



AGENDA
CITY COUNCIL MEETING
AUGUST 4, 2020 @ 7:00 P.M.

5:00 P.M. – 7:00 PM

TOWN HALL MEETING – To Discuss the Proposed Municipal Complex

Notice is hereby given the City Council for the City of Parker will meet in a Regular Meeting on Tuesday, August 4, 2020 at 7:00 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

The Council meeting will be open to the public. The City of Parker will provide disposable face masks and hand sanitizer. If you feel uncomfortable attending the meeting in person, please send public comments to the City Secretary at PGrey@parkertexas.us. Your comments will be read into the minutes.

CALL TO ORDER – Roll Call and Determination of a Quorum

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PROCLAMATION - Recognition

- COLLIN COUNTY PEANUT BUTTER DRIVE SEPTEMBER 2020 SAVE THE DATE “HUNGER ACTION MONTH”. [PETTLE]

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JULY 21, 2020. [SCOTT GREY]
2. INVESTMENT QUARTERLY REPORT. [SAVAGE]
3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-635, UPDATING RESOLUTION NO. 2020-630 AND THE INTERLOCAL AGREEMENT PREVIOUSLY PROVIDED FOR EXECUTION BETWEEN THE CITY OF PARKER AND ELLIS COUNTY FOR COOPERATIVE PURCHASING. [OLSON/SHELBY/MACHADO]

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 777, UPDATING ORDINANCE NO. 725, SPECIFICALLY ADDRESSING BRUSH (STORAGE, COLLECTION AND DISPOSAL OF BRUSH AND BULKY ITEMS OF SOLID WASTE REGULATIONS). [SHELBY] [06182019 – SENT TO CITY ATTORNEY FOR REVIEW AND POSSIBLE UPDATES; TABLED 07022019]
5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-636 SETTING A PROPOSED TAX RATE; AND APPROVING DATES, TIMES AND A LOCATION FOR TWO PUBLIC HEARINGS ON THE PROPOSED FY 2020-2021 BUDGET AND TAX RATE, AND A DATE FOR THE VOTE ON THE ADOPTION OF THE 2020-2021 BUDGET AND APPROVAL OF A TAX RATE. [SAVAGE]
6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-637 AWARDED THE 2020 ANNUAL STREET MAINTENANCE CONTRACT. – DUBLIN ROAD STREET REPAIRS AND LEWIS LANE CHANNEL IMPROVEMENTS. [MACHADO/OLSON]
7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-638, PROVIDING FOR THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF PARKER AND SWAGIT PRODUCTIONS, LLC, SPECIALIZING IN PROVIDING HANDS-FREE VIDEO STREAMING AND BROADCAST SOLUTIONS FOR LOCAL, STATE AND FEDERAL GOVERNMENTS. [OLSON]

ROUTINE ITEMS

8. FUTURE AGENDA ITEMS

UPDATE(S):

- ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF DUE (Each valued at between \$0 - \$500). [PETTLE]
 - 2020 0727 Grace Community Church, Flower Mound, TX, Prayer Groups c/o Cara Howard donated snacks to the Parker Police Department

EXECUTIVE SESSION START TO FINISH – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

9. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
 - a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.
 - c. Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).
10. RECONVENE REGULAR MEETING.

11.ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

12.ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before July 31, 2020 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

Date Notice Removed

Patti Scott Grey
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.

Proclamation

"HUNGER ACTION MONTH"

SEPTEMBER 2020

WHEREAS, Hunger Action Month was established in 2008 by Feeding America® and works to promote ways for individuals, organizations and communities everywhere to get involved and help fight the hunger crisis; and

WHEREAS, the nationwide campaign strives to mobilize the public into acting on the issue of hunger and help the more than 14% of the Collin County population who are food insecure, which includes over 18% of children; and

WHEREAS, in an effort to raise awareness and curb this trend, we have collaborated with other cities in Collin County and the North Texas Food Bank in a community initiative, and have received an outpouring of love from our citizens; and

WHEREAS, the Parker City Council will not relent in its efforts to care for our own, and we challenge all of Collin County to get involved. During the month of September, we will step up to help solve the hunger crisis in North Texas by partnering with ALL of Collin County in the Annual Peanut Butter Drive. 2020 will be a great year as we seek to virtually collect an unprecedented 220,000 pounds of peanut butter. The more we collect the more impact we can make; and

WHEREAS, the success of this program confirms great things happen when communities come together for a common cause. Therefore, we commit to working in partnership with the Food Bank to distribute 105 million nutritious meals this year (FY21: 7/1/2020 – 6/30/2021). Let's get out there and do it!

NOW, THEREFORE, I, Lee Pettie, MAYOR OF THE CITY OF PARKER, TEXAS, do hereby proclaim September 2020 as

"Hunger Action Month"

in Parker; and I do thereby encourage all citizens to join me, the Parker City Council, and the North Texas Food Bank in working together to eradicate hunger in our Parker, Collin County, Texas and the United States.

PROCLAIMED, this 4th day of August, 2020.



ATTEST:


Patti Scott-Lee, City Secretary


Lee Pettie, Mayor





Council Agenda Item

Item 1
C'Sec Use Only

Budget Account Code:	Meeting Date: August 4, 2020
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: July 29, 2020
Exhibits:	<u>Proposed Minutes</u>

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JULY 21, 2020. [SCOTT GREY]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/30/2020
City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	07/31/2020



MINUTES
CITY COUNCIL MEETING
JULY 21, 2020

*Considering the Governor's executive order and the recommendations by the Federal Government and Center for Disease Control regarding social distancing, this meeting may be conducted tele-phonically. The call-in number for this meeting is (toll free) **1 866 899 4679** access code **[309-893-013]**.*

City Council Meeting July 21, 2020

Tue, Jul 21, 2020 7:00 PM - 10:00 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/309893013>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(786\) 535-3119](tel:+17865353119)

Access Code: 309-893-013

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<https://global.gotomeeting.com/install/309893013>

The Council meeting was held virtually. Citizens were encouraged, to send public comments to the City Secretary at PGrey@parkertexas.us and their comments would be read into the minutes.

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular/special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettie called the meeting to order at 7:09 p.m. Councilmembers Diana M. Abraham, Cindy Meyer, Edwin Smith, Ed Standridge and Patrick Taylor were present.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey (attended virtually) *, Finance/H.R. Manager Grant Savage (attended virtually) *, City Attorney Brandon Shelby, Public Works Director Gary Machado (attended virtually) * City Engineer John Birkhoff, P.E. (attended virtually) *, Fire Chief Mike Sheff (attended virtually) *, and Police Chief Richard Brooks

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: City Attorney Brandon S. Shelby led the pledge.

TEXAS PLEDGE: Councilmember Cindy Meyer led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Mayor Pettie read Scott and Therese Livesay's email into the record. Mr. and Mrs. Livesay, 7305 Moss Ridge Road, expressed their "support to keep the weekly trash and monthly bulk pickup in its current state." (See Exhibit 1 – Scott and Therese Livesay's email, dated July 18, 2020.)

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JUNE 16, 2020. [SCOTT GREY]
2. DEPARTMENTAL REPORTS - ANIMAL CONTROL (MAY), BUILDING/CODE (JUNE), COURT (JUNE), FINANCE (monthly financials) (JUNE), AND POLICE (JUNE)
3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-631, APPROVING A TERM CONTRACT FOR ROAD AND HIGHWAY MATERIALS TO OLDCASTLE MATERIALS TEXAS, INC. [OLSON/SHELBY/MACHADO]

Councilmember Meyer asked that item #2, approving certain May and June Departmental Reports, be removed from the consent agenda and placed under individual consideration items for further discussion.

MOTION: Councilmember Meyer moved to approve revised consent agenda items 1 and 3, removing item 2. Councilmember Abraham seconded with Councilmembers Abraham, Meyer, Smith, Standridge and Taylor voting for the motion. Motion carried 5-0.

INDIVIDUAL CONSIDERATION ITEMS

2. DEPARTMENTAL REPORTS - ANIMAL CONTROL (MAY), BUILDING/CODE (JUNE), COURT (JUNE), FINANCE (monthly financials) (JUNE), AND POLICE (JUNE)

Councilmember Meyer said she removed item 2 to discuss the following section on page 1 of the June Financials.

category: 45 • INTERGOVERNMENTAL							
01-000-4500	FEDERAL GRANTS	0.00	0.00	243,034.30	243,034.30	243,034.30	0.00%
01-000-4502	STATE GRANTS	1,200.00	1,200.00	0.00	0.00	-1,200.00	0.00 %
category: 45 - INTERGOVERNMENTAL		1,200.00	1,200.00	243,034.30	243,034.30	241,834.30	10,252.86 %
Total:							

Ms. Meyer expressed concern regarding how the \$243,034.30 of unbudgeted Federal Grants would be dispersed by Council. City Administrator Olson reassured Mrs. Meyer the non-budgeted Federal Grant Funds would be discussed at various budget meeting(s) and workshop(s) and Council had until the end of this calendar year, December 31, 2020 to make recommendations on how the funds would be distributed. Finance/H.R. Manager Savage also noted Staff would bring the distribution of funds to Council for approval as a budget amendment.

MOTION: Councilmember Smith moved to accept the departmental reports. Councilmembers Abraham, Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

4. DISCUSSION OF MAYOR'S APPROVAL OF GATHERINGS OF GREATER THAN 10 PERSONS IN PARKER TEXAS AS AUTHORIZED BY GOVERNOR'S ORDER.[PETTLE/SHELBY]

Mayor, Council, and Staff discussed the Mayor's approval of gatherings of greater than 10 persons in single family residences as authorized by the Governor. They also discussed approval of gatherings of greater than 10 persons at Cross Creek Ranch and at Southfork Ranch, noting all such events, not held at single family residents, shall be reported and approved by the Mayor in advance on a case by case basis. Mayor, Council, and Staff agreed.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-632, ADJUSTING THE SOLID WASTE COLLECTION RATES IN ACCORDANCE WITH THE CONSUMER PRICE INDEX (CPI). [OLSON/SHELBY]

As discussed at the June 16, 2020 City Council meeting, the Solid Waste Collection Rates and Fees are being increased \$0.64 from \$19.49 to \$20.13, in accordance with the Republic Services, Inc. agreement and the Consumer Price Index (CPI), effective March 1, 2020. Mayor, Council, and Staff agreed this CPI increase would be reflected on the next bill.

Councilmember Abraham asked that Parker residents be notified prior to receiving that next bill. City Administrator Olson agreed.

MOTION: Councilmember Taylor moved to approve resolution no. 2020-632, adjusting the solid waste collection rates by increasing it \$0.64 from \$19.49 to \$20.13, effective March 1, 2020, in accordance with the consumer price index (CPI). Councilmember Smith seconded with Councilmembers Abraham, Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0. Republic Services Manager Municipal Sales North Texas Rick Bernas thanked Council and Staff.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-633 AWARDING THE 2020 CENTRAL PUMP STATION/GROUND STORAGE RESERVOIR & NTMWD METER STATION. [BIRKHOFF/MACHADO]

City Engineer Birkhoff, P.E. noted the bids were published in The Dallas Morning News on June 4 and June 11, 2020, as required by law. Mr. Birkhoff and Public Works Director Machado reviewed the bids, received by 2:00 p.m. Wednesday, June 24, 2020 and nine (9) Contractors submitted bids on this project. Gracon Construction, Inc., of Dallas, Texas submitted the lowest bid in the amount \$5,551,800. Based on the information available to the City Engineer's office, he recommended the City waive the formality of the alpha numeric requirement in the bid schedule, which was left incomplete and accept the bid for Gracon, Inc., awarding them a construction contract in the amount of \$5,551,800.

MOTION: Councilmember Taylor moved to approve Resolution No. 2020-633 awarding the 2020 Central Pump Station/Ground Storage Reservoir and NTMWD Meter Station, to Gracon Construction, Inc., of Dallas, Texas in the total amount of \$5,551,800.00, as recommended by City Engineer John Birkhoff, P.E.; further

waiving the formality of the alpha numeric requirement in the bid schedule; and authorizing the Mayor to execute a contract with Gracon Construction, Inc.. Councilmember Smith seconded with Councilmembers Abraham, Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-634, PROVIDING FOR THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF PARKER AND CFR SOLUTIONS, LLC, PROVIDING A CITY PHONE SYSTEM REPLACEMENT SOLUTION. [OLSON]

City Administrator Olson said the City of Parker received \$243,034.30 from the distribution of the Coronavirus Aid, Relief, and Economic Security (CARES) Act funds from Collin County. These funds must be used on nonbudgeted items. In discussions with Collin County and looking over what is an eligible expense, it has been determined the City can use these funds for a new phone system. During the prebudget workshop held with staff and City Council it was determined to try to find funds to get a new phone system this current budget year. Staff looked at several options including ring central. The phone system would allow staff to receive calls remotely through an app on their cell phone if they are working from home. The Public Works Department would only have to turn the app on for the on-call number to get a call to their cell phone. The system will be a VOIP (Internet-connected computer, a headset, and voice over IP (**VoIP**)) system that will use the internet to make and receive calls. The recommended system also has a failsafe in place, noting the phone system would be on an offsite server. If the internet or power goes down here, the City would still be able to receive phone calls. The system will wholly be owned by the City of Parker and would not require any rental fees other than a yearly subscription for the cloud-based PBX (Private Branch Exchange, which is a private telephone network used within companies or organizations) failover system and the SIP (**SIP** connection is a marketing term for voice over Internet Protocol (**VoIP**) **services** offered by many Internet **telephony service providers** (ITSPs). The **service** provides routing of **telephone** calls from a client's private branch exchange (PBX) **telephone** system to the public switched **telephone** network (PSTN).) phone services including the fax line. The upfront costs include PBX, Phones, mounting rack, FortiSwitch(s), and VoIP gateways. The phone system will be easily transferred to a new facility if one is approved by the voters.

MOTION: Councilmember Abraham moved to approve Resolution No. 2020-634, providing for the execution of an agreement between the City of Parker and CFR Solutions, LLC, providing a city phone system replacement solution in the amount of \$22,614.60 for hardware, software, and services with a recurring expense of \$300 annually. As an allowable expense, the funding for this project will come from the Coronavirus Aid, Relief, and Economic Security (CARES) Act funds. Councilmember Smith seconded with Councilmembers Abraham, Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

ROUTINE ITEMS

8. FUTURE AGENDA ITEMS

UPDATE(S):

- COMPREHENSIVE (COMP) PLAN UPDATE [SMITH]

Councilmember Smith said he requested interested Parker residents, who would like to serve on this Comprehensive Plan Committee, to please email City Secretary Patti grey at Pgrey@parkertexas.us by June 30 2020, including anyone who may have previously shown or emailed interest. The City received eight (8) emails and those individuals have been asked to complete a Comprehensive Plan Committee Profile to ensure the committee is representative of the City. Finally, Councilmember Smith noted the next step is to have an initial “Kick Off” meeting, which is set for Monday, August 10, 2020, 6:00 p.m. to develop and/or set committee protocols.

- FACILITY UPDATE [OLSON]

City Administrator Olson said there are plans to have a Town Hall Meeting, Tuesday, August 4, 2020, 5 PM – 7 PM, to discuss, ask questions and view plans for the Proposed Municipal Complex. He also noted the architect, engineer, bond counsel, finance director, and others would be attendance to address questions.

- ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF DUE (Each valued at between \$0 - \$500). [PETTLE]

- 2020 0615 Daniel and Morgan Rizzo and three of their seven children visited and donated water, Gatorade and snacks to the Parker Police Department
- 2020 0619 April Loera donated water and snacks
- 2020 0619 Julie Jackson, Murphy, Texas, donated 350 N-95 masks from Murphy Lowe's Home Improvement
- 2020 0623 Louis Zettler, dropped off 12 sets of flowers for the staff and staff's wives
- 2020 0629 Martha Bellens-Martin dropped off a thank you card and donated a case of water and several different snack items to the Police Department
- 2020 0714 Ken and Heidi Meixelsperger donated Gatorade, cookies, candy bars and nuts

Mayor Pettle on behalf herself, Council, City Staff, thanked each of the donors for their kind and generous donations, stating how greatly these gifts are appreciated.

Mayor Pettle asked if there were any items to be added to the future agenda.

Hearing no requests, she encouraged everyone to email her any requests. She noted the next regularly scheduled meeting should be Tuesday, August 4, 2020.

EXECUTIVE SESSION - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

9. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

- c. Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettie recessed the regular meeting to Executive Session at 8:00 p.m.

10. RECONVENE REGULAR MEETING.

Mayor Lee Pettie reconvened the meeting at 9:37 p.m.

11. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

There will be a Town Hall Meeting, Tuesday, August 4, 2020, 5 PM – 7 PM to discuss the proposed Municipal Complex/Facility.

12. ADJOURN

Mayor Lee Pettie adjourned the meeting at 9:38 p.m.

APPROVED:

Mayor Lee Pettie

ATTESTED:

Approved on the 4th day
of August, 2020.

Patti Scott Grey, City Secretary

*A City Council Meeting 7/21 Attendees Summary has been attached as Exhibit 2 to verify the virtual quorum, e.g. Mayor, Council, Staff and audience members present and/or present in other areas. (See Exhibit 2 – City Council Meeting 7/21 Attendees Summary, dated July 21, 2020.) Governor Abbott's July 2, 2020 Executive Order GA 29, relating to the use of face coverings during the COVID-19 disaster and a proclamation amending Executive Order GA-28 relating to mass gatherings in Texas during the disaster posed by the novel coronavirus (COVID-19) is also attached. (See Exhibit 3 – Texas Governor Gregg Abbott's Executive Order GA 28, dated July 2, 2020.)

Patti Grey

Subject: FW: To Be Read at City Council

From: Scott & Therese Livesay
Sent: Saturday, July 18, 2020 1:13 PM
To: Patti Grey
Subject: To Be Read at City Council

Dear Mayor/City Council:

I support keeping the weekly trash and monthly bulk pickup in its current state. I prefer the two carts for landfill pickup, as I use both most weeks and observe that the majority of homes in Moss Ridge Estates have both blue carts out front on the pickup days.

While weekly bulk might be nice, I don't see a driving need for such activity, and therefore no need to increase our costs as such. I believe with the CPI, if approved, we will be seeing a slight monthly increase for maintaining the existing service.

Thank you for your time and consideration.

Scott Livesay
7305 Moss Ridge Road

Exhibit 1

City Council Meeting July 21, 2020 Attendees

Summary

Meeting Date July 21, 2020 7:03 PM CDT **Meeting Duration** 153 minutes **Number of Attendees** **Meeting ID** 20 309-893-013

Details

Name	Email Address	Join Time	Leave Time	Time in Session (minutes)
+12146163412 - <i>Cheryl Skelton</i>		7:04 PM	8:00 PM	55
+13193312667		7:04 PM	8:00 PM	55
+14698538678		7:04 PM	8:00 PM	56
+19728800276		7:05 PM	7:28 PM	23
Billy Barron	billyb@gmail.com	7:04 PM	8:00 PM	56
Brandon Shelby		7:04 PM	7:33 PM	29
Brandon Shelby		7:34 PM	7:59 PM	25
Cindy Meyer		7:04 PM	8:00 PM	55
Diana Abraham		7:04 PM	9:37 PM	152
Ed Standridge		7:07 PM	8:00 PM	52
Edwin Smith		7:04 PM	8:00 PM	56
Edwin Smith		9:35 PM	9:36 PM	1
Grant Savage	gsavage@parkertexas.us	7:04 PM	8:00 PM	55
John Birkhoff		7:11 PM	7:41 PM	30
Kristin		7:15 PM	7:24 PM	9
Lee Pettie		9:35 PM	9:37 PM	1
Lee Pettie		7:04 PM	8:00 PM	55
Luke Olson	lolson@parkertexas.us	7:03 PM	9:37 PM	153
Mike Slaughter	mslaughter08@icloud.com	7:04 PM	8:00 PM	55
Patrick Taylor		7:04 PM	8:00 PM	56
Patti Scott Grey		7:04 PM	8:00 PM	56
Richard Brooks	rbrooks@parkertexas.us	7:04 PM	9:27 PM	143
Terry Lynch		7:04 PM	8:00 PM	56



GOVERNOR GREG ABBOTT

July 2, 2020

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30 PM O'CLOCK

[Signature]
Secretary of State

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

Executive Order No. GA-29 relating to the use of face coverings during the
COVID-19 disaster.

The original executive order is attached to this letter of transmittal.

Respectfully submitted,

[Signature: Gregory S. Davidson]
Gregory S. Davidson
Executive Clerk to the Governor
GSD/gsd

Attachment

Executive Order

BY THE
GOVERNOR OF THE STATE OF TEXAS

Executive Department
Austin, Texas
July 2, 2020

EXECUTIVE ORDER GA 29

Relating to the use of face coverings during the COVID-19 disaster.

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, the Commissioner of the Texas Department of State Health Services (DSHS), Dr. John Hellerstedt, has determined that COVID-19 continues to represent a public health disaster within the meaning of Chapter 81 of the Texas Health and Safety Code; and

WHEREAS, I have issued executive orders and suspensions of Texas laws in response to COVID-19, aimed at using the least restrictive means available to protect the health and safety of Texans and ensure an effective response to this disaster; and

WHEREAS, as Texas reopens in the midst of COVID-19, increased spread is to be expected, and the key to controlling the spread and keeping Texans safe is for all people to consistently follow good hygiene and social-distancing practices; and

WHEREAS, due to recent substantial increases in COVID-19 positive cases, and increases in the COVID-19 positivity rate and hospitalizations resulting from COVID-19, further measures are needed to achieve the least restrictive means for reducing the growing spread of COVID-19, and to avoid a need for more extreme measures; and

WHEREAS, I have joined the medical experts in consistently encouraging people to use face coverings, and health authorities have repeatedly emphasized that wearing face coverings is one of the most important and effective tools for reducing the spread of COVID-19; and

WHEREAS, given the current status of COVID-19 in Texas, requiring the use of face coverings is a targeted response that can combat the threat to public health using the least restrictive means, and if people follow this requirement, more extreme measures may be avoided; and

WHEREAS, wearing a face covering is important not only to protect oneself, but also to avoid unknowingly harming fellow Texans, especially given that many people who go into public may have COVID-19 without knowing it because they have no symptoms; and

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30pm O'CLOCK

JUL 02 2020

WHEREAS, the "governor is responsible for meeting ... the dangers to the state and people presented by disasters" under Section 418.011 of the Texas Government Code, and the legislature has given the governor broad authority to fulfill that responsibility; and

WHEREAS, failure to comply with any executive order issued during the COVID-19 disaster is an offense punishable under Section 418.173 by fine;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby order the following on a statewide basis effective at 12:01 p.m. on July 3, 2020:

Every person in Texas shall wear a face covering over the nose and mouth when inside a commercial entity or other building or space open to the public, or when in an outdoor public space, wherever it is not feasible to maintain six feet of social distancing from another person not in the same household; provided, however, that this face-covering requirement does not apply to the following:

1. any person younger than 10 years of age;
2. any person with a medical condition or disability that prevents wearing a face covering;
3. any person while the person is consuming food or drink, or is seated at a restaurant to eat or drink;
4. any person while the person is (a) exercising outdoors or engaging in physical activity outdoors, and (b) maintaining a safe distance from other people not in the same household;
5. any person while the person is driving alone or with passengers who are part of the same household as the driver;
6. any person obtaining a service that requires temporary removal of the face covering for security surveillance, screening, or a need for specific access to the face, such as while visiting a bank or while obtaining a personal-care service involving the face, but only to the extent necessary for the temporary removal;
7. any person while the person is in a swimming pool, lake, or similar body of water;
8. any person who is voting, assisting a voter, serving as a poll watcher, or actively administering an election, but wearing a face covering is strongly encouraged;
9. any person who is actively providing or obtaining access to religious worship, but wearing a face covering is strongly encouraged;
10. any person while the person is giving a speech for a broadcast or to an audience; or
11. any person in a county (a) that meets the requisite criteria promulgated by

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30 PM O'CLOCK

JUL 02 2020

the Texas Division of Emergency Management (TDEM) regarding minimal cases of COVID-19, and (b) whose county judge has affirmatively opted-out of this face-covering requirement by filing with TDEM the required face-covering attestation form—provided, however, that wearing a face covering is highly recommended, and every county is strongly encouraged to follow these face-covering standards.

Not excepted from this face-covering requirement is any person attending a protest or demonstration involving more than 10 people and who is not practicing safe social distancing of six feet from other people not in the same household.

TDEM shall maintain on its website a list of counties that are not subject to this face-covering requirement pursuant to paragraph number 11. The list can be found at: www.tdem.texas.gov/ga29.

Following a verbal or written warning for a first-time violator of this face-covering requirement, a person's second violation shall be punishable by a fine not to exceed \$250. Each subsequent violation shall be punishable by a fine not to exceed \$250 per violation.

Local law enforcement and other local officials, as appropriate, can and should enforce this executive order, Executive Order GA-28, and other effective executive orders, as well as local restrictions that are consistent with this executive order and other effective executive orders. But no law enforcement or other official may detain, arrest, or confine in jail any person for a violation of this executive order or for related non-violent, non-felony offenses that are predicated on a violation of this executive order; provided, however, that any official with authority to enforce this executive order may act to enforce trespassing laws and remove violators at the request of a business establishment or other property owner.

This executive order hereby prohibits confinement in jail as a penalty for the violation of any face-covering order by any jurisdiction.

Executive Order GA-28 is hereby amended to delete from paragraph number 15 the phrase: “, but no jurisdiction can impose a civil or criminal penalty for failure to wear a face covering.”

The governor may by proclamation amend this executive order or add to the list of people to whom this face-covering requirement does not apply.

This executive order does not supersede Executive Orders GA-10, GA-13, GA-17, GA-19, GA-24, GA-25, GA-27, or GA-28 as amended. This executive order shall remain in effect and in full force until modified, amended, rescinded, or superseded by the governor.

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30 PM O'CLOCK

JUL 02 2020



Given under my hand this the 2nd
day of July, 2020.

A handwritten signature of Greg Abbott in black ink.

GREG ABBOTT
Governor

ATTESTED BY:

A handwritten signature of Ruth R. Hughs in black ink.

RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30pm O'CLOCK

JUL 02 2020



GOVERNOR GREG ABBOTT

July 2, 2020

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30pm O'CLOCK

JUL 02 2020
[Signature]
Secretary of State

The Honorable Ruth R. Hughs
Secretary of State
State Capitol Room 1E.8
Austin, Texas 78701

Dear Secretary Hughs:

Pursuant to his powers as Governor of the State of Texas, Greg Abbott has issued the following:

A proclamation amending Executive Order GA-28 relating to mass gatherings in Texas during the disaster posed by the novel coronavirus (COVID-19).

The original proclamation is attached to this letter of transmittal.

Respectfully submitted,

[Signature]
Gregory S. Davidson
Executive Clerk to the Governor
GSD/gsd

Attachment

PROCLAMATION
BY THE
Governor of the State of Texas

TO ALL TO WHOM THESE PRESENTS SHALL COME:

WHEREAS, I, Greg Abbott, Governor of Texas, issued a disaster proclamation on March 13, 2020, certifying under Section 418.014 of the Texas Government Code that the novel coronavirus (COVID-19) poses an imminent threat of disaster for all counties in the State of Texas; and

WHEREAS, in each subsequent month effective through today, I have renewed the disaster declaration for all Texas counties; and

WHEREAS, I issued Executive Order GA-28 on June 26, 2020, relating to the targeted response to the COVID-19 disaster as part of the reopening of Texas; and

WHEREAS, additional measures are needed to slow the spread of COVID-19 in Texas;

NOW, THEREFORE, I, Greg Abbott, Governor of Texas, by virtue of the power and authority vested in me by the Constitution and laws of the State of Texas, do hereby amend paragraph numbers 5 and 12 of Executive Order GA-28, effective at 12:01 p.m. on July 3, 2020, to read as follows:

5. For any outdoor gathering in excess of 10 people, other than those set forth above in paragraph numbers 1, 2, or 4, the gathering is prohibited unless the mayor of the city in which the gathering is held, or the county judge in the case of a gathering in an unincorporated area, approves of the gathering, and such approval can be made subject to certain conditions or restrictions not inconsistent with this executive order;
12. Except as provided in this executive order or in the minimum standard health protocols recommended by DSHS, found at www.dshs.texas.gov/coronavirus, people shall not be in groups larger than 10 and shall maintain six feet of social distancing from those not in their group;

This proclamation shall remain in effect and in full force for as long as Executive Order GA-28 is in effect and in full force, unless otherwise modified, amended, rescinded, or superseded by the governor.



IN TESTIMONY WHEREOF, I have hereunto signed my name and have officially caused the Seal of State to be affixed at my office in the City of Austin, Texas, this the 2nd day of July, 2020.

A handwritten signature in black ink, reading "Greg Abbott", written over a horizontal line.

GREG ABBOTT
Governor

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30pm O'CLOCK

JUL 02 2020

Governor Greg Abbott
July 2, 2020

Proclamation
Page 2

ATTESTED BY:

A handwritten signature in black ink, appearing to read 'RHH', is written over a horizontal line.

RUTH R. HUGHS
Secretary of State

FILED IN THE OFFICE OF THE
SECRETARY OF STATE
2:30 PM O'CLOCK
JUL 02 2020



Council Agenda Item

Item 2
C'Sec Use Only

Budget Account Code:	Meeting Date: August 4, 2020
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: Finance Manager Grant Savage
Estimated Cost:	Date Prepared: July 29, 2020
Exhibits:	<ul style="list-style-type: none">Quarterly Investment Report Period ending June 30, 2020

AGENDA SUBJECT

INVESTMENT QUARTERLY REPORT. [SAVAGE]

SUMMARY

Please review the attached Quarterly Investment Report – Period ending June 30, 2020. If you have any questions, comments, and/or corrections, please contact the Finance Manager Grant Savage at gsavage@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Grant Savage</i>	Date:	07/30/2020
City Attorney:	<i>Brandon S. Shelby</i>	Date:	07/30/2020
City Administrator:	<i>Luke B. Olson</i>	Date:	07/31/2020



Quarterly Investment Report

Period ending June 30, 2020

Grant Savage
Finance Manager



To: Mayor and City Council

From: Grant Savage, Finance Manager

Re: City Council Meeting – August 4, 2020

Date: July 31, 2020

Agenda Item:

Quarterly Investment Report for period ending June 30, 2020

Description of Agenda Item:

It is the objective of the City of Parker to invest public funds in a manner which will provide maximum security and the best commensurate yield while meeting the daily cash flow demands of the City and conforming to all federal, state and local statutes, rules, and regulations governing the investment of public funds. In November 2018, the City revised an investment policy which serves to satisfy the statutory requirements of defining and adopting a formal investment policy. The investment policy states that not less than quarterly, Investment Officials shall submit to the City Council and Investment Committee a written report of the City's investment transactions within forty-five (45) days of the preceding reporting period. Quarterly reports will generally be presented to the City Council as follows:

End of Reporting Period	Quarterly Report Date
March 31	May
June 30	August
September 30	November
December 31	February

The current depository bank for the City of Parker is American National Bank. The current agreement with American National Bank specifies the city to maintain an amount of liquid funds in American National to offset any and all bank service charges; therefore, the City does not earn any interest on the funds kept at American National Bank. The City invests funds in the public investment pool – TexSTAR, which had an average monthly rate of 0.1974% in June 2020. The City also invests in 3 year BOKF CDARS with interest rates ranging from 1.49% to 2.9% and American National Bank Certificates of Deposit with an interest rate of 1.00% and 1.10%. The

City does not carry any security instruments (investment type) on its books that are traded on the open market; therefore all investments are listed at 100% of market value. All funds on deposit with American National Bank, TexSTAR and BOKF are fully secured and safeguarded. Total interest earned for the quarter ending June 30, 2020 was \$22,817.65. Total cash and investments for the period ending June 30, 2020 was \$16,318,339.99 compared to \$16,605,248.83 on March 31, 2020, a net decrease of \$286,908.84.

The attached Quarterly Investment Report for the Period Ending June 30, 2020 includes the following documents:

- Investment Portfolio Summary – Cash & Investments
- General Fund Investment Portfolio
- Proprietary Fund Investment Portfolio
- Bond Fund Investment Portfolio
- Investments by Instrument Type
- Weighted Average Maturity



City of Parker
Quarterly Investment
Report

(period ending June 30, 2020)

Quarterly Investment Report

According to the Public Funds Investment Act and the City of Parker Investment Policy, a quarterly investment report shall be presented to the City Council.

**CITY OF PARKER
INVESTMENT PORTFOLIO SUMMARY
FOR THE QUARTER ENDED JUNE 30, 2020**

<u>ACCOUNT</u>	<u>BALANCE AS OF 3/31/2020</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>INTEREST EARNED</u>	<u>ENDING BALANCE AS OF 6/30/2020</u>
CASH:					
American National Bank					
Operating Account	\$ 1,259,424.36	\$ 1,380,729.77	\$ 2,006,155.25	\$ -	\$ 633,998.88
Operating Account II	\$ 407,045.88	\$ 60,197.70	\$ -	\$ -	\$ 467,243.58
Volunteer Fire Department	\$ 107,946.33	\$ -	\$ -	\$ -	\$ 107,946.33
Water Capital Improvement	\$ 887,026.47	\$ -	\$ -	\$ -	\$ 887,026.47
Water Impact Fees	\$ 980,798.71	\$ -	\$ -	\$ -	\$ 980,798.71
I&S Fund	\$ 660,127.47	\$ 11,619.99	\$ -	\$ -	\$ 671,747.46
Police Seizures	\$ 7,898.22	\$ 847.00	\$ -	\$ -	\$ 8,745.22
Police Awarded	\$ 274.77	\$ -	\$ -	\$ -	\$ 274.77
Police Holding	\$ 2,446.33	\$ -	\$ -	\$ -	\$ 2,446.33
State Training Funds	\$ 4,171.44	\$ -	\$ -	\$ -	\$ 4,171.44
TOTAL CASH ACCOUNTS	\$ 4,317,159.98	\$ 1,453,394.46	\$ 2,006,155.25	\$ -	\$ 3,764,399.19
<u>ACCOUNT</u>	<u>BALANCE AS OF 3/31/2020</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>INTEREST EARNED</u>	<u>ENDING BALANCE AS OF 6/30/2020</u>
INVESTMENTS:					
TexSTAR	\$ 9,797,764.10	\$ 243,034.30	\$ -	\$ 7,225.70	\$ 10,048,024.10
BOKF - CDARS	\$ 2,423,136.29	\$ -	\$ -	\$ 15,416.23	\$ 2,438,552.52
American National Bank CD	\$ 67,188.46	\$ -	\$ -	\$ 175.72	\$ 67,364.18
TOTAL INVESTMENT ACCOUNTS	\$ 12,288,088.85	\$ 243,034.30	\$ -	\$ 22,817.65	\$ 12,553,940.80
TOTAL CASH & INVESTMENTS AS OF JUNE 30, 2020					\$ 16,318,339.99

This report is in compliance with the investment policy and strategies as approved by the Public Funds Investment Act.

Grant Savage, Finance Manager

Ed Standridge, Chief Investment Officer

Lee Pettie, Mayor

CITY OF PARKER
GENERAL FUND
INVESTMENT PORTFOLIO
FOR THE QUARTER ENDED JUNE 30, 2020

ACCOUNT	BALANCE AS OF 3/31/2020	DEPOSITS	WITHDRAWALS	INTEREST EARNED	ENDING BALANCE AS OF 6/30/2020
INVESTMENTS:					
TexSTAR - Operating	\$ 1,406,017.47	-	-	1,034.08	\$ 1,407,051.55
TexSTAR - Escrow	\$ 26,419.59	-	-	19.41	\$ 26,439.00
TexSTAR - CARES Act	\$ -	243,034.30	-	19.78	\$ 243,054.08
BOKF - CDARS (6345)	\$ 1,049,657.59	-	-	10,223.52	\$ 1,059,881.11
BOKF - CDARS (7525)	\$ 1,040,077.63	-	-	5,192.71	\$ 1,045,270.34
BOKF - CDARS (9396)	\$ 333,401.07	-	-	-	\$ 333,401.07
ANB CD - Parker Volunteer FD (8698)	\$ 36,275.25	-	-	91.18	\$ 36,366.43
ANB CD - Parker Volunteer FD (2616)	\$ 30,913.21	-	-	84.54	\$ 30,997.75
TOTAL INVESTMENT ACCOUNTS	\$ 3,922,761.81	\$ 243,034.30	\$ -	\$ 16,665.22	\$ 4,182,461.33
TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF JUNE 30, 2020					\$ 4,182,461.33

CITY OF PARKER
 PROPRIETARY FUND
 INVESTMENT PORTFOLIO
 FOR THE QUARTER ENDED JUNE 30, 2020

<u>ACCOUNT</u>	<u>BALANCE AS OF 3/31/2020</u>	<u>DEPOSITS</u>	<u>WITHDRAWALS</u>	<u>INTEREST EARNED</u>	<u>ENDING BALANCE AS OF 6/30/2020</u>
INVESTMENTS:					
TexSTAR - Operating	\$ 322,327.54	-	-	237.06	\$ 322,564.60
TexSTAR - Water Improvement	\$ 510,089.20	-	-	375.12	\$ 510,464.32
TOTAL INVESTMENT ACCOUNTS	<u>\$ 832,416.74</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 612.18</u>	<u>\$ 833,028.92</u>
TOTAL GENERAL FUND INVESTMENT PORTFOLIO AS OF JUNE 30, 2020					<u>\$ 833,028.92</u>

CITY OF PARKER
BOND FUND
INVESTMENT PORTFOLIO
FOR THE QUARTER ENDED JUNE 30, 2020

ACCOUNT	BALANCE AS OF 3/31/2020	DEPOSITS	WITHDRAWALS	INTEREST EARNED	ENDING BALANCE AS OF 6/30/2020
INVESTMENTS:					
TexSTAR - Bond Fund	7,532,910.30	-	-	5,540.25	7,538,450.55
TOTAL INVESTMENT ACCOUNTS	<u>\$ 7,532,910.30</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,540.25</u>	<u>\$ 7,538,450.55</u>
TOTAL DEBT SERVICE FUND INVESTMENT PORTFOLIO AS OF JUNE 30, 2020					<u>\$ 7,538,450.55</u>

City of Parker				
Investments by Instrument Type				
For the Period Ending:	6/30/2020			
Instrument Type	Current Balance	Current %	Max % Per Policy	In compliance (Y) (N)
Certificates of Deposits	67,364.18	0.54%	25.00%	YES
Local Government Investment Pools	10,048,024.10	80.04%	90.00%	YES
CDAR's Program	2,438,552.52	19.42%	100.00%	YES
Total Investments	12,553,940.80			
	Current Balance	Pledged Securities Value	%	% Required per policy
American National Bank - Cash Accts	3,764,399.19	6,082,110.80	161.57%	102.00%

City of Parker

Weighted Average Maturity

Report Date: **6/30/2020**

Using the Current Date and Maturity Date: Weighted Average Maturity (WAM) =
The overall sum of each security's par amount multiplied by its number of days to maturity, divided by
the total of all investments.

Security Description	Investment Amount	Current Date	Maturity Date	Mat. in Days (DTM)	WAM
TexStar	10,048,024.10	03/31/20	07/01/20	91	72.84
ANB - VFD CD	36,366.43	03/31/20	03/15/21	345	1.00
ANB - VFD CD	30,997.75	03/31/20	01/11/22	641	1.58
BOKF CDARS - 3 Yr Term	1,059,881.11	03/31/20	10/14/21	554	46.77
BOKF CDARS - 3 Yr Term	1,045,270.34	03/31/20	10/17/22	917	76.35
BOKF CDARS - 3 Yr Term	333,401.07	03/31/20	11/12/20	222	5.90
Total	12,553,940.80				204.44

WAM Calculations that are based on Floating Rate and Variable Rate securities use the reset date in
the calculations.



Council Agenda Item

Item 3
C'Sec Use Only

Budget Account Code:	Meeting Date: August 4, 2020
Budgeted Amount:	Department/ Requestor: Public Works Director Machado
Fund Balance-before expenditure:	Prepared by: Public Works Director Machado & City Secretary Scott Grey
Estimated Cost:	Date Prepared: July 30, 2020
Exhibits:	<ul style="list-style-type: none">• Proposed Resolution• Interlocal (ILA) Update• Resolution No. 2020-630 with original ILA

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-635, UPDATING RESOLUTION NO. 2020-630 AND THE INTERLOCAL AGREEMENT PREVIOUSLY PROVIDED FOR EXECUTION BETWEEN THE CITY OF PARKER AND ELLIS COUNTY FOR COOPERATIVE PURCHASING. [OLSON/SHELBY/MACHADO]

SUMMARY

Please review the updated Ellis County Interlocal Agreement (ILA) provided by the Commissioners Court Attorney.

POSSIBLE ACTION

City Council may direct staff to take appropriate action

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Gary Machado</i>	Date:	07/30/2020
City Attorney:	<i>Brandon S. Shelby</i>	Date:	07/30/2020
City Administrator:	<i>Luke B. Olson</i>	Date:	07/31/2020

RESOLUTION NO. 2020-635
(Cooperative Purchasing ILA)

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS,
PROVIDING FOR THE EXECUTION OF AN INTERLOCAL AGREEMENT
BETWEEN THE CITY OF PARKER AND ELLIS COUNTY FOR
COOPERATIVE PURCHASING.**

WHEREAS, the City of Parker is authorized by state law to execute an Interlocal Agreement for Cooperative Purchasing; and

WHEREAS, the City of Parker wishes to enter into the ILA for Cooperative Purchasing with Ellis County, attached hereto as Exhibit "A;"

WHEREAS, Exhibit "A" represents an updated version of the ILA previously approved by Council in June of 2020;

WHEREAS, The City of Parker has budgeted sufficient funds to make the required payments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:

SECTION 1. The Parker City Council does authorize the Mayor to execute the ILA with Ellis County, attached hereto as Exhibit "A".

SECTION 2. This resolution shall be effective upon its execution by the Mayor.

APPROVED AND ADOPTED this 4th day of August, 2020.

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED TO FORM:

Brandon Shelby, City Attorney

**INTERLOCAL COOPERATION CONTRACT
BETWEEN COUNTY OF ELLIS AND CITY OF PARKER**

WHEREAS, the hereinafter below described government entities desire to increase their efficiency and effectiveness by entering into this contract one with the other; and

WHEREAS, such contracts are authorized under Chapter 791 of the Government Code of the State of Texas, said law cited as the Interlocal Cooperation Act of the State of Texas; and

WHEREAS, the function of service contracted for and to be provided by this agreement is within the definition of “Governmental Function and Services” as defined by Section 791.003 of the Government Code; and

WHEREAS, the function of service contracted to be provided is a function or service that each party to the contract is authorized to perform individually;

NOW THEREFORE, the parties agree and covenant one with the other as follows:

- A. The County of Ellis (hereinafter COUNTY) and the City of Parker (hereinafter CITY) shall establish a cooperative purchasing program between the parties, which will allow each party to purchase goods and services under each other’s competitively bid contracts, competitive sealed proposals and request for statement of qualifications pursuant to Subchapter F, Chapter 271 of the Tex. Loc. Gov’t Code. This shall include contracts for the maintenance, repair and construction of streets, roads, alleys, bridges, and parking areas, as well as the maintenance and construction of waterways and ditches. The COUNTY and the CITY shall further be authorized to sell each other; goods and services.
- B. The COUNTY and the CITY shall make payments to the local government, a local cooperative organization or directly to a vendor under a contract made, as provided in the agreement between the participating local governments or between a local government and a local cooperative organization; and for such function, goods and/or services.
- C. The COUNTY and the CITY, as paying parties acknowledge and certify, as required by the Interlocal Cooperation Act, that all payments shall be made from the current revenues available to County and City.
- D. The term of this Agreement shall be for a fixed period commencing on the date of execution by the last governing body’s authorized agent and ending on December 31, 2019 (“Effective Period”).

- E. Both parties acknowledge and understand, in reference to any project undertaken under this contract involving the maintenance, repair, and construction of streets, roads, alleys, bridges and parking areas, as well as the maintenance and construction of waterways and ditches, the following:
1. that prior to beginning said project, a work order in the form similar to Exhibit A attached hereto shall be adopted describing the project to be undertaken and identifying the project's location; and
 2. that the payment and penalty provisions set out in Section 791.014 (c and d) of the Government Code Interlocal Cooperation Act shall apply to this contract.
- F. The CITY, hereby makes, constitutes and appoints COUNTY it's true and lawful purchasing agent for the purchase of various commodities and services using Annual Contracts (Bids, Proposals, Request for Qualifications). COUNTY will maintain a listing of Annual Contracts which are available for local entities use. To utilize one or more of these contracts, local entities must request authorization, in writing, to COUNTY. Upon receipt of request, COUNTY will send a form letter to the appropriate vendor(s) for their approval and signature. Upon receipt of authorizing letter from the vendor(s), COUNTY will forward a copy of the letter and appropriate Annual Contract to the requesting entity. CITY agrees that COUNTY shall serve as the purchasing agent for selected items, and agrees that the bidding shall be conducted by COUNTY according to its usual bidding procedures and in accordance with applicable State statutes.
- G. CITY agrees that all specifications for selected items bid by the COUNTY shall be as determined solely by the COUNTY.
- H. CITY shall be the party receiving the function, goods, or service and providing payment for such function, goods and /or services.
- I. CITY agrees to pay the supplier for all functions, goods, or services pursuant to this agreement. The successful bidder or bidders shall bill CITY directly for all items purchased, and CITY shall be responsible for vendor's compliance with all conditions of delivery and quality of the purchased items.
- J. _____, Purchasing Agent for the CITY, is hereby designated as the official representative to act for the CITY in all matters relating to this agreement.
- K. The COUNTY, hereby makes, constitutes and appoints CITY it's true and lawful purchasing agent for the purchase of various commodities and services using Annual Contracts (Bids, Proposals, Request for Qualifications). CITY

will maintain a listing of Annual Contracts which are available for local entities use. To utilize one or more of these contracts, local entities must request authorization, in writing, to CITY. Upon receipt of request, CITY will send a form letter to the appropriate vendor(s) for their approval and signature. Upon receipt of authorizing letter from the vendor(s), CITY will forward a copy of the letter and appropriate Annual Contract to the requesting entity. COUNTY agrees that CITY shall serve as the purchasing agent for selected items, and agrees that the bidding shall be conducted by CITY according to its usual bidding procedures and in accordance with applicable State statutes.

- L. COUNTY agrees that all specifications for selected items bid by the CITY shall be as determined solely by the CITY.
- M. COUNTY shall be the party receiving the function, goods, or service and providing payment for such function, goods and /or services.
- N. COUNTY agrees to pay the supplier for all functions, goods, or services pursuant to this agreement. The successful bidder or bidders shall bill COUNTY directly for all items purchased, and COUNTY shall be responsible for vendor's compliance with all conditions of delivery and quality of the purchased items.
- O. E.J. Harbin, Purchasing Agent for the COUNTY, is hereby designated as the official representative to act for the COUNTY in all matters relating to this agreement.
- P. COUNTY or CITY agrees to pay within (30) days of billing for the goods, governmental function, and/or services provided in an amount that fairly compensates for service or functions performed by under this Contract, or as outlined by the Texas Prompt Payment Act.
- Q. Nothing contained in this Agreement is intended to create a partnership or joint venture between the Parties, and any implication to the contrary is hereby expressly disavowed. This Agreement does not create a joint enterprise, nor does it appoint any Party as an agent of the other Party, for any purpose whatsoever.
- R. Both Parties agree to require any applicable vendors to comply with Sections 2270.002 and 2252.152 of the Texas Government Code.
- S. Either Party may terminate this contract upon thirty (30) days written notice to the other Party's designated official representative.

EXECUTED in duplicate this the 4th day of August , 2020.

ELLIS COUNTY, TEXAS

By: _____
Todd B. Little, County Judge

ATTEST:

By: _____
Krystal C. Valdez, County Clerk

CITY OF PARKER, TEXAS

By: _____
Mayor, City of Parker

Attest:

City Administrator

RESOLUTION NO. 2020-630
(Cooperative Purchasing ILA)

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS,
PROVIDING FOR THE EXECUTION OF AN INTERLOCAL AGREEMENT
BETWEEN THE CITY OF PARKER AND ELLIS COUNTY FOR
COOPERATIVE PURCHASING.**

WHEREAS, the City of Parker is authorized by state law to execute an Interlocal Agreement for Cooperative Purchasing; and

WHEREAS, the City of Parker wishes to enter into the ILA for Cooperative Purchasing with Ellis County, attached hereto as Exhibit "A;"

WHEREAS, The City of Parker has budgeted sufficient funds to make the required payments.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:

SECTION 1. The Parker City Council does authorize the Mayor to execute the ILA with Ellis County, attached hereto as Exhibit "A".

SECTION 2. This resolution shall be effective upon its execution by the Mayor.

APPROVED AND ADOPTED this 2nd day of June, 2020.

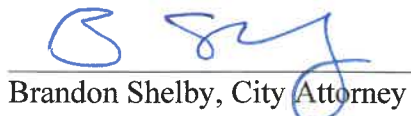
ATTEST:


Patti Scott Grey, City Secretary




Lee Pettie, Mayor

APPROVED TO FORM:


Brandon Shelby, City Attorney

STATE OF TEXAS
COUNTY OF ELLIS

§
§ INTERLOCAL COOPERATION AGREEMENT
§

This Interlocal Cooperation Agreement (“Agreement”) is by and between Ellis County, Texas (“Ellis County”), and the City of Parker, Texas (“Parker”), acting by and through their authorized officers.

RECITALS:

WHEREAS, this Agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code; and

WHEREAS, Section 271.102 of the TEX. LOC. GOV’T CODE authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization; and

WHEREAS, a local government that purchases goods and services pursuant to a Cooperative Purchasing Program with another local government satisfies the requirement of the local government to seek competitive bids for the purchase of the goods and materials; and

WHEREAS, each party has and will on an annual basis obtain competitive bids for the purchase of goods and services; and

WHEREAS, the parties desire to enter into a cooperative purchasing program which will allow each party to purchase under goods and services under each other’s competitively bid contracts pursuant to Subchapter F, Chapter 271 of the TEX. LOC. GOV’T CODE;

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follows:

ARTICLE I
PURPOSE

The purpose of this Agreement is to establish a cooperative purchasing program between the parties, which will allow each party to purchase goods and services under each other’s competitively bid contracts pursuant to Subchapter F, Chapter 271 of the TEX. LOC. GOV’T CODE.

ARTICLE II
TERM

The term of this Agreement shall be for a period of one (1) year commencing on the last date of execution hereof (“Effective Date”). Thereafter this Agreement shall automatically

renew for successive periods of one (1) year each under the terms and conditions stated herein, unless sooner terminated as provided herein.

ARTICLE III TERMINATION

Either party may terminate this Agreement by providing thirty (30) days prior written notice to the other party.

ARTICLE IV PURCHASING

The Mayor or City Administrator as designated or other designee for each party is authorized to act on behalf of the respective party in all matters relating to this cooperative purchasing program. Each party shall make payments to the other party or directly to the vendor under the contract made pursuant to Subchapter F, Chapter 271 of the TEX. LOC. GOV'T CODE. Each party shall be responsible for the respective vendor's compliance with provisions relating to the quality of items and terms of delivery.

ARTICLE V MISCELLANEOUS

5.1 **Relationship of Parties:** This Agreement is not intended to create, nor should it be construed as creating, a partnership, association, joint venture or trust.

5.2 **Notice:** Any notice required or permitted to be delivered hereunder shall be deemed received when sent in the United States Mail, Postage Prepaid, Certified Mail, Return Receipt Requested, or by hand-delivery or facsimile transmission addressed to the respective party at the address set forth below the signature of the party.

5.3 **Amendment:** This Agreement may be amended by the mutual written agreement of both parties hereto.

5.4 **Severability:** In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

5.5 **Governing Law:** The validity of this Agreement and any of its terms and provisions as well as the rights and duties of the parties, shall be governed by the laws of the State of Texas; and venue for any action concerning this Agreement shall be in the State District Court of Ellis County, Texas.

5.6 **Entire Agreement:** This Agreement represents the entire agreement among the parties with respect to the subject matter covered by this Agreement. There is no other collateral, oral or

written agreement between the parties that in any manner relates to the subject matter of this Agreement.

5.7 **Recitals**: The recitals to this Agreement are incorporated herein.

5.8 **Counterparts**: This Agreement may be executed in any number of counterparts, each of whom shall be deemed an original and constitute one and the same instrument.

EXECUTED this ____ day of _____, 2020.

ELLIS COUNTY, TEXAS

By: _____
Todd Little, County Judge

ATTEST:

By: _____
Krystal C. Valdez, County Clerk

EXECUTED this 2nd day of June, 2020.



CITY OF PARKER, TEXAS

By: Lee Pettie
Lee Pettie, Mayor
5700 E. Parker Road
Parker, Texas 75002

ATTEST:

By: Patti Scott Grey
Patti Scott Grey, City Secretary

APPROVED AS TO FORM

Brandon Shelby
Brandon Shelby, City Attorney



Council Agenda Item

Item 4
C'Sec Use Only

Budget Account Code:	Meeting Date: August 4, 2020
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: City Attorney Shelby
Estimated Cost:	Date Prepared: July 30, 2020
Exhibits:	<ul style="list-style-type: none">• Proposed Ordinance• Ordinance No. 725

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 777, UPDATING ORDINANCE NO. 725, SPECIFICALLY ADDRESSING BRUSH (STORAGE, COLLECTION AND DISPOSAL OF BRUSH AND BULKY ITEMS OF SOLID WASTE REGULATIONS). [SHELBY] [06182019 – SENT TO CITY ATTORNEY FOR REVIEW AND POSSIBLE UPDATES; TABLED 07022019]

SUMMARY

At the July 2, 2019 City Council meeting,

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 777, UPDATING ORDINANCE NO. 725, SPECIFICALLY ADDRESSING BRUSH (STORAGE, COLLECTION AND DISPOSAL OF BRUSH AND BULKY ITEMS OF SOLID WASTE REGULATIONS). [SHELBY]

After discussion, City Council made the following motion.

MOTION: Councilmember Taylor moved to table Ordinance No. 777 for additional information, discussion with Republic Services regarding alternatives, and final evaluation/review by City Council. ***(Note: This item was originally placed on the June 18, 2019 City Council agenda. Since the item's caption was for discussion/direction, the item was placed on the July 2, 2019 City Council agenda for official approval/vote.)***

Councilmember Abraham seconded with Councilmembers Abraham, Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

At the June 18, 2019 City Council meeting,

9. DISCUSSION AND/OR ANY APPROPRIATE DIRECTION ON ORDINANCE NO. 777, UPDATING ORDINANCE NO. 725, SPECIFICALLY ADDRESSING BRUSH

(STORAGE, COLLECTION AND DISPOSAL OF BRUSH AND BULKY ITEMS OF SOLID WASTE REGULATIONS). [SHELBY]

After discussion, City Council directed City Attorney Shelby to revise Ordinance No. 725 (Amending Ordinance No. 706 and 666) (Regulating Storage, Collection, and Disposal of Brush and Bulky Items of Solid Waste), specifically Sections 2 and 4, to reflect brush and bulky items may be placed by the street for pick up no earlier than the Friday, Saturday, or Sunday prior to the scheduled Monday pick up service and further prior to Friday before the scheduled pick up service, the brush and bulky items shall be stored out of site on the resident's property.

MOTION: Councilmember Meyer moved to approve Ordinance No. 777, updating Ordinance No. 725. ***(Since this item's caption was for discussion/direction, the item will be placed on the July 2, 2019 City Council agenda for official approval/vote.)*** Councilmember Standridge seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Councilmember Taylor voting against the motion. Motion carried 4-1.

Please review the proposed Ordinance.

POSSIBLE ACTION

Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:	<i>Brandon S. Shelby</i>	Date:	07/30/2020 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/31/2020

ORDINANCE NO. 777
(AMENDING ORDINANCES NO. 725, 706 and 666)

(Regulating Storage, Collection, and Disposal of Brush and Bulky Items of Solid Waste)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING ORDINANCES NO. 706 AND 666, REGULATING THE STORAGE, COLLECTION, AND DISPOSAL OF BRUSH AND BULKY ITEMS OF SOLID WASTE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED \$500.00 PER DAY, FOR EACH DAY OF VIOLATION; PROVIDING FOR THE PUBLICATION OF THE CAPTION OF THIS ORDINANCE; PROVIDING FOR REVOCATION OF CONFLICTING ORDINANCES; PROVIDING FOR A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, large lots, extensive agriculture, and landscaping within the City of Parker may produce significant accumulations of brush and/or other bulky items in need of disposal; and

WHEREAS, the City of Parker provides a brush and bulky items solid waste disposal service to its residents, at certain regulated times during the year; and

WHEREAS, a property owner's storage of brush and other bulky items collected from the owner's property is a practice which may produce a physical and visual hazard for the travelling public, all against the health, safety, and welfare of the residents of the City of Parker, Texas;

WHEREAS, Ordinances 666, 706, and 725 established requirements for the placement and timing of the removal of brush and bulky items, which the Council now has determined should be further amended;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS:

Section 1. :

- A. Bulky items include appliances, and other trash items too large to be contained in the residential trash bin.
- B. Brush items include trees, tree limbs, plants, and/or leaves.
- C. It is a violation of this Ordinance to place or store Bulky or Brush Items less than 25 feet from the edge of the surface of the road or anywhere that may be visible to the public before the **Thursday** prior to the Monday of the week such items are scheduled to be removed by the City's solid waste service provider.
- D. Residents may place their bulky or brush items within ten (10) feet from the edge of the roadbed prior to Monday of the week such items are scheduled to be removed by the City solid waste service provider.

Section 2. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Ordinance as a whole.

Section 3. All provisions of the ordinances of the City of Parker in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 4. That any person, firm or corporation violating any of the provisions or terms of this Ordinance upon conviction shall be punished by a fine not to exceed the sum of \$500.00 for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

PASSED AND APPROVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS, THIS 4th DAY OF AUGUST, 2020.

APPROVED:

Mayor Lee Pettie

ATTEST:

City Secretary Patti Scott Grey

APPROVED AS TO FORM:

City Attorney Brandon Shelby

**ORDINANCE NO. 725
(AMENDING ORDINANCES NO. 706 and 666)**

(Regulating Storage, Collection, and Disposal of Brush and Bulky Items of Solid Waste)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING ORDINANCES NO. 706 AND 666, REGULATING THE STORAGE, COLLECTION, AND DISPOSAL OF BRUSH AND BULKY ITEMS OF SOLID WASTE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED \$500.00 PER DAY, FOR EACH DAY OF VIOLATION; PROVIDING FOR THE PUBLICATION OF THE CAPTION OF THIS ORDINANCE; PROVIDING FOR REVOCATION OF CONFLICTING ORDINANCES; PROVIDING FOR A SAVINGS CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, large lots, extensive agriculture, and landscaping within the City of Parker may produce significant accumulations of brush and/or other bulky items in need of disposal; and

WHEREAS, the City of Parker provides a brush and bulky items solid waste disposal service to its residents, at certain regulated times during the year; and

WHEREAS, a property owner's storage of brush and other bulky items collected from the owner's property is a practice which may produce a physical and visual hazard for the travelling public, all against the health, safety, and welfare of the residents of the City of Parker, Texas;

WHEREAS, Ordinances 666 and 706 established requirements for the placement and timing of the removal of brush and bulky items, which the council now has determined should be further amended;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS:

Section 1. Bulky item regulations:

- A. Bulky items include appliances, and other trash items too large to be contained in the residential trash bin. It is a violation of this Ordinance to place or store Bulky Items less than 25 feet from the edge of the surface of the road more than seven (7) days prior to the date such items are scheduled to be removed by the city solid waste service. The term "bulky items" does not include the brush items defined in Section 2. below.
- B. Residents are requested to place their bulky items within ten (10) feet from the edge of the roadbed within the seven day period prior to the date such items are scheduled to be removed by the city solid waste service.

Section 2. Brush items (including trees, tree limbs, plants, and/or leaves) may be placed within 10 feet of the edge of the surface of the road at any time during the month.

Section 3. All brush and bulky items must be placed by the edge of the roadbed for removal in a manner that will not create a physical or visual hazard to motorists, cyclists, or pedestrians. No portion of the brush or bulky items should touch the surface of the roadway, or protrude into the space above the roadway. No portion of the brush or bulky items should be placed in a drainage way or bar ditch of the roadway in a manner to cause an impediment to storm drainage.

Section 4. The date scheduled for collection by the city is not counted in the seven (7) day period. The schedule for brush and bulky item pick-up may be obtained from the City of Parker's web site, or, in the event it is not available on the web site, directly from Parker City Hall.

Section 5. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Ordinance as a whole.

Section 6. All provisions of the ordinances of the City of Parker in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 7. That any person, firm or corporation violating any of the provisions or terms of this Ordinance upon conviction shall be punished by a fine not to exceed the sum of \$500.00 for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

Section 8. In accordance with Section 52.011 of the Local Government Code, the caption of this Ordinance shall be published either (a) in every issue of the official newspaper of the City of Parker for two days, or (b) one issue of the newspaper if the official newspaper is a weekly paper.

PASSED AND APPROVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS, THIS 17th DAY OF ~~FEBRUARY~~, 2015.

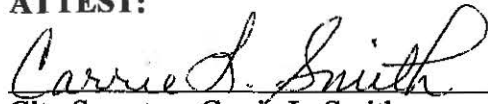
March



APPROVED:

[Signature]
Mayor Pro Tem Levine

ATTEST:


City Secretary Carrie L. Smith

APPROVED AS TO FORM:

City Attorney James E. Shepherd



Council Agenda Item

Item 5
C'Sec Use Only

Budget Account Code:	Meeting Date: August 4, 2020
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: Finance/HR Manager Savage City Secretary Scott Grey
Estimated Cost:	Date Prepared: July 16, 2020
Exhibits:	<ul style="list-style-type: none">• Proposed Resolution• PowerPoint - FY 2020-2021 Proposed Tax Rate – Tuesday, August 4, 2020• 2020 Planning Calendar• Collin County's Notice of Public Hearing

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-636 SETTING A PROPOSED TAX RATE; AND APPROVING DATES, TIMES AND A LOCATION FOR TWO PUBLIC HEARINGS ON THE PROPOSED FY 2020-2021 BUDGET AND TAX RATE, AND A DATE FOR THE VOTE ON THE ADOPTION OF THE 2020-2021 BUDGET AND APPROVAL OF A TAX RATE. [SAVAGE]

SUMMARY

In compliance with Tax Code §26.06, public hearing(s) are required for the proposed tax rate. The first public hearing is scheduled for September 9 and the second public hearing is scheduled for September 15, if necessary, with final adoption planned for September 15.

A super majority quorum is required to adopt the tax rate on September 15.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Grant Savage</i>	Date:	07/30/2020
City Attorney:	<i>Brandon S. Shelby</i>	Date:	07/30/2020 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/31/2020

RESOLUTION 2020-636
(2020 Preliminary Tax Rate and Public Hearing Schedule)

A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, SETTING A PROPOSED TAX RATE; AND APPROVING DATES, TIMES AND A LOCATION FOR TWO PUBLIC HEARINGS ON THE PROPOSED FY 2020-2021 BUDGET AND TAX RATE, AND A DATE FOR THE VOTE ON THE ADOPTION OF THE 2020-2021 BUDGET AND APPROVAL OF A TAX RATE.

WHEREAS, the City of Parker is required to set a proposed ad valorem tax rate for 2020 and schedule two public hearings on the proposed budget and tax rate;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. The City Council will hold a Public Hearing at 7:00 p.m. at Parker City Hall Council Chambers, 5700 E. Parker Road on September 9, 2020; and a second Public Hearing at 7:00 p.m. at Parker City Hall Council Chambers, 5700 E. Parker Road on September 15, 2020.

SECTION 2. The proposed ad valorem tax rate is \$0._____ per hundred dollars valuation, to provide funding for the proposed budget for 2020-2021.

SECTION 3. The City Council will take action on the proposed budget and tax rate September 15, 2020 at 7:00 p.m. at 5700 E. Parker Road.

SECTION 4. This Resolution shall become effective upon its passage.

APPROVED BY THE CITY OF PARKER, COLLIN COUNTY, TEXAS, THIS 4th DAY OF AUGUST, 2020.

APPROVED:

Lee Pettie, Mayor

ATTESTED:

APPROVED AS TO FORM:

Patti Scott Grey, City Secretary

Brandon S. Shelby, City Attorney



City Council Work Session FY 2020-2021 Proposed Tax Rate

Tuesday, August 4, 2020



FY 2020-2021 Proposed Tax Rate

Date	Budget Action
Tuesday, August 4	City Council votes to place proposal to adopt tax rate on future agenda (if tax rate exceeds the No-New Revenue or Voter-Approval Rate)
Friday, August 14	Proposed Budget filed by City Administrator
Tuesday, August 18	Proposed Budget Presented to City Council
Wednesday, September 9	Public hearing on proposed tax rate (if necessary) and public hearing on proposed budget
Tuesday, September 15	Second public hearing and final action on budget and tax rate
Thursday, October 1	FY 2020-2021 Begins



FY 2020-2021 Proposed Tax Rate

Senate Bill 2

- Passed by the Texas Legislature in 2019. Went into effect on January 1, 2020.
- Introduced new terminology
 - No-New-Revenue Tax Rate – Previously called the “effective tax rate”. This is the rate needed to raise the same amount of maintenance and operations property taxes on existing property as the previous year.
 - Voter-Approval Tax Rate – Previously called the “rollback tax rate” and was the rate necessary to raise precisely 8% more maintenance and operations tax revenue as the year before. SB 2 lowers the multiplier used in the rate calculation from 8% to 3.5%.



FY 2020-2021 Proposed Tax Rate



Senate Bill 2

- De minimis rate
 - New tax rate calculation designed to give smaller taxing units (cities with population below 30,000) flexibility to adopt a tax rate that generates \$500,000 more in property tax revenue than the previous year. Applying a 3.5% voter-approval rate in small communities restricts revenue growth to a nominal amount and the application of the lowered voter-approval rate created an unfair result for small towns.



FY 2020-2021 Proposed Tax Rate

- Tax Rate Calculations

	2019		2020
Effective Tax Rate	0.350282	No-New-Revenue Tax Rate	0.360198
Rollback Rate (8%)	0.370919	Voter-Approval Tax Rate (3.5%)	0.360515
M&O Rate	0.317791	M&O Rate	0.32956
Debt Rate Rate	0.048193	Debt Tax Rate	0.036424
		De minimis Rate	0.394399
Adopted Tax Rate	0.365984		



FY 2020-2021 Proposed Tax Rate

- If proposed tax rate exceeds the “No-New Revenue” or “Voter-Approval Tax Rate”, a record vote is required and a Public Hearing on the Tax Rate scheduled.
- If the current tax rate of \$0.365984 is proposed, it would exceed both the “No-New Revenue” and the “Voter-Approval” tax rates. However, it falls below the “de minimis rate” .



FY 2020-2021 Proposed Tax Rate

- Public Hearings on Tax Rate (if necessary)
 - These meetings will be held at City Hall on the following dates:
 - ✦ Wednesday, September 9 at 7:00
 - ✦ Tuesday, September 15 at 7:00



Comments or Questions?

CITY OF PARKER

2020 PLANNING CALENDAR



<u>May</u>	Mailing of "Notices of Appraised Value" by Chief Appraiser.
<u>April 30</u>	The Chief Appraiser prepares and certifies to the Tax Assessor an estimate of the taxable value.
<u>June</u>	Deadline for submitting Appraisal Records to ARB.
<u>July 20, 2020</u>	Deadline for ARB to approve Appraisal Records.
<u>July 25</u>	Deadline for Chief Appraiser to certify Appraisal Rolls to each Taxing Unit.
<u>July</u>	Certification of anticipated collection rate by Tax Assessor Collector.
<u>July 25 - Aug.</u>	Calculation of No-New-Revenue Tax Rate and Voter-Approval Tax Rate.
<u>July 25 - Aug.</u>	Submission of No-New-Revenue and Voter-Approval Tax Rates to governing body from Tax Office.
<u>07/31/20</u>	72 Hour Notice for Meeting (Open Meetings Notice).
<u>08/04/20</u>	<p>Meeting of Governing Body to Discuss Tax Rates. If proposed tax rate will exceed the No-New Revenue or Voter-Approval Tax Rate (whichever is lower), take record vote and schedule Public Hearing on the Tax Rate. Document record vote for "Notice of Public Hearing" (See "Governing Body Vote" Tab).</p>
<u>08/10/20</u>	<p>Publish the "Notice of Public Hearing"</p> <ul style="list-style-type: none"> - Notice must be published in newspaper at least five (5) days before Public Hearing. - Notice must be posted on the Central Appraisal District's taxpayer database at least five (5) days before Public Hearing. - Notice must be posted prominently on the homepage of the entity's website at least seven (7) days before Public Hearing.
<u>08/17/20</u>	Post the " Notice of Tax Rates " prominently on the homepage of the entity's internet website.
<u>09/04/20</u>	72 Hour Notice for Meeting (Open Meetings Notice).
<u>09/09/20</u>	<p>Public Hearing At least five (5) days after publication of "Notice of Public Hearing." Tax rate can be adopted at this meeting. If not adopted at this meeting, announce the date and time of the meeting to vote to be held within <u>seven (7) days of Public Hearing.</u></p>
<u>09/11/20</u>	72 Hour Notice for Public Hearing (Open Meetings Notice).
<u>09/15/20</u>	<p>Meeting to Vote on Tax Rate if tax rate is not adopted at the Public Hearing. Meeting to vote can be no later than seven (7) days after Public Hearing on tax rate. If tax rate is not adopted at the Public Hearing, it must be adopted at this meeting.</p>
<u>Noon on September 16</u>	Deadline to submit the Tax Rate Ordinance to the Collin County Tax Office.

A taxing unit with a population of 30,000 or more that adopts a tax rate that exceeds the Voter-Approval Tax Rate must hold an election to vote on the tax rate. The request for election must be submitted to Elections no later than the 78th date before the election date.
 Election must occur on the uniform election date in November.

CITY OF PARKER

INFORMATION NEEDED FOR THE PUBLICATION OF THE NOTICE OF PUBLIC HEARING

The "Notice of Public Hearing" must be published at least five days prior to the Public Hearing or meeting to vote.

Proposed Tax Rate: M&O:

I&S:

TOTAL TAX RATE:

PUBLIC HEARING WITH VOTE ON TAX RATE:

Date: 9/9/2020

Place: Parker City Hall

Time: 7:00 PM

Address: 5700 E. Parker Road

Parker, Texas 75002

OR

PUBLIC HEARING WITH SEPARATE MEETING TO VOTE:

Date: 9/9/2020

Place: Parker City Hall

Time: 7:00 PM

Address: 5700 E. Parker Road

Parker, Texas 75002

If the governing body does not vote on the proposed tax rate at the public hearing, the governing body shall announce at the public hearing the date, time, and place of the meeting at which it will vote on the proposed tax rate. Texas Property Tax Code, Section 26.06 (d)

*Meeting to vote must be held **no later than the seventh day after the date of the public hearing.***

MEETING TO VOTE:

Date: 9/15/2020

Place: Parker City Hall

Time: 7:00 PM

Address: 5700 E. Parker Road

Parker, Texas 75002

*When scheduling the Public Hearing and meeting to vote, please keep in mind that the Tax Office must receive a copy of the Ordinance adopting the 2020 tax rate no later than **Noon on September 16, 2020.***

Please complete the information on the "Governing Body Vote" tab along with the "Notice of Public Hearing" tab.

The Notice of Public Hearing must be posted on the homepage of the entity's website 7 days prior to the Public Hearing until the tax rate is adopted.

Submission of this document confirms acknowledgement that the Tax Rate Calculation Worksheet is approved to be transferred to the Central Appraisal District's public database.



Council Agenda Item

Item 6
C'Sec Use Only

Budget Account Code:	Meeting Date: August 4, 2020
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: Public Works Director Machado & City Secretary Scott Grey
Estimated Cost:	Date Prepared: July 30, 2020
Exhibits:	<ol style="list-style-type: none">1. Proposed Resolution2. City Engineer Letter, dated June 24, 20203. Bid Summary4. Tabulation of Bids

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-637 AWARDED THE 2020 ANNUAL STREET MAINTENANCE CONTRACT. – DUBLIN ROAD STREET REPAIRS AND LEWIS LANE CHANNEL IMPROVEMENTS. [MACHADO/OLSON]

SUMMARY

The Annual Street Maintenance Contract 2020 was advertised in The Dallas Morning News on May 17, 2020 and May 24, 2020. The bids were received at 1:30 p.m., Thursday, June 4, 2020.

Please review the letter and bid information, prepared by City Engineer Birkhoff.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Grant Savage</i>	Date:	07/30/2020
City Attorney:	<i>Brandon S. Shelby</i>	Date:	07/30/2020 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/31/2020

RESOLUTION NO. 2020-637
(2020 Street Maintenance Bid Award)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PARKER, COLLIN COUNTY, TEXAS, AWARDING THE BID FOR
STREET MAINTENANCE TO ANDERSON ASPHALT AND
CONCRETE PAVING, OF DALLAS, TEXAS.**

WHEREAS, the City of Parker desires to protect the health, safety and welfare of its citizens; and

WHEREAS, the Parker City Council deems it in the best interest of the citizens of the City of Parker to accept a bid from Anderson Asphalt and Concrete Paving of Dallas, Texas to obtain certain road maintenance described in the bid to be performed for the benefit of the City of Parker; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:**

SECTION 1. The bid of Anderson Asphalt and Concrete Paving, in the total amount of \$257,378.05 is approved, and is in conformance with the requirements for such approval.

SECTION 2. The Parker City Council authorizes the Mayor to execute a contract with Anderson Asphalt and Concrete Paving, and all other necessary documents in connection therewith on behalf of the City of Parker.

DULY RESOLVED by the City Council of the City of Parker, Collin County, Texas on this the 4th day of August, 2020, effective this date.

**APPROVED:
CITY OF PARKER**

Lee Pettie, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Brandon Shelby, City Attorney

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Years
(1969 – 2019)

BIRKHOFF, HENDRICKS & CARTER, L.L.P.
PROFESSIONAL ENGINEERS

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Phone (214) 361-7900

www.bhcllp.com

JOHN W. BIRKHOFF, P.E.
GARY C. HENDRICKS, P.E., R.P.L.S.
JOE R. CARTER, P.E.
MATT HICKEY, P.E.
ANDREW MATA, JR., P.E.
JOSEPH T. GRAJEWSKI, III, P.E.
DEREK B. CHANEY, P.E., R.P.L.S.
CRAIG M. KERKHOFF, P.E.
JUSTIN R. IVY, P.E.

June 24, 2020

Mr. Gary Machado
Director of Public Works
City of Parker
5700 E. Parker Road
Parker, Texas 75002

Re: Annual Street Maintenance Contract 2020

Dear Mr. Machado:

We have checked the bids received at 1:30 p.m., Wednesday, June 4, 2020, for the Annual Street Maintenance Contract 2020 project. Seven contractors submitted bids on this project, and we are enclosing one (1) copy of the Bid Summary and itemized Bid Tabulation for the City's reference and files.

Leland Bradlee Construction, Inc, of Longview, Texas submitted the lowest bid in the amount of \$157,602.00, this bid is \$99,776.05 lower than the next low bidder. The second thru fourth low bidders bid the project in the same price range. In our opinion, it is apparent that the Leland Bradlee does not have enough money in the project to complete the work. We followed up with this contractor to see if they could complete the work based on the bid prices and they have responded by telephone they had gross errors from their staff and the bid was not reviewed before it was submitted. They have followed up with the attached letter requesting their bid be taken out of consideration. We recommend that City of Parker allow Leland Bradlee to withdrawal their bid and not act on their bid bond. In the event the City would like to act on their bid bond, the contractor will need to be afforded the opportunity to complete the work, prior to acting on the bid bond.

With the withdrawal of the Leland Bradlee Construction bid, Anderson Asphalt & Concrete Paving of Dallas, Texas submitted the lowest bid in the amount of \$257,378.05. Anderson Asphalt & Concrete Paving has successfully completed projects for the City of Parker in the past. This bid amount is in line with other bidders and it is our opinion Anderson Paving has the funds in their bid to successfully complete this project.

Based on the information available to us, we recommend the City accept the bid from Anderson Asphalt & Concrete Paving and award them a construction contract in the amount of \$257,378.05.

We are available to discuss this project and our recommendation further at your convenience.

Sincerely yours,



John W. Birkhoff, P.E.

Enclosures



John Birkhoff:

The purpose of this correspondence is to withdraw our bid for the City of Parker-Annual Street Maintenance Contract. There were some errors made on the input of numbers on this bid. It would be difficult for us to perform the specified scope of work at this price. We are respectfully requesting the withdrawal of our bid for this project without any recourse related to our bond.

Cordially,

A handwritten signature in black ink, appearing to read 'Ronnie Strong', with a long horizontal line extending to the right.

Ronnie Strong

VP of Finances

Leland Bradlee Construction, Inc.

ronnie@lbcincorporated.com

City of Parker, Texas
Annual Street Maintenance Contract 2020

BID SUMMARY

Bids Received at 1:30 p.m., Thursday, June 4, 2020

<u>Contractor</u>	<u>Total Amount Bid</u>
1. Anderson Asphalt & Concrete Paving, LLC coryh@aacpaving.com 214-352-3400	<u>\$ 257,378.05</u>
2. Pavecon Public Works, LP russellh@pavecon.com 972-263-3223	<u>\$ 262,921.25</u>
3. Summit Paving, LLC summitpavingllc@gmail.com 817-876-8352	<u>\$ 288,781.68</u>
4. Peachtree Construction, Ltd. jbclark@peachtree.com 817-741-4658	<u>\$ 305,877.30</u>
5. Grod Construction, LLC grod@grodconstruction.com 682-302-3219	<u>\$ 380,488.00</u>
6. Reliable Paving, Inc. steven@reliablepaving.com 817-467-0779	<u>\$ 388,142.00</u>

TABULATION OF BIDS

Date: June 4, 2020

Project: City of Parker, Texas
Annual Street Maintenance Contract 2020
BIRKHOFF, HENDRICKS & CARTER, L.L.P.
PROFESSIONAL ENGINEERS
Dallas, Texas

TABULATION OF BIDS											
Project: City of Parker, Texas			Date: June 4, 2020		BID OF Anderson Asphalt & Concrete Paving, LLC Dallas, Texas Cory Henneberg coryh@aacpaving.com 214-352-3400			BID OF Pavecon Public Works, LP Grand Prairie, Texas Russell Harris russellh@pavecon.com 972-263-3223		BID OF Summit Paving, LLC Frisco, Texas Ryan Adamson summitpavingllc@gmail.com 817-876-8352	
Annual Street Maintenance Contract 2020			BIRKHOFF, HENDRICKS & CARTER, L.L.P. PROFESSIONAL ENGINEERS Dallas, Texas								
Item No.	Approximate Quantities	Unit	Description		Unit Bid Price	Extension		Unit Bid Price	Extension		
1	3,686	L.F.	For Full Depth Saw Cut		\$1.30	\$	4,791.80	\$5.00	\$	18,430.00	
2	626	C.Y.	For Unclassified Roadway Excavation		\$62.00	\$	38,812.00	\$64.25	\$	40,220.50	
3	626	C.Y.	For Furnishing and Compacting in Place NCTCOG Item 301.5, Grade 1 Flexible Base		\$114.00	\$	71,364.00	\$123.25	\$	77,154.50	
4	415	Ton	For Furnishing and Laying TxDot Type "D" Hot Mix Asphalt		\$174.00	\$	72,210.00	\$165.50	\$	68,682.50	
5	375	Gal	For Furnishing and Distribution Tack Coat		\$5.75	\$	2,156.25	\$6.25	\$	2,343.75	
6	254	S.Y.	For Furnishing and Placing 5 inch Reinforced Concrete Channel Lining		\$166.00	\$	42,164.00	\$90.00	\$	22,860.00	
7	10	S.Y.	For Furnishing and Placing 2000 psi (min) concrete as fill		\$710.00	\$	7,100.00	\$315.00	\$	3,150.00	
8	130	C.Y.	For Unclassified Channel Excavation		\$64.00	\$	8,320.00	\$97.00	\$	12,610.00	
9	1	L.S.	For Furnishing, Placing, Maintaining and Removing Erosion Control Devices		\$2,900.00	\$	2,900.00	\$4,450.00	\$	4,450.00	
10	280	S.F.	For Furnishing, Placing, Rolling and Establishing Solid Sod		\$27.00	\$	7,560.00	\$46.50	\$	13,020.00	
	TOTAL:				\$	\$	257,378.05	\$	\$	262,921.25	
										288,781.68	

TABULATION OF BIDS

Project: City of Parker, Texas
Annual Street Maintenance Contract 2020
Date: June 4, 2020
BIRKHOFF, HENDRICKS & CARTER, L.L.P.
PROFESSIONAL ENGINEERS
Dallas, Texas

			BID OF		BID OF		BID OF		BID OF	
			Peachtree Construction, Ltd. Keller, Texas J. Barry Clark jbarclark@peachtree.com 817-741-4658		Grod Construction, LLC Boyd, Texas Guillermo Rodriguez grod@grodconstruction.com 682-302-3219		Reliable Paving, Inc. Arlington, Texas Steven Lancaster steven@reliablepaving.com 817-467-0779			
Item No.	Approximate Quantities	Unit	Description	Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price	Extension	Unit Bid Price
1	3,686	L.F.	For Full Depth Sew Out	\$2.20	\$ 8,109.20	\$10.00	\$ 36,860.00	\$2.00	\$ 7,372.00	
2	626	C.Y.	For Unclassified Roadway Excavation	\$53.85	\$ 33,710.10	\$135.00	\$ 84,510.00	\$38.00	\$ 23,788.00	
3	626	C.Y.	For Furnishing and Compacting in Place NCTCOG Item 301.5, Grade 1 Flexible Base	\$213.00	\$ 133,338.00	\$200.00	\$ 125,200.00	\$222.00	\$ 138,972.00	
4	415	Ton	For Furnishing and Laying TxDOT Type "D" Hot Mix Asphalt	\$160.50	\$ 66,607.50	\$175.00	\$ 72,625.00	\$230.00	\$ 95,450.00	
5	375	Gal	For Furnishing and Distribution Tack Coat	\$4.30	\$ 1,612.50	\$9.00	\$ 3,375.00	\$16.00	\$ 6,000.00	
6	254	S.Y.	For Furnishing and Placing 5 inch Reinforced Concrete Channel Lining	\$160.00	\$ 40,640.00	\$137.00	\$ 34,798.00	\$355.00	\$ 90,170.00	
7	10	S.Y.	For Furnishing and Placing 2000 psi (min) concrete as fill	\$168.00	\$ 1,680.00	\$180.00	\$ 1,800.00	\$270.00	\$ 2,700.00	
8	130	C.Y.	For Unclassified Channel Excavation	\$110.00	\$ 14,300.00	\$110.00	\$ 14,300.00	\$105.00	\$ 13,650.00	
9	1	L.S.	For Furnishing, Placing, Maintaining and Removing Erosion Control Devices	\$3,500.00	\$ 3,500.00	\$3,100.00	\$ 3,100.00	\$5,000.00	\$ 5,000.00	
10	280	S.F.	For Furnishing, Placing, Rolling and Establishing Solid Sod	\$8.50	\$ 2,380.00	\$14.00	\$ 3,920.00	\$18.00	\$ 5,040.00	
	TOTAL:			\$	305,877.30	\$	380,488.00	\$	388,142.00	



Council Agenda Item

Item 7
C'Sec Use Only

Budget Account Code:	CARES ACT FUND	Meeting Date:	August 4, 2020
Budgeted Amount:	N/A	Department/ Requestor:	Administration
Fund Balance-before expenditure:	Enter Text Here	Prepared by:	Luke Olson
Estimated Cost:	\$46,560	Date Prepared:	August 4, 2020
Exhibits:	<ul style="list-style-type: none">• Proposed Resolution• SWAGIT Productions, LLC, Video Streaming& Broadcast Solution Quote		

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-638, PROVIDING FOR THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF PARKER AND SWAGIT PRODUCTIONS, LLC, SPECIALIZING IN PROVIDING HANDS-FREE VIDEO STREAMING AND BROADCAST SOLUTIONS FOR LOCAL, STATE AND FEDERAL GOVERNMENTS. [OLSON]

SUMMARY

The City of Parker received \$243,034.30 from the distribution of CARES ACT funds from Collin County. These funds must be used on nonbudgeted items. In discussions with Collin County and looking over what is an eligible expense, it has been determined we can use these funds for televising meetings. During the prebudget workshop held with staff and City Council this was an item which was brought up. SWAGIT is a full-service off-site production and televising company. SWAGIT will handle all productions and uploading of the video. The City of Parker will get an imbedded website that will be attached to the City of Parker website, that will look like our current website. The agenda will also be on the live stream website. After the meeting, within 3 business days, members of the community can go within the link and be able to click on agenda items and the video recording will take you directly to that agenda item discussion. City staff is also recommending the post production closed caption. This will allow the hearing impaired to follow along with the meetings. The initial one-time costs consist of the four (4) cameras being setup, deployment, and installation for a total one-time cost of \$46,560. The yearly recurring cost would be for live stream of 50 meetings, indexing and archiving of the meetings, closed captioning. For a total recurring cost of \$27,120. This system can be transferred to the new city facility if this is passed by City of Parker residents. The only costs associated would be the setup of the system within the new facility.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:	<i>Brandon S. Shelby</i>	Date:	07/30/2020 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/31/2020

RESOLUTION NO. 2020-638
(Swagit Productions, LLC)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PARKER, COLLIN COUNTY, TEXAS, AUTHORIZING THE
EXECUTION OF AN AGREEMENT WITH SWAGIT
PRODUCTIONS, LLC TO PROVIDE HANDS FREE VIDEO
STREAMING AND BROADCAST SOLUTIONS.**

WHEREAS, the City of Parker desires to protect the health, safety and welfare of its citizens; and

WHEREAS, COVID-19 pandemic of 2020 has created a need for high quality streaming video and broadcast of public meetings; and,

WHEREAS, the City has received \$243,034.30 in federal funds through the CARES ACT to be spent on pandemic related items not previously budgeted for; and,

WHEREAS, the Parker City Council deems it in the best interest of the citizens of the City of Parker to execute an agreement with Swagit Productions, LLC for the provision of hands free video streaming and broadcast solutions; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:**

SECTION 1. The Parker City Council authorizes the Mayor to execute the Agreement with Swagit Productions, LLC, and all other necessary documents in connection therewith on behalf of the City of Parker. A copy of the Contract is attached to this Resolution as Exhibit A.

DULY RESOLVED by the City Council of the City of Parker, Collin County, Texas on this the 4th day of August, 2020, effective this date.

APPROVED:
CITY OF PARKER

Lee Pettie, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Brandon Shelby, City Attorney

Proposed



P.O. Box 251002, Plano, TX 75025-1002 • Fax 214-750-9513 • corporate@swagit.com
Make checks payable to Swagit Productions, LLC

SWAGIT QUOTE TO: The City of Parker, Texas

Luke Olson, City Administrator (lolson@parkertexas.us)

Created Date: 6/10/2020

Valid for 60 days

COST FY 2020 – Hardware, Licenses, Setup, and Support Services

Item & Description	Quantity	Unit Cost	Up-Front Cost
Avior™ HD – Three (4) Camera Setup <ul style="list-style-type: none">4 HD PTZ Cameras, 4 Camera Power Connectors, 4 Camera Mounts, 5 Sony - Visca DS-Cables, 2 EASE™ C Encoding Appliance, BM Studio HD Live Production Switcher with Multi-View Monitor, BM HyperDeck Studio Mini with SD cards, Mini Converter SDI Distribution and Bi-Directional HDMI, Avior™ Control Software, PDU Remote Power Switch and Management including Battery Backup, Control Monitors (comes as pair for rack mount; sub required for non-Swagit rack), Presentation Converter/Scaler, Cables, Connectors, Converters, 16U Rack, Rack Shelving and Hardware necessary for installation, CG for Video Graphics/Titles Overlay	1	\$ 41,565.00	\$ 41,565.00
Avior™ Setup, Deployment, and Installation	1	\$ 4,995.00	\$ 4,995.00
Total One Time Cost:			\$ 46,560.00

COST FY 2020 – Monthly Managed Services

Item & Description	Quantity	Rate	Annual Cost
Avior™ + EASE™ 50 <ul style="list-style-type: none">Up to 50 Indexed and Archived Meetings per year with Remote Video ProductionUp to 120 Hours of Specialty Content Video per year24/7 Live StreamHands-Free! We do it all for you!	12	\$ 1,695.00	\$ 20,340.00
CaptionPM 50 <ul style="list-style-type: none">Up to 50 Meetings per yearClosed Captions added to the Archived Meeting Videos with a 4-day TurnaroundCost estimate based on a 2 hour average meeting durationTranscript Included	12	\$ 565.00	\$ 6,780.00
Total Annual Cost:			\$ 27,120.00



P.O. Box 251002, Plano, TX 75025-1002 • Fax 214-750-9513 • corporate@swagit.com

Make checks payable to Swagit Productions, LLC

Swagit is the sole source provider of Swagit's Extensible Automated Streaming Engine (EASE™) software framework. The EASE™ application is manufactured, leased and distributed by Swagit alone.

SIGNATURE & DATE _____

CONTACT NAME _____

PHONE NUMBER _____

**CITY COUNCIL
FUTURE AGENDA ITEMS**

AGENDA DATE	ITEM DESCRIPTION	CONTACT	Notes
2020			
Monthly	Home Rule Charter Commission (HRCC)	Pettie	Last Update 7/2; 8/6; 8/27; 9/3; 9/17, 10/15; 11/19; 12/17; 1/21; 2/4
TBD	International Building Codes	Machado	2018 0920 PWD GM working on update
TBD	Annual Codification Supplement	C'Sec	Last update 2019 0604 CC Mtg
TBD	2020 City Fee Schedule	Savage	2015-2016 Approved 2/29; added 2016-17 to FAI; last Update 2019 0604; BP Update 2019 0917
TBD	Electronic Agenda - in process	Olson	MLP added 2019 0624; Discussed 2019 061&12 Long Term Planning; Demo 2019 1107 AM; 2019 1217 Update; Possibly live 10/2020
Feb, May, Aug, Nov	Republic Waste Quarterly Report	Bernas	1st Qtr 2020 0616 CC Agenda
Feb, May, Aug, Nov	Fire Department Quarterly Report	Sheff/Miller/Flo wers	1st Qtr 2020 0616 CC Agenda
Feb, Apr-May, Aug, Nov	Investment Quarterly Report	Savage	2nd Qtr 2020 0804 CC Agenda
TBA	Drainage Committee	Meyer	Last Update 2019 0903; 2020 0121; 0204; 0602
TBA	Facility/Transportation Committee	Standridge	2019 0827; 1119; (T) 2020 0204 CC Agenda; 2020 0721 (F)
TBA	Emergency Communication Committee	Abraham	Last Update 2019 0917 ; 2020 0121; 0204; 0616
TBA	COMP Plan Committee	Olson/Smith	2019 0903 CC Agenda; 2020 0616; 2020 0721; 1st Mtg 2020 0810
TBA	Capital Improvement Program (CIP) Committee	Taylor	Last Update 2019 0917; 2020 0121; 0616
TBA	Noise Committee	Olson/?	2019 0827 CC Agenda; 2019 1217 CC Agenda
TBA	Town Hall Meeting - Drainage	Meyer/Pettie	2019 0922 MLP Email
TBA	Landscaping & Fertilization	Machado	No bid (under 50K); asking for contract
Aug, 2020	Consider Tax Freeze for those over 65	Grant/Shelby	2019 0820 CC - Lou Zettler
Aug, 2020	Reminder for Dec. Depository Services Bid RFP/Q - check w/GS	Savage	3rd 1year extension (2017 1205 1st) (2018 1218 2nd)

**CITY COUNCIL
FUTURE AGENDA ITEMS**

AGENDA DATE	ITEM DESCRIPTION	CONTACT	Notes
Aug, 2020	P&R Logo	Pettie/Olson/Shelby	See 2020 0421 CC Minutes - Tabled P&R Redesign & CC Re-assess on future agenda
Aug, 2020	Res. To add a Municipal Court Alt. Judge (Moore)	Olson/Newton	2019 0116 0605 Res. 2018-573 Appmnt of Municipal Court Officials Update; Mayor wants a resume
TBA	Candidates Night	PWC	Postponed
Budget	Municode - Code & Mtg/Agenda Management	Olson/Scott Grey	See Quotes - Code (20191017) Mtg/Agenda (20191107)
March/June/Sept./Dec	Newsletter Committee Appointments	Scott Grey	Res. No. 2018-578
August 11, 2020	Last Day to Order General/Special	TX Sec of State	Deadline - 8/17/2020
August	DMN - Designating Official Newspaper		1015 Res2019-620 Designating Official Newspaper - Exp. 9/30/2020
August	P&R Commission one (1) year review	Pettie/Shelby	See email.
August	TML		Oct 14-18, 2020
Sept	Discussion on sales tax for May 2021 Election	Shelby/Grant/Olson	2019 0116 Texas Tax Code, Sec. 321.406 Feq. of Election