



AGENDA

CITY COUNCIL MEETING

SEPTEMBER 9, 2020 @ 7:00 P.M.

Notice is hereby given the City Council for the City of Parker will meet in a Special Meeting on Wednesday, September 9, 2020 at 7:00 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

The Council meeting will be open to the public. The City of Parker will provide disposable face masks and hand sanitizer. If you feel uncomfortable attending the meeting in person, please send public comments to the City Secretary at PGrey@parkertexas.us prior to 3:00 PM the day of the meeting.

CALL TO ORDER – Roll Call and Determination of a Quorum

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

ITEMS OF COMMUNITY INTEREST

- COLLIN COUNTY PEANUT BUTTER DRIVE SEPTEMBER 2020 SAVE THE DATE “HUNGER ACTION MONTH”. [PETTLE] [PROCLAMATION]

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR AUGUST 18, 2020. [SCOTT GREY]
2. APPROVAL OF MEETING MINUTES FOR AUGUST 25, 2020. [SCOTT GREY]
3. APPROVAL OF MEETING MINUTES FOR SEPTEMBER 1, 2020. [SCOTT GREY]

INDIVIDUAL CONSIDERATION

4. PUBLIC HEARING ON FY2020-2021 BUDGET AND TAX RATE. [PETTLE/SAVAGE]
5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 793, AUTHORIZING EXPENDITURES AND APPROVING AMENDMENT(S) TO THE FY 2019-2020 OPERATING BUDGET. [PETTLE/OLSON/SAVAGE]
6. REPUBLIC WASTE QUARTERLY REPORT AND PICKUP INFORMATION. [BERNAS]

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-640 PROVIDING FOR THE EXECUTION OF A JAIL SERVICES AGREEMENT BETWEEN THE CITY OF PARKER AND COLLIN COUNTY. [BROOKS]
8. PARKER PARKS AND RECREATION COMMISSION ANNUAL REVIEW. [PETTLE/OLSON/SHELBY]
9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION BY COUNCIL IN CASTING THE CITY'S VOTE FOR THE TEXAS MUNICIPAL LEAGUE (TML) INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES ELECTION. [PETTLE/OLSON/SHELBY]
10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON WHITESTONE ESTATES PHASE 2 FINAL PLAT. [MACHADO]
11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-641 PROVIDING FOR THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF PARKER AND COLLIN COUNTY. [SHEFF]

ROUTINE ITEMS

12. FUTURE AGENDA ITEMS

13. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before September 4, 2020 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

Date Notice Removed

Patti Scott Grey
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.

Proclamation

"HUNGER ACTION MONTH"

SEPTEMBER 2020

WHEREAS, Hunger Action Month was established in 2008 by Feeding America® and works to promote ways for individuals, organizations and communities everywhere to get involved and help fight the hunger crisis; and

WHEREAS, the nationwide campaign strives to mobilize the public into acting on the issue of hunger and help the more than 14% of the Collin County population who are food insecure, which includes over 18% of children; and

WHEREAS, in an effort to raise awareness and curb this trend, we have collaborated with other cities in Collin County and the North Texas Food Bank in a community initiative, and have received an outpouring of love from our citizens; and

WHEREAS, the Parker City Council will not relent in its efforts to care for our own, and we challenge all of Collin County to get involved. During the month of September, we will step up to help solve the hunger crisis in North Texas by partnering with ALL of Collin County in the Annual Peanut Butter Drive. 2020 will be a great year as we seek to virtually collect an unprecedented 220,000 pounds of peanut butter. The more we collect the more impact we can make; and

WHEREAS, the success of this program confirms great things happen when communities come together for a common cause. Therefore, we commit to working in partnership with the Food Bank to distribute 105 million nutritious meals this year (FY21: 7/1/2020 – 6/30/2021). Let's get out there and do it!

NOW, THEREFORE, I, Lee Pettle, MAYOR OF THE CITY OF PARKER, TEXAS, do hereby proclaim September 2020 as

"Hunger Action Month"

in Parker; and I do hereby encourage all citizens to join me, the Parker City Council, and the North Texas Food Bank in working together to eradicate hunger in our Parker, Collin County, Texas and the United States.

PROCLAIMED, this 4th day of August, 2020.



ATTEST:

A blue ink signature of "Patti Scott Grey".
Patti Scott Grey, City Secretary

A blue ink signature of "Lee Pettle".
Lee Pettle, Mayor



Council Agenda Item

Item 1
C'Sec Use Only

| | |
|----------------------------------|---|
| Budget Account Code: | Meeting Date: September 9, 2020 |
| Budgeted Amount: | Department/ Requestor: City Secretary |
| Fund Balance-before expenditure: | Prepared by: City Secretary Scott Grey |
| Estimated Cost: | Date Prepared: August 21, 2020 |
| Exhibits: | <ul style="list-style-type: none">• <u>Proposed Minutes</u> |

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR AUGUST 18, 2020. [SCOTT GREY]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

| Inter – Office Use | | | |
|--------------------------------|-------------------------|-------|------------|
| Approved by: | Enter Text Here | | |
| Department Head/ Requestor: | <i>Patti Scott Grey</i> | Date: | 09/03/2020 |
| City Attorney: | | Date: | |
| City Administrator: | <i>Luke B. Olson</i> | Date: | 09/03/2020 |



MINUTES
CITY COUNCIL MEETING
AUGUST 18, 2020

5:00 P.M. – 7:00 PM

BUDGET WORKSHOP

(See BWS Exhibit A - PowerPoint and Supplemental Ranking Sheets provided.)

The Council meeting was open to the public. The City of Parker provided disposable face masks and hand sanitizer. Citizens were told, if they felt uncomfortable attending the meeting in person, they should send public comments to the City Secretary at PGrey@parkertexas.us prior to 3:00 PM the day of the meeting.

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 7:14 p.m. Councilmembers Diana M. Abraham, Cindy Meyer, Edwin Smith, and Ed Standridge were present. Councilmember Patrick Taylor was absent.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/H.R. Manager Grant Savage, City Attorney Brandon Shelby, Public Works Director Gary Machado, Fire Chief Mike Sheff, Fire Division Chief Justin Miller, and Police Chief Richard Brooks

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Scott Livesay led the pledge.

TEXAS PLEDGE: Fire Division Chief Justin Miller led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Elvis Nelson, 5802 Corinth Chapel Road, said he counted approximately fifteen (15) residents, opposed to the proposed bond issue/municipal complex and about five (5) residents, for it. The residents speaking against the project were more detailed, while the comments from those for the project were more general. Mr. Nelson indicated he was somewhat disappointed in the Councilmembers voting for the bond issue and the proposed municipal complex, noting he did not feel they gave any weight to the fifteen (15) residents comments and concerns. He said he has made numerous, constructive and detailed comments on why the current proposed floor plan is not the design Parker needs and has not received a detailed response. Finally, Mr. Nelson said he did not like the seating for Council meetings and offered his assistance to redesign the plans.

Scott Livesay, 7305 Moss Ridge Road, asked about the preliminary budget and how it related to the proposed tax rate. Mr. Livesay would like additional budget detail.

Trudy Jackson, 3607 Hogge Drive, thanked Mr. Nelson and Mr. Livesay for their decent, direct questions, commenting there had been a bit of drama shown at recent meetings. At the last few meetings, regarding the proposed bond issue/municipal complex, there seemed to be a lot of politicking going on. Ms. Jackson commented if she was a possible, future resident checking on city affairs at the recent council meeting, she would have concerns and may even reconsider moving to Parker. After further research, a new resident might think, despite there being committee meetings, workshops, town hall meetings, etc., that indicate Council and City Staff are gathering input and paying attention to both pros and cons, some residents are not acknowledging their efforts.

The following residents' emails were read into the record:

Jo Ann Driscoll, 2013 Dublin Road, expressed concern regarding the proposed bond issue/municipal complex. (See Exhibit 1 – Jo Ann Driscoll's email, dated August 14, 2020.)

Joe Abbruzese, 6501 Holbrook Circle, expressed concern regarding the proposed bond issue/municipal complex. (See Exhibit 2 – Joe Abbruzese's email, dated August 11, 2020.)

Billy Barron, 6707 Overbrook Drive, expressed concern regarding the proposed bond issue/municipal complex. (See Exhibit 3 – Billy Barron's email, dated August 7, 2020.)

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JULY 30, 2020. [SCOTT GREY]
2. APPROVAL OF MEETING MINUTES FOR AUGUST 4, 2020. [SCOTT GREY]
3. APPROVAL OF MEETING MINUTES FOR AUGUST 11, 2020. [SCOTT GREY]
4. DEPARTMENTAL REPORTS - ANIMAL CONTROL (JUNE), BUILDING/CODE (JULY), COURT (JULY), FINANCE (monthly financials) (JULY), FIRE (2ND QTR), POLICE (JULY), AND WEBSITE (JULY)

MOTION: Councilmember Smith moved to approve consent agenda items 1 through 5 as presented. Councilmember Abraham seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Motion carried 4-0.

INDIVIDUAL CONSIDERATION ITEMS

5. REPUBLIC WASTE QUARTERLY REPORT AND PICKUP INFORMATION. [BERNAS]

Mayor Pettle announced Republic Waste Regional Director Rick Bernas had a family emergency and was unable to attend tonight's meeting.

MOTION: Mayor Pro Tem Standridge moved to table Republic Waste Quarterly Report and pickup information, due to Republic Waste Regional Director Rick Bernas' family emergency. Councilmember Meyer seconded with

Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Motion carried 4-0.

City Administrator Olson the item would be rescheduled to the first available meeting Mr. Bernas can be present.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-639, ACCEPTING THE INTERLOCAL AGREEMENT BETWEEN THE CITY OF WYLIE AND THE CITY OF PARKER, TEXAS FOR COMMUNICATIONS CENTER AND DISPATCH SERVICES. [SHEFF/SHELBY]

Fire Chief Sheff reviewed the item, stating as approved by Council and in accordance with the FY 2020 fiscal year budget for the fire department, the City of Parker are in process of implementing a shift in dispatch services from the City of Plano to the City of Wylie. Wylie's dispatch operation, managed by its fire department, possesses state-of-the-art communications equipment with personnel trained on fire department protocols and procedures. Wylie is a member entity of the Plano-Allen-Wylie-Murphy radio network and (other than switching dispatch services) Parker will continue (unchanged from current practice) to lease "airspace" through Plano on the PAWM network and receive services from the Plano Radio Department with regard to servicing our radio equipment.

Wylie, currently, provides dispatch services for the fire departments of Lucas and Fairview (in addition to other area fire departments) with whom we actively respond with and operate together at fire, Emergency Medical Services (EMS) and other emergencies. As a result, Parker Fire Department is familiar and satisfied with Wylie's communications capabilities. Fire departments of Lucas and Fairview have similarly expressed satisfaction working with Wylie. Wylie dispatches ambulance service into Parker.

911 service for Parker residents will not be impacted by our change of dispatch. The Collin County Sheriff's communications unit will continue as the Public Service Answering Point for 911 calls generated out of Parker's fire district. When we switch dispatch service, calls for fire, rescue or EMS emergencies will be directed by Collin County to Wylie instead of Plano.

Parker and its citizens will benefit from the switch to Wylie by, among other reasons, Wylie's ability to simultaneously dispatch our primary mutual aid fire department (Lucas, Wylie, Murphy and Fairview) to an emergency in Parker thereby enabling the concentration of first alarm firefighting resources at the scene on a basis faster than presently possible through Plano (Plano does not simultaneously dispatch); by Wylie's ability to continuously track and dispatch backup units should the pre-loaded initial first alarm units be unavailable at the time an emergency is reported through 911 (presently unavailable through Plano); and by automatically providing coverage for fire and EMS calls during times Parker Fire Department is working on another emergency call.

MOTION: Mayor Pro Tem Standridge moved to approve Resolution No. 2020-639, accepting the Interlocal Agreement (ILA) between the City of Wylie and the City of Parker, Texas for Communications Center and Dispatch Services.

Councilmember Smith seconded with Councilmembers Abraham, Meyer, Smith, and Standridge voting for the motion. Motion carried 4-0.

ROUTINE ITEMS

7. FUTURE AGENDA ITEMS

UPDATE(S):

- TRANSPORTATION COMMITTEE [STANDRIDGE]

Mayor Pro Tem Standridge updated everyone on "Transportation", stating the completion of Parker Road has been slowed by weather related incidents. Residents may have noticed it is difficult to work in mud. Texas Department of Transportation.(TxDot) personnel have indicated, if there are no more delays, Parker Road should be completed October/November 2020. TxDot needs to complete driveways, sidewalks, median crossovers, signal lights and clean up. TxDot has asked that everyone slow down, as speeding vehicles endanger their workers and slows progress. Also, TxDot asks that people do not walk on the closed portions of the road. This interferes with construction vehicles and workers, trying to do their job. TxDot plans to plant grass on the medians at completion.

Councilmember Meyer asked if "Xeriscaping" has come up in any of the conversations with TxDot thus far. Public Works Director Machado said it has not, but he would make a point to ask next time he gets a chance.

- COMPREHENSIVE "COMP" PLAN [SMITH]

Councilmember Smith said the Comprehensive "Comp" Plan Committee had their initial meeting Monday, August 10, 2020, 6:00 PM and the new member were quite enthusiastic about getting started. The committee elected Jim Douglas, Chairman; Joe Cordina, Vice Chair; and Terry Lynch Secretary for the group. Work is in progress to develop organizational and meeting schedules for the committee. Their next meeting is Monday, September 14, 2020, 6:00 PM.

Councilmember Smith thanked City Administrator Olson and Assistant City Administrator/City Secretary Scott Grey for their planning, organization and assistance conducting the meeting. They both reciprocated their appreciation as well.

- NOISE COMMITTEE [OLSON]

City Administrator Olson said that due to 2019 Coronavirus Disease (COVID-19) global pandemic, there has been very little noise. The committee has exchanged emails regarding activities, but they have not met lately. They plan to get things going again soon.

- PUMP STATION [OLSON/MACHADO]

Public Works Director Machado said the Pump Station Project has been bid, awarded, and contracts have been signed. The project is moving forward.

- ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF DUE (Each valued at between \$0 - \$500). [PETTLE]

- o 2020 0804 Ginzu Chan & Yingyan Katherine Li donated snacks to the Parker Police Department
- o 2020 0804 Rick Debus donated six (6) signs thanking first responders to the City

Mayor Pettle on behalf herself, Council, and City Staff, thanked each of the donors for their kind and generous donations, stating how greatly these gifts are appreciated.

Mayor Pettle asked if there were any items to be added to the future agenda, noting the tabled Republic Services item on tonight's agenda.

Hearing no additional requests, Mayor Pettle encouraged everyone to email her any additional requests and noted the next regularly scheduled meeting would be Tuesday, September 1, 2020. She asked everyone to check the City's website, due to possible changes related to budget.

APPROVED:

Mayor Lee Pettle

Approved on the 9th day
of September, 2020.

ATTESTED:

Patti Scott Grey, City Secretary

PROPOSED



City Council Work Session

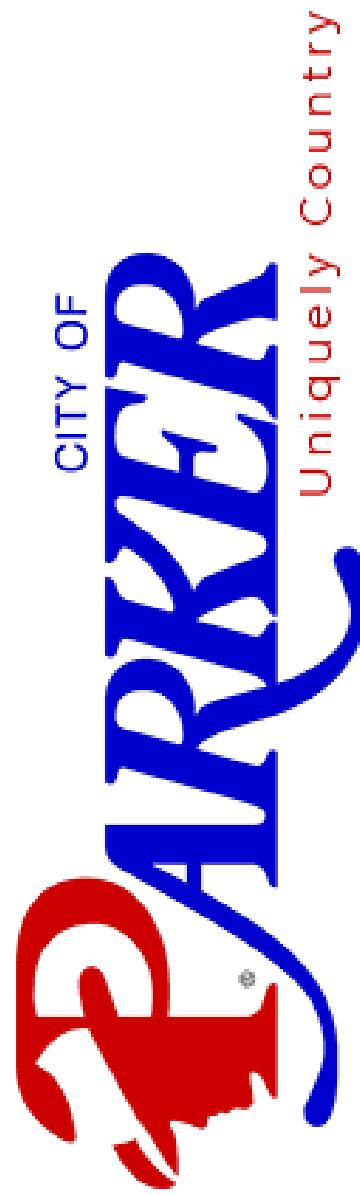
FY 2020-2021

Proposed Budget

Tuesday, August 18, 2020

BWS Exhibit A

Budget Process





Budget Process



| Date | Budget Action |
|------------------------|---|
| June | Budgets submitted by Department Heads to Finance Mgr |
| Friday, August 14 | Proposed budget filed by City Administrator |
| Tuesday, August 18 | Proposed budget presented to City Council |
| Wednesday, September 9 | First of two public hearings on proposed tax rate and public hearing on proposed budget |
| Tuesday, September 15 | Second public hearing and final action on budget and tax rate |
| Thursday, October 1 | FY 2020-2021 begins |



City Departments



City Departments

The City is currently divided into four departments with a total 27 full-time employees.

- Administration – 7
- Police – 12
- Fire – 0 (40 part-time)
- Public Works – 8



FY 2020-2021

Proposed Budget



FY 2020-2021 Proposed Budget



Because restrictions are placed on various types of revenue, the budget is divided into several accounts or funds:

- General (operating) Fund;
- Water/Wastewater Fund;
- Solid Waste Fund;
- Law Enforcement Fund;
- Equipment Replacement Fund;
- Court Security Fund;
- Court Technology Fund;
- Child Safety Fund;
- Police Donations Fund;
- Fire Donations Fund;
- Parks Fund;
- General Obligation Debt Service;
- Revenue Bond I&S;
- Utility Impact Fee Fund;
- Street Construction Fund;
- Utility Construction Fund;
- Drainage Improvement Fund; and
- Facilities Improvement Fund



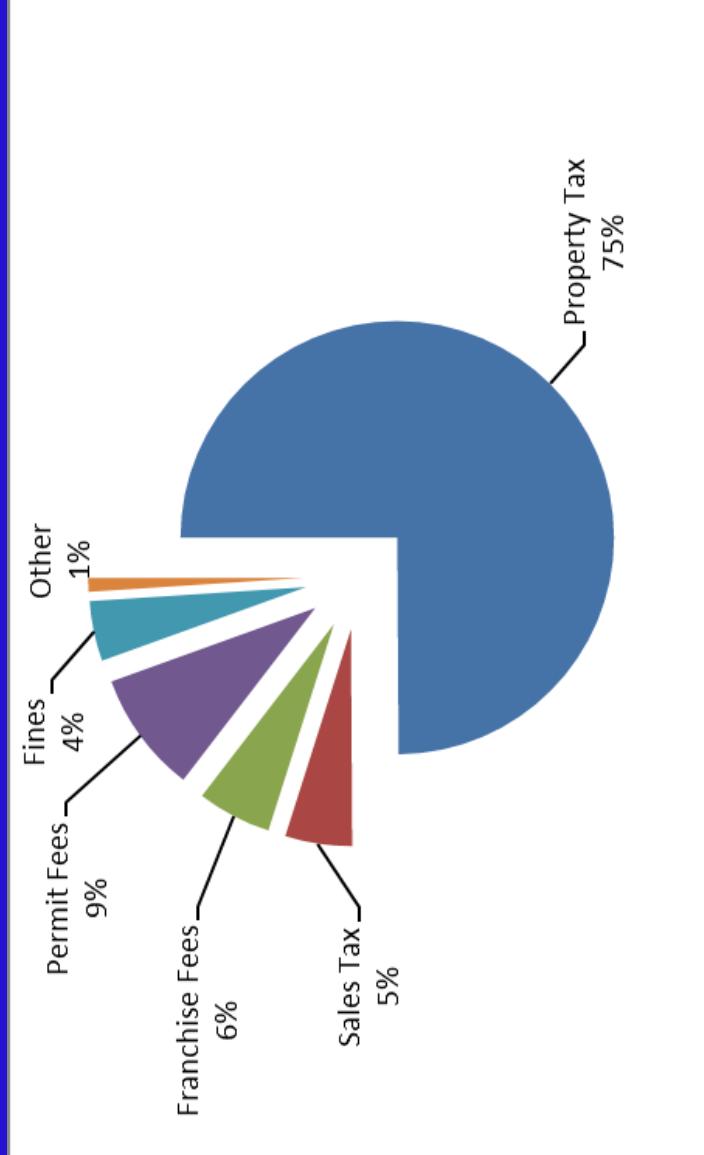
FY 2020-2021 Proposed Budget **General Fund Revenue**

- The General Fund is the operating fund of the City.
- All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in the General Fund.
- The primary revenue sources for the General Fund are:
 - Property taxes
 - Sales tax
 - Franchise fees
 - Permit fees
 - Fines



FY 2020-2021 Proposed Budget General Fund Revenue

% Distribution of General Fund Revenue



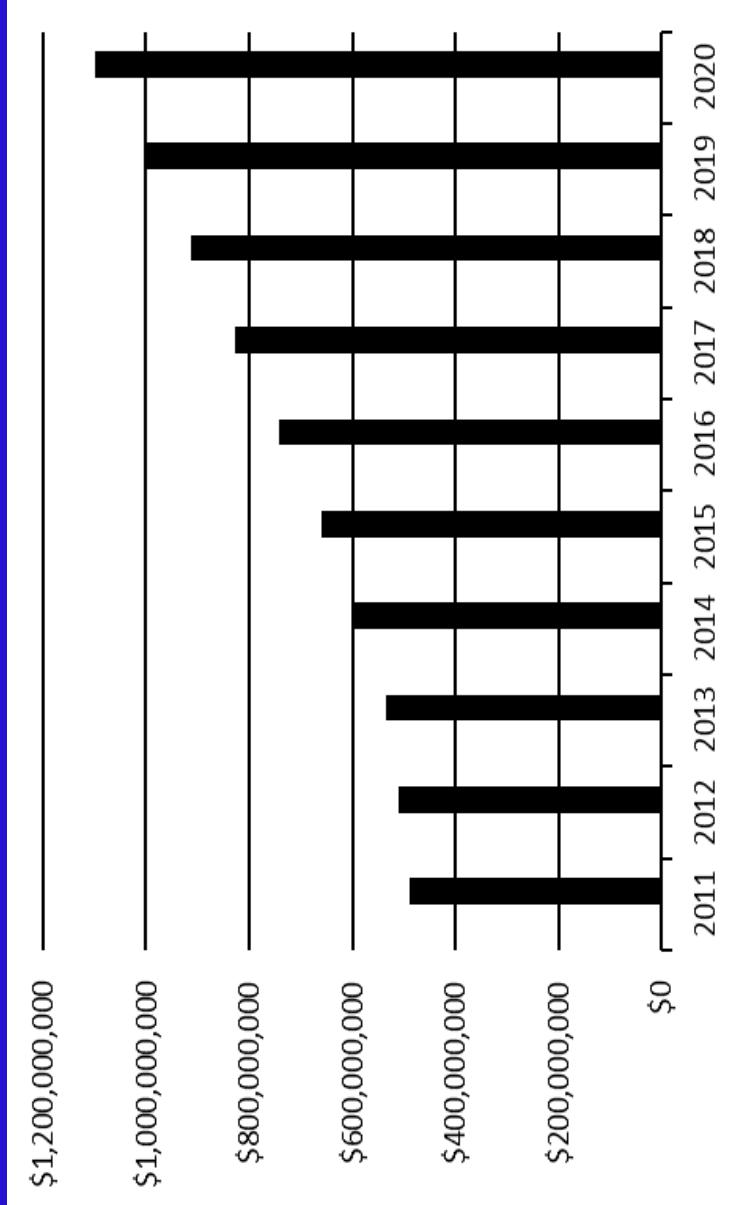
Property Tax

- 2020 Certified Estimates - \$1,115,000,000
 - Increase of \$75,176,861 (7.13%) from previous year (\$271,731)
 - Of that amount, \$58,779,406 is from new taxable property added (\$215,123)
- Budget has been prepared using the current tax rate of \$0.365984 per \$100 of tax assessed value
 - \$0.01 change in property tax affects City budget by \$111,500
 - \$0.01 change in property tax affects average homeowner by \$65.40 (based on average value of home \$654,000)



FY 2020-2021 Proposed Budget General Fund Revenue

Total Net Taxable Property Values by Year



*Total Certified Estimates for Property Values in 2020 are \$1,115,000,000.



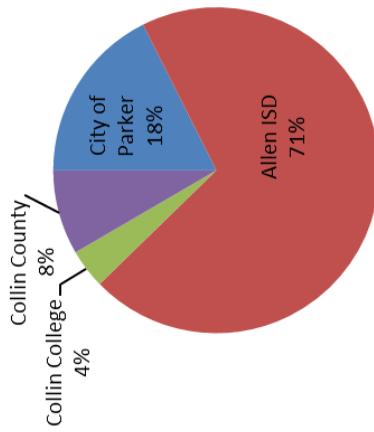
Property Tax Rates in Collin County

| City | 2015 Total Tax Rate | 2016 Total Tax Rate | 2017 Total Tax Rate | 2018 Total Tax Rate | 2019 Total Tax Rate | % Increase/Decrease from 2018 to 2019 |
|---------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--|
| Allen | 0.530000 | 0.520000 | 0.510000 | 0.498000 | 0.498000 | 0.00% |
| Anna | 0.639000 | 0.629000 | 0.601288 | 0.591288 | 0.591288 | 0.00% |
| Blue Ridge | 0.561756 | 0.538648 | 0.508077 | 0.594114 | 0.564995 | -4.90% |
| Carrollton | 0.612875 | 0.603700 | 0.599700 | 0.594970 | 0.589970 | -0.84% |
| Celina | 0.645000 | 0.645000 | 0.645000 | 0.645000 | 0.645000 | 0.00% |
| Dallas | 0.797000 | 0.782500 | 0.780400 | 0.776700 | 0.776600 | -0.01% |
| Fairview | 0.359999 | 0.359999 | 0.359999 | 0.349709 | 0.347156 | -0.73% |
| Farmersville | 0.859000 | 0.787564 | 0.780000 | 0.750000 | 0.750000 | 0.00% |
| Frisco | 0.460000 | 0.450000 | 0.446600 | 0.446600 | 0.446600 | 0.00% |
| Garland | 0.704600 | 0.704600 | 0.704600 | 0.704600 | 0.704600 | 0.00% |
| Josephine | 0.600000 | 0.580000 | 0.540000 | 0.580000 | 0.575000 | -0.86% |
| Lavon | 0.455700 | 0.455700 | 0.455700 | 0.455700 | 0.478957 | 5.10% |
| Lowry Crossing | 0.229536 | 0.229536 | 0.229889 | 0.214122 | 0.196213 | -8.36% |
| Lucas | 0.320661 | 0.317948 | 0.317948 | 0.303216 | 0.303216 | 0.00% |
| McKinney | 0.583000 | 0.573000 | 0.540199 | 0.525170 | 0.515600 | -1.82% |
| Melissa | 0.610000 | 0.610000 | 0.610000 | 0.609541 | 0.609541 | 0.00% |
| Murphy | 0.530000 | 0.510000 | 0.500000 | 0.490000 | 0.495000 | 1.02% |
| New Hope | 0.206000 | 0.196000 | 0.196000 | 0.196000 | 0.230000 | 17.35% |
| Parker | 0.350984 | 0.365984 | 0.365984 | 0.365984 | 0.365984 | 0.00% |
| Plano | 0.488600 | 0.478600 | 0.468600 | 0.460300 | 0.448200 | -2.63% |
| Princeton | 0.691886 | 0.689890 | 0.688890 | 0.688820 | 0.676299 | -1.82% |
| Prosper | 0.520000 | 0.520000 | 0.520000 | 0.520000 | 0.520000 | 0.00% |
| Richardson | 0.635160 | 0.625160 | 0.625160 | 0.625160 | 0.625160 | 0.00% |
| Royse City | 0.677100 | 0.677100 | 0.621500 | 0.621500 | 0.621500 | 0.00% |
| Sachse | 0.757279 | 0.757279 | 0.747279 | 0.720000 | 0.720000 | 0.00% |
| St Paul | 0.375000 | 0.369000 | 0.332892 | 0.317305 | 0.292982 | -7.67% |
| Van Alstyne | 0.612639 | 0.612639 | 0.635138 | 0.595932 | 0.584456 | -1.93% |
| Weston | 0.360000 | 0.360000 | 0.360000 | 0.360000 | 0.360000 | 0.00% |
| Wylie | 0.868900 | 0.848900 | 0.781000 | 0.725848 | 0.688454 | -5.15% |
| Average Rate | 0.553170 | 0.544750 | 0.533515 | 0.528468 | 0.527096 | -0.26% |



FY 2020-2021 Proposed Budget General Fund Revenue

2019 Property Tax Rate Distribution

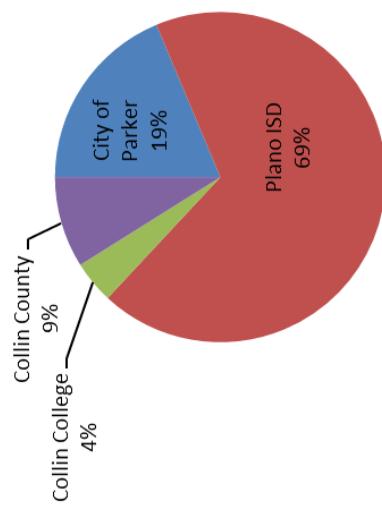


| Allen ISD | Average Value of Single Family Home | City Taxes (and Tax Rate) | County Taxes (and Tax Rate) | College Taxes (and Tax Rate) | School Taxes (and Tax Rate) | Collective Tax Bill |
|-----------|-------------------------------------|---------------------------|-----------------------------|------------------------------|-----------------------------|---------------------|
| 2016 | \$535,750 | \$1,961 (.365984) | \$1,116 (.208395) | \$435 (.081222) | \$8,518 (1.590000) | \$12,030 |
| 2017 | \$573,718 | \$2,100 (.365984) | \$1,103 (.192246) | \$458 (.079810) | \$9,007 (1.570000) | \$12,668 |
| 2018 | \$604,464 | \$2,212 (.365984) | \$1,093 (.180785) | \$491 (.081222) | \$9,369 (1.550000) | \$13,165 |
| 2019 | \$643,139 | \$2,354 (.365984) | \$1,125 (.174951) | \$522 (.081222) | \$9,383 (1.458900) | \$13,384 |
| 2020 | \$654,000 | \$2,394 (.365984) | TBD | TBD | TBD | TBD |



FY 2020-2021 Proposed Budget General Fund Revenue

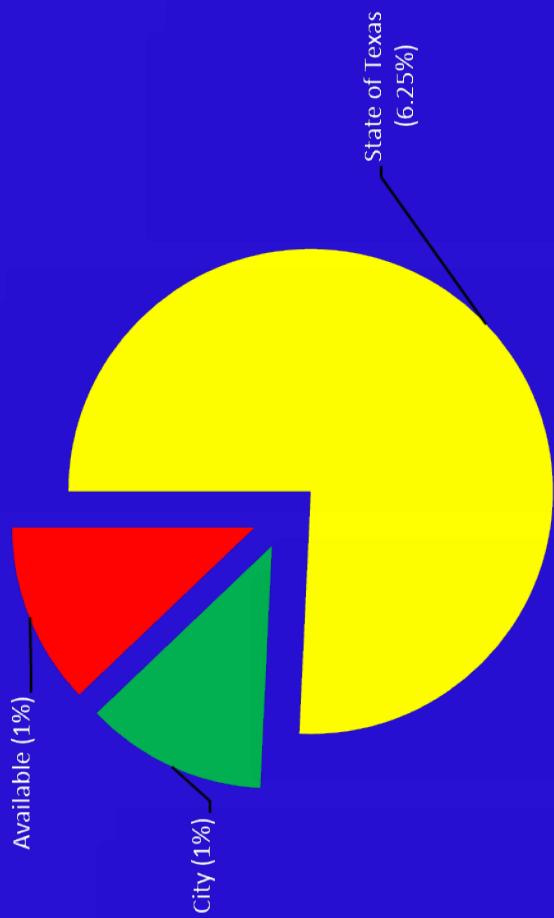
2019 Property Tax Rate Distribution



| Average Value of Single Family Home | City Taxes (and Tax Rate) | County Taxes (and Tax Rate) | College Taxes (and Tax Rate) | School Taxes (and Tax Rate) | Collective Tax Bill |
|---|------------------------------|--------------------------------|---------------------------------|--------------------------------|------------------------|
| Plano ISD | | | | | |
| 2016 | \$535,750 | \$1,961 (.365984) | \$435 (.081222) | \$7,709 (1.439000) | \$11,221 |
| 2017 | \$573,718 | \$2,100 (.365984) | \$458 (.079810) | \$8,256 (1.439000) | \$11,917 |
| 2018 | \$604,464 | \$2,212 (.365984) | \$491 (.081222) | \$8,698 (1.439000) | \$12,494 |
| 2019 | \$643,139 | \$2,354 (.365984) | \$522 (.081222) | \$8,601 (1.337350) | \$12,602 |
| 2020 | \$654,000 | \$2,394 (.365984) | TBD | TBD | TBD |

FY 2020-2021 Proposed Budget General Fund Revenue

The Texas state sales and use tax rate is 6.25%, but municipalities may also impose sales and use tax up to 2% for a total maximum combined rate of 8.25%.





FY 2020-2021 Proposed Budget General Fund Expenditures

- The General Fund is the operating fund of the City.

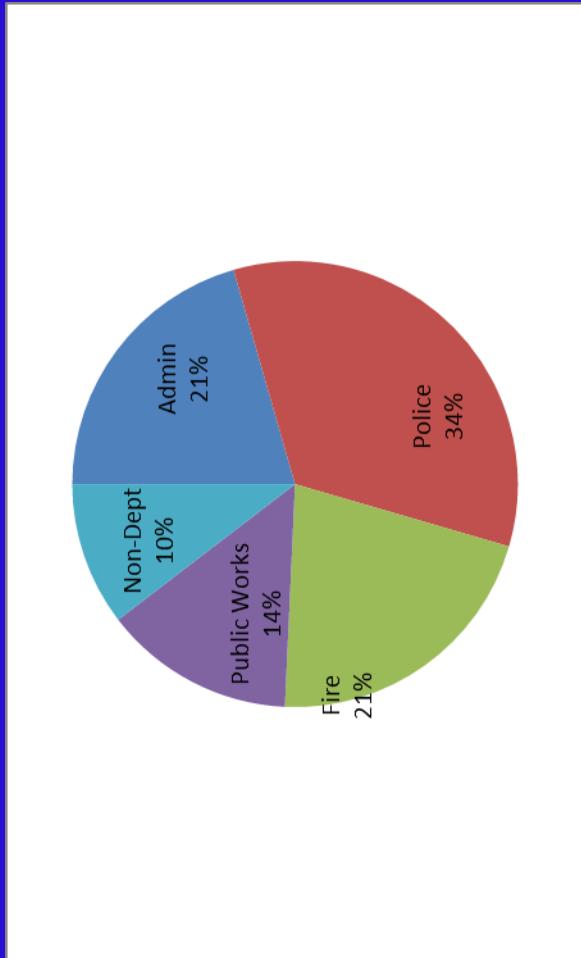
- The operating expenses for Administration, Police, Fire and Public Works departments are derived from the General Fund.



FY 2020-2021 Proposed Budget General Fund Expenditures



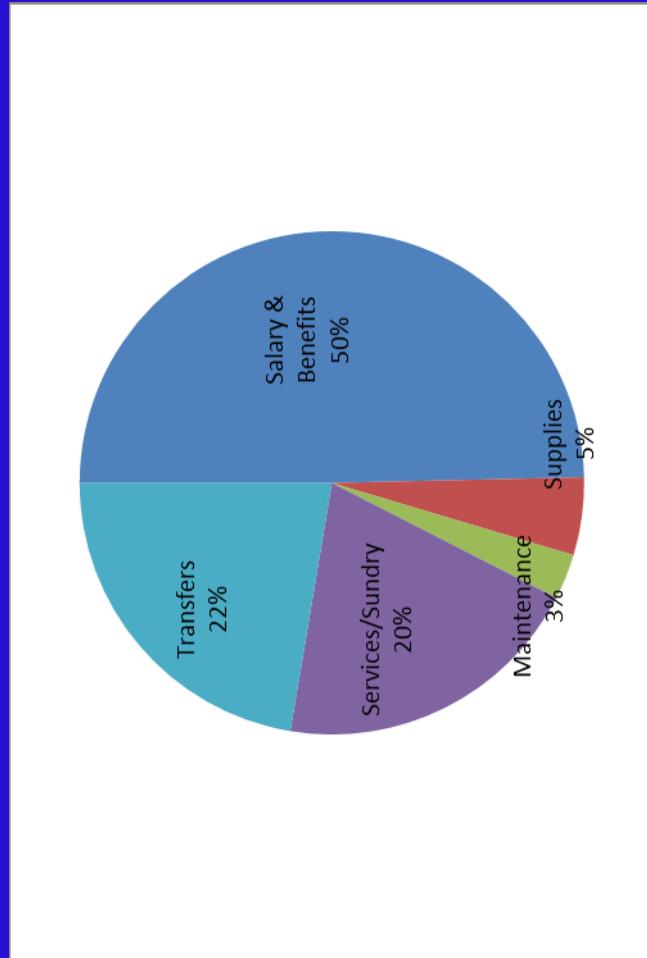
% Distribution of General Fund Expenses by Department





FY 2020-2021 Proposed Budget General Fund Expenditures

% Distribution of General Fund Expenses by Category





FY 2020-2021 Proposed Budget General Fund Expenditures

Major Expenses

- Administration
 - Collin CAD Fees - \$28,000
 - Election Fees - \$20,000
 - Legal Notice Advertisement - \$20,000
- Municipal Court
 - State Court Fees - \$90,000
- Police
 - Fuel - \$38,000
 - ICS Records Management System - \$15,000
 - City of Murphy Dispatch Services - \$28,090



FY 2020-2021 Proposed Budget General Fund Expenditures

Major Expenses

- Fire
 - Fuel - \$15,000
 - Wylie Dispatch Services - \$80,000
 - Joint Radio System Operations - \$22,000
 - Ambulance Services - \$17,280
- Public Works
 - Median Fertilizing - \$16,000
 - Median Mowing - \$50,000
 - Median Landscaping - \$14,000
 - Engineering Services - \$50,000

Major Expenses

- Non-Department
 - Legal Fees - \$100,000
 - Liability Insurance - \$45,000
 - Workers Comp - \$40,000
 - Building Repairs - \$30,000
 - PD Building Rent - \$27,720
- Transfer to Equipment Replacement Fund - \$250,000
- Transfer to Street Construction Fund - \$400,000
- Transfer to Drainage Improvement Fund - \$100,000
- Transfer to Facility Improvement Fund - \$350,000



General Fund Overview FY 2020-2021

GENERAL FUND REVENUES:

| | Budget FY2019-20 | Proposed Budget FY2020-21 | FY2019-20 vs FY2020-21 |
|--|-----------------------|---------------------------------|------------------------------|
| GENERAL FUND | | | |
| REVENUES: | | | |
| Taxes | \$ 3,251,602 | \$ 3,637,848 | 11.9% |
| Property (current) | 32,006 | 42,844 | 33.9% |
| Property (delinquent) | 234,000 | 245,194 | 4.8% |
| Sales & Use | 258,000 | 271,500 | 5.2% |
| Franchise Fees | 495,800 | 445,500 | -10.1% |
| Licenses, Fees & Permits | 50,000 | 44,700 | -10.6% |
| Investment Income | 215,000 | 220,000 | 2.3% |
| Fines, Warrants & Seizures | 1,200 | 6,200 | 416.7% |
| Miscellaneous | \$ 4,537,608 | \$ 4,913,786 | 8.3% |
| EXPENDITURES: | | | |
| Current: | | | |
| Administration | \$ 749,018 | \$ 787,720 | 5.2% |
| Police | 1,269,220 | 1,303,000 | 2.7% |
| Fire | 1,974,143 | 813,641 | -58.8% |
| Public Works | 499,084 | 531,673 | 6.5% |
| Non-Department | 383,723 | 399,180 | 4.0% |
| Total Expenditures | \$ 4,875,188 | \$ 3,835,214 | -21.3% |
| Net Change in Fund Balance - Excess (Deficit) | \$ (337,580) | \$ 1,078,572 | |
| Transfer from Water/Wastewater Fund | 25,000 | 25,000 | |
| Transfer from Solid Waste Fund | 25,000 | 25,000 | |
| Transfer to Capital Projects Fund | (625,000) | (850,000) | |
| Transfer to Capital Parks Fund | - | (5,000) | |
| Transfer to Vehicle Replacement Fund | (250,000) | (250,000) | |
| Other Financing Sources | \$ (825,000) | \$ (1,055,000) | |
| Net Change in Fund Balance | \$ (1,162,580) | \$ 23,572 | |
| Fund Balance, Beginning (October 1) | \$ 4,852,624 | \$ 3,690,044 | |
| Fund Balance, Ending (September 30) | \$ 3,690,044 | \$ 3,713,616 | |
| FUND BALANCE RESERVE: | | | |
| Total Expenditures (not including Transfers) | \$ 4,875,188 | \$ 3,835,214 | |
| 25% Target Reserve (3 months) | 1,218,797 | 958,804 | |
| Fund Balance Excess (Under) Reserves | \$ 2,471,247 | \$ 2,754,813 | |



FY 2020-2021 Proposed Budget General Fund Overview

- FY 2020-2021 projected surplus of \$23,572
- Departments submitted supplementals based on their projected needs. Those supplementals are not reflected in the proposed FY 2020-2021 budget. These items have been presented separate for City Council to review and approve. If approved, these items will be added to the budget.



FY 2020-2021 Proposed Budget

CITY OF PARKER Supplemental Ranking Sheet FY 2020-21

Department:

Overview

| Item | Department Name | Supplemental Description (Short Name) | Cost | Reoccurring Cost | One-time Cost |
|---------------|-----------------|--|----------|------------------|---|
| 1 | Police | Star Next Speed Enforcement Software | 4,750 | 0 | 4,750 |
| 2 | Police | Additional Training | 5,200 | 0 | 5,200 |
| 3 | Police | Training Uniforms | 4,107 | 0 | 4,107 |
| 4 | Police | 50th Anniversary Decals and Coin | 3,900 | 0 | 3,900 |
| 5 | Emergency Mgmt | Siren for the Preserve | 32,984 | 2,750 | 30,234 |
| 6 | Emergency Mgmt | Everbridge/Nixle Emergency Notification System | 13,500 | 12,500 | 1,000 |
| 7 | Emergency Mgmt | Weather Radios | 3,499 | 3,499 | 0 |
| 8 | Fire | Assistant Fire Chief | 28,214 | 28,214 | 0 |
| 9 | Fire | Night Crew Firefighter | 38,597 | 38,597 | 0 |
| 10 | Fire | PTO Elimination | (29,143) | (29,143) | 0 |
| TOTAL: | | | | | \$ 105,608 \$ 56,417 \$ 49,191 |



FY 2020-2021 Proposed Budget Water/Wastewater Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ 4,449,495 | \$ 3,467,000 | \$ 3,685,600 |
| Expenditures | \$ 3,386,074 | \$ 3,409,395 | \$ 3,681,967 |

• Major Expenses

- Water Purchase - \$1,830,940
- Wastewater Treatment - \$368,000
- Meters - \$73,500



FY 2020-2021 Proposed Budget Solid Waste Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 410,748 | \$ 437,792 |
| Expenditures | \$ N/A | \$ 407,128 | \$ 432,264 |

- Major Expenses
 - Garbage Collection/Recycling Services - \$407,264



FY 2020-2021 Proposed Budget Equipment Replacement Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 275,000 | \$ 275,000 |
| Expenditures | \$ N/A | \$ 104,274 | \$ 65,600 |

- Major Expenses

- Public Works – Replace 2007 Bad Boy Mower - \$15,000
- Police – Replace 2011 Charger - \$50,600



FY 2020-2021 Proposed Budget GO Debt Service Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ 502,372 | \$ 498,012 | \$ 409,047 |
| Expenditures | \$ 501,009 | \$ 499,588 | \$ 420,509 |

- Major Expenses
 - 2019 Refunding Bond - \$254,274
 - 2015 Bond - \$164,735



FY 2020-2021 Proposed Budget Revenue Bond I&S Fund Overview



| | FY 2018-19 Actuals | FY 2019-20 Revised Budget | FY 2020-21 Proposed Budget |
|--------------|-----------------------|------------------------------|-------------------------------|
| Revenue | \$ N/A | \$ 561,948 | \$ 554,702 |
| Expenditures | \$ N/A | \$ 561,948 | \$ 554,702 |

- Major Expenses
 - 2019 Refunding Bond - \$237,552
 - 2018 Bond - \$314,650



FY 2020-2021 Proposed Budget Utility Impact Fee Fund Overview



| | FY 2018-19 Actuals | FY 2019-20 Revised Budget | FY 2020-21 Proposed Budget |
|--------------|-----------------------|------------------------------|-------------------------------|
| Revenue | \$ N/A | \$ 150,000 | \$ 200,000 |
| Expenditures | \$ N/A | \$ 150,000 | \$ 200,000 |

- Major Expenses
 - Utility Construction (if needed) - \$200,000



FY 2020-2021 Proposed Budget Street Construction Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 400,000 | \$ 400,000 |
| Expenditures | \$ N/A | \$ 400,000 | \$ 400,000 |

- Major Expenses
 - Street Repairs - \$400,000



FY 2020-2021 Proposed Budget Utility Construction Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 250,000 | \$ 150,000 |
| Expenditures | \$ N/A | \$ 6,500,000 | \$ 6,650,000 |

- Major Expenses
 - Pump Station - \$6,650,000



FY 2020-2021 Proposed Budget Drainage Improvement Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 100,000 | \$ 100,000 |
| Expenditures | \$ N/A | \$ 100,000 | \$ 100,000 |

- Major Expenses
 - Drainage Improvements - \$100,000



FY 2020-2021 Proposed Budget Facilities Improvement Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 125,000 | \$ 350,000 |
| Expenditures | \$ N/A | \$ - | \$ 350,000 |

- Major Expenses
 - Municipal Complex - \$350,000



Uniquely Country

FY 2020-2021 Proposed Budget Combined Budget Summary



COMBINED BUDGET SUMMARY - ALL FUNDS

| Fund | Fund Title | FY 2019-20 | | | FY 2020-21 | | | | |
|------|---------------------------------------|------------------------------|----------------|--------------------|---------------|--------------------------------|----------------|--------------------|---------------|
| | | Audited Fund Balance 9/30/19 | Total Revenues | Total Expenditures | Net Inc/(Dec) | Estimated Fund Balance 9/30/20 | Total Revenues | Total Expenditures | Net Inc/(Dec) |
| 01 | General Fund | 4,852,624 | 4,587,608 | 5,750,188 | (1,162,580) | 3,690,044 | 4,963,786 | 4,940,214 | 23,572 |
| 03 | Water/Wastewater Fund | 1,773,836 | 3,467,000 | 3,409,395 | 57,605 | 1,831,441 | 3,685,600 | 3,681,967 | 3,633 |
| 05 | Solid Waste Fund | - | 410,748 | 407,128 | 3,620 | 3,620 | 437,792 | 432,264 | 5,528 |
| 21 | Law Enforcement Fund | 7,898 | - | 7,898 | (7,898) | - | - | - | 7,898 |
| 22 | Equipment Replacement Fund | - | 275,000 | 104,274 | 170,726 | 170,726 | 275,000 | 65,600 | 209,400 |
| 23 | Court Security Fund | 36,910 | 3,000 | 6,000 | (3,000) | 33,910 | 3,300 | 4,500 | (1,200) |
| 24 | Court Technology Fund | 7,554 | 3,500 | 8,300 | (4,800) | 2,754 | 3,600 | 8,300 | (4,700) |
| 25 | Child Safety Fund | - | 2,600 | 5,200 | (2,600) | (2,600) | 5,000 | 5,000 | - |
| 26 | Police Donations Fund | 6,780 | - | 6,780 | (6,780) | - | 250 | 8,505 | (8,255) |
| 27 | Fire Donations Fund | 174,469 | 180 | 102,200 | (102,020) | 72,449 | 2,180 | 64,200 | (62,020) |
| 29 | Parks Fund | 500 | - | - | - | 500 | 10,000 | 10,000 | - |
| 40 | General Obligations Debt Service Fund | 169,477 | 498,012 | 499,588 | (1,576) | 167,901 | 409,047 | 420,509 | (11,462) |
| 41 | Revenue Bond & S Fund | - | 561,948 | 561,948 | - | - | 554,702 | 554,702 | - |
| 60 | Utility Impact Fee Fund | 961,104 | 150,000 | 150,000 | - | 961,104 | 200,000 | 200,000 | - |
| 61 | Street Construction Fund | - | 400,000 | 400,000 | - | - | 400,000 | 400,000 | - |
| 62 | Utility Construction Fund | 7,475,891 | 250,000 | 6,650,000 | (6,400,000) | 1,075,891 | 150,000 | 6,650,000 | (6,500,000) |
| 63 | Drainage Improvement Fund | - | 100,000 | 100,000 | - | - | 100,000 | 100,000 | - |
| 65 | Facilities Improvement Fund | - | 125,000 | - | 125,000 | 125,000 | 350,000 | 350,000 | - |



Comments or
Questions?

CITY OF PARKER
Supplemental Ranking Sheet
FY 2020-21

Department: Fire

| Item | Department Name | Supplemental Description (Short Name) | Cost | Reoccurring Cost | One-time Cost |
|------|-----------------|---------------------------------------|----------|------------------|---------------|
| 1 | Fire | Assistant Fire Chief | 28,214 | 28,214 | - |
| 2 | Fire | Night Crew Firefighter | 38,597 | 38,597 | - |
| 3 | Fire | PTO Elimination | (29,143) | (29,143) | - |
| 4 | | | | | |
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TOTAL: \$ 37,668 \$ 37,668 \$ -

**CITY OF PARKER
Supplemental Request
FY 2020-21**

DEPARTMENT: Fire

ITEM / POSITION REQUESTED:

Assistant Fire Chief

WHY IS GOAL IMPORTANT?

ITEMS NEEDED TO ACHIEVE GOAL (ITEMIZE BELOW):

CITY OF PARKER
Supplemental Request
FY 2020-21

DEPARTMENT: Fire

ITEM / POSITION REQUESTED:

Night Crew Firefighter (Funded 1/2 year and start date of April 1, 2021)

WHY IS GOAL IMPORTANT?

The Fire Dept presently staffs day shifts with a part-time paid officer, a part-time paid driver, a part-time paid firefighter (all at varying hourly rates) and a volunteer (stipend) firefighter.

The Fire Dept presently staffs its night shift with a part-time paid officer, a part-time paid driver and a volunteer (stipend) firefighter.

Volunteer participation is unpredictable and runs under 50% on an overall basis. Night or day, a 2 person crew is inadequate for safe and effective firefighting purposes. A 3 person crew is marginally acceptable. A 4 person crew is the goal for purposes of safety, effectiveness and consistency with our automatic aid departments.

Recommendation is made to add a part-time paid firefighter position to the night shift consistent with the day shift and to continue the volunteer position both day and night.

ITEMS NEEDED TO ACHIEVE GOAL (ITEMIZE BELOW):

**CITY OF PARKER
Supplemental Request
FY 2020-21**

DEPARTMENT: Fire

ITEM / POSITION REQUESTED:

Eliminate PTO for Part-Time Firefighters

WHY IS GOAL IMPORTANT?

ITEMS NEEDED TO ACHIEVE GOAL (ITEMIZE BELOW):

CITY OF PARKER
Supplemental Ranking Sheet
FY 2020-21

Department: Police Department

| Item | Department Name | Supplemental Description (Short Name) | Cost | Reoccurring Cost | One-time Cost |
|------|-----------------|---------------------------------------|-------|------------------|---------------|
| 1 | Police | Star Next Speed Enforcement Software | 4,750 | 0 | 4,750 |
| 2 | Police | Additional Training | 5,000 | 0 | 5,000 |
| 3 | Police | Training Uniforms | 4,107 | 0 | 4,107 |
| 4 | Police | 50th Anniversary Decals and Coin | 3,900 | 0 | 3,900 |
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TOTAL: \$ 17,757 \$ - \$ 17,757

**CITY OF PARKER
Supplemental Request
FY 2020-21**

DEPARTMENT: Police

ITEM / POSITION REQUESTED:

Star Next Speed Enforcement Software

WHY IS GOAL IMPORTANT?

This software will allow PD to determine actual speeding complaint data prior to deploying signs. This is a radar that tracks and records speed data with the motoring public being aware of the device. This is the most reported issue in Parker.

ITEMS NEEDED TO ACHIEVE GOAL (ITEMIZE BELOW):

**CITY OF PARKER
Supplemental Request
FY 2020-21**

DEPARTMENT: Police

ITEM / POSITION REQUESTED:

Additional Training requirements

WHY IS GOAL IMPORTANT?

Department reorganization and training of the commanders who are switching positions.

ITEMS NEEDED TO ACHIEVE GOAL (ITEMIZE BELOW):

**CITY OF PARKER
Supplemental Request
FY 2020-21**

DEPARTMENT: Police

ITEM / POSITION REQUESTED:

Training Uniforms

WHY IS GOAL IMPORTANT?

We need a training uniform and shirts for Michelle. Each officer will be given (3) pull-over shirts with Department Patch on left chest and embroidered name on right chest. (3) pairs of BDU pants in dark blue. Michelle will be issued 5 shirts.

ITEMS NEEDED TO ACHIEVE GOAL (ITEMIZE BELOW):

**CITY OF PARKER
Supplemental Request
FY 2020-21**

DEPARTMENT: Police

ITEM / POSITION REQUESTED:

50th Anniversary for Police Department

WHY IS GOAL IMPORTANT?

We would like to celebrate our 50th Anniversary with car decals and a coin.

ITEMS NEEDED TO ACHIEVE GOAL (ITEMIZE BELOW):

CITY OF PARKER
Supplemental Ranking Sheet
FY 2020-21

Department: Emergency Notification System

| Item | Department Name | Supplemental Description (Short Name) | Cost | Reoccurring Cost | One-time Cost |
|------|----------------------|--|--------|------------------|---------------|
| 1 | Emergency Management | Siren for The Preserve | 32,984 | 2,750 | 30,234 |
| 2 | Emergency Management | Everbridge/Nixle Emergency Notification System | 13,500 | 12,500 | 1,000 |
| 3 | Emergency Management | Weather Radios | 3,499 | 3,499 | 0 |
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TOTAL: \$ 49,983 \$ 18,749 \$ 31,234

CITY OF PARKER
Supplemental Request
FY 2020-21

DEPARTMENT: Emergency Notification System

ITEM / POSITION REQUESTED:

One solar powered siren with software to activate the siren by Parker and by Murphy PD Communications.

WHY IS GOAL IMPORTANT?

To alert residents of pending weather emergency.

ITEMS NEEDED TO ACHIEVE GOAL (ITEMIZE BELOW):

| Account Number xx-xxx-xxxxxx | Account Description | One-Time Costs | Recurring Costs | Additional Notes or Comments (If vehicle, put type only i.e., sedan, pickup) |
|---------------------------------|---------------------|-------------------|--------------------|---|
| | | 25,734 | | Siren with solar power |
| | | 4,500 | 2,250 | Software |
| | | | 500 | Maintenance |
| | | | | |
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| | SUBTOTAL | \$ 30,234 | \$ 2,750 | |
| | TOTAL | | \$ 32,984 | (One-Time + Recurring) |

**CITY OF PARKER
Supplemental Request
FY 2020-21**

DEPARTMENT: Emergency Notification System

ITEM / POSITION REQUESTED:

Everbridge Emergency Notification System

WHY IS GOAL IMPORTANT?

To alert residents of pending weather emergency.

Very Robust notification system with smartweather and community engagement.

ITEMS NEEDED TO ACHIEVE GOAL (ITEMIZE BELOW):

**CITY OF PARKER
Supplemental Request
FY 2020-21**

DEPARTMENT: Emergency Notification System

ITEM / POSITION REQUESTED:

Weather Radios to provide for underprivileged citizens.

WHY IS GOAL IMPORTANT?

To alert residents of pending weather emergency.

ITEMS NEEDED TO ACHIEVE GOAL (ITEMIZE BELOW):

From: [Jo Ann Driscoll](#)
To: [Patti Grey](#)
Subject: New City Hall
Date: Friday, August 14, 2020 10:04:51 PM

In the almost 14 years we have lived in Parker we have been so impressed with the fiscal responsibility of the city management. We are very opposed to taking on a huge debt for a new City Hall.

Sent from my iPad

From: [Joe Abbruzese](#)
To: [Patti Grey](#)
Subject: Bond Vote
Date: Tuesday, August 11, 2020 6:31:11 PM

Please read my comments into the record at tonight's meeting.

I, Joseph Abbruzese of 6501 Holbrook Circle, Parker,Tx, hereby oppose the issue of \$9.5M bonds for a new police and admin building, doubling the debt for our small Town.

Thank You

Joe Abbruzese

From: [Billy Barron](#)
To: [Patti Grey](#)
Subject: Municipal Complex Feedback
Date: Friday, August 7, 2020 11:36:50 AM

Dear Mayor and Council,

Please read this at the August 11th meeting.

My biggest issue with the Municipal Complex is that we should have already built it. Let's start with the Police Department. Them being in what is basically a mobile home is embarrassing. It has no sound isolation and does not seem to be very secure. I know one of the goals has been to get our department accredited and it is impossible to do so in that facility.

Next, City Hall every time I walk through it reminds me of my old house where we had shelving in every available space because it is way too small for our needs. One of the reasons we moved to Parker was to have enough space. Let's extend that same courtesy to our city staff.

I know that some of the city records are stored off-site in the basement of a church. Records should all be stored on city property for security reasons.

Finally, Parker has badly needed a place for meetings and events. I'm excited for the Annex. In addition to the Annex, I hope that you all will allow the public to reserve the conference room in City Hall that has a door to the lobby.

I find the costs and bond package to be acceptable. Please vote to put this on the ballot.

Yours Truly,

Billy Barron
6707 Overbrook Drive



Council Agenda Item

Item 2
C'Sec Use Only

| | |
|----------------------------------|---|
| Budget Account Code: | Meeting Date: September 9, 2020 |
| Budgeted Amount: | Department/ Requestor: City Secretary |
| Fund Balance-before expenditure: | Prepared by: City Secretary Scott Grey |
| Estimated Cost: | Date Prepared: August 28, 2020 |
| Exhibits: | <ul style="list-style-type: none">• <u>Proposed Minutes</u> |

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR AUGUST 25, 2020. [SCOTT GREY]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

| Inter – Office Use | | | |
|--------------------------------|-------------------------|-------|------------|
| Approved by: | Enter Text Here | | |
| Department Head/ Requestor: | <i>Patti Scott Grey</i> | Date: | 09/03/2020 |
| City Attorney: | | Date: | |
| City Administrator: | <i>Luke B. Olson</i> | Date: | 09/03/2020 |



MINUTES
CITY COUNCIL MEETING
AUGUST 25, 2020

The Council meeting was open to the public. The City of Parker provided disposable face masks and hand sanitizer.

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 6:00 p.m. Councilmembers Diana M. Abraham, Cindy Meyer, Edwin Smith, Ed Standridge and Patrick Taylor were present.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/H.R. Manager Grant Savage, City Attorney Brandon Shelby, Public Works Director Gary Machado, and Police Chief Richard Brooks

EXECUTIVE SESSION START TO FINISH – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
 - a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.
 - c. Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).

Mayor Pettle recessed the regular meeting at 6:01 p.m.

2. RECONVENE REGULAR MEETING.

Mayor Pettle reconvened the regular meeting at 9:09 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

MOTION: Councilmember Taylor moved to approve all salary adjustments discussed in Executive Session. Councilmember Smith seconded with Councilmembers Abraham, Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

4. ADJOURN

Mayor Lee Pettle adjourned the meeting at 9:10 p.m.

APPROVED:

Mayor Lee Pettle

Approved on the 9th day
of September, 2020.

ATTESTED:

Patti Scott Grey, City Secretary

PROPOSED



Council Agenda Item

Item 3
C'Sec Use Only

| | |
|-------------------------------------|---|
| Budget Account Code: | Meeting Date: September 9, 2020 |
| Budgeted Amount: | Department/ Requestor: City Secretary |
| Fund Balance-before expenditure: | Prepared by: City Secretary Scott Grey |
| Estimated Cost: | Date Prepared: September 3, 2020 |
| Exhibits: | <ul style="list-style-type: none">• <u>Proposed Minutes</u> |

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR SEPTEMBER 1, 2020. [SCOTT GREY]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

| Inter – Office Use | | | |
|--------------------------------|-------------------------|-------|------------|
| Approved by: | Enter Text Here | | |
| Department Head/ Requestor: | <i>Patti Scott Grey</i> | Date: | 09/03/2020 |
| City Attorney: | | Date: | |
| City Administrator: | <i>Luke B. Olson</i> | Date: | 09/04/2020 |



MINUTES
CITY COUNCIL MEETING

SEPTEMBER 1, 2020 IMMEDIATELY FOLLOWING THE SPECIAL BUDGET WORKSHOP

5:00 P.M. – UNTIL FINISHED

SPECIAL BUDGET WORKSHOP

(See SBWS Exhibit A - PowerPoint and Changes Sheet provided.)

The Council meeting was open to the public. The City of Parker provided disposable face masks and hand sanitizer.

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 5:03 p.m. Councilmembers Diana M. Abraham (arrived 5:06 p.m./departed 6:35 p.m.), Cindy Meyer, Edwin Smith, Ed Standridge and Patrick Taylor (arrived 5:21 p.m.) were present.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/H.R. Manager Grant Savage, City Attorney Brandon Shelby (arrived 5:30 p.m.), Public Works Director Gary Machado (departed 6:00 p.m.), Fire Chief Mike Sheff, Fire Division Chief Justin Miller, and Police Chief Richard Brooks

EXECUTIVE SESSION START TO FINISH – Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
 - a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.
 - c. Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).

Mayor Pettle recessed the regular meeting at 7:06 p.m.

2. RECONVENE REGULAR MEETING.

Mayor Pettle reconvened the regular meeting at 8:37 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

MOTION: Councilmember Taylor moved to accept salary adjustments discussed in Executive Session. Councilmember Smith seconded with Councilmembers Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 4-0, noting Councilmember Abraham absence.

4. ADJOURN

Mayor Lee Pettle adjourned the meeting at 8:38 p.m.

ATTESTED:

Patti Scott Grey, City Secretary

APPROVED:

Mayor Lee Pettle

Approved on the 9th day
of September, 2020.

PROPOSED



City Council Work Session

FY 2020-2021

Proposed Budget

Tuesday, September 1, 2020

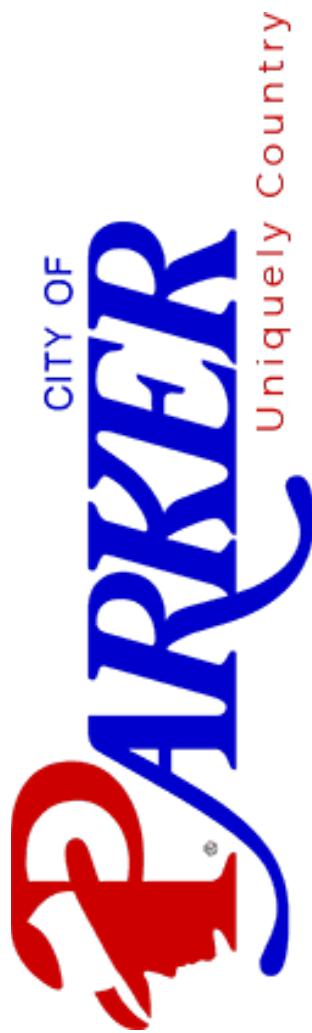
Exhibit A



Budget Process



| Date | Budget Action |
|------------------------|---|
| June | Budgets submitted by Department Heads to Finance Mgr |
| Friday, August 14 | Proposed budget filed by City Administrator |
| Tuesday, August 18 | Proposed budget presented to City Council |
| Wednesday, September 9 | First of two public hearings on proposed tax rate and public hearing on proposed budget |
| Tuesday, September 15 | Second public hearing and final action on budget and tax rate |
| Thursday, October 1 | FY 2020-2021 begins |



FY 2020-2021

Proposed Budget



FY 2020-2021 Proposed Budget

- Changes since Budget Workshop on August 18, 2018

| Account | Description | Amount | Reason |
|-------------|-----------------------|-------------|---|
| 01-200-8624 | Training-State Funded | 1,186.00 | Increase due to additional state funds received |
| 01-900-8640 | Building Rental | 1,260.00 | PD building contract expired Aug 2020 resulting in price increase |
| 01-310-8605 | Professional Services | 32,000.00 | 40% increase due to 7.5 acres of additional medians after Parker Rd completed |
| 01-XXX-8025 | Health Insurance | (10,865.00) | Insurance rates didn't increase as much as expected |
| 01-100-8603 | Travel/Training | (2,000.00) | TML Conference Canceled for FY20-21 |
| 01-120-8603 | Travel/Training | (1,000.00) | TML Conference Canceled for FY20-21 |

Property Tax

- 2020 Certified Estimates - \$1,115,000,000
 - Increase of \$75,176,861 (7.13%) from previous year (\$271,731)
 - Of that amount, \$58,779,406 is from new taxable property added (\$215,123)
- Budget has been prepared using the current tax rate of \$0.365984 per \$100 of tax assessed value
 - \$0.01 change in property tax affects City budget by \$111,500
 - \$0.01 change in property tax affects average homeowner by \$65.40 (based on average value of home \$654,000)



FY 2020-2021 Proposed Budget General Fund Expenditures

Major Expenses

- Administration
 - Collin CAD Fees - \$28,000
 - Election Fees - \$20,000
 - Legal Notice Advertisement - \$20,000
- Municipal Court
 - State Court Fees - \$90,000
- Police
 - Fuel - \$38,000
 - ICS Records Management System - \$15,000
 - City of Murphy Dispatch Services - \$28,090



FY 2020-2021 Proposed Budget General Fund Expenditures

Major Expenses

- Fire
 - Fuel - \$15,000
 - Wylie Dispatch Services - \$80,000
 - Joint Radio System Operations - \$22,000
 - Ambulance Services - \$17,280
- Public Works
 - Median Fertilizing - \$22,400
 - Median Mowing - \$70,000
 - Median Landscaping - \$19,600
 - Engineering Services - \$50,000

Major Expenses

- Non-Department
 - Legal Fees - \$100,000
 - Liability Insurance - \$45,000
 - Workers Comp - \$40,000
 - Building Repairs - \$30,000
 - PD Building Rent - \$28,980
 - Transfer to Equipment Replacement Fund - \$250,000
 - Transfer to Street Construction Fund - \$400,000
 - Transfer to Drainage Improvement Fund - \$100,000
 - Transfer to Facility Improvement Fund - \$350,000



General Fund Overview FY 2020-2021

GENERAL FUND

REVENUES:

| | Budget FY2019-20 | Proposed Budget FY2020-21 | FY2019-20 vs FY2020-21 |
|----------------------------|---------------------|---------------------------------|------------------------------|
| Taxes | | | |
| Property (current) | \$ 3,251,602 | \$ 3,637,848 | 11.9% |
| Property (delinquent) | 32,006 | 42,844 | 33.9% |
| Sales & Use | 234,000 | 245,194 | 4.8% |
| Franchise Fees | 258,000 | 271,500 | 5.2% |
| Licenses, Fees & Permits | 495,800 | 445,500 | -10.1% |
| Investment Income | 50,000 | 44,700 | -10.6% |
| Fines, Warrants & Seizures | 215,000 | 220,000 | 2.3% |
| Miscellaneous | 1,200 | 6,200 | 416.7% |
| Total Revenues | \$ 4,537,608 | \$ 4,913,786 | 8.3% |

EXPENDITURES:

| | | | |
|---------------------------|---------------------|---------------------|---------------|
| Current: | | | |
| Administration | \$ 749,018 | \$ 783,980 | 4.7% |
| Police | 1,269,220 | 1,298,702 | 2.3% |
| Fire | 1,974,143 | 813,641 | -58.8% |
| Public Works | 499,084 | 561,627 | 12.5% |
| Non-Department | 383,723 | 400,440 | 4.4% |
| Total Expenditures | \$ 4,875,188 | \$ 3,858,390 | -20.9% |

Net Change in Fund Balance - Excess (Deficit)

| | |
|--|-----------------------|
| \$ (337,580) | \$ 1,055,396 |
| Transfer from Water/Wastewater Fund | 25,000 |
| Transfer from Solid Waste Fund | 25,000 |
| Transfer to Capital Projects Fund | (625,000) |
| Transfer to Capital Parks Fund | - (5,000) |
| Transfer to Vehicle Replacement Fund | (250,000) |
| Other Financing Sources | \$ (825,000) |
| Net Change in Fund Balance | \$ (1,162,580) |
| | \$ 396 |
| Fund Balance, Beginning (October 1) | \$ 4,852,624 |
| Fund Balance, Ending (September 30) | \$ 3,690,044 |
| | |

FUND BALANCE RESERVE:

| | | |
|--|---------------------|---------------------|
| Total Expenditures (not including Transfers) | \$ 4,875,188 | \$ 3,858,390 |
| 25% Target Reserve (3 months) | 1,218,797 | 964,598 |
| Fund Balance Excess (Under) Reserves | \$ 2,471,247 | \$ 2,725,843 |



FY 2020-2021 Proposed Budget General Fund Overview

- FY 2020-2021 projected surplus of \$396
- Departments submitted supplementals based on their projected needs. Those supplementals are not reflected in the proposed FY 2020-2021 budget. These items have been presented separate for City Council to review and approve. If approved, these items will be added to the budget.



FY 2020-2021 Proposed Budget

CITY OF PARKER Supplemental Ranking Sheet FY 2020-21

Department:

Overview

| Item | Department Name | Supplemental Description (Short Name) | Cost | Reoccurring Cost | One-time Cost |
|---------------|-----------------|--|------------------|------------------|------------------|
| | | | | | |
| 4 | Police | Star Next Speed Enforcement Software | 4,750 | 4,750 | 4,750 |
| 2 | Police | Additional Training | 5,200 | 5,200 | 5,200 |
| 3 | Police | Training Uniforms | 4,107 | 4,107 | 4,107 |
| 4 | Police | 50th Anniversary Decals and Chain | 3,900 | 3,900 | 3,900 |
| 5 | Emergency Mgmt | Siren for the Preserve | 32,984 | 2,750 | 30,234 |
| 6 | Emergency Mgmt | Everbridge/Nixle Emergency Notification System | 13,500 | 12,500 | 1,000 |
| 7 | Emergency Mgmt | Weather Radios | 3,499 | 3,499 | 0 |
| 8 | Fire | Assistant Fire Chief | 28,214 | 28,214 | 0 |
| 9 | Fire | Night Crew Firefighter | 38,597 | 38,597 | 0 |
| 10 | Fire | PTO Elimination | (29,143) | (29,143) | 0 |
| TOTAL: | | | \$ 87,651 | \$ 56,417 | \$ 31,234 |



FY 2020-2021 Proposed Budget Water/Wastewater Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ 4,449,495 | \$ 3,467,000 | \$ 3,685,600 |
| Expenditures | \$ 3,386,074 | \$ 3,409,395 | \$ 3,681,967 |

• Major Expenses

- Water Purchase - \$1,830,940
- Wastewater Treatment - \$368,000
- Meters - \$73,500



FY 2020-2021 Proposed Budget Solid Waste Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 410,748 | \$ 437,792 |
| Expenditures | \$ N/A | \$ 407,128 | \$ 432,264 |

- Major Expenses
 - Garbage Collection/Recycling Services - \$407,264



FY 2020-2021 Proposed Budget Equipment Replacement Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 275,000 | \$ 275,000 |
| Expenditures | \$ N/A | \$ 104,274 | \$ 65,600 |

- Major Expenses

- Public Works – Replace 2007 Bad Boy Mower - \$15,000
- Police – Replace 2011 Charger - \$50,600



FY 2020-2021 Proposed Budget GO Debt Service Fund Overview



| | FY 2018-19 Actuals | FY 2019-20 Revised Budget | FY 2020-21 Proposed Budget |
|--------------|-----------------------|------------------------------|-------------------------------|
| Revenue | \$ 502,372 | \$ 498,012 | \$ 409,047 |
| Expenditures | \$ 501,009 | \$ 499,588 | \$ 420,509 |

- Major Expenses
 - 2019 Refunding Bond - \$254,274
 - 2015 Bond - \$164,735



FY 2020-2021 Proposed Budget Revenue Bond I&S Fund Overview



| | FY 2018-19 Actuals | FY 2019-20 Revised Budget | FY 2020-21 Proposed Budget |
|--------------|-----------------------|------------------------------|-------------------------------|
| Revenue | \$ N/A | \$ 561,948 | \$ 554,702 |
| Expenditures | \$ N/A | \$ 561,948 | \$ 554,702 |

- Major Expenses
 - 2019 Refunding Bond - \$237,552
 - 2018 Bond - \$314,650



FY 2020-2021 Proposed Budget Utility Impact Fee Fund Overview

| | FY 2018-19 Actuals | FY 2019-20 Revised Budget | FY 2020-21 Proposed Budget |
|--------------|-----------------------|------------------------------|-------------------------------|
| Revenue | \$ N/A | \$ 150,000 | \$ 200,000 |
| Expenditures | \$ N/A | \$ 150,000 | \$ 200,000 |

- Major Expenses
 - Utility Construction (if needed) - \$200,000



FY 2020-2021 Proposed Budget Street Construction Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 400,000 | \$ 400,000 |
| Expenditures | \$ N/A | \$ 400,000 | \$ 400,000 |

- Major Expenses
 - Street Repairs - \$400,000



FY 2020-2021 Proposed Budget Utility Construction Fund Overview

| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 250,000 | \$ 150,000 |
| Expenditures | \$ N/A | \$ 6,500,000 | \$ 6,650,000 |

- Major Expenses
 - Pump Station - \$6,650,000



FY 2020-2021 Proposed Budget Drainage Improvement Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 100,000 | \$ 100,000 |
| Expenditures | \$ N/A | \$ 100,000 | \$ 100,000 |

- Major Expenses
 - Drainage Improvements - \$100,000



FY 2020-2021 Proposed Budget Facilities Improvement Fund Overview



| | FY2018-19 Actuals | FY2019-20 Revised Budget | FY2020-21 Proposed Budget |
|--------------|----------------------|-----------------------------|------------------------------|
| Revenue | \$ N/A | \$ 125,000 | \$ 350,000 |
| Expenditures | \$ N/A | \$ - | \$ 350,000 |

- Major Expenses
 - Municipal Complex - \$350,000



FY 2020-2021 Combined Budget Summary

| Fund | Fund Title | FY 2019-20 | | | | | FY 2020-21 | | | | |
|------|---------------------------------------|------------------------------|----------------|--------------------|---------------|--------------------------------|----------------|--------------------|---------------|--------------------------------|--|
| | | Audited Fund Balance 9/30/19 | Total Revenues | Total Expenditures | Net Inc/(Dec) | Estimated Fund Balance 9/30/20 | Total Revenues | Total Expenditures | Net Inc/(Dec) | Estimated Fund Balance 9/30/21 | |
| 01 | General Fund | 4,852,624 | 4,587,608 | 5,750,188 | (1,162,580) | 3,690,044 | 4,963,786 | 4,963,390 | 396 | 3,690,440 | |
| 03 | Water/Wastewater Fund | 1,773,836 | 3,467,000 | 3,409,395 | 57,605 | 1,831,441 | 3,685,600 | 3,681,967 | 3,633 | 1,835,074 | |
| 05 | Solid Waste Fund | - | 410,748 | 407,128 | 3,620 | 3,620 | 437,792 | 432,264 | 5,528 | 9,148 | |
| 21 | Law Enforcement Fund | 7,898 | - | 7,898 | (7,898) | - | - | 7,898 | (7,898) | (7,898) | |
| 22 | Equipment Replacement Fund | - | 275,000 | 104,274 | 170,726 | 170,726 | 275,000 | 65,600 | 209,400 | 380,126 | |
| 23 | Court Security Fund | 36,910 | 3,000 | 6,000 | (3,000) | 33,910 | 3,300 | 4,500 | (1,200) | 32,710 | |
| 24 | Court Technology Fund | 7,554 | 3,500 | 8,300 | (4,800) | 2,754 | 3,600 | 8,300 | (4,700) | (1,946) | |
| 25 | Child Safety Fund | - | 2,600 | 5,200 | (2,600) | (2,600) | 5,000 | 5,000 | - | (2,600) | |
| 26 | Police Donations Fund | 6,780 | - | 6,780 | (6,780) | - | 250 | 8,505 | (8,255) | (8,255) | |
| 27 | Fire Donations Fund | 174,469 | 180 | 102,200 | (102,020) | 72,449 | 2,180 | 64,200 | (62,020) | 10,429 | |
| 29 | Parks Fund | 500 | - | - | - | 500 | 10,000 | 10,000 | - | 500 | |
| 40 | General Obligations Debt Service Fund | 169,477 | 498,012 | 499,588 | (1,576) | 167,901 | 409,047 | 420,509 | (11,462) | 156,439 | |
| 41 | Revenue Bond I&S Fund | - | 561,948 | 561,948 | - | - | 554,702 | 554,702 | - | - | |
| 60 | Utility Impact Fee Fund | 961,104 | 150,000 | 150,000 | - | 961,104 | 200,000 | 200,000 | - | 961,104 | |
| 61 | Street Construction Fund | - | 400,000 | 400,000 | - | - | 400,000 | 400,000 | - | - | |
| 62 | Utility Construction Fund | 7,475,891 | 250,000 | 6,650,000 | (6,400,000) | 1,075,891 | 150,000 | 6,650,000 | (6,500,000) | (5,424,109) | |
| 63 | Drainage Improvement Fund | - | 100,000 | 100,000 | - | - | 100,000 | 100,000 | - | - | |
| 65 | Facilities Improvement Fund | - | 125,000 | - | 125,000 | 125,000 | 350,000 | 350,000 | - | 125,000 | |



Comments or
Questions?

Changes since Budget Meeting on August 18, 2020

| Account | Description | Amount | Reason |
|-------------|-----------------------|-------------|---|
| 01-200-8624 | Training-State Funded | 1,186.00 | Increase due to additional state funds received |
| 01-900-8640 | Building Rental | 1,260.00 | PD building contract expired Aug 2020 resulting in price increase |
| 01-310-8605 | Professional Services | 32,000.00 | 40% increase due to 7.5 acres of additional medians after Parker Rd completed |
| 01-XXX-8025 | Health Insurance | (10,865.00) | Insurance rates didn't increase as much as expected |
| 01-100-8603 | Travel/Training | (2,000.00) | TML Conference Canceled for FY20-21 |
| 01-120-8603 | Travel/Training | (1,000.00) | TML Conference Canceled for FY20-21 |



Council Agenda Item

Item 4
C'Sec Use Only

| | |
|----------------------------------|---|
| Budget Account Code: | Meeting Date: September 9, 2020 |
| Budgeted Amount: | Department/ Requestor: City Council/Finance |
| Fund Balance-before expenditure: | Prepared by: Finance/HR Manager Savage |
| Estimated Cost: | Date Prepared: September 2, 2020 |
| Exhibits: | <ol style="list-style-type: none">1. <u>Proposed Budget – FY 2020-2021</u><ul style="list-style-type: none">• <u>FY20-21 Combined Summary</u>• <u>Budget FY 20-21 General Fund Summary</u>• <u>FY20-21 General Fund Detail</u>• <u>FY20-21 Other Funds Detail</u>2. <u>Tax Rate</u> |

AGENDA SUBJECT

PUBLIC HEARING ON FY2020-2021 BUDGET AND TAX RATE. [PETTLE/SAVAGE]

SUMMARY

Please review the attached exhibit(s) for the FY2020-2021 Budget.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

| Inter – Office Use | | | |
|--------------------------------|--------------------------|-------|------------|
| Approved by: | Enter Text Here | | |
| Department Head/ Requestor: | <i>Grant Savage</i> | Date: | 09/03/2020 |
| City Attorney: | <i>Brandon S. Shelby</i> | Date: | 09/03/2020 |
| City Administrator: | <i>Luke B. Olson</i> | Date: | 09/04/2020 |

COMBINED BUDGET SUMMARY - ALL FUNDS

| Fund Title | FY 2019-20 | | | FY 2020-21 | | | | | |
|--|------------------------------|----------------|--------------------|---------------|--------------------------------|----------------|--------------------|---------------|--------------------------------|
| | Audited Fund Balance 9/30/19 | Total Revenues | Total Expenditures | Net Inc/(Dec) | Estimated Fund Balance 9/30/20 | Total Revenues | Total Expenditures | Net Inc/(Dec) | Estimated Fund Balance 9/30/21 |
| 01 General Fund | 4,852,624 | 4,587,608 | 5,750,188 | (1,162,580) | 3,690,044 | 4,963,786 | 4,963,651 | 135 | 3,690,179 |
| 03 Water/Wastewater Fund | 1,773,836 | 3,467,000 | 3,409,395 | 57,605 | 1,831,441 | 3,685,600 | 3,681,967 | 3,633 | 1,835,074 |
| 05 Solid Waste Fund | - | 410,748 | 407,128 | 3,620 | 3,620 | 437,792 | 432,264 | 5,528 | 9,148 |
| 21 Law Enforcement Fund | 7,898 | - | 7,898 | (7,898) | - | - | 7,838 | (7,898) | (7,898) |
| 22 Equipment Replacement Fund | - | 275,000 | 104,274 | 170,726 | 170,726 | 275,000 | 65,600 | 209,400 | 380,126 |
| 23 Court Security Fund | 36,910 | 3,000 | 6,000 | (3,000) | 33,910 | 3,300 | 4,500 | (1,200) | 32,710 |
| 24 Court Technology Fund | 7,554 | 3,500 | 8,300 | (4,800) | 2,754 | 3,600 | 8,300 | (4,700) | (1,946) |
| 25 Child Safety Fund | - | 2,600 | 5,200 | (2,600) | (2,600) | 5,000 | 5,000 | - | (2,600) |
| 26 Police Donations Fund | 6,780 | - | 6,780 | (6,780) | - | 250 | 8,505 | (8,255) | (8,255) |
| 27 Fire Donations Fund | 174,469 | 180 | 102,200 | (102,020) | 72,449 | 2,180 | 64,200 | (62,020) | 10,429 |
| 29 Parks Fund | 500 | - | - | - | 500 | 10,000 | 10,000 | - | 500 |
| 40 General Obligations Debt Service Fund | 169,477 | 498,012 | 499,588 | (1,576) | 167,901 | 409,047 | 420,509 | (11,462) | 156,439 |
| 41 Revenue Bond I&S Fund | - | 561,948 | 561,948 | - | - | 554,702 | 554,702 | - | - |
| 60 Utility Impact Fee Fund | 961,104 | 150,000 | 150,000 | - | 961,104 | 200,000 | 200,000 | - | 961,104 |
| 61 Street Construction Fund | - | 400,000 | 400,000 | - | - | 400,000 | 400,000 | - | - |
| 62 Utility Construction Fund | 7,475,891 | 250,000 | 6,650,000 | (6,400,000) | 1,075,891 | 150,000 | 6,650,000 | (6,500,000) | (5,424,109) |
| 63 Drainage Improvement Fund | - | 100,000 | 100,000 | - | - | 100,000 | 100,000 | - | - |
| 65 Facilities Improvement Fund | - | 125,000 | - | 125,000 | 125,000 | 350,000 | 350,000 | - | 125,000 |



City of Parker
Fiscal Year 2020-21 Budget
General Fund Summary
Fund Balance / Reserves

| Budget FY2019-20 | Proposed Budget FY2020-21 | FY2019-20 vs FY2020-21 |
|---------------------|---------------------------------|------------------------------|
|---------------------|---------------------------------|------------------------------|

GENERAL FUND

REVENUES:

Taxes

| | | | |
|----------------------------|---------------------|---------------------|-------------|
| Property (current) | \$ 3,251,602 | \$ 3,637,848 | 11.9% |
| Property (delinquent) | 32,006 | 42,844 | 33.9% |
| Sales & Use | 234,000 | 245,194 | 4.8% |
| Franchise Fees | 258,000 | 271,500 | 5.2% |
| Licenses, Fees & Permits | 495,800 | 445,500 | -10.1% |
| Investment Income | 50,000 | 44,700 | -10.6% |
| Fines, Warrants & Seizures | 215,000 | 220,000 | 2.3% |
| Miscellaneous | 1,200 | 6,200 | 416.7% |
| Total Revenues | \$ 4,537,608 | \$ 4,913,786 | 8.3% |

EXPENDITURES:

Current:

| | | | |
|---------------------------|---------------------|---------------------|---------------|
| Administration | \$ 749,018 | \$ 778,280 | 3.9% |
| Police | 1,269,220 | 1,304,452 | 2.8% |
| Fire | 1,974,143 | 813,852 | -58.8% |
| Public Works | 499,084 | 561,627 | 12.5% |
| Non-Department | 383,723 | 400,440 | 4.4% |
| Total Expenditures | \$ 4,875,188 | \$ 3,858,651 | -20.9% |

Net Change in Fund Balance - Excess (Deficit) \$ (337,580) \$ 1,055,135

| | | |
|--------------------------------------|---------------------|-----------------------|
| Transfer from Water/Wastewater Fund | 25,000 | 25,000 |
| Transfer from Solid Waste Fund | 25,000 | 25,000 |
| Transfer to Capital Projects Fund | (625,000) | (850,000) |
| Transfer to Capital Parks Fund | - | (5,000) |
| Transfer to Vehicle Replacement Fund | (250,000) | (250,000) |
| Other Financing Sources | \$ (825,000) | \$ (1,055,000) |

Net Change in Fund Balance \$ (1,162,580) \$ 135

| | | |
|--|---------------------|---------------------|
| Fund Balance, Beginning (October 1) | \$ 4,852,624 | \$ 3,690,044 |
| Fund Balance, Ending (September 30) | \$ 3,690,044 | \$ 3,690,179 |

FUND BALANCE RESERVE:

| | | |
|--|---------------------|---------------------|
| Total Expenditures (not including Transfers) | \$ 4,875,188 | \$ 3,858,651 |
| 25% Target Reserve (3 months) | 1,218,797 | 964,663 |
| Fund Balance Excess (Under) Reserves | \$ 2,471,247 | \$ 2,725,516 |

**City of Parker
Fiscal Year 2020 - 2021
Line-Item Budget**

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY/2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|------------------------------|--|----------------------|------------------|------------------|---------------------------|----------------------|---------------------------|
| GENERAL FUND REVENUES | | | | | | | |
| 01-000-4100 | Property Tax - Current (\$1,115,000,000/100 x 0.32956 tax rate x 99% collection rate) | 3,637,848 | 2,911,647 | 2,898,240 | 3,251,602 | 3,246,129 | 3,637,848 |
| 01-000-4102 | Property Tax - Delinquent (\$1,033,523,965/100 x 0.317791 tax rate x 1% collection rate) | 32,844 | 50,000 | 8,192 | 32,006 | 25,903 | 32,844 |
| 01-000-4104 | Penalty & Interest | 22,000 | 10,360 | - | 11,324 | 10,000 | |
| 01-000-4200 | Sales Tax | 175,000 | 230,007 | 230,000 | 186,143 | 241,094 | |
| 01-000-4202 | Mixed Drink Tax | 4,500 | 3,071 | 4,000 | 3,177 | 4,100 | |
| 01-000-4300 | Franchise Fees - Electric Oncor Grayson-Collin Farmers | 140,000 | 272,961 | 142,000 | 167,210 | 175,000 | |
| | | 60,000 | | | | | |
| | | 80,000 | | | | | |
| | | 35,000 | | | | | |
| | | 175,000 | | | | | |
| 01-000-4302 | Franchise Fees - Gas Atmos CoServ | 40,000 | 10,000 | - | 42,000 | 18,567 | 35,000 |
| | | 25,000 | | | | | |
| 01-000-4304 | Franchise Fees - Communications Charter Frontier | 35,000 | 20,000 | - | 56,000 | 52,535 | 60,000 |
| | | 40,000 | | | | | |
| 01-000-4306 | Franchise Fees - Cable Spectrum Building Permits Special Use Permits Alarm Permits | 60,000 | 15,000 | - | 18,000 | 781 | 1,500 |
| 01-000-4400 | Federal Grants | 1,500 | 525,000 | 414,708 | 450,000 | 355,757 | 425,000 |
| 01-000-4404 | State Grants | | 1,800 | 2,300 | 1,800 | - | 1,000 |
| 01-000-4406 | Platting Fees | | 18,500 | 17,985 | 19,000 | 5,795 | 12,000 |
| 01-000-4500 | Filing Fees | | - | - | - | 243,034 | - |
| 01-000-4530 | Court Fines | | 1,150 | 1,196 | 1,200 | - | 1,200 |
| 01-000-4602 | | | 15,000 | 9,048 | 25,000 | 5,213 | 7,500 |
| 01-000-4604 | | | 1,000 | - | - | 50 | - |
| 01-000-4700 | | | 250,000 | 218,283 | 215,000 | 143,533 | 220,000 |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| 01-000-4800 | Interest | | 48,000 | 78,090 | 50,000 | 11,916 | 44,700 |
| | TexSTAR | 2,700 | | | | | |
| | CDARS | 42,000 | | | | | |
| | | 44,700 | | | | | |
| 01-000-4900 | Donations | 2,500 | 1,940 | - | - | - | - |
| 01-000-4906 | Misc Reimbursements | - | - | - | - | 6,056 | - |
| 01-000-4910 | Sale of City Property | - | 27,334 | - | - | - | - |
| 01-000-4912 | Other Income | 22,000 | 50,951 | - | 2,028 | 4,000 | |
| | Living Legacy Tree Program (Matches Expense 01-100-8622) | 4,000 | | | | | |
| 01-000-4920 | Credit Card Fees | - | - | - | 92 | 1,000 | |
| 01-000-5003 | Transfer from Water/Wastewater Fund | - | - | 25,000 | 25,000 | 25,000 | |
| 01-000-5005 | Transfer from Solid Waste Fund | - | - | 25,000 | 25,000 | 25,000 | |
| | Total General Fund Revenues | 4,298,097 | 4,244,666 | 4,587,608 | 4,535,245 | 4,963,786 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------------------------|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| GENERAL FUND EXPENDITURES | | | | | | | |
| City Council | | | | | | | |
| | Supplies | | | | | | |
| 01-100-8101 | Office Supplies | - | - | - | 400 | 380 | 400 |
| 01-100-8103 | Food | - | - | - | 2,300 | 790 | 2,000 |
| 01-100-8109 | Reproduction Outside | - | - | - | 500 | 490 | 1,100 |
| | Business Cards, Name Badges | 100 | | | | | |
| | Employee/Council Recognition Plaques | 1,000 | | | | | |
| | | 1,100 | | | | | |
| 01-100-8113 | Computer Hardware/Software | - | - | - | 5,800 | 5,758 | - |
| 01-100-8116 | Furniture, Fixture & Office Equipment | - | - | - | - | - | - |
| | Total Supplies | - | - | - | 9,000 | 7,418 | 3,500 |
| | Maintenance | | | | | | |
| 01-100-8402 | Machinery, Tools & Equipment Maintenance | - | - | - | - | - | - |
| | Total Maintenance | - | - | - | - | - | - |
| | Services/Sundry | | | | | | |
| 01-100-8603 | Travel/Training | - | - | - | 6,850 | 2,671 | 6,000 |
| | TML (Canceled FY20-21 Conference) | - | - | - | - | - | - |
| | PFIA | 2,000 | | | | | |
| | Newly Elected Officials | 2,000 | | | | | |
| | P&Z Training | 2,000 | | | | | |
| | | 6,000 | | | | | |
| 01-100-8604 | Associations | - | - | - | 2,400 | 2,382 | 2,050 |
| | ATMOS Gas Steering Committee | 100 | | | | | |
| | ONCOR Cities Steering Committee | 450 | | | | | |
| | NCTCOG Membership | 200 | | | | | |
| | TCEQ Stormwater Permit | 100 | | | | | |
| | TML Member Service Fee | 1,200 | | | | | |
| | | 2,050 | | | | | |
| 01-100-8605 | Professional Services | - | - | - | 4,000 | 3,400 | 9,000 |
| | Municode | 4,000 | | | | | |
| | HRCC Legal Fees | 5,000 | | | | | |
| | | 9,000 | | | | | |
| 01-100-8614 | Publications | - | - | - | 1,200 | 66 | 1,500 |
| | Newsletter | 1,500 | | | | | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|------------------------------|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| Administration | | | | | | | |
| 01-120-8001 | Salary | 263,655 | 266,503 | 217,450 | 167,221 | 228,323 | |
| 01-120-8003 | Hourly | - | - | 67,966 | 33,131 | 68,250 | |
| 01-120-8005 | Part-Time | - | - | - | - | - | |
| 01-120-8007 | Car Allowance | 3,600 | - | 3,600 | 2,631 | 3,600 | |
| 01-120-8009 | City Administrator (\$600/mo x 12 x 50%) | 3,681 | - | 3,681 | 2,689 | 3,681 | |
| 01-120-8013 | Insurance Stipend | 3,681 | - | 3,681 | 2,689 | 3,681 | |
| 01-120-8019 | City Administrator (\$613.37//mo x 12 x 50%) | 2,000 | - | 2,000 | 164 | 2,000 | |
| 01-120-8021 | Overtime | 3,926 | 4,238 | 4,075 | 2,607 | 4,435 | |
| 01-120-8023 | Special Events | 4,435 | - | - | 20 | 19 | - |
| 01-120-8025 | Medicare | 34,453 | 32,400 | 36,434 | 26,323 | 40,709 | |
| 01-120-8027 | 1.45% | 40,709 | 37,080 | 44,316 | 55,209 | 27,210 | 59,678 |
| 01-120-8029 | Social Security | 2,524 | - | - | 2,289 | 1,343 | 2,524 |
| 01-120-8031 | TMRS | 788 | - | - | 298 | 160 | 297 |
| 01-120-8033 | (13.07% x 3 months) + (13.39% x 9 months) | 788 | - | - | 315 | - | 788 |
| 01-120-8033 | Health Insurance | 1,150 | 1,014 | - | - | - | - |
| 01-120-8027 | Dental Insurance | 349,545 | 348,471 | 393,337 | 263,499 | 414,285 | |
| Salary & Benefits | | | | | | | |
| 01-120-8101 | Office Supplies | 6,325 | 9,090 | 5,300 | 5,654 | 7,500 | |
| 01-120-8103 | Food | 2,500 | 2,521 | 400 | 335 | 600 | |
| 01-120-8108 | Christmas Luncheon | 600 | - | - | - | - | |
| 01-120-8109 | Postage | 4,500 | 3,533 | 3,800 | 1,535 | 2,500 | |
| 01-120-8113 | Reproduction Outside | 2,000 | 2,600 | - | 2,000 | 1,291 | 2,000 |
| 01-120-8116 | Business Cards, Checks, Envelopes | 16,500 | 175,215 | 3,500 | 3,417 | - | |
| 01-120-8116 | Computer Hardware/Software | 1,500 | 695 | 1,000 | 245 | 1,500 | |
| 01-120-8116 | Furniture, Fixture & Office Equipment | 1,500 | - | - | - | - | |
| 01-120-8116 | File Cabinets, Chair Replacements | 1,500 | - | - | - | - | |
| Total Supplies | | 33,925 | 191,053 | 16,000 | 12,477 | 14,100 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| 01-120-8402 | Maintenance | | | | | | |
| | Machinery, Tools & Equipment Maintenance | 600 | 4,903 | 8,269 | 4,490 | 2,509 | 4,900 |
| | Postage Meter Rental | 1,800 | | | | | |
| | Copier Lease (\$150 x 12 months) | 2,500 | | | | | |
| | Copier Maint Agreement | 4,900 | | | | | |
| 01-120-8404 | Software Maintenance | 15,000 | 2,700 | 3,420 | 17,700 | 17,120 | 17,700 |
| | Tyler Technology Maint Agreement | 2,700 | | | | | |
| | DocuNav Support Agreement - Laserfiche | 17,700 | | | | | |
| 01-120-8411 | Other | 16,000 | 12,214 | - | - | - | - |
| | Total Maintenance | 23,603 | 23,903 | 22,190 | 19,630 | 22,600 | |
| 01-120-8601 | Services/Sundry | | | | | | |
| 01-120-8603 | IT Services | 46,400 | 46,803 | - | - | - | - |
| | Travel/Training | 16,000 | 18,956 | 10,750 | 3,220 | 9,050 | |
| | TCMA - Luke | 2,050 | - | | | | |
| | ICMA - Luke | - | | | | | |
| | Misc Training - Luke | 1,500 | | | | | |
| | GFOAT Spring Conference - Grant | 1,000 | | | | | |
| | GFOAT Fall Conference - Grant | 1,000 | | | | | |
| | TMCCCP Seminars (3) - Patti | 2,500 | | | | | |
| | PFIA - Luke/Grant | 500 | - | | | | |
| | TML | 500 | | | | | |
| | HR Training - Grant | 500 | | | | | |
| 01-120-8604 | Associations | 9,050 | | | | | |
| | GFOAT - Grant | 3,000 | 5,792 | 2,320 | 2,328 | 2,640 | |
| | TCMA - Luke | 100 | | | | | |
| | ICMA - Luke | 450 | | | | | |
| | TMCA Lone Star Chapter - Patti | 1,200 | | | | | |
| | TMCCCP - Patti | 25 | | | | | |
| | IIMC Membership - Patti | 100 | | | | | |
| | RIM ARMA - Patti | 210 | | | | | |
| | Notary - Patti | 175 | | | | | |
| | Notary - Stephanie | 90 | | | | | |
| | Costco | 90 | | | | | |
| | Election Law | 60 | | | | | |
| | Texas Municipal Clerks | 50 | | | | | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| 01-120-8605 | Professional Services | 2,640 | 160,000 | 134,505 | 64,800 | 35,334 | 65,400 |
| | Property Tax Collection Fees | 2,000 | | | | | |
| | Collin Central Appraisal District | 28,000 | | | | | |
| | Election Fees | 20,000 | | | | | |
| | Filing Fees | 1,000 | | | | | |
| | TASC - COBRA Administration | 1,260 | | | | | |
| | TASC - FSA Administration | 1,240 | | | | | |
| | TASC - HSA Administration | 600 | | | | | |
| | New Benefits | 2,800 | | | | | |
| | Continuing Disclosure | 3,500 | | | | | |
| | Consulting Services | 5,000 | | | | | |
| | | 65,400 | | | | | |
| | | | - | - | 500 | 101 | 1,000 |
| 01-120-8607 | Medical | | 200 | | | | |
| | Pre-Employment Drug Testing/Physicals | | 800 | | | | |
| | Medical Testing | | | | | | |
| | | 1,000 | | | | | |
| 01-120-8614 | Publications | 24,500 | 5,535 | 22,250 | 8,166 | 23,160 | |
| | Legal Notice Advertisement | 20,000 | | | | | |
| | Code of Ordinances | 3,000 | | | | | |
| | Tx Local Gov't Code Books | 160 | | | | | |
| 01-120-8620 | Utilities - Cell Phone | 23,160 | - | - | 1,200 | 946 | 900 |
| | L. Olson (\$50 x 12 x 50%) | 300 | | | | | |
| | P. Grey (\$50 x 12) | 600 | | | | | |
| | | 900 | | | | | |
| 01-120-8626 | Operating Contingency | 130,000 | - | - | - | - | - |
| | Total Services/Sundry | 379,900 | 211,591 | 101,820 | 50,095 | 102,150 | |
| 01-120-8906 | Capital (Items over \$5,000) | | | | | | |
| | Furniture/Fixtures (over \$5,000) | | - | - | - | - | |
| | Total Capital | | | | | | |
| | Total Expenditures - Administration | 786,973 | 775,018 | 533,347 | 345,701 | 553,135 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|------------------------|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| Municipal Court | | | | | | | |
| 01-130-8003 | Salary & Benefits | | | | | | |
| 01-130-8013 | Hourly | 58,078 | 59,960 | 61,800 | 47,954 | 61,800 | |
| 01-130-8019 | Overtime | - | - | - | - | 200 | |
| 01-130-8019 | Medicare | 843 | 869 | 870 | 629 | 899 | |
| | 1.45% | | | | | | |
| 01-130-8023 | TIVRS | 7,467 | 7,458 | 7,742 | 6,147 | 8,252 | |
| | (13.07% x 3 months) + (13.39% x 9 months) | | | | | | |
| 01-130-8025 | Health Insurance | 10,860 | 13,743 | 14,748 | 11,282 | 16,289 | |
| 01-130-8027 | Dental Insurance | - | - | 572 | 437 | 631 | |
| 01-130-8029 | (1 FTE) \$52.59 x 12 | 631 | - | - | - | | |
| 01-130-8031 | Life Insurance | - | - | 74 | 52 | 74 | |
| 01-130-8031 | Unemployment | - | - | 90 | - | 225 | |
| 01-130-8033 | (1 FTE) \$9,000 x 2.5% | 225 | 225 | 198 | - | - | |
| | Workers Comp | | | | | | |
| | (Moved to Non-Department) | | | | | | |
| | Total Salary & Benefits | 77,473 | 82,228 | 85,896 | 66,501 | 88,370 | |
| Supplies | | | | | | | |
| 01-130-8101 | Office Supplies | 750 | 278 | 500 | 113 | 500 | |
| 01-130-8103 | Food | 150 | 64 | 150 | 29 | 150 | |
| 01-130-8107 | Snacks for Court | - | - | - | - | - | |
| 01-130-8109 | Minor Tools & Equipment | - | - | - | - | - | |
| | Reproduction Outside | - | - | 200 | - | 100 | |
| | Warrant Roundup Postcards | 50 | - | - | - | | |
| | Business Cards | 50 | - | - | - | | |
| 01-130-8116 | Furniture, Fixture & Office Equipment | 100 | - | - | - | - | |
| | Total Supplies | 900 | 342 | 850 | 142 | 750 | |
| Maintenance | | | | | | | |
| 01-130-8402 | Machinery, Tools & Equipment Maintenance | - | - | - | - | - | |
| 01-130-8411 | Other | 7,500 | 5,622 | - | - | - | |
| | Total Maintenance | 7,500 | 5,622 | - | - | - | |
| Services/Sundry | | | | | | | |
| 01-130-8603 | Travel/Training | 1,000 | 422 | 500 | 161 | 500 | |
| | TCCA Conference - L. Newton | 250 | - | - | - | - | |
| | TMCEC Regional Conference - L. Newton | 250 | - | - | - | - | |
| | | 500 | - | - | - | - | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| 01-130-8604 | Associations | | | | 275 | 55 | 275 |
| | TCCA Membership - L. Newton | 100 | | | | | |
| | NTCCA Membership - L. Newton | 100 | | | | | |
| | TMCA Membership - L. Newton | 75 | | | | | |
| | | 275 | | | | | |
| 01-130-8605 | Professional Services | | | | | | |
| | Judge Services (\$600x12) | 100,920 | 101,803 | 101,700 | 61,102 | 104,200 | |
| | Prosecutor Services (\$500x12) | 7,200 | | | | | |
| | Jury Fees | 6,000 | | | | | |
| | State Court Costs | 1,000 | | | | | |
| | | 90,000 | | | | | |
| | | | 104,200 | | | | |
| 01-130-8614 | Publications | | | | | | |
| | Total Services/Sundry | 101,920 | 102,224 | 102,475 | 61,318 | 104,975 | |
| | Capital (Items over \$5,000) | | | | | | |
| 01-130-8902 | Hardware/Software | | | | - | - | |
| 01-130-8906 | Furniture/Fixtures (over \$5,000) | | | | - | - | |
| | Total Capital | | | | - | - | |
| | Total Expenditures - Municipal Court | 187,793 | 190,416 | 189,221 | 127,961 | 194,095 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| Police | | | | | | | |
| | Salary & Benefits | | | | | | |
| 01-200-8001 | Salary | - | - | 256,749 | 195,570 | 269,585 | |
| 01-200-8003 | Hourly | 732,033 | 715,819 | 529,394 | 346,803 | 541,252 | |
| 01-200-8013 | Overtime | 15,000 | 17,573 | 15,000 | 10,681 | 15,000 | |
| 01-200-8019 | Medicare | 10,876 | 10,629 | 11,023 | 7,348 | 11,975 | |
| | 1.45% | 11,975 | | | | | |
| 01-200-8023 | TMRS | 96,032 | 91,427 | 97,877 | 71,014 | 109,919 | |
| | (13.07% x 3 months) + (13.39% x 9 months) | | | | | | |
| 01-200-8025 | Health Insurance | 119,460 | 117,172 | 132,006 | 75,979 | 120,630 | |
| 01-200-8027 | Dental Insurance | - | - | 7,440 | 4,696 | 7,573 | |
| 01-200-8029 | (12 FTE) \$52.59 x 12 | 7,573 | | | | | |
| 01-200-8029 | Life Insurance | - | - | 893 | 549 | 892 | |
| 01-200-8031 | Unemployment | - | - | 1,080 | - | 2,700 | |
| 01-200-8033 | (12 FTE) \$9,000 x 2.5% | 2,700 | | | | | |
| | Workers Comp | 19,750 | 18,442 | - | - | - | |
| | (Moved to Non-Department) | | | | | | |
| | Total Salary & Benefits | 993,151 | 971,061 | 1,051,462 | 712,640 | 1,079,526 | |
| | Supplies (Items under \$5,000) | | | | | | |
| 01-200-8101 | Office Supplies | 4,000 | 1,458 | 4,000 | 1,462 | 4,000 | |
| 01-200-8102 | Janitorial Supplies | - | - | - | - | - | |
| 01-200-8103 | Food | - | - | - | - | 250 | |
| | Coffee, Water, Gatorade | | | | | | |
| 01-200-8104 | Uniforms | 8,800 | 13,169 | 12,793 | 5,379 | 8,800 | |
| | Replacement Uniforms | | | | | | |
| 01-200-8105 | Protective Clothing | - | - | 3,150 | 2,838 | 3,400 | |
| | Replace Bulletproof Vests | | | | | | |
| | Brooks | | | | | | |
| | Bennett | | | | | | |
| | | 3,400 | | | | | |
| 01-200-8106 | Chemical, Medical, Surgical | - | - | - | - | - | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| 01-200-8107 | Minor Tools & Equipment | | 15,000 | 7,213 | 13,900 | 8,502 | 15,000 |
| | Flares | 2,000 | | | | | |
| | General Tools | 500 | | | | | |
| | Body Camera Holders | 240 | | | | | |
| | Range Supplies | 500 | | | | | |
| | General Equipment | 5,000 | | | | | |
| | Recognition Supplies | 300 | | | | | |
| | Batteries | 100 | | | | | |
| | (2) AR-15 Patrol Rifles | 3,200 | | | | | |
| | Personal Protective Equipment | 3,160 | | | | | |
| | | 15,000 | | | | | |
| 01-200-8109 | Reproduction Outside | 4,150 | 2,552 | 250 | 188 | 400 | |
| 01-200-8111 | Fuel | 30,000 | 28,405 | 32,308 | 20,228 | 38,000 | |
| 01-200-8113 | Computer Hardware/Software | 4,500 | 3,247 | 5,600 | 6,315 | 4,500 | |
| 01-200-8115 | Communication Supplies | 7,000 | 1,860 | 3,050 | 1,120 | 5,000 | |
| 01-200-8116 | Furniture, Fixture & Office Equipment | | - | 2,150 | - | 2,150 | |
| 01-200-8118 | Public Safety | 3,500 | 3,375 | 5,300 | 1,828 | 6,500 | |
| | Ammunition | 5,000 | | | | | |
| | Range Fees | 1,000 | | | | | |
| | Targets, misc supplies | 500 | | | | | |
| | | 6,500 | | | | | |
| 01-200-8119 | Investigation Supplies | 1,000 | 613 | 2,200 | 2,151 | 1,000 | |
| | General CSI Supplies | | | | | | |
| 01-200-8120 | Crime Prevention | 2,000 | 1,883 | 2,000 | - | 2,000 | |
| | National Night Out | 400 | | | | | |
| | General Supplies | 1,600 | | | | | |
| | | 2,000 | | | | | |
| 01-200-8121 | Donations (Moved to Police Donations Fund) | 8,385 | 2,945 | - | - | - | |
| | Total Supplies | 88,335 | 66,719 | 86,701 | 50,010 | 91,000 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|------------------------|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| Maintenance | | | | | | | |
| 01-200-8401 | Vehicle Maintenance | 22,250 | 19,473 | 16,712 | 13,057 | 18,385 | |
| 01-200-8402 | Machinery, Tools & Equipment Maintenance | - | - | 2,100 | 1,912 | 2,100 | |
| | Copier Maint Contract (\$70 x 12 months) | 840 | | | | | |
| | Copier Lease (\$45 x 12 months) | 540 | | | | | |
| | Copier Overages (\$60 x 12 months) | 720 | | | | | |
| | | 2,100 | | | | | |
| 01-200-8403 | Buildings & Structures Maintenance | - | - | 2,500 | - | 2,500 | |
| 01-200-8404 | Software Maintenance | 21,000 | 12,898 | 15,027 | - | 17,310 | |
| | NetMotion License | 1,260 | | | | | |
| | Cradle Point Annual Service | 1,050 | | | | | |
| | ICS Records Management System | 15,000 | | | | | |
| | | 17,310 | | | | | |
| 01-200-8411 | Other | 2,250 | 728 | - | - | - | |
| | Total Maintenance | 45,500 | 33,099 | 36,339 | 14,969 | 40,295 | |
| Services/Sundry | | | | | | | |
| 01-200-8602 | Communications Services | 38,598 | 39,699 | 33,202 | 33,186 | 35,026 | |
| | City of Murphy Dispatch Services | 28,090 | | | | | |
| | City of Plano Joint Radio Operations - Review pricing | 6,936 | | | | | |
| | FY20-21 | 35,026 | | | | | |
| 01-200-8603 | Travel/Training | 10,000 | 9,600 | 10,000 | 5,648 | 10,000 | |
| | State Mandated Training | 2,000 | | | | | |
| | Developing Leaders for Texas Law Enforcement | 700 | | | | | |
| | Texas Police Chief's Association Conference - Brooks | 1,200 | | | | | |
| | General Training | 5,000 | | | | | |
| | Driver Training | 1,100 | | | | | |
| | | 10,000 | | | | | |
| 01-200-8604 | Associations | 5,500 | 3,908 | 1,049 | 855 | 1,240 | |
| | North Texas Crime Commission - Price | 50 | | | | | |
| | North Texas Police Chief's Association | 25 | | | | | |
| | Monthly NTCC Meetings (\$35x12) - Price | 420 | | | | | |
| | TLERA - Hsieh | 150 | | | | | |
| | IACP Membership - Brooks | 150 | | | | | |
| | FBINAA National Dues - Brooks | 125 | | | | | |
| | Texas Police Chief's Association - Brooks | 320 | | | | | |
| | | 1,240 | | | | | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| 01-200-8605 | Professional Services | | 29,628 | 24,608 | 29,655 | 21,346 | 29,655 |
| | Lexis Nexis (\$215 x 12 months) | 2,580 | | | | | |
| | RMS Annual Support (1 x \$300) | 300 | | | | | |
| | City of Murphy Animal Control Services | 8,000 | | | | | |
| | Leads Online | 2,300 | | | | | |
| | Child Abuse Task Force Agreement | 2,500 | | | | | |
| | Racial Profiling Services | 5,750 | | | | | |
| | Inmate Boarding | 3,000 | | | | | |
| | TCLEDDS | 330 | | | | | |
| | TASER 60 Unlimited Plan | 4,895 | | | | | |
| | | 29,655 | | | | | |
| 01-200-8607 | Medical | | - | - | 2,250 | 763 | 3,000 |
| | Pre-Employment Drug Testing/Physicals | 1,000 | | | | | |
| | Medical Testing | 2,000 | | | | | |
| | | 3,000 | | | | | |
| 01-200-8615 | Utilities: Electricity (Moved to Non-Department) | | 7,200 | 5,594 | - | - | - |
| 01-200-8620 | Utilities - Cell Phone / Aircards | 7,680 | - | - | 7,320 | 5,841 | 7,680 |
| 01-200-8624 | AT&T Mobility (\$640 x 12 months) | | 1,872 | 1,263 | 4,344 | - | 5,530 |
| 01-200-8625 | Training - State Funded | | 1,500 | - | 1,500 | - | 1,500 |
| | Total Services/Sundry | 94,298 | 84,673 | 89,320 | 67,638 | 93,631 | |
| | Capital (Items over \$5,000) | | | | | | |
| 01-200-8901 | Radio/Communications | - | - | 5,398 | 4,937 | - | |
| 01-200-8902 | Hardware/Software | - | - | - | - | - | |
| 01-200-8903 | Motor Vehicles (Moved to Equipment Replacement Fund) | 125,464 | 119,557 | - | - | - | |
| | Total Capital | 125,464 | 119,557 | 5,398 | 4,937 | - | |
| | Total Expenditures - Police | 1,346,748 | 1,275,109 | 1,269,220 | 850,194 | 1,304,452 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| Fire | | | | | | | |
| | Salary & Benefits | | | | | | |
| 01-250-8005 | Part-Time | 364,424 | 377,959 | 456,344 | 332,134 | 497,280 | |
| 01-250-8019 | Medicare | 27,879 | 29,020 | 6,617 | 4,816 | 7,211 | |
| 01-250-8021 | 1.45% Social Security | 7,211 | - | - | - | - | |
| | | 30,831 | - | - | 28,294 | 20,592 | 30,831 |
| 01-250-8029 | Life Insurance | 7,700 | - | 9,336 | 6,307 | 7,500 | |
| 01-250-8031 | Unemployment | 4,799 | 1,235 | 675 | 2,834 | 9,000 | |
| | \$9,000 x 40 x 2.5% | 9,000 | - | - | - | - | |
| 01-250-8033 | Workers Comp (Moved to Non-Department) | 14,462 | 12,748 | - | - | - | |
| | Total Salary & Benefits | 419,264 | 420,961 | 501,266 | 366,682 | 551,822 | |
| | Supplies (Items under \$5,000) | | | | | | |
| 01-250-8101 | Office Supplies | 1,000 | 1,574 | 1,500 | 359 | 1,500 | |
| 01-250-8102 | Janitorial Supplies | - | - | 1,500 | 879 | 2,000 | |
| 01-250-8103 | Food | - | - | 1,000 | 279 | 1,000 | |
| 01-250-8104 | Coffee, Water, Gatorade | 6,000 | 8,341 | 7,990 | 10,505 | 7,490 | |
| | Uniforms | 3,000 | | | | | |
| | Tshirts/Shorts/Hats (\$60 x 50) | 3,300 | | | | | |
| | Nomex Class B Uniform (10 Replace & 5 New x \$220) | 1,190 | | | | | |
| | Uniform (12 Replace & 5 New x \$70) | | | | | | |
| 01-250-8105 | Protective Clothing | 7,490 | 15,000 | 19,753 | 39,000 | 20,819 | 39,000 |
| | Replacement Bunker Gear (8 x \$3,400) | | 27,200 | | | | |
| | New Bunker Gear (2 x \$3,400) | | 6,800 | | | | |
| | (5) Helmets, hoods, boots & gloves | | 5,000 | | | | |
| 01-250-8106 | Chemical, Medical, Surgical | 39,000 | | | | | |
| | EMS Supplies | 5,000 | 3,844 | 6,500 | 3,023 | 5,500 | |
| 01-250-8107 | Minor Tools & Equipment | 13,500 | 24,923 | 14,500 | 6,217 | 13,000 | |
| | Personnel Accountability Tags | 500 | | | | | |
| | Fire Suppression & Hazmat | 1,500 | | | | | |
| | Durable Medical Equipment | 1,000 | | | | | |
| | SCBA Replacement Tanks (10 x \$1,000) | 10,000 | | | | | |
| 01-250-8109 | Reproduction Outside Business Cards | 13,000 | 300 | 300 | - | 200 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--------------------------|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| 01-250-8111 | Fuel | 16,000 | 14,438 | 6,000 | 4,970 | 15,000 | |
| 01-250-8113 | Computer Hardware/Software | - | - | 1,500 | 221 | 1,000 | |
| 01-250-8115 | Communication Supplies | - | - | 500 | - | - | |
| 01-250-8116 | Furniture, Fixture & Office Equipment | 2,000 | 4,233 | - | - | - | |
| Total Supplies | | 58,800 | 77,407 | 80,290 | 47,272 | 85,690 | |
| Maintenance | | | | | | | |
| 01-250-8401 | Vehicle Maintenance | - | - | 20,400 | 25,460 | 15,000 | |
| | Tires | 5,000 | | | | | |
| | Hose, ladder & pump testing | 7,000 | | | | | |
| | Vehicle Repairs, oil changes | 3,000 | | | | | |
| | | 15,000 | 32,000 | 37,533 | 6,400 | 6,619 | 7,500 |
| 01-250-8402 | Machinery, Tools & Equipment Maintenance | | | | | | |
| | SCBA Mask Fit Test | 2,000 | | | | | |
| | SCBA Hydrotest | 500 | | | | | |
| | Compressor Maintenance | 400 | | | | | |
| | Hydraulic Tool Service | 1,400 | | | | | |
| | LP 15 Annual Maintenance (Defibrillator) | 2,000 | | | | | |
| | Generator Maint Contract | 700 | | | | | |
| | Gas Monitor | 500 | | | | | |
| | | 7,500 | | | | | |
| | | | | 1,000 | 599 | 1,500 | |
| 01-250-8403 | Buildings & Structures Maintenance | - | | | | | |
| 01-250-8404 | Software Maintenance | 4,500 | 7,117 | 6,885 | 6,827 | 7,660 | |
| | Employee Scheduling Software Annual Fees | 2,300 | | | | | |
| | Business Remote Access | 60 | | | | | |
| | Emergency Reporting (Cloud-based) | 3,400 | | | | | |
| | Firehouse Annual License & Support | 1,300 | | | | | |
| | Google Maps Subscription | 600 | | | | | |
| | | 7,660 | | | | | |
| Total Maintenance | | 36,500 | 44,649 | 34,685 | 39,506 | 31,660 | |
| Services/Sundry | | | | | | | |
| 01-250-8602 | Communications Services | 37,400 | 34,186 | 55,500 | 47,490 | 102,000 | |
| | Wylie Dispatch Services | 80,000 | | | | | |
| | Joint Radio System Operations (Increase by Plano) | 22,000 | | | | | |
| | | 102,000 | | | | | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|-------------------------------------|--|--|--|---|---------------------------------|---|---------------------------|
| 01-250-8603 | Travel/Training EMS - CE Officer Training Driver Training Training Supplies | 10,000 1,500 1,500 1,500 1,500 6,000 | 7,590 | 10,000 | 7,595 | 6,000 | |
| 01-250-8604 | Associations TX Fire Chief NFPA CLIA Re-Cert Collin County Fire Chief's Association State Firemens & Fire Marshall (44 x \$50) State Firemens & Fire Marshall (VFD) TCFP | 400 150 300 2,200 200 900 4,150 2,000 17,280 | 3,500 4,352 | 2,500 | 1,997 | 4,150 | |
| 01-250-8605 | Professional Services Medical Director Ambulance Services (\$1,440 x 12) | 19,280 1,000 500 | 29,740 1,199 | 23,630 1,000 | 19,500 14,302 | 19,280 | |
| 01-250-8607 | Medical Pre-Employment Drug Testing/Physicals Medical Testing | 2,000 87,600 2,190 | 17,542 | 29,200 | 7,440 | 2,190 | |
| 01-250-8611 | Stipend (\$60 x 2 shifts/day x 365)*5% actual coverage | 5,000 - - 6,300 2,000 1,500 1,260 | 9,781 - - - 3,374 - \$105 x 12 | 5,000 250 6,192 1,500 1,260 | - - 3,364 912 1,035 | 2,000 6,300 3,364 1,500 1,260 | |
| 01-250-8612 | Per Call | | | | | - | |
| 01-250-8614 | Publications | | | | | - | |
| 01-250-8616 | Utilities - Gas \$525 x 12 | | | | | 6,300 | |
| 01-250-8620 | Utilities - Cell Phone / Aircards Aircards (\$125 x 12) | | | | | 1,500 | |
| 01-250-8621 | Utilities - TV \$105 x 12 | | | | | 1,260 | |
| Total Services/Sundry | | 176,240 | 101,655 | 131,902 | 85,711 | 144,680 | |
| Capital (Items over \$5,000) | | | | | | | |
| 01-250-8901 | Radio/Communications | - | - | - | 126,000 | - | |
| 01-250-8903 | Motor Vehicles | - | - | - | 1,100,000 | 1,095,238 | - |
| Total Capital | | | | | 1,226,000 | 1,095,238 | - |
| Total Expenditures - Fire | | 690,804 | 644,673 | 1,974,143 | 1,634,409 | 813,852 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| Development Services - Inspections & Code | | | | | | | |
| 01-300-8001 | Salary & Benefits | | | | | | |
| 01-300-8003 | Salary | | | | | | |
| 01-300-8005 | Hourly | | | | | | |
| 01-300-8013 | Part-Time | | | | | | |
| 01-300-8019 | Overtime | | | | | | |
| 01-300-8019 | Medicare | | | | | | |
| 01-300-8023 | 1.45% | | | | | | |
| 01-300-8025 | TM/R/S (13.07% x 3 months) + (13.39% x 9 months) | | | | | | |
| 01-300-8027 | Health Insurance | | | | | | |
| 01-300-8027 | Dental Insurance | | | | | | |
| 01-300-8029 | (2 FTE) \$52.59 x 12 | | | | | | |
| 01-300-8031 | Life Insurance | | | | | | |
| 01-300-8033 | Unemployment (2 FTE) \$9,000 x 2.5% | | | | | | |
| 01-300-8033 | Workers Comp (Moved to Non-Department) | | | | | | |
| | Total Salary & Benefits | 140,253 | 63,070 | 176,788 | 132,792 | 185,954 | |
| Supplies (Items under \$5,000) | | | | | | | |
| 01-300-8101 | Office Supplies | | | | | | |
| 01-300-8103 | Food | | | | | | |
| 01-300-8104 | Coffee, Water, Gatorade | | | | | | |
| 01-300-8104 | Uniforms | | | | | | |
| 01-300-8107 | Boots (2 x \$125) | | | | | | |
| 01-300-8109 | Shirts, gloves, etc | | | | | | |
| 01-300-8111 | Minor Tools & Equipment | | | | | | |
| 01-300-8113 | Reproduction Outside | | | | | | |
| 01-300-8113 | Inspection Reports | | | | | | |
| 01-300-8401 | Fuel | | | | | | |
| 01-300-8401 | Computer Hardware/Software | | | | | | |
| | Total Supplies | 9,700 | 7,207 | 3,395 | 3,395 | 1,805 | 5,475 |
| Maintenance | | | | | | | |
| 01-300-8401 | Vehicle Maintenance | | | | | | |
| 01-300-8401 | Oil Changes, tires | | | | | | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| 01-300-8404 | Software Maintenance Roktech GIS (\$600 x 12) | 7,200 | - | - | 7,200 | 4,800 | 7,200 |
| | Total Maintenance | | | | 11,200 | 5,649 | 11,200 |
| 01-300-8603 | Services/Sundry | | | | | | |
| | Travel/Training | | | | | | |
| | Plumbing Courses - D. Morrissette | 750 | | | | | |
| | Plumbing Courses - G. Machado | 750 | | | | | |
| | OSSF DR Courses - G. Machado | 250 | | | | | |
| | BPAT Continuing Ed - G. Machado | 250 | | | | | |
| | WDO Continuing Ed - G. Machado | 250 | | | | | |
| | Code Enforcement Training - G. Machado | 250 | | | | | |
| | Stormwater Mgmt Workshop - C. Case | 150 | | | | | |
| | | 2,650 | | | | | |
| | Associations | | | | | | |
| | TSBPE License Renewal - G. Machado | 200 | | | | | |
| | TSBPE License Renewal - D. Morrissette | 200 | | | | | |
| | Code Enforcement Renewal - C. Case | 100 | | | | | |
| | Code Enforcement Renewal - G. Machado | 100 | | | | | |
| | OSSF License Renewal - G. Machado | 115 | | | | | |
| | BPAT License Renewal - G. Machado | 115 | | | | | |
| | WDO Renewal - G. Machado | 115 | | | | | |
| | TFMA Membership - C. Case | 50 | | | | | |
| | TFMA Membership - G. Machado | 50 | | | | | |
| | TCEQ Renewal - G. Machado | 150 | | | | | |
| | | 1,195 | | | | | |
| | Professional Services | | | | | | |
| 01-300-8605 | Medical | 575 | 555 | - | - | - | - |
| 01-300-8607 | Pre-Employment Drug Testing/Physicals | - | - | 200 | - | 1,000 | |
| | Medical Testing | 200 | | | | | |
| | | 800 | | | | | |
| | | 1,000 | | | | | |
| 01-300-8620 | Utilities - Cell Phone (\$100 x 12) | 1,200 | 750 | 1,253 | 1,200 | 861 | 1,200 |
| | Total Services/Sundry | | 4,325 | 4,631 | 5,045 | 2,377 | 6,045 |
| | Capital (Items over \$5,000) | | | | | | |
| 01-300-8903 | Motor Vehicles | | | | | | |
| | Total Capital | | 37,000 | 26,863 | - | - | - |
| | Total Expenditures - Development Services - Inspections & Code | | 191,278 | 101,771 | 196,428 | 142,623 | 208,674 |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|---|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| Public Works - Building Operations | | | | | | | |
| Salary & Benefits | | | | | | | |
| 01-310-8003 | Hourly | 138,977 | 155,366 | 104,297 | 78,396 | 106,411 | |
| 01-310-8005 | Part-Time | - | - | - | - | - | |
| 01-310-8013 | Overtime | 1,500 | 2,269 | 1,500 | 2,360 | 1,500 | |
| 01-310-8019 | Medicare | 2,017 | 2,285 | 1,469 | 1,042 | 1,565 | |
| | 1.45% | 1,565 | | | | | |
| 01-310-8023 | TMRS | 17,911 | 19,851 | 13,262 | 10,366 | 14,363 | |
| | (13.07% x 3 months) + (13.39% x 9 months) | | | | | | |
| 01-310-8025 | Health Insurance | 28,236 | 28,536 | 26,466 | 16,558 | 21,237 | |
| 01-310-8027 | Dental Insurance | - | - | 1,431 | 873 | 1,578 | |
| 01-310-8029 | (2.5 FTE) \$52.59 x 12 | 1,578 | | | | | |
| 01-310-8031 | Life Insurance | - | - | 186 | 104 | 186 | |
| | Unemployment | | | - | 225 | - | 563 |
| | (2.5 FTE) \$9,000 x 2.5% | | | | | | |
| 01-310-8033 | Workers Comp | 563 | 2,250 | 1,983 | - | - | |
| | (Moved to Non-Department) | | | | | | |
| | Total Salary & Benefits | 190,891 | 210,290 | 148,836 | 109,700 | 147,403 | |
| Supplies (Items under \$5,000) | | | | | | | |
| 01-310-8101 | Office Supplies | - | - | 250 | 183 | 250 | |
| 01-310-8103 | Food | - | - | 100 | - | - | |
| 01-310-8104 | Uniforms | 750 | 941 | 670 | - | 500 | |
| | Boots (2 x \$125) | 250 | | | | | |
| | Shirts, gloves, etc | 250 | | | | | |
| | | 500 | | | | | |
| 01-310-8107 | Minor Tools & Equipment | 25,000 | 17,025 | 25,000 | 9,647 | 25,000 | |
| | Skidsteer attachment - Concrete breaker | 8,500 | | | | | |
| | Shop supplies | 1,000 | | | | | |
| | Chainsaws, Weedeaters, Blowers | 2,000 | | | | | |
| | Hand tools | 1,000 | | | | | |
| | Signs | 12,500 | | | | | |
| | | 25,000 | | | | | |
| 01-310-8111 | Fuel | 12,000 | 13,231 | 12,000 | 4,690 | 12,000 | |
| | Total Supplies | 37,750 | 31,197 | 38,020 | 14,520 | 37,750 | |
| 01-310-8401 | Maintenance | 5,000 | 882 | 2,400 | 350 | 2,400 | |
| | Vehicle Maintenance | | | | | | |
| | Oil changes, tires | | | | | | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| 01-310-8402 | Machinery, Tools & Equipment Maintenance | | - | - | 2,400 | 1,890 | 2,400 |
| | Oil changes, tires | | | | | | |
| 01-310-8405 | Land Maintenance | | 2,500 | 1,162 | 1,000 | 39 | 1,000 |
| | Total Maintenance | 1,000 | 7,500 | 2,044 | 5,800 | 2,279 | 5,800 |
| | Services/Sundry | | | | | | |
| 01-310-8603 | Travel/Training | | 5,000 | 3,860 | - | - | - |
| 01-310-8604 | Associations | | - | - | - | - | - |
| 01-310-8605 | Professional Services | | 761,500 | 577,876 | 110,000 | 102,968 | 162,000 |
| | Median Fertilizing (40% increase) | 22,400 | | | | | |
| | Median Mowing (40% increase) | 70,000 | | | | | |
| | Median Landscaping (40% increase) | 19,600 | | | | | |
| | Engineering Services | 50,000 | | | | | |
| | | | 162,000 | | | | |
| 01-310-8615 | Utilities - Electric (Moved to Non-Department) | | 450 | 3,550 | - | - | - |
| 01-310-8622 | Special Events | | 3,000 | - | - | - | - |
| | Total Services/Sundry | | 769,950 | 585,286 | 110,000 | 102,968 | 162,000 |
| | Capital (Items over \$5,000) | | | | | | |
| 01-310-8903 | Motor Vehicles | | 40,000 | 34,153 | - | - | - |
| 01-310-8906 | Furniture/Fixtures (over \$5,000) | | - | - | - | - | - |
| | Total Capital | | 40,000 | 34,153 | - | - | - |
| | Total Expenditures - Public Works - Building Operations | | 1,046,091 | 862,969 | 302,656 | 229,467 | 352,953 |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|-----------------------|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| Non-Department | | | | | | | |
| | Supplies | | | | | | |
| 01-900-8102 | Janitorial Supplies | | | | | | |
| 01-900-8115 | Communication Supplies | | | | | | |
| | Total Supplies | | | | | | |
| | Maintenance | | | | | | |
| 01-900-8403 | Buildings & Structures Maintenance | 60,000 | 47,904 | 27,800 | 11,006 | 30,300 | |
| | Septic System Maintenance Agreement | 300 | | | | | |
| | Repairs at Municipal Buildings | 30,000 | | | | | |
| | | 30,300 | | | | | |
| 01-900-8404 | Software Maintenance | 500 | | | | | |
| | Spam Filter | 1,400 | | | | | |
| | Trendmicro (Replace Webroot) | 1,900 | | | | | |
| | Total Maintenance | | | | | | |
| | Services/Sundry | | | | | | |
| 01-900-8601 | IT Services | 60,000 | 47,904 | 27,800 | 11,006 | 32,200 | |
| | Website Maintenance | | | | | | |
| | Office 365 (\$1,000 x 12 months) | 6,500 | | | | | |
| | SonicWall Security | 12,000 | | | | | |
| | Remote Monitoring | 2,500 | | | | | |
| | Backup Storage | 7,000 | | | | | |
| | IT Maintenance | 10,200 | | | | | |
| | | 25,000 | | | | | |
| | | 63,200 | | | | | |
| 01-900-8602 | Communication Services | 6,500 | | | | | |
| 01-900-8603 | Travel/Training | 6,293 | | | | | |
| | Citywide Training | | | | | | |
| 01-900-8605 | Professional Services | 170,000 | 35,844 | 191,455 | 158,127 | 221,140 | |
| | Workers Comp | | | | | | |
| | Liability Insurance | | | | | | |
| | Janitorial Services (\$265 x 52) | 13,780 | | | | | |
| | Pest Control (\$500 x 4) | 2,000 | | | | | |
| | Alarm Services - PD Bldg (\$30 x 12) | 360 | | | | | |
| | Trademark Renewal (Next renewal 4/15/2030) | - | | | | | |
| | Credit Card Fees | 10,000 | | | | | |
| | Legal Fees | 100,000 | | | | | |
| | Audit | 10,000 | | | | | |
| | | 221,140 | | | | | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|--|----------------------|------------------|--------------------|--------------------------|----------------------|---------------------------|
| 01-900-8609 | Utilities - Electric | | 16,000 | 11,748 | 32,000 | 21,539 | 35,000 |
| 01-900-8610 | Utilities - Phone/Internet | | - | - | 15,600 | 8,463 | 12,500 |
| 01-900-8621 | Utilities - TV | | - | - | 420 | 306 | 420 |
| | (\$35 x 12) | | 420 | | | | |
| 01-900-8640 | Building Rental (PD Portable Bldg \$2,415 x 12 months) | 28,980 | 28,000 | 27,720 | 27,720 | 23,350 | 28,980 |
| | | | | | | | |
| | Total Services/Sundry | 220,500 | 81,605 | 319,195 | 248,716 | 363,740 | |
| | Transfers to Other Funds | | | | | | |
| 01-900-8822 | Transfer to Equipment Replacement Fund | | - | - | 250,000 | 250,000 | 250,000 |
| 01-900-8829 | Transfer to Parks Fund | | - | - | - | - | 5,000 |
| 01-900-8861 | Transfer to Street Construction Fund | | - | - | 400,000 | 400,000 | 400,000 |
| 01-900-8863 | Transfer to Drainage Improvement Fund | | - | - | 100,000 | 100,000 | 100,000 |
| 01-900-8865 | Transfer to Facility Improvement Fund | | - | - | 125,000 | 125,000 | 350,000 |
| | Total Transfers to Other Funds | - | - | 875,000 | 875,000 | 1,105,000 | |
| | Capital | | | | | | |
| 01-900-8901 | Radio/Communications | | - | - | - | - | - |
| 01-900-8902 | Hardware/Software | | - | - | 34,228 | 48,292 | - |
| 01-900-8906 | Furniture/Fixtures (over \$5,000) | | - | - | - | - | - |
| | Total Capital | - | 280,500 | 129,509 | 1,258,723 | 1,184,096 | 1,505,440 |
| | Total Expenditures - Non-Department | | | | | | |
| | Total Expenditures - General Fund | 4,530,187 | 3,979,466 | 5,750,188 | 4,532,916 | 4,963,651 | |
| | Total General Fund Surplus/(Deficit) | (232,090) | 265,200 | (1,162,580) | 2,329 | 135 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|---|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| WATER/WASTEWATER FUND REVENUES | | | | | | | |
| 03-000-4530 | State Grants | 100,000 | 69,581 | - | - | - | - |
| 03-000-4620 | Water Sales | 2,871,932 | 2,991,100 | 2,850,000 | 2,028,655 | 3,090,000 | |
| 03-000-4622 | Meter Set Fee | 185,000 | 175,000 | 150,000 | 115,000 | 145,000 | |
| 03-000-4624 | Account Set Up Fees | 11,000 | 15,250 | 12,000 | 9,450 | 12,500 | |
| 03-000-4626 | Reconnect Fee | - | 400 | - | 100 | 100 | |
| 03-000-4628 | Utility Impact Fee (Moved to Utility Impact Fee Fund in FY19-20) | 315,000 | 319,055 | - | - | - | |
| 03-000-4630 | Sewer Service | 265,000 | 357,547 | 350,000 | 285,599 | 380,000 | |
| 03-000-4632 | Sewer Tap | 18,000 | 20,000 | 15,000 | 14,000 | 18,000 | |
| 03-000-4640 | Solid Waste Fee (Moved to Solid Waste Fund in FY19-20) | 457,000 | 375,155 | - | - | - | |
| 03-000-4800 | Interest | 20,000 | 18,842 | 20,000 | 6,913 | 5,000 | |
| 03-000-4900 | TexSTAR | 5,000 | - | - | - | - | |
| 03-000-4904 | Donations | - | 5,975 | - | - | - | |
| 03-000-4912 | Late Fees | 30,000 | 28,752 | 20,000 | 13,605 | 15,000 | |
| 03-000-4912 | Other Income | 70,000 | 72,613 | 50,000 | 7,640 | 20,000 | |
| 03-000-4914 | Meter Replacement | 50,000 | - | - | - | - | |
| 03-000-4940 | Returned Check Fee | - | 225 | - | 150 | - | |
| | Bond Proceeds | 6,418,200 | - | - | - | - | |
| Total Revenues - Water/Wastewater Fund | | 10,761,132 | 4,449,495 | 3,467,000 | 2,481,111 | 3,685,600 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|---|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| WATER/WASTEWATER FUND EXPENDITURES | | | | | | | |
| Water | | | | | | | |
| | Salary & Benefits | | | | | | |
| 03-600-8001 | Salary | - | - | 173,250 | 133,286 | 181,913 | |
| 03-600-8003 | Hourly | 350,718 | 351,891 | 197,131 | 124,718 | 202,819 | |
| 03-600-8005 | Part-Time | - | - | - | - | - | |
| 03-600-8007 | Car Allowance | 3,600 | - | 3,600 | 2,631 | 3,600 | |
| 03-600-8009 | City Administrator (\$600/mo x 12 x 50%) | 3,600 | | | | | |
| | Insurance Stipend | 3,681 | - | 3,681 | 2,689 | 3,681 | |
| | City Administrator (\$613.37/mo x 12 x 50%) | 3,681 | | | | | |
| 03-600-8013 | Overtime | 4,000 | 3,293 | 3,980 | 2,585 | 4,000 | |
| 03-600-8019 | Medicare | 5,188 | 5,464 | 5,314 | 3,440 | 5,742 | |
| | 1.45% | 5,742 | | | | | |
| 03-600-8021 | Social Security | - | - | 20 | 19 | - | |
| 03-600-8023 | TMRS | 45,854 | 56,165 | 47,139 | 34,096 | 52,709 | |
| | (13.07% x 3 months) + (13.39% x 9 months) | 52,709 | | | | | |
| 03-600-8025 | Health Insurance | 58,644 | 62,388 | 66,957 | 35,670 | 71,926 | |
| 03-600-8027 | Dental Insurance | - | - | 3,720 | 2,182 | 4,102 | |
| 03-600-8029 | (6.5 FTE) \$52.59 x 12 | 4,102 | | | | | |
| 03-600-8031 | Life Insurance | - | - | 484 | 260 | 483 | |
| 03-600-8033 | Unemployment | 1,350 | - | 540 | - | 1,350 | |
| | (6 FTE) \$9,000 x 2.5% | | | | | | |
| | Workers Comp | | - | - | - | - | |
| | (Moved to Non-Department) | | | | | | |
| | Total Salary & Benefits | 471,685 | 479,202 | 505,816 | 341,576 | 532,325 | |
| | Supplies (Items under \$5,000) | | | | | | |
| 03-600-8101 | Office Supplies | 3,000 | 2,472 | 1,500 | 685 | 1,200 | |
| 03-600-8103 | Food | - | - | 500 | 56 | 500 | |
| | Meals during emergency repairs after hours | | | | | | |
| 03-600-8104 | Uniforms | - | - | 1,390 | - | 1,000 | |
| | Boots (4 x \$125) | 500 | | | | | |
| | Shirts, gloves, etc | 500 | | | | | |
| 03-600-8107 | Minor Tools & Equipment | 1,000 | 2,500 | 491 | 1,000 | | |
| 03-600-8108 | Postage | - | - | 3,000 | 1,508 | 2,500 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| 03-600-8109 | Reproduction Outside | | 18,000 | 17,907 | 17,250 | 12,823 | 18,650 |
| | eBilling | 16,000 | | | | | |
| | A/P & Payroll Checks | 750 | | | | | |
| | CCR Water Report | 1,800 | | | | | |
| | Business Cards | 100 | | | | | |
| | | 18,650 | | | | | |
| 03-600-8111 | Fuel | 15,000 | 10,111 | 6,000 | 5,223 | 9,000 | |
| 03-600-8113 | Computer Hardware/Software | - | - | - | - | - | |
| 03-600-8116 | Furniture, Fixture & Office Equipment | - | - | - | - | - | |
| | Total Supplies | 38,500 | 31,529 | 32,140 | 20,785 | 33,850 | |
| | Maintenance | | | | | | |
| 03-600-8401 | Vehicle Maintenance | - | - | 8,000 | 2,934 | 5,000 | |
| | Oil changes, tires, etc. | | | | | | |
| 03-600-8402 | Machinery, Tools & Equipment Maintenance | - | - | 900 | 2,705 | 2,850 | |
| | Generator Maintenance Agreement | 700 | | | | | |
| | Vac-Truck Repairs and Maint | 1,500 | | | | | |
| | Small pump repairs | 500 | | | | | |
| | Check Scanner Maint Agreement | 150 | | | | | |
| | | 2,850 | | | | | |
| | | 30,000 | 34,851 | 25,500 | 22,766 | 39,300 | |
| 03-600-8404 | Software Maintenance | | | | | | |
| | Aqua-Metric Annual Maint & Support | 15,000 | | | | | |
| | Beacon Meter Cellular Service (225 x \$3/mo x 12) | 8,100 | | | | | |
| | Tyler Technology Maint | 16,200 | | | | | |
| | | 39,300 | | | | | |
| 03-600-8406 | Water Mains | - | - | 15,000 | 3,263 | 7,500 | |
| 03-600-8407 | Plant, Towers, Wells, Pumps | 90,000 | 104,853 | 10,000 | 455 | 5,000 | |
| 03-600-8408 | Meter/Meter Box | 26,250 | - | 10,000 | 13,898 | 26,250 | |
| 03-600-8409 | Meter Replacements (\$350 x 75) | - | - | 10,000 | 9,094 | 10,000 | |
| 03-600-8412 | Service Lines | - | - | - | - | - | |
| | Lift Station | - | - | - | - | - | |
| | Total Maintenance | 120,000 | 139,704 | 79,400 | 55,114 | 95,900 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|----------------|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| 03-600-8603 | Services/Sundry | | | | | | |
| | Travel/Training | | 3,500 | 1,307 | 3,900 | 2,828 | 4,550 |
| | TEEX C Water Cert Program - S. Mooney | 650 | | | | | |
| | TEEX C Water Cert Program - M. Muela | 650 | | | | | |
| | TEEX C Water Cert Program - T. Vinas-Carter | 650 | | | | | |
| | TEEX C Water Cert Program - D. Morrisette | 650 | | | | | |
| | TEEX C Water Cert Program - B. Nelson | 650 | | | | | |
| | TEEX C Water Cert Program - C. Case | 650 | | | | | |
| | TEEX D Water Cert Program - C. Case | 650 | | | | | |
| | | 4,550 | | | | | |
| | | | - | - | 1,850 | - | 1,410 |
| 03-600-8604 | Associations | | | | | | |
| | Public Notary - Kathy | 90 | | | | | |
| | AWWA Membership (6 x \$200) | 1,200 | | | | | |
| | AWWA Section Dues (6 x \$20) | 120 | | | | | |
| | | 1,410 | | | | | |
| 03-600-8605 | Professional Services | | | | | | |
| | Water Testing (\$250/Quarter) | 375,000 | 54,363 | 4,800 | 5,006 | 5,500 | |
| | TCEQ Water System Annual Fee | 1,000 | | | | | |
| | | 4,500 | | | | | |
| | | 5,500 | | | | | |
| 03-600-8608 | Water Purchase | | | | | | |
| | NTMWD (\$143,995 x 12) | 1,661,600 | 1,587,090 | 1,675,316 | 1,218,556 | 1,830,940 | |
| | NTMWD Overages | 1,727,940 | | | | | |
| | Rita Smith Elem School/Gateway Church | 100,000 | | | | | |
| | | 3,000 | | | | | |
| | | 1,830,940 | | | | | |
| 03-600-8615 | Utilities - Electric | 40,000 | 38,655 | 40,000 | 25,293 | 35,000 | |
| 03-600-8620 | Utilities - Cell Phone | 6,500 | 7,372 | 6,000 | 4,518 | 6,200 | |
| | (\$516 x 12) | 6,200 | | | | | |
| | | 2,086,600 | 1,688,787 | 1,731,866 | 1,256,201 | 1,883,600 | |
| | Total Services/Sundry | | | | | | |
| | Capital (Items over \$5,000) | | | | | | |
| 03-600-8901 | Radio/Communications | - | - | - | - | - | |
| 03-600-8902 | Hardware/Software | - | - | - | - | - | |
| 03-600-8931 | Building & Structures - Utilities | 6,968,200 | 20,074 | - | - | - | |
| 03-600-8935 | Meter/Meter Boxes | - | - | 15,000 | 26,092 | 47,250 | |
| | New Meters (\$350 x 135) | 47,250 | | | | | |
| | Total Capital | 6,968,200 | 20,074 | 15,000 | 26,092 | 47,250 | |
| | Total Expenditures - Water | 9,684,985 | 2,359,296 | 2,364,222 | 1,699,769 | 2,592,925 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|---------------------------------------|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| Wastewater | | | | | | | |
| Salary & Benefits | | | | | | | |
| 03-610-8003 | Hourly | | 16,125 | 15,611 | 15,684 | 12,154 | 16,468 |
| 03-610-8005 | Part-Time | - | - | - | - | - | - |
| 03-610-8013 | Overtime | - | 299 | - | - | 266 | 500 |
| 03-610-8019 | Medicare | 235 | 230 | 219 | - | 167 | 246 |
| | 1.45% | 246 | | | | | |
| 03-610-8023 | TMRS | 2,058 | 2,420 | 1,946 | 1,594 | 2,258 | |
| | (13.07% x 3 months) + (13.39% x 9 months) | 2,258 | | | | | |
| 03-610-8025 | Health Insurance | 2,715 | 2,847 | 3,472 | 3,472 | 2,596 | 3,912 |
| 03-610-8027 | Dental Insurance | - | - | 286 | 286 | 218 | 316 |
| | (.5 FTE) \$52.59 x 12 | 316 | | | | | |
| 03-610-8029 | Life Insurance | - | - | 38 | 38 | 26 | 37 |
| 03-610-8031 | Unemployment | - | - | 90 | 90 | - | 113 |
| 03-610-8033 | (.5 FTE) \$9,000 x 2.5% | 113 | | | | | |
| | Workers Comp | - | - | - | - | - | - |
| | (Moved to Non-Department) | | | | | | |
| | Total Salary & Benefits | 21,133 | 21,407 | 21,735 | 17,021 | 23,850 | |
| Supplies (Items under \$5,000) | | | | | | | |
| 03-610-8107 | Minor Tools & Equipment | - | - | - | 500 | - | 500 |
| | Total Supplies | - | - | - | 500 | - | 500 |
| Maintenance | | | | | | | |
| 03-610-8401 | Vehicle Maintenance | 500 | - | - | - | - | - |
| 03-610-8402 | Machinery, Tools & Equipment Maintenance | 16,000 | 18,073 | 4,500 | 1,779 | - | - |
| 03-610-8407 | Plant, Towers, Wells, Pumps | - | - | 10,000 | - | - | 2,500 |
| | Pump Repairs | 2,500 | | | | | |
| | Total Maintenance | 16,500 | 18,073 | 14,500 | 1,779 | 2,500 | |
| Services/Sundry | | | | | | | |
| 03-610-8605 | Professional Services | - | - | - | - | - | - |
| | Liability Insurance (Moved to Non-Dept) | | | | | | |
| 03-610-8609 | Wastewater Treatment | 325,000 | 356,607 | 315,000 | 275,424 | 368,000 | |
| | Transportation | 150,000 | | | | | |
| | Wastewater Treatment | 218,000 | | | | | |
| | | 368,000 | | | | | |
| 03-610-8615 | Utilities - Electric | - | - | 5,000 | 2,184 | 3,000 | |
| | Total Services/Sundry | 325,000 | 356,607 | 320,000 | 277,608 | 371,000 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|-------------------------------------|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| Capital (Items over \$5,000) | | | | | | | |
| 03-610-8901 | Radio/Communications | | | | - | - | - |
| 03-610-8902 | Hardware/Software | | | | - | - | - |
| 03-610-8906 | Furniture/Fixtures | | | | - | - | - |
| | Total Capital | | | | - | - | - |
| | Total Expenditures - Wastewater | 362,633 | 396,088 | 356,735 | 296,408 | 397,850 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|---|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| SOLID WASTE | | | | | | | |
| Salary & Benefits | | | | | | | |
| 03-620-8003 | Hourly | | 16,125 | 15,611 | - | - | |
| 03-620-8013 | Overtime | | - | 299 | - | - | |
| 03-620-8019 | Medicare | | 235 | 230 | - | - | |
| 03-620-8021 | TMRS | | 2,058 | 2,420 | - | - | |
| 03-620-8023 | Health Insurance | | 2,715 | 2,847 | - | - | |
| 03-620-8029 | Unemployment | | - | - | - | - | |
| Total Salary & Benefits | | 21,133 | 21,407 | | | | |
| Supplies | | | | | | | |
| 03-620-8101 | Office Supplies | | - | - | - | - | |
| Total Supplies | | - | - | | | | |
| Maintenance | | | | | | | |
| 03-620-8402 | Machinery, Tools & Equipment Maintenance | | - | - | - | - | |
| Total Maintenance | | - | - | | | | |
| Services/Sundry | | | | | | | |
| 03-620-8605 | Professional Services | | 310,395 | 336,006 | - | - | |
| | Garbage Collection Services | | 276,528 | | | | |
| | Recycling | | 105,600 | | | | |
| | | | 382,128 | | | | |
| Total Services/Sundry | | 310,395 | 336,006 | | | | |
| Transfers | | | | | | | |
| 03-620-8801 | Transfer to General Fund | | - | - | - | - | |
| Total Transfers | | - | - | | | | |
| Capital | | | | | | | |
| 03-620-8901 | Radio/Communications | | - | - | - | - | |
| Total Capital | | - | - | | | | |
| Total Expenditures - Solid Waste | | 331,528 | 357,413 | | | | |

| Non-Department Account Number | Account Description | Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|---|--------------------|---------------------|---------------------|--------------------------------|-------------------------|---------------------------------|
| Maintenance | | | | | | | |
| Machinery, Tools & Equipment Maintenance | | | | | | | |
| 03-900-8402 | Postage Meter Rental | 600 | - | - | 4,490 | 497 | 4,490 |
| | Copier Lease (\$120 x 12 months) | 1,440 | | | | | |
| | Copier Maint Agreement | 2,450 | | | | | |
| | | 4,490 | | | | | |
| | Total Maintenance | | | | 4,490 | 497 | 4,490 |
| Services/Sundry | | | | | | | |
| Professional Services | | | | | | | |
| 03-900-8605 | Audit | 10,000 | 66,740 | 6,207 | 72,000 | 64,614 | 82,000 |
| | Legal Fees | 30,000 | | | | | |
| | Workers Comp | 15,000 | | | | | |
| | Liability Insurance | 27,000 | | | | | |
| | | 82,000 | | | | | |
| | Operating Contingency | | | | | | |
| 03-900-8701 | Principal | | 68,000 | - | - | - | - |
| | (Moved to Revenue Bond I&S Fund in FY19-20) | | 589,747 | 292,761 | - | - | - |
| 03-900-8703 | Interest | | - | (27,439) | - | - | - |
| | (Moved to Revenue Bond I&S Fund in FY19-20) | | | | | | |
| 03-900-8705 | Paying Agent Fee | | 2,500 | 1,748 | - | - | - |
| | (Moved to Revenue Bond I&S Fund in FY19-20) | | | | | | |
| | Total Services/Sundry | | 726,987 | 273,276 | 72,000 | 64,614 | 82,000 |
| Transfers | | | | | | | |
| 03-900-8801 | Transfer to General Fund | | - | | 25,000 | 25,000 | 25,000 |
| | G&A Expenses | | | | | | |
| 03-900-8822 | Transfer to Equipment Replacement Fund | | - | | 25,000 | 25,000 | 25,000 |
| 03-900-8841 | Transfer to Revenue Bond I&S Fund | | - | | 561,948 | 561,948 | 554,702 |
| | Paying Agent Fees | | | | | | |
| | 2019 Refunding Bonds | | | | | | |
| | 2018 CO Bonds | | | | | | |
| | | 314,650 | | | | | |
| | | 554,702 | | | | | |
| | Total Transfers | | | | | | |
| 03-900-8860 | Transfer to Utility Impact Fee Fund | | - | - | - | - | - |
| | | | | | | | |
| | Total Transfers | | | | | | |
| | | | | | | | |
| | Total Expenditures - Non-Department | | 726,987 | 273,276 | 688,438 | 67,059 | 691,192 |
| | | | | | | | |
| | Total Expenditures - Water/Wastewater Fund | | 11,106,133 | 3,386,074 | 3,409,395 | 2,673,235 | 3,681,967 |
| | | | | | | | |
| | Total Water/Wastewater Fund Surplus//Deficit | | (345,001) | 1,063,422 | 57,605 | (19,124) | 3,633 |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| SOLID WASTE FUND REVENUES | | | | | | | |
| 05-000-4640 | Solid Waste Fee | | | | | | |
| | Regular Service (1,650 x \$14.45 x 12 mo) | 286,110 | | | | 276,528 | 310,552 |
| | Extra Cart (85 x \$8.52 x 12 mo) | 8,690 | | | | | 294,800 |
| | | <u>294,800</u> | | | | | |
| 05-000-4642 | Recycling Fee | | | | | | |
| | 1,650 x \$5.68 x 12 mo | 112,464 | | | | | 112,464 |
| 05-000-4912 | Other Income | | | | | | |
| | Admin Fee (1,600 x \$1.59 x 12 mo) | 30,528 | | | | | 30,528 |
| Total Revenues - Solid Waste Fund | | - | - | 410,748 | 310,552 | 437,792 | |
| SOLID WASTE FUND EXPENDITURES | | | | | | | |
| | Supplies | | | | | | |
| 05-620-8101 | Office Supplies | | | | | | |
| | | - | - | - | - | - | - |
| | Total Supplies | - | - | - | - | - | - |
| | Maintenance | | | | | | |
| 05-620-8402 | Machinery, Tools & Equipment Maintenance | | | | | | |
| | | - | - | - | - | - | - |
| | Total Maintenance | - | - | - | - | - | - |
| | Services/Sundry | | | | | | |
| 05-620-8605 | Professional Services | | | | | | |
| | Garbage Collection Services | 294,800 | | | | | |
| | Recycling | 112,464 | | | | | |
| | | <u>407,264</u> | | | | | |
| | Total Services/Sundry | - | - | 382,128 | 280,015 | 407,264 | |
| | Transfers | | | | | | |
| 05-620-8801 | Transfer to General Fund | | | | | | |
| | G&A Expenses | | | | | | |
| | | - | - | 25,000 | 25,000 | 25,000 | |
| | Total Transfers | - | - | 25,000 | 25,000 | 25,000 | |
| | Capital | | | | | | |
| 05-620-8901 | Radio/Communications | | | | | | |
| | | - | - | - | - | - | - |
| | Total Capital | - | - | - | - | - | - |
| | Total Expenditures - Solid Waste | - | - | 407,128 | 305,015 | 432,264 | |
| | Total Solid Waste Fund Surplus/(Deficit) | - | - | 3,620 | 5,537 | 5,528 | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| EQUIPMENT REPLACEMENT FUND REVENUES | | | | | | | |
| 22-000-4910 | Sale of City Property | - | - | - | - | - | - |
| 22-000-5001 | Transfer from General Fund | - | - | - | 250,000 | 250,000 | 250,000 |
| 22-000-5003 | Transfer from Water/Wastewater Fund | - | - | 25,000 | 25,000 | 25,000 | 25,000 |
| Total Revenues - Equipment Replacement Fund | | - | 275,000 | 275,000 | 275,000 | 275,000 | |
| EQUIPMENT REPLACEMENT FUND EXPENDITURES | | | | | | | |
| Capital Items over \$5,000 | | | | | | | |
| 22-900-8903 | Motor Vehicles | 15,000 | 50,600 | - | 104,274 | 102,660 | 65,600 |
| | Public Works - Replace 2007 Bad Boy Mower (Unit #07-353) | | | | | | |
| | Police - Replace 2011 Charger (Unit #300) | | | | | | |
| 22-900-8904 | Machines, Tools & Implements | 65,600 | - | - | - | - | - |
| 22-900-8905 | Instruments/Apparatus | - | - | - | - | - | - |
| | Total Capital | | - | 104,274 | 102,660 | 65,600 | |
| | Total Expenditures - Equipment Replacement Fund | | - | 104,274 | 102,660 | 65,600 | |
| | Total Equipment Replacement Fund Surplus/(Deficit) | | - | - | 170,726 | 172,340 | 209,400 |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| COURT SECURITY FUND REVENUES | | | | | | | |
| 23-000-4702 | Security Fee | - | - | - | 3,000 | 2,598 | 3,300 |
| 23-000-4912 | Other Income | - | - | - | - | - | - |
| Total Revenues - Court Security Fund | | - | - | 3,000 | 2,598 | 3,300 | |
| COURT SECURITY FUND EXPENDITURES | | | | | | | |
| Supplies (items under \$5,000) | | | | | | | |
| 23-900-8107 | Minor Tools & Equipment | 2,000 | - | - | 2,500 | 90 | 2,000 |
| | Police Officer Equipment | | | | | | |
| 23-900-8113 | Computer Hardware/Software | 1,000 | - | - | 2,500 | - | 1,500 |
| | Panic buttons | 500 | | | | | |
| | Replace panic button batteries | | | | | | |
| | | 1,500 | | | | | |
| 23-900-8115 | Communication Supplies | - | - | - | | | - |
| 23-900-8116 | Furniture, Fixture & Office Equipment | - | - | - | | | - |
| | Total Supplies | - | - | 5,000 | 90 | 3,500 | |
| Maintenance | | | | | | | |
| 23-900-8402 | Machinery, Tools & Equipment Maintenance | - | - | - | | | - |
| 23-900-8404 | Software Maintenance | - | - | - | | | - |
| | Total Maintenance | - | - | - | - | - | |
| Services/Sundry | | | | | | | |
| 23-900-8603 | Travel/Training | - | - | 1,000 | - | 1,000 | |
| | Bailiff Training | | | | | | |
| 23-900-8604 | Associations | 1,000 | - | - | - | - | - |
| 23-900-8605 | Professional Services | - | - | - | | | - |
| | Total Services/Sundry | - | - | 1,000 | - | 1,000 | |
| Capital (items over \$5,000) | | | | | | | |
| 23-900-8901 | Radio/Communications | - | - | - | | | - |
| 23-900-8904 | Machines, Tools & Implements | - | - | - | | | - |
| | Total Capital | - | - | 6,000 | 90 | 4,500 | |
| Total Expenditures - Court Security Fund | | - | - | (3,000) | 2,508 | (1,200) | |
| Total Court Security Fund Surplus/(Deficit) | | | | | | | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| COURT TECHNOLOGY FUND REVENUES | | | | | | | |
| 24-000-4704 | Technology Fee | - | - | - | 3,500 | 2,742 | 3,600 |
| 24-000-4912 | Other Income | - | - | - | - | - | - |
| Total Revenues - Court Technology Fund | | - | - | 3,500 | 2,742 | 3,600 | |
| COURT TECHNOLOGY FUND EXPENDITURES | | | | | | | |
| Supplies (items under \$5,000) | | | | | | | |
| 24-900-8101 | Office Supplies | 200 | - | - | 200 | - | 200 |
| 24-900-8107 | Minor Tools & Equipment | 3,000 | - | - | 3,000 | 2,116 | 3,000 |
| | Hand held ticket writer | | - | - | - | - | - |
| 24-900-8113 | Computer Hardware/Software | | - | - | - | - | - |
| 24-900-8115 | Communication Supplies | | - | - | - | - | - |
| 24-900-8116 | Furniture, Fixture & Office Equipment | | - | - | - | - | - |
| | Total Supplies | | - | - | 3,200 | 2,116 | 3,200 |
| Maintenance | | | | | | | |
| 24-900-8402 | Machinery, Tools & Equipment Maintenance | | - | - | - | - | - |
| 24-900-8404 | Software Maintenance | | - | - | 5,100 | 1,525 | 5,100 |
| | MCRS - Court Software Support | | | | 1,800 | | |
| | Tyler -Ticket Writers Maint | | | | 2,500 | | |
| | MCRS - Jury Module | | | | 800 | | |
| | | | | | 5,100 | | |
| | Total Maintenance | | | - | 5,100 | 1,525 | 5,100 |
| Services/Sundry | | | | | | | |
| 24-900-8605 | Professional Services | | - | - | - | - | - |
| | Total Services/Sundry | | | - | - | - | - |
| Capital (items over \$5,000) | | | | | | | |
| 24-900-8901 | Radio/Communications | | - | - | - | - | - |
| 24-900-8904 | Machines, Tools & Implements | | - | - | - | - | - |
| | Total Capital | | | - | - | 8,300 | 3,641 |
| Total Expenditures - Court Technology Fund | | - | - | (4,800) | (4,800) | (399) | 8,300 |
| Total Court Technology Fund Surplus/(Deficit) | | | | | | (4,700) | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| CHILD SAFETY FUND REVENUES | | | | | | | |
| 25-000-4706 | Child Safety Fee | | | | | 2,600 | 4,070 |
| 25-000-4912 | Other Income | | | | | - | 5,000 |
| Total Revenues - Child Safety Fund | | | - | | 2,600 | 4,070 | 5,000 |
| CHILD SAFETY FUND EXPENDITURES | | | | | | | |
| Supplies (items under \$5,000) | | | | | | | |
| 25-900-8107 | Minor Tools & Equipment | | | | | 5,200 | - |
| 25-900-8113 | Computer Hardware/Software | | | | | - | 5,000 |
| 25-900-8115 | Communication Supplies | | | | | - | - |
| Total Supplies | | | - | | 5,200 | | 5,000 |
| Maintenance | | | | | | | |
| 25-900-8402 | Machinery, Tools & Equipment Maintenance | | | | | - | - |
| 25-900-8404 | Software Maintenance | | | | | - | - |
| | Total Maintenance | | - | | | | - |
| Services/Sundry | | | | | | | |
| 25-900-8603 | Travel/Training | | | | | - | - |
| 25-900-8604 | Associations | | | | | - | - |
| 25-900-8605 | Professional Services | | | | | - | - |
| Total Services/Sundry | | | - | | | | - |
| Capital (items over \$5,000) | | | | | | | |
| 25-900-8901 | Radio/Communications | | | | | - | - |
| 25-900-8904 | Machines, Tools & Implements | | | | | - | - |
| | Total Capital | | - | | | 5,200 | 5,000 |
| Total Expenditures - Child Safety Fund | | | | | | - | |
| Total Child Safety Fund Surplus/(Deficit) | | | | | | (2,600) | 4,070 |
| | | | | | | | - |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| POLICE DONATIONS FUND REVENUES | | | | | | | |
| 26-000-4900 | Donations | - | - | - | - | 120 | 250 |
| 26-000-4912 | Other Income | - | - | - | - | - | - |
| Total Revenues - Police Donations Fund | | - | - | - | - | 120 | 250 |
| POLICE DONATIONS FUND EXPENDITURES | | | | | | | |
| Supplies (items under \$5,000) | | | | | | | |
| 26-230-8107 | Minor Tools & Equipment | - | - | 6,780 | - | 8,505 | - |
| 26-230-8113 | Computer Hardware/Software | - | - | - | - | - | - |
| Total Supplies | | - | - | 6,780 | - | 8,505 | |
| Maintenance | | | | | | | |
| 26-230-8402 | Machinery, Tools & Equipment Maintenance | - | - | - | - | - | - |
| 26-230-8404 | Software Maintenance | - | - | - | - | - | - |
| Total Maintenance | | - | - | - | - | - | |
| Services/Sundry | | | | | | | |
| 26-230-8603 | Travel/Training | - | - | - | - | - | - |
| 26-230-8604 | Associations | - | - | - | - | - | - |
| 26-230-8605 | Professional Services | - | - | - | - | - | - |
| Total Services/Sundry | | - | - | - | - | - | |
| Capital (items over \$5,000) | | | | | | | |
| 26-230-8901 | Radio/Communications | - | - | - | - | - | - |
| 26-230-8904 | Machines, Tools & Implements | - | - | - | - | - | - |
| 26-230-8905 | Instruments/Apparatus | - | - | - | - | - | - |
| Total Capital | | - | - | - | - | 6,780 | 8,505 |
| Total Expenditures - Police Donations Fund | | - | - | - | - | (6,780) | (8,255) |
| Total Police Donations Fund Surplus/(Deficit) | | - | - | - | - | 120 | 120 |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|--|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| FIRE DONATIONS FUND REVENUES | | | | | | | |
| 27-000-4800 | Interest | - | - | 221 | 180 | - | 180 |
| 27-000-4900 | Donations | - | - | 500 | - | 12,291 | 2,000 |
| 27-000-4912 | Other Income | - | - | 1,140 | - | 225 | - |
| Total Revenues - Fire Donations Fund | | - 1,861 | 180 | 12,516 | 12,516 | 2,180 | |
| FIRE DONATIONS FUND EXPENDITURES | | | | | | | |
| Supplies (items under \$5,000) | | | | | | | |
| 27-280-8103 | Food | - | - | - | - | 115 | - |
| 27-280-8104 | Uniforms | - | - | 1,577 | 10,000 | - | 10,000 |
| 27-280-8105 | Protective Clothing | 10,200 | 4,000 | 16,178 | 14,200 | - | 14,200 |
| | Replacement Bunker Gear (3 x \$3,400) | | | | | | |
| | Replacement (5) Helmets, hoods, boots & gloves | | | | | | |
| 27-280-8107 | Minor Tools & Equipment | - | - | 10,000 | 3,720 | 5,000 | 5,000 |
| 27-280-8113 | Computer Hardware/Software | - | - | - | - | - | - |
| 27-280-8115 | Communication Supplies | - | - | - | - | - | - |
| 27-280-8116 | Furniture, Fixture & Office Equipment | - | - | - | - | - | - |
| | Total Supplies | - | 17,755 | 34,200 | 3,835 | 29,200 | |
| Maintenance | | | | | | | |
| 27-280-8402 | Machinery, Tools & Equipment Maintenance | - | - | 10,000 | - | 5,000 | 5,000 |
| 27-280-8404 | Software Maintenance | - | - | 1,275 | - | - | - |
| | Total Maintenance | - | 1,275 | 10,000 | - | 5,000 | |
| Services/Sundry | | | | | | | |
| 27-280-8603 | Travel/Training | - | - | - | - | - | - |
| 27-280-8604 | Associations | - | - | - | - | - | - |
| 27-280-8605 | Professional Services | - | - | - | - | - | - |
| | Total Services/Sundry | - | - | - | - | - | |
| Capital (items over \$5,000) | | | | | | | |
| 27-280-8901 | Radio/Communications | - | - | - | - | - | - |
| 27-280-8904 | Machines, Tools & Implements | - | - | - | - | - | - |
| | Replace SCBA Units (Over 10 yrs old) | 28,000 | 2,000 | | | | |
| | (\$7,000 x 4) | | | | | | |
| | Fire Hose Replacement | 30,000 | | | | | |
| | | | | | | | |
| | Total Capital | - | 58,000 | 36,595 | 30,000 | | |
| Total Expenditures - Fire Donations Fund | | - 19,030 | 102,200 | 40,429 | 64,200 | | |
| Total Fire Donations Fund Surplus/(Deficit) | | - (17,169) | (102,020) | (27,913) | (62,020) | | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|---|--------------------------------|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| PARKS FUND REVENUES | | | | | | | |
| 29-000-4900 | Donations | | | - | - | 500 | 5,000 |
| 29-000-4912 | Other Income | | | - | - | - | - |
| 29-000-5001 | Transfer from General Fund | | | - | - | - | 5,000 |
| Total Revenues - Parks Fund | | | - | - | 500 | 10,000 | |
| PARKS FUND EXPENDITURES | | | | | | | |
| Supplies (items under \$5,000) | | | | | | | |
| 29-320-8103 | Food | | | - | - | 300 | |
| | Total Supplies | | | - | | 300 | |
| Maintenance | | | | | | | |
| 29-320-8405 | Land Maintenance | | | - | - | 1,000 | |
| | Preserve/Monument Maintenance | | | | | | |
| | Preserve/Monument Improvements | | | | | | |
| | | | 500 | | | | |
| | | | 500 | | | | |
| | | | 1,000 | | | | |
| | Total Maintenance | | | - | | 1,000 | |
| Services/Sundry | | | | | | | |
| 29-320-8604 | Associations | | | - | - | 200 | |
| | Keep Texas Beautiful | | | 200 | | | |
| 29-320-8622 | Special Events | | | - | - | 8,500 | |
| | Boy Scouts Projects | | | | | | |
| | City Events | | | | | | |
| | | | 1,000 | | | | |
| | | | 7,500 | | | | |
| | | | 8,500 | | | | |
| | Total Services/Sundry | | | - | | 8,700 | |
| Capital (items over \$5,000) | | | | | | | |
| 29-320-8904 | Machines, Tools & Implements | | | - | - | - | - |
| | Total Capital | | | - | | - | |
| Total Expenditures - Parks Fund | | | | - | | 10,000 | |
| Total Parks Fund Surplus/(Deficit) | | | | - | | 500 | - |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|---|-------------------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| GENERAL OBLIGATION DEBT SERVICE FUND REVENUES | | | | | | | |
| 40-000-4100 | Property Tax - Current (\$1,115,000,000/100 x 0.036424 x 99%) | 402,066 | 501,065 | 498,761 | 493,105 | 494,886 | 402,066 |
| 40-000-4102 | Property Tax - Delinquent (\$1,033,523,965/100 x 0.048193 x 1%) | 4,981 | 13,000 | 1,722 | 4,907 | 2,800 | 4,981 |
| 40-000-4104 | Penalty & Interest | | 4,800 | 1,889 | - | 2,050 | 2,000 |
| 40-000-4800 | Interest | | - | - | - | - | - |
| Total Revenues - Water/Wastewater Fund | | 513,865 | 502,372 | 498,012 | 499,736 | 409,047 | |
| GENERAL OBLIGATION DEBT SERVICE FUND EXPENDITURES | | | | | | | |
| 40-900-8701 | Principal 2019 Refunding Bonds (51.7%) 2015 CO - Streets (100%) | 219,725 150,000 369,725 | 418,015 | 385,235 | 385,235 | 369,725 | |
| 40-900-8703 | Interest 2019 Refunding Bonds (51.7%) 2015 CO - Streets (100%) | 34,549 14,735 49,284 | - 82,994 - | 112,853 | 19,108 | 49,284 | |
| 40-900-8705 | Paying Agent Fees | | - | - | 1,500 | - | 1,500 |
| Total Expenditures - GO Debt Service Fund | | 501,065 | 501,009 | 499,588 | 404,343 | 420,509 | |
| Total GO Debt Service Fund Surplus/(Deficit) | | 17,800 | 1,363 | (1,576) | 95,392 | (11,462) | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|-------------------------------------|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| REVENUE BOND I&S FUND REVENUES | | | | | | | |
| 41-000-5003 | Transfer from Water/Wastewater Fund | | | | | | |
| Total Revenues - Revenue Bond I&S Fund | | - | - | - | 561,948 | 561,948 | 554,702 |
| REVENUE BOND I&S FUND EXPENDITURES | | | | | | | |
| 41-900-8701 | Principal | | | | | | |
| | 2019 Refunding Bonds (48.3%) | 205,275 | | | | | |
| | 2018 CO - Bonds (100%) | 80,000 | | | | | |
| | | 285,275 | | | | | |
| 41-900-8703 | Interest | | | | | | |
| | 2019 Refunding Bonds (48.3%) | 32,277 | | | | | |
| | 2018 CO - Bonds (100%) | 234,650 | | | | | |
| | | 266,927 | | | | | |
| 41-900-8705 | Paying Agent Fees | | | | | | |
| | | - | - | - | 2,500 | - | 2,500 |
| Total Expenditures - Revenue Bond I&S Fund | | - | - | - | 561,948 | 540,136 | 554,702 |
| Total Revenue Bond I&S Fund Surplus/(Deficit) | | - | - | - | - | 21,812 | - |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| UTILITY IMPACT FEE FUND REVENUES | | | | | | | |
| 60-000-4628 | Utility Impact Fee | | | - | - | 150,000 | 216,642 |
| 60-000-4912 | Other Income | | | - | - | - | - |
| Total Revenues - Utility Impact Fee Fund | | | - | | 150,000 | 216,642 | 200,000 |
| UTILITY IMPACT FEE FUND EXPENDITURES | | | | | | | |
| Maintenance | | | | | | | |
| 60-900-8402 | Machinery, Tools & Equipment Maintenance | | | - | - | - | - |
| | Total Maintenance | | - | | - | | |
| Services/Sundry | | | | | | | |
| 60-900-8605 | Professional Services | | | - | - | - | - |
| | Total Services/Sundry | | - | | - | | |
| Capital (items over \$5,000) | | | | | | | |
| 60-900-8931 | Buildings & Structures - Utility Construction | | | - | - | 150,000 | 200,000 |
| 60-900-8933 | Buildings & Structures - Water Mains | | | - | - | - | - |
| 60-900-8934 | Buildings & Structures - Wells/Pumps | | | - | - | - | - |
| 60-900-8935 | Buildings & Structures - Meter/Meter Boxes | | | - | - | - | - |
| 60-900-8936 | Buildings & Structures - Hydrants/Valves | | | - | - | - | - |
| | Total Capital | | - | | - | 150,000 | 200,000 |
| Total Expenditures - Utility Impact Fee Fund | | | | | | | |
| Total Utility Impact Fee Fund Surplus/(Deficit) | | | | | | | |
| | | | - | | - | 216,642 | - |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|---|---|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| STREET CONSTRUCTION FUND REVENUES | | | | | | | |
| 61-000-4912 | Other Income | - | - | - | - | - | - |
| 61-000-4940 | Bond Proceeds | - | - | - | - | - | - |
| 61-000-5001 | Transfer from General Fund | - | - | 400,000 | 400,000 | 400,000 | 400,000 |
| Total Revenues - Street Construction Fund | | - | 400,000 | 400,000 | 400,000 | 400,000 | |
| STREET CONSTRUCTION FUND EXPENDITURES | | | | | | | |
| Maintenance | | | | | | | |
| 61-900-8414 | Maint-Streets & Alleys | - | - | - | 1,264 | 50,000 | |
| | | | | | 1,264 | 50,000 | |
| | | | | | | | |
| Total Maintenance | | - | - | - | 1,264 | 50,000 | |
| Services/Sundry | | | | | | | |
| 61-900-8605 | Professional Services | - | - | - | 762 | 50,000 | |
| | | | | | 762 | 50,000 | |
| | | | | | | | |
| Total Services/Sundry | | - | - | - | 762 | 50,000 | |
| Capital (items over \$5,000) | | | | | | | |
| 61-900-8932 | Buildings & Structures - Streets & Alleys | - | - | 400,000 | 546 | 300,000 | |
| | | | | 400,000 | 546 | 300,000 | |
| | | | | | | | |
| Total Capital | | - | - | 400,000 | 546 | 300,000 | |
| Total Expenditures - Street Construction Fund | | - | - | 400,000 | 2,572 | 400,000 | |
| Total Street Construction Fund Surplus/(Deficit) | | - | - | - | 397,428 | - | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|---|---|----------------------|------------------|--------------------|--------------------------|----------------------|---------------------------|
| UTILITY CONSTRUCTION FUND REVENUES | | | | | | | |
| 62-000-4530 | State Grant TxDOT - Parker Rd Utility Relocate | - | - | 100,000 | - | - | 100,000 |
| 62-000-4800 | Interest | - | - | 150,000 | 62,560 | 50,000 | - |
| 62-000-4940 | Bond Proceeds | - | - | - | - | - | - |
| 62-000-5003 | Transfer from Water/Wastewater Fund | - | - | - | - | - | - |
| Total Revenues - Utility Construction Fund | | - | - | 250,000 | 62,560 | 150,000 | |
| UTILITY CONSTRUCTION FUND EXPENDITURES | | | | | | | |
| Services/Sundry | | | | | | | |
| 62-900-8605 | Professional Services Engineering Fees | - | - | 150,000 | 78,522 | 150,000 | |
| | Total Services/Sundry | - | - | 150,000 | 78,522 | 150,000 | |
| Capital (items over \$5,000) | | | | | | | |
| 62-900-8931 | Buildings & Structures - Utility Construction New Pump Station | - | - | 6,500,000 | - | 6,500,000 | |
| | Total Capital | - | - | 6,500,000 | - | 6,500,000 | |
| | Total Expenditures - Utility Construction Fund | - | - | 6,650,000 | 78,522 | 6,650,000 | |
| | Total Utility Construction Fund Surplus/(Deficit) | - | - | (6,400,000) | (15,963) | (6,500,000) | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|--------------------------------|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| DRAINAGE IMPROVEMENT FUND REVENUES | | | | | | | |
| 63-000-4912 | Other Income | - | - | - | - | - | - |
| 63-000-4940 | Bond Proceeds | - | - | - | - | - | - |
| 63-000-5001 | Transfer from General Fund | - | - | 100,000 | 100,000 | 100,000 | 100,000 |
| Total Revenues - Drainage Improvement Fund | | - | - | 100,000 | 100,000 | 100,000 | 100,000 |
| DRAINAGE IMPROVEMENT FUND EXPENDITURES | | | | | | | |
| Services/Sundry | | | | | | | |
| 63-900-8605 | Professional Services | - | - | 100,000 | 82,869 | 100,000 | |
| | Total Services/Sundry | - | - | 100,000 | 82,869 | 100,000 | |
| Capital Items over \$5,000 | | | | | | | |
| 63-900-8938 | Buildings & Structures - Other | - | - | - | - | - | - |
| | Total Capital | - | - | - | - | - | |
| Total Expenditures - Drainage Improvement Fund | | - | - | 100,000 | 82,869 | 100,000 | |
| Total Drainage Improvement Fund Surplus/(Deficit) | | - | - | - | 17,131 | - | |

| Account Number | Account Description | FY21 Itemized Amount | Budget FY2018-19 | Actual FY2018-19 | Revised Budget FY2019-20 | Actual as of 6/30/20 | Proposed Budget FY2020-21 |
|--|------------------------------------|----------------------|------------------|------------------|--------------------------|----------------------|---------------------------|
| FACILITIES IMPROVEMENT FUND REVENUES | | | | | | | |
| 65-000-4912 | Other Income | - | - | - | - | - | - |
| 65-000-4940 | Bond Proceeds | - | - | - | - | - | - |
| 65-000-5001 | Transfer from General Fund | - | - | 125,000 | 125,000 | 350,000 | 350,000 |
| Total Revenues - Facilities Improvement Fund | | - | - | 125,000 | 125,000 | 350,000 | 350,000 |
| FACILITIES IMPROVEMENT FUND EXPENDITURES | | | | | | | |
| Services/Sundry | | | | | | | |
| 65-900-8605 | Professional Services | - | - | - | 46,619 | 350,000 | 350,000 |
| | Total Services/Sundry | - | - | - | 46,619 | 350,000 | 350,000 |
| Capital Items over \$5,000 | | | | | | | |
| 65-900-8930 | Buildings & Structures - Buildings | - | - | - | - | - | - |
| | Total Capital | - | - | - | - | - | - |
| Total Expenditures - Facilities Improvement Fund | | - | - | - | 46,619 | 350,000 | |
| Total Facilities Improvement Fund Surplus/(Deficit) | | - | - | 125,000 | 78,381 | - | |

NOTICE OF PUBLIC HEARING ON TAX INCREASE

| | |
|-------------------------|--------------------|
| PROPOSED TAX RATE | 0.365984 per \$100 |
| NO-NEW REVENUE TAX RATE | 0.360198 per \$100 |
| VOTER-APPROVAL TAX RATE | 0.360515 per \$100 |
| DE MINIMIS RATE | 0.394399 per \$100 |

The no-new-revenue tax rate is the tax rate for the 2020 tax year that will raise the same amount of property tax revenue for City of Parker from the same properties in both the 2019 tax year and the 2020 tax year.

The voter-approval tax rate is the highest tax rate that City of Parker may adopt without holding an election to seek voter approval of the rate, unless the de minimis rate for City of Parker exceeds the voter-approval tax rate for City of Parker.

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate for City of Parker, the rate that will raise \$500,000, and the current debt rate for City of Parker.

A public hearing on the proposed tax rate will be held on September 09, 2020 at 7:00 PM at Parker City Hall, 5700 E. Parker Road, Parker, TX 75002.

The proposed tax rate is greater than the voter-approval tax rate, but not greater than the de minimis rate. However, the proposed tax rate exceeds the rate that allows voters to petition for an election under Section 26.075, Tax Code. If City of Parker adopts the proposed tax rate, the qualified voters of the City of Parker may petition the City of Parker to require an election to be held to determine whether to reduce the proposed tax rate. If a majority of the voters reject the proposed tax rate, the tax rate of the City of Parker will be the voter-approval tax rate of the City of Parker.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

property tax amount=(tax rate) X (taxable value of your property)/100

The members of the governing body voted on the proposed tax increase as follows:

FOR:

Mayor Pro Tem Ed Standridge
Councilmember Cindy Meyer

Councilmember Diana M. Abraham
Councilmember Edwin Smith

AGAINST:

PRESENT and not voting:
Mayor Lee Pettle

ABSENT:
Councilmember Patrick Taylor

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Parker last year to the taxes proposed to be imposed on the average residence homestead by City of Parker this year:

| | 2019 | 2020 | Change | | |
|-------------------------------------|-----------|-----------|-------------|-----------|----------|
| Total Tax Rate (per \$100 of value) | 0.365984 | 0.365984 | decrease of | \$0.00000 | OR 0.00% |
| Average homestead taxable value | 653,144 | 654,000 | increase of | 0.13% | |
| Tax on average homestead | 2390.4 | 2393.54 | increase of | \$3 | OR 0.13% |
| Total tax levy on all properties | 3,808,991 | 4,080,721 | increase of | \$271,731 | OR 7.13% |

For assistance with tax calculations, please contact the tax assessor for City of Parker at 972-547-5020 or taxassessor@collincountytx.gov, or visit www.collincountytx.gov for more information.



Council Agenda Item

Item 5
C'Sec Use Only

| | |
|-------------------------------------|---|
| Budget Account Code: | Meeting Date: September 9, 2020 |
| Budgeted Amount: | Department/ Requestor: City Council/Finance |
| Fund Balance-before expenditure: | Prepared by: Finance/HR Manager Savage |
| Estimated Cost: | Date Prepared: September 2, 2020 |
| Exhibits: | <ul style="list-style-type: none">• <u>Proposed Ordinance</u> |

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 793, AUTHORIZING EXPENDITURES AND APPROVING AMENDMENT(S) TO THE FY 2019-2020 OPERATING BUDGET. [PETTLE/OLSON/SAVAGE]

SUMMARY

The purpose of this agenda item is to amend the City's FY 2019-2020 budget for the following amounts:

| Fund | Account | Description | Budget | Budget Amendment | Revised Budget |
|--------------------|-------------|--------------------------------|--------|---------------------|-------------------|
| General | 01-900-8823 | Transfer to Court Security | - | 36,910 | 36,910 |
| Court Security | 23-000-5001 | Transfer from General | - | (36,910) | (36,910) |
| General | 01-900-8824 | Transfer to Court Technology | - | 7,555 | 7,555 |
| Court Technology | 24-000-5001 | Transfer from General | - | (7,555) | (7,555) |
| General | 01-900-8821 | Transfer to Law Enforcement | - | 10,620 | 10,620 |
| Law Enforcement | 21-000-5001 | Transfer from General | - | (10,620) | (10,620) |
| Water | 03-900-8860 | Transfer to Utility Impact Fee | - | 961,104 | 961,104 |
| Utility Impact Fee | 60-000-5003 | Transfer from Water | - | (961,104) | (961,104) |
| Facilities Imp | 65-900-8605 | Professional Services | - | 125,000 | 125,000 |
| General | 01-000-4500 | Federal Grants | - | (243,035) | (243,035) |
| General | 01-900-8680 | Grants Expenses | - | 243,035 | 243,035 |

In FY19-20, new funds were established to properly account for revenues and expenses that were dedicated for a particular purpose. Previously those funds were accounted for in the General Fund and the Water Fund. This budget amendment will move prior year balances into their appropriate funds to establish beginning fund balances.

In FY19-20, \$125,000 was budgeted as a transfer from the General Fund to the Facilities Improvement Fund to help establish savings to be used on a future facilities project. However, no expenses were budgeted in the Facilities Improvement Fund and a budget amendment is necessary to increase expenses for payment of architectural and design fees associated with the Municipal Complex.

In May 2020, the City was awarded \$243,034.30 from Collin County as part of the CARES Act. This budget amendment will allow the City to use these funds for expenses related to COVID-19.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

| Inter – Office Use | | | |
|--------------------------------|--------------------------|-------|------------|
| Approved by: | Enter Text Here | | |
| Department Head/ Requestor: | <i>Grant Savage</i> | Date: | 09/03/2020 |
| City Attorney: | <i>Brandon S. Shelby</i> | Date: | 09/03/2020 |
| City Administrator: | <i>Luke B. Olson</i> | Date: | 09/04/2020 |

ORDINANCE NO. 793
{Amending FY 2019-2020 Budget}

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARKER,
TEXAS, AMENDING THE BUDGET PREVIOUSLY APPROVED AND
ADOPTED FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019
AND ENDING SEPTEMBER 30, 2020; PROVIDING FOR A REPEALER;
PROVIDING AN EFFECTIVE DATE; FINDING THAT THE MEETING
AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS
OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

WHEREAS, on September 3, 2019 the City Council of the City of Parker, Texas adopted and approved a budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 (“FY 2019-2020 Budget”); and

WHEREAS, said budget gave the Mayor the authority to, with the approval of a majority of the City Council, to adjust the budget with the transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund; and

WHEREAS, the City Council finds that it is in the public interest to amend the FY 2019-2020 Budget as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:

SECTION 1. The City Council approves and directs the transfer of funds as follows:

| Fund | Account | Description | Budget | Budget Amendment | Revised Budget |
|--------------------|-------------|--------------------------------|--------|------------------|----------------|
| General | 01-900-8823 | Transfer to Court Security | - | 36,910 | 36,910 |
| Court Security | 23-000-5001 | Transfer from General | - | (36,910) | (36,910) |
| General | 01-900-8824 | Transfer to Court Technology | - | 7,555 | 7,555 |
| Court Technology | 24-000-5001 | Transfer from General | - | (7,555) | (7,555) |
| General | 01-900-8821 | Transfer to Law Enforcement | - | 10,620 | 10,620 |
| Law Enforcement | 21-000-5001 | Transfer from General | - | (10,620) | (10,620) |
| Water | 03-900-8860 | Transfer to Utility Impact Fee | - | 961,104 | 961,104 |
| Utility Impact Fee | 60-000-5003 | Transfer from Water | - | (961,104) | (961,104) |
| Facilities Imp | 65-900-8605 | Professional Services | - | 125,000 | 125,000 |
| | | | | | |

| | | | | | |
|---------|-------------|-----------------|---|-----------|-----------|
| General | 01-000-4500 | Federal Grants | - | (243,035) | (243,035) |
| General | 01-900-8680 | Grants Expenses | - | 243,035 | 243,035 |

SECTION 2. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. That this Ordinance becomes effective immediately upon its passage.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

APPROVED AND ADPOTED on this the 9th day of September, 2020.

CITY OF PARKER, TEXAS

BY:

LEE PETTLE, MAYOR

ATTEST:

BY:

PATTI SCOTT GREY, CITY CLERK

**APPROVED AS TO FORM
AND CONTENT:**

BY:

**BRANDON S. SHELBY,
CITY ATTORNEY**



Council Agenda Item

Item 6
C'Sec Use Only

| | |
|-------------------------------------|--|
| Budget Account Code: | Meeting Date: September 9, 2020 |
| Budgeted Amount: | Department/ Requestor: City Secretary |
| Fund Balance-before expenditure: | Prepared by: City Secretary Scott |
| Estimated Cost: | Date Prepared: August 25, 2020 |
| Exhibits: | <u>Republic Waste Quarterly Report</u> |

AGENDA SUBJECT

REPUBLIC WASTE QUARTERLY REPORT AND PICKUP INFORMATION.
[BERNAS]

SUMMARY

Please review and consider accepting the Republic Services, Inc. of Plano, Texas' 2nd 2020 Quarterly Report (April 2020 – June 2020). Republic Services Manager Municipal Sales North Texas Rick Bernas will also be present to review pickup information.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

| Inter – Office Use | | | |
|--------------------------------|-------------------------|-------|------------|
| Approved by: | Enter Text Here | | |
| Department Head/ Requestor: | <i>Patti Scott Grey</i> | Date: | 09/03/2020 |
| City Attorney: | | Date: | |
| City Administrator: | <i>Luke B. Olson</i> | Date: | 09/04/2020 |

City of Parker



April 2020 - June 2020 2nd Quarterly Report

Rick Bernas

REPUBLIC SERVICES OF PLANO



YTD tons 2020



| PARKER | | 1st Qtr 2020 | 2nd Qtr 2020 | | | |
|---------------|--|--------------------|--------------------|--|--|--|
| Solid Waste | | 379 | 610 | | | |
| Recycle | | 148 | 158 | | | |
| Bulk/Brush | | 207 | 212 | | | |
| TOTALS | | 609 | 980 | | | |

Drive By's 2020



Drive by's / all services

2nd- qtr:

19,725 - trash

19,725 - recycle

4,734 - bulk

38,628 - drive by's

Homes: 1,578



Customer Satisfaction



Open items:

Discuss options for overage of 10 yards on bulk service days.
Volumes increased by 371 tons an increase of about 60%





REPUBLIC
SERVICES, INC.[™]

ALLIED WASTE
INDUSTRIES

TWO INDUSTRY INNOVATORS ARE NOW ONE ENVIRONMENTAL LEADER.

Thank You
CITY OF PARKER





Council Agenda Item

Item 7
C'Sec Use Only

| | | |
|----------------------------------|--|---|
| Budget Account Code: | | Meeting Date: September 9, 2020 |
| Budgeted Amount: | | Department/ Requestor: Police Chief Brooks |
| Fund Balance-before expenditure: | | Prepared by: Police Chief Brooks |
| Estimated Cost: | | Date Prepared: August 24, 2020 |
| Exhibits: | <ul style="list-style-type: none">1. Proposed Resolution2. Interlocal Jail Services Agreement (ILA)3. FY2021 Inmate Housing Fee4. Resolution No. 2019-618 (2019-2020 Jail Services Agreement) | |

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-640 PROVIDING FOR THE EXECUTION OF A JAIL SERVICES AGREEMENT BETWEEN THE CITY OF PARKER AND COLLIN COUNTY. [BROOKS]

SUMMARY

Annual renewal of the Jail Services Agreement with Collin County. As stated in **Section. 2 Term** of the Interlocal Jail Serves Agreement, the term of this Agreement shall be for a period of one (1) year beginning October 1, 2020 and shall continue in full force and effect through September 30, 2021 and may be renewed for additional one (1) year periods at the rates established and agreed upon by both parties. Either party may terminate this Agreement for any reason by giving a 90-day written notice to the other party. The Basic Charge of \$91.41 per day or part of day per inmate will be charged to the City. The original Agreement was adopted in 2002.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

| Inter – Office Use | | | |
|--------------------------------|--------------------------|-------|------------|
| Approved by: | Enter Text Here | | |
| Department Head/ Requestor: | <i>Richard D. Brooks</i> | Date: | 09/03/2020 |
| City Attorney: | | Date: | |
| City Administrator: | <i>Luke B. Olson</i> | Date: | 09/04/2020 |

RESOLUTION NO. 2020-640
(2020-2021 Jail Services Agreement)

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS,
PROVIDING FOR THE EXECUTION OF AN INTERLOCAL JAIL
SERVICES AGREEMENT BETWEEN THE CITY OF PARKER AND
COLLIN COUNTY.**

WHEREAS, the City of Parker is authorized by state law to execute an interlocal agreement for Jail Service with Collin County; and

WHEREAS, the City of Parker finds it necessary to have Police Jail Service for the health and protection of its Residents and their property; and

WHEREAS, Collin County's Sheriff's Office is an official State of Texas recognized and authorized agency to provide Police Jail Services, and the City of Parker does not provide such Services; and

WHEREAS, The City of Parker has budgeted sufficient funds to make the required payments.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER,
COLLIN COUNTY, TEXAS:**

SECTION 1. The Parker City Council does authorize the Mayor to enter into an agreement with Collin County for Police Jail Services in substantially similar form to that attached hereto and approved by the City Attorney.

SECTION 2. This resolution shall be effective upon its execution by the Mayor.

APPROVED AND ADOPTED this 9th day of September, 2020.

ATTEST:

Patti Scott Grey, City Secretary

Lee Pettle, Mayor

APPROVED TO FORM:

Brandon Shelby, City Attorney

RESOLUTION NO. 2020-640
(2020-2021 Jail Services Agreement)

Interlocal Jail Services Agreement

This agreement is entered into on the _____ day of _____, 2020, by and between the City of Parker and Collin County. Both are political subdivisions of the State of Texas.

Recitals

1. The County operates the Collin County Detention Facility, including the Minimum Security facility, (the Detention Facility or County Jail) under chapter 351 of the Local Government Code and part 9 of title 37 of the Texas Administrative Code.
2. The County generally operates the County Jail for the confinement of persons accused or convicted of a violation of state law. *See* Code of Crim. Proc., arts. 2.17–2.18. But the Sheriff may also accept custody of persons accused of class C misdemeanors. *See* Tex. Att'y Gen. Op. No. JM-0151 (1984).
3. The City desires to obtain certain jail services from the County to be performed for the City to insure the confinement of persons accused or convicted of a class C misdemeanor or other violation of a municipal ordinance.

Therefore, under the authority of the Interlocal Cooperation Act, Chapter 791, Texas Government Code, the parties agree as follows:

Section 1. Definitions

1.01 Jail Services

The term “jail services” means all services legally necessary to provide for the confinement in the County Jail of persons accused or convicted of an offense.

Section 2. Term

2.01 Term

The term of this agreement shall commence on October 1, 2020, and shall continue in full force and effect through September 30, 2021. This agreement may be renewed for additional one (1) year periods at the rates established and agreed upon by both parties each renewal year.

2.02 Termination

A party may terminate this Agreement for any reason by giving 90 days written notice to the other party.

Section 3. Services

3.01 Services

The County agrees to provide to City jail services necessary for the confinement of persons accused or convicted of an offense, subject to the availability of space at the County jail at the time the City requests jail services. Space will be unavailable when the County Jail is filled to 100% of its capacity and unable to accept additional inmates.

The Jail Administrator may determine when the County Jail is filled to 100% capacity and unable to accept additional inmates. The Jail Administrator will consider the jail's population, expected incoming inmates (*e.g.* under other jail-services agreements), expected releases, the gender and security-classification mix of the inmate population, inmates' health restrictions, space or cells needed to house and care for problematic or vulnerable inmates, and state law, including the rules and regulations of the Texas Commission on Jail Standards. At times, particular pods or cells may be unavailable for some reason, such as maintenance which shall be taken into account in determining whether the County Jail is filled at 100% of its capacity.

3.02 Persons Accepted

- (1) The Detention Facility will accept persons arrested via a Class C warrant, if the detainee is presented by a Peace Officer with the original warrant, a certified or facsimile copy of a valid arrest warrant, or if the jail staff receives a teletype or email confirmation of the warrant.
- (2) The Detention Facility will allow any Peace Officer to execute any Class C warrant on any detainee in the facility's custody, if the warrant is an original, certified, facsimile, or similarly reliable copy, or if the jail staff receives teletype or email confirmation.
- (3) The Detention Facility will accept all on-view or warrantless arrests of Class C violators. An arresting officer must provide the Detention Facility with (i) the time of arrest and (ii) a properly completed and signed probable-cause affidavit for each person arrested, for compliance with art. 17.033(a) of the Code of Criminal Procedure. Alternatively, an arresting officer must provide an original, certified, facsimile, or similarly reliable copy or confirmation of a magistrate's determination that probable cause exists to believe the arrestee committed the offense as required by art. 17.033(a) of the Code of Criminal Procedure.
- (4) When a defendant has been convicted of a Class C misdemeanor, a Judgment & Sentence is entered against the defendant under to art. 45.041 of the Code of Criminal Procedure. If the defendant defaults in the discharge of the judgment, a Judge may order the defendant confined in a jail. The Detention Facility will accept defendants on such jail commitments only if they are accompanied by a certified copy of the Judgment, Sentence and Order that complies with art. 45.046 of the Code of Criminal Procedure, and that states in part:

- a. “the defendant is not indigent and the defendant has failed in good faith to discharge the fines and costs” or
- b. “the defendant is indigent and has failed to make a good faith effort to discharge the fine and costs under Article 45.049; and could have discharged the fine and costs under Article 45.049 without experiencing any undue hardship.”

Section 4. Non-Exclusivity of Service Provision

The County may contract to perform services similar or identical to those specified in this Agreement for other municipalities, utility districts, or governmental entities as the County, in its sole discretion, sees fit.

Section 5. Compensation

5.01 Basic Charge

The City will pay the County a Basic Charge of \$91.41 per day or part of a day per inmate that the City requests be confined on the City’s charges, and who is confined, in the County Jail. This Basic Charge, along with Additional Charges under sections 5.02–5.04, will fairly compensate the County. *See Gov’t Code, § 791.011(e).*

5.02 Additional Charges

In addition to paying the Basic Charge, the City will reimburse the County for expenses associated with providing jail services to inmates held on the City’s charges (the City’s inmates). The City will reimburse the County for providing health-care services, including ambulance, medical, hospital, dental, and psychiatric or psychological services to the City’s inmates. Where reasonable and consistent with the County’s legal obligations to care for inmates, including providing them with first aid and emergency and non-emergency medical care and care and monitoring for an at-risk inmate, the County will take reasonable steps to confer with the City about the reasonably foreseeable costs of maintaining the City’s inmates in the Detention Center before incurring an undue balance of such costs.

For conference purposes, “the City” means an officer with sufficient authority to make binding decisions about an inmate’s care or whether to issue a personal recognizance bond with respect to an inmate.

In provisions of the Sandra Bland Act, the legislature directed the Texas Commission on Jail Standards to adopt rules and procedures with regard to a county jail providing access to a mental-health professional through a telemental health service 24 hours a day, access to a health professional at the jail or through a telehealth service 24 hours a day, or, if a health professional is unavailable at the jail or through a telehealth service, provide for the City’s inmate to be transported to access a health professional. *See Sandra Bland Act, S.B. 1849 (2017), 85th Reg. Sess., § 3.05 (codified at Gov’t Code, § 511.009(a)(23)); id.*

§ 3.10 (requiring the Commission to adopt rules and procedures under § 511.009(23) no later than Sept. 1, 2018, and requiring a county jail to comply with such rules and procedures on and after September 1, 2020). It is possible that Collin County—with advice from its health-services provider or other expert—will voluntarily take steps to comply with such rules and procedures or provide these types of access to inmates before September 1, 2020. If so, then Collin County will confer with the City about its plans to comply with the Sandra Bland Act, regulations resulting from the Act, or similar law, and the parties will negotiate terms for the City to reimburse the County for reasonable costs of providing such services to the City’s inmates.

5.03 Billing

The County will bill the City monthly for jail services. The City will pay the bills under Chapter 2251 of the Government Code, including interest on payments that are not timely made as provided therein.

5.04 Cost of Additional Charges

The County will charge the City for services under section 5.02 of this Agreement at the cost to the County of providing those services to the inmates. The County will provide reasonable documentation or other support of such charges upon the City’s request.

5.05 Source of Payment

The City will make all payments required under this Agreement from current revenues available to the City. *See Gov’t Code, § 791.011(d)(3).*

Section 6. Lawful Arrest and Detention

The City will comply with all federal, state and local laws regarding conditions precedent to arrest and detention including, but not limited to, determinations of probable cause and other requirements necessary for lawful arrest and detention. Further, the City is solely responsible for compliance with pre-detention procedures and that the City will hold the County harmless from any liability, including, but not limited to, obligations, costs, claims, judgments, attorneys’ fees and litigation costs, and attachments, caused by or flowing from the City’s alleged or actual failure to comply with conditions precedent to lawful arrest and detention.

Section 7. Procedures

7.01 Delivery and Release of Inmates

The City agrees to comply with all County rules and procedures regarding jail security in delivering inmates to the Collin County Jail and receiving inmates to be released.

7.02 Removal on Termination

The City agrees to remove all persons confined on the City’s behalf in the Collin County Jail pursuant to this Agreement at least one day before the date of this Agreement’s termination.

Section 8. Civil Liability

The City and County (“Parties”) agree through this contract that the Parties are individually responsible for any civil liability that arises from their provision of services under this Agreement. *See Gov’t Code, § 791.006(b).*

This provision falls under subsection (b) of sections 5 and 7 of article XI of the Texas Constitution.

For purposes of this section 8, “County” includes its officials, officers, deputies, employees, insurers, and agents. “City” includes its officials, officers, deputies, employees, insurers, and agents.

With regard to the provision of a defense under this paragraph, the Parties will reasonably cooperate with the one another in defending a claim or suit, including providing reasonable access to, and copies of, documents, electronic or magnetic data, and access to witnesses or other persons with discoverable knowledge such as detention officers, employees, or other persons under the Parties’ supervision or control.

This agreement does not create any form of personal liability on the part of any official, officer, employee, or agent who is an individual of the City of Parker or Collin County. Each party will not sue or try to hold an official, officer, employee, or individual agent of the other party personally liable for any personal injuries or property damage.

The parties do not waive any form of immunity by signing this agreement other than as provided herein.

The parties do not intend to create a claim or right for, or in favor of, a person who is not a party to this agreement.

Section 9. Amendment

This Agreement will not be amended or modified other than in a written agreement signed by the parties. No party will try to enforce a purported amendment that is not written and properly approved by each party’s governing body under section 791.011(d) of the Government Code.

Section 10. Controlling Law

Texas law will govern this Agreement and the parties’ claims and defenses arising out of, or related to, their relationship and performances under this Agreement, regardless of a forum’s choice-of-law rules.

Section 11. Notices

11.01 Form of Notice

Unless otherwise specified, the parties will communicate under this Agreement in writing or by email. A party will send important communications, including communications under section 12, in writing and by certified mail to the liaisons in section 11.02.

11.02 Addresses

A party will address a communication to the other's address as follows:

- (A) Collin County, to:
Sheriff Jim Skinner
Collin County Sheriff's Office
4300 Community Ave.
McKinney, Texas 75071
- (B) Collin County Administrator, to:
Bill Bilyeu
2300 Bloomdale #4192
McKinney, Texas 75071
- (C) Collin County Purchasing
Collin County Administration Bldg.
2300 Bloomdale Road, Suite 3160
McKinney, Texas 75071
- (D) If the City, to:

or to such person at such other address as may from time to time be specified in a notice given as provided in this section 11. The City may also provide a copy of a communication to:

The Honorable Chris Hill
Collin County Judge
Collin County Administration Building
2300 Bloomdale Rd. Suite 4192
McKinney, Texas 75071

Section 12. Resolution of Disputes

Should a dispute arise out of this agreement, the County and the City will first attempt to resolve it through direct discussions in a spirit of mutual cooperation. If the Parties' attempts to resolve their disagreements through negotiations fail, the disputes will be mediated by a mutually acceptable third party to be chosen by the County and the City within fifteen days after written notice by one Party to the other demanding mediation under this section. The County and City will share equally in the costs of the

mediation. This section's purpose is to reasonably ensure that the County and the City will in good faith use mediation or another non-binding dispute resolution process before pursuing litigation. A Party's participation in mediation or another non-binding dispute resolution process will not be construed as a waiver by a Party of (1) any rights, privileges, defenses, remedies or immunities available to a Party; (2) a Party's termination rights; or (3) other termination provisions or expiration dates provided herein. In the event of a lawsuit or any form of ADR, each party will bear its own attorney's fees and expenses.

Section 13. Captions

The headings to the various sections of this Agreement have been inserted for convenient reference only and shall not modify, define, limit or expand the express provision of this Agreement.

Section 14. Counterparts

This Agreement may be executed in counterparts and may be photocopied. A party may use a complete counterpart or photocopy as if it were an original.

Section 15. Obligations of Condition

All obligations of each party under this Agreement are conditions to further performance of the other party's continued performance of its obligation under the Agreement.

Section 16. Exclusive Right to Enforce this Agreement

The County and the City have the exclusive right to bring suit to enforce this Agreement, and no other party may bring suit, as a third-party beneficiary or otherwise, to enforce this Agreement.

Section 17. Prior Agreements Superseded

This Agreement constitutes the sole and only agreement of the parties as to the matters set forth here.

In witness whereof, the parties hereto have executed this Agreement as of the day and year first above written.

Section 18. No Partnership or Agency

The Parties hereto have not created a partnership and nothing contained in this Agreement shall in any manner whatsoever constitute any Party the partner, agent or legal representative of the other Party, nor create any fiduciary relationship between them for any purpose whatsoever. No Party shall have any authority to act for, or to assume any obligations or responsibility on behalf of, the other party except as may be, from time to time, agreed upon in writing between the Parties or as otherwise expressly provided in this Agreement.

Section 19. Force Majeure

Force Majeure: No party shall be liable or responsible to the other party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond the affected party's reasonable control, including, without limitation: acts of God; flood, fire or explosion; war, invasion, riot or other civil unrest; actions, embargoes or blockades in effect on or after the date of this Agreement; or national or regional emergency (each of the foregoing, a "Force Majeure Event"). A party whose performance is affected by a Force Majeure Event shall give notice to the other party, stating the period of time the occurrence is expected to continue and shall use diligent efforts to end the failure or delay and minimize the effects of such Force Majeure Event.

Collin County, Texas

By: _____ Date: _____
Chris Hill, County Judge

City of Parker, Texas

By: _____ Date: _____
Title: _____

Proposed Inmate per day Expense Entity Impact

| Entity | FY 2014 Actual Paid | FY 2015 Actual Paid | FY 2016 Actual Paid | FY 2017 Actual Paid | FY 2018 Actual Paid | FY 2019 Actual Paid | FY 2019 Inmate Days Utilizing FY 2021 Adopted Rate |
|---------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|---|
| Anna | \$ 3,559.29 | \$ 4,257.19 | \$ 3,489.50 | \$ 3,768.66 | \$ 4,606.14 | \$ 4,395.09 | \$ 4,252.59 |
| Anna ISD | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Baylor Scott & White | - | - | 1,674.96 | 3,210.34 | 1,674.96 | 3,589.86 | 3,473.47 |
| Celina | 1,395.80 | 1,674.96 | 1,674.96 | - | - | - | - |
| Collin Co. Community College | - | - | - | - | 139.58 | - | - |
| Community ISD | - | - | - | - | - | - | - |
| DART | - | - | - | - | 209.37 | - | - |
| Fairview | 418.74 | 697.90 | 1,186.43 | 1,326.01 | 1,256.22 | 188.94 | 182.81 |
| Farmersville | 1,465.59 | 4,466.56 | 5,443.62 | 3,140.55 | 3,000.97 | 3,873.27 | 3,747.69 |
| Farmersville ISD | - | - | - | - | - | - | - |
| Josephine | - | - | 69.79 | 209.37 | - | - | - |
| Lavon | 279.16 | 348.95 | 907.27 | 348.95 | 837.48 | 1,133.64 | 1,096.88 |
| Lucas | 418.74 | 279.16 | 348.95 | - | - | 94.47 | 91.41 |
| McKinney | 81,305.35 | 75,442.99 | 88,005.19 | 73,349.29 | 63,090.16 | 70,285.68 | 68,006.80 |
| Melissa | 2,442.65 | 3,559.29 | 5,024.88 | 2,512.44 | 3,768.66 | 3,495.39 | 3,382.06 |
| Murphy | 4,187.40 | 2,931.18 | 2,652.02 | 4,885.30 | 3,419.71 | 3,400.92 | 3,290.65 |
| Parker | 279.16 | 139.58 | 139.58 | 209.37 | 418.74 | - | - |
| Princeton | 5,094.67 | 5,094.67 | 5,652.99 | 12,283.04 | 5,304.04 | 7,935.48 | 7,678.19 |
| Prosper | 977.06 | 279.16 | 1,884.33 | 1,954.12 | 2,372.86 | 3,684.33 | 3,564.87 |
| Prosper ISD | - | - | - | - | - | - | - |
| St Paul | - | - | - | - | - | - | - |
| Westminister | - | - | - | - | - | - | - |
| Wylie | 488.53 | - | - | 2,931.18 | 3,978.03 | 7,179.72 | 6,946.93 |
| | \$ 102,312.14 | \$ 99,171.59 | \$ 116,479.51 | \$ 110,128.62 | \$ 94,076.92 | \$ 109,256.79 | \$ 105,714.34 |
| Rates | \$ 69.79 | \$ 69.79 | \$ 69.79 | \$ 69.79 | \$ 69.79 | \$ 94.47 | \$ 91.41 |
| # City Days | 1,466 | 1,421 | 1,669 | 1,578 | 1,348 | 1,157 | |

| | | | | | | | |
|------------------------|-----------------|-----------------|---------------|---------------|---------------|---------------|-----------------|
| Federal Inmate Housing | \$ 1,102,751.79 | \$ 1,118,594.12 | \$ 905,525.25 | \$ 919,901.99 | \$ 821,360.10 | \$ 952,492.33 | \$ 1,247,520.46 |
| # Federal Days | 15,801 | 16,028 | 12,975 | 13,181 | 11,769 | 13,648 | |
| Facility Utilization | | | | | | | |
| % County | 94.88% | 94.90% | 95.54% | 95.99% | 96.41% | 96.16% | |
| % City | 0.44% | 0.41% | 0.51% | 0.43% | 0.37% | 0.30% | |
| % Federal | 4.69% | 4.68% | 3.95% | 3.58% | 3.22% | 3.54% | |

RESOLUTION NO. 2019-618
(2019-2020 Jail Services Agreement)

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS,
PROVIDING FOR THE EXECUTION OF AN INTERLOCAL JAIL
SERVICES AGREEMENT BETWEEN THE CITY OF PARKER AND
COLLIN COUNTY.**

WHEREAS, the City of Parker is authorized by state law to execute an interlocal agreement for Jail Service with Collin County; and

WHEREAS, the City of Parker finds it necessary to have Police Jail Service for the health and protection of its Residents and their property; and

WHEREAS, Collin County's Sheriff's Office is an official State of Texas recognized and authorized agency to provide Police Jail Services, and the City of Parker does not provide such Services; and

WHEREAS, The City of Parker has budgeted sufficient funds to make the required payments.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER,
COLLIN COUNTY, TEXAS:**

SECTION 1. The Parker City Council does authorize the Mayor to enter into an agreement with Collin County for Police Jail Services in substantially the form attached hereto.

SECTION 2. This resolution shall be effective upon its passage.

APPROVED AND ADOPTED this 17th day of September, 2019.

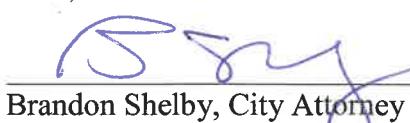
ATTEST:



Patti Scott Grey
Patti Scott Grey, City Secretary


Lee Pettle, Mayor

APPROVED TO FORM:


Brandon Shelby, City Attorney

RESOLUTION NO.2019-618
(2019-2020 Jail Services Agreement)



Contract Amendment

ONE (1)

Office of the Purchasing Agent
Collin County Administration Building
2300 Bloomdale Rd, Ste 3160
McKinney, TX 75071
972-548-4165

Vendor: City of Parker
5700 E. Parker Road
Parker, Texas 75002

Effective Date 10/1/2019
Contract No. 2018-401
Contract Jail Services

Awarded by Court Order No.: 2018-897-10-15
Amendment 1 Court Order No.: _____

YOU ARE DIRECTED TO MAKE THE FOLLOWING AMENDMENT TO THIS CONTRACT

Extension of agreement for a one (1) year period as provided for in section 2.01 of the contract documents.
Agreement shall be in effect from October 1, 2019, continuing through and including September 30, 2020.

Charges for fiscal year 2020: \$98.78 per day, per inmate

Except as provided herein, all terms and conditions of the contract remain in full force and effect
and may only be modified in writing signed by both parties.

ACCEPTED BY:

Lee Pettle (Print Name)

City of Parker
5700 E. Parker Road
Parker, Texas 75002

SIGNATURE

TITLE: Mayor
DATE: 17-Sep-19

A handwritten signature in blue ink that reads "Lee Pettle".

ACCEPTED AND AUTHORIZED BY
AUTHORITY OF COLLIN COUNTY
COMMISSIONERS' COURT

Collin County Administration Building
2300 Bloomdale Rd, Ste 3160
McKinney, Texas 75071

Michalyn Rains, CPPO, CPPB
Purchasing Agent
DATE: _____



Council Agenda Item

Item 8
C'Sec Use Only

| | | |
|-------------------------------------|--|-----------------------------------|
| Budget Account Code: | | Meeting Date: September 9, 2020 |
| Budgeted Amount: | | Department/ Requestor: Council |
| Fund Balance-before expenditure: | | Prepared by: ACA/CS Scott Grey |
| Estimated Cost: | | Date Prepared: August 24, 2020 |
| Exhibits: | 1. 2019-2020 Parks and Recreation(P&R) Commission Annual Report 2. August 20, 2019 City Council Meeting Minutes Excerpt | |

AGENDA SUBJECT

PARKER PARKS AND RECREATION COMMISSION ANNUAL REVIEW.
[PETTLE/OLSON/SHELBY]

SUMMARY

Please review the information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

| Inter – Office Use | | | |
|--------------------------------|-------------------------|-------|------------|
| Approved by: | Enter Text Here | | |
| Department Head/ Requestor: | <i>Patti Scott Grey</i> | Date: | 09/03/2020 |
| City Attorney: | | Date: | |
| City Administrator: | <i>Luke B. Olson</i> | Date: | 09/04/2020 |

2019-2020 City of Parker Parks and Recreation Commission Annual Update

Dear Mayor and City Council,

As you recall, Parks and Recreation (P&R) was reestablished in the fall of 2019 on a one year trial basis. After 12 months, the commission would be reviewed by council to decide whether progress had been made. Unfortunately, COVID-19 derailed many of our efforts but we have continued to meet and accomplished many of our goals. I feel that the P&R Commission has made enough progress to justify the continuation of the commission. Some of the items that we have worked on include:

1. Trash Pickup – had two volunteer trash pickup events in the Preserve. Had a major event scheduled that had to be cancelled due to COVID. All the planning is ready to go to start scheduling these again once it is safe. Additionally, Lowes donated some cleanup supplies.
2. Preserve Maintenance – P&R identified a list of issues that needed to be resolved to improve the Preserve. City Staff has corrected many items including drainage, broken sign glass, replacing a dead Legacy tree, and so on. This is an ongoing project we all are continuing to work together on.
3. Holiday Lights – P&R provided at no cost to the city lights for the tree outside of city hall last year. A subcommittee has been diligently working to plan a holiday/light theme event for the end of 2020.
4. Events – We had the SpringFest event all planned out and had received donations to help fund it. Unfortunately, the event had to be put on hold. We should be able to reuse those plans for 2021. In addition, P&R is currently looking into the possibility of a socially distanced event for late 2020.
5. Wildflowers – P&R, along with city staff, has planted Wildflowers near the Gazebo in the Preserve. They have not bloomed yet, but should by Spring 2021

- at the latest. The seeds and signage were donations.
6. Ribbon Display – The ribbons and signs being displayed around town to show our support for First Responders is another P&R project. This project was completely funded by donations.
 7. Rejoined Keep Texas Beautiful – COVID prevented us getting the best use of this in 2020. We do look in 2021 to request cleanup supplies and will look into applying for any grants we are eligible for.
 8. Planning – We had started looking into a Parks Plan as well as revising the Trails Plan. Additionally, we were investigating grant opportunities. This was put on hold due to COVID.

We've done several other minor items but this list is already long enough. One pattern you will see above is that we have been successful in getting donations to minimize the impact of Parks and Recreation on the city's budget.

Finally, I want to thank all the commissioners, alternates, city staff, and Pier Burgess, who is a citizen who has been as responsible for our successes as anyone. They all have been wonderful to work with. I believe we can continue to do good things for the City of Parker.

Billy Barron
Chair, Parks and Recreation Commission

August 20, 2019 City Council Meeting Minutes Excerpt

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 766, REINSTITUTING THE PARKER PARKS AND RECREATION COMMISSION. [PETTLE/OLSON/SHELBY] [TABLED – 10082018 AND 06182019]

Mayor Pettle said when she discussed the issue of the **annual review** of the Parks and Recreation Commission with City Attorney Shelby he indicated the matter was best handled with the Future Agenda Items rather than being a part of the ordinance.

MOTION: Councilmember Smith moved to approve Ordinance No. 766, reinstating the Parker Parks and Recreation (P & R) Commission, noting the **annual review** would be handled on the Future Agenda Items rather than be stated in the Ordinance. Councilmember Taylor seconded with Councilmembers Abraham, Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 5-0.

Mayor Pettle thanked everyone who helped with the reestablishment of the Parks and Recreation (P & R) Commission.

Kimberly Hinshaw, 5208 Estate Lane, conveyed how excited she is to see the Parks and Recreation Commission reinstated and to be involved with it. Ms. Hinshaw said she had lots of ideas for the community as far as activities and beautification projects. She said she was a longtime resident, and that Parker was featured in D Magazine as the best little city in North Texas, partially due to the city's beautification and community efforts.



Council Agenda Item

Item 9
C'Sec Use Only

| | | |
|-------------------------------------|---|-----------------------------------|
| Budget Account Code: | | Meeting Date: September 9, 2020 |
| Budgeted Amount: | | Department/ Requestor: Council |
| Fund Balance-before expenditure: | | Prepared by: ACA/CS Scott Grey |
| Estimated Cost: | | Date Prepared: August 26, 2020 |
| Exhibits: | <ul style="list-style-type: none">• TML Intergovernmental Risk Pool Board of Trustees Election – Official Ballot<ul style="list-style-type: none">○ Jeffrey Snyder, Place 3 | |

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION BY COUNCIL IN CASTING THE CITY'S VOTE FOR THE TEXAS MUNICIPAL LEAGUE (TML) INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES ELECTION. [PETTLE/OLSON/SHELBY]

SUMMARY

Please review the information provided. The Texas Municipal League (TML) insurance program is governed by trustees elected by the membership. The City received a ballot, identifying the names and qualifications of the candidates for Places 1-4 and may select one (1) candidate for each Place 1-4 or take no action. Only three (3) of the four (4) Places are contested. The ballot must be submitted prior to the September 30, 2020 deadline. Those elected serve a six-year term.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

| Inter – Office Use | | | |
|--------------------------------|--------------------------|-------|------------|
| Approved by: | Enter Text Here | | |
| Department Head/ Requestor: | <i>Patti Scott Grey</i> | Date: | 09/03/2020 |
| City Attorney: | <i>Brandon S. Shelby</i> | Date: | 09/03/2020 |
| City Administrator: | <i>Luke B. Olson</i> | Date: | 09/04/2020 |

OFFICIAL BALLOT

Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

This is the official ballot for the election of Places 1 – 4 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Each Member of the Pool is entitled to vote for Board of Trustee members. Please record your organization's choices by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate for each place.

The officials listed on this ballot have been nominated to serve a six-year term on the TML Intergovernmental Risk Pool (Workers' Compensation, Property and Liability) Board of Trustees. The names of the candidates for each Place on the Board of Trustees are listed in alphabetical order on this ballot.

Ballots must reach the office of David Reagan, Secretary of the Board, no later than September 30, 2020. Ballots received after September 30, 2020, cannot be counted. **The ballot must be properly signed, and all pages of the ballot must be mailed to:**

**Trustee Election
David Reagan, Secretary of the Board
P.O. Box 149194
Austin, Texas 78714-9194**

If the ballot is not signed, it will not be counted.

PLACE 1

- Robert T. Herrera** (Incumbent). City Manager, City of Cibolo (Region 7) since 2012. Mr. Herrera served as City Manager of Hondo, Texas from 2003 to 2012 and as City Manager of La Porte from 1986 to 2002. He has served other Texas cities, including management positions with the cities of San Marcos, Missouri City, and Woodway. Mr. Herrera has been a Board member of the TML Intergovernmental Risk Pool since 1993 and has served as Chair and Vice Chair of the Board. He also served as Chair of the Finance-Information Technology Committee and the Underwriting-Claims Committee of the TML Intergovernmental Risk Pool.

WRITE IN CANDIDATE:

PLACE 2

- Chris Armacost.** City Commissioner for the City of Hitchcock (Region 14). Mr. Armacost is Director of Technology, Transportation, Facilities, and Operations for the Hitchcock Independent School District. He serves on the Hitchcock Education Foundation and Hitchcock Chamber of Commerce. He is the president of the Hitchcock Little League Baseball Association and coached several teams. Mr. Armacost has been awarded the Hitchcock Chamber President Award and the Above and Beyond Citizen Award from the Hitchcock ISD. He has obtained a Certified Municipal Official certification from TML.
- John W. (Buzz) Fullen** (Incumbent). Mayor of the City of Henderson since 2019 and from 2004 to 2012 (Region 15). Mr. Fullen also served as a Commissioner of the Henderson Housing Authority from 2011 to 2019 and is now ex-officio on same. He currently serves on the Henderson Main Street Board (2004–present), Henderson Civic Center Board (2003–present), and the Henderson ETMC Hospital Diabetes Board (2009–present). He has been a Board member of the TML Intergovernmental Risk Pool since 2010, during which time he served as Chair (2018-2020) and Vice Chair (2016-2018).

WRITE IN CANDIDATE:

PLACE 3

- George Hyde.** City Attorney for the City of Watauga (Region 8). Mr. Hyde is a partner in the law firm Russell Rodriquez Hyde Bullock, LLP, located in Georgetown. He is a member of and holds Merit Certification in Municipal Law from the Texas City Attorneys Association. He has served as City Attorney for ten other cities across Texas, since 2003. He has also served local governments in various public safety positions within Fire Departments, Parks Departments, and Police Departments. During his tenure as a peace officer, Mr. Hyde received the Texas Commission on Law Enforcement Educational Achievement Award for exceeding normal expectations in job performance.
- Roy E. Maynor.** City Alderman, Position 3, for the City of West Columbia (Region 14). He has been an elected official of West Columbia since 2013. Mr. Maynor is a Life Safety Systems Specialist for Vallen Safety Services and a member of Gulf Coast Christian Church. He is also part-owner of Grit Fitness in West Columbia. He and his wife, Rachel, have two children.
- Jeffrey Snyder** (Incumbent). City Manager for the City of Plainview (Region 2). He previously served as the Assistant City Manager for Plainview and as the City Manager for Idalou. Mr. Snyder graduated from West Texas A&M University and obtained a Master of Public Administration from Texas Tech University. He is a member of the International City Management Association (ICMA) and TCMA. He is a graduate of the Public Executive Institute through the University of Texas and is a credentialed manager through ICMA. He has been a Board member of the TML Intergovernmental Risk Pool since 2018 and served on various committees with TML, TCMA and ICMA and as past president of the Panhandle City Management Association.

WRITE IN CANDIDATE:

PLACE 4

- Robert S. Hauck** (Incumbent). City Manager for the City of Tomball (Region 14), a position he has held since April 2018. He began his full-time career in public service with the Los Angeles Police Department in 1988. In 2008, Mr. Hauck retired from the LAPD and joined the City of Tomball, where he has served as Chief of Police, Assistant City Manager, and now City Manager. Mr. Hauck holds a Bachelor of Arts degree in Business Administration, and a Master of Science degree in Management. He has been a Board member of the TML Intergovernmental Risk Pool since 2019. Mr. Hauck and his wife Kathleen have three children – Lauren, Conner, and Madeline.
- Dave Martin**. City Councilmember and current Mayor Pro Tem for the City of Houston (Region 14). Mr. Martin serves as Chair of the City Council Budget and Fiscal Affairs Committee. He previously served on the Humble ISD Board of Trustees and as Secretary/Treasurer of the Board of Directors for the Harris County Houston Sports Authority. Mr. Martin is a Managing Director of Marsh & McLennan Companies, Inc., the largest Global Risk Management firm. Previously he worked for two “Big Four” accounting firms, PricewaterhouseCoopers, LLP and Ernst & Young, LLP.
- Kimberly Meismer**. Executive Director for General Operations for Kerrville (Region 7), overseeing Human Resources, Municipal Court, Public Library, Public Information, the Senior Services Advisory Committee, and the Kerrville Area Youth Leadership Academy. Ms. Meismer has over 23 years of public service, which includes serving Kerrville and La Porte. She is a member of the TCMA, International Public Management Association for Human Resources (IPMA-HR), Society for Human Resource Management (SHRM), and is a former President of the Bay Area Human Resource Management Association. She has a Master’s degree in Public Administration and is an IPMA-HR Senior Certified Professional and a SHRM Certified Professional.
- Sean Overeynder**. City Manager for the City of Lamesa, Texas (Region 3). Sean Overeynder began his career in local government administration in August 2014 in Economic Development, working for various public and private organizations. He has held the position of City Manager for the City of Lamesa since March 2020. Prior to becoming the City Manager, he was appointed as the Economic Development Director for the City of Lamesa on August 27, 2018.

WRITE IN CANDIDATE:

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the public entity named below.

Witness my hand, this _____ day of _____, 2020.

Signature of Authorized Official

Title

Printed Name of Authorized Official

Printed Name of Political Entity



August 21, 2020

Lee Pettle, Mayor
City of Parker
5700 E Parker Rd
Parker, TX 75002-6799

RE: Jeffrey Snyder, Place 3
TML Intergovernmental Risk Pool Board of Trustee Election

Dear Lee Pettle:

You have recently received your Official Ballot to elect Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool (IRP). I am running for re-election for Place 3 and I would sincerely appreciate your vote and support.

For over 40 years, the mission of the TMLIRP has been to provide Texas cities and other units of local government with a stable source of risk financing and loss prevention services at the lowest cost consistent with sound business practices. Today, the Pool provides coverage for over 96% of Texas's local governments (almost 2,800 members); over 165,000 public servants; and over \$25.0 billion in governmental property. In addition, the TMLIRP provides their members with Loss Prevention Training Programs at no additional cost throughout all regions of the State.

The financial position of the Pool remains strong, with Members' Equity projected to end the fiscal year at \$382 million. As a result, the Pool authorized a \$5.5 million equity return to the membership with over \$4.0 million in the form of a "Partnership Equity Return" providing immediate support for the Pool's members during these challenging times and earmarked \$1.5 million for a Cyber Defense and Resiliency Grant Program for members.

The City Council of Plainview and the TMLIRP Board have nominated me for your consideration for Place 3 on the Board of Trustees. It has been an honor to represent you and I look forward to continue serving you – the cities and other local governments of Texas in this office. I would appreciate your vote and continuing support. Thank you.

Truly,

Jeffrey Snyder
City Manager



U.S. POSTAGE » PITNEY BOWES
ZIP 79072 \$ 000.50⁰
02 4W
0000341019 AUG 25 2020

RECEIVED

AUG 27 2020

Lee Pettle, Mayor
City of Parker
5700 E Parker Rd
Parker, TX 75002-6799

75002-6799

0000341019 AUG 25 2020



Council Agenda Item

Item 10
C'Sec Use Only

| | | |
|-------------------------------------|--|--|
| Budget Account Code: | | Meeting Date: September 9, 2020 |
| Budgeted Amount: | | Department/ Requestor: Council |
| Fund Balance-before expenditure: | | Prepared by: ACA/CS Scott Grey for Public Works Director Gary Machado |
| Estimated Cost: | | Date Prepared: August 26, 2020 |
| Exhibits: | <ul style="list-style-type: none">1. John W. Birkhoff, P.E. letter, dated August 19, 20202. Development Manager Preston Walhood response, dated August 18, 20203. Development Application with additional backup4. Final Plat | |

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON WHITESTONE
ESTATES PHASE 2 FINAL PLAT.

SUMMARY

Please review the information provided for Whitestone Estates Phase 2 Final Plat, 75.806 Acres, 37 Residential Lots. The Final Plat was recommended for approval August 27, 2020 by the Planning and Zoning (P&Z) Commission, 5-0.

The developer of Whitestone Estates Phase 2 has agreed to place a surety deposit with the City of Parker for the outstanding construction items within Phase 2, noted in City Engineer Birkhoff's letter, dated August 19, 2020.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

| Inter – Office Use | | | |
|-----------------------|--------------------------|-------|-------------------------|
| Approved by: | | | |
| ACA/CS: | <i>Patti Scott Grey</i> | Date: | 09/03/2020 |
| Public Works Director | <i>Gary Machado</i> | | 09/03/2020 |
| City Attorney: | <i>Brandon S. Shelby</i> | Date: | 09/03/2020 via email |
| City Administrator: | <i>Luke B. Olson</i> | Date: | 09/04/2020 |

BIRKHOFF, HENDRICKS & CARTER, L.L.P.

PROFESSIONAL ENGINEERS

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Fax (214) 461-8390

Phone (214) 361-7900

JOHN W. BIRKHOFF, P.E.

GARY C. HENDRICKS, P.E.

JOE R. CARTER, P.E.

MATT HICKEY, P.E.

ANDREW MATA, JR., P.E.

JOSEPH T. GRAJEWSKI, III, P.E.

DEREK B. CHANEY, P.E.

CRAIG M. KERKHOFF, P.E.

August 19, 2020

Mr. Gary Machado
City of Parker
5700 E. Parker Rd.
Parker, Texas 75002

Re: Whitestone Estates Phase 2

Dear Mr. Machado:

We attended the City's follow up walk thru of the completed Whitestone Phase 2 development on August 19th. We address the remaining items of work below:

1. The plans called for the detention pond to be completed prior to any paving taking place. The detention pond is now complete, and vegetation was in process of being established by evidence of curlex adjacent to the pilot channel. It was agreed in the field that the developer will continue to work to establish vegetation with a reseeding when the heat lifts. The seed will need to be placed, throughout the detention pond, at the beginning of October and be a NCTGOG Item 202.6 Type II mix (Rye Grass 100 pounds per acre combined with unhulled Bermuda seed 20 pounds per acre). Seed shall be disturbed in accordance with NCTCOG item 202.6.4 and watered in accordance with NCTCOG Item 202.6.4.6. The contractor will need to submit to the city the seed mix being purchased, method to distribute seed and schedule to water the seed prior to execution of the work.
2. The developer is replacing grouted rip rap with formed concrete rip rap that will take 15 working days to complete with work commencing on August 22, 2020. The developer is submitting a security check to the city in the amount of \$69,660.00 for this work to be completed during the approval of the final plat.

We are available at your convenience to discuss any question you may have.

Sincerely,



John W. Birkhoff, P.E.

DONIHOO FARMS LTD.

August 18, 2020

City of Parker
c/o Gary Machado
5700 Parker Rd
Parker, Texas 75002

City of Parker
Luke Olsen
5700 Parker Rd
Parker, Texas, 75002

Ref: Whitestone Estates Phase 2 – Surety Deposit

Dear Mr. Machado & Mr. Olsen:

As discussed in our meeting on August 12, 2020, the developer of Whitestone Estates – Phase 2, Donihoo Farms, has agreed to place a surety deposit with the City of Parker for the outstanding construction item within Phase 2, replacement of rock riprap with concrete aprons, as shown on the attached exhibit, in order to proceed with City approval and filing of the Final Plat.

These concrete riprap/aprons shall be reconstructed in accordance with the detail approved by the City on August 12, 2020, approval attached.

Design Engineer, Ryan King, P.E., has outlined this scope of work to complete these aprons, provided an exhibit and engineer's opinion of probable cost in the letter dated August 18, 2020, attached. Mr. King estimates this work to cost \$58,050. Donihoo Farms, Ltd, shall place a surety of 120% of this amount, (\$58,050 x 120% = \$69,660). Check #1449 in the amount of \$69,660.00 is enclosed. It is our understanding upon completion of this item the surety amount will be reimbursed to Donihoo Farms, Ltd.

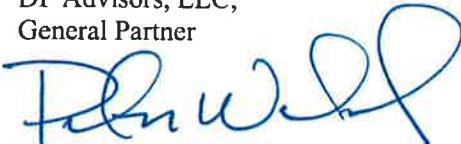
All other punch list items outlined by John Birkhoff, P.E. in the letter dated July 6, 2020 have been resolved.

The Final Plat application & fee and City Inspection Fee were delivered to the City in June, 2020. We request the Final Plat be placed on the P&Z Agenda on Thursday, August 27. 2020.

If you have any questions please give me a call.

Sincerely,

DF Advisors, LLC,
General Partner



Preston Walhood
Development Manager

enclosures

CC: Stephen Sallman – Donihoo Farms, Ltd
Ryan King, P.E. – Engineering Concepts & Design

4040 N Central Expressway, Suite 850, Dallas, Texas 75204
(214) 368-0238:Office (214) 368-0812:Fax

1449

FROST
www.frostbank.com

DONIHOO FARMS, LTD.
4925 GREENVILLE AVE
SUITE #1020
DALLAS, TX 75206
PH. (214)368-0238

30-9/1140
96
@CHECK AMOUNT

August 18, 2020

PAY TO THE
ORDER OF City of Parker

Sixty Nine Thousand Six Hundred Sixty and no/100-----DOLLARS

Details on Back

Photo Safe Deposit

1449

MEMO Surety Deposit - Whitestone Phase 2

DONIHOO FARMS, LTD.

Surety Deposit - Whitestone Phase 2

\$69,660.00



MAINTENANCE BOND

Bond #: **022227640**

KNOW ALL MEN BY THESE PRESENTS, that we,
C.W. Young Construction, L.P.

as Principal, and Liberty Mutual Insurance Company, as Surety, are held and firmly bound unto
City of Parker

(hereinafter called the Obligee), in the penal sum of Five Hundred Forty-nine Thousand Four Hundred Fifty Dollars
And Zero Cents (\$549,450.00)

for the payment of which, well and truly to be made, we do hereby bind ourselves, our heirs, executors,
administrators, successors and assigns, jointly and severally, firmly by these presents.

Dated: 6/10/2020

WHEREAS, the said Principal has heretofore entered into a contract with the Obligee for Whitestone Estates, Ph. 2
- Water, Sewer, & Storm Improvements

and,

WHEREAS, the work called for under said contract has now been completed and accepted by said Obligee;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall for a period of 24 months from and after the date of the completion of the contract indemnify the Obligee against any loss or damage directly arising by reason of any defect in the material or workmanship that may be discovered within the period aforesaid, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that in the event of any default on the part of the Principal, written statement of the particular facts showing such default and the date thereof shall be delivered to the Surety by registered mail, at its home office in the city of Boston, Massachusetts, promptly and in any event within ten (10) days after the Obligee or his representative shall learn of such default; and that no claim, suit or action by reason of any default of the Principal shall be brought hereunder after the expiration of thirty days from the end of the maintenance period as herein set forth.

C.W. Young Construction, L.P.

Liberty Mutual Insurance Company

(Principal)

By:

By:

(Attorney-in-Fact) Brenna Morgan-McGee



Seal No. 5244



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

Certificate No: 8202677 - 000007

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Bryant Ahmed, Sandy Argueta, Bill W. Bower, Samantha Cantu-Crouch, Kevin Claborn, Andrew P. Clark, Colin E. Conly, Aaron T. DeRoss, Rachel Duncan, LaCasha Grimes, Crystal A. Gutierrez, Richard S. Maxey, M. Ross McCormick, Andrew Miner, David W. Morgan, Brenna Morgan-McGee, Jennifer Palmer, Diana Perez, Tomi J. Pope, Candace Reynolds, Mark Rozewicz, Brian A. Smith, Taylor Stonebarger, Hilaria Tijerina, Todd Tschantz, Rossland Weatherall, Alisha Weis all of the city of Plano state of TX each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 3rd day of December, 2019.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: 
David M. Carey, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

State of PENNSYLVANIA ss
County of MONTGOMERY

On this 3rd day of December, 2019 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: 
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 11th day of June, 2020.



By: 
Renee C. Llewellyn, Assistant Secretary



Seal No. 5244



TEXAS IMPORTANT NOTICE

To obtain information or make a complaint:

You may call toll-free for information or to make a complaint at
1-877-751-2640

You may also write to:

2200 Renaissance Blvd., Ste. 400
King of Prussia, PA 19406-2755

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at
1-800-252-3439

You may write the Texas Department of Insurance Consumer Protection (111-1A)
P. O. Box 149091
Austin, TX 78714-9091
FAX: (512) 490-1007
Web: <http://www.tdi.texas.gov>
E-mail: ConsumerProtection@tdi.texas.gov

PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium or about a claim you should first contact the agent or call 1-800-843-6446. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY:

This notice is for information only and does not become a part or condition of the attached document.

TEXAS AVISO IMPORTANTE

Para obtener informacion o para someter una queja:

Usted puede llamar al numero de telefono gratis para informacion o para someter una queja al
1-877-751-2640

Usted tambien puede escribir a:

2200 Renaissance Blvd., Ste. 400
King of Prussia, PA 19406-2755

Puede comunicarse con el Departamento de Seguros de Texas para obtener informacion acerca de companias, coberturas, derechos o quejas al
1-800-252-3439

Puede escribir al Departamento de Seguros de Texas Consumer Protection (111-1A)
P. O. Box 149091
Austin, TX 78714-9091
FAX # (512) 490-1007
Web: <http://www.tdi.texas.gov>
E-mail: ConsumerProtection@tdi.texas.gov

DISPUTAS SOBRE PRIMAS O RECLAMOS:

Si tiene una disputa concerniente a su prima o a un reclamo, debe comunicarse con el agente o primero. Si no se resuelve la disputa, puede entonces comunicarse con el departamento (TDI)

UNA ESTE AVISO A SU POLIZA:

Este aviso es solo para proposito de informacion y no se convierte en parte o condicion del documento adjunto.

Contractor's Bills Paid Affidavit

THE STATE OF TEXAS *

*

COUNTY OF TARRANT *

BEFORE ME, the undersigned authority, on this day personally appeared Joe Winchester, who, upon oath deposed and stated as follows:

“THAT I am the Operations Manager of C.W. Young Construction Management LLC, General Partner of C.W. Young Construction, L.P. (the “Undersigned”).

“THAT all suppliers and/or subcontractors have been paid in full in consideration of the project known as Whitestone Estates, Ph. 2.

EXECUTED on this 30th day of June, 2020.

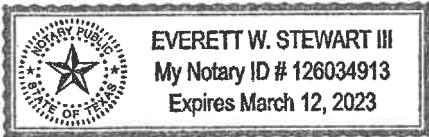
CONTRACTOR:

C.W. Young Construction Management, L.P

By: Joe Winchester
Name: Joe Winchester
Title: Operations Manager

SUBSCRIBED AND SWORN TO before me on this 30th day of June, 2020 by
Joe Winchester.

Everett W. Stewart III
Notary Public in and for the State of Texas



Date June 10, 2020

Inv. # 1924c

To **Donihoo Farms, LTD.**
 Attn: Stephen Sallman
 4925 Greenville Ave., Ste. 1020
 Dallas, TX 75206



210 S. 6th Ave.
 Mansfield, TX 76063
 (817) 477-1414

Whitestone Estates, Ph. 2

| Item # | Description | Unit | Contract Quantity | Percent Complete | Monthly Quantity | Total Quantity Completed | Contract Unit Price | Total Contract Amount | Current Monthly Amount | Total Amount of Work Completed |
|-------------------------------|-----------------------------------|--------|-------------------|------------------|------------------|--------------------------|----------------------|-----------------------|------------------------|--------------------------------|
| WATER | | | | | | | | | | |
| lf | 8" Water Pipe | 4,687. | 100% | | 4,687. | 25.92 | 121,487.04 | 0.00 | 121,487.04 | |
| ea | 8" Gate Valve | 9. | 100% | | 9. | 1,209.00 | 10,881.00 | 0.00 | 10,881.00 | |
| ton | Cast Iron Fittings | 3. | 100% | | 3. | 5,669.69 | 17,009.07 | 0.00 | 17,009.07 | |
| ea | Fire Hydrant Assembly | 10. | 100% | | 10. | 4,090.95 | 40,909.50 | 0.00 | 40,909.50 | |
| ea | 1" Water Services | 37. | 100% | | 37. | 810.00 | 29,970.00 | 0.00 | 29,970.00 | |
| lf | Pressure Test & Disinfection | 4,687. | 100% | | 4,687. | 0.60 | 2,812.20 | 0.00 | 2,812.20 | |
| lf | Trench Safety | 4,687. | 100% | | 4,687. | 0.25 | 1,171.75 | 0.00 | 1,171.75 | |
| ea | Cut Tee into Ex. Waterline | 1. | 100% | | 1. | 3,827.05 | 3,827.05 | 0.00 | 3,827.05 | |
| ea | Plug Ex. 6" Waterline | 2. | 100% | | 2. | 101.31 | 202.62 | 0.00 | 202.62 | |
| lf | Remove Ex. 6" Waterline | 714. | 100% | | 714. | 7.00 | 4,998.00 | 0.00 | 4,998.00 | |
| ea | Connect to Ex. Waterline | 3. | 100% | | 3. | 500.00 | 1,500.00 | 0.00 | 1,500.00 | |
| TOTAL: WATER | | | | | | | \$ 234,768.23 | \$ - | \$ 234,768.23 | |
| STORM DRAINAGE | | | | | | | | | | |
| lf | 21" RCP Class III | 58. | 100% | | 58. | 60.50 | 3,509.00 | 0.00 | 3,509.00 | |
| lf | 2-30" RCP Class III | 46. | 100% | | 46. | 167.70 | 7,714.20 | 0.00 | 7,714.20 | |
| ea | 21" Type C Headwall | 2. | 100% | | 2. | 2,640.00 | 5,280.00 | 0.00 | 5,280.00 | |
| ea | 2-30" Type C Headwalls | 2. | 100% | | 2. | 5,720.00 | 11,440.00 | 0.00 | 11,440.00 | |
| sy | 18" Thick Rock Rip Rap | 2,522. | 100% | | 2,522. | 65.00 | 163,930.00 | 0.00 | 163,930.00 | |
| lf | Detention Pilet Channel V Section | 711. | 100% | | 711. | 86.00 | 61,146.00 | 0.00 | 61,146.00 | |
| 6x6"x3600 psi Concrete | | | | | | | | | | |
| Remove 2-36" RCP | lf | 30. | 100% | | 30. | 40.00 | 1,200.00 | 0.00 | 1,200.00 | |
| Remove 2-36" Headwall | ea | 2. | 100% | | 2. | 300.00 | 600.00 | 0.00 | 600.00 | |
| Remove Rock Rip Rap | sy | 74. | 100% | | 74. | 10.00 | 740.00 | 0.00 | 740.00 | |
| Remove Concrete Pilot Channel | sy | 105. | 100% | | 105. | 10.00 | 1,050.00 | 0.00 | 1,050.00 | |
| Trench Safety | lf | 104. | 100% | | 104. | 0.25 | 26.00 | 0.00 | 26.00 | |
| TOTAL: STORM DRAINAGE | | | | | | | \$ 256,635.20 | \$ - | \$ 256,635.20 | |

Date June 10, 2020

Inv. # 1924c

To **Donihoo Farms, LTD.**
 Attn: Stephen Sallman
 4925 Greenville Ave., Ste. 1020
 Dallas, TX 75206

Whitestone Estates, Ph. 2



210 S. 6th Ave.
 Mansfield, TX 76063
 (817) 477-1414

MISCELLANEOUS

2 yr. 100 % Maintenance Bond

TOTAL: MISCELLANEOUS

TOTAL: STORM PH. 1 PARK

| Item # | Description | Unit | Contract Quantity | Percent Complete | Monthly Quantity | Total Quantity Completed | Contract Unit Price | Total Contract Amount | Current Monthly Amount | Total Amount Work Completed |
|--------|-------------|------|-------------------|------------------|------------------|--------------------------|---------------------|-----------------------|------------------------|-----------------------------|
|--------|-------------|------|-------------------|------------------|------------------|--------------------------|---------------------|-----------------------|------------------------|-----------------------------|

STORM PH. 1 PARK

| | | | | | | | | | | |
|--------------------------------|----|------|------|--|--|------|---------------------|-------------|---------------------|-----------|
| 18" RCP Class III | lf | 12. | 100% | | | 12. | 56.65 | 679.80 | 0.00 | 679.80 |
| 30" RCP Class III | lf | 570. | 100% | | | 570. | 84.85 | 48,364.50 | 0.00 | 48,364.50 |
| 6'x4' Junction Box | ea | 1. | 100% | | | 1. | 7,600.00 | 7,600.00 | 0.00 | 7,600.00 |
| 8'x4' Junction Box | ea | 1. | 100% | | | 1. | 8,700.00 | 8,700.00 | 0.00 | 8,700.00 |
| 18" Headwall | ea | 1. | 100% | | | 1. | 2,530.00 | 2,530.00 | 0.00 | 2,530.00 |
| 30" Headwall | ea | 1. | 100% | | | 1. | 2,860.00 | 2,860.00 | 0.00 | 2,860.00 |
| 18" Thick Rock Rip Rap | sy | 20. | 100% | | | 20. | 87.00 | 1,740.00 | 0.00 | 1,740.00 |
| Trench Safety | lf | 582. | 100% | | | 582. | 0.25 | 145.50 | 0.00 | 145.50 |
| TOTAL: STORM PH. 1 PARK | | | | | | | \$ 72,619.80 | \$ - | \$ 72,619.80 | |

CHANGE ORDERS

| Item # | Description | Unit | Contract Quantity | Percent Complete | Monthly Quantity | Total Quantity Completed | Contract Unit Price | Total Contract Amount | Current Monthly Amount | Total Amount Work Completed |
|----------------------------|-------------|------|-------------------|------------------|------------------|--------------------------|---------------------|-----------------------|------------------------|-----------------------------|
| 18" Thick Dry Rock Rip Rap | sy | 108. | 100% | | | 108. | 65.00 | 7,020.00 | 0.00 | 7,020.00 |
| STORM PH. 1 PARK | | | | | | | | | | |
| 18" RCP Class III | lf | -12. | 100% | | | -12. | 56.65 | -679.80 | 0.00 | -679.80 |
| 30" RCP Class III | lf | -70. | 100% | | | -70. | 84.85 | -5,939.50 | 0.00 | -5,939.50 |
| 6'x4' Junction Box | ea | -1. | 100% | | | -1. | 7,600.00 | -7,600.00 | 0.00 | -7,600.00 |
| 8'x4' Junction Box | ea | -1. | 100% | | | -1. | 8,700.00 | -8,700.00 | 0.00 | -8,700.00 |
| 18" Headwall | ea | -1. | 100% | | | -1. | 2,530.00 | -2,530.00 | 0.00 | -2,530.00 |
| 30" Headwall | ea | -1. | 100% | | | -1. | 2,860.00 | -2,860.00 | 0.00 | -2,860.00 |
| 18" Thick Rock Rip Rap | sy | -20. | 100% | | | -20. | 87.00 | -1,740.00 | 0.00 | -1,740.00 |

Date June 10, 2020

Inv. # 1924c

To Donihoo Farms, LTD.
Attn: Stephen Sallman
4925 Greenville Ave., Ste. 1020
Dallas, TX 75206



B.W. Young
CONSTRUCTION, L.P.

210 S. 6th Ave.
Mansfield, TX 76063
(817) 477-1414

Whitestone Estates, Ph. 2

| Item # | Description | Unit | Contract Quantity | Percent Complete | Monthly Quantity | Total Quantity Completed | Contract Unit Price | Total Contract Amount | Current Monthly Amount | Total Amount of Work Completed |
|---------------------------------------|-------------|------|-------------------|------------------|------------------|--------------------------|-----------------------|-----------------------|------------------------|--------------------------------|
| Trench Safety | lf | -82. | 100% | | -82. | 0.25 | -20.50 | 0.00 | 0.00 | -20.50 |
| 30" Type C Headwall | ea | 2. | 100% | | 2. | 2,860.00 | 5,720.00 | 0.00 | 0.00 | 5,720.00 |
| 3' Pilot Channel / 4" Thick / No Curb | lf | 36. | 100% | | 36. | 43.00 | 1,548.00 | 0.00 | 0.00 | 1,548.00 |
| 8" Gate Valve Added as required per | EA | 1. | 100% | | 1. | 1,209.00 | 1,209.00 | 0.00 | 0.00 | 1,209.00 |
| TOTAL: CHANGE ORDERS | | | | | | | \$ (14,572.80) | \$ - | \$ (14,572.80) | |

REVISED CONTRACT:

| | | | |
|--|---------------|------|---------------|
| | \$ 549,450.43 | \$ - | \$ 549,450.43 |
|--|---------------|------|---------------|



DEVELOPMENT APPLICATION
City of Parker, Texas

RECEIVED
June 12, 2020
by CITY SECRETARY
CITY OF PARKER

Proposed Name of Subdivision: Whitestone Estates Phase 2

| Plat Approval Requested | Filing Fee | | Filing Fee |
|---|-------------------------------|---|-----------------------------|
| Preliminary Plat | <u>\$800.00 + \$30/acre</u> | <input checked="" type="checkbox"/> Final Plat | <u>\$800.00 + \$30/acre</u> |
| <input type="checkbox"/> Site Plan | <u>\$300.00 + \$25/acre</u> | <input type="checkbox"/> Minor Plat (5 acres or less) | <u>\$500.00 + \$100/lot</u> |
| <input type="checkbox"/> Replat/Amended | <u>\$500.00 plus \$15/lot</u> | <input type="checkbox"/> Development Plat | <u>\$300.00 + \$30/acre</u> |

Physical Location of Property:

North 400' of Kingston Court along Whitestone Drive (1,500' North of Parker Road and Whitestone Drive)

Brief Legal description of Property (must attach accurate metes and bound description to application):

Thomas Estes Survey, Abstract No. 298 – Addition to Whitestone Estates
(Survey/Abstract No. and Tracts: or platted Subdivision Name with Lot/Block)

Acreage: 75.803 Existing # of Lots/Tracts: 37 Lots Existing ORD. 726 (4/21/2015)
(If a PD, include the Ordinance with application)

Property Owner's Name: Donihoo Farms, LTD.

Phone Number: 214-368-0238

Applicant/Contact Person: Stephen L. Sallman

Title: Manager

Company Name: Donihoo Farms, LTD.

Street/Mailing Address: 4040 N Central Expressway, Suite 850 City: Dallas State: Texas Zip: 75204

Phone: 214-368-0238 Fax: 214-368-0812 Email Address: ssallman@warnergroupp.com

Engineering Company: Engineering Concepts and Design, L.P.

Contact Person: Ryan C. King, P.E. Title: Project Manager

Street/Mailing Address: 201 Windco Circle, Suite 200 City: Wylie State: Texas Zip: 75098

Phone: 972-941-8400 Fax: 972-941-8401 Email Address: Ryan@ECDLP.com

**** READ BEFORE SIGNING BELOW:** If there is more than one property owner, complete a separate sheet with the same wording as below. The City requires all Original Signatures. If applicant is other than the property owner, a "Power of Attorney" with original, notarized signatures is required.

STATE OF TEXAS

COUNTY OF DALLAS

BEFORE ME, a Notary Public, on this day personally appeared Stephen L. Sallman, Manager of Donihoo Farms, Ltd. the undersigned applicant, who, under oath, stated the following "I hereby certify that I am the owner, or duly authorized agent of the owner, (Proof must be attached, e.g. "Power of Attorney") for the purposes of this application; that all information submitted herein is true and correct. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial."

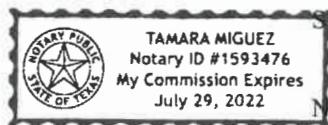
Stephen L. Sallman, Mgr.
Owner

SUBSCRIBED AND SWORN TO before me, this the 28th day of May, 2020.

Notary Public in and for the State of Texas:

Tamara Miguez

Over



SUBMITTAL DEADLINES: Twenty eight (28) days prior to the Planning and Zoning Commission Meeting Date. Planning and Zoning Commission meets the second and fourth Thursday of each month.

SUBMISSIONS. Failure to submit all materials (including three sets of bound engineering plans) to the City with this application will result in delays scheduling the agenda date. Submit twelve (12) FOLDED to 8 1/2" X 11" copies of 24" X 36" prints [1"=100' scale] + electronic version in .jpeg, .tiff, or .pdf format. Applicant is to submit a complete copy of this application and drawings to the City Engineer

ALL APPLICATIONS MUST BE COMPLETE BEFORE THEY WILL BE PLACED ON A CITY AGENDA. It is the applicant's responsibility to be familiar with and to comply with, all City submittal requirements in the Zoning and Subdivision Ordinance (www.parkertexas.us), and any separate submittal policies, requirements and/or checklists that may be obtained from City staff)

NOTICE OF PUBLIC RECORDS: The submission of plans/drawings/etc. with this application makes such items public record, and the applicant understands that these items may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings/etc.) will be considered consent by the applicant that the general public may view and/or reproduce (i.e. copy) such documents.

SUBMITTAL FEES: All fees are due and payable at the time of application, except inspection, engineering and legal fees, which are due at the time of pre-Construction meeting with the City. No construction shall take place prior to the pre-construction meeting and submission of certified construction cost bid(s) by the contractor(s) and Owner. No hearing will be scheduled nor will any reviews be made until payment of required filing fees has been accomplished. Fees are non-refundable regardless of outcome of request.

City Contact Information:

Public Workers Superintendent
City of Parker, Texas
5700 E. Parker Road * Parker, Texas 75002
Phone 972-442-6811 * Fax 972-442-2894 * www.parkertexas.us

OFFICE USE ONLY This submittal meets the City of Parker's requirements per City ordinances for processing.

Signature

Title

OFFICIAL SUBMISSION DATE

Fees Paid __\$ _____ Check # _____ From : _____

P&Z Agenda Date: _____ Action: _____ CC Agenda Date: _____ Action: _____

Current Zoning: _____ Ordinance Number: _____ Date Approved: _____

Staff Comments forwarded to applicant on: _____ Revisions Due no later than: _____

Plans routed for review on _____, to: _____

- Public Works Director
- City Engineer
- Building Official
- Fire Department

Public Hearing Required: Yes No

Paper Notice _____ (date)

Written Notice _____ (date)

DONIHOO FARMS, LTD
4040 N Central Expressway, Suite 850
Dallas, Texas 75204
(214) 368-0238: Office

June 1, 2020

Mr. Gary Machado
City of Parker
5700 East Parker Road
Parker, Texas 75002

Ref: Final Plat Filing – Whitestone Estates Phase 2

Dear Gary:

Attached is our Development Application for approval of the Final Plat for Whitestone Estates Phase 2.

Please note that the Application Fees are attached and have been calculated below.

| | |
|-------------------------------|-----------------------|
| <i>Base Fee</i> | <i>\$800</i> |
| <i>\$30/Acre x 76 Acres =</i> | <i><u>\$2,280</u></i> |
| <i>Application Fee</i> | <i>\$3,080</i> |

We request that the Final plat be placed on the P & Z Agenda at the first meeting in June. Owner has requested that Final Plat be filed prior to 100% completion of the public improvements and agrees to provide a surety in the amount of 120% of the estimated costs of the outstanding work.

Our engineer will provide a detailed estimate of the cost of the remaining work for your review along with the required drawings, prior to the City Council meeting. We will provide a Letter of Credit in the amount required.

Please contact me if you have any questions or additional concerns.

Sincerely,


Stephen L. Sallman
Manager

DONIHOO FARMS, LTD.
4925 GREENVILLE AVE
SUITE #1020
DALLAS, TX 75206
PH. (214)368-0238

6/19/2020

PAY TO THE City of Parker \$ ****3,080.00**

Three Thousand Eighty and 00/100*****

DOLLARS

City of Parker
5700 E. Parker Road
Parker, Texas 75002

MEMO

Final Plat App Fee

DONIHOO FARMS, LTD.

1401

| | | | |
|-----------------------------------|---|-----------|----------|
| City of Parker CONST DRAW-PH 2 | Final Plat App Fee (76 Ac x \$30/Ac +\$800) Invoice #052820 | 6/19/2020 | 3,080.00 |
|-----------------------------------|---|-----------|----------|

| | | |
|---------------------|--------------------|----------|
| DonFarms-Const (Fro | Final Plat App Fee | 3,080.00 |
|---------------------|--------------------|----------|

SUBMITTAL REQUIREMENTS:

Failure to submit all materials to the City with complete application will result in delays scheduling the agenda date.

- Five (5) FOLDED copies of drawing(s) 24" X 36" [1"=100' scale]
- Twelve (12) FOLDED 11 X 17
- Three (3) Complete Engineering Plans (Record Drawings)
- Three (3) General Tree Survey
- Property Metes and Bounds on 8 1/2 X 11 Sheet
- Proof of Ownership (Warranty Deed or Tax Certificate)
- Power of Attorney

The face of the plat shall show the following:

- Date of preparation
- Scale of plat
- North arrow
- Name and address of:
 - Applicant
 - Engineer or Surveyor responsible for preparation of plat
- Survey and abstract with tract designation
- Location of major and/or secondary thoroughfares located with or adjacent to the property.
- Location of existing or platted streets within and adjacent to the existing property
- Location of existing right-of-ways, utility and/or drainage easements.
- Vicinity map showing location of tracts by reference to existing streets or highways.
- Subdivision boundary lines, indicated by heavy lines, and the computed acreage of the subdivision. The subdivision boundary shall be construed to include the part of adjacent boundary streets which were previously established by dedication or purchase from the tract being subdivided.
- Legal description of the property to be subdivided, and metes and bounds description of the subdivision perimeter.
- Primary control points or descriptions, and ties to such control points to which all dimensions, angles, bearings, block numbers and similar data shall be referred.
- Names of the owners of contiguous parcels of un-subdivided land, and names of contiguous subdivisions and the County Recorder's book and page number thereof, and the lot patterns of these subdivisions.
- Location of the city limits lines, the outer border of the City's extraterritorial jurisdiction and zoning district boundaries, if they traverse the subdivision, or form part of the boundary of the subdivision, or are contiguous to such boundary.
- If there is no adjacent subdivision, a map on a small scale shall be included with the preliminary plan, and oriented the same way, to show the nearest subdivision in each direction; it shall show how the streets, alleys, or highways in the subdivision submitted may connect with those in the nearest subdivision, if situated within two thousand (2,000) feet of the proposed subdivision.
- All other data required by the Zoning and Subdivision Ordinances, available for view at www.parkertexas.us.

SPECIAL WARRANTY DEED

15/ITC/ 1424445 A-COM/CCT with Vendor's Lien

NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.

STATE OF TEXAS
COUNTY OF COLLIN

Date: June 25, 2015

Grantor: **Travis Parker Associates, Ltd.,
a Texas limited partnership**

Grantor's Address: 3801 North Capital of Texas Highway
Suite E-240-206
Austin, Texas 78746-1482

Grantee: Donahoo Farms, Ltd.,
a Texas limited partnership

Grantee's Address: 4925 Greenville Avenue, Suite 1020
Dallas, Texas 75206

Lender: Frost Bank

Lender's Address: P. O. Box 1600
San Antonio, Texas 78296

Consideration:

TEN DOLLARS (\$10.00) cash and other good and valuable consideration, together with the further consideration of the execution and delivery by Grantee of the Note to Lender, further identified below.

Real Property

(including any improvements)
[the "Property" herein]:

All that certain tract or parcel of land being 150.38 acres, more or less, lying and being situated in the City of Parker, Collin County, Texas, a part of the THOMAS ESTES SURVEY, ABSTRACT No. 298, and being and including all that same land conveyed to Parker Estates Associates as evidenced by a deed recorded in Volume 1901, Page 930, of the Collin County Land Records, said tract or parcel of land is described in Exhibit "A" attached hereto.

Reservations From Conveyance & Warranty:

None.

Exceptions to Conveyance & Warranty:

Post-Closing Agreement between Grantor and Grantee, dated of even date herewith, as evidenced by Memorandum of Post-Closing Agreement between Grantor and Grantee recorded in the Collin County Land Records in Collin County, Texas. The Post-Closing Agreement is expressly superior to (a) the Vendor's Lien reserved herein, and (ii) any lien or encumbrance that Grantee may grant on the Property.

Grantee is taking the Property "AS-IS" with any and all latent and patent defects. There is no warranty by Grantor that the Property is fit for a particular purpose. Grantee acknowledges that it is not relying upon the accuracy or completeness of any representation, brochure, rendering, promise, statement, or other assertion or information with respect to the Property made or furnished by or on behalf of, or otherwise attributed to, Grantor or any of its agents, employees, or representatives, any and all such reliance being hereby expressly and unequivocally disclaimed, but is relying solely and exclusively upon its own experience and its independent judgment, evaluation, and examination of the Property. Grantee further unequivocally disclaims (i) the existence of any duty to disclose on the part of Grantor or any of its agents, employees, or representatives and (ii) any reliance by Grantee on the silence or any alleged non-disclosure of Grantor or any of its agents, employees, or representatives. Grantee takes the Property under the express understanding that there are no express or implied warranties (except for limited warranties of title set forth in the conveyance section below). Grantee expressly acknowledges that no promise or agreement which is not herein expressed has been made to it and hereby disclaims any reliance upon any such alleged promise or agreement. This provision was freely negotiated and played an important part in the bargaining process for the Property. Grantee has agreed to disclaim reliance on Grantor and to accept the Property "as-is" with full awareness that the Property's prior uses or other matters could affect its condition, value, suitability, or fitness; and by acceptance of this deed, Grantee confirms that Grantee is hereby assuming all risk associated therewith. Grantee understands that the disclaimers of reliance and other provisions contained herein could limit any legal recourse or remedy Grantee otherwise might have.

In addition, this conveyance is subject to those matters set forth on Exhibit "B" attached hereto and incorporated herein.

Vendor's Lien:

It is expressly agreed that a VENDOR'S LIEN in the amount of the "Purchase Price" plus the "Tract 1 Lot Bonus" (each as defined in that certain Agreement of Purchase and Sale between Grantor, as seller, and Grantee, as buyer, dated effective as of October 16, 2014, as amended) (the "Vendor's Lien"), as well as the superior title in and to the Property, is retained against the Property, premises, and improvements until the below-described Note and all interest thereon are fully paid according to the face, tenor, effect, and reading thereof, when this Deed shall become absolute.

Assignment of Vendor's Lien (3rd-Party Lender Financing):

Lender, at the instance and request of Grantee, advanced and paid in cash to Grantor that portion of the purchase price of the Property as is evidenced by a portion of a note (the "Note") of even date herewith that is in the principal amount of **\$6,500,000.00** in partial consideration for the purchase of the Property; THEREFORE, the Vendor's Lien, together with the superior title to the Property, is retained herein for the benefit of Lender and both are hereby TRANSFERRED and ASSIGNED to Lender.

Deed of Trust:

In order to secure the payment of the Note, Grantee has executed and delivered a Deed of Trust conveying title to **Dan J. Guarino**, Trustee, for the benefit of Lender.

Ad Valorem Taxes:

Ad valorem taxes for the Property for the current year having been prorated between Grantor and Grantee, payment thereof, is assumed by Grantee. Notwithstanding the foregoing, all Rollback and Supplemental Taxes against the Property, for periods before or after the date of this Deed, shall be paid by Grantee (except that if any Rollback and Supplemental Taxes on the Property were triggered before the date of this Deed by acts of Grantor, they shall be paid by Grantor). As used herein, the term "Rollback and Supplemental Taxes" shall mean any assessments or taxes that may be levied or assessed against the Property by a governmental authority for periods prior to or after the date of this Deed resulting from a change in use or ownership of the Property, or a waiver, lapse, or denial of any special tax exemption for the Property.

Conveyance:

Grantor, for the consideration and subject to the Reservations From Conveyance and Warranty and Exceptions to Conveyance and Warranty set forth above, GRANTS, SELLS, and CONVEYS to Grantee the Property, together with all and singular the rights and appurtenances thereto in anywise belonging, TO HAVE AND HOLD it to Grantee, Grantee's heirs, executors, administrators, successors, or assigns forever. Grantor binds Grantor and Grantor's heirs, executors, administrators, successors, and assigns to WARRANT AND FOREVER DEFEND all and singular the Property to Grantee and Grantee's heirs, executors, administrators, successors, and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, if the claim is by, through or under Grantor, but not otherwise, except as to the Reservations From Conveyance and Warranty and Exceptions to Conveyance and Warranty set forth above.

Terms:

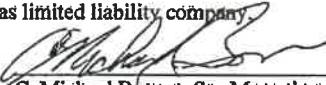
When the context requires, singular nouns and pronouns include the plural; and masculine forms include the feminine.

[Signature page follows]

GRANTOR:

Travis Parker Associates, Ltd.,
a Texas limited partnership

By its General Partner:
Travis Ridge Investments, LLC,
a Texas limited liability company

By: 
C. Michael Bowen, Sr., Managing Member

NOTARY ACKNOWLEDGMENT

STATE OF TEXAS
COUNTY OF Eagle

This instrument was acknowledged before me on June 24, 2015, by C. Michael Bowen, Sr., as Managing Member of Travis Ridge Investments, LLC, a Texas limited liability company, the General Partner of Travis Parker Associates, Ltd., a Texas limited partnership, on behalf of said limited partnership.

[REDACTED]
NOMIN MCG STEWART-SHEAFFER
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 19994012137
MY COMMISSION EXPIRES MAY 5, 2019

Notary Public in and for the State of Texas - COLORADO

After Recording, Please Return to:
Donihoo Farms, Ltd.,
4925 Greenville Avenue, Suite 1020
Dallas, Texas 75206
Attn: Stephen L. Sallman

EXHIBIT "A"
Legal Description of Property

J.E. SMITH
TEXAS LICENSED SURVEY FIRM No. 101060-00
5269 HWY 377 South, Aubrey, Texas 76227
jesmith@cebridge.net
(940) 365-9289

150.38 ACRE TRACT

W.O. 4069W-14

All that certain tract or parcel of land lying and being situated in the City of Parker, Collin County, Texas, a part of the THOMAS ESTES SURVEY, ABSTRACT NO. 298, and being and including all that same land conveyed to Parker Estates Associates as evidenced by a deed recorded in Volume 1901, page 930 of the Collin County Land Records said tract or parcel of land is herein described as follows; to wit:

BEGINNING at an one-half inch iron rod set (with yellow cap marked "J.E. SMITH 3700" and herein after called an one-half inch iron rod set) for the northeast corner of the said THOMAS ESTES SURVEY, said corner being on the west line of EASY ACRES ADDITION, an addition to Collin County according to the plat thereof recording in Volume 6, page 87 of the Collin County Map Records, said corner also being the southeast corner of a tract described in a deed to Graham Mortgage Corporation as recorded under Clerk's Document No. 20100803000798510;

THENCE with east line of the THOMAS ESTES SURVEY and along an old road, south 01 degrees 18 minutes 21 seconds west 97.68 feet to an one-half inch iron rod found (with cap marked "Precise") for the southwest corner of said EASY ACRES ADDITION and the southeast corner hereof;

THENCE continuing along east line of the THOMAS ESTES SURVEY and with the old road, south 00 degrees 50 minutes 03 seconds west 2111.50 feet to an one-half inch iron rod found (with cap marked "Precise") for the southeast corner hereof, said corner being the northeast corner of a tract described in a deed to Geneva Partners LTD. recorded in Volume 5874, page 2850 of the Collin County Deed Records;

THENCE north 89 degrees 36 minutes 13 seconds west at 2715.56 feet passing the northeast corner of a record 3.00 acre tract (described in a deed recorded in Volume 3873, page 413 of the Collin County Land Records) and in all a total distance of 2855.13 feet to an one-half inch iron rod set for the southeast corner of SYCAMORE ESTATES SUBDIVISION (an addition to the City of Parker, according to the plat thereof recorded in Volume 11, page 59 of the Collin County Map Records), said corner being the southwest corner hereof;

THENCE along the east line of said SYCAMORE ESTATES SUBDIVISION, north 01 degrees 42 minutes 07 seconds east 344.20 feet to an one-half inch iron rod found for a re-entrant corner hereof, said corner being the northeast corner of Lot 3, Block A of said SUBDIVISION;

THENCE north 89 degrees 57 minutes 13 seconds west 132.47 feet to an one-half inch iron rod found at the southeast termination corner of Sycamore Lane for ell corner hereof, said corner being a re-entrant corner of said SYCAMORE ESTATES SUBDIVISION;

THENCE continuing with the east line of said SYCAMORE ESTATES SUBDIVISION, north 00 degrees 12 minutes 26 seconds east 1857.59 feet to an one-half inch iron rod set for the northwest corner hereof, said corner being the northeast corner of Lot 7, Block B of said SUBDIVISION;

THENCE south 89 degrees 44 minutes 41 seconds east passing the southeast corner of a tract described in a deed of RVW Sunchase LP described in a deed recorded under Clerk's Document No. 201409160001004670 and in all a total distance of 3003.58 feet to the Place of BEGINNING and containing 150.38 acres of land.

EXHIBIT "B"
List of Permitted Exceptions

1. Restrictive Covenants contained in Volume 10, Page 28, Plat Records, Collin County, Texas.
2. Water pipeline easement to Pecan Orchard Water Supply recorded in Volume 913, Page 536, Real Property Records, Collin County, Texas, and as shown on the survey prepared by James E. Smith, II, dated October 29, 2014.
3. Water pipeline easement to Pecan Orchard Water Supply recorded in Volume 923, Page 229, Real Property Records, Collin County, Texas, and as shown on the survey prepared by James E. Smith, II, dated October 29, 2014.
4. Waste water transmission facilities easement to North Texas Municipal Water District recorded in Volume 2366, Page 864, Real Property Records, Collin County, Texas, and as shown on the survey prepared by James E. Smith, II, dated October 29, 2014.
5. Ingress and egress rights, if any, associated with roadbed along the ~~east~~ property line of Property as shown on the survey prepared by James E. Smith, II, dated October 29, 2014.

SPECIAL WARRANTY DEED WITH VENDOR'S LIEN

PAGE 7



Filed and Recorded
Official Public Records
Stacey Kemp, County Clerk
Collin County, TEXAS
06/30/2015 09:29:37 AM
\$46.00 BVINCENT
20150630000791540

Stacey Kemp

BEING 75.806 ACRES OF LAND SITUATED IN THE THOMAS ESTES SURVEY, ABSTRACT NUMBER 298, COLLIN COUNTY, TEXAS, BEING A PORTION OF THAT CERTAIN CALLED 150.38 ACRE TRACT OF LAND AS CONVEYED TO DONIHOO FARMS, LTD. BY SPECIAL WARRANTY DEED RECORDED IN INSTRUMENT NUMBER 20150630000791540, OFFICIAL PUBLIC RECORDS, COLLIN COUNTY, TEXAS (OPRCCT), AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET AT THE NORTHWEST CORNER OF THE ABOVE-MENTIONED 150.38 ACRE TRACT, SAME BEING IN THE SOUTH LINE OF LOT 12, BLOCK A, PARKER RANCH ESTATES PHASE 2, AN ADDITION TO THE CITY OF PARKER, COLLIN COUNTY, TEXAS BY PLAT THEREOF RECORDED IN VOLUME 2018, PAGE 217, (OPRCCT) AND BEING AT THE NORTHEAST CORNER OF Sycamore Estates, AN ADDITION TO THE CITY OF PARKER, COLLIN COUNTY, TEXAS BY PLAT THEREOF RECORDED IN CABINET C, PAGE 415, PLAT RECORDS, COLLIN COUNTY, TEXAS (PRCCT), FROM WHICH A 1/2" IRON ROD WITH RED CAP STAMPED "TIPTON" FOUND (DISTURBED) BEARS SOUTH 20 DEGREES 56 MINUTES 29 SECONDS WEST, A DISTANCE OF 1.60 FEET;

THENCE NORTH 89 DEGREES 16 MINUTES 29 SECONDS EAST, AT A DISTANCE OF 216.39 FEET PASS A 1/2" IRON ROD WITH YELLOW CAP STAMPED "WESTWOOD" FOUND AT THE SOUTHEAST CORNER OF THE ABOVE-MENTIONED PARKER RANCH ESTATES PHASE 2, SAME BEING THE SOUTHWEST CORNER OF PARKER RANCH ESTATES PHASE 3, AN ADDITION TO THE CITY OF PARKER, COLLIN COUNTY, TEXAS BY PLAT THEREOF RECORDED IN VOLUME 2018, PAGE 221, (OPRCCT), AT A DISTANCE OF 1850.58 FEET PASS A 1/2" IRON ROD WITH YELLOW CAP STAMPED "WESTWOOD" FOUND AT THE SOUTHEAST CORNER OF THE JUST MENTIONED PARKER RANCH ESTATES PHASE 3, AND CONTINUING FOR A TOTAL DISTANCE OF 3003.92 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET AT THE NORTHEAST CORNER OF SAID 150.38 ACRE TRACT, SAME BEING IN THE WEST LINE OF A 20' ROAD AS DEDICATED IN EASY ADDITION, AN ADDITION TO THE CITY OF PARKER, COLLIN COUNTY, TEXAS BY PLAT THEREOF RECORDED IN VOLUME 6, PAGE 87, DEED RECORDS, COLLIN COUNTY, TEXAS (DRCCT) AND BEING AT THE SOUTHEAST CORNER OF THE REMAINDER OF THAT CERTAIN CALLED 205.9329 ACRE TRACT AS CONVEYED TO FIRST TEXAS HOMES, INC. BY SPECIAL WARRANTY DEED RECORDED IN INSTRUMENT NUMBER 20141229001413160, (OPRCCT);

THENCE SOUTH 00 DEGREES 00 MINUTES 05 SECONDS WEST, AT A DISTANCE OF 97.68 FEET PASS THE SOUTHWEST CORNER OF THE ABOVE-MENTIONED EASY ACRES ADDITION, SAME BEING THE NORTHWEST CORNER OF THAT CERTAIN CALLED 171.91 ACRE TRACT AS CONVEYED TO DONIHOO FARMS, LTD. BY SPECIAL WARRANTY DEED WITH VENDOR'S LIEN RECORDED IN INSTRUMENT NUMBER 20170726000981160, (OPRCCT), AND CONTINUING ALONG THE WEST LINE OF SAID 171.91 ACRE TRACT AND THE COMMON EAST LINE OF SAID 150.38 ACRE TRACT FOR A TOTAL DISTANCE OF 359.48 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET;

THENCE SOUTH 00 DEGREES 10 MINUTES 02 SECONDS EAST, CONTINUING ALONG SAID COMMON LINE, A DISTANCE OF 227.25 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET;

THENCE LEAVING SAID COMMON LINE AND GOING OVER AND ACROSS SAID 150.38 ACRE TRACT, THE FOLLOWING TWO (2) COURSES AND DISTANCES:

- 1) SOUTH 89 DEGREES 16 MINUTES 29 SECONDS WEST, A DISTANCE OF 456.86 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET;
- 2) SOUTH 20 DEGREES 39 MINUTES 57 SECONDS EAST, A DISTANCE OF 402.38 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "WESTWOOD" FOUND IN THE NORTHWEST LINE OF LOT 2, BLOCK D, WHITESTONE ESTATES, PHASE 1, AN ADDITION TO THE CITY OF PARKER, COLLIN COUNTY, TEXAS BY PLAT THEREOF RECORDED IN CABINET 2017, PAGE 187, (OPRCCT), FROM WHICH THE NORTHEAST CORNER OF THE JUST MENTIONED LOT 2, BLOCK D BEARS NORTH 78 DEGREES 10 MINUTES 23 SECONDS EAST, A DISTANCE OF 71.85 FEET;

THENCE SOUTH 68 DEGREES 43 MINUTES 11 SECONDS WEST, A DISTANCE OF 329.12 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "WESTWOOD" FOUND IN THE NORTHEAST LINE OF WHITESTONE DRIVE (85' WIDE RIGHT-OF-WAY) AT THE WEST CORNER OF LOT 1, BLOCK D OF SAID WHITESTONE ESTATES, PHASE 1;

THENCE NORTH 21 DEGREES 16 MINUTES 49 SECONDS WEST, A DISTANCE OF 331.41 FEET TO A MAG NAIL SET AT THE NORTHEAST CORNER OF WHITESTONE DRIVE, SAME BEING THE MOST NORTHERLY NORTHEAST CORNER OF SAID WHITESTONE ESTATES, PHASE 1;

THENCE ALONG THE NORTH LINE OF SAID WHITESTONE ESTATES, PHASE 1, THE FOLLOWING FOUR (4) COURSES AND DISTANCES:

- 1) SOUTH 68 DEGREES 43 MINUTES 11 SECONDS WEST, A DISTANCE OF 85.00 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "WESTWOOD" FOUND (BENT) AT THE BEGINNING OF A NON-TANGENT CURVE TO THE RIGHT HAVING A DELTA ANGLE OF 026 DEGREES 36 MINUTES 44 SECONDS, A RADIUS OF 800.00 FEET, AND A LONG CHORD THAT BEARS SOUTH 86 DEGREES 05 MINUTES 34 SECONDS WEST, A DISTANCE OF 368.25 FEET;
- 2) SOUTHWESTERLY ALONG SAID NON-TANGENT CURVE TO THE RIGHT, AN ARC LENGTH OF 371.58 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET AT THE BEGINNING OF A REVERSE CURVE TO THE LEFT HAVING A DELTA ANGLE OF 010 DEGREES 07 MINUTES 27 SECONDS, A RADIUS OF 2600.00 FEET AND A LONG CHORD THAT BEARS NORTH 85 DEGREES 39 MINUTES 48 SECONDS WEST, A DISTANCE OF 458.82 FEET;
- 3) NORTHWESTERLY ALONG SAID REVERSE CURVE TO THE LEFT, AN ARC LENGTH OF 459.42 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "WESTWOOD" FOUND;
- 4) SOUTH 89 DEGREES 16 MINUTES 29 SECONDS WEST, A DISTANCE OF 592.43 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "WESTWOOD" FOUND AT THE MOST NORTHERLY NORTHWEST CORNER OF SAID WHITESTONE ESTATES, PHASE 1

THENCE SOUTH 00 DEGREES 48 MINUTES 46 SECONDS EAST, ALONG A WEST LINE OF SAID WHITESTONE ESTATES, PHASE 1, A DISTANCE OF 600.00 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "WESTWOOD" FOUND AT THE SOUTHWEST CORNER OF LOT 9, BLOCK E IN SAID WHITESTONE ESTATES, PHASE 1;

THENCE SOUTH 00 DEGREES 43 MINUTES 31 SECONDS EAST, CONTINUING ALONG A WEST LINE OF SAID WHITESTONE ESTATES, PHASE 1, A DISTANCE OF 325.00 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "WESTWOOD" FOUND IN THE NORTH LINE OF LOT 14, BLOCK F, SAID WHITESTONE ESTATES, PHASE 1, SAME BEING THE SOUTHWEST CORNER OF CHESHIRE LANE (50' WIDE RIGHT-OF-WAY);

THENCE SOUTH 89 DEGREES 16 MINUTES 26 SECONDS WEST, ALONG THE NORTH LINE OF SAID LOT 14, BLOCK F, A DISTANCE OF 49.92 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "WESTWOOD" FOUND AT THE BEGINNING OF A TANGENT CURVE TO THE RIGHT HAVING A DELTA ANGLE OF 020 DEGREES 44 MINUTES 14 SECONDS, A RADIUS OF 275.00 FEET AND A LONG CHORD THAT BEARS NORTH 80 DEGREES 21 MINUTES 24 SECONDS WEST, A DISTANCE OF 98.99 FEET;

THENCE NORTHWESTERLY ALONG SAID TANGENT CURVE TO THE RIGHT, AN ARC LENGTH OF 99.53 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET AT THE NORTHWEST CORNER OF SAID LOT 14, BLOCK F;

THENCE SOUTH 13 DEGREES 45 MINUTES 55 SECONDS WEST, ALONG A WEST LINE OF SAID WHITESTONE ESTATES, PHASE 1, A DISTANCE OF 197.47 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET AT THE SOUTHWEST CORNER OF SAID LOT 14, BLOCK F, SAME BEING THE NORTHWEST CORNER OF LOT 15, BLOCK F IN SAID WHITESTONE ESTATES, PHASE 1;

THENCE SOUTH 00 DEGREES 01 MINUTES 02 SECONDS WEST, CONTINUING ALONG A WEST LINE OF SAID WHITESTONE ESTATES, PHASE 1, A DISTANCE OF 328.25 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET AT THE SOUTHWEST CORNER OF LOT 16, BLOCK F, WHITESTONE ESTATES, PHASE 1, SAME

BEING IN THE SOUTH LINE OF SAID 150.38 ACRE TRACT AND THE COMMON NORTH LINE OF THAT CERTAIN CALLED 119.9785 ACRE TRACT AS CONVEYED TO GENEVA PARTNERS, LTD. BY WARRANTY DEED WITH VENDOR'S LIEN RECORDED IN VOLUME 5874, PAGE 2850, (DRCCT);

THENCE SOUTH 89 DEGREES 19 MINUTES 02 SECONDS WEST, ALONG THE SOUTH LINE OF SAID 150.38 ACRE TRACT, A DISTANCE OF 290.23 FEET TO A 1/2" IRON ROD FOUND AT THE MOST NORTHERLY NORTHWEST CORNER OF THE ABOVE-MENTIONED 119.9785 ACRE TRACT AND THE NORTHEAST CORNER OF THAT CERTAIN CALLED 3.00 ACRE TRACT AS CONVEYED TO MARK MATHENEY AND WIFE, HEATHER MATHENEY BY WARRANTY DEED WITH VENDOR' LIEN RECORDED IN INSTRUMENT NUMBER 97-0021137, (OPRCCT);

THENCE SOUTH 89 DEGREES 18 MINUTES 58 SECONDS WEST, ALONG THE NORTH LINE OF THE ABOVE-MENTIONED 3.00 ACRE TRACT, A DISTANCE OF 139.18 FEET TO A 1/2" IRON ROD WITH RED CAP STAMPED "ONEAL 6570" SET AT THE SOUTHWEST CORNER OF SAID 150.38 ACRE TRACT AND BEING AT THE SOUTHEAST CORNER OF LOT 3, BLOCK A OF THE ABOVE-MENTIONED Sycamore Estates;

THENCE NORTH 00 DEGREES 40 MINUTES 18 SECONDS EAST, A DISTANCE OF 347.16 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "J.E. SMITH 3700" FOUND AT THE NORTHEAST CORNER OF THE ABOVE-MENTIONED LOT 3, BLOCK A, AND BEING AT AN INTERIOR CORNER OF SAID 150.38 ACRE TRACT;

THENCE SOUTH 89 DEGREES 09 MINUTES 11 SECONDS WEST, ALONG THE NORTH LINE OF SAID LOT 3, BLOCK A, A DISTANCE OF 132.36 FEET TO A 1/2" IRON ROD WITH YELLOW CAP STAMPED "PRECISE" FOUND AT THE SOUTHEAST CORNER OF Sycamore Lane (70' WIDE RIGHT-OF-WAY) AND AN EXTERIOR CORNER OF SAID 150.38 ACRE TRACT;

THENCE NORTH 00 DEGREES 48 MINUTES 54 SECONDS WEST, ALONG THE WEST LINE OF SAID Sycamore Estates AND THE COMMON WEST LINE OF SAID 150.38 ACRE TRACT, A DISTANCE OF 1859.51 FEET TO THE **POINT OF BEGINNING** AND CONTAINING 75.806 ACRES OF LAND, MORE OR LESS.

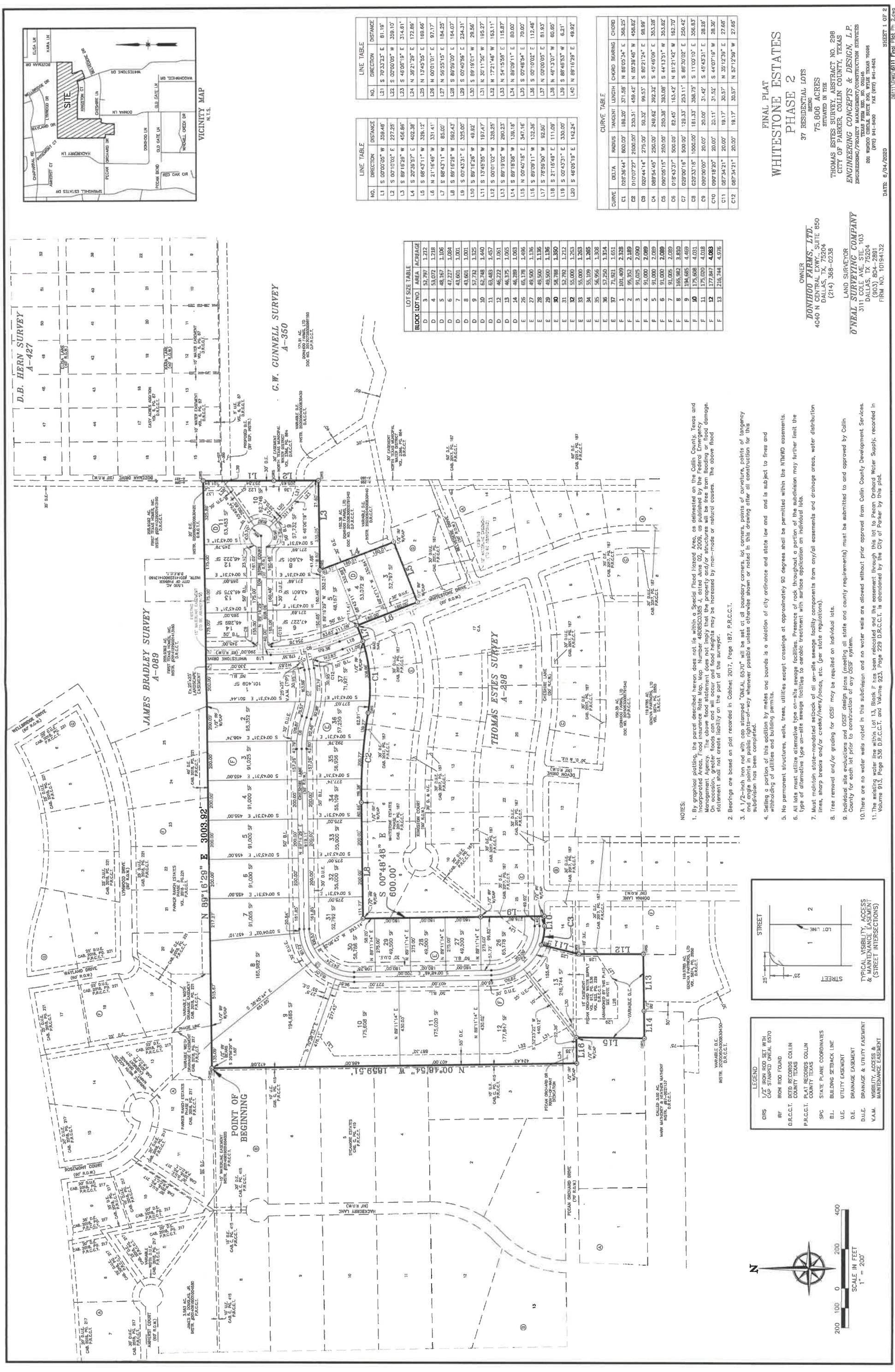
SUBMITTAL REQUIREMENTS:

Failure to submit all materials to the City with complete application will result in delays scheduling the agenda date.

- Five (5) FOLDED copies of drawing(s) 24" X 36" [1"=100' scale]
- Twelve (12) FOLDED 11 X 17
- Three (3) Complete Engineering Plans (Record Drawings)
- ~~Three (3) General Tree Survey~~
- Property Metes and Bounds on 8 1/2 X 11 Sheet
- Proof of Ownership (Warranty Deed or Tax Certificate)
- Power of Attorney

The face of the plat shall show the following:

- Date of preparation
- Scale of plat
- North arrow
- Name and address of:
 - Applicant
 - Engineer or Surveyor responsible for preparation of plat
- Survey and abstract with tract designation
- Location of major and/or secondary thoroughfares located with or adjacent to the property.
- Location of existing or platted streets within and adjacent to the existing property
- Location of existing right-of-ways, utility and/or drainage easements.
- Vicinity map showing location of tracts by reference to existing streets or highways.
- Subdivision boundary lines, indicated by heavy lines, and the computed acreage of the subdivision. The subdivision boundary shall be construed to include the part of adjacent boundary streets which were previously established by dedication or purchase from the tract being subdivided.
- Legal description of the property to be subdivided, and metes and bounds description of the subdivision perimeter.
- Primary control points or descriptions, and ties to such control points to which all dimensions, angles, bearings, block numbers and similar data shall be referred.
- Names of the owners of contiguous parcels of un-subdivided land, and names of contiguous subdivisions and the County Recorder's book and page number thereof, and the lot patterns of these subdivisions.
- Location of the city limits lines, the outer border of the City's extraterritorial jurisdiction and zoning district boundaries, if they traverse the subdivision, or form part of the boundary of the subdivision, or are contiguous to such boundary.
- If there is no adjacent subdivision, a map on a small scale shall be included with the preliminary plan, and oriented the same way, to show the nearest subdivision in each direction; it shall show how the streets, alleys, or highways in the subdivision submitted may connect with those in the nearest subdivision, if situated within two thousand (2,000) feet of the proposed subdivision.
- All other data required by the Zoning and Subdivision Ordinances, available for view at www.parkertexas.us.





Council Agenda Item

Item 11
C'Sec Use Only

| | |
|----------------------------------|---|
| Budget Account Code: | Meeting Date: September 9, 2020 |
| Budgeted Amount: | Department/ Requestor: Fire Chief Sheff |
| Fund Balance-before expenditure: | Prepared by: Fire Chief Sheff |
| Estimated Cost: | Date Prepared: September 3, 2020 |
| Exhibits: | <ol style="list-style-type: none">1. Proposed Resolution2. Memorandum of Understanding (MOU) |

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-641 PROVIDING FOR THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF PARKER AND COLLIN COUNTY. [SHEFF]

SUMMARY

Collin County has identified certain organizations to assist the county with the inoculation of its citizens with a COVID 19 vaccine once the County receives a supply of the product. Specifically, as currently envisioned by the County, the City of Parker will receive doses of the vaccine in two waves; the first to be administered (by Parker FD paramedics) to critical city staff and all first responders, and the second to be administered to the remainder of city staff as well as family members of all city staff and first responders. There is no discussion that I am aware of that would involve the City dispensing vaccine beyond the persons noted above.

A description of the respective responsibilities of the County and City as well as the terms and conditions of the arrangement is contained in the attached Memorandum of Understanding. The County is requiring the MOU to be executed before it will begin assisting us with developing the necessary execution plans and procedures. Again, we need the MOU completed as the first step.

Doses of vaccine will be distributed to the City by the County (as represented of at no charge).

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

| Inter – Office Use | | | |
|--------------------------------|--------------------------|-------|----------------------|
| Approved by: | Enter Text Here | | |
| Department Head/ Requestor: | <i>Mike Sheff</i> | Date: | 09/03/2020 |
| City Attorney: | <i>Brandon S. Shelby</i> | Date: | 09/03/2020 via email |
| City Administrator: | <i>Luke B. Olson</i> | Date: | 09/04/2020 |

RESOLUTION NO. 2020-641
(*MOU for Closed POD Site*)

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS,
PROVIDING FOR THE EXECUTION OF A MEMORANDUM OF
UNDERSTANDING BETWEEN THE CITY OF PARKER AND COLLIN
COUNTY.**

WHEREAS, Collin County has identified certain organizations to assist the county with the inoculation of its citizens with a COVID 19 vaccine once the County receives a supply of the product; and

WHEREAS, the City of Parker has been identified by Collin County as an organization well-suited to act as a site for closed point of delivery (“POD”) of the vaccine; and

WHEREAS, the City of Parker will receive doses of the vaccine in two waves; the first to be administered to critical city staff and all first responders, and the second to be administered to the remainder of city staff as well as family members of all city staff and first responders; and

WHEREAS, Collin County requires the execution of the attached Memorandum of Understanding before the City can act as a closed POD site.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER,
COLLIN COUNTY, TEXAS:**

SECTION 1. The Parker City Council does authorize the Mayor to enter into a Memorandum of Understanding in substantially similar form to that attached hereto and approved by the City Attorney.

SECTION 2. This resolution shall be effective upon its execution by the Mayor.

APPROVED AND ADOPTED this 9th day of September, 2020.

ATTEST:

Lee Pettle, Mayor

Patti Scott Grey, City Secretary

APPROVED TO FORM:

Brandon Shelby, City Attorney

RESOLUTION NO. 2020-641
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| | | |
|-----------------------|----------|----------------------------------|
| STATE OF TEXAS | § | Closed POD Site Agreement |
| | § | |
| COLLIN COUNTY | § | With City of Parker |

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("Agreement") is entered into between City of Parker ("City") and Collin County ("County"), acting through the Collin County Health Care Services/Collin County Office of Emergency Management ("Department"). This Agreement becomes active when Strategic National Stockpile ("SNS") assets are released from Department and accepted by City for Closed POD operations. This Agreement authorizes City to conduct mass dispensing operations using a Closed POD model, under the authority of and with consultation from Department.

I. Background and Purpose

Under a grant from the Centers for Disease Control and Prevention's Office of Public Health Preparedness and Response ("CDC"), acting through the Texas Department of State Health Services ("DSHS"), the County is required to plan and prepare for a public health emergency in Collin County that may result from natural or man-made causes. The County will need private or closed organizations to serve as Closed Point of Dispensing ("Closed POD") sites in the event of an emergency caused by bioterrorism, pandemic influenza, or a novel or highly fatal infectious agent or biological toxin.

Each Closed POD site reduces the strain on public Point of Dispensing sites ("Open POD"), and allows the Closed POD to serve a smaller subset of County residents during a public health emergency. Increasing the number of these sites will enable the County to provide medical countermeasures to larger numbers of people in a shorter amount of time. The City Closed POD will provide for the dispensing of medical countermeasures to City employees and family

members (“Members”). The County has concluded that City has the facilities and personnel necessary to be a Closed POD site, and this Agreement serves a public service.

II. Public Health Emergency

This Agreement becomes operational if:

- a. The applicable County or Department authority declares a public health emergency; and,
- b. The Local Health Authority, or designee, declares that large scale distribution of medical countermeasures is necessary as a control measure for an outbreak of one or more communicable diseases and/or other treatment associated with a natural or man-made disaster.

The onset of such a public health emergency (“public health emergency” or “emergency”) will be relayed by Department to City in a timely manner.

III. Closed POD Designation

In the event of a public health emergency, City agrees to:

- a. provide a Closed POD site location;
- b. staff the site; and,
- c. dispense the prescribed prophylaxis to its Members using these staff and according to the City dispensing plan.

City agrees to make its facilities and personnel available for mass dispensing to its Members as a Closed POD site according to the provisions in this Agreement. Medical countermeasure assets will come from available supply sources and will be provided at no cost to City and its Members.

IV. Department Obligations

In planning for, during, and after the conclusion of an emergency, Department will be obligated to:

- a. Provide site screening to determine participation suitability;

- b. Assist City with preparing its site dispensing plan, including but not limited to supply lists, POD layouts, fact sheets, dispensing algorithms, etc.;
- c. Arrange for medical countermeasures and/or necessary medical supplies or equipment, if available, to the extent necessary to administer the medical countermeasure. Department will not be obligated to provide a complete POD kit or general dispensing supplies to City. Department will not be obligated to provide transportation of medical countermeasure assets, supplies, or equipment, or security thereof, from Department facilities to City for dispensing;
- d. Provide reasonable consultation and assistance, including such consultation and assistance as is needed for City to comply with Closed POD regulations, restrictions, or guidance imposed by DSHS, CDC, County, and other relevant policies;
- e. Make reasonable accommodations to provide City information about and/or status updates on a potential, new, or ongoing emergency, including updates and information that would appreciably impact the planning, response efforts, or health and safety of City;
- f. Make reasonable accommodations to train, or provide for training of, City staff to operate their dispensing site;
- g. Collect any unused medical countermeasures, medical supplies, and/or medical documentation after an emergency has ceased. Transportation for these assets will be provided or arranged for by Department; and,
- h. Provide after-action and improvement consultation, as needed or requested.

V. City Obligations

In planning for, during, and after the conclusion of an emergency, City will be obligated to:

- a. Serve as a Closed POD location for its employees during an emergency, acting on behalf of Department in such a response;
- b. Write a dispensing plan for the specific facility serving as dispensing site;

- c. Supply and arrange for all equipment and personnel necessary for staffing, security, dispensing, crowd/traffic control, transportation of assets, and other tasks necessary to dispense prophylaxis to Members;
- d. Designate the following individuals and provide biannually updated contact information to Department, including telephone number and email address:
 - i. An administrator, who will serve as the primary point of contact to outside entities, including Department;
 - ii. A medical staff point of contact, who currently has a medical license in good standing;
 - iii. A security point of contact, who will interact with Department and any relevant law enforcement entities in safety and security planning;
 - iv. A staff liaison, who will coordinate City staff and training.
- e. Provide Department with an estimate of the number of employees that would receive prophylaxis during an emergency, and will provide updates to that estimate as necessary or when requested by Department;
- f. Provide the personnel, equipment, transportation, and security personnel to take possession of medical countermeasure assets from Department at the designated pickup site;
- g. Designate one or more representatives that will have the authority to sign for receipt of medical countermeasures on behalf of City at the time of pickup from Department;
- h. Be responsible for proper disposal of medical waste; and,
- i. Be responsible for inventory management.

VI. Term

This Agreement becomes effective when approved by the governing bodies of City and the County and will remain in effect indefinitely. This Agreement may be terminated by either party at any time, with or without cause; however, the terminating party shall provide thirty (30) days written notice to the other party.

VII. Exchange of Information

Information acquired by either City, County or Department on citizens to be served will be mutually accessible to provide an integrated approach to citizen support and to avoid unnecessary duplication of services. This information will be shared only to the extent permitted by regulations requiring confidentiality of participant records. City and Department will cooperate in sharing information on the status and outcome of services provided.

VIII. Evaluation and Review

In order to provide a vehicle for on-going evaluation, review, and discussion of operational issues, both parties agree to communicate on a regular basis to discuss issues related to the implementation of this agreement.

IX. Procedures for Amendments and Termination

This agreement may be amended by mutual consent of both parties. Alternatively, this agreement and any amendments thereof shall remain in effect until terminated by either party upon thirty (30) days written notice to the other party.

X. Fee/Compensation

There shall be no fee or compensation owed by City, County, or Department under this Agreement.

XI. Hold Harmless

Each party agrees to the extent authorized under the Constitution and the laws of the State of Texas to be fully responsible for any and all claims for damages, costs, and expenses to person or persons and property that may arise out of or be occasioned by this Agreement, including but not limited to, its acts of negligence or omission in the performance of responsibilities under this

Agreement. Each party, to the extent allowed by law and without waiving any rights, defenses, or protections provided therein, agrees to be responsible for its own acts of negligence.

Joint Liability. In the event of joint or concurrent negligence of the parties, responsibility, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas without, however, waiving any governmental immunity or defense available to any Party individually under Texas law. City shall be responsible for its sole negligence. County shall be responsible for its sole negligence. The provisions of this section are solely for the benefit of the parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

Immunity. It is expressly understood and agreed that, in the execution of this Agreement, no Party waives, nor shall be deemed hereby to have waived any immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement shall not create any rights in parties not signatories hereto. To the extent authorized under the Constitution and laws of the State of Texas, and without waiving sovereign immunity, each party shall be responsible for any and all claims, demands, suits, actions, damages, and causes for action related to or arising out of or in any way connected with its own actions, and the actions of its personnel rendered or performed pursuant to the terms and conditions of this Agreement. Each party agrees to obtain general liability, public official's liability, if applicable, or maintain a comparable self-insurance program.

XII. Notice

Any notice given by one party to the other in connection with this Agreement shall be in writing and shall be by personal delivery, registered mail or certified mail, or by U.S. Mail, return receipt requested, postage prepared; to:

City Name: City of Parker

County: Collin County Health Care Services
 825 N. McDonald Street, Suite 130
 McKinney, Texas 75069

Collin County Administrator
Bill Bilyeu
2300 Bloomdale #4192
McKinney, Texas 75071

Notice shall be deemed to have been received on the date of receipt as shown on the return receipt or other written evidence of receipt.

DO NOT COPY

XI. Authority of Parties

This Agreement is made by and entered into by the duly-authorized officials of each respective entity.

X. Counterparts

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, and constitute one and the same instrument.

EXECUTED this, the _____ day of _____, 2020.

Collin County, Texas

City of Parker, Texas

Chris Hill
Collin County Judge

NAME 1
TITLE 1

Candy Blair, RN, BSN
Public Health Director

NAME 1
TITLE 1

Sadia Siddiqui, MD
Collin County Health Authority

NAME 1
TITLE 1

Dr. Nishat, M.D.
Collin County Health Authority

Jason Browning
Emergency Management Coordinator

| AGENDA DATE | ITEM DESCRIPTION | CONTACT | Notes |
|------------------------|--|---------------------|---|
| 2020 | | | |
| Monthly | Home Rule Charter Commission (HRCC) | Pettle | Last Update 7/2; 8/6; 8/27; 9/3; 9/17, 10/15; 11/19; 12/17; 1/21; 2/4 |
| TBD | International Building Codes | Machado | 2018 0920 PWD GM working on update |
| TBD | Annual Codification Supplement | C'Sec | Last update 2019 0604 CC Mtg |
| TBD | 2020 City Fee Schedule | Savage | 2015-2016 Approved 2/29; added 2016-17 to FA; last Update 2019 0604; BP Update 2019 0917 |
| TBD | Electronic Agenda - in process | Olson | MLP added 2019 0624; Discussed 2019 061&12 Long Term Planning; Demo 2019 1107 AM; 2019 1217 Update; Possibly live 10/2020 |
| Feb, May, Aug, Nov | Republic Waste Quarterly Report | Bernas | 1st Qtr 2020 0616 CC Agenda |
| Feb, May, Aug, Nov | Fire Department Quarterly Report | Sheff/Miller/Fowers | 1st Qtr 2020 0616 CC Agenda |
| Feb, Apr-May, Aug, Nov | Investment Quarterly Report | Savage | 2nd Qtr 2020 0804 CC Agenda |
| TBA | Drainage Committee | Meyer | Last Update 2019 0903; 2020 0424-0204; 0602 |
| TBA | Facility/Transportation Committee | Standridge | 2019 0827; 1119; (T) 2020 0204 CC Agenda; 2020 0721 (F); 2020 0804 (F) |
| TBA | Emergency Communication Committee | Abraham | Last Update 2019 0917; 2020 0424-0204; 0616 |
| TBA | COMP Plan Committee | Olson/Smith | 2019 0903 CC Agenda; 2020 0616; 2020 0721; 1st Mtg 2020 0810 |
| TBA | Capital Improvement Program (CIP) Committee | Taylor | Last Update 2019 0917; 2020 0121; 0616 |
| TBA | Noise Committee | Olson? | 2019 0827 CC Agenda; 2019 1217 CC Agenda |
| Sept | DMN - Designating Official Newspaper | | 1015 Res2019-620 Designating Official Newspaper - Exp. 9/30/2020 |
| Sept | Atmos Mid-Tex 2020 RRM [IWOV-PROD_LGDMIS:FD508908] | Pettle//Shelby | Forwarded email 2020 0821 |
| Sept | 2nd Budget Amendment (Possible) | Savage | |
| Sept | Discuss 10/6 CC Mtg Date - NNO?? | Pettle | |

CITY COUNCIL
FUTURE AGENDA ITEMS

| AGENDA DATE | ITEM DESCRIPTION | CONTACT | Notes |
|-------------|----------------------|---------|--------------------|
| Sept/Oct | SVAGIT (Live Stream) | Olson | 2020 0805 MLP/CALO |