

## MINUTES

### CITY COUNCIL MEETING

OCTOBER 8, 2018

#### CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 7:00 p.m. Councilmembers Cindy Meyer, Edwin Smith, Ed Standridge and Patrick Taylor were present. Mayor Pro Tem Cleburne Raney is absent.

Mayor Pettle introduced our new City Administrator Luke Olson.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/H.R. Manager Grant Savage, City Attorney Brandon Shelby, Fire Chief Mike Sheff, Fire Division Chief Joe Flowers, Fire Division Chief Justin Miller, Police Chief Richard Brooks and Public Works Director Gary Machado.

#### PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Finance/H.R. Manager Grant Savage led the pledge.

TEXAS PLEDGE: Police Officer Trey Pecina led the pledge.

#### PUBLIC COMMENTS

The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

None

#### ITEMS OF COMMUNITY INTEREST

- FIRE PREVENTION WEEK – OCTOBER 7-13, 2018
- TEXAS MUNICIPAL LEAGUE (TML) ANNUAL CONFERENCE IS OCT. 10-12, 2018 IN FOR WORTH, TEXAS. [PETTLE]
- 2<sup>ND</sup> TOWN HALL MEETING, TUESDAY, OCTOBER 16, 2018, 7 PM – TO DISCUSS HOME RULE AND GENERAL LAW CITIES
- REPUBLIC SERVICES HOUSEHOLD HAZARDOUS WASTE (HHW) DISPOSAL AND DRUG TAKE BACK EVENTS ARE SATURDAY, OCTOBER 27, 2018, 10:00 AM – 2:00 PM, WHICH ALSO COINCIDE WITH EARLY VOTING
- 2018 NOV. EARLY VOTING PERIOD AND ELECTION DAY (NOV. 6) INFORMATION

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Oct 21	Oct 22 Early Voting 8am–5pm	Oct 23 Early Voting 8am–5pm	Oct 24 Early Voting 8am–5pm	Oct 25 Early Voting 8am–5pm	Oct 26 Early Voting 8am–5pm	Oct 27 Early Voting 7am–7pm
Oct 28 Early Voting 1pm–6pm	Oct 29 Early Voting 7am–7pm	Oct 30 Early Voting 7am–7pm	Oct 31 Early Voting 7am–7pm	Nov 1 Early Voting 7am–7pm	Nov 2 Early Voting 7am–7pm	Nov 3
Nov 4	Nov 5	Nov 6 Election Day 7am – 7pm				

- MAYOR PETTLE OFFICIALLY CANCELED THE TUESDAY, NOVEMBER 6, 2018 CITY COUNCIL MEETING DUE TO ELECTION DAY

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON SETTING A SPECIAL CITY COUNCIL MEETING DATE FOR NOVEMBER 13, 2018 AND CANCELING THE NOVEMBER 20, 2018 REGULAR MEETING. [PETTLE]
2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE DECEMBER 18, 2018 REGULAR MEETING DUE TO THE CHRISTMAS DAY HOLIDAY. [PETTLE]
3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE JANUARY 1, 2019 REGULAR MEETING DUE TO THE NEW YEAR'S DAY HOLIDAY. [PETTLE]

MOTION: Councilmember Standridge moved to approve consent agenda items 1 through 3 as presented. Councilmember Taylor seconded.

Councilmember Taylor said he would not be at the Tuesday, November 13, 2018 Special City Council meeting, due to training. He reminded everyone they would need to meet the super quorum requirements for a special meeting.

Councilmembers Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 4-0.

Mayor Pettle noted if an emergency arises, City Council may call a special meeting at any time. She also encouraged everyone to check the City's website for updates.

**INDIVIDUAL CONSIDERATION ITEMS**

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2018-584, CONSENTING TO THE FIRST MODIFICATION OF THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF PLANO AND THE CITY OF PARKER, TEXAS FOR FIRE AND EMERGENCY MEDICAL DISPATCH SERVICES. [SHEFF]

Chief Sheff said, on October 11, 2010 the City entered into a five-year interlocal agreement, with a provision for an additional three-year extension, with the City of Plano for dispatch services for the fire department.

Plano has presented the City an opportunity to modify the dispatch agreement by 1) providing for an extension of the current contract through September 30, 2019 with an option for an additional year through September 30, 2020, and 2) establishing a per capita fee of \$5.74 based on the most recent North Central Texas Council of Governments (NCTCOG) population estimates and 3) further providing for a two percent (2%) increase in such fee for the optional one year extension.

Plano provides exceptional dispatch service to the fire department at a reasonable and competitive cost. The dispatch fee associated with the first year of the contract in 2010 was at a per capita charge of \$5.00. Annual increases thereafter were no greater than two percent (2%). The fee associated with the First Modification represents a two percent (2%) increase over the per capita fee charged Parker for the fiscal year ending September 2018, in line with previous increases.

Chief Sheff recommends the contract with Plano for dispatch service, because it is economically favorable to the City, is inside the allocated budget for the 2018/2019

fiscal year as previously approved by Council and conforms to prior annual increases in dispatch fees under the initial contract.

Extension of the contract for the current fiscal year 2018/2019 with an option for an additional, one-year extension provides the Fire Department and the City ample time to consider other dispatch solutions aligned with the City's strategic planning process.

It is the fire department's strong recommendation to consent to the First Modification and continue dispatch service with Plano.

**MOTION:** Councilmember Taylor moved to approve Resolution No. 2018-584, the first modification of the interlocal agreement (ILA) between the City of Plano, Texas and the City of Parker, Texas for fire and emergency medical dispatch services. Councilmember Smith seconded with Councilmembers Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 4-0.

**5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2018-585, REINSTITUTING THE PARKER CONTRACTS REVIEW COMMITTEE AND/OR POLICY. [PETTLE/OLSON/SHELBY]**

The City of Parker adopted the Contracts Policy April 15, 2014 through Resolution No. 2014-440. On October 18, 2016, City Council abandoned the Contracts Committee and Policy and directed City Attorney Shelby to work with City Staff to make sure the right check and balances were in place to monitor contracts. At that time Councilmember Pettle voiced concern, but Mayor Pro Tem Levine wanted to give City Staff an opportunity to create a policy that worked for them. City Attorney Shelby said each department would be responsible for tracking their agreements and contracts, as well as expiration dates; they would send them to him in a timely matter; he would review and make the necessary changes; and finally, those contracts would be brought to City Council for review and approval.

No motion or action was taken on Resolution No. 2018-585, so the item/resolution died for lack of a motion. City Administrator Olson will review the process, develop procedures, and bring them back to City Council.

**6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 766, REINSTITUTING THE PARKER PARKS AND RECREATION COMMISSION. (FORM) [PETTLE/OLSON/SHELBY]**

**MOTION:** Councilmember Taylor moved to table this item until the next meeting to give the City time to announce their intent and publicize the Parks and Recreation application and other information and give our interested residents additional time to volunteer. Councilmember Standridge seconded with Councilmembers Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 4-0.

**ROUTINE ITEMS**

**7. FUTURE AGENDA ITEMS**

Mayor Lee Pettle asked if there were any items to be added to the future agenda. She encouraged everyone to please email her any requests. The next scheduled meeting would be a special meeting, Tuesday, November 13, 2018.

**UPDATE(S):**

- NATIONAL NIGHT OUT UPDATE [BROOKS]

Chief Brooks reported National Night Out (NNO) was a huge success. There were seven (7) event locations. The Chief encouraged other subdivisions to get involved next year. He thanked all City Officials and Staff who participated.

- **POLICE DEPARTMENT RECORDS MANAGEMENT UPDATE [BROOKS]**

Chief Brooks said the Police Department Records Management System is up and running. The new system provides police officers information about suspects at or on the way to a scene; provides information available about previous calls, regarding an address; and allows citizens to input information about their residence, such as gate codes. The Chief asked residents to contact the Police Department for more information.

- **JAIL SERVICES AGREEMENT COST UPDATE [BROOKS]**

Chief Brooks said at the September 18, 2018 City Council meeting, there were questions regarding Jail Services Agreement cost increases. He checked with Collin County Sheriff Skinners' department and verified those costs are actual costs and they did not expect to have such high increases in the future.

- **PLANO/ALLEN/PARKER RADIO SERVICES FOR POLICE DEPARTMENT DISPATCH SERVICES UPDATE - 120-DAY EXTENSION [BROOKS]**

The radio services have been extended for 120 days.

- **DRAINAGE COMMITTEE [TAYLOR/MACHADO]**

There was no drainage report at this time.

- **50<sup>th</sup> Anniversary [PETTLE]**

Mayor Pettle said Mary Anne Seale agreed to help with the City of Parker's 50<sup>th</sup> Anniversary and invited Mrs. Seale to come forward to report on some of the brainstorming residents have been doing for the Parker celebration.

Mrs. Seale reported most of the residents, helping with this project, have lived in Parker between fifteen (15) and forty (40) years and have attended various Parker anniversary celebrations. The participants felt the event should be an open event, like an open house, open to all Parker residents, not a fundraiser, in which the history of Parker is showcased. She said the participants described having each of the City buildings open, displaying pictures of that building's history. For instance, the Fire Department would display pictures from the beginning of the Parker Volunteer Fire Department (PVFD) to today's department and similar with the Police Department; Public Works and Administration. They suggested inviting all former and current elected officials and other dignitaries to celebrate with Parker; having an anniversary cake; possibly having the firefighters cook hot dogs for attendees; having some sort of mementoes or souvenirs to hand out to residents, who attend similar to the magnets that were handed out at the 40<sup>th</sup> anniversary event; and maybe even planting a tree from Living Legacy Program to commemorate the anniversary. The participants also strongly suggested creating a 50<sup>th</sup> Anniversary logo for the website and other things to be used all year from January 1, 2019 through December 31, 2019. Mrs.

Seale noted the Parker Women's Club (PWC) is having their Winning O' the Green event on March 23, 2019 so any 50<sup>th</sup> anniversary celebration should not conflict with that date. The 50<sup>th</sup> Anniversary is on March 22, 2019. A date will need to be selected and a call for volunteers done soon to get preparation underway for the event. Mrs. Seale recommended the City choose a staff member to manage this event and, as the longest serving staff member and the person, who keeps the City's photo albums, it is recommended Court Administrator Lori Newton be the 50<sup>th</sup> Anniversary Coordinator/Liaison.

The Mayor and City Council agreed Court Administrator Lori Newton would be the 50<sup>th</sup> Anniversary Coordinator/Liaison.

- ACCEPTANCE OF CITY OF PARKER POLICE DEPARTMENT (\$100) AND PARKER FIRE DEPARTMENT (\$100) DONATIONS FOR THE RECORD (DENITTO)

As required by Resolution No. 2016-520, Mayor Pettle accepted Joann Denitto's \$100 donation to the City of Parker Police Department and \$100 donation to the City of Parker Fire Department for the record. The Mayor, City Council, and staff thanked Ms. Denitto for her generous donation.

#### 8. ADJOURN

Mayor Lee Pettle adjourned the meeting at 7:50 p.m.



APPROVED:

  
Lee Pettle

Mayor Lee Pettle

ATTESTED:



Patti Scott Grey, City Secretary

Approved on the 13th day  
of November, 2018.