complex Update	Raney	General Update from time to time
TBD	Plaques	Raney	
2016 1018			
Jan., Apr., July., Oct.	Republic Waste Report	Pettie	REQUIRED PER ORDINANCE AND AGREEMENT.
Jan., Apr., July, Oct.	Fire Dept. Report	Sheff/Barnaby	
Jan., Apr., July, Oct.	Investment Report	Boyd	10/24/14; 01/17/18;
September	Water Meter Update - Sensus		2018 0605 - Projected complete in 60 days
September	Budget Amendment FY 2017-2018, if needed		
Sept. 4, 2018	Projected Mtg of GB Adopt 2018 Tax Rate	C'Sec	
Sept. 4, 2018	Projected date to Adopt FY 2017-2018 Budget	C'Sec	
September	Advertise, Bid & Award Annual Mowing Contract - 2018		RESOLUTION NO. 2017-552 - Expires 9/30/18 - include tree trimming - 20180612 BWS
September	EAGLE SCOUT RICKIE WILLE	Pettie	Postponed 6/5
September	Auditor Selection - Parker rotates 3-5 yr basis; Audit Selection Yrly basis		RFQ(2018 2 of 3-5 yrs); 0821 Res2012-385; 2013-423;2014-454;2015-494;2016-521;2017-550
September	CC Discussion Topics - PVFD Fundraiser, Parkerfest, Parker Rd Beautification, 50th Ann.		
September	HRCC	Taylor/Raney	20180605 CC Meeting
September	Jail Services Agr - ending 9/30/2017; plus 1 year renewal 9/30/2018 - Termination 90 days written (June)		0815 Res2017-545 Jail Serv. Agr. Renewal

**CITY COUNCIL
FUTURE AGENDA ITEMS**

MEETING DATE	ITEM DESCRIPTION	CONTACT	Notes
September	PD Radio PAWN - Automatic termination 9/30/2018		Res. No. 2010-307; 2015-472 p.7;
September	PD Dispatch Service - Murphy - Auto Term. 09/30/2021		Res2015-473 (Automatic Renewal Yrly-9/30/2021) p.3-4
September	Designate Off. Newspaper - Term.9/30 Yrly		0901 Res2015-493; 0930 Res2016-523
September 30, 2018	Collin County Road Maintenance ILA	Public Works	Resolution 2014-458