



AGENDA

CITY COUNCIL REGULAR MEETING

JULY 20, 2021 @ 7:00 PM

Notice is hereby given the City Council for the City of Parker will meet on Tuesday, July 20, 2021 at 7:00 PM at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

The Council meeting will be open to the public and live streamed. The City of Parker will provide disposable face masks and hand sanitizer. If you feel uncomfortable attending the meeting in person, please send public comments to the City Secretary at PGrey@parkertexas.us prior to 3:00 PM the day of the meeting.

CALL TO ORDER – Roll Call and Determination of a Quorum

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

ITEMS OF COMMUNITY INTEREST

- 1. COMPREHENSIVE PLAN (COMP) COMMITTEE - WEDNESDAY, JULY 21, 2021, 6 PM – CANCELED
- PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, AUGUST 11, 2021, 6 PM -VIRTUAL ONLY
- PROJECTED 2021 TAX RATE PLANNING CALENDAR - CHANGED

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

- 1. APPROVAL OF MEETING MINUTES FOR JUNE 15, 2021. [SCOTT GREY]
- 2. REPUBLIC WASTE MAY REPORT(JUNE). [BERNAS]
- 3. DEPARTMENT REPORTS – BUILDING/CODE (JUNE), COURT (JUNE), FINANCE (monthly financials) (JUNE), POLICE (JUNE) AND WEBSITE (JUNE)

INDIVIDUAL CONSIDERATION ITEMS

- 4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-670, RATIFYING INTERIM CITY ATTORNEY. [PETTLE/OLSON]
- 5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ADVERTISING REQUEST FOR QUALIFICATIONS (RFQS) FOR CITY ATTORNEY. [PETTLE/OLSON/SAVAGE]

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 803, REGARDING PERFORMANCE BONDS. [OLSON/LEVINE/BANOWSKY/MACHADO]
7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 804, ELECTING FOR THE CITY OF PARKER TO MAKE CURRENT SERVICE AND PRIOR SERVICE CONTRIBUTIONS TO THE CITY'S ACCOUNT IN THE BENEFIT ACCUMULATION FUND OF THE TEXAS MUNICIPAL RETIREMENT SYSTEM AT THE ACTUARILLY DETERMINED RATE OF TOTAL EMPLOYEE COMPENSATION. [OLSON/LEVINE/BANOWSKY/SAVAGE]
8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-671 AWARDING THE 2021 ANNUAL MOWING CONTRACT. [MACHADO/OLSON/CITY ATTORNEY]
9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-672 RATIFYING CENTRAL PUMP STATION/GROUND STORAGE RESERVOIR & NTMWD METER STATION CHANGE ORDER NO. 1. [OLSON/LEVINE/BANOWSKY/MACHADO]
10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON EXCUSING COUNCIL MEMBER DIANA ABRAHAM'S ABSENCE FROM SCHEDULED COUNCIL MEETINGS ON 7/20, 8/3 AND 8/17 DUE TO MANDATED TRAVEL FOR WORK. [PETTLE/LEVINE/BANOWSKY]
11. DISCUSSION, CONSIDERATION AND ANY APPROPRIATE ACTION ON THE MUNICIPAL COMPLEX. [LYNCH/REED]

ROUTINE ITEMS

12. FUTURE AGENDA ITEMS

UPDATE(S):

CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE [LYNCH]

DRAINAGE

INFRASTRUCTURE

COMPREHENSIVE PLAN COMMITTEE [SLAUGHTER]

EMERGENCY COMMUNICATION COMMITTEE [ABRAHAM]

FACILITY [PETTLE/COUNCIL]

LEGISLATIVE UPDATES [OLSON]

NOISE COMMITTEE [OLSON]

NORTH TEXAS MUNICIPAL WATER DISTRICT (NTMWD) [OLSON]

PUMP STATION [MACHADO]

RISK AND RESILIENCE ANALYSIS AND EMERGENCY RESPONSE PLAN UPDATE [MACHADO/BIRKHOFF]

SALES TAX [MEYER]

SUBDIVISION(S) [MACHADO]

THOROUGHFARE & OTHER MAPS UPDATE [MACHADO]

EXECUTIVE SESSION START TO FINISH - Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

13. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

14. RECONVENE REGULAR MEETING.

15. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE

ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before July 16, 2021, by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

Date Notice Removed

Patti Scott Grey
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: June 7, 2021
Exhibits:	<ul style="list-style-type: none"> • Comprehensive Plan (COMP) Committee Tentative 2021 Calendar • Parks and Recreation Commission (P&R) Tentative 2021 Calendar • Projected 2021 Tax Rate Planning Calendar - Changed

AGENDA SUBJECT

- COMPREHENSIVE PLAN (COMP) COMMITTEE - WEDNESDAY, JULY 21, 2021, 6 PM
- **CANCELED**
- PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, AUGUST 11, 2021, 6 PM - **VIRTUAL ONLY**
- PROJECTED 2021 TAX RATE PLANNING CALENDAR - **CHANGED**

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/15/2021
Interim City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021



COMP Committee – 3RD Wednesday, 6 PM

January 20, 2021

February 17, 2021

March 17, 2021

April 21, 2021 – **May conflict with early voting**

May 19, 2021

June 16, 2021 - canceled

July 21, 2021 - canceled

August 18, 2021

September 15, 2021

October 20, 2021 – **May conflict with early voting**

November 17, 2021

December 15, 2021

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Comprehensive Plan (COMP) Committee



P&R – 2nd Wednesday, 6 PM

January 13, 2021

February 10, 2021

March 10, 2021

April 14, 2021

May 12, 2021

June 9, 2021 - Canceled

July 14, 2021

August 11, 2021

September 8, 2021

October 13, 2021

November 10, 2021

December 8, 2021

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CITY OF PARKER

Meeting Date: 07/20/2021 Item i.

2021 PLANNING CALENDAR



<u>May</u>	Mailing of "Notices of Appraised Value" by Chief Appraiser.
<u>April 30</u>	The Chief Appraiser prepares and certifies to the Tax Assessor an estimate of the taxable value.
<u>May 15</u>	Deadline for submitting Appraisal Records to ARB.
<u>July 20</u>	Deadline for ARB to approve Appraisal Records.
<u>July 25</u>	Deadline for Chief Appraiser to certify Appraisal Rolls to each Taxing Unit.
<u>August</u>	Certification of anticipated collection rate by Tax Assessor Collector.
<u>July 25 - Aug.</u>	Calculation of No-New-Revenue Tax Rate and Voter-Approval Tax Rates.
<u>July 25 - Aug.</u>	Submission of No-New-Revenue and Voter-Approval Tax Rates to governing body from Tax Office.
<u>August 7</u>	Central Appraisal District's deadline to mail Transparency Website Postcard.
<u>August 16</u>	Deadline to call an election.
<u>August 23</u>	Deadline to adopt a tax rate above the Voter-Approval Tax Rate.
<u>July 30</u>	72 Hour Notice for Meeting (Open Meetings Notice).
<u>August 3</u>	Meeting of Governing Body to Discuss Tax Rates. If proposed tax rate will exceed the No-New Revenue or Voter-Approval Tax Rate (whichever is lower), take record vote and schedule Public Hearing on the Tax Rate. Document record vote for "Notice of Public Hearing" (See "Governing Body Vote" Tab).
<u>August 23</u>	Publish the "Notice of Public Hearing" <ul style="list-style-type: none">- Notice must be published in newspaper at least five (5) days before Public Hearing.- Notice must be posted on the Transparency Website, www.CollinTaxes.org, at least five (5) days before Public Hearing.- Notice must be posted prominently on the homepage of the entity's website at least seven (7) days before Public Hearing.
<u>August 23</u>	Post "Notice of Tax Rates" prominently on the homepage of entity's website seven (7) days before Public Hearing.
<u>August 27</u>	72 Hour Notice for Meeting (Open Meetings Notice).
<u>August 31</u>	Public Hearing At least five (5) days after publication of "Notice of Public Hearing." Tax rate can be adopted at this meeting. If not adopted at this meeting, announce the date and time of the meeting to vote to be held within seven (7) days of Public Hearing .
<u>September 3</u>	72 Hour Notice for Public Hearing (Open Meetings Notice).
<u>September 7</u>	Meeting to Vote on Tax Rate if tax rate was not adopted at the previous Public Hearing. Meeting to vote can be no later than seven (7) days after Public Hearing on tax rate. If tax rate is not adopted at the Public Hearing, it must be adopted at this meeting.
<u>Noon on September 15</u>	Deadline to submit the signed Tax Rate Ordinance to the Collin County Tax Office.



Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: June 15, 2021
Exhibits:	<ul style="list-style-type: none"> • <u>Proposed Minutes</u>

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JUNE 15, 2021. [SCOTT GREY]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/15/2021
City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021



MINUTES
CITY COUNCIL MEETING
JUNE 15, 2021

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 7:00 p.m. Mayor Pro Tem Cindy Meyer and Councilmembers Diana M. Abraham, Terry Lynch, Jim Reed, and Michael Slaughter were present.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/Human Resources Director Grant Savage, City Attorney Brandon Shelby, Public Works Director Gary Machado, Fire Chief Mike Sheff, and Police Chief Richard Brooks

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Gregor Ulteig led the pledge.

TEXAS PLEDGE: Ed Standridge led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

ITEMS OF COMMUNITY INTEREST

- COMPREHENSIVE PLAN (COMP) COMMITTEE - WEDNESDAY, JUNE 16, 2021, 6 PM – IN-PERSON AND VIRTUAL

Mayor Pettle asked Councilmember Slaughter (COMP Committee Chair) to update everyone on the meeting this month. Mr. Slaughter said the Wednesday, June 16, 2021, meeting is canceled. The Committee may delay the meeting or resume the schedule next month. He said he would keep everyone posted.

- PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, JULY 14, 2021, 6 PM - VIRTUAL ONLY

The Mayor stated the (P&R) Commission meeting would be virtual, and the access code is or will be at the top of the agenda for that meeting on the City's website at www.parkertexas.us when that agenda becomes available.

- CITY COUNCIL (CC) – TUESDAY, JULY 6, 2021, 7 PM – CANCELED

Mayor Pettle noted the Tuesday, July 6, 2021, City Council meeting was canceled due to the Independence Day Holiday.

- PROJECTED 2021 TAX RATE PLANNING CALENDAR

The Mayor said the 2021 Tax Rate Planning Calendar is in the packet for reference on upcoming meetings.

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JUNE 1, 2021. [SCOTT GREY]
2. REPUBLIC WASTE MONTHLY REPORT(MAY). [BERNAS]
3. DEPARTMENT REPORTS - BUILDING (MAY), COURT(MAY), FINANCE (monthly financials) (MAY), POLICE(MAY) AND WEBSITE (MAY)

MOTION: Councilmember Abraham moved to approve consent agenda items 1 through 3 as presented. Councilmember Slaughter seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

ROUTINE ITEMS

4. FUTURE AGENDA ITEMS

Mayor Pettle noted all committees will be listed on every agenda for updates. If the Committee Chair has an update they are encouraged to do so, if they do not have an update, the Committee Chair may simply indicate he or she does not have an update at this time.

UPDATE(S):

- CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE [LYNCH/REED]
 - DRAINAGE
 - INFRASTRUCTURE

Councilmember Lynch reported CIP will include drainage, roads/streets, and infrastructure and Councilmember Reed will be working with her on CIP. Mrs. Lynch said CIP is moving forward, but the Committee needs the list of city roads/streets with their condition/status.

Public Works Director Machado said he has the list and he thought they would have the list in a usable format by the end of the week.
- COMPREHENSIVE PLAN COMMITTEE [SLAUGHTER]
- EMERGENCY COMMUNICATION COMMITTEE [ABRAHAM]
- FACILITY [PETTLE/COUNCIL]

Mayor Pettle noted the next Facility meeting, Q&A, is Tuesday, June 22 and possibly 23 at 6 PM and then there would be an interactive meeting on Thursday, July 15 at 6 M.

- **LEGISLATIVE UPDATES [OLSON]**

City Administrator Olson said there would probably be a special legislative session and he would give an update at the next meeting.

- **NOISE COMMITTEE [OLSON]**

City Administrator Olson said there is no update at this time.

- **NORTH TEXAS MUNICIPAL WATER DISTRICT (NTMWD) [OLSON]**

City Attorney Shelby said he took the last NTMWD phone conference call and took notes, which he will relay to City Administrator Olson. The focus of the meeting was to introduce the new NTMWD Executive Director/General Manager, Jenna Covington, P.E. Mr. Shelby also noted they covered a few confidential matters, relating to the contract, and he would discuss those issues in Executive Session.

- **PUMP STATION [MACHADO]**

Public Works Director Machado said the Pump Station was coming along and there would be a virtual test next week.

Mr. Machado also said he would investigate the matter, concerning the shed's metal roof glaring into several of the nearby homes, and see how this can be resolved.

- **RISK AND RESILIENCE ANALYSIS AND EMERGENCY RESPONSE PLAN UPDATE [MACHADO/BIRKHOFF]**

City Attorney Shelby said the City of Parker met its requirements, regarding the Risk and Resilience Analysis and Emergency Response Plan, due to the U.S. Environmental Protection Agency (EPA) by June 30, 2021, and work is in progress on the Response Plan, due by December 31, 2021.

- **SALES TAX [MEYER]**

Mayor Pro Tem Meyer said there is no update at this time.

- **SUBDIVISION(S) UPDATE [MACHADO]**

Public Works Director Machado made the following comments, regarding various subdivisions:

Parker Ranch 5 Subdivision is under engineering review;

Whitestone Estates Subdivision 3 (Final Plat) construction is completed and should be ready for Planning and Zoning (P&Z) Commission and City Council soon;

Whitestone Estates Subdivision 4 & 5 (Preliminary Plat) is under review; and

City Administrator Olson and Mr. Machado noted it is unlikely the **Aesthetica Subdivision** will meet July 15, 2021, deadline, which has already been extended.

- THOROUGHFARE & OTHER MAPS UPDATE [MACHADO]
City Administrator Olson said the maps were under review and corrections are being made. Things are not adding up, so staff would be reviewing the associated ordinances to rectify and correct the maps before approval.
- ACCEPTANCE OF FOOD DONATION(S) FOR POLICE, FIRE, AND CITY STAFF DUE TO COVID-19 FOR THE RECORD (Each valued at between \$0 - \$500). [PETTLE]

Parker Police Chief Brooks asked that the donation information be corrected, stating the Ranchview Estates Addition is not a homeowner's association (HOA) and the donors were Ed Standridge and Trudy Jackson.

Mayor Pettle thanked Ed Standridge and Trudy Jackson on behalf of herself, City Council, City, and City Staff, stating what kind and generous community the City of Parker is.

- Ranch View HOA (Ed Standridge and Trudy Jackson Standridge) donated various snacks estimated value of \$50.00

Mayor Pettle asked if there were any items to be added to the future agenda. Hearing no requests, she encouraged everyone to email her any future requests.

The Mayor did ask for a review of the Oncor and Frontier Franchise agreements and Councilmember Reed reminded everyone he should be added to the CIP/Drainage/Infrastructure Committee in the future.

EXECUTIVE SESSION - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

5. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
 - Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - Evaluate job performance and organization of certain employees
 - Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.
 - Status update of pending and contemplated lawsuits
 - Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).
 - Open records procedures
 - Government Code Section 551.072. Deliberation regarding the purchase, exchange, lease, or value of real property.

Mayor Lee Pettle recessed the regular meeting to Executive Session at 7:20 p.m.

6. RECONVENE REGULAR MEETING.

Mayor Lee Pettle reconvened the meeting at 9:56 p.m.

7. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

Councilmember Slaughter said under Counsel advice #5's Executive Session should add and include City Attorney review and/or dismissal.

MOTION: Councilmember Slaughter moved to dismiss/terminate City Attorney Brandon S. Shelby, due to lack/loss of confidence. Councilmember Reed seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

8. ADJOURN

Mayor Lee Pettle adjourned the meeting at 9:58 p.m.

APPROVED:

Mayor Lee Pettle

ATTESTED:

Patti Scott Grey, City Secretary

Approved on the 20th day
of July, 2021.



Council Agenda Item

Budget Account Code:		Meeting Date: See above.
Budgeted Amount:		Department/ Requestor: Council
Fund Balance-before expenditure:		Prepared by: ACA/CS Scott Grey for City Administrator Olson
Estimated Cost:		Date Prepared: June 15, 2021
Exhibits:	<ul style="list-style-type: none"> • <u>Republic Services of Plano Monthly Report(s) June</u> 	

AGENDA SUBJECT

REPUBLIC WASTE MAY REPORT(JUNE). [BERNAS]

SUMMARY

Please review Republic Waste's monthly report(s).

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/15/2021
City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021

CITY OF PARKER REPORT



CITY OF PARKER SUMMARY

No accidents or incidents in the month of June 2021



COLLECTION SERVICES

CITY OF PARKER – Homes - TRASH COLLECTED (TONS) 2020														
Trash Service	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	AVG.
Residential Homes	1650	1653	1659	1662	1666	1668								
Tonnage	194	119	179	225	199	192							929	155
CITY OF PARKER - RECYCLE COLLECTED (TONS) 2020														
Recycle Service	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	AVG
Residential tons	72	46	51	64	49	51							282	47
CITY OF PARKER - TOTAL BULK MATERIAL COLLECTED (TONS) 2020														
Bulk Services	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	AVG
Total tons	87	61	135	57	234	83							657	110
CITY OF PARKER - DIVERSION RATE 2020														
Total tonnages	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	AVG
Total tonnages	353	226	365	346	482	326							2079	347

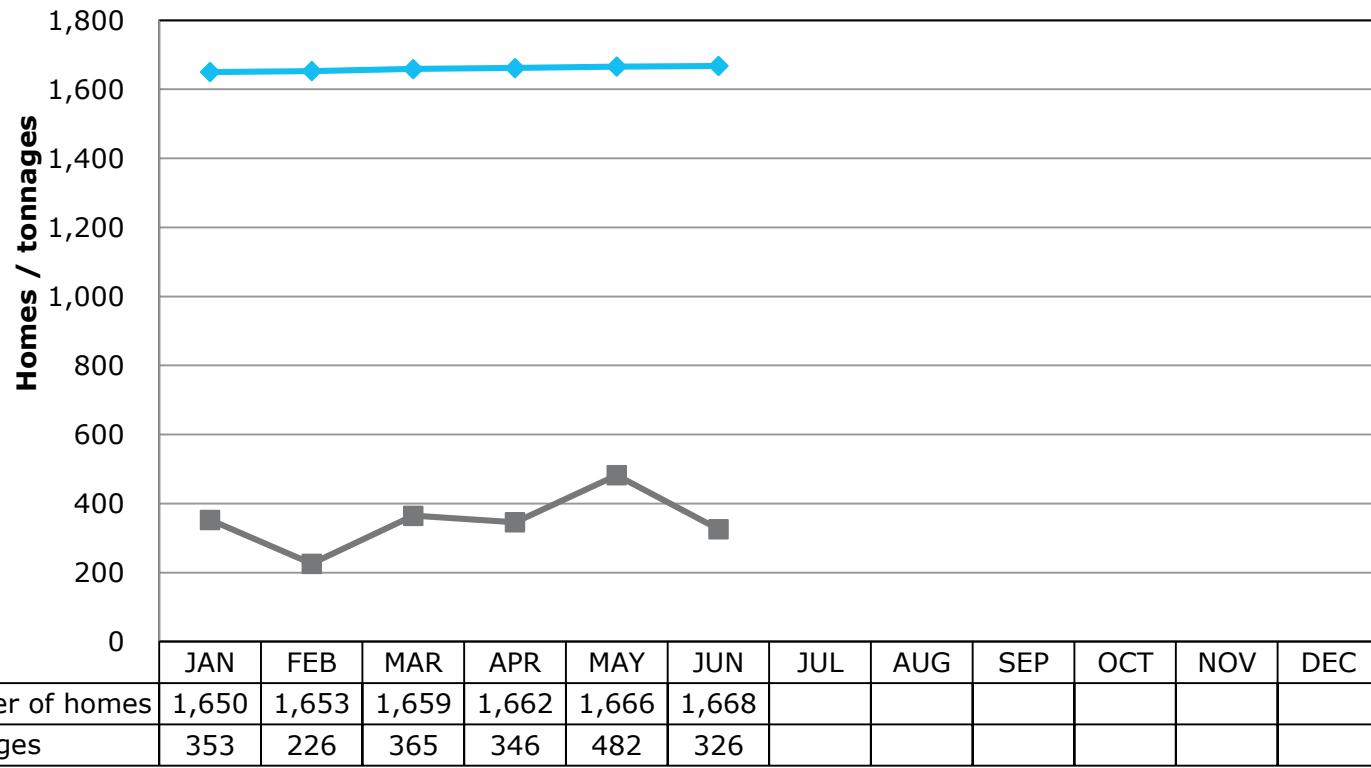


TOTAL SERVICES PERFORMED

CITY OF PARKER - RESIDENTIAL STATISTICS 2020												
Participation	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
# Households	1650	1653	1659	1662	1666	1668						
Serviceable Households- drive by	15180	11,615	14,931	14958	14,994	15,679						

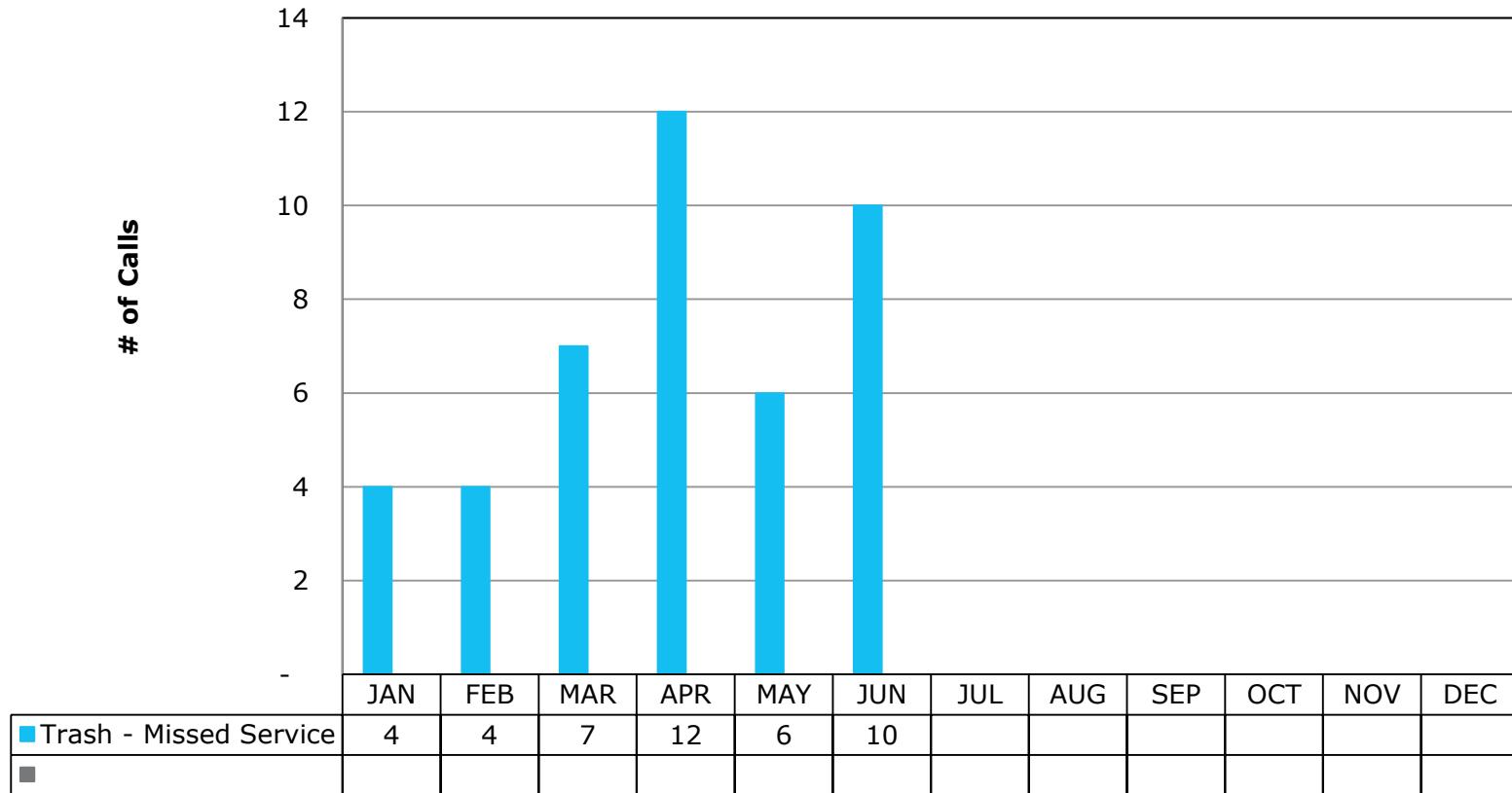


PARKER – HOMES / TONNAGES



SERVICE ISSUES MONTHLY

PARKER – Service issues



SAFETY RECORD

CITY OF PRKER - SAFETY RECORD 2020													
Service Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Property Damage	0	0	0	0	0	0							
Motor Vehicle Accidents	0	0	0	0	0	0							
TOTAL	0	0	0	0	0	0							



Upcoming Items: Parker

None to report



Council Agenda Item

Budget Account Code:		Meeting Date: See above.
Budgeted Amount:		Department/ Requestor: City Secretary
Fund Balance-before expenditure:		Prepared by: ACA/CS Scott Grey
Estimated Cost:		Date Prepared: June 15, 2021
Exhibits:	<u>Departmental Reports</u> <ol style="list-style-type: none"> 1. Building/Code (JUNE) 2. Court (JUNE) 3. Finance (monthly financials) (JUNE) 4. Police (JUNE) 5. PIWIK (JUNE) 	

AGENDA SUBJECT

DEPARTMENT REPORTS – BUILDING/CODE (JUNE), COURT (JUNE), FINANCE (monthly financials) (JUNE), POLICE (JUNE) AND WEBSITE (JUNE)

SUMMARY

Please review and consider accepting the Departmental Reports.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	06/15/2021
Interim City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	06/16/2021



PERMIT FEE LISTING BY ISSUED DATE (06/01/2021 TO 06/30/2021) FOR CITY OF PARKER TEXAS

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
Building (Residential)	Accessory Structure	BLDR-000708-20 21	\$30,000.00			4801 Leena LN, Parker, TX 75002	2,469	04/28/2021	06/25/2021	12/22/2021		Electrical Square Footage Fee Accessory/Outbuilding Permit fee Plumbing Square Footage Fee Mechanical Square Footage Fee	\$74.07 \$300.00 \$74.07 \$74.07 \$522.21	\$74.07 \$300.00 \$74.07 \$74.07 \$522.21
		BLDR-000730-20 21	\$0.00		2728185	5403 BARRINGTON, PARKER, TX 75002	324	05/12/2021	06/08/2021	12/06/2021		Accessory/Outbuilding Permit fee	\$100.00 \$100.00	\$100.00 \$100.00
		BLDR-000779-20 21	\$0.00		2628634	4905 RESERVE, PARKER, TX 75002	330	06/07/2021	06/09/2021	12/06/2021		Accessory/Outbuilding Permit fee	\$100.00 \$100.00	\$100.00 \$100.00
		BLDR-000787-20 21	\$18,500.00			5005 Midnight CT, Parker, 75002	280	06/10/2021	06/23/2021	12/20/2021		Electrical Square Footage Fee Mechanical Square Footage Fee Plumbing Square Footage Fee Accessory/Outbuilding Permit fee	\$8.40 \$8.40 \$8.40 \$100.00 \$125.20	\$8.40 \$8.40 \$8.40 \$100.00 \$125.20
		BLDR-000793-20 21	\$5,000.00		2591099	3706 MARGAUX, PARKER, TX 75002	250	06/14/2021	06/25/2021	12/22/2021		Electrical Square Footage Fee Plumbing Square Footage Fee Accessory/Outbuilding Permit fee Mechanical Square Footage Fee	\$7.50 \$7.50 \$100.00 \$7.50 \$122.50	\$7.50 \$7.50 \$100.00 \$7.50 \$122.50
		BLDR-000805-20 21	\$0.00		56058	3907 SADDLE, PARKER, TX 75002	2,400	06/18/2021	06/18/2021	12/15/2021		Plumbing Square Footage Fee Electrical Square Footage Fee Mechanical Square Footage Fee	\$72.00 \$72.00 \$72.00	\$72.00 \$72.00 \$72.00

PERMIT FEE LISTING BY ISSUED DATE (06/01/2021 TO 06/30/2021)

Meeting Date: 07/20/2021 Item 3.

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
												Accessory/Outbuilding Permit fee	\$300.00	\$300.00
													\$516.00	\$516.00
		BLDR-000806-2021	\$0.00		56263	4905 RIDGEVIEW, PARKER, TX 75002	0	06/18/2021	06/18/2021	12/15/2021		Mechanical Square Footage Fee	\$45.00	\$45.00
													\$45.00	\$45.00
Addition		BLDR-000711-2021	\$0.00			6804 E PARKER RD, PARKER, TX 75002	608	04/29/2021	06/21/2021	12/20/2021		Electrical Square Footage Fee	\$18.24	\$18.24
												New/Addition Construction Base Fee	\$500.00	\$500.00
												Mechanical Square Footage Fee	\$18.24	\$18.24
													\$536.48	\$536.48
Fence		BLDR-000616-2021	\$0.00		2776737	4909 KESWICK, PARKER, TX 75002		03/22/2021	06/17/2021	12/14/2021		Fence Permit Fee	\$75.00	\$75.00
													\$75.00	\$75.00
		BLDR-000698-2021	\$15,000.00		2777290	5100 AMHERST, PARKER, TX 75002	0	04/23/2021	06/22/2021	12/20/2021		Fence Permit Fee	\$75.00	\$75.00
													\$75.00	\$75.00
		BLDR-000780-2021	\$0.00		2776735	5214 KIRKDALE, PARKER, TX 75002	0	06/08/2021	06/25/2021	12/22/2021		Fence Permit Fee	\$75.00	\$75.00
													\$75.00	\$75.00
		BLDR-000784-2021	\$3,500.00		2776747	5004 LYNWOOD, PARKER, TX 75002	0	06/09/2021	06/11/2021	12/08/2021		Fence Permit Fee	\$75.00	\$0.00
													\$75.00	\$0.00
New Single Family		BLDR-000747-2021	\$0.00		2769698	5910 FRENZEL, PARKER, TX	6,946	05/21/2021	06/03/2021	11/30/2021		Electrical Square Footage Fee	\$208.38	\$208.38
												Sewer Tap Fee	\$1,000.00	\$1,000.00
												Water Impact Fee (1 inch meter)	\$3,938.95	\$3,938.95
												New/Addition Construction Base Fee	\$3,723.00	\$3,723.00
												Building Permit Deposit Fee	\$1,000.00	\$1,000.00
												1" Water Meter (With Existing tap) Fee	\$2,000.00	\$2,000.00

PERMIT FEE LISTING BY ISSUED DATE (06/01/2021 TO 06/30/2021)

Meeting Date: 07/20/2021 Item 3.

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid
												Mechanical Square Footage Fee	\$208.38	\$208.38
												Plumbing Square Footage Fee	\$208.38	\$208.38
													\$12,287.09	\$12,287.09
		BLDR-000760-2021	\$0.00			7705 Nocona DR	5,738	05/27/2021	06/09/2021	12/06/2021		Mechanical Square Footage Fee	\$172.14	\$172.14
												New/Addition Construction Base Fee	\$3,119.00	\$3,119.00
												Water Impact Fee (1 inch meter)	\$3,938.95	\$3,938.95
												Electrical Square Footage Fee	\$172.14	\$172.14
												Plumbing Square Footage Fee	\$172.14	\$172.14
												1" Water Meter (With Existing tap) Fee	\$2,000.00	\$2,000.00
												Water Service Fee	\$50.00	\$50.00
												Building Permit Deposit Fee	\$1,000.00	\$1,000.00
													\$10,624.37	\$10,624.37
TOTAL VALUATION:			\$72,000.00	TOTAL SQ FT:			19,344.94	TOTAL FEES:			\$25,278.85	\$25,203.85		

Electrical (Residential)	Electrical	ELER-000778-2021	\$0.00	2732159	6503 ERIN LN, PARKER, TX	0	06/07/2021	06/08/2021	12/06/2021		Electrical Permit Fee	\$75.00	\$75.00
												\$75.00	\$75.00
		ELER-000783-2021	\$0.00	1714443	7208 MOSS RIDGE, PARKER, TX 75002	0	06/09/2021	06/22/2021	12/20/2021		Electrical Permit Fee	\$75.00	\$75.00
												\$75.00	\$75.00
		ELER-000801-2021	\$0.00	2728211	4706 SHEFFIELD, PARKER, TX 75002	0	06/15/2021	06/22/2021	12/20/2021		Electrical Permit Fee	\$75.00	\$75.00
												\$75.00	\$75.00
		ELER-000808-2021	\$0.00	2688107	4203 SYCAMORE, PARKER, TX 75002	0	06/18/2021	06/22/2021	12/20/2021		Electrical Permit Fee	\$75.00	\$75.00
												\$75.00	\$75.00
		ELER-000815-2021	\$0.00	2753352	5100 KINGSTON, PARKER, TX 75002	0	06/28/2021	06/28/2021	12/27/2021		Electrical Permit Fee	\$75.00	\$0.00

PERMIT FEE LISTING BY ISSUED DATE (06/01/2021 TO 06/30/2021)

Meeting Date: 07/20/2021 Item 3.

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid		
													\$75.00	\$0.00		
TOTAL VALUATION:				TOTAL SQ FT:										TOTAL FEES:	\$375.00	\$300.00
Irrigation	Irrigation	IRRA-000759-2021	\$0.00		4903 Cheshire		0	05/27/2021	06/04/2021	12/01/2021		Lawn Irrigation and Backflow Fee	\$75.00	\$75.00		
		IRRA-000769-2021	\$0.00		4812 Cheshire LN, Parker, 75002		0	06/02/2021	06/02/2021	11/29/2021		Lawn Irrigation and Backflow Fee	\$75.00	\$75.00		
		IRRA-000774-2021	\$0.00	2762690	6704 CHILTON, PARKER, TX 75002		0	06/04/2021	06/04/2021	12/01/2021		Lawn Irrigation and Backflow Fee	\$75.00	\$75.00		
		IRRA-000781-2021	\$0.00		4900 Tom Stone, Parker, 75002		0	06/08/2021	06/08/2021	12/06/2021		Lawn Irrigation and Backflow Fee	\$75.00	\$75.00		
		IRRA-000782-2021	\$0.00	2714816	7501 WINDOMERE, PARKER, TX 75002		0	06/08/2021	06/08/2021	12/06/2021		Lawn Irrigation and Backflow Fee	\$75.00	\$75.00		
		IRRA-000810-2021	\$0.00		4807 Cheshire LN, 75002		0	06/23/2021	06/23/2021	12/20/2021		Lawn Irrigation and Backflow Fee	\$75.00	\$75.00		
		IRRA-000817-2021	\$0.00		4804 Whitestone DR, Parker, 75002		0	06/28/2021	06/28/2021	12/27/2021		Lawn Irrigation and Backflow Fee	\$75.00	\$75.00		
		IRRA-000818-2021	\$0.00		4801 Cheshire, Parker, 75002		0	06/28/2021	06/28/2021	12/27/2021		Lawn Irrigation and Backflow Fee	\$75.00	\$75.00		
		IRRA-000821-2021	\$0.00		4805 Cheshire LN, Parker, 75002		0	06/29/2021	06/29/2021	12/27/2021		Lawn Irrigation and Backflow Fee	\$75.00	\$75.00		

PERMIT FEE LISTING BY ISSUED DATE (06/01/2021 TO 06/30/2021)

Meeting Date: 07/20/2021 Item 3.

PERMIT FEE LISTING BY ISSUED DATE (06/01/2021 TO 06/30/2021)

Meeting Date: 07/20/2021 Item 3.

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid	
		PLMR-000770-2021	\$0.00		2029154	4404 PECAN ORCHARD, PARKER, TX 75002		06/03/2021	06/04/2021	12/01/2021		Plumbing Permit Fee	\$75.00	\$75.00	
		PLMR-000799-2021	\$0.00		2120857	5213 BETSY, PARKER, TX 75002		06/15/2021	06/16/2021	12/13/2021		Plumbing Permit Fee	\$75.00	\$75.00	
		PLMR-000807-2021	\$0.00		81734	5408 KARA, PARKER, TX 75002		06/18/2021	06/18/2021	12/15/2021		Plumbing Permit Fee	\$75.00	\$75.00	
TOTAL VALUATION:				\$0.00	TOTAL SQ FT:				0.00	TOTAL FEES:				\$300.00	\$300.00
Pool / Spa (Residential)	In Ground with Fence	POOLR-000762-2021	\$0.00		2732253	5211 WESTFIELD, PARKER, TX 75002	158	05/28/2021	06/04/2021	12/01/2021		Pool and Fence – In ground Fee	\$500.00	\$500.00	
		POOLR-000771-2021	\$0.00		2732178	4703 BRYCE, PARKER TX	0	06/03/2021	06/07/2021	12/06/2021		Pool and Fence – In ground Fee	\$500.00	\$500.00	
		POOLR-000775-2021	\$0.00			4804 Cheshire LN, Parker, 75002	0	06/04/2021	06/09/2021	12/06/2021		Pool and Fence – In ground Fee	\$500.00	\$500.00	
		POOLR-000776-2021	\$0.00		2628634	4905 RESERVE, PARKER, TX 75002	0	06/04/2021	06/24/2021	12/21/2021		Pool and Fence – In ground Fee	\$500.00	\$500.00	
		POOLR-000785-2021	\$70,000.00			5005 Midnight CT, Parker, 75002	0	06/09/2021	06/23/2021	12/20/2021		Pool and Fence – In ground Fee	\$500.00	\$500.00	
		POOLR-000798-2021	\$80,000.00		2762686	6600 CHILTON, PARKER, TX 75002	0	06/14/2021	06/22/2021	12/20/2021		Pool and Fence – In ground Fee	\$500.00	\$500.00	

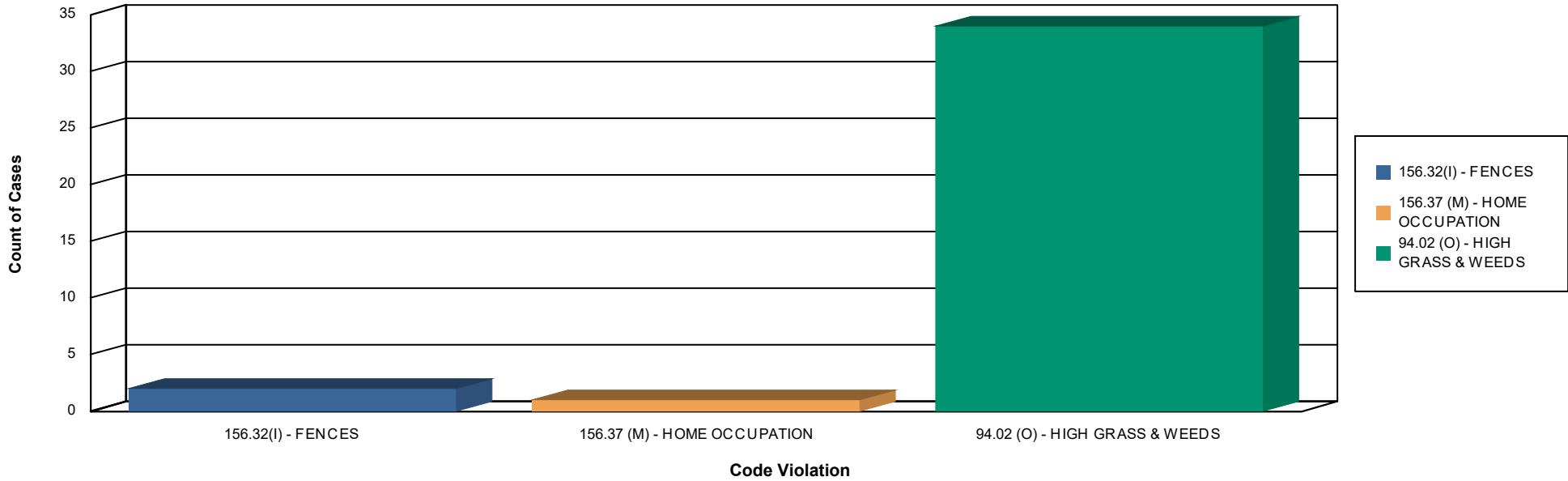
PERMIT FEE LISTING BY ISSUED DATE (06/01/2021 TO 06/30/2021)

Meeting Date: 07/20/2021 Item 3.

Permit Type	Work Class	Permit Number	Valuation	Billing Contact(s)	Parcel	Address	Sq Ft	Apply Date	Issue Date	Expire Date	Final Date	Fee Name	Fee Amount	Amount Paid	
			TOTAL VALUATION:	\$150,000.00			TOTAL SQ FT:	158.40					TOTAL FEES:	\$3,000.00	\$3,000.00
GRAND TOTALS			VALUATION:	\$222,000.00			SQ FT:	19,503.34					FEES:	\$30,153.85	\$30,003.85



CODE CASES OPENED BY VIOLATION (06/01/2021 TO 07/12/2021) FOR CITY OF PARKER TEXAS



Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
156.32(I) - FENCES									
CODE-000288-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/09/2021	06/21/2021
CODE-000293-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/09/2021	06/21/2021
TOTAL CASES OPENED FOR 156.32(I) - FENCES: 2									
156.37 (M) - HOME OCCUPATION									
CODE-000320-2021	Code Enforcement	Escalated		Parker Texas			Chad Case	06/18/2021	
TOTAL CASES OPENED FOR 156.37 (M) - HOME OCCUPATION: 1									
94.02 (O) - HIGH GRASS & WEEDS									
CODE-000286-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/28/2021	07/13/2021
CODE-000287-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/24/2021	07/02/2021
CODE-000289-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/24/2021	07/13/2021

CODE CASES OPENED BY VIOLATION (06/01/2021 TO 07/12/2021)

Meeting Date: 07/20/2021 Item 3.

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
CODE-000290-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	06/30/2021
CODE-000291-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/13/2021
CODE-000292-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/06/2021
CODE-000294-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/06/2021
CODE-000295-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/06/2021
CODE-000296-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/06/2021
CODE-000297-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/06/2021
CODE-000298-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/06/2021
CODE-000299-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/06/2021
CODE-000300-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/06/2021
CODE-000301-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/12/2021
CODE-000302-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/06/2021
CODE-000303-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/06/2021
CODE-000304-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/02/2021
CODE-000305-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/02/2021
CODE-000306-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/02/2021
CODE-000307-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/02/2021
CODE-000308-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	06/30/2021
CODE-000309-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/24/2021	07/07/2021
CODE-000310-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	06/30/2021
CODE-000311-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/12/2021
CODE-000312-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/02/2021
CODE-000313-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/12/2021

CODE CASES OPENED BY VIOLATION (06/01/2021 TO 07/12/2021)

Meeting Date: 07/20/2021 Item 3.

Case #	Case Type	Case Status	Project	District	Main Address	Parcel	Assigned To	Opened Date	Closed Date
CODE-000314-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/24/2021	07/12/2021
CODE-000315-2021	Code Enforcement	Closed - Resolved		Parker Texas			Chad Case	06/25/2021	07/06/2021
CODE-000316-2021	Code Enforcement	In Progress		Parker Texas			Chad Case	06/25/2021	
CODE-000317-2021	Code Enforcement	In Progress		Parker Texas			Chad Case	06/25/2021	
CODE-000318-2021	Code Enforcement	In Progress		Parker Texas			Chad Case	06/24/2021	
CODE-000319-2021	Code Enforcement	In Progress		Parker Texas			Chad Case	06/25/2021	
CODE-000321-2021	Code Enforcement	Escalated		Parker Texas			Chad Case	06/25/2021	
CODE-000322-2021	Code Enforcement	Escalated		Parker Texas			Chad Case	06/25/2021	
TOTAL CASES OPENED FOR 94.02 (O) - HIGH GRASS & WEEDS:									34
GRAND TOTAL OF CASES:									37

**Indicates an Emergency*

City of Parker Municipal Court Report

Meeting Date: 07/20/2021 Item 3.

	June, 2020	July, 2020	Aug, 2020	Sept, 2020	Oct, 2020	Nov, 2020	Dec, 2020	Jan, 2021	Feb, 2021	March, 2021	April, 2021	May, 2021	June, 2021
New Cases Filed	29	55	85	100	65	98	100	95	80	92	94	94	114
Traffic	23	51	69	90	56	78	79	87	69	18	77	72	82
Non-Traffic	6	4	16	10	9	20	21	8	11	74	17	22	32
Uncontested Dispositions	20	20	29	34	64	60	70	36	37	50	53	44	45
Compliance Dismissals:													
After Driving Safety Course	25	4	8	4	7	14	12	23	18	21	14	24	22
After Deferred Disposition	38	15	8	11	11	17	23	14	16	22	22	33	21
After proof of Insurance	0	1	3	3	3	0	2	0	0	1	4	3	0
Other Dismissals	0	0	1	0	0	1	1	4	1	0	0	1	1
Total Cases Disposed	83	40	49	52	85	92	108	77	72	94	93	105	89
Show Cause Hearings Held	0	0	0	5	0	3	4	0	0	0	12	10	7
Trials	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrest Warrants Issued	0	0	0	0	0	0	0	0	0	0	0	0	0
Warrants Cleared	2	4	2	11	38	45	31	6	20	10	5	5	6
Total Outstanding Warrants	631	627	625	614	576	525	494	488	442	433	428	422	417
Fines, Court Costs & Other Amounts Collected:													
Retained by City	\$ 3,996.00	\$ 5,146.00	\$ 7,668.00	\$ 9,865.00	\$ 9,090.00	\$ 10,545.00	\$ 10,819.00	\$ 9,280.00	\$ 7,055.00	\$ 13,559.00	\$ 8,735.00	\$ 9,269.00	\$ 9,071.00
Remitted to State	\$ 2,828.00	\$ 4,560.00	\$ 6,445.00	\$ 8,405.00	\$ 9,441.00	\$ 8,762.00	\$ 8,943.00	\$ 8,759.00	\$ 6,203.00	\$ 11,030.00	\$ 8,975.00	\$ 7,131.00	\$ 9,190.00
Total	\$ 6,824.00	\$ 9,706.00	\$ 14,113.00	\$ 18,270.00	\$ 18,531.00	\$ 19,307.00	\$ 19,762.00	\$ 18,039.00	\$ 13,258.00	\$ 24,589.00	\$ 17,710.00	\$ 16,400.00	\$ 18,261.00

Definitions:

Show Cause Hearing - A court hearing that is held for a defendant who has been granted a Driving Safety Course or Deferred Disposition to Show Cause for Non-Compliance

All Cases heard in Municipal Court are Class C Misdemeanors Only



Monthly Financial Report

Period ending June 30, 2021

Grant Savage
Finance Manager



To: Mayor and City Council
From: Grant Savage, Finance Manager
Re: City Council Meeting – July 20, 2021
Date: July 16, 2021

Agenda Item:

June 30, 2021 Monthly Financial Report

Description of Agenda Item:

The Monthly Financial Report provides the Year-to-Date Budget Report for all funds and a Revenue Report for the major sources of income in the General Fund. These reports cover the month-end June 30, 2021.

Year-to-Date Budget Report

The Year-to-Date Budget Report compares the budgeted expenditures and revenues to actual expenditures and revenues. In reviewing the Year-to-Date Budget Report through June 30, 2021, the City Council should note that the report lists revenues and expenditures for the fiscal year. Therefore, it is generally desirable for year-to-date revenue totals to have achieved 75% of the budgeted amount and expenditures should generally not exceed 75% of the budgeted amounts. However, because property taxes are primarily received during the first trimester of the budget year and other revenues such as franchise fees are cyclical, revenues will not always equate to the projected percentage. Likewise, total expenditures may not always equate to the projected percentage, because payments for contracted services, insurance, and debt services are paid in lump sum amounts. The City's fiscal year ended on September 30, 2020.

Revenue Reports

The Revenue Reports provide an analysis of the major revenue sources for the General Fund. They contain the current year and 4 years of historical information. Reports have been provided for the below revenue sources.

- **Property Taxes**

Property Taxes account for 74.1% (or \$3,680,692) of the total General Fund Budgeted Revenue. The City has received \$3,679,996 (or 99.9%) Y-T-D. The majority of property taxes are received in the months of December through February.

- **Sales Taxes**

Sales Taxes account for 4.9% (or \$245,194) of the total General Fund Budgeted Revenue. The City has received \$231,342 (or 94.3%) Y-T-D. Generally, sales tax collections represent two months ago actual sales reported by vendors to the State of Texas.

- **Franchise Fees**

Franchise Fees account for 5.4% (or \$271,500) of the total General Fund Budgeted Revenue. The City has received \$190,165 (or 70.0%) Y-T-D. These fees are typically received on a quarterly basis.

- **Licenses & Permits**

Licenses & Permits account for 8.8% (or \$438,000) of the total General Fund Budgeted Revenue. The City has received \$592,202 (or 135.2%) Y-T-D.

- **Court Fines**

Court Fines account for 4.4% (or \$220,000) of the total General Fund Budgeted Revenue. The City has received \$158,560 (or 72.0%) Y-T-D.

Attached Documents:

1. Year-to-Date Budget Report
2. Revenue Reports



City of Parker

Monthly Financial Report

(period ending June 30, 2021)

Year-to-Date Budget Report

The Year-to-Date Budget Report compares the budgeted expenditures and revenues to actual expenditures and revenues.



City of Parker, TX

Budget Report

Account Summary

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 41 - PROPERTY TAXES							
01-000-4100	PROPERTY TAX - CURRENT	3,637,848.00	3,637,848.00	21,812.15	3,659,418.41	21,570.41	100.59 %
01-000-4102	PROPERTY TAX - DELINQUENT	32,844.00	32,844.00	-244.51	8,619.65	-24,224.35	26.24 %
01-000-4104	PENALTY & INTEREST	10,000.00	10,000.00	2,236.72	11,957.71	1,957.71	119.58 %
	Category: 41 - PROPERTY TAXES Total:	3,680,692.00	3,680,692.00	23,804.36	3,679,995.77	-696.23	99.98 %
Category: 42 - SALES & USE TAXES							
01-000-4200	SALES TAX	241,094.00	241,094.00	28,633.61	230,522.15	-10,571.85	95.62 %
01-000-4202	MIXED DRINKS	4,100.00	4,100.00	123.29	819.80	-3,280.20	20.00 %
	Category: 42 - SALES & USE TAXES Total:	245,194.00	245,194.00	28,756.90	231,341.95	-13,852.05	94.35 %
Category: 43 - FRANCHISE TAXES							
01-000-4300	FRANCHISE FEES - ELECTRIC	175,000.00	175,000.00	0.00	150,063.95	-24,936.05	85.75 %
01-000-4302	FRANCHISE FEES - GAS	35,000.00	35,000.00	0.00	21,527.65	-13,472.35	61.51 %
01-000-4304	FRANCHISE FEES - COMMUNICATIO	60,000.00	60,000.00	102.78	18,573.26	-41,426.74	30.96 %
01-000-4306	FRANCHISE FEES - CABLE	1,500.00	1,500.00	0.00	0.00	-1,500.00	0.00 %
	Category: 43 - FRANCHISE TAXES Total:	271,500.00	271,500.00	102.78	190,164.86	-81,335.14	70.04 %
Category: 44 - LICENSES & PERMITS							
01-000-4400	BUILDING PERMITS	425,000.00	425,000.00	33,450.54	583,017.01	158,017.01	137.18 %
01-000-4404	SPECIAL USE PERMIT	1,000.00	1,000.00	0.00	200.00	-800.00	20.00 %
01-000-4406	ALARM PERMITS	12,000.00	12,000.00	1,055.00	8,985.00	-3,015.00	74.88 %
	Category: 44 - LICENSES & PERMITS Total:	438,000.00	438,000.00	34,505.54	592,202.01	154,202.01	135.21 %
Category: 45 - INTERGOVERNMENTAL							
01-000-4530	STATE GRANTS	1,200.00	1,200.00	0.00	1,135.81	-64.19	94.65 %
	Category: 45 - INTERGOVERNMENTAL Total:	1,200.00	1,200.00	0.00	1,135.81	-64.19	94.65 %
Category: 46 - CHARGES FOR SERVICES							
01-000-4602	PLATTING FEES	7,500.00	7,500.00	0.00	71,161.11	63,661.11	948.81 %
01-000-4604	FILING FEE	0.00	0.00	0.00	50.00	50.00	0.00 %
01-000-4606	FALSE ALARM FEE	0.00	0.00	1,325.00	1,625.00	1,625.00	0.00 %
	Category: 46 - CHARGES FOR SERVICES Total:	7,500.00	7,500.00	1,325.00	72,836.11	65,336.11	971.15 %
Category: 47 - FINES & FORFEITURES							
01-000-4700	COURT FINES	220,000.00	220,000.00	17,513.39	158,560.32	-61,439.68	72.07 %
	Category: 47 - FINES & FORFEITURES Total:	220,000.00	220,000.00	17,513.39	158,560.32	-61,439.68	72.07 %
Category: 48 - INTEREST							
01-000-4800	INTEREST	44,700.00	44,700.00	13.80	590.75	-44,109.25	1.32 %
	Category: 48 - INTEREST Total:	44,700.00	44,700.00	13.80	590.75	-44,109.25	1.32 %
Category: 49 - MISCELLANEOUS REVENUES							
01-000-4902	CASH OVER & SHORT	0.00	0.00	3.43	3.43	3.43	0.00 %
01-000-4906	MISC REIMBURSEMENTS	0.00	0.00	0.00	235.72	235.72	0.00 %
01-000-4912	OTHER INCOME	4,000.00	4,000.00	90,112.00	92,297.19	88,297.19	2,307.43 %
01-000-4920	CREDIT CARD FEES	1,000.00	1,000.00	185.88	693.65	-306.35	69.37 %
	Category: 49 - MISCELLANEOUS REVENUES Total:	5,000.00	5,000.00	90,301.31	93,229.99	88,229.99	1,864.60 %
Category: 50 - TRANSFERS IN							
01-000-5003	TRANSFER FROM WATER/WASTEW	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Favorable Percent Used
01-000-5005	TRANSFER FROM SOLID WASTE FU	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00 %
	Category: 50 - TRANSFERS IN Total:	50,000.00	50,000.00	50,000.00	50,000.00	0.00	100.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	4,963,786.00	4,963,786.00	246,323.08	5,070,057.57	106,271.57	102.14 %
	Revenue Total:	4,963,786.00	4,963,786.00	246,323.08	5,070,057.57	106,271.57	102.14 %
Expense							
Department: 100 - CITY COUNCIL							
Category: 81 - SUPPLIES							
01-100-8101	OFFICE SUPPLIES	400.00	400.00	0.00	0.00	400.00	0.00 %
01-100-8103	FOOD	2,000.00	3,000.00	381.79	2,680.66	319.34	89.36 %
01-100-8109	REPRODUCTION OUTSIDE	1,100.00	1,300.00	0.00	1,235.07	64.93	95.01 %
	Category: 81 - SUPPLIES Total:	3,500.00	4,700.00	381.79	3,915.73	784.27	83.31 %
Category: 86 - SERVICES/SUNDAY							
01-100-8603	TRAVEL/TRAINING	6,000.00	4,300.00	445.00	780.00	3,520.00	18.14 %
01-100-8604	ASSOCIATIONS	2,050.00	2,550.00	0.00	2,508.47	41.53	98.37 %
01-100-8605	PROFESSIONAL SERVICES	9,000.00	9,000.00	3,400.00	3,400.00	5,600.00	37.78 %
01-100-8614	PUBLICATIONS	1,500.00	1,500.00	0.00	1,418.49	81.51	94.57 %
01-100-8622	SPECIAL EVENTS	9,000.00	9,000.00	0.00	962.18	8,037.82	10.69 %
	Category: 86 - SERVICES/SUNDAY Total:	27,550.00	26,350.00	3,845.00	9,069.14	17,280.86	34.42 %
	Department: 100 - CITY COUNCIL Total:	31,050.00	31,050.00	4,226.79	12,984.87	18,065.13	41.82 %
Department: 120 - ADMINISTRATION							
Category: 80 - PERSONNEL							
01-120-8001	SALARY	228,323.00	228,323.00	17,564.13	175,222.67	53,100.33	76.74 %
01-120-8003	HOURLY	68,250.00	68,250.00	4,518.88	11,412.13	56,837.87	16.72 %
01-120-8007	CAR ALLOWANCE	3,600.00	3,600.00	276.92	2,769.20	830.80	76.92 %
01-120-8009	INSURANCE STIPEND	3,681.00	3,681.00	283.10	2,831.00	850.00	76.91 %
01-120-8013	OVERTIME	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
01-120-8019	MEDICARE	4,435.00	4,435.00	281.70	2,349.22	2,085.78	52.97 %
01-120-8023	TMRS	40,709.00	40,709.00	3,031.94	25,527.38	15,181.62	62.71 %
01-120-8025	HEALTH INSURANCE	59,678.00	59,678.00	5,355.08	30,702.53	28,975.47	51.45 %
01-120-8027	DENTAL INSURANCE	2,524.00	2,524.00	186.76	1,312.75	1,211.25	52.01 %
01-120-8029	LIFE INSURANCE	297.00	297.00	19.63	170.02	126.98	57.25 %
01-120-8031	UNEMPLOYMENT	788.00	788.00	67.82	405.43	382.57	51.45 %
	Category: 80 - PERSONNEL Total:	414,285.00	414,285.00	31,585.96	252,702.33	161,582.67	61.00 %
Category: 81 - SUPPLIES							
01-120-8101	OFFICE SUPPLIES	7,500.00	7,300.00	391.59	4,757.92	2,542.08	65.18 %
01-120-8103	FOOD	600.00	800.00	0.00	800.00	0.00	100.00 %
01-120-8108	POSTAGE	2,500.00	2,500.00	1,007.50	2,882.57	-382.57	115.30 %
01-120-8109	REPRODUCTION OUTSIDE	2,000.00	2,000.00	0.00	896.04	1,103.96	44.80 %
01-120-8113	COMPUTER HARDWARE/ SOFTWARE	0.00	0.00	1,645.00	1,645.00	-1,645.00	0.00 %
01-120-8116	FURNITURE, FIXTURE & OFFICE EQ	1,500.00	1,500.00	0.00	695.97	804.03	46.40 %
	Category: 81 - SUPPLIES Total:	14,100.00	14,100.00	3,044.09	11,677.50	2,422.50	82.82 %
Category: 84 - MAINTENANCE							
01-120-8402	MACHINERY, TOOLS & EQUIPMENT	4,900.00	4,900.00	164.90	2,562.08	2,337.92	52.29 %
01-120-8404	SOFTWARE MAINTENANCE	17,700.00	21,300.00	0.00	21,265.35	34.65	99.84 %
	Category: 84 - MAINTENANCE Total:	22,600.00	26,200.00	164.90	23,827.43	2,372.57	90.94 %
Category: 86 - SERVICES/SUNDAY							
01-120-8603	TRAVEL/TRAINING	9,050.00	8,950.00	0.00	480.00	8,470.00	5.36 %
01-120-8604	ASSOCIATIONS	2,640.00	2,640.00	0.00	2,094.64	545.36	79.34 %
01-120-8605	PROFESSIONAL SERVICES	65,400.00	61,900.00	635.22	52,177.39	9,722.61	84.29 %
01-120-8607	PRE-EMPLOYMENT TESTING	1,000.00	1,000.00	0.00	146.30	853.70	14.63 %
01-120-8614	PUBLICATIONS	23,160.00	23,160.00	0.00	3,010.20	20,149.80	13.00 %
01-120-8620	UTILITIES - CELL PHONE	900.00	900.00	170.68	929.02	-29.02	103.22 %
	Category: 86 - SERVICES/SUNDAY Total:	102,150.00	98,550.00	805.90	58,837.55	39,712.45	59.70 %
	Department: 120 - ADMINISTRATION Total:	553,135.00	553,135.00	35,600.85	347,044.81	206,090.19	62.74 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 130 - MUNICIPAL COURT							
Category: 80 - PERSONNEL							
01-130-8003	HOURLY	61,800.00	61,800.00	4,626.22	48,251.32	13,548.68	78.08 %
01-130-8013	OVERTIME	200.00	200.00	0.00	0.00	200.00	0.00 %
01-130-8019	MEDICARE	899.00	899.00	60.27	629.79	269.21	70.05 %
01-130-8023	TMRS	8,252.00	8,252.00	619.45	6,402.77	1,849.23	77.59 %
01-130-8025	HEALTH INSURANCE	16,289.00	16,289.00	1,254.94	12,375.46	3,913.54	75.97 %
01-130-8027	DENTAL INSURANCE	631.00	631.00	46.20	458.73	172.27	72.70 %
01-130-8029	LIFE INSURANCE	74.00	74.00	5.20	52.00	22.00	70.27 %
01-130-8031	UNEMPLOYMENT	225.00	225.00	0.00	144.00	81.00	64.00 %
Category: 80 - PERSONNEL Total:		88,370.00	88,370.00	6,612.28	68,314.07	20,055.93	77.30 %
Category: 81 - SUPPLIES							
01-130-8101	OFFICE SUPPLIES	500.00	500.00	0.00	205.09	294.91	41.02 %
01-130-8103	FOOD	150.00	150.00	0.00	0.00	150.00	0.00 %
01-130-8109	REPRODUCTION OUTSIDE	100.00	100.00	0.00	28.95	71.05	28.95 %
Category: 81 - SUPPLIES Total:		750.00	750.00	0.00	234.04	515.96	31.21 %
Category: 86 - SERVICES/SUNDRY							
01-130-8603	TRAVEL/TRAINING	500.00	500.00	0.00	100.00	400.00	20.00 %
01-130-8604	ASSOCIATIONS	275.00	275.00	0.00	202.25	72.75	73.55 %
01-130-8605	PROFESSIONAL SERVICES	104,200.00	104,200.00	1,100.00	60,538.50	43,661.50	58.10 %
Category: 86 - SERVICES/SUNDRY Total:		104,975.00	104,975.00	1,100.00	60,840.75	44,134.25	57.96 %
Department: 130 - MUNICIPAL COURT Total:		194,095.00	194,095.00	7,712.28	129,388.86	64,706.14	66.66 %
Department: 200 - POLICE							
Category: 80 - PERSONNEL							
01-200-8001	SALARY	269,585.00	269,585.00	14,501.58	209,373.27	60,211.73	77.67 %
01-200-8003	HOURLY	541,252.00	541,252.00	40,905.58	408,271.73	132,980.27	75.43 %
01-200-8013	OVERTIME	15,000.00	15,000.00	701.59	7,541.20	7,458.80	50.27 %
01-200-8019	MEDICARE	11,975.00	11,975.00	736.35	8,217.93	3,757.07	68.63 %
01-200-8023	TMRS	109,919.00	109,919.00	7,512.99	83,012.62	26,906.38	75.52 %
01-200-8025	HEALTH INSURANCE	120,630.00	120,630.00	7,060.76	85,714.59	34,915.41	71.06 %
01-200-8027	DENTAL INSURANCE	7,573.00	7,573.00	508.20	5,435.46	2,137.54	71.77 %
01-200-8029	LIFE INSURANCE	892.00	892.00	57.20	616.20	275.80	69.08 %
01-200-8031	UNEMPLOYMENT	2,700.00	2,700.00	0.00	1,728.02	971.98	64.00 %
Category: 80 - PERSONNEL Total:		1,079,526.00	1,079,526.00	71,984.25	809,911.02	269,614.98	75.02 %
Category: 81 - SUPPLIES							
01-200-8101	OFFICE SUPPLIES	4,000.00	4,000.00	220.93	1,771.31	2,228.69	44.28 %
01-200-8103	FOOD	250.00	250.00	0.00	65.95	184.05	26.38 %
01-200-8104	UNIFORMS	8,800.00	8,800.00	0.00	17.55	8,782.45	0.20 %
01-200-8105	PROTECTIVE CLOTHING	3,400.00	3,400.00	221.17	2,909.08	490.92	85.56 %
01-200-8107	MINOR TOOLS & EQUIPMENT	15,000.00	15,000.00	808.85	6,895.84	8,104.16	45.97 %
01-200-8109	REPRODUCTION OUTSIDE	400.00	400.00	0.00	0.00	400.00	0.00 %
01-200-8111	FUEL	38,000.00	38,000.00	2,970.36	27,078.04	10,921.96	71.26 %
01-200-8113	COMPUTER HARDWARE/SOFTWAR	4,500.00	4,500.00	2,000.00	5,245.04	-745.04	116.56 %
01-200-8115	COMMUNICATION SUPPLIES	5,000.00	5,000.00	0.00	2,465.78	2,534.22	49.32 %
01-200-8116	FURNITURE, FIXTURE & OFFICE EQ	2,150.00	2,150.00	0.00	600.25	1,549.75	27.92 %
01-200-8118	PUBLIC SAFETY	6,500.00	6,500.00	0.00	4,092.00	2,408.00	62.95 %
01-200-8119	INVESTIGATION SUPPLIES	1,000.00	1,000.00	32.50	734.29	265.71	73.43 %
01-200-8120	CRIME PREVENTION	2,000.00	2,000.00	479.37	1,432.43	567.57	71.62 %
Category: 81 - SUPPLIES Total:		91,000.00	91,000.00	6,733.18	53,307.56	37,692.44	58.58 %
Category: 84 - MAINTENANCE							
01-200-8401	VEHICLE MAINTENANCE	18,385.00	18,385.00	2,919.57	18,377.15	7.85	99.96 %
01-200-8402	MACHINERY, TOOLS & EQUIPMENT	2,100.00	2,100.00	169.38	1,492.82	607.18	71.09 %
01-200-8403	BUILDINGS & STRUCTURES MAINTE	2,500.00	2,500.00	0.00	295.00	2,205.00	11.80 %
01-200-8404	SOFTWARE MAINTENANCE	17,310.00	17,310.00	0.00	900.00	16,410.00	5.20 %
Category: 84 - MAINTENANCE Total:		40,295.00	40,295.00	3,088.95	21,064.97	19,230.03	52.28 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Category: 86 - SERVICES/SUNDRY							
01-200-8602	COMMUNICATIONS SERVICES	35,026.00	35,026.00	0.00	35,842.39	-816.39	102.33 %
01-200-8603	TRAVEL/TRAINING	10,000.00	10,000.00	926.21	9,831.68	168.32	98.32 %
01-200-8604	ASSOCIATIONS	1,240.00	1,240.00	0.00	749.90	490.10	60.48 %
01-200-8605	PROFESSIONAL SERVICES	29,655.00	29,655.00	1,427.25	20,906.05	8,748.95	70.50 %
01-200-8607	PRE-EMPLOYMENT TESTING	3,000.00	3,000.00	0.00	164.81	2,835.19	5.49 %
01-200-8620	UTILITIES - CELL PHONE / AIRCARD	7,680.00	7,680.00	619.64	5,293.09	2,386.91	68.92 %
01-200-8624	TRAINING - STATE MANDATED	5,530.00	5,530.00	0.00	2,500.00	3,030.00	45.21 %
01-200-8625	TUITION REIMBURSEMENT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
Category: 86 - SERVICES/SUNDRY Total:		93,631.00	93,631.00	2,973.10	75,287.92	18,343.08	80.41 %
Department: 200 - POLICE Total:		1,304,452.00	1,304,452.00	84,779.48	959,571.47	344,880.53	73.56 %
Department: 250 - FIRE							
Category: 80 - PERSONNEL							
01-250-8005	PART-TIME	497,280.00	497,280.00	40,613.48	352,988.78	144,291.22	70.98 %
01-250-8019	MEDICARE	7,211.00	7,211.00	588.85	5,118.12	2,092.88	70.98 %
01-250-8021	SOCIAL SECURITY	30,831.00	30,831.00	2,517.98	21,885.01	8,945.99	70.98 %
01-250-8029	LIFE INSURANCE	7,500.00	7,500.00	0.00	6,307.00	1,193.00	84.09 %
01-250-8031	UNEMPLOYMENT	9,000.00	9,000.00	566.92	4,062.55	4,937.45	45.14 %
Category: 80 - PERSONNEL Total:		551,822.00	551,822.00	44,287.23	390,361.46	161,460.54	70.74 %
Category: 81 - SUPPLIES							
01-250-8101	OFFICE SUPPLIES	1,500.00	1,500.00	39.96	195.04	1,304.96	13.00 %
01-250-8102	JANITORIAL	2,000.00	2,000.00	0.00	366.90	1,633.10	18.35 %
01-250-8103	FOOD	1,000.00	1,000.00	0.00	621.79	378.21	62.18 %
01-250-8104	UNIFORMS	7,490.00	7,490.00	40.95	5,972.52	1,517.48	79.74 %
01-250-8105	PROTECTIVE CLOTHING	39,000.00	39,000.00	4,993.54	10,154.22	28,845.78	26.04 %
01-250-8106	CHEMICAL, MEDICAL, SURGICAL	5,500.00	5,500.00	49.75	4,305.98	1,194.02	78.29 %
01-250-8107	MINOR TOOLS & EQUIPMENT	13,000.00	13,000.00	92.04	7,532.98	5,467.02	57.95 %
01-250-8109	REPRODUCTION OUTSIDE	200.00	200.00	0.00	0.00	200.00	0.00 %
01-250-8111	FUEL	15,000.00	15,000.00	674.93	5,907.26	9,092.74	39.38 %
01-250-8113	COMPUTER HARDWARE/SOFTWAR	1,000.00	1,000.00	0.00	599.00	401.00	59.90 %
Category: 81 - SUPPLIES Total:		85,690.00	85,690.00	5,891.17	35,655.69	50,034.31	41.61 %
Category: 84 - MAINTENANCE							
01-250-8401	VEHICLE MAINTENANCE	15,000.00	15,000.00	72.73	20,675.60	-5,675.60	137.84 %
01-250-8402	MACHINERY, TOOLS & EQUIPMENT	7,500.00	7,500.00	0.00	9,511.43	-2,011.43	126.82 %
01-250-8403	BUILDINGS & STRUCTURES MAINTE	1,500.00	1,500.00	220.00	1,834.18	-334.18	122.28 %
01-250-8404	SOFTWARE MAINTENANCE	7,660.00	7,660.00	0.00	4,716.72	2,943.28	61.58 %
Category: 84 - MAINTENANCE Total:		31,660.00	31,660.00	292.73	36,737.93	-5,077.93	116.04 %
Category: 86 - SERVICES/SUNDRY							
01-250-8602	COMMUNICATIONS SERVICES	102,000.00	102,000.00	0.00	31,663.25	70,336.75	31.04 %
01-250-8603	TRAVEL/TRAINING	6,000.00	6,000.00	367.17	5,135.11	864.89	85.59 %
01-250-8604	ASSOCIATIONS	4,150.00	4,150.00	0.00	1,238.69	2,911.31	29.85 %
01-250-8605	PROFESSIONAL SERVICES	19,280.00	19,280.00	1,498.46	13,906.14	5,373.86	72.13 %
01-250-8607	PRE-EMPLOYMENT TESTING	2,000.00	2,000.00	327.74	1,875.72	124.28	93.79 %
01-250-8611	STIPEND	2,190.00	2,190.00	0.00	6,480.00	-4,290.00	295.89 %
01-250-8616	UTILITIES - GAS	6,300.00	6,300.00	0.00	3,595.26	2,704.74	57.07 %
01-250-8620	UTILITIES - CELL PHONE / AIRCARD	1,500.00	1,500.00	197.85	1,850.14	-350.14	123.34 %
01-250-8621	UTILITIES - TV	1,260.00	1,260.00	102.94	1,030.94	229.06	81.82 %
Category: 86 - SERVICES/SUNDRY Total:		144,680.00	144,680.00	2,494.16	66,775.25	77,904.75	46.15 %
Department: 250 - FIRE Total:		813,852.00	813,852.00	52,965.29	529,530.33	284,321.67	65.06 %
Department: 300 - DEVELOPMENT SERVICES - INSPECTIONS & CODE							
Category: 80 - PERSONNEL							
01-300-8001	SALARY	51,870.00	51,870.00	3,990.00	39,805.00	12,065.00	76.74 %
01-300-8003	HOURLY	84,824.00	84,824.00	6,524.95	66,233.32	18,590.68	78.08 %
01-300-8013	OVERTIME	3,000.00	3,000.00	187.72	1,306.40	1,693.60	43.55 %
01-300-8019	MEDICARE	2,026.00	2,026.00	134.98	1,354.94	671.06	66.88 %
01-300-8023	TMRS	18,593.00	18,593.00	1,433.11	14,256.40	4,336.60	76.68 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01-300-8025	HEALTH INSURANCE	23,780.00	23,780.00	1,797.44	17,771.33	6,008.67	74.73 %
01-300-8027	DENTAL INSURANCE	1,262.00	1,262.00	92.46	917.84	344.16	72.73 %
01-300-8029	LIFE INSURANCE	149.00	149.00	10.44	104.25	44.75	69.97 %
01-300-8031	UNEMPLOYMENT	450.00	450.00	0.00	288.09	161.91	64.02 %
Category: 80 - PERSONNEL Total:		185,954.00	185,954.00	14,171.10	142,037.57	43,916.43	76.38 %
Category: 81 - SUPPLIES							
01-300-8101	OFFICE SUPPLIES	400.00	400.00	0.00	63.29	336.71	15.82 %
01-300-8103	FOOD	750.00	775.00	0.00	763.20	11.80	98.48 %
01-300-8104	UNIFORMS	500.00	475.00	0.00	0.00	475.00	0.00 %
01-300-8107	MINOR TOOLS & EQUIPMENT	200.00	200.00	0.00	166.49	33.51	83.25 %
01-300-8109	REPRODUCTION OUTSIDE	625.00	625.00	0.00	477.83	147.17	76.45 %
01-300-8111	FUEL	3,000.00	3,000.00	144.75	953.13	2,046.87	31.77 %
Category: 81 - SUPPLIES Total:		5,475.00	5,475.00	144.75	2,423.94	3,051.06	44.27 %
Category: 84 - MAINTENANCE							
01-300-8401	VEHICLE MAINTENANCE	4,000.00	4,000.00	0.00	1,037.24	2,962.76	25.93 %
01-300-8404	SOFTWARE MAINTENANCE	7,200.00	7,200.00	600.00	5,400.00	1,800.00	75.00 %
Category: 84 - MAINTENANCE Total:		11,200.00	11,200.00	600.00	6,437.24	4,762.76	57.48 %
Category: 86 - SERVICES/SUNDRY							
01-300-8603	TRAVEL/TRAINING	2,650.00	2,650.00	0.00	260.00	2,390.00	9.81 %
01-300-8604	ASSOCIATIONS	1,195.00	1,195.00	0.00	110.00	1,085.00	9.21 %
01-300-8607	PRE-EMPLOYMENT TESTING	1,000.00	1,000.00	0.00	163.87	836.13	16.39 %
01-300-8620	UTILITIES - CELL PHONE	1,200.00	1,200.00	45.57	388.90	811.10	32.41 %
Category: 86 - SERVICES/SUNDRY Total:		6,045.00	6,045.00	45.57	922.77	5,122.23	15.27 %
Department: 300 - DEVELOPMENT SERVICES - INSPECTIONS & COD		208,674.00	208,674.00	14,961.42	151,821.52	56,852.48	72.76 %
Department: 310 - PUBLIC WORKS - BUILDING OPERATIONS & STREETS							
Category: 80 - PERSONNEL							
01-310-8003	HOURLY	106,411.00	106,411.00	8,198.61	83,042.43	23,368.57	78.04 %
01-310-8013	OVERTIME	1,500.00	1,500.00	104.61	3,091.34	-1,591.34	206.09 %
01-310-8019	MEDICARE	1,565.00	1,565.00	106.71	1,107.45	457.55	70.76 %
01-310-8023	TMRS	14,363.00	14,363.00	1,111.80	11,441.40	2,921.60	79.66 %
01-310-8025	HEALTH INSURANCE	21,237.00	21,237.00	1,510.09	16,247.35	4,989.65	76.50 %
01-310-8027	DENTAL INSURANCE	1,578.00	1,578.00	92.38	917.53	660.47	58.15 %
01-310-8029	LIFE INSURANCE	186.00	186.00	10.38	103.97	82.03	55.90 %
01-310-8031	UNEMPLOYMENT	563.00	563.00	19.62	339.44	223.56	60.29 %
Category: 80 - PERSONNEL Total:		147,403.00	147,403.00	11,154.20	116,290.91	31,112.09	78.89 %
Category: 81 - SUPPLIES							
01-310-8101	OFFICE SUPPLIES	250.00	250.00	0.00	66.00	184.00	26.40 %
01-310-8104	UNIFORMS	500.00	500.00	0.00	293.17	206.83	58.63 %
01-310-8107	MINOR TOOLS & EQUIPMENT	25,000.00	25,000.00	787.06	15,734.15	9,265.85	62.94 %
01-310-8111	FUEL	12,000.00	12,000.00	702.14	5,147.62	6,852.38	42.90 %
Category: 81 - SUPPLIES Total:		37,750.00	37,750.00	1,489.20	21,240.94	16,509.06	56.27 %
Category: 84 - MAINTENANCE							
01-310-8401	VEHICLE MAINTENANCE	2,400.00	2,400.00	97.74	897.69	1,502.31	37.40 %
01-310-8402	MACHINERY, TOOLS & EQUIPMENT	2,400.00	2,400.00	0.00	339.07	2,060.93	14.13 %
01-310-8405	LAND MAINTENANCE	1,000.00	1,000.00	0.00	12.81	987.19	1.28 %
Category: 84 - MAINTENANCE Total:		5,800.00	5,800.00	97.74	1,249.57	4,550.43	21.54 %
Category: 86 - SERVICES/SUNDRY							
01-310-8605	PROFESSIONAL SERVICES	162,000.00	162,000.00	15,477.55	82,247.93	79,752.07	50.77 %
Category: 86 - SERVICES/SUNDRY Total:		162,000.00	162,000.00	15,477.55	82,247.93	79,752.07	50.77 %
Department: 310 - PUBLIC WORKS - BUILDING OPERATIONS & STR		352,953.00	352,953.00	28,218.69	221,029.35	131,923.65	62.62 %
Department: 900 - NON-DEPARTMENTAL							
Category: 81 - SUPPLIES							
01-900-8102	JANITORIAL SUPPLIES	4,500.00	4,500.00	8.64	2,604.71	1,895.29	57.88 %
Category: 81 - SUPPLIES Total:		4,500.00	4,500.00	8.64	2,604.71	1,895.29	57.88 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Category: 84 - MAINTENANCE							
01-900-8403	BUILDINGS & STRUCTURES MAINTENANCE	30,300.00	30,300.00	195.00	28,507.59	1,792.41	94.08 %
01-900-8404	SOFTWARE MAINTENANCE	1,900.00	1,900.00	0.00	1,944.00	-44.00	102.32 %
	Category: 84 - MAINTENANCE Total:	32,200.00	32,200.00	195.00	30,451.59	1,748.41	94.57 %
Category: 86 - SERVICES/SUNDRY							
01-900-8601	IT SERVICES	63,200.00	63,200.00	4,549.32	40,063.15	23,136.85	63.39 %
01-900-8603	TRAVEL/TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
01-900-8605	PROFESSIONAL SERVICES	221,140.00	221,140.00	10,519.54	208,454.13	12,685.87	94.26 %
01-900-8609	UTILITIES - ELECTRIC	35,000.00	35,000.00	596.33	21,156.93	13,843.07	60.45 %
01-900-8610	UTILITIES - PHONE / INTERNET	12,500.00	12,500.00	351.90	8,350.31	4,149.69	66.80 %
01-900-8621	UTILITIES - TV	420.00	420.00	34.29	308.56	111.44	73.47 %
01-900-8640	BUILDING RENTAL	28,980.00	28,980.00	2,415.00	24,150.00	4,830.00	83.33 %
	Category: 86 - SERVICES/SUNDRY Total:	363,740.00	363,740.00	18,466.38	302,483.08	61,256.92	83.16 %
Category: 88 - TRANSFER OUT							
01-900-8822	TRANSFER TO EQUIPMENT REPLACEMENT	250,000.00	241,495.00	241,495.00	241,495.00	0.00	100.00 %
01-900-8826	TRANSFER TO PD DONATIONS FUNDS	0.00	8,505.00	8,505.00	8,505.00	0.00	100.00 %
01-900-8829	TRANSFER TO PARKS FUND	5,000.00	5,000.00	5,000.00	5,000.00	0.00	100.00 %
01-900-8861	TRANSFER TO STREET CONSTRUCTION	400,000.00	400,000.00	400,000.00	400,000.00	0.00	100.00 %
01-900-8863	TRANSFER TO DRAINAGE IMPROVEMENT	100,000.00	100,000.00	100,000.00	100,000.00	0.00	100.00 %
01-900-8865	TRANSFER TO FACILITY IMPROVEMENT	350,000.00	350,000.00	350,000.00	350,000.00	0.00	100.00 %
	Category: 88 - TRANSFER OUT Total:	1,105,000.00	1,105,000.00	1,105,000.00	1,105,000.00	0.00	100.00 %
Category: 89 - CAPITAL							
01-900-8902	HARDWARE/SOFTWARE	0.00	0.00	0.00	98,147.95	-98,147.95	0.00 %
	Category: 89 - CAPITAL Total:	0.00	0.00	0.00	98,147.95	-98,147.95	0.00 %
Department: 900 - NON-DEPARTMENTAL Total:							
	Expense Total:	1,505,440.00	1,505,440.00	1,123,670.02	1,538,687.33	-33,247.33	102.21 %
Fund: 01 - GENERAL FUND Surplus (Deficit):							
		135.00	135.00	-1,105,811.74	1,179,999.03	1,179,864.03	4,073.36 %
Fund: 03 - WATER/WASTEWATER FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 46 - CHARGES FOR SERVICES							
03-000-4620	WATER SALES	3,090,000.00	3,090,000.00	164,596.96	1,896,764.67	-1,193,235.33	61.38 %
03-000-4622	METER SET FEE	145,000.00	145,000.00	15,500.00	160,000.00	15,000.00	110.34 %
03-000-4624	ACCOUNT SET UP FEES	12,500.00	12,500.00	600.00	9,300.00	-3,200.00	74.40 %
03-000-4626	RECONNECT FEE	100.00	100.00	0.00	100.00	0.00	100.00 %
03-000-4630	SEWER SERVICE	380,000.00	380,000.00	34,010.16	299,196.02	-80,803.98	78.74 %
03-000-4632	SEWER TAP FEE	18,000.00	18,000.00	0.00	13,000.00	-5,000.00	72.22 %
	Category: 46 - CHARGES FOR SERVICES Total:	3,645,600.00	3,645,600.00	214,707.12	2,378,360.69	-1,267,239.31	65.24 %
Category: 48 - INTEREST							
03-000-4800	INTEREST	5,000.00	5,000.00	6.90	293.66	-4,706.34	5.87 %
	Category: 48 - INTEREST Total:	5,000.00	5,000.00	6.90	293.66	-4,706.34	5.87 %
Category: 49 - MISCELLANEOUS REVENUES							
03-000-4904	LATE FEES	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
03-000-4912	OTHER INCOME	20,000.00	20,000.00	0.00	4,250.00	-15,750.00	21.25 %
	Category: 49 - MISCELLANEOUS REVENUES Total:	35,000.00	35,000.00	0.00	4,250.00	-30,750.00	12.14 %
Department: 000 - NON-DEPARTMENTAL Total:							
	Revenue Total:	3,685,600.00	3,685,600.00	214,714.02	2,382,904.35	-1,302,695.65	64.65 %
Expense							
Department: 600 - WATER							
Category: 80 - PERSONNEL							
03-600-8001	SALARY	181,913.00	181,913.00	14,102.09	140,633.35	41,279.65	77.31 %
03-600-8003	HOURLY	202,819.00	202,819.00	13,184.31	123,055.42	79,763.58	60.67 %
03-600-8007	CAR ALLOWANCE	3,600.00	3,600.00	276.92	2,769.20	830.80	76.92 %
03-600-8009	INSURANCE STIPEND	3,681.00	3,681.00	283.08	2,830.80	850.20	76.90 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
03-600-8013	OVERTIME	4,000.00	4,000.00	258.67	2,600.25	1,399.75	65.01 %
03-600-8019	MEDICARE	5,742.00	5,742.00	365.80	3,531.13	2,210.87	61.50 %
03-600-8023	TMRS	52,709.00	52,709.00	3,763.22	36,101.62	16,607.38	68.49 %
03-600-8025	HEALTH INSURANCE	71,926.00	71,926.00	4,998.86	41,521.75	30,404.25	57.73 %
03-600-8027	DENTAL INSURANCE	4,102.00	4,102.00	255.98	2,366.26	1,735.74	57.69 %
03-600-8029	LIFE INSURANCE	483.00	483.00	27.38	289.05	193.95	59.84 %
03-600-8031	UNEMPLOYMENT	1,350.00	1,350.00	24.52	689.60	660.40	51.08 %
Category: 80 - PERSONNEL Total:		532,325.00	532,325.00	37,540.83	356,388.43	175,936.57	66.95 %
Category: 81 - SUPPLIES							
03-600-8101	OFFICE SUPPLIES	1,200.00	1,200.00	0.00	361.75	838.25	30.15 %
03-600-8103	FOOD	500.00	500.00	0.00	0.00	500.00	0.00 %
03-600-8104	UNIFORMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
03-600-8107	MINOR TOOLS & EQUIPMENT	1,000.00	1,000.00	0.00	119.12	880.88	11.91 %
03-600-8108	POSTAGE	2,500.00	2,500.00	1,007.50	2,825.00	-325.00	113.00 %
03-600-8109	REPRODUCTION OUTSIDE	18,650.00	18,650.00	1,939.49	8,375.66	10,274.34	44.91 %
03-600-8111	FUEL	9,000.00	9,000.00	827.05	7,479.98	1,520.02	83.11 %
Category: 81 - SUPPLIES Total:		33,850.00	33,850.00	3,774.04	19,161.51	14,688.49	56.61 %
Category: 84 - MAINTENANCE							
03-600-8401	VEHICLE MAINTENANCE	5,000.00	5,000.00	47.87	2,076.39	2,923.61	41.53 %
03-600-8402	MACHINERY, TOOLS & EQUIPMENT	2,850.00	2,850.00	0.00	136.00	2,714.00	4.77 %
03-600-8404	SOFTWARE MAINTENANCE	39,300.00	39,300.00	609.00	18,601.21	20,698.79	47.33 %
03-600-8406	WATER MAINS	7,500.00	7,500.00	2,456.67	2,456.67	5,043.33	32.76 %
03-600-8407	PLANT, TOWERS, WELLS, PUMPS	5,000.00	5,000.00	1,047.00	2,822.53	2,177.47	56.45 %
03-600-8408	METER/METER BOX	26,250.00	44,150.00	0.00	44,144.82	5.18	99.99 %
03-600-8409	SERVICE LINES	10,000.00	10,000.00	11.74	6,642.17	3,357.83	66.42 %
Category: 84 - MAINTENANCE Total:		95,900.00	113,800.00	4,172.28	76,879.79	36,920.21	67.56 %
Category: 86 - SERVICES/SUNDRY							
03-600-8603	TRAVEL/TRAINING	4,550.00	4,550.00	0.00	2,520.00	2,030.00	55.38 %
03-600-8604	ASSOCIATIONS	1,410.00	1,410.00	0.00	0.00	1,410.00	0.00 %
03-600-8605	PROFESSIONAL SERVICES	5,500.00	5,500.00	0.00	5,361.98	138.02	97.49 %
03-600-8608	WATER PURCHASE	1,830,940.00	1,830,940.00	148,444.43	1,330,998.69	499,941.31	72.69 %
03-600-8615	UTILITIES - ELECTRIC	35,000.00	35,000.00	0.00	20,709.14	14,290.86	59.17 %
03-600-8620	UTILITIES - CELL PHONE	6,200.00	6,200.00	385.94	3,725.77	2,474.23	60.09 %
Category: 86 - SERVICES/SUNDRY Total:		1,883,600.00	1,883,600.00	148,830.37	1,363,315.58	520,284.42	72.38 %
Category: 89 - CAPITAL							
03-600-8935	METER/METER BOXES	47,250.00	29,350.00	0.00	13,943.08	15,406.92	47.51 %
Category: 89 - CAPITAL Total:		47,250.00	29,350.00	0.00	13,943.08	15,406.92	47.51 %
Department: 600 - WATER Total:		2,592,925.00	2,592,925.00	194,317.52	1,829,688.39	763,236.61	70.56 %
Department: 610 - WASTEWATER							
Category: 80 - PERSONNEL							
03-610-8003	HOURLY	16,468.00	16,468.00	1,280.00	12,549.45	3,918.55	76.21 %
03-610-8013	OVERTIME	500.00	500.00	24.00	610.69	-110.69	122.14 %
03-610-8019	MEDICARE	246.00	246.00	17.76	176.92	69.08	71.92 %
03-610-8023	TMRS	2,258.00	2,258.00	174.59	1,747.75	510.25	77.40 %
03-610-8025	HEALTH INSURANCE	3,912.00	3,912.00	332.95	2,941.27	970.73	75.19 %
03-610-8027	DENTAL INSURANCE	316.00	316.00	23.09	229.24	86.76	72.54 %
03-610-8029	LIFE INSURANCE	37.00	37.00	2.59	25.93	11.07	70.08 %
03-610-8031	UNEMPLOYMENT	113.00	113.00	19.60	123.29	-10.29	109.11 %
Category: 80 - PERSONNEL Total:		23,850.00	23,850.00	1,874.58	18,404.54	5,445.46	77.17 %
Category: 81 - SUPPLIES							
03-610-8107	MINOR TOOLS & EQUIPMENT	500.00	500.00	0.00	0.00	500.00	0.00 %
Category: 81 - SUPPLIES Total:		500.00	500.00	0.00	0.00	500.00	0.00 %
Category: 84 - MAINTENANCE							
03-610-8407	PLANT, TOWERS, WELLS, PUMPS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
Category: 84 - MAINTENANCE Total:		2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %

Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Category: 86 - SERVICES/SUNDRY							
03-610-8609	WASTEWATER TREATMENT	368,000.00	368,000.00	38,944.96	243,596.74	124,403.26	66.19 %
03-610-8615	UTILITIES - ELECTRIC	3,000.00	3,000.00	325.98	1,886.43	1,113.57	62.88 %
	Category: 86 - SERVICES/SUNDRY Total:	371,000.00	371,000.00	39,270.94	245,483.17	125,516.83	66.17 %
	Department: 610 - WASTEWATER Total:	397,850.00	397,850.00	41,145.52	263,887.71	133,962.29	66.33 %
Department: 900 - NON-DEPARTMENTAL							
Category: 84 - MAINTENANCE							
03-900-8402	MACHINERY, TOOLS & EQUIPMENT	4,490.00	4,490.00	164.89	2,562.03	1,927.97	57.06 %
	Category: 84 - MAINTENANCE Total:	4,490.00	4,490.00	164.89	2,562.03	1,927.97	57.06 %
Category: 86 - SERVICES/SUNDRY							
03-900-8605	PROFESSIONAL SERVICES	82,000.00	82,000.00	3,977.50	46,280.35	35,719.65	56.44 %
	Category: 86 - SERVICES/SUNDRY Total:	82,000.00	82,000.00	3,977.50	46,280.35	35,719.65	56.44 %
Category: 88 - TRANSFER OUT							
03-900-8801	TRANSFER TO GENERAL FUND	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00 %
03-900-8822	TRANSFER TO EQUIPMENT REPLAC	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00 %
03-900-8841	TRANSFER TO REVENUE BOND I&S	554,702.00	554,702.00	554,702.00	554,702.00	0.00	100.00 %
	Category: 88 - TRANSFER OUT Total:	604,702.00	604,702.00	604,702.00	604,702.00	0.00	100.00 %
	Department: 900 - NON-DEPARTMENTAL Total:	691,192.00	691,192.00	608,844.39	653,544.38	37,647.62	94.55 %
	Expense Total:	3,681,967.00	3,681,967.00	844,307.43	2,747,120.48	934,846.52	74.61 %
	Fund: 03 - WATER/WASTEWATER FUND Surplus (Deficit):	3,633.00	3,633.00	-629,593.41	-364,216.13	-367,849.13	0,025.22 %
Fund: 05 - SOLID WASTE FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 46 - CHARGES FOR SERVICES							
05-000-4640	SOLID WASTE FEE	294,800.00	294,800.00	39,468.52	342,822.04	48,022.04	116.29 %
05-000-4642	RECYCLING FEE	112,464.00	112,464.00	0.00	0.00	-112,464.00	0.00 %
	Category: 46 - CHARGES FOR SERVICES Total:	407,264.00	407,264.00	39,468.52	342,822.04	-64,441.96	84.18 %
Category: 49 - MISCELLANEOUS REVENUES							
05-000-4912	OTHER INCOME	30,528.00	30,528.00	0.00	0.00	-30,528.00	0.00 %
	Category: 49 - MISCELLANEOUS REVENUES Total:	30,528.00	30,528.00	0.00	0.00	-30,528.00	0.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	437,792.00	437,792.00	39,468.52	342,822.04	-94,969.96	78.31 %
	Revenue Total:	437,792.00	437,792.00	39,468.52	342,822.04	-94,969.96	78.31 %
Expense							
Department: 620 - SOLID WASTE							
Category: 86 - SERVICES/SUNDRY							
05-620-8605	PROFESSIONAL SERVICES	407,264.00	407,264.00	0.00	271,650.51	135,613.49	66.70 %
	Category: 86 - SERVICES/SUNDRY Total:	407,264.00	407,264.00	0.00	271,650.51	135,613.49	66.70 %
Category: 88 - TRANSFER OUT							
05-620-8801	TRANSFER TO GENERAL FUND	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00 %
	Category: 88 - TRANSFER OUT Total:	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00 %
	Department: 620 - SOLID WASTE Total:	432,264.00	432,264.00	25,000.00	296,650.51	135,613.49	68.63 %
	Expense Total:	432,264.00	432,264.00	25,000.00	296,650.51	135,613.49	68.63 %
	Fund: 05 - SOLID WASTE FUND Surplus (Deficit):	5,528.00	5,528.00	14,468.52	46,171.53	40,643.53	835.23 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 21 - LAW ENFORCEMENT FUND							
Expense							
Department: 220 - POLICE SPECIAL OPERATIONS							
Category: 81 - SUPPLIES							
21-220-8107	MINOR TOOLS & EQUIPMENT	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
Category: 81 - SUPPLIES Total:							
Department: 220 - POLICE SPECIAL OPERATIONS Total:							
Expense Total:							
Fund: 21 - LAW ENFORCEMENT FUND Total:							
Fund: 22 - EQUIPMENT REPLACEMENT FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 50 - TRANSFERS IN							
22-000-5001	TRANSFER FROM GENERAL FUND	250,000.00	250,000.00	241,495.00	241,495.00	-8,505.00	96.60 %
22-000-5003	TRANSFER FROM WATER/WASTEW	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00 %
Category: 50 - TRANSFERS IN Total:							
Department: 000 - NON-DEPARTMENTAL Total:							
Revenue Total:							
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 89 - CAPITAL							
22-900-8903	MOTOR VEHICLES	65,600.00	65,600.00	0.00	62,210.00	3,390.00	94.83 %
Category: 89 - CAPITAL Total:							
Department: 900 - NON-DEPARTMENTAL Total:							
Expense Total:							
Fund: 22 - EQUIPMENT REPLACEMENT FUND Surplus (Deficit):							
Fund: 23 - COURT SECURITY FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 47 - FINES & FORFEITURES							
23-000-4702	SECURITY FEE	3,300.00	3,300.00	405.63	3,432.56	132.56	104.02 %
Category: 47 - FINES & FORFEITURES Total:							
Department: 000 - NON-DEPARTMENTAL Total:							
Revenue Total:							
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 81 - SUPPLIES							
23-900-8107	MINOR TOOLS & EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
23-900-8113	COMPUTER HARDWARE/SOFTWAR	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
Category: 81 - SUPPLIES Total:							
Category: 86 - SERVICES/SUNDAY							
23-900-8603	TRAVEL/TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
Category: 86 - SERVICES/SUNDAY Total:							
Department: 900 - NON-DEPARTMENTAL Total:							
Expense Total:							
Fund: 23 - COURT SECURITY FUND Surplus (Deficit):							

Budget Report

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 24 - COURT TECHNOLOGY FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 47 - FINES & FORFEITURES							
<u>24-000-4704</u>	TECHNOLOGY FEE	3,600.00	3,600.00	341.98	2,905.82	-694.18	80.72 %
Category: 47 - FINES & FORFEITURES Total:							
Department: 000 - NON-DEPARTMENTAL Total:							
Revenue Total:							
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 81 - SUPPLIES							
<u>24-900-8101</u>	OFFICE SUPPLIES	200.00	200.00	0.00	0.00	200.00	0.00 %
<u>24-900-8107</u>	MINOR TOOLS & EQUIPMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
Category: 81 - SUPPLIES Total:							
Category: 84 - MAINTENANCE							
<u>24-900-8404</u>	SOFTWARE MAINTENANCE	5,100.00	5,100.00	0.00	4,554.03	545.97	89.29 %
Category: 84 - MAINTENANCE Total:							
Department: 900 - NON-DEPARTMENTAL Total:							
Expense Total:							
Fund: 24 - COURT TECHNOLOGY FUND Surplus (Deficit):							
Fund: 25 - CHILD SAFETY FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 47 - FINES & FORFEITURES							
<u>25-000-4706</u>	CHILD SAFETY FEE	5,000.00	5,000.00	1,407.26	4,284.68	-715.32	85.69 %
Category: 47 - FINES & FORFEITURES Total:							
Department: 000 - NON-DEPARTMENTAL Total:							
Revenue Total:							
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 81 - SUPPLIES							
<u>25-900-8107</u>	MINOR TOOLS & EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
Category: 81 - SUPPLIES Total:							
Department: 900 - NON-DEPARTMENTAL Total:							
Expense Total:							
Fund: 25 - CHILD SAFETY FUND Surplus (Deficit):							
Fund: 26 - POLICE DONATIONS FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 49 - MISCELLANEOUS REVENUES							
<u>26-000-4900</u>	DONATIONS	250.00	250.00	0.00	2,000.00	1,750.00	800.00 %
Category: 49 - MISCELLANEOUS REVENUES Total:							
Category: 50 - TRANSFERS IN							
<u>26-000-5001</u>	TRANSFER FROM GENERAL FUND	0.00	0.00	8,505.00	8,505.00	8,505.00	0.00 %
Category: 50 - TRANSFERS IN Total:							
Department: 000 - NON-DEPARTMENTAL Total:							
Revenue Total:							

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense							
Department: 230 - POLICE DONATIONS							
Category: 81 - SUPPLIES							
26-230-8107	MINOR TOOLS & EQUIPMENT	8,505.00	8,505.00	0.00	4,095.70	4,409.30	48.16 %
	Category: 81 - SUPPLIES Total:	8,505.00	8,505.00	0.00	4,095.70	4,409.30	48.16 %
Department: 230 - POLICE DONATIONS Total:		8,505.00	8,505.00	0.00	4,095.70	4,409.30	48.16 %
Expense Total:		8,505.00	8,505.00	0.00	4,095.70	4,409.30	48.16 %
Fund: 26 - POLICE DONATIONS FUND Surplus (Deficit):		-8,255.00	-8,255.00	8,505.00	6,409.30	14,664.30	-77.64 %
Fund: 27 - FIRE DONATIONS FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 48 - INTEREST							
27-000-4800	INTEREST	180.00	180.00	0.00	0.00	-180.00	0.00 %
	Category: 48 - INTEREST Total:	180.00	180.00	0.00	0.00	-180.00	0.00 %
Category: 49 - MISCELLANEOUS REVENUES							
27-000-4900	DONATIONS	2,000.00	2,000.00	0.00	1,600.00	-400.00	80.00 %
	Category: 49 - MISCELLANEOUS REVENUES Total:	2,000.00	2,000.00	0.00	1,600.00	-400.00	80.00 %
Department: 000 - NON-DEPARTMENTAL Total:		2,180.00	2,180.00	0.00	1,600.00	-580.00	73.39 %
Revenue Total:		2,180.00	2,180.00	0.00	1,600.00	-580.00	73.39 %
Expense							
Department: 280 - FIRE DONATIONS							
Category: 81 - SUPPLIES							
27-280-8104	UNIFORMS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
27-280-8105	PROTECTIVE CLOTHING	14,200.00	14,200.00	0.00	0.00	14,200.00	0.00 %
27-280-8107	MINOR TOOLS & EQUIPMENT	5,000.00	5,000.00	0.00	10.32	4,989.68	0.21 %
	Category: 81 - SUPPLIES Total:	29,200.00	29,200.00	0.00	10.32	29,189.68	0.04 %
Category: 84 - MAINTENANCE							
27-280-8402	MACHINERY, TOOLS & EQUIPMENT	5,000.00	5,000.00	0.00	12,182.90	-7,182.90	243.66 %
	Category: 84 - MAINTENANCE Total:	5,000.00	5,000.00	0.00	12,182.90	-7,182.90	243.66 %
Category: 89 - CAPITAL							
27-280-8904	MACHINES, TOOLS & IMPLEMENTS	30,000.00	30,000.00	0.00	16,483.01	13,516.99	54.94 %
	Category: 89 - CAPITAL Total:	30,000.00	30,000.00	0.00	16,483.01	13,516.99	54.94 %
Department: 280 - FIRE DONATIONS Total:		64,200.00	64,200.00	0.00	28,676.23	35,523.77	44.67 %
Expense Total:		64,200.00	64,200.00	0.00	28,676.23	35,523.77	44.67 %
Fund: 27 - FIRE DONATIONS FUND Surplus (Deficit):		-62,020.00	-62,020.00	0.00	-27,076.23	34,943.77	43.66 %
Fund: 29 - PARKS FUND							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 49 - MISCELLANEOUS REVENUES							
29-000-4900	DONATIONS	5,000.00	5,000.00	0.00	750.00	-4,250.00	15.00 %
	Category: 49 - MISCELLANEOUS REVENUES Total:	5,000.00	5,000.00	0.00	750.00	-4,250.00	15.00 %
Category: 50 - TRANSFERS IN							
29-000-5001	TRANSFER FROM GENERAL FUND	5,000.00	5,000.00	5,000.00	5,000.00	0.00	100.00 %
	Category: 50 - TRANSFERS IN Total:	5,000.00	5,000.00	5,000.00	5,000.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:		10,000.00	10,000.00	5,000.00	5,750.00	-4,250.00	57.50 %
Revenue Total:		10,000.00	10,000.00	5,000.00	5,750.00	-4,250.00	57.50 %
Expense							
Department: 320 - PARKS, RECREATION & OPEN SPACE							
Category: 81 - SUPPLIES							
29-320-8103	FOOD	300.00	300.00	0.00	0.00	300.00	0.00 %
	Category: 81 - SUPPLIES Total:	300.00	300.00	0.00	0.00	300.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Favorable (Unfavorable)	Percent Used
Category: 84 - MAINTENANCE							
29-320-8405	LAND MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
	Category: 84 - MAINTENANCE Total:	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
Category: 86 - SERVICES/SUNDRY							
29-320-8604	ASSOCIATIONS	200.00	200.00	0.00	175.00	25.00	87.50 %
29-320-8622	SPECIAL EVENTS	8,500.00	8,500.00	0.00	2,000.00	6,500.00	23.53 %
	Category: 86 - SERVICES/SUNDRY Total:	8,700.00	8,700.00	0.00	2,175.00	6,525.00	25.00 %
Department: 320 - PARKS, RECREATION & OPEN SPACE Total:							
	Expense Total:	10,000.00	10,000.00	0.00	2,175.00	7,825.00	21.75 %
	Fund: 29 - PARKS FUND Surplus (Deficit):	0.00	0.00	5,000.00	3,575.00	3,575.00	0.00 %
Fund: 40 - GENERAL OBLIGATION DEBT SERVICE							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 41 - PROPERTY TAXES							
40-000-4100	PROPERTY TAX - CURRENT	402,066.00	402,066.00	2,404.22	404,343.43	2,277.43	100.57 %
40-000-4102	PROPERTY TAX - DELINQUENT	4,981.00	4,981.00	-36.59	1,559.48	-3,421.52	31.31 %
40-000-4104	PENALTY & INTEREST	2,000.00	2,000.00	251.40	1,551.01	-448.99	77.55 %
	Category: 41 - PROPERTY TAXES Total:	409,047.00	409,047.00	2,619.03	407,453.92	-1,593.08	99.61 %
Category: 49 - MISCELLANEOUS REVENUES							
40-000-4912	OTHER INCOME	0.00	0.00	0.00	8,441.91	8,441.91	0.00 %
	Category: 49 - MISCELLANEOUS REVENUES Total:	0.00	0.00	0.00	8,441.91	8,441.91	0.00 %
Department: 000 - NON-DEPARTMENTAL Total:							
	Revenue Total:	409,047.00	409,047.00	2,619.03	415,895.83	6,848.83	101.67 %
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 87 - DEBT SERVICE							
40-900-8701	PRINCIPAL	369,725.00	369,725.00	0.00	369,725.00	0.00	100.00 %
40-900-8703	INTEREST	49,284.00	49,284.00	0.00	27,073.20	22,210.80	54.93 %
40-900-8705	PAYING AGENT FEES	1,500.00	1,500.00	0.00	64.62	1,435.38	4.31 %
	Category: 87 - DEBT SERVICE Total:	420,509.00	420,509.00	0.00	396,862.82	23,646.18	94.38 %
Department: 900 - NON-DEPARTMENTAL Total:							
	Expense Total:	420,509.00	420,509.00	0.00	396,862.82	23,646.18	94.38 %
Fund: 40 - GENERAL OBLIGATION DEBT SERVICE Surplus (Deficit):							
		-11,462.00	-11,462.00	2,619.03	19,033.01	30,495.01	-166.05 %
Fund: 41 - REVENUE BOND I&S							
Revenue							
Department: 000 - NON-DEPARTMENTAL							
Category: 50 - TRANSFERS IN							
41-000-5003	TRANSFER FROM WATER/WASTEW	554,702.00	554,702.00	554,702.00	554,702.00	0.00	100.00 %
	Category: 50 - TRANSFERS IN Total:	554,702.00	554,702.00	554,702.00	554,702.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:							
	Revenue Total:	554,702.00	554,702.00	554,702.00	554,702.00	0.00	100.00 %
Expense							
Department: 900 - NON-DEPARTMENTAL							
Category: 87 - DEBT SERVICE							
41-900-8701	PRINCIPAL	285,275.00	285,275.00	0.00	285,275.00	0.00	100.00 %
41-900-8703	INTEREST	266,927.00	266,927.00	116,725.00	252,327.80	14,599.20	94.53 %
41-900-8705	PAYING AGENT FEES	2,500.00	2,500.00	0.00	60.38	2,439.62	2.42 %
	Category: 87 - DEBT SERVICE Total:	554,702.00	554,702.00	116,725.00	537,663.18	17,038.82	96.93 %
Department: 900 - NON-DEPARTMENTAL Total:							
	Expense Total:	554,702.00	554,702.00	116,725.00	537,663.18	17,038.82	96.93 %
Fund: 41 - REVENUE BOND I&S Surplus (Deficit):							
		0.00	0.00	437,977.00	17,038.82	17,038.82	0.00 %

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 60 - UTILITY IMPACT FEE FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
Category: 46 - CHARGES FOR SERVICES						
60-000-4628	UTILITY IMPACT FEE	200,000.00	200,000.00	19,694.75	287,543.37	87,543.37 143.77 %
Category: 46 - CHARGES FOR SERVICES Total:						
Department: 000 - NON-DEPARTMENTAL Total:						
Revenue Total:						
Expense						
Department: 900 - NON-DEPARTMENTAL						
Category: 89 - CAPITAL						
60-900-8931	BUILDINGS & STRUCTURES - UTILIT	200,000.00	200,000.00	0.00	0.00	200,000.00 0.00 %
Category: 89 - CAPITAL Total:						
Department: 900 - NON-DEPARTMENTAL Total:						
Expense Total:						
Fund: 60 - UTILITY IMPACT FEE FUND Surplus (Deficit):						
Fund: 61 - STREET CONSTRUCTION FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
Category: 50 - TRANSFERS IN						
61-000-5001	TRANSFER FROM GENERAL FUND	400,000.00	400,000.00	400,000.00	400,000.00	0.00 100.00 %
Category: 50 - TRANSFERS IN Total:						
Department: 000 - NON-DEPARTMENTAL Total:						
Revenue Total:						
Expense						
Department: 900 - NON-DEPARTMENTAL						
Category: 84 - MAINTENANCE						
61-900-8414	MAINT - STREETS & ALLEYS	50,000.00	50,000.00	784.35	4,039.34	45,960.66 8.08 %
Category: 84 - MAINTENANCE Total:						
Category: 86 - SERVICES/SUNDRY						
61-900-8605	PROFESSIONAL SERVICES	50,000.00	50,000.00	315.00	21,934.42	28,065.58 43.87 %
Category: 86 - SERVICES/SUNDRY Total:						
Category: 89 - CAPITAL						
61-900-8932	BUILDINGS & STRUCTURES - STREE	300,000.00	300,000.00	0.00	291,596.45	8,403.55 97.20 %
Category: 89 - CAPITAL Total:						
Department: 900 - NON-DEPARTMENTAL Total:						
Expense Total:						
Fund: 61 - STREET CONSTRUCTION FUND Surplus (Deficit):						
Fund: 62 - UTILITY CONSTRUCTION FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
Category: 45 - INTERGOVERNMENTAL						
62-000-4530	STATE GRANT	100,000.00	100,000.00	0.00	0.00	-100,000.00 0.00 %
Category: 45 - INTERGOVERNMENTAL Total:						
Category: 48 - INTEREST						
62-000-4800	INTEREST	50,000.00	50,000.00	62.06	2,656.17	-47,343.83 5.31 %
Category: 48 - INTEREST Total:						
Department: 000 - NON-DEPARTMENTAL Total:						
Revenue Total:						

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
Department: 900 - NON-DEPARTMENTAL						
Category: 86 - SERVICES/SUNDRY						
62-900-8605	PROFESSIONAL SERVICES	150,000.00	150,000.00	1,265.00	75,863.55	74,136.45 50.58 %
	Category: 86 - SERVICES/SUNDRY Total:	150,000.00	150,000.00	1,265.00	75,863.55	74,136.45 50.58 %
Category: 89 - CAPITAL						
62-900-8931	BUILDINGS & STRUCTURES - UTILIT	6,500,000.00	6,500,000.00	286,042.24	2,650,709.08	3,849,290.92 40.78 %
	Category: 89 - CAPITAL Total:	6,500,000.00	6,500,000.00	286,042.24	2,650,709.08	3,849,290.92 40.78 %
	Department: 900 - NON-DEPARTMENTAL Total:	6,650,000.00	6,650,000.00	287,307.24	2,726,572.63	3,923,427.37 41.00 %
	Expense Total:	6,650,000.00	6,650,000.00	287,307.24	2,726,572.63	3,923,427.37 41.00 %
	Fund: 62 - UTILITY CONSTRUCTION FUND Surplus (Deficit):	-6,500,000.00	-6,500,000.00	-287,245.18	-2,723,916.46	3,776,083.54 41.91 %
Fund: 63 - DRAINAGE IMPROVEMENT FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
Category: 50 - TRANSFERS IN						
63-000-5001	TRANSFER FROM GENERAL FUND	100,000.00	100,000.00	100,000.00	100,000.00	0.00 100.00 %
	Category: 50 - TRANSFERS IN Total:	100,000.00	100,000.00	100,000.00	100,000.00	0.00 100.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	100,000.00	100,000.00	100,000.00	100,000.00	0.00 100.00 %
	Revenue Total:	100,000.00	100,000.00	100,000.00	100,000.00	0.00 100.00 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
Category: 86 - SERVICES/SUNDRY						
63-900-8605	PROFESSIONAL SERVICES	100,000.00	100,000.00	54.12	2,126.05	97,873.95 2.13 %
	Category: 86 - SERVICES/SUNDRY Total:	100,000.00	100,000.00	54.12	2,126.05	97,873.95 2.13 %
	Department: 900 - NON-DEPARTMENTAL Total:	100,000.00	100,000.00	54.12	2,126.05	97,873.95 2.13 %
	Expense Total:	100,000.00	100,000.00	54.12	2,126.05	97,873.95 2.13 %
	Fund: 63 - DRAINAGE IMPROVEMENT FUND Surplus (Deficit):	0.00	0.00	99,945.88	97,873.95	97,873.95 0.00 %
Fund: 65 - FACILITIES IMPROVEMENT FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
Category: 50 - TRANSFERS IN						
65-000-5001	TRANSFER FROM GENERAL FUND	350,000.00	350,000.00	350,000.00	350,000.00	0.00 100.00 %
	Category: 50 - TRANSFERS IN Total:	350,000.00	350,000.00	350,000.00	350,000.00	0.00 100.00 %
	Department: 000 - NON-DEPARTMENTAL Total:	350,000.00	350,000.00	350,000.00	350,000.00	0.00 100.00 %
	Revenue Total:	350,000.00	350,000.00	350,000.00	350,000.00	0.00 100.00 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
Category: 86 - SERVICES/SUNDRY						
65-900-8605	PROFESSIONAL SERVICES	350,000.00	350,000.00	531.00	48,017.68	301,982.32 13.72 %
	Category: 86 - SERVICES/SUNDRY Total:	350,000.00	350,000.00	531.00	48,017.68	301,982.32 13.72 %
Category: 89 - CAPITAL						
65-900-8930	BUILDINGS & STRUCTURES - BUILDI	0.00	0.00	0.00	56.71	-56.71 0.00 %
	Category: 89 - CAPITAL Total:	0.00	0.00	0.00	56.71	-56.71 0.00 %
	Department: 900 - NON-DEPARTMENTAL Total:	350,000.00	350,000.00	531.00	48,074.39	301,925.61 13.74 %
	Expense Total:	350,000.00	350,000.00	531.00	48,074.39	301,925.61 13.74 %
	Fund: 65 - FACILITIES IMPROVEMENT FUND Surplus (Deficit):	0.00	0.00	349,469.00	301,925.61	301,925.61 0.00 %
	Report Surplus (Deficit):	-6,376,839.00	-6,376,839.00	-417,420.63	-862,855.38	5,513,983.62 13.53 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

Group Summary

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
41 - PROPERTY TAXES	3,680,692.00	3,680,692.00	23,804.36	3,679,995.77	-696.23	99.98 %
42 - SALES & USE TAXES	245,194.00	245,194.00	28,756.90	231,341.95	-13,852.05	94.35 %
43 - FRANCHISE TAXES	271,500.00	271,500.00	102.78	190,164.86	-81,335.14	70.04 %
44 - LICENSES & PERMITS	438,000.00	438,000.00	34,505.54	592,202.01	154,202.01	135.21 %
45 - INTERGOVERNMENTAL	1,200.00	1,200.00	0.00	1,135.81	-64.19	94.65 %
46 - CHARGES FOR SERVICES	7,500.00	7,500.00	1,325.00	72,836.11	65,336.11	971.15 %
47 - FINES & FORFEITURES	220,000.00	220,000.00	17,513.39	158,560.32	-61,439.68	72.07 %
48 - INTEREST	44,700.00	44,700.00	13.80	590.75	-44,109.25	1.32 %
49 - MISCELLANEOUS REVENUES	5,000.00	5,000.00	90,301.31	93,229.99	88,229.99	1,864.60 %
50 - TRANSFERS IN	50,000.00	50,000.00	50,000.00	50,000.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	4,963,786.00	4,963,786.00	246,323.08	5,070,057.57	106,271.57	102.14 %
Revenue Total:	4,963,786.00	4,963,786.00	246,323.08	5,070,057.57	106,271.57	102.14 %
Expense						
Department: 100 - CITY COUNCIL						
81 - SUPPLIES	3,500.00	4,700.00	381.79	3,915.73	784.27	83.31 %
86 - SERVICES/SUNDRY	27,550.00	26,350.00	3,845.00	9,069.14	17,280.86	34.42 %
Department: 100 - CITY COUNCIL Total:	31,050.00	31,050.00	4,226.79	12,984.87	18,065.13	41.82 %
Department: 120 - ADMINISTRATION						
80 - PERSONNEL	414,285.00	414,285.00	31,585.96	252,702.33	161,582.67	61.00 %
81 - SUPPLIES	14,100.00	14,100.00	3,044.09	11,677.50	2,422.50	82.82 %
84 - MAINTENANCE	22,600.00	26,200.00	164.90	23,827.43	2,372.57	90.94 %
86 - SERVICES/SUNDRY	102,150.00	98,550.00	805.90	58,837.55	39,712.45	59.70 %
Department: 120 - ADMINISTRATION Total:	553,135.00	553,135.00	35,600.85	347,044.81	206,090.19	62.74 %
Department: 130 - MUNICIPAL COURT						
80 - PERSONNEL	88,370.00	88,370.00	6,612.28	68,314.07	20,055.93	77.30 %
81 - SUPPLIES	750.00	750.00	0.00	234.04	515.96	31.21 %
86 - SERVICES/SUNDRY	104,975.00	104,975.00	1,100.00	60,840.75	44,134.25	57.96 %
Department: 130 - MUNICIPAL COURT Total:	194,095.00	194,095.00	7,712.28	129,388.86	64,706.14	66.66 %
Department: 200 - POLICE						
80 - PERSONNEL	1,079,526.00	1,079,526.00	71,984.25	809,911.02	269,614.98	75.02 %
81 - SUPPLIES	91,000.00	91,000.00	6,733.18	53,307.56	37,692.44	58.58 %
84 - MAINTENANCE	40,295.00	40,295.00	3,088.95	21,064.97	19,230.03	52.28 %
86 - SERVICES/SUNDRY	93,631.00	93,631.00	2,973.10	75,287.92	18,343.08	80.41 %
Department: 200 - POLICE Total:	1,304,452.00	1,304,452.00	84,779.48	959,571.47	344,880.53	73.56 %
Department: 250 - FIRE						
80 - PERSONNEL	551,822.00	551,822.00	44,287.23	390,361.46	161,460.54	70.74 %
81 - SUPPLIES	85,690.00	85,690.00	5,891.17	35,655.69	50,034.31	41.61 %
84 - MAINTENANCE	31,660.00	31,660.00	292.73	36,737.93	-5,077.93	116.04 %
86 - SERVICES/SUNDRY	144,680.00	144,680.00	2,494.16	66,775.25	77,904.75	46.15 %
Department: 250 - FIRE Total:	813,852.00	813,852.00	52,965.29	529,530.33	284,321.67	65.06 %
Department: 300 - DEVELOPMENT SERVICES - INSPECTIONS &						
80 - PERSONNEL	185,954.00	185,954.00	14,171.10	142,037.57	43,916.43	76.38 %
81 - SUPPLIES	5,475.00	5,475.00	144.75	2,423.94	3,051.06	44.27 %
84 - MAINTENANCE	11,200.00	11,200.00	600.00	6,437.24	4,762.76	57.48 %
86 - SERVICES/SUNDRY	6,045.00	6,045.00	45.57	922.77	5,122.23	15.27 %
Department: 300 - DEVELOPMENT SERVICES - INSPECTIONS & COD	208,674.00	208,674.00	14,961.42	151,821.52	56,852.48	72.76 %
Department: 310 - PUBLIC WORKS - BUILDING OPERATIONS &						
80 - PERSONNEL	147,403.00	147,403.00	11,154.20	116,290.91	31,112.09	78.89 %
81 - SUPPLIES	37,750.00	37,750.00	1,489.20	21,240.94	16,509.06	56.27 %
84 - MAINTENANCE	5,800.00	5,800.00	97.74	1,249.57	4,550.43	21.54 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
86 - SERVICES/SUNDRY	162,000.00	162,000.00	15,477.55	82,247.93	79,752.07	50.77 %
Department: 310 - PUBLIC WORKS - BUILDING OPERATIONS & STR	352,953.00	352,953.00	28,218.69	221,029.35	131,923.65	62.62 %
Department: 900 - NON-DEPARTMENTAL						
81 - SUPPLIES	4,500.00	4,500.00	8.64	2,604.71	1,895.29	57.88 %
84 - MAINTENANCE	32,200.00	32,200.00	195.00	30,451.59	1,748.41	94.57 %
86 - SERVICES/SUNDRY	363,740.00	363,740.00	18,466.38	302,483.08	61,256.92	83.16 %
88 - TRANSFER OUT	1,105,000.00	1,105,000.00	1,105,000.00	1,105,000.00	0.00	100.00 %
89 - CAPITAL	0.00	0.00	0.00	98,147.95	-98,147.95	0.00 %
Department: 900 - NON-DEPARTMENTAL Total:	1,505,440.00	1,505,440.00	1,123,670.02	1,538,687.33	-33,247.33	102.21 %
Expense Total:	4,963,651.00	4,963,651.00	1,352,134.82	3,890,058.54	1,073,592.46	78.37 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	135.00	135.00	-1,105,811.74	1,179,999.03	1,179,864.03	'4,073.36 %
Fund: 03 - WATER/WASTEWATER FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
46 - CHARGES FOR SERVICES	3,645,600.00	3,645,600.00	214,707.12	2,378,360.69	-1,267,239.31	65.24 %
48 - INTEREST	5,000.00	5,000.00	6.90	293.66	-4,706.34	5.87 %
49 - MISCELLANEOUS REVENUES	35,000.00	35,000.00	0.00	4,250.00	-30,750.00	12.14 %
Department: 000 - NON-DEPARTMENTAL Total:	3,685,600.00	3,685,600.00	214,714.02	2,382,904.35	-1,302,695.65	64.65 %
Revenue Total:	3,685,600.00	3,685,600.00	214,714.02	2,382,904.35	-1,302,695.65	64.65 %
Expense						
Department: 600 - WATER						
80 - PERSONNEL	532,325.00	532,325.00	37,540.83	356,388.43	175,936.57	66.95 %
81 - SUPPLIES	33,850.00	33,850.00	3,774.04	19,161.51	14,688.49	56.61 %
84 - MAINTENANCE	95,900.00	113,800.00	4,172.28	76,879.79	36,920.21	67.56 %
86 - SERVICES/SUNDRY	1,883,600.00	1,883,600.00	148,830.37	1,363,315.58	520,284.42	72.38 %
89 - CAPITAL	47,250.00	29,350.00	0.00	13,943.08	15,406.92	47.51 %
Department: 600 - WATER Total:	2,592,925.00	2,592,925.00	194,317.52	1,829,688.39	763,236.61	70.56 %
Department: 610 - WASTEWATER						
80 - PERSONNEL	23,850.00	23,850.00	1,874.58	18,404.54	5,445.46	77.17 %
81 - SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00 %
84 - MAINTENANCE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
86 - SERVICES/SUNDRY	371,000.00	371,000.00	39,270.94	245,483.17	125,516.83	66.17 %
Department: 610 - WASTEWATER Total:	397,850.00	397,850.00	41,145.52	263,887.71	133,962.29	66.33 %
Department: 900 - NON-DEPARTMENTAL						
84 - MAINTENANCE	4,490.00	4,490.00	164.89	2,562.03	1,927.97	57.06 %
86 - SERVICES/SUNDRY	82,000.00	82,000.00	3,977.50	46,280.35	35,719.65	56.44 %
88 - TRANSFER OUT	604,702.00	604,702.00	604,702.00	604,702.00	0.00	100.00 %
Department: 900 - NON-DEPARTMENTAL Total:	691,192.00	691,192.00	608,844.39	653,544.38	37,647.62	94.55 %
Expense Total:	3,681,967.00	3,681,967.00	844,307.43	2,747,120.48	934,846.52	74.61 %
Fund: 03 - WATER/WASTEWATER FUND Surplus (Deficit):	3,633.00	3,633.00	-629,593.41	-364,216.13	-367,849.13	0,025.22 %

Fund: 05 - SOLID WASTE FUND

Revenue						
Department: 000 - NON-DEPARTMENTAL						
46 - CHARGES FOR SERVICES	407,264.00	407,264.00	39,468.52	342,822.04	-64,441.96	84.18 %
49 - MISCELLANEOUS REVENUES	30,528.00	30,528.00	0.00	0.00	-30,528.00	0.00 %
Department: 000 - NON-DEPARTMENTAL Total:	437,792.00	437,792.00	39,468.52	342,822.04	-94,969.96	78.31 %
Revenue Total:	437,792.00	437,792.00	39,468.52	342,822.04	-94,969.96	78.31 %
Expense						
Department: 620 - SOLID WASTE						
86 - SERVICES/SUNDRY	407,264.00	407,264.00	0.00	271,650.51	135,613.49	66.70 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
88 - TRANSFER OUT	25,000.00	25,000.00	25,000.00	25,000.00	0.00	100.00 %
Department: 620 - SOLID WASTE Total:	432,264.00	432,264.00	25,000.00	296,650.51	135,613.49	68.63 %
Expense Total:	432,264.00	432,264.00	25,000.00	296,650.51	135,613.49	68.63 %
Fund: 05 - SOLID WASTE FUND Surplus (Deficit):	5,528.00	5,528.00	14,468.52	46,171.53	40,643.53	835.23 %
Fund: 21 - LAW ENFORCEMENT FUND						
Expense						
Department: 220 - POLICE SPECIAL OPERATIONS						
81 - SUPPLIES	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
Department: 220 - POLICE SPECIAL OPERATIONS Total:	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
Expense Total:	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
Fund: 21 - LAW ENFORCEMENT FUND Total:	7,898.00	7,898.00	0.00	0.00	7,898.00	0.00 %
Fund: 22 - EQUIPMENT REPLACEMENT FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
50 - TRANSFERS IN	275,000.00	275,000.00	266,495.00	266,495.00	-8,505.00	96.91 %
Department: 000 - NON-DEPARTMENTAL Total:	275,000.00	275,000.00	266,495.00	266,495.00	-8,505.00	96.91 %
Revenue Total:	275,000.00	275,000.00	266,495.00	266,495.00	-8,505.00	96.91 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
89 - CAPITAL	65,600.00	65,600.00	0.00	62,210.00	3,390.00	94.83 %
Department: 900 - NON-DEPARTMENTAL Total:	65,600.00	65,600.00	0.00	62,210.00	3,390.00	94.83 %
Expense Total:	65,600.00	65,600.00	0.00	62,210.00	3,390.00	94.83 %
Fund: 22 - EQUIPMENT REPLACEMENT FUND Surplus (Deficit):	209,400.00	209,400.00	266,495.00	204,285.00	-5,115.00	97.56 %
Fund: 23 - COURT SECURITY FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
47 - FINES & FORFEITURES	3,300.00	3,300.00	405.63	3,432.56	132.56	104.02 %
Department: 000 - NON-DEPARTMENTAL Total:	3,300.00	3,300.00	405.63	3,432.56	132.56	104.02 %
Revenue Total:	3,300.00	3,300.00	405.63	3,432.56	132.56	104.02 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
81 - SUPPLIES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
86 - SERVICES/SUNDRY	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
Department: 900 - NON-DEPARTMENTAL Total:	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
Expense Total:	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
Fund: 23 - COURT SECURITY FUND Surplus (Deficit):	-1,200.00	-1,200.00	405.63	3,432.56	4,632.56	-286.05 %
Fund: 24 - COURT TECHNOLOGY FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
47 - FINES & FORFEITURES	3,600.00	3,600.00	341.98	2,905.82	-694.18	80.72 %
Department: 000 - NON-DEPARTMENTAL Total:	3,600.00	3,600.00	341.98	2,905.82	-694.18	80.72 %
Revenue Total:	3,600.00	3,600.00	341.98	2,905.82	-694.18	80.72 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
81 - SUPPLIES	3,200.00	3,200.00	0.00	0.00	3,200.00	0.00 %
84 - MAINTENANCE	5,100.00	5,100.00	0.00	4,554.03	545.97	89.29 %
Department: 900 - NON-DEPARTMENTAL Total:	8,300.00	8,300.00	0.00	4,554.03	3,745.97	54.87 %
Expense Total:	8,300.00	8,300.00	0.00	4,554.03	3,745.97	54.87 %
Fund: 24 - COURT TECHNOLOGY FUND Surplus (Deficit):	-4,700.00	-4,700.00	341.98	-1,648.21	3,051.79	35.07 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 25 - CHILD SAFETY FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
47 - FINES & FORFEITURES	5,000.00	5,000.00	1,407.26	4,284.68	-715.32	85.69 %
Department: 000 - NON-DEPARTMENTAL Total:	5,000.00	5,000.00	1,407.26	4,284.68	-715.32	85.69 %
Revenue Total:	5,000.00	5,000.00	1,407.26	4,284.68	-715.32	85.69 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
81 - SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
Department: 900 - NON-DEPARTMENTAL Total:	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
Expense Total:	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
Fund: 25 - CHILD SAFETY FUND Surplus (Deficit):	0.00	0.00	1,407.26	4,284.68	4,284.68	0.00 %
Fund: 26 - POLICE DONATIONS FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
49 - MISCELLANEOUS REVENUES	250.00	250.00	0.00	2,000.00	1,750.00	800.00 %
50 - TRANSFERS IN	0.00	0.00	8,505.00	8,505.00	8,505.00	0.00 %
Department: 000 - NON-DEPARTMENTAL Total:	250.00	250.00	8,505.00	10,505.00	10,255.00	4,202.00 %
Revenue Total:	250.00	250.00	8,505.00	10,505.00	10,255.00	4,202.00 %
Expense						
Department: 230 - POLICE DONATIONS						
81 - SUPPLIES	8,505.00	8,505.00	0.00	4,095.70	4,409.30	48.16 %
Department: 230 - POLICE DONATIONS Total:	8,505.00	8,505.00	0.00	4,095.70	4,409.30	48.16 %
Expense Total:	8,505.00	8,505.00	0.00	4,095.70	4,409.30	48.16 %
Fund: 26 - POLICE DONATIONS FUND Surplus (Deficit):	-8,255.00	-8,255.00	8,505.00	6,409.30	14,664.30	-77.64 %
Fund: 27 - FIRE DONATIONS FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
48 - INTEREST	180.00	180.00	0.00	0.00	-180.00	0.00 %
49 - MISCELLANEOUS REVENUES	2,000.00	2,000.00	0.00	1,600.00	-400.00	80.00 %
Department: 000 - NON-DEPARTMENTAL Total:	2,180.00	2,180.00	0.00	1,600.00	-580.00	73.39 %
Revenue Total:	2,180.00	2,180.00	0.00	1,600.00	-580.00	73.39 %
Expense						
Department: 280 - FIRE DONATIONS						
81 - SUPPLIES	29,200.00	29,200.00	0.00	10.32	29,189.68	0.04 %
84 - MAINTENANCE	5,000.00	5,000.00	0.00	12,182.90	-7,182.90	243.66 %
89 - CAPITAL	30,000.00	30,000.00	0.00	16,483.01	13,516.99	54.94 %
Department: 280 - FIRE DONATIONS Total:	64,200.00	64,200.00	0.00	28,676.23	35,523.77	44.67 %
Expense Total:	64,200.00	64,200.00	0.00	28,676.23	35,523.77	44.67 %
Fund: 27 - FIRE DONATIONS FUND Surplus (Deficit):	-62,020.00	-62,020.00	0.00	-27,076.23	34,943.77	43.66 %
Fund: 29 - PARKS FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
49 - MISCELLANEOUS REVENUES	5,000.00	5,000.00	0.00	750.00	-4,250.00	15.00 %
50 - TRANSFERS IN	5,000.00	5,000.00	5,000.00	5,000.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	10,000.00	10,000.00	5,000.00	5,750.00	-4,250.00	57.50 %
Revenue Total:	10,000.00	10,000.00	5,000.00	5,750.00	-4,250.00	57.50 %
Expense						
Department: 320 - PARKS, RECREATION & OPEN SPACE						
81 - SUPPLIES	300.00	300.00	0.00	0.00	300.00	0.00 %
84 - MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
86 - SERVICES/SUNDRY	8,700.00	8,700.00	0.00	2,175.00	6,525.00	25.00 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Department: 320 - PARKS, RECREATION & OPEN SPACE Total:	10,000.00	10,000.00	0.00	2,175.00	7,825.00	21.75 %
Expense Total:	10,000.00	10,000.00	0.00	2,175.00	7,825.00	21.75 %
Fund: 29 - PARKS FUND Surplus (Deficit):	0.00	0.00	5,000.00	3,575.00	3,575.00	0.00 %
Fund: 40 - GENERAL OBLIGATION DEBT SERVICE						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
41 - PROPERTY TAXES	409,047.00	409,047.00	2,619.03	407,453.92	-1,593.08	99.61 %
49 - MISCELLANEOUS REVENUES	0.00	0.00	0.00	8,441.91	8,441.91	0.00 %
Department: 000 - NON-DEPARTMENTAL Total:	409,047.00	409,047.00	2,619.03	415,895.83	6,848.83	101.67 %
Revenue Total:	409,047.00	409,047.00	2,619.03	415,895.83	6,848.83	101.67 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
87 - DEBT SERVICE	420,509.00	420,509.00	0.00	396,862.82	23,646.18	94.38 %
Department: 900 - NON-DEPARTMENTAL Total:	420,509.00	420,509.00	0.00	396,862.82	23,646.18	94.38 %
Expense Total:	420,509.00	420,509.00	0.00	396,862.82	23,646.18	94.38 %
Fund: 40 - GENERAL OBLIGATION DEBT SERVICE Surplus (Deficit):	-11,462.00	-11,462.00	2,619.03	19,033.01	30,495.01	-166.05 %
Fund: 41 - REVENUE BOND I&S						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
50 - TRANSFERS IN	554,702.00	554,702.00	554,702.00	554,702.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	554,702.00	554,702.00	554,702.00	554,702.00	0.00	100.00 %
Revenue Total:	554,702.00	554,702.00	554,702.00	554,702.00	0.00	100.00 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
87 - DEBT SERVICE	554,702.00	554,702.00	116,725.00	537,663.18	17,038.82	96.93 %
Department: 900 - NON-DEPARTMENTAL Total:	554,702.00	554,702.00	116,725.00	537,663.18	17,038.82	96.93 %
Expense Total:	554,702.00	554,702.00	116,725.00	537,663.18	17,038.82	96.93 %
Fund: 41 - REVENUE BOND I&S Surplus (Deficit):	0.00	0.00	437,977.00	17,038.82	17,038.82	0.00 %
Fund: 60 - UTILITY IMPACT FEE FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
46 - CHARGES FOR SERVICES	200,000.00	200,000.00	19,694.75	287,543.37	87,543.37	143.77 %
Department: 000 - NON-DEPARTMENTAL Total:	200,000.00	200,000.00	19,694.75	287,543.37	87,543.37	143.77 %
Revenue Total:	200,000.00	200,000.00	19,694.75	287,543.37	87,543.37	143.77 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
89 - CAPITAL	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
Department: 900 - NON-DEPARTMENTAL Total:	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
Expense Total:	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00 %
Fund: 60 - UTILITY IMPACT FEE FUND Surplus (Deficit):	0.00	0.00	19,694.75	287,543.37	287,543.37	0.00 %
Fund: 61 - STREET CONSTRUCTION FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
50 - TRANSFERS IN	400,000.00	400,000.00	400,000.00	400,000.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	400,000.00	400,000.00	400,000.00	400,000.00	0.00	100.00 %
Revenue Total:	400,000.00	400,000.00	400,000.00	400,000.00	0.00	100.00 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
84 - MAINTENANCE	50,000.00	50,000.00	784.35	4,039.34	45,960.66	8.08 %
86 - SERVICES/SUNDRY	50,000.00	50,000.00	315.00	21,934.42	28,065.58	43.87 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
89 - CAPITAL	300,000.00	300,000.00	0.00	291,596.45	8,403.55	97.20 %
Department: 900 - NON-DEPARTMENTAL Total:	400,000.00	400,000.00	1,099.35	317,570.21	82,429.79	79.39 %
Expense Total:	400,000.00	400,000.00	1,099.35	317,570.21	82,429.79	79.39 %
Fund: 61 - STREET CONSTRUCTION FUND Surplus (Deficit):	0.00	0.00	398,900.65	82,429.79	82,429.79	0.00 %
Fund: 62 - UTILITY CONSTRUCTION FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
45 - INTERGOVERNMENTAL	100,000.00	100,000.00	0.00	0.00	-100,000.00	0.00 %
48 - INTEREST	50,000.00	50,000.00	62.06	2,656.17	-47,343.83	5.31 %
Department: 000 - NON-DEPARTMENTAL Total:	150,000.00	150,000.00	62.06	2,656.17	-147,343.83	1.77 %
Revenue Total:	150,000.00	150,000.00	62.06	2,656.17	-147,343.83	1.77 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
86 - SERVICES/SUNDRY	150,000.00	150,000.00	1,265.00	75,863.55	74,136.45	50.58 %
89 - CAPITAL	6,500,000.00	6,500,000.00	286,042.24	2,650,709.08	3,849,290.92	40.78 %
Department: 900 - NON-DEPARTMENTAL Total:	6,650,000.00	6,650,000.00	287,307.24	2,726,572.63	3,923,427.37	41.00 %
Expense Total:	6,650,000.00	6,650,000.00	287,307.24	2,726,572.63	3,923,427.37	41.00 %
Fund: 62 - UTILITY CONSTRUCTION FUND Surplus (Deficit):	-6,500,000.00	-6,500,000.00	-287,245.18	-2,723,916.46	3,776,083.54	41.91 %
Fund: 63 - DRAINAGE IMPROVEMENT FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
50 - TRANSFERS IN	100,000.00	100,000.00	100,000.00	100,000.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	100,000.00	100,000.00	100,000.00	100,000.00	0.00	100.00 %
Revenue Total:	100,000.00	100,000.00	100,000.00	100,000.00	0.00	100.00 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
86 - SERVICES/SUNDRY	100,000.00	100,000.00	54.12	2,126.05	97,873.95	2.13 %
Department: 900 - NON-DEPARTMENTAL Total:	100,000.00	100,000.00	54.12	2,126.05	97,873.95	2.13 %
Expense Total:	100,000.00	100,000.00	54.12	2,126.05	97,873.95	2.13 %
Fund: 63 - DRAINAGE IMPROVEMENT FUND Surplus (Deficit):	0.00	0.00	99,945.88	97,873.95	97,873.95	0.00 %
Fund: 65 - FACILITIES IMPROVEMENT FUND						
Revenue						
Department: 000 - NON-DEPARTMENTAL						
50 - TRANSFERS IN	350,000.00	350,000.00	350,000.00	350,000.00	0.00	100.00 %
Department: 000 - NON-DEPARTMENTAL Total:	350,000.00	350,000.00	350,000.00	350,000.00	0.00	100.00 %
Revenue Total:	350,000.00	350,000.00	350,000.00	350,000.00	0.00	100.00 %
Expense						
Department: 900 - NON-DEPARTMENTAL						
86 - SERVICES/SUNDRY	350,000.00	350,000.00	531.00	48,017.68	301,982.32	13.72 %
89 - CAPITAL	0.00	0.00	0.00	56.71	-56.71	0.00 %
Department: 900 - NON-DEPARTMENTAL Total:	350,000.00	350,000.00	531.00	48,074.39	301,925.61	13.74 %
Expense Total:	350,000.00	350,000.00	531.00	48,074.39	301,925.61	13.74 %
Fund: 65 - FACILITIES IMPROVEMENT FUND Surplus (Deficit):	0.00	0.00	349,469.00	301,925.61	301,925.61	0.00 %
Report Surplus (Deficit):	-6,376,839.00	-6,376,839.00	-417,420.63	-862,855.38	5,513,983.62	13.53 %

Budget Report

For Fiscal: Fiscal 2020/2021 Period Ending: 06/30/2021

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	135.00	135.00	-1,105,811.74	1,179,999.03	1,179,864.03
03 - WATER/WASTEWATER FUND	3,633.00	3,633.00	-629,593.41	-364,216.13	-367,849.13
05 - SOLID WASTE FUND	5,528.00	5,528.00	14,468.52	46,171.53	40,643.53
21 - LAW ENFORCEMENT FUND	-7,898.00	-7,898.00	0.00	0.00	7,898.00
22 - EQUIPMENT REPLACEMENT F	209,400.00	209,400.00	266,495.00	204,285.00	-5,115.00
23 - COURT SECURITY FUND	-1,200.00	-1,200.00	405.63	3,432.56	4,632.56
24 - COURT TECHNOLOGY FUND	-4,700.00	-4,700.00	341.98	-1,648.21	3,051.79
25 - CHILD SAFETY FUND	0.00	0.00	1,407.26	4,284.68	4,284.68
26 - POLICE DONATIONS FUND	-8,255.00	-8,255.00	8,505.00	6,409.30	14,664.30
27 - FIRE DONATIONS FUND	-62,020.00	-62,020.00	0.00	-27,076.23	34,943.77
29 - PARKS FUND	0.00	0.00	5,000.00	3,575.00	3,575.00
40 - GENERAL OBLIGATION DEBT :	-11,462.00	-11,462.00	2,619.03	19,033.01	30,495.01
41 - REVENUE BOND I&S	0.00	0.00	437,977.00	17,038.82	17,038.82
60 - UTILITY IMPACT FEE FUND	0.00	0.00	19,694.75	287,543.37	287,543.37
61 - STREET CONSTRUCTION FUNI	0.00	0.00	398,900.65	82,429.79	82,429.79
62 - UTILITY CONSTRUCTION FUN	-6,500,000.00	-6,500,000.00	-287,245.18	-2,723,916.46	3,776,083.54
63 - DRAINAGE IMPROVEMENT FI	0.00	0.00	99,945.88	97,873.95	97,873.95
65 - FACILITIES IMPROVEMENT FL	0.00	0.00	349,469.00	301,925.61	301,925.61
Report Surplus (Deficit):	-6,376,839.00	-6,376,839.00	-417,420.63	-862,855.38	5,513,983.62



City of Parker

Monthly Financial Report

(period ending June 30, 2021)

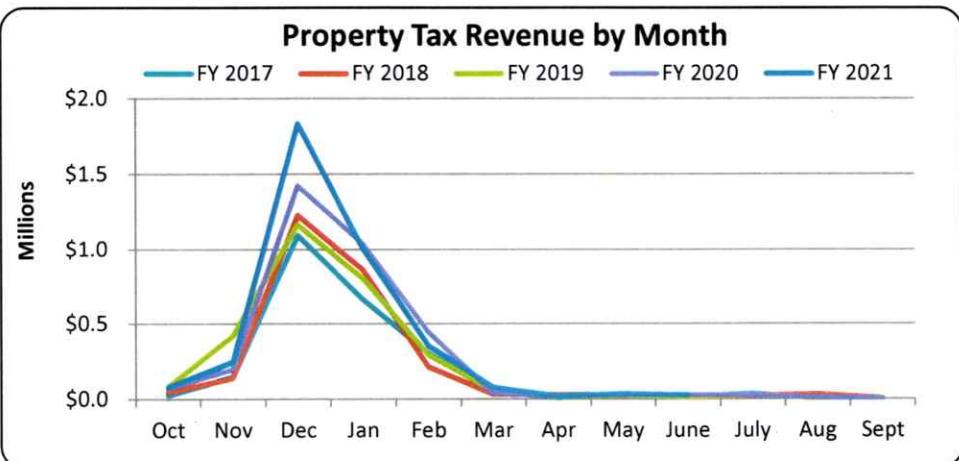
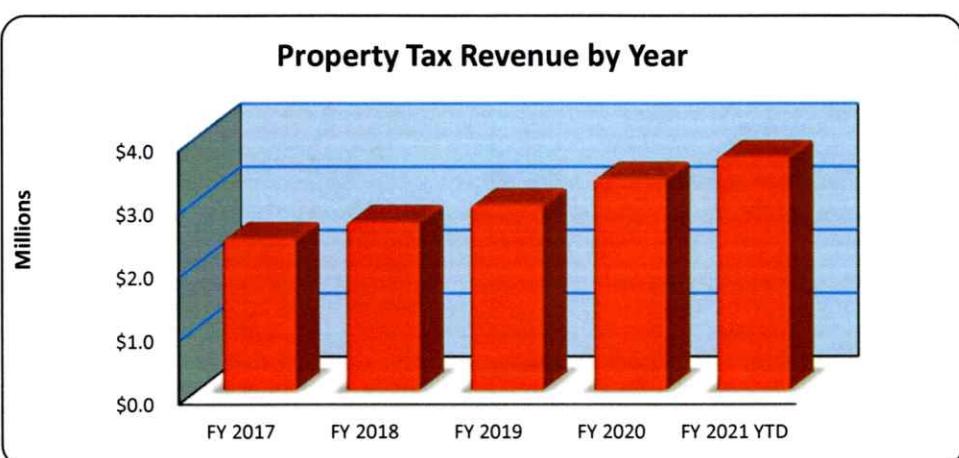
Revenue Reports

The Revenue Reports provide an analysis of the major revenue sources for the General Fund. They contain the current year and 4 years of historical information.



**Property Tax Revenue
General Fund
FY 2020-2021**

Month Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 Received	FY 2021 YTD Received	Difference to FY 2020	Variance to FY 2020
October	\$26,636	\$45,491	\$85,362	\$74,437	\$79,408	\$4,972	6.7%
November	147,562	138,073	420,772	197,419	247,924	50,505	25.6%
December	1,093,390	1,227,495	1,165,830	1,423,434	1,834,822	411,389	28.9%
January	664,254	866,225	807,103	1,044,342	1,009,659	(34,683)	-3.3%
February	306,142	215,990	294,720	447,245	356,110	(91,135)	-20.4%
March	50,347	34,293	57,257	36,715	76,710	39,996	108.9%
April	10,966	30,151	16,631	20,976	18,428	(2,548)	-12.1%
May	27,382	25,655	22,985	30,244	33,130	2,886	9.5%
June	17,437	11,352	14,308	25,258	23,804	(1,454)	-5.8%
July	33,865	22,481	23,593	22,907			
August	3,030	31,311	5,447	10,992			
September	3,217	5,837	2,783	1,526			
Total	\$2,384,229	\$2,654,355	\$2,916,792	\$3,335,494	\$3,679,996	\$379,927	11.5%

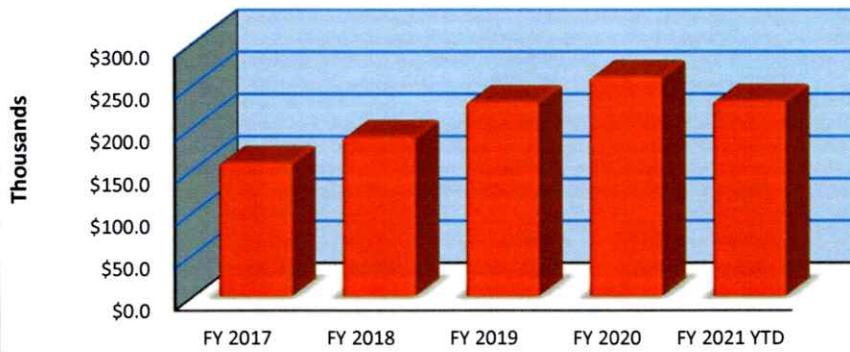




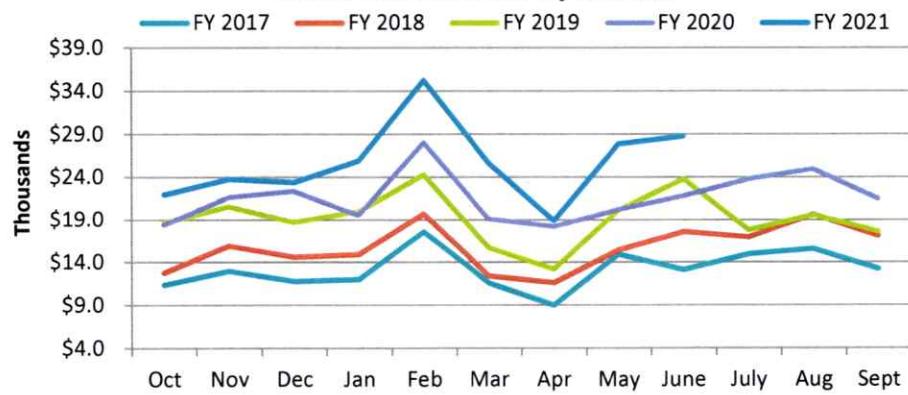
**Sales Tax Revenue
General Fund
FY 2020-2021**

Month Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 Received	FY 2021 YTD Received	Difference to FY 2020	Variance to FY 2020
October	\$11,348	\$12,724	\$18,648	\$18,386	\$21,970	\$3,584	19.5%
November	12,972	15,916	20,580	21,689	23,741	2,053	9.5%
December	11,754	14,613	18,710	22,379	23,373	994	4.4%
January	11,986	14,898	19,988	19,552	25,896	6,344	32.4%
February	17,566	19,676	24,284	28,023	35,260	7,238	25.8%
March	11,584	12,396	15,718	19,095	25,607	6,513	34.1%
April	8,994	11,601	13,220	18,199	18,915	717	3.9%
May	14,951	15,422	20,142	20,192	27,822	7,630	37.8%
June	13,102	17,569	23,768	21,807	28,757	6,950	31.9%
July	14,940	16,938	17,783	23,751			
August	15,548	19,666	19,550	24,971			
September	13,185	17,090	17,616	21,457			
Total	\$157,930	\$188,509	\$230,007	\$259,499	\$231,342	\$42,022	22.2%

Sales Tax Revenue by Year



Sales Tax Revenue by Month



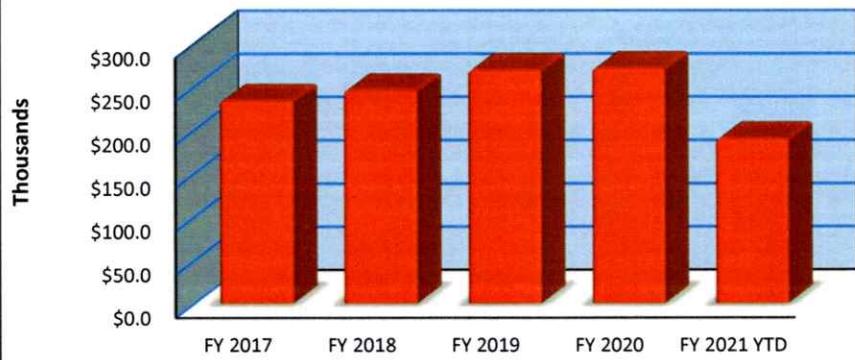


Franchise Fee Revenue
General Fund
FY 2020-2021

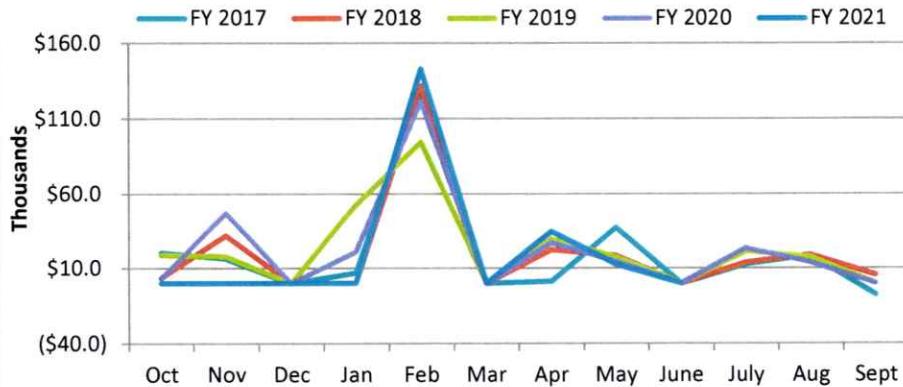
Month Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 Received	FY 2021 YTD Received	Difference to FY 2020	Variance to FY 2020
October	\$20,142	\$3,755	\$18,905	\$3,316	\$0	(\$3,316)	-100.0%
November	16,433	31,632	17,953	47,049	0	(47,049)	-100.0%
December	0	0	0	0	0	0	#DIV/0!
January	7,027	0	52,471	20,910	0	(20,910)	-100.0%
February	128,483	132,090	94,465	121,507	143,048	21,541	17.7%
March	0	0	0	0	0	0	#DIV/0!
April	1,158	22,055	29,425	26,979	34,536	7,557	28.0%
May	37,118	18,433	17,467	14,456	12,477	(1,979)	-13.7%
June	0	0	0	0	103	103	#DIV/0!
July	12,638	13,644	21,415	23,437			
August	18,564	18,776	17,280	13,929			
September	(7,466)	5,685	0	0			
Total	\$234,097	\$246,071	\$269,380	\$271,583	\$190,165	(\$44,052)	-18.8%

Special Note: Some Franchise Fees are received on a quarterly basis.

Franchise Fee Revenue by Year



Franchise Fee Revenue by Month

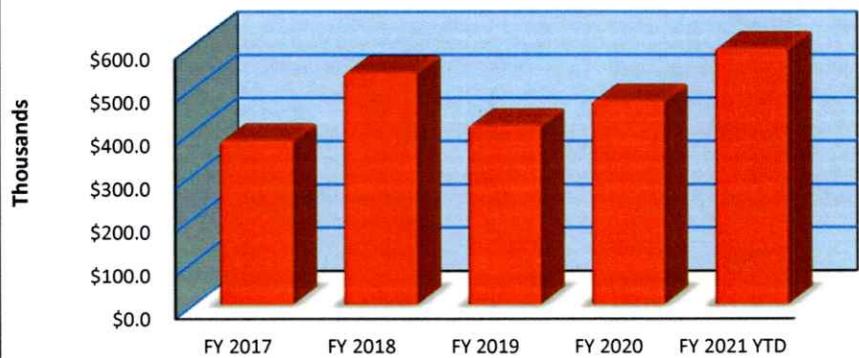




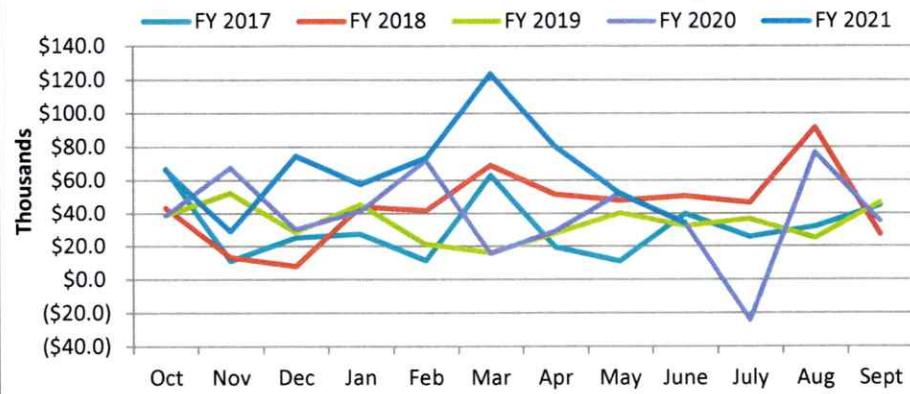
Licenses & Permits Revenue
General Fund
FY 2020-2021

Month Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 Received	FY 2021 YTD Received	Difference to FY 2020	Variance to FY 2020
October	\$66,887	\$43,572	\$39,126	\$38,966	\$66,418	\$27,452	70.4%
November	11,172	13,310	52,505	67,595	29,219	(38,376)	-56.8%
December	25,184	7,877	28,727	30,367	74,737	44,370	146.1%
January	27,374	44,274	45,699	41,621	57,700	16,079	38.6%
February	11,406	42,025	21,325	72,116	73,471	1,355	1.9%
March	62,992	69,016	16,021	15,616	123,672	108,056	692.0%
April	19,599	51,627	27,954	29,268	80,224	50,956	174.1%
May	10,957	48,211	40,560	52,600	52,256	(344)	-0.7%
June	40,281	50,769	32,478	34,043	34,506	463	1.4%
July	25,645	46,513	36,859	(24,313)			
August	32,158	91,715	25,271	76,800			
September	45,146	27,218	46,967	35,635			
Total	\$378,801	\$536,126	\$413,491	\$470,313	\$592,202	\$210,011	54.9%

Licenses & Permits Revenue by Year



Licenses & Permits Revenue by Month

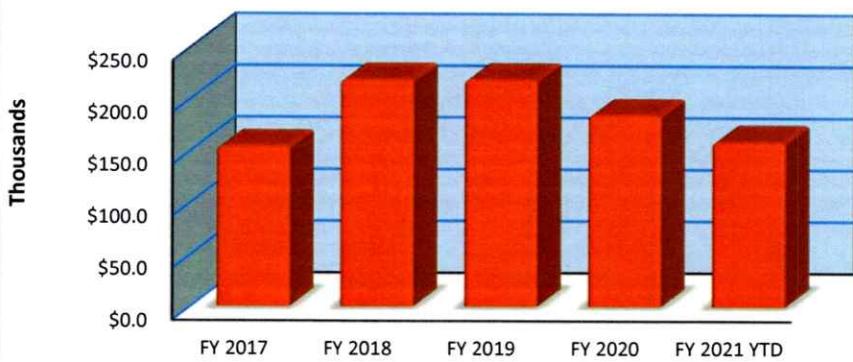




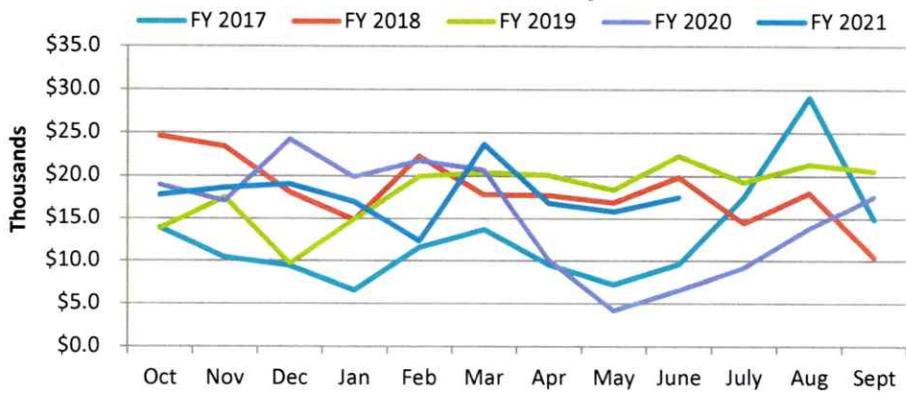
Court Fines Revenue
General Fund
FY 2020-2021

Month Received	FY 2017 Received	FY 2018 Received	FY 2019 Received	FY 2020 Received	FY 2021 YTD Received	Difference to FY 2020	Variance to FY 2020
October	\$13,916	\$24,603	\$13,822	\$18,963	\$17,777	(\$1,187)	-6.3%
November	10,413	23,397	17,516	17,099	18,613	1,514	8.9%
December	9,395	18,100	9,685	24,270	19,042	(5,228)	-21.5%
January	6,569	14,897	14,893	19,891	17,015	(2,876)	-14.5%
February	11,589	22,303	19,940	21,768	12,341	(9,427)	-43.3%
March	13,698	17,815	20,386	20,684	23,652	2,968	14.4%
April	9,547	17,738	20,071	10,116	16,791	6,675	66.0%
May	7,251	16,866	18,401	4,196	15,816	11,620	276.9%
June	9,633	19,857	22,345	6,596	17,513	10,917	165.5%
July	17,559	14,452	19,300	9,232			
August	29,096	18,053	21,356	13,814			
September	14,860	10,409	20,568	17,591			
Total	\$153,525	\$218,489	\$218,283	\$184,221	\$158,560	\$14,977	10.4%

Court Fines Revenue by Year



Court Fines Revenue by Month



PARKER POLICE DEPARTMENT
REPORT OF MONTHLY STATISTICS YEAR TO DATE

June 2021	THIS MONTH	THIS MONTH LAST YEAR	% CHANGE	YTD 2021	YTD 2020	% CHANGE
Total Incidents	1690	1166	45%	8210	6365	29%
Calls for Service	95	111	-14%	600	623	-4%
House Watch	554	477	16%	1950	2106	-7%
Other Service Response Incidents	1041	578	80%	5660	3636	56%
Reported Incidents - Group A	9	9	0%	43	49	-12%
Arson	0	0	0%	0	0	0%
Assault	2	0	200%	2	4	-50%
Bribery	0	0	0%	0	0	0%
Burglary/Breaking and Entering	0	0	0%	1	5	-80%
Counterfeiting/Forgery	0	1	-100%	1	2	-50%
Destruction/Damage/Vandalism of Property	0	3	-100%	5	9	-44%
Drug/Narcotic Offenses	1	0	100%	6	3	100%
Embezzlement	0	0	0%	0	0	0%
Extortion/Blackmail	0	0	0%	1	0	100%
Fraud	3	4	-25%	14	12	17%
Gambling	0	0	0%	0	0	0%
Homicide	0	0	0%	0	0	0%
Human Trafficking	0	0	0%	0	0	0%
Kidnapping/Abduction	0	0	0%	0	0	0%
Larceny/Theft	3	1	200%	11	11	0%
Motor Vehicle Theft	0	0	0%	0	1	-100%
Pornography/Obscene Material	0	0	0%	0	0	0%
Prostitution	0	0	0%	0	0	0%
Robbery	0	0	0%	0	0	0%
Sex Offenses	0	0	0%	0	1	-100%
Sex Offenses, Nonforcible	0	0	0%	1	0	100%
Stolen Property	0	0	0%	0	0	0%
Weapon Law Violations	0	0	0%	1	1	0%
Group B Offenses	2	3	-33%	19	13	46%
Bad Checks	0	0	0%	0	0	0%
Curfew/Loitering/Vagrancy Violations	0	0	0%	0	0	0%
Disorderly Conduct	0	0	0%	0	0	0%
Driving Under the Influence	0	1	-100%	2	3	-33%
Drunkenness	1	0	100%	1	2	-50%
Family Offenses, Nonviolent	0	0	0%	0	0	0%
Liquor Violations	1	0	100%	2	0	200%
Peeping Tom	0	0	0%	0	0	0%
Runaway	0	0	0%	3	2	50%
Trespass of Real Property	0	0	0%	3	2	50%
All Other Offenses	0	2	-100%	8	4	100%
Incident Reports - Non-Offenses	5	5	0%	27	42	-36%
Incident Reports	5	4	25%	24	38	-37%
Mental Health	0	1	-100%	3	4	-25%

Adult Arrests	3	3	0%	12	11	9%
Males	2	3	-33%	10	9	11%
Females	1	0	100%	2	2	0%
Juvenile Detentions	0	0	0%	1	0	100%
Males	0	0	0%	1	0	100%
Females	0	0	0%	0	0	0%
Traffic Enforcement	225	72	213%	1172	642	83%
Citations	103	29	255%	543	412	32%
Warnings	122	43	184%	629	230	173%
Accidents	8	8	0%	31	43	-28%
Injury	2	3	-33%	12	22	-45%
Non-Injury	6	5	20%	18	21	-14%
FLID	0	0	0%	1	0	100%
Investigations	130	77	69%	758	480	58%
Cases Assigned	15	17	-12%	91	108	-16%
Clearances	22	6	267%	115	56	105%
Cases Filed with DA	6	0	600%	23	5	360%
Follow-Ups	71	53	34%	354	279	27%
Leads Online	0	1	-100%	1	32	-97%
Current Active Investigations	16	0				
Alarm Activations	22	11	100%	94	90	4%
Residential	17	9	89%	73	82	-11%
Chargeable	17	6	183%	71	59	20%
Non-Chargeable	0	3	-100%	2	23	-91%
Business	5	2	150%	21	8	163%
Chargeable	3	0	300%	15	0	1500%
Non-Chargeable	2	2	0%	6	8	-25%
Outside Agency Activities	17	14	21%	110	88	25%
Parker PD Assisting Outside Agency	15	14	7%	103	88	17%
Murphy PD	10	6	67%	57	45	27%
Collin County SO	2	4	-50%	18	19	-5%
Wylie PD	1	0	100%	6	4	50%
Allen PD	1	0	100%	6	4	50%
Other	1	4	-75%	16	16	0%
Outside Agency Assisting Parker PD	2	0	200%	7	0	700%
Murphy PD	1	0	100%	6	0	600%
Collin County SO	0	0	0%	0	0	0%
Wylie PD	0	0	0%	0	0	0%
Allen PD	1	0	100%	1	0	100%
Other	0	0	0%	0	0	0%
Outside Agency Specialty Assist Parker PD	0	0	0%	0	0	0%
Staff	Sworn	Civilian	Reserve			
Authorized	11	1	2			
Current Strength	10	1	1			
In Training	0	0	0			
Openings	1	0	0			
% Staffed	91%	100%	50%			
Reserve Hours	13	80				

* Denotes new category added to the report February 2021

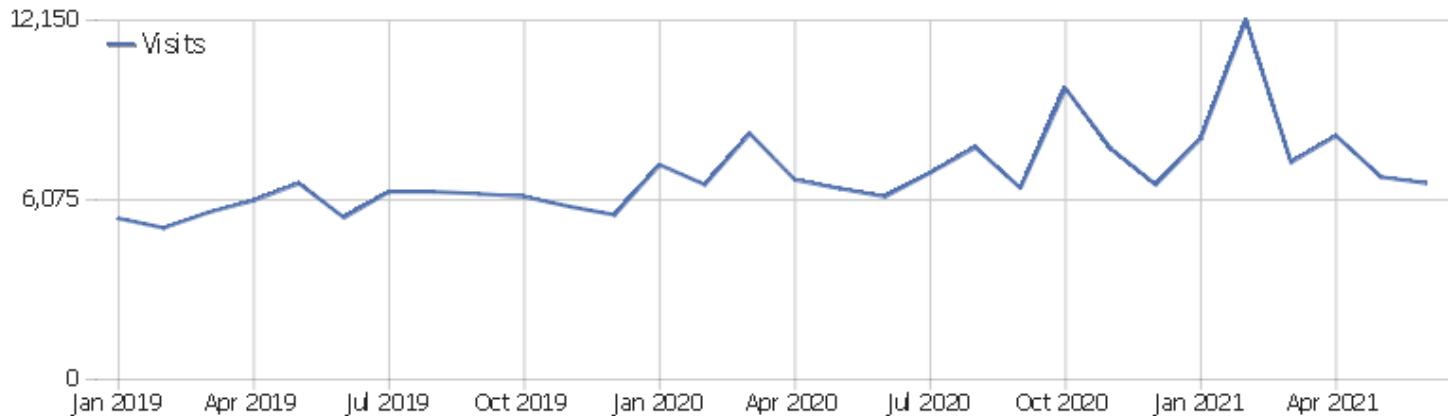


Parker, TX

Date range: June 2021

Monthly Web Report

Visits Summary



Name	Value
Unique visitors	5,406
Visits	6,642
Actions	18,696
Maximum actions in one visit	110
Actions per Visit	3
Avg. Visit Duration (in seconds)	00:02:17
Bounce Rate	54%

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Visits	6,642
Actions	18,696
Maximum actions in one visit	110
Actions per Visit	3
Avg. Visit Duration (in seconds)	00:02:17
Bounce Rate	54%

Site Search Keywords

Keyword	Searches	Search Results pages	% Search Exits
bulk trash	14	1	36%
police	5	1	40%
rfp	5	1	20%
trash	5	1	0%
true	5	1	40%
house watch	4	1	0%
animal control	3	1	67%
annual renewal for home alarm due	3	1	100%
bids	3	1	0%
calendar	3	1	0%
kings crossing	3	1	67%
permit	3	1	0%
bulk trash pickup	2	1	100%
chicken	2	1	100%
fireworks	2	1	100%
form	2	1	0%
jobs	2	1	0%
maps	2	1	0%
meetings livestream	2	1	50%
noise	2	2	0%
open records	2	1	0%
speed bumps	2	3	0%
water tower	2	2	100%
Others	207	249	25%

Referrer Type

Referrer Type	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Revenue
Direct Entry	4,557	12,451	3	00:02:23	58%	\$ 0
Search Engines	2,001	5,999	3	00:02:03	46%	\$ 0
Websites	84	246	3	00:02:21	51%	\$ 0

Country

Country	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Revenue
Unknown	5,529	15,729	3	00:02:19	54%	\$ 0
United States	859	2,491	3	00:02:23	52%	\$ 0
Germany	100	193	2	00:01:36	75%	\$ 0
India	33	42	1	00:01:36	88%	\$ 0
Philippines	17	27	2	00:00:03	71%	\$ 0
Canada	11	34	3	00:04:19	64%	\$ 0
Russia	9	14	2	00:01:11	56%	\$ 0
Mexico	5	40	8	00:07:18	60%	\$ 0
Ukraine	5	10	2	00:00:34	60%	\$ 0
Vietnam	5	6	1	00:00:02	80%	\$ 0
South Africa	4	5	1	00:00:04	75%	\$ 0
United Kingdom	4	8	2	00:00:36	25%	\$ 0
Colombia	3	3	1	00:00:00	100%	\$ 0
Honduras	3	3	1	00:00:00	100%	\$ 0
Luxembourg	3	3	1	00:00:00	100%	\$ 0
Nigeria	3	14	5	00:11:12	33%	\$ 0
Poland	3	9	3	00:00:02	33%	\$ 0
Argentina	2	2	1	00:00:00	100%	\$ 0
Bermuda	2	4	2	00:00:08	50%	\$ 0
Bolivia	2	4	2	00:00:21	50%	\$ 0
Brazil	2	2	1	00:00:00	100%	\$ 0
France	2	2	1	00:00:00	100%	\$ 0
Ghana	2	2	1	00:00:00	100%	\$ 0
Others	34	49	1	00:00:16	68%	\$ 0

Device type

Device type	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Conversion Rate
Desktop	4,334	13,223	3	00:02:42	52%	0%
Smartphone	2,058	4,228	2	00:01:16	60%	0%
Tablet	162	423	3	00:01:44	56%	0%
Unknown	86	819	10	00:07:11	51%	0%
Phablet	2	3	2	00:00:11	50%	0%



Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: ACA/CS Scott Grey for City Administrator Olson
Estimated Cost:	Date Prepared: July 15, 2021
Exhibits:	<ul style="list-style-type: none"> • <u>Proposed Resolution</u>

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-670, RATIFYING INTERIM CITY ATTORNEY. [PETTLE/OLSON]

SUMMARY

The City of Parker terminated the services of Brandon Shelby at the June 15, 2021 City Council meeting. In the interim Mayor Pettle and City Administrator Luke Olson executed a contract for interim services with Banowsky & Levine PC. The Parker City Council will need to ratify the agreement.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:		Date:	07/15/2021
Interim City Attorney:	<i>Scott D. Levine (Banowsky)</i>	Date:	07/15/2021 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021

RESOLUTION NO. 2021-670
(Interim City Attorney)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, APPROVING THE APPOINTMENT OF AN INTERIM MUNICIPAL ATTORNEY.

WHEREAS, Section 30.30 of the Code of Ordinances of the City of Parker, Texas, provides for the municipal officer position of Municipal Attorney; and

WHEREAS, the office of Municipal Attorney is currently vacant; and

WHEREAS, the City is in need of an interim Municipal Attorney while a search is conducted for the next City of Parker Municipal Attorney; and

WHEREAS, such interim Municipal Attorney shall be authorized to represent the City in all legal matters pertaining to the City at the discretion and direction of the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. That the City Council hereby approves the appointment of the law firm Banowsky & Levine, P.C. as interim Municipal Attorney, City of Parker, Texas.

SECTION 2. That the actions of the law firm Banowsky & Levine, P.C. taken pursuant to the authority granted herein, or having occurred prior to the date hereof and otherwise in accordance with this resolution, are hereby approved, adopted, ratified and confirmed in all respects.

SECTION 3. That the interim Municipal Attorney shall have all duties and powers of the City of Parker Municipal Attorney including, but not limited to, those duties listed in Section 30.30 of the Code of Ordinances of the City of Parker, Texas.

DULY RESOLVED by the City Council of the City of Parker, Collin County, Texas on this the 20th day of July, 2021, effective this date.

APPROVED:
CITY OF PARKER

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Scott D. Levine, Interim City Attorney

Proposed



Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: ACA/CS Scott Grey for City Administrator Olson
Estimated Cost:	Date Prepared: July 15, 2021
Exhibits:	<ul style="list-style-type: none"> • <u>City Attorney Selection RFQ</u>

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ADVERTISING REQUEST FOR QUALIFICATIONS (RFQS) FOR CITY ATTORNEY. [PETTLE/OLSON/SAVAGE]

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:		Date:	07/15/2021
Interim City Attorney:	<i>Scott D. Levine (Banowsky)</i>	Date:	07/15/2021 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021

REQUEST FOR QUALIFICATIONS CITY ATTORNEY SERVICES

City of Parker



RESPONSES DUE:

August 20, 2021

**4:00 PM
Central Standard Time**

**City of Parker
5700 E. Parker Rd.
Parker, TX. 75002**

**(972) 442-6811
www.parkertexas.us**

City of Parker Request for Qualifications for City Attorney Legal Services

I. Purpose

The City of Parker is a General Law Type A municipality, with a population of approximately 5,280. It provides a wide variety of services to citizens and visitors in the Parker area. These include public safety, municipal court, building inspections, code enforcement and an array of other services. It is imperative this governance relies on quality legal services. This scope of services will include the appointment of one individual or law firm to serve in the position of City Attorney, who will be appointed by and serve at the will of the Parker City Council.

The City of Parker (the “City”) is soliciting sealed Requests for Qualifications (RFQ) from an individual attorney or an attorney firm to provide City Attorney services. Attorneys are invited to submit qualifications for the provision of these services. In order to be considered, responses must address each of the requests for information included in this RFQ. In addition, information regarding rates and fees must be submitted with this Request for Qualifications (RFQ). This information must be submitted in a separate sealed envelope titled “Proposed Fees”.

Any questions regarding this RFQ should be addressed to Luke Olson, City Administrator, lolson@parkertexas.us or by phone at (972) 442-6811. Sealed responses will be accepted by the City Secretary at 5700 E. Parker Rd., Parker, Texas 75002, until 4 p.m. on August 20, 2021. Responses received after this time will be returned unopened.

The City Attorney Services contract is anticipated to be awarded by the City Council in August or September of 2021. The City of Parker reserves the right to reject any and all proposals.

The scope of services for which fees and rates are requested is divided into two categories: general representation and litigation. These categories are more fully described in Section II.

The firm will be required to provide a detailed, itemized billing for each category (including general representation) on a monthly basis.

II. Professional Credentialing and Legal Services Required

The individual or firm selected is to have a Juris Doctorate from an accredited law school, a license to practice law in the State of Texas, and be a member in good standing of the Texas Bar. The individual or firm selected must also have knowledge of municipal law, municipal finance, personnel law, land use and other regulations as required.

A. Basic Legal Services

1. Reviewing and drafting agreements, contracts, deeds, easements, ordinances, and resolutions.
2. Reviewing agendas and supporting materials for the City Council meetings, furnishing legal advice, attending City Council meetings, generally held on the 1st and 3rd Tuesday of each month, and special called City Council meetings, as required, and may include other board, committee, or commission meetings on an "as-needed" basis as requested.
3. Providing timely counsel and advice to City Council, city staff and Boards & Commissions which may take place via email and telephone during normal business hours or at meetings. Such counsel will generally focus on government operations, elections, open meetings, public information, City Ordinances, State law, personnel matters, property matters, and real estate matters including annexation, zoning, and condemnation.
4. Familiarity with the City's Code of Ordinances, applicable State and Federal laws, and other applicable documents (such as City Personnel Policies and Procedures, code enforcement process, etc.)
5. Negotiating and administering contracts as well as assisting with contract disputes.
6. Knowledge of laws and methods to facilitate effective code enforcement to improve deteriorating areas of the City, including demolition procedures and property maintenance code provision.
7. Knowledge of Texas Public Information Act and Open Meeting Laws.

B. Litigation

This category includes both preparation for trial and actual courtroom time for all litigation filed by or against the City, Planning and Zoning Commission hearings, and condemnation proceedings and other litigation which may arise.

III. Proposal Requirements

Each RFQ must include the following information:

- A. Individual's or firm's name, including the address of office in which the work will be performed.
- B. Number of years the individual or firm has been in business (in the case of a firm, include a list of principals in the firm); a biographical sketch with education, years of legal experience, years of municipal legal experience, and any other areas of specialty within the field of municipal law. A statement identifying the principal anticipated to be the attorney with responsibility for providing the City of Parker with City Attorney Services.
- C. In the case of a firm, a list of supporting attorneys who will provide legal services to the City of Parker named in rank order, any attorney anticipated to represent the City of Parker, complete with educational and credentialing information, years of legal experience, years of municipal legal experience, and information of any areas of specialty within the field of municipal law.
- D. Summary of qualifications, specializations, experience, professional affiliations, special training, and a license to practice law in the State of Texas. A member in good standing of the Texas Bar with experience in Texas municipalities and knowledge of municipal law, municipal finance, personnel law, land use or other related fields.
- E. Number of staff, by discipline, in your law office and copies of their résumés.
- F. List a minimum of five (5) professional references, including current municipal clients that you or your firm has represented in the past five (5) years. List a contact person for each client with a telephone number for the contact person.
- G. Please provide a list of any clients that you currently represent that could cause a conflict of interest with your responsibilities with the City of Parker. Describe how you would be willing to resolve these or any future conflicts of interest.
- H. If your firm has filed any litigation in the past five years in which either the City of Parker or one of its employees was named as a defendant, please describe the case(s).
- I. If you have filed any litigation in the past five years in which a municipality was a defendant, please describe the case(s).
- J. Any other documentation which the firm / individual deems necessary which will detail the firm's or individual's professional experience.

Each submittal should provide a summary detailing the experience and understanding of the role of providing consulting legal services as a City Attorney.

IV. Proposed Fees. Hourly fee rate for all work.

For all hourly fees, please identify rate of each attorney and support personnel and indicate minimum time increments billed for services. Also state rates for other cost items that are likely to be itemized and billed.

V. Evaluation Process.

After the deadline for receipt of RFQs, the Mayor and City Council will review the submittals, develop an evaluation procedure and select those to be interviewed in a closed meeting (Executive Session), after which one attorney or firm will be selected by a Council vote.

VI. Contract Award.

The contract will be awarded for an initial period of at least one year, but may also be extended for a period that harmonizes with the City's Fiscal Year and will then be renewed for additional one-year periods unless terminated by either party. However, the City Attorney shall work at the pleasure of the Parker City Council and nothing herein shall limit City Council's ability to terminate the contract at will with no notice or penalty.

BASIS OF AWARD

The City of Parker will make its selection based on the following:

- Demonstrated competence
- Experience
- Knowledge
- Qualifications

All costs, directly or indirectly, related to the preparation of a response to this RFQ or any oral presentation required to supplement and / or clarify the RFQ shall be the sole responsibility of, and shall be borne by the attorney or attorneys. The final selection will be at the sole discretion of the City of Parker.

Nine (9) originals plus one (1) digital copy of proposal must be sealed and delivered to the City of Parker, Attention: Patti Grey, City Secretary, 5700 E. Parker Rd., Parker, TX 75002 by 4:00 p.m. Central Standard Time, on August 20, 2021. All proposals must be plainly marked with "City Attorney Services RFQ".

Proposer is responsible for delivery of response by the date and time set for the closing of the proposal acceptance. Responses received after the date and time set for the closing will not be considered. The City of Parker reserves the right to reject any and all proposals and

waive informalities in proposals received.

Any questions regarding this RFQ should be addressed in writing as follows:

Luke Olson, City Administrator: lolson@parkertexas.us

Final Responses must be delivered by August 20, 2021 at 4 p.m. to the following address:

City of Parker
Attn: Patti Grey, City Secretary
5700 E. Parker Rd.
Parker, Texas 75002



Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: ACA/CS Scott Grey for Public Works Director Machado
Estimated Cost:	Date Prepared: June 15, 2021
Exhibits:	1. <u>Proposed Ordinance</u> 2. <u>155.030 PLAT APPROVAL</u>

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 803, REGARDING PERFORMANCE BONDS. [OLSON/LEVINE/BANOWSKY/MACHADO]

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Gary Machado</i>	Date:	07/15/2021
Interim City Attorney:	<i>Scott D. Levine (Banowsky)</i>	Date:	07/15/2021 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021

ORDINANCE NO. 803
(Assurance for Completion and Maintenance of Public Improvements)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING THE CITY OF PARKER CODE OF ORDINANCES BY ADDING A NEW SUBSECTION 155.030(J), ASSURANCES FOR COMPLETION AND MAINTENANCE, TO CHAPTER 155, SUBDIVISION REGULATIONS, SECTION 155.030, FINAL PLAT APPROVAL; ESTABLISHING ASSURANCES FOR THE COMPLETION AND MAINTENANCE OF REQUIRED PUBLIC IMPROVEMENTS AFTER FINAL PLAT APPROVAL AND RECORDATION, INCLUDING EXECUTION OF A SUBDIVISION IMPROVEMENT AGREEMENT AND POSTING OF A BOND; PROVIDING FOR AN EFFECTIVE DATE; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Parker, Texas finds that it is in the best interest of the health, safety and welfare of its citizens that the subdivision or platting of land and the subsequent development of the land is subject to the control of the City pursuant to its Comprehensive Plan for the orderly, planned, efficient, and economical development of the City; and

WHEREAS, the City Council further finds that when the construction of any required public improvements will be postponed and constructed after final plat approval and recordation, assurances must be obtained in order to insure the timely and accurate completion thereof by the applicant seeking final plat approval;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:

SECTION 1. The Code of Ordinances of the City of Parker, Texas is amended by the adding of a new Subsection 155.030(J), Assurances For Completion and Maintenance, to Chapter 155, Subdivision Regulations, Section 155.030, Final Plat Approval, to read as follows:

(J) Assurance For Completion And Maintenance.

(1) *Improvement Agreement and Security for Completion.* When any of the required public improvements will be postponed and constructed after final plat approval and recordation, the final plat shall not be accepted for filing, nor shall it be approved, unless and until the applicant enters into a subdivision improvement agreement by which the applicant:

- (a) Will complete the improvements;

(b) Warrants the improvements for a period of two (2) years following final acceptance by the City;

(c) Will provide a maintenance *bond* in the amount of one hundred and ten percent (110%) of the costs of the improvements for such period consistent with the requirements contained in subsection (4)(a)1 below;

(d) Provides provisions for securing the obligations of the subdivision improvement agreement consistent with this Section; and

(e) Outlines other terms and conditions as are agreed to by the applicant and the City, or as may be required by this Ordinance.

(2) *Agreement to Run with the Land.* The subdivision improvement agreement shall provide that the covenants and other items of agreement contained therein shall run with the land and shall bind all successors, heirs and assignees of the applicant. All existing owners shall be required to execute the subdivision improvement agreement or otherwise provide written consent to the covenants and other items contained in the subdivision improvement agreement.

(3) *Approval by Council.* The Council shall review the subdivision improvement agreement, and shall approve it, approve it with conditions, or deny it. The subdivision improvement agreement shall also be subject to review by the City Attorney, and the applicant shall reimburse the City for all related legal costs for review. This reimbursement shall be paid in full prior to filing of the final plat.

(4) *Security for Completion of Improvements.*

(a) *Type of Security* - When any of the required public improvements will be constructed after approval and recordation of the final plat, the applicant shall guarantee proper construction of such postponed improvements, in accordance with the City's Design Criteria and Construction Standards and with this Ordinance, by either:

1. a *bond* executed by a surety company holding a license to do business in the State of Texas, and acceptable to the City, on the form provided by the City;

2. a letter of credit that is (A) irrevocable; (B) for a term sufficient to cover the completion, maintenance and warranty periods in this Section; and (C) require only that the City present the letter of credit with a sight draft and an affidavit signed by the City Attorney attesting to the City's right to draw funds under the letter of credit; or

3. a cash escrow with escrow instructions that provide: (A) that the applicant will have no right to a return of any of the funds except upon actual acceptance of the dedication of public improvements and then only to the ratio that the cost of the public improvement for which dedication was accepted bears to the total cost of public improvements for the subdivision; and (B) that the escrow agent shall have a legal duty to

deliver the funds to the City whenever the City Attorney presents an affidavit to the agent attesting to the City's right to receive funds whether or not the applicant protests that right.

(b) *Estimated Cost and Security Approval* - Security shall be issued in the amount of one hundred and ten percent (110%) of the cost to construct and complete all required public improvements to the City's standards as estimated by the applicant's professional engineer, and as approved by the City Administrator and City Engineer. Security shall be subject to the review and approval of the City Attorney. The applicant shall reimburse the City for all related legal costs for review (this reimbursement shall be paid in full prior to filing of the final plat).

(c) *Security for Construction in Extraterritorial Jurisdiction (ETJ)* - Where all or some portion of the proposed development is located in the City's ETJ, the security shall be in a form and shall contain such terms as are consistent with the City's interlocal agreements with Collin County under V.T.C.A., Local Government Code Ch. 242. In cases where the requirements governing the form and terms of the security are defined in such an agreement, they will supersede any conflicting provisions within this Ordinance.

SECTION 2. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Ordinance as a whole.

SECTION 2. All provisions of the ordinances of the City of Parker in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 3. This Ordinance shall take effect immediately from its passage and publication of the caption as the law in such case provides.

SECTION 4. It is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public and that public notice of the time, place and purpose of said meeting was given as required by law.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
PARKER, COLLIN COUNTY, TEXAS ON THIS 20TH DAY OF
JULY, 2021.

APPROVED:
CITY OF PARKER

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Scott D. Levine, Interim City Attorney

Proposed

155.030 PLAT APPROVAL

(J) *Assurance For Completion And Maintenance.*

(1) *Improvement Agreement and Security for Completion.* When any of the required public improvements will be postponed and constructed after final plat approval and recordation, the final plat shall not be accepted for filing, nor shall it be approved, unless and until the applicant enters into a subdivision improvement agreement by which the applicant:

- (a) Will complete the improvements;
- (b) Warrants the improvements for a period of two (2) years following final acceptance by the City;
- (c) Will provide a maintenance bond in the amount of one hundred and ten percent (110%) of the costs of the improvements for such period consistent with the requirements contained in subsection (4)(a)1 below;
- (d) Provides provisions for securing the obligations of the subdivision improvement agreement consistent with this Section; and
- (e) Outlines other terms and conditions as are agreed to by the applicant and the City, or as may be required by this Ordinance.

(2) *Agreement to Run with the Land.* The subdivision improvement agreement shall provide that the covenants and other items of agreement contained therein shall run with the land and shall bind all successors, heirs and assignees of the applicant. All existing owners shall be required to execute the subdivision improvement agreement or otherwise provide written consent to the covenants and other items contained in the subdivision improvement agreement.

(3) *Approval by Council.* The Council shall review the subdivision improvement agreement, and shall approve it, approve it with conditions, or deny it. The subdivision improvement agreement shall also be subject to review by the City Attorney, and the applicant shall reimburse the City for all related legal costs for review. This reimbursement shall be paid in full prior to filing of the final plat.

(4) *Security for Completion of Improvements.*

(a) *Type of Security* - When any of the required public improvements will be constructed after approval and recordation of the final plat, the applicant shall guarantee proper construction of such postponed improvements, in accordance with the City's Design Criteria and Construction Standards and with this Ordinance, by either:

1. a bond executed by a surety company holding a license to do business in the State of Texas, and acceptable to the City, on the form provided by the City;

2. a letter of credit that is (A) irrevocable; (B) for a term sufficient to cover the completion, maintenance and warranty periods in this Section; and (C) require only that the City present the letter of credit with a sight draft and an affidavit signed by the City Attorney attesting to the City's right to draw funds under the letter of credit; or

3. a cash escrow with escrow instructions that provide: (A) that the applicant will have no right to a return of any of the funds except upon actual acceptance of the dedication of public improvements and then only to the ratio that the cost of the public improvement for which dedication was accepted bears to the total cost of public improvements for the subdivision; and (B) that the escrow agent shall have a legal duty to deliver the funds to the City whenever the City Attorney presents an affidavit to the agent attesting to the City's right to receive funds whether or not the applicant protests that right.

(b) *Estimated Cost and Security Approval* - Security shall be issued in the amount of one hundred and ten percent (110%) of the cost to construct and complete all required public improvements to the City's standards as estimated by the applicant's professional engineer, and as approved by the City Administrator. Security shall be subject to the review and approval of the City Attorney. The applicant shall reimburse the City for all related legal costs for review (this reimbursement shall be paid in full prior to filing of the final plat).

(c) *Security for Construction in Extraterritorial Jurisdiction (ETJ)* - Where all or some portion of the proposed development is located in the City's ETJ, the security shall be in a form and shall contain such terms as are consistent with the City's interlocal agreements with Collin County under V.T.C.A., Local Government Code ch. 242. In cases where the requirements governing the form and terms of the security are defined in such an agreement, they will supersede any conflicting provisions within this Ordinance.



Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: ACA/CS Scott Grey for FIN/HR Director Savage
Estimated Cost:	Date Prepared: June 15, 2021
Exhibits:	<ul style="list-style-type: none"> • <u>Proposed Ordinance</u>

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 804, ELECTING FOR THE CITY OF PARKER TO MAKE CURRENT SERVICE AND PRIOR SERVICE CONTRIBUTIONS TO THE CITY'S ACCOUNT IN THE BENEFIT ACCUMULATION FUND OF THE TEXAS MUNICIPAL RETIREMENT SYSTEM AT THE ACTUARILLY DETERMINED RATE OF TOTAL EMPLOYEE COMPENSATION. [OLSON/LEVINE/BANOWSKY/SAVAGE]

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Grant Savage</i>	Date:	07/15/2021
Interim City Attorney:	<i>Scott D. Levine (Banowsky)</i>	Date:	07/15/2021 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021

ORDINANCE NO. 804*(Texas Municipal Retirement System [TMRS] Current and Prior Service Contributions)*

TMRS-Stat Max Remove

TEXAS MUNICIPAL RETIREMENT SYSTEM

AN ORDINANCE ELECTING FOR THE CITY TO MAKE CURRENT SERVICE AND PRIOR SERVICE CONTRIBUTIONS TO THE CITY'S ACCOUNT IN THE BENEFIT ACCUMULATION FUND OF THE TEXAS MUNICIPAL RETIREMENT SYSTEM AT THE ACTUARILLY DETERMINED RATE OF TOTAL EMPLOYEE COMPENSATION.

WHEREAS, the City of Parker (the "City"), is a participating municipality in the Texas Municipal Retirement System (the "System"), and has undertaken to provide certain retirement, death and disability benefits to its employees pursuant to Subtitle G, Title 8, Government Code, (hereinafter, the "TMRS Act"); and

WHEREAS, the City Council desires to authorize funding of such benefits as herein provided; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF PARKER, TEXAS:

Section 1. Pursuant to Section 855.407(g) of the TMRS Act, the City hereby elects to make future normal and prior service contributions to its account in the benefit accumulation fund of the System at such combined rate of the total compensation paid by the City to employees who are members of the System, as the System's actuary shall annually determine as the rate necessary to fund, within the amortization period determined as applicable to the City under the TMRS Act, the costs of all benefits which are or may become chargeable to or are to be paid out of the City's account in said accumulation fund, regardless of other provisions of the TMRS Act limiting the combined rate of city contributions.

Section 2. The provisions of the ordinance shall become effective on the first day of January, 2022.

BY:**LEE PETTLE, MAYOR****ATTEST:**

BY: PATTI SCOTT GREY, CITY SECRETARY

Proposed

**APPROVED AS TO FORM
AND CONTENT:**

BY: _____
SCOTT D. LEVINE,
INTERIM CITY ATTORNEY

Proposed



Council Agenda Item

Budget Account Code:		Meeting Date: See above.
Budgeted Amount:		Department/ Requestor: City Secretary
Fund Balance-before expenditure:		Prepared by: ACA/CS Scott Grey for Public Works Director Machado
Estimated Cost:		Date Prepared: June 15, 2021
Exhibits:	1. Proposed Resolution 2. Mowing contract 3. Annual Mowing Contract 2021 – Backup Info 4. Annual Mowing Contract 2021 – Res. No. 2020-645	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-671 AWARDING THE 2021 ANNUAL MOWING CONTRACT.
[MACHADO/OLSON/CITY ATTORNEY]

SUMMARY

The Annual Mowing Contract 2021 was advertised in the Dallas Morning News on Monday, June 21, 2021, and Monday, June 28, 2021. The bids were opened, reviewed, evaluated at 10:00 a.m., Tuesday, July 6, 2021.

Please review the information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/15/2021
Interim City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021

RESOLUTION NO. 2021-671
(2021-2022 Annual Mowing Contract)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AWARDING THE BID FOR THE CITY OF PARKER'S 2021-2022 ANNUAL MOWING CONTRACT.

WHEREAS, the City of Parker desires to protect the health, safety and welfare of its citizens; and

WHEREAS, the Parker City Council deems it in the best interest of the citizens of the City of Parker to accept a bid from Yellowstone Landscape for the City of Parker's annual mowing contract; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. The bid of Yellowstone Landscape is approved, and is in conformance with the requirements for such approval.

SECTION 2. The Parker City Council authorizes the Mayor to execute a Contract with Yellowstone Landscape, and all other necessary documents in connection therewith on behalf of the City of Parker.

DULY RESOLVED by the City Council of the City of Parker, Collin County, Texas on this the 20th day of July, 2021, effective this date.

APPROVED:
CITY OF PARKER

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Scott D. Levine, Interim City Attorney

**CITY OF PARKER
ANNUAL MOWING CONTRACT**

This Agreement is made by and between the City of Parker, Texas, a type A general law city, hereinafter referred to as "City", and _____ referred to as the "Contractor," for the sale of services specified hereinafter, and the City and Contractor hereby agree as follows:

DESCRIPTION OF SERVICES

This Contract is for the purchase by the City of Parker, Texas, of the services described hereinafter as the "services" or the subject of this Contract. The Services are more specifically described as follows:

Median Maintenance

1. Mowing, weed eating, edging center median weekly from mid-February to mid-November;
2. Trash, debris pick up as needed;
3. Winter cleanup of leaves and debris once a month at the beginning of the months of November, December, January and February.

Shrub and Flowerbed Maintenance at City Hall and City Entry Monuments

1. Shrub trimming at the beginning of the months of March, May, July and September;
2. Pull weeds twice a month at the beginning and middle of the months from March thru November;
3. Plant annual flowers Spring and Fall at the beginning of March and October at City Hall Monument.

Tree Maintenance

1. Trim and prune all trees in the medians at all locations at the beginning of November (all trees to be trimmed to maintained of 15ft high clearance within 5ft of road edge) (Pruning of the entire tree shall be for optimum growth)

Location of Project f

Medians

1. 3900-7600 block of Parker Road
2. 3200-4000 block of Hogge Drive (FM2551)
3. 3200-4000 block of McCreary Road
4. 4900-5400 block of Betsy Lane

Shrubs and Flower Bed

5. City Hall
6. Parker Road West Entry
7. Betsy Road/Dublin West Entry
8. McCreary/McWhorter South Entry

This Contract is for a specific duration wherein the Contractor will supply, furnish and deliver at the designated point or points of delivery the specified Services as requested by City.

DURATION: From October 1, 2021 to September 30, 2022

PAYMENT TERMS

Contractor shall submit itemized monthly invoices detailing Services provided, delivered to the City of Parker, 5700 E Parker Road, Parker, TX 75002 or emailed to

gsavage@parkertexas.us. Payment shall not be due until the above instruments are submitted, until the Services have been received by City, and until City has had sufficient opportunity to inspect and exercise its right to accept or reject. Contractor shall keep City advised of any changes in their remittance addressees. In no event shall City be responsible for interest of any kind on any funds due to Contractor, and no term or provision contained in any Contractor's invoice shall in any way modify, vary or alter the provisions hereof.

City's obligation is payable solely from funds available for the purpose of the purchase. Lack of funds shall render this contract null and void and to the extent funds are not available.

CONTRACT TERMS AND CONDITIONS

This Contract is made and entered into between the parties hereto in accordance with and subject to the following additional terms and conditions:

- SPECIAL TOOLS AND TEST EQUIPMENT:** If the price stated on the face hereof includes the cost of any special tooling or any special test equipment fabricated or required by Contractor for the purpose of filling this order, such special tooling equipment and any process sheets related thereto shall become the property of the City and to the extent feasible shall be identified by the Contractor as such.
- PRICE:** City shall pay to Contractor for services rendered and invoiced and delivered under the payment terms described herein. Payment shall be based on the Schedule of Values established in the bid schedule.

The Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for commission, percentage, brokerage, or contingent fee excepting bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach of violation of this warranty, the City shall have the right in addition to any other right or rights to cancel this contract without liability and to deduct from the contract price, or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

- SAFETY WARRANTY:** Contractor warrants the product sold to the City shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. In the event that the products do not conform to OSHA standards, City may return the product for correction or replacement at the Contractor's expense. In the event that Contractor fails to make the appropriate correction within a reasonable time, any correction made by City will be at Contractor's expense.
- CANCELLATION:** City shall have the right to cancel immediately for default on all or any part of the undelivered portion of this order if Contractor breaches any of the terms hereof including warranties of Contractor or the Contractor becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any remedies which City may have at law or equity. The City may for any reason whatsoever terminate performance under this Contract by the Contractor for convenience with 30 days notice to Contractor. The City shall give notice of such termination to the Contractor specifying when termination becomes effective. City will, in

the event of termination, remit such sums to Contractor as may be due only for those services actually performed to the satisfaction of City.

5. **FORCE MAJEURE:** If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligation under the Agreement, then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after the occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as is effected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereafter provided, but for no longer periods and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term "Force Majeure" as employed herein, shall mean acts of God, act of public enemy, orders of any kind of government of the United States or State of Texas or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, restraints of government and people, civil disturbances, explosions, or other causes not reasonably within control of the party claiming such inability.

6. **ASSIGNMENT – DELEGATION:** No right or interest in this contract shall be assigned or delegation of any obligation made by Contractor without the written permission of the City. An attempted assignment or delegation of Contractor shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.
7. **MODIFICATIONS:** This contract can be modified or rescinded only in writing signed by both parties and their duly authorized agents.
8. **WAIVER:** No claim or right arising out of a breach in contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by the aggrieved party.
9. **INTERPRETATION-PAROL EVIDENCE:** This writing is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms of their agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any term used in this agreement. Acceptance or acquiescence in a course of performance rendered under this agreement shall not be relevant to determine the meaning of this agreement even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in this agreement, the definition contained in the Code is to control.
10. **APPLICABLE LAW:** This agreement shall be governed by the Uniform Commercial Code. Wherever the term "Uniform Commercial Code" is used, it shall be construed as meaning the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this agreement.
11. **ADVERTISING:** Contractor shall not advertise or publish, without City's prior written consent, the fact that City has entered into this contract, except to the extent necessary

to comply with prior requests for information from an authorized representative of federal, state or local government.

12. **RIGHT TO ASSURANCE:** Whenever one party to this contract in good faith has reason to question the other party's intent to perform he may demand that the other party give written assurance of his intent to perform. In the event that a demand is made and no assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of the contract.
13. **PROHIBITION AGAINST PERSONAL INTEREST IN CONTRACTS:** No officer or employee shall have a financial interest, direct or indirect, in any contract with the City, or be financially interested, directly or indirectly, in the sale to the City of any land, materials, supplies, or services, except on behalf of the City as an officer or employee. Any knowing and willful violation of this section shall constitute malfeasance in office, and any officer or employee guilty thereof shall forfeit his office or position. Any violation of this section with the knowledge, express or implied, of the person or corporation contracting with the governing body of the City shall render the contract involved voidable by the City Administrator or the City Council.
14. **ENTIRE AGREEMENT:** This Contract, and all Specifications and Addenda attached thereto, constitute the entire and exclusive agreement between the City and Contractor with reference to the Services. Specifically, but without limitation, this Contract supersedes any bid documents and all prior written or oral communications, representations and negotiations, if any, between the City and Contractor not expressly made a part hereof.
15. **INDEMNITY AND DISCLAIMER:** CITY SHALL NOT BE LIABLE OR RESPONSIBLE FOR, AND SHALL BE INDEMNIFIED, HELD HARMLESS AND RELEASED BY CONTRACTOR FROM AND AGAINST ANY AND ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES FOR INJURY OR DEATH TO ANY PERSON, OR INJURY OR LOSS TO ANY PROPERTY, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS, INCLUDING THE CONTRACTOR, OR PROPERTY, ARISING OUT OF, OR OCCASIONED BY, DIRECTLY OR INDIRECTLY, THE PERFORMANCE OF CONTRACTOR UNDER THIS CONTRACT, INCLUDING CLAIMS AND DAMAGES ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE OF CITY, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE CITY UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW. THE PROVISIONS OF THIS INDEMNIFICATION ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY. IT IS THE EXPRESSED INTENT OF THE PARTIES TO THIS AGREEMENT THAT THE INDEMNITY PROVIDED FOR IN THIS CONTRACT IS AN INDEMNITY EXTENDED BY CONTRACTOR TO INDEMNIFY AND PROTECT CITY FROM THE CONSEQUENCES OF THE CONTRACTOR'S AS WELL AS THE CITY'S NEGLIGENCE, WHETHER SUCH NEGLIGENCE IS THE SOLE OR PARTIAL CAUSE OF ANY SUCH INJURY, DEATH, OR DAMAGE. IN ADDITION, CONTRACTOR SHALL OBTAIN AND FILE WITH OWNER CITY OF PARKER A STANDARD CERTIFICATE OF INSURANCE AND APPLICABLE POLICY ENDORSEMENT

EVIDENCING THE REQUIRED COVERAGE AND NAMING THE OWNER CITY OF PARKER AS AN ADDITIONAL INSURED ON THE REQUIRED COVERAGE.

16. **GOVERNING LAW:** The Contract shall be governed by the laws of the State of Texas. Venue for any causes of action arising under the terms or provisions of this Contract or the Goods to be delivered hereunder shall be in the courts of Collin County, Texas.
17. **SUCCESSORS AND ASSIGNS:** The City and Contractor bind themselves, their successors, assigns and legal representatives to the other party hereto and to successors, assigns and legal representatives of such other party in respect to covenants, agreements and obligations contained in this Contract. The Contractor shall not assign this Contract without written consent of the City.
18. **SEVERABILITY:** The provisions of this Contract are herein declared to be severable; in the event that any term, provision or part hereof is determined to be invalid, void or unenforceable, such determination shall not affect the validity or enforceability of the remaining terms, provisions and parts, and this Contract shall be read as if the invalid, void or unenforceable portion had not been included herein.
19. **NOTICES:** All notices required by this Contract shall be presumed received when deposited in the mail properly addressed to the other party at the address set forth herein or set forth in a written designation of change of address delivered to all parties.

EXCUTED this _____ day of _____, _____.

CONTRACTOR

CITY OF PARKER:

By: _____
Lee Pettle, Mayor

ATTEST:

By: _____
Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Scott D. Levine, Interim City Attorney

City of Parker
Annual Mowing Contract 2022

BID TABULATION

Bids Received Until 10:00 A.M., Tuesday, July 6, 2021

	Registered Contractor Holding Plans	Total Amount Bid	Bid Bond
1	Brightview	\$ 71,460.00	
2	Hunter Landscape	\$ 72,000.00	
3	Yellowstone Landscape	\$ 55,839.38	
4		\$	
5		\$	
6		\$	
7		\$	
8		\$	
9		\$	
10		\$	
11		\$	
12		\$	
13		\$	
14		\$	
15		\$	
16		\$	
17		\$	
18		\$	
19		\$	
20		\$	

HUNTER LANDSCAPE CO.

Joe Cummings

9 Hickory Hill St. Lucas, Texas 75002

214-457-3177

City of Parker
5700 E. Parker Rd, Parker TX 75002

Annual Maintenance Estimate 2021-2022

City Median Maintenance for 3900-7600 Parker Rd., 3200-4000 Hogge Dr. (FM2551),
3200-4000 McCreary Rd., & 4900-5400 Betsy Ln.,

Effective Date: October 1, 2021 -September 30, 2022
Term of Contract: One year.

Scope of Services:

1. Mow, weed eat and edge center median weekly from mid Feb. – mid Nov. (weather permitting) \$58,500
2. Trash and debris pick up as needed.
3. Winter cleanup of leaves and debris at the beginning of each month Nov. - Feb. \$2,000
4. Shrub trimming at the beginning of the months of March, May, July, and Sep. \$600
5. Pull weeds in beds twice a month (beginning & middle of month) March – Nov. \$1,800
6. Plant annual flowers Spring and Fall at the beginning of March and October at City Hall Monument. \$600
7. Trim and prune all trees in the medians at all locations at the beginning of Nov. (all trees to be trimmed to maintain 15ft high clearance within 5ft of road edge) \$8,500

Cost for All Services Above: Annual Cost \$72,000.00 (\$6,000 per month)

The City of Parker reserves the right to terminate the contract and cease payment after 30-day notice for performance deemed unsatisfactory at the City's discretion. Final payment to include any services that have been completed, but not fully compensated for by monthly payments to date.

Payment Terms

Payment will be due on the 1st of each month from October 1, 2021 – September 1, 2022.

The above prices, specifications, and conditions are satisfactory; any changes will be submitted in writing and are subject to approval.

Print Name

Signature

Date



Jason Johnson
Business Developer

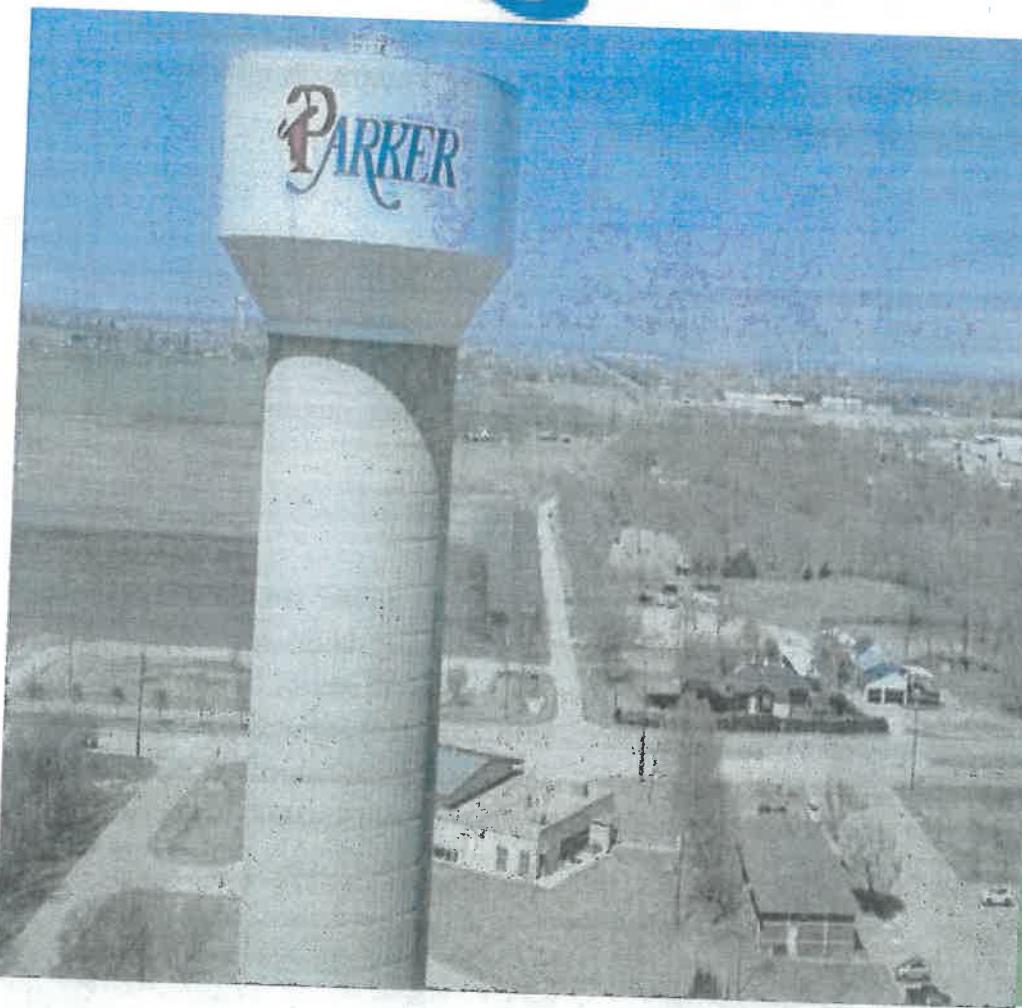
1403 Precision Dr
Plano, TX 75074
T. 214 360 1556 C. 469 430 7287
Jason.W.Johnson@brightview.com
www.brightview.com

City of Parker
Annual Mowing Contract 2022

BID SCHEDULE

Item No.	Estimated Quantity	Unit	Description and Price in Words	Price in Figures	Extended Amount
1	40	Week	For Mowing, Weed Eating and Edging Center Medians, Including Trash Pickup as needed Mid-February through Mid-November complete in place, the sum of <u>one thousand</u> <u>five hundred and fifty nine</u> Dollars and <u>twenty five</u> Cents per Week	\$1,559.25	\$62,370
2	3	Month	Winter Cleanup of Leaves and Debris once a month in November, December and January complete in place, the sum of <u>One thousand four hundred eight</u> Dollars and <u>fifty</u> Cents per Month	\$1,408.50	\$4,225.50
3	4	Month	Trimming of Shrubs once a month during First Week of March, May, July and September complete in place, the sum of <u>Seventy Three</u> Dollars and <u>Twenty Seven</u> Cents per Month	\$73.27	\$293.08
4	9	Month	Pulling of Weeds in Flower Beds two times a month (1st and 3rd weeks) during March through November complete in place, the sum of <u>Thirty Five</u> Dollars and <u>Twenty Six</u> Cents per Month	\$35.26	\$317.34
5	2	L.S.	City Hall Monument Flower Planting in March (1st week) and in October (1st week) complete in place, the sum of <u>Four Hundred Sixty Two</u> Dollars and <u>Eighty Four</u> Cents per Lump Sum	\$462.84	\$925.68
6	1	L.S.	Trim and Prune Trees in Medians in beginning of November complete in place, the sum of <u>Three Thousand Twenty Eight</u> Dollars and <u>Fourty</u> Cents per Lump Sum	\$3328.40	\$3328.40
TOTAL AMOUNT BID (Items 1 Through 6)				\$71,460	

A Brighter Outlook for your
Landscape Services



Proposal for
The City of
Parker.

7/1/21



7/1/21

City of Parker

Mow Contract

At Brightview, we develop, design, enhance, and maintain thousands of properties across the United States. While each property is unique, the common ground is our team's passion to be the very best. Go beyond the status quo, with landscape maintenance services delivered by a team that takes pride in creating landscapes that work for your business. At BrightView, we believe your landscape is a strategic asset that can strengthen your brand and send the right message to your employees and customers. A well-maintained landscape makes an optimal first impression and serves as an important tool in meeting your company objectives. Through our discussions we have discovered that the following key initiatives are paramount to your success:

Quality You Can Count On

We begin our partnership with a simple promise – deliver quality landscape and client centric customer service. BrightView's proprietary **7 Standards of Excellence** promote best practices and standards enabling us to develop a cohesive, consistent strategy for your property. BrightView's formal **Quality Site Assessments** ensure we keep that promise.

Communication with Confidence

We will improve the quality of your landscape maintenance and be proactive in our communication to you. BrightView's **Client Partnership Plan** provides the foundation to exceed customer expectations while understanding your needs and priorities. Your Account Manager will continually engage with you to understand the opportunities and challenges that naturally occur over the lifetime of a partnership.

Increase Your Property Value

Your landscape is a strategic business asset with revenue-generating power and the ability to positively impact your bottom line. Gain a competitive advantage with our **landscape service plan** designed and developed to **add value** to your property. Eye-catching and vibrant landscapes will create curb appeal that attracts commercial realtors, investors, and tenants resulting in quicker sales, increased occupancy, and high Thomer rents. In fact, the National Association of Landscape Professionals reports **7% higher rental rates** for commercial offices having high-quality landscapes.

Improve Your Operating Budget

BrightView is a strategic partner who provides proactive solutions that enhance operational savings, year-round aesthetics, and drives value, aiding in achieving your business goals. We collaborate with you to optimize your landscape dollars using our established production processes, sound horticultural practices, and creative solutions that minimize operating costs over the long-term. You will benefit from clear budgets - with no surprises - as we continually manage both fixed and variable costs allowing you to anticipate and allocate your budget dollars.

Employee Recruitment and Retention

It may seem like a small thing at first, but when a talented individual is weighing job offers from similar companies offering similar pay for similar work, things like location and landscaping can make the difference. All other things being equal, give yourself the advantage when looking to hire and retain the best people – great landscaping makes for a great first impression. An additional benefit - keeping your employees happy, healthy, and productive with a comfortable and relaxing place to recharge.

The City of Parker its citizens and visitors deserve a landscape management partner that will deliver on the cities objectives without compromise. BrightView's experience, depth of knowledge, resources, and dedicated team members make that possible.



Regards,

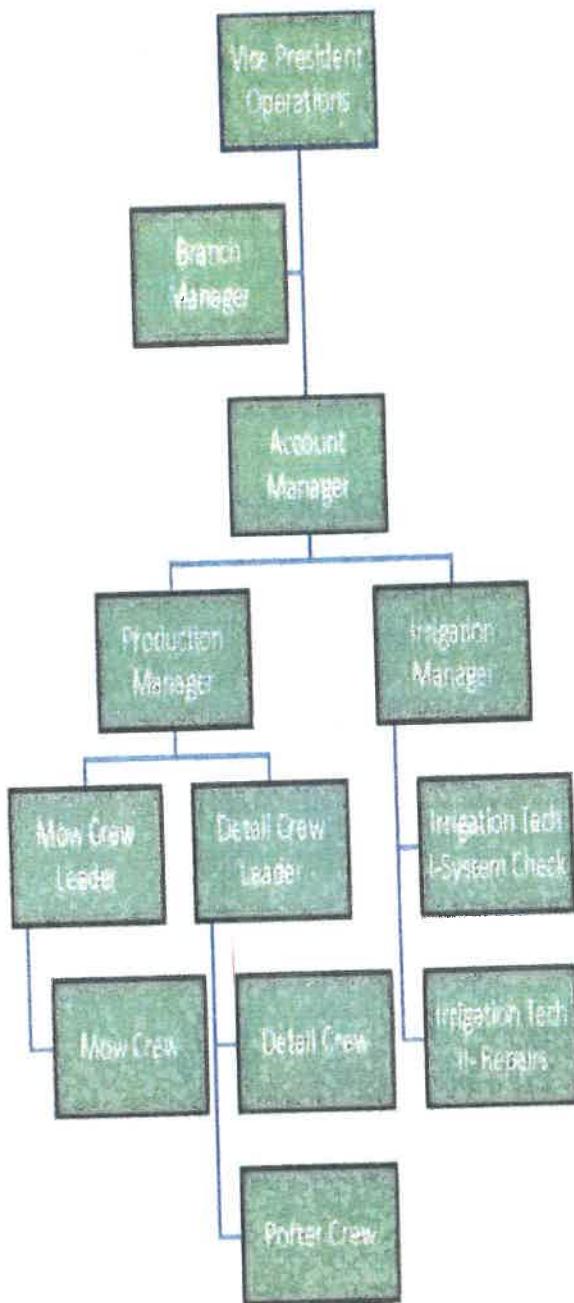
Jason Johnson

469-430-7287

Jason.W.Johnson@brightview.com

An organizational chart highlighting the key people who shall be assigned to accomplish the tasks required by this RFP and illustrating the lines of authority and designate the individual responsible for the completion of each service component and deliverable of the RFP.

BrightView: Maintenance Work Plan Organizational Chart



Brief description of the responding firm's background and organizational history.

BrightView Landscape Services, Inc. Formerly ValleyCrest Companies was formed in 1949 by Burt Sperber in North Hollywood, CA. Starting with one nursery business, Burt expanded ValleyCrest into Landscape: Nurseries, Development, Maintenance, Tree Care Services and Golf Course Maintenance. Today, BrightView is the largest full-service landscape company in the United States. In our Landscape Maintenance division, we employ over 20,000+ employees and have 200 branches in 32 states and Puerto Rico. We specialize in a large array of services.

BrightView Landscape Services, Inc. is a corporation, which is publicly traded under BrightView Holdings, Inc. In July 2018, we completed the initial public offering of our common stock. Our common stock trades on the New York Stock Exchange under the symbol "BV". Our principal executive offices are located at 980 Jolly Road, Blue Bell, PA 19422, www.brightview.com

BrightView's Maintenance Services segment delivers a full suite of recurring commercial landscaping services in both evergreen and seasonal markets, ranging from mowing, gardening, mulching and snow removal, to more horticulturally advanced services, such as water management, irrigation maintenance, tree care, golf course maintenance and specialty turf maintenance. Our maintenance services customers include Fortune 500 corporate campuses and commercial properties, HOAs, public parks, leading international hotels and resorts, airport authorities, municipalities, hospitals and other healthcare facilities, educational institutions, restaurants and retail, and golf courses, among others.

Our Landscape Maintenance division has over 200 branches nationwide in 32 states. In Northern Texas we have 7 branches. We have been in the Northern Texas market since 1980.

Because of the nature of our industry, we are highly dependent upon a well running, highly maintained, and well prepared fleet of vehicles to transport our employees, equipment and materials safely to and from our jobsites. Monthly inspections of trucks, autos, and trailers help us focus attention potential problems that can be easily corrected, or note recurring problems with vehicles/ trailers to ensure prompt repair. This monthly procedure not only saves money by taking care of problems early on, it provides a fleet that is safe for our employees and the public who we serve. Finally, it serves to provide written documentation of diligent maintenance practices.

We don't foresee any projects performed during this contract needing to be sub- contracted out. Brightview Landscape, as the nation's largest landscape maintenance provider has in house, a Tree Division, Enhancement Division and Construction Division allowing us to complete any project or task in house.

Experience the BrightView Difference

We judge our success by the complete satisfaction of our customers. Every member of your landscape team will strive to earn your trust and loyalty through a proactive relationship in which we consistently perform work of the highest quality with unparalleled responsiveness.

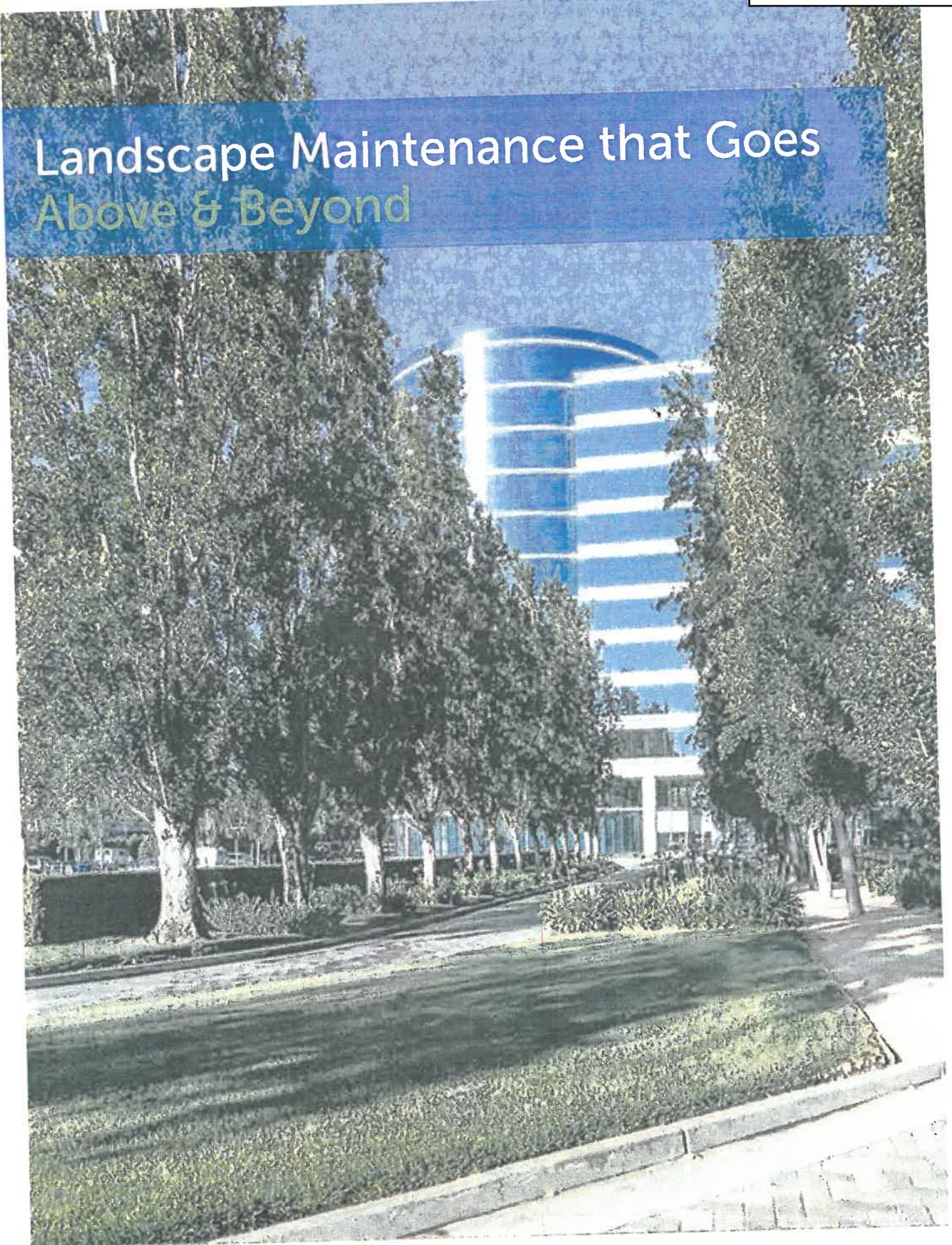
Our ability to offer industry leading standards to our customers is attributed to our quality assurance and continuous improvement programs we have developed over our history.



Your Property, Our Expertise



Landscape Maintenance that Goes Above & Beyond





BrightView Standards of Excellence

The importance of good curb appeal cannot be underestimated. That's why we're relentless in our high standards and dedication to delivering an impactful first impression. Our team members participate in strict quality standards and continuous improvement training to ensure the service you receive is impeccable, efficient, and always excellent.

BrightView's proprietary 7 Standards of Excellence promote best practices and standards among the most common areas of landscape maintenance, enabling us to develop a cohesive, consistent strategy for your site. With a shared commitment and a focus on these standards, we will improve the quality of your landscape maintenance.

1. Site Cleanliness
2. Weed Free
3. Green Turf
4. Crisp Edge Beds
5. Spectacular Flowers
6. Uniformly Mulched Beds
7. Neatly Pruned Trees & Shrubs

Quality You Can Count On

We begin our partnership with a promise: quality landscape and client centric customer service. BrightView's formal Quality Site Assessments (QSAs) ensure we keep that promise. Our QSAs deliver:

- Well defined expectations for landscape quality
- A forum for you to share feedback
- Progress updates on our work
- Time set aside to discuss opportunities
- A stronger partnership with you in the management of your landscape
- Accountability that ensures your success



Proactive Communication Protocols

Drive Accountability

Successful partnerships are built on a platform of effective communication. BrightView's Client Partnership Plan provides the foundation to exceed customer expectations while understanding your needs and priorities.

Your Account Manager will continually engage with you to understand the opportunities and challenges that naturally occur over the lifetime of a partnership. The intent is to gain a deeper understanding of your business, future plans, budget forecasting, and a strategy as to how we can deliver more value.

Pre-Season Collaboration Meeting

The pre-season meeting allows us to understand what is important to you in a landscape partner and how this may differ from past priorities. We will come away with everything we need to update the scope of work so that it is in line with your vision and goals for the property.

Quality Site Assessments

We care about delivering quality landscapes to every client year-round, and our Quality Site Assessments are the tool that makes this happen. This process prioritizes our relationship with you and keeps our team focused on your landscape quality.

Business Reviews

We conduct business reviews to ensure alignment on individual site performance. The reviews keep you in the know, informing you of what we've done and what we're going to do, and also evaluate our performance and provide recommendations and guidance on future plans for your property.

Post Season Collaboration Meeting

We value our collaborative relationship above all else and will use this meeting to make sure we are always improving in that area. We will also address job quality and make sure all expectations were exceeded.

Customer Satisfaction Surveys

We seek ongoing feedback from our clients using objective sources such as targeted telephone surveys or other outreach discussions in order to verify we are exceeding expectations.

Seamless Transitions Create Successful Partnerships

At our initial kick-off meeting we will confirm communication protocols, review the contract and scope of work along with a timeline on completion of key site initiatives. Moreover, we review our safety protocols, our QSA process and scheduling, and discuss pre-approval thresholds on emergency spending.

30

- Monthly Review: Client, Account Manager, Branch Manager and Business Developer
- Review agreed upon first month expectations, progress on key initiatives, and lessons learned
- Implement course corrections as may be needed
- Perform site QSA with client
- Confirm site maintenance plan (key site initiatives) for next 30 days

60

- Monthly Review: Client, Account Manager, Branch Manager and Business Developer
- Confirm scope alignment & expectations are being exceeded
- Review details on QSA and any carryover items
- Check progress and/or completion of key site initiatives
- Client Survey touch point

90

- Business Review: Client, Account Manager, Branch Manager and Business Developer
- Review 90 Day Follow-up Partnership Transition Guide
- Review details on QSA and any carryover items
- Check progress and/or completion of key site initiatives

180

- Business Review: Client, Account Manager, Branch Manager
- Confirmation of team exceeding expectations, developing partnership
- Review details on QSA and any carryover items
- Review/Update Client Partnership Plan for following season

The Right Team on the Ground





We know success is built upon well trained and tenured team members providing outstanding quality and customer service. Every team member is required to complete our safety and operator training program which prepares your crew with the skills necessary to safely perform quality work to your satisfaction.

BrightView's support for your location will include the following team members:

BrightView Team Member	Service Provided
Account Manager	Primary customer contact Accountable for customer satisfaction Ensures compliance to job specifications and quality
Production Manager	Manages crews and subcontractors Ensure readiness of workers, tools, and materials Maintains safe working conditions Trains field personnel Ensures delivery of job specifications and quality
Crew Leader	Ensures readiness of workers, tools and materials Trains field personnel Performs and leads job specifications on site
Branch Manager	Ensures quality and efficient landscape maintenance for clients Consistently improves best practices within branch Lead and support all branch personnel
Vice President & General Manager	Ensures quality and efficient snow and ice management for clients Responsible for supporting the market's successful operations

Ready and Trained Landscapers





BrightPath Landscaper Development Program

At BrightView, we strive to be the employer of choice. We are committed to identifying new ways to differentiate our work experience. We want our crew members to know this is more than an hourly job—this is a career.

Through ongoing learning and coaching, crew members learn new skills on-the-job and then demonstrate their progress. As crew members gain new skills, they earn opportunities for recognition and promotions.

BrightPath will help our crew members

- Learn the business, meet our customer's needs, and develop skills for a career at BrightView.
- Identify the skills and abilities needed to progress in their current role at BrightView as well as develop the skills they will need for future positions.

Through BrightPath, we've set standards for quality, safety and services. And, we ask our crews to deliver on those standards every day. We have clear, consistent expectations of what is required at each of the 4 levels of our Landscaper Development Program.



Committed to Safety, Every Day

BrightView's Valued Safety Partnership Plan Mitigates Risk to You and Your Property



Safety Management System

BrightView's Safety Management System includes tools to enable team members and to make sure no one gets hurt. Safety plans are communicated frequently and through a comprehensive process.



Rigorous Safety Rules

Our employees are regularly trained on their responsibilities and held accountable to following all safety regulations. It is their responsibility to report unsafe conditions, creating a safer environment for your employees.



Loss Improvement Plan

By engaging leadership at all levels we increase awareness and accountability.



Safety and Hazard Awareness Training

BrightView crews are equipped with an on-going training program to ensure they can with the highest safety standards in the business.

A source of pride for every member of the BrightView family is team member safety. We have established and continually strive to improve our safety culture. We maintain a best-in-class safety track record, with OSHA recordable incidents at approximately half of the industry average.

Recordable Incident Rate Comparison

All Industries Total* (Most Recent Data: 2018)	Landscaping Services Total* (Most Recent Data: 2018)	BrightView Total (Most Recent Data: 2019)
3.1	4.2	2.1

"At BrightView, we believe that safety is more than putting on a vest, googles and gloves –it is woven into the fabric of our company"



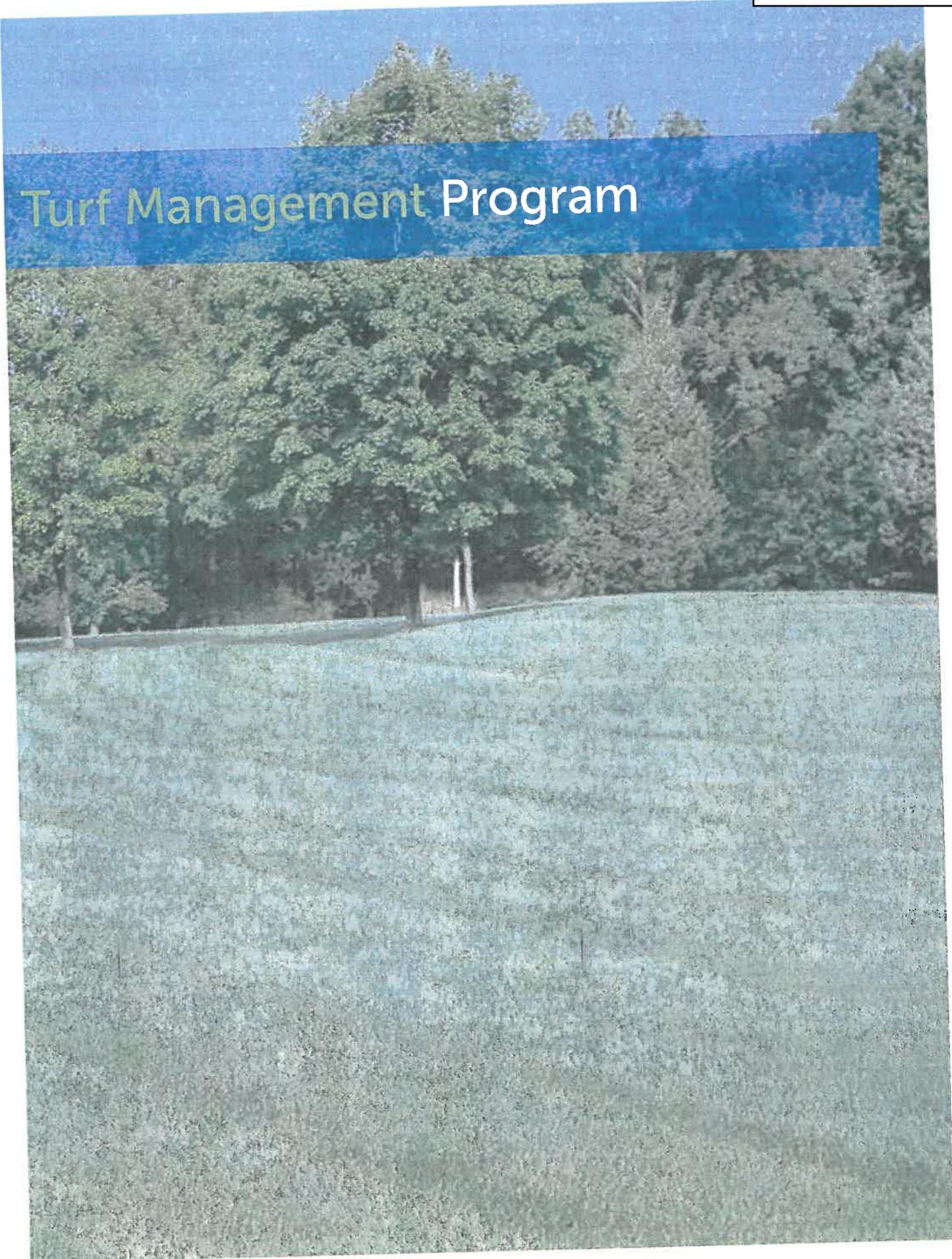
E-Verified Employees

BrightView is enrolled in E-Verify in all states in which we operate to ensure 100% compliance with all US Labor and Immigration laws. Our participation in this web-based process, currently the best means available to electronically confirm employment eligibility, makes certain that individuals we hire and are working on our client's sites are authorized to work in the United States.

E-Verify is only part of BrightView's robust employment verification program. Our enterprise-wide practice also covers regular training of our staff and semi-annual auditing to maintain compliance with all US Labor and Immigration laws.



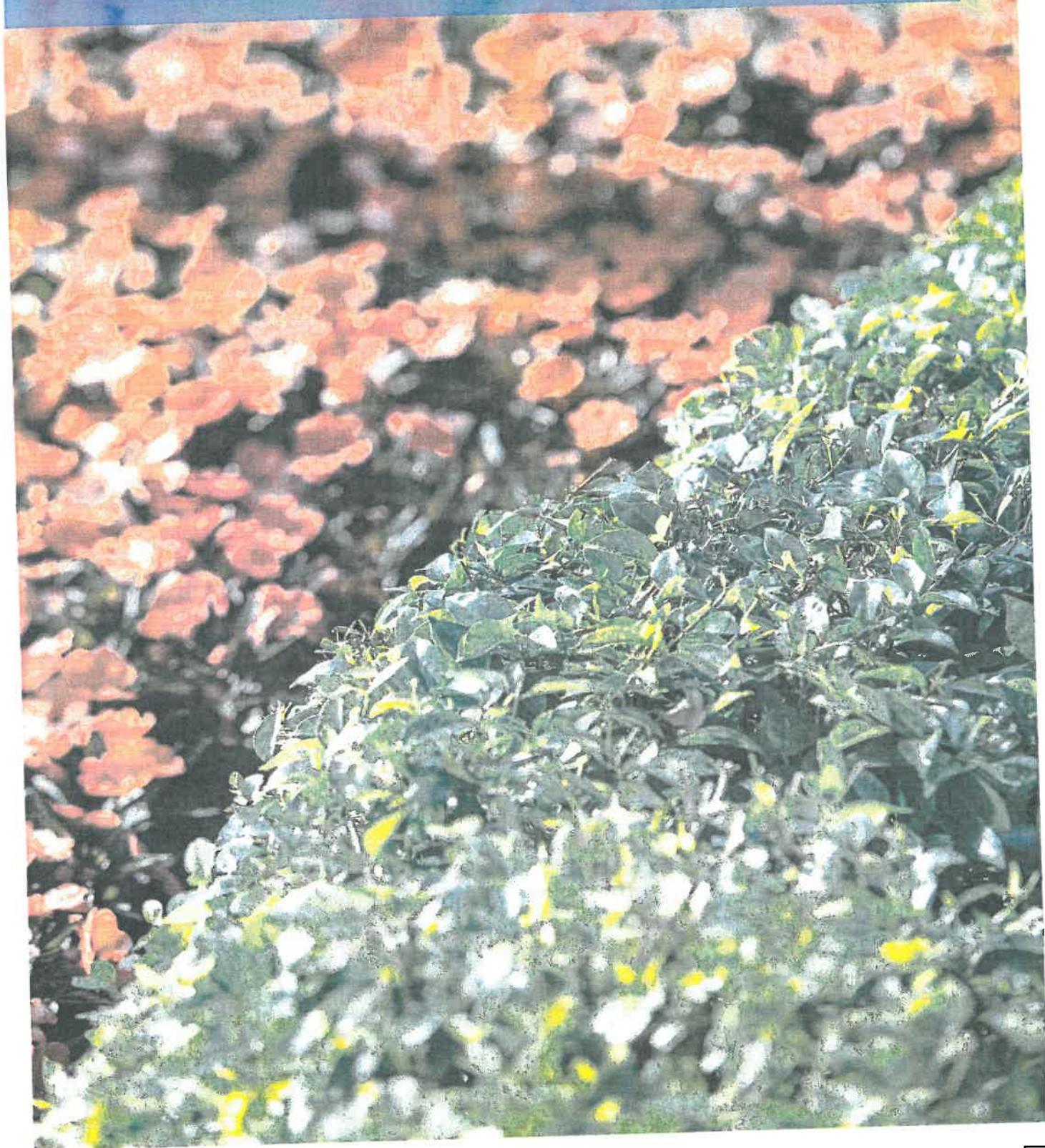
Turf Management Program





Timing	Service	Product / Description
Winter	Pre emergent crabgrass, spurge control	Prevents crabgrass germination in areas with crabgrass history.
Early Spring	Controlled Release Fertilization	100% Polymer Coated Urea. Most efficient source of nitrogen fertilizer. Nitrogen rates can be half those of legacy fertilizers.
Spring	Pre and Post emergent crabgrass control	Controls emerged crabgrass and prevents new germination.
	Broadleaf Weed Control	Important to control weeds before hot weather.
	Nutsedge control	Sedge tubers mature in early June. The grassy sedge plants should be treated before then. Tubers cannot be controlled
Summer	Weedy warm season grasses control	Bermudagrass and Kikuyugrass invade cool season turf during the warm summer months. There are treatments that reduce the
	Pre emergent Poa annua control	Best time to control perennial weeds
Fall	Broadleaf Weed Control	Fifth Round of Fertilizer A winter feeding to promote root development and faster green up in the Spring.
	Fertilization	Well irrigated turf may have used up the Early Spring fertilizer application. We only make this application if turf growth is slowing down. Since weeds could also benefit from this application
Late Fall	Fertilization with blend of soluble and controlled release nitrogen	Soluble nitrogen maintains turf growth and color during the cool short days of winter. Controlled release nitrogen provides spring color without

Shrub and Plant Care Management





Pruning will be completed by knowledge trained staff using hand pruning techniques in accordance with the following:

Corrective Pruning —We will selectively hand prune the shrub canopy areas during the dormant or winter season. Pruning may begin any time after the leaves fall. Spring flowering plants shall be pruned after blooming has ceased. Corrective pruning requires thinning or selectively removing branches from the tree or shrub in order to encourage and maintain the natural shape of the plant material while encouraging light penetration and air circulation within the plant.

Maintenance Pruning —We will maintenance prune shrub canopy areas throughout the season to maintain a good appearance. Maintenance pruning includes removal of dead, off color, broken, or diseased branches and shoot growth as they occur during the growing season. Spring flowering plants will not be pruned after September 1st unless the specific species blooms on new wood.

Pruning Methods for Shrubs:

- Use the proper pruning methods appropriate for the individual species
- Hand prune plant material in natural form by-selectively thinning and pruning.
- Remove all dead, dying or broken branches.
- Each year remove 1/3 of the oldest, thickest branches at ground level or at least to where branches stems off main toward of the plant.
- Plant material shall be pruned in a tapered fashion where possible to encourage light exposure and penetration to all foliage.

Irrigation Management

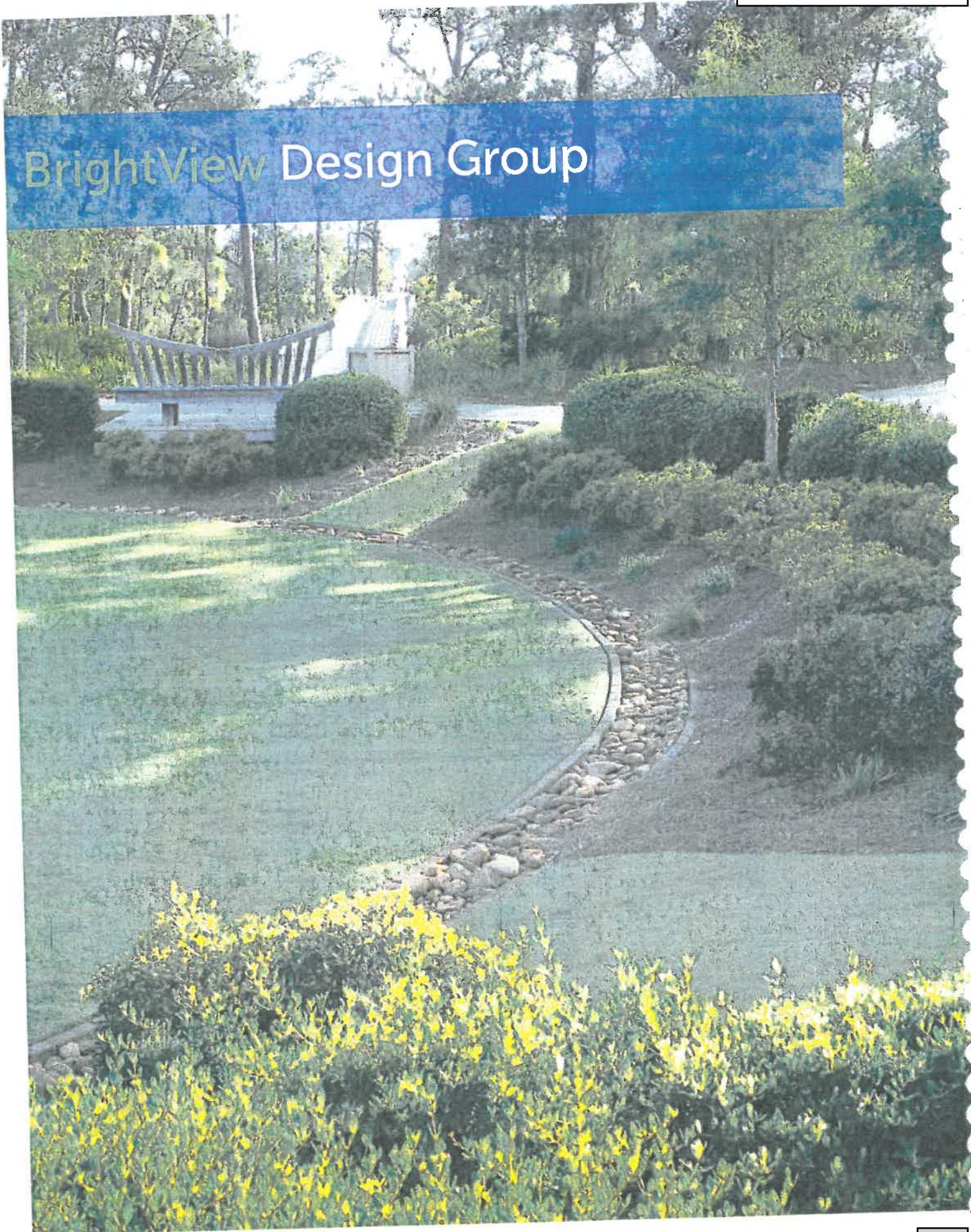




Water Management is so much more than just sprinkler repairs. After confirming that all the heads are working properly, we will need to understand which zones water which plants, and whether they are growing in full sun or shade. It is also important to monitor the soil conditions and daily weather conditions.

Service	Description
Start-Up & Evaluation	Energize your irrigation lines and perform a complete evaluation of your irrigation system making sure all heads are working properly.
Monitoring	We will perform a complete evaluation of the system making sure all heads are performing at full capacity and adjust the times for all clocks and zones based on the weather demands.
* Repairs for any damaged clocks, valves, irrigation heads or lines is not included.	

BrightView Design Group





Custom Design Solutions

BrightView Design Group is an award-winning, forward thinking landscape architecture practice with worldwide experience. The firm has designed a broad range of widely-recognized projects including resorts, parks and civic spaces, master-planned communities, sports complexes, mixed-use developments, and themed environments.

BrightView Design Group approaches each project knowing that no two projects are the same. We are strong believers that each project demands a unique perspective. It is our mission and passion to deliver innovative and thought-provoking ideas based on the foundation of a project's connection to community, culture, environment, and resources. We further our approach with the knowledge of the built environment and provide clear and direct solutions that are proven and reliable.

Landscape Architecture

Master Planning

Sustainable Design

Theme Development

Design Guidelines

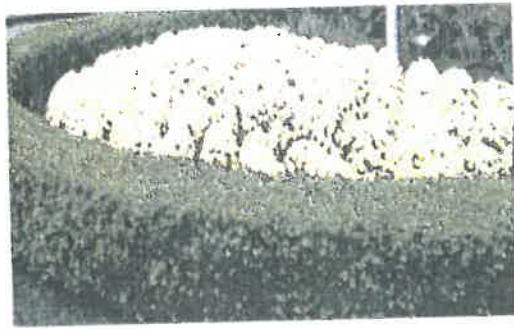
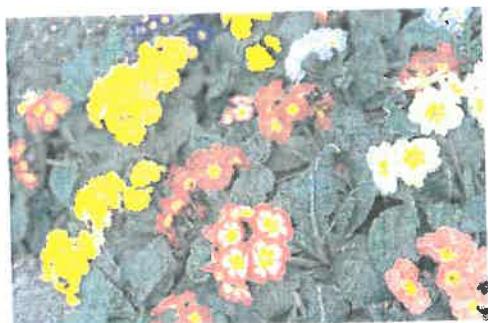
Seasonal Color Management

A seasonal color program on your property is the perfect complement to a well-maintained landscape. A consultation with your Account Manager will ensure beautiful seasonal color throughout the year.

Winter



Spring



BrightView

Summer



Fall



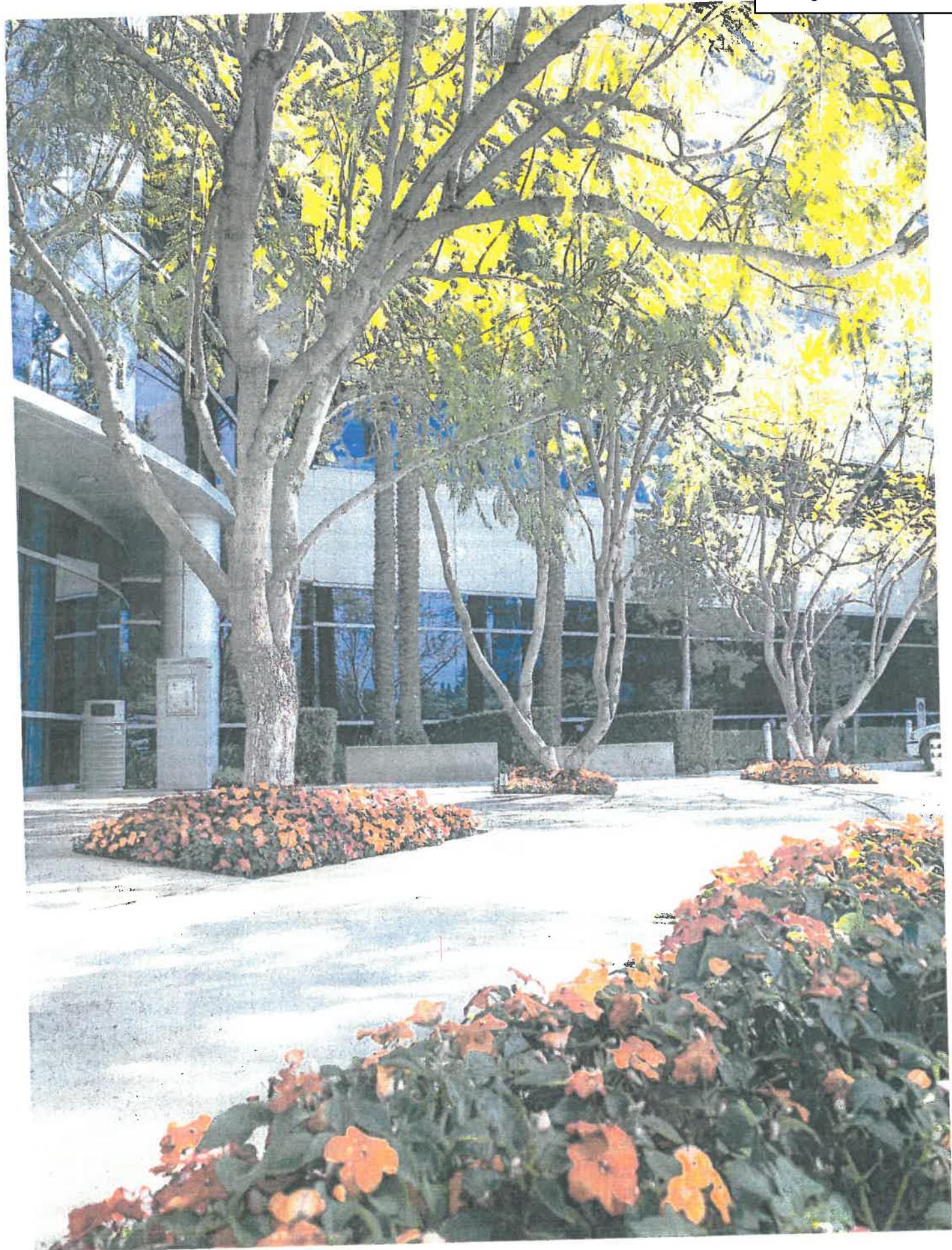
Sample Landscape Calendar

Every landscape requires special attention, pruning, watering, fertilization and other factors. Your dedicated team as created a unique maintenance plan to help keep your property looking its best year round.

COMMUNICATION & REPORTING			
	JAN	FEB	MAR
Pre-season Collaboration Meeting			
Quality Site Assessment (QSA)			
Business Reviews			
Post Season Collaboration Meeting			
 Mow			
Trim			
Backpack Blowing			
Edge (Curbs and Walks)			
Aeration			
Overseed			
Fertilizer			
Pre-Emergent Crabgrass Weed Control			
Post-Emergent (Broadleaf) Weed Control			
Disease Prevention (Weather Dependant)			
Insect Treatment/Prevention			
Soil Test			
SHRUBS AND BEDS			
	JAN	FEB	MAR
Mechanically Edge Beds			
Weed Control			
Pre-Emergent Weed Control			
Post-Emergent Weed Control			
Mulch			
Fertilization (Granular Shrub)			
Prune Foundation Shrubs			
Winter Pruning			
Disease Monitoring			
Insect Monitoring			
TREES			
	JAN	FEB	MAR
Weed Tree Rings			
Pruning up to 8' height			
Insect Monitoring			
MISCELLANEOUS			
	JAN	FEB	MAR
Native Mowing			
Native Weed Control			
Debris/ Litter Removal			
Fall Clean-up			
Spring Clean-up			
Curb Weed Control			
SEASONAL COLOR			
	JAN	FEB	MAR
Annual Change Out			
Bed Preparation			
Fertilization			



Timing is critical to the health and longevity of your plant material. From trimming to fertilization, we map out our plan in advance to ensure healthy landscape.



Pricing of Maintenance Services

We are committed to fulfilling the specific landscape needs while providing the service you expect. Price is for one year of service and does not include tax or ancillary services.

Operation	Estimated Cost
Please See Bid Schedule Attached	

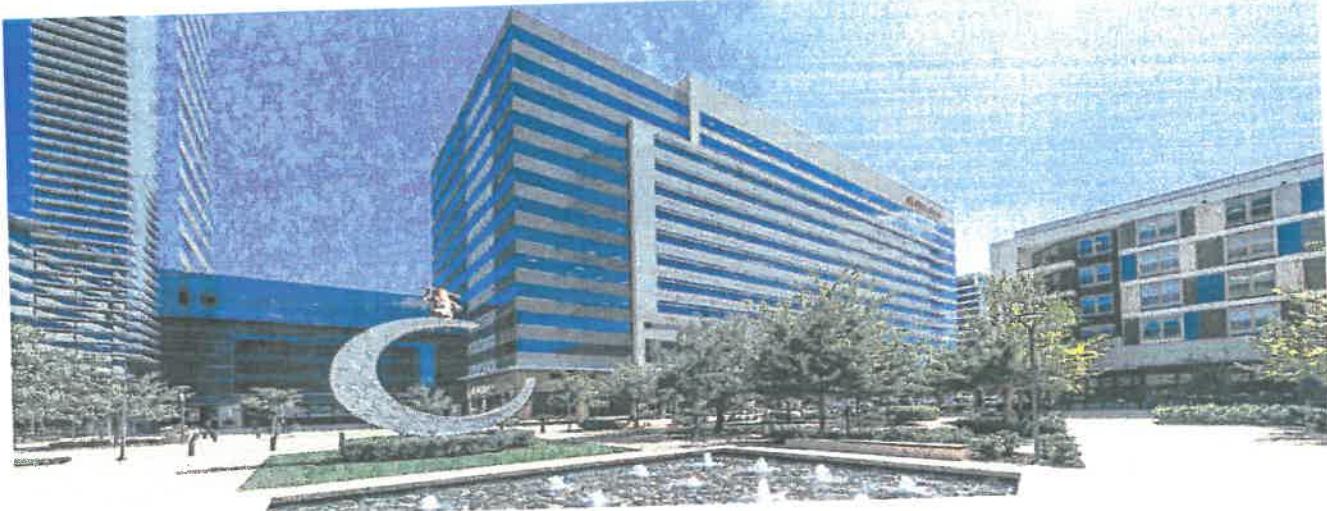
Pricing is based on scope provided to include the Scope Table and worded language in RFP.

*Proposal pricing expires in 90 days

References:

State Farm Headquarters

Richardson, TX



FedEx Office Headquarters

Plano, TX



City of Parker
Annual Mowing Contract 2022

BID SCHEDULE

Item No.	Estimated Quantity	Unit	Description and Price in Words	Price in Figures	Extended Amount
1	40	Week	For Mowing, Weed Eating and Edging Center Medians, Including Trash Pickup as needed Mid-February through Mid-November complete in place, the sum of one thousand five hundred and fifty nine Dollars and twenty five Cents per Week	\$1,559.25	\$62,370
2	3	Month	Winter Cleanup of Leaves and Debris once a month in November, December and January complete in place, the sum of One thousand four hundred eight Dollars and fifty Cents per Month	\$1,408.50	\$4,225.50
3	4	Month	Trimming of Shrubs once a month during First Week of March, May, July and September complete in place, the sum of Seventy Three Dollars and Twenty Seven Cents per Month	\$73.27	\$293.08
4	9	Month	Pulling of Weeds in Flower Beds two times a month (1st and 3rd weeks) during March through November complete in place, the sum of Thirty Five Dollars and Twenty Six Cents per Month	\$35.26	\$317.34
5	2	L.S.	City Hall Monument Flower Planting in March (1st week) and in October (1st week) complete in place, the sum of Four Hundred Sixty Two Dollars and Eighty Four Cents per Lump Sum	\$462.84	\$925.68
6	1	L.S.	Trim and Prune Trees in Medians in beginning of November complete in place, the sum of Three Thousand Twenty Eight Dollars and Fourty Cents per Lump Sum	\$3328.40	\$3328.40
TOTAL AMOUNT BID (Items 1 Through 6)				\$71,460	



Bruce McDonald
Business Development Manager
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cell 469.682.0986

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LANDSCAPE

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YELLOWSTONE
LANDSCAPE

Excellence
IN COMMERCIAL LANDSCAPING



Landscape Maintenance Services Proposal
prepared for

ANNUAL MOWING CONTRACT

Not yet submitted



Gary Machado

City of Parker

City of Parker
Annual Mowing Contract 2022

BID SCHEDULE

Item No.	Estimated Quantity	Unit	Description and Price in Words	Price in Figures	Extended Amount
1	40	Week	For Mowing, Weed Eating and Edging Center Medians, Including Trash Pickup as needed Mid-February through Mid-November complete in place, the sum of <i>One thousand two hundred</i> <i>Seventy seven</i> Dollars and <i>Fourteen</i> Cents per Week	1277.14	51,085.68
2	3	Month	Winter Cleanup of Leaves and Debris once a month in November, December and January complete in place, the sum of <i>Eight seven</i> Dollars and <i>Forty two</i> Cents per Month	87.52	262.56
3	4	Month	Trimming of Shrubs once a month during First Week of March, May, July and September complete in place, the sum of <i>Twenty seven</i> Dollars and <i>thirteen</i> Cents per Month	27.13	108.52
4	9	Month	Pulling of Weeds in Flower Beds two times a month (1st and 3rd weeks) during March through November complete in place, the sum of <i>fourteen</i> Dollars and <i>No</i> Cents per Month	14.00	126.00
5	2	L.S.	City Hall Monument Flower Planting in March (1st week) and in October (1st week) complete in place, the sum of <i>Three hundred</i> <i>Twenty eight</i> Dollars and <i>No</i> Cents per Lump Sum	328.00	656.00
6	1	L.S.	Trim and Prune Trees in Medians in beginning of November complete in place, the sum of <i>Two thousand eight</i> <i>hundred</i> Dollars and <i>seventy</i> Cents per Lump Sum	2800.70	2800.70
TOTAL AMOUNT BID (Items 1 Through 6)				55,039.88	

Gary Machado

City of Parker
5700 E Parker Rd
Parker, Texas 75002

Re: Landscape Maintenance Services Proposal for City of Parker

Thank you for considering a partnership with **Yellowstone Landscape** as your landscape maintenance service provider. Our proposal has been created to address the specific needs and expectations you have expressed for **Annual Mowing Contract**. We call this your Plan for Success because our integrated service plan has been designed to give you a landscape that you can be proud of.

Within your Plan for Success please make special note of the following sections:

- **Summary of Observations:** This section documents the current condition of your landscape, identifying issues we've observed and areas where we see opportunities for improvement.
- **Startup Plan:** Our transition plan includes the actions we will take in the first 30, 60, and 90 days of service to improve both your specific areas of concern and your landscape's overall appearance.
- **Scope of Services Summary:** This section outlines our proposed scope of services, detailing the Best Practices we've developed to provide a consistent appearance across your landscape.
- **Agreement & Your Investment:** Our service agreement and pricing for the services we'll provide to your property.

If you have any questions after reviewing our proposal, please contact me at any time. I welcome the opportunity to provide you any further details about our firm's commitment to delivering a landscape that you will be proud of.



Sincerely,
Bruce McDonald,
Yellowstone Landscape

bmcDonald@yellowstonelandscape.com

A handwritten signature in black ink that appears to read "Bruce McDonald".

Bruce McDonald
Yellowstone Landscape

PROJECT 6/30/21, 12:59 PM

Wednesday, June 30, 2021

13 Issues Identified



ISSUE 1

Trash not picked up before mowing. Was asking not picked up after mowing over it.

All trash will be picked up before mowing, if trash is mowed over crew will pick up after mowing.



ISSUE 2

Beds need to be weeded, vines removed, and mulched.

Treating the weeds and manually pulling will take place first service. Quote for mulch, to help prevent weed growth, and a quote to remove and replace dead plant material will be presented to the City representative.



ISSUE 3

Example of vines and dead plant material in beds.



ISSUE 4

Another area trash was mowed over and not removed.



ISSUE 5

Medians have dead crape myrtles and damaged trees. Quote will be presented to City representative to flush cut trees/crape myrtles or to be replaced.



ISSUE 6

Vitex trees are over grown with suckers.

Could become sight line hazard for vehicles.

Would cut back suckers and maintain during visits.



ISSUE 7

Irrigation is not part of the contract, but would recommend resetting valve boxes to prevent being damaged by the mowers.



ISSUE 8

Another example of weeds, vines and dead plant material in beds.



ISSUE 9

Another example of bed with weeds and dead plant material.



ISSUE 10

More trash mowed over and not removed.



ISSUE 11

Color beds by City Hall also has weeds and vines growing through the plant material.

Vines would have to be removed not just trimmed with shrubs to prevent them from coming back.



ISSUE 13

Example of vines grow thing through shrubs.



ISSUE 14

Valve box in front of City Hall, needs to be reset and lid replaced to prevent a safety hazard.

OUR STARTUP PLAN

This checklist is provided as an outline of the initial tasks that our Landscape Maintenance teams will perform as we begin serving your property. Together, we will check off the tasks as they are completed over the first 30, 60, and 90 days of service, as a way for you to measure our team's performance.

FIRST 30 DAYS

- Meet with Property Manager to review 30 – 60 – 90 Day Plan
- Discuss with Property Manager our "Approach to Services" and "Service Map"
- Complete an irrigation audit of the entire system
- Begin maintenance – mowing, blowing and edging
- Spend significant amount of time cleaning up the areas that have been neglected (sidewalk mowing & edging, weeding beds and entrance features)
- Continue weed control in planting beds
- Begin bed separation trimming in all planting beds
- Discuss removing severely declining plant material
- Prepare proposals for replacing missing and dead shrub material throughout property
- Walk Property with Property Manager to identify other areas of concern

DAYS 30-60

- Walk property with Property Manager to evaluate improvements
- Evaluate our "Approach to Services" and make any necessary adjustments
- Continue routine maintenance – mowing, blowing and edging
- Continue bed separation in all planting beds
- Discuss options to improve "curb appeal" in high profile areas



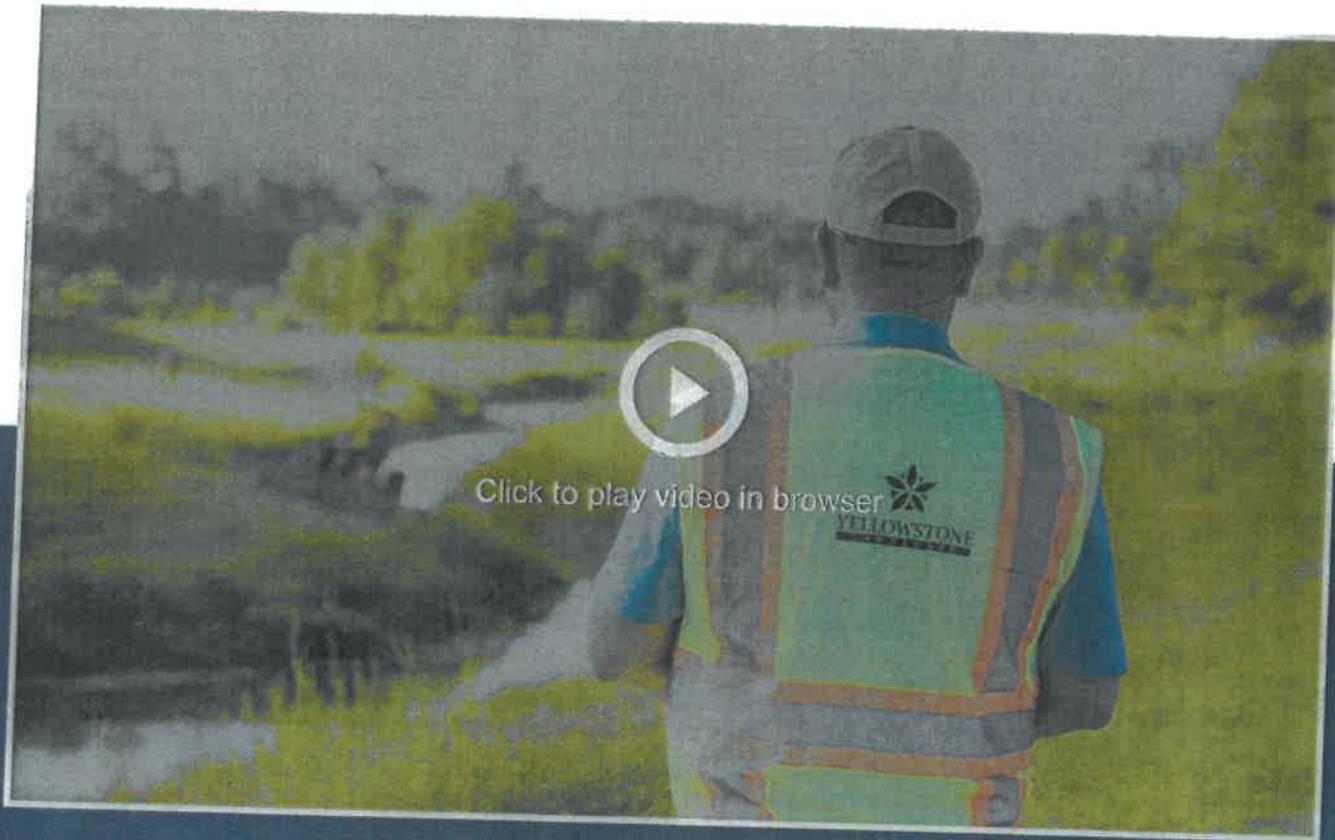
DAYS 60-90

- Walk property with Property Manager to evaluate improvements
- Assess results from actions taken in 30 day and 60 day plans
- Continue weed control applications throughout property
- Monitor and treat insect and disease problems in plant material throughout property
- Continue routine maintenance – mowing, blowing and edging



ABOUT YELLOWSTONE LANDSCAPE

Your property's appearance means a lot. It has the power to delight visitors, tenants, residents, customers, and more. Your choice of landscape service partner can mean reduced liability, better profits, and lasting impressions. There's a lot on the line. This is serious business. You have people to answer to and it's our job to make you and your property look its absolute best. We're in this together.



To look your best, it takes a strong team of commercial landscaping experts. Since 2008, our company has grown because of our team's commitment to excellence. Thousands of companies and organizations across the country have trusted us. We don't take that lightly. They deserve the best and so do you. We wouldn't offer anything less.

Your choice in the best commercial landscaping company could be the difference between a property that reflects excellence or one that falls short of your expectations and needs. When you're investing in professional services, you deserve to get the best. By making the wise choice, that's exactly what you can count on.

“ You will be hard-pressed to find a better landscape maintenance company than Yellowstone Landscape. Being a relatively new community, we were in need of a reliable, trusting, "one-stop shop" company that could handle our turf, flower beds, trees, and irrigation maintenance needs; and we found that in Yellowstone.

Mike Vaccaro
President/Secretary
Clover Creek Community

Proud to Serve Dallas & Fort Worth



YELLOWSTONE
LANDSCAPE



Excellence in Commercial Landscaping for Properties Across Dallas-Fort Worth

Yellowstone Landscape is proud to serve North Texas' commercial landscaping needs from our two branch locations. With more than 200 local employees, we're one of the largest and most awarded commercial landscape service firms in the Dallas-Fort Worth area.

We offer landscape design, landscape installation, tree care, and landscape maintenance services to some of the

most beautiful homeowner associations, resorts and hotels, city and county governments, master planned developments, corporate campuses, commercial office parks, schools, universities, hospitals, apartment communities and retail shopping centers in Dallas and Fort Worth.

Our service teams are ready to provide you with Texas's most professional and responsive commercial landscaping services, always tailored to your needs and expectations.

Dallas Offices

1839 Ryan Road
Dallas, TX 75220
214.634.0806

Fort Worth Offices

3009 Sandy Lane
Fort Worth, TX 76112
214.212.1236

LANDSCAPE MAINTENANCE

Your commercial landscape is a valuable investment and retaining that value ultimately comes down to excellent landscape maintenance.

The following is a summary of the proposed scope of services to be provided. It serves as an outline, detailing the Best Practices that our company has developed in order to ensure that we provide consistent landscape maintenance services to your property and meet all the contractual specifications of your landscape maintenance agreement.

MOWING

- Schedule of mowing is determined by the type of turf being serviced and adjusted to coincide with seasonal growth rates to maintain a consistent, healthy appearance.
- Scheduled cuts missed due to inclement weather will be made up as soon as possible.
- Mower blades will be kept sharp at all times to prevent tearing of grass leafs.
- Turf growth regulators may be used to assist in maintaining a consistent and healthy appearance of the turf.
- Various mowing patterns will be employed to ensure the even distribution of clippings and to prevent ruts in the turf caused by mowers. Grass clippings will be left on the lawn to restore nutrients, unless excess clippings create an unsightly appearance.
- Turf will be cut to a desirable height with no more than 1/3 of the leaf blade removed during each mowing to enhance health and vigor.

EDGING & TRIMMING

- Yellowstone Landscape will neatly edge and trim around all plant beds, curbs, streets, trees, buildings, etc. to maintain shape and configuration.
- Edging equipment will be equipped with manufacturer's guards to deflect hazardous debris. All walks will be blown after edging to maintain a clean, well-groomed appearance.
- All grass runners will be removed after edging to keep mulch areas free of weeds and encroaching grass. "Hard" edging, "soft" edging and string trimming will be performed in conjunction with turf mowing operations.
- Areas mutually agreed to be inaccessible to mowing machinery will be maintained with string trimmers or chemical means, as environmental conditions permit.





DEBRIS REMOVAL

- Prior to mowing, each area will be patrolled for trash and other debris to reduce the risk of object propulsion and scattering, excluding areas concentrated with trash (e.g., dumpster zones, dock areas, and construction sites).
- Landscape debris generated on the property during landscape maintenance is the sole responsibility of Yellowstone Landscape, and will be removed no additional expense to the Client.

SHRUBS

- All pruning and thinning will be performed to retain the intended shape and function of plant material using proper horticultural techniques. Shrubs will be trimmed with a slight inward slope rising from the bottom of the plant to retain proper fullness of foliage at all levels.
- Plant growth regulators may be used to provide consistent and healthy appearance for certain varieties of plant material and ground covers.
- Clippings are to be removed by Yellowstone Landscape following pruning.

TREE MAINTENANCE

- Trees will be cleared of sprouts from trunk. "Lifting" of limbs up to 10 feet above the ground is included.
- Yellowstone Landscape will maintain staking and guying of new trees. Re-staking of trees due to extreme weather is provided as a separate, billable service.



EDGING & TRIMMING

- Groundcovers will be confined to plant bed areas by manual or chemical means as environmental conditions permit.
- "Weedeating" type edging will not be used around trees.

ANNUAL FLOWERS

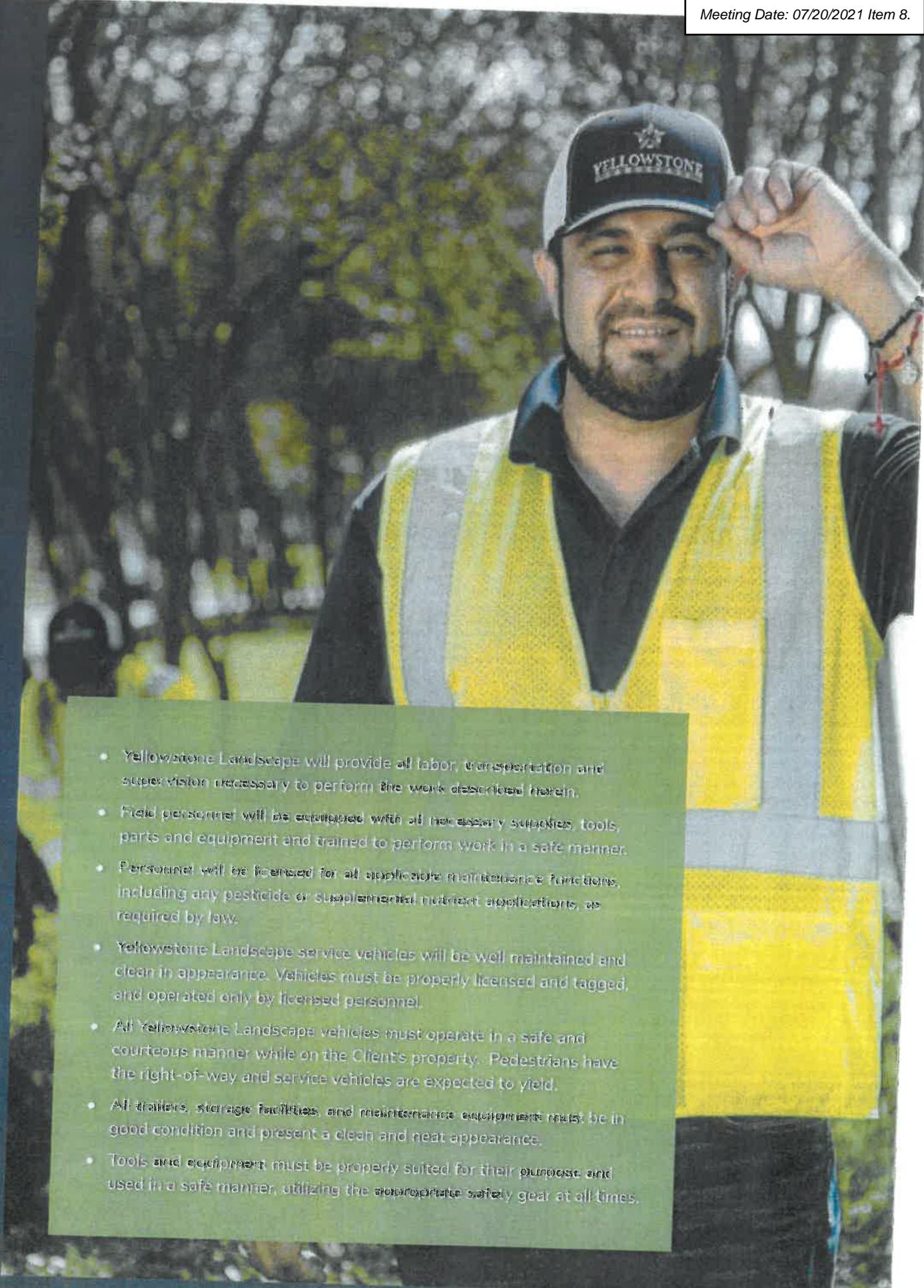
- Annual flower beds will be serviced to remove flowers that are fading or dead ("deadheading") to prolong blooming time and to improve the general appearance of the plant.
- All soils are to be roto-tilled after removing and prior to installing new flowers.
- "Flower Saver Plus®" (or comparable product) containing beneficial soil micro-organisms and rich organic soil nutrients, will be incorporated in the annual flower planting soil at the time of each flower change.
- Supplemental top-dressing with a controlled-release fertilizer and/or soluble liquid fertilizer will be applied to enhance flowering and plant vigor.

ADDITIONAL DETAILS

- Yellowstone Landscape will provide extra services, special services and/or landscape enhancements over and above the specifications of landscape maintenance agreement at an additional charge with written approval from an authorized management representative of the Client.
- Property inspections will be conducted regularly by an authorized Yellowstone Landscape representative. Yellowstone Landscape will document and correct any landscape maintenance deficiencies identified within one week, or provide a status update for work requiring a longer period to accomplish.
- Yellowstone Landscape will provide the Client with a contact list for use in case of emergencies and will have personnel on call after regular business hours to respond accordingly.



LANDSCAPE PERSONNEL



- Yellowstone Landscape will provide all labor, transportation and supervision necessary to perform the work described herein.
- Field personnel will be equipped with all necessary supplies, tools, parts and equipment and trained to perform work in a safe manner.
- Personnel will be licensed for all applicable maintenance functions, including any pesticide or supplemental nutrient applications, as required by law.
- Yellowstone Landscape service vehicles will be well maintained and clean in appearance. Vehicles must be properly licensed and tagged, and operated only by licensed personnel.
- All Yellowstone Landscape vehicles must operate in a safe and courteous manner while on the Client's property. Pedestrians have the right-of-way and service vehicles are expected to yield.
- All trailers, storage facilities, and maintenance equipment must be in good condition and present a clean and neat appearance.
- Tools and equipment must be properly suited for their purpose and used in a safe manner, utilizing appropriate safety gear at all times.

REFERENCES

At Yellowstone Landscape, we pride ourselves on building lasting relationships with our clients. These clients have entrusted us as their landscape maintenance partner and would be happy to speak with you about our firm and the services that we provide for them.



SAGINAW
TEXAS

PROJECT NAME:

Medians, ROW High Visibility Areas

CLIENT CONTACT:

Jack McLain
Park Superintendent

SERVICES PROVIDED:

Turf Mowing, debris removal and beds maintenance

City of Mesquite
1515 N Galloway
Mesquite, Texas 75149

P: 972-216-6912

E:

jmclain@cityofmesquite.com

PROJECT NAME:

Medians, ROW, Bed Maintenance

CLIENT CONTACT:

Jason Brown
Director the Link

City of Richland Hills

6750 Baker Blvd
Richland Hills, Texas
76118

P: 817-616-3775

E:

jbrown@richlandhills.com

PROJECT NAME: Medians, ROW Parks and Facility Mow

SERVICES PROVIDED: Mow turf, debris removal, bed maintenance,

CLIENT CONTACT:

Randy Newsom
Park Superintendent

City of Saginaw
333 W McLeroy Blvd
Saginaw, Texas 76179

P: 817-230-0448

E:

rnewsom@ci.saginaw.tx.us

YOUR SERVICE CALENDAR

Managing the needs of your unique landscape requires careful planning and attention to detail. Our experienced professionals use their extensive training and state-of-the-art equipment to ensure the health and sustainability of your living investment. Should you ever have additional needs, questions or concerns, please ask us.

Geographic location and climate play a major role in the timing of our service delivery; schedules are adjusted to coincide with seasonal growth rates in order to maintain a consistent, healthy appearance. Services missed due to inclement weather will be made up as soon as possible. The following table summarizes our planned visits for completing each of the services performed on your property:



YELLOWSTONE
LANDSCAPE

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
TURF MAINTENANCE													
<i>Warm Season Grass Program</i>													
Mow, Edge, Trim, Blow/Clean-up:	2	4	4	5	4	5	4	4	4	4	2		38
Other													
Winter Clean Up:	1	1									1	1	4
SHRUB MAINTENANCE													
Manual Weeding & Bed Detail													
Prune Low Shrubs:	2	2	2	2	2	2	2	2	2	2	2		18
TREE MAINTENANCE													
Crape Myrtles													
Pruning:	1										1		4
Other Trees													
Pruning:											1		1
SEASONAL FLOWERS													
<i>Spring</i>											1		1
Bed Preparation:							1						
Planting:							1						1
Fall													
Bed Preparation:										1			1
Planting:										1			1



YELLOWSTONE
LANDSCAPE

Excellence

IN COMMERCIAL LANDSCAPING

THANK YOU FOR YOUR TRUST

We look forward to working with you!

YELLOWSTONELANDSCAPE.COM

**CITY OF PARKER
ANNUAL MOWING CONTRACT**

This Agreement is made by and between the City of Parker, Texas, a type A general law city, hereinafter referred to as "City", and _____ referred to as the "Contractor," for the sale of services specified hereinafter, and the City and Contractor hereby agree as follows:

DESCRIPTION OF SERVICES

This Contract is for the purchase by the City of Parker, Texas, of the services described hereinafter as the "services" or the subject of this Contract. The Services are more specifically described as follows:

Median Maintenance

1. Mowing, weed eating, edging center median weekly from mid-February to mid-November;
2. Trash, debris pick up as needed;
3. Winter cleanup of leaves and debris once a month at the beginning of the months of November, December, January and February.

Shrub and Flowerbed Maintenance at City Hall and City Entry Monuments

1. Shrub trimming at the beginning of the months of March, May, July and September;
2. Pull weeds twice a month at the beginning and middle of the months from March thru November;
3. Plant annual flowers Spring and Fall at the beginning of March and October at City Hall Monument.

Tree Maintenance

1. Trim and prune all trees in the medians at all locations at the beginning of November (all trees to be trimmed to maintained of 15ft high clearance within 5ft of road edge) (Pruning of the entire tree shall be for optimum growth)

Location of Project f

Medians

1. 3900-7600 block of Parker Road
2. 3200-4000 block of Hogge Drive (FM2551)
3. 3200-4000 block of McCreary Road
4. 4900-5400 block of Betsy Lane

Shrubs and Flower Bed

5. City Hall
6. Parker Road West Entry
7. Betsy Road/Dublin West Entry
8. McCreary/McWhorter South Entry

This Contract is for a specific duration wherein the Contractor will supply, furnish and deliver at the designated point or points of delivery the specified Services as requested by City.

DURATION: From October 1, 2021 to September 30, 2022

PAYMENT TERMS

Contractor shall submit itemized monthly invoices detailing Services provided, delivered to the City of Parker, 5700 E Parker Road, Parker, TX 75002 or emailed to

gsavage@parkertexas.us. Payment shall not be due until the above instruments are submitted, until the Services have been received by City, and until City has had sufficient opportunity to inspect and exercise its right to accept or reject. Contractor shall keep City advised of any changes in their remittance addressees. In no event shall City be responsible for interest of any kind on any funds due to Contractor, and no term or provision contained in any Contractor's invoice shall in any way modify, vary or alter the provisions hereof.

City's obligation is payable solely from funds available for the purpose of the purchase. Lack of funds shall render this contract null and void and to the extent funds are not available.

CONTRACT TERMS AND CONDITIONS

This Contract is made and entered into between the parties hereto in accordance with and subject to the following additional terms and conditions:

- 1. SPECIAL TOOLS AND TEST EQUIPMENT:** If the price stated on the face hereof includes the cost of any special tooling or any special test equipment fabricated or required by Contractor for the purpose of filling this order, such special tooling equipment and any process sheets related thereto shall become the property of the City and to the extent feasible shall be identified by the Contractor as such.
- 2. PRICE:** City shall pay to Contractor for services rendered and invoiced and delivered under the payment terms described herein. Payment shall be based on the Schedule of Values established in the bid schedule.

The Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for commission, percentage, brokerage, or contingent fee excepting bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach of violation of this warranty, the City shall have the right in addition to any other right or rights to cancel this contract without liability and to deduct from the contract price, or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

- 3. SAFETY WARRANTY:** Contractor warrants the product sold to the City shall conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act of 1970. In the event that the products do not conform to OSHA standards, City may return the product for correction or replacement at the Contractor's expense. In the event that Contractor fails to make the appropriate correction within a reasonable time, any correction made by City will be at Contractor's expense.
- 4. CANCELLATION:** City shall have the right to cancel immediately for default on all or any part of the undelivered portion of this order if Contractor breaches any of the terms hereof including warranties of Contractor or the Contractor becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any remedies which City may have at law or equity. The City may for any reason whatsoever terminate performance under this Contract by the Contractor for convenience with 30 days notice to Contractor. The City shall give notice of such termination to the Contractor specifying when termination becomes effective. City will, in

the event of termination, remit such sums to Contractor as may be due only for those services actually performed to the satisfaction of City.

5. **FORCE MAJEURE:** If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligation under the Agreement, then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after the occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as is effected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereafter provided, but for no longer periods and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term "Force Majeure" as employed herein, shall mean acts of God, act of public enemy, orders of any kind of government of the United States or State of Texas or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, restraints of government and people, civil disturbances, explosions, or other causes not reasonably within control of the party claiming such inability.

6. **ASSIGNMENT – DELEGATION:** No right or interest in this contract shall be assigned or delegation of any obligation made by Contractor without the written permission of the City. An attempted assignment or delegation of Contractor shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.
7. **MODIFICATIONS:** This contract can be modified or rescinded only in writing signed by both parties and their duly authorized agents.
8. **WAIVER:** No claim or right arising out of a breach in contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by the aggrieved party.
9. **INTERPRETATION-PAROL EVIDENCE:** This writing is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms of their agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any term used in this agreement. Acceptance or acquiescence in a course of performance rendered under this agreement shall not be relevant to determine the meaning of this agreement even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection. Whenever a term defined by the Uniform Commercial Code is used in this agreement, the definition contained in the Code is to control.
10. **APPLICABLE LAW:** This agreement shall be governed by the Uniform Commercial Code. Wherever the term "Uniform Commercial Code" is used, it shall be construed as meaning the Uniform Commercial Code as adopted in the State of Texas as effective and in force on the date of this agreement.
11. **ADVERTISING:** Contractor shall not advertise or publish, without City's prior written consent, the fact that City has entered into this contract, except to the extent necessary

to comply with prior requests for information from an authorized representative of federal, state or local government.

12. **RIGHT TO ASSURANCE:** Whenever one party to this contract in good faith has reason to question the other party's intent to perform he may demand that the other party give written assurance of his intent to perform. In the event that a demand is made and no assurance is given within five (5) days, the demanding party may treat this failure as an anticipatory repudiation of the contract.
13. **PROHIBITION AGAINST PERSONAL INTEREST IN CONTRACTS:** No officer or employee shall have a financial interest, direct or indirect, in any contract with the City, or be financially interested, directly or indirectly, in the sale to the City of any land, materials, supplies, or services, except on behalf of the City as an officer or employee. Any knowing and willful violation of this section shall constitute malfeasance in office, and any officer or employee guilty thereof shall forfeit his office or position. Any violation of this section with the knowledge, express or implied, of the person or corporation contracting with the governing body of the City shall render the contract involved voidable by the City Administrator or the City Council.
14. **ENTIRE AGREEMENT:** This Contract, and all Specifications and Addenda attached thereto, constitute the entire and exclusive agreement between the City and Contractor with reference to the Services. Specifically, but without limitation, this Contract supersedes any bid documents and all prior written or oral communications, representations and negotiations, if any, between the City and Contractor not expressly made a part hereof.
15. **INDEMNITY AND DISCLAIMER:** CITY SHALL NOT BE LIABLE OR RESPONSIBLE FOR, AND SHALL BE INDEMNIFIED, HELD HARMLESS AND RELEASED BY CONTRACTOR FROM AND AGAINST ANY AND ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEY'S FEES FOR INJURY OR DEATH TO ANY PERSON, OR INJURY OR LOSS TO ANY PROPERTY, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS, INCLUDING THE CONTRACTOR, OR PROPERTY, ARISING OUT OF, OR OCCASIONED BY, DIRECTLY OR INDIRECTLY, THE PERFORMANCE OF CONTRACTOR UNDER THIS CONTRACT, INCLUDING CLAIMS AND DAMAGES ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE OF CITY, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE CITY UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW. THE PROVISIONS OF THIS INDEMNIFICATION ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY. IT IS THE EXPRESSED INTENT OF THE PARTIES TO THIS AGREEMENT THAT THE INDEMNITY PROVIDED FOR IN THIS CONTRACT IS AN INDEMNITY EXTENDED BY CONTRACTOR TO INDEMNIFY AND PROTECT CITY FROM THE CONSEQUENCES OF THE CONTRACTOR'S AS WELL AS THE CITY'S NEGLIGENCE, WHETHER SUCH NEGLIGENCE IS THE SOLE OR PARTIAL CAUSE OF ANY SUCH INJURY, DEATH, OR DAMAGE. IN ADDITION, CONTRACTOR SHALL OBTAIN AND FILE WITH OWNER CITY OF PARKER A STANDARD CERTIFICATE OF INSURANCE AND APPLICABLE POLICY ENDORSEMENT

EVIDENCING THE REQUIRED COVERAGE AND NAMING THE OWNER CITY OF PARKER AS AN ADDITIONAL INSURED ON THE REQUIRED COVERAGE.

16. GOVERNING LAW: The Contract shall be governed by the laws of the State of Texas. Venue for any causes of action arising under the terms or provisions of this Contract or the Goods to be delivered hereunder shall be in the courts of Collin County, Texas.

17. SUCCESSORS AND ASSIGNS: The City and Contractor bind themselves, their successors, assigns and legal representatives to the other party hereto and to successors, assigns and legal representatives of such other party in respect to covenants, agreements and obligations contained in this Contract. The Contractor shall not assign this Contract without written consent of the City.

18. SEVERABILITY: The provisions of this Contract are herein declared to be severable; in the event that any term, provision or part hereof is determined to be invalid, void or unenforceable, such determination shall not affect the validity or enforceability of the remaining terms, provisions and parts, and this Contract shall be read as if the invalid, void or unenforceable portion had not been included herein.

19. NOTICES: All notices required by this Contract shall be presumed received when deposited in the mail properly addressed to the other party at the address set forth herein or set forth in a written designation of change of address delivered to all parties.

EXCUTED this _____ day of _____,

CONTRACTOR

Yellowstone Landscape
1839 Ryan Rd
Dallas, TX 75220


 Bruce McDonald

CITY OF PARKER:

By: _____
 Lee Pettle, Mayor

ATTEST:

By: _____
 Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Brandon Shelby, City Attorney



CERTIFICATE OF LIABILITY INSURANCE

4/1/2021

DATE (MM/DD/YYYY)

4/21/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies
3280 Peachtree Road NE, Suite #250
Atlanta GA 30305
(404) 460-3600

CONTACT
NAME:
PHONE
(A/C, No. Ext):
E-MAIL:
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Starr Indemnity & Liability Company

38318

INSURER B: Great American Insurance Company

16691

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
1472881 YLG Holdings, Inc.
3235 N State Street
P.O. Box 849
Bunnell FL 32110

COVERAGES MAIN

CERTIFICATE NUMBER: 16715805

REVISION NUMBER: XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
							PER STATUTE	OTH- ER	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		N	100010011520	4/1/2020	4/1/2021	EACH OCCURRENCE	\$ 1,000,000	
							DAMAGE TO RENTED PREMISES (Ex occurrence)	\$ 100,000	
	X Pesticide & Herbicide						MED EXP (Any one person)	\$ 5,000	
	X Ltd Pollution Cov						PERSONAL & ADV INJURY	\$ 2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000	
	POLICY <input checked="" type="checkbox"/> PRO- JECT <input checked="" type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000	
	OTHER:							\$	
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY Hired AUTOS ONLY	<input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	N	100063930220	4/1/2020	4/1/2021	COMBINED SINGLE LIMIT (Ex accident)	\$ 2,000,000	
							BODILY INJURY (Per person)	\$ XXXXXXXX	
							BODILY INJURY (Per accident)	\$ XXXXXXXX	
							PROPERTY DAMAGE (Per accident)	\$ XXXXXXXX	
								\$ XXXXXXXX	
B	UMBRELLA LIAB EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR CLAIMS-MADE	N	TUU 2545544 02	4/1/2020	4/1/2021	EACH OCCURRENCE	\$ 10,000,000	
							AGGREGATE	\$ 10,000,000	
	DED	RETENTION \$ 0						\$ XXXXXXXX	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input checked="" type="checkbox"/> N	N	100 0004098 (TX) 100 0004099 (FL) 100 0004100 (AZ, NC) 100 0004101 (GA, NM, NV, SC)	4/1/2020 4/1/2020 4/1/2020 4/1/2020	4/1/2021 4/1/2021 4/1/2021 4/1/2021	X PER STATUTE	OTH- ER	
							E.L. EACH ACCIDENT	\$ 1,000,000	
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Please see attached list of Named Insureds.

CERTIFICATE HOLDER

16715805
Evidence of Coverage

CANCELLATION See Attachment

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE
THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN
ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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List of Named Insured's:

Yellowstone Holdings, LLC
Yellowstone Intermediate Holdings Inc
YLG Holdings, Inc
Yellowstone Landscape Inc
Ecoscape Solutions Group LLC
YLCRW, LLC
Heads Up Landscape Contractors, LLC
Yellowstone Landscape - Southeast
Texas Services, LLC
BLSW LLC
Yellowstone Landscape - Central, Inc
ALSW, LLC
ELSW, LLC
Leaderscape Palm Beach, LLC
SLM Holdings , LLC
Somerset Landscape LLC
Park Landscape LLC
Greener Pastures Landscaping LLC
Native Land Design, LLC
LUSA Austin, LLC
Florida Landscape Consultants, LLC
Harvest Partners VIII, L.P.
Elk Parent Holdings
Elk Intermediate Company I, Inc.
Elk Intermediate Company II, Inc.
Elk Buyer, Inc.

Attachment Code: D573283 Master ID: 1472881, Certificate ID: 16715805

POLICY FORMS:

General Liability

1. CG2010 0413 Additional Insured- Owners, Lessees or Contractors- Ongoing Operations
2. CG2037 0413 Additional Insured- Owners, Lessees or Contractors- Completed Operations
3. CG2028 0413 Additional Insured- Lessors of Leased Equipment
4. CG2007 0413 Additional Insured- Engineers, Architects or Surveyors
5. CG2404 1093 Waiver of Subrogation
6. CG2010 0413 Primary and Non-contributory Coverage
7. CG0224 1093 Earlier Notice of Cancellation Provided By US

Auto

1. SICA1016 0414 Additional Insured- Where Required by Written Contract
2. CA0444 1013 Waiver of Subrogation
3. CA0449 1116 Primary and Noncontributory Coverage
4. SII-102 1014 Notice of Cancellation for Third Parties (30 Days)

Workers Compensation

1. WC000313 Waiver of Subrogation
2. WC990618 30 Day Notice of Cancellation

Umbrella

1. GAI 6002 0697 Protector Umbrella Coverage Form Commercial Umbrella Coverage Form – (Additional Insured, Waiver of Subrogation, Covers Over the General Liability, Auto Liability, & Employers Liability)

PROPERTY:

Leased/Rented Equipment

Policy Number: MKLM31M0051215

EFFECTIVE DATES: 4/30/2019 – 4/30/2020

CARRIER: MARKEL AMERICAN INSURANCE COMPANY

EACH ITEM: \$250,000

Attachment Code: D573283 Master ID: 1472881, Certificate ID: 16715805

POLLUTION LIABILITY:

POLICY NUMBER: CPL G71797685 001

EFFECTIVE DATES: 4/01/2020– 4/01/2021

CARRIER: ILLINOIS UNION INSURANCE COMPANY

LIMIT: \$1,000,000 PER POLLUTION CONDITION OR SITE ENVIRONMENTAL CONDITION

RESOLUTION NO. 2020-645
(2020-2021 Annual Mowing Contract)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AWARDING THE BID FOR THE CITY OF PARKER'S 2020-2021 ANNUAL MOWING CONTRACT.

WHEREAS, the City of Parker desires to protect the health, safety and welfare of its citizens; and

WHEREAS, the Parker City Council deems it in the best interest of the citizens of the City of Parker to accept a bid from Hunter Landscaping Company for the City of Parker's annual mowing contract; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. The bid of Hunter Landscaping Company is approved, and is in conformance with the requirements for such approval.

SECTION 2. The Parker City Council authorizes the Mayor to execute a Contract with Hunter Landscaping Company, and all other necessary documents in connection therewith on behalf of the City of Parker.

DULY RESOLVED by the City Council of the City of Parker, Collin County, Texas on this the 8th day of December, 2020, effective this date.

APPROVED:
CITY OF PARKER


Lee Pettle, Mayor

ATTEST:


Patti Scott Grey, City Secretary
APPROVED AS TO FORM:


Brandon Shelby, City Attorney

**CITY OF PARKER
ANNUAL MOWING CONTRACT**

This Agreement is made by and between the City of Parker, Texas, a type A general law city, hereinafter referred to as "Buyer", and Hunter Landscape Co. referred to as the "Seller," for the sale of services specified hereinafter, and the Buyer and Seller hereby agree as follows:

DESCRIPTION OF SERVICES

This Contract is for the purchase by the City of Parker, Texas, of the services described hereinafter as the "services" or the subject of this Contract. The Services are more specifically described as follows:

Median Maintenance

1. Mowing, weed eating, edging center median weekly from mid February to end term of this agreement;
2. Trash, debris pick up as needed;
3. Winter cleanup of leaves and debris once a month at the beginning of the months of January and February.

Shrub and Flowerbed Maintenance

1. Shrub trimming at the beginning of the months of March, May, July and September;
2. Pull weeds twice a month at the beginning and middle of the months from March thru end of term of this agreement;
3. Plant annual flowers Spring and Fall at the beginning of March and end of September at City Hall Monument.

Tree Maintenance

1. Trim and prune all trees in the medians at all locations as needed (all trees to be trimmed to maintain of 15ft high clearance within 5ft of road edge)

Location of Project

1. 3900-7600 block of Parker Road
2. 3200-4000 block of Hogge Drive (FM2551)
3. 3200-4000 block of McCreary Road
4. 4900-5400 block of Betsy Lane

This Contract is for a specific duration wherein the Seller will supply, furnish and deliver at the designated point or points of delivery the specified Services as requested by Buyer.

DURATION: From January 1, 2021 to September 30, 2021

PAYMENT TERMS

Seller shall submit itemized monthly invoices detailing Services provided, delivered to the City of Parker, 5700 E Parker Road, Parker, TX 75002, Attn: Finance Department. Payment shall not be due until the above instruments are submitted, until the Services have been received by Buyer, and until Buyer has had sufficient opportunity to inspect and exercise its right to accept or reject. Seller shall keep Buyer advised of any changes in their remittance

addressees. In no event shall Buyer be responsible for interest of any kind on any funds due to Seller, and no term or provision contained in any Seller's invoice shall in any way modify, vary or alter the provisions hereof.

Buyer's obligation is payable solely from funds available for the purpose of the purchase. Lack of funds shall render this contract null and void and to the extent funds are not available.

CONTRACT TERMS AND CONDITIONS

This Contract is made and entered into between the parties hereto in accordance with and subject to the following additional terms and conditions:

1. **PRICE:** Buyer shall pay to Seller equal monthly installments of \$6,000.00 per month for services rendered and invoiced and delivered under the payment terms described herein.

The Seller warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for commission, percentage, brokerage, or contingent fee excepting bona fide established commercial or selling agencies maintained by the Seller for the purpose of securing business. For breach of violation of this warranty, the Buyer shall have the right in addition to any other right or rights to cancel this contract without liability and to deduct from the contract price, or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.

2. **CANCELLATION:** Buyer shall have the right to cancel immediately for default on all or any part of the undelivered portion of this order if Seller breaches any of the terms hereof including warranties of Seller or the Seller becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any remedies which Buyer may have at law or equity. The Buyer may for any reason whatsoever terminate performance under this Contract by the Seller for convenience with 30 days notice to Seller. The Buyer shall give notice of such termination to the Seller specifying when termination becomes effective. Buyer will, in the event of termination, remit such sums to Seller as may be due only for those services actually performed to the satisfaction of Buyer.
3. **FORCE MAJEURE:** If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligation under the Agreement, then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after the occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as is effected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereafter provided, but for no longer periods and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term "Force Majeure" as employed herein, shall mean acts of God, act of public enemy, orders of any kind of government of the United States or State of Texas or any civil or military authority, insurrections, riots, epidemics, landslides, lightning, earthquakes, fires, hurricanes, storms, floods, washouts, restraints of government and

people, civil disturbances, explosions, or other causes not reasonably within control of the party claiming such inability.

4. **ASSIGNMENT – DELEGATION:** No right or interest in this contract shall be assigned or delegation of any obligation made by Seller without the written permission of the Buyer. An attempted assignment or delegation of Seller shall be wholly void and totally ineffective for all purposes unless made in conformity with this paragraph.
5. **MODIFICATIONS:** This contract can be modified or rescinded only in writing signed by both parties and their duly authorized agents.
6. **WAIVER:** No claim or right arising out of a breach in contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by the aggrieved party.
7. **INTERPRETATION-PAROL EVIDENCE:** This writing is intended by the parties as a final expression of their agreement and is intended also as a complete and exclusive statement of the terms of their agreement. No course of prior dealings between the parties and no usage of the trade shall be relevant to supplement or explain any term used in this agreement. Acceptance or acquiescence in a course of performance rendered under this agreement shall not be relevant to determine the meaning of this agreement even though the accepting or acquiescing party has knowledge of the performance and opportunity for objection.
8. **ADVERTISING:** Seller shall not advertise or publish, without Buyer's prior written consent, the fact that Buyer has entered into this contract, except to the extent necessary to comply with prior requests for information from an authorized representative of federal, state or local government.
9. **PROHIBITION AGAINST PERSONAL INTEREST IN CONTRACTS:** No officer or employee shall have a financial interest, direct or indirect, in any contract with the City, or be financially interested, directly or indirectly, in the sale to the City of any land, materials, supplies, or services, except on behalf of the City as an officer or employee. Any knowing and willful violation of this section shall constitute malfeasance in office, and any officer or employee guilty thereof shall forfeit his office or position. Any violation of this section with the knowledge, express or implied, of the person or corporation contracting with the governing body of the City shall render the contract involved voidable by the Mayor or the City Council.
10. **ENTIRE AGREEMENT:** This Contract constitutes the entire and exclusive agreement between the Buyer and Seller with reference to the Services. Specifically, but without limitation, this Contract supersedes any bid documents and all prior written or oral communications, representations and negotiations, if any, between the Buyer and Seller not expressly made a part hereof.
15. **INDEMNITY AND DISCLAIMER:** BUYER SHALL NOT BE LIABLE OR RESPONSIBLE FOR, AND SHALL BE INDEMNIFIED, HELD HARMLESS AND RELEASED BY SELLER FROM AND AGAINST ANY AND ALL SUITS, ACTIONS, LOSSES, DAMAGES, CLAIMS, OR LIABILITY OF ANY CHARACTER, TYPE, OR DESCRIPTION, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND

ATTORNEY'S FEES FOR INJURY OR DEATH TO ANY PERSON, OR INJURY OR LOSS TO ANY PROPERTY, RECEIVED OR SUSTAINED BY ANY PERSON OR PERSONS, INCLUDING THE SELLER, OR PROPERTY, ARISING OUT OF, OR OCCASIONED BY, DIRECTLY OR INDIRECTLY, THE PERFORMANCE OF SELLER UNDER THIS CONTRACT, INCLUDING CLAIMS AND DAMAGES ARISING IN WHOLE OR IN PART FROM THE NEGLIGENCE OF BUYER, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE BUYER UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW. THE PROVISIONS OF THIS INDEMNIFICATION ARE SOLELY FOR THE BENEFIT OF THE PARTIES HERETO AND NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY. IT IS THE EXPRESSED INTENT OF THE PARTIES TO THIS AGREEMENT THAT THE INDEMNITY PROVIDED FOR IN THIS CONTRACT IS AN INDEMNITY EXTENDED BY SELLER TO INDEMNIFY AND PROTECT BUYER FROM THE CONSEQUENCES OF THE SELLER'S AS WELL AS THE BUYER'S NEGLIGENCE, WHETHER SUCH NEGLIGENCE IS THE SOLE OR PARTIAL CAUSE OF ANY SUCH INJURY, DEATH, OR DAMAGE. IN ADDITION, CONTRACTOR SHALL OBTAIN AND FILE WITH OWNER CITY OF PARKER A STANDARD CERTIFICATE OF INSURANCE AND APPLICABLE POLICY ENDORSEMENT EVIDENCING THE REQUIRED COVERAGE AND NAMING THE OWNER CITY OF PARKER AS AN ADDITIONAL INSURED ON THE REQUIRED COVERAGE.

16. **GOVERNING LAW:** The Contract shall be governed by the laws of the State of Texas. Venue for any causes of action arising under the terms or provisions of this Contract or the Goods to be delivered hereunder shall be in the courts of Collin County, Texas.
17. **SUCCESSORS AND ASSIGNS:** The Buyer and Seller bind themselves, their successors, assigns and legal representatives to the other party hereto and to successors, assigns and legal representatives of such other party in respect to covenants, agreements and obligations contained in this Contract. The Seller shall not assign this Contract without written consent of the Buyer.
18. **SEVERABILITY:** The provisions of this Contract are herein declared to be severable; in the event that any term, provision or part hereof is determined to be invalid, void or unenforceable, such determination shall not affect the validity or enforceability of the remaining terms, provisions and parts, and this Contract shall be read as if the invalid, void or unenforceable portion had not been included herein.
19. **NOTICES:** All notices required by this Contract shall be presumed received when delivered as required by this agreement.

EXECUTED this _____ day of _____, _____.

SELLER, Hunter Landscape Co.

Joe Cummings, Owner
9 Hickory Hill Street
Lucas, TX 75002

CITY OF PARKER:

By:

Lee Pettle, Mayor

ATTEST:

By:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Brandon Shelby, City Attorney

ANNUAL MOWING CONTRACT 2021

NOTICE TO BIDDERS

Sealed bids will be received in the office of the Director of Public Works of the City of Parker, 5700 E. Parker Road, Parker, Texas 75002 until **10:00 a.m., October 6, 2020** then publicly opened and read for furnishing all necessary materials, machinery, equipment, superintendence, labor and Manager visit at least twice a month for QA/QC for **Annual Mowing Contract 2021** for the City of Parker, from October 1, 2020 thru September 30, 2021.

This project includes but is not limited to the following.

Median Maintenance

1. mowing, weed eating, edging center median weekly from mid February to mid November
2. trash, debris pick up as needed
3. Winter cleanup of leaves and debris once a month at the beginning of the months of November, December, January and February

Shrub and Flowerbed Maintenance

1. Shrub trimming at the beginning of the months of March, May, July and September.
2. Pull weeds twice a month at the beginning and middle of the months from March thru November.
3. Plant annual flowers Spring and Fall at the beginning of March and October at City Hall Monument

Tree Maintenance

1. Trim and prune all trees in the medians at all locations at the beginning of November (all trees to be trimmed to maintain of 15ft high clearance within 5ft of road edge)

Location of project

1. 3900-7600 block of Parker Road
2. 3200-4000 block of Hogge Drive (FM2551)
3. 3200-4000 block of McCreary Road
4. 4900-5400 block of Betsy Lane

Payment and Termination

1. Payments will be made in equal monthly installments.
2. The City of Parker reserves the right to terminate the relationship and cease payment with 30-day notice for performance deemed unsatisfactory at the City's sole discretion.

All lump sum and unit prices must be stated in both script and figures on the forms provided. The City of Parker reserves the right to reject any or all bids and to waive formalities. In case of ambiguity or lack of clearness in stating prices in the bids, the City of Parker reserves the right to consider the most advantageous maintenance project thereof, or to reject the bid. Unreasonable (or "unbalanced") unit prices will authorize the City of Parker to reject any bid.

Bidders are expected to inspect the site of work and to inform themselves regarding all local conditions.

General Liability insurance for personal injury (including death) and property damage with a minimum of \$1 Million Dollars per occurrence and \$2 Million Dollars aggregate with City named as additional insured

Contract Documents, Instructions to Bidders, and Specifications are on file and copies may be picked up at Parker City Hall, 5700 E. Parker, Texas 75002, (972) 442-6811. Questions may be faxed to (972) 442-2894 or emailed to gmachado@parkertexas.us.

Advertisement Dates: September 19, 2020
September 26, 2020



Joe Cummings
 9 Hickory Hill St. Lucas, Texas 75002
214-457-3177

City of Parker
 5700 E. Parker Rd, Parker TX 75002

Annual Maintenance Contract 2020-2021

City Median Maintenance for 3900-7600 Parker Rd., 3200-4000 Hogge Dr. (FM2551),
 3200-4000 McCreary Rd., & 4900-5400 Betsy Ln.,

Effective Date: October 1, 2020 -September 30, 2021

Term of Contract: One year.

Scope of Services:

1. Mow, weed eat and edge center median weekly from mid Feb. – mid Nov. (weather permitting) \$58,500
2. Trash and debris pick up as needed.
3. Winter cleanup of leaves and debris at the beginning of each month Nov. - Feb. \$2,000
4. Shrub trimming at the beginning of the months of March, May, July, and Sep. \$600
5. Pull weeds in beds twice a month (beginning & middle of month) March – Nov. \$1,800
6. Plant annual flowers Spring and Fall at the beginning of March and October at City Hall Monument. \$600
7. Trim and prune all trees in the medians at all locations at the beginning of Nov. (all trees to be trimmed to maintain 15ft high clearance within 5ft of road edge) \$8,500

Cost for All Services Above: Annual Cost \$72,000.00 (\$6,000 per month)

The City of Parker reserves the right to terminate the contract and cease payment after 30-day notice for performance deemed unsatisfactory at the City's discretion. Final payment to include any services that have been completed, but not fully compensated for by monthly payments to date.

Payment Terms

Payment will be due on the 1st of each month from October 1, 2020 – September 1, 2021.

The above prices, specifications, and conditions are satisfactory; any changes will be submitted in writing and are subject to approval.

Print Name

Signature

Date

2021 Mowing Bid Tabulation

Company Name	Mowing/ea	Trash & Debris	Winter Cleanup	Shrub Trimming	Pull Weeds	Spring & Fall Flowers	Trim & Prune Trees	Total
Hunter Landscapes	\$1,625 x 36	No Charge	\$500 x 4	\$150 x 4	\$100 x 18	\$300 x 2	\$8,500 x 1	\$72,000.00
American Landscape Systems Inc	\$2,150 x 36							
SRH Landscapes	\$3,580 x 36							
Allen J&M Enterprises	No cost breakdown provided							



Council Agenda Item

Budget Account Code:		Meeting Date: See above.
Budgeted Amount:		Department/ Requestor: City Secretary
Fund Balance-before expenditure:		Prepared by: ACA/CS Scott Grey for Public Works Director Machado
Estimated Cost:		Date Prepared: June 16, 2021
Exhibits:	1. <u>Proposed Resolution</u> 2. <u>Change Order 1</u>	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-672 RATIFYING CENTRAL PUMP STATION/GROUND STORAGE RESERVOIR & NTMWD METER STATION CHANGE ORDER NO. 1. [OLSON/LEVINE/BANOWSKY/MACHADO]

SUMMARY

Please review the information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Gary Machado</i>	Date:	07/15/2021
Interim City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021

RESOLUTION NO. 2021-672
(Pump Station)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, RATIFYING CHANGE ORDER NO. 1 TO THE CONTRACT WITH GRACON CONSTRUCTION, INC. FOR THE CONSTRUCTION OF THE CENTRAL PUMP STATION/GROUND STORAGE RESERVOIR & NORTH TEXAS MUNICIPAL WATER DISTRICT (NTMWD) METER STATION.

WHEREAS, in accordance with its Resolution No. 2020-633, the Parker City Council authorized the Mayor to execute a contract with Gracon Construction, Inc. for the construction of a new Central Pump Station/Ground Storage Reservoir & North Texas Municipal Water District (NTMWD) Meter Station in the City of Parker; and

WHEREAS, as a result of NTMWD's review of the design of said project, certain design changes to the contract have been requested by Gracon Construction, Inc., as set forth in its Change Order No. 1, resulting in a credit to the City in the amount of \$3,169.38, and a change in the contract amount from an Original Contract Amount of \$5,551,800.00 to a Revised Contract Amount of \$5,548,630.62;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. The City Council approves Change Order No. 1 to the Gracon Construction, Inc. contract, in the amount of a credit to the City of \$3,169.38, for a Revised Contract Amount of \$5,548,630.62, and ratifies the action by the Mayor in signing said Change Order on behalf of the City.

SECTION 2. That this Resolution shall take effect immediately from and after passage.

DULY RESOLVED by the City Council of the City of Parker, Collin County, Texas on this the 20th day of July, 2021, effective this date.

APPROVED:
CITY OF PARKER

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Scott D. Levine, Interim City Attorney

Proposed

**CITY OF PARKER, TEXAS
CENTRAL PUMP STATION
CHANGE ORDER NO. 1**

A. INTENT OF CHANGE ORDER

The intent of this change order is to modify the provisions of the contract entered into between the City of Parker, Texas and Gracon Construction P.O. Box 360039, Dallas, Texas 75326, for construction of the Central Pump Station project, dated July 21, 2020.

B. DESCRIPTION OF CHANGE

This change order covers changes requested by NTMWD after release of their review comments after the project bid. It includes a pipe material change from AWWA C900 PVC to DIP between the connection point and the meter station (16-inch) and from the meter station to the first isolation valve (18-inch), change to light fixture type in stairway in meter station to LED fixtures, add additional conduit for analog and discrete control conductors, add a 4 inch aluminum conduit to their mono pole, change diameter of manhole to 72-inches and add valve stack in place of manhole at tap to 84-inch line and to remove chlorine analyzer system.

Included is a credit to change out gate valves to butterfly valves at ground storage reservoirs. Along with city requested changes that include changing hot dipped galvanized pipe straps to brass or stainless steel, replacing one (1) 90° bend with two (2) 45° bends and adding conduit under the driveway.

Converting witness testing to a virtual method due to COVID-19.

The following sheets cover the changes along with field changes that do not affect costing, but update tag numbers requested by NTMWD. Sheets 9, 11, 27, 32, 37, 39, 40, 41, 87, 88, 89, 90, 93, 94, 95 and 96, changes to FM 2551, crossing to meet TxDOT requirements and changes to entrance gate location and addition of conduit under driveway.

C. EFFECT OF CHANGE ON CONTRACT AMOUNT

This change order will have the following effect on the cost of this project:

Item No.	Description	Previous Quantity	Quantity This C.O.	Revised Quantity	Unit	Unit Price	Amount of Change
110	18" PVC by open cut	637	612	-25	LF	\$ 120.00	\$ (3,000.00)
111	18" PVC with 30-inch steel casing by bore	110	135	25	LF	\$ 810.00	\$ 20,250.00
118	16 inch pipe material change 40 LF	0	1	1	LS	\$ 1,672.07	\$ 1,672.07
119	18 inch pipe material change 16 LF	0	1	1	LS	\$ 757.34	\$ 757.34
120	Change light fixture to LED fixture	0	1	1	LS	\$ 182.16	\$ 182.16
121	Locate signal conductors in separate conduits	0	1	1	LS	\$ 3,306.48	\$ 3,306.48
122	Add 4 inch aluminum conduit run to Mono Pole	0	1	1	LS	\$ 2,322.54	\$ 2,322.54
123	Manhole Changes	0	1	1	LS	\$ 484.38	\$ 484.38
124	Change Strap Material	0	1	1	L.S.	\$ 460.00	\$ 460.00
125	Gate valve to butterfly valve	0	1	1	L.S.	\$ (300.00)	\$ (300.00)
126	Replacing one (1) 90° bend two (2) 45° bends	0	1	1	L.S.	\$ 1,380.00	\$ 1,380.00
127	Chain Link Fence	1504	-39	1465	L.F.	\$ 13.80	\$ (538.20)
128	Driveway Conduits	0	70	70	L.F.	\$ 19.81	\$ 1,386.70
129	NTMWD Chlorine Analyzer System	1	1	0	L.S.	\$ (24,032.85)	\$ (24,032.85)
130	Virtual Meeting Testing	0	1	1	L.S.	\$ (7,500.00)	\$ (7,500.00)
Total:							\$ (3,169.38)

Original Contract Amount:	\$5,551,800.00
Change Order No. 1	<u>(\$3,169.38)</u>
Revised Contract Amount:	\$5,548,630.62

D. EFFECT OF CHANGE ON CONTRACT TIME

The work required under this change order will have the following effect on contract time for this project.

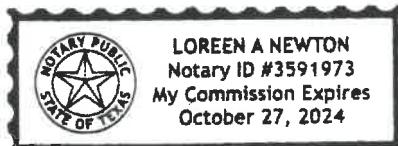
Original Contract Time	365 calendar days
Change Order No. 1	<u>70 calendar days</u>
Revised Contract Time:	435 calendar days

E. AGREEMENT

By the signatures below of duly authorized agents, the City of Parker, Texas and Gracon Construction, Inc., do hereby agree to append this Change Order No. 1 to the original contract between themselves, dated July 21, 2020.

CITY OF PARKER, TEXAS
 Owner
 By: Lee Pettle
 (signature)
 Name: LEE Pettle
 (print name)
 Title: Mayor
 Date: 6-30-21
 Attest: S

GRACON CONSTRUCTION, INC.
 Contractor
 By: Ian Graves
 (signature)
 Name: IAN GRAVES
 (print name)
 Title: PROJECT MANAGER
 Date: 5/27/2021
 Attest: C





Council Agenda Item

Budget Account Code:		Meeting Date: See above.
Budgeted Amount:		Department/ Requestor: City Secretary
Fund Balance-before expenditure:		Prepared by: City Secretary Scott Grey
Estimated Cost:		Date Prepared: June 16, 2021
Exhibits:	<ul style="list-style-type: none"> <u>Councilmember Diana Abraham's email, dated July 14, 2021</u> 	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON EXCUSING COUNCIL MEMBER DIANA ABRAHAM'S ABSENCE FROM SCHEDULED COUNCIL MEETINGS ON 7/20, 8/3 AND 8/17 DUE TO MANDATED TRAVEL FOR WORK. [PETTLE/ LEVINE/BANOWSKY]

SUMMARY

Please review the attached email.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/15/2021
Interim City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021

From: Diana Abraham
To: PGrey@parkertexas.us, LPettle@parkertexas.us, lpettle@aol.com
Sent: 7/14/2021 5:13:17 PM Central Standard Time
Subject: Re: Absences for council

Hi Lee/Patti,
I will be unable to attend scheduled Council meetings on 7/20, 8/3 and 8/17 due to work related travel. If needed, and feasible/possible, I will attempt to call in during the meeting. Please kindly excuse these absences as they are unavoidable.

Thank you.
Diana

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Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: June 16, 2021
Exhibits:	<ul style="list-style-type: none"> • <u>No Exhibit(s)</u>

AGENDA SUBJECT

DISCUSSION, CONSIDERATION AND ANY APPROPRIATE ACTION ON THE MUNICIPAL COMPLEX. [LYNCH/REED]

SUMMARY

Councilmembers Lynch and Reed will discuss the Municipal Complex.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/15/2021
Interim City Attorney:		Date:	
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021



Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey
Estimated Cost:	Date Prepared: June 15, 2021
Exhibits:	• <u>Future Agenda Items (Update will come later.)</u>

AGENDA SUBJECT

FUTURE AGENDA ITEMS

UPDATE(S):

- CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE [LYNCH/REED]
 - DRAINAGE
 - INFRASTRUCTURE
- CODE BOOK [MEYER]
- COMPREHENSIVE PLAN COMMITTEE [SLAUGHTER]
- EMERGENCY COMMUNICATION COMMITTEE [ABRAHAM]
- FACILITY [PETTLE/COUNCIL]
- LEGISLATIVE UPDATES [OLSON]
- NEW RESIDENT PACKET [MEYER]
- NEWSLETTER [MEYER]
- NOISE COMMITTEE [OLSON]
- NORTH TEXAS MUNICIPAL WATER DISTRICT (NTMWD) [OLSON]
- PUMP STATION [MACHADO]
- RISK AND RESILIENCE ANALYSIS AND EMERGENCY RESPONSE PLAN UPDATE [MACHADO/BIRKHOFF]
- SALES TAX [MEYER]
- SUBDIVISION(S) [MACHADO]
- THOROUGHFARE & OTHER MAPS UPDATE [MACHADO]

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/15/2021
Interim City Attorney:		Date:	07/15/2021 via email
City Administrator:	<i>Luke B. Olson</i>	Date:	07/16/2021