



**AGENDA**  
**CITY COUNCIL MEETING**  
**APRIL 21, 2020 @ 5:30 P.M.**

*Considering the Governor's executive order and the recommendations by the Federal Government and Center for Disease Control regarding social distancing, this meeting may be conducted tele-phonically. The call-in number for this meeting is (toll free) 1-866-899-4679 access code [522-037-925].*

City Council Meeting 4/21  
Tue, April 21, 2020 5:30 PM - 7:00 PM (CDT)

**Please join my meeting from your computer, tablet or smartphone.**  
<https://www.gotomeet.me/LukeOlson1>

**You can also dial in using your phone.**  
United States (Toll Free): [1 866 899 4679](tel:18668994679)  
United States: [+1 \(571\) 317-3116](tel:+15713173116)

**Access Code:** 522-037-925

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<https://global.gotomeeting.com/install/522037925>

Notice is hereby given the City Council for the City of Parker will meet in a Regular Meeting on Tuesday, April 21, 2020 at 5:30 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

**CALL TO ORDER – Roll Call and Determination of a Quorum**

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR APRIL 7, 2020. [SCOTT GREY]
2. INVESTMENT QUARTERLY REPORT. [SAVAGE]
3. DEPARTMENT REPORTS- BUILDING (MAR), COURT (MAR), AND POLICE (FEB/MAR)

**INDIVIDUAL CONSIDERATION ITEMS**

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2020-629, A RESOLUTION OF THE CITY OF PARKER, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH ONCOR CITIES STEERING COMMITTEE; AUTHORIZING THE HIRING OF LEGAL COUNSEL AND CONSULTING SERVICES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL. [SHELBY]
5. DISCUSSION AND/OR APPROPRIATE ACTION REGARDING PROPOSED PARKS AND RECREATION AND CITY LOGOS. [PETTLE/OLSON/SHELBY]
6. GENERAL DISCUSSION AND ANY APPROPRIATE ACTION ON MOVING PARKER'S MUNICIPAL ELECTION. (PETTLE/SHELBY)

## **ROUTINE ITEMS**

7. FUTURE AGENDA ITEMS

## **EXECUTIVE SESSION START TO FINISH – PURSUANT TO THE PROVISIONS OF CHAPTER 551, TEXAS Government Code the City Council may hold a closed meeting.**

8. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
  - a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
  - b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.
  - c. Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).
9. RECONVENE REGULAR MEETING.
10. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.
11. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before April 17, 2020 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at [www.parkertexas.us](http://www.parkertexas.us).

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Date Notice Removed

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Patti Scott Grey  
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



## Council Agenda Item

Item 1  
C'Sec Use Only

Budget Account Code:	Meeting Date: April 21, 2020
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: April 9, 2020
Exhibits:	<a href="#">Proposed Minutes</a>

### AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR APRIL 7, 2020. [SCOTT GREY]

### SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at [PGrey@parkertexas.us](mailto:PGrey@parkertexas.us) prior to the City Council meeting.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	04/16/2020
City Attorney:		Date:	
Acting City Administrator:	<i>Luke B. Olson</i>	Date:	04/17/2020

**MINUTES**  
**CITY COUNCIL MEETING**  
**APRIL 7, 2020**

*Considering the Governor's executive order and the recommendations by the Federal Government and Center for Disease Control regarding social distancing, this meeting may be conducted tele-phonically. The call-in number for this meeting is (toll free) 1-866-899-4679 access code [915-454-253].*

City Council Meeting April 7, 2020  
Tue, Apr 7, 2020 5:30 PM - 12:30 AM (CDT)

**Please join my meeting from your computer, tablet or smartphone.**  
<https://global.gotomeeting.com/join/915454253>

**You can also dial in using your phone.**  
United States (Toll Free): [1 866 899 4679](tel:18668994679)  
United States: [+1 \(571\) 317-3116](tel:+15713173116)

**Access Code:** 915-454-253

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**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettie called the meeting to order at 5:30 p.m. Councilmembers Diana M. Abraham, Cindy Meyer, Edwin Smith, and Ed Standridge were present. Councilmember Patrick Taylor was absent.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey (attended virtually) \*, Finance/H.R. Manager Grant Savage (attended virtually) \*, City Attorney Brandon Shelby, Public Works Director Gary Machado (attended virtually) \*, Fire Chief Mike Sheff (attended virtually) \*, and Police Chief Richard Brooks (attended virtually) \*

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Councilmember Edwin Smith led the pledge.

TEXAS PLEDGE: Councilmember Diana M. Abraham led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Stephanie Casson, 5401 Westfield Drive, said she had three issues, 1) the state of Lewis Lane; 2) the Council's plans regarding any financial adjustments for the proposed Municipal Complex, based on 2019 Coronavirus Disease (COVID -19) global pandemic

and financial crisis now existing; and 3) the state of Parker Road and a timeline of road construction completion. Ms. Casson said Lewis Lane is dangerous with large potholes; City Council and Staff should reconsider pursuing the entire project until these medical and financial crises are over; and finally, Parker Road is terrible and needs to be finished as soon as possible.

## ITEMS OF COMMUNITY INTEREST

- **Canceled** - PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, APRIL 8, 2020, 6 PM
- **Canceled** – PLANNING AND ZONING COMMISSION (P&Z) – THURSDAY, APRIL 9, 2020, 7 pm
- **Canceled** - HOME RULE CHARTER COMMISSION (HRCC) –TUESDAY, APRIL 14, 2020, 7 PM
- PROJECTED 2020 TAX RATE PLANNING CALENDAR

## CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR FEBRUARY 4, 2020. [SCOTT GREY]
2. APPROVAL OF MEETING MINUTES FOR FEBRUARY 18, 2020. [SCOTT GREY]
3. APPROVAL OF MEETING MINUTES FOR MARCH 24, 2020. [SCOTT GREY]
4. DEPARTMENT REPORTS-ANIMAL CONTROL, BUILDING, COURT, POLICE AND WEBSITE

MOTION: Mayor Pro Tem Standridge moved to approve the consent agenda items 1 through 4, as presented. Councilmember Smith seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Motion carried 4-0, noting Councilmember Taylor absence.

## INDIVIDUAL CONSIDERATION ITEMS

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-628, EXTENDING THE DISASTER DECLARATION ISSUED BY THE MAYORAL PROCLAMATION ON MARCH 24, 2020 IN RESPONSE TO COVID-19 A PUBLIC HEALTH EMERGENCY; AND SETTING AN EFFECTIVE DATE. [PETTLE/OLSON/SHELBY]

MOTION: Councilmember Smith moved to adopt Resolution No. 2020-628, extending the Disaster Declaration issued by the Mayoral Proclamation on March 24, 2020 in response to COVID-19 a Public Health Emergency and “shall be continued and extended indefinitely so long as a state of public health emergency exists in Collin County, Texas or until rescinded by the Mayor or City Council.” Councilmember Abraham seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Motion carried 4-0.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-627, EXPRESSING OFFICIAL INTENT TO REIMBURSE COSTS OF PROJECTS. [OLSON/SHELBY] [This item was originally numbered on the 03172020 canceled CC agenda.]

MOTION: Councilmember Smith moved to adopt Resolution No. 2020-627, expressing official intent to reimburse costs of projects with an aggregate maximum principal amount not to exceed \$250,000, for the purpose of paying the costs associated with the proposed municipal complex and reimbursement being at the discretion of the City. Councilmember Abraham seconded with Councilmembers

Abraham, Smith, and Standridge voting for the motion and Councilmember Meyer voting against the motion. Motion carried 3-1.

**7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON WHITESTONE ESTATES PHASE 3 PRELIMINARY PLAT. [MACHADO]**

Public Works Director Machado reviewed the item, stating Whitestone Estates Phase 3 Preliminary Plat, 35 Single Family Residential Lots, Lots 13-27, Block B; Lots 14-33, Block C; being 44.785 acres situated in the Thomas Estes Survey, Abstract No. 298, City of Parker, Collin County, Texas, was recommended for approval March 12, 2020 by the Parker Planning and Zoning (P&Z) Commission, 5-0. Per Craig M. Kerkhoff, P.E., C.F.M.'s letter, dated February 28, 2020, "the Engineering Plans is for general compliance with the City of Parker's development requirements and good engineering practice, and does not relieve the engineer of record of his responsibilities under the Texas Engineering Practice Act." The City Engineers "offer no further comments on the plans as submitted for this development review." Mr. Machado said the drainage for the preliminary plat has been reviewed and approved.

Mayor Pettie said she received a public comment from Cindy Frost, 5107 Old Gate Lane, via text, expressing drainage concerns in her more established neighborhood/subdivision from the newer subdivision phases. (See Exhibit 1 – Cindy Frost's text, dated April 7, 2020.)

Whitestone Estates Phase 3 Developer Preston Walhood reviewed the preliminary plat, stating the drainage should not impact surrounding subdivisions, if anything, drainage should be improved with the oversized drainage ditch. Mr. Walhood noted nothing is being allowed in this ditch.

MOTION: Mayor Pro Tem Standridge moved to approve Whitestone Estates Phase Preliminary Plat. Councilmember Smith seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Motion carried 4-0.

## **ROUTINE ITEMS**

**8. FUTURE AGENDA ITEMS**

UPDATE(S):

- ACCEPTANCE OF PARKER PARKS AND RECREATION (P&R) COMMISSION DONATION(S) FOR THE RECORD. [PETTIE]
  - Giovanni DEgidio - Check #1674620407 - \$500.00 for the SpringFest
  - Giovanni DEgidio – 1500 Pre-Stuffed Eggs – Valued at \$500.00 for the SpringFest

Mayor Pettie and City Council accepted Giovanni DEgidio's donation of \$500 and 1,500 pre-stuffed Easter eggs, valued at \$500 for Parker Parks and Recreation's Springfest. Mayor Pettie noted that event was canceled due to COVID-19. The donation was accepted for a future Parks and Recreation (P&R) Commission event. Council thanked Mr. DEgidio for their generous donation.

- MAYOR UPDATE ON MEETING(S) [PETTIE]

Mayor Pettie stated due to 2019 Coronavirus Disease (COVID -19) global pandemic, there will be no meetings at City Hall except for virtual City Council and Planning Commission meetings, when necessary. City Hall is closed until further notice. If residents and/or anyone else needs to conduct City business, they are encouraged to call (972) 442-6811. City Staff will field the calls and make necessary arrangements.

Mayor Lee Pettie asked if there were any items to be added to the future agenda.

Councilmember Meyer requested an item be added for Council to discussion Zeroscape median maintenance for the future.

Mayor Pettie asked that residents watch the City's website for meetings dates/times.

Mayor Lee Pettie adjourned the meeting at 6:25 p.m.

APPROVED:

\_\_\_\_\_  
Mayor Lee Pettie

ATTESTED:

Approved on the 21st day  
of April, 2020.

\_\_\_\_\_  
Patti Scott Grey, City Secretary

\*A City Council Meeting 4/7 Attendees Summary has been attached as Exhibit 2 to verify the virtual quorum, staff members and residents present and/or present in other areas. Only the limit of ten (10) or less were permitted in the actual Council Chambers at any time. (See Exhibit 2 – City Council Meeting 4/7 Attendees Summary, dated April 7, 2020.)



Tuesday, April 7, 2020  
Cindy Frost

One of our questions is that we were told some time ago that any property butting up to acreage has to be 2 acres. The lots behind our house are not 2 acres. Also is there going to be any drainage between us and the lots behind us?



## City Council Meeting April 7, 2020 Attendees

GoToMeeting

### Summary

**Meeting Date**  
April 7, 2020 5:28 PM CDT

**Meeting Duration**  
56 minutes

**Number of Attendees**  
20

**Meeting ID**  
20 915-454-253

### Details

Name	Email Address	Join Time	Leave Time	Time in Session (minutes)
+12146163412		5:33 PM	6:25 PM	51
+18177149040		5:38 PM	6:07 PM	28
+19724424105		5:31 PM	6:25 PM	54
+19728161941		5:31 PM	6:25 PM	53
Billy Barron	billyb@gmail.com	5:28 PM	6:25 PM	56
Brandon Shelby		5:29 PM	6:25 PM	56
Cindy Meyer		5:29 PM	6:25 PM	56
DGilmore		5:28 PM	6:25 PM	56
Diana Abraham		5:28 PM	6:25 PM	56
Ed Standridge		5:29 PM	6:25 PM	56
Edwin Smith		5:28 PM	6:25 PM	56
Grant Savage		5:29 PM	6:25 PM	56
Lee Pettie	gsavage@parkertexas.us	5:29 PM	6:25 PM	56
Luke Olson	lpettie@aol.com	5:28 PM	6:25 PM	56
Michael Slaughter	lolson@parkertexas.us	5:28 PM	6:25 PM	56
Patti Hull		5:29 PM	6:25 PM	56
Preston Walhood		5:28 PM	6:25 PM	56
Preston Walhood		8:06 PM	6:25 PM	18
Richard Brooks	rbrooks@parkertexas.us	5:30 PM	6:06 PM	35
Richard Brooks	rbrooks@parkertexas.us	5:30 PM	6:25 PM	55
Stephanie Casson		5:29 PM	5:29 PM	0
Terry Lynch	terry.m.lynch@gmail.com	5:28 PM	6:25 PM	56
		5:31 PM	6:25 PM	54



# Quarterly Investment Report

Period ending March 31, 2020

Grant Savage  
Finance Manager



**To:** Mayor and City Council

**From:** Grant Savage, Finance Manager

**Re:** City Council Meeting – April 21, 2020

**Date:** April 17, 2020

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**Agenda Item:**

Quarterly Investment Report for period ending March 31, 2020

**Description of Agenda Item:**

It is the objective of the City of Parker to invest public funds in a manner which will provide maximum security and the best commensurate yield while meeting the daily cash flow demands of the City and conforming to all federal, state and local statutes, rules, and regulations governing the investment of public funds. In November 2018, the City revised an investment policy which serves to satisfy the statutory requirements of defining and adopting a formal investment policy. The investment policy states that not less than quarterly, Investment Officials shall submit to the City Council and Investment Committee a written report of the City's investment transactions within forty-five (45) days of the preceding reporting period. Quarterly reports will generally be presented to the City Council as follows:

End of Reporting Period	Quarterly Report Date
March 31	May
June 30	August
September 30	November
December 31	February

The current depository bank for the City of Parker is American National Bank. The current agreement with American National Bank specifies the city to maintain an amount of liquid funds in American National to offset any and all bank service charges; therefore, the City does not earn any interest on the funds kept at American National Bank. The City invests funds in the public investment pool – TexSTAR, which had an average monthly rate of 0.9570% in March 2020. The City also invests in 3 year BOKF CDARS with interest rates ranging from 1.49% to 2.9% and American National Bank Certificates of Deposit with an interest rate of 1.00% and 1.10%. The

City does not carry any security instruments (investment type) on its books that are traded on the open market; therefore all investments are listed at 100% of market value. All funds on deposit with American National Bank, TexSTAR and BOKF are fully secured and safeguarded. Total interest earned for the quarter ending March 31, 2020 was \$40,598.10. Total cash and investments for the period ending March 31, 2020 was \$16,605,248.83 compared to \$17,135,201.60 on December 31, 2019, a net decrease of \$529,952.77.

The attached Quarterly Investment Report for the Period Ending March 31, 2020 includes the following documents:

- Investment Portfolio Summary – Cash & Investments
- General Fund Investment Portfolio
- Proprietary Fund Investment Portfolio
- Bond Fund Investment Portfolio
- Investments by Instrument Type
- Weighted Average Maturity



City of Parker  
Quarterly Investment  
Report  
(period ending March 31, 2020)

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# Quarterly Investment Report

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According to the Public Funds Investment Act and the City of Parker Investment Policy, a quarterly investment report shall be presented to the City Council.

**CITY OF PARKER  
INVESTMENT PORTFOLIO SUMMARY  
FOR THE QUARTER ENDED MARCH 31, 2020**

<b>ACCOUNT</b>	<b>BALANCE AS OF 12/31/2019</b>	<b>DEPOSITS</b>	<b>WITHDRAWALS</b>	<b>INTEREST EARNED</b>	<b>ENDING BALANCE AS OF 3/31/2020</b>
<b>CASH:</b>					
American National Bank					
Operating Account	\$ 1,977,759.57	\$ 2,813,613.65	\$ 3,531,948.86	\$ -	\$ 1,259,424.36
Operating Account II	\$ 340,376.29	\$ 66,669.59	\$ -	\$ -	\$ 407,045.88
Volunteer Fire Department	\$ 107,946.33	\$ -	\$ -	\$ -	\$ 107,946.33
Capital Improvements	\$ 104,268.25	\$ -	\$ 104,268.25	\$ -	\$ -
Water Capital Improvement	\$ 887,026.47	\$ -	\$ -	\$ -	\$ 887,026.47
Water Impact Fees	\$ 980,798.71	\$ -	\$ -	\$ -	\$ 980,798.71
I&S Fund	\$ 428,360.95	\$ 231,766.52	\$ -	\$ -	\$ 660,127.47
Water I&S Fund	\$ 1,016.39	\$ -	\$ 1,016.39	\$ -	\$ -
Court Security	\$ 37,296.83	\$ -	\$ 37,296.83	\$ -	\$ -
Court Technology	\$ 8,070.30	\$ -	\$ 8,070.30	\$ -	\$ -
Police Seizures	\$ 7,898.22	\$ -	\$ -	\$ -	\$ 7,898.22
Police Awarded	\$ 274.77	\$ -	\$ -	\$ -	\$ 274.77
Police Holding	\$ 2,446.33	\$ -	\$ -	\$ -	\$ 2,446.33
State Training Funds	\$ 4,171.44	\$ -	\$ -	\$ -	\$ 4,171.44
<b>TOTAL CASH ACCOUNTS</b>	<b>\$ 4,887,710.85</b>	<b>\$ 3,112,049.76</b>	<b>\$ 3,682,600.63</b>	<b>\$ -</b>	<b>\$ 4,317,159.98</b>

<b>ACCOUNT</b>	<b>BALANCE AS OF 12/31/2019</b>	<b>DEPOSITS</b>	<b>WITHDRAWALS</b>	<b>INTEREST EARNED</b>	<b>ENDING BALANCE AS OF 3/31/2020</b>
<b>INVESTMENTS:</b>					
TexSTAR	\$ 9,764,792.10	\$ -	\$ -	\$ 32,972.00	\$ 9,797,764.10
BOKF - CDARS	\$ 2,415,600.20	\$ -	\$ -	\$ 7,536.09	\$ 2,423,136.29
American National Bank CD	\$ 67,098.45	\$ -	\$ -	\$ 90.01	\$ 67,188.46
<b>TOTAL INVESTMENT ACCOUNTS</b>	<b>\$ 12,247,490.75</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,598.10</b>	<b>\$ 12,288,088.85</b>

<b>TOTAL CASH &amp; INVESTMENTS AS OF MARCH 31, 2020</b>	<b>\$ 16,605,248.83</b>
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This report is in compliance with the investment policy and strategies as approved by the Public Funds Investment Act.

\_\_\_\_\_  
Grant Savage, Finance Manager

\_\_\_\_\_  
Ed Standridge, Chief Investment Officer

\_\_\_\_\_  
Lee Pettie, Mayor

**CITY OF PARKER  
GENERAL FUND  
INVESTMENT PORTFOLIO  
FOR THE QUARTER ENDED MARCH 31, 2020**

<u>ACCOUNT</u>	<u>BALANCE AS OF 12/31/2019</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>INTEREST EARNED</u>	<u>ENDING BALANCE AS OF 3/31/2020</u>
<b>INVESTMENTS:</b>					
TexSTAR - Operating	\$ 1,401,285.85	-	-	4,731.62	\$ 1,406,017.47
TexSTAR - Escrow	\$ 26,330.65	-	-	88.94	\$ 26,419.59
BOKF - CDARS (6345)	\$ 1,044,665.83	-	-	4,991.76	\$ 1,049,657.59
BOKF - CDARS (7525)	\$ 1,037,533.30	-	-	2,544.33	\$ 1,040,077.63
BOKF - CDARS (9396)	\$ 333,401.07	-	-	-	\$ 333,401.07
ANB CD - Parker Volunteer FD (8698)	\$ 36,185.24	-	-	90.01	\$ 36,275.25
ANB CD - Parker Volunteer FD (2616)	\$ 30,913.21	-	-	-	\$ 30,913.21
<b>TOTAL INVESTMENT ACCOUNTS</b>	<b>\$ 3,910,315.15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,446.66</b>	<b>\$ 3,922,761.81</b>
<b>TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF MARCH 31, 2020</b>					<b>\$ 3,922,761.81</b>



**CITY OF PARKER  
PROPRIETARY FUND  
INVESTMENT PORTFOLIO  
FOR THE QUARTER ENDED MARCH 31, 2020**

<u>ACCOUNT</u>	<u>BALANCE AS OF 12/31/2019</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>INTEREST EARNED</u>	<u>ENDING BALANCE AS OF 3/31/2020</u>
<b>INVESTMENTS:</b>					
TexSTAR - Operating	\$ 321,242.83	-	-	1,084.71	\$ 322,327.54
TexSTAR - Water Improvement	\$ 508,372.63	-	-	1,716.57	\$ 510,089.20
<b>TOTAL INVESTMENT ACCOUNTS</b>	<u>\$ 829,615.46</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,801.28</u>	<u>\$ 832,416.74</u>
 <b>TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF MARCH 31, 2020</b>					<u><b>\$ 832,416.74</b></u>

CITY OF PARKER  
BOND FUND  
INVESTMENT PORTFOLIO  
FOR THE QUARTER ENDED MARCH 31, 2020

<u>ACCOUNT</u>	<u>BALANCE AS OF 12/31/2019</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>INTEREST EARNED</u>	<u>ENDING BALANCE AS OF 3/31/2020</u>
INVESTMENTS:					
TexSTAR - Bond Fund	<u>7,507,560.14</u>	<u>-</u>	<u>-</u>	<u>25,350.16</u>	<u>7,532,910.30</u>
TOTAL INVESTMENT ACCOUNTS	<u>\$ 7,507,560.14</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,350.16</u>	<u>\$ 7,532,910.30</u>
 TOTAL DEBT SERVICE FUND INVESTMENT PORTFOLIO AS OF MARCH 31, 2020					 <u>\$ 7,532,910.30</u>

City of Parker				
Investments by Instrument Type				
For the Period Ending:	3/31/2020			
Instrument Type	Current Balance	Current %	Max % Per Policy	In compliance (Y) (N)
Certificates of Deposits	67,188.46	0.55%	25.00%	YES
Local Government Investment Pools	9,797,764.10	79.73%	90.00%	YES
CDAR's Program	2,423,136.29	19.72%	100.00%	YES
Total Investments	12,288,088.85			
	Current Balance	Pledged Securities Value	%	% Required per policy
American National Bank - Cash Accts	4,317,159.98	6,176,631.41	143.07%	102.00%

## City of Parker

### Weighted Average Maturity

**Report Date: 3/31/2020**

Using the Current Date and Maturity Date: Weighted Average Maturity (WAM) =

The overall sum of each security's par amount multiplied by its number of days to maturity, divided by the total of all investments.

Security Description	Investment Amount	Current Date	Maturity Date	Mat. in Days (DTM)	WAM
TexStar	9,797,764.10	03/31/20	04/01/20	1	0.80
ANB - VFD CD	36,275.25	03/31/20	03/15/21	345	1.02
ANB - VFD CD	30,913.21	03/31/20	01/11/22	641	1.61
BOKF CDARS - 3 Yr Term	1,049,657.59	03/31/20	10/14/21	554	47.32
BOKF CDARS - 3 Yr Term	1,040,077.63	03/31/20	10/17/22	917	77.62
BOKF CDARS - 3 Yr Term	333,401.07	03/31/20	11/12/20	222	6.02
<b>Total</b>	<b>12,288,088.85</b>				<b>134.39</b>

WAM Calculations that are based on Floating Rate and Variable Rate securities use the reset date in the calculations.



*Departmental*

*Reports*



PERMIT FEE LISTING BY APPLIED DATE (03/01/2020 TO 03/31/2020)  
FOR CITY OF PARKER TEXAS

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
Building (Residential)	Accessory Structure	BLDR-000080-20	\$0.00		2762697	5304 MIDDLETON, PARKER, TX 75002	327	03/04/2020	03/05/2020	09/01/2020		Accessory/Outbuilding Permit fee	\$175.00	\$175.00
													\$175.00	\$175.00
		BLDR-000082-20	\$0.00		1962106	5504 ESTATE, PARKER, TX 75094	481	03/11/2020	03/18/2020	09/14/2020		Accessory/Outbuilding Permit fee	\$100.00	\$100.00
												Electrical Square Footage Fee	\$14.43	\$14.43
													\$114.43	\$114.43
		BLDR-000084-20	\$0.00		2732178	4703 BRYCE, PARKER TX	291	03/11/2020	03/18/2020	09/14/2020		Accessory/Outbuilding Permit fee	\$100.00	\$100.00
													\$100.00	\$100.00
		BLDR-000092-20	\$0.00		2732249	5203 WESTFIELD, PARKER, TX 75002	256	03/13/2020	03/23/2020	09/21/2020		Accessory/Outbuilding Permit fee	\$100.00	\$0.00
													\$100.00	\$0.00
		BLDR-000094-20	\$0.00				256	03/13/2020				Accessory/Outbuilding Permit fee	\$250.00	\$250.00
													\$250.00	\$250.00
		BLDR-000097-20	\$0.00		2763390	4504 DONNA, PARKER TX 75002	225	03/18/2020	03/24/2020	09/21/2020		Accessory/Outbuilding Permit fee	\$100.00	\$0.00
													\$100.00	\$0.00
		BLDR-000103-20	\$0.00		1714586	7234 MOSS RIDGE, PARKER, TX 75002	128	03/23/2020				Accessory/Outbuilding Permit fee	\$100.00	\$100.00
													\$100.00	\$100.00
		BLDR-000106-20	\$0.00		2732165	6701 ERIN, PARKER, TX	363	03/23/2020	03/24/2020	09/21/2020		Accessory/Outbuilding Permit fee	\$100.00	\$100.00
												Mechanical Square Footage Fee	\$10.89	\$10.89
												Plumbing Square Footage Fee	\$10.89	\$10.89
												Electrical Square Footage Fee	\$10.89	\$10.89
													\$132.67	\$132.67

PERMIT FEE LISTING BY APPLIED DATE (03/01/2020 TO 03/31/2020)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
Fence		BLDR-000083-2020	\$0.00	[REDACTED]	1714648	3706 MCCREARY, PARKER, TX 75002	0	03/11/2020				Fence Permit Fee	\$75.00	\$75.00
													\$75.00	\$75.00
													\$75.00	\$0.00
New Single Family		BLDR-000086-2020	\$0.00	[REDACTED]	2732268	5208 WESTFIELD, PARKER, TX 75002	0	03/11/2020	03/18/2020	09/14/2020		Fence Permit Fee	\$75.00	\$0.00
													\$75.00	\$0.00
													\$75.00	\$0.00
													\$2,000.00	\$2,000.00
													\$1,000.00	\$1,000.00
													\$176.43	\$176.43
													\$3,190.50	\$3,190.50
													\$3,938.95	\$3,938.95
													\$176.43	\$176.43
													\$1,000.00	\$1,000.00
		BLDR-000088-2020	\$0.00	[REDACTED]	2762687	6608 CHILTON, PARKER, TX 75002	5,881	03/13/2020	03/24/2020	09/21/2020		1" Water Meter (With Existing tap) Fee	\$2,000.00	\$2,000.00
													\$1,000.00	\$1,000.00
													\$176.43	\$176.43
													\$3,190.50	\$3,190.50
													\$3,938.95	\$3,938.95
													\$176.43	\$176.43
													\$1,000.00	\$1,000.00
													\$176.43	\$176.43
													\$11,658.74	\$11,658.74
													\$11,658.74	\$11,658.74
		BLDR-000089-2020	\$0.00	[REDACTED]	2763341	5101 KINGSTON, PARKER, TX 75002	4,926	03/13/2020	03/18/2020	09/14/2020		Plumbing Square Footage Fee	\$147.78	\$147.78
													\$147.78	\$147.78
													\$3,938.95	\$3,938.95
													\$147.78	\$147.78
													\$2,000.00	\$2,000.00
													\$2,713.00	\$2,713.00
													\$1,000.00	\$1,000.00
													\$10,095.29	\$10,095.29
													\$10,095.29	\$10,095.29
													\$1,000.00	\$1,000.00
		BLDR-000090-2020	\$0.00	[REDACTED]	2762682	6409 LUDLOW, PARKER, TX 75002	8,049	03/13/2020	03/24/2020	09/21/2020		Building Permit Deposit Fee	\$1,000.00	\$1,000.00
													\$4,274.50	\$4,274.50
													\$4,274.50	\$4,274.50





PERMIT FEE LISTING BY APPLIED DATE (03/01/2020 TO 03/31/2020)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid										
	Remodel	BLDR-000087-2020	\$0.00		359203	4206 CHURCH, PARKER, TX 75002	1,659	03/11/2020	03/18/2020	09/14/2020		Mechanical Square Footage Fee	\$187.68	\$187.68										
												New/Addition Construction Base Fee	\$3,378.00	\$3,378.00										
												Building Permit Deposit Fee	\$1,000.00	\$1,000.00										
												Plumbing Square Footage Fee	\$187.68	\$187.68										
												Water Impact Fee (1 inch meter)	\$3,938.95	\$3,938.95										
													\$10,879.99	\$10,879.99										
	Remodel				359203	4206 CHURCH, PARKER, TX 75002	1,659	03/11/2020	03/18/2020	09/14/2020		Remodel to Existing Structure Fee	\$250.00	\$250.00										
TOTAL VALUATION: \$0.00														TOTAL SQ FT: 44,150.00	TOTAL FEES: \$70,302.56	\$70,027.56								
Electrical (Residential)	Electrical	ELER-000085-2020	\$0.00		2501077	5903 ANDOVER, PARKER, TX 75002	0	03/11/2020	03/18/2020	09/14/2020		Electrical Permit Fee	\$75.00	\$0.00										
TOTAL VALUATION: \$0.00														TOTAL SQ FT: 0.00	TOTAL FEES:	\$75.00	\$0.00							
Fire	Fire Suppression	FIRE-000101-2020	\$0.00		2732278	5308 WESTFIELD, PARKER, TX 75002	0	03/23/2020				Fire Suppression Fee	\$150.00	\$150.00										
		FIRE-000102-2020	\$0.00		2762700	6408 LUDLOW, PARKER, TX 75002	0	03/23/2020				Fire Suppression Fee	\$150.00	\$150.00										
TOTAL VALUATION: \$0.00														TOTAL SQ FT: 0.00	TOTAL FEES:	\$300.00	\$300.00							
Miscellaneous Building Permit	Miscellaneous Building Permit	MISC-000093-2020	\$0.00		2732249	5203 WESTFIELD, PARKER, TX 75002	0	03/13/2020	03/23/2020	09/21/2020		Miscellaneous Building Permit Fee	\$100.00	\$100.00										
		MISC-000095-2020	\$0.00		2776729	4802 FULBROOK, PARKER, TX 75002	0	03/17/2020	03/24/2020	09/21/2020		Miscellaneous Building Permit Fee	\$75.00	\$75.00										
TOTAL VALUATION: \$0.00														TOTAL SQ FT: 0.00	TOTAL FEES:	\$75.00	\$75.00							

PERMIT FEE LISTING BY APPLIED DATE (03/01/2020 TO 03/31/2020)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
TOTAL VALUATION: \$0.00 TOTAL SQ FT: 0.00 TOTAL FEES: \$175.00 \$175.00														
Plumbing (Residential)	Plumbing	PLMR-000077-2020	\$0.00		279148	4102 COUNTRYSIDE, PARKER, TX 75002	0	03/04/2020				Plumbing Permit Fee	\$75.00	\$75.00
													\$75.00	\$75.00
													\$75.00	\$75.00
													\$75.00	\$75.00
		PLMR-000081-2020	\$0.00		360503	4003 WINDREAM, PARKER, TX 75002	0	03/11/2020				Plumbing Permit Fee	\$75.00	\$75.00
													\$75.00	\$75.00
													\$75.00	\$75.00
													\$75.00	\$75.00
		PLMR-000099-2020	\$0.00		2577991	5805 CORINTH CHAPEL, PARKER, TX 75002	0	03/19/2020	03/19/2020	09/15/2020		Plumbing Permit Fee	\$75.00	\$75.00
													\$75.00	\$75.00
													\$75.00	\$75.00
													\$75.00	\$75.00
		PLMR-000100-2020	\$0.00		2040029	4506 SPRINGHILL ESTATES, PARKER, TX 75002	0	03/19/2020				Plumbing Permit Fee	\$75.00	\$75.00
													\$75.00	\$75.00
													\$75.00	\$75.00
													\$75.00	\$75.00
TOTAL VALUATION: \$0.00 TOTAL SQ FT: 0.00 TOTAL FEES: \$300.00 \$300.00														
Pool / Spa (Residential)	In Ground with Fence	POOLR-000076-2020	\$0.00		2776744	4908 LYNWOOD, PARKER, TX 75002	0	03/03/2020	03/27/2020	09/23/2020		Pool and Fence -- In ground Fee	\$500.00	\$500.00
													\$500.00	\$500.00
													\$500.00	\$500.00
													\$500.00	\$500.00
		POOLR-000078-2020	\$0.00		2753390	4504 DONNA, PARKER TX 75002	0	03/04/2020	03/05/2020	09/01/2020		Pool and Fence -- In ground Fee	\$500.00	\$500.00
													\$500.00	\$500.00
													\$500.00	\$500.00
													\$500.00	\$500.00
		POOLR-000079-2020	\$0.00		2762697	5304 MIDDLETON, PARKER, TX 75002	0	03/04/2020	03/05/2020	09/01/2020		Pool and Fence -- In ground Fee	\$500.00	\$500.00
													\$500.00	\$500.00
													\$500.00	\$500.00
													\$500.00	\$500.00
		POOLR-000091-2020	\$0.00		2732249	5203 WESTFIELD, PARKER, TX 75002	0	03/13/2020	03/23/2020	09/21/2020		Pool and Fence -- In ground Fee	\$500.00	\$500.00
													\$500.00	\$500.00
													\$500.00	\$500.00
													\$500.00	\$500.00

PERMIT FEE LISTING BY APPLIED DATE (03/01/2020 TO 03/31/2020)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid		
		POOLR-000104-2 020	\$0.00		2762721	6308 HOLBROOK, PARKER, TX 75002	0	03/23/2020	03/23/2020	09/21/2020		Pool and Fence – In ground Fee	\$500.00	\$500.00		
													\$500.00	\$500.00		
		POOLR-000105-2 020	\$0.00		2732165	6701 ERIN, PARKER, TX	0	03/23/2020	03/24/2020	09/21/2020		Pool and Fence – In ground Fee	\$500.00	\$500.00		
													\$500.00	\$500.00		
TOTAL VALUATION:							\$0.00	TOTAL SQ FT:			0.00	TOTAL FEES:			\$3,000.00	\$3,000.00
GRAND TOTALS			VALUATION:		SQ FT:		44,150.00	FEES:			\$74,152.56		\$73,802.56			



# CODE CASES OPENED BY ASSIGNED TO (03/01/2020 TO 04/10/2020) FOR CITY OF PARKER TEXAS



CHAD CASE

## Code Assigned To

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
CHAD CASE									
CODE-000012-2020	Code Enforcement	Closed - Resolved		Parker Texas	3000 Dublin, Parker, TX	2735384	Chad Case	03/09/2020	03/30/2020
CODE-000013-2020	Code Enforcement	Closed - Resolved		Parker Texas	4303 Dillehay, Parker, TX 75002	359935	Chad Case	03/05/2020	03/26/2020
CODE-000014-2020	Code Enforcement	Closed - Resolved		Parker Texas	5300 Norwick, Parker, TX 75002	2728217	Chad Case	03/16/2020	04/01/2020
CODE-000015-2020	Code Enforcement	Closed - Resolved		Parker Texas	4703 Windmill Creek, Parker, TX 75002	279004	Chad Case	03/18/2020	04/03/2020
CODE-000016-2020	Code Enforcement	Closed - Resolved On Hold		Parker Texas	4806 Windmill Creek, Parker, TX 75002	279095	Chad Case	03/24/2020	
CODE-000017-2020	Code Enforcement	In Progress		Parker Texas	Fm 2551 Regal Way, Parker, TX 75002		Chad Case	03/18/2020	
CODE-000018-2020	Code Enforcement	In Progress		Parker Texas	5970 Lindsey, Parker, TX 75002		Chad Case	03/10/2020	
STRM-000011-2020	Stormwater	Closed - Resolved		Parker Texas	5203 Estate, Parker, TX 75094	2072596	Chad Case	03/09/2020	03/16/2020

TOTAL CASES OPENED FOR CHAD CASE: 8

# CODE CASES OPENED BY ASSIGNED TO (03/01/2020 TO 04/10/2020)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
GRAND TOTAL OF CASES:									8

City of Parker Municipal Court Report

	March, 2019	April, 2019	May, 2019	June, 2019	July, 2019	Aug, 2019	Sept, 2019	Oct, 2019	Nov, 2019	Dec, 2019	Jan, 2020	Feb, 2020	March, 2020
New Cases Filed	146	123	128	150	135	133	128	107	158	95	130	139	95
Traffic	123	98	109	113	107	99	103	85	119	71	98	110	70
Non-Traffic	23	25	19	37	28	34	25	22	39	24	32	29	25
Total Pending Cases	1467	1523	1530	1543	1558	1568	1587	1558	1621	1572	1565	1603	1589
Traffic	1102	1151	1162	1169	1176	1176	1194	1170	1213	1175	1169	1201	1184
Non-Traffic	365	372	368	374	382	392	393	388	408	397	396	402	405
Uncontested Dispositions	69	38	57	70	51	57	55	75	50	83	80	48	48
Compliance Dismissals:													
After Driving Safety Course	16	9	28	31	37	19	24	24	20	23	25	27	25
After Deferred Disposition	13	16	30	35	31	45	27	35	20	36	29	25	30
After proof of Insurance	6	3	5	2	2	1	3	1	3	1	2	1	2
Other Dismissals	2	1	1	1	2	1	0	4	2	1	5	1	4
Total Cases Disposed	106	67	121	139	123	123	109	139	95	144	141	102	109
Show Cause Hearings Held	7	11	11	13	9	16	22	14	5	19	23	19	13
Trials	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrest Warrants Issued	1	13	0	0	0	26	58	0	4	0	57	1	0
Warrants Cleared	6	4	3	2	0	6	2	28	6	0	3	9	6
Total Outstanding Warrants	545	554	551	549	549	569	625	597	595	595	649	641	635
Fines, Court Costs & Other													
Amounts Collected:													
Retained by City	\$13,877.00	\$8,790.00	\$10,862.00	\$10,988.00	\$11,674.00	\$11,741.00	\$ 11,916.00	\$ 9,808.00	\$ 11,190.00	\$11,286.00	\$ 12,860.00	\$10,704.00	\$11,338.00
Remitted to State	\$10,611.00	\$7,582.00	\$7,935.00	\$8,836.00	\$9,603.00	\$8,419.00	\$ 9,293.00	\$ 8,628.00	\$ 9,727.00	\$10,595.00	\$ 9,810.00	\$9,492.00	\$10,164.00
Total	\$24,488.00	\$16,372.00	\$18,797.00	\$19,824.00	\$21,277.00	\$20,160.00	\$ 21,209.00	\$ 18,436.00	\$ 20,917.00	\$21,881.00	\$ 21,670.00	\$20,196.00	\$21,502.00

Definitions:

Show Cause Hearing - A court hearing that is held for a defendant who has been granted a Driving Safety Course or Deferred Disposition to Show Cause for Non-Compliance

All Cases heard in Municipal Court are Class C Misdemeanors Only



PARKER POLICE DEPARTMENT  
REPORT OF MONTHLY STATISTICS YEAR TO DATE

February 2020	THIS MONTH	THIS MONTH LAST YEAR	% CHANGE	YTD 2020	YTD 2019	% CHANGE
<b>Total Incidents</b>	634	542	17%	1419	1118	27%
Calls for Service	109	73	49%	229	160	43%
House Watch	215	159	35%	480	282	70%
Other Service Response Incidents	310	310	0%	710	676	5%
<b>Reported Incidents - Group A</b>	4	5	-20%	14	12	17%
Arson	0	0	0%	0	0	0%
Assault	1	1	0%	2	2	0%
Bribery	0	0	0%	0	0	0%
Burglary/Breaking and Entering	0	0	0%	2	0	200%
Counterfeiting/Forgery	0	0	0%	0	0	0%
Destruction/Damage/Vandalism of Property	0	1	-100%	2	1	100%
Drug/Narcotic Offenses	0	0	0%	0	4	-100%
Embezzlement	0	0	0%	0	0	0%
Extortion/Blackmail	0	0	0%	0	0	0%
Fraud	1	1	0%	3	2	50%
Gambling	0	0	0%	0	0	0%
Homicide	0	0	0%	0	0	0%
Human Trafficking	0	0	0%	0	0	0%
Kidnapping/Abduction	0	0	0%	0	0	0%
Larceny/Theft	1	2	-50%	3	3	0%
Motor Vehicle Theft	0	0	0%	1	0	100%
Pornography/Obscene Material	0	0	0%	0	0	0%
Prostitution	0	0	0%	0	0	0%
Robbery	0	0	0%	0	0	0%
Sex Offenses	1	0	100%	1	0	100%
Sex Offenses, Nonforcible	0	0	0%	0	0	0%
Stolen Property	0	0	0%	0	0	0%
Weapon Law Violations	0	0	0%	0	0	0%
<b>Group B Offenses</b>	4	5	-20%	5	5	0%
Bad Checks	0	0	0%	0	0	0%
Curfew/Loitering/Vagrancy Violations	0	0	0%	0	0	0%
Disorderly Conduct	0	0	0%	0	0	0%
Driving Under the Influence	1	1	0%	1	1	0%
Drunkenness	1	0	100%	1	0	100%
Family Offenses, Nonviolent	0	0	0%	0	0	0%
Liquor Violations	0	0	0%	0	0	0%
Peeping Tom	0	0	0%	0	0	0%
Runaway	1	1	0%	1	1	0%
Trespass of Real Property	0	1	-100%	1	1	0%
All Other Offenses	1	2	-50%	1	2	-50%
<b>Incident Reports - Non-Offenses</b>	4	4	0%	11	8	38%
Incident Reports	4	4	0%	11	7	57%
Mental Health	0	0	0%	0	1	-100%
<b>Adult Arrests</b>	2	3	-33%	3	8	-63%
Males	2	3	-33%	3	5	-40%
Females	0	0	0%	0	3	-100%
<b>Juvenile Detentions</b>	0	0	0%	0	0	0%
Males	0	0	0%	0	0	0%
Females	0	0	0%	0	0	0%
<b>Traffic Enforcement</b>	214	128	67%	391	325	20%
Citations	135	108	25%	265	249	6%
Warnings	79	20	295%	126	76	66%
<b>Accidents</b>	11	5	120%	22	9	144%
Injury	6	0	600%	13	0	1300%
Non-Injury	5	5	0%	9	9	0%
FLID	0	0	0%	0	0	0%
<b>Investigations</b>	54	41	32%	131	91	44%
Cases Assigned	11	11	0%	36	20	80%
Clearances	8	2	300%	19	9	111%
Cases Filed with DA	0	0	0%	3	2	50%
Follow-Ups	26	28	-7%	64	60	7%
Leads Online	9	0	900%	9	0	900%
<b>Alarm Activations</b>	19	10	90%	36	28	29%
Residential	19	10	90%	36	28	29%
Chargeable	17	8	113%	29	24	21%
Non-Chargeable	2	2	0%	7	4	75%
Business	0	0	0%	0	0	0%
Chargeable	0	0	0%	0	0	0%
Non-Chargeable	0	0	0%	0	0	0%
<b>Outside Agency Activities</b>	18	14	29%	46	26	77%
Murphy PD	10	9	11%	24	17	41%
Collin County SO	3	3	0%	10	4	150%
Wylie PD	0	1	-100%	2	2	0%
Allen PD	1	0	100%	2	0	200%
Other	4	1	300%	8	3	167%
<b>Staff</b>	<b>Sworn</b>	<b>Civilian</b>	<b>Reserve</b>			
Authorized	11	1	2			
Current Strength	9	1	1			
In Training	1	0	0			
Openings	2	0	0			
% Staffed	82%	100%	50%			
<b>Reserve Hours</b>	12.5	25				

PARKER POLICE DEPARTMENT  
REPORT OF MONTHLY STATISTICS YEAR TO DATE

March 2020	THIS MONTH	THIS MONTH LAST YEAR	% CHANGE	YTD 2020	YTD 2019	% CHANGE
Total Incidents	676	542	25%	2095	1677	25%
Calls for Service	96	73	32%	325	261	25%
House Watch	219	159	38%	699	401	74%
Other Service Response Incidents	361	310	16%	1071	1015	6%
Reported Incidents - Group A	7	5	40%	21	19	11%
Arson	0	0	0%	0	0	0%
Assault	0	1	-100%	2	3	-33%
Bribery	0	0	0%	0	0	0%
Burglary/Breaking and Entering	1	0	100%	3	0	300%
Counterfeiting/Forgery	0	0	0%	0	1	-100%
Destruction/Damage/Vandalism of Property	2	1	100%	4	3	33%
Drug/Narcotic Offenses	1	0	100%	1	4	-75%
Embezzlement	0	0	0%	0	0	0%
Extortion/Blackmail	0	0	0%	0	0	0%
Fraud	2	1	100%	5	5	0%
Gambling	0	0	0%	0	0	0%
Homicide	0	0	0%	0	0	0%
Human Trafficking	0	0	0%	0	0	0%
Kidnapping/Abduction	0	0	0%	0	0	0%
Larceny/Theft	1	2	-50%	4	3	33%
Motor Vehicle Theft	0	0	0%	1	0	100%
Pornography/Obscene Material	0	0	0%	0	0	0%
Prostitution	0	0	0%	0	0	0%
Robbery	0	0	0%	0	0	0%
Sex Offenses	0	0	0%	1	0	100%
Sex Offenses, Nonforcible	0	0	0%	0	0	0%
Stolen Property	0	0	0%	0	0	0%
Weapon Law Violations	0	0	0%	0	0	0%
Group B Offenses	1	5	-80%	6	6	0%
Bad Checks	0	0	0%	0	0	0%
Curfew/Loitering/Vagrancy Violations	0	0	0%	0	0	0%
Disorderly Conduct	0	0	0%	0	0	0%
Driving Under the Influence	1	1	0%	2	2	0%
Drunkenness	0	0	0%	1	0	100%
Family Offenses, Nonviolent	0	0	0%	0	0	0%
Liquor Violations	0	0	0%	0	0	0%
Peeping Tom	0	0	0%	0	0	0%
Runaway	0	1	-100%	1	1	0%
Trespass of Real Property	0	1	-100%	1	1	0%
All Other Offenses	0	2	-100%	1	2	-50%
Incident Reports - Non-Offenses	7	4	75%	18	10	80%
Incident Reports	7	4	75%	18	8	125%
Mental Health	0	0	0%	0	2	-100%
Adult Arrests	1	3	-67%	4	10	-60%
Males	1	3	-67%	4	6	-33%
Females	0	0	0%	0	4	-100%
Juvenile Detentions	0	0	0%	0	0	0%
Males	0	0	0%	0	0	0%
Females	0	0	0%	0	0	0%
Traffic Enforcement	119	128	-7%	510	487	5%
Citations	81	108	-25%	346	384	-10%
Warnings	38	20	90%	164	103	59%
Accidents	8	5	60%	30	14	114%
Injury	3	0	300%	16	1	1500%
Non-Injury	5	5	0%	14	13	8%
FLID	0	0	0%	0	0	0%
Investigations	93	41	127%	224	136	65%
Cases Assigned	12	11	9%	48	32	50%
Clearances	8	2	300%	27	14	93%
Cases Filed with DA	1	0	100%	4	5	-20%
Follow-Ups	54	28	93%	118	85	39%
Leads Online	18	0	1800%	27	0	2700%
Alarm Activations	16	10	60%	52	57	-9%
Residential	15	10	50%	51	56	-9%
Chargeable	9	8	13%	38	48	-21%
Non-Chargeable	6	2	200%	13	8	63%
Business	1	0	100%	1	1	0%
Chargeable	0	0	0%	0	0	0%
Non-Chargeable	1	0	100%	1	1	0%
Outside Agency Activities	12	14	-14%	58	43	35%
Murphy PD	6	9	-33%	30	25	20%
Collin County SO	4	3	33%	14	8	75%
Wylie PD	1	1	0%	3	3	0%
Allen PD	0	0	0%	2	0	200%
Other	1	1	0%	9	7	29%
Staff	Sworn	Civilian	Reserve			
Authorized	11	1	2			
Current Strength	11	1	1			
In Training	2	0	0			
Openings	0	0	0			
% Staffed	100%	100%	50%			
Reserve Hours	8	33				



## Council Agenda Item

Item 4  
C'Sec Use Only

Budget Account Code:	Meeting Date:	April 21, 2020
Budgeted Amount:	Department/ Requestor:	City Council
Fund Balance-before expenditure:	Prepared by:	City Attorney Shelby
Estimated Cost:	Date Prepared:	April 9, 2020
Exhibits:	<ol style="list-style-type: none"><li>1. <a href="#">Proposed Resolution</a></li><li>2. <a href="#">Model Staff Report</a></li></ol>	

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2020-629, A RESOLUTION OF THE CITY OF PARKER, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH ONCOR CITIES STEERING COMMITTEE; AUTHORIZING THE HIRING OF LEGAL COUNSEL AND CONSULTING SERVICES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL. [SHELBY]

### SUMMARY

On April 3, 2020, Oncor Electric Delivery Company LLC ("Oncor" or "Company") filed an Application for Approval to Amend its Distribution Cost Recovery Factor ("DCRF") in Public Utility Commission of Texas ("Commission") Docket No. 50734. In the filing, the Company is seeking an increase in distribution revenues of \$75,889,531. This equals an approximately \$0.88 increase to the average residential customer's bill. This is Oncor's third DCRF filing under a law adopted in 2011 allowing electric utilities to file limited issue, limited review cases.

OCSC has engaged the services of a consultant, Mr. Karl Nalepa, to review the Company's filing. Mr. Nalepa will review the filing and identify adjustments that should be made to the Company's request. We are recommending that cities retaining original jurisdiction deny the requested relief.

The Commission's rules allow cities 60 days to act on this application. That deadline is June 2, 2020. **Accordingly, we request that each city retaining original jurisdiction schedule the draft resolution attached to this memorandum for consideration at their next council meeting.**

### POSSIBLE ACTION

Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:	<i>Brandon S. Shelby</i>	Date:	04/16/2020 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	04/17/2020



**RESOLUTION NO. 2020-629**  
**{ONCOR Rate Denial}**

**A RESOLUTION OF THE CITY OF PARKER, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION FOR APPROVAL TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR TO INCREASE DISTRIBUTION RATES WITHIN THE CITY SHOULD BE DENIED; AUTHORIZING PARTICIPATION WITH ONCOR CITIES STEERING COMMITTEE; AUTHORIZING THE HIRING OF LEGAL COUNSEL AND CONSULTING SERVICES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.**

**WHEREAS**, the City of Parker, Texas ("City") is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"), and a regulatory authority with an interest in the rates and charges of Oncor; and

**WHEREAS**, the Oncor Cities Steering Committee ("OCSC") is a coalition of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor's service area in matters before the Public Utility Commission ("Commission") and the courts; and

**WHEREAS**, on or about April 3, 2020, Oncor filed with the Commission an Application to Amend its Distribution Cost Recovery Factor ("DCRF"), Commission Docket No. 50734, seeking to increase distribution rates by \$75.9 million annually (an approximately \$0.88 increase to the average residential customer's bill); and

**WHEREAS**, the City of Parker will cooperate with OCSC in coordinating their review of Oncor's DCRF filing with designated attorneys and consultants, prepare a common response, negotiate with the Company, and direct any necessary litigation, to resolve issues in the Company's filing; and

**WHEREAS**, all electric utility customers residing in the City will be impacted by this ratemaking proceeding if it is granted; and

**WHEREAS**, working with the OCSC to review the rates charged by Oncor allows members to accomplish more collectively than each city could do acting alone; and

**WHEREAS**, OCSC's members and attorneys recommend that members deny Oncor's DCRF;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:**

**SECTION 1.** That the City is authorized to participate with OCSC in Commission Docket No. 50734.

**SECTION 2.** That, subject to the right to terminate employment at any time, the City of Parker, TX hereby authorizes the hiring of the law firm of Lloyd Gosselink Rochelle & Townsend, P.C. and consultants to negotiate with the Company, make recommendations to the City regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal Oncor's DCRF application.

**SECTION 3.** That the rates proposed by Oncor to be recovered through its DCRF charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

**SECTION 4.** That the Company shall continue to charge its existing rates to customers within the City.

**SECTION 5.** That the City's reasonable rate case expenses shall be reimbursed in full by Oncor within 30 days of the adoption of this Resolution.

**SECTION 6.** That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

**SECTION 7.** That a copy of this Resolution shall be sent to Tab Urbantke, Attorney for Oncor, at Hunton Andrews Kurth LLP, 1445 Ross Avenue, Suite 3700, Dallas, Texas 75202, and to Thomas Brocato, General Counsel to OCSC, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, TX 78767-1725, or tbrocato@lglawfirm.com.

**PASSED AND APPROVED** this 21<sup>st</sup> day of April, 2020.

**CITY OF PARKER, TEXAS**

**BY:**

\_\_\_\_\_  
**LEE PETTLE, MAYOR**

**ATTEST:**

**BY:**

\_\_\_\_\_  
**PATTI SCOTT GREY, CITY CLERK**

**APPROVED AS TO FORM  
AND CONTENT:**

**BY:**

\_\_\_\_\_  
**BRANDON S. SHELBY, CITY ATTORNEY**

# **MODEL STAFF REPORT REGARDING ONCOR'S APPLICATION TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR**

\*\*\*

The City is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"). The Oncor Cities Steering Committee ("OCSC") is a coalition of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor's service area in matters before the Public Utility Commission ("PUC" or "Commission") and the courts.

On April 3, 2020, Oncor filed an Application to Amend its Distribution Cost Recovery Factor ("DCRF") with each of the cities retaining original jurisdiction and with the Commission in Docket No. 50734. In the filing, the Company sought to increase distribution rates by \$75.9 million annually (an approximately \$0.88 increase to the average residential customer's bill).

The resolution authorizes the City to join with OCSC to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

## **Purpose of the Resolution:**

The purpose of the Resolution is to deny the DCRF amendment proposed by Oncor.

## **Explanation of "Be It Ordained" Sections:**

1. This section authorizes the city to participate with OCSC as a party in the Company's DCRF filing in PUC Docket No. 50734.
2. This section authorizes the hiring of Lloyd Gosselink and consultants to review the filing, negotiate with the Company, and make recommendations to the City regarding reasonable rates. It also authorizes OCSC to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the Commission.
3. This paragraph finds that the Company's application is unreasonable and should be denied.
4. This section states that the Company's current rates shall not be changed.
5. The Company will reimburse OCSC for its reasonable rate case expenses. Legal counsel and consultants approved by OCSC will submit monthly invoices that will be forwarded to Oncor for reimbursement.
6. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.
7. This section provides Oncor and counsel for OCSC will be notified of the City's action by sending a copy of the approved and signed resolution to counsel.



## Council Agenda Item

Item 5  
C'Sec Use Only

Budget Account Code:	Meeting Date: April 21, 2020
Budgeted Amount:	Department/ Requestor: City Council/City Administrator
Fund Balance-before expenditure:	Prepared by: City Attorney Shelby
Estimated Cost:	Date Prepared: April 15, 2020
Exhibits:	<ol style="list-style-type: none"><li>1. <a href="#">Parks and Recreation (P&amp;R) Logo info</a></li><li>2. <a href="#">Proposed redesign of City Logo info</a></li></ol>

### AGENDA SUBJECT

DISCUSSION AND/OR APPROPRIATE ACTION REGARDING PROPOSED PARKS AND RECREATION AND CITY LOGOS. [PETTLE/OLSON/SHELBY]

### SUMMARY

A proposed redesign of the City logo has been presented by the original artist. Additionally, the Parks and Recreation Commission has requested consideration of their own logo.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action regarding trademark of any new logos.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:		Date:	04/16/2020
City Attorney:	<i>Brandon S. Shelby</i>	Date:	04/16/2020 via email
Acting City Administrator:	<i>Luke B. Olson</i>	Date:	04/17/2020



**From:** [Billy Barron](#)  
**To:** [Luke Olson](#); [REDACTED] [Patti Grey](#)  
**Cc:** [Frank DaCosta](#)  
**Subject:** City Council Agenda Item  
**Date:** Saturday, March 14, 2020 11:00:05 PM

---

Hi Luke,

We approved a P&R logo at our meeting. Frank DaCosta sent it to you earlier tonight.

We are requesting that city council approves it as well and decide if it should be Trademarked, Copyrighted, both or neither.

FYI: that's what we said at the meeting. I have since researched it and believe only a Trademark is needed. It appears that a Trademark will cost about \$225-275.

Thanks,

Billy Barron  
Chair Parks and Recreation Commission



**From:** [Dickens, Molly](#)  
**To:** [Lee Pettie](#); [Grant Savage](#); [Diana Abraham](#); [Luke Olson](#); [Ed Standridge](#); [Edwin Smith](#); [Patti Grey](#); [Cindy Meyer](#); [Patrick Taylor](#); [Stephanie Gibson](#)  
**Cc:** [Kathy Clark](#)  
**Subject:** City of Parker Logo Update  
**Date:** Thursday, February 27, 2020 8:35:49 AM  
**Attachments:** [Updated Logo Ideas - City of Parker 2020.pdf](#)

---

Dear Mayor Pettie, City Council Members, & City Administrators,

In 1986, I was a Senior at Plano East Senior High in the Art Major Studies program. The students in the class were asked by the City of Parker to submit design entries for consideration as the logo for the city. My design was chosen. My logo is the one still being used by the City today; the one I am thrilled to see every time it appears somewhere new. Years ago, it showed up on the water tower, then the police cars, flags, and signs; now I see it on the City's website. For 34 years, it has been my small claim to fame. Family and friends show it off and brag and send me photos of new sightings. It has been an honor for my work to have represented your City for all of these years.

For a long time, I have wanted to revamp and update the logo – and I finally have! I redesigned the logo (a facelift if you will) so that, upon quick glance, it appears to be the same gentleman cowboy who has represented Parker all these years yet, on closer inspection, is a more finely drawn, detailed, and flexible design. The logo is also digital and scalable; it can be sent to any artist or printer and be scaled as desired without losing detail. The City might consider using this version of the logo on all new applications yet not feel previous uses need to be changed in order to achieve consistency. I'm hoping the new version can continue to represent the quaint rural Texan community of Parker but in a more sophisticated and stylish way.

For fun, I've attached a photo of my original artwork, a letter from the then Mayor, and several versions of the logo that you all might consider using in the future. (I can transfer digital files of these designs to the proper person at any time.)

In case you are curious, after graduating from P.E.S.H. in '87, I moved to Lubbock to attend Texas Tech University where I received a Bachelor of Fine Arts in Design Communication ('91), a Masters of Science in Mathematics ('95), and eventually a Ph.D. in Electrical Engineering ('02). Now I teach part-time in Electrical Engineering at Tech while my husband ('89) and I raise our two boys ('03 and '07). I still love designing logos, flyers, t-shirts, and the like. I really enjoyed working on the City of Parker logo again! I truly hope y'all like the new version.

With warm regards,  
Molly Shires Dickens

1986



2020















5700 E. Parker Road  
Parker, Texas 75002



**Patti Scott Grey**  
City Secretary  
pgrey@parkertexas.us

5700 E. Parker Road  
Parker, Texas 75002  
Phone: 972-442-6811  
Fax: 972-442-2894  
www.parkertexas.us

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★ Uniquely Country since 1969 ★

P: 972-442-6811 F: 972-442-2894  
www.parkertexas.us



**PARKER**  
36 Donna Lane Parker, Texas  
75002

# City Of Parker

36 DONNA LANE • PARKER, TEXAS 75002 • PH. (214) 423-4472



November 7, 1986

Molly Shires  
Plano East Senior High  
3000 Los Rios Blvd.  
Plano, Tx 75074

RE: Parker, Texas Logo

Dear Molly,

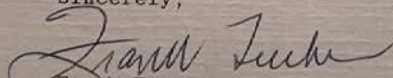
I want to congratulate you on the entry for the Parker logo. Your entry was selected by the City Council and myself to be the one that we will be using in the future as our official logo on all stationary and eventually on a flag that will fly over the Parker Community Building.

We feel your entry depicted the feeling and character of our city in a very unique way. You are a very talented young lady and no doubt will be able to use your talents in a successful career.

We thank you for all the time and effort you put into your entry. We will be contacting you very soon for your permission to have some publicity regarding the logo.

Thank you again for your entry and efforts.

Sincerely,

  
Frank Tucker  
Mayor

MAYOR  
Frank Tucker

MAYOR PRO-TEM  
Bill Wade

Arthur Hogge, Jr.

COUNCIL MEMBERS  
Buck Mahaney Bob McAllister

Janie Trujillo



## Council Agenda Item

Item 6  
C'Sec Use Only

Budget Account Code:	Meeting Date: April 21, 2020
Budgeted Amount:	Department/ Requestor: City Council/City Administrator
Fund Balance-before expenditure:	Prepared by: City Attorney Shelby
Estimated Cost:	Date Prepared: April 17, 2020
Exhibits:	<ol style="list-style-type: none"><li>1. <a href="#">Collin County Voter Registration Clerk II Retha Barnhisel email regarding July 14, 2020 Primary Runoff Election</a></li><li>2. <a href="#">Governor's Order, etc.</a></li></ol>

### AGENDA SUBJECT

GENERAL DISCUSSION AND ANY APPROPRIATE ACTION ON MOVING PARKER'S MUNICIPAL ELECTION. (PETTLE/SHELBY)

### SUMMARY

Council will discuss moving Parker's Municipal Election.

### POSSIBLE ACTION

City Council may direct staff to take appropriate action.

#### Inter – Office Use

Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:	<i>Brandon S. Shelby</i>	Date:	04/16/2020 via email
Acting City Administrator:	<i>Luke B. Olson</i>	Date:	04/17/2020

**From:** [Retha Barnhisel](#)  
**To:** [Patti Grey](#)  
**Subject:** Primary Runoff Election  
**Date:** Wednesday, April 15, 2020 2:43:33 PM  
**Attachments:** [image001.png](#)

---

Good afternoon,

This year's Primary Runoff Election has been moved to July 14, 2020. The political parties have requested to use Parker City Hall for Election Day. I will be sending out a formal confirmation letter soon.

Please let me know if your location is available.

The following schedule is for Election Day.

Election Day-----Tuesday, July 14<sup>th</sup> from 7am-7pm



Retha Barnhisel  
Voter Registration Clerk II  
[rbarnhisel@collincountytx.gov](mailto:rbarnhisel@collincountytx.gov)  
972-547-1928  
2010 Redbud Blvd Ste 102  
McKinney, TX 75069

**From:** [Elections Internet](#)  
**To:** [Elections Internet](#)  
**Subject:** MASS EMAIL ADVISORY - (CSO-3492) - Advisory 2020-12- Actions for May 2, 2020 Uniform Election (COVID-19)  
**Date:** Wednesday, March 18, 2020 11:10:21 AM  
**Attachments:** [image001.png](#)  
**Sensitivity:** Personal

---

Dear Election Officials:

Pursuant to a [proclamation](#) issued earlier today, Governor Greg Abbott has authorized all political subdivisions holding general or special elections on May 2, 2020 to postpone their election to the November 3, 2020 uniform election date. Please be advised that a postponement of your election does not happen automatically; the governing body of the political subdivision **MUST** take an official action for such a change to be effective.

Today, our office has issued [Advisory 2020-12 – Actions for May 2, 2020 Uniform Election Date](#), providing guidance to political subdivisions seeking to move their May 2, 2020 election date in accordance with the Governor’s proclamation.

We are in the middle of a public health crisis that is rapidly changing. Through this crisis, our primary concern is the health and safety of voters, election workers, and our local election officials. As the situation progresses, we stand ready to provide additional guidance regarding the upcoming elections. In the meantime, please continue to send us your questions so that we can revise and update our materials and guidance as necessary.

Please let us know if you have any additional questions or concerns. This advisory and other resources can be found on your [Conducting Elections](#) pages.

Thank you for all that you do for Texas elections.

**Christina Worrell Adkins**

Legal Director – Elections Division  
Office of the Texas Secretary of State  
1019 Brazos Street | Rudder Building, 2nd Floor | Austin, Texas 78701  
1.800.252.VOTE (8683)  
[elections@sos.texas.gov](mailto:elections@sos.texas.gov) | [www.sos.texas.gov](http://www.sos.texas.gov)

**For Voter Related Information, please visit:**



*The information contained in this email is intended to provide advice and assistance in election matters per §31.004 of the Texas Election Code. It is not intended to serve as a legal opinion for any matter. Please review the law yourself, and consult with an attorney when your legal rights are involved.*

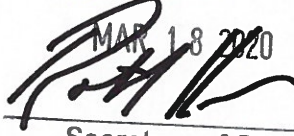




GOVERNOR GREG ABBOTT

March 18, 2020

The Honorable Ruth R. Hughs  
Secretary of State  
State Capitol Room 1E.8  
Austin, Texas 78701

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
10:00 AM 'CLOCK  
MAR 18 2020  
  
Secretary of State

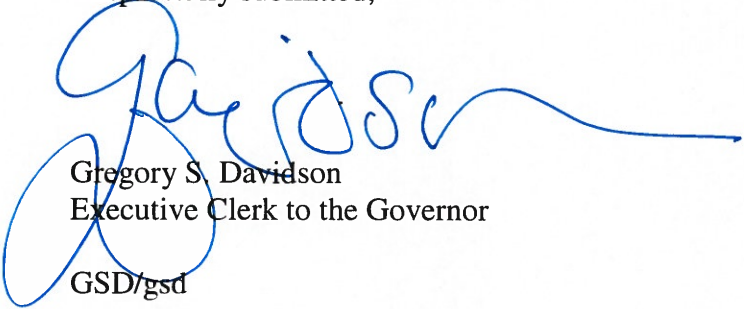
Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

A proclamation suspending Sections 41.0052(a) and (b) of the Texas Election Code and Section 49.103 of the Texas Water Code to the extent necessary to allow political subdivisions that would otherwise hold elections on May 2, 2020, to move their general and special elections for 2020 only to the next uniform election date, occurring on November 3, 2020, without otherwise adjusting the term of office, and suspending Sections 31.093 and 42.0621(c) of the Texas Election Code to the extent necessary to require all county election officers, if requested by an affected political subdivision, to enter into a contract to furnish election services with any political subdivision who postponed their election to November 3, 2020, under the authority of this proclamation.

The original of this proclamation is attached to this letter of transmittal.

Respectfully submitted,

  
Gregory S. Davidson  
Executive Clerk to the Governor

GSD/gsd

Attachment

# PROCLAMATION

BY THE

## Governor of the State of Texas

---

TO ALL TO WHOM THESE PRESENTS SHALL COME:

WHEREAS, Section 41.001(a)(2) of the Texas Election Code provides that a general or special election in this state shall be held on a uniform election date, and the next uniform election date is occurring on May 2, 2020; and

WHEREAS, Section 49.103 of the Texas Water Code provides that certain districts governed by this provision are required to hold director elections in May of each even-numbered year; and

WHEREAS, Section 41.0052 of the Texas Election Code prescribes a procedure for a political subdivision to change a general election date, but the time for making such a change has expired; and

WHEREAS, Section 31.093 of the Texas Election Code requires a county elections administrator to enter into a contract to furnish election services upon request of a political subdivision; and

WHEREAS, Section 42.0621(c) of the Texas Election Code does not require a political subdivision to enter into a contract with a county or hold a joint election with a county on the November uniform election date; and

WHEREAS, on March 13, 2020, the Governor of Texas certified that the novel coronavirus (COVID-19) poses an imminent threat of disaster and, under the authority vested in the Governor by Section 418.014 of the Texas Government Code, declared a state of disaster for all counties in Texas; and

WHEREAS, pursuant to Section 418.016 of the Texas Government Code, the Governor has the express authority to suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business or the orders or rules of a state agency if strict compliance with the provisions, orders, or rules would in any way prevent, hinder, or delay necessary action in coping with a disaster.

NOW, THEREFORE, I, GREG ABBOTT, Governor of Texas, under the authority vested in me by the Constitution and Laws of the State of Texas, do hereby suspend Sections 41.0052(a) and (b) of the Texas Election Code and Section 49.103 of the Texas Water Code to the extent necessary to allow political subdivisions that would otherwise hold elections on May 2, 2020, to move their general and special elections for 2020 only to the next uniform election date, occurring on November 3, 2020, without otherwise adjusting the term of office. I further suspend Sections 31.093 and 42.0621(c) of the Texas Election Code to the extent necessary to require all county election officers, if requested by an affected political subdivision, to enter into a contract to furnish election services with any political subdivision who postponed their election to November 3, 2020, under the authority of this proclamation.

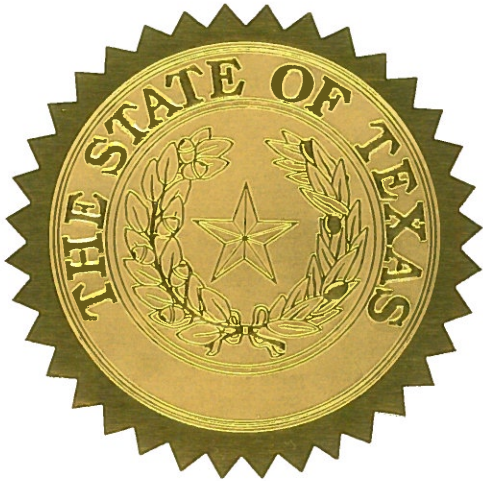
The authority ordering the election under Section 3.004 of the Texas Election Code is the authority authorized to make the decision to postpone its election in accordance with this proclamation.

Current office holders will hold over to the extent authorized by Article XVI, Section 17 of the Texas Constitution.

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
10:00AM O'CLOCK

MAR 18 2020





IN TESTIMONY WHEREOF, I  
have hereto signed my name and  
have officially caused the Seal of  
State to be affixed at my office in the  
City of Austin, Texas, this the 18th  
day of March, 2020.

A handwritten signature in black ink that reads "Greg Abbott".

GREG ABBOTT  
Governor of Texas

ATTESTED BY:

A handwritten signature in black ink that reads "Ruth R. Hughs".

RUTH R. HUGHS  
Secretary of State

FILED IN THE OFFICE OF THE  
SECRETARY OF STATE  
10:00am O'CLOCK

MAR 18 2020

# The State of Texas

Elections Division  
P.O. Box 12060  
Austin, Texas 78711-2060  
www.sos.texas.gov




Phone: 512-463-5650  
Fax: 512-475-2811  
Dial 7-1-1 For Relay Services  
(800) 252-VOTE (8683)

Ruth R. Hughes  
Secretary of State

## **ELECTION ADVISORY**

### **N0. 2020-12**

TO: Election Officials

FROM: Keith Ingram, Director of Elections 

DATE: March 18, 2020

RE: Actions for May 2, 2020 Uniform Election Date

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The purpose of this advisory is to provide guidance to local political subdivisions regarding their options for any general or special elections that have been ordered for the May 2, 2020 uniform election date. Pursuant to Section 418.016 of the Texas Government Code, the Governor has issued a proclamation suspending certain provisions of the Texas Election Code and the Texas Water Code to allow all local political subdivisions that are utilizing the May 2, 2020 uniform election date to postpone their election to the November 3, 2020 uniform election date. Pursuant to Texas Election Code 31.003 and 31.004, our office has issued the following guidelines for entities that choose to exercise this authority and postpone their election to the November uniform election date.

### **Effect of Postponement of Election**

- **Candidate Filings:** By postponing their election date, the political subdivision is preserving all candidate filings and ballot order actions that have already been taken. The postponement does **not** have the effect of reopening candidate filings.
  - **Deadlines related to Candidate Filings, Declarations of Ineligibility, Withdrawals or Death:** The deadlines that apply to the November 3, 2020 election would apply to all candidates who are currently on the ballot for the May 2, 2020 election.
- **Ballot By Mail Requests:** All applications for a ballot by mail (ABBM) that were filed for the May 2, 2020 election that are marked annual would apply for the November 3, 2020 election. All single use ABBMs that were submitted for reasons of age or disability would still be valid for the November 3, 2020 election. If a single use ABBM was submitted and indicated the reason for voting by mail was due to absence from the county, this ABBM would not be valid as the applicable election date has changed. However, we would recommend that the political subdivision send a letter to these voters along with a new ABBM in case the circumstances

surrounding their absence from the county are still valid or the voter is otherwise eligible to vote by mail.

- **Ballots by Mail:** If a political subdivision has already sent out mail ballots, those mail ballots that are returned would still be valid for the November 3, 2020 postponed election date.
- **Election Records:** All records, including candidate filings, applications to vote by mail, ballot proofs, and printed ballots shall be retained and preserved.
  - **Printed Ballots:** If your ballots have already been printed up, you may be able to reuse them for November. However, if you must change your ballot to reflect any corrections or changes that occur between now and November, you would treat the original ballots as you would in a traditional ballot correction and those ballots should be destroyed in accordance with Section 52.0064 of the Texas Election Code.
- **Requirement to use County Election Precincts in November 2020:** Per Section 42.002 of the Texas Election Code, county election precincts are required for all elections occurring in November 2020. You will need to work with your county election officer to determine whether you need to make any modifications to your ballot in light of this requirement.
- **Requirement for County Election Officer to contract with Local Political Subdivisions:** All county election officers are required to contract with local political subdivisions that postponed their May 2, 2020 election and that request a contract for election services or a joint election agreement with their county election officer pursuant to the Governor's suspension of certain Texas Election Code provisions.
- **Office Hours:** The relevant dates for maintaining office hours for election purposes will be based on the November uniform election date rather than the May election date. Under Section 31.122 of the Texas Election Code, those office hours will need to be maintained for at least three hours each day, during regular office hours, on regular business days between September 14, 2020 and December 13, 2020. However, these entities should post contact information for individuals to contact their office about election-related issues during the timeframe that those offices may be closed over the coming months.
- **Holdovers in Public Office:** Under Art. XVI, Sec. 17 of the Texas Constitution, the individuals who currently hold public offices that are scheduled to be on the ballot on the May uniform election date will continue to exercise the duties of those offices until the new officers take their oaths of office, following the November uniform election date.
- **Campaign Finance Filings:** Please contact the Texas Ethics Commission for further guidance on how these modified timelines will affect any campaign finance reporting requirements. Their office can be reached at (512) 463-5800.
- **Candidates on the ballot in both May and November:** For candidates that may be running for two offices (one normally occurring in May and one normally occurring in November), these candidates will not be removed from the ballot as they are separate elections that are normally not occurring on the same date.

### **Required Action by Governing Body to Move Election Date**

In order to utilize this move, the governing body of the political subdivisions holding the elections must **order** the postponement of their election to the November 3, 2020 uniform election date. The order for this official action should contain the following items:

1. A reference to the proclamation that authorizes the entity to postpone their election date, and the fact that the political subdivision is exercising this authority.
2. Confirmation that the candidate filings for the election will remain valid for the election held on the November date and that the filing period will not be re-opened for the November election date.
3. Confirmation that all ABBMs for voters that are voting by mail due to being over the age of 65 or due to disability will still be valid for the postponed election, and that ABBMs for voters who submitted ABBMs based on expected absence from the county would not be valid for the postponed election.
4. The major relevant dates for the November election, including the voter registration deadline (October 5, 2020), the deadline to submit an ABBM (October 23, 2020), and the dates for early voting (October 19, 2020 – October 30, 2020).

### **Necessary Revisions to Order of Election**

In addition, the entity will need to meet by August 17, 2020 to make any necessary revisions to the entity's original order of election. Those revisions may include:

1. The change to the date of the election;
2. Any change in location of the main early voting location;
3. Any changes to early voting dates and hours, including weekend early voting;
4. Any changes to the identity of the early voting clerk and their contact information; or
5. Any changes to branch early voting locations.

If you are holding a bond election, you may need to make additional revisions to your order of election for that bond election. If this is the case, we recommend reaching out to your bond counsel for additional guidance.

### **Securing Election Records**

All election records should be stored and secured during the postponement period. This may require your entity to use preservation methods that are similar to the methods you would use during the preservation period after the election has occurred. This includes:

- Storing returned ballots by mail in locked, sealed ballot boxes.
- Securely storing any unused ballots.
- Securely retaining any relevant election records, including candidate applications and ABBMs.

### **Voting System Equipment**

If you are leasing voting system equipment from the county or directly from the vendor, then you may need to contact your vendor or your county regarding any necessary modifications to those lease agreements or to modify your procedures and timelines for receiving that equipment.

### **Open Meeting Requirements**

The Governor has suspended and modified certain open meeting requirements pursuant to his disaster declaration. These changes include allowing the entity to establish procedures for telephonic or videoconferenced meetings of governmental bodies that are accessible to the public.

These procedures must include a process for members of the public to participate and address the governmental body in those meetings, notice to the public on the means of participating remotely, and access to the public for recordings of those meetings.

For more information, please review the applicable [documentation](#) from the Governor's Office or contact the Office of the Attorney General.

### **Update Official Websites and Notify Media**

Any entities that are exercising this authority to postpone their election date must post notice on the entity's website and should alert any local media organizations regarding this change to their election date.

The entity must also provide notice to their county election officer regarding this change, as the county is required to post the entity's notice of election on the county's website no later than the 60th day before the date of the election under Election Code 4.008. If that election date will be changing due to the entity's decision to postpone the election then the entity must provide a revised notice to the county for posting on the county's website.

If you have any questions regarding this advisory, please contact the Elections Division at 1-800-252-2216.

KI:CA:CP

CITY COUNCIL  
FUTURE AGENDA ITEMS

AGENDA DATE	ITEM DESCRIPTION	CONTACT	Notes
<b>2020</b>			
Monthly	Home Rule Charter Commission (HRCC)	Shelby	Last Update 7/2; 8/6; 8/27; 9/3; 9/17,10/15;11/19;12/17; 1/21; 2/4
TBD	International Building Codes	Machado	2018 0920 PWD GM working on update
TBD	Annual Codification Supplement	C'Sec	Last update 2019 0604 CC Mtg
TBD	2020 City Fee Schedule	Savage	2015-2016 Approved 2/29; added 2016-17 to FAI; last Update 2019 0604; BP Update 2019 0917
TBD	Discussion - Reasearch - Going Electronic	Olson	MLP added 2019 0624; Discussed 2019 061&12 Long Term Planning; Demo 2019 1107 AM; 2019 1217 Update
<del>Feb</del> , May, Aug, Nov	Republic Waste Quarterly Report	Bernas	1st Qtr 2020 0204 CC Agenda
<del>Feb</del> , May, Aug, Nov	Fire Department Quarterly Report	Sheff/Miller/Flo wers	1st Qtr 2020 0317 CC Agenda
<del>Feb</del> , Apr <del>May</del> , Aug, Nov	Investment Quarterly Report	Savage	1st Qtr 2020 0204 CC Agenda
Tentatively February 4, 2019	Drainage Committee	Meyer	Last Update 2019 0903; 2020 0121; 0204
Tentatively February 4, 2019	Facility/Transportation Committee	Standridge	2019 0827; 1119; (T) 2020 0204 CC Agenda
Tentatively March 17, 2020	Emergnecy Communication Committee	Abraham	Last Update 2019 0917 ; 2020 0121; 0204
Tentatively February 4, 2019	COMP Plan Committee	Olson/Smith	2019 0903 CC Agenda;
Tentatively February 4, 2019	Capital Improvement Program (CIP) Committee	Taylor	Last Update 2019 0917; 2020 0121
Tentatively February 4, 2019	Noise Committee	Olson/?	2019 0827 CC Agenda; 2019 1217 CC Agenda
Tentatively March 17, 2020	Pump Station	Olson/Machado	Last Update 2019 0903; 2020 0121
Ask month	Town Hall Meeting - Drainage	Meyer/Pettle	2019 0922 MLP Email
Ask month	Town Hall Meeting - Facility	Pettle/Standridge/Olson	2019 0922 MLP Email
Ask month	Landscaping & Fertilization	Machado	No bid (under 50K); asking for contract

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AGENDA DATE	ITEM DESCRIPTION	CONTACT	Notes
Ask month	Discussion/Consideration originally Zeroscape, 4/8 added Xeriscape	CM Meyer	2020 0407
May, 2020	Res. Updating maps, e.g. Zoning, Annexations, Waterline, etc.	Machado	2019 0116 working with Ken, w/CE JB's office
May, 2020	Consider Tax Freeze for those over 65	Grant/Shelby	2019 0820 CC - Lou Zettler
May, 2020	Support Animals - Identification Standards	Shelby	2019 0820 CC
May, 2020	Financial Statement - w-new software	Savage	After Software
May, 2020	Advertise for Bids 2019-2020 Annual Road Maintenance Project	Machado	
May, 2020	Advertise for Bids for water line or other projects	Machado	
May, 2020	Prompt for Vacation Schedules	Scott Grey	Send email March
May, 2020	Stormwater Ordinance	Shelby Macho	
May, 2020	Reminder for Dec. Depository Services Bid <b>RFP/Q</b> - check w/GS	Savage	3rd 1year extension (2017 1205 1st) (2018 1218 2nd)
Ask month	Candidates Night	PWC	
Postponed	Saturday, April 25, 2020 10 AM-2PM, Drug Take Back	Brooks	
May, 2020	Auditor RFQs		