

**MINUTES**  
**CITY COUNCIL MEETING**

**August 16, 2011**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Cordina called the meeting to order at 7:00 p.m. with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine present. A quorum was present.

Staff Present: City Attorney James Shepherd, Assistant City Administrator Jeff Flanigan, Finance/HR Manager Johnna Boyd, Police Chief Tony Fragoso and Police Sergeant Kenneth Price.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council not scheduled on the agenda to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Barbara Clement –Orban, 2815 W. FM 544, Wylie, TX representing Corinth Presbyterian Church – Ms. Clement-Orban thanked those that attended and assisted with the 165<sup>th</sup> Anniversary of the Church. The Church looks forward to working with the City and Historical Society in the future.

**PUBLIC HEARING**

1. PUBLIC HEARING ON THE PROPOSED TAX RATE AND THE BUDGET FOR FISCAL YEAR 2011-2012.

Mayor Cordina opened the public hearing at 7:10 p.m.

Finance/H.R. Manager Boyd noted the proposed FY 2011-2012 budget is now balanced. Overall proposed operating budget for FY 2011-2012 is \$2,681,201. The proposed tax rate has not increased it will remain .37708.

Only change to the revenue from the budget session was to add \$40,000 from City Reserves to offset Council Contingency.

Mayor Cordina requested \$12,000 be added to the budget for a module front door at City Hall. He feels the door would help keep out bugs and dirt. Some air-conditioning work would have to be added, but he feels there are plenty of funds for the project. He wants the building to look nice for all that visit City Hall. He asked for input from the citizens:

- Ed Standridge – just another area for the bugs to come in

- Kay Booth – bugs are drawn to the light, change the light bulbs to another type
- Lash – recommended treating the yard
- Linda Nelson – the doors should be designed to contribute to the facade of the building; not to just solve a bug problem. She feels they should wait a year to get a better design.
- Bob Heath – the doors are energy saving and more comfortable to the people coming in and working

Cuts were made at the budget session to the proposed budget to balance the budget without a tax rate increase. The doors were discussed at length during the planning session and removed. Mayor Cordina stated the purpose of today's meeting is to review and make changes. We are bringing it to our citizens and this does not mean we cannot change the budget. Councilmember Marshall noted \$40,000 was taken from the City "savings account" to balance the budget and provide a contingency without a tax rate increase.

Staff will look into bug lights and spraying the yard.

Police Department has requested two vehicles. After reviewing the maintenance records for the Chargers, which showed that both engines have malfunctioned, causing \$2400 in engine repairs, without the benefit of long term warranties (not offered on police vehicles), the Police department requested two Tahoes, which would increase the budgetary amount by \$5,000, but could reduce the potential repair costs. After significant discussion of the optimum type of police vehicle, where extra funds could come from, and the trade off of future repair costs against immediate purchase costs. The decision was to purchase one Charger and one Tahoe.

Further discussion about the timing of the purchases was held. The decision was made to order both vehicles at the beginning of the upcoming budget year, rather than order one in October and one at a later time. Chief Fragoso can begin the procurement process and bring the quotes back to Council for final approval.

Municipal Court proposed budget was reduced to \$122,000 from current budget.

At the planning session, Chief Sheff requested the medical transport fund be increased by \$5,000 due to the number of calls in the recent months. Since the planning session Chief Sheff has seen a reduction in medical calls and feels \$35,000 is sufficient for the next budget year. Reimbursement per call was increased \$5,000 over the current budget. Two of the three Planning session requests were removed and the used vehicle request was reduced by \$1,000. Fire department is to receive Unit 100 from the police department and the \$2,000 would be used to put the unit into service. The retired fire unit can then be auctioned.

Building and Code department was reduced by \$1,050 at the budget session.

Parks and Recreation was reduced by \$2,000 at the budget session.

Public Works department was reduced by \$110,000 by removing two trucks and only leasing a small tractor as needed. Mayor questioned whether to purchase the two mowers or lease them. City will have to maintain the machines if purchased. Interim City Administrator Flanigan stated three people need one-day to mow all the green space in the City. The City mows 6- months out of the year. There was discussion about contracting mowing out to a contractor. Resident Linda Nelson feels it would be a good to consider pricing for four options: In-house, owning, leasing or contracting. Interim City Administrator Flanigan said he would do research, and bring back a report on all four options. Councilmember Levine proposes the budget be left as it is and if Interim City Administrator Flanigan finds it not to be cost effective to purchase the equipment he can make the adjustments. Mowing costs and options will be added as a future agenda item.

No changes to City property only a few line adjustments.

Future Capital Improvements – changed title, “Future Capital Improvements” and reduced the line item by \$16,000. This adjustment was made to balance the budget.

Debt Service cannot be changed.

Consideration regarding the purchase of a water meter reading system is to come back before Council in October.

Mayor Cordina closed the public hearing at 8:10 p.m.

A second public hearing will be held on August 29, 2011 and the vote to adopt will be September 6, 2011.

## **INDIVIDUAL CONSIDERATION ITEMS**

### **2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FROM AUGUST 2, 2011.**

Page 3 - Section 7, change “property values” to “property assessment”  
Page 4 – Item 9, correct the motion to reflect the wording approved in the resolution.

MOTION: Councilmember Sumrow moved to approve the minutes as amended page 3 and page 4. Councilmember Leamy seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

### **3. CONSIDERATION AND/ OR ANY APPROPRIATE ACTION ON MEETING MINUTES FROM JULY 21, 2011.**

MOTION: Councilmember Levine moved to approve the minutes as written. Councilmember Sumrow seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

4. PRESENTATION OF ALLIED WASTE QUARTERLY REPORT BY ALLIED REPRESENTATIVE.

See Exhibit 4A.

Allied Representative Brenda Lalonde reviewed the quarterly report with the Council. The house count used in the report was based on a quarterly basis not monthly.

Ms. Lalonde would like to come back to Council next month to discuss possible rate increases. Disposal cost has increased \$1.00 per ton and fuel has increased \$1.04 per gallon since last year.

Council requested the number from each quarter be included in future reports for comparison.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON PRESERVATION OF THE BARN IN THE PRESERVE.

See Exhibit 5A.

Historical Society Members Ed Standridge, Bob Heath and Linda Nelson provided Council with a presentation stating the desire of the Historical Society to renovate the barn in the Preserve as a historic landmark.

Council requested the Historical Society meet with the Parks and Recreation Commission to discuss this issue further.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2011- 345 AMENDING RESOLUTION 2008-230, THE MAYOR AND COUNCIL TRAINING AND EXPENSE POLICY.

MOTION: Councilmember Leamy moved to approve Resolution 2011-345 as written. Councilmember Sumrow seconded.

Mayor Pro-tem Marshall wanted to clarify Section 2, which reads: "City Council members should provide an estimate of expenses to the city administrator prior to departure.", what form and process will be followed. Finance/H.R. Manager Boyd said the current "Estimated Expense Reimbursement" form is to be completed and given to the City Administrator prior to any expenditures being made. The City Administrator is to verify that funds are available for the estimated expenses. Once the expenses occur all receipts will be attached to the form and turned in for reimbursement. The form will be emailed to Mayor and Council.

Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON APPOINTING A COUNCIL MEMBER FOR APPROVAL OF TRAVEL AND EXPENSE.

In reference to Resolution 2011-345

“Section 4. Other travel and expenses. Other than set forth in Section 2, expenses for (1) education outside of the State (2) travel expenses for meetings and committees, and all other activities outside the City of Parker, and/or (3) equipment and services, must be approved, in advance, by the Mayor Pro-tem and an appointed councilmember. In the event the request is by the Mayor Pro-tem or the appointed councilmember, the Mayor will be requested to substitute in place of the Mayor Pro-tem or appointed councilmember.”

Council agreed Councilmember Evans should be appointed to pre-approve travel expense requests. Councilmember Evans currently reviews the expense reports and signs checks for the City.

MOTION: Mayor Pro-tem Marshall moved to authorize Councilmember Evans to approve travel and expense forms for Mayor and Council. Councilmember Leamy seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION FOR THE ESTABLISHMENT OF A DEFERRED COMPENSATION PLAN (457 PLAN) TO BE MADE AVAILABLE TO ALL ELIGIBLE CITY EMPLOYEES PURSUANT TO FEDERAL LEGISLATION PERMITTING SUCH PLANS.

Finance/H.R. Manager Boyd reviewed the proposed 457 Deferred Comp plan. Nationwide representative Michelle Diaz was present to answer questions.

- no costs to the city
- immediate vesting
- flexible
- funds available upon separation
- invest at little as \$10 per pay period
- individual plans for each employee
- maximum contribution \$16, 500 per year
- pre-taxed contribution
- City would make deductions from the individuals checks and some reporting
- fixed account 3.55%, floor is 3%
- diversified portfolios can be developed for each employee
- not FIDC insured
- principal is never at risk as long as Nationwide is soluble
- in addition to TMRS
- portable after separation of service

If this is a program the Council would like to offer employees, staff can continue their research and bring back a recommendation at a later time.

MOTION: Councilmember Leamy moved to have staff proceed with other 457 options and bring back to Council. Councilmember Sumrow seconded with Councilmember Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ALARM REGISTRATIONS.

Per Ordinance 358 Alarm system registration is required. It was recommended a statement be added to the website, application and renewal letter noting a fine of \$275 will be charged if the police or fire department is called out and the alarm is not registered.

No action was taken.

10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AMENDING THE ROLE AND DUTIES OF THE PERSONNEL COMMITTEE.

Mayor Cordina feels the personnel committee is not being properly utilized. He would like to de-activate the committee until they are needed to perform their duties and responsibilities. He does not feel that simple decision on issues should have to wait for Council's approval. He feels the process is in-efficient, time consuming and frustrating for him and staff.

Discussion ensued and Council clarified the distinction between the Personnel Committee and a process that was created to review decisions. Council said that the Mayor's claim that the Personnel Committee was responsible for the inefficiencies was incorrect, and the Personnel Committee has nothing to do with his concerns.

Duties and responsibilities were defined in Resolution 2011- 334, approved June 14, 2011. Councilmember Sumrow clarified several points: 1) she did not suggest that the Personnel Committee immediately recruit a city administrator, as the Mayor stated 2) the duties of the Personnel Committee were clearly defined in the presentation she made at the Planning Session, and that were adopted in the Resolution defining the Personnel Committee, and 3) those duties did not include the restrictions that the Mayor claimed the Personnel Committee was requiring on his current actions.

## **ROUTINE ITEMS**

11. FUTURE AGENDA ITEM REQUESTS.

None at this time.

## **ROUTINE ITEMS**

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### **11. FUTURE AGENDA ITEM REQUESTS.**

None at this time.

### **12. UPDATES**

- a. Building, Animal Control, Police, Fire, and Website
- b. Finance

### **13. ADJOURN**

Mayor Cordina adjourned the meeting at 10:05 p.m.



ATTESTED:

Carrie L. Smith  
Carrie L. Smith, TRMC, CMC  
City Secretary

APPROVED:

Joe Cordina  
Joe Cordina  
Mayor

APPROVED on the 29th day of  
August, 2011.

Insert Exhibits  
4A – Allied Quarterly Report  
5A – Historical Society Barn presentation

# ***City of Parker***

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## **2<sup>nd</sup> quarter Apr 2011 - Jun 2011 Report**

**ALLIED WASTE SERVICES OF PLANO**





# 2nd quarter 2011



**SOLID WASTE:**

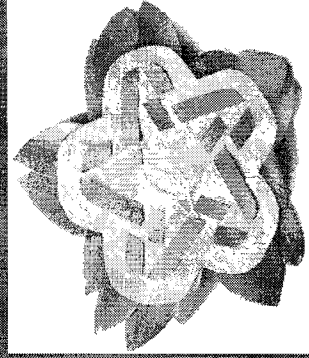
**328 TONS**

**RECYCLE:**

**104 TONS**

**BULK WASTE:**

**135 TONS**





# 2<sup>nd</sup> quarter 2011

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Homes Serviced:

3306

Apr May Jun

~ Containers Serviced

8800

Apr May Jun





# 2<sup>nd</sup> quarter 2011

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Disposal Cost:

Cost 2<sup>nd</sup> quarter

\$12,270

Fuel Cost

Cost 2<sup>nd</sup> quarter

\$7793





# Customer Satisfaction



2011

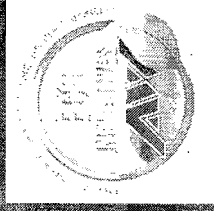
Jan - Mar: 7 calls

Apr - Jun: 4 calls





# Improvements



## EPA 2009 stats

Tons Collected

243M tons MSW

82M tons recycled

33.8% diversion

## City of Parker

2011 YTD tons

846 tons MSW

199 tons recycled

23.5%

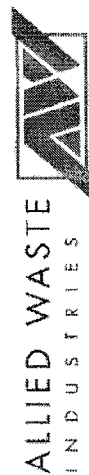
Parker 2009/2010 diversion rates was 20.1%







# Thank You CITY OF PARKER



TWO INDUSTRY INNOVATORS ARE NOW ONE ENVIRONMENTAL LEADER.



**"The Barn – A City of Parker Historic Landmark**  
Presented August 16, 2011 by Bob Heath and Ed Standridge

In the early 1800's what is now the City of Parker, this mostly farming community was in early development. Although there was talk of a railroad coming through the area, plans were still just a dream. People in the area were continuing to farm the fields, developing close bonds and there was even talk of establishing a church. A church that would be formally established in 1846 as the Corinth Presbyterian Church.

Every day life in the area revolved around farming, raising cattle and hunting game in the areas where our homes are now located. During this time a farmer, John Gray, constructed a barn to store feed for his livestock and offer protection from the raw elements of the season. Today, The Barn still stands and although in need of significant attention, it has withstood the elements and seasons to remain a historical picture of our past. Located on property owned by the City of Parker, its location is instrumental in the further development of what is known as the Preserve and will be open for the enjoyment of all citizens of Parker.

The desire to renovate this historic landmark was announced earlier in a City of Parker Council meeting Public Comments by the Parker Historical Society. At that time the Council requested this to become an agenda item for providing additional information and discussion.

Bob Heath and Ed Standridge will present an update on plans for moving forward including; estimated project start, gaining donations for services and supplies, call for volunteers, request for city involvement, and an estimated budget.

Not all the plans have been finalized, nor have all the answers been discovered, however, the Parker Historical Society appreciates the opportunity to offer an update and status for our progress."

# The Barn

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Presentation to Parker City Council

Tuesday, August 16, 2011



Parker Historical Society



# The Barn

## History

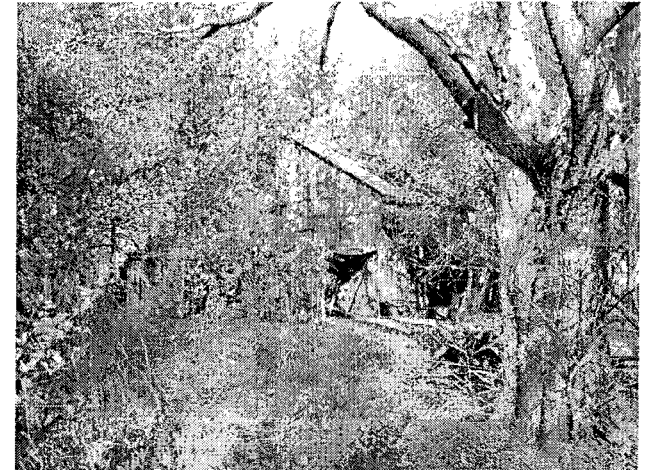
- Main structure built in 1847 by John Gray and was part of his farm that included acreage in that area
- The additions “wings” were added in 1943 to provide additional storage for hay and pigs
- Although neglected over the years, it is still in good condition



# The Barn

## Getting Started

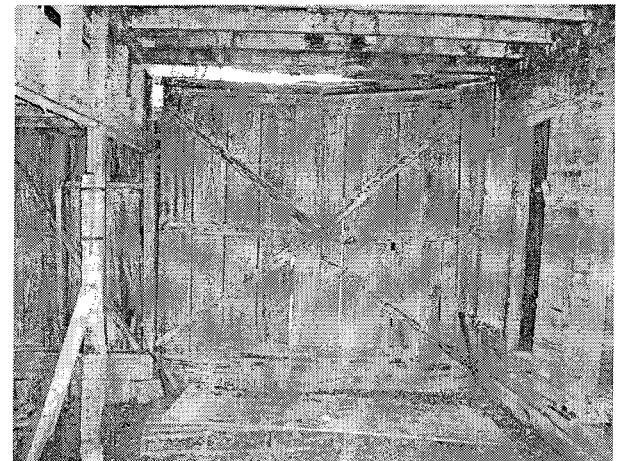
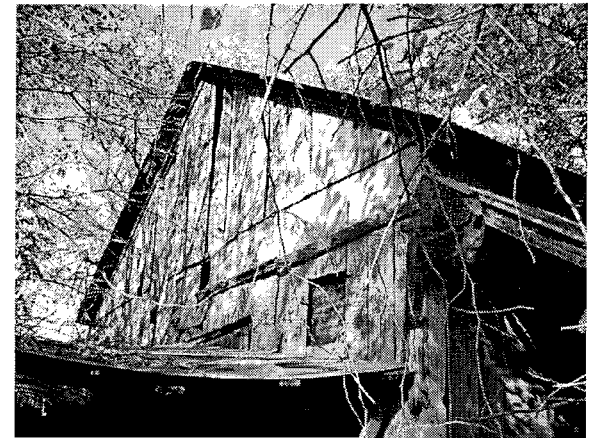
- Despite appearances, inspection confirms The Barn is structurally sound
- Restoration will include:
  1. Removal of most of the surrounding trees and brush
  2. Wood siding will be reconditioned or replaced where needed
  3. Basic structure straightened and strengthened where needed
- During the restoration, similar old structures in the area will be located to provide replacement, authentic wood siding



# The Barn

## Plans and Ideas for Restoration

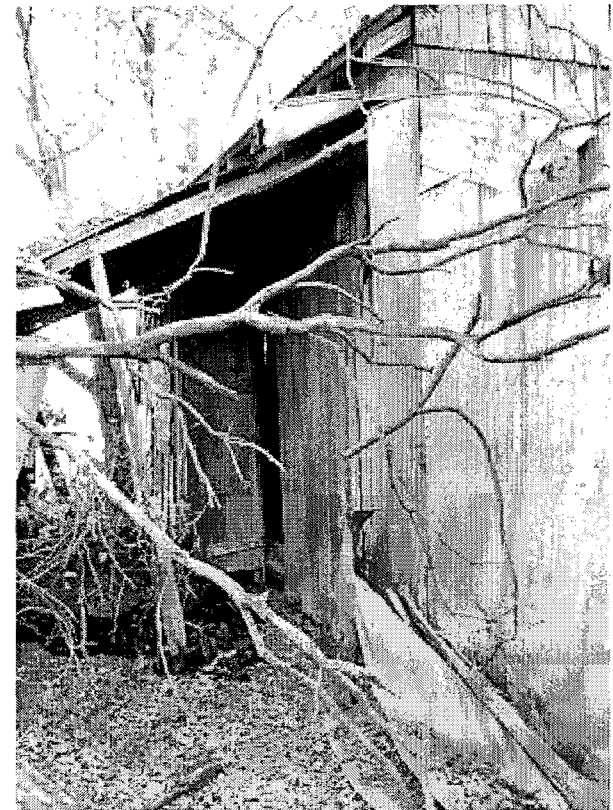
- Tentative start date of October 1, 2011 with completion estimated in 6 months
- Most of the funding will come from donation of supplies and services with visibility for the donor
- Estimate of a fund for miscellaneous supplies of \$2,500
  - Nails
  - Band-Aids, Sun tan lotion
  - Snake bite serum
- Creation of an open structure for safety and access
- Extend path from trail to The Barn
- Install heavy cedar benches for resting and visiting
- Additional assistance is being reviewed as a Boy Scout project



# The Barn

## How Can the City Assist

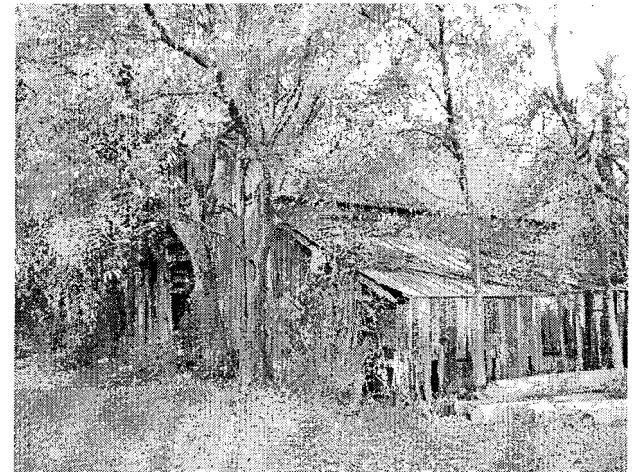
- Removal of trash, brush and trees
- Use of tractor and backhoe if required
- Weed control during renovation and upkeep
- Basic electricity for safety
- There are no water or restrooms in our plans
- Volunteers from the city are always welcome



# The Barn

## Advantages to the City of Parker

- Visibility throughout Collin County has already begun
  - Brenda Kellow will continue to publish updates in local newspapers
  - Recognition as a member of the Collin County Historical Coalition
  - Attention from State Representative – Jody Laubenberg
  - ???
- When completed application will be submitted for a Historical Marker to offer national visibility
- Enchantment of the City park, walking trail and rose garden
- Welcome area and attraction for all Parker citizens and guests



Parker Historical Society