

## MINUTES

### CITY COUNCIL MEETING

July 21, 2011

#### **CALL TO ORDER – Roll Call and Determination of a Quorum**

Special Meeting on July 21, 2011 at 4:00 P.M. at South Fork Ranch, Dallas Palace Meeting Room, 3700 Hogge Road, Parker, Texas 75002.

Mayor Cordina called the meeting to order at 4:05 p.m. with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine present. A quorum was present.

Staff Present: Acting City Administrator Jeff Flanigan, City Secretary Carrie Smith, Finance/HR Manager Johnna Boyd, Police Chief Tony Fragoso, Police Sergeant Kenny Price, Fire Chief Mike Sheff and Court Clerk Lori Newton.

#### **PLEDGE OF ALLEGIANCE**

American Pledge: Mike Sheff led the pledge.

Texas Pledge: Tony Fragoso led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council not scheduled on the agenda to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

None

#### **WORK SESSION**

##### **1. ANNUAL BUDGET SESSION.**

Council and Staff reviewed the preliminary budget. See attached revised budget spreadsheet.

#### **INDIVIDUAL CONSIDERATION ITEMS**

##### **2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON SCHEDULE FOR PUBLIC HEARINGS ON PROPOSED TAX RATE AND BUDGET.**

At Council's request Public Hearing 2 is to be rescheduled to August 29 so all Councilmembers are present. The record vote and schedule will be approved at the August 2 meeting.

**3. ADJOURN**

Mayor Cordina adjourned the meeting 9:01 pm.



**APPROVED:**

  
Joe Cordina  
Mayor

**ATTESTED:**



Carrie L. Smith, TRMC, CMC  
City Secretary

APPROVED on the 16<sup>th</sup> of  
August, 2011

**Exhibit A – Budget Session presentation**



**PROPOSED FY 2011 / 2012  
ADMINISTRATION**

<b>PERSONNEL</b>									
1-10-8000	Salary and Wages	151,441	161,603	161,603	182,125			182,125	
1-10-8200	Benefits	16,810	22,790	22,790	21,385			21,385	
1-10-8100	Overtime Wages	0	5,000	5,000	5,000			5,000	
	Workers' Compensation	515	585	585	576			576	
1-10-8300	Medicare	2,196	2,974	2,974	2,786			2,786	
1-10-8400	Health Insurance	18,816	18,720	18,720	19,800			19,800	
1-10-8600	Contingency	0	15,500	18,500	5,000			5,000	
	<i>Int'l Total / Previous</i>	<b>188,977</b>	<b>250,120</b>	<b>250,120</b>	<b>286,672</b>			<b>286,672</b>	
1-10-6000	Office Supplies - general	3,725	5,500	5,500	5,500			5,500	Tracking well in current year - just below target
1-10-6010	Postage	2,788	5,000	5,000	5,000			5,000	Tracking well in current year - just below target
1-10-6015	Printing	2,785	5,000	3,000	3,000			3,000	Will go over with last KM bill; printing costs should go down with new copier
1-10-6016	Printing Projects (External)	417	2,000	2,000	2,000			2,000	No change
1-10-6030	Copy Machine Lease	1,282	1,550	1,550	1,400			1,400	Contract expires 11/2011; See new rates
1-10-6017	Economic Development	0	3,000	3,000	3,000	(3,000)	0	0	No change - discuss (Remove line item)
1-10-6018	Economic Development-Other	0	2,000	2,000	2,000	(2,000)	0	0	No change - discuss (leave line item \$0)
1-10-6050	Data Processing tax stamp	1,241	1,500	1,500	1,500			1,500	1,700 x .75 = cost to remain the same per Kneumus office
1-10-6055	Central Appraisal District	9,086	12,000	12,000	12,100			12,100	See letter from CAD office
1-10-6065	Legal notice - advertisement	5,450	6,500	6,500	6,500			6,500	\$5K min w/DMN
1-10-6060	Election Costs	75	8,500	8,500	8,500			8,500	Carrie to verify
1-10-6040	Newsletter expenses	12,017	25,000	25,000	25,000			25,000	Continued evaluation - Committee
1-10-6025	Website maintenance	9,000	5,000	5,000	5,000			5,000	Annual maintenance w/Civic Plus = \$3K
1-10-6020	Computer upgrade and software	7,299	8,000	8,000	12,000			12,000	Added (2) computers
1-10-6090	Council food/supplies	8,892	6,000	6,000	6,000	(4,000)	2,000	2,000	Half of budget for planning/Budget sessions; Current budget on track
1-10-6035	Office Equipment	0	3,500	3,500	3,500	(1,500)	2,000	2,000	No change (reduced in Budget Session)
1-10-6095	City Council Contingency	105,449	105,449	105,449	0	40,000	40,000		
1-10-6070	County Filing Fees	96	500	500	500			500	No change
1-10-7400	Legal Fees	62,204	115,000	115,000	115,000	(5,000)	110,000		Base fee = \$7K/\$8K per month - cushion for extras

## **PROPOSED FY 2010 / 2011 ADMINISTRATION**

		2017 BUDGET		2018 BUDGET		2019 BUDGET		2020 BUDGET		2021 BUDGET	
		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL
1-10-7800	Auditor Fees	9,000	10,000	10,000	10,000			10,000			Increased by \$1K to \$19K per letter
1-10-7600	Tech support	21,385	10,000	10,000	20,000			20,000			Avg \$1600 per month/ based on April/May
1-10-7700	Codification Services	200	1,500	1,500	1,500	(750)		750			No change
1-10-6950	Other-	4,451	6,000	6,000	6,000	(1,000)		5,000			Trending to meet budget
1-10-6920	Contingency	5,120	10,000	10,000	10,000	(5,000)		5,000			No change; adjusted by Council
1-10-6045	Memberships/subscriptions/dues	2,699	2,600	2,600	3,200			3,200			Increased memberships; over budget in 2010/2011
1-10-7905	Training (P&Z and council)	11,118	9,500	9,500	12,000	(2,000)		10,000			Over budget in current year; attendance to TMI
1-10-7900	Staff Training	9,793	15,000	15,000	15,000	(2,000)		13,000			No change; trending to meet budget
	Records Management	17,118	17,145	17,145	5,500			5,500			Annual Support/Addl licenses
PS Request	IPADS & Monitors				10,500	(10,500)		0			0 15 @ \$599 (32G) / \$2800 Monitors
PS Request	Medium Front door				12,000	(12,000)		0			2 doors
PS Request	Part-time employees-positions				10,000	(10,000)		0			
<b>TOTAL ADMINISTRATION</b>		<b>485,666</b>	<b>650,864</b>	<b>650,864</b>	<b>569,672</b>	<b>(18,750)</b>		<b>550,922</b>			

**PROPOSED FY 2011 / 2012**  
**POLICE DEPARTMENT**

Category		2010/2011		2011/2012		2012/2013	
<b>PERSONNEL</b>							
1-20-8000	Salary and Wages	333,304	407,338	407,338	404,714	404,714	
1-20-8200	Benefits	35,826	46,737	46,737	45,370	45,370	
1-20-8100	Overtime Wages	0	2,000	2,000	2,000	2,000	
1-20-8250	Workers' Compensation	11,104	11,490	11,490	14,235	14,235	
1-20-8300	Medicare	4,833	6,080	6,080	5,897	5,897	
1-20-8400	Health Insurance	36,751	43,680	43,680	46,200	46,200	
	<i>Sub-Total Personnel</i>	<i>421,918</i>	<i>517,325</i>	<i>517,325</i>	<i>513,416</i>	<i>513,416</i>	
1-20-6460	Uniforms/Officer Equipment	4,006	2,400	2,400	4,000	4,000	Over budget in 2011 - Need to Increase for reserves;
1-20-7900	Training	8,428	11,000	11,000	11,000	11,000	No change
1-20-6045	Memberships and subscriptions	2,009	3,100	3,100	3,500	3,500	\$175 mo Account; Other \$1,400
1-20-6410	Vehicle operation and maintenance	12,767	8,000	8,000	10,000	(2,000)	8,000 Over budget as of April; Adj if new vehicles purchased
1-20-6200	Fuel/Wash/Oil/Tracking	28,847	27,000	27,000	39,000	39,000	Avg Fuel \$33K; GPS \$4K; oil/cw \$2K
1-20-6420	Camera and In-car video equipment/supplies	0	1,000	1,000	1,000	1,000	No change
1-20-6430	Departmental Equipment	996	1,000	1,000	1,000	1,000	No change
1-20-6440	Crime Scene Equipment/supplies	213	500	500	500	500	No change
1-20-6445	Crime Prevention	8	500	500	1,000	1,000	2010 \$900; prev yrs <500
1-20-6100	Communications	7,062	9,000	9,000	9,000	9,000	Sprint(cell/ac); Verizon (2) Avg \$740/mo = \$8,880/yr
1-20-6450	CCSC - Dispatch Service	23,273	23,600	23,600	19,730	0	19,730 Per Letter from County
1-20-6470	Child Abuse Task Force	2,481	2,750	2,750	2,750	2,750	Set charge from County
1-20-6000	Office Equipment and Supplies	1,621	2,000	2,000	2,000	2,000	Current year on track - \$1300 /yr for cartridges alone
1-20-6455	CCSC - Inmate Boarding	1,954	1,500	1,500	3,000	3,000	Trend for current year is up; recommend to \$3000

**PROPOSED FY 2011 / 2012  
POLICE**

Category	Description	Actuals As of 6/30/2014	2013/2014		2012/2013		2011/2012		2010/2011		2009/2010	
			YTD	Actual	YTD	Actual	YTD	Actual	YTD	Actual	YTD	Actual
1-20-6010	Printing	382	1,000		1,000		1,000		1,000		1,000	Trends show this amount should be sufficient
1-20-6345	Electronic Repair	150	1,000		1,000		2,000		2,000		2,000	Low purchases YTD - trends <\$1K - New mics
1-20-6475	"800" MHz Radios	0	1,000		1,000		1,000		1,000		1,000	No change
1-20-6020	Computer Equipment & Software	1,861	4,000		4,000		4,000		4,000		4,000	No change
1-20-7800	Liability and Property Insurance	8,676	10,000		10,000		10,000		10,000		10,000	Covered w/8% increase
1-20-6340	Utilities	3,447	3,000		3,000		4,500		4,500		4,500	Avg \$375 per month
	Tuition Reimbursement	354	3,000		3,000		3,000		3,000		3,000	No change
1-20-6465	Animal Control	4,720	5,500		5,500		6,000		6,000		6,000	Calls are up - Increase \$500
PS Requests	New Vechicles (2)		0		0		64,000		64,000		64,000	
PS Requests	Thermal Imaging (2)		0		0		12,000		(12,000)		0	
PS Requests	New Employee		0		0		50,000		(50,000)		0	
PS Requests	Bullet Proof Glass		0				11,000		(11,000)		0	
PS Requests	Traffic Calming Solution		0		0		5,000		(5,000)		0	
	<b>TOTAL POLICE</b>	<b>535,024</b>	<b>639,175</b>		<b>639,175</b>		<b>809,396</b>		<b>(90,000)</b>		<b>719,396</b>	

**PROPOSED FY 2011 / 2012**  
**MUNICIPAL COURT**

APPROPRIATION	GENERAL FUND	ACTUALS 10-11	BUDGET 11-12	ACTUALS 10-11	BUDGET 11-12	ACTUALS 10-11	BUDGET 11-12	ACTUALS 10-11	BUDGET 11-12
<b>PERSONNEL</b>									
1-30-8000	Salary and Wages	21,295	25,264	25,264	24,794			24,794	
1-30-8200	Benefits	2,362	2,831	2,831	2,780			2,780	
1-30-8250	Workers' Compensation	64	66	66	74			74	
1-30-8300	Medicare	309	366	366	360			360	
1-30-8400	Health Insurance	2,625	3,120	3,120	3,300			3,300	
	<b>Sub-Total Personnel</b>	<b>26,654</b>	<b>31,647</b>	<b>31,647</b>	<b>31,308</b>			<b>31,308</b>	
1-30-7100	Judge Fees	5,240	6,420	6,420	6,420			6,420	Raise last year - \$535/mo
1-30-6000	Court Office Expense	655	1,000	1,000	1,000			1,000	Trending to meet current budget
1-30-7111	Prosecuting Attorney Salary	4,500	6,000	6,000	6,000			6,000	Raise last year - \$500/mo
1-30-6510	Court Refunds and Jury Cost	1,026	1,800	1,800	1,800			1,800	Trended higher in 2010 - Large refund in July; past years well below budget
1-30-6520	State Court Costs	37,135	87,500	87,500	65,000			65,000	Reduced to meet trends - Fines also reduced
1-30-6020	Court Tech Fund	14,769	15,000	15,000	7,500			7,500	Software upgrades and support; Doc scanning module
1-30-7900	Training Expense	264	1,000	1,000	1,250			1,250	Training expenses were paid by association - Not in future
1-30-6545	Food and Supplies	97	250	250	250			250	No change
1-30-6080	Security Fund	5,505	8,500	8,500	1,500			1,500	Bailiff Training
<b>TOTAL MUNICIPAL COURT</b>		<b>95,846</b>	<b>159,117</b>	<b>159,117</b>	<b>122,028</b>	<b>0</b>		<b>122,028</b>	

**PROPOSED FY 2011 / 2012  
FIRE DEPARTMENT**

Category	Description	FY 2010		FY 2011		FY 2012		Comments
		Actual	Budget	Actual	Budget	Actual	Budget	
1-40-6300	Medical Director	425	2000	2000	2000	2000	2,000	No change from prior year
1-40-6100	Communications - Pagers	2,457	6,500	6,500	3,500		3,500	Eliminated pagers; added one Sprint card ETMC \$11,116.54(est); Back up ambulance 23 runs X
1-40-6310	Medical Transport	30,705	35,000	35,000	35,000		35,000	\$1,008.40-\$23,193.20 (est)
1-40-6320	Dispatch Services	28,063	27,500	27,500	28,000		28,000	Dispatch Services \$18K; Airtime \$10K
1-40-6340	Ges, Oil, Propane & Electric	17,053	20,000	20,000	20,000		20,000	Fuel \$7500; Propane \$5,500; Electric \$7,000 relative unchanged from current usage
1-40-6350	Equipment Service & Maintenance	5,884	6,500	6,500	7,500		7,500	SCBA Testing & maint \$2.5; Cascade compressor air testing & maint \$1.2K; Battery replacement radios, flashlights, TIC \$2.5K; 2 Cycle Saw maint \$0.6K; Hydraulic tool maint \$1.5K
1-40-6360	Uniforms	4,347	5,000	5,000	6,000		6,000	An average of \$150 per firefighter; Replacement of worn nomex uniforms; replacement of worn winter wear; uniforms for new members
1-40-7900	Training	9,987	8,500	8,500	15,000		15,000	Year over year increase represents paramedic training reimbursement
1-40-6370	Software licensing Fees	3,048	5,000	5,000	5,000		5,000	Licensing and maintenance \$1K; laptop engine 1 \$4K
1-40-6045	Professional Memberships	2,275	2,000	2,000	2,500		2,500	NFPA \$833; SFFMA \$835; TCFP \$500; IAFC; Tx Fire Chiefs Assoc and others \$400
1-40-6200	Vehicle Operation & Maint	14,984	14,500	14,500	17,500		17,500	Pump and ground ladder testing \$2K; Aerial testing & maint \$1.6K; Battery replacement E-1 \$0.7K; A/C now inoperative- replacement E-10 \$2.5K; Tires TAC1 \$0.6K; Fleet PM \$8K; E-10 hose bed tarp \$1K
1-40-6000	Office Equipment & Supplies	542	1,000	1,000	1,000		1,000	Replace ID badge printer \$875
1-40-6010	Printing and Postage	1,234	500	500	1,200		1,200	Year over year variance is the result of charging inbound freight charges to this account. Otherwise unchanged from prior year.
1-40-6380	Building Maint & Upgrades	817	1,000	1,000	2,000		2,000	Emergency generator PM \$700, cleaning supplies
1-40-6365	Replacement Gear	18,259	20,000	20,000	20,000		20,000	Replace 6 sets; new members 4 sets; \$15K gear cleaning and inspection \$4K; SCBA mask replacement \$1K
1-40-6315	Medical Supplies	4,224	3,000	3,000	4,000		4,000	Replace/restock both ALS and BLS supplies from incr. in # of EMS calls
1-40-6390	Capital Equipment Purchases	2,995	3,000	3,000	3,000		3,000	Replace worn fire hose; replace roof vent saw blades. No purchases on this line item in prior year due to cost of transitioning to digital radio system carried on other expense lines in 2010
1-40-6305	Fire Marshall Expense	11	500	500	250		250	Restock fire safety educational material
1-40-6325	Reimbursement per Call	14,858	20,000	20,000	35,000	(10,000)	25,000	Equates to paying \$15 per call for 275 calls with an avg of 8 firefighters responding plus \$2K for misc. public service events

**PROPOSED FY 2010 / 2011  
FIRE DEPARTMENT**

ITEM DESCRIPTION		2009/10 ACTUALS	2009/10 BUDGET	2009/10 PROPOSED BUDGET	2010/11 ACTUALS	2010/11 PROPOSED BUDGET	2010/11 PROPOSED BUDGET	
1-40-6395	Radio & Air Tank Replacement	3,973	26,000	25,000	20,000		20,000	Scheduled to replace 4 oldest radios in use over 5 years- \$5K; Replace 1 airpack \$5K
1-40-6345	Consumable Fire Suppression and Hazmat Supplies	504	1,500	1,500	1,000		1,000	Restock foam supplies after summer fire season
1-40-7810	Workers' Compensation	1,933	2,000	2,000	2,100		2,100	8% increase per TML (Est)
1-40-7820	Fire Department AD&D	6,266	6,300	6,300	6,300	0	6,300	Increased last year
1-40-6375	Inoculations/Physicals /Drug Screens	600	1,500	1,500	1,000		1,000	Wellness physicals 4 @ \$200; Drug testing
1-40-7800	Liability and Property Insurance	4,451	6,000	6,000	6,000		6,000	Will cover increase from last year
PS Request	Concrete Pad 20x20				10,000	(40,000)		For setup of roof training and other props. Estimate 8 year payback in savings from fuel and charges for travel to /use of County and other training facilities. PRIORITY #3. This is a "nice to have" item.
PS Request	Overhaul Engine 3				4,000	(4,000)		Major overhaul of 10 yr old pump on E1. Estimate assumes no significant faults are discovered and require repair/replacement. PRIORITY #2 of planning items. If delayed - MUST occur the earlier of FY 12/13 or failure to pass fall 2011 pump certification.
PS Request	Used Vehicle (PD)	0	0	0	3,000	(3,000)	2,000	Replace Tac 2 (375K miles) with Police surplus SUV when available. Sell Tac 2. Tac 2 is no longer worth repairing. PRIORITY #1 of planning items.
<b>TOTAL FIRE DEPARTMENT</b>		<b>179,958</b>	<b>224,800</b>	<b>224,800</b>	<b>261,850</b>	<b>(35,000)</b>	<b>236,850</b>	

**PROPOSED FY 2011 / 2012  
BUILDING AND CODE ENFORCEMENT**

ITEM	DESCRIPTION	FY 2010 ACTUAL	FY 2011 PROPOSED	FY 2012 PROPOSED	ADJUSTMENT	FY 2011 ADJUSTED	FY 2012 ADJUSTED	NOTES
<b>PERSONNEL</b>								
1-50-8000	Salary and Wages	57,801	68,238	68,238	67,300		67,300	
1-50-8200	Benefits	6,212	7,579	7,579	7,478		7,478	
1-50-8250	Workers' Compensation	442	457	457	538		538	
1-50-8300	Medicare	838	989	989	976		976	
1-50-8400	Health Insurance	5,250	6,240	6,240	6,600		6,600	
	<i>Sub-Total Personnel</i>	<i>70,543</i>	<i>83,503</i>	<i>83,503</i>	<i>82,892</i>	<i>0</i>	<i>82,892</i>	
1-50-7900	Training and Education	706	2,000	2,000	2,000	(500)	1,500	Trending <\$1,500 / year
1-50-6020	Computer Software and Upgrades	0	1,000	1,000	1,000		1,000	No change
1-50-6100	Communications	749	1,000	1,000	1,000		1,000	Actual charges trend to \$900
1-50-6045	Memberships/Dues/Subscriptions	166	500	500	500	(250)	250	Trends <\$250 for past four years
1-50-6910	Miscellaneous Supplies	205	1,000	1,000	1,000	(500)	500	Trends under \$1K consistently
1-50-6940	Uniforms	300	300	300	300		300	Jean purchase
1-50-6200	Vehicle fuel, oil, wash and tracking	2,567	3,600	3,600	3,600	(600)	3,000	Trends at \$3K; fuel cost increase;
1-50-7800	Liability and Property Insurance	334	450	450	450		450	Room for 25% increase
	<b>TOTAL BUILDING &amp; CODE</b>	<b>75,569</b>	<b>93,353</b>	<b>93,353</b>	<b>92,742</b>	<b>(1,350)</b>	<b>90,392</b>	

**PROPOSED FY 2011 / 2012**  
**PARKS RECREATION**

		2011 Budget		2012 Budget		Change	
		Amount	Description	Amount	Description	Amount	Description
1-55-6800	Dues & Memberships	0	250	250	250	(250)	0 No change
1-55-6810	Preserve & Trails	123,248	180,000	180,000	25,000		25,000 50% reimbursed by County
1-55-6820	Consulting/Engineering	0	2,500	2,500	1,250	(750)	500
1-55-6830	Site Improvements	0	1,500	1,500	1,500	0	1,500
1-55-6840	Routine Maintenance	840	2,500	2,500	2,500		2,500
1-55-6850	Open House	0	1,500	1,500	1,500		1,500
1-55-6860	Scouting Projects	0	500	500	5,000	(1,000)	2,000
1-55-6870	Parking Lot Upgrade	0	0	0	0		0
<b>TOTAL PARKS AND RECREATION</b>		<b>134,047</b>	<b>185,750</b>	<b>186,750</b>	<b>35,000</b>	<b>(2,000)</b>	<b>31,000</b>

**PROPOSED FY 2011 / 2012  
PUBLIC WORKS**

		2010	2011	2012	2013	2014	PROPOSED BUDGET	2010-2014 AVERAGE
<b>PERSONNEL</b>								
1-60-8000	Salary and Wages	48,533	56,555	56,555	56,162		56,162	
1-60-8200	Benefits	5,248	6,390	6,390	6,347		6,347	
1-60-8250	Workers' Compensation	1,799	1,861	1,861	2,246		2,246	
1-60-8300	Medicare	704	820	820	814		814	
1-60-8400	Health Insurance	7,350	8,735	8,735	9,240		9,240	
	<i>Sub-Total Personnel</i>	<i>65,634</i>	<i>74,362</i>	<i>74,362</i>	<i>74,310</i>	<i>0</i>	<i>74,310</i>	
1-60-5500	Administration	0	10,000	10,000	10,000		10,000	Annual entry
1-60-5510	Street Maintenance and Repair	29,824	304,738	304,738	300,000	0	300,000	Previous year was offset with transfer from restricted acct
1-60-5530	Median Expenses	9,080	8,000	8,000	9,000		9,000	Trending over - Increase \$1K
1-60-5540	Drainage Expenses	3,130	50,000	50,000	50,000	(25,000)	25,000	No change
1-60-5550	Public Safety and signage	1,907	9,600	9,600	9,000		9,000	Trends support reduction
1-60-5540	Utilities	2,604	5,400	5,400	4,500		4,500	Trends support reduction
1-60-5560	Tools and Equipment	3,027	10,000	10,000	10,000		10,000	
1-60-5570	Vehicle and Tractor Expense	18,120	10,000	10,000	12,000		12,000	Increased cost of fuel; major repairs in 2010/2011
1-60-5575	Mower/Fuel	3,955	3,000	3,000	3,000		3,000	Trending over - fuel costs up; New mowers reduce repair costs
1-60-7200	Engineering Fees	4,575	50,000	50,000	25,000		25,000	
1-60-7500	GIS Computer Services	2,328	5,000	5,000	5,000		5,000	No change
1-60-7800	Liability and Property Insurance	775	1,045	1,045	1,045		1,045	Covers increase Remove per Jeff
AS Request	Vehicle Fuel (1/2)				50,000	(50,000)		
RS Request	Lawn Mowers (1/2)				20,000		20,000	
PS Request	Small Tractor (Rental)				40,000	(55,000)	4,000	
	<b>TOTAL PUBLIC WORKS</b>	<b>143,060</b>	<b>541,145</b>	<b>540,145</b>	<b>625,355</b>	<b>(111,000)</b>	<b>512,355</b>	

**PROPOSED FY 2011 / 2012  
CITY PROPERTY**

ASSET		GENERAL		GENERAL		GENERAL		GENERAL		GENERAL	
ASSET		GENERAL		GENERAL		GENERAL		GENERAL		GENERAL	
1-65-6710	Maintenance and Operations	25,625	21,200	21,200		25,000		25,000	Trend up with new bldg;		
	Communications	5,816	4,800	4,800		7,000		7,000	Avg \$550/ mo (Sprint; Verizon; Stipend)		
	Utilities	9,613	19,000	19,000		12,500		12,500	Avg \$900/mo; cushion for summer		
1-65-6720	Improvements	10,571	20,000	20,000		20,000		20,000	No change		
1-65-7800	Liability and Property Insurance	7,537	9,350	9,350		9,350		9,350	Amount covers +24%		
TOTAL CITY PROPERTY		59,161	74,350	74,350		73,850	0	73,850			



**PROPOSED FY 2011 / 2012  
DEBT SERVICE**

		2010 EXPENSES	2011 EXPENSES	2012 EXPENSES	2013 EXPENSES	2014 EXPENSES	2015 EXPENSES
3-90-9000	2010 Gen. Obligation Bonds (Refunding)	106,016	106,016	106,016	100,235	Payoff - 09/2019	
3-90-9040	PVFD E16 #10107/10111	26,339	26,339	26,339	0	Payoff 9/11	
3-90-9022	Bank of America - 2008 G/O 2011 Refunding Bonds	159,063	159,063	159,063	0	Payoff - 09/2028	
3-90-9021	Bank of America - 2008 C/O	162,261	162,261	162,261	0	(City = 37.5% / Water = 62.5%) Payoff - 09/2028	
<b>TOTAL DEBT SERVICE</b>		<b>453,578</b>	<b>453,578</b>	<b>453,578</b>	<b>337,824</b>		

	2010 / 2011 ANTICIPATED EXPENSES	2011 / 2012 PROPOSED EXPENSES
<b>TOTAL DEBT SERVICE EXPENSES</b>		<b>337,824</b>
<b>TAXABLE VALUE</b>		<b>501,577,999</b>
<b>Debt Service Tax Rate</b>		<b>0.06735</b>

**PROPOSED FT 2011 / 2012**  
**GENERAL FUND - SUMMARY**

Account	Revenue Sources	BUDGETED 1-17-2011	BUDGETED 2011-2012	BUDGETED 2011-2012 CITY FUND	PROPOSED 2011-2012	PROPOSED 2011-2012 CITY FUND	BUDGETED 2011-2012 CITY FUND
RESTRICTED	FUND BALANCE-Security Fund	0	8,500	8,500	1,500		1,500
RESTRICTED	FUND BALANCE-Technology Fund	0	15,000	15,000	7,500	0	7,500
RESTRICTED	FUND BALANCE-Restricted Funds (Streets)	0	300,000	300,000	0	0	0
	Grant from TPW - Trails	0	135,000	135,000	0	0	0
	Grant from County - Trails	0	23,000	23,000	12,500	0	12,500
1-10-4100	Current year taxes (M&O)	1,405,313	1,414,159	1,414,159	1,553,528	0	1,553,528
1-10-4101	Current year taxes (I&S)	450,872	453,673	453,673	337,824	0	337,824
1-10-4120	Delinquent taxes	11,242	8,400	8,400	8,400	0	8,400
	Penalty & Interest	10,016	11,600	11,600	11,600		11,600
1-10-4130	Building Permits	141,920	120,000	120,000	160,000	0	160,000
1-10-4140	Franchise and use fee	190,922	200,000	200,000	200,000	0	200,000
1-10-4150	Special Use permits	1,000	1,000	1,000	1,000	0	1,000
1-10-4160	Filing Fee	1,410	1,000	1,000	1,000	0	1,000
1-10-4170	Fines	123,894	175,000	175,000	130,000	0	130,000
1-10-4500	Interest Income	72,044	68,500	68,500	26,350	0	26,350
1-10-4190	Other Income	83,798	8,800	8,800	90,000	0	90,000
1-10-4224	Sales Tax	74,714	90,000	90,000	90,000	0	90,000
	Mixed Beverage Tax	3,181	2,400	2,400	2,400	0	2,400
1-10-4400	Alarm Registrations/permits	7,205	6,000	6,000	7,500	0	7,500
	State of Texas Training	1,047	1,000	1,000	0	0	0
	County Fee for Child Safety	2,934	2,200	2,200	0	0	0
	<b>TOTAL REVENUE - CITY</b>	<b>2,581,510</b>	<b>3,045,232</b>	<b>3,045,232</b>	<b>2,641,102</b>	<b>0</b>	<b>2,681,102</b>

**PROPOSED FY 2010 / 2011  
GENERAL FUND - SUMMARY**

GENERAL FUND EXPENSE	GENERAL FUND EXPENSES	2010 / 2011	2010 / 2011	2010 / 2011	PROPOSED	2011 / 2012	PROPOSED
		GENERAL EXPENSES	GENERAL EXPENSES	GENERAL EXPENSES	BUDGET	GENERAL EXPENSES	BUDGET
Administration (General Government)	485,666	650,864	650,864	569,672	(18,750)	550,922	
Police Department	535,024	639,175	639,175	809,396	(90,000)	719,396	
Municipal Court	95,846	159,117	159,117	122,028	0	122,028	
Fire Department	179,958	224,800	224,800	261,850	(25,000)	236,850	
Building & Code Enforcement	75,569	93,353	93,353	92,742	(1,850)	90,892	
Parks & Recreation	124,087	188,750	188,750	35,000	(2,000)	33,000	
Public Works	143,060	541,145	541,145	623,355	(111,000)	512,355	
City Property	59,161	74,350	74,350	73,850	0	73,850	
Capital Improvement Fund	0	20,000	20,000	20,000	(16,015)	3,985	
Debt Service	453,678	453,678	453,678	337,824	0	337,824	
<b>Total Expenses</b>	<b>2,152,049</b>	<b>3,045,232</b>	<b>3,045,232</b>	<b>2,945,717</b>	<b>(264,615)</b>	<b>2,681,102</b>	

2010 / 2011	2011 / 2012
ANTICIPATED EXPENSES	PROPOSED EXPENSES

<b>TOTAL M &amp; O EXPENSES</b>	<b>2,591,554</b>	<b>2,343,278</b>
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<b>M&amp;O Expenses</b>	<b>2,343,278</b>
Other Revenue	789,750
Revenue needed	1,553,528
Taxable Value	501,577,999

**M & O TAX RATE 0.309728**

**PROPOSED FY 2011 / 2012  
GENERAL FUND - SUMMARY**

2010 / 2011 PROPOSED EXPENSES	2011 / 2012 PROPOSED EXPENSES

<b>TOTAL DEBT SERVICE EXPENSES</b>	<b>453,678</b>	<b>337,824</b>
<b>TAXABLE VALUE</b>		<b>501,577,999</b>

<b>Debt Service Tax Rate</b>	<b>0.067352</b>
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<b>Tax rate Increase (cents)</b>	<b>0.0000</b>
<b>Deficit</b>	<b>0</b>

<b>Taxable Value</b>	<b>501,577,999</b>	<b>Capital Requests</b>	<b>90,000</b>
<b>Total Tax Rate</b>	<b>0.37708</b>	<b>Difference</b>	<b>(90,000)</b>

**\$ 50,830 = one cent**

**PROPOSED FY 2011 / 2012  
WATER BUDGET**

Revenue - Water	ACTUALS AS OF: 8/11/2011	2010/2011 BUDGETED REVENUE	2010 / 2011 ANTICIPATED REVENUE	2011 / 2012 PROPOSED BUDGET (before adjustments)	Adjustments	2011/ 2012 PROPOSED BUDGET	2011/ 2012 JUSTIFICATION, NOTES, DETAILS
<b>FUND BALANCE-C/O</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>175,000</b>		<b>175,000</b>	
<b>Transfer from Cap Improve</b>				<b>71,250</b>	<b>303,750</b>	<b>375,000</b>	Same as meters
Water Sales	1,727,990	1,650,000	1,650,000	1,800,000		1,800,000	
Meter Installation fees	55,000	50,000	50,000	60,000		60,000	
Water Late Charges	20,207	20,000	20,000	20,000		20,000	
Reimbursement from Col County-Water line Improvements	0	0	0	290,000		290,000	Per Jeff
Other Income and Interest	8,734	10,000	10,000	10,000		10,000	
City of Parker reimb PW	0	10,000	10,000	10,000		10,000	
Sewer Revenue	142,647	150,000	150,000	160,000		160,000	
Sanitation Revenue	227,121	245,000	245,000	250,000		250,000	
<b>TOTAL REVENUE - WATER</b>	<b>2,181,704</b>	<b>3,135,000</b>	<b>3,135,000</b>	<b>2,846,250</b>	<b>303,750</b>	<b>3,150,000</b>	

**PROPOSED FY 2011 / 2012  
WATER BUDGET**

ACTUALS AS OF 8/31/2011	BUDGETED EXPENSES	2010 / 2011		2011 / 2012	
		ANTICIPATED EXPENSES	PROPOSED BUDGET (Total not)	ANTICIPATED EXPENSES	PROPOSED BUDGET
<b>Cost of Water Utilities</b>					
North Texas Water	559,086	685,000	695,000	700,000	700,000
Plano Water Cost	84	1,000	1,000	500	500
Utilities	37,981	50,000	50,000	0	50,000
<b>TOTAL COST OF WATER UTILITIES</b>	<b>597,101</b>	<b>686,000</b>	<b>695,000</b>	<b>700,000</b>	<b>700,000</b>

ACTUALS AS OF 8/31/2011	BUDGETED EXPENSES	2010 / 2011		2011 / 2012	
		ANTICIPATED EXPENSES	PROPOSED BUDGET (Total not)	ANTICIPATED EXPENSES	PROPOSED BUDGET
<b>Water Repairs &amp; Maintenance</b>					
Repairs and Maintenance	44,042	50,000	50,000	55,000	55,000
Meter Reading Expense	16,269	19,000	19,000	20,000	20,000
Equipment & Tools - Water	208	2,000	1,000	5,000	5,000
Truck Expenses	14,201	14,500	15,500	17,000	17,000
<b>TOTAL WATER REPAIRS &amp; MAINTENANCE</b>	<b>73,720</b>	<b>85,500</b>	<b>85,500</b>	<b>95,000</b>	<b>95,000</b>

ACTUALS AS OF 8/31/2011	BUDGETED EXPENSES	2010 / 2011		2011 / 2012	
		ANTICIPATED EXPENSES	PROPOSED BUDGET (Total not)	ANTICIPATED EXPENSES	PROPOSED BUDGET
<b>Water Debt Service</b>					
2008 Certificate of Obligation	270,484	270,485	270,485	267,342	267,342
Bank Service Charges	0	500	500	0	500
Paying Agent (bond) Fees	0	1,000	1,000	0	1,000
2010 Refunding Bonds	152,559	152,559	152,559	144,240	144,240
<b>OTIS WATER DEBT SERVICE</b>	<b>427,594</b>	<b>427,484</b>	<b>427,484</b>	<b>412,132</b>	<b>412,132</b>

PROPOSED FY 2011 / 2012  
WATER BUDGET

Category	2010/2011 ACTUAL	2010/2011 BUDGET	2010/2011 VARIANCE	2011/2012 BUDGET	2011/2012 VARIANCE	2011/2012 JUSTIFICATION, NOTES, DETAILS
<b>Professional Fees &amp; Insurance</b>						
All Insurance	16,095	20,000	20,000	20,000		20,000
Engineering	21,049	80,000	50,000	25,000		25,000
Audit	5,000	9,000	9,000	9,500		9,500
Legal	18,051	80,000	80,000	27,000		27,000
Training/Education	3,017	5,000	5,000	5,000		5,000
<b>TOTAL PROFESSIONAL FEES AND SERVICES</b>	<b>67,206</b>	<b>92,000</b>	<b>92,000</b>	<b>64,500</b>	<b>64,500</b>	
<b>Billing and Office Expense</b>						
Office Supplies	1,857	1,750	1,750	2,500		2,500
Communication	5,255	5,250	5,250	5,500		5,500
Computer Upgrade and Expense	1,268	2,000	2,000	2,000		2,000
Printing and Postage	6,099	8,000	8,000	7,000		7,000
<b>TOTAL BILLING AND OFFICE</b>	<b>17,420</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	
<b>Water - Miscellaneous</b>						
Contingency Fund	0	12,471	12,471	37,864	0	37,864
<b>TOTAL WATER MISCELLANEOUS</b>	<b>0</b>	<b>12,471</b>	<b>12,471</b>	<b>37,864</b>	<b>0</b>	<b>37,864</b>
<b>Water System Improvements</b>						
Water Lines/Pump Station Improvements	520,025	475,000	475,000	560,000	0	560,000 Minus Church Extension
Elevated Storage Tank	124,819	500,000	500,000	0	0	0
Metering		25,000	25,000	71,250	805,750	875,000 250 meters year one; 500 meters year two & year three (\$142,500 each yr) Total project \$856,250 (\$85 per meter to install)
<b>TOTAL WATER SYSTEM IMPROVEMENTS</b>	<b>644,844</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>631,250</b>	<b>805,750</b>	<b>855,000</b>

PROPOSED FY 2011 / 2012  
WATER BUDGET

Personnel Costs		General Budget	
<b>Salary &amp; Wages</b>	275,986	325,769	526,041
<b>Employee Benefits</b>	39,744	37,575	37,800
<b>Overtime Wages</b>	827	3,000	3,000
<b>Workers' Compensation</b>	6,226	6,442	7,712
<b>Medicare</b>	4,007	4,811	4,815
<b>Personnel Contingency</b>	0	5,000	5,000
<b>Health Insurance</b>	28,200	36,442	38,544

2011 / 2012 BUDGET CAPTIONS DETAILS

**PROPOSED FY 2011 / 2012  
WATER BUDGET**

ITEM	ACTUAL 2010	PROPOSED 2011	2011 / 2012 BUDGET DEFINITION	2011 / 2012 PROPOSED BUDGET	2011 / 2012 JUSTIFICATION, NOTES, DETAILS	
					2010 / 2011 BUDGET	2011 / 2012 BUDGET
<b>Sewer Personnel Cost</b>						
Salary & Wages	6,934	8,079	8,079	8,023		8,023
Benefits	750	593	593	589		589
Workers' Compensation	167	173	173	209		209
Medicare	100	117	117	116		116
Health Insurance	744	811	811	858		858
<b>TOTAL SEWER PERSONNEL COST</b>	<b>8,695</b>	<b>9,773</b>	<b>9,775</b>	<b>9,795</b>	<b>0</b>	<b>9,795</b>
<b>Sewer Services</b>						
Liability & Property Insurance	334	450	450	450		450
Sewer Operating Expense	84,337	140,000	140,000	140,000		140,000
Repairs & Maintenance	0	15,000	15,000	11,000		11,000
Truck Expense	0	500	500	500		500
<b>SEWER SERVICES</b>	<b>84,671</b>	<b>155,950</b>	<b>155,950</b>	<b>151,950</b>	<b>0</b>	<b>151,950</b>
<b>TOTAL SEWER EXPENSES</b>	<b>93,363</b>	<b>165,723</b>	<b>165,723</b>	<b>161,745</b>	<b>0</b>	<b>161,745</b>

**PROPOSED FY 2011 / 2012  
WATER BUDGET**

Category	2010 Actual	2011 Budgeted	2011 Estimated	2012 Budget	2012 Estimated	2013 Budget	2013 Estimated
<b>Sanitation Personnel Cost</b>							
Salary & Wages	6,934	8,079	8,079	8,023		8,023	
Benefits	750	593	593	589		589	
Workers' Compensation	167	173	173	209		209	
Medicare	100	117	117	116		116	
Health Insurance	744	811	811	858		858	
<b>TOTAL SANITATION PERSONNEL COST</b>	<b>8,695</b>	<b>9,773</b>	<b>9,773</b>	<b>9,796</b>	<b>0</b>	<b>9,796</b>	
<b>Sanitation Collection Services</b>							
Sanitation Collection Services	185,686	225,000	225,000	225,000		225,000	
<b>SANITATION COLLECTION SERVICES</b>	<b>185,686</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>	<b>0</b>	<b>225,000</b>	
<b>TOTAL SANITATION EXPENSES</b>	<b>194,381</b>	<b>234,773</b>	<b>234,773</b>	<b>234,796</b>	<b>0</b>	<b>234,796</b>	

**PROPOSED FY 2011 / 2012  
WATER BUDGET**

	2010-2011 Actual	2010-2011 Budget	2010-2011 Approved	2011-2012 Budget	2011-2012 Approved Budget	2011-2012 Justification, Notes, Details
<b>TOTAL REVENUE</b>	<b>2,181,700</b>	<b>3,135,000</b>	<b>2,846,250</b>	<b>303,750</b>	<b>3,150,000</b>	
<b>Expenses</b>						
Cost of Water and Utilities	597,101	686,000	750,500	0	750,500	
Water Repairs & Maintenance	71,720	85,500	95,000	0	95,000	
Water Debt Service	422,994	424,494	412,883	0	412,883	
Professional Fees & Insurance	67,206	92,000	84,500	0	84,500	
Billing and Office Expense	14,456	17,000	17,000	0	17,000	
Water-Miscellaneous	0	12,471	37,864	0	37,864	Contingency
Water System Improvements	644,344	1,000,000	631,250	303,750	935,000	
Personnel Costs/Water	344,490	417,039	420,712	0	420,712	
Sewer Expense	93,365	165,723	161,745	0	161,745	
Sanitation Expense	194,381	234,773	234,796	0	234,796	
<b>TOTAL EXPENSES</b>	<b>2,450,057</b>	<b>3,135,000</b>	<b>2,846,250</b>	<b>303,750</b>	<b>3,150,000</b>	