



MINUTES
CITY COUNCIL MEETING
NOVEMBER 16, 2021

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettie called the meeting to order at 7:00 p.m. Mayor Pro Tem Cindy Meyer and Councilmembers Diana M. Abraham, Terry Lynch, Jim Reed, and Michael Slaughter were present.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/Human Resources Director Grant Savage, Interim City Attorney Scott D. Levine, Public Works Director Gary Machado, City Engineer John Birkhoff, P.E., and Police Chief Richard Brooks

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Interim City Attorney Scott D. Levine led the pledge.

TEXAS PLEDGE: Police Chief Richard Brooks led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

ITEMS OF COMMUNITY INTEREST

- COMPREHENSIVE PLAN (COMP) COMMITTEE - WEDNESDAY, NOVEMBER 17, 2021, 7 PM
The Wednesday, November 17, 2021, Comprehensive Plan (Comp) Committee meeting is planned, and the agenda is available on the City's website, www.parkertexas.us. Due to a City Council and Capital Improvement Plan (CIP) Committee scheduled for 5 PM, the COMP Plan Committee meeting time was adjusted to 7 PM.
- PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, DECEMBER 8, 2021, 6 PM
The Wednesday, December 8, 2021, Parks & Recreation Commission (P&R) meeting is being planned, and the agenda will be available on the City's website, www.parkertexas.us, in early December.
- TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ) PUBLIC HEARING - MONDAY, DECEMBER 6, 2021, 6:30 PM-END
The Monday, December 6, 2021, TCEQ meeting will be a virtual hearing on gotomeeting.com. Southfork Ranch is also hosting a virtual meeting in the Oil Barons' Ballroom. The Mayor encouraged everyone, including Parker, Murphy, Lucas and other nearby cities, to participate in the public hearing.

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR OCTOBER 19, 2021. [SCOTT GREY]

2. APPROVAL OF MEETING MINUTES FOR OCTOBER 26, 2021. [SCOTT GREY]
3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 808, UPDATING THE CITY'S CODE OF ORDINANCES (SUPPLEMENT S-10).

MOTION: Councilmember Slaughter moved to approve the consent agenda items 1 through 3, as presented. Councilmember Abraham seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-681 VOTES FOR COLLIN COUNTY CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS.

MOTION: Councilmember Slaughter moved to approve Resolution No. 2021-681, awarding the City of Parker's seven (7) votes for Collin County Central Appraisal District to Ed Standridge, as presented.

Mr. Standridge said, if elected, he would be honored to serve.

Councilmember Lynch seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-682, MAKING APPOINTMENTS TO THE PLANNING AND ZONING (P&Z) COMMISSION.

Council accepted Marilyn Kittrell's resignation. Staff said the remaining P&Z Commissioners expressed a desire to continue their service, leaving Marilyn Kittrell's vacant position. Further, Staff noted current P&Z applications, Michael PeCoy, Tim McGinnis, and Todd Fecht, were emailed November 12, 2021, for Council review.

Member	Position
Russell Wright	Place 1; Chairperson
Wei Wei Jeang	Place 3; Secretary
Jasmat Sutaria	Place 5
Vacant (Marilyn Kittrell Resignation)	Alternate 1
Larkin Crutcher	Alternate 2
JR Douglas	Alternate 3

MOTION: Councilmember Slaughter moved to approve Resolution No. 2021-682, making the following appointments to the Planning and Zoning (P&Z) Commission.

Member	Position	Term Expiration
Russell Wright	Place 1; Chairperson	Nov. 30, 2023
Wei Wei Jeang	Place 3; Secretary	Nov. 30, 2023
Jasmat Sutaria	Place 5	Nov. 30, 2023
Larkin Crutcher	Alternate 1	Nov. 30, 2023
JR Douglas	Alternate 2	Nov. 30, 2023
Todd Fecht	Alternate 3	Nov. 30, 2023

Councilmember Reed seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

The City Secretary said she would make sure the P&Z Commissioners are notified of their re-appointments.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-683, MAKING APPOINTMENTS TO THE ZONING BOARD OF ADJUSTMENT (ZBA).

Council accepted Jack Albritton's resignation. Staff said the remaining ZBA Members expressed a desire to continue their service, leaving Jack Albritton's vacant position. Further, Staff said there were no current ZBA applications for Council to review, as noted in the November 12, 2021, email.

Member	Position
Vacant (Jack Albritton Resignation)	Place 1
Andrew Ellison	Place 3, Chair
Brian Deaver	Place 5 Vice Chair

MOTION: Councilmember Lynch moved to approve Resolution No. 2021-683, making appointments to ZBA; accepting Place 1 Jack Albritton's resignation; appointing Alternate 2, Steve Schoenekase, to the now vacant Place 1 position; re-appointing Andrew Ellison to the Place 3, Chair position; and re-appointing Brian Deaver to the Place 5 position and Vice Chair, leaving one (1) Alternate position vacant to be filled at a later date.

Member	Position	Term Expiration
Steve Schoenekase	Place 1	Nov. 30, 2023
Andrew Ellison	Place 3, Chair	Nov. 30, 2023
Brian Deaver	Place 5 Vice Chair	Nov. 30, 2023

Councilmember Slaughter seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

The City Secretary said she would make sure the ZBA members are notified of their appointments and reappointments.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2021-684, MAKING APPOINTMENTS TO THE TO THE PARKS AND RECREATION (P&R) COMMISSION.

Former P&R Alternate 1 Patti Cordina's resignation was accepted at the May 18, 2021, City Council meeting and Former P&R Chair Billy Barron's resignation was accepted at the May 18, 2021, City Council meeting. Rick Debus completed his term and decided not to seek reappointment at this time. Staff said the remaining P&R Commissioners expressed a desire to continue their service. Further, Staff noted current P&Z applications, Melanie Harris and Paula Johnston-Hutka, were emailed November 12, 2021, for Council review.

Member	Position
Vacant (Billy Barron Resignation)	Place 2 –Chair
Frank DaCosta	Place 4

Member	Position
Kimberly Hinshaw	Place 1 –Vice Chair
LeAnn Turrentine	Place 3
Cherie Ware	Place 5 –Secretary

Member	Position
Vacant (Patti Cordina)	Alternate 1
Rick Debus	Alternate 2
Donna DaCosta	Alternate 3
Pier Burgess	Alternate 4

MOTION: Councilmember Reed moved to approve Resolution No. 2021-684, making appointments to the Parks and Recreation (P&R) Commission; appointing Alternate 4 Pier Burgess, to the now vacant Place 2 position to fill the remainder of Billy Barron's unexpired term, re-appointing Places 1, 3, and 5 with Kimberly Hinshaw, LeAnn Turrentine, and Cherie Ware respectively, re-appointing Alternates 1, 2, and 3 with Donna DaCosta, Melanie Harris and Paula Johnston-Hutka respectively, leaving one (1) Alternate position vacant to be filled at a later date.

Member	Position	Term Expiration
Pier Burgess (Billy Barron's unexpired term)	Place 2	Nov. 30, 2022

Member	Position	Term Expiration
Kimberly Hinshaw	Place 1 –Vice Chair	Nov. 30, 2023
LeAnn Turrentine	Place 3	Nov. 30, 2023
Cherie Ware	Place 5 –Secretary	Nov. 30, 2023

Member	Position	Term Expiration
Donna DaCosta	Alternate 1	Nov. 30, 2022
Melanie Harris	Alternate 2	Nov. 30, 2022
Paula Johnston-Hutka	Alternate 3	Nov. 30, 2022
Vacant	Alternate 4	Nov. 30, 2022

Councilmember Slaughter seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

The City Secretary said she would make sure the P&R members are notified of their appointments and reappointments.

8. CONSIDERATION AND/OR APPROPRIATE ACTION ON THE PURCHASE OF A REPLACEMENT SPEED TRAILER FROM COLLECTED REVENUE FROM THE CHILD SAFETY FUND.

MOTION: Councilmember Slaughter moved to approve purchase of a replacement speed trailer to be paid from revenue from the Child Safety Fund at a cost of \$8,700.00. Councilmember Abraham seconded with Councilmembers

Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON WHITESTONE ESTATES PHASE 3 FINAL PLAT.

City Engineer Birkhoff reviewed Whitestone Estates Phase 3 Final Plat, 35 Residential Lots, being 44.786 acres, situated in the Thomas Estes Survey, Abstract No. 298, City of Parker, Collin County, Texas, stating in his letter, dated November 10, 2021, noted on Tuesday, November 9, 2021, a follow up inspection of the Whitestone Estates Phase 3 project was completed. "All work on the previous punch lists is now complete. It was noted that three fire hydrants had the bottom bolts encased in the concrete slab around the fire hydrant. The hydrants should be raised to allow the bottom bolts to be cleared so the hydrants can be easily maintained. It is recommended that this condition be accepted, and the fire hydrant adjustment be completed after the acceptance of the addition as they are fully functional."

Developer Steve Sallman, 4040 North Central Expressway, Suite 850, Dallas, Texas, said the fire hydrants would be corrected.

Aleen Tyrrell, 5602 Elisa Lane, spoke about water issues she is having in her area.

MOTION: Councilmember Slaughter moved to accept Whitestone Estates Phase 3 Final Plat, subject to repairs to the fire hydrants as noted in City Engineer Birkhoff letter. Councilmember Lynch seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

ROUTINE ITEMS

10. UPDATE(S):

- MONTHLY/QUARTERLY REPORTS
 - DEPARTMENT REPORTS – BUILDING/CODE (OCT), COURT (OCT), FINANCE (monthly financials) (SEPT/OCT), FIRE (3RD QTR), INVESTMENT (3RD QTR), POLICE (OCT), REPUBLIC WASTE(OCT), AND WEBSITE (SEPT/OCT)
- CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE [LYNCH/REED]
 - DRAINAGE[*Except Poco Estados, Moss Ridge & Easy Acres – Drainage for these areas continue under Mayor Pro Tem Meyer.*]
 - INFRASTRUCTURE

It was noted there would be a November 17, 2021, 5:00 PM, Joint Meeting between City Council and Capital Improvement Program (CIP) Committee.

- CODE BOOK [MEYER]
No update.
- COMPREHENSIVE PLAN COMMITTEE [SLAUGHTER]
No update.
- EMERGENCY PREPAREDNESS COMMITTEE [ABRAHAM]
No update.

- MUNICIPAL COMPLEX [PETTLE/COUNCIL]
Mayo Pettle noted the next Municipal Complex meeting is scheduled for December 1, 2021, at 6:00 PM.
- NEW RESIDENT PACKET [MEYER]
No update.
- NEWSLETTER [MEYER]
No update.
- NOISE COMMITTEE [OLSON]
No update.
- NORTH TEXAS MUNICIPAL WATER DISTRICT (NTMWD) [OLSON]
No update.
- PUMP STATION [MACHADO]
No update.
- RISK AND RESILIENCE ANALYSIS AND EMERGENCY RESPONSE PLAN UPDATE [MACHADO/BIRKHOFF]
No update.
- SUBDIVISION(S) [MACHADO]
No update.
- THOROUGHFARE & OTHER MAPS UPDATE [MACHADO]
It was noted the maps are being updated and the thoroughfare map may be on the December 7, 2021, City Council meeting agenda.
- ACCEPTANCE OF FOOD DONATION(S) FOR POLICE, FIRE, AND CITY STAFF DUE TO COVID-19 FOR THE RECORD (Each valued at between \$0 - \$500). [PETTLE]
 - Mary Ellen Cavanaugh donated Gatorade valued at \$10.00
 - Cyndi Daugherty donated Gatorade valued at \$30.00
 - Karen Martell donated popcorn valued at \$10.00
 - Jenn Hanna and her children, Rome and Siena, donated mini cupcakes (2 dozen) valued at \$15.00.
 - John Chisolm donated a ham and turkey breast to the PD valued \$100.00.

Mayor Pettle, on behalf herself, City Council, City and City Staff, thanked the above listed donors for their kind and generous donations.

FUTURE AGENDA ITEMS

11. FUTURE AGENDA ITEMS

Mayor Pettle asked if there were any items to be added to the future agenda.

Hearing no requests, Mayor Pettle encouraged everyone to email her any requests. She noted the next regularly scheduled meeting would be Tuesday, December 7, 2021.

EXECUTIVE SESSION - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

12. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Mayor Lee Pettie recessed the regular meeting to Executive Session at 8:11 p.m.

13. RECONVENE REGULAR MEETING.

Mayor Lee Pettie reconvened the meeting at 9:37 p.m.

14. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

MOTION: Councilmember Slaughter moved to authorize City Administrator Olson to have City of Parker's special legal counsel Art Rodriguez to move forward with the request for State Office of Administrative Hearing (SOAH) with the Public Utility Commission regarding the North Texas Municipal District, Division of Water. Councilmember Reed seconded with Councilmembers Abraham, Lynch, Meyer, ADJOURN

Mayor Lee Pettie adjourned the meeting at 9:39 p.m.



APPROVED:


Mayor Lee Pettie

ATTESTED:


Patti Scott Grey, City Secretary

Approved on the 11th day
of January, 2022.