



AGENDA
CITY COUNCIL MEETING
JULY 21, 2020 @ 7:00 P.M.

*Considering the Governor's executive order and the recommendations by the Federal Government and Center for Disease Control regarding social distancing, this meeting may be conducted telephonically. The call-in number for this meeting is (toll free) **1 866 899 4679** access code **[309-893-013]**.*

City Council Meeting July 21, 2020

Tue, Jul 21, 2020 7:00 PM - 10:00 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

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Notice is hereby given the City Council for the City of Parker will meet in a Regular Meeting on Tuesday, July 21, 2020 at 7:00 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Please send public comments to the City Secretary at PGrey@parkertexas.us . Your comments will be read into the minutes.

CALL TO ORDER – Roll Call and Determination of a Quorum

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JUNE 16, 2020. [SCOTT GREY]

2. DEPARTMENTAL REPORTS - ANIMAL CONTROL (MAY), BUILDING/CODE (JUNE), COURT (JUNE), FINANCE (monthly financials) (JUNE), AND POLICE (JUNE)
3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-631, APPROVING A TERM CONTRACT FOR ROAD AND HIGHWAY MATERIALS TO OLDCASTLE MATERIALS TEXAS, INC. [OLSON/SHELBY/MACHADO]

INDIVIDUAL CONSIDERATION ITEMS

4. DISCUSSION OF MAYOR'S APPROVAL OF GATHERINGS OF GREATER THAN 10 PERSONS IN PARKER TEXAS AS AUTHORIZED BY GOVERNOR'S ORDER. [PETTLE/SHELBY]
5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020- 632, ADJUSTING THE SOLID WASTE COLLECTION RATES IN ACCORDANCE WITH THE CONSUMER PRICE INDEX (CPI). [OLSON/SHELBY]
6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-633 AWARDING THE 2020 CENTRAL PUMP STATION/GROUND STORAGE RESERVOIR & NTMWD METER STATION. [BIRKHOFF/MACHADO]
7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2020-634, PROVIDING FOR THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF PARKER AND CFR SOLUTIONS, LLC, PROVIDING A CITY PHONE SYSTEM REPLACEMENT SOLUTION. [OLSON]

ROUTINE ITEMS

8. FUTURE AGENDA ITEMS

UPDATE(S):

- COMPREHENSIVE (COMP) PLAN UPDATE [SMITH]
- FACILITY UPDATE [OLSON]
- ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF DUE (Each valued at between \$0 - \$500). [PETTLE]
 - 2020 0615 Daniel and Morgan Rizzo and three of their seven children visited and donated water, Gatorade and snacks to the Parker Police Department
 - 2020 0619 April Loera donated water and snacks
 - 2020 0619 Julie Jackson, Murphy, Texas, donated 350 N-95 masks from Murphy Lowe's Home Improvement
 - 2020 0623 Louis Zettler, dropped off 12 sets of flowers for the staff and staff's wives
 - 2020 0629 Martha Bellens-Martin dropped off a thank you card and donated a case of water and several different snack items to the Police Department
 - 2020 0714 Ken and Heidi Meixelsperger donated Gatorade, cookies, candy bars and nuts

EXECUTIVE SESSION START TO FINISH – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

9. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.
- c. Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).

10. RECONVENE REGULAR MEETING.

11. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

12. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before July 17, 2020 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

Date Notice Removed

Patti Scott Grey
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



Council Agenda Item

Item 1
C'Sec Use Only

Budget Account Code:	Meeting Date: July 21, 2020
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: July 14, 2020
Exhibits:	<u>Proposed Minutes</u>

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JUNE 16, 2020. [SCOTT GREY]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/16/2020
City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	07/17/2020



MINUTES
CITY COUNCIL MEETING
JUNE 16, 2020

The Council meeting was open to the public. The City of Parker provided disposable face masks and hand sanitizer. Citizens were told, if they felt uncomfortable attending the meeting in person, they should send public comments to the City Secretary at PGrey@parkertexas.us and their comments would be read into the minutes.

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 7:00 p.m. Councilmembers Diana M. Abraham, Cindy Meyer, Edwin Smith, and Ed Standridge were present. Patrick Taylor was absent.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/H.R. Manager Grant Savage, City Attorney Brandon Shelby, Public Works Director Gary Machado, Fire Chief Mike Sheff, and Police Chief Richard Brooks

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Todd Fecht led the pledge.

TEXAS PLEDGE: Andy Redmond led the pledge.

PROCLAMATION - Recognition

- PRESENTATION RECOGNIZING MARY REISINGER AS THE 2020 AMERICAN HONEY QUEEN. [PETTLE]

Mayor Pettle presented a proclamation, recognizing Mary Reisinger as the 2020 American Honey Queen. Miss. Reisinger accepted the proclamation and thanked everyone.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Terry Lynch, 5809 Middleton Drive, said Republic Waste, Inc., the City's Solid Waste provider, is doing a great job servicing the City of Parker. Ms. Lynch also noted she could not support the City going to weekly brush and bulk trash. The waste would sit out week to week and residents' service fees would increase to pay for the additional service.

Mayor Pettle read Billy Barron's email into the record. Mr. Barron, 6707 Overbrook Drive, expressed concern, regarding possible additional bulk pickup service. (See Exhibit 1 – Billy Barron's email, dated June 14, 2020.)

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JUNE 2, 2020. [SCOTT GREY]
2. REPUBLIC WASTE QUARTERLY REPORT. [BERNAS]
3. DEPARTMENTAL REPORTS - ANIMAL CONTROL (APR), BUILDING/CODE (MAY), COURT (MAY), FINANCE (monthly financials) (MAY), FIRE (1ST QTR), AND POLICE (MAY)

MOTION: Councilmember Smith moved to approve consent agenda items 1 through 3, as presented. Councilmember Abraham seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Motion carried 4-0, noting Councilmember Taylor's absence.

INDIVIDUAL CONSIDERATION ITEMS

4. PRESENTATION BY REPUBLIC SERVICES MANAGER MUNICIPAL SALES NORTH TEXAS RICK BERNAS, ADDRESSING BRUSH AND BULKY ITEMS (STORAGE, COLLECTION AND DISPOSAL OF SOLID WASTE) AND DISCUSSION ON CONSUMER PRICE INDEX (CPI) INCREASE. [OLSON/BERNAS/SHELBY]

Republic Services Manager Municipal Sales North Texas Rick Bernas reviewed his PowerPoint presentation, discussing the current once a month services, up to twelve (12) yards on their designated Monday one time a month, vs. proposal for a weekly bulk and brush pickup with regular trash limited to four (4) yards a week. Mr. Bernas also reviewed the costs associated with additional bulk and brush items and how to contact Republic for those services. Parker Customers/Residents would receive a more consistent service with the ability to place up to 4 yards of bulk/brush out on a scheduled day – 52 weeks a year. Mr. Bernas said including the current Consumer Price Index (CPI) rate adjustment, the increase would be an additional \$1.86/month for an additional 40 services/year and without the proposed weekly bulk and brush pickup the CPI alone would be \$0.64/month [2020 Total Monthly Service charge \$20.14 – 2019 Total Monthly Service charge \$19.49]. (See Exhibit 2 – Republic Services of Plano's PowerPoint **City of Parker Bulk Services Presentation**, dated June 2020.)

No action was taken, as this item was placed on the agenda for presentation and discussion only. The item will need to be placed on a future agenda for action.

5. DISCUSSION, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON HOME RULE CHARTER COMMISSION (HRCC) DIRECTION. [PETTLE/MACDUFF]

Home Rule Charter Commission (HRCC) represented by HRCC Chair Macduff, Vice Chair Kercho, Members Redmond, Adams Fecht, and Alternate Lynch, requested direction from the Mayor and City Council, regarding the form of government to be used in a proposed City of Parker Charter. The Mayor and City Council declined to give input or direction on the form of government, stating HRCC is an independent commission and therefore, authorized and charged with the task of making all decisions and bringing back a recommendation to Council. Once a Charter, recommendation, is created/developed, Council and HRCC would discuss, modify, and/or reject/accept parts or the entirety of the proposed Charter.

HRCC representatives asked Council if they had a preference on how the recommendation vote should be handled, by simple majority or two-thirds (2/3) vote. Again, Council agreed and reiterated this is a HRCC decision. While HRCC expressed concern the Charter may not receive full support or consensus of HRCC and that it would be difficult to get approval by Council and/or Parker residents, they also indicated HRCC may need to take a break and regroup before proceeding. HRCC Chair Macduff said he would meet with HRCC to determine what they would like to do. With that being said and deadlines approaching, it would be highly unlikely that a Charter could be finalized to include on the November 2020 ballot.

ROUTINE ITEMS

6. FUTURE AGENDA ITEMS

UPDATE(S):

• EMERGENCY COMMUNICATIONS COMMITTEE [ABRAHAM]

Councilmember/Emergency Communications Committee Chair Abraham spoke about Everbridge, an alert emergency communications system. The system could provide emergency notification by email, phone or text, at each resident's request or no notification. Mrs. Abraham indicated the information could also be automatically placed on the City's website or other approved social media, like Next Door or Facebook. Police Chief Brooks stated he could immediately notify certain affected areas during a crisis while not disturbing the rest of the City. The emergency communications system would not require additional personnel and it could be used at the scene of an incident to get information out to our residents quickly. The system would cost between \$12,000 and \$13,000/annually.

Next, the Committee suggested an outdoor siren/warning mainly for emergency weather conditions, located in or around The Preserve. The siren/warning system would be initiated by Murphy Dispatch under guidance of the City of Parker. The cost associated with this system would be a one-time \$30,000 fee for the siren and installation, and possibly a \$200 annual dispatch service fee.

• CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE [OLSON/TAYLOR]

In Councilmember Taylor absence, City Administrator Olson spoke in regard to the CIP Committee, stating work is being completed on Interlocal Agreements with other cities; a review of shared costs is underway; and research was being completed on pricing information to be as cost efficient with the City's/residents' dollars as possible in hopes of getting the most infrastructure work at the best price.

• COMPREHENSIVE (COMP) PLAN [SMITH]

Councilmember/COMP Plan Committee Chair Smith said the City is overdue for an updated Comprehensive Plan. He has been researching other City's plans and what might work best for the City of Parker. Mr. Smith asked interested residents, who would like to serve on this committee, to please email City Secretary Patti grey at Pgrey@parkertexas.us by June 30 2020, including anyone who may have previously shown or emailed interest. Once a volunteer list is compiled, a committee will be formed. The committee will collect information and determine what is needed. He asked that the committee consist of residents only, no elected officials and no city staff; be representative of Parker; a manageable size; an odd

number to avoid tie votes, and finally volunteers be able to meet monthly. Councilmember Smith said he would give an update on progress in July.

- WHITESTONE ESTATES AND KINGS CROSSING [OLSON/MACHADO]

WHITESTONE ESTATES

Public Works Director Machado said Whitestone Estates Phase 2 Final Plat is in progress and nearing completion. After City Engineer review, the next step is Planning Commission.

KINGS CROSSING

Public Works Director Machado said Kings Crossing Phase 3 is in progress, but still has a way to go before being completed.

- ACCEPTANCE OF FOOD DONATION(S) FOR POLICE, FIRE, AND CITY STAFF DUE TO COVID-19 FOR THE RECORD (Each valued at between \$0 - \$500). [PETTLE]

- 2020 0602 Jacqueline Nguyen donated approximately fifty (50) hand sewn masks to the Parker Police Department
- 2020 0603 Engin Dogan donated two (2) dozen Tiff's Treats Cookies to the Parker Police Department
- 2020 0604 Danny and Robin McKinley donated Power Aid, water and snacks to the Parker Police Department
- 2020 0609 The Lambouses Family donated Tiff's Treats Cookies to the Parker Police Department
- 2020 0610 David & Glynis Lumley donated \$100 to the Parker Police Department (See check.)
- 2020 0610 Bang Fuel Team (Energy Drink) dropped off 10 cases of energy drinks for the police and fire departments

Mayor Pettle on behalf herself, Council, City Staff, thanked each of the donors for their kind and generous donations, stating how greatly these gifts are appreciated.

Mayor Pettle asked if there were any items to be added to the future agenda.

Hearing no requests, she encouraged everyone to email her any requests. She noted the next regularly scheduled meeting should be Tuesday, July 7, 2020.

EXECUTIVE SESSION START TO FINISH - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

Mayor Pettle asked City Council if anyone needed to recess into executive session at this time and hearing no requests the Mayor proceeded to the next item on tonight's agenda.

7. ADJOURN

Mayor Lee Pettle adjourned the meeting at 8:46 p.m.

APPROVED:

Mayor Lee Pettle

ATTESTED:

Patti Scott Grey, City Secretary

Approved on the 21st
day
of July, 2020.

PROPOSED

From: [Billy Barron](#)
To: [Patti Grey](#)
Subject: To Be Read at City Council
Date: Sunday, June 14, 2020 6:36:09 PM

Dear Mayor/Council,

I am strongly opposed to the additional bulk pickup proposal as I haven't used bulk pickup in years. As it is, I feel like the rate is already too high because we are paying for 2 trash carts instead of 1 like most cities. Again, I maybe use the second cart once a year and honestly could work around that easily if I needed.

Thanks for your consideration,

Billy Barron
6707 Overbrook

City of Parker Bulk Services Presentation



*Designed by TownMapsUSA.com

Republic Services of Plano

June 2020



REPUBLIC
SERVICES

Exhibit 2

Overview

- Currently once a month services up to 12 yards set out on Monday for services during the week one time a month.
- Citizens can have 144 yards a year of bulk / brush services.
- Issue – Citizens do not like the having to set out on Mondays and Republic having all week to service.
- City requested Republic Services look at an alternative weekly option for citizens.
- 2019 – 2020 comparison in volumes

2019 – 2020 Comparison – 5 Month Trends

2019

Trash – 633.19 tons
Recycle – 247.54 tons
Bulk – 129.90

Total tonnages – 1010.63

Total Tonnages – 1290.81

Increase of 27.69% and 280.18 tons

Trash – 750.42
Recycle – 264.21
Bulk – 276.18



Bulk System was not designed for entire lots and trees to be set out for services.

Republic Services – **Plano, TX**

- Alternative option.
- Citizens can put up to 4 yards of bulk / brush neatly stacked on their service day weekly.
- 4 yards is approximately 4 feet in length \times 5 feet in depth \times 5 feet in height.
- Republic Services will pick up weekly on the service days and citizens will have up to 208 yards a year of brush / bulk. This does not mean you are allowed to put out 30 yards at once and count this towards your total yardage.

Better Together

- Additional brush
 - Citizens can send an email and take pictures and send to parkerbulk@republicservice.com to schedule additional services.



- Calculating additional bulk items

Additional bulk will be calculated by taking the length x width x height and dividing by 27.

EXAMPLE – 4 feet L x 10 feet W x 8 feet H

This equals $320 / 27 = 11.86$ yards MINUS 4 yards allowed = 7.86 yards at a rate of \$12.50 per yard – additional service – \$98.25 billed directly to customer.

Calculation sheet



We'll handle it from here.™



Designed by TownMapUSA.com

Bulk Services Proposal

Customer Name:	Rick Bernas
Address:	123 Dublin Rd.
Date Requested:	2/14/2020
Scheduled Service Date:	2/20/2020

Dimensions (ft):

Height:	8
Length:	4
Width:	10

CU YDS: 11.85

Allowed: 4.00

Overage: 7.85

Charge: **\$98.15**

Customer Approval:

Customer Experience

Customers will receive a more consistent product with the ability to put up to 4 yards of bulk / brush out on a scheduled day - 52 weeks a year.

Price - Including the current CPI rate adjustment the increase would be an additional \$1.86 per month for an additional 40 services per year.

Questions?



March 11, 2020

Mr. Luke Olson
City of Parker
5700 East Parker Road
Parker, TX. 75002

Re: Price Increase Request

Dear Luke,

Republic Services wishes to thank the City of Parker for the opportunity to be the provider of choice for your solid waste, recycling and disposal services. We enjoy working with the community and look forward to continuing our partnership for years to come.

This letter is to notify you of the annual rate adjustment for your city. Per the terms of the contract, we may request an adjustment to reflect changes in cost of doing business, and operating cost from year over year.

Per our agreement, we have utilized the Consumer Price Index (table water sewer trash) the index this year came in at 3.27%.

In addition, I have included the costs if the city decides to go to a weekly 4-yards bulk pick up on the citizens service days. The cost reflected for this would be an additional \$1.93 per home for bulk services.

To summarize - the rate for resident will be \$20.13 per home with the 2020 CPI adjustment. If a decision is made to go to weekly bulk the rate would be \$21.99 per home.

We trust that you will agree that our service provides your community with superior quality solid waste and recycling collection. We look forward to our continued partnership.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Bernas".

Rick Bernas
Division Municipal Services Manager

CITY OF PARKER
SOLID WASTE AND RECYCLE
RATE SHEET
EFFECTIVE: March 1, 2020

		weekly Bulk 4 yards	
		2019 rate	
Solid Waste Collection 1 x wk: 2 carts MSW	\$ 12.27	\$12.27	\$ 11.88
Recycle Collection 1 x wk: 1 cart	\$ 5.68	\$ 5.68	\$ 5.50
Brush/Bulk Collection Monthly	\$ 2.18	\$ 4.04	\$ 2.11
Total Monthly Service	\$ 20.13	\$ 21.99	\$ 19.49
Extra Cart	\$ 8.52		
Carryout Service 1 x wk: 2 cart MSW	\$ 20.66		
Extra carry out cart	\$ 11.39		
City Hall - 4 Rolloffs per year/city event	No Cost		
30 yard rolloff city hall use	No Cost		
Additional Rolloff containers	\$ 430.85		

2019 CPI INCREASE

Indices	2019	2020	103.27%
CPI - w/s/t	100%	238.036	246.74
Totals	100%		Increase 3.27%

Recycle adjustment

Services	Current	Inc/dec	New Rate
MSW	\$ 11.88	\$ 0.39	\$ 12.27
Recycle	\$ 5.50	\$ 0.18	\$ 5.68
Brush/Bulk	\$ 2.11	\$ 0.07	\$ 2.18
Extra cart	\$ 8.25	\$ 0.27	\$ 8.52
Carryout	\$ 20.01	\$ 0.65	\$ 20.66
Extra cart	\$ 11.03	\$ 0.36	\$ 11.39
Add'l Rolloff	\$ 417.22	\$ 13.63	\$ 430.85



Council Agenda Item

Item 2
C'Sec Use Only

Budget Account Code:	Meeting Date: July 21, 2020
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott
Estimated Cost:	Date Prepared: July 14, 2020
Exhibits:	<u>Departmental Reports</u> <ul style="list-style-type: none">1. Animal Control (May)2. Building/Code (June)3. Court (June)4. Finance – Monthly Financials (June)5. Fire (2nd Qtr.) – Work in Progress – Next Month6. Police (June)

AGENDA SUBJECT

DEPARTMENTAL REPORTS - ANIMAL CONTROL (MAY), BUILDING/CODE (JUNE), COURT (JUNE), FINANCE (monthly financials) (JUNE), AND POLICE (JUNE)

SUMMARY

Please review and consider accepting the Departmental Reports.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/16/2020
City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	07/17/2020

May 2020 Animal Control Call Log Report

Date of Call	05/04/2020
Location Reported	6710 Poco
Call Remarks	Officer Drake was dispatched to assist Parker P. Officer Drake was asked to identify some bones that were dug up by a work crew.
Responded By	Murphy Animal Control Officer Drake
Final Results	It was determined the bones were canine
Fee Amount	\$75.00

Date of Call	05/05/2020
Location Reported	5801 Hathaway
Call Remarks	Officer Drake went to residence to clear a quarantine situation for a dog bite.
Responded By	Murphy Animal Control Officer Drake
Final Results	Animal bite was cleared of rabies.
Fee Amount	\$75.00

Date of Call	05/19/2020
Location Reported	Hackberry Dr.
Call Remarks	Officer Dominguez was dispatched to a trap with a skunk in it.
Responded By	Murphy Animal Control Officer Dominguez
Final Results	The trap with the skunk was removed.
Fee Amount	\$75.00

Date of Call	05/28/2020
Location Reported	3908 Sycamore
Call Remarks	Call in reference to a donkey that appeared to not be doing well. When Officers Drake and Dominguez approached the home they were met by Mr. and Mrs. Simerka. Mr. Simerka was hostile and yelling curse words. Officers Dominguez and Drake returned to their vehicle and called Parker PD for back up. While waiting for PD Mrs. Simerka came to the Animal Control vehicle to apologize for her husband's actions. She then explained that police had already been out to check on the donkey. She stated that the donkey is 29 and has health issues but that they were being addressed with a veterinarian. Once Murphy Officer were allowed to examine the donkey, they saw there was food, water, and shelter. The Donkey appeared to be old but in overall good condition. Parker Rd. Vet was contacted as they are treating the donkey and they confirmed Mrs. Simerka's statement.
Responded By	Murphy Animal Control Officers Drake and Dominguez
Final Results	It was determined that the donkey is being properly cared for in its current condition.
Fee Amount	\$75.00



**PERMIT FEE LISTING BY APPLIED DATE (06/01/2020 TO 06/30/2020)
FOR CITY OF PARKER TEXAS**

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
Building (Residential)	Accessory Structure	BLDR-000191-20 20	\$0.00				1,700	06/03/2020				Plumbing Square Footage Fee Accessory/Outbuilding Permit fee	\$51.00 \$200.00	\$0.00 \$0.00
		BLDR-000194-20 20	\$0.00		2753390	4504 DONNA, PARKER TX 75002	45	06/04/2020	06/08/2020	12/07/2020		Accessory/Outbuilding Permit fee	\$51.00 \$302.00	\$0.00 \$0.00
		BLDR-000199-20 20	\$0.00		2776731	4710 FULBROOK, PARKER, TX 75002	432	06/09/2020				Electrical Square Footage Fee Accessory/Outbuilding Permit fee	\$100.00 \$100.00	\$100.00 \$100.00
		BLDR-000208-20 20	\$0.00		2732184	4605 BRYCE, PARKER TX	560	06/15/2020	06/29/2020	12/28/2020		Accessory/Outbuilding Permit fee	\$112.96	\$112.96
		BLDR-000215-20 20	\$0.00		2732174	6700 ERIN, PARKER, TX	300	06/18/2020	06/23/2020	12/21/2020		Accessory/Outbuilding Permit fee	\$100.00	\$0.00
	Addition	BLDR-000185-20 20	\$0.00		56799	5005 PARKER, PARKER, TX 75002	104	06/01/2020	06/01/2020	11/30/2020		Mechanical Square Footage Fee New/Addition Construction Base Fee	\$3.12 \$250.00	\$3.12 \$250.00
		BLDR-000216-20 20	\$0.00		2122826	4605 PARKER, PARKER, TX 75002	284	06/19/2020	06/29/2020	12/28/2020		Electrical Square Footage Fee Plumbing Square Footage Fee	\$8.52 \$258.52	\$0.00 \$0.00

PERMIT FEE LISTING BY APPLIED DATE (06/01/2020 TO 06/30/2020)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
Driveway / Culvert	BLDR-000223-20	\$0.00		5300 Middleton DR, Parker , TX 75002	0	06/29/2020						Driveway / Culvert Fee	\$75.00	\$75.00
Fence	BLDR-000186-20	\$0.00		2776744	0	06/01/2020	06/11/2020	12/08/2020				Fence Permit Fee	\$75.00	\$75.00
	BLDR-000197-20	\$0.00		2040015	0	06/04/2020	06/10/2020	12/07/2020				Fence Permit Fee	\$75.00	\$75.00
	BLDR-000201-20	\$0.00		2776713	0	06/09/2020	06/16/2020	12/14/2020				Fence Permit Fee	\$75.00	\$75.00
	BLDR-000217-20	\$0.00		2732267	0	06/22/2020						Fence Permit Fee	\$75.00	\$75.00
	BLDR-000219-20	\$0.00		2732182	0	06/23/2020						Fence Permit Fee	\$75.00	\$75.00
	BLDR-000220-20	\$0.00		2732183	0	06/25/2020						Fence Permit Fee	\$75.00	\$75.00
	BLDR-000225-20	\$0.00		2732185	0	06/29/2020						Fence Permit Fee	\$75.00	\$0.00
New Single Family	BLDR-000187-20	\$0.00		4801 LEENA LN	14,939	06/02/2020	06/03/2020	11/30/2020				Mechanical Square Footage Fee	\$448.17	\$448.17
												Water Impact Fee (1 inch meter)	\$3,938.95	\$3,938.95

PERMIT FEE LISTING BY APPLIED DATE (06/01/2020 TO 06/30/2020)

PERMIT FEE LISTING BY APPLIED DATE (06/01/2020 TO 06/30/2020)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
		FIRE-000193-2020	\$0.00		2762726	5415 WESTFIELD, PARKER, TX 75002	0	06/04/2020				Fire Suppression Fee	\$150.00	\$150.00
		FIRE-000205-2020	\$0.00		2762708	5305 MIDDLETON, PARKER, TX 75002	0	06/11/2020				Fire Suppression Fee	\$150.00	\$150.00
		FIRE-000213-2020	\$0.00		2615886	6805 GREENHILL, PARKER, TX 75002	0	06/18/2020	06/18/2020	12/15/2020		Fire Suppression Fee	\$150.00	\$150.00
		FIRE-000214-2020	\$0.00		2762682	6409 LUDLOW, PARKER, TX 75002	0	06/18/2020				Fire Suppression Fee	\$150.00	\$150.00
TOTAL VALUATION:								TOTAL SQ FT:	0.00			TOTAL FEES:	\$900.00	\$900.00
Mechanical (Residential)	HVAC	MECR-000188-2020	\$0.00		2084471	4108 ROLLING KNOULLS, PARKER, TX 75002	0	06/02/2020	06/02/2020	11/30/2020		Mechanical (Heat/Air) Permit Fee	\$75.00	\$75.00
		MECR-000200-2020	\$0.00		2136256	5901 SILVERTON, PARKER, TX 75002	0	06/09/2020	06/09/2020	12/07/2020		Mechanical (Heat/Air) Permit Fee	\$75.00	\$0.00
		MECR-000203-2020	\$0.00		2728196	4604 SALISBURY, PARKER, TX 75002	0	06/09/2020	06/09/2020	12/07/2020		Mechanical (Heat/Air) Permit Fee	\$75.00	\$75.00
		MECR-000204-2020	\$0.00		2006020	5007 DUBLIN CREEK, PARKER, TX 75002	0	06/10/2020				Mechanical (Heat/Air) Permit Fee	\$75.00	\$75.00
		MECR-000209-2020	\$0.00		2084469	4102 ROLLING KNOULLS, PARKER, TX 75002	0	06/16/2020	06/16/2020	12/14/2020		Mechanical (Heat/Air) Permit Fee	\$75.00	\$75.00

PERMIT FEE LISTING BY APPLIED DATE (06/01/2020 TO 06/30/2020)

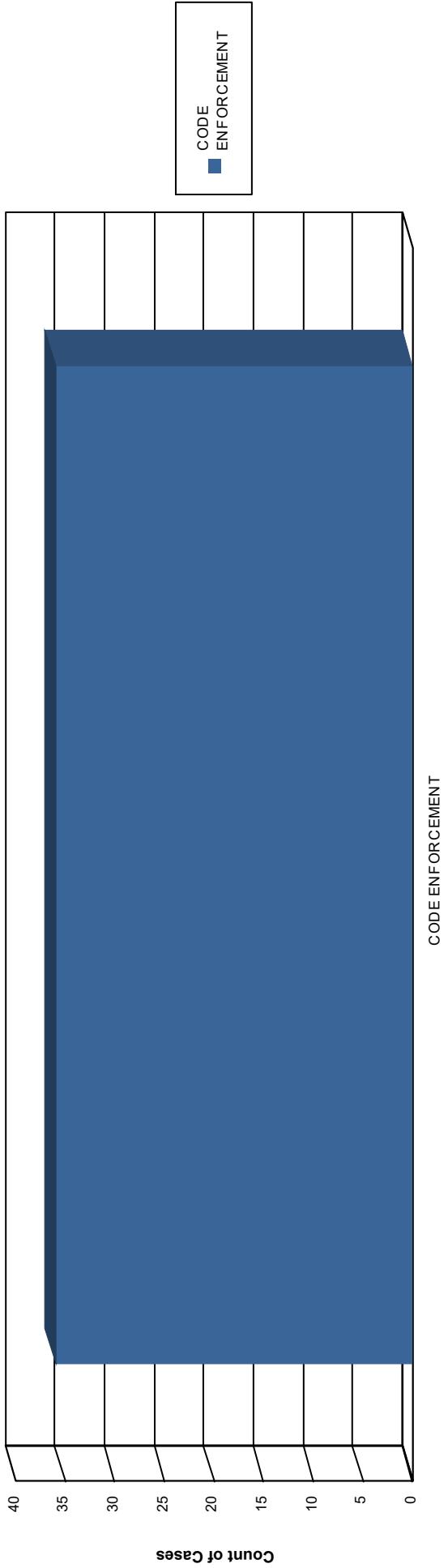
Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
MECR-000211-20		MECR-000211-20	\$0.00	2577965	5803 PARKER VILLAGE, PARKER, TX 75002		0	06/18/2020				Mechanical (Heat/Air) Permit Fee	\$75.00	\$75.00
MECR-000222-20		MECR-000222-20	\$0.00	1714318	7259 MOSS RIDGE, PARKER, TX 75002		0	06/25/2020				Mechanical (Heat/Air) Permit Fee	\$75.00	\$75.00
MECR-000224-20		MECR-000224-20	\$0.00	1714256	7237 MOSS RIDGE, PARKER, TX 75002		0	06/29/2020				Mechanical (Heat/Air) Permit Fee	\$75.00	\$75.00
								TOTAL SQ FT:		0.00			TOTAL FEES:	\$600.00
										\$0.00			\$525.00	
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										\$0.00			\$525.00	
										\$0.00			\$525.00	

PERMIT FEE LISTING BY APPLIED DATE (06/01/2020 TO 06/30/2020)

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
POOLR-000210-2020		\$0.00			2097931	5604 OVERTON, PARKER, TX 75002	0	06/18/2020	06/23/2020	12/21/2020		Pool and Fence – In ground Fee	\$500.00	\$500.00
POOLR-000212-2020		\$0.00			2632424	6304 SOUTHRIDGE, PARKER, TX 75002	0	06/18/2020				Pool and Fence – In ground Fee	\$500.00	\$0.00
POOLR-000221-2020		\$0.00			2732171	6600 ERIN, PARKER, TX	0	06/25/2020				Pool and Fence – In ground Fee	\$500.00	\$500.00
POOLR-000226-2020		\$0.00			2714824	3800 ELAINE, PARKER TX 75002	0	06/30/2020				Pool and Fence – In ground Fee	\$500.00	\$0.00
TOTAL VALUATION:		\$0.00	TOTAL SQ FT:		0.00	TOTAL FEES:		\$4,000.00	\$2,500.00					
GRAND TOTALS		VALUATION:	\$0.00			SQ FT:	25,210.00					FEES:	\$34,790.24	\$32,229.72



**CODE CASES OPENED BY TYPE (06/01/2020 TO 07/15/2020)
FOR CITY OF PARKER TEXAS**



Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
CODE ENFORCEMENT									
CODE-000044-2020	Code Enforcement	Closed - Resolved		Parker Texas	2409 Dublin,		Chad Case	06/17/2020	07/03/2020
CODE-000045-2020	Code Enforcement	Closed - Resolved		Parker Texas	3703 Jeffrey, Parker, TX 75002		Chad Case	06/17/2020	06/29/2020
CODE-000046-2020	Code Enforcement	Closed - Resolved		Parker Texas	3704 Jeffrey, Parker, TX 75002		Chad Case	06/17/2020	06/29/2020
CODE-000047-2020	Code Enforcement	Closed - Resolved		Parker Texas	4101 Rolling Knolls, Parker, TX 75002		Chad Case	06/03/2020	06/05/2020
CODE-000048-2020	Code Enforcement	In Progress		Parker Texas	4212 Dillehay, Parker, TX 75002		Chad Case	06/22/2020	
CODE-000049-2020	Code Enforcement	Closed - Resolved		Parker Texas	5007 Mahaney, Parker, TX 75094		Chad Case	06/08/2020	07/03/2020
CODE-000050-2020	Code Enforcement	Closed - Resolved		Parker Texas	5111 Cimmaron, Parker, TX 75002		Chad Case	06/02/2020	06/03/2020
CODE-000051-2020	Code Enforcement	Closed - Resolved		Parker Texas	5507 Kara, Parker, TX 75002		Chad Case	06/03/2020	06/15/2020
CODE-000052-2020	Code Enforcement	Closed - Resolved		Parker Texas	6612 Estados, Parker, TX 75002		Chad Case	06/03/2020	06/26/2020

CODE CASES OPENED BY TYPE (06/01/2020 TO 07/15/2020)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
CODE-000053-2020	Code Enforcement	Closed - Resolved		Parker Texas	7601 Windomere, Parker, TX 75002	2714826	Chad Case	06/17/2020	06/29/2020
CODE-000054-2020	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/15/2020	06/26/2020
CODE-000055-2020	Code Enforcement	Closed - Resolved		Parker Texas	5902 Corinth Chapel, Parker, TX 75002	2577984	Chad Case	06/08/2020	06/30/2020
CODE-000056-2020	Code Enforcement	Closed - Resolved		Parker Texas	5209 Parker, Parker, TX 75002	358464	Chad Case	06/12/2020	06/15/2020
CODE-000057-2020	Code Enforcement	Closed - Resolved		Parker Texas	5801 Frenzel, Parker, TX 75002	2769689	Chad Case	06/03/2020	07/14/2020
CODE-000058-2020	Code Enforcement	Closed - Resolved		Parker Texas	5801 Laila, Parker, TX	2769709	Chad Case	06/03/2020	07/14/2020
CODE-000059-2020	Code Enforcement	Closed - Resolved		Parker Texas	5802 Frenzel, Parker, TX	2769688	Chad Case	06/03/2020	07/14/2020
CODE-000060-2020	Code Enforcement	Closed - Resolved		Parker Texas	5802 Laila, Parker, TX	2769710	Chad Case	06/03/2020	07/14/2020
CODE-000061-2020	Code Enforcement	Closed - Resolved		Parker Texas	5805 Frenzel, Parker, TX	2769690	Chad Case	06/03/2020	07/14/2020
CODE-000062-2020	Code Enforcement	Closed - Resolved		Parker Texas	5805 Laila, Parker, TX	2769708	Chad Case	06/03/2020	07/14/2020
CODE-000063-2020	Code Enforcement	Closed - Resolved		Parker Texas	5809 Frenzel, Parker, TX	2769691	Chad Case	06/03/2020	07/14/2020
CODE-000064-2020	Code Enforcement	Closed - Resolved		Parker Texas	5900 Laila, Parker, TX	2769712	Chad Case	06/03/2020	07/14/2020
CODE-000065-2020	Code Enforcement	Closed - Resolved		Parker Texas	5905 Frenzel, Parker, TX	2769692	Chad Case	06/03/2020	07/14/2020
CODE-000066-2020	Code Enforcement	Closed - Resolved		Parker Texas	5906 Frenzel, Parker, TX	2769697	Chad Case	06/03/2020	07/14/2020
CODE-000067-2020	Code Enforcement	Closed - Resolved		Parker Texas	5909 Frenzel, Parker, TX	2769693	Chad Case	06/03/2020	07/14/2020
CODE-000068-2020	Code Enforcement	Closed - Resolved		Parker Texas	5910 Frenzel, Parker, TX	2769698	Chad Case	06/03/2020	07/15/2020
CODE-000069-2020	Code Enforcement	Closed - Resolved		Parker Texas	5914 Frenzel, Parker, TX	2769699	Chad Case	06/03/2020	07/14/2020
CODE-000070-2020	Code Enforcement	Closed - Resolved		Parker Texas	5914 Laila, Parker, TX	2769714	Chad Case	06/03/2020	07/14/2020
CODE-000071-2020	Code Enforcement	Closed - Resolved		Parker Texas	5915 Frenzel, Parker, TX	2769694	Chad Case	06/03/2020	07/14/2020
CODE-000072-2020	Code Enforcement	Closed - Resolved		Parker Texas	5918 Frenzel, Parker, TX	2769700	Chad Case	06/03/2020	07/14/2020
CODE-000073-2020	Code Enforcement	Closed - Resolved		Parker Texas	5918 Laila, Parker, TX	2769715	Chad Case	06/03/2020	07/14/2020
CODE-000074-2020	Code Enforcement	Closed - Resolved		Parker Texas	5919 Frenzel, Parker, TX	2769695	Chad Case	06/03/2020	07/14/2020
CODE-000075-2020	Code Enforcement	Closed - Resolved		Parker Texas	5922 Frenzel, Parker, TX	2769701	Chad Case	06/03/2020	07/14/2020

CODE CASES OPENED BY TYPE (06/01/2020 TO 07/15/2020)

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
CODE-000076-2020	Code Enforcement	Closed - Resolved		Parker Texas	5922 Laila, Parker, TX	2769716	Chad Case	06/03/2020	07/14/2020
CODE-000077-2020	Code Enforcement	Closed - Resolved		Parker Texas	5923 Frenzel, Parker, TX	2769696	Chad Case	06/03/2020	07/14/2020
CODE-000078-2020	Code Enforcement	Closed - Resolved		Parker Texas	5926 Laila, Parker, TX	2769717	Chad Case	06/03/2020	07/14/2020
CODE-000079-2020	Code Enforcement	Closed - Resolved		Parker Texas	5930 Laila, Parker, TX	2769718	Chad Case	06/03/2020	07/14/2020

TOTAL CASES OPENED FOR CODE ENFORCEMENT: 36

GRAND TOTAL OF CASES: 36

City of Parker Municipal Court Report

	June, 2019	July, 2019	Aug, 2019	Sept, 2019	Oct, 2019	Nov, 2019	Dec, 2019	Jan, 2020	Feb, 2020	March, 2020	April, 2020	May, 2020	June, 2020
New Cases Filed	150	135	133	128	107	158	95	130	139	95	6	31	29
Traffic	113	107	99	103	85	119	71	98	110	70	4	24	23
Non-Traffic	37	28	34	25	22	39	24	32	29	25	2	7	6
Uncontested Dispositions	70	51	57	55	75	50	83	80	48	48	23	6	20
Compliance Dismissals:													
After Driving Safety Course	31	37	19	24	24	20	23	25	27	25	13	25	25
After Deferred Disposition	35	31	45	27	35	20	36	29	25	30	18	23	38
After proof of Insurance	2	2	1	3	1	3	1	2	1	2	0	1	0
Other Dismissals	1	2	1	0	4	2	1	5	1	4	1	0	0
Total Cases Disposed	139	123	123	109	139	95	144	141	102	109	55	55	83
Show Cause Hearings Held													
Trials	13	9	16	22	14	5	19	23	19	13	0	0	0
Arrest Warrants Issued	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrants Cleared	2	0	6	2	28	6	0	3	9	6	1	1	2
Total Outstanding Warrants	549	549	569	625	597	595	649	641	635	634	633	631	
Fines, Court Costs & Other Amounts Collected													
Retained by City	\$10,988.00	\$11,674.00	\$11,741.00	\$11,916.00	\$ 9,808.00	\$ 11,190.00	\$11,286.00	\$ 12,860.00	\$10,704.00	\$11,338.00	\$ 5,593.00	\$2,409.00	\$ 3,996.00
Remitted to State	\$8,836.00	\$9,603.00	\$8,419.00	\$ 9,293.00	\$ 8,628.00	\$ 9,727.00	\$10,595.00	\$ 9,810.00	\$9,492.00	\$10,164.00	\$ 4,811.00	\$1,952.00	\$ 2,828.00
Total	\$19,824.00	\$21,277.00	\$20,160.00	\$21,209.00	\$ 18,436.00	\$ 20,917.00	\$21,881.00	\$ 21,670.00	\$20,196.00	\$21,502.00	\$ 10,404.00	\$4,361.00	\$ 6,824.00

Definitions:

Show Cause Hearing - A court hearing that is held for a defendant who has been granted a Driving Safety Course or Deferred Disposition to Show Cause for Non-Compliance

All Cases heard in Municipal Court are Class C Misdemeanors Only



Monthly Financial Report

Period ending June 30, 2020

Grant Savage
Finance Manager



To: Mayor and City Council
From: Grant Savage, Finance Manager
Re: City Council Meeting – July 21, 2020
Date: July 15, 2020

Agenda Item:

June 30, 2020 Monthly Financial Report

Description of Agenda Item:

The Monthly Financial Report provides the Year-to-Date Budget Report for all funds and a Revenue Report for the major sources of income in the General Fund. These reports cover the month-end June 30, 2020.

Year-to-Date Budget Report

The Year-to-Date Budget Report compares the budgeted expenditures and revenues to actual expenditures and revenues. In reviewing the Year-to-Date Budget Report through June 30, 2020, the City Council should note that the report lists revenues and expenditures for the fiscal year. Therefore, it is generally desirable for year-to-date revenue totals to have achieved 75% of the budgeted amount and expenditures should generally not exceed 75% of the budgeted amounts. However, because property taxes are primarily received during the first trimester of the budget year and other revenues such as franchise fees are cyclical, revenues will not always equate to the projected percentage. Likewise, total expenditures may not always equate to the projected percentage, because payments for contracted services, insurance, and debt services are paid in lump sum amounts. The City's fiscal year ended on September 30, 2019.

Revenue Reports

The Revenue Reports provide an analysis of the major revenue sources for the General Fund. They contain the current year and 4 years of historical information. Reports have been provided for the below revenue sources.

- **Property Taxes**

Property Taxes account for 71.6% (or \$3,283,608) of the total General Fund Budgeted Revenue. The City has received \$3,283,357 (or 99.9%) Y-T-D. The majority of property taxes are received in the months of December through February.

- **Sales Taxes**

Sales Taxes account for 5.0% (or \$230,000) of the total General Fund Budgeted Revenue. The City has received \$189,320 (or 82.3%) Y-T-D. Generally, sales tax collections represent two months ago actual sales reported by vendors to the State of Texas.

- **Franchise Fees**

Franchise Fees account for 5.6% (or \$258,000) of the total General Fund Budgeted Revenue. The City has received \$239,093 (or 92.7%) Y-T-D. These fees are typically received on a quarterly basis.

- **Licenses & Permits**

Licenses & Permits account for 10.3% (or \$470,800) of the total General Fund Budgeted Revenue. The City has received \$361,552 (or 76.7%) Y-T-D.

- **Court Fines**

Court Fines account for 4.7% (or \$215,000) of the total General Fund Budgeted Revenue. The City has received \$143,533 (or 66.7%) Y-T-D.

Attached Documents:

1. Year-to-Date Budget Report
2. Revenue Reports



City of Parker

Monthly Financial Report

(period ending June 30, 2020)

Year-to-Date Budget Report

The Year-to-Date Budget Report compares the budgeted expenditures and revenues to actual expenditures and revenues.



		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 41 - PROPERTY TAXES							
<u>01-000-4100</u>	PROPERTY TAX - CURRENT	3,251,602.00	3,251,602.00	18,415.57	3,246,129.35	-5,472.65	99.83 %
<u>01-000-4102</u>	PROPERTY TAX - DELINQUENT	32,006.00	32,006.00	636.99	25,903.06	-6,102.94	80.93 %
<u>01-000-4104</u>	PENALTY & INTEREST	0.00	0.00	1,993.25	11,324.42	11,324.42	0.00 %
Category: 41 - PROPERTY TAXES Total:		3,283,608.00	3,283,608.00	21,045.81	3,283,356.83	-251.17	99.99 %
Category: 42 - SALES & USE TAXES							
<u>01-000-4200</u>	SALES TAX	230,000.00	230,000.00	21,807.25	186,143.05	-43,856.95	80.93 %
<u>01-000-4202</u>	MIXED DRINKS	4,000.00	4,000.00	0.00	3,177.37	-822.63	79.43 %
Category: 42 - SALES & USE TAXES Total:		234,000.00	234,000.00	21,807.25	189,320.42	-44,679.58	80.91 %
Category: 43 - FRANCHISE TAXES							
<u>01-000-4300</u>	FRANCHISE FEES - ELECTRIC	142,000.00	142,000.00	0.00	167,209.74	25,209.74	117.75 %
<u>01-000-4302</u>	FRANCHISE FEES - GAS	42,000.00	42,000.00	0.00	18,567.06	-23,432.94	44.21 %
<u>01-000-4304</u>	FRANCHISE FEES - COMMUNICATIO	56,000.00	56,000.00	0.00	52,535.22	-3,464.78	93.81 %
<u>01-000-4306</u>	FRANCHISE FEES - CABLE	18,000.00	18,000.00	0.00	781.32	-17,218.68	4.34 %
Category: 43 - FRANCHISE TAXES Total:		258,000.00	258,000.00	0.00	239,093.34	-18,906.66	92.67 %
Category: 44 - LICENSES & PERMITS							
<u>01-000-4400</u>	BUILDING PERMITS	0.00	450,000.00	29,922.02	355,756.59	-94,243.41	79.06 %
<u>01-000-4402</u>	INSPECTIONS	450,000.00	0.00	0.00	0.00	0.00	0.00 %
<u>01-000-4404</u>	SPECIAL USE PERMIT	1,800.00	1,800.00	0.00	0.00	-1,800.00	0.00 %
<u>01-000-4406</u>	ALARM PERMITS	19,000.00	19,000.00	215.00	5,795.00	-13,205.00	30.50 %
Category: 44 - LICENSES & PERMITS Total:		470,800.00	470,800.00	30,137.02	361,551.59	-109,248.41	76.80 %
Category: 45 - INTERGOVERNMENTAL							
<u>01-000-4500</u>	FEDERAL GRANTS	0.00	0.00	243,034.30	243,034.30	243,034.30	0.00 %
<u>01-000-4502</u>	STATE GRANTS	1,200.00	1,200.00	0.00	0.00	-1,200.00	0.00 %
Category: 45 - INTERGOVERNMENTAL Total:		1,200.00	1,200.00	243,034.30	243,034.30	241,834.30	0,252.86 %
Category: 46 - CHARGES FOR SERVICES							
<u>01-000-4602</u>	PLATTING FEES	25,000.00	25,000.00	3,080.00	5,213.05	-19,786.95	20.85 %
<u>01-000-4604</u>	FILING FEE	0.00	0.00	50.00	50.00	50.00	0.00 %
Category: 46 - CHARGES FOR SERVICES Total:		25,000.00	25,000.00	3,130.00	5,263.05	-19,736.95	21.05 %
Category: 47 - FINES & FORFEITURES							
<u>01-000-4700</u>	COURT FINES	215,000.00	215,000.00	6,595.94	143,533.09	-71,466.91	66.76 %
Category: 47 - FINES & FORFEITURES Total:		215,000.00	215,000.00	6,595.94	143,533.09	-71,466.91	66.76 %
Category: 48 - INTEREST							
<u>01-000-4800</u>	INTEREST	50,000.00	50,000.00	252.33	11,915.90	-38,084.10	23.83 %
Category: 48 - INTEREST Total:		50,000.00	50,000.00	252.33	11,915.90	-38,084.10	23.83 %
Category: 49 - MISCELLANEOUS REVENUES							
<u>01-000-4906</u>	MISC REIMBURSEMENTS	0.00	0.00	0.00	6,056.01	6,056.01	0.00 %
<u>01-000-4912</u>	OTHER INCOME	0.00	0.00	318.92	2,028.06	2,028.06	0.00 %
<u>01-000-4920</u>	CREDIT CARD FEES	0.00	0.00	7.50	92.09	92.09	0.00 %
Category: 49 - MISCELLANEOUS REVENUES Total:		0.00	0.00	326.42	8,176.16	8,176.16	0.00 %
Category: 50 - TRANSFERS IN							
<u>01-000-5003</u>	TRANSFER FROM WATER/WASTEW	25,000.00	25,000.00	0.00	25,000.00	0.00	100.00 %

Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-000-5005	TRANSFER FROM SOLID WASTE FU	25,000.00	25,000.00	0.00	25,000.00	0.00	100.00 %
	Category: 50 - TRANSFERS IN Total:	50,000.00	50,000.00	0.00	50,000.00	0.00	100.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	4,587,608.00	4,587,608.00	326,329.07	4,535,244.68	-52,363.32	98.86 %
	Revenue Total:	4,587,608.00	4,587,608.00	326,329.07	4,535,244.68	-52,363.32	98.86 %
Expense							
Department: 100 - CITY COUNCIL							
Category: 81 - SUPPLIES							
01-100-8101	OFFICE SUPPLIES	200.00	400.00	0.00	379.94	20.06	94.99 %
01-100-8103	FOOD	2,500.00	2,300.00	0.00	789.80	1,510.20	34.34 %
01-100-8109	REPRODUCTION OUTSIDE	200.00	500.00	0.00	489.57	10.43	97.91 %
01-100-8113	COMPUTER HARDWARE/SOFTWAR	5,000.00	5,800.00	0.00	5,758.38	41.62	99.28 %
	Category: 81 - SUPPLIES Total:	7,900.00	9,000.00	0.00	7,417.69	1,582.31	82.42 %
Category: 86 - SERVICES/SUNDRY							
01-100-8603	TRAVEL/TRAINING	8,000.00	6,850.00	0.00	2,671.12	4,178.88	38.99 %
01-100-8604	ASSOCIATIONS	2,050.00	2,400.00	0.00	2,382.44	17.56	99.27 %
01-100-8605	PROFESSIONAL SERVICES	4,000.00	4,000.00	1,700.00	3,400.00	600.00	85.00 %
01-100-8614	PUBLICATIONS	1,500.00	1,200.00	0.00	65.61	1,134.39	5.47 %
01-100-8622	SPECIAL EVENTS	3,000.00	3,000.00	0.00	2,527.43	472.57	84.25 %
01-100-8626	OPERATING CONTINGENCY	80,000.00	0.00	0.00	0.00	0.00	0.00 %
	Category: 86 - SERVICES/SUNDRY Total:	98,550.00	17,450.00	1,700.00	11,046.60	6,403.40	63.30 %
	Department: 100 - CITY COUNCIL Total:	106,450.00	26,450.00	1,700.00	18,464.29	7,985.71	69.81 %
Department: 120 - ADMINISTRATION							
Category: 80 - PERSONNEL							
01-120-8001	SALARY	207,500.00	217,450.00	16,726.94	167,221.32	50,228.68	76.90 %
01-120-8003	HOURLY	65,600.00	67,966.00	1,538.47	33,130.94	34,835.06	48.75 %
01-120-8007	CAR ALLOWANCE	3,600.00	3,600.00	276.92	2,630.74	969.26	73.08 %
01-120-8009	INSURANCE STIPEND	3,681.00	3,681.00	283.10	2,689.39	991.61	73.06 %
01-120-8013	OVERTIME	2,000.00	2,000.00	0.00	164.09	1,835.91	8.20 %
01-120-8019	MEDICARE	4,095.00	4,075.00	226.46	2,607.20	1,467.80	63.98 %
01-120-8021	SOCIAL SECURITY	0.00	20.00	0.00	19.44	0.56	97.20 %
01-120-8023	TMRS	36,434.00	36,434.00	2,460.50	26,323.10	10,110.90	72.25 %
01-120-8025	HEALTH INSURANCE	55,209.00	55,209.00	1,916.46	27,209.56	27,999.44	49.28 %
01-120-8027	DENTAL INSURANCE	2,289.00	2,289.00	110.08	1,343.12	945.88	58.68 %
01-120-8029	LIFE INSURANCE	298.00	298.00	13.00	159.99	138.01	53.69 %
01-120-8031	UNEMPLOYMENT	315.00	315.00	0.00	0.00	315.00	0.00 %
	Category: 80 - PERSONNEL Total:	381,021.00	393,337.00	23,551.93	263,498.89	129,838.11	66.99 %
Category: 81 - SUPPLIES							
01-120-8101	OFFICE SUPPLIES	6,500.00	5,300.00	322.61	5,654.19	-354.19	106.68 %
01-120-8103	FOOD	0.00	400.00	0.00	334.99	65.01	83.75 %
01-120-8108	POSTAGE	3,800.00	3,800.00	502.50	1,535.12	2,264.88	40.40 %
01-120-8109	REPRODUCTION OUTSIDE	2,000.00	2,000.00	0.00	1,290.92	709.08	64.55 %
01-120-8113	COMPUTER HARDWARE/SOFTWAR	2,200.00	3,500.00	0.00	3,416.99	83.01	97.63 %
01-120-8116	FURNITURE, FIXTURE & OFFICE EQ	1,500.00	1,000.00	0.00	244.99	755.01	24.50 %
	Category: 81 - SUPPLIES Total:	16,000.00	16,000.00	825.11	12,477.20	3,522.80	77.98 %
Category: 84 - MAINTENANCE							
01-120-8402	MACHINERY, TOOLS & EQUIPMENT	4,490.00	4,490.00	213.67	2,509.46	1,980.54	55.89 %
01-120-8404	SOFTWARE MAINTENANCE	17,700.00	17,700.00	0.00	17,120.37	579.63	96.73 %
	Category: 84 - MAINTENANCE Total:	22,190.00	22,190.00	213.67	19,629.83	2,560.17	88.46 %
Category: 86 - SERVICES/SUNDRY							
01-120-8603	TRAVEL/TRAINING	10,750.00	10,750.00	789.31	3,220.26	7,529.74	29.96 %
01-120-8604	ASSOCIATIONS	2,320.00	2,320.00	1,348.00	2,327.50	-7.50	100.32 %
01-120-8605	PROFESSIONAL SERVICES	64,800.00	64,800.00	632.20	35,334.35	29,465.65	54.53 %
01-120-8607	PRE-EMPLOYMENT TESTING	500.00	500.00	0.00	101.15	398.85	20.23 %
01-120-8614	PUBLICATIONS	23,150.00	22,250.00	1,641.50	8,165.65	14,084.35	36.70 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Used
01-120-8620	UTILITIES - CELL PHONE	300.00	1,200.00	135.38	946.05	253.95	78.84 %
	Category: 86 - SERVICES/SUNDRY Total:	101,820.00	101,820.00	4,546.39	50,094.96	51,725.04	49.20 %
	Department: 120 - ADMINISTRATION Total:	521,031.00	533,347.00	29,137.10	345,700.88	187,646.12	64.82 %
	Department: 130 - MUNICIPAL COURT						
	Category: 80 - PERSONNEL						
01-130-8003	HOURLY	60,000.00	61,800.00	4,615.40	47,953.99	13,846.01	77.60 %
01-130-8019	MEDICARE	870.00	870.00	60.12	629.13	240.87	72.31 %
01-130-8023	TMRS	7,742.00	7,742.00	603.24	6,147.31	1,594.69	79.40 %
01-130-8025	HEALTH INSURANCE	14,748.00	14,748.00	1,138.98	11,282.10	3,465.90	76.50 %
01-130-8027	DENTAL INSURANCE	572.00	572.00	44.02	436.56	135.44	76.32 %
01-130-8029	LIFE INSURANCE	74.00	74.00	5.20	52.00	22.00	70.27 %
01-130-8031	UNEMPLOYMENT	90.00	90.00	0.00	0.00	90.00	0.00 %
	Category: 80 - PERSONNEL Total:	84,096.00	85,896.00	6,466.96	66,501.09	19,394.91	77.42 %
	Category: 81 - SUPPLIES						
01-130-8101	OFFICE SUPPLIES	500.00	500.00	9.11	112.97	387.03	22.59 %
01-130-8103	FOOD	150.00	150.00	0.00	28.65	121.35	19.10 %
01-130-8109	REPRODUCTION OUTSIDE	200.00	200.00	0.00	0.00	200.00	0.00 %
	Category: 81 - SUPPLIES Total:	850.00	850.00	9.11	141.62	708.38	16.66 %
	Category: 86 - SERVICES/SUNDRY						
01-130-8603	TRAVEL/TRAINING	500.00	500.00	0.00	160.60	339.40	32.12 %
01-130-8604	ASSOCIATIONS	275.00	275.00	0.00	55.00	220.00	20.00 %
01-130-8605	PROFESSIONAL SERVICES	101,700.00	101,700.00	10,000.16	61,102.27	40,597.73	60.08 %
	Category: 86 - SERVICES/SUNDRY Total:	102,475.00	102,475.00	10,000.16	61,317.87	41,157.13	59.84 %
	Department: 130 - MUNICIPAL COURT Total:	187,421.00	189,221.00	16,476.23	127,960.58	61,260.42	67.62 %
	Department: 200 - POLICE						
	Category: 80 - PERSONNEL						
01-200-8001	SALARY	245,255.00	256,749.00	19,007.35	195,570.12	61,178.88	76.17 %
01-200-8003	HOURLY	514,926.00	529,394.00	39,218.81	346,803.37	182,590.63	65.51 %
01-200-8013	OVERTIME	15,000.00	15,000.00	563.38	10,681.00	4,319.00	71.21 %
01-200-8019	MEDICARE	11,023.00	11,023.00	778.02	7,347.73	3,675.27	66.66 %
01-200-8023	TMRS	97,877.00	97,877.00	7,683.79	71,013.70	26,863.30	72.55 %
01-200-8025	HEALTH INSURANCE	132,006.00	132,006.00	7,007.34	75,979.23	56,026.77	57.56 %
01-200-8027	DENTAL INSURANCE	7,440.00	7,440.00	528.24	4,695.75	2,744.25	63.11 %
01-200-8029	LIFE INSURANCE	893.00	893.00	62.40	548.60	344.40	61.43 %
01-200-8031	UNEMPLOYMENT	1,080.00	1,080.00	0.00	0.00	1,080.00	0.00 %
	Category: 80 - PERSONNEL Total:	1,025,500.00	1,051,462.00	74,849.33	712,639.50	338,822.50	67.78 %
	Category: 81 - SUPPLIES						
01-200-8101	OFFICE SUPPLIES	4,000.00	4,000.00	328.23	1,462.25	2,537.75	36.56 %
01-200-8104	UNIFORMS	8,800.00	12,793.00	0.00	5,379.47	7,413.53	42.05 %
01-200-8105	PROTECTIVE CLOTHING	3,400.00	3,150.00	0.00	2,837.60	312.40	90.08 %
01-200-8107	MINOR TOOLS & EQUIPMENT	15,000.00	13,900.00	433.72	8,502.29	5,397.71	61.17 %
01-200-8109	REPRODUCTION OUTSIDE	0.00	250.00	0.00	187.65	62.35	75.06 %
01-200-8111	FUEL	32,308.00	32,308.00	1,889.77	20,228.20	12,079.80	62.61 %
01-200-8113	COMPUTER HARDWARE/SWOTWAR	4,500.00	5,600.00	0.00	6,314.91	-714.91	112.77 %
01-200-8115	COMMUNICATION SUPPLIES	5,000.00	3,050.00	0.00	1,119.51	1,930.49	36.71 %
01-200-8116	FURNITURE, FIXTURE & OFFICE EQ	2,150.00	2,150.00	0.00	0.00	2,150.00	0.00 %
01-200-8118	PUBLIC SAFETY	6,500.00	5,300.00	0.00	1,827.74	3,472.26	34.49 %
01-200-8119	INVESTIGATION SUPPLIES	1,000.00	2,200.00	0.00	2,150.80	49.20	97.76 %
01-200-8120	CRIME PREVENTION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
	Category: 81 - SUPPLIES Total:	84,658.00	86,701.00	2,651.72	50,010.42	36,690.58	57.68 %
	Category: 84 - MAINTENANCE						
01-200-8401	VEHICLE MAINTENANCE	16,712.00	16,712.00	1,531.55	13,057.13	3,654.87	78.13 %
01-200-8402	MACHINERY, TOOLS & EQUIPMENT	2,100.00	2,100.00	164.64	1,911.95	188.05	91.05 %
01-200-8403	BUILDINGS & STRUCTURES MAINTE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-200-8404	SOFTWARE MAINTENANCE	15,027.00	15,027.00	0.00	0.00	15,027.00	0.00 %
	Category: 84 - MAINTENANCE Total:	36,339.00	36,339.00	1,696.19	14,969.08	21,369.92	41.19 %
	Category: 86 - SERVICES/SUNDRY						
01-200-8602	COMMUNICATIONS SERVICES	31,252.00	33,202.00	0.00	33,186.00	16.00	99.95 %
01-200-8603	TRAVEL/TRAINING	10,000.00	10,000.00	1,429.68	5,647.65	4,352.35	56.48 %
01-200-8604	ASSOCIATIONS	1,049.00	1,049.00	0.00	855.29	193.71	81.53 %
01-200-8605	PROFESSIONAL SERVICES	29,655.00	29,655.00	800.00	21,345.56	8,309.44	71.98 %
01-200-8607	PRE-EMPLOYMENT TESTING	2,250.00	2,250.00	71.07	762.68	1,487.32	33.90 %
01-200-8615	UTILITIES - ELECTRIC	7,200.00	0.00	0.00	0.00	0.00	0.00 %
01-200-8620	UTILITIES - CELL PHONE / AIRCARD	7,320.00	7,320.00	682.56	5,840.82	1,479.18	79.79 %
01-200-8624	TRAINING - STATE MANDATED	4,344.00	4,344.00	0.00	0.00	4,344.00	0.00 %
01-200-8625	TUITION REIMBURSEMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
	Category: 86 - SERVICES/SUNDRY Total:	94,570.00	89,320.00	2,983.31	67,638.00	21,682.00	75.73 %
	Category: 89 - CAPITAL						
01-200-8901	RADIO / COMMUNICATIONS	5,398.00	5,398.00	0.00	4,937.23	460.77	91.46 %
	Category: 89 - CAPITAL Total:	5,398.00	5,398.00	0.00	4,937.23	460.77	91.46 %
	Department: 200 - POLICE Total:	1,246,465.00	1,269,220.00	82,180.55	850,194.23	419,025.77	66.99 %
	Department: 250 - FIRE						
	Category: 80 - PERSONNEL						
01-250-8005	PART-TIME	456,344.00	456,344.00	32,755.00	332,134.20	124,209.80	72.78 %
01-250-8019	MEDICARE	6,617.00	6,617.00	474.91	4,815.75	1,801.25	72.78 %
01-250-8021	SOCIAL SECURITY	28,294.00	28,294.00	2,030.77	20,591.95	7,702.05	72.78 %
01-250-8029	LIFE INSURANCE	9,336.00	9,336.00	0.00	6,307.00	3,029.00	67.56 %
01-250-8031	UNEMPLOYMENT	675.00	675.00	396.50	2,833.58	-2,158.58	419.79 %
	Category: 80 - PERSONNEL Total:	501,266.00	501,266.00	35,657.18	366,682.48	134,583.52	73.15 %
	Category: 81 - SUPPLIES						
01-250-8101	OFFICE SUPPLIES	1,500.00	1,500.00	67.07	359.49	1,140.51	23.97 %
01-250-8102	JANITORIAL	1,500.00	1,500.00	52.28	879.43	620.57	58.63 %
01-250-8103	FOOD	1,000.00	1,000.00	0.00	278.88	721.12	27.89 %
01-250-8104	UNIFORMS	7,990.00	7,990.00	0.00	10,505.36	-2,515.36	131.48 %
01-250-8105	PROTECTIVE CLOTHING	39,000.00	39,000.00	0.00	20,818.52	18,181.48	53.38 %
01-250-8106	CHEMICAL, MEDICAL, SURGICAL	6,500.00	6,500.00	0.00	3,022.73	3,477.27	46.50 %
01-250-8107	MINOR TOOLS & EQUIPMENT	14,500.00	14,500.00	0.00	6,217.09	8,282.91	42.88 %
01-250-8109	REPRODUCTION OUTSIDE	300.00	300.00	0.00	0.00	300.00	0.00 %
01-250-8111	FUEL	6,000.00	6,000.00	372.81	4,969.59	1,030.41	82.83 %
01-250-8113	COMPUTER HARDWARE/SOFTWARE	1,500.00	1,500.00	0.00	220.70	1,279.30	14.71 %
01-250-8115	COMMUNICATION SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00 %
	Category: 81 - SUPPLIES Total:	80,290.00	80,290.00	492.16	47,271.79	33,018.21	58.88 %
	Category: 84 - MAINTENANCE						
01-250-8401	VEHICLE MAINTENANCE	20,400.00	20,400.00	336.00	25,460.07	-5,060.07	124.80 %
01-250-8402	MACHINERY, TOOLS & EQUIPMENT	6,400.00	6,400.00	0.00	6,619.11	-219.11	103.42 %
01-250-8403	BUILDINGS & STRUCTURES MAINTENANCE	1,000.00	1,000.00	0.00	599.39	400.61	59.94 %
01-250-8404	SOFTWARE MAINTENANCE	6,885.00	6,885.00	0.00	6,827.00	58.00	99.16 %
	Category: 84 - MAINTENANCE Total:	34,685.00	34,685.00	336.00	39,505.57	-4,820.57	113.90 %
	Category: 86 - SERVICES/SUNDRY						
01-250-8602	COMMUNICATIONS SERVICES	55,500.00	55,500.00	0.00	47,490.00	8,010.00	85.57 %
01-250-8603	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	7,594.58	2,405.42	75.95 %
01-250-8604	ASSOCIATIONS	2,500.00	2,500.00	300.00	1,997.01	502.99	79.88 %
01-250-8605	PROFESSIONAL SERVICES	19,500.00	19,500.00	2,740.98	14,301.59	5,198.41	73.34 %
01-250-8607	PRE-EMPLOYMENT TESTING	1,000.00	1,000.00	0.00	1,577.45	-577.45	157.75 %
01-250-8611	STIPEND	29,200.00	29,200.00	0.00	7,440.00	21,760.00	25.48 %
01-250-8612	PER CALL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01-250-8614	PUBLICATIONS	250.00	250.00	0.00	0.00	250.00	0.00 %
01-250-8615	UTILITIES - ELECTRIC	4,800.00	0.00	0.00	0.00	0.00	0.00 %
01-250-8616	UTILITIES - GAS	6,192.00	6,192.00	0.00	3,364.19	2,827.81	54.33 %
01-250-8620	UTILITIES - CELL PHONE / AIRCARD	1,500.00	1,500.00	113.97	911.78	588.22	60.79 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Used
01-250-8621	UTILITIES - TV	1,260.00	1,260.00	103.48	1,034.80	225.20	82.13 %
	Category: 86 - SERVICES/SUNDRY Total:	136,702.00	131,902.00	3,258.43	85,711.40	46,190.60	64.98 %
	Category: 89 - CAPITAL						
01-250-8901	EQUIPMENT - RADIO/COMMUNICA	126,000.00	126,000.00	0.00	0.00	126,000.00	0.00 %
01-250-8903	EQUIPMENT - MOTOR VEHICLES	1,100,000.00	1,100,000.00	0.00	1,095,238.20	4,761.80	99.57 %
	Category: 89 - CAPITAL Total:	1,226,000.00	1,226,000.00	0.00	1,095,238.20	130,761.80	89.33 %
	Department: 250 - FIRE Total:	1,978,943.00	1,974,143.00	39,743.77	1,634,409.44	339,733.56	82.79 %
	Department: 300 - DEVELOPMENT SERVICES - INSPECTIONS & CODE						
	Category: 80 - PERSONNEL						
01-300-8001	SALARY	45,700.00	47,600.00	3,800.00	18,926.93	28,673.07	39.76 %
01-300-8003	HOURLY	81,290.00	83,498.00	6,195.80	80,320.63	3,177.37	96.19 %
01-300-8013	OVERTIME	1,500.00	1,500.00	413.91	1,959.36	-459.36	130.62 %
01-300-8019	MEDICARE	1,863.00	1,863.00	131.44	1,284.10	578.90	68.93 %
01-300-8023	TMRS	16,578.00	16,578.00	1,360.58	12,995.17	3,582.83	78.39 %
01-300-8025	HEALTH INSURANCE	24,275.00	24,275.00	1,662.04	16,339.54	7,935.46	67.31 %
01-300-8027	DENTAL INSURANCE	1,145.00	1,145.00	88.08	863.49	281.51	75.41 %
01-300-8029	LIFE INSURANCE	149.00	149.00	10.43	102.96	46.04	69.10 %
01-300-8031	UNEMPLOYMENT	180.00	180.00	0.00	0.00	180.00	0.00 %
	Category: 80 - PERSONNEL Total:	172,680.00	176,788.00	13,662.28	132,792.18	43,995.82	75.11 %
	Category: 81 - SUPPLIES						
01-300-8101	OFFICE SUPPLIES	100.00	250.00	0.00	214.41	35.59	85.76 %
01-300-8103	FOOD	100.00	150.00	0.00	171.08	-21.08	114.05 %
01-300-8104	UNIFORMS	670.00	670.00	0.00	0.00	670.00	0.00 %
01-300-8107	MINOR TOOLS & EQUIPMENT	200.00	200.00	0.00	86.96	113.04	43.48 %
01-300-8109	REPRODUCTION OUTSIDE	625.00	625.00	0.00	359.44	265.56	57.51 %
01-300-8111	FUEL	1,500.00	1,500.00	45.00	972.71	527.29	64.85 %
	Category: 81 - SUPPLIES Total:	3,195.00	3,395.00	45.00	1,804.60	1,590.40	53.15 %
	Category: 84 - MAINTENANCE						
01-300-8401	VEHICLE MAINTENANCE	4,000.00	4,000.00	0.00	849.39	3,150.61	21.23 %
01-300-8404	SOFTWARE MAINTENANCE	7,200.00	7,200.00	600.00	4,800.00	2,400.00	66.67 %
	Category: 84 - MAINTENANCE Total:	11,200.00	11,200.00	600.00	5,649.39	5,550.61	50.44 %
	Category: 86 - SERVICES/SUNDRY						
01-300-8603	TRAVEL/TRAINING	2,650.00	2,450.00	0.00	1,164.01	1,285.99	47.51 %
01-300-8604	ASSOCIATIONS	1,195.00	1,195.00	172.00	352.00	843.00	29.46 %
01-300-8607	PRE-EMPLOYMENT TESTING	200.00	200.00	0.00	0.00	200.00	0.00 %
01-300-8620	UTILITIES - CELL PHONE	1,200.00	1,200.00	95.32	860.76	339.24	71.73 %
	Category: 86 - SERVICES/SUNDRY Total:	5,245.00	5,045.00	267.32	2,376.77	2,668.23	47.11 %
	Department: 300 - DEVELOPMENT SERVICES - INSPECTIONS & COD	192,320.00	196,428.00	14,574.60	142,622.94	53,805.06	72.61 %
	Department: 310 - PUBLIC WORKS - BUILDING OPERATIONS & STREETS						
	Category: 80 - PERSONNEL						
01-310-8003	HOURLY	101,288.00	104,297.00	7,795.54	78,396.32	25,900.68	75.17 %
01-310-8013	OVERTIME	1,500.00	1,500.00	476.20	2,360.10	-860.10	157.34 %
01-310-8019	MEDICARE	1,469.00	1,469.00	106.23	1,042.29	426.71	70.95 %
01-310-8023	TMRS	13,262.00	13,262.00	1,081.12	10,366.25	2,895.75	78.17 %
01-310-8025	HEALTH INSURANCE	26,466.00	26,466.00	1,528.42	16,557.94	9,908.06	62.56 %
01-310-8027	DENTAL INSURANCE	1,431.00	1,431.00	88.04	873.09	557.91	61.01 %
01-310-8029	LIFE INSURANCE	186.00	186.00	10.39	103.97	82.03	55.90 %
01-310-8031	UNEMPLOYMENT	225.00	225.00	0.00	0.00	225.00	0.00 %
	Category: 80 - PERSONNEL Total:	145,827.00	148,836.00	11,085.94	109,699.96	39,136.04	73.71 %
	Category: 81 - SUPPLIES						
01-310-8101	OFFICE SUPPLIES	250.00	250.00	182.86	182.86	67.14	73.14 %
01-310-8103	FOOD	100.00	100.00	0.00	0.00	100.00	0.00 %
01-310-8104	UNIFORMS	670.00	670.00	0.00	0.00	670.00	0.00 %
01-310-8107	MINOR TOOLS & EQUIPMENT	25,000.00	25,000.00	96.36	9,647.31	15,352.69	38.59 %

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Used
01-310-8111	FUEL	12,000.00	12,000.00	464.62	4,689.84	7,310.16	39.08 %
	Category: 81 - SUPPLIES Total:	38,020.00	38,020.00	743.84	14,520.01	23,499.99	38.19 %
Category: 84 - MAINTENANCE							
01-310-8401	VEHICLE MAINTENANCE	2,400.00	2,400.00	0.00	349.92	2,050.08	14.58 %
01-310-8402	MACHINERY, TOOLS & EQUIPMENT	2,400.00	2,400.00	0.00	1,890.04	509.96	78.75 %
01-310-8405	LAND MAINTENANCE	1,000.00	1,000.00	0.00	39.09	960.91	3.91 %
	Category: 84 - MAINTENANCE Total:	5,800.00	5,800.00	0.00	2,279.05	3,520.95	39.29 %
Category: 86 - SERVICES/SUNDRY							
01-310-8605	PROFESSIONAL SERVICES	110,000.00	110,000.00	13,990.34	102,967.87	7,032.13	93.61 %
	Category: 86 - SERVICES/SUNDRY Total:	110,000.00	110,000.00	13,990.34	102,967.87	7,032.13	93.61 %
Department: 310 - PUBLIC WORKS - BUILDING OPERATIONS & STR							
		299,647.00	302,656.00	25,820.12	229,466.89	73,189.11	75.82 %
Department: 900 - NON-DEPARTMENTAL							
Category: 81 - SUPPLIES							
01-900-8102	JANITORIAL SUPPLIES	0.00	2,500.00	330.00	1,082.79	1,417.21	43.31 %
	Category: 81 - SUPPLIES Total:	0.00	2,500.00	330.00	1,082.79	1,417.21	43.31 %
Category: 84 - MAINTENANCE							
01-900-8403	BUILDINGS & STRUCTURES MAINTE	30,300.00	27,800.00	264.95	11,006.12	16,793.88	39.59 %
01-900-8404	SOFTWARE MAINTENANCE	1,200.00	0.00	0.00	0.00	0.00	0.00 %
	Category: 84 - MAINTENANCE Total:	31,500.00	27,800.00	264.95	11,006.12	16,793.88	39.59 %
Category: 86 - SERVICES/SUNDRY							
01-900-8601	IT SERVICES	62,000.00	52,000.00	2,402.82	36,930.78	15,069.22	71.02 %
01-900-8605	PROFESSIONAL SERVICES	201,455.00	191,455.00	8,457.26	158,126.78	33,328.22	82.59 %
01-900-8609	UTILITIES - ELECTRIC	20,000.00	32,000.00	2,395.49	21,539.17	10,460.83	67.31 %
01-900-8610	UTILITIES - PHONE / INTERNET	15,600.00	15,600.00	842.23	8,462.70	7,137.30	54.25 %
01-900-8621	UTILITIES - TV	420.00	420.00	34.04	306.36	113.64	72.94 %
01-900-8640	BUILDING RENTAL	27,720.00	27,720.00	2,310.00	23,350.00	4,370.00	84.24 %
	Category: 86 - SERVICES/SUNDRY Total:	327,195.00	319,195.00	16,441.84	248,715.79	70,479.21	77.92 %
Category: 88 - TRANSFER OUT							
01-900-8822	TRANSFER TO EQUIPMENT REPLAC	250,000.00	250,000.00	0.00	250,000.00	0.00	100.00 %
01-900-8861	TRANSFER TO STREET CONSTRUCTI	400,000.00	400,000.00	0.00	400,000.00	0.00	100.00 %
01-900-8863	TRANSFER TO DRAINAGE IMPROVE	100,000.00	100,000.00	0.00	100,000.00	0.00	100.00 %
01-900-8865	TRANSFER TO FACILITY IMPROVEM	125,000.00	125,000.00	0.00	125,000.00	0.00	100.00 %
	Category: 88 - TRANSFER OUT Total:	875,000.00	875,000.00	0.00	875,000.00	0.00	100.00 %
Category: 89 - CAPITAL							
01-900-8902	HARDWARE/SOFTWARE	0.00	34,228.00	0.00	48,291.65	-14,063.65	141.09 %
	Category: 89 - CAPITAL Total:	0.00	34,228.00	0.00	48,291.65	-14,063.65	141.09 %
Department: 900 - NON-DEPARTMENTAL Total:							
	Expense Total:	1,233,695.00	1,258,723.00	17,036.79	1,184,096.35	74,626.65	94.07 %
Fund: 01 - GENERAL FUND Surplus (Deficit):							
	Fund: 01 - GENERAL FUND Surplus (Deficit):	-1,178,364.00	-1,162,580.00	99,659.91	2,329.08	1,164,909.08	-0.20 %
Fund: 03 - WATER/WASTEWATER FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 46 - CHARGES FOR SERVICES							
03-000-4620	WATER SALES	2,850,000.00	2,850,000.00	247,491.62	2,028,654.77	-821,345.23	71.18 %
03-000-4622	METER SET FEE	150,000.00	150,000.00	6,000.00	115,000.00	-35,000.00	76.67 %
03-000-4624	ACOUNT SET UP FEES	12,000.00	12,000.00	800.00	9,450.00	-2,550.00	78.75 %
03-000-4626	RECONNECT FEE	0.00	0.00	0.00	100.00	100.00	0.00 %
03-000-4630	SEWER SERVICE	350,000.00	350,000.00	31,846.16	285,598.95	-64,401.05	81.60 %
03-000-4632	SEWER TAP FEE	15,000.00	15,000.00	0.00	14,000.00	-1,000.00	93.33 %
	Category: 46 - CHARGES FOR SERVICES Total:	3,377,000.00	3,377,000.00	286,137.78	2,452,803.72	-924,196.28	72.63 %
Category: 48 - INTEREST							
03-000-4800	INTEREST	20,000.00	20,000.00	135.14	6,913.01	-13,086.99	34.57 %
	Category: 48 - INTEREST Total:	20,000.00	20,000.00	135.14	6,913.01	-13,086.99	34.57 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Category: 49 - MISCELLANEOUS REVENUES							
03-000-4904	LATE FEES	20,000.00	20,000.00	0.00	13,604.52	-6,395.48	68.02 %
03-000-4912	OTHER INCOME	50,000.00	50,000.00	500.00	7,639.55	-42,360.45	15.28 %
03-000-4914	RETURNED CHECK FEE	0.00	0.00	0.00	150.00	150.00	0.00 %
Category: 49 - MISCELLANEOUS REVENUES Total:		70,000.00	70,000.00	500.00	21,394.07	-48,605.93	30.56 %
Department: 000 - NON-DEPARTMENTAL Total:		3,467,000.00	3,467,000.00	286,772.92	2,481,110.80	-985,889.20	71.56 %
Revenue Total:		3,467,000.00	3,467,000.00	286,772.92	2,481,110.80	-985,889.20	71.56 %
Expense							
Department: 600 - WATER							
Category: 80 - PERSONNEL							
03-600-8001	SALARY	165,000.00	173,250.00	13,326.92	133,286.17	39,963.83	76.93 %
03-600-8003	HOURLY	190,201.00	197,131.00	12,519.93	124,717.95	72,413.05	63.27 %
03-600-8007	CAR ALLOWANCE	3,600.00	3,600.00	276.92	2,630.74	969.26	73.08 %
03-600-8009	INSURANCE STIPEND	3,681.00	3,681.00	283.08	2,689.32	991.68	73.06 %
03-600-8013	OVERTIME	4,000.00	3,980.00	619.85	2,584.76	1,395.24	64.94 %
03-600-8019	MEDICARE	5,314.00	5,314.00	348.09	3,440.47	1,873.53	64.74 %
03-600-8021	SOCIAL SECURITY	47,139.00	20.00	0.00	19.43	0.57	97.15 %
03-600-8023	TMRS	66,957.00	47,139.00	3,532.37	34,095.76	13,043.24	72.33 %
03-600-8025	HEALTH INSURANCE	3,720.00	66,957.00	2,909.94	35,669.92	31,287.08	53.27 %
03-600-8027	DENTAL INSURANCE	484.00	3,720.00	220.04	2,182.13	1,537.87	58.66 %
03-600-8029	LIFE INSURANCE	540.00	484.00	25.98	259.74	224.26	53.67 %
03-600-8031	UNEMPLOYMENT	0.00	540.00	0.00	0.00	540.00	0.00 %
Category: 80 - PERSONNEL Total:		490,636.00	505,816.00	34,063.12	341,576.39	164,239.61	67.53 %
Category: 81 - SUPPLIES							
03-600-8101	OFFICE SUPPLIES	1,500.00	1,500.00	0.00	685.19	814.81	45.68 %
03-600-8103	FOOD	500.00	500.00	0.00	56.46	443.54	11.29 %
03-600-8104	UNIFORMS	1,390.00	1,390.00	0.00	0.00	1,390.00	0.00 %
03-600-8107	MINOR TOOLS & EQUIPMENT	2,500.00	2,500.00	310.36	490.94	2,009.06	19.64 %
03-600-8108	POSTAGE	3,000.00	3,000.00	502.50	1,507.50	1,492.50	50.25 %
03-600-8109	REPRODUCTION OUTSIDE	17,250.00	17,250.00	0.00	12,822.53	4,427.47	74.33 %
03-600-8111	FUEL	6,000.00	6,000.00	392.00	5,222.64	777.36	87.04 %
Category: 81 - SUPPLIES Total:		32,140.00	32,140.00	1,204.86	20,785.26	11,354.74	64.67 %
Category: 84 - MAINTENANCE							
03-600-8401	VEHICLE MAINTENANCE	8,000.00	8,000.00	1,081.05	2,933.80	5,066.20	36.67 %
03-600-8402	MACHINERY, TOOLS & EQUIPMENT	900.00	900.00	0.00	2,705.18	-1,805.18	300.58 %
03-600-8404	SOFTWARE MAINTENANCE	25,500.00	25,500.00	138.00	22,765.91	2,734.09	89.28 %
03-600-8406	WATER MAINS	15,000.00	15,000.00	0.00	3,262.76	11,737.24	21.75 %
03-600-8407	PLANT, TOWERS, WELLS, PUMPS	10,000.00	10,000.00	0.00	455.00	9,545.00	4.55 %
03-600-8408	METER/METER BOX	10,000.00	10,000.00	3,261.20	13,898.01	-3,898.01	138.98 %
03-600-8409	SERVICE LINES	10,000.00	10,000.00	3.33	9,093.58	906.42	90.94 %
Category: 84 - MAINTENANCE Total:		79,400.00	79,400.00	4,483.58	55,114.24	24,285.76	69.41 %
Category: 86 - SERVICES/SUNDRY							
03-600-8603	TRAVEL/TRAINING	3,900.00	3,900.00	0.00	2,827.93	1,072.07	72.51 %
03-600-8604	ASSOCIATIONS	1,850.00	1,850.00	0.00	0.00	1,850.00	0.00 %
03-600-8605	PROFESSIONAL SERVICES	4,800.00	4,800.00	213.94	5,006.38	-206.38	104.30 %
03-600-8608	WATER PURCHASE	1,675,316.00	1,675,316.00	135,313.20	1,218,556.25	456,759.75	72.74 %
03-600-8615	UTILITIES - ELECTRIC	40,000.00	40,000.00	4,794.30	25,292.85	14,707.15	63.23 %
03-600-8620	UTILITIES - CELL PHONE	6,000.00	6,000.00	460.36	4,517.55	1,482.45	75.29 %
Category: 86 - SERVICES/SUNDRY Total:		1,731,866.00	1,731,866.00	140,781.80	1,256,200.96	475,665.04	72.53 %
Category: 89 - CAPITAL							
03-600-8935	METER/METER BOXES	15,000.00	15,000.00	0.00	26,091.80	-11,091.80	173.95 %
Category: 89 - CAPITAL Total:		15,000.00	15,000.00	0.00	26,091.80	-11,091.80	173.95 %
Department: 600 - WATER Total:		2,349,042.00	2,364,222.00	180,533.36	1,699,768.65	664,453.35	71.90 %

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 610 - WASTEWATER							
Category: 80 - PERSONNEL							
03-610-8003	HOURLY	15,080.00	15,684.00	1,206.40	12,153.90	3,530.10	77.49 %
03-610-8013	OVERTIME	0.00	0.00	90.48	265.78	-265.78	0.00 %
03-610-8019	MEDICARE	0.00	219.00	17.35	166.59	52.41	76.07 %
03-610-8021	SOCIAL SECURITY	1,946.00	0.00	0.00	0.00	0.00	0.00 %
03-610-8023	TMRS	3,472.00	1,946.00	169.49	1,594.42	351.58	81.93 %
03-610-8025	HEALTH INSURANCE	286.00	3,472.00	261.48	2,595.86	876.14	74.77 %
03-610-8027	DENTAL INSURANCE	38.00	286.00	22.00	218.18	67.82	76.29 %
03-610-8029	LIFE INSURANCE	90.00	38.00	2.60	25.94	12.06	68.26 %
03-610-8031	UNEMPLOYMENT	0.00	90.00	0.00	0.00	90.00	0.00 %
Category: 80 - PERSONNEL Total:		20,912.00	21,735.00	1,769.80	17,020.67	4,714.33	78.31 %
Category: 81 - SUPPLIES							
03-610-8107	MINOR TOOLS & EQUIPMENT	500.00	500.00	0.00	0.00	500.00	0.00 %
Category: 81 - SUPPLIES Total:		500.00	500.00	0.00	0.00	500.00	0.00 %
Category: 84 - MAINTENANCE							
03-610-8402	MACHINERY, TOOLS & EQUIPMENT	4,500.00	4,500.00	213.66	1,778.55	2,721.45	39.52 %
03-610-8407	PLANT, TOWERS, WELLS, PUMPS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
Category: 84 - MAINTENANCE Total:		14,500.00	14,500.00	213.66	1,778.55	12,721.45	12.27 %
Category: 86 - SERVICES/SUNDRY							
03-610-8609	WASTEWATER TREATMENT	315,000.00	315,000.00	23,415.35	275,424.34	39,575.66	87.44 %
03-610-8615	UTILITIES - ELECTRIC	5,000.00	5,000.00	209.47	2,184.02	2,815.98	43.68 %
Category: 86 - SERVICES/SUNDRY Total:		320,000.00	320,000.00	23,624.82	277,608.36	42,391.64	86.75 %
Department: 610 - WASTEWATER Total:		355,912.00	356,735.00	25,608.28	296,407.58	60,327.42	83.09 %
Department: 900 - NON-DEPARTMENTAL							
Category: 84 - MAINTENANCE							
03-900-8402	MACHINERY, TOOLS & EQUIPMENT	4,490.00	4,490.00	0.00	497.04	3,992.96	11.07 %
Category: 84 - MAINTENANCE Total:		4,490.00	4,490.00	0.00	497.04	3,992.96	11.07 %
Category: 86 - SERVICES/SUNDRY							
03-900-8605	PROFESSIONAL SERVICES	72,000.00	72,000.00	2,010.00	64,614.02	7,385.98	89.74 %
Category: 86 - SERVICES/SUNDRY Total:		72,000.00	72,000.00	2,010.00	64,614.02	7,385.98	89.74 %
Category: 88 - TRANSFER OUT							
03-900-8801	TRANSFER TO GENERAL FUND	25,000.00	25,000.00	0.00	25,000.00	0.00	100.00 %
03-900-8822	TRANSFER TO EQUIPMENT REPLAC	25,000.00	25,000.00	0.00	25,000.00	0.00	100.00 %
03-900-8841	TRANSFER TO REVENUE BOND I&S	561,948.00	561,948.00	0.00	561,948.00	0.00	100.00 %
Category: 88 - TRANSFER OUT Total:		611,948.00	611,948.00	0.00	611,948.00	0.00	100.00 %
Department: 900 - NON-DEPARTMENTAL Total:		688,438.00	688,438.00	2,010.00	677,059.06	11,378.94	98.35 %
Expense Total:		3,393,392.00	3,409,395.00	208,151.64	2,673,235.29	736,159.71	78.41 %
Fund: 03 - WATER/WASTEWATER FUND Surplus (Deficit):		73,608.00	57,605.00	78,621.28	-192,124.49	-249,729.49	-333.52 %
Fund: 05 - SOLID WASTE FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 46 - CHARGES FOR SERVICES							
05-000-4640	SOLID WASTE FEE	276,528.00	276,528.00	35,180.43	310,552.20	34,024.20	112.30 %
05-000-4642	RECYCLING FEE	105,600.00	105,600.00	0.00	0.00	-105,600.00	0.00 %
Category: 46 - CHARGES FOR SERVICES Total:		382,128.00	382,128.00	35,180.43	310,552.20	-71,575.80	81.27 %
Category: 49 - MISCELLANEOUS REVENUES							
05-000-4912	OTHER INCOME	28,620.00	28,620.00	0.00	0.00	-28,620.00	0.00 %
Category: 49 - MISCELLANEOUS REVENUES Total:		28,620.00	28,620.00	0.00	0.00	-28,620.00	0.00 %
Department: 000 - NON-DEPARTMENTAL Total:		410,748.00	410,748.00	35,180.43	310,552.20	-100,195.80	75.61 %
Revenue Total:		410,748.00	410,748.00	35,180.43	310,552.20	-100,195.80	75.61 %

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense							
Department: 620 - SOLID WASTE							
Category: 86 - SERVICES/SUNDRY							
05-620-8605	PROFESSIONAL SERVICES	382,128.00	382,128.00	31,390.47	280,014.97	102,113.03	73.28 %
	Category: 86 - SERVICES/SUNDRY Total:	382,128.00	382,128.00	31,390.47	280,014.97	102,113.03	73.28 %
Category: 88 - TRANSFER OUT							
05-620-8801	TRANSFER TO GENERAL FUND	25,000.00	25,000.00	0.00	25,000.00	0.00	100.00 %
	Category: 88 - TRANSFER OUT Total:	25,000.00	25,000.00	0.00	25,000.00	0.00	100.00 %
	Department: 620 - SOLID WASTE Total:	407,128.00	407,128.00	31,390.47	305,014.97	102,113.03	74.92 %
	Expense Total:	407,128.00	407,128.00	31,390.47	305,014.97	102,113.03	74.92 %
	Fund: 05 - SOLID WASTE FUND Surplus (Deficit):	3,620.00	3,620.00	3,789.96	5,537.23	1,917.23	152.96 %
Fund: 21 - LAW ENFORCEMENT FUND							
Expense							
Department: 220 - POLICE SPECIAL OPERATIONS							
Category: 81 - SUPPLIES							
21-220-8107	MINOR TOOLS & EQUIPMENT	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
	Category: 81 - SUPPLIES Total:	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
	Department: 220 - POLICE SPECIAL OPERATIONS Total:	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
	Expense Total:	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
	Fund: 21 - LAW ENFORCEMENT FUND Total:	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
Fund: 22 - EQUIPMENT REPLACEMENT FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 50 - TRANSFERS IN							
22-000-5001	TRANSFER FROM GENERAL FUND	250,000.00	250,000.00	0.00	250,000.00	0.00	100.00 %
22-000-5003	TRANSFER FROM WATER/WASTEW	25,000.00	25,000.00	0.00	25,000.00	0.00	100.00 %
	Category: 50 - TRANSFERS IN Total:	275,000.00	275,000.00	0.00	275,000.00	0.00	100.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	275,000.00	275,000.00	0.00	275,000.00	0.00	100.00 %
	Revenue Total:	275,000.00	275,000.00	0.00	275,000.00	0.00	100.00 %
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 89 - CAPITAL							
22-900-8903	MOTOR VEHICLES	104,274.00	104,274.00	14,949.06	102,660.08	1,613.92	98.45 %
	Category: 89 - CAPITAL Total:	104,274.00	104,274.00	14,949.06	102,660.08	1,613.92	98.45 %
	Department: 900 - NON-DEPARTMENTAL Total:	104,274.00	104,274.00	14,949.06	102,660.08	1,613.92	98.45 %
	Expense Total:	104,274.00	104,274.00	14,949.06	102,660.08	1,613.92	98.45 %
	Fund: 22 - EQUIPMENT REPLACEMENT FUND Surplus (Deficit):	170,726.00	170,726.00	-14,949.06	172,339.92	1,613.92	100.95 %
Fund: 23 - COURT SECURITY FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 47 - FINES & FORFEITURES							
23-000-4702	SECURITY FEE	3,000.00	3,000.00	124.76	2,598.43	-401.57	86.61 %
	Category: 47 - FINES & FORFEITURES Total:	3,000.00	3,000.00	124.76	2,598.43	-401.57	86.61 %
	Department: 000 - NON-DEPARTMENTAL Total:	3,000.00	3,000.00	124.76	2,598.43	-401.57	86.61 %
	Revenue Total:	3,000.00	3,000.00	124.76	2,598.43	-401.57	86.61 %
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 81 - SUPPLIES							
23-900-8107	MINOR TOOLS & EQUIPMENT	2,500.00	2,500.00	0.00	89.99	2,410.01	3.60 %
23-900-8113	COMPUTER HARDWARE/SOFTWARE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
	Category: 81 - SUPPLIES Total:	5,000.00	5,000.00	0.00	89.99	4,910.01	1.80 %

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Used
Category: 86 - SERVICES/SUNDRY							
23-900-8603	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
	Category: 86 - SERVICES/SUNDRY Total:	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
	Department: 900 - NON-DEPARTMENTAL Total:	6,000.00	6,000.00	0.00	89.99	5,910.01	1.50 %
	Expense Total:	6,000.00	6,000.00	0.00	89.99	5,910.01	1.50 %
	Fund: 23 - COURT SECURITY FUND Surplus (Deficit):	-3,000.00	-3,000.00	124.76	2,508.44	5,508.44	-83.61 %
Fund: 24 - COURT TECHNOLOGY FUND							
Revenue							
	Department: 000 - NON-DEPARTMENTAL						
	Category: 47 - FINES & FORFEITURES						
24-000-4704	TECHNOLOGY FEE	3,500.00	3,500.00	103.30	2,741.88	-758.12	78.34 %
	Category: 47 - FINES & FORFEITURES Total:	3,500.00	3,500.00	103.30	2,741.88	-758.12	78.34 %
	Department: 000 - NON-DEPARTMENTAL Total:	3,500.00	3,500.00	103.30	2,741.88	-758.12	78.34 %
	Revenue Total:	3,500.00	3,500.00	103.30	2,741.88	-758.12	78.34 %
Expense							
	Department: 900 - NON-DEPARTMENTAL						
	Category: 81 - SUPPLIES						
24-900-8101	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	0.00 %
24-900-8107	MINOR TOOLS & EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
	Category: 81 - SUPPLIES Total:	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00 %
	Category: 84 - MAINTENANCE						
24-900-8404	SOFTWARE MAINTENANCE	5,100.00	5,100.00	0.00	2,116.00	2,984.00	41.49 %
	Category: 84 - MAINTENANCE Total:	5,100.00	5,100.00	0.00	2,116.00	2,984.00	41.49 %
	Department: 900 - NON-DEPARTMENTAL Total:	8,300.00	8,300.00	0.00	2,116.00	6,184.00	25.49 %
	Expense Total:	8,300.00	8,300.00	0.00	2,116.00	6,184.00	25.49 %
	Fund: 24 - COURT TECHNOLOGY FUND Surplus (Deficit):	-4,800.00	-4,800.00	103.30	625.88	5,425.88	-13.04 %
Fund: 25 - CHILD SAFETY FUND							
Revenue							
	Department: 000 - NON-DEPARTMENTAL						
	Category: 47 - FINES & FORFEITURES						
25-000-4706	CHILD SAFETY FEE	2,600.00	2,600.00	0.00	4,069.83	1,469.83	156.53 %
	Category: 47 - FINES & FORFEITURES Total:	2,600.00	2,600.00	0.00	4,069.83	1,469.83	156.53 %
	Department: 000 - NON-DEPARTMENTAL Total:	2,600.00	2,600.00	0.00	4,069.83	1,469.83	156.53 %
	Revenue Total:	2,600.00	2,600.00	0.00	4,069.83	1,469.83	156.53 %
Expense							
	Department: 900 - NON-DEPARTMENTAL						
	Category: 81 - SUPPLIES						
25-900-8107	MINOR TOOLS & EQUIPMENT	5,200.00	5,200.00	0.00	0.00	5,200.00	0.00 %
	Category: 81 - SUPPLIES Total:	5,200.00	5,200.00	0.00	0.00	5,200.00	0.00 %
	Department: 900 - NON-DEPARTMENTAL Total:	5,200.00	5,200.00	0.00	0.00	5,200.00	0.00 %
	Expense Total:	5,200.00	5,200.00	0.00	0.00	5,200.00	0.00 %
	Fund: 25 - CHILD SAFETY FUND Surplus (Deficit):	-2,600.00	-2,600.00	0.00	4,069.83	6,669.83	-156.53 %
Fund: 26 - POLICE DONATIONS FUND							
Revenue							
	Department: 000 - NON-DEPARTMENTAL						
	Category: 49 - MISCELLANEOUS REVENUES						
26-000-4900	DONATIONS	0.00	0.00	0.00	120.00	120.00	0.00 %
	Category: 49 - MISCELLANEOUS REVENUES Total:	0.00	0.00	0.00	120.00	120.00	0.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	120.00	120.00	0.00 %
	Revenue Total:	0.00	0.00	0.00	120.00	120.00	0.00 %

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Favorable (Unfavorable)	Percent Used
Expense							
Department: 230 - POLICE DONATIONS							
Category: 81 - SUPPLIES							
<u>26-230-8107</u>	MINOR TOOLS & EQUIPMENT	6,780.00	6,780.00	0.00	0.00	6,780.00	0.00 %
	Category: 81 - SUPPLIES Total:	6,780.00	6,780.00	0.00	0.00	6,780.00	0.00 %
	Department: 230 - POLICE DONATIONS Total:	6,780.00	6,780.00	0.00	0.00	6,780.00	0.00 %
	Expense Total:	6,780.00	6,780.00	0.00	0.00	6,780.00	0.00 %
	Fund: 26 - POLICE DONATIONS FUND Surplus (Deficit):	-6,780.00	-6,780.00	0.00	120.00	6,900.00	-1.77 %
Fund: 27 - FIRE DONATIONS FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 48 - INTEREST							
<u>27-000-4800</u>	INTEREST	180.00	180.00	0.00	0.00	-180.00	0.00 %
	Category: 48 - INTEREST Total:	180.00	180.00	0.00	0.00	-180.00	0.00 %
Category: 49 - MISCELLANEOUS REVENUES							
<u>27-000-4900</u>	DONATIONS	0.00	0.00	10,000.00	12,291.00	12,291.00	0.00 %
<u>27-000-4912</u>	OTHER INCOME	0.00	0.00	0.00	225.00	225.00	0.00 %
	Category: 49 - MISCELLANEOUS REVENUES Total:	0.00	0.00	10,000.00	12,516.00	12,516.00	0.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	180.00	180.00	10,000.00	12,516.00	12,336.00	6,953.33 %
	Revenue Total:	180.00	180.00	10,000.00	12,516.00	12,336.00	6,953.33 %
Expense							
Department: 280 - FIRE DONATIONS							
Category: 81 - SUPPLIES							
<u>27-280-8103</u>	FOOD	0.00	0.00	0.00	114.90	-114.90	0.00 %
<u>27-280-8104</u>	UNIFORMS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
<u>27-280-8105</u>	PROTECTIVE CLOTHING	14,200.00	14,200.00	0.00	0.00	14,200.00	0.00 %
<u>27-280-8107</u>	MINOR TOOLS & EQUIPMENT	10,000.00	10,000.00	0.00	3,720.00	6,280.00	37.20 %
	Category: 81 - SUPPLIES Total:	34,200.00	34,200.00	0.00	3,834.90	30,365.10	11.21 %
Category: 84 - MAINTENANCE							
<u>27-280-8402</u>	MACHINERY, TOOLS & EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
	Category: 84 - MAINTENANCE Total:	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
Category: 89 - CAPITAL							
<u>27-280-8904</u>	MACHINES, TOOLS & IMPLEMENTS	58,000.00	58,000.00	0.00	36,594.52	21,405.48	63.09 %
	Category: 89 - CAPITAL Total:	58,000.00	58,000.00	0.00	36,594.52	21,405.48	63.09 %
	Department: 280 - FIRE DONATIONS Total:	102,200.00	102,200.00	0.00	40,429.42	61,770.58	39.56 %
	Expense Total:	102,200.00	102,200.00	0.00	40,429.42	61,770.58	39.56 %
	Fund: 27 - FIRE DONATIONS FUND Surplus (Deficit):	-102,020.00	-102,020.00	10,000.00	-27,913.42	74,106.58	27.36 %
Fund: 29 - PARKS FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 49 - MISCELLANEOUS REVENUES							
<u>29-000-4900</u>	DONATIONS	0.00	0.00	0.00	500.00	500.00	0.00 %
	Category: 49 - MISCELLANEOUS REVENUES Total:	0.00	0.00	0.00	500.00	500.00	0.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	500.00	500.00	0.00 %
	Revenue Total:	0.00	0.00	0.00	500.00	500.00	0.00 %
	Fund: 29 - PARKS FUND Total:	0.00	0.00	0.00	500.00	500.00	0.00 %
Fund: 40 - GENERAL OBLIGATION DEBT SERVICE							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 41 - PROPERTY TAXES							
<u>40-000-4100</u>	PROPERTY TAX - CURRENT	493,105.00	493,105.00	2,792.69	494,886.01	1,781.01	100.36 %
<u>40-000-4102</u>	PROPERTY TAX - DELINQUENT	4,907.00	4,907.00	109.69	2,799.68	-2,107.32	57.05 %

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
40-000-4104	PENALTY & INTEREST	0.00	0.00	304.56	2,049.86	2,049.86	0.00 %
	Category: 41 - PROPERTY TAXES Total:	498,012.00	498,012.00	3,206.94	499,735.55	1,723.55	100.35 %
	Department: 000 - NON-DEPARTMENTAL Total:	498,012.00	498,012.00	3,206.94	499,735.55	1,723.55	100.35 %
	Revenue Total:	498,012.00	498,012.00	3,206.94	499,735.55	1,723.55	100.35 %
Expense							
	Department: 900 - NON-DEPARTMENTAL						
	Category: 87 - DEBT SERVICE						
40-900-8701	PRINCIPAL	361,970.00	385,235.00	0.00	385,235.00	0.00	100.00 %
40-900-8703	INTEREST	136,118.00	112,853.00	0.00	19,108.10	93,744.90	16.93 %
40-900-8705	PAYING AGENT FEES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
	Category: 87 - DEBT SERVICE Total:	499,588.00	499,588.00	0.00	404,343.10	95,244.90	80.94 %
	Department: 900 - NON-DEPARTMENTAL Total:	499,588.00	499,588.00	0.00	404,343.10	95,244.90	80.94 %
	Expense Total:	499,588.00	499,588.00	0.00	404,343.10	95,244.90	80.94 %
	Fund: 40 - GENERAL OBLIGATION DEBT SERVICE Surplus (Deficit):	-1,576.00	-1,576.00	3,206.94	95,392.45	96,968.45	6,052.82 %
Fund: 41 - REVENUE BOND I&S							
	Revenue						
	Department: 000 - NON-DEPARTMENTAL						
	Category: 50 - TRANSFERS IN						
41-000-5003	TRANSFER FROM WATER/WASTEW	561,948.00	561,948.00	0.00	561,948.00	0.00	100.00 %
	Category: 50 - TRANSFERS IN Total:	561,948.00	561,948.00	0.00	561,948.00	0.00	100.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	561,948.00	561,948.00	0.00	561,948.00	0.00	100.00 %
	Revenue Total:	561,948.00	561,948.00	0.00	561,948.00	0.00	100.00 %
Expense							
	Department: 900 - NON-DEPARTMENTAL						
	Category: 87 - DEBT SERVICE						
41-900-8701	PRINCIPAL	273,030.00	294,765.00	0.00	294,765.00	0.00	100.00 %
41-900-8703	INTEREST	286,418.00	264,683.00	117,925.00	245,371.23	19,311.77	92.70 %
41-900-8705	PAYING AGENT FEES	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
	Category: 87 - DEBT SERVICE Total:	561,948.00	561,948.00	117,925.00	540,136.23	21,811.77	96.12 %
	Department: 900 - NON-DEPARTMENTAL Total:	561,948.00	561,948.00	117,925.00	540,136.23	21,811.77	96.12 %
	Expense Total:	561,948.00	561,948.00	117,925.00	540,136.23	21,811.77	96.12 %
	Fund: 41 - REVENUE BOND I&S Surplus (Deficit):	0.00	0.00	-117,925.00	21,811.77	21,811.77	0.00 %
Fund: 60 - UTILITY IMPACT FEE FUND							
	Revenue						
	Department: 000 - NON-DEPARTMENTAL						
	Category: 46 - CHARGES FOR SERVICES						
60-000-4628	UTILITY IMPACT FEE	150,000.00	150,000.00	11,816.85	216,642.25	66,642.25	144.43 %
	Category: 46 - CHARGES FOR SERVICES Total:	150,000.00	150,000.00	11,816.85	216,642.25	66,642.25	144.43 %
	Department: 000 - NON-DEPARTMENTAL Total:	150,000.00	150,000.00	11,816.85	216,642.25	66,642.25	144.43 %
	Revenue Total:	150,000.00	150,000.00	11,816.85	216,642.25	66,642.25	144.43 %
Expense							
	Department: 900 - NON-DEPARTMENTAL						
	Category: 89 - CAPITAL						
60-900-8931	BUILDINGS & STRUCTURES - UTILIT	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
	Category: 89 - CAPITAL Total:	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
	Department: 900 - NON-DEPARTMENTAL Total:	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
	Expense Total:	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
	Fund: 60 - UTILITY IMPACT FEE FUND Surplus (Deficit):	0.00	0.00	11,816.85	216,642.25	216,642.25	0.00 %

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 61 - STREET CONSTRUCTION FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 50 - TRANSFERS IN							
61-000-5001	TRANSFER FROM GENERAL FUND	400,000.00	400,000.00	0.00	400,000.00	0.00	100.00 %
Category: 50 - TRANSFERS IN Total:							
Department: 000 - NON-DEPARTMENTAL Total:							
Revenue Total:							
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 84 - MAINTENANCE							
61-900-8414	MAINT - STREETS & ALLEYS	0.00	0.00	0.00	1,264.20	-1,264.20	0.00 %
Category: 84 - MAINTENANCE Total:							
Category: 86 - SERVICES/SUNDRY							
61-900-8605	PROFESSIONAL SERVICES	0.00	0.00	0.00	762.21	-762.21	0.00 %
Category: 86 - SERVICES/SUNDRY Total:							
Category: 89 - CAPITAL							
61-900-8932	BUILDINGS & STRUCTURES - STREE	400,000.00	400,000.00	0.00	545.91	399,454.09	0.14 %
Category: 89 - CAPITAL Total:							
Department: 900 - NON-DEPARTMENTAL Total:							
Expense Total:							
Fund: 61 - STREET CONSTRUCTION FUND Surplus (Deficit):							
Fund: 62 - UTILITY CONSTRUCTION FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 45 - INTERGOVERNMENTAL							
62-000-4530	STATE GRANT	100,000.00	100,000.00	0.00	0.00	-100,000.00	0.00 %
Category: 45 - INTERGOVERNMENTAL Total:							
Category: 48 - INTEREST							
62-000-4800	INTEREST	150,000.00	150,000.00	1,222.94	62,559.53	-87,440.47	41.71 %
Category: 48 - INTEREST Total:							
Department: 000 - NON-DEPARTMENTAL Total:							
Revenue Total:							
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 86 - SERVICES/SUNDRY							
62-900-8605	PROFESSIONAL SERVICES	150,000.00	150,000.00	11,134.80	78,522.04	71,477.96	52.35 %
Category: 86 - SERVICES/SUNDRY Total:							
Category: 89 - CAPITAL							
62-900-8931	BUILDINGS & STRUCTURES - UTILIT	6,500,000.00	6,500,000.00	0.00	0.00	6,500,000.00	0.00 %
Category: 89 - CAPITAL Total:							
Department: 900 - NON-DEPARTMENTAL Total:							
Expense Total:							
Fund: 62 - UTILITY CONSTRUCTION FUND Surplus (Deficit):							

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 63 - DRAINAGE IMPROVEMENT FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 50 - TRANSFERS IN							
63-000-5001	TRANSFER FROM GENERAL FUND	100,000.00	100,000.00	0.00	100,000.00	0.00	100.00 %
	Category: 50 - TRANSFERS IN Total:	100,000.00	100,000.00	0.00	100,000.00	0.00	100.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	100,000.00	100,000.00	0.00	100,000.00	0.00	100.00 %
	Revenue Total:	100,000.00	100,000.00	0.00	100,000.00	0.00	100.00 %
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 86 - SERVICES/SUNDRY							
63-900-8605	PROFESSIONAL SERVICES	100,000.00	100,000.00	0.00	82,868.80	17,131.20	82.87 %
	Category: 86 - SERVICES/SUNDRY Total:	100,000.00	100,000.00	0.00	82,868.80	17,131.20	82.87 %
	Department: 900 - NON-DEPARTMENTAL Total:	100,000.00	100,000.00	0.00	82,868.80	17,131.20	82.87 %
	Expense Total:	100,000.00	100,000.00	0.00	82,868.80	17,131.20	82.87 %
Fund: 63 - DRAINAGE IMPROVEMENT FUND Surplus (Deficit):							
		0.00	0.00	0.00	17,131.20	17,131.20	0.00 %
Fund: 65 - FACILITIES IMPROVEMENT FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 50 - TRANSFERS IN							
65-000-5001	TRANSFER FROM GENERAL FUND	125,000.00	125,000.00	0.00	125,000.00	0.00	100.00 %
	Category: 50 - TRANSFERS IN Total:	125,000.00	125,000.00	0.00	125,000.00	0.00	100.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	125,000.00	125,000.00	0.00	125,000.00	0.00	100.00 %
	Revenue Total:	125,000.00	125,000.00	0.00	125,000.00	0.00	100.00 %
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 86 - SERVICES/SUNDRY							
65-900-8605	PROFESSIONAL SERVICES	0.00	0.00	926.75	46,618.71	-46,618.71	0.00 %
	Category: 86 - SERVICES/SUNDRY Total:	0.00	0.00	926.75	46,618.71	-46,618.71	0.00 %
	Department: 900 - NON-DEPARTMENTAL Total:	0.00	0.00	926.75	46,618.71	-46,618.71	0.00 %
	Expense Total:	0.00	0.00	926.75	46,618.71	-46,618.71	0.00 %
Fund: 65 - FACILITIES IMPROVEMENT FUND Surplus (Deficit):							
		125,000.00	125,000.00	-926.75	78,381.29	-46,618.71	62.71 %
Report Surplus (Deficit):							
		-7,334,084.00	-7,334,303.00	63,610.33	778,816.60	8,113,119.60	-10.62 %

Group Summary

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
41 - PROPERTY TAXES	3,283,608.00	3,283,608.00	21,045.81	3,283,356.83	-251.17	99.99 %
42 - SALES & USE TAXES	234,000.00	234,000.00	21,807.25	189,320.42	-44,679.58	80.91 %
43 - FRANCHISE TAXES	258,000.00	258,000.00	0.00	239,093.34	-18,906.66	92.67 %
44 - LICENSES & PERMITS	470,800.00	470,800.00	30,137.02	361,551.59	-109,248.41	76.80 %
45 - INTERGOVERNMENTAL	1,200.00	1,200.00	243,034.30	243,034.30	241,834.30	10,252.86 %
46 - CHARGES FOR SERVICES	25,000.00	25,000.00	3,130.00	5,263.05	-19,736.95	21.05 %
47 - FINES & FORFEITURES	215,000.00	215,000.00	6,595.94	143,533.09	-71,466.91	66.76 %
48 - INTEREST	50,000.00	50,000.00	252.33	11,915.90	-38,084.10	23.83 %
49 - MISCELLANEOUS REVENUES	0.00	0.00	326.42	8,176.16	8,176.16	0.00 %
50 - TRANSFERS IN	50,000.00	50,000.00	0.00	50,000.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	4,587,608.00	4,587,608.00	326,329.07	4,535,244.68	-52,363.32	98.86 %
Revenue Total:	4,587,608.00	4,587,608.00	326,329.07	4,535,244.68	-52,363.32	98.86 %
Expense						
Department: 100 - CITY COUNCIL						
81 - SUPPLIES	7,900.00	9,000.00	0.00	7,417.69	1,582.31	82.42 %
86 - SERVICES/SUNDRY	98,550.00	17,450.00	1,700.00	11,046.60	6,403.40	63.30 %
Department: 100 - CITY COUNCIL Total:	106,450.00	26,450.00	1,700.00	18,464.29	7,985.71	69.81 %
Department: 120 - ADMINISTRATION						
80 - PERSONNEL	381,021.00	393,337.00	23,551.93	263,498.89	129,838.11	66.99 %
81 - SUPPLIES	16,000.00	16,000.00	825.11	12,477.20	3,522.80	77.98 %
84 - MAINTENANCE	22,190.00	22,190.00	213.67	19,629.83	2,560.17	88.46 %
86 - SERVICES/SUNDRY	101,820.00	101,820.00	4,546.39	50,094.96	51,725.04	49.20 %
Department: 120 - ADMINISTRATION Total:	521,031.00	533,347.00	29,137.10	345,700.88	187,646.12	64.82 %
Department: 130 - MUNICIPAL COURT						
80 - PERSONNEL	84,096.00	85,896.00	6,466.96	66,501.09	19,394.91	77.42 %
81 - SUPPLIES	850.00	850.00	9.11	141.62	708.38	16.66 %
86 - SERVICES/SUNDRY	102,475.00	102,475.00	10,000.16	61,317.87	41,157.13	59.84 %
Department: 130 - MUNICIPAL COURT Total:	187,421.00	189,221.00	16,476.23	127,960.58	61,260.42	67.62 %
Department: 200 - POLICE						
80 - PERSONNEL	1,025,500.00	1,051,462.00	74,849.33	712,639.50	338,822.50	67.78 %
81 - SUPPLIES	84,658.00	86,701.00	2,651.72	50,010.42	36,690.58	57.68 %
84 - MAINTENANCE	36,339.00	36,339.00	1,696.19	14,969.08	21,369.92	41.19 %
86 - SERVICES/SUNDRY	94,570.00	89,320.00	2,983.31	67,638.00	21,682.00	75.73 %
89 - CAPITAL	5,398.00	5,398.00	0.00	4,937.23	460.77	91.46 %
Department: 200 - POLICE Total:	1,246,465.00	1,269,220.00	82,180.55	850,194.23	419,025.77	66.99 %
Department: 250 - FIRE						
80 - PERSONNEL	501,266.00	501,266.00	35,657.18	366,682.48	134,583.52	73.15 %
81 - SUPPLIES	80,290.00	80,290.00	492.16	47,271.79	33,018.21	58.88 %
84 - MAINTENANCE	34,685.00	34,685.00	336.00	39,505.57	-4,820.57	113.90 %
86 - SERVICES/SUNDRY	136,702.00	131,902.00	3,258.43	85,711.40	46,190.60	64.98 %
89 - CAPITAL	1,226,000.00	1,226,000.00	0.00	1,095,238.20	130,761.80	89.33 %
Department: 250 - FIRE Total:	1,978,943.00	1,974,143.00	39,743.77	1,634,409.44	339,733.56	82.79 %
Department: 300 - DEVELOPMENT SERVICES - INSPECTIONS &						
80 - PERSONNEL	172,680.00	176,788.00	13,662.28	132,792.18	43,995.82	75.11 %
81 - SUPPLIES	3,195.00	3,395.00	45.00	1,804.60	1,590.40	53.15 %
84 - MAINTENANCE	11,200.00	11,200.00	600.00	5,649.39	5,550.61	50.44 %
86 - SERVICES/SUNDRY	5,245.00	5,045.00	267.32	2,376.77	2,668.23	47.11 %
Department: 300 - DEVELOPMENT SERVICES - INSPECTIONS & COD	192,320.00	196,428.00	14,574.60	142,622.94	53,805.06	72.61 %
Department: 310 - PUBLIC WORKS - BUILDING OPERATIONS &						
80 - PERSONNEL	145,827.00	148,836.00	11,085.94	109,699.96	39,136.04	73.71 %
81 - SUPPLIES	38,020.00	38,020.00	743.84	14,520.01	23,499.99	38.19 %

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
84 - MAINTENANCE	5,800.00	5,800.00	0.00	2,279.05	3,520.95	39.29 %
86 - SERVICES/SUNDRY	110,000.00	110,000.00	13,990.34	102,967.87	7,032.13	93.61 %
Department: 310 - PUBLIC WORKS - BUILDING OPERATIONS & STR	299,647.00	302,656.00	25,820.12	229,466.89	73,189.11	75.82 %
Department: 900 - NON-DEPARTMENTAL						
81 - SUPPLIES	0.00	2,500.00	330.00	1,082.79	1,417.21	43.31 %
84 - MAINTENANCE	31,500.00	27,800.00	264.95	11,006.12	16,793.88	39.59 %
86 - SERVICES/SUNDRY	327,195.00	319,195.00	16,441.84	248,715.79	70,479.21	77.92 %
88 - TRANSFER OUT	875,000.00	875,000.00	0.00	875,000.00	0.00	100.00 %
89 - CAPITAL	0.00	34,228.00	0.00	48,291.65	-14,063.65	141.09 %
Department: 900 - NON-DEPARTMENTAL Total:	1,233,695.00	1,258,723.00	17,036.79	1,184,096.35	74,626.65	94.07 %
Expense Total:	5,765,972.00	5,750,188.00	226,669.16	4,532,915.60	1,217,272.40	78.83 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	-1,178,364.00	-1,162,580.00	99,659.91	2,329.08	1,164,909.08	-0.20 %
Fund: 03 - WATER/WASTEWATER FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
46 - CHARGES FOR SERVICES	3,377,000.00	3,377,000.00	286,137.78	2,452,803.72	-924,196.28	72.63 %
48 - INTEREST	20,000.00	20,000.00	135.14	6,913.01	-13,086.99	34.57 %
49 - MISCELLANEOUS REVENUES	70,000.00	70,000.00	500.00	21,394.07	-48,605.93	30.56 %
Department: 000 - NON-DEPARTMENTAL Total:	3,467,000.00	3,467,000.00	286,772.92	2,481,110.80	-985,889.20	71.56 %
Revenue Total:	3,467,000.00	3,467,000.00	286,772.92	2,481,110.80	-985,889.20	71.56 %
Expense						
Department: 600 - WATER						
80 - PERSONNEL	490,636.00	505,816.00	34,063.12	341,576.39	164,239.61	67.53 %
81 - SUPPLIES	32,140.00	32,140.00	1,204.86	20,785.26	11,354.74	64.67 %
84 - MAINTENANCE	79,400.00	79,400.00	4,483.58	55,114.24	24,285.76	69.41 %
86 - SERVICES/SUNDRY	1,731,866.00	1,731,866.00	140,781.80	1,256,200.96	475,665.04	72.53 %
89 - CAPITAL	15,000.00	15,000.00	0.00	26,091.80	-11,091.80	173.95 %
Department: 600 - WATER Total:	2,349,042.00	2,364,222.00	180,533.36	1,699,768.65	664,453.35	71.90 %
Department: 610 - WASTEWATER						
80 - PERSONNEL	20,912.00	21,735.00	1,769.80	17,020.67	4,714.33	78.31 %
81 - SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00 %
84 - MAINTENANCE	14,500.00	14,500.00	213.66	1,778.55	12,721.45	12.27 %
86 - SERVICES/SUNDRY	320,000.00	320,000.00	23,624.82	277,608.36	42,391.64	86.75 %
Department: 610 - WASTEWATER Total:	355,912.00	356,735.00	25,608.28	296,407.58	60,327.42	83.09 %
Department: 900 - NON-DEPARTMENTAL						
84 - MAINTENANCE	4,490.00	4,490.00	0.00	497.04	3,992.96	11.07 %
86 - SERVICES/SUNDRY	72,000.00	72,000.00	2,010.00	64,614.02	7,385.98	89.74 %
88 - TRANSFER OUT	611,948.00	611,948.00	0.00	611,948.00	0.00	100.00 %
Department: 900 - NON-DEPARTMENTAL Total:	688,438.00	688,438.00	2,010.00	677,059.06	11,378.94	98.35 %
Expense Total:	3,393,392.00	3,409,395.00	208,151.64	2,673,235.29	736,159.71	78.41 %
Fund: 03 - WATER/WASTEWATER FUND Surplus (Deficit):	73,608.00	57,605.00	78,621.28	-192,124.49	-249,729.49	-333.52 %
Fund: 05 - SOLID WASTE FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
46 - CHARGES FOR SERVICES	382,128.00	382,128.00	35,180.43	310,552.20	-71,575.80	81.27 %
49 - MISCELLANEOUS REVENUES	28,620.00	28,620.00	0.00	0.00	-28,620.00	0.00 %
Department: 000 - NON-DEPARTMENTAL Total:	410,748.00	410,748.00	35,180.43	310,552.20	-100,195.80	75.61 %
Revenue Total:	410,748.00	410,748.00	35,180.43	310,552.20	-100,195.80	75.61 %
Expense						
Department: 620 - SOLID WASTE						
86 - SERVICES/SUNDRY	382,128.00	382,128.00	31,390.47	280,014.97	102,113.03	73.28 %

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
88 - TRANSFER OUT	25,000.00	25,000.00	0.00	25,000.00	0.00	100.00 %
Department: 620 - SOLID WASTE Total:	407,128.00	407,128.00	31,390.47	305,014.97	102,113.03	74.92 %
Expense Total:	407,128.00	407,128.00	31,390.47	305,014.97	102,113.03	74.92 %
Fund: 05 - SOLID WASTE FUND Surplus (Deficit):	3,620.00	3,620.00	3,789.96	5,537.23	1,917.23	152.96 %
Fund: 21 - LAW ENFORCEMENT FUND						
Expense						
Department: 220 - POLICE SPECIAL OPERATIONS						
81 - SUPPLIES	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
Department: 220 - POLICE SPECIAL OPERATIONS Total:	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
Expense Total:	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
Fund: 21 - LAW ENFORCEMENT FUND Total:	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
Fund: 22 - EQUIPMENT REPLACEMENT FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
50 - TRANSFERS IN	275,000.00	275,000.00	0.00	275,000.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	275,000.00	275,000.00	0.00	275,000.00	0.00	100.00 %
Revenue Total:	275,000.00	275,000.00	0.00	275,000.00	0.00	100.00 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
89 - CAPITAL	104,274.00	104,274.00	14,949.06	102,660.08	1,613.92	98.45 %
Department: 900 - NON-DEPARTMENTAL Total:	104,274.00	104,274.00	14,949.06	102,660.08	1,613.92	98.45 %
Expense Total:	104,274.00	104,274.00	14,949.06	102,660.08	1,613.92	98.45 %
Fund: 22 - EQUIPMENT REPLACEMENT FUND Surplus (Deficit):	170,726.00	170,726.00	-14,949.06	172,339.92	1,613.92	100.95 %
Fund: 23 - COURT SECURITY FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
47 - FINES & FORFEITURES	3,000.00	3,000.00	124.76	2,598.43	-401.57	86.61 %
Department: 000 - NON-DEPARTMENTAL Total:	3,000.00	3,000.00	124.76	2,598.43	-401.57	86.61 %
Revenue Total:	3,000.00	3,000.00	124.76	2,598.43	-401.57	86.61 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
81 - SUPPLIES	5,000.00	5,000.00	0.00	89.99	4,910.01	1.80 %
86 - SERVICES/SUNDRY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
Department: 900 - NON-DEPARTMENTAL Total:	6,000.00	6,000.00	0.00	89.99	5,910.01	1.50 %
Expense Total:	6,000.00	6,000.00	0.00	89.99	5,910.01	1.50 %
Fund: 23 - COURT SECURITY FUND Surplus (Deficit):	-3,000.00	-3,000.00	124.76	2,508.44	5,508.44	-83.61 %
Fund: 24 - COURT TECHNOLOGY FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
47 - FINES & FORFEITURES	3,500.00	3,500.00	103.30	2,741.88	-758.12	78.34 %
Department: 000 - NON-DEPARTMENTAL Total:	3,500.00	3,500.00	103.30	2,741.88	-758.12	78.34 %
Revenue Total:	3,500.00	3,500.00	103.30	2,741.88	-758.12	78.34 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
81 - SUPPLIES	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00 %
84 - MAINTENANCE	5,100.00	5,100.00	0.00	2,116.00	2,984.00	41.49 %
Department: 900 - NON-DEPARTMENTAL Total:	8,300.00	8,300.00	0.00	2,116.00	6,184.00	25.49 %
Expense Total:	8,300.00	8,300.00	0.00	2,116.00	6,184.00	25.49 %
Fund: 24 - COURT TECHNOLOGY FUND Surplus (Deficit):	-4,800.00	-4,800.00	103.30	625.88	5,425.88	-13.04 %

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 25 - CHILD SAFETY FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
47 - FINES & FORFEITURES	2,600.00	2,600.00	0.00	4,069.83	1,469.83	156.53 %
Department: 000 - NON-DEPARTMENTAL Total:	2,600.00	2,600.00	0.00	4,069.83	1,469.83	156.53 %
Revenue Total:	2,600.00	2,600.00	0.00	4,069.83	1,469.83	156.53 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
81 - SUPPLIES	5,200.00	5,200.00	0.00	0.00	5,200.00	0.00 %
Department: 900 - NON-DEPARTMENTAL Total:	5,200.00	5,200.00	0.00	0.00	5,200.00	0.00 %
Expense Total:	5,200.00	5,200.00	0.00	0.00	5,200.00	0.00 %
Fund: 25 - CHILD SAFETY FUND Surplus (Deficit):	-2,600.00	-2,600.00	0.00	4,069.83	6,669.83	-156.53 %
Fund: 26 - POLICE DONATIONS FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
49 - MISCELLANEOUS REVENUES	0.00	0.00	0.00	120.00	120.00	0.00 %
Department: 000 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	120.00	120.00	0.00 %
Revenue Total:	0.00	0.00	0.00	120.00	120.00	0.00 %
Expense						
Department: 230 - POLICE DONATIONS						
81 - SUPPLIES	6,780.00	6,780.00	0.00	0.00	6,780.00	0.00 %
Department: 230 - POLICE DONATIONS Total:	6,780.00	6,780.00	0.00	0.00	6,780.00	0.00 %
Expense Total:	6,780.00	6,780.00	0.00	0.00	6,780.00	0.00 %
Fund: 26 - POLICE DONATIONS FUND Surplus (Deficit):	-6,780.00	-6,780.00	0.00	120.00	6,900.00	-1.77 %
Fund: 27 - FIRE DONATIONS FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
48 - INTEREST	180.00	180.00	0.00	0.00	-180.00	0.00 %
49 - MISCELLANEOUS REVENUES	0.00	0.00	10,000.00	12,516.00	12,516.00	0.00 %
Department: 000 - NON-DEPARTMENTAL Total:	180.00	180.00	10,000.00	12,516.00	12,336.00	6,953.33 %
Revenue Total:	180.00	180.00	10,000.00	12,516.00	12,336.00	6,953.33 %
Expense						
Department: 280 - FIRE DONATIONS						
81 - SUPPLIES	34,200.00	34,200.00	0.00	3,834.90	30,365.10	11.21 %
84 - MAINTENANCE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
89 - CAPITAL	58,000.00	58,000.00	0.00	36,594.52	21,405.48	63.09 %
Department: 280 - FIRE DONATIONS Total:	102,200.00	102,200.00	0.00	40,429.42	61,770.58	39.56 %
Expense Total:	102,200.00	102,200.00	0.00	40,429.42	61,770.58	39.56 %
Fund: 27 - FIRE DONATIONS FUND Surplus (Deficit):	-102,020.00	-102,020.00	10,000.00	-27,913.42	74,106.58	27.36 %
Fund: 29 - PARKS FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
49 - MISCELLANEOUS REVENUES	0.00	0.00	0.00	500.00	500.00	0.00 %
Department: 000 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	500.00	500.00	0.00 %
Revenue Total:	0.00	0.00	0.00	500.00	500.00	0.00 %
Fund: 29 - PARKS FUND Total:	0.00	0.00	0.00	500.00	500.00	0.00 %
Fund: 40 - GENERAL OBLIGATION DEBT SERVICE						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
41 - PROPERTY TAXES	498,012.00	498,012.00	3,206.94	499,735.55	1,723.55	100.35 %
Department: 000 - NON-DEPARTMENTAL Total:	498,012.00	498,012.00	3,206.94	499,735.55	1,723.55	100.35 %
Revenue Total:	498,012.00	498,012.00	3,206.94	499,735.55	1,723.55	100.35 %

Budget Report**For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020**

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 900 - NON-DEPARTMENTAL						
87 - DEBT SERVICE	499,588.00	499,588.00	0.00	404,343.10	95,244.90	80.94 %
Department: 900 - NON-DEPARTMENTAL Total:	499,588.00	499,588.00	0.00	404,343.10	95,244.90	80.94 %
Expense Total:	499,588.00	499,588.00	0.00	404,343.10	95,244.90	80.94 %
Fund: 40 - GENERAL OBLIGATION DEBT SERVICE Surplus (Deficit):	-1,576.00	-1,576.00	3,206.94	95,392.45	96,968.45	-6,052.82 %
Fund: 41 - REVENUE BOND I&S						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
50 - TRANSFERS IN	561,948.00	561,948.00	0.00	561,948.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	561,948.00	561,948.00	0.00	561,948.00	0.00	100.00 %
Revenue Total:	561,948.00	561,948.00	0.00	561,948.00	0.00	100.00 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
87 - DEBT SERVICE	561,948.00	561,948.00	117,925.00	540,136.23	21,811.77	96.12 %
Department: 900 - NON-DEPARTMENTAL Total:	561,948.00	561,948.00	117,925.00	540,136.23	21,811.77	96.12 %
Expense Total:	561,948.00	561,948.00	117,925.00	540,136.23	21,811.77	96.12 %
Fund: 41 - REVENUE BOND I&S Surplus (Deficit):	0.00	0.00	-117,925.00	21,811.77	21,811.77	0.00 %
Fund: 60 - UTILITY IMPACT FEE FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
46 - CHARGES FOR SERVICES	150,000.00	150,000.00	11,816.85	216,642.25	66,642.25	144.43 %
Department: 000 - NON-DEPARTMENTAL Total:	150,000.00	150,000.00	11,816.85	216,642.25	66,642.25	144.43 %
Revenue Total:	150,000.00	150,000.00	11,816.85	216,642.25	66,642.25	144.43 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
89 - CAPITAL	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
Department: 900 - NON-DEPARTMENTAL Total:	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
Expense Total:	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
Fund: 60 - UTILITY IMPACT FEE FUND Surplus (Deficit):	0.00	0.00	11,816.85	216,642.25	216,642.25	0.00 %
Fund: 61 - STREET CONSTRUCTION FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
50 - TRANSFERS IN	400,000.00	400,000.00	0.00	400,000.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	400,000.00	400,000.00	0.00	400,000.00	0.00	100.00 %
Revenue Total:	400,000.00	400,000.00	0.00	400,000.00	0.00	100.00 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
84 - MAINTENANCE	0.00	0.00	0.00	1,264.20	-1,264.20	0.00 %
86 - SERVICES/SUNDRY	0.00	0.00	0.00	762.21	-762.21	0.00 %
89 - CAPITAL	400,000.00	400,000.00	0.00	545.91	399,454.09	0.14 %
Department: 900 - NON-DEPARTMENTAL Total:	400,000.00	400,000.00	0.00	2,572.32	397,427.68	0.64 %
Expense Total:	400,000.00	400,000.00	0.00	2,572.32	397,427.68	0.64 %
Fund: 61 - STREET CONSTRUCTION FUND Surplus (Deficit):	0.00	0.00	0.00	397,427.68	397,427.68	0.00 %
Fund: 62 - UTILITY CONSTRUCTION FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
45 - INTERGOVERNMENTAL	100,000.00	100,000.00	0.00	0.00	-100,000.00	0.00 %
48 - INTEREST	150,000.00	150,000.00	1,222.94	62,559.53	-87,440.47	41.71 %
Department: 000 - NON-DEPARTMENTAL Total:	250,000.00	250,000.00	1,222.94	62,559.53	-187,440.47	25.02 %
Revenue Total:	250,000.00	250,000.00	1,222.94	62,559.53	-187,440.47	25.02 %

Budget Report

For Fiscal: Fiscal 2019/2020 Period Ending: 06/30/2020

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 900 - NON-DEPARTMENTAL						
86 - SERVICES/SUNDRY	150,000.00	150,000.00	11,134.80	78,522.04	71,477.96	52.35 %
89 - CAPITAL	6,500,000.00	6,500,000.00	0.00	0.00	6,500,000.00	0.00 %
Department: 900 - NON-DEPARTMENTAL Total:	6,650,000.00	6,650,000.00	11,134.80	78,522.04	6,571,477.96	1.18 %
Expense Total:	6,650,000.00	6,650,000.00	11,134.80	78,522.04	6,571,477.96	1.18 %
Fund: 62 - UTILITY CONSTRUCTION FUND Surplus (Deficit):	-6,400,000.00	-6,400,000.00	-9,911.86	-15,962.51	6,384,037.49	0.25 %
Fund: 63 - DRAINAGE IMPROVEMENT FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
50 - TRANSFERS IN	100,000.00	100,000.00	0.00	100,000.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	100,000.00	100,000.00	0.00	100,000.00	0.00	100.00 %
Revenue Total:	100,000.00	100,000.00	0.00	100,000.00	0.00	100.00 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
86 - SERVICES/SUNDRY	100,000.00	100,000.00	0.00	82,868.80	17,131.20	82.87 %
Department: 900 - NON-DEPARTMENTAL Total:	100,000.00	100,000.00	0.00	82,868.80	17,131.20	82.87 %
Expense Total:	100,000.00	100,000.00	0.00	82,868.80	17,131.20	82.87 %
Fund: 63 - DRAINAGE IMPROVEMENT FUND Surplus (Deficit):	0.00	0.00	0.00	17,131.20	17,131.20	0.00 %
Fund: 65 - FACILITIES IMPROVEMENT FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
50 - TRANSFERS IN	125,000.00	125,000.00	0.00	125,000.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	125,000.00	125,000.00	0.00	125,000.00	0.00	100.00 %
Revenue Total:	125,000.00	125,000.00	0.00	125,000.00	0.00	100.00 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
86 - SERVICES/SUNDRY	0.00	0.00	926.75	46,618.71	-46,618.71	0.00 %
Department: 900 - NON-DEPARTMENTAL Total:	0.00	0.00	926.75	46,618.71	-46,618.71	0.00 %
Expense Total:	0.00	0.00	926.75	46,618.71	-46,618.71	0.00 %
Fund: 65 - FACILITIES IMPROVEMENT FUND Surplus (Deficit):	125,000.00	125,000.00	-926.75	78,381.29	-46,618.71	62.71 %
Report Surplus (Deficit):	-7,334,084.00	-7,334,303.00	63,610.33	778,816.60	8,113,119.60	-10.62 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-1,178,364.00	-1,162,580.00	99,659.91	2,329.08	1,164,909.08
03 - WATER/WASTEWATER FUND	73,608.00	57,605.00	78,621.28	-192,124.49	-249,729.49
05 - SOLID WASTE FUND	3,620.00	3,620.00	3,789.96	5,537.23	1,917.23
21 - LAW ENFORCEMENT FUND	-7,898.00	-7,898.00	0.00	0.00	7,898.00
22 - EQUIPMENT REPLACEMENT F	170,726.00	170,726.00	-14,949.06	172,339.92	1,613.92
23 - COURT SECURITY FUND	-3,000.00	-3,000.00	124.76	2,508.44	5,508.44
24 - COURT TECHNOLOGY FUND	-4,800.00	-4,800.00	103.30	625.88	5,425.88
25 - CHILD SAFETY FUND	-2,600.00	-2,600.00	0.00	4,069.83	6,669.83
26 - POLICE DONATIONS FUND	-6,780.00	-6,780.00	0.00	120.00	6,900.00
27 - FIRE DONATIONS FUND	-102,020.00	-102,020.00	10,000.00	-27,913.42	74,106.58
29 - PARKS FUND	0.00	0.00	0.00	500.00	500.00
40 - GENERAL OBLIGATION DEBT :	-1,576.00	-1,576.00	3,206.94	95,392.45	96,968.45
41 - REVENUE BOND I&S	0.00	0.00	-117,925.00	21,811.77	21,811.77
60 - UTILITY IMPACT FEE FUND	0.00	0.00	11,816.85	216,642.25	216,642.25
61 - STREET CONSTRUCTION FUNI	0.00	0.00	0.00	397,427.68	397,427.68
62 - UTILITY CONSTRUCTION FUN	-6,400,000.00	-6,400,000.00	-9,911.86	-15,962.51	6,384,037.49
63 - DRAINAGE IMPROVEMENT FL	0.00	0.00	0.00	17,131.20	17,131.20
65 - FACILITIES IMPROVEMENT FL	125,000.00	125,000.00	-926.75	78,381.29	-46,618.71
Report Surplus (Deficit):	-7,334,084.00	-7,334,303.00	63,610.33	778,816.60	8,113,119.60



City of Parker

Monthly Financial Report

(period ending June 30, 2020)

Revenue Reports

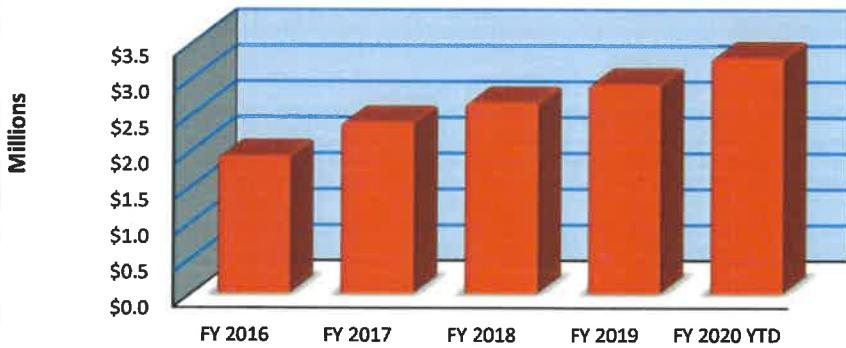
The Revenue Reports provide an analysis of the major revenue sources for the General Fund. They contain the current year and 4 years of historical information.



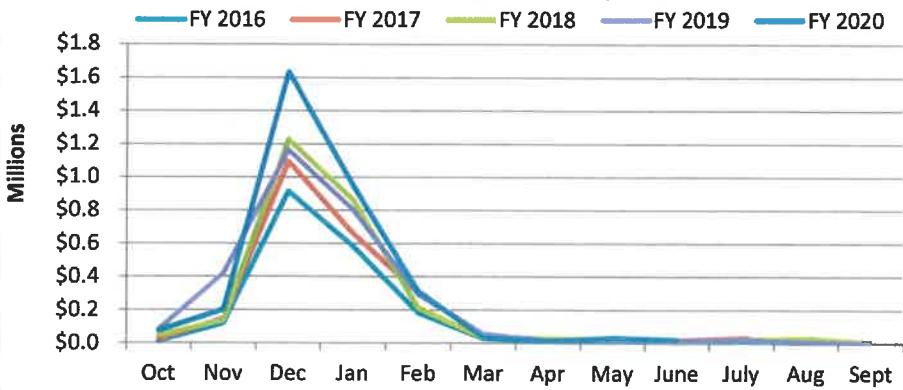
**Property Tax Revenue
General Fund
FY 2019-2020**

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$14,581	\$26,636	\$45,491	\$85,362	\$74,437	(\$10,925)	-12.8%
November	119,366	147,562	138,073	420,772	204,416	(216,356)	-51.4%
December	916,395	1,093,390	1,227,495	1,165,830	1,633,431	467,601	40.1%
January	586,669	664,254	866,225	807,103	952,532	145,428	18.0%
February	184,672	306,142	215,990	294,720	315,105	20,385	6.9%
March	30,498	50,347	34,293	57,257	35,505	(21,752)	-38.0%
April	10,650	10,966	30,151	16,631	13,038	(3,593)	-21.6%
May	19,031	27,382	25,655	22,985	33,849	10,864	47.3%
June	8,935	17,437	11,352	14,308	21,046	6,737	47.1%
July	13,749	33,865	22,481	23,593			
August	4,840	3,030	31,311	5,447			
September	4,170	3,217	5,837	2,783			
Total	\$1,913,557	\$2,384,229	\$2,654,355	\$2,916,792	\$3,283,357	\$398,388	13.8%

Property Tax Revenue by Year



Property Tax Revenue by Month

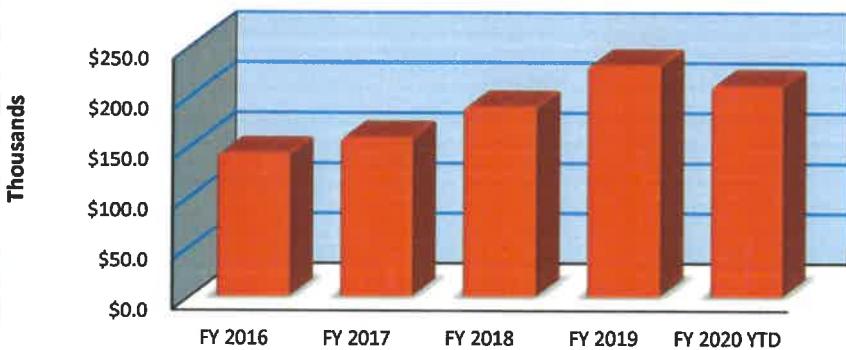




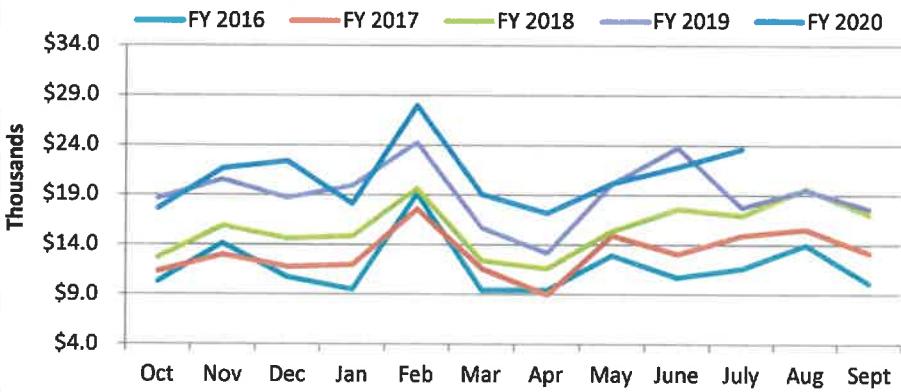
**Sales Tax Revenue
General Fund
FY 2019-2020**

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$10,297	\$11,348	\$12,724	\$18,648	\$17,615	(\$1,033)	-5.5%
November	14,146	12,972	15,916	20,580	21,689	1,109	5.4%
December	10,749	11,754	14,613	18,710	22,379	3,668	19.6%
January	9,529	11,986	14,898	19,988	18,143	(1,845)	-9.2%
February	19,126	17,566	19,676	24,284	28,023	3,739	15.4%
March	9,435	11,584	12,396	15,718	19,095	3,377	21.5%
April	9,444	8,994	11,601	13,220	17,202	3,982	30.1%
May	12,954	14,951	15,422	20,142	20,192	50	0.2%
June	10,691	13,102	17,569	23,768	21,807	(1,961)	-8.3%
July	11,610	14,940	16,938	17,783	23,638	5,856	32.9%
August	14,018	15,548	19,666	19,550			
September	10,184	13,185	17,090	17,616			
Total	\$142,183	\$157,930	\$188,509	\$230,007	\$209,781	\$16,941	8.8%

Sales Tax Revenue by Year



Sales Tax Revenue by Month



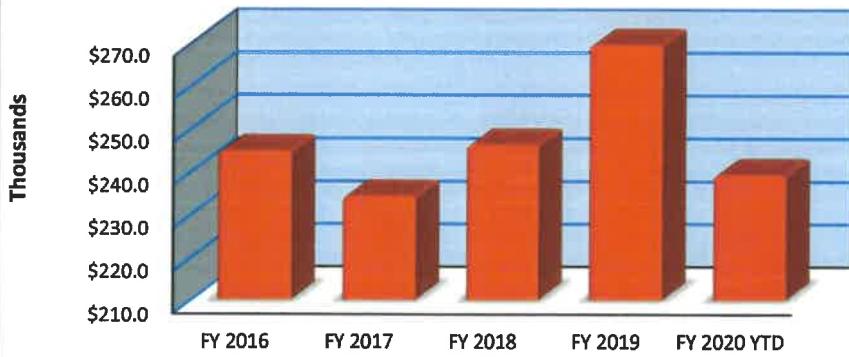


**Franchise Fee Revenue
General Fund
FY 2019-2020**

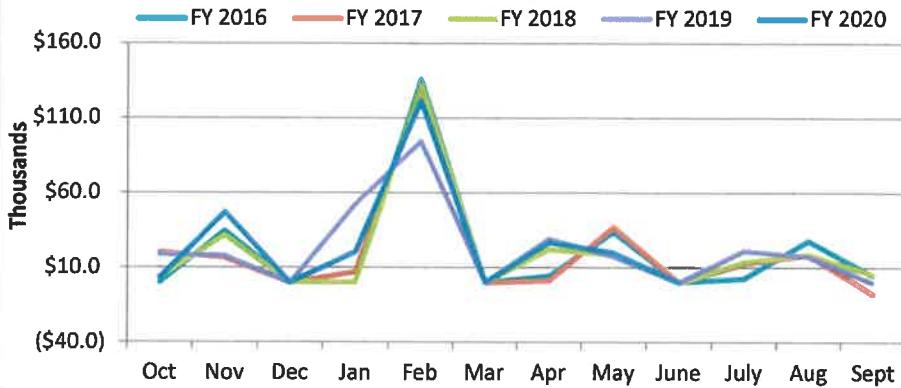
Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$5	\$20,142	\$3,755	\$18,905	\$3,316	(\$15,590)	-82.5%
November	34,736	16,433	31,632	17,953	47,049	29,096	162.1%
December	0	0	0	0	0	0	0.0%
January	0	7,027	0	52,471	20,557	(31,914)	-60.8%
February	135,768	128,483	132,090	94,465	121,507	27,042	28.6%
March	0	0	0	0	0	0	0.0%
April	4,344	1,158	22,055	29,425	26,899	(2,526)	-8.6%
May	34,014	37,118	18,433	17,467	19,766	2,299	13.2%
June	0	0	0	0	0	0	0.0%
July	2,590	12,638	13,644	21,415			
August	28,311	18,564	18,776	17,280			
September	4,846	(7,466)	5,685	0			
Total	\$244,613	\$234,097	\$246,071	\$269,380	\$239,093	\$8,407	3.6%

Special Note: Some Franchise Fees are received on a quarterly basis.

Franchise Fee Revenue by Year



Franchise Fee Revenue by Month

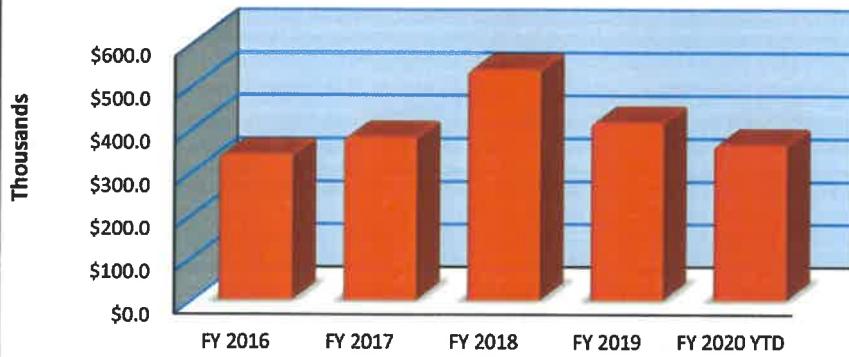




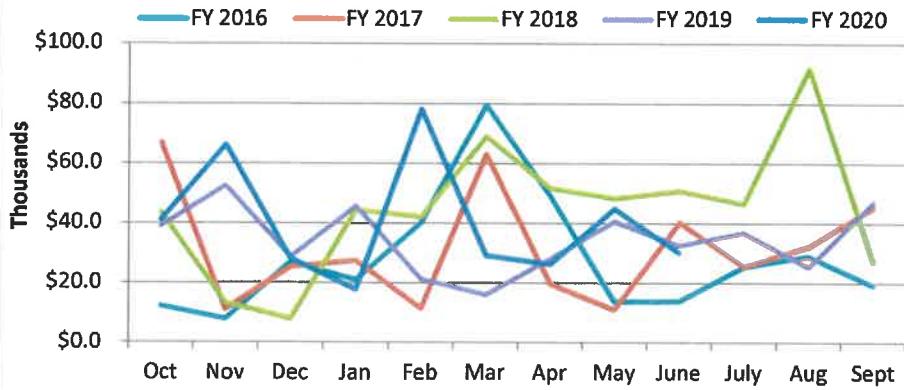
**Licenses & Permits Revenue
General Fund
FY 2019-2020**

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$12,241	\$66,887	\$43,572	\$39,126	\$41,089	\$1,963	5.0%
November	7,883	11,172	13,310	52,505	66,211	13,706	26.1%
December	26,973	25,184	7,877	28,727	28,108	(618)	-2.2%
January	21,048	27,374	44,274	45,699	17,757	(27,942)	-61.1%
February	40,164	11,406	42,025	21,325	78,162	56,837	266.5%
March	79,525	62,992	69,016	16,021	29,068	13,047	81.4%
April	48,985	19,599	51,627	27,954	26,187	(1,767)	-6.3%
May	13,682	10,957	48,211	40,560	44,833	4,272	10.5%
June	13,794	40,281	50,769	32,478	30,137	(2,341)	-7.2%
July	25,387	25,645	46,513	36,859			
August	28,978	32,158	91,715	25,271			
September	19,299	45,146	27,218	46,967			
Total	\$337,960	\$378,801	\$536,126	\$413,491	\$361,552	\$57,157	18.8%

Licenses & Permits Revenue by Year



Licenses & Permits Revenue by Month

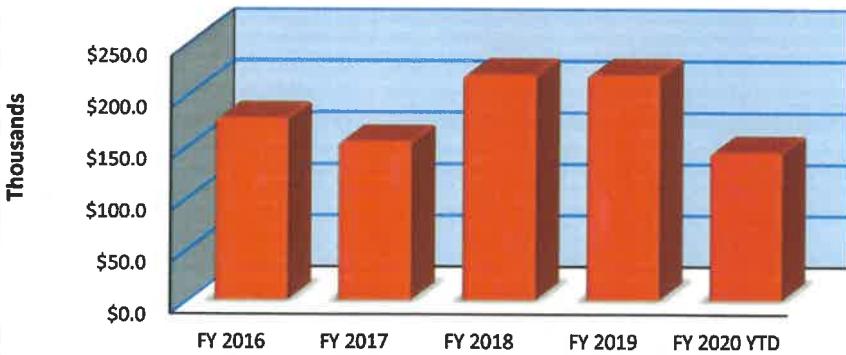




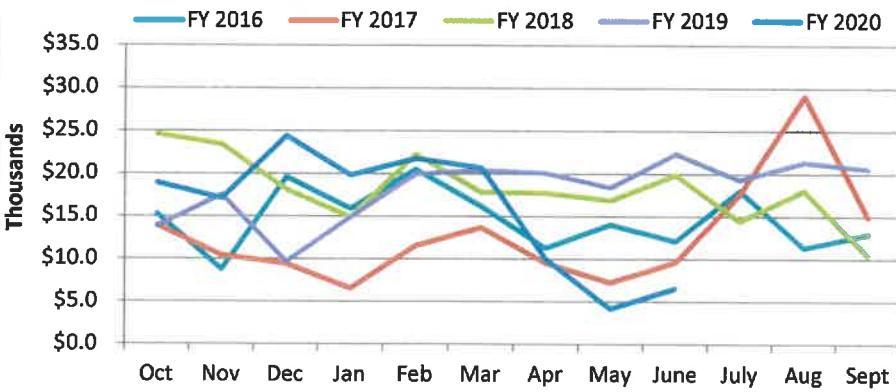
**Court Fines Revenue
General Fund
FY 2019-2020**

Month Received	FY 2016 Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 YTD Received	Difference to FY 2019	Variance to FY 2019
October	\$15,304	\$13,916	\$24,603	\$13,822	\$18,955	\$5,133	37.1%
November	8,748	10,413	23,397	17,516	17,107	(409)	-2.3%
December	19,610	9,395	18,100	9,685	24,399	14,713	151.9%
January	15,896	6,569	14,897	14,893	19,812	4,919	33.0%
February	20,484	11,589	22,303	19,940	21,768	1,828	9.2%
March	16,178	13,698	17,815	20,386	20,684	298	1.5%
April	11,315	9,547	17,738	20,071	10,016	(10,055)	-50.1%
May	14,057	7,251	16,866	18,401	4,196	(14,205)	-77.2%
June	12,121	9,633	19,857	22,345	6,596	(15,749)	-70.5%
July	18,034	17,559	14,452	19,300			
August	11,343	29,096	18,053	21,356			
September	12,915	14,860	10,409	20,568			
Total	\$176,005	\$153,525	\$218,489	\$218,283	\$143,533	(\$13,526)	-8.6%

Court Fines Revenue by Year



Court Fines Revenue by Month



PARKER POLICE DEPARTMENT
REPORT OF MONTHLY STATISTICS YEAR TO DATE

June 2020	THIS MONTH	THIS MONTH	LAST YEAR	% CHANGE	YTD 2020	YTD 2019	% CHANGE
Total Incidents	1166	1008		16%	4972	3809	31%
Calls for Service	111	91		22%	623	526	18%
House Watch	477	397		20%	2106	1172	80%
Other Service Response Incidents	578	520		11%	2243	2111	6%
Reported Incidents - Group A	9	8		13%	49	43	14%
Arson	0	0		0%	0	0	0%
Assault	0	1		-100%	4	4	0%
Bribery	0	0		0%	0	0	0%
Burglary/Breaking and Entering	0	1		-100%	5	4	25%
Counterfeiting/Forgery	1	0		100%	2	4	-50%
Destruction/Damage/Vandalism of Property	3	1		200%	9	5	80%
Drug/Narcotic Offenses	0	3		-100%	3	9	-67%
Embezzlement	0	0		0%	0	0	0%
Extortion/Blackmail	0	0		0%	0	0	0%
Fraud	4	0		400%	12	7	71%
Gambling	0	0		0%	0	0	0%
Homicide	0	0		0%	0	0	0%
Human Trafficking	0	0		0%	0	0	0%
Kidnapping/Abduction	0	0		0%	0	0	0%
Larceny/Theft	1	2		-50%	11	9	22%
Motor Vehicle Theft	0	0		0%	1	0	100%
Pornography/Obscene Material	0	0		0%	0	1	-100%
Prostitution	0	0		0%	0	0	0%
Robbery	0	0		0%	0	0	0%
Sex Offenses	0	0		0%	1	0	100%
Sex Offenses, Nonforcible	0	0		0%	0	0	0%
Stolen Property	0	0		0%	0	0	0%
Weapon Law Violations	0	0		0%	1	0	100%
Group B Offenses	3	0		300%	13	10	30%
Bad Checks	0	0		0%	0	0	0%
Curfew/Loitering/Vagrancy Violations	0	0		0%	0	0	0%
Disorderly Conduct	0	0		0%	0	0	0%
Driving Under the Influence	1	0		100%	3	3	0%
Drunkenness	0	0		0%	2	0	200%
Family Offenses, Nonviolent	0	0		0%	0	0	0%
Liquor Violations	0	0		0%	0	0	0%
Peeping Tom	0	0		0%	0	0	0%
Runaway	0	0		0%	2	1	100%
Trespass of Real Property	0	0		0%	2	1	100%
All Other Offenses	2	0		200%	4	5	-20%
Incident Reports - Non-Offenses	5	2		150%	42	21	100%
Incident Reports	4	2		100%	38	16	138%
Mental Health	1	0		100%	4	5	-20%
Adult Arrests	3	1		200%	11	13	-15%
Males	3	0		300%	9	8	13%
Females	0	1		-100%	2	5	-60%
Juvenile Detentions	0	0		0%	0	0	0%
Males	0	0		0%	0	0	0%
Females	0	0		0%	0	0	0%
Traffic Enforcement	72	207		-65%	642	1028	-38%
Citations	29	147		-80%	412	778	-47%
Warnings	43	60		-28%	230	250	-8%
Accidents	8	7		14%	43	37	16%
Injury	3	2		50%	22	8	175%
Non-Injury	5	5		0%	21	29	-28%
FLID	0	0		0%	0	0	0%
Investigations	77	78		-1%	480	315	52%
Cases Assigned	17	10		70%	108	74	46%
Clearances	6	6		0%	56	21	167%
Cases Filed with DA	0	9		-100%	5	21	-76%
Follow-Ups	53	53		0%	279	199	40%
Leads Online	1	0		100%	32	0	3200%
Alarm Activations	11	16		-31%	90	104	-13%
Residential	9	12		-25%	82	98	-16%
Chargeable	6	12		-50%	59	84	-30%
Non-Chargeable	3	0		300%	23	14	64%
Business	2	4		-50%	8	6	33%
Chargeable	0	4		-100%	0	4	-100%
Non-Chargeable	2	0		200%	8	2	300%
Outside Agency Activities	14	18		-22%	88	100	-12%
Murphy PD	6	13		-54%	45	69	-35%
Collin County SO	4	4		0%	19	16	19%
Wylie PD	0	0		0%	4	3	33%
Allen PD	0	0		0%	4	1	300%
Other	4	1		300%	16	11	45%
Staff	Sworn	Civilian	Reserve				
Authorized	11	1	2				
Current Strength	11	1	1				
In Training	2	0	0				
Openings	0	0	0				
% Staffed	100%	100%	50%				
Reserve Hours	16	100					



Council Agenda Item

Item 3
C'Sec Use Only

Budget Account Code:		Meeting Date: July 21, 2020
Budgeted Amount:		Department/ Requestor: City Council
Fund Balance-before expenditure:		Prepared by: Public Works Director Machado
Estimated Cost:		Date Prepared: July 14, 2020
Exhibits:	<ul style="list-style-type: none"><u>Proposed Resolution</u><u>Proposal</u><u>Term Contract</u>	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-631, APPROVING A TERM CONTRACT FOR ROAD AND HIGHWAY MATERIALS TO OLDCASTLE MATERIALS TEXAS, INC. [OLSON/SHELBY/MACHADO]

SUMMARY

Dallas County unit costing of asphalt/roadway materials and repairs. Please review the attached information.

POSSIBLE ACTION

City Council may direct staff to take appropriate action

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Gary Machado</i>	Date:	07/16/2020
City Attorney:	<i>Brandon S. Shelby</i>	Date:	07/16/2020
City Administrator:	<i>Luke B. Olson</i>	Date:	07/17/2020

RESOLUTION NO. 2020-631
(Term Contract for Road and Highway Materials)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, APPROVING A TERM CONTRACT FOR ROAD AND HIGHWAY MATERIALS TO OLDCASTLE MATERIALS TEXAS, INC. (TEXASBIT).

WHEREAS, the City of Parker desires to protect the health, safety and welfare of its citizens; and

WHEREAS, Chapter 271, Subchapters D and F, of the Local Government Code (Cooperative Purchasing Programs) authorize cities to enter into cooperatives with the state or other local governments for the purpose of procuring goods and services; and

WHEREAS, the County of Dallas awarded IFB No. 2018-057-6750 Term Contract for Road and Highway Materials, Asphaltic and Non-Asphaltic Materials through Court Order 2019-0010 authorizing cooperative purchasing; and

WHEREAS, the City of Parker desires to utilize the unit pricing for Highway and Road Materials through the Contract with Oldcastle Materials Texas, Inc. (TexasBit).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. Cooperative purchasing through Dallas County's Term Contract for Road and Highway Materials with Oldcastle Materials Texas, Inc. (TexasBit) is hereby approved.

SECTION 2. The Parker City Council authorizes the Mayor to execute all necessary documents in connection therewith on behalf of the City of Parker.

DULY RESOLVED by the City Council of the City of Parker, Collin County, Texas on this the 21st day of July, 2020, effective this date.

APPROVED:
CITY OF PARKER

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Brandon Shelby, City Attorney

Proposed

7	HIGH PERFORMANCE COLD MIX, AS PER BID SPECIFICATION, RAPID ROAD REPAIR R3 OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT	100 TONS	\$ <u>105.00</u>	\$ <u>10,500.00</u>
8	<p><u>SPECIFY:</u> <u>PLANT LOCATION</u></p> <p>STREET ADDRESS: <u>320 Iron Horse Dr.</u></p> <p>CITY/STATE/ZIPCODE: <u>Terrell, Tx. 75160</u></p> <p>TELEPHONE NO: <u>972-543-4095</u></p> <p>HOURS OF OPERATION: <u>7am - 5pm</u></p> <p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE B, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 1,500 TONS OR MORE PER JOB</p> <p><u>SPECIFY:</u> <u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: <u>4625 Leston Ave.</u></p> <p>CITY/STATE/ZIPCODE: <u>Dallas, Tx. 75247</u></p> <p>TELEPHONE NO: <u>214-631-7182</u></p> <p>HOURS OF OPERATION: <u>7am - 5pm</u></p> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS: <u>4601 Scyene Rd.</u></p> <p>CITY/STATE/ZIPCODE: <u>Sunnyvale, Tx. 75182</u></p> <p>TELEPHONE NO: <u>972-221-4074</u></p> <p>HOURS OF OPERATION: <u>7am - 5pm</u></p>	2,000 TONS	\$ _____ Note: Omit price above if price is determined by Plant location and enter below: Plant #1 \$ <u>69.88</u> /ton Plant #2 \$ <u>72.58</u> /ton Plant #3 \$ _____ /ton	\$ <u>139,740.00</u>

<p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: <hr/></p> <p>CITY/STATE/ZIPCODE: <hr/></p> <p>TELEPHONE NO: <hr/></p> <p>HOURS OF OPERATION: <hr/></p>				
9	HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE B, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 500-1499 TONS PER JOB	1,500 TONS	\$ _____ Note: Omit price above if price is determined by Plant location and enter below: Plant #1 \$ <u>70.18</u> /ton Plant #2 \$ <u>72.88</u> /ton Plant #3 \$ _____/ton	\$ <u>105,270.00</u>
<p><u>SPECIFY:</u></p> <p><u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: <hr/><u>4625 Liston Ave</u></p> <p>CITY/STATE/ZIPCODE: <hr/><u>Dallas, Tx. 75247</u></p> <p>TELEPHONE NO: <hr/><u>214-631-7682</u></p> <p>HOURS OF OPERATION: <hr/><u>8am - 5 pm</u></p> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS: <hr/><u>4601 Scyene Rd.</u></p> <p>CITY/STATE/ZIPCODE: <hr/><u>Sunnyvale, Tx. 75182</u></p> <p>TELEPHONE NO: <hr/><u>972-226-4074</u></p> <p>HOURS OF OPERATION: <hr/><u>8am - 5 pm</u></p> <p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: <hr/></p> <p>CITY/STATE/ZIPCODE: <hr/></p>				

	TELEPHONE NO:			
	HOURS OF OPERATION:			
10	HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE B, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 7.5-499 TONS PER JOB <u>SPECIFY:</u> <u>PLANT LOCATION #1</u> STREET ADDRESS: <u>4625 Leston Ave.</u> CITY/STATE/ZIPCODE: <u>Dallas, Tx. 75247</u> TELEPHONE NO: <u>214-631-7682</u> HOURS OF OPERATION: <u>7am - 3pm</u> <u>PLANT LOCATION #2</u> STREET ADDRESS: <u>4601 Scyene Rd.</u> CITY/STATE/ZIPCODE: <u>Sunnyvale, Tx. 75182</u> TELEPHONE NO: <u>972-224-4074</u> HOURS OF OPERATION: <u>7am- 5pm</u> <u>PLANT LOCATION #3</u> STREET ADDRESS: CITY/STATE/ZIPCODE: TELEPHONE NO: HOURS OF OPERATION:	1,000 TONS	\$ _____ Note: Omit price above if price is determined by Plant location and enter below: Plant #1 \$ <u>81.60</u> /ton Plant #2 \$ <u>84.30</u> /ton Plant #3 \$ _____/ton	\$ <u>81,600.00</u>

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11	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE C, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 1,500 TONS OR MORE PER JOB</p> <p><u>SPECIFY:</u></p> <p><u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: <u>4625 Leston Ave.</u></p> <p>CITY/STATE/ZIPCODE: <u>Dallas, Tx. 75247</u></p> <p>TELEPHONE NO: <u>214-431-7482</u></p> <p>HOURS OF OPERATION: <u>7am - 5pm</u></p> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS: <u>4601 Scyene Rd.</u></p> <p>CITY/STATE/ZIPCODE: <u>Sunnyvale, Tx. 75182</u></p> <p>TELEPHONE NO: <u>972-226-4074</u></p> <p>HOURS OF OPERATION: <u>7am - 5pm</u></p> <p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>	1,500 TONS	\$ _____ Note: Omit price above if price is determined by Plant location and enter below: Plant #1 \$ <u>75.40</u> /ton Plant #2 \$ <u>78.64</u> /ton Plant #3 \$ _____ /ton	\$ <u>113,100.00</u>
12	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE D, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER</p>	10,000 TONS	\$ _____ Note: Omit price above if price is determined	\$ <u>746,200.00</u>

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BID SPECIFICATIONS 1,500 TONS OR MORE PER JOB				
<u>SPECIFY:</u> <u>PLANT LOCATION #1</u> STREET ADDRESS: <u>4625 Weston Ave</u> CITY/STATE/ZIPCODE: <u>Dallas, Tx. 75247</u> TELEPHONE NO: <u>214-631-7482</u> HOURS OF OPERATION: <u>7am - 5pm</u>		by Plant location and enter below: Plant #1 \$ <u>74.62</u> /ton Plant #2 \$ <u>78.16</u> /ton Plant #3 \$ _____ /ton		
<u>PLANT LOCATION #2</u> STREET ADDRESS: <u>4601 Scyene Rd.</u> CITY/STATE/ZIPCODE: <u>Sunnyvale, Tx. 75182</u> TELEPHONE NO: <u>972-226-4074</u> HOURS OF OPERATION: <u>_____</u>				
<u>PLANT LOCATION #3</u> STREET ADDRESS: <u>_____</u> CITY/STATE/ZIPCODE: <u>_____</u> TELEPHONE NO: <u>_____</u> HOURS OF OPERATION: <u>_____</u>				
13	HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE D, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 500-1499 TONS PER JOB	2,500 TONS	\$ _____ Note: Omit price above if price is determined by Plant location and enter below:	<u>\$ 187,950.00</u>
<u>SPECIFY:</u> <u>PLANT LOCATION #1</u>		Plant #1 \$ <u>75.18</u> /ton Plant #2 \$ <u>78.72</u> /ton		

<p>STREET ADDRESS: <u>4625 Leston Ave.</u></p> <p>CITY/STATE/ZIPCODE: <u>Dallas, Tx. 75247</u></p> <p>TELEPHONE NO: <u>214-631-7682</u></p> <p>HOURS OF OPERATION: <u>7am - 5pm</u></p> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS: <u>4601 Scyene Rd.</u></p> <p>CITY/STATE/ZIPCODE: <u>Sunnyvale, Tx. 75182</u></p> <p>TELEPHONE NO: <u>972-224-4074</u></p> <p>HOURS OF OPERATION: <u>7am - 5pm</u></p> <p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>		<p>Plant #3 \$ _____ /ton</p>
14	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE D, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 7.5-499 TONS PER JOB</p> <p><u>SPECIFY:</u></p> <p><u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: <u>4625 Leston Ave.</u></p> <p>CITY/STATE/ZIPCODE: <u>Dallas, Tx. 75247</u></p> <p>TELEPHONE NO:</p>	<p>1,000 TONS</p> <p>\$ _____ Note: Omit price above if price is determined by Plant location and enter below:</p> <p>Plant #1 \$ <u>87.00</u> /ton</p> <p>Plant #2 \$ <u>90.00</u> /ton</p> <p>Plant #3 \$ _____ /ton</p> <p>\$ <u>87,000.00</u></p>

	<p><u>214-631-7682</u></p> <p>HOURS OF OPERATION: <u>7am - 5pm</u></p> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS: <u>4601 Seylene Rd.</u></p> <p>CITY/STATE/ZIPCODE: <u>Sunnyvale, TX, 75182</u></p> <p>TELEPHONE NO: <u>972-224-4074</u></p> <p>HOURS OF OPERATION: <u>7am - 5pm</u></p> <p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>			
15	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE B LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p><u>SPECIFY:</u> <u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: <u>4625 Leston Ave.</u></p> <p>CITY/STATE/ZIPCODE: <u>Dallas, TX, 75247</u></p> <p>TELEPHONE NO: <u>214-631-7682</u></p> <p>HOURS OF OPERATION: <u>7am - 5pm</u></p> <p><u>PLANT LOCATION #2</u></p>	<p>4,000 TONS</p>	<p>\$ _____</p> <p>Note: Omit price above if price is determined by Plant location and enter below:</p> <p>Plant #1 \$ <u>46.50</u> /ton</p> <p>Plant #2 \$ <u>48.92</u> /ton</p> <p>Plant #3 \$ _____ /ton</p>	<p>\$ <u>186,000.00</u></p>

<p>STREET ADDRESS: <u>4601 Scyene Rd.</u></p> <p>CITY/STATE/ZIPCODE: <u>Sunnyvale, Tx. 75182</u></p> <p>TELEPHONE NO: <u>972-226-4074</u></p> <p>HOURS OF OPERATION: <u>1 am - 5 pm</u></p> <p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>				
16	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE D LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p><u>SPECIFY:</u> <u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: <u>4625 Linton Ave.</u></p> <p>CITY/STATE/ZIPCODE: <u>Dallas, Tx. 75247</u></p> <p>TELEPHONE NO: <u>214-631-7682</u></p> <p>HOURS OF OPERATION: <u>1 am - 5 pm</u></p> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS: <u>4601 Scyene Rd.</u></p> <p>CITY/STATE/ZIPCODE: <u>Sunnyvale, Tx. 75182</u></p>	<p>40,000 TONS</p>	<p>\$ _____ Note: Omit price above if price is determined by Plant location and enter below:</p> <p>Plant #1 \$ <u>51.40</u> /ton</p> <p>Plant #2 \$ <u>54.60</u> /ton</p> <p>Plant #3 \$ _____ /ton</p>	<p><u>\$ 2,056,000.00</u></p>

	TELEPHONE NO: <u>912-226-4074</u>		
	HOURS OF OPERATION: <u>8am - 5pm</u>		
	<u>PLANT LOCATION #3</u>		
	STREET ADDRESS: _____		
	CITY/STATE/ZIPCODE: _____		
	TELEPHONE NO: _____		
	HOURS OF OPERATION: _____		
17	HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE D DELIVERED TO PROJECT JOB SITES WITHIN DALLAS COUNTY	40,000 TONS	\$ _____ Note: Omit price above if price is determined by Plant location and enter below: Plant #1 \$ <u>57.40</u> /ton Plant #2 \$ <u>60.60</u> /ton Plant #3 \$ _____ /ton \$ <u>2,296,000.00</u>
	<u>SPECIFY:</u> <u>PLANT LOCATION #1</u>		
	STREET ADDRESS: <u>41025 Loston Ave.</u>		
	CITY/STATE/ZIPCODE: <u>Dallas, Tx. 75247</u>		
	TELEPHONE NO: <u>214-631-7482</u>		
	HOURS OF OPERATION: <u>8am - 5pm</u>		
	<u>PLANT LOCATION #2</u>		
	STREET ADDRESS: <u>4601 Scyene Rd.</u>		
	CITY/STATE/ZIPCODE: <u>Sunnyvale, Tx. 75182</u>		
	TELEPHONE NO: <u>912-226-4074</u>		
	HOURS OF OPERATION: <u>8am - 5pm</u>		

<p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>				
18	<p>ASPHALT EMULSION PRIME, AS PER BID SPECIFICATIONS, MARTIN ASPHALT COMPANY AE-P OR EQUAL DELIVERED TO PROJECT JOBSITE WITHIN DALLAS COUNTY</p> <p><u>SPECIFY</u></p> <p>BRAND: _____</p> <p>PRODUCT NO: _____</p> <p>MINIMUM TRUCKLOAD: _____</p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p>	18,000 GALLONS	\$ _____	\$ _____

	TELEPHONE NO: <hr/>			
	HOURS OF OPERATION: <hr/>			
19	ASPHALT EMULSION, RAPID SETTING (TABLE 6 OR 8), AS PER BID SPECIFICATIONS, MARTIN ASPHALT CRS-2 OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT <u>SPECIFY</u> BRAND: _____ PRODUCT NO: _____ MINIMUM TRUCKLOAD: _____ <u>PLANT LOCATION</u> STREET ADDRESS: _____ CITY/STATE/ZIPCODE: _____ TELEPHONE NO: _____ HOURS OF OPERATION: _____	6,000 GALLONS	\$ _____	\$ _____
20	ASPHALT EMULSION, RAPID SETTING (TABLE 6 OR 8), AS PER BID SPECIFICATIONS, MARTIN ASPHALT CRS-2 OR EQUAL DELIVERED TO PROJECT JOBSITE WITHIN DALLAS COUNTY <u>SPECIFY</u> BRAND: _____ PRODUCT NO: _____ MINIMUM TRUCKLOAD: _____ <u>PLANT LOCATION</u> STREET ADDRESS: _____	80,000 GALLONS	\$ _____	\$ _____

PROPOSAL IFB No. 2018-057-6750

	CITY/STATE/ZIPCODE: _____			
	TELEPHONE NO: _____			
	HOURS OF OPERATION: _____			
21	ASPHALT EMULSION, MEDIUM SETTING (TABLE 6 OR 8), AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES MCS-600C OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT <u>SPECIFY</u> BRAND: _____ PRODUCT NO: _____ MINIMUM TRUCKLOAD: _____ <u>PLANT LOCATION</u> STREET ADDRESS: _____ CITY/STATE/ZIPCODE: _____ TELEPHONE NO: _____ HOURS OF OPERATION: _____	6,000 GALLONS	\$ _____	\$ _____
22	ASPHALT EMULSION, MEDIUM SETTING (TABLE 6 OR 8), AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES MCS-600C OR EQUAL DELIVERED TO PROJECT JOBSITE WITHIN DALLAS COUNTY <u>SPECIFY</u> BRAND: _____ PRODUCT NO: _____ MINIMUM TRUCKLOAD: _____ <u>PLANT LOCATION</u>	6,000 GALLONS	\$ _____	\$ _____

PROPOSAL IFB No. 2018-057-6750

	<p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>			
23	<p>ASPHALT EMULSION POLYMER MODIFIED, RAPID SETTING (TABLE 9), AS PER BID SPECIFICATIONS, MARTIN ASPHALT CRS-2P OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p><u>SPECIFY</u></p> <p>BRAND: _____</p> <p>PRODUCT NO: _____</p> <p>MINIMUM TRUCKLOAD: _____</p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>	2,000 GALLONS	\$ _____	\$ _____
24	<p>ASPHALT EMULSION POLYMER MODIFIED, RAPID SETTING (TABLE 9), AS PER BID SPECIFICATIONS, MARTIN ASPHALT CRS-2P OR EQUAL DELIVERED TO PROJECT JOBSITE WITHIN DALLAS COUNTY</p> <p><u>SPECIFY</u></p> <p>BRAND: _____</p> <p>PRODUCT NO: _____</p> <p>MINIMUM TRUCKLOAD: _____</p> <p><u>PLANT LOCATION</u></p>	6000 GALLONS	\$ _____	\$ _____

PROPOSAL IFB No. 2018-057-6750

	<p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>			
25	<p>ASPHALT ROADER SEALER, AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES COS-50 OR EQUAL LOADED ON COUNTY TRUCKS</p> <p><u>SPECIFY</u></p> <p>BRAND: _____</p> <p>PRODUCT NO: _____</p> <p>MINIMUM TRUCKLOAD: _____</p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>	1,000 GALLONS	\$ _____	\$ _____
26	<p>REJUVENATING AGENT, AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES ARE-68 OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p><u>SPECIFY</u></p> <p>BRAND: _____</p> <p>PRODUCT NO: _____</p> <p>MINIMUM TRUCKLOAD: _____</p>	6,000 GALLONS	\$ _____	\$ _____

<p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>				
27	REJUVENATING AGENT, AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES ARE-68 OR EQUAL DELIVERED TO PROJECT JOBSITE WITHIN DALLAS COUNTY	SPECIFY BRAND: _____ PRODUCT NO: _____ MINIMUM TRUCKLOAD: _____	12,000 GALLONS	\$ _____
28	JOINT SEALANT, HOT Poured RUBBER, AS PER BID SPECIFICATIONS, CRAFCO POLYFLEX TYPE 3 OR EQUAL DELIVERED TO ROAD & BRIDGE DISTRICT OFFICE	SPECIFY BRAND: _____ PRODUCT NO: _____	95,000 POUNDS	\$ _____

PROPOSAL IFB No. 2018-057-6750

<p>MINIMUM TRUCKLOAD: _____</p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS: _____</p> <p>_____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>_____</p> <p>TELEPHONE NO: _____</p> <p>_____</p> <p>HOURS OF OPERATION: _____</p> <p>_____</p>				
29	LIGUID GEO-TECH MEMBRANE FOR POTHOLE REPAIR, AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES PHPM-50 OR EQUAL LOADED ON COUNTY TRUCK AT VENDOR	10,000 GALS		
	<p>PLANT LOCATION</p> <p>STREET ADDRESS:</p> <p>CITY/STATE/ZIPCODE:</p> <p>TELEPHONE NO:</p> <p>HOURS OF OPERATION:</p> <p>_____</p>			
30	LIQUEFIED CEMENT SLURRY, TEXAS INDUSTRIES SUPERSLURRY™ OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT	900 TONS	\$ _____	\$ _____
	<p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS:</p>			

PROPOSAL IFB No. 2018-057-6750

	<p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>			
31	<p>LIQUEFIED CEMENT SLURRY, TEXAS INDUSTRIES SUPERSLURRY™ OR EQUAL DELIVERED AND SPREAD BY SUPPLIER AT PROJECT SITE(S) WITHIN DALLAS COUNTY</p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>	5,000 TONS	\$ _____	\$ _____
32	<p>CSS-1H, CATIONIC, WATER-BASED ASPHALT EMULSION PRODUCT USED PRIMARILY FOR TACK COAT AND FOG SEAL-AASHTO MW08, TXDOT STD SPECIFICATION -ITEM 300</p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>	20,000 TONS	\$ _____	\$ _____

PROPOSAL IFB No. 2018-057-6750

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Please specify below any other charges/fees for the requested services listed herein. The charges/fees shall be listed on the invoice as a separate line item cost.

1. Demurrage Charge (use of common carrier)

\$ _____ /hr.
after _____ hour(s)

2. Demurrage Charge (use of own equipment)

\$ _____ /hr.
after _____ hour(s)

3. Pump and Hose Charge

\$ _____ /flat
charge

4. Hauling Cost in excess of four (4) miles from nearest plant to job site

\$ 0.90 /ton
mile

5. Move In Charge

\$ 2,000.00 /flat
charge

6. Other charges/fees (if any) not listed but required in the performance of this contract

Name of Charge/Fee: For delivery to County forces, add \$2.00/Ton
for tandems

Ton Rate/Price\$ 2.00

Name of Charge/Fee: _____

Rate/Price\$ _____

7. Other charges/fees (if any) not listed but required in the performance of this contract:



INVITATION FOR BID FOR		TERM CONTRACT FOR ROAD AND HIGHWAY MATERIALS, ASPHALTIC AND NON-ASPHALTIC	
SOLICITATION NO.: 2018-057-6750		DUE DATE: & TIME:	October 4, 2018 @ 2:00 p.m.
FOR FURTHER INFORMATION CALL:		PURCHASING CONTACT: James R. Gay	AT: 214-653-7434 James.gay@dallascounty.org
PRE-BID CONFERENCE DATE, TIME & LOCATION:		N/A	

INSTRUCTIONS TO BIDDERS

PLEASE READ THE ENTIRE PACKAGE CAREFULLY

This page will need to be signed and returned with bid submission

Bids are solicited for furnishing the merchandise, supplies, services and/or equipment set forth in this Bid Proposal. Completed **SEALED** Bid Proposals, **ORIGINAL AND ONE (1) COPY**, must be received in the Purchasing Department, 900 Jackson St, 6th Floor, Suite 680, Dallas, Texas 75202, **BY 2:00 P.M. ON THE ABOVE "OPENING/DUE DATE"**. The official time clock will be located in the Purchasing Department. Bids received at 2:01 p.m. and thereafter are Late Bids and will not be accepted, opened nor considered.

Bids may be withdrawn at any time prior to the official opening. Alterations made before opening time must be initialed by bidder guaranteeing authenticity. After the official opening, bids may not be amended, altered, or withdrawn without the recommendation of the Purchasing Agent and the approval of the Commissioners' Court.

The County is exempt from Federal Excise and State Sales Tax; therefore, tax must not be included in this bid.

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price(s) and upon the terms and conditions contained in the Specifications. The period for acceptance of this Bid Proposal will be 90 calendar days unless a different period is noted by bidder.

The County reserves the right to accept or reject in part or in whole any bids submitted. The Commissioners Court will award the contract to the responsible bidder who submits the lowest and best bid as determined by Commissioners Court. The Commissioners Court reserves the right to determine compliance and to waive technicalities or irregularities and to make award in the best interest of Dallas County.

The undersigned affirms that they are duly authorized to execute this contract, that this company, corporation, firm, partnership or individual has not prepared this bid in collusion with any other Bidder, and that the contents of this bid as to prices, terms or conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other bidder or to any other person(s) engaged in this type of business prior to the official opening of this bid. And further, that the Manager, Secretary or other agent or officer signing this bid is not and has not been for the past six months directly or indirectly concerned in any pool or agreement or combination to control the price of Supplies, Services or Equipment bid on, or to influence any person to bid or not to bid thereon.

**NAME AND ADDRESS OF COMPANY/BIDDER:		ALL BIDS MUST BE SIGNED PRIOR TO AWARD
Company/Firm Name (PRINTED):		Name (PRINTED):
Mailing Address:		Title:
		Signature:
City/ State:	ZIP:	E-Mail Address:
Telephone Number:		Fax Number:

HELP US KEEP OUR VENDOR'S LIST CURRENT

FAILURE TO RESPOND TO BID SOLICITATIONS FOR TWO (2) BID PERIODS MAY RESULT IN REMOVAL FROM THE VENDOR'S LIST. However, if removed you will be reinstated upon request. If not submitting a bid, please complete the questionnaire on the next page.

Legal Name, Address and Tax Payer ID number: Bidders are to submit the company's "Legal Name" as identified by their Federal Tax Certification certificate. Bidders are to complete the attached Federal Form "W-9" for verification and filing purposes. Dallas County reserves the right to withhold any invoices and/or payments, without penalties, for documents submitted under a different name/billing address than that identified on the proposal document/award court order or contract.

Please duplicate the enclosed label and affix to the outside of your sealed submittal envelope/package or cut along the outer border and affix this label to the outside of the submittal envelope / package to identify it as a "Sealed Bid/Proposal". Be sure to include the name of the company submitting the response where requested.

SEALED BID/PROPOSAL • DO NOT OPEN

Title: TERM CONTRACT FOR ROAD AND HIGHWAY MATERIALS, ASPHALTIC AND NONASPHALTIC MATERIALS

Solicitation Number: 2018-057-6750

Due Date and Time: October 4, 2018

Submitted By

Company Name: _____

Contact Name: _____

Telephone Number: _____

Contact and Delivery Information Contact

James.gay@dallascounty.org

214.653.7434

**Dallas County Purchasing Department
Founders Square
900 Jackson Street, 6th Floor, Suite 680
Dallas, Texas 75202**

NOTICE TO BIDDERS/VENDORS

In order to help us improve the quality of County solicitations, and to make our procurement process more responsive and business friendly, we ask that you take a few minutes and provide comments and suggestions regarding this solicitation. Please return your comments with your response. If you have chosen not to respond to this County Solicitation, please email this completed form to the attention of Purchasing/Procurement Contact Person indicated below or fax to 214.653.7449.

Title:

Solicitation No: 2018-057-6750

Purchasing/Procurement Contact Person: James R. Gay
James.gay@dallascounty.org
214.653.7434

1. If you have chosen not to respond to this solicitation, please indicate the reason(s) below:

- Other commitments preclude our participation at this time.
- The subject of the solicitation is not something we ordinarily provide.
- We are inexperienced in the work/commodities required.
- Specifications are unclear, too restrictive, etc. (Explain in REMARKS section.)
- The scope of work is beyond our present capacity.
- Doing business with Dallas County is simply too complicated. (Explain in REMARKS section.)
- We cannot be competitive. (Explain in REMARKS section.)
- Time allotted for completion of the Bid/Proposal is insufficient.
- Start-up time is insufficient.
- Bonding/Insurance requirements are restrictive. (Explain in REMARKS section.)
- Bid/Proposal requirements (other than specifications) are unreasonable or too risky. (Explain in REMARKS section.)
- Prior Dallas County contract experience was unprofitable or otherwise unsatisfactory. (Explain in REMARKS section.)
- Payment schedule too slow.
- Other: _____

2. If you have submitted a response to this solicitation, but wish to offer suggestions or express concerns, please use the REMARKS section below. (Attach additional pages as needed.).

REMARKS:

Bidder/Vendor Name: _____ Date: _____

Contact Person: _____ Phone (_____) _____

Address: _____

E-mail Address: _____

Dallas County is requesting bids for a non-exclusive Term Contract for Road And Highway Materials Asphaltic And Non-Asphaltic Materials.

Bids must be submitted on the attached Bid Proposal. By returning the Bid Proposal with a price quote, vendors certify and agree that:

1. All charges – wages, salaries, taxes including payroll taxes, benefits, insurance, overhead, fees, permits, licenses, fees, labor, personnel, service, supervision, documentation, administration, training, implementation, materials, supplies, delivery, transportation, shipping , freight, fuel surcharges, mileages, parking, tolls, travel time, and all other associated cost direct and indirect including incidentals necessary to provide the goods and services outlined in this solicitation specified or implied are to be included in bid proposal cost. Services and Inside Delivery will be F.O.B.: Dallas County as indicated on each individual purchase order.
2. If applicable, a packing list or other suitable shipping documents shall accompany each shipment and shall show:
 - (a) Name and address of vendor
 - (b) Name and address of receiving department
 - (c) Dallas County Purchase Order number and
 - (d) Description of material shipped, including item numbers, quantity, number of containers, and package number, if any.

3. INSURANCE AND BONDING REQUIREMENTS

Liability and Other Insurance Coverage

Any Contractor or Vendor that conducts business with Dallas County, whether it is for goods and/or services, must maintain lawful worker's compensation/self-insured employee coverage requirements and adequate liability limitations

Within ten (10) days after contract award or prior to the commencement of any work or delivery, the Purchasing Agent requires the successful Contractor(s)/Vendor(s) to submit verification of the following coverage. The insurance coverages, except Workers Compensation and Professional Liability, required by this Contract, shall name Dallas County and its elected and appointed boards, officers, officials, agents, representatives, directors, employees and volunteers, as additional insured(s) (as the interest of each insured may appear).

Contractor at its own expense, consistent with its status as an independent contractor will carry, purchase and maintain and will cause each subcontractor employed by the Contractor at their own expense to carry, purchase, and maintain or cover such subcontractors under its insurance coverage, the minimum insurance coverage set forth immediately below, with companies authorized to do insurance business in the State of Texas or eligible surplus lines insurers operating in accordance with the *Texas Insurance Code*, having an A.M. Best Rating of "A" or better, and in amounts not less than the following minimum limits of coverage:

The policies may provide coverage, which contains deductible or self- insured retention. Such deductible and/or self-insured retention shall not be applicable with respect to the coverage provided to Dallas County under such policies. The Contractor and its subcontractors shall be solely responsible for all deductibles and/or self-insured retention.

All insurance required herein shall be maintained in full force and effect throughout the term of this contract, including all extensions or renewals.

3.1 Workers Compensation and Employer's Liability Insurance or self-insured employee in the amount and in compliance with the provisions as provided for by Texas Law as established by the Texas Workers Compensation Act, Title 5, Subtitle A, Texas Labor Code for all of his employees assigned to operate or work under this Contract. In the event the Contractor elects to sublet any work, Contractor shall require Sub-Contractors to provide Workers' Compensation Insurance for all of the latter's employees unless the Contractor affords such employees protection. Contractors shall be responsible for workers' compensation insurance for subcontractors or sub-lessees who directly or indirectly provide service under Dallas County contract.

Workers' Compensation Insurance with statutory limits, and Employer's Liability Insurance with limits of not less than \$500,000:

Employers Liability - Each Accident	\$500,000
Employers Liability - Each Employee	\$500,000
Employers Liability - Policy Limit	\$500,000

Policies under this Section shall apply to State of Texas and include the following endorsements in favor of Dallas County:

- a. Waiver of Subrogation
- b. Thirty (30) day Notice of Cancellation

3.2 Commercial General Liability: Contractor shall maintain Commercial General Liability Insurance coverage must include the following: (a) Premises; (b) Operations; (c) Independent Contractor's Protective Liability; (d) Products and Completed Operations; (e) Medical Expense; (f) Personal and Advertising Injury; (g) Contractual Liability; (h) Broad form property damage, to include fire legal liability. Such insurance shall carry in an amount not less than One Million and 00/100 (\$1,000,000.00) for bodily injury (including death), property damage, and blanket contractual coverage per occurrence with a general aggregate of Two Million and 00/100 (\$2,000,000.00) and products and completed operations aggregate of Two Million and 00/100 (\$2,000,000.00).

Policies under this Section shall apply to State of Texas and include the following endorsements in favor of Dallas County:

- a. Waiver of Subrogation
- b. Thirty (30) day Notice of Cancellation
- c. Additional Insureds: Dallas County and its elected and appointed boards, officers, officials, agents, representatives, directors, employees and volunteers.

3.3 Automobile Liability Insurance: Contractor shall maintain Automobile Liability Insurance covering all owned, hired and non-owned automobiles used in connection with work with limits not less than Five Hundred Thousands 00/100 (\$500,000.00) Combined Single Limit of Liability for Bodily Injury and Property Damage. Such insurance is to include coverage for loading and unloading hazards.

Policies under this Section shall apply to State of Texas and include the following endorsements in favor of Dallas County:

- a. Waiver of Subrogation
- b. Thirty (30) day Notice of Cancellation
- c. Additional Insureds: Dallas County and its elected and appointed boards, officers, officials, agents, representatives, directors, employees and volunteers.

Contractor agrees that, with respect to the above-referenced insurance, all insurance contracts/policies will contain the following required provisions:

- a. Endorsement: Except Workers Compensation and Professional Liability, name Dallas County and its elected and appointed boards, officers, officials, agents, representatives, directors, employees and volunteers as additional insured(s) (as the interest of each insured may appear) as to all applicable coverage;

- b. Endorsement: Provide for thirty (30) days prior written notice will be given to the County for cancellation, non-renewal or material reduction/change in coverage provided under all policies, except in cases of cancellation for non-payment, in the event of which notice shall be provided as required by state law to Dallas County;
- c. Endorsement: Contractor agrees to waive subrogation against Dallas County, its officers and employees for injuries, including death, property damage or any other loss;
- d. Provide for endorsement that the “other insurance” clause shall not apply to County where County is the additional insured on the policy;
- e. All insurance required herein shall be maintained in full force and effect until all work or services required to be performed under the terms of the contract is satisfactorily completed and formally accepted;
- f. All insurance coverage shall be on a per occurrence basis, if coverage is written on a claims-made basis, the retroactive date shall be prior to or coincident with the date of the Contract and the certificate of insurance shall state that the coverage is claims-made and indicate the retroactive date. The coverage shall be continuous for the duration of the contract agreement and for not less than two (2) years following the end of the contract agreement. Coverage, including renewals, shall have the same retroactive date as the original policy applicable to the contract agreement;
- g. Contractor shall be solely responsible for the deductible and/or self-insured retention for any loss;
- h. Contractor insurance policies coverage shall be written on a primary basis and non-contributory with any other insurance coverages and/or self-insurance carried by Dallas County;
- i. Default/Cumulative Rights/ Mitigation. It is not a waiver of default if the non-defaulting party fails to immediately declare a default or delays in taking any action. The rights and remedies provided by this contract agreement are cumulative, and either Party’s use of any right or remedy will not preclude or waive its right to use any other remedy. These rights and remedies are in addition to any other rights the Parties may have by law, statute, ordinance or otherwise. Contractor has a duty to mitigate damages.
- j. Approval and acceptance of Contractor’s services and work by County shall not constitute nor be deemed a release of the responsibility and liability of Contractor for the accuracy and competency of Contractor’s services or work; nor shall such approval and acceptance be deemed to be an assumption of such responsibility by the County for any defect, error or omission in the services performed by Contractor in this regard;
- k. Contractor shall provide that all provisions of this contract agreement concerning liability, duty and standard of care, shall be underwritten by contractual liability coverage sufficient to include obligation within applicable policies;
- l. Contractor and their freight contractors must be prepared to show coverage verification prior to entering upon County premises;
- m. Failure to comply with lawful requirements or adequate liability requirements may result in delay of payments, subject to the orders of the Commissioners Court, not to exceed a period of up to two years from the termination of this contract agreement, or cancellation of this contract agreement or both (Dallas County Commissioners Court Order 2003-1792, September 30, 2003);
- n. Insurance Certificates: The certificates of insurance shall list County as the certificate holder. Any and all copies of Certificates of Insurance shall reference any applicable (Bid Number, Commissioners Court Order Number, or contract number for which the insurance is being supplied). All insurance policies or duly executed certificates for the same required to be carried by Contractor under this contract agreement, together with satisfactory evidence of the payment of the premium thereof, shall be delivered to the: Dallas County Purchasing Agent located at 900 Jackson Street, 6th Floor, Suite 680, Dallas, Texas 75202; and
- o. All insurance required to be carried by Contractor or subcontractors under this contract agreement shall be acceptable to the County in form and content, in its sole discretion. All policies shall be issued by an insurance company acceptable and satisfactory to County and authorized to do business in the State of Texas. Acceptance of or the verification of insurance by County shall not relieve or decrease the liability of Contractor.

INSURANCE LAPSES

In the event successful firm fails to maintain insurance as required by this contract, successful firm shall immediately cure such lapse in insurance coverage at successful firm’s sole expense, and pay County in full for all costs and

expenses incurred by County under this contract as a result of such failure to maintain insurance by successful firm, including costs and reasonable attorney's fees relating to County's attempt to cure such lapse in insurance coverage. Such costs and attorney's fees, not to exceed fifteen hundred and 00/100 dollars (\$1,500.00), shall be automatically deducted from monies or payments owed to successful firm by County. Moreover, the County shall retain five percent (5%) of the value of the Contract that shall be placed into an account from monies or payments owed to Contractor by County to cover County's potential exposure to liability during the period of such lapse. The five percent (5%) retainage shall be held by County until six (6) months after the date lapse in coverage is cured or Term of the Contract has ended or has otherwise been terminated, canceled or expired and shall be released if no claims are received or lawsuits filed against County for any matter that should have been covered by the required insurance. The County shall retain the funds if a claim is received or lawsuit and use the funds to defend, pay costs of defense or settle the claim.

SUCCESSFUL FIRM FURTHER AGREES TO INDEMNIFY COUNTY FOR ANY PENALTIES, FINES, JURY AWARDS, COURT COSTS, LITIGATION EXPENSES, AND ATTORNEYS' FEES INCURRED BY COUNTY DUE TO SUCCESSFUL FIRM'S FAILURE TO MAINTAIN THE REQUIRED INSURANCE AT ALL TIMES DURING THE TERM OF THIS CONTRACT. SUCCESSFUL FIRM(S), AT ITS OWN EXPENSE WITH COUNSEL OF COUNTY'S CHOICE, WILL DEFEND AND HOLD COUNTY HARMLESS IN ANY CLAIM OR ACTION AGAINST COUNTY THAT OCCURRED AS A DIRECT OR INDIRECT RESULT OF SUCCESSFUL FIRM'S FAILURE TO MAINTAIN INSURANCE AT ALL TIMES DURING THE TERM OF THIS CONTRACT. WITHOUT WAIVING ANY RIGHTS UNDER SOVEREIGN IMMUNITY, THE COUNTY SHALL COOPERATE WITH AND MAY MONITOR SUCCESSFUL FIRM(S) IN THE DEFENSE OF ANY CLAIM, ACTION, OR PROCEEDING AND WILL, IF APPROPRIATE, MAKE EMPLOYEES AVAILABLE AS SUCCESSFUL FIRM MAY REASONABLY REQUEST WITH REGARD TO SUCH DEFENSE, SUBJECT TO THE REIMBURSEMENT BY SUCCESSFUL FIRM OF ALL COSTS AND EXPENSES OCCASIONED BY THE COUNTY'S COOPERATION IN SUCH DEFENSE. SUCCESSFUL FIRM AGREES NOT TO SETTLE ANY SUCH CLAIM WITHOUT THE COUNTY'S CONSENT, WITH CONSENT WILL NOT BE UNREASONABLY WITHHELD OR DELAYED. (Dallas County Commissioners Court Order 2006-1058, June 13, 2006).

4. **TEXAS GOVERNMENT CODE CHAPTER 2270 VERIFICATION – BOYCOTT ISRAEL**

Effective September 1, 2017, the State of Texas requires all governmental entity, state agency or political subdivision (which includes counties) to obtain written verification from the Company that their Company does NOT boycott Israel and will not boycott Israel during the life of this contract, agreement or purchase order (hereafter referred to as "Contract"). By accepting this Contract, the Company (Professional or other applicable term defining the contracting party) verifies that it does not Boycott Israel, and agrees that during the term of this Contract will not Boycott Israel as that term is defined in Texas Government Code Section 808.001, as amended."

The County cannot execute a contract for goods and services without this declaration. Please refer to Texas Government Code, Subtitle F, Title 10, Government Code Chapter 2270.

5. **CONFLICT OF INTEREST QUESTIONNAIRE (CIQ) FORM**

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of Dallas County no later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. The questionnaire is included in this solicitation. By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code. Contractor shall complete and file the Conflict of Interest Questionnaire with the Dallas County Clerk at 1201 Elm Street, 21st Floor, Dallas, Texas 75270.

6.

CERTIFICATE OF INTERESTED PARTIES FORM 1295

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties form to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The form discloses any interested parties who have a controlling interest (10% or more ownership) in the business entity and those who actively participate in facilitating the contract or negotiate the terms of the contract (broker, intermediary, advisor, and/or attorney), if any. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015 and new rules (Chapter 46) on November 30, 2015.

The "Certificate of Interested Parties" form must be completed on the Texas Ethics Commission website, printed, signed, notarized and submitted to the County by the authorized agent of the Business Entity with acknowledgment that disclosure is made under oath and under penalty of perjury prior to final contract execution.

To obtain additional information on HB 1295, to learn more about Texas Ethics Commission process to create a new account or to complete an electronic version of Form1295 for submission with a signed contract, please go to the following website:
<https://www.ethics.state.tx.us/tec/1295-Info.htm>

Instructional Videos for Business Entities on how to file online can be found at
https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

A sample copy (for illustration purpose only) of a completed electronic form is provided with this solicitation and/or extension. The identification number (section 3 of the form) to be used on the 1295 for this procurement is the IFB solicitation number.

7. SMALL BUSINESS ENTERPRISE (SBE) PROGRAM7.1 **Definitions.**

7.1.1 The term “**Commercially Useful Function**” is defined as a business that is directly responsible for providing the supplies or services to Dallas County as required by the solicitation or request quotes, bids or proposals. A firm is considered to perform a commercially useful function, when it is responsible for the execution of a distinct element of the work of a contract and carries out its responsibilities by actually performing, managing and supervising the work involved. A business that stocks sufficient quantities of supplies in direct inventory, held for sale or resale, to cover anticipated future demands for the suppliers is performing a commercially useful function.

7.1.2 A “**Contractor**” is defined as one who participates, through a contract or any other contractual agreement in a County funded contract opportunity for work, labor, services, supplies, equipment, materials, goods or any combination of the foregoing. For purposes of this Section, a Contractor is any individual, company, or other entity seeking to do work for Dallas County regardless of the method used to procure the services or products, including by bid or solicitation. A Contractor includes but is not limited to a contractor, consultant, or vendor.

7.1.3 The term, “**Director of Small Business Enterprises**” shall mean the Director of the County’s Office of Small Business Enterprise and include his or her designee.

7.1.4 The term “**Contract Administration**” shall mean the County Purchasing Department and/or his or her designee.

7.1.5 The “**Contract Administration Supervisor**” shall mean the Purchasing Director and/or his or her designee.

7.1.6 **Equal Employment Opportunity Requirements.** It is the policy of Dallas County to ensure non-discrimination in the award and administration of contracts. The Contractor or Subcontractor shall not discriminate on the basis of race, color, religion, sex, national origin, age, disability, or genetic information in the performance of this contract.

7.1.7 **Good Faith Effort Plan.** A subcontracting plan submitted in response to a Request for Proposals (RFP) or bid/ proposal which details the Respondent’s pursuit to achieve the set aspirational goal or documenting it Good Faith Efforts to meet the goals for all elements the Solicitation. A Good Faith Effort Plan must be submitted with a bid/proposal for any Dallas County project for which goals have been established.

7.1.8 **Metropolitan Statistical Area (MSA).** The Dallas County MSA includes the following counties: Dallas, Tarrant, Denton and Collin.

7.1.9 **Small Business Enterprises.** It is the policy of the County to support the growth and development of Small Business Enterprises (“SBEs”) and ensure that SBEs have an equal opportunity to compete for and participate in Dallas County contracts. Thus, Dallas County Commissioners Court has created the Office of Small Business Enterprise to establish and oversee a Diversity Program to ensure that SBEs have an equal opportunity to compete for and participate in Dallas County contracts. It is Dallas County’s intent to:

- Ensure nondiscrimination in the award and administration of Dallas County contracts;
- Create a level playing field on which small businesses can compete fairly for Dallas County contracts; and
- Ensure that only firms that attempt to meet the SBE good faith efforts are considered for applicable contract awards.

7.2 Consequently, the contractor shall carry out applicable requirements of the good faith effort in its proposal/bid hereunder and, if awarded the contract, the award and administration of the Contract. **SBE Goals, Good Faith Efforts and Eligibility**

The Director of Small Business Enterprises (“Director”) along with input from the Contract Administration Supervisor sets the annual SBE participation contracting/subcontracting aspirational SBE goals for each contract. The contracting/subcontracting goals for this contract will be based on meeting or exceeding the **minimum aspirational SBE goal of 40%**, unless good cause exists for failing to meet the goal. The SBE aspirational goal is based on the total contract value.

NOTE: On January 1, 2018, Dallas County move from an M/WBE Program to a SBE Program. The County will accept Minority Women Owned Business (M/WBE) and Disadvantage Business Enterprise (DBE) certifications for a one (1) year period ending December 31, 2018.. For M/WBE/DBE certification to qualify for SBE recognition, between January 1, 2018 and December 31, 2018, the firm must be certified by one of the entities listed in subsection (a) and satisfy the requirements in subsection (b)-(c), and (f) below. The firm must also compete and sign an SBA Threshold Affidavit affirming the firm meets all of the afore-mentioned requirements to qualify and be recognized as a SBE by Dallas County.

To be recognized as an SBE, firms (contractors and/or subcontractors):

- a) MUST be certified as an SBE by one of the following County approved entities: North Texas Regional Certification Agency (NCTRCA), DFW Minority Supplier Development Council and/or the Women’s Business Council of Southwest, at the time of the proposal/bid submission. For M/WBE and DBE certification to qualify for SBE recognition, between January 1, 2018 and December 31, 2018, the firm must be certified by one of the entities listed above in subsection (a) and satisfy the requirements in subsection (b)-(c), and (f) below. All other certifications will not be accepted.
- b) The firm’s gross revenues or number of employees over the past three years MUST be equal to or below 20% of the Small Business Administrations (SBA) standards;
- c) The SBE firm owner’s personal net worth (PNW) MUST not exceed \$3.2 million;
- d) All SBE eligible firms MUST also perform a commercially-useful function on the project and have a local presence in Dallas County Metropolitan Statistical Area (MSA) in order to be counted for SBE points. The MSA includes the following counties: Dallas, Tarrant, Denton and Collin.
- e) The firm MUST submit proof of a current and valid certification (i.e. copy of certification certificate);
- f) All SBE firms (contractors and/or sub-contractors) MUST compete, sign and notarize the Small Business Threshold Affidavit affirming the firm meets all of the above mentioned requirements to qualify and be recognized as a SBE by Dallas County; and

7.3 Utilization

The aspirational SBE or certified sub-contractor goal is expressed as a percentage of the total dollar amount of the contract going to SBE or certified Sub-Contractor for those areas which the Contractor has sub-contracted or anticipates sub-contracting. The aspirational goal shall also apply to contract amendments that require work beyond the scope of services originally required to accomplish the project.

The Respondent agrees to employ good faith efforts through the award of subcontractors to eligible SBEs and certified firms to the fullest extent possible.

Dallas County's Good Faith Effort Plan (GFEP) will be used to document SBE participation. However, all subcontractors and/or supplier, whether certified or not, must be listed in the GFEP. The information provided in the GFEP Form will be utilized in the development of the final contract/agreement. The GFEP Form can be found in the attachments. This form is required and considered part of the response to the IFB.

Should the Good Faith Effort Plan or any of the specified documents listed below be incomplete, not signed, and/or not submitted, the bid can be deemed non-responsive.

7.4 Each Contractor must include with its proposal/bid, the following documents

1. Completed and signed **Good Faith Effort Plan Form**, executed by an authorized representative of the Prime;
2. Completed and signed **Good Faith Effort Affirmation**, executed by an authorized representative of the Prime;
3. Provide **copy of certification** from one of the three certifying agencies referenced in Section 7.2(a).
4. If the Prime and/or Subcontractor is submitting as an SBE, a completed, signed and notarized **SBE Threshold Affidavit**, executed by an authorized representative of the Prime and/or Subcontractor; and
5. A signed and executed form or letter from each SBE subcontractor identified in the Contractor's Good Faith Effort Plan of their intent to perform as a subcontractor.

NOTE: All forms MUST be complete in their entirety and submitted as part of a Respondent's submittal.

The County reserves the right to accept or reject any certified firm and in its sole discretion is not bound by the certifying bodies' determination if the County has a concern regarding the eligibility of the firm to meet SBE guidelines or standards. A Contractor whose proposed certified firm is rejected may contest in writing to the Office of Small Business Enterprise, in accordance with the SBE Policy. The denial of SBE certification by Business Enterprise is excluded from the Dallas County Purchasing Code of Ethics Protests Procedure and is exclusively governed by the appeal process set forth in the SBE Policy.

7.5 SBE Reporting

The Contractor and its subcontractors are required to electronically submit subcontractor payment information using the County's Subcontractor Payment Compliance System (SPCS), accessed through a link on the Dallas County SBE webpage. The Contractor and all subcontractors will be provided a unique log-in credential and password to access Subcontractor Payment Compliance System.

Training on the use of the system will be provided by Dallas County's Office for Small Business Enterprises.

8. **TEXAS GOVERNMENT CODE CHAPTER 2252 ATTESTATION**

9. By entering into this Contract, Contractor attests that Contractor is not a company that is identified on a list prepared and maintained by the Texas State Comptroller under Section 2252.153, Tex. Gov't Code, as a company known to have contracts with or provide supplies or services to a foreign terrorist organization as designated by the U.S. Secretary of State.**PROVISION OF HEALTH INSURANCE COVERAGE**

Dallas County may elect to give preference to bidders who provide health insurance coverage to the bidders' employees that is comparable to the coverage Dallas County provides to its employees as allowed by Texas Local Government Code 262.0271. This bid packet contains information concerning Dallas County's health insurance coverage. Bidders should review this information and determine if the level of coverage they provide is comparable. If subcontractors are to be utilized, this preference will only be considered if all subcontractors also provide comparable health insurance coverage to the subcontractors' employees.

10. Contract Agreement Period: This will be a firm fixed price agreement for a three year period beginning October 1, 2018 or the date of award, if thereafter. This contract may be renewed or extended for three additional one (1) year periods subject to the availability of departmental funding, vendor performance, mutual agreement by all parties. All renewals or extensions shall be based on existing terms, conditions, and price structures set forth in original award or as amended in writing and approved by Dallas County Commissioners Court. Upon expiration of the Contract, the Contractor agrees to hold over under the terms and conditions of this contract for such a period of time as is reasonably necessary to re-solicit (not to exceed 90 calendar days unless mutually agreed on in writing).

11. Quantities indicated in the Bid Proposal are only estimates based upon the best available information and/or previous usage history and do not indicate intent to purchase or a guarantee of future business. The County reserves the right to increase or decrease the quantities by any amount deemed necessary to meet its needs without any adjustments in the bid price. The County will pay for actual quantities ordered and then received as required and accepted by the County within industry tolerance standards.

12. In the event or case that there is a discrepancy between the unit prices and the extended totals, the unit prices shall govern and prevail. In the event there is an error of the summation of the extended totals, the computation by Dallas County of the extended totals shall govern and prevail.

13. **PRE-AWARD SURVEY**

After bid opening and before award, County may perform a pre-award survey of the bidder's facilities and equipment to be used in the performance of work under this solicitation. Bidder agrees to allow all reasonable requests for inspection of his or her facilities.

14. The bid award shall be based on, but not necessarily limited to, the following factors:

- a. Unit Price
- b. Total Bid Price
- c. Delivery Date
- d. Results of Testing Samples
- e. Special Needs and Requirements of Dallas County
- f. Dallas County's Experience with Products Bid
- g. Vendor's Past Performance Record with Dallas County
- h. Dallas County's Evaluation of Vendor's Ability
- i. Estimated Costs for Supplies, Maintenance, etc.
- j. Estimated Surplus Value
- k. Dallas County reserves the right to award to a primary and secondary vendor(s).

Dallas County shall award this contract to the responsive and responsible bidder(s) offering the lowest cost who comply with all of the requirements, terms and conditions prescribed herein. Dallas County reserves the right to reject any or all bids in whole or in part, to make multiple awards, partial awards, award by item by item basis, award by types, award by sections, or lump sum total, and waive any immaterial deviations in the bid as may be considered in the best interest of the County.

15. **INVOICING/BILLING**

Invoices will be submitted to the Dallas County Auditor's Office. All billings must have appropriate supporting documentation before such billings will be approved. Billing shall cover goods and services not previously invoiced. Vendor shall reimburse the Dallas County for any monies paid to Contractor for goods or services not provided or when goods/services provided do not meet the contract agreement or solicitation requirements. Payments made by the County shall not preclude the right of the County from thereafter disputing any items involved or billed under the contract agreement or solicitation and shall not be construed as acceptance of any part of the goods or services. Contractor understands and agrees that any funds paid under this contract are contingent upon satisfactory delivery of the Services as described in this contract and subject to routine processing. No payment, on any basis, will be made for unsatisfactory work.

Contractor agrees to submit complete, fully documented and accurate itemized statement of invoices with appropriate/applicable attachments and documentation, as required by the County for all goods, services, and work performed **following acceptance of goods, services or work by the County**.

At minimum, the original invoices submitted against the IFB, must reference all of the following information:

- a. Contractor/Vendor Name
- b. Contractor/Vendor Address
- c. Contractor/Vendor Contact Information
- d. Contractor/Vendor Telephone Number and Fax Number
- e. Contractor/Vendor Remittance to Address
- f. Invoice Date
- g. Invoice Number (uniquely numbered, no duplicates)
- h. Valid Dallas County Purchase Order Number must appear on all itemized invoices and packing slips
- i. Solicitation Number
- j. Date of Services or Date Purchase
- k. Description of Services and Goods
- l. Cost of Services and Goods

Invoices and support documentation are to be sent to:

Original Invoice: Dallas County Auditor's Office
Attn: Accounts Payable
1201 Elm Street, 23rd Floor, Ste. 2300
Dallas, Texas 75270
214.653.6478
Accounts.Payable@dallascounty.org

Copy of invoice(s) shall be sent to: Requesting Department as Listed on Purchase Order

All invoices must reference a Dallas County Purchase Order Number

Payment will be made upon receipt and acceptance by the County of completed services, goods and/or products ordered and receipt of a valid invoice, in accordance with the Texas Government Code, Chapter 2251. The County will incur no penalty for late payment if payment is made within thirty (30) or fewer days from the statement if there is an uncontested billing. Any payment not made within thirty (30) days of its due date shall bear interest in accordance with Chapter 2251 of the Texas Government Code. Invoices received without all the required supporting documentation and information will not be processed and will be returned to the Contractor unpaid for correction.

16. ACH ELECTRONIC PAYMENTS

ACH Electronic Payments

Dallas County offers ACH vendor and supplier payment services for all vendors and suppliers providing goods, services or products to Dallas County.

Dallas County is moving away from making payments by paper checks and we are strongly encouraging vendors and suppliers to accept electronic payments. Below is the option that is currently available in lieu of a paper check. Dallas County has chosen the Paymode-X ACH payment service through Bank of America for this efficient form of payment.

SPECIFICATIONS IFB No. 2018-057-6750

There is no cost or fee to the vendor or supplier of any kind resulting from the acceptance of an ACH payment from Dallas County via PaymodeX. This allows Dallas County to directly deposit invoice payments into the vendor's bank account along with complete remittance information that can be accessed at any time.

For more information regarding Paymode-X, please visit our website at: <http://portal.paymode.com/dallascounty/> or call customer service @ 877.443.6944 or contact the Dallas County Auditor's Office – Account Payable Division at 214.653.6473.

17. Upon request by Dallas County, bidders agree to furnish samples and/or demonstrations of products bid, as applicable. The product(s) requested will be furnished at no additional cost to Dallas County and will be of sufficient amounts and/or time frames agreed by County and bidder to ensure effective testing of the products(s). Any testing product used beyond the agreed upon amount or time frame may be considered for payment by Dallas County, if in the best interest of the County. Any product that fails testing shall be considered sufficient reason to reject the bid or product. Any product used by Dallas County, during the contract period that does not perform as specified and/or approved during testing shall be considered grounds for cancellation of the contract.

18. Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacturer, the term "or equal" if not inserted shall be implied. The specified article or material shall be understood as descriptive and not restrictive. As determined by Dallas County, equal is considered as articles or materials which can effectively and economically perform the required task; is comparative in quality and performance and, if required, is acceptably similar or matches the specified structural design.

If the amount shown in words and its equivalent in figures do not agree, the written words shall be binding. Ditto marks are not considered writing or printing and shall not be used. .

19. The Contractor shall be considered an Independent Contractor and not an agent, servant, employee, or representative of the County in the performance of the work. No term or provision hereof or act of the Contractor shall be construed as changing that status.

20. The Contractor agrees that it will protect, defend, indemnify, and save whole and harmless the County and all of its officers, agents, and employees from and against all claims, demands, causes or action, damages, judgments, loss and expenses, including attorney's fees, of whatsoever nature, character, or description that any person or entity has or may have arising from or on account of any injuries or damages (including but not restricted to death) received or sustained by any person, persons, or property, on account of, arising out of, or in connection with the performance of the work, including without limiting the generality of the foregoing, any negligent act or omission of the Contractor or any agent, servant, employee or sub-contractor of the Contractor in the execution or performance of this Contract. Contractor further agrees to protect, indemnify and hold County harmless against and from any and all claims and against and from any and all loss, cost, damage, judgments or expense, including attorney's fees arising out the breach of any of the requirements and provisions of this contract of any failure of Contractor, its employees, officers, agents, contractors, invitees, or assigns in any respect to comply with and perform all the requirements and provisions hereof.

21. The Contractor agrees, during the performance of the work, to comply with all applicable codes and ordinances of the appropriate City, County or the State of Texas as they may apply, as these laws may now read or as they may hereafter be changed or amended.

22. The Contractor shall obtain from the appropriate City, Dallas County or the State of Texas the necessary permit(s), if any, required by the ordinances of the City, County or State for the performance of the Work.

23. The Contractor shall not sell, assign, transfer or convey this Contract, in whole or in part, without the prior written consent of the County.

24. Should Dallas County authorize the original awardee to subcontract (assign) any portion of this contract, the original awardee will maintain the ultimate legal responsibility for all services according to contract specifications. In the event of a subcontract, the original awardee must maintain a continuous effective business relationship with the subcontractor(s) including, but not limited to, regular payments of all monies owed to any subcontractor. Failure to comply with these requirements, in whole or part, will result in termination of this contract and/or legal ramifications, due to nonperformance.

Should Dallas County authorize the original contractor to transfer this contract, in whole or part, the secondary contractor will maintain all the legal responsibilities set forth in the context of this contract.

25. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and

this Contract shall be considered as if such invalid, illegal, or unenforceable provision had never been contained herein.

26. The parties herein agree that this Contract shall be enforceable in Dallas County, Texas, and if legal action is necessary to enforce it, exclusive venue shall lie in Dallas County, Texas.
27. This Contract shall be governed by and construed in accordance with the laws of the State of Texas and all applicable Federal Laws.
28. Scanned or Re-typed Response

If in its response, bidder/offeror either electronically scans, re-types, or in some way reproduces the County's published bid or proposal specifications, then in the event of any conflict between the terms and provisions of the County's published bid or proposal specifications, or any portion thereof, and the terms and provisions of the response made by bidder/offeror, the County's bid or proposal specifications as published shall control.

Furthermore, if an alteration of any kind to the County's published bid or proposal specifications is only discovered after the contract is executed and is or is not being performed; the contract is subject to immediate cancellation.

29. This Contract embodies the complete agreement of the parties hereto, superseding all oral or written previous and contemporary agreements between the parties and relating to matters herein, and except as otherwise provided herein cannot be modified without written agreement of the parties.
30. Multi-year service/lease-purchase agreements or any continuing contracts are solicited and awarded based on governmental fiscal funding. If for any reason, funds are not appropriated to continue the service/lease-purchase agreement, the said agreement/contract shall be automatically terminated on the expiration date or date in which the funds have been eliminated. Any/all services/leased equipment will be removed from the respective county department/facilities without penalty to Dallas County. Any/all charges incurred as a result of this action are the responsibility of the contractor.
31. Contractors are not officially authorized to begin work and/or deliver items covered under this agreement until formal approval and/or a signed contract is executed by the proper county authorities. Dallas County accepts no liability, of any kind, for products/services delivered/furnished without proper authorization.
32. Except for proposals received under Local Government Code 262.030 and/or 262.0295, in accordance with the aforementioned statutes, Dallas County will uphold the confidentiality of bidder trade secrets to the extent allotted by law. All confidential information must be clearly identified and separated, by the bidder and prior to submission of the proposal.

33. OPEN RECORDS

All responses submitted to Dallas County become the property of Dallas County and are subject to the Public Information Act (Texas Government Code Chapter 552). The interested firms/individuals should familiarize themselves with the provisions of that Act. In no event shall Dallas County, or any of its agents, representatives, consultants, directors, officers, or employees, be liable to a firm/individual for the disclosure of all or any portion of a response submitted pursuant to the IFB.

If a firm/individual has special concerns about information that it desires to make available to Dallas County, but which it believes constitutes a trade secret, proprietary information or other information excepted from disclosure, such firm/individual should specifically and conspicuously designate ((i.e. mark confidential) each page of that information, which the Bidder believes, should not be disclosed outside Dallas County. Disclosure of requested information will be subject to the Texas Public Information Act.

34. TERMINATION

The County may, at its option and without prejudice to any other remedy to which it may be entitled at law or in equity, or elsewhere under this contract, terminate this Contract, in whole or part, by giving 10 days advance written notice thereof to the Contract with the understanding that all (products/services) being (delivered/Performed) under this Contract shall cease upon the date specified in such notice. The County shall compensate the Contractor in accordance with the terms of this contract for the (products/services) (delivered/Performed) prior to the date specified in such notice.

35. TERMINATION FOR DEFAULT OR NON-PERFORMANCE

Default, material breach, or non-performance of the bidder in terms of specifications or non-compliance with the terms of this contract shall be a basis for termination of the contract by the County. Termination in whole or in part, by the County may be made at its option and without prejudice to any other remedy to which it may be entitled at law or in equity, or elsewhere under

this Contract, by giving ten (10) days' advance written notice setting forth the nature of the material failure or non-performance to the Contractor and/or bidder with the understanding that all work being performed under this contract shall cease upon the date specified in such notice. The termination will not be effective if the material failure is fully cured prior to the end of the stated in written notice NOT LESS THAN TEN (10) day period.

Termination under this will not relieve Contractor from liability for any default or breach under this contract agreement or any other act or omission of Contractor.

The County shall not pay for work, equipment, services or supplies which are unsatisfactory. Contractor may be given a reasonable opportunity prior to termination to correct any deficiency. This however shall in no way be construed as negating the basis for termination for non-performance. In addition and as authorized by Commissioners Court, vendors terminated for non-performance will be disbarred from award consideration on future county solicitation for a period of not less than thirteen (13) months.

36. **MONETARY RESTITUTION**

In the event the contract is prematurely terminated due to default, non-performance and/or withdrawal by the contractor, Dallas County reserves the right to seek monetary restitution (to include but not limited to; withholding of monies owed) from the contractor to cover costs for interim services and/or to cover the difference of a higher cost (difference between termination vendor's rate and new company's rate) beginning the date of vendor's termination through the contract expiration date. In the event a civil suit is filed to enforce this provision, Dallas County will seek its attorney's fees and cost of suit from the Contractor.

37. **NON-EXCLUSIVITY**

This contract and/or agreement is non-exclusive and shall not in any way preclude Dallas County from entering into similar agreements and/or arrangements with other Vendors, Contractors, or from acquiring similar, equal or like goods and/or services from other entities or sources including state contracts.

38. **NEPOTISM**

No person (1) who is an employee, agent, consultant, officer, or official of the contractor and who exercises or has exercised any functions or responsibilities with respect to assisted contract activities; or (2) who is in a position to participate in a decision-making process or gains inside information with regard to such activities, may obtain a personal or financial interest or benefit, direct or indirect, in any contract, subcontract, or agreement with respect thereto, or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure.

39. **RIGHT TO PROTEST**

Vendors aggrieved in connection with a specific solicitation, evaluation, or the award of any bid, purchase order, or contract, may formally protest to the Purchasing Director only if the Vendor has reason to believe that, with respect to a specific solicitation, (a) there was a material violation of state or federal statutory requirements, County Purchasing Department rules and regulations, or this Code of Ethics (including the Restricted Contact Period), or (b) the procurement process gave an unfair advantage or unfair disadvantage to one or more Vendors.

Procurement processes that may give an unfair advantage or disadvantage to one or more Vendors include, but are not limited to, the following:

- i. The specification unfairly limits competition for no legitimate purpose;
- ii. The contract award is compromised by improprieties in post-award negotiations;
- iii. The evaluation factors or criteria are applied in a manner that is different than disclosed in the solicitation; and
- iv. There are irregularities in the receipt or opening of solicitation responses.

Protests must be in written form and must contain the following information (if applicable):

- i. The protesting Vendor's name, address, telephone number, fax number, and email address;

- ii. The identifying number of the solicitation and/or contract;
- iii. The date the Vendor became aware of the facts forming the basis of the protest;
- iv. A detailed statement of the factual grounds for the protest, including copies of any relevant documents or evidence and the statute, rule, or regulation that was violated, if applicable; and
- v. A sworn certification that the protest is brought in good faith and for good cause. If a protest is based on an ambiguity or a problem in a solicitation, and is made after the solicitation response deadline, it must also include a certification that the protesting Vendor was not aware of the ambiguity or problem (and did not have an opportunity to ask for clarification or a correction) before the solicitation response deadline.

Protests must timely raise all claims and describe the evidence supporting those claims with specificity. Any claims that are not timely raised may be deemed waived. In the event of a protest during a solicitation response period, a protesting Vendor who wishes to continue in the solicitation process during such protest must still submit a bid or proposal according to the rules set forth in the solicitation.

Protests, including any protest appeals requests, must be sent by mail or email to the Dallas County Purchasing Director at Founders Square, 900 Jackson St., 6th Floor, Suite 680 Dallas, Texas 75202 or Charles.Price@dallascounty.org. Mail-in requests must be postmarked and email requests must be received by the Purchasing Director no later than (a) five (5) business days after the date that the protesting Vendor knew or should have known of the facts giving rise to the protest, or (b) before the contract is awarded, if the Vendor is aware of the facts giving rise to the protest prior to the contract award, whichever is earlier.

It is the responsibility of the Vendor to ensure that solicitation protests are delivered to the Purchasing Director within the time period stated herein. Protests that are late or delivered to an incorrect address or individual, or that otherwise do not comply with these rules (including providing the sworn certification as described above), will be declared invalid.

Written Decision. All protests will be initially reviewed by the Purchasing Director, who must rule on the protest and provide a written decision, including the reasons for the decision and the decision date, to the protesting Vendor within ten (10) business days (the “Written Decision”). Any appeal of the Written Decision must be made within five (5) business days of the receipt thereof.

Appeals Process. Appeals of the Written Decision should be sent to the Purchasing Director at the address above, who shall notify the Appeals Committee, consisting of the County Administrator, the County Auditor, and the County Budget Director. The Purchasing Director shall serve as staff to the Appeals Committee and will be present at the Appeals Hearing. The protesting Vendor shall be notified of the time and place of the Appeals Hearing and will be provided an opportunity to present arguments. The documentary evidence at the Appeals Hearing is limited to the documentary evidence submitted for the original protest unless, for good cause shown, the Appeals Committee grants authority for the protesting Vendor to provide additional documentary evidence. The protesting Vendor shall seek approval to submit additional documentary evidence for good cause as soon as possible, but no later than (a) five (5) days before the hearing, or (b) within seventy-two (72) hours from when the protesting Vendor knew or should have known about the additional evidence, whichever period is shorter. The request should include copies of the additional documents that the protesting Vendor seeks authority to use at the hearing. The Appeals Committee may appoint an independent hearing examiner to conduct the hearing and provide a written recommendation, if needed. A written final decision, including the reasons for the final decision and the decision date, will be provided to the protesting Vendor within ten (10) business days of the Appeals Hearing (the “Final Decision”). Requests for an appeal of the Final Decision must be mailed or emailed to the Purchasing Director within five (5) business days of the Final Decision, who will notify the Commissioners Court of the request.

A Commissioners’ Hearing may take place at the discretion of the Commissioners Court. A single vote of a Commissioner on the Commissioners Court is required for a Hearing to be granted. The Commissioners may, at any time during the process, review the written record of the previous decisions on the matter. All decisions of the Commissioners Court, including whether to allow a Commissioners’ Hearing, are final.

Right to Appear before the Commissioners Court. All individuals and entities have the right to an appearance before the Commissioners Court subject to the rules of the Court, this Code of Ethics, and, during an Active Solicitation, the Restricted Contact Period provisions in Section 6 herein. However, a protesting Vendor does not have an automatic right to a Commissioners’ Hearing on any protest appeal under this Code of Ethics, which will be granted only at the discretion of the Commissioners Court.

Notification. Protest hearings are open to the public. Public notification of any hearings, including Appeals Hearings and Commissioners' Hearings, shall be posted on the Dallas County Purchasing website at www.dallascounty.org/department/purchasing

Solicitations and Contracts Pending. Filing a protest under this Section will not trigger an automatic stay of any procurement process or contract award. It is in the discretion of the Purchasing Director and the Commissioners Court whether to stay any procurement process or contract award with respect to any Vendor protest. Whether a stay is granted shall not compromise any protesting Vendor's right to the protest procedures outlined herein.

Records. Records of all protests, including the protest filed, related evidence, and any Written and Final Decisions (including the outcome of any Commissioners' Hearing, if applicable) will be maintained by the Purchasing Department for a period of no less than four (4) years.

40. TITLE VI ASSURANCES/COMPLIANCE POLICY

The County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Pursuant to Title VI requirements, any entity or person that enters into a contract with Dallas County including, but not limited to prime contractors, sub-contractors, and sub-recipients, may not discriminate on the basis of race, color, national origin, age, sex, disability, or religion in their selection and retention of subcontractors (including consultants), in connection with any federally funded program or activity (including any program or activity undertaken/funded by a Dallas County Division/Department that receives federal funds).

This solicitation packet contains information concerning Dallas County's Title VI Assurances/Compliance Policy - Appendix A and Bidders/Contractor responsibilities.

41. Contractors are required to comply with the Equal Employment Opportunity Act requiring that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of this Contract. The successful bidder shall take affirmative action to ensure that applicants are employed and treated during employment, without regard to their race, age, color, religion, sex or national origin. This action shall include, but not be limited to, employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, compensation and selection for training. The successful bidder shall state to all employees and advertisements that all employees and qualified applicants will receive consideration for employment without regard to race, color, age, religion, sex, or national origin.

42. No official or employee shall have any financial interest, direct or indirect, in any contract with the County or be financially interested, directly or indirectly, in the sale to the County of any land, materials, supplies or services, except on behalf of the County as an official or employee. Any violation of this section, with knowledge, express or implied, of the person or corporation contracting with the County shall render the contract involved voidable by the Commissioners Court of Dallas County. It is the responsibility of the contractor during all phases of the contract process to notify the County in writing of any potential conflict of interest.

43. In the best interest of the County, as determined by the Dallas County Commissioners Court, any bidder/proposer who is currently involved, either directly or indirectly, with any litigation against or involving Dallas County may be disqualified and/or not considered for an award.

44. Pursuant to Sec. 9.001 of the Texas Business Organization Code, non-Texas entities, including, but not limited to corporations, limited partnerships, and limited liability companies must have an application for registration filed with the Texas Secretary of State and shall provide to Dallas County a Certificate of Status issued by the Texas Secretary of State that serves as official evidence of the entity's existence or authority to transact business in Texas.

To transact business with Dallas County, all entities must be in legal compliance pursuant to applicable laws, and shall provide to Dallas County evidence of said compliance.

45. Vendor hereby assigns to purchaser any and all claims for overcharges associated with this contract which arise under the antitrust laws of the United States, 15 USCA Section 1 et seq., and which arise under the antitrust laws of the State of Texas, Tex. Bus. & Com. Code, Section 15.01, et seq.

46. Where applicable, MSDS Forms must be provided with delivered products. In addition WITHOUT EXCEPTION, within 30 days after award, the successful bidder(s) MUST furnish Material Safety Data Sheets for all applicable awarded contract items to: Southwestern Institute of Forensic Sciences/Office of the Medical Examiner Facility, 2355 Stemmons Freeway, Dallas, Texas 75207. Dallas County reserves the right to withhold payments owed and/or terminate the contract due to non-performance if the aforementioned documents are not provided accordingly.

47. **INTERLOCAL AGREEMENT (City/State Participation Program)**

In accordance with Article 791.025 of the Texas Government Code, governmental agencies (local, state) may request to utilize County contract by executing an interlocal agreement with Dallas County to do so. Vendors are to indicate on the bid proposal page whether they are willing to extend pricing from this contract to other governmental agencies in accordance with the outlined specifications. Dallas County is indemnified against any and all claims that may arise from Interlocal Agreements entered into by the Contractor and governmental agencies.

48. **FEDERAL DEBARRED VENDORS**

No products and/or services utilizing Federal funds may be procured from vendors that are listed on the Federal Federal Excluded Parties List aka System for Award Management (SAM). Government requirements for non-procurement suspension and debarment are contained in the OBM guidance 2CFR, part 180 that implements Executive Orders 12549 and 12689 Debarment and Suspension. Dallas County reserves the right to reject from award consideration and/or terminate any contract with any vendor found to be suspended, ineligible and/or debarred as outlined herein.

49. **TWELVE (12) MONTH WAITING PERIOD FOR EMPLOYMENT OF CERTAIN FORMER COUNTY EMPLOYEES**

In accordance with the County's Transparency Policy, any firm awarded a contract for the Procurement of goods or services shall be prohibited from hiring any individual who has previously worked for the County and in that capacity either evaluated, recommended, approved, monitored, or managed a contract involving that firm no sooner than twelve months after that individual has ceased to work for or be employed by the County. Failure to adhere to such a contractual requirement may result in the termination of the contract with the County.

50. **Questions or administration of this contract, the Dallas County representative is:**

Dallas County Purchasing Department
James R. Gay
(214) 653- (7434)
(214) 653-7449 (fax)
James.gay@dallascounty.org

NOTE: All addendums and any other correspondence (general information, questions and responses) to this invitation for bid solicitation will be made available exclusively through the County's website for retrieval. It is the Bidder's/Vendor's sole responsibility to review and monitor the Dallas County Purchasing Department's website:
<http://www.dallascounty.org/departments/purchasing/currentbids.php> on a regular (daily) basis during the bid solicitation process up to the closing due date and time for any updates or changes. Dallas County Purchasing Department's website is our primary communication tool for addenda and updated information regarding this bid solicitation.

INTENT AND PURPOSE

The intent of this Invitation for Bid (hereinafter referred to as IFB) is to establish a non-exclusive Contract for Road and Highway Materials Asphaltic And Non-Asphaltic Materials as, in accordance with the requirements described herein. All material will be purchased on an as needed/as requested basis.

1. SUBMISSION OF QUESTIONS

All questions, inquiries and requests for clarification concerning this solicitation must be submitted in writing to James R. Gay, Buyer, by mail, fax or via email. The deadline for all questions, inquiries or requests for clarification is due on or before **September 12, 2018, before 12:00 (Noon) – Central Time Zone.**

Mailing Address: Dallas County Purchasing Department at Founders Square
900 Jackson Street, 6th Floor, Suite 680, Dallas, Texas 75202
Office: 214.653.7434
Fax: 214.653.7449
Email james.gay@dallascounty.org

Questions inquiries and requests for clarification received after the submission deadline may not be considered or receive a response. If question or inquiry prompts the need for changes to the specifications, the County will issue a written addendum to the original specification.

Questions from all Bidders, Vendors, and Proposers shall be answered with the responses made available and posted exclusively through the Dallas County Purchasing Department's website:
<http://www.dallascounty.org/departments/purchasing/currentbids.php>

Note: It is the Bidder's/Vendor's sole responsibility to review and monitor the Dallas County Purchasing Department's website on a regular (daily) basis during the bid solicitation process up to the closing due date and time for any updates or changes. Dallas County Purchasing Department's website is our primary communication tool for addenda and updated information regarding this bid solicitation.

Please reference the Solicitation Number, Company Name, Representative Name and e- mail address on all written communication and correspondence to Dallas County.

2 General Requirements

- 2.1 Contractor shall furnish and supply all permits, licenses, insurance, fees, incidentals, personnel, service, supervision, labor, skill, installation, material, product, parts, supplies, pump, hoses, equipment, travel time, mobilization, delivery, shipping, handling, transportation, fuel surcharges, and documentation necessary to provide the required products and perform the requested services. Rail terminal pick-up points are not acceptable to Dallas County.
- 2.2 Minimum Order Requirements: Fifty dollars (\$50.00) per order release.
- 2.3 Dallas County does not guarantee any quantities to be purchased under this contract. The quantities indicated in the bid are estimates based upon the best available information and may not reflect the actual quantity required during the duration of the contract. The County reserves the right to increase or decrease the quantities by any amount deemed necessary to meet its needs without any adjustments in the bid price.
- 2.4 Technical and Descriptive Literature: Contractors shall provide upon request by Dallas County the complete manufacturer's technical and descriptive literature regarding the brand and material your firm is proposing to utilize under this contract. Literature shall be sufficient in detail in order to allow full and fair evaluation of the offer submitted.
- 2.5 **References:** Contractor shall provide with bid proposal a minimum of three (3) customers/clients utilizing similar products. The reference information shall include: firm or agency names, inside contact person name, telephone numbers, type of product and contract duration (time period beginning and end date).
- 2.6 **Warranty:** The successful Contractor must warrant all items furnished to be free from defects in material and

workmanship. Upon notice by Dallas County, Contractor will promptly replace without any additional charge to Dallas County any product furnished under this contract that is found not to comply with the product specifications or defective. Should the Contractor not meet this condition, the County shall obtain its requirements on the open market and the contractor shall be obligated to assume excess costs associated with open market purchase.

2.7 Price Adjustments/Increases: Requests for adjustment in cost of labor and/or materials must be supported by appropriate written documentation by the manufacturer's published price lists or similar documentary evidence. The reasonableness of the request will be determined by comparing the request with the Producer Price Index or by performing a market survey. If the Dallas County Commissioners Court agrees and approve to the adjusted price terms, County shall issue written approval of the change and will become effective thirty (30) calendar days after written notification is given to the Dallas County Purchasing Department at 600 Jackson Street, 6th Floor, Dallas, Texas 75202. Price adjustments/increases shall be presented as a percentage of increase/decrease, which will be used to adjust vendor pricing accordingly to the County. The price increase shall not exceed five (5%) percent over a ninety (90) calendar day period and shall be limited to the actual increase incurred by the awarded vendor(s) whichever is the "least amount of increase". Price adjustments/increases are not retroactive; they are effective thirty (30) calendar days after written notification is given to the Dallas County Purchasing Department at 600 Jackson Street, 6th Floor, Dallas, Texas 75202 (only). **Price reductions or decreases are effective immediately or on such date mutually agreed upon by Contractor and County.**

2.8 Any verbal communication with any Dallas County employee concerning this solicitation is not binding on Dallas County and shall in no way alter a specification, term or condition of this bid. All changes to the specification requirements or scope of services must be approved in writing by an authorized representative of the Dallas County Purchasing Department and/or Commissioners Court.

2.9 Dallas County does not guarantee any quantities to be purchased under this contract. The quantities indicated in the bid are for evaluation purposes only and may not reflect the actual quantity required during the duration of the contract.

2.10 Contractor shall be expected to stock sufficient quantities as may be necessary to meet the County's needs.

2.11 Contractor must be regularly engaged in the road and highway building material industry and be an authorized manufacturer or reseller. The County may require a bidder to provide a proof of reseller authorization. Acceptable proof of authorization may include but not limited to the submission of a letter from the manufacturer/supplier indicating that the Contractor is authorized reseller of the requested products. Contractor must be on operation and available for inspection.

2.12 All items requested by Dallas County must be of the highest quality and must conform to appropriate TXDOT standards for Construction of Highways, Street, and Bridges or in accordance with special specifications stated herein.

2.13 Contractor must be prepared to **guarantee, as first party**, quality and content of their product specified in the latest TX DOT standard specifications for Construction of Highways, Street, and Bridges or in accordance with special specifications.

2.14 Test samples of product offered in bid must be furnished upon request at no additional expenses to the County, during the inspection period and at any time during the contract period.

2.15 Product Testing: Any sample which fails testing as set forth shall be grounds for cancellation of this contract. Copies of laboratory test reports and certificates of compliance shall be furnished upon delivery of materials. The County shall provide for field testing desired. The vendor shall be responsible for any confirmation testing in the event field test results do not conform to specification requirements.

Lab test data will become the property of the Dallas County. Contractor shall provide field supervision during application of the product as requested by Dallas County authorized representative and/or road superintendents. All costs for testing and supervision shall be paid by the Contractor. Contractor shall furnish a lab test data at the time of bidding for the recycling agent as related to sample street.

2.16 Dallas County will hold a minimum of ten percentage (10%) retainage for materials which may appear to be unacceptable pending laboratory testing. Retainage will be held until Dallas County is satisfied with replacement of

inferior materials.

2.17 Contractor must be currently registered with the Department of Agriculture, and have an original annual Weights and Measures Device Registration Certificated posted at the site.

2.18 Contractor shall provide satisfactory platform scales at the plant site for use in obtaining the net weight of each load of furnished material. All platform scales shall be sufficient size to permit the entire vehicle or combination of vehicles to rest on the scale platform while being weighed.

2.19 Contractor must be in compliance with the requirements of the Texas Natural Resource Commission, including permit requirements.

2.20 All items offered must meet applicable Federal Specifications (if applicable).

2.21 Demurrage / Detention: Except as otherwise provided, one (1) hour will be allowed for unloading. Unloading time shall be deemed to run from the time the tank truck arrives at the unloading site until all connections have been removed, necessary shipping documents have been executed and tank truck is ready to leave premises.

2.22 Delivery: Contractor shall be required to maintain or have available for their own use an inventory sufficient to make shipment/delivery within 48 hours, excluding County holidays upon notification by Dallas County after receipt of valid purchase order number via mail, fax or other types of electronic transmission. Contractor guarantees that all deliveries shall be on dates and at the time specified by the County. Contractor will be to confirm shipment/delivery in writing within 24 hours prior to time specified for shipment of material

Contractor must make deliveries at any point specified by the County covered by the awarded contract where material may be needed. Primary delivery locations shall include, but not be limited to the following service centers listed below (Dallas County reserve the right to add/delete centers as it deemed necessary)

2.22.1 Road and Bridge District #3
1506 E. Langdon Road
Dallas, Texas 75216

2.22.2 Road and Bridge District #4
4403 West Illinois Ave
Dallas, Texas 75211

2.22.3 Designated Project and Job-Sites within Dallas County

2.23 All tank trucks used in the shipment/delivery shall be clean and in good mechanical condition. Equip tank trucks with all the facilities necessary for unloading a given shipment, including, but not limited to an adequate length of hose, or rejection may occur at the point of destination, at no expense to the Dallas County.

All tank trucks equipped with an operational thermometer to enable the receiver to verify actual temperature of material. Bituminous Material delivered by tank truck within the temperature range specified on the contractor's certification, that accompanies the shipment. Any material that does not meet the minimum application temperature requirements may be rejected at no expense to the Dallas County. In addition, the contractor may be subject to delay charges.

2.24 Delivery Violation: It shall be the Contractor's responsibility to meet the County's delivery and performance requirements, as called for in the bid specifications. Dallas County reserves the right and will be held free from any liabilities to obtain services or products on the open market in the event the Contractor fails to make delivery or perform in accordance to terms stated herein and any and all price differential will be charge against the Contractor.

2.25 Delivery Hours: All deliveries will be made during normal business hours of 6:00 a.m. – 4:30 p.m. CST, Monday through Thursday, excluding County Holidays. Contractor will make arrangement with the requesting department before shipment of products to insure County personnel will be available to receive shipment. No empty pallets, shrink wrap, plastic or metal bands, cardboard barriers or shipping materials of any kind are to be left at delivery site.

2.26 Shipping: Bid prices shall be made F.O.B. destination as indicated in purchase order, inside delivery, freight pre-paid to the requesting department within Dallas County. The awarded Contractor shall retain title and control of goods until they are delivered and the contract coverage has been completed. All claims for visible or concealed damage shall be filed by Vendor/Supplier. The County will notify the awarded Contractor of any damaged goods or products and shall assist the Vendor in arranging for inspection.

2.27 Shipping Documents: A packing list or other suitable shipping documents shall accompany each shipment and shall include the following:

- 2.27.1 Name and address of the Contractor;
- 2.27.2 Name and address of the County Department;
- 2.27.3 County purchase order number;
- 2.27.4 A description of material shipped, including item number, quantity, number of containers and package number, if applicable.

2.28 Inside Delivery and Labeling Requirements: When full case quantities are ordered, they are to be delivered in factory sealed boxes/cartons. All outside label listings shall include, but not limited to the following information indicated below. Failure to provide the required labeling information may result in rejection of the shipment due to non-compliance with contract requirements. Contractor will bear all cost associated with rejection.

- 2.28.1 Dallas County Purchase Order Number
- 2.28.2 Description of the product
- 2.28.3 Manufacturer name and part number

2.29 Damaged or Substandard Products: Damaged or Sub-standard product that is shipped and/or furnished as a result of Contractor negligence will either be replaced (and expedited at contractor's expense) or if the customer prefers, be noted on the receiving report and deducted from final payment. Additionally, the contractor will be responsible for shipping costs and arranging for pick-up of any defective returns, and arranging for a Call Tag to insure freight is charged to Contractor for defective returns, within ten (10) business days.

2.30 Product Discontinuance/Substitution: Written notification is required to the Dallas County Purchasing Department at 900 Jackson Street, 6th Floor, Room 680, Dallas, Texas 75202 on any and all notice of discontinue or substitution of product. In the event that a manufacturer discontinues a product and/or model, the County may allow the successful Contractor to provide a substitute for the discontinued item. If the Contractor requests permission to substitute a new product or model, it shall provide the following to the County:

- 2.30.1 No product or brand substitutions shall be made unless the vendor has obtained written approval and authorization from the Dallas County Purchasing Department.
- 2.30.2 Documentation that provides clear and convincing evidence that the substitution item meet or exceeds the written specifications required by the original Invitation for Bid.
- 2.30.3 Documentation confirming that the price for the replacement is the same as or less than the discontinued product or model. The cost of a substituted item shall be the same or less than the cost of the awarded item.
- 2.30.4 A sample of the substituted item must be received by Dallas County Purchasing Department and approved by Dallas County. Contractor must have written confirmation from Dallas County Purchasing Department of the substitution before making delivery.
- 2.30.5 Documentation from the manufacturer that the product or model has been discontinued.
- 2.30.6 Documentation that names the replacement product or model.
- 2.30.7 Any unauthorized substitution will be picked up by the Contractor within five (5) business days upon

notification by Dallas County. Failure to pick-up the product item(s) within the five (5) business day period (unless other arrangement have been approved in advance) will be considered a donation to Dallas County.

2.31 Ordering Authority: Contractor should understand that any request for purchase of material, goods, or services shall be accompanied by a valid Dallas County Purchase Order Number issued by the Dallas County Purchasing Department.

2.32 The successful Contractor shall assign an account representative to Dallas County. This representative shall be responsible for but not limited to :

- 2.32.1 Coordinating all orders and shipments
- 2.32.2 Coordinate with using County Departments
- 2.32.3 Provide Dallas County with a quarterly usage report if requested delineating the acquisition activity governed by the Contract. One of the primary goals in administering this contract is to keep accurate records regarding its actual value. This information is essential in order to update the contents of the contract. The integrity of future contracts revolves around our ability to convey accurate and realistic information to all interested bidders. The successful Contractor(s) shall furnish a quarterly report detailing the items purchased under this contract. Reports must be filed within fifteen (15) calendar days after the end of each reporting period. The format of the report shall be approved by the Dallas County Purchasing Department and shall disclose the quantity and dollar value of each contract items by individual unit.

2.33 Invoicing Requirements: All invoices shall include, but not be limited to the following information:

- 2.33.1 Dallas County Purchase Order Number
- 2.33.2 Quantity shipped
- 2.33.3 Description of material and/or product number
- 2.33.4 Pricing per unit
- 2.33.5 Two (2) invoices are required. Invoices shall be sent to the requesting department address stated on Purchase Order and Dallas County Auditor's Office, Attn: Accounts Payable, 1201 Elm Street, 23rd Floor, Suite 2300, Dallas, Texas 75270.

2.34 Failure to comply with requirements stated in theses specifications will results in the termination of contract due to non-performance.

2.35 Award: Dallas County shall award this contract to the lowest responsible and responsive bidder(s) who best meets the terms and conditions of the bid. The award will be made on basis of price and product evaluation. Dallas County reserves the right to reject any or all bids in whole or in part, to make multiple awards, partial awards, award by types, item by item, or lump sum total, whichever may be most advantageous to the County.

2.36 Haul Mileage from the mixing plant to the job-site shall be determined by the nearest and shortage truck route. A circuitous route shall be avoided unless delivery is not possible using the shortage route.

2.37 **This requirement only applies to entities that require the awarded Contractor to furnish and install the requested product:** When requested to do so by the County and/or other entities using this contract, the awarded Contractor shall be responsible to provide a Contractor truck and operator at the site of Work to spread or transfer the asphalt material in accordance with the requirements of the County and/or other entities. The rate quoted shall be considered full compensation for all costs to Contractor including transportation from portal to portal and for the spreading or transferring of asphalt material at the site of Work in accordance with the requirements of the County and/or other entities.

2.38 All asphalt shall be subject to laboratory testing. Any asphalt failing laboratory testing shall be removed and replaced with test approved materials at the vendor's expense.

2.39 Satisfactory completion of work shall be determined by the Dallas County Road and Bridge Superintendent or designated representative. Contractor shall conduct all work under the supervision of the Dallas County Project Coordinator and will utilize safety measures and equipment necessary to protect personnel equipment and traffic from undue hazard or accident.

2.40 Contractor supplied equipment shall be in accordance with Texas Department of Transportation (TXDOT") Standard Specifications. Contractor equipment shall be so designed, equipped, maintained and operated to bituminous material at even heat may be applied uniformly on variable widths of surface. Equipment shall include a tachometer, pressure gauge, and accurate volume measuring devices or a calibrated tank, and a thermometer for measuring temperatures of the tank contents. Equipment shall be equipped with a power unit for the pump, and full circulation spray bars adjustable laterally and vertically.

2.41 On light traffic roadways Contractor shall be responsible for providing all traffic control. Contractor shall also be responsible for providing reasonable traffic control on highly traveled roadways. Specific traffic control measures on highly traveled roadways shall be negotiated between contractor and the Road Superintendent prior to construction. Measurement for this item shall be by the composite ton method.

2.42 **Please read carefully. This contract shall be awarded to the lowest best bid meeting all terms and conditions of contract. Dallas County reserves the right to reject any or all bids in whole or in part, to make multiple awards, partial awards, award by subset, award by type, item by item, or lump sum total, whichever may be most advantageous to the County.**

The award criteria for material and products picked up and loaded on County Trucks at Contractor Plant are as follows:

Contractor Delivered Material Bid Price	\$ _____
-Minus Contractor loaded on County Trucks bid price	\$ _____
+Plus County Administrative Cost	\$ _____
=Equal Total Equipment/Labor Cost	\$ _____
Number of tons or gallons that can be Hauled from Contractor plant each day Based on plant location. (To be determined by Superintendent for each district)	\$ _____
Divided by Total Equipment/Labor Cost to equal productivity cost.	\$ _____
Productivity cost plus Contractor loaded onto County Trucks bid price	\$ _____
Total Cost to Dallas County	\$ _____

3. TECHNICAL SPECIFICATIONS

This Specification governs the materials, composition, manufacture, and testing of related materials.

3.1 Aggregate Materials

Material must meet specifications in accordance with the latest TXDOT Standard Specifications for Construction of Highways, Streets and Bridges, Items #302, Grade 3 and 4.

3.2 Washed Sand

Materials shall meet requirements of the latest TXDOT Standard Specifications for Construction of Highways, Streets and Bridges, Item 421, (5), Table 2, Fine Aggregate.

3.3 Cement Treated Scalping Mixing (using County Materials)

Dallas County is requesting vendors bid a cost per ton for scalping and mixing county provided materials with additional cement as required to provide cement treated base material. The cement content shall be 5.5% plus or minus .05%.

Mixing Plant:

The Plant shall be capable of producing a minimum of 300 tons per hour.

The cement, aggregate and water shall be thoroughly mixed in an approved processing plant. The mixer shall be a stationary twin shaft pugmill. The plant shall be equipped with feeding and metering devices which will add the base material, cement and water in the mixer in the specified quantities. The moisture content of the mixture shall be maintained between one percent below and two percent above optimum moisture or shall be maintained within the range established by the Engineer. The amounts of cement and moisture are expressed as percentages of dry weight of the combined aggregate and cement.

3.4 Hot-Mix Cold-Laid Asphalt Concrete Pavement and Asphaltic Concrete Patching Material (Stockpile Storage)

Material as described under item 13 shown below must meet specifications in accordance with the latest TXDOT Standard Specifications for Construction of Highways, Streets and Bridges, Item 334 and TXDOT Departmental Materials Specification DMS9202.

3.5 Dense-Graded Hot-Mix Asphalt (Method)

Material as described under items 8 through 17 of the bid proposal documents must meet and/or exceed specification requirements as stated in the latest TXDOT Standard Specifications for Construction of Highways Street and Bridges, item 340.

All bidders must submit with their bid proposal detail specifications on the mixture design type for Item 340, Type B and D. The detail mixture design type specifications shall include but not be limited to the following information:

- The combined aggregate gradation, source, specific gravity, and percent of each material used;
- Results of all applicable tests;
- The mixing and molding temperatures;
- The signature of the Level II person or persons who performed the design;
- The date the mixture design was performed; and
- A unique identification number for the mixture design.

3.6 Hot Mix Cold Laid Asphaltic Concrete Pavement

Material and placement shall meet specifications in accordance with the latest TX DOT Standard Specifications for Construction of Highways, Streets and Bridges, Item #340, except that the asphalt content of asphaltic concrete mixtures shall not be less than four percent (4%) and not greater than eight percent (8%).

The mileage haul from plant shall be determined along the nearest and shortest truck route from plant to job-site before job is started.

3.7 Hot Mix Asphaltic Concrete Pavement - Installed (Laid) by Contractor Hot Mix Asphaltic Material

When requested to do so by the County, the Contractor shall be responsible to provide a Contractor Truck and operator at the site of Work to spread or transfer the Asphalt Material in accordance with the requirements of the County. The rate specified below shall be considered to be full compensation for all costs for Contractor including transportation from portal to portal and for the spreading or transferring of Asphalt Material at the site of Work in accordance with the requirements of the County.

Material and placement must meet specifications in accordance with the latest TXDOT Standard specifications for Construction of Highways, Streets and Bridges, Item #340, except that the asphalt content of asphaltic concrete mixtures shall not be less than four percent (4%) and not greater than eight percent (8%).

The mileage haul from plant nearest plant to job-site shall be determined along the nearest and shortest truck route from plant to job-site before job is started.

Bid price shall include Tack Asphalt as necessary for proper attachment to pavement.

Low bid contractor(s) shall be required to submit, upon award of the contract, a current batch design for each type of asphalt awarded. All asphalt shall be subject to laboratory testing. Any asphalt failing laboratory testing shall be removed and replaced with test approved materials at the vendor's expense.

Satisfactory completion of work shall be determined by Dallas County Road and Bridge Superintendent, or their designated representative. Contractor shall conduct all work under the supervision of the Dallas County Project Coordinator and will utilize safety measures and equipment necessary to protect personnel equipment and traffic from undue hazard or accident.

Contractor supplied shall be in accordance with Texas Department of Transportation ("TXDOT") Standard Specifications. Contractor shall be so designed, equipped, maintained and operated that bituminous material at even heat may be applied uniformly on variable widths of surface. Equipment shall include a tachometer, pressure gauge, and accurate volume measuring device or a calibrated tank, and a thermometer for measuring temperatures of the tank contents. Equipment shall be equipped with a power unit for the pump, and full circulation spray bars adjustable laterally and vertically.

Material laid and finished by the bidder shall be compacted to not less than 96 percent (95%) of laboratory density

based on Texas Test Method 227F.

Traffic Control

On light traffic roadways vendor shall be responsible for providing all traffic control. Vendor shall also be responsible for providing reasonable traffic control on highly traveled roadways. Specific traffic control measures on highly traveled roadways shall be negotiated between contractor and Road Superintendent prior to construction. Measurement for this item shall be by the composite ton method.

3.8 Hot Mix Asphaltic Concrete Pavement - Picked-up and Loaded on County Trucks

Material must meet specifications in accordance with the latest TXDOT Standard Specifications for Construction of Highways, Streets and Bridges, Item 340.

3.9 TX Dot Special Specifications to Item 334: DMS-9702, Asphaltic Concrete Patching Material (Stockpile Storage)

3.10.1 Overview

This specification shall govern for an asphaltic concrete mixture intended primarily as a cool to cold weather stockpile patching mix for maintenance. It shall remain workable in the stockpile for six months and have good adhesion to wet surfaces. The length of satisfactory stockpiling and the lowest temperature at which it can be used will vary according to the type and grade of asphaltic binder specified. It is primarily a crushed-stone asphaltic-concrete with asphalt additives.

The Engineer will designate on the plans or requisition which of the following combination of asphalt and aggregate may be supplied, meeting all requirements stated below:

Aggregate	MC 250	MC 300	MC-800 w/diesel	SCM I Winter	SCM II Summer	AES 300S	CMA SG	CMA WG
Item 334	X	X	X	X		X		
Gradation I	X	X	X	X	X	X		
Gradation II	X	X	X	X	X	X	X	X
Gradation III						X	X	

3.10.2 Material

The asphaltic material shall be an MC-250, MC800, SCM I, SCM II, AES-300S, or CMA meeting the requirements below. The specific asphaltic material to be used shall be designated by the Engineer on the plans or requisition.

3.10.2.1 MC-250 or MC800 - The asphaltic materials shall comply with the requirements of Standard Specification "Item 300, Asphalt, Oils, and Emulsions."

SPECIFICATIONS IFB No. 201X-057-6750**BID DOCUMENT CHECKLIST***

Required by Dallas County	Submission Requirements	Initial each required entry and if required submit the item
<input checked="" type="checkbox"/>	Check Dallas County website (http://www.dallascounty.org/department/purchasing/currentbids.html) for any addendums, updates, and/or changes to the IFB solicitation?	
<input checked="" type="checkbox"/>	Original and One (1) Exact Duplicate Copy of IFB Response	
<input checked="" type="checkbox"/>	Dallas County's Bid Proposal Form	
<input checked="" type="checkbox"/>	Addendum(s), if applicable	
<input type="checkbox"/>	Supporting Documentation (proof and evidence bidder experience and qualifications)	
<input checked="" type="checkbox"/>	References	
<input type="checkbox"/>	IFB Questionnaire	
<input checked="" type="checkbox"/>	Small Business Enterprise (SBE) Forms	
<input type="checkbox"/>	Bid Guarantee/Bid Security: Bid Bond, Certified Check or Cashier Check	
<input checked="" type="checkbox"/>	Texas Government Code Chapter 2270 Verification Form (THIS FORM MUST BE NOTARIZED)	
<input checked="" type="checkbox"/>	1295 Form (THIS FORM MUST BE NOTARIZED)	
<input checked="" type="checkbox"/>	Title VI Assurances/Compliance – Appendix A Form	
<input checked="" type="checkbox"/>	Insurance Affidavits or Proof of Insurance Coverage based on coverage types and limits set forth in IFB	
<input checked="" type="checkbox"/>	Conflict of Interest Questionnaire (CIQ) Form	
<input checked="" type="checkbox"/>	Vendor/Bidder Profile Sheet	
<input checked="" type="checkbox"/>	W-9 Form	
<input type="checkbox"/>		

*This form need not be submitted. It is provided for bidder's use in assuring compliance with all required documentation.

PROPOSAL IFB No. 2018-057-6750

The bidders hereby certify that they have read, understand, and agree that acceptance by Dallas County of the bidder's offer by the issuance of an award court order, purchase order, or a written formal contract will create a binding contract. Bidder further agrees to fully comply with all terms, conditions and requirements, as set forth in the Dallas County invitation for bid solicitation specifications and other documentary forms herewith made a part of this specific contract.

Mail/Deliver Sealed Bid to:

Dallas County Purchasing Department
Founders Square
900 Jackson Street, 6th Floor, Suite 680
Dallas, Texas 75202

Dallas County is not responsible for delays in the delivery of mail by the U.S. Postal Services, FedEx, UPS, Private Couriers, or deliveries by any other means or types. It is the sole responsibility of the Bidder to ensure that his/her bid reaches the Dallas County Purchasing Department, 900 Jackson Street, 6th Floor, Suite 680, Dallas, Texas 75202, by the designated date, time and hour indicated on the Instructions to Bidders Cover Page and/or addendum (when applicable). Late bid submissions will not be accepted.

Note: Please reference the Bid Number, Bid Title and Company Name on the outside of all sealed envelopes, packaging and boxes or use the label provided in the bid. Dallas County accepts no responsibility for late or misdirected mail.

Bid should be submitted in sealed packaging, marked and addressed as directed. Bid responses which are received by telephone, telegraphic, fax, email, or any other type electronic transmittal method, will not be accepted for consideration.

Bidders should take into account mailing/delivery times in order to assure that proposals and offers are received on time.

ITEM #	DESCRIPTION	ESTIMATED ANNUAL QUANTITY	UNIT COST	EXTENDED PRICE
1	<p>AGGREGATE FOR SURFACE, TX DOT ITEM 302, TYPE B, CRUSHED STONE, GRADE 3(CHAT)</p> <p>LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p>SPECIFY: <u>PLANT LOCATION</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>	1,000 TONS	\$ _____	\$ _____
2	<p>AGGREGATE FOR SURFACE, TX DOT ITEM 302, TYPE B, CRUSHED STONE, GRADE 3 (CHAT)</p> <p>DELIVERED TO ROAD & BRIDGE DISTRICT OFFICE</p> <p>SPECIFY: <u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: _____</p>	2,000 TONS	\$ _____ Note: Omit price above if price is determined by Plant location and enter below: Plant #1 \$ _____/ton Plant #2 \$ _____/ton	\$ _____

ITEM #	DESCRIPTION	ESTIMATED ANNUAL QUANTITY	UNIT COST	EXTENDED PRICE
	<p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/> <p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>		Plant #3 \$ _____/ton	
3	<p>AGGREGATE FOR SURFACE, TX DOT ITEM 302, TYPE B, CRUSHED STONE, GRADE 4 LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p><u>SPECIFY:</u> <u>PLANT LOCATION</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>	1,000 TONS	\$ _____	\$ _____

PROPOSAL IFB No. 2018-057-6750

ITEM #	DESCRIPTION	ESTIMATED ANNUAL QUANTITY	UNIT COST	EXTENDED PRICE
4	<p>AGGREGATE FOR SURFACE, TX DOT ITEM 302, TYPE B, CRUSHED STONE, GRADE 4 DELIVERED TO ROAD & BRIDGE DISTRICT OFFICE</p> <p>SPECIFY:</p> <p><u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: <hr/></p> <p>CITY/STATE/ZIPCODE: <hr/></p> <p>TELEPHONE NO: <hr/></p> <p>HOURS OF OPERATION: <hr/></p> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS: <hr/></p> <p>CITY/STATE/ZIPCODE: <hr/></p> <p>TELEPHONE NO: <hr/></p> <p>HOURS OF OPERATION: <hr/></p> <p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: <hr/></p> <p>CITY/STATE/ZIPCODE: <hr/></p> <p>TELEPHONE NO: <hr/></p> <p>HOURS OF OPERATION: <hr/></p>	4,000 TONS	<p>\$ _____ Note: Omit price above if price is determined by Plant location and enter below:</p> <p>Plant #1 \$ _____ /ton</p> <p>Plant #2 \$ _____ /ton</p> <p>Plant #3 \$ _____ /ton</p>	\$ _____
5	WASHED SAND, TX DOT, STANDARD SPECIFICATIONS FOR CONSTRUCTION OF HIGHWAYS,	1,000 TONS	\$ _____	\$ _____

ITEM #	DESCRIPTION	ESTIMATED ANNUAL QUANTITY	UNIT COST	EXTENDED PRICE
	<p>STREETS AND BRIDGES, ITEM 421, (5), TABLE 2, FINE AGGREGATE LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p>SPECIFY: <u>PLANT LOCATION</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>			

6	<p>CEMENT TREATED BASE (SCALPING MIX) WITH 5-1/2% CEMENT LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p>SPECIFY: <u>PLANT LOCATION</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>	20,000 TONS	\$ _____	\$ _____

7	<p>HIGH PERFORMANCE COLD MIX, AS PER BID SPECIFICATION, RAPID ROAD REPAIR R3 OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p>SPECIFY: <u>PLANT LOCATION</u></p> <p>STREET ADDRESS: _____ CITY/STATE/ZIPCODE: _____ TELEPHONE NO: _____ HOURS OF OPERATION: _____</p>	100 TONS	\$ _____	\$ _____
8	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE B, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 1,500 TONS OR MORE PER JOB</p> <p>SPECIFY: <u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: _____ CITY/STATE/ZIPCODE: _____ TELEPHONE NO: _____ HOURS OF OPERATION: _____</p> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS: _____ CITY/STATE/ZIPCODE: _____ TELEPHONE NO: _____ HOURS OF OPERATION: _____</p>	2,000 TONS	<p>\$ _____ Note: Omit price above if price is determined by Plant location and enter below:</p> <p>Plant #1 \$ _____ /ton Plant #2 \$ _____ /ton Plant #3 \$ _____ /ton</p>	\$ _____

	<u>PLANT LOCATION #3</u> STREET ADDRESS: <hr/> CITY/STATE/ZIPCODE: <hr/> TELEPHONE NO: <hr/> HOURS OF OPERATION: <hr/>			
9	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE B, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 500-1499 TONS PER JOB</p> <p>SPECIFY: <u>PLANT LOCATION #1</u> STREET ADDRESS: <hr/> CITY/STATE/ZIPCODE: <hr/> TELEPHONE NO: <hr/> HOURS OF OPERATION: <hr/> <u>PLANT LOCATION #2</u> STREET ADDRESS: <hr/> CITY/STATE/ZIPCODE: <hr/> TELEPHONE NO: <hr/> HOURS OF OPERATION: <hr/> <u>PLANT LOCATION #3</u> STREET ADDRESS: <hr/> CITY/STATE/ZIPCODE:</p>	1,500 TONS	\$ _____ Note: Omit price above if price is determined by Plant location and enter below: Plant #1 \$ _____ /ton Plant #2 \$ _____ /ton Plant #3 \$ _____ /ton	\$ _____

	TELEPHONE NO:			
	HOURS OF OPERATION:			
10	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE B, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 7.5-499 TONS PER JOB</p> <p>SPECIFY: <u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p> <p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION:</p>	1,000 TONS	<p>\$ _____ Note: Omit price above if price is determined by Plant location and enter below:</p> <p>Plant #1 \$ _____/ton</p> <p>Plant #2 \$ _____/ton</p> <p>Plant #3 \$ _____/ton</p>	\$ _____

11	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE C, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 1,500 TONS OR MORE PER JOB</p> <p>SPECIFY:</p> <p><u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p> <p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: _____</p> <p>CITY/STATE/ZIPCODE: _____</p> <p>TELEPHONE NO: _____</p> <p>HOURS OF OPERATION: _____</p>	1,500 TONS	<p>\$ _____</p> <p>Note: Omit price above if price is determined by Plant location and enter below:</p> <p>Plant #1 \$ _____ /ton</p> <p>Plant #2 \$ _____ /ton</p> <p>Plant #3 \$ _____ /ton</p>	\$ _____
12	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE D, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER</p>	10,000 TONS	<p>\$ _____</p> <p>Note: Omit price above if price is determined</p>	\$ _____

<p>BID SPECIFICATIONS 1,500 TONS OR MORE PER JOB</p> <p>SPECIFY: <u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS: <hr/></p> <p>CITY/STATE/ZIPCODE: <hr/></p> <p>TELEPHONE NO: <hr/></p> <p>HOURS OF OPERATION: <hr/></p> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS: <hr/></p> <p>CITY/STATE/ZIPCODE: <hr/></p> <p>TELEPHONE NO: <hr/></p> <p>HOURS OF OPERATION: <hr/></p> <p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: <hr/></p> <p>CITY/STATE/ZIPCODE: <hr/></p> <p>TELEPHONE NO: <hr/></p> <p>HOURS OF OPERATION: <hr/></p>		<p>by Plant location and enter below:</p> <p>Plant #1 \$ _____ /ton</p> <p>Plant #2 \$ _____ /ton</p> <p>Plant #3 \$ _____ /ton</p>	
13	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE D, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 500-1499 TONS PER JOB</p> <p>SPECIFY: <u>PLANT LOCATION #1</u></p>	<p>2,500 TONS</p> <p>\$ _____ Note: Omit price above if price is determined by Plant location and enter below:</p> <p>Plant #1 \$ _____ /ton</p> <p>Plant #2 \$ _____ /ton</p>	\$ _____

	<p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/> <p style="text-align: center;"><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/> <p style="text-align: center;"><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>	<p>Plant #3 \$ _____/ton</p>	
14	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE D, INSTALLED OR LAID BY CONTRACTOR PERSONNEL, AS PER BID SPECIFICATIONS 7.5-499 TONS PER JOB</p> <p><u>SPECIFY:</u></p> <p style="text-align: center;"><u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/>	<p>1,000 TONS</p>	<p>\$ _____ Note: Omit price above if price is determined by Plant location and enter below:</p> <p>Plant #1 \$ _____/ton</p> <p>Plant #2 \$ _____/ton</p> <p>Plant #3 \$ _____/ton</p>

	<p>HOURS OF OPERATION:</p> <hr/> <p><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/> <p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>			
15	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE B LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p>SPECIFY:</p> <p><u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/> <p><u>PLANT LOCATION #2</u></p>	<p>4,000 TONS</p>	<p>\$ _____</p> <p>Note: Omit price above if price is determined by Plant location and enter below:</p> <p>Plant #1\$ _____ /ton</p> <p>Plant #2\$ _____ /ton</p> <p>Plant #3\$ _____ /ton</p>	<p>\$ _____</p>

	<p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/> <p style="text-align: center;"><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>		
16	<p>HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE D LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p>SPECIFY:</p> <p style="text-align: center;"><u>PLANT LOCATION #1</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/> <p style="text-align: center;"><u>PLANT LOCATION #2</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/>	<p>40,000 TONS</p>	<p>\$ _____</p> <p>Note: Omit price above if price is determined by Plant location and enter below:</p> <p>Plant #1 \$ _____ /ton</p> <p>Plant #2 \$ _____ /ton</p> <p>Plant #3 \$ _____ /ton</p>

	TELEPHONE NO: <hr/>			
	HOURS OF OPERATION: <hr/>			
	<u>PLANT LOCATION #3</u>			
	STREET ADDRESS: <hr/>			
	CITY/STATE/ZIPCODE: <hr/>			
	TELEPHONE NO: <hr/>			
	HOURS OF OPERATION: <hr/>			
17	HOT MIX ASPHALTIC CONCRETE PAVEMENT, TXDOT ITEM 340, TYPE D DELIVERED TO PROJECT JOB SITES WITHIN DALLAS COUNTY SPECIFY: <u>PLANT LOCATION #1</u> STREET ADDRESS: <hr/> CITY/STATE/ZIPCODE: <hr/> TELEPHONE NO: <hr/> HOURS OF OPERATION: <hr/> <u>PLANT LOCATION #2</u> STREET ADDRESS: <hr/> CITY/STATE/ZIPCODE: <hr/> TELEPHONE NO: <hr/> HOURS OF OPERATION: <hr/>	40,000 TONS	\$ _____ Note: Omit price above if price is determined by Plant location and enter below: Plant #1 \$ _____ /ton Plant #2 \$ _____ /ton Plant #3 \$ _____ /ton	\$ _____

	<p><u>PLANT LOCATION #3</u></p> <p>STREET ADDRESS: <input type="text"/></p> <p>CITY/STATE/ZIPCODE: <input type="text"/></p> <p>TELEPHONE NO: <input type="text"/></p> <p>HOURS OF OPERATION: <input type="text"/></p>			
18	<p>ASPHALT EMULSION PRIME, AS PER BID SPECIFICATIONS, MARTIN ASPHALT COMPANY AE-P OR EQUAL DELIVERED TO PROJECT JOBSITE WITHIN DALLAS COUNTY</p> <p><u>SPECIFY</u></p> <p>BRAND: <input type="text"/></p> <p>PRODUCT NO: <input type="text"/></p> <p>MINIMUM TRUCKLOAD: <input type="text"/></p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS: <input type="text"/></p> <p>CITY/STATE/ZIPCODE: <input type="text"/></p>	18,000 GALLONS	\$ <input type="text"/>	\$ <input type="text"/>

	TELEPHONE NO: _____ HOURS OF OPERATION: _____			
19	ASPHALT EMULSION, RAPID SETTING (TABLE 6 OR 8), AS PER BID SPECIFICATIONS, MARTIN ASPHALT CRS-2 OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT <u>SPECIFY</u> BRAND: _____ PRODUCT NO: _____ MINIMUM TRUCKLOAD: _____ <u>PLANT LOCATION</u> STREET ADDRESS: _____	6,000 GALLONS	\$ _____	\$ _____
	CITY/STATE/ZIPCODE: _____			
	TELEPHONE NO: _____			
	HOURS OF OPERATION: _____			
20	ASPHALT EMULSION, RAPID SETTING (TABLE 6 OR 8), AS PER BID SPECIFICATIONS, MARTIN ASPHALT CRS-2 OR EQUAL DELIVERED TO PROJECT JOBSITE WITHIN DALLAS COUNTY <u>SPECIFY</u> BRAND: _____ PRODUCT NO: _____ MINIMUM TRUCKLOAD: _____ <u>PLANT LOCATION</u> STREET ADDRESS: _____	80,000 GALLONS	\$ _____	\$ _____

	CITY/STATE/ZIPCODE: <hr/>			
	TELEPHONE NO: <hr/>			
	HOURS OF OPERATION: <hr/>			
21	ASPHALT EMULSION, MEDIUM SETTING (TABLE 6 OR 8), AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES MCS-600C OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT <u>SPECIFY</u> BRAND: _____ PRODUCT NO: _____ MINIMUM TRUCKLOAD: _____ <u>PLANT LOCATION</u> STREET ADDRESS: _____ CITY/STATE/ZIPCODE: _____ TELEPHONE NO: _____ HOURS OF OPERATION: _____	6,000 GALLONS	\$ _____	\$ _____
22	ASPHALT EMULSION, MEDIUM SETTING (TABLE 6 OR 8), AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES MCS-600C OR EQUAL DELIVERED TO PROJECT JOBSITE WITHIN DALLAS COUNTY <u>SPECIFY</u> BRAND: _____ PRODUCT NO: _____ MINIMUM TRUCKLOAD: _____ <u>PLANT LOCATION</u>	6,000 GALLONS	\$ _____	\$ _____

	<p>STREET ADDRESS: <input type="text"/></p> <p>CITY/STATE/ZIPCODE: <input type="text"/></p> <p>TELEPHONE NO: <input type="text"/></p> <p>HOURS OF OPERATION: <input type="text"/></p>			
23	<p>ASPHALT EMULSION POLYMER MODIFIED, RAPID SETTING (TABLE 9), AS PER BID SPECIFICATIONS, MARTIN ASPHALT CRS-2P OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p><u>SPECIFY</u></p> <p>BRAND: <input type="text"/></p> <p>PRODUCT NO: <input type="text"/></p> <p>MINIMUM TRUCKLOAD: <input type="text"/></p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS: <input type="text"/></p> <p>CITY/STATE/ZIPCODE: <input type="text"/></p> <p>TELEPHONE NO: <input type="text"/></p> <p>HOURS OF OPERATION: <input type="text"/></p>	2,000 GALLONS	\$ <input type="text"/>	\$ <input type="text"/>
24	<p>ASPHALT EMULSION POLYMER MODIFIED, RAPID SETTING (TABLE 9), AS PER BID SPECIFICATIONS, MARTIN ASPHALT CRS-2P OR EQUAL DELIVERED TO PROJECT JOBSITE WITHIN DALLAS COUNTY</p> <p><u>SPECIFY</u></p> <p>BRAND: <input type="text"/></p> <p>PRODUCT NO: <input type="text"/></p> <p>MINIMUM TRUCKLOAD: <input type="text"/></p> <p><u>PLANT LOCATION</u></p>	6000 GALLONS	\$ <input type="text"/>	\$ <input type="text"/>

	<p>STREET ADDRESS: <input type="text"/></p> <p>CITY/STATE/ZIPCODE: <input type="text"/></p> <p>TELEPHONE NO: <input type="text"/></p> <p>HOURS OF OPERATION: <input type="text"/></p>			
25	<p>ASPHALT ROADER SEALER, AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES COS-50 OR EQUAL LOADED ON COUNTY TRUCKS</p> <p><u>SPECIFY</u></p> <p>BRAND: <input type="text"/></p> <p>PRODUCT NO: <input type="text"/></p> <p>MINIMUM TRUCKLOAD: <input type="text"/></p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS: <input type="text"/></p> <p>CITY/STATE/ZIPCODE: <input type="text"/></p> <p>TELEPHONE NO: <input type="text"/></p> <p>HOURS OF OPERATION: <input type="text"/></p>	1,000 GALLONS	\$ <input type="text"/>	\$ <input type="text"/>
26	<p>REJUVENATING AGENT, AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES ARE-68 OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT</p> <p><u>SPECIFY</u></p> <p>BRAND: <input type="text"/></p> <p>PRODUCT NO: <input type="text"/></p> <p>MINIMUM TRUCKLOAD: <input type="text"/></p>	6,000 GALLONS	\$ <input type="text"/>	\$ <input type="text"/>

	<p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>			
27	<p>REJUVENATING AGENT, AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES ARE-68 OR EQUAL DELIVERED TO PROJECT JOBSITE WITHIN DALLAS COUNTY</p> <p><u>SPECIFY</u></p> <p>BRAND: _____</p> <p>PRODUCT NO: _____</p> <p>MINIMUM TRUCKLOAD: _____</p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>	12,000 GALLONS	\$ _____	\$ _____
28	<p>JOINT SEALANT, HOT POURED RUBBER, AS PER BID SPECIFICATIONS, CRAFCO POLYFLEX TYPE 3 OR EQUAL DELIVERED TO ROAD & BRIDGE DISTRICT OFFICE</p> <p><u>SPECIFY</u></p> <p>BRAND: _____</p> <p>PRODUCT NO: _____</p>	95,000 POUNDS	\$ _____	\$ _____

	MINIMUM TRUCKLOAD: _____ <u>PLANT LOCATION</u> STREET ADDRESS: _____ CITY/STATE/ZIPCODE: _____ TELEPHONE NO: _____ HOURS OF OPERATION: _____			
29	LIGUID GEO-TECH MEMBRANE FOR POTHOLE REPAIR, AS PER BID SPECIFICATIONS, PROFESSIONAL COATING TECHNOLOGIES PHPM-50 OR EQUAL LOADED ON COUNTY TRUCK AT VENDOR	10,000 GALS		
	PLANT LOCATION STREET ADDRESS: CITY/STATE/ZIPCODE: TELEPHONE NO: HOURS OF OPERATION: _____			
30	LIQUEFIED CEMENT SLURRY, TEXAS INDUSTRIES SUPERSLURRY™ OR EQUAL LOADED ON COUNTY TRUCKS AT VENDOR PLANT <u>PLANT LOCATION</u> STREET ADDRESS:	900 TONS	\$ _____	\$ _____

	<p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>			
31	<p>LIQUEFIED CEMENT SLURRY, TEXAS INDUSTRIES SUPERSLURRY™ OR EQUAL DELIVERED AND SPREAD BY SUPPLIER AT PROJECT SITE(S) WITHIN DALLAS COUNTY</p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>	5,000 TONS	\$ _____	\$ _____
32	<p>CSS-1H, CATIONIC, WATER-BASED ASPHALT EMULSION PRODUCT USED PRIMARILY FOR TACK COAT AND FOG SEAL-AASHTO MW08, TXDOT STD SPECIFICATION –ITEM 300</p> <p><u>PLANT LOCATION</u></p> <p>STREET ADDRESS:</p> <hr/> <p>CITY/STATE/ZIPCODE:</p> <hr/> <p>TELEPHONE NO:</p> <hr/> <p>HOURS OF OPERATION:</p> <hr/>	20,000 TONS	\$ _____	\$ _____

Please specify below any other charges/fees for the requested services listed herein. The charges/fees shall be listed on the invoice as a separate line item cost.

1. Demurrage Charge (use of common carrier)

\$ _____ /hr.
after _____ hour(s)

2. Demurrage Charge (use of own equipment)

\$ _____ /hr.
after _____ hour(s)

3. Pump and Hose Charge

\$ _____ /flat
charge

4. Hauling Cost in excess of four (4) miles from nearest plant to job site

\$ _____ /ton
mile

5. Move In Charge

\$ _____ /flat
charge

6. Other charges/fees (if any) not listed but required in the performance of this contract

Name of Charge/Fee: _____ Rate/Price\$ _____

7. Other charges/fees (if any) not listed but required in the performance of this contract:

PROPOSAL IFB No. 2018-057-6750

Name of Charge/Fee: _____

Rate/Price\$ _____

PROPOSAL IFB No. 2018-057-6750

Specify any additional comments/cost/etc. included with your bid proposal, if applicable:

***Any deviations to the Dallas County bid specifications may result in rejection of the Bidders Proposal if found unacceptable by Dallas County.**

List any special resources, skills or services which the firm offers that are not specifically addressed in this solicitation, but would be available as part of an agreement with your firm.

Should your firm be awarded this contract, describe what (if any) portion of the bid requirements will be subcontracted out: May use additional sheets if needed.

Sub-Contractor, Supplier or Sub-Consultant Company Name	Sub-Contractor, Supplier or Sub-Consultant Contact Person Name	Sub-Contractor, Supplier or Sub-Consultant Telephone Number and Fax Name	Description of Goods or Services They will Provide or Perform	Dollar Amount of Sub-Contract Goods or Services
				\$
				\$
				\$
				\$
				\$
				\$
				\$

***Leaving this area blank will mean the vendor will perform ALL portions of the contract with their own in-house staff.**

I will NOT use any sub-contractors/sub-consultant in the performance of this contract agreement

Specify Prompt/Early Payment Discount Terms (if any): _____ % _____ Days. If no prompt/early payment discount is offered, enter 0 in the % space. Payment terms with no discount are 30 days, upon receipt of proper invoice and verification that the services and/or products have been completed or delivered in accordance with specification requirements in the Dallas County Auditor's Office. The award of this bid will not be based on prompt/early payment discounts.

Primary Contact Person

Contact Person Name: _____ Telephone Number: _____

E-mail address: _____

Back-up Contact Person:

Contact Person Name: _____ Telephone Number: _____

E-mail address: _____

Written Notices Address

Contact Person Name: _____ Telephone Number: _____

E-mail address: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Cooperative Purchasing: Should other Governmental Entities decide to participate in this contract, would you, the awarded Contractor agree that all terms, conditions, specifications, and pricing would apply to that entity?

Yes No

Note: All purchases by Governmental Entities other than Dallas County will be billed directly to that Governmental Entity and paid by that Governmental Entity. Dallas County will not be responsible for other Governmental Entity's debt.

Information on Provision of Health Insurance Coverage for Employees

Dallas County may consider the provision of health insurance coverage for employees in the bid evaluation process (see page X, paragraph 9). Please complete the information below to assist in this evaluation.

- a) Does your company provide health insurance coverage to its employees? Yes No
- b) If your company does provide health insurance coverage to its employees, does the company share in the cost a minimum of:
 - 95% for employee only coverage? Yes No
 - 85% for employee + children coverage? Yes No
 - 73% for employee + spouse? Yes No
 - 71% for employee + family coverage? Yes No
- c) If your company provides health insurance coverage to its employees, is the coverage comparable to the services provided by Dallas County as described in the attached summary plan description? (See Attachment A)
 - Yes No

d) If your company plans to utilize subcontractors in the fulfillment of this bid, does each of the subcontractors provide health insurance coverage to their employees that compares to Dallas County's health insurance coverage and share in the cost? Yes No

In the event Dallas County elects to give a preference to a bidder, who provides comparable health insurance, that bidder and any subcontractors will be required to provide additional documentation of the declared health insurance coverage.

For Statistical Gathering Purposes Only:

Please indicate whether the principal company owner is a: (Please Check One)

Dallas County Tax Payer: Yes No

Other County Tax Payer (Specify): _____

Please indicate whether the principal place of business or headquarter is physically located within Dallas County:

(Please Check One) Yes - If yes, please provide address information below No

Address of the principal place of business or headquarter: _____
City _____ State: _____, Zip Code: _____

Please indicate the manner in which you were notified of this solicitation:

Daily Commercial Record

Dallas County Website

Email or Letter Notice from Dallas County Purchasing Department

Other: specify: _____

Thank you.

IN THE EVENT THAT THE ACCOUNT REPRESENTATIVE/CONTACT PERSON INFORMATION IS CHANGED DURING THE COMMENCEMENT OF THIS CONTRACT, IT IS YOUR COMPANY/FIRM RESPONSIBILITY TO IMMEDIATELY NOTIFY THE DALLAS COUNTY PURCHASING DEPARTMENT OF ANY CHANGES, PLEASE MAKE REFERENCE TO THE BID NUMBER.

Submitted and Certified By:

COMPANY NAME: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

PRINTED NAME: _____

EMAIL ADDRESS: _____

REFERENCES

OPTIONAL: INSERT REFERENCE PAGE ONLY IF REQUIRED

Provide a minimum of (3) references from clients, companies and/or agencies for which the firm has provided a similar scope of services in size and complexity described within the past (5) years. It is the responsibility of the bidder to ensure that the reference contact information is correct and current.

1) Company/Agency

Name: _____

Physical Address (including city and zip code): _____

Contact Person: _____

Title: _____

Contact Phone and Fax Number: _____

E-mail Address: _____

Dollar Amount/Value of Contract: \$ _____

Dates of performance (i.e.: Project Start and End Date) _____

Description of Project Scope of Work or Services Provided:

Role Status: Prime Contractor Sub-Contractor/Consultant

2) Company/Agency

Name: _____

Physical Address (including city and zip code): _____

Contact Person: _____

Title: _____

Contact Phone and Fax Number: _____

E-mail Address: _____

Dollar Amount/Value of Contract: \$ _____

Dates of performance (i.e.: Project Start and End Date) _____

Description of Project Scope of Work or Services Provided:

Role Status: Prime Contractor Sub-Contractor/Consultant

3) Company/Agency

Name: _____

Physical Address (including city and zip
code): _____

Contact Person: _____
Title: _____

Contact Phone and Fax Number: _____ E-mail Address: _____

Dollar Amount/Value of Contract: \$ _____ Dates of performance (i.e.: Project Start and End
Date) _____

Description of Project Scope of Work or Services Provided:

Role Status: Prime Contractor Sub-Contractor/Consultant

4) Company/Agency

Name: _____

Physical Address (including city and zip code): _____

Contact Person: _____
Title: _____

Contact Phone and Fax Number: _____ E-mail Address: _____

Dollar Amount/Value of Contract: \$ _____ Dates of performance (i.e.: Project Start and End Date) _____

Description of Project Scope of Work or Services Provided:

Role Status: Prime Contractor Sub-Contractor/Consultant

5) Company/Agency

Name: _____

Physical Address (including city and zip code): _____

Contact Person: _____
Title: _____

Contact Phone and Fax Number: _____ E-mail Address: _____

Dollar Amount/Value of Contract: \$ _____ Dates of performance (i.e.: Project Start and End Date) _____

Description of Project Scope of Work or Services Provided:

Role Status: Prime Contractor Sub-Contractor/Consultant

6) Company/Agency

Name: _____

Physical Address (including city and zip code): _____

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Contact Person: _____
Title: _____

Contact Phone and Fax Number: _____ E-mail Address: _____

Dollar Amount/Value of Contract: \$ _____ Dates of performance (i.e.: Project Start and End Date) _____

Description of Project Scope of Work or Services Provided:

Role Status: Prime Contractor Sub-Contractor/Consultant

Attachment A

Health Insurance Plan-Quick-Reference Guide

HDP quick-reference guide

Refer to plan documents for limitations and additional information.

Feature	HDP – medical plan Your In-Network Cost	HDP – medical plan Your Out-of-Network Cost PLUS You Pay Charges Exceeding Plan Payment
Annual Deductible (The entire family deductible must be met before benefits pay — unless you selected employee only)	\$1,500 individual/\$3,000 family	\$3,000 individual/\$6,000 family
Coinurance (After the annual deductible is met)	20% after deductible	40% after deductible
Annual Coinurance Maximum	\$1,500 individual/\$3,000 family	No limit
Annual Out-of-Pocket Maximum Limit (OOP)	\$3,000 individual/\$6,000 family	No limit
Physician Services		
Office Visits	20% after deductible	40% after deductible
Virtual Visits	20% after deductible	40% after deductible
Hospital Visits	20% after deductible	40% after deductible
Urgent Care Visit	20% after deductible	40% after deductible
Preventive Care*		
Well-Child Care (Birth to age 17)	Covered at 100%	40% after deductible
Well-Woman Exam	Covered at 100%	40% after deductible
Routine Screening Mammography (Age 35+)	Covered at 100%	40% after deductible
Adult Health Assessments (Age 18+)	Covered at 100%	40% after deductible
Immunizations	Covered at 100%	40% after deductible
Routine Eye Exam	Refer to VSP Choice Plan	Refer to VSP Choice Plan
Screening Colonoscopy	Covered at 100%	40% after deductible
Eyewear, Frames, Contacts	Refer to VSP Choice Plan	Refer to VSP Choice Plan
Maternity Services		
Routine Prenatal Care	Covered at 100%	40% after deductible
Delivery in Hospital	20% after deductible	40% after deductible
Newborn Care in Hospital (Routine)	20% after deductible	40% after deductible
Inpatient Hospital	20% after deductible	40% after deductible
Outpatient Surgery	20% after deductible	40% after deductible
Lab & X-ray Outpatient (Minor)	20% after deductible	40% after deductible
Hospital Emergency Care Services: (Treated as in-network)	20% after deductible	20% after deductible
Skilled Nursing Facility	20% after deductible up to 60 days annually	40% after deductible up to 60 days annually
Home Health Care	20% after deductible up to 120 visits annually	40% after deductible up to 120 visits annually
Allergy Care Services	20% after deductible	40% after deductible
Chiropractic	20% after deductible maximum 20 visits per year	40% after deductible maximum 20 visits per year
Infertility Services	20% after deductible (excludes in vitro and drug coverage)	40% after deductible (excludes in vitro and drug coverage)
Medical Supply & Equipment (DME)	20% after deductible	40% after deductible
Mental Health Services:		
Outpatient Visits:	20% after deductible; maximum 20 visits per year	50% after deductible; maximum 20 visits per year
Inpatient:	20% after deductible; limits apply to number of days annually	40% after deductible; limits apply to number of days annually
Serious Mental Illness:	Trained like any other illness	Trained like any other illness
Substance Abuse:	Limited — 3 lifetime episodes of care	Limited — 3 lifetime episodes of care

* Subject to Affordable Care Act requirements.

PPO plan quick-reference guide

Refer to plan documents for limitations and additional information.

Feature	PPO – medical plan Your In-Network Cost	PPO – medical plan Your Out-of-Network Cost PLUS Your Pay Charges Exceeding Plan Payment
Annual Deductible	\$300 individual/\$1,000 family	\$1,000 each person
Coinsurance (After the annual deductible is met)	20% after deductible	40% after deductible
Annual Coinsurance Maximum	\$2,500 individual/\$5,000 family	No limit
Annual Out-of-Pocket Maximum: Limit (OOP)	\$2,000 individual/\$4,000 family Plan pays 100% after annual OOP	No limit
Physician Services: Office Visits	\$25 PCP/\$25 Tier 1 Specialist \$25 non-Tier 1 Specialist \$0 copay 20% after deductible	40% after deductible
Virtual Visits		
Hospital Visits		
Urgent Care Visit	\$25 copay	40% after deductible
Preventive Care^a Well-Child Care (Birth to age 17) Well-Women Exam Routine Screening Mammography (Age 35+) Adult Health Assessments (Age 18+) Immunizations Routine Eye Exam Screening Colonoscopy	Covered at 100% Covered at 100% Covered at 100% Covered at 100% Covered at 100% Refer to VSP Choice Plan Covered at 100%	40% after deductible 40% after deductible 40% after deductible 40% after deductible 40% after deductible Refer to VSP Choice Plan 40% after deductible
Eyewear, Frames, Contacts:	Refer to VSP Choice Plan	Refer to VSP Choice Plan
Maternity Services: Routine Prenatal Care Delivery in Hospital Newborn Care in Hospital (Routine)	Covered at 100% 20% after deductible 20% after deductible	40% after deductible 40% after deductible 40% after deductible
Inpatient Hospital	20% after deductible	40% after deductible
Outpatient Surgery	20% after deductible	40% after deductible
Lab & X-ray Outpatient (Minor)	Covered at 100% in physician office or in-network lab or radiological provider	40% after deductible
Hospital Emergency Care Services: (Treated as in-network)	\$300 copay + 20% after deductible copay waived if admitted	\$300 copay + 20% after deductible copay waived if admitted
Skilled Nursing Facility	20% after deductible up to 60 days annually	40% after deductible up to 60 days annually
Home Health Care	20% after deductible up to 120 visits annually	40% after deductible up to 120 visits annually
Allergy Care Services	\$25 PCP/\$25 Tier 1 Specialist \$25 non-Tier 1 Specialist	40% after deductible
Chiropractic	\$35 copay per visit maximum 20 visits per year	40% after deductible maximum 20 visits per year
Infertility Services Five (5) Artificial Insemination Visits (Lifetime)	20% after deductible (excludes in vitro and drug coverage)	40% after deductible (excludes in vitro and drug coverage)
Medical Supply & Equipment (DME)	20% after deductible	40% after deductible
Mental Health Services: Outpatient Visits Inpatient	\$25 visit; maximum 20 visits per year 20% after deductible; limits apply to number of days annually Treated like any other illness Limited — 3 lifetime episodes of care	50% after deductible; maximum 20 visits per year 40% after deductible; limits apply to number of days annually Treated like any other illness Limited — 3 lifetime episodes of care

^a Subject to Affordable Care Act requirements.



**DALLAS COUNTY
INSURANCE REQUIREMENT AFFIDAVIT**

THIS FORM IS NOT A SUBSTITUTE FOR THE REQUIRED POLICY AND/OR STATE APPROVED CERTIFICATE OF INSURANCE FORM

To Be Completed By Insurance Agent/Broker and Bidder

I, the undersigned Agent/Broker, reviewed the insurance requirement contained in this bid document. If the Bidder shown below is awarded this contract by Dallas County, I will be able to, within ten (10) days after contract award and prior to commencement of services, meet all of the insurance requirements in this bid.

Insurance Coverage Reviewed: _____

Agent's Name: _____

Agency Name: _____

Address: _____

City/State/Zip: _____

Telephone No: (____) _____

Fax No: (____) _____

Bidder's Name and Company: _____

Project/Bid No. and Title: _____

By submitting a bid and signing below I affirm the following: I am aware of all costs to provide the required insurance, will do so pending contract award, and will have my insurance agent provide this information to Dallas County, meeting all requirements within ten days of notification of award.

If the above ten day requirement is not met, Dallas County reserves the right to cancel the contract for non-performance. If you have any questions concerning these requirements, please contact the Dallas County Human Resource / Civil Service's Risk Manager at 214-653-7668.

Insurance Agent/Broker Signature: _____

Date: _____

Bidder's Signature: _____

Date: _____

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TEXAS GOVERNMENT CODE CHAPTER 2270

VERIFICATION FORM

I, _____ (Person name), the undersigned representative of (Company or Business name) _____

(hereafter referred to as "company") being an adult over the age of eighteen (18) years of age, do hereby depose and verify under oath that the company named-above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract between company and Dallas County, Texas.

Pursuant to Section 2270.001, Texas Government Code:

1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and
2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.

Signature

Printed Name

Title

Date

AFFIX NOTARY STAMP / SEAL ABOVE

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

Signature of officer
administering oath

Printed name of officer
administering oath

Title of officer
administering oath

TITLE VI ASSURANCES/COMPLIANCE -- APPENDIX A

A. Assurances

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

1. **Compliance with Regulations:** The Contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Highway Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Federal Highway Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to: a. withholding payments to the contractor under the contract until the contractor complies; and/or b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

B. Nondiscrimination Authorities

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

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Pertinent Nondiscrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration’s Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;

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- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

C. Representations and Warranties

The Contractor also makes the following representations and warranties to Dallas County:

1. It has taken the steps necessary to effectuate Title VI requirements.
2. Disadvantaged business enterprises are afforded equal opportunity to submit bids/proposals as sub-contractors or sub-consultants and will not be discriminated against on the grounds of race, color, sex, age, disability, religion, veteran status, or national origin in consideration of a selection or award.
3. Neither contractor or any subcontractors or sub-recipients that will participate in activities to be funded as a result of this contract/bid/solicitation, are listed on the debarred list due to violations of Title VI or VII of the Civil Rights Act of 1964, nor are there any proposed parties to this contract, or any subcontract resulting therefrom, aware of any pending action which might result in such debarment or disqualification.

D. Title VI Complaints

Any person who, based on race, religion, color, national origin, sex, age, or disability believes that he/she has been excluded from participation in, denied benefits or services of any program or activity administered by Dallas County or its sub-recipients, consultants and contractors may bring forth a discrimination complaint under Title VI. Only complaints based on the complainant's protected status will be considered under Title VI. The complainant may file a signed, written complaint up to 180 calendar days from the date of the alleged act of discrimination or the date the person(s) became aware of the alleged act(s) of discrimination. Complaints must be filed in writing, signed by the complainant and/or the complainant's representative, or filed in person with the Dallas County Title VI Coordinator at the following address:

Dallas County Human Resources
Dallas County Director of Human Resources and Title VI Coordinator
Renaissance Tower, Floor 23
1201 Elm St., Ste. 2300-B
Dallas, Texas 75270
(214) 653-7638 (phone)
(214) 653-7608 (fax)

A copy of the Dallas County Title VI Non Discrimination Plan and Documents, and complaint forms, may be obtained at: http://www.dallascounty.org/departments/HR/title_vi.php or at the physical address listed above.

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A complainant may also contact the Federal Coordination and Compliance Office, Civil Rights Division at the Hotline: 888-TITLE-06 (888-848-5306) or send a letter to:

Title VI

U.S. Department of Justice
Civil Rights Division
Federal Coordination and Compliance Section, NWB
950 Pennsylvania Avenue, N.W.
Washington, D.C. 20530
1-888-848-5306

More information on Title VI is available from the Justice Department online at www.justice.gov.

Contractor shall comply with all reasonable requests made in the course of an investigation of Title VI and these assurances by Dallas County, the Texas Department of Transportation, the US Department of Transportation, the US Department of Justice, or any other federal or state agency. Failure to comply with such reasonable requests will be deemed a breach of this contract/bid/solicitation.

E. Enforcement

The contractor affirmatively acknowledges that it will be subject to Title VI, the implementing regulations, and any enforcement measures therein. In addition to any enforcement action by Dallas County, the contractor acknowledges that the United States and the State of Texas has a right to seek judicial enforcement with regard to any matter arising under Title VI, including the assurances herein.

CONTRACTOR'S FULL NAME: _____

Signature, Authorized Representative of Contractor _____

Date

Title

Undated Jan. 2018

DALLAS COUNTY

MANDATORY

SMALL BUSINESS ENTERPRISE (SBE)

PROGRAM FORMS

PROPOSAL IFB No. 2018-XX-XXXX



GOOD FAITH EFFORT PLAN

THE GOOD FAITH EFFORT PLAN IS REVIEWED BY THE DALLAS COUNTY OFFICE OF SMALL BUSINESS ENTERPRISE. THE SBE DIRECTOR OR DESIGNEE WILL EVALUATE THE "GOOD FAITH EFFORTS" OF A FIRM. THE GOOD FAITH EFFORT MUST BE APPROVED BY THE OFFICE OF SMALL BUSINESS OF ENTERPRISE PRIOR TO AWARD.

NAME OF PROJECT: _____

SECTION A – PRIME CONTRACTOR INFORMATION

NAME OF FIRM: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT PERSON: _____ PHONE: _____

EMAIL ADDRESS: _____ FAX: _____

IS YOUR FIRM CERTIFIED: NO YES CERTIFICATION NUMBER: _____

TYPE OF CERTIFICATION: SBE MBE WBE AAB E HUB DBE

1. LIST ALL FIRMS TO BE UTILIZED ON THIS PROJECT/CONTRACT.

	SUBCONTRACTORS/SUPPLIERS	SCOPE OF WORK/SUPPLIES TO BE PERFORMED/PROVIDED BY THE FIRM	ESTIMATED CONTRACT AMOUNT ALLOCATED TO THE FIRM	IF FIRM IS CERTIFIED, LIST CERTIFICATION NUMBER <u>AND</u> ATTACH A COPY OF THE CERTIFICATION AFFIDAVIT
1.	NAME: ADDRESS:			
2	NAME: ADDRESS:			
3.	NAME: ADDRESS:			
4.	NAME: ADDRESS:			
5.	NAME: ADDRESS:			

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6.	NAME: ADDRESS:			
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SECTION B – SBE COMMITMENTS

Good Faith Effort Form – Page 1 of 4

THE SMALL BUSINESS ENTERPRISE (SBE) ASPIRATIONAL GOAL FOR THIS PROJECT IS 40%

1. THE UNDERSIGNED CONTRACTOR HAS SATISFIED THE REQUIREMENTS OF THE BID SPECIFICATIONS IN THE FOLLOWING MANNER (PLEASE CHECK THE APPROPRIATE SPACE):

 THE CONTRACTOR IS COMMITTED TO A MINIMUM OF 40 % SBE UTILIZATION ON THIS CONTRACT

 THE CONTRACTOR (IF UNABLE TO MEETING THE SBE GOAL OF 40 %) IS COMMITTED TO A MINIMUM OF % SBE UTILIZATION ON THIS CONTRACT

MANDATORY PAYMENT REPORTING

DURING THE TERM OF THE CONTRACT, THE CONTRACTOR MUST REPORT THE ACTUAL PAYMENTS TO ALL THE SBE SUBCONTRACTORS ON A MONTHLY BASIS IN THE SPECIFIED TIME INTERVALS AND FORMAT PRESCRIBED BY DALLAS COUNTY. ANY UNJUSTIFIED FAILURE TO COMPLY WITH THE LEVELS OF SBE PARTICIPATION IDENTIFIED IN THE BID AND AFFIRMED IN THE GOOD FAITH EFFORT PLAN SHALL BE CONSIDERED A MATERIAL BREACH OF CONTRACT. DALLAS COUNTY RESERVES THE RIGHT, AT ANY TIME DURING THE TERM OF THE CONTRACT TO REQUEST ADDITIONAL INFORMATION, DOCUMENTATION OR VERIFICATION OF PAYMENTS MADE TO ALL SUBCONTRACTORS IN CONNECTION WITH THE CONTRACT. VERIFICATION OF AMOUNT BEING REPORTED MAY TAKE THE FORM OF REQUESTING COPIES OF CANCELED CHECKS PAID TO THE SBE PARTICIPANTS AND/OR CONFIRMATION INQUIRIES DIRECTLY TO SBE PARTICIPANTS. PROOF OF PAYMENTS, SUCH AS COPIES OF CANCELED CHECKS MUST PROPERLY IDENTIFY THE PROJECT NAME OR PROJECT NUMBER TO SUBSTANTIATE SBE PAYMENTS FOR THIS PROJECT.

2. NAME AND PHONE NUMBER OF PERSON APPOINTED TO COORDINATE AND ADMINISTER THE SBE REQUIREMENTS ON THIS PROJECT

NAME: _____

TITLE: _____

DIRECT PHONE: _____ EMAIL: _____

→ IF THE SBE GOAL WAS MET, PROCEED TO GOOD FAITH EFFORT AFFIRMATION FOUND ON PAGE 4

→ IF THE SBE GOAL WAS NOT MET, PROCEED TO SECTION C – DOCUMENTATION OF GOOD FAITH EFFORTS FOUND ON PAGE 3.

NOTE: EACH QUESTION ON PAGE 3, MUST BE ANSWERED AND ACCOMPANIED BY SUPPORTING DOCUMENTATION OF THE PROSPER'S OUTREACH EFFORTS.

Good Faith Effort Form – Page 2 of 4

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3. SECTION C – DOCUMENTATION OF GOOD FAITH EFFORTS (TO BE FILLED OUT ONLY IF SBE ASPIRATIONAL GOAL WAS NOT ACHIEVED.)

1. LIST PRIMARY REASON(S) THE SBE GOAL WAS NOT ACHIEVED:

2. LIST ALL FIRMS CONTACTED WITH SUBCONTRACTING/SUPPLY OPPORTUNITIES FOR THIS PROJECT THAT WILL NOT BE UTILIZED FOR THE CONTRACT BY CHOICE OF THE CONTRACTOR, SUBCONTRACTOR, AND/OR SUPPLIER. WRITTEN NOTICES TO FIRMS CONTACTED BY THE CONTRACTOR FOR SPECIFIC SCOPES OF WORK IDENTIFIED FOR SUBCONTRACTING/SUPPLY OPPORTUNITIES MUST BE PROVIDED TO SUBCONTRACTOR/SUPPLIERS NOT LESS THAN FIVE (5) BUSINESS DAYS PRIOR TO BID/PROPOSAL DUE DATE. THE FOLLOWING INFORMATION IS REQUIRED FOR ALL FIRMS WHAT WERE CONTACTED OF SUBCONTRACTING/SUPPLY OPPORTUNITIES. MAY USE ADDITIONAL SHEETS IF NEEDED.

	NAME & ADDRESS OF SUBCONTRACTOR(S)/SUPPLIER(S)	SCOPE OF WORK/SUPPLIES TO BE PERFORMED/PROVIDED BY THE FIRM	IS FIRM SBE CERTIFIED?	DATE OF WRITTEN NOTICE SENT & METHOD USED (FAX, LETTER, EMAIL, ETC.)	REASON AGREEMENT NOT REACHED
1.	NAME: ADDRESS:			DATE: METHOD:	
2	NAME: ADDRESS:			DATE: METHOD:	
3.	NAME: ADDRESS:			DATE: METHOD:	
4.	NAME: ADDRESS:			DATE: METHOD:	
5.	NAME: ADDRESS:			DATE: METHOD:	

IN ORDER TO VERIFY A CONTRACTOR'S GOOD FAITH EFFORTS, PLEASE PROVIDE COPIES OF ALL WRITTEN NOTICES TO ALL FIRMS OF CONTACTED BY THE CONTRACTOR FOR SPECIFIC SCOPES OF WORK IDENTIFIED IN RELATIONS TO THE SUBCONTRACTING/SUPPLY OPPORTUNITIES IN THE ABOVE NAMED PROJECT. COPIES OF SAID NOTICES MUST BE PROVIDED TO DALLAS COUNTY'S OFFICE OF SMALL BUSINESS ENTERPRISE WITHIN FIVE (5) BUSINESS DAYS AFTER THE BID/PROPOSAL IS DUE. SUCH NOTICES SHALL INCLUDE INFORMATION ON THE SCOPE OF WORK TO BE PERFORMED AND/OR SUPPLIES TO BE PROVIDED.

3. DID YOU ATTEND THE PRE-BID CONFERENCE SCHEDULED FOR THIS PROJECT? YES _____ NO _____

4. LIST ALL LISTINGS, DIRECTORIES, CONTRACTOR ASSOCIATIONS, AND/OR ANY OTHER ASSOCIATIONS UTILIZED TO SOLICIT SBE SUBCONTRACTOR/SUPPLIERS.

NAME	CONTACT PERSON	PHONE
		()
		()
		()

5. DISCUSS EFFORTS MADE TO DEFINE ADDITIONAL ELEMENTS OF THE WORK PROPOSED TO BE PERFORMED BY SBES IN ORDER TO INCREASE THE LIKELIHOOD OF ACHIEVING THE GOAL.

6. INDICATE ADVERTISEMENTS MEDIUMS USED FOR SOLICITING BIDS FROM SBES (PLEASE ATTACH A COPY OF THE ADVERTISEMENTS).

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Good Faith Effort Form– Page 3 of 4

PROPOSAL IFB No. 2018-XX-XXXX



GOOD FAITH EFFORT

AFFIRMATION

I HEREBY AFFIRM THAT THE INFORMATION PROVIDED IN THIS GOOD FAITH EFFORT PLAN IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I FURTHER UNDERSTAND AND AGREE THAT THIS DOCUMENT SHALL BE ATTACHED THERETO AND BECOME A BINDING PART OF THE CONTRACT/AGREEMENT.

NAME OF AUTHORIZED

OFFICIAL:

TITLE:

SIGNATURE

:

DATE:

FOR USE ONLY BY THE OFFICE OF SMALL BUSINESS ENTERPRISE

GOOD FAITH EFFORT RECOMMENDATION:

APPROVED: _____ NOT APPROVED: _____

DATE:

SBE

DIRECTOR: _____

PROPOSAL IFB No. 2018-XX-XXXX



**SMALL BUSINESS THRESHOLD
AFFIDAVIT**

Name of Contractor: _____

Principal Place of Business (address): _____

Project Name & Number: _____

Tax ID Number (if applicable): _____

I _____ am the majority owner (51%) of the Contractor listed above and own _____ percent of _____.

I hereby certify that my firm/company's gross revenues and/or number of employees averaged over the past three years are equal to or below 20% of the Small Business Administrations (SBA) standards, in accordance with 13 CFR 121 et. al.¹ and Dallas County's Small Business Enterprise Program.

The number of employees employed during the previous three (3) years are as follows:

Employee Workplace Demographics by year	Full Time	Part Time	Contract
20			
20			
20			

I also hereby certify that my personal net worth ("PNW") does not exceed \$3.2 million (excluding primary personal residence² and ownership interest in business), including any assets held on my behalf by any person or entity domestically or internationally. I also certify that I have not transferred ownership of assets for the purpose of qualifying as an SBE.

I understand and acknowledge that the County reserves the right to conduct an investigation and request additional information regarding the representations herein. I agree to allow a County representative to perform an onsite audit of my firm/company's tax returns for the past three years, upon request, , including information from third parties (e.g., accountant, IRS), to confirm my gross revenues, number of employees, or PNW, including federal tax return (including schedules), W2s, and other relevant documentation.

¹ See, generally, 13 CFR § 121 et. al, including 13 CFR § 121.201 and 13 CFR § 121.104.

Small Business Threshold Affidavit - Page 1 of 2

² Note: Portions of equity in your primary residence attributable to excessive withdrawals from the participating SBE firm/company is not excluded.

PROPOSAL IFB No. 2018-XX-XXXX

I, _____, hereby certify, under penalty of perjury, that the above-stated facts are true and correct and understand that any misrepresentations may be grounds for initiating action under federal or state law, including state law concerning false statements in a government document.

Signature _____

Date _____

Title _____

STATE OF TEXAS
COUNTY OF _____

BEFORE ME, A NOTARY PUBLIC, ON THIS DAY PERSONALLY APPEARED _____, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING DOCUMENT AND, BEING BY ME FIRST DULY SWORN, DECLARED THAT THE STATEMENTS THEREIN CONTAINED ARE TRUE AND CORRECT.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 20 ____.

(PERSONALIZED SEAL)

NOTARY PUBLIC'S SIGNATURE

Small Business Threshold Affidavit – Page 2 of 2

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity
FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer _____

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

Signature of vendor doing business with the governmental entity _____

Date _____

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

- (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that
 - (i) a contract between the local governmental entity and vendor has been executed; or
 - (ii) the local governmental entity is considering entering into a contract with the vendor;
- (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
 - (i) a contract between the local governmental entity and vendor has been executed; or
 - (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

PROPOSAL IFB No. 201X-XX-XXXX

This is a sample Texas Ethics Commission's FORM 1295 – CERTIFICATE OF INTERESTED PARTIES. Contractor must use the Texas Ethics Commission electronic filing web page (at https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm) to complete the most current Certificate of Interested Parties form and submit the form as instructed to the Texas Ethics Commission and Dallas County.

W-9

Form
(Rev. November 2017)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this blank.</p>	
<p>2 Business name/deregarded entity name, if different from above</p>	
<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate or single-member LLC</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ►</p>	
<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 2)</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p>Applies to accounts maintained outside the U.S. _____</p>	
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
<p>6 City, state, and ZIP code</p>	
<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number					
<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
OR					
Employer identification number					
<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign
Here**

Signature of
U.S. person ►

Date ►

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Form W-9 (Rev. 11-2017)

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What Is FATCA Reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8232 (see Pub. 516, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China Income Tax Treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8232.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester.
2. You do not certify your TIN when required (see the Instructions for Part II for details).
3. The IRS tells the requester that you furnished an incorrect TIN.
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1988 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What Is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect. **Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$600 penalty.

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Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-8 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-8. If you are providing Form W-8 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-8.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 201.7701-2(c)(2)(ii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual	Individual/sole proprietor or single-member LLC
• Sole proprietorship, or	
• Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes	
• LLC treated as a partnership for U.S. federal tax purposes,	Limited liability company and enter the appropriate tax classification. (P- Partnership; C- C corporation; or S- S corporation)
• LLC that has filed Form 8832 or 2563 to be taxed as a corporation, or	
• LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorney's fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 402(b)(7) if the account satisfies the requirements of section 401(i)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 664(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

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IF the payment is for ...	THEN the payment is exempt for ...
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$500 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 6 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its Instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 601(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i))

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i))

F—A dealer in securities, commodities, or derivative financial instruments (including national principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 409(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS Individual Taxpayer Identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.IRS.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.IRS.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.IRS.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if Item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see Exempt payee code, earlier.

Signature requirements. Complete the certification as indicated in Items 1 through 6 below.

PROPOSAL IFB No. 201X-XX-XXXX

1. Interest, dividend, and broker exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.
2. Interest, dividend, broker, and broker exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out Item 2 in the certification before signing the form.
3. Real estate transactions. You must sign the certification. You may cross out Item 2 of the certification.
4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custody/account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The issued revocable savings trust (grantor is also trustee). b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ³
6. Sole proprietorship or disregarded entity created by an individual	The actual owner ⁴
7. Grantor trust filing under Optional Form 1069 Filing Method 1 (see Regulations section 1.071-4(b)(2)(ii)(A))	The owner ⁵
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominees	The broker or nominees

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DGA name on the "Business name/disregarded entity" Name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see Special rules for partnerships, earlier.

⁵ Note: The grantor also must provide a Form W-9 to trustee of trust. Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN.
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4480 or submit Form 14090.

For more information, see Pub. 6027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

PROPOSAL IFB No. 201X-XX-XXXX

Form W-9 (Rev. 11-2017)

Page 6

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-266-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. This information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

PROPOSAL IFB No. 201X-XX-XXXX

VENDOR/BIDDER PROFILE SHEET

Complete Vendor/Bidder Name		
Vendor/Bidder Address		
Contact Person's Name		Telephone Number(s)
Contact Email Address:		Company Website Address:
Texas Secretary of State (SOS) File Number:	Effective Texas Secretary of State (SOS) Registration Date:	State of Formation:
Federal Tax ID Number (EIN)/SSN:		
Data Universal Number System (DUNS Number):		
Commercial and Government Entity (CAGE) Code:		
Type of Business:		
Years in Business:		
Year Established:		
Number of Employees:		
Business Structure: Check all that apply.		
<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Joint Venture		
<input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Other – Please Specify		
Business Ownership: Check only if it applies.		
<input type="checkbox"/> Asian <input type="checkbox"/> Black/African American <input type="checkbox"/> American Indian/Alaska Native		
<input type="checkbox"/> Caucasian/White <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Other – Please Specify		
Check Appropriate Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male		



Council Agenda Item

Item 4
C'Sec Use Only

Budget Account Code:	Meeting Date: July 21, 2020
Budgeted Amount:	Department/ Requestor: Mayor
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: July 16, 2020
Exhibits:	<ul style="list-style-type: none">• <u>Governor's Order</u>

AGENDA SUBJECT

DISCUSSION OF MAYOR'S APPROVAL OF GATHERINGS OF GREATER THAN 10 PERSONS IN PARKER TEXAS AS AUTHORIZED BY GOVERNOR'S ORDER. [PETTLE/SHELBY]

SUMMARY

Mayor Pettle requested this item be added to the agenda for review and discussion.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:		Date:	
City Attorney:	<i>Brandon S. Shelby</i>	Date:	07/16/2020 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/17/2020



GOVERNOR GREG ABBOTT

July 2, 2020

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30 PM O'CLOCK

JULY 2 2020
Ruth R. Hughs
Secretary of State

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

Executive Order No. GA-29 relating to the use of face coverings during the
COVID-19 disaster.

The original executive order is attached to this letter of transmittal.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gregory S. Davidson".
Gregory S. Davidson
Executive Clerk to the Governor
GSD/gsd

Attachment

Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
July 2, 2020

EXECUTIVE ORDER GA 29

Relating to the use of face coverings during the COVID-19 disaster.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, the Commissioner of the Texas Department of State Health Services (DSHS), Dr. John Hellerstedt, has determined that COVID-19 continues to represent a public health disaster within the meaning of Chapter 81 of the Texas Health and Safety Code; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at using the least restrictive means available to protect the health and safety of Texans and ensure an effective response to this disaster; and

WHEREAS, as Texas reopens in the midst of COVID-19, increased spread is to be expected, and the key to controlling the spread and keeping Texans safe is for all people to consistently follow good hygiene and social-distancing practices; and

WHEREAS, due to recent substantial increases in COVID-19 positive cases, and increases in the COVID-19 positivity rate and hospitalizations resulting from COVID-19, further measures are needed to achieve the least restrictive means for reducing the growing spread of COVID-19, and to avoid a need for more extreme measures; and

WHEREAS, I have joined the medical experts in consistently encouraging people to use face coverings, and health authorities have repeatedly emphasized that wearing face coverings is one of the most important and effective tools for reducing the spread of COVID-19; and

WHEREAS, given the current status of COVID-19 in Texas, requiring the use of face coverings is a targeted response that can combat the threat to public health using the least restrictive means, and if people follow this requirement, more extreme measures may be avoided; and

WHEREAS, wearing a face covering is important not only to protect oneself, but also to avoid unknowingly harming fellow Texans, especially given that many people who go into public may have COVID-19 without knowing it because they have no symptoms; and

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SECRETARY OF STATE
2:30PM O'CLOCK

JUL 02 2020

WHEREAS, the “governor is responsible for meeting … the dangers to the state and people presented by disasters” under Section 418.011 of the Texas Government Code, and the legislature has given the governor broad authority to fulfill that responsibility; and

WHEREAS, failure to comply with any executive order issued during the COVID-19 disaster is an offense punishable under Section 418.173 by fine;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective at 12:01 p.m. on July 3, 2020:

Every person in Texas shall wear a face covering over the nose and mouth when inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household; provided, however, that this face-covering requirement does not apply to the following:

1. any person younger than 10 years of age;
2. any person with a medical condition or disability that prevents wearing a face covering;
3. any person while the person is consuming food or drink, or is seated at a restaurant to eat or drink;
4. any person while the person is (a) exercising outdoors or engaging in physical activity outdoors, and (b) maintaining a safe distance from other people not in the same household;
5. any person while the person is driving alone or with passengers who are part of the same household as the driver;
6. any person obtaining a service that requires temporary removal of the face covering for security surveillance, screening, or a need for specific access to the face, such as while visiting a bank or while obtaining a personal-care service involving the face, but only to the extent necessary for the temporary removal;
7. any person while the person is in a swimming pool, lake, or similar body of water;
8. any person who is voting, assisting a voter, serving as a poll watcher, or actively administering an election, but wearing a face covering is strongly encouraged;
9. any person who is actively providing or obtaining access to religious worship, but wearing a face covering is strongly encouraged;
10. any person while the person is giving a speech for a broadcast or to an audience; or
11. any person in a county (a) that meets the requisite criteria promulgated by

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SECRETARY OF STATE
2:30 PM 0 CLOCK

JUL 02 2020

the Texas Division of Emergency Management (TDEM) regarding minimal cases of COVID-19, and (b) whose county judge has affirmatively opted-out of this face-covering requirement by filing with TDEM the required face-covering attestation form—provided, however, that wearing a face covering is highly recommended, and every county is strongly encouraged to follow these face-covering standards.

Not excepted from this face-covering requirement is any person attending a protest or demonstration involving more than 10 people and who is not practicing safe social distancing of six feet from other people not in the same household.

TDEM shall maintain on its website a list of counties that are not subject to this face-covering requirement pursuant to paragraph number 11. The list can be found at: www.tdem.texas.gov/ga29.

Following a verbal or written warning for a first-time violator of this face-covering requirement, a person's second violation shall be punishable by a fine not to exceed \$250. Each subsequent violation shall be punishable by a fine not to exceed \$250 per violation.

Local law enforcement and other local officials, as appropriate, can and should enforce this executive order, Executive Order GA-28, and other effective executive orders, as well as local restrictions that are consistent with this executive order and other effective executive orders. But no law enforcement or other official may detain, arrest, or confine in jail any person for a violation of this executive order or for related non-violent, non-felony offenses that are predicated on a violation of this executive order; provided, however, that any official with authority to enforce this executive order may act to enforce trespassing laws and remove violators at the request of a business establishment or other property owner.

This executive order hereby prohibits confinement in jail as a penalty for the violation of any face-covering order by any jurisdiction.

Executive Order GA-28 is hereby amended to delete from paragraph number 15 the phrase: “, but no jurisdiction can impose a civil or criminal penalty for failure to wear a face covering.”

The governor may by proclamation amend this executive order or add to the list of people to whom this face-covering requirement does not apply.

This executive order does not supersede Executive Orders GA-10, GA-13, GA-17, GA-19, GA-24, GA-25, GA-27, or GA-28 as amended. This executive order shall remain in effect and in full force until modified, amended, rescinded, or superseded by the governor.

Governor Greg Abbott
July 2, 2020

Executive Order GA-29
Page 4



Given under my hand this the 2nd
day of July, 2020.

A handwritten signature of Greg Abbott in black ink.

GREG ABBOTT
Governor

ATTESTED BY:

A handwritten signature of Ruth R. Hughes in black ink.

RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30 PM O'CLOCK

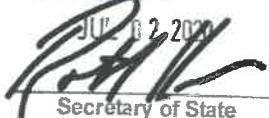
JUL 02 2020



GOVERNOR GREG ABBOTT

July 2, 2020

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30PM O'CLOCK

JUL 2 2020

Secretary of State

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

A proclamation amending Executive Order GA-28 relating to mass gatherings in Texas
during the disaster posed by the novel coronavirus (COVID-19).

The original proclamation is attached to this letter of transmittal.

Respectfully submitted,


Gregory S. Davidson
Executive Clerk to the Governor
GSD/gsd

Attachment

PROCLAMATION

BY THE

Governor of the State of Texas

TO ALL TO WHOM THESE PRESENTS SHALL COME:

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, I issued Executive Order GA-28 on June 26, 2020, relating to the targeted response to the COVID-19 disaster as part of the reopening of Texas; and

WHEREAS, additional measures are needed to slow the spread of COVID-19 in Texas;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby amend paragraph numbers 5 and 12 of Executive Order GA-28, effective at 12:01 p.m. on July 3, 2020, to read as follows:

5. For any outdoor gathering in excess of 10 people, other than those set forth above in paragraph numbers 1, 2, or 4, the gathering is prohibited unless the mayor of the city in which the gathering is held, or the county judge in the case of a gathering in an unincorporated area, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with this executive order;
12. Except as provided in this executive order or in the minimum standard health protocols recommended by DSHS, found at www.dshs.texas.gov/coronavirus, people shall not be in groups larger than 10 and shall maintain six feet of social distancing from those not in their group;

This proclamation shall remain in effect and in full force for as long as Executive Order GA-28 is in effect and in full force, unless otherwise modified, amended, rescinded, or superseded by the governor.



IN TESTIMONY WHEREOF, I have hereunto signed my name and have officially caused the Seal of State to be affixed at my office in the City of Austin, Texas, this the 2nd day of July, 2020.

A handwritten signature of Greg Abbott in black ink.

GREG ABBOTT
Governor

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30pm O'CLOCK

JUL 02 2020

Governor Greg Abbott
July 2, 2020

Proclamation
Page 2

ATTESTED BY:



RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30 PM O'CLOCK

JUL 02 2020



Council Agenda Item

Item 5
C'Sec Use Only

Budget Account Code:	Meeting Date: July 21, 2020
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: July 16, 2020
Exhibits:	<ul style="list-style-type: none">• <u>Proposed Resolution</u>

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020- 632, ADJUSTING THE SOLID WASTE COLLECTION RATES IN ACCORDANCE WITH THE CONSUMER PRICE INDEX (CPI). [OLSON/SHELBY]

SUMMARY

On June 16, 2020, Republic Services Manager Municipal Sales North Texas Rick Bernas reviewed the Consumer Price Index (CPI) rate adjustment. Please see Item # 1 of tonight's agenda, proposed June 16, 2020 City Council meeting minutes and Exhibit 2 for additional details.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/16/2020
City Attorney:	<i>Brandon S. Shelby</i>	Date:	07/16/2020 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/17/2020

RESOLUTION NO. 2020-632
(*Solid Waste Collection Rates and Fees*)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, ESTABLISHING FEES AND RATES FOR SOLID WASTE COLLECTION SERVICES; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS NOTICED AND OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Parker has contracted with Republic Services for the collection and disposal of solid waste; and

WHEREAS, Republic Services requested a rate increase to cover rising costs to provide service; and

WHEREAS, the City Council of the City of Parker finds the rate increase to be warranted;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. The City Council of the City of Parker, Texas hereby established the following residential solid waste collection service rates:

Solid Waste Collection	\$ 12.27
1 x wk: 2 carts MSW	
Recycle Collection	\$ 5.68
1 x wk: 1 cart	
Brush/Bulk Collection	\$ 2.18
Monthly	
Total Monthly Service	\$ 20.13
Extra Cart	\$ 8.52
Carryout Service	\$ 20.66
1 x wk: 2 cart MSW	
Extra carry out cart	\$ 11.39
City Hall - 4 Rolloffs per year/city event	No Cost
30 yard rolloff city hall use	No Cost
Additional Rolloff containers	\$ 430.85

SECTION 2. All rates and fees are subject to sales tax.

SECTION 3. All provisions of the Resolutions of the City of Parker, Texas found in conflict with the provisions of this Resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 4. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Resolution be adjudged or held to be invalid the same shall not affect the validity of the remaining portions of this Resolution, which shall remain in full effect.

SECTION 5. This Resolution and the rates herein shall have an effective date of March 1, 2020.

DULY RESOLVED by the City Council of the City of Parker, Texas on this the 21st day of July, 2020.

APPROVED:

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Brandon Shelby, City Attorney



Council Agenda Item

Item 6
C'Sec Use Only

Budget Account Code:	Meeting Date: July 21, 2020
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: July 16, 2020
Exhibits:	<ul style="list-style-type: none">• <u>Proposed Resolution</u>• <u>City Engineer Letter, dated June 25, 2020</u>• <u>Bid Summary and itemized Bid Tabulation</u>

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-633 AWARDING THE 2020 CENTRAL PUMP STATION/GROUND STORAGE RESERVOIR & NTMWD METER STATION. [BIRKHOFF/MACHADO]

SUMMARY

Bids for this project were published in The Dallas Morning News on June 4 and June 11, 2020, as required by law. City Engineer Birkhoff and Public Works Director Machado reviewed the bids, received by 2:00 p.m. Wednesday, June 24, 2020. Nine (9) Contractors submitted bids on this project. Gracon Construction, Inc., of Dallas, Texas submitted the lowest bid in the amount \$5,551,800. Based on the information available to the City Engineer, he recommends the City waive the formality of the alpha numeric requirement in the bid schedule and accept the bid for Gracon, Inc., awarding them a construction contract in the amount of \$5,551,800. Please review backup documentation.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/16/2020
City Attorney:	<i>Brandon S. Shelby</i>	Date:	07/16/2020 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/17/2020

RESOLUTION NO. 2020-633

(Pump Station)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AWARDING THE BID FOR CONSTRUCTION OF THE 2020 CENTRAL PUMP STATION/GROUND STORAGE RESERVOIR & NORTH TEXAS MUNICIPAL WATER DISTRICT (NTMWD) METER STATION TO GRACON CONSTRUCTION, INC.

WHEREAS, the City of Parker desires to protect the health, safety and welfare of and provide adequate water supply to its citizens; and

WHEREAS, the City Council of the City of Parker has determined it to be necessary to construct a new Central Pump Station/ Ground Storage Reservoir & North Texas Municipal Water District (NTMWD) Meter Station in the City of Parker; and,

WHEREAS, bids were sought in accordance with Texas procurement statutes and nine (9) bids were received and vetted by the City's engineering firm Birkhoff, Hendricks, & Carter, LLP; and

WHEREAS, the lowest qualified bid was from Gracon Construction, Inc, of Dallas, Texas.

WHEREAS, the Parker City Council deems it in the best interest of the citizens of the City of Parker to accept a bid from Gracon Construction, Inc. for the construction of a new Central Pump Station/ Ground Storage Reservoir & North Texas Municipal Water District (NTMWD) Meter Station; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. The bid of Gracon Construction, Inc., in the total amount of \$5,551,800.00 is approved, and is in conformance with the requirements for such approval.

SECTION 2. The Parker City Council authorizes the Mayor to execute a Contract with Gracon Construction, Inc., and all other necessary documents in connection therewith on behalf of the City of Parker.

DULY RESOLVED by the City Council of the City of Parker, Collin County, Texas on this the 21st day of July, 2020, effective this date.

APPROVED:
CITY OF PARKER

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Brandon Shelby, City Attorney

Proposed

50

Years
(1969 – 2019)

**BIRKHOFF, HENDRICKS & CARTER, L.L.P.
PROFESSIONAL ENGINEERS**

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Phone (214) 361-7900

www.bhcllp.com

JOHN W. BIRKHOFF, P.E.
GARY C. HENDRICKS, P.E., R.P.L.S.
JOE R. CARTER, P.E.
MATT HICKEY, P.E.
ANDREW MATA, JR., P.E.
JOSEPH T. GRAJEWSKI, III, P.E.
DEREK B. CHANEY, P.E., R.P.L.S.
CRAIG M. KERKHOFF, P.E.
JUSTIN R. IVY, P.E.

June 25, 2020

Mr. Gary Machado
Director of Public Works
City of Parker
5700 E. Parker Road
Parker, Texas 75002

Re: Central Pump Station

Dear Mr. Machado:

We have checked the bids received at 2:00 p.m., Wednesday, June 24, 2020, for the Central Pump Station project. Nine contractors submitted bids on this project, and we are enclosing one (1) copy of the Bid Summary and itemized Bid Tabulation for the City's reference and files.

Gracon Construction, Inc, of Dallas, Texas submitted the lowest bid in the amount of \$5,551,800. The bid required the unit cost to be filled in on the supplied bid schedule both numerically and alpha numerically. The alpha numeric would govern in the event of a conflict. This contractor did not fill out the alpha numeric unit cost. There numeric was legible. This formality in the bidding requirements will need to be waived to accept this bid.

We have personal experience with this contractor who has extensive experience with projects similar to the Central Pump Station. Based on the information available to us, we recommend the City waive the formality of the alpha numeric requirement in the bid schedule and accept the bid from Gracon, Inc., and award them a construction contract in the amount of \$5,551,800.00.

We are available to discuss this project and our recommendations further at your convenience.

Sincerely,



John W. Birkhoff, P.E.

Enclosures

CITY OF PARKER, TEXAS

**5.0 MG Central Pump Station and 1.0-MG, AWWA D110 Type III Ground Storage Reservoir and
NTMWD Meter Station**

BID SUMMARY

Bids Received at 2:00 p.m., Wednesday, June 24, 2020

<u>Contractor</u>	<u>Total Amount Bid</u>
1. Gracon Construction Inc. P.O. Box 360039 Dallas, Texas 75336 972-222-8533 kgraves@gracon.biz	<u>\$ 5,551,800.00</u>
2. Mela Contracting, Inc. 430 Lakeview Road Rhome, Texas 76078 972-347-5261 paul@melacontracting.com	<u>\$ 5,600,000.00</u>
3. Red River Construction Co. 2804 Capital Street Wylie, Texas 75098 972-578-0127 dean.porter@redriverconstruction.com	<u>\$ 5,636,250.00</u>
4. Dake Construction 2200 Smith Barry Road Ste 150 Pantego, Texas 76013 817-266-5222 slewis@dakeconstruction.com	<u>\$ 5,641,701.00</u>
5. Rey-Mar Construction 3416 Reed Street Fort Worth, Texas 76119 817-938-3537 david@reymarconstruction.com	<u>\$ 5,662,400.00</u>
6. Crescent Constructors, Inc. 25860 Technology Dr. #400 Plano, Texas 75074 972-422-0014 david@crescentconstructors.com	<u>\$ 5,797,000.00</u>
7. Urban Infraconstruction, LLC 2512 Gravel Drive Fort Worth, Texas 76110 817-616-5544 anup@urbaniconstruct.com	<u>\$ 5,826,500.00</u>

8. Heritage Constructors, Inc.	\$	<u>5,891,276.00</u>
P.O. Box 5903		
Texarkana, Texas 75505		
903-832-8001		
csmith@hci1980.com		
9. Archer Western Construction	\$	<u>5,927,245.00</u>
1411 Greenway Drive		
Irving, Texas 75038		
972-457-8500		
rlunkwitz@walshgroup.com		

TABULATION OF BIDS

Project: CITY OF PARKER, TEXAS
5.0 MG Central Pump Station and 1.0-MG, AWWA D110 Type III Ground
Storage Reservoir and NTMWD Water Station

TABULATION OF BIDS						
BID OF			BID OF			
Project: CITY OF PARKER, TEXAS	Date: June 25, 2020	BIRKHOF, HENDRICKS & CARTER, L.L.P.	Graccon Construction Inc.	Mela Contracting, Inc.	BID OF	
5.0M MG Central Pump Station and 1.0MG, AWWA D10 Type III Ground Storage Reservoir and NTAWWD Meter Station			P.O. Box 360139	430 Lakeview Road	Red River Construction Co.	
Item No.	Approximate Quantities	Unit	Description	Unit Bid Price	Extension	Unit Bid Price
			BASE BID			
			For Furnishing all Labor, Materials, Tools & Equipment for the Interior & Exterior Central Pump Station Improvements, complete in all details, including Building Improvements, Site Improvements, Drainage Improvements, Fencing, Gates, Piping, Pumps & Motors, Piping, Valves, Meters, Controls, Electrical Equipment, HVAC, and all other items called for in the Building Document to be furnished & installed to make the Pump Station its Site and Appurtenances, Complete and Fully Operational			
101	1	L.S.	For Furnishing & Placing Concrete Pavin	\$2,420,000.00	\$ 2,420,000.00	\$2,164,700.00
102	1,825	S.Y.	For Furnishing & Placing Concrete Pavin	\$120.00	\$ 219,000.00	\$50.00
103	570	S.Y.	For Furnishing & Placing Reinforced Concrete Sidewalk, Mow strip around building, mow strip along fence line, tip trap around drain inlet and know strip around reservoir	\$105.00	\$ 59,850.00	\$30.00
104	17	S.Y.	For Furnishing & Placing Reinforced Concrete Foundation, Lead Back Foundation and Transformer Pads, All electrical Foundation including leave outs.	\$750.00	\$ 12,750.00	\$150.00
105	1	L.S.	For Furnishing & Installing 250 KW Standby Generators 100 KW Load Bank, including Termination, Complete & Fully Operational	\$96,000.00	\$ 96,000.00	\$174,000.00
106	1	L.S.	For Furnishing & Installing 600A Transfer Switch, complete	\$9,000.00	\$ 8,000.00	\$33,000.00
107	1	L.S.	For Furnishing & Installing Motor Control Centers, complete	\$165,000.00	\$ 167,000.00	\$235,000.00
			For Furnishing all Labor, Materials, Tools and Equipment for the 1.0 Million Gallon Ground Storage Reservoir Meeting the Requirements of AWWA D110, Type II, including all appurtenances called out in the Building Documents, Complete and Fully Operational with the Central Pump Station			
108	1	L.S.	For Furnishing all Labor, Materials, Tools & Equipment for NTAWWD Meter Station, complete in all detail, including building, piping, valves, fittings, meter, HVAC and all other items call for in the bidding documents to be furnished and installed to make meter station complete and fully functional	\$1,160,000.00	\$ 1,160,000.00	\$1,280,000.00
109	1	L.S.	Furnish and install 18-inch PVC discharge line, outside pump Station 7+46.80 to connection point (Shs 29 & 30) 3+26 (Sheet 29)	\$1,200,000.00	\$ 1,200,000.00	\$1,300,000.00
110	637	L.F.	Furnish and install 18-inch PVC water line with cast steel end tangent outside pump Station 2+16 to Station 1+20.00	\$76,440.00	\$ 76,440.00	\$76,000.00
111	110	L.F.	Furnish and install 6-inch water line outside pump station as part of discharge line (sheet 30)	\$810.00	\$ 89,100.00	\$1,000.00
112	1	En.	Furnish and install 6-inch Butterfly Valve outside pump station on discharge line (sheet 29)	\$12,000.00	\$ 12,000.00	\$15,000.00
113	18	L.F.	Furnish and install 6-inch water line outside pump station as part of discharge line (sheet 30)	\$420.00	\$ 7,560.00	\$100.00
114	3	En.	Furnish and install 6-inch R&V outside pump station as part of discharge line (sheet 30)	\$2,100.00	\$ 6,300.00	\$4,000.00
115	2	En.	Furnish and install Standard fire hydrants outside pump station (sheet 29)	\$3,000.00	\$ 6,000.00	\$5,000.00
116	1	L.S.	Connection to 12-inch water line (sheet 29)	\$6,000.00	\$ 6,000.00	\$5,000.00
117	1,160	L.F.	Trench Safety Systems for water line, storm drainage lines and drain lines, including Trench Safety Plan	\$5.00	\$ 5,800.00	\$1,160.00
AMOUNT OF BASE BID (Items 101 Through 117)				\$ 5,551,300.00		\$ 5,500,000.00

TABULATION OF BIDS

Project: CITY OF PARKER, TEXAS
5.0 MG Central Pump Station and 1.0-MG, AWWA D110 Type III Ground
Storage Reservoir and NTMWD Meter Station

BIRKHOFF, HENDRICKS & CARTER, L.L.P.

PROFESSIONAL ENGINEERS

Dallas, Texas

Item No.	Approximate Quantities	Unit	Description	Unit Bid Price	Unit Bid Extension	Unit Bid Total Price	Unit Bid Extension	Unit Bid Total Price	Unit Bid Extension
BASE BID									
101	1	I.S.	For Furnishing all Labor, Materials, Tools & Equipment for the Interior & Exterior Central Pump Station Improvements, complete in all details, including Building Improvements, Site Improvements, Drainage, Fencing, Gates, Yard Piping, Pumps & Motors, Piping, Valves, Meters, Concrete, Electrical Equipment, HVAC, and all other items called for in the Building Document to be Furnished & Installed to make the Pump Station its Site and Appearance, Complete and Fully Operational	\$2,750,000.00	\$	\$2,750,000.00	\$	\$2,535,000.00	\$
102	1	S.Y.	For Furnishing & Placing Concrete Paving	\$103.00	\$	\$103.00	\$	\$105.00	\$
103	570	S.Y.	For Furnishing & Placing 4-inch, 3000 PSI Reinforced Concrete Sidewalk, Mow strip around building, mow strip along fence line, rip rap around drop inlet and mow strip around reservoir	\$37.00	\$	\$36,190.00	\$	\$37.00	\$
104	17	S.Y.	For Furnishing & Placing Reinforced Concrete Foundation, Load Bank Foundation and Transformer Pads (All electrical foundation including leaveouts)	\$870.00	\$	\$14,900.00	\$	\$1,300.00	\$
105	1	I.S.	For Furnishing & Installing 250 kW Standby Generators 100 kW Load Bank, including Termination, Complete & Fully Operational	\$103,000.00	\$	\$103,000.00	\$	\$115,000.00	\$
106	1	I.S.	For Furnishing & Installing 600A Transfer Switch, complete	\$8,500.00	\$	\$8,500.00	\$	\$9,000.00	\$
107	1	I.S.	For Furnishing & Installing Motor Control Centers, complete	\$180,900.00	\$	\$180,900.00	\$	\$182,000.00	\$
108	1	I.S.	For Furnishing all Labor, Materials, Tools and Equipment for the 1.0 Million Gallon Ground Storage Reservoir Meeting the Requirements of AWWA D110, Type III, including all appurtenances called out in the Bidding Documents, Complete and Fully Operational, with the Central Pump Station	\$1,018,000.00	\$	\$1,018,000.00	\$	\$1,173,000.00	\$
109	1	I.S.	For Furnishing all Labor, Materials, Tools & Equipment for NTMWD Meter Station, complete in all detail, including building, piping, valves, fittings, meter, HVAC and all other items call for in the bidding documents to be furnished and installed to make meter station complete and fully functional	\$1,146,000.00	\$	\$1,146,000.00	\$	\$1,200,000.00	\$
110	637	I.R.	Furnish and install 18-inch PVC discharge line, outside pump Station 7-46-80 to connection point (Shs 29 & 30)	\$100.00	\$	\$3,700.00	\$	\$3,700.00	\$
111	110	I.R.	Furnish and install 18-inch PVC water line with itch stem encasement outside pump Station 2-16 to Station 3-26 (Sheet 29)	\$818.00	\$	\$9,980.00	\$	\$9,980.00	\$
112	1	Ea.	Furnish and install 18-inch Butterfly Valve outside pump station on discharge line (sheet 29)	\$8,000.00	\$	\$8,000.00	\$	\$17,000.00	\$
113	18	I.Y.	Furnish and install 6-inch water line outside pump station as part of discharge line (sheet 30)	\$317.00	\$	\$5,706.00	\$	\$5,310.00	\$
114	3	Ea.	Furnish and install 6-inch RSGV outside pump station as part of discharge line (sheet 30)	\$1,600.00	\$	\$4,800.00	\$	\$3,500.00	\$
115	2	Ea.	Furnish and install Standard Fire hydrants outside pump station (sheet 30)	\$2,400.00	\$	\$4,800.00	\$	\$7,000.00	\$
116	1	I.S.	Connection to 12-inch water line (sheet 29)	\$4,600.00	\$	\$4,600.00	\$	\$6,700.00	\$
117	1,160	L.F.	Trench Safety Systems for water lines, storm drainage lines and drain lines, including Trench Safety Plan	\$11.00	\$	\$12,760.00	\$	\$19.00	\$
AMOUNT OF BASE BID (Items 101 Through 117)									
						\$ 5,641,701.00		\$ 5,662,400.00	
									\$ 5,792,000.00

TABULATION OF BIDS

Project: CITY OF PARKER, TEXAS
5.0 MG Central Pump Station and 1.0-MG, AWWA D10 Type III Ground
Storage Reservoir and NTMWD Meter Station

BIRKHOFF, HENDRICKS & CARTER, L.L.P.

PROFESSIONAL ENGINEERS

Dallas, Texas

BID OF			BID OF		
Urban Infrastructure, L.L.C 2512 Gravel Drive Fort Worth, Texas 76110 817-616-5544 anup@urbanconstruct.com			Heritage Constructors, Inc. P.O. Box 5903 Texarkana, Texas 75505 903-832-8001 esmith@hci1980.com		
Item No.	DESCRIPTION	Quantities	Unit	Unit Bid Price	Extension
BASE BID					
101	For Furnishing all Labor, Materials, Tools & Equipment for the Interior & Exterior Central Pump Station Improvements, complete in all details, including Building Improvements, Site Improvements, Drainage Improvements, Fencing, Gates, Yard Piping, Pumps & Motors, Motors, Concrete, Electrical Equipment, HVAC, and all other items called for in the Bidding Document to be Furnished & Installed to make the Pump Station its Site and Appurtenances, Complete and Fully Operational	1 L.S.		\$2,550,000.00	\$3,074,31.00
102	For Furnishing & Placing Concrete Paving	1 S.Y.		\$95.00	\$173,375.00
103	For Furnishing & Placing 4-Inch, 3000 PSI Reinforced Concrete Sidewalks, Mow strip around building, mow strip along fence line, rip rap around drop inlets and mow strip around reservoir	1 S.Y.		\$70.00	\$39,900.00
104	For Furnishing & Placing Reinforced Concrete Foundation, Load Bank, Foundation and Transformer Pads (All electrical foundation including leave outs)	17 S.Y.		\$875.00	\$14,875.00
105	For Furnishing & Installing 250 kW Standby Generators 100 kW Load Bank, including Termination, Complete & Fully Operational	1 L.S.		\$115,000.00	\$115,000.00
106	For Furnishing & Installing 600A Transfer Switch, complete	1 L.S.		\$9,000.00	\$9,000.00
107	For Furnishing & Installing Motor Control Centers, complete	1 L.S.		\$220,000.00	\$220,000.00
108	For Furnishing all Labor, Materials, Tools & Equipment for the 1.0 Million Gallon Ground Storage Reservoir Meeting the Requirements of AWWA D10, Type III, including all appurtenances called out in the Bidding Documents, Complete and Fully Operational with the Central Pump Station	1 L.S.		\$1,200,000.00	\$1,200,000.00
109	For Furnishing all Labor, Materials, Tools & Equipment for NTMWD Meter Station, complete in all detail, including building, piping, valves, fittings, meter, HVAC and all other items call for in the bidding documents to be furnished and installed to make meter station complete and fully functional	1 L.S.		\$1,220,000.00	\$1,220,000.00
110	Furnish and install 8-inch PVC discharge line, outside pump Station 246.80 to connection point (Sheet 29 & 30)	637 L.F.		\$250.00	\$159,550.00
111	Furnish and install 18-inch PVC water line with inch steel encasement outside pump Station 241.6 to Station 110 L.F. (Sheet 29)	3+26		\$720.00	\$79,200.00
112	Furnish and install 18-inch Butterfly Valve outside pump station on discharge line (sheet 29)	1 Ea.		\$7,700.00	\$7,700.00
113	Furnish and install 6-inch water line outside pump stations part of discharge line (sheet 30)	18 L.F.		\$300.00	\$5,400.00
114	Furnish and install 6-inch R&FV outside pump station as part of discharge line (sheet 30)	3 Ea.		\$2,400.00	\$7,200.00
115	Furnish and install Standard fire hydrants outside pump station (sheet 30)	2 Ea.		\$7,000.00	\$14,000.00
116	Connection to 12-inch water line, (sheet 29)	1 L.S.		\$5,900.00	\$5,900.00
117	Trench Safety Systems for water line, storm drainage lines and drain lines, including Trench Safety Plan	1160 L.F.		\$5.00	\$1,160.00
	AMOUNT OF BASIC BID (Items 101 Through 117)			\$ 5,826,400.00	\$ 5,891,776.00
					\$ 927,245.00



Council Agenda Item

Item 7
C'Sec Use Only

Budget Account Code:	CARES ACT FUND	Meeting Date:	July 21, 2020
Budgeted Amount:	N/A	Department/ Requestor:	Administration
Fund Balance-before expenditure:	N/A	Prepared by:	Luke Olson
Estimated Cost:	\$22,614.60	Date Prepared:	July 15, 2020
Exhibits:	<ul style="list-style-type: none"><u>Proposed Resolution</u><u>CFR Solutions City Phone System Replacement Option 3</u>		

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2020-634, PROVIDING FOR THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF PARKER AND CFR SOLUTIONS, LLC, PROVIDING A CITY PHONE SYSTEM REPLACEMENT SOLUTION. [OLSON]

SUMMARY

The City of Parker received \$243,034.30 from the distribution of CARES ACT funds from Collin County. These funds must be used on nonbudgeted items. In discussions with Collin County and looking over what is an eligible expense, it has been determined we can use these funds for a new phone system. During the prebudget workshop held with staff and City Council it was determined to try to find funds to get a new phone system this current budget year. Staff looked at several options including ring central. The phone system would allow staff to receive calls remotely through an app on their cell phone if they are working at home. The Public Works Department would only have to turn the app on for the on-call number to get a call to their cell phone also. The system will be a VOIP system that will use the internet to make and receive calls. The recommended one has a failsafe in place where the phone system will be on an offsite server. If the internet or power goes down here, we will still be able to receive phone calls. The system will wholly be owned by the City of Parker and would not require any rental fees other than a yearly subscription for the cloud-based PBX failover system and the SIP phone services including the fax line. The upfront costs include PBX, Phones, mounting rack, FortiSwitch(s), and VOIP gateways. The phone system will be easily transferred to a new facility if one is approved by the voters.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:		Date:	
City Attorney:	<i>Brandon S. Shelby</i>	Date:	07/16/2020 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/17/2020

RESOLUTION NO. 2020-634
(*City Phone System*)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH CFR SOLUTIONS, LLC TO PROVIDE A CITY PHONE SYSTEM REPLACEMENT SOLUTION.

WHEREAS, the City of Parker desires to protect the health, safety and welfare of its citizens; and

WHEREAS, in order to best serve the citizens of Parker, the City of Parker facilities must be equipped with reliable working phone system; and,

WHEREAS, the current phone system is outdated and substandard for the requirements of the City of Parker; and,

WHEREAS, the Parker City Council deems it in the best interest of the citizens of the City of Parker to execute an agreement with CFR Solutions, LLC for the provision of a City phone system replacement solution; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. The Parker City Council authorizes the Mayor to execute the Agreement with CFR Solutions, LLC, and all other necessary documents in connection therewith on behalf of the City of Parker. A copy of the Contract is attached to this Resolution as Exhibit A.

DULY RESOLVED by the City Council of the City of Parker, Collin County, Texas on this the 21st day of July, 2020, effective this date.

APPROVED:
CITY OF PARKER

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Brandon Shelby, City Attorney

Proposed



We have prepared a quote for you

City Phone System Replacement Option 3

QUOTE #000360 V1

PREPARED FOR

City Of Parker

PREPARED BY

Mike Farchie

Monday, June 22, 2020

City Of Parker
Luke Olson
5700 E Parker Road
Parker, TX 75002
lolson@parkertexas.us

Dear Luke,

Assumptions made:

1. 24 Phones City Wide
2. 2 Conference Rooms
3. 3 Fax Lines

Configuration details.

1. Move from Frontier Voice to Intelepeer SIP
2. Host Cloud PBX on City Owned Azure Instance.

Mike Farchie

Headquarters

Hardware		Price	Qty	Ext. Price
FON-575	 Fortinet IP Phone - Corded/Cordless - Corded - Bluetooth - Desktop - VoIP - Speakerphone - 2 x Network (RJ-45) - PoE Ports - Color - LDAP, LLDP, DHCP, SNTP, SIP, UDP, TCP, TLS, RTCP, SRTP Protocol(s) Admin Phones	\$339.15	6	\$2,034.90
FON-570	 Fortinet FortiFone IP Phone - Corded - Corded - Wall Mountable, Tabletop, Desktop - VoIP - Speakerphone - 2 x Network (RJ-45) - PoE Ports - Color - SIP, DHCP, NAT, LDAP, LLDP, DHCP, SNTP, UDP, TCP, TLS, RTCP, ... Protocol(s)	\$339.15	16	\$5,426.40
FON-175	 Fortinet FortiFone IP Phone - Corded - Corded - Desktop - VoIP - Speakerphone - 2 x Network (RJ-45) - PoE Ports - Color - LDAP, LLDP, DHCP, SNTP, SIP, UDP, TCP, TLS, RTCP, SRTP Protocol(s) For Wall mount areas	\$119.00	2	\$238.00
FON-C71	 Fortinet IP Conference Station - Corded/Cordless - Wi-Fi, Bluetooth - Gray - VoIP - Speakerphone - 1 x Network (RJ-45) - PoE Ports - LDAP, LLDP, DHCP, SNTP, SIP, UDP, TCP, TLS, RTCP, SRTP Protocol(s)	\$585.65	2	\$1,171.30
FS-124E-FPOE	 Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty 1. Install @ City Hall 1. Install @ PD	\$800.00	2	\$1,600.00
FS-108E-FPOE	 Fortinet FortiSwitch 108E-FPOE Ethernet Switch - 8 Ports - Manageable - 2 Layer Supported - Modular - Twisted Pair, Optical Fiber - 1U High - Desktop, Rack-mountable, Standalone 1. Install @ Fire 1. Install @ Public Works	\$375.00	2	\$750.00
SN4112/JS/EUI	 Patton SmartNode 2-Port FXS VoIP Gateway - 2 x FXS, 1 x 10/100Base-TX LAN	\$165.00	3	\$495.00
Subtotal:				\$11,715.60

Software		Price	Qty	Ext. Price
FVE-VM-100	Fortinet License - FortiVoice Enterprise VM-100 Phone Systems 100, 16 Extensions, VoIP Trunks	\$1,999.00	1	\$1,999.00
FC-10-F0100-248-02-12	Fortinet FortiCare - 1 Year Renewal - Service - 24 x 7 - Technical - Electronic Service	\$600.00	1	\$600.00
Subtotal:				\$2,599.00

Services		Recurring	Price	Qty	Ext. Recurring	Ext. Price
IntelePeer SIP Service	Sip Phone Services, DID's + t38 for faxing	\$300.00	\$300.00	1	\$300.00	\$300.00
Config/ Install Estimate	PBX ConfigInstall On SiteExtension ConfigFXS ConfigWiring for FaxTraining	\$0.00	\$8,000.00	1	\$0.00	\$8,000.00
Recurring Subtotal:						\$300.00
Subtotal:						\$8,300.00

City Phone System Replacement Option 3

Prepared by:

Headquarters

Mike Farchie
(469) 252-7009
mfarchie@cfrsolutions.net

Prepared for:

City Of Parker

5700 E Parker Road
Parker, TX 75002
Luke Olson
(972) 442-6811
lolson@parkertexas.us

Quote Information:

Quote #: 000360

Version: 1

Delivery Date: 06/22/2020

Expiration Date: 07/20/2020

Quote Summary

Description	Amount
Hardware	\$11,715.60
Software	\$2,599.00
Services	\$8,300.00
Total:	\$22,614.60

Recurring Expenses Summary

Description	Amount
Services	\$300.00
Recurring Total:	\$300.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Headquarters

City Of Parker

Signature: _____
Name: Mike Farchie
Title: _____
Date: 06/22/2020

Signature: _____
Name: Luke Olson
Date: _____

AGENDA DATE	ITEM DESCRIPTION	CONTACT	Notes
2020			
Monthly	Home Rule Charter Commission (HRCC)	Pettle	Last Update 7/2; 8/6; 8/27; 9/3; 9/17, 10/15; 11/19; 12/17; 1/21; 2/4
TBD	International Building Codes	Machado	2018 0920 PWD GM working on update
TBD	Annual Codification Supplement	C'Sec	Last update 2019 0604 CC Mtg
TBD	2020 City Fee Schedule	Savage	2015-2016 Approved 2/29; added 2016-17 to FA; last Update 2019 0604; BP Update 2019 0917
TBD	Electronic Agenda - in process	Olson	MLP added 2019 0624; Discussed 2019 061&12 Long Term Planning; Demo 2019 1107 AM; 2019 1217 Update; Possibly live 10/2020
Feb, May, Aug, Nov	Republic Waste Quarterly Report	Bernas	1st Qtr 2020 0616 CC Agenda
Feb, May, Aug, Nov	Fire Department Quarterly Report	Sheff/Miller/Fowers	1st Qtr 2020 0616 CC Agenda
Feb, Apr-May, Aug, Nov	Investment Quarterly Report	Savage	1st Qtr 2020 0421 CC Agenda
TBA	Drainage Committee	Meyer	Last Update 2019 0903; 2020 0424-0204; 0602
TBA	Facility/Transportation Committee	Standridge (F)	2019 0827; 1119; (T) 2020 0204 CC Agenda; 2020 0721
TBA	Emergency Communication Committee	Abraham	Last Update 2019 0917; 2020 0424-0204; 0616
TBA	COMP Plan Committee	Olson/Smith	2019 0903 CC Agenda; 2020 0616; 2020 0721; 1st Mtg 2020 0810
TBA	Capital Improvement Program (CIP) Committee	Taylor	Last Update 2019 0917; 2020 0121; 0616
TBA	Noise Committee	Olson?	2019 0827 CC Agenda; 2019 1217 CC Agenda
TBA	Town Hall Meeting - Drainage	Meyer/Pettle	2019 0922 MLP Email
August 4, 2020	Town Hall Meeting - Facility	Fettle/Standridge & Olson	2019 0922 MLP Email
TBA	Landscaping & Fertilization	Machado	No bid (under 50K); asking for contract
August 4, 2020	Swaggit (Live Stream)	Olson	Added 6/10/2020

AGENDA DATE	ITEM DESCRIPTION	CONTACT	Notes
Aug, 2020	Consider Tax Freeze for those over 65	Grant/Shelby	2019 0820 CC - Lou Zettler
Aug, 2020	Reminder for Dec. Depository Services Bid RFP/Q - check w/GS	Savage	3rd 1 year extension (2017 1205 1st) (2018 1218 2nd)
Aug, 2020	P&R Logo	Pettle/Olson/Shelby	See 2020 0421 CC Minutes - Tabled P&R Redesign & CC Re-assess on future agenda
Aug, 2020	Res. To add a Municipal Court Alt. Judge (Moore)	Olson/Newton	2019 0116 0605 Res. 2018-573 Appoint of Municipal Court Officials Update: Mayor wants a resume
TBA	Candidates Night	PWC	Postponed
Budget	Municode - Code & Meeting/Agenda Management	Olson/Scott Grey	See Quotes - Code (20191017) Meeting/Agenda (20191107)
March/June/Sept./Dec	Newsletter Committee Appointments	Scott Grey	Res. No. 2018-578
August 11, 2020	Last Day to Order General/Special	TX Sec of State	Deadline - 8/17/2020
August	DMN - Designating Official Newspaper		1015 Res2019-620 Designating Official Newspaper - Exp. 9/30/2020
August	P&R Commission one (1) year review	Pettle/Shelby	See email.