



**MINUTES
CITY COUNCIL MEETING
AUGUST 4, 2020**

5:00 P.M. – 7:00 PM

TOWN HALL MEETING – To Discuss the Proposed Municipal Complex

The Council meeting was open to the public. The City of Parker provided disposable face masks and hand sanitizer. Citizens were told, if they felt uncomfortable attending the meeting in person, they should send public comments to the City Secretary at PGrey@parkertexas.us and their comments would be read into the minutes.

Pursuant to orders from Governor Abbott, face coverings will be required in all indoor spaces accessible to the public. Further, pursuant to Governor Abbott's proclamation, any mass gathering of 10 or more now requires permission from the Mayor. Please see the documents attached for further details and exceptions.

<https://lrl.texas.gov/scanned/govdocs/Greg%20Abbott/2020/proc07022020.pdf>

<https://lrl.texas.gov/scanned/govdocs/Greg%20Abbott/2020/GA-29.pdf>

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettie called the meeting to order at 7:09 p.m. Councilmembers Diana M. Abraham, Cindy Meyer, Edwin Smith, and Ed Standridge were present. Councilmember Patrick Taylor was absent.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/H.R. Manager Grant Savage, City Attorney Brandon Shelby, Public Works Director Gary Machado, Fire Chief Mike Sheff, and Police Chief Richard Brooks

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Gabriella Abraham led the pledge.

TEXAS PLEDGE: Bethany Ulteig led the pledge.

PROCLAMATION - Recognition

COLLIN COUNTY PEANUT BUTTER DRIVE SEPTEMBER 2020 SAVE THE DATE
“**HUNGER ACTION MONTH**”. [PETTIE]

Mayor Pettie presented a proclamation, recognizing September as “**HUNGER ACTION MONTH**” and encouraging all citizens to join her, the Parker City Council, and the North Texas Food Bank in working together to eradicate hunger in our Parker, Collin County, Texas and the United States. The Mayor also urged residents to drop off peanut butter in the lobby of City Hall for the benefit of the North Texas Food Bank until September 30th.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Terry Lynch, 5809 Middleton Drive, said she was present at tonight's council meeting to request council vote "no" on two (2) items on tonight's agenda, 1) Item #5, Resolution No. 2020-636 setting a Proposed Tax Rate, and 2) Item #7, Resolution No. 2020-638, providing for the execution of an agreement between the City of Parker and SWAGIT Productions, LLC, specializing in providing hands-free video streaming and broadcast solutions for local, state and federal governments. (See Exhibit 1 – Terry Lynch's email, dated August 4, 2020.)

Gregor Ulteig, 4006 Sycamore Lane, said his concern is with Item #4, Ordinance No. 777, updating Ordinance No. 725, specifically addressing brush (storage, collection and disposal of brush and bulky items of solid waste regulations). It is hard to know how much, 10 or 12 yards, or when residents should put their items out for pickup. He asked that the City disseminate better detailed information to residents.

Mayor Pettle read Kay Booth's email into the record. Mrs. Booth, 4010 Anns Lane, asked that her comments, that many are "very interested in hearing about the green building, sustainable and environmental features that have been included in plans for the proposed new city buildings, complex and grounds". (See Exhibit 2 – Kay Booth's email, dated August 4, 2020.)

Mayor Pettle read Andy Redmond's email into the record. Mr. Redmond, 7275 Moss Ridge Road, expressed his concern, regarding the following items:

- Item #4, Ordinance No. 777, updating Ordinance No. 725, specifically addressing brush (storage, collection and disposal of brush and bulky items of solid waste regulations);
- Item #5, Resolution No. 2020-636 setting a Proposed Tax Rate; and
- Item #7, Resolution No. 2020-638, providing for the execution of an agreement between the City of Parker and SWAGIT Productions, LLC, specializing in providing hands-free video streaming and broadcast solutions for local, state and federal governments.

(See Exhibit 3 – Andy Redmond's email, dated August 4, 2020.)

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JULY 21, 2020. [SCOTT GREY]
2. INVESTMENT QUARTERLY REPORT. [SAVAGE]
3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-635, UPDATING RESOLUTION NO. 2020-630 AND THE INTERLOCAL AGREEMENT PREVIOUSLY PROVIDED FOR EXECUTION BETWEEN THE CITY OF PARKER AND ELLIS COUNTY FOR COOPERATIVE PURCHASING. [OLSON/SHELBY/MACHADO]

MOTION: Councilmember Meyer moved to approve consent agenda items 1 through 3, with the correction of two (2) transposed numbers "\$243,034.30 of

unbudgeted Federal Grants would be dispersed by Council”, not \$2³⁴,034.30, under Item #2. City Secretary Scott Grey noted the correction had been made in the original to be signed by Mayor Pettie and she responded to Councilmember Meyer via email to that effect. Ms. Grey asked if she needed to start including copies of corrections at the dais again. Council said no.

Councilmember Abraham seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Motion carried 4-0.

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 777, UPDATING ORDINANCE NO. 725, SPECIFICALLY ADDRESSING BRUSH (STORAGE, COLLECTION AND DISPOSAL OF BRUSH AND BULKY ITEMS OF SOLID WASTE REGULATIONS). [SHELBY] [06182019 – SENT TO CITY ATTORNEY FOR REVIEW AND POSSIBLE UPDATES; TABLED 07022019]

City Attorney Shelby stated Ordinance No. 777 would update the previous brush and bulky items ordinance by reducing the amount of time those items may be set out before the residents pick up date, from “within the seven day period prior to the date such items are scheduled to be removed by the city’s solid waste service” to “Thursday prior to the Monday of the week such items are scheduled to be removed by the City’s solid waste service provider.

Councilmember Abraham asked that Republic Services, Inc., pick up the items in a timely manner and asked that an item be placed on the future agenda items for additional discussion.

MOTION: Councilmember Smith moved to approve Ordinance No. 777, updating Ordinance No. 725, specifically addressing brush (storage, collection and disposal of brush and bulky items of solid waste regulations). Mayor Pro Tem Standridge seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Motion carried 4-0.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-636 SETTING A PROPOSED TAX RATE; AND APPROVING DATES, TIMES AND A LOCATION FOR TWO PUBLIC HEARINGS ON THE PROPOSED FY 2020-2021 BUDGET AND TAX RATE, AND A DATE FOR THE VOTE ON THE ADOPTION OF THE 2020-2021 BUDGET AND APPROVAL OF A TAX RATE. [SAVAGE]

Finance/H.R. Manager Savage reviewed his PowerPoint, City Council Work Session FY 2020-2021 Proposed Tax Rate, dated Tuesday August 4, 2020, noting 2019 Coronavirus Disease (COVID -19) global pandemic issues getting certified numbers and changes such as Senate Bill 2, passed by the Texas Legislature in 2019, effective January 1, 2020, introducing new terminology.

In compliance with Tax Code §26.06, two public hearings are required for the proposed tax rate. The first public hearing is scheduled for September 9 and the second public hearing is scheduled for September 15, with final adoption planned for September 15.

Council proposed a tax rate of \$0.365984. (See Exhibit 4 – Resolution No. 2020-636, dated August 4, 2020.)

MOTION: Councilmember Smith moved to approve Resolution No. 2020-636, setting a proposed tax rate of \$0.365984 and approving two public hearing dates/times, September 9 and September 15, 2020, 7:00 p.m. with final adoption of the 2020-2021 budget and tax rate on September 15, 2020. Councilmember Abraham seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion, as follows:

For: Mayor Prop Tem Standridge, Councilmember Diana M. Abraham, Councilmember Cindy Meyer, and Councilmember Edwin Smith;

Against: Not Applicable

Present and not voting: Mayor Lee Pettie

Absent: Councilmember Patrick Taylor

Motion carried 4-0.

Councilmember Smith noted again, \$0.365984 is the proposed tax rate.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-637 AWARDING THE 2020 ANNUAL STREET MAINTENANCE CONTRACT. – DUBLIN ROAD STREET REPAIRS AND LEWIS LANE CHANNEL IMPROVEMENTS. [MACHADO/OLSON]

Public Works Director Machado noted the bids were published in The Dallas Morning News on May 17 and May 24, 2020, as required by law. City Engineer John Birkhoff, P.E., and Mr. Machado reviewed the bids, received by 1:30 p.m. Thursday, June 4, 2020. As stated in City Engineer Birkhoff's letter, dated June 24, 2020, Leland Bradlee Construction, Inc. of Longview, Texas submitted the lowest bid in the amount of \$157,602.00, this bid is \$99,776.05 lower than the next low bidder. The second thru fourth low bidders bid the project in the same price range. In our opinion, it is apparent that the Leland Bradlee does not have enough money in the project to complete the work. The City Engineer's Office followed up with this contractor to see if they could complete the work based on the bid prices and they have responded by telephone they had gross errors from their staff and the bid was not reviewed before it was submitted. They followed up with a letter, which in the August 4, 2020 agenda packet, requesting their bid be taken out of consideration. City Engineer Birkhoff recommends the City of Parker allow Leland Bradlee to withdrawal their bid and not act on their bid bond. In the event the City would like to act on their bid bond, the contractor will need to be afforded the opportunity to complete the work, prior to acting on the bid bond.

With the withdrawal of the Leland Bradlee Construction bid, Anderson Asphalt & Concrete Paving of Dallas, Texas submitted the lowest bid in the amount of \$257,378.05. Anderson Asphalt & Concrete Paving has successfully completed projects for the City of Parker in the past. This bid amount is in line with other bidders and it is our opinion Anderson Paving has the funds in their bid to successfully complete this project.

Finally, based on the information available to us, the City Engineer recommends the City accept the bid from Anderson Asphalt & Concrete Paving and award them a construction contract in the amount of \$257,378.05.

Councilmember Abraham asked when the project would begin and how long it would take to complete. Public Works Director said barring bad weather they plan to start as soon as possible and hoped it would be completed quickly

MOTION: Councilmember Abraham moved to approve Resolution No. 2020-637 awarding the 2020 Annual Street Maintenance bid to Anderson Asphalt & Concrete Paving of Dallas, Texas in the total amount of \$257,378.05, as recommended by City Engineer John Birkhoff, P.E.; allowing Leland Bradlee to officially withdraw their bid and not act on their bid bond; and authorizing the Mayor to execute a contract with Anderson Asphalt & Concrete Paving. Councilmember Smith seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Motion carried 4-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-638, PROVIDING FOR THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF PARKER AND SWAGIT PRODUCTIONS, LLC, SPECIALIZING IN PROVIDING HANDS-FREE VIDEO STREAMING AND BROADCAST SOLUTIONS FOR LOCAL, STATE AND FEDERAL GOVERNMENTS. [OLSON]

City Administrator Olson reviewed the item, stating the City of Parker received \$243,034.30 from the distribution of CARES ACT funds from Collin County. These funds must be used on nonbudgeted items by the end of the calendar year. City Staff has determined from discussions with Collin County these funds may be used for televising meetings.

Mr. Olson commented the item was discussed during the pre-budget workshop. SWAGIT is a full-service off-site production and televising company. It will handle all productions and uploading of the video. The City of Parker will get an imbedded website that will be attached to the City of Parker website. The agenda will also be on the live stream website. After the meeting, within 3 business days, members of the community click on the link and be able to click on agenda items and the video recording will take you directly to that agenda item discussion. City staff is also recommending the postproduction closed caption. This will allow the hearing impaired to follow along with the meetings. The initial one-time costs consist of setup for four (4) cameras, deployment, and installation for a total one-time cost of \$46,560. The yearly recurring cost would be for live streaming 50 meetings, indexing and archiving with closed captioning. For a total recurring cost of \$27,120.

This system can be transferred to the new city facility. Setup of the system would be the only costs associated with that transfer.

There were concerns with costs. After discussion, Council asked that City Staff do additional research and bring options.

MOTION: Councilmember Meyer moved to table Resolution No. 2020-638, providing for the execution of an agreement between the City of Parker and SWAGIT Productions, LLC, specializing in providing hands-free video streaming and broadcast solutions for local, state and federal governments. Councilmember Smith seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Motion carried 4-0.

Mayor Pettie asked City Administrator Olson to investigate options. Mr. Olson agreed.

ROUTINE ITEMS

8. FUTURE AGENDA ITEMS

UPDATE(S):

- ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF DUE (Each valued at between \$0 - \$500). [PETTIE]
 - 2020 0727 Grace Community Church, Flower Mound, TX, Prayer Groups c/o Cara Howard donated snacks to the Parker Police Department

Mayor Pettie on behalf of herself, Council, City Staff, thanked the donor for the kind and generous donation, stating how greatly the gift is appreciated.

Mayor Pettie asked if there were any items to be added to the future agenda items.

Councilmember Abraham said she would like to add an item to address Republic Service, Inc.'s timeliness and service to a future City Council meeting agenda. Mayor Pettie said that would be fine. Hearing no additional requests, the Mayor encouraged everyone to email her any requests. She noted the next regularly scheduled meeting would be Tuesday, August 18, 2020.

EXECUTIVE SESSION AND ADJOURNMENT

- 9.- 12. Mayor Pettie asked City Council if anyone needed to recess into executive session at this time. Hearing no requests, the Mayor adjourned the meeting at 8:12 p.m.

ATTESTED:


Patti Scott Grey, City Secretary



APPROVED:


Mayor Lee Pettie

Approved on the 18th day
of August, 2020.

Dear Council Members,

I am here to ask you to vote no on two items on tonight's agenda:

First, with respect to the ***Request for council approval to set a Proposed Tax Rate.***

You have not had a budget workshop where you review the maintenance and operations (M&O) budget in detail. The calculations of the no-new-revenue tax rate, the voter-approval tax rate, and the proposed tax rate which shows the impact on the burden to residents was not made available as well as information about how much additional revenues the city would be receiving from residents (new and existing). Such information is critical to know and agree to before you vote on a proposed tax rate.

Especially in this time of uncertainty by many of our residents, we should know that you are asking the tough questions of our city expenditures just as we are asking the tough questions in our own homes.

I ask you to vote no on setting a proposed tax rate until the appropriate information is made available to you, and review and discussion is done by you.

Second, with respect to the ***request for council approval of an agreement for streaming and broadcast services!***

The city is in a rush to spend what they see as "free money". I am concerned about the proposal to spend \$46,560 of this "free money" and then burden our city M&O budget with an additional \$27,120 of expenses annually.

No cost benefit analysis has been disclosed. I fail to see the significant benefit of having a video recording of a meeting versus the current audio, days after the meeting is over. This seems to me to be technology that is already becoming old as new technologies emerge such as "Go To Meeting" that we have been using the last few months. Here we were able to attend the meeting real time and provide public comments. These recordings are even available more timely than what this proposed expenditure provides.

I ask you to vote no on this proposal.

On this item, I am also concerned about the process for identifying items that should be considered for using these funds. I am asking you, as representatives of the residents, to identify criteria for items that could be considered for use of these funds, providing guidance to the city employees/administration.

Thank you!

From:
To: [Patti Grey](#)
Cc: [Lee Pettie](#)
Subject: Open House
Date: Tuesday, August 4, 2020 3:34:02 PM

Patti:

Would you let today's presenters know that we are very interested in hearing about the green building, sustainable and environmental features they have included in plans for the proposed new city buildings complex and grounds.

Thank you,

Kay Booth

From: Andy Redmond <redmonde@tx.rr.com>
Sent: Tuesday, August 4, 2020 3:17 PM
To: Patti Grey <PGrey@parkertexas.us>
Subject: Comments input to be read for 7pm, 8/4/20 meeting.

Hello Ms. Patti:

Trust you are well. Please forward my comments for reading to council, as I may not be able to attend this eve. Thanks! Andy

////////////////////////////////////
 Dear Mayor Pettie and Council:

I'm Andy Redmond of 7275 Moss Ridge Road.

I have several comments on ongoing addenda items.

1. Ordinance #777...it is not attached to the agenda? Further, I have suggested previously that the various HOA's can impose restrictions if the residents in those neighborhoods deem City ordinance(s) inadequate. Let's not fix something that isn't broken, with bloated government regulation.
Vote no!

I'm also disappointed that Council "rubber stamped" the requested Republic cost increase. Many residents shared how the vendor may have seen fixed costs actually decrease vs. increase (i.e. huge fuel cost decrease due to Covid Pandemic, which was low before Covid).

2. Proposed tax rate. Vote no!
We should be discussing rate and budget decreases. The budget hasn't been discussed by council and/or with residents yet? Nor have usual summer budget sessions been held for citizen input? Hint: This indicates lack of government transparency!
3. Swagit Video: Vote no for so many reasons. It's nice we have apparent federal money to improve our City's communications efficiency. However, who pays the excessive maintenance fees each year, I'm guessing the City! The per meeting amounts are perhaps 4 to 5 times the par rate for a freelance videographer to provide such a "per meeting service."

Better Alternatives:

- A. I suggest we contact Plano East High School. They have an excellent instructor/student videography/photography program and would likely do this for free to allow the students experience. Go to the school website..most of the video content is their work!
- B. We could obtain some bids for affordable wireless cameras and use a "Go to Meeting," or "Zoom" service for a fraction of the cost and ongoing maintenance (almost nothing).

Thanks for the opportunity to make comments and suggestions.

Regards,
 Andy

RESOLUTION 2020-636*(2020 Preliminary Tax Rate and Public Hearing Schedule)*

A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, SETTING A PROPOSED TAX RATE; AND APPROVING DATES, TIMES AND A LOCATION FOR TWO PUBLIC HEARINGS ON THE PROPOSED FY 2020-2021 BUDGET AND TAX RATE, AND A DATE FOR THE VOTE ON THE ADOPTION OF THE 2020-2021 BUDGET AND APPROVAL OF A TAX RATE.

WHEREAS, the City of Parker is required to set a proposed ad valorem tax rate for 2020 and schedule two public hearings on the proposed budget and tax rate;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. The City Council will hold a Public Hearing at 7:00 p.m. at Parker City Hall Council Chambers, 5700 E. Parker Road on September 9, 2020; and a second Public Hearing at 7:00 p.m. at Parker City Hall Council Chambers, 5700 E. Parker Road on September 15, 2020.

SECTION 2. The proposed ad valorem tax rate is \$0.365984 per hundred dollars valuation, to provide funding for the proposed budget for 2020-2021.

SECTION 3. The City Council will take action on the proposed budget and tax rate September 15, 2020 at 7:00 p.m. at 5700 E. Parker Road.

SECTION 4. This Resolution shall become effective upon its passage.

APPROVED BY THE CITY OF PARKER, COLLIN COUNTY, TEXAS, THIS 4th DAY OF AUGUST, 2020.

APPROVED:



Lee Pettie
Lee Pettie, Mayor

ATTESTED:

APPROVED AS TO FORM:

Patti Scott Grey
Patti Scott Grey, City Secretary

Brandon S. Shelby
Brandon S. Shelby, City Attorney