



**MINUTES**  
**CITY COUNCIL MEETING**  
**FEBRUARY 1, 2022**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 7:00 p.m. Mayor Pro Tem Cindy Meyer and Councilmembers Diana M. Abraham, Terry Lynch, Jim Reed, and Michael Slaughter were present.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/Human Resources Director Grant Savage, City Attorney Trey Lansford, Public Works Director Gary Machado, Fire Chief Mike Sheff, and Police Captain Kenneth Price

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Ellis "Skip" Cave led the pledge.

TEXAS PLEDGE: Fire Chief Mike Sheff led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

**ITEMS OF COMMUNITY INTEREST**

- PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, FEBRUARY 9, 2022, 6 PM
- COMPREHENSIVE PLAN (COMP) COMMITTEE - WEDNESDAY, FEBRUARY 16, 2022, 6 PM
- CITY FILING DEADLINE – FRIDAY, FEBRUARY 18, 2022, 5:00 PM
- **2022 PRIMARY ELECTION – PARKER CITY HALL**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
February 13	February 14 Early Voting 8am–5pm	February 15 Early Voting 8am–5pm	February 16 Early Voting 8am–5pm	February 17 Early Voting 8am–5pm	February 18 Early Voting 8am–5pm	February 19 Early Voting 7am–7pm
February 20 Early Voting 11am–5pm	February 21 No Voting - President's Day	February 22 Early Voting 7am–7pm	February 23 Early Voting 7am–7pm	February 24 Early Voting 7am–7pm	February 25 Early Voting 7am–7pm	February 26
February 27	February 28	March 1 Election Day 7am–7pm				

- THURSDAY, APRIL 7, 2022 - LAST DAY TO REGISTER TO VOTE FOR THE MAY 7, 2022, GENERAL ELECTION ([IMPORTANT 2022 ELECTION DATES](#))
- NATIONAL PRESCRIPTION DRUG TAKE BACK - SATURDAY, APRIL 30, 2022, 10AM-2PM
- **REMINDER – MAY 7, 2027 – GENERAL ELECTION (EV AND ED INFO)**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 24	Apr 25 Early Voting 8am to 5pm	Apr 26 Early Voting 8am to 5pm	Apr 27 Early Voting 8am to 5pm	Apr 28 Early Voting 8am to 5pm	Apr. 29 Early Voting 8am to 5pm	Apr. 30 Early Voting 7am to 7pm
May 1	May 2 Early Voting 7am to 7pm	May 3 Early Voting 7am to 7pm	May 4	May 5	May 6	May 7 Election Day 7am to 7pm

## INDIVIDUAL CONSIDERATION ITEMS

1. Note: Software issue – Item 1. was skipped.
2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 811, CALLING AN ELECTION TO BE HELD ON SATURDAY, MAY 7, 2022 TO ELECT A MAYOR AND TWO (2) CITY COUNCILMEMBERS AT-LARGE; PROVIDING FOR EARLY VOTING; AUTHORIZING THE MAYOR TO EXECUTE A JOINT GENERAL AND SPECIAL ELECTION SERVICES CONTRACT WITH COLLIN COUNTY; PROVIDING FOR THE ORDER AND NOTICE OF THE ELECTION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

MOTION: Mayor Pro Tem Meyer moved to approve Ordinance No. 811, calling an election to be held on Saturday, May 7, 2022 to elect a Mayor and two (2) City Councilmembers At-Large; providing for early voting; authorizing the Mayor to execute a Joint General and Special Election services contract with Collin County; providing for the Order and Notice of the Election; finding and determining that the meeting at which this Ordinance Is passed was noticed and is open to the public as required by law. Councilmember Slaughter seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ACCEPTING A DONATION IN THE AMOUNT OF \$1,000 FROM DUANE AND KIM HINSHAW FOR P&R COMMISSION (CHECK #1301). [2022 0111 CC AGENDA ERROR]

MOTION: Councilmember Slaughter moved to accept a donation in the amount of \$1,000 from Duane and Kim Hinshaw for P&R Commission. Councilmember Reed seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

Mayor Pettle, on behalf of herself, City Council, and City Staff, thanked the Hinshaw's for their kind and generous donation.

4. DISCUSSION AND APPROPRIATE ACTION ON CANCELING THE MARCH 1, 2022, REGULAR CITY COUNCIL MEETING, DUE TO 2022 PRIMARY ELECTION DAY VOTING.

MOTION: Councilmember Lynch moved to cancel the March 1, 2022, regular City Council meeting, due to 2022 Primary Election Day Voting. Councilmember

Abraham seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION, ACCEPTING THE 2021 RACIAL PROFILING REPORT AND THE 2021 PARKER PD ANNUAL REPORT.

MOTION: Councilmember Slaughter moved to accept and approve the 2021 Racial Profiling Report and the 2021 Parker PD Annual Report. Councilmember Abraham seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2022-693 CONFIRMING THE CONCLUSION OF THE APPOINTMENT OF AN INTERIM MUNICIPAL ATTORNEY; AND PROVIDING AN EFFECTIVE DATE.

MOTION: Councilmember Reed moved to Resolution No. 2022-693, confirming the conclusion of the appointment of Interim City Attorney effective, February 1, 2022. Councilmember Abraham seconded with Councilmembers Abraham, Lynch, Meyer, Reed, and Slaughter voting for the motion. Motion carried 5-0.

## ROUTINE ITEMS

7. UPDATE(S):

ANY COMMITTEE UPDATES, AS NEEDED.

- Emergency Preparedness

Councilmember Abraham urged residents and staff to get signed up for Everbridge, which will provide weather and other emergency information during upcoming inclement weather.

- ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$500). [PETTLE]

○ Kathy Harvey donated several boxes of Girl Scout Cookies valued at \$50.00.

Mayor Pettle, on behalf of herself, City Council, and City Staff, thanked the Ms. Harvey for her kind and generous donation.

## FUTURE AGENDA ITEMS

8. FUTURE AGENDA ITEMS

Mayor Pettle asked if there were any items to be added to the future agenda.

Hearing no requests, Mayor Pettle encouraged everyone to email her any requests. She noted the next regularly scheduled meeting would be Tuesday, March 15, 2022, as City Council canceled the Tuesday, March 1, 2022, due to 2022 Primary Election Day Voting.

Mayor Pettle noted there would be a Facility Meeting Tuesday, February 22, 2022, 6:00 PM and the filing deadline for the May 7, 2022, City elections would be Friday, February 18, 2022, 5:00 PM.

## WORKSHOP

- TRASH AND BULK TRASH ORDINANCE UPDATE

City Council reviewed the Trash and Bulk Trash Ordinance (Ord. No. 777), referring amendments to City Attorney. Specifically, requesting the residents set out brush and bulk starting the Saturday before the Thursday or Friday pickup date and to give the mayor and city administrator authority to waive certain portions of the Ordinance when appropriate.

- PARK RULES

City Council reviewed the Park Rules and referred the rules back to Parks and Recreation for revisions and recommendations.

- COMPLAINTS REGARDING ANIMAL SALES WITHIN THE SPECIAL ACTIVITY DISTRICT

City Council reviewed Southfork Ranch Trade Days animal sales, trade and/or bartering and referred the matter to Southfork Ranch to establish standards and monitoring for animal conditions at Trade Days. The City will continue to respond to animal complaints and monitor.

- AGENDA, PACKET, AND MINUTES

City Council reviewed City Council agendas, packets, and minutes, stating there should be enough information to give reasonable consideration of the item at the meeting. Packets should be informative and historical information may be hyperlinked. Minutes should provide the motion, who made motion and second, and vote.

Mayor Pettle reminded Council the Agenda Committee meet on Wednesday, 10 AM to create the agenda for upcoming agendas. The Tuesday prior to an upcoming meeting at 5:00 PM would be the deadline to get all backup for that agenda, giving time for review and final preparation of the agenda and packet.

**EXECUTIVE SESSION** - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

9. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- b. Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.
- c. Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettle recessed the regular meeting to Executive Session at 8:22 p.m.

- RECONVENE REGULAR MEETING.

Mayor Lee Pettle reconvened the meeting at 9:20 p.m.

- ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

## ADJOURN

Mayor Lee Pettle adjourned the meeting at 9:21 p.m.



ATTESTED:

  
\_\_\_\_\_  
Patti Scott Grey, City Secretary

APPROVED:

  
\_\_\_\_\_  
Mayor Lee Pettle

Approved on the 15th day  
of February, 2022.