



**MINUTES**  
**CITY COUNCIL MEETING**  
**SEPTEMBER 9, 2020**

The Council meeting was open to the public. The City of Parker provided disposable face masks and hand sanitizer. Citizens were told, if they felt uncomfortable attending the meeting in person, they should send public comments to the City Secretary at [PGrey@parkertexas.us](mailto:PGrey@parkertexas.us) prior to 3:00 PM the day of the meeting.

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Pro Tem Ed Standridge called the meeting to order at 7:00 p.m. Councilmembers Cindy Meyer, Edwin Smith, and Patrick Taylor were present. Mayor Lee Pettie (*It was noted Mayor Pettie self-quarantined due to her husband testing positive for 2019 Coronavirus Disease (COVID -19) global pandemic.*) and Councilmember Diana M. Abraham (*It was noted Councilmember Abraham was out for medical/personal reasons.*) were absent.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/H.R. Manager Grant Savage, City Attorney Brandon Shelby, Public Works Director Gary Machado, Fire Chief Mike Sheff, and Police Chief Richard Brooks

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Michael Slaughter led the pledge.

TEXAS PLEDGE: Cleburne Raney led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Mayor Pro Tem Standridge read the following resident email into the record:

Ed Lynch, 5809 Middleton Drive, expressed concern regarding the proposed FY2020-2021 Budget. (See Exhibit 1 – Ed Lynch’s email, dated September 8, 2020.)

Mayor Pro Tem Standridge then asked those in the audience with Public Comments to come forward.

Sharon Macduff, 7313 Sycamore Lane, said there was trash on Sycamore Lane rather than on the residents’ property. Mrs. Macduff inquired as to who is responsible for informing the residents on trash rules, regulations, and size limits, as well as enforcement. She asked when residents exceed their limit, were they being charged? If not, who paid for the overages? Mrs. Macduff reiterated it was unclear who is responsible.

Tom Macduff, 7313 Sycamore Lane, said the budget is complicated and asked Finance Manager Savage if he could use graphs and pie charts in the future to make it easier to understand and read.

Tracey A. Pounders, with Abernathy, Roeder, Boyd, and Hullett (ARBH), said he was not a resident but a tax collection agency assisting residents with delinquent property taxes.

## **ITEMS OF COMMUNITY INTEREST**

- COLLIN COUNTY PEANUT BUTTER DRIVE SEPTEMBER 2020 SAVE THE DATE “HUNGER ACTION MONTH”. [PETTLE].

Mayor Pro Tem Standridge noted the Peanut Butter Drive would be going on during the month of September. He encouraged everyone to donate peanut butter or funds to benefit the North Texas Food Bank, stating food donations may be dropped off in the boxes in the foyer of City Hall and/or the Police Station, while monetary donations would be best dropped off with Assistant City Administrator/City Secretary Patti Scott Grey.

## **CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR AUGUST 18, 2020. [SCOTT GREY]
2. APPROVAL OF MEETING MINUTES FOR AUGUST 25, 2020. [SCOTT GREY]
3. APPROVAL OF MEETING MINUTES FOR SEPTEMBER 1, 2020. [SCOTT GREY]

MOTION: Councilmember Taylor moved to approve consent agenda items 1 through 3, as presented. Councilmember Smith seconded with Councilmembers Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 4-0.

## **INDIVIDUAL CONSIDERATION ITEMS**

4. PUBLIC HEARING ON FY2020-2021 BUDGET AND TAX RATE. [PETTLE/SAVAGE]

### **Public Hearing - FY2020-2021 Tax Rate**

Finance/H.R. Manager Savage reviewed the FY2020-2021 Tax Rate, stating the first public hearing was tonight, September 9, 2020 and the second public hearing would be September 15, 2020. Mr. Savage reviewed a PowerPoint, stating the proposed tax rate is the same as the last few years, \$0.365984. (See Exhibit 2 – Finance/H.R. Manager Savage's FY2020-2021 Tax Rate 1<sup>st</sup> Public Hearing PowerPoint, dated September 9, 2020.)

Mayor Pro Tem Standridge opened a public hearing to receive comments regarding the FY2020-2021 Tax Rate at 7:12 p.m.

Tom Macduff, 4313 Sycamore Lane, commented on the Proposed Tax Rate of \$0.365984 per \$100 and the Voter-Approval Tax Rate of \$0.360515 per \$100.

There being no additional comments Mayor Pro Tem Standridge closed the public hearing at 7:16 p.m.

There was no action taken.

Mayor Pro Tem Standridge reiterated there would be a second (2<sup>nd</sup>) and final Public Hearing for the Tax Rate on September 15, 2020.

### **Public Hearing - FY2020-2021 BUDGET**

Finance/H.R. Manager Savage reviewed the FY2020-2021 Budget, stating this is a very conservative/tight budget and noting some revenues are estimated, because the City has not yet received certified totals. The estimated numbers may come in higher or lower; therefore, adjustments may be necessary. Budget adjustments are one-time modifications which happen during the fiscal year and are done in open public council meetings. The certified estimates/totals should be here mid-September, due to delays related to the COVID-19 pandemic.

Mayor Pro Tem Standridge opened a public hearing to receive comments regarding the FY2020-2021 Budget at 7:19 p.m.

Tom Macduff, 4313 Sycamore Lane, verified once again, with this FY2020-2021 Budget being such a tight budget, Staff would be able to make adjustments when necessary.

Terry Lynch, 5809 Middleton Drive, commented she thought this budget is much better, an excellent job. Mrs. Lynch said she did not think salaries should be budgeted at 5% especially when the Consumer Price Index (CPI) is one percent (1%) and people are losing jobs and salaries due to the economy. She suggested the budget should be closer to the CPI.

There being no additional comments Mayor Pro Tem Standridge closed the public hearing at 7:19 p.m.

There was no action taken.

Mayor Pro Tem Standridge stated again there would be a second (2<sup>nd</sup>) and final Public Hearing for the Budget and Tax Rate on September 15, 2020.

### **5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 793, AUTHORIZING EXPENDITURES AND APPROVING AMENDMENT(S) TO THE FY 2019-2020 OPERATING BUDGET. [PETTLE/OLSON/SAVAGE]**

Finance/H.R. Manager Savage reviewed the proposed FY2019-2020 Budget amendments.

**MOTION:** Councilmember Taylor moved to approve Ordinance No. 793, authorizing expenditures and approving amendment(s) to the FY 2019-2020 Operating Budget, as follows:

<b>Fund</b>	<b>Account</b>	<b>Description</b>	<b>Budget</b>	<b>Budget Amendment</b>	<b>Revised Budget</b>
General	01-900-8823	Transfer to Court Security	-	36,910	36,910
Court Security	23-000-5001	Transfer from General	-	(36,910)	(36,910)
General	01-900-8824	Transfer to Court Technology	-	7,555	7,555
Court Technology	24-000-5001	Transfer from General	-	(7,555)	(7,555)
General	01-900-8821	Transfer to Law Enforcement	-	10,620	10,620
Law Enforcement	21-000-5001	Transfer from General	-	(10,620)	(10,620)
Water	03-900-8860	Transfer to Utility Impact Fee	-	961,104	961,104
Utility Impact Fee	60-000-5003	Transfer from Water	-	(961,104)	(961,104)
Facilities Imp	65-900-8605	Professional Services	-	125,000	125,000
General	01-000-4500	Federal Grants	-	(243,035)	(243,035)
General	01-900-8680	Grants Expenses	-	243,035	243,035

Councilmember Smith seconded with Councilmembers Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 4-0.

#### 6. REPUBLIC WASTE QUARTERLY REPORT AND PICKUP INFORMATION. [BERNAS]

Republic Services Manager Municipal Sales North Texas Rick Bernas reviewed the 2020 2<sup>nd</sup> Quarterly Report (April 2020-June 2020), noting a sixty percent (60%) increase from the first quarter. Mr. Bernas said Sycamore neighbors repeatedly pile their brush together into piles in excess of the limited ten (10) cubic yards, which is prohibited. The brush has been as much as 300 cubic yards on one (1) side of the street in the past, which causes Republic Waste Services to pick up the first ten (10) cubic yard limit and tag the rest. Apparently, residents believe this is okay and Republic will pick up what they can each month until the brush is gone. This cannot be and is not the case. Once the brush is tagged, the resident whose brush is tagged should contact the City of Parker for further information. The City of Parker is sent a copy of the tag and a picture of the brush, causing the issue. If the problem is not resolved, the resident may be cited for code violation. Also, a resident may contact Republic Waste Services to arrange for a special pick up at a designated time. The resident will be charged for this service, according to the size of the brush pile. Charges are listed on the Republic Waste Services website.

John Chisolm, 2905 Dublin Road, said he thought landscapers often charged residents to remove and/or trim trees and then placed the brush on the homeowners' property and additionally, he thought people come to Parker and dump their brush and bulk here in Parker for our residents or City Staff to deal with on a regular basis.

Gregor Ulteig, 4006 Sycamore Lane, requested the City send out notices of trees that needed to be cut/removed/trimmed prior to sending out code violation letters.

There was no action taken. This was an informational item.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-640 PROVIDING FOR THE EXECUTION OF A JAIL SERVICES AGREEMENT BETWEEN THE CITY OF PARKER AND COLLIN COUNTY. [BROOKS]

Parker Police Chief Brooks reviewed the item, stating this item was for the annual renewal of the Jail Services Agreement (ILA) between the City of Parker, Texas and Collin County, beginning October 1, 2020 through September 30, 2021, and the basic charge is \$91.41 per day, down \$6 per day.

MOTION: Councilmember Taylor moved to approve Resolution No. 2020-640 providing for the execution of a Jail Services Agreement between the City of Parker and Collin County. Councilmember Smith seconded with Councilmembers Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 4-0.

8. PARKER PARKS AND RECREATION (P&R) COMMISSION ANNUAL REVIEW. [PETTLE/OLSON/SHELBY]

P&R Commissioner Michael Slaughter reviewed the 2019-2020 Parks and Recreation (P&R) Commission Annual Report, remarking this year was a difficult year due to the COVID-19 Pandemic which caused the Commission to cancel or restrict many of their planned activities. The Commission was able to put out the bows and "Thank you" signs for first responders around Parker, with donations. The Commission worked to get the Preserve back into good condition, planted and maintained wildflowers in that area. Mr. Slaughter noted the Spring Fest had to be canceled, but the Commission hoped to have lights around the City during the holidays and other activities. Finally, Mr. Slaughter said the Commission is anxiously awaiting to get future projects underway.

City Administrator Olson said the Commission has been helpful with Parker beautification projects and he felt the Commission has community support. Mr. Olson supports keeping the Parks and Recreation Commission.

The P&R Commissions meetings are being conducted virtually.

There was no action taken. This was an informational item.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION BY COUNCIL IN CASTING THE CITY'S VOTE FOR THE TEXAS MUNICIPAL LEAGUE (TML) INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES ELECTION. [PETTLE/OLSON/SHELBY]

City Council discussed and agreed the Mayor and City Staff should research the Texas Municipal League (TML) Intergovernmental Risk Pool Board of Trustees candidates and bring information back to City Council.

10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON WHITESTONE ESTATES PHASE 2 FINAL PLAT. [BIRKHOFF/MACHADO]

Donihoo Farms (DF), Advisors, LLC, General Partner/Development Manager Preston Walhood, reviewed the project, noting two (2) unresolved items, which

they agreed to place a surety deposit with the City of Parker for the outstanding construction.

Public Works Director Machado said Parker Planning and Zoning (P&Z) Commission recommended approval of the Whitestone Estates Phase 2 Final Plat on August 27, 2020, 5-0, and he would answer questions regarding City Engineer John Birkhoff, P.E.'s letter, dated August 19, 2020, noting the remaining items, as follows, and covered under the surety deposit:

1. The plans called for the detention pond to be completed prior to any paving taking place. The detention pond is now complete, and vegetation was in process of being established by evidence of curlex adjacent to the pilot channel. It was agreed in the field that the developer will continue to work to establish vegetation with a reseeding when the heat lifts. The seed will need to be placed, throughout the detention pond, at the beginning of October and be a NCTGOG Item 202.6 Type II mix (Rye Grass 100 pounds per acre combined with unhulled Bermuda seed 20 pounds per acre). Seed shall be disturbed in accordance with NCTCOG item 202.6.4 and watered in accordance with NCTCOG Item 202.6.4.6. The contractor will need to submit to the city the seed mix being purchased, method to distribute seed and schedule to water the seed prior to execution of the work.
2. The developer is replacing grouted rip rap with formed concrete rip rap that will take 15 working days to complete with work commencing on August 22, 2020. The developer is submitting a security check to the city in the amount of \$69,660.00 for this work to be completed during the approval of the final plat.

#### **Whitestone Estates Presentation:**

Donihoo Farms, Ltd. Developer Stephen Sallman presented a street sign, "Tom Stone Court" to Annette Stone, in honor of her late husband and Councilmember Tom Stone. The street sign was given to Mrs. Stone in appreciation for Councilmember Tom Stone's work and dedication.

MOTION: Councilmember Taylor moved to approve Whitestone Estates Phase 2 Final Plat as presented, which includes the agreed upon surety deposit with the City of Parker for the outstanding construction two (2) unresolved items noted in City Engineer John Birkhoff, P.E.'s letter, dated August 19, 2020 above. Councilmember Smith seconded with Councilmembers Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 4-0.

11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2020-641 PROVIDING FOR THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF PARKER AND COLLIN COUNTY. [SHEFF]

Parker Fire Chief Sheff reviewed the item, stating Collin County has identified certain organizations to assist the County with the inoculation of its citizens with a COVID 19 vaccine once the County receives a supply of the product. Specifically, as currently envisioned by the County, the City of Parker will receive doses of the vaccine in two waves; the first to be administered (by Parker FD paramedics) to critical city staff and all first responders, and the second to be administered to the remainder of city staff as well as family members of all city staff and first responders. There is no discussion that I am aware of that would involve the City dispensing vaccine beyond the persons noted above.

A description of the respective responsibilities of the County and City as well as the terms and conditions of the arrangement is contained in the Memorandum of Understanding in the September 9, 2020 Council packet. The County is requiring the Memorandum of Understanding (MOU) to be executed before it will begin assisting us with developing the necessary execution plans and procedures. The City needs the MOU completed as the first step.

Doses of vaccine will be distributed to the City by the County (as represented of at no charge.

Councilmember Smith inquired about risk to the City.

City Attorney Shelby said this would be considered low risk to the City.

MOTION: Councilmember Taylor moved to approve Resolution No. 2020-641 providing for the execution of a Memorandum of Understanding (MOU) between the City of Parker and Collin County to assist the County with the inoculation of its citizens with a COVID-19 vaccine once the County receives a supply. Councilmember Smith seconded with Councilmembers Meyer, Smith, Standridge, and Taylor voting for the motion. Motion carried 4-0.

## ROUTINE ITEMS

### 12. FUTURE AGENDA ITEMS


Mayor Pro Tem Standridge asked if there were any items to be added to the future agenda. There being no future agenda items at this time Mr. Standridge noted Mayor Pettie encourages everyone to email her any requests. He noted the next regularly scheduled meeting would be Tuesday, September 15, 2020.

### 13. ADJOURN

Mayor Pro Tem Standridge adjourned the meeting at 8:13 p.m.



APPROVED:

  
Mayor Pro Tem Ed Standridge

ATTESTED:



Patti Scott Grey, City Secretary

Approved on the 17th day  
of November, 2020.



**From:** [Ed Lynch](#)  
**To:** [Patti Grey](#)  
**Subject:** City Council meeting on 2021 Budget  
**Date:** Tuesday, September 8, 2020 12:38:26 PM

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Please read my comments on the budget to the Council:

I am Ed Lynch who resides at 5809 Middleton Drive.

The proposed budget for the coming year has a 5% increase in salaries. How is it responsible for the City Council members to support a 5% increase in salaries when the last 12 month Consumer Price Index available to us from the U. S. Bureau of Labor Statistics shows 1.0% increase in prices for all items. It would be irresponsible of you to increase salaries five times more than the last 12 months increase in the CPI.

How did the Council allow this 5% increase to stay in the proposed budget for further consideration? The taxpayers of Parker expect you to look out for the taxpayers interest in reasonable pay increases for those employees who are performing well. A multiple of five time the CPI is not a reasonable pay increase and you should revise that increase to something more indicative of the economic times the city and its employees are living in.

Sincerely,  
Ed Lynch



# City Council Work Session FY 2020-2021 Tax Rate 1<sup>st</sup> Public Hearing

Wednesday, September 9, 2020



# FY 2020-2021 Proposed Tax Rate

## 1st Public Hearing on Proposed Tax Rate

- Proposed tax rate is \$0.365984 (same as last year)
- Although the rate remained the same, the City Council must hold public hearings on the proposed tax rate because it exceeds the “No-New Revenue” or “Voter Approval Tax Rate” .
  - Wednesday, September 9 at 7:00 p.m.
  - Tuesday, September 15 at 7:00 p.m.



# FY 2020-2021 Proposed Tax Rate

- Tax Rate

	2019		2020
Effective Tax Rate	0.350282	No-New-Revenue Tax Rate	0.360198
Rollback Rate (8%)	0.370919	Voter-Approval Tax Rate (3.5%)	0.360515
M&O Rate	0.317791	M&O Rate	0.32956
Debt Rate Rate	0.048193	Debt Tax Rate	0.036424
		De minimis Rate	0.394399
Adopted Tax Rate	0.365984		



# FY 2020-2021 Proposed Budget 1st Public Hearing





# FY 2020-2021 Proposed Budget

## Property Tax

- 2020 Certified Estimates - \$1,115,000,000
  - Increase of \$75,176,861 (7.13%) from previous year (\$271,731)
  - Of that amount, \$58,779,406 is from new taxable property added (\$215,123)
- Budget has been prepared using the current tax rate of \$0.365984 per \$100 of tax assessed value
  - \$0.01 change in property tax affects City budget by \$111,500
  - \$0.01 change in property tax affects average homeowner by \$65.40 (based on average value of home \$654,000)



# FY 2020-2021 Proposed Budget

## COMBINED BUDGET SUMMARY - ALL FUNDS

FY 2019-20

FY 2020-21

Fund	Fund Title	Audited Fund Balance 9/30/19	Total Revenues	Total Expenditures	Net Inc/(Dec)	Estimated Fund Balance 9/30/20	Total Revenues	Total Expenditures	Net Inc/(Dec)	Estimated Fund Balance 9/30/21
01	General Fund	4,852,624	4,587,608	5,750,188	(1,162,580)	3,690,044	4,963,786	4,963,651	135	3,690,179
03	Water/Wastewater Fund	1,773,836	3,467,000	3,409,395	57,605	1,831,441	3,685,600	3,681,967	3,633	1,835,074
05	Solid Waste Fund	-	410,748	407,128	3,620	3,620	437,792	432,264	5,528	9,148
21	Law Enforcement Fund	7,898	-	7,898	(7,898)	-	-	7,898	(7,898)	(7,898)
22	Equipment Replacement Fund	-	275,000	104,274	170,726	170,726	275,000	65,600	209,400	380,126
23	Court Security Fund	36,910	3,000	6,000	(3,000)	33,910	3,300	4,500	(1,200)	32,710
24	Court Technology Fund	7,554	3,500	8,300	(4,800)	2,754	3,600	8,300	(4,700)	(1,946)
25	Child Safety Fund	-	2,600	5,200	(2,600)	(2,600)	5,000	5,000	-	(2,600)
26	Police Donations Fund	6,780	-	6,780	(6,780)	-	250	8,505	(8,255)	(8,255)
27	Fire Donations Fund	174,469	180	102,200	(102,020)	72,449	2,180	64,200	(62,020)	10,429
29	Parks Fund	500	-	-	-	500	10,000	10,000	-	500
40	General Obligations Debt Service Fund	169,477	498,012	499,588	(1,576)	167,901	409,047	420,509	(11,462)	156,439
41	Revenue Bond I&S Fund	-	561,948	561,948	-	-	554,702	554,702	-	-
60	Utility Impact Fee Fund	961,104	150,000	150,000	-	961,104	200,000	200,000	-	961,104
61	Street Construction Fund	-	400,000	400,000	-	-	400,000	400,000	-	-
62	Utility Construction Fund	7,475,891	250,000	6,650,000	(6,400,000)	1,075,891	150,000	6,650,000	(6,500,000)	(5,424,109)
63	Drainage Improvement Fund	-	100,000	100,000	-	-	100,000	100,000	-	-
65	Facilities Improvement Fund	-	125,000	-	125,000	125,000	350,000	350,000	-	125,000



# Supplementals





# FY 2020-2021 Proposed Budget

## CITY OF PARKER Supplemental Ranking Sheet FY 2020-21

Department: Overview

Item	Department Name	Supplemental Description (Short Name)	Cost	Reoccurring Cost	One-time Cost
1	Fire	Assistant Fire Chief	28,214	28,214	0
2	Fire	Night Crew Firefighter (1/2 year)	38,597	38,597	0
3	Fire	PTO Elimination	(29,143)	(29,143)	0
<b>TOTAL:</b>			<b>\$ 37,668</b>	<b>\$ 37,668</b>	<b>\$ -</b>



# Comments or Questions?