

MINUTES
CITY COUNCIL MEETING
September 6, 2011

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Cordina called the meeting to order at 7:03 p.m. with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine present. A quorum was present.

Staff Present: City Attorney James Shepherd, Interim City Administrator Jeff Flanigan, City Secretary Carrie Smith, Finance/HR Manager Johnna Boyd, and Police Chief Tony Fragoso.

PLEDGE OF ALLEGIANCE

American Pledge: Councilmember Evans led the pledge.

Texas Pledge: Mayor Cordina led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council not scheduled on the agenda to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

- Trudy Jackson, 605 Sunrise Court, Murphy TX 75094 – representing Corinth Presbyterian Church. Filming for the movie “Dallas” is underway at Southfork Ranch. The film makers are seeking additional filming sites in the area. The Church has submitted an email to the film makers stating an interest in the use of the Church and cemetery. She will provide the contact information if the City is interested in allowing the use of the Preserve or other City property.

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FROM AUGUST 29, 2011.

Item 5 was amended. Mayor Pro-tem Marshall was not present at the August 9 meeting and abstained from the vote.

MOTION: Councilmember Leamy moved to approve the minutes as amended. Councilmember Evans seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 672
ADOPTING THE FY 2011-2012 BUDGET.

Finance/H.R. Manager Boyd noted a change had been made to the proposed budget as a result of the August 29 public hearing. Line item City Elections was increased by \$3,000, totaling \$11,500 and Council Contingency was reduced by \$3,000.

There was discussion as to why the water budget was not included in the exhibit for Ordinance 672. City Attorney Shepherd noted the water budget may be adopted by separate ordinance not later than September 30, 2011.

MOTION: Councilmember Leamy moved to approve Ordinance 672 as written. Councilmember Sumrow seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 673
ADOPTING AN AD VALOREM TAX RATE FOR THE YEAR 2011 AT A RATE OF
\$0.37708.

MOTION: Mayor Pro-tem Marshall moved to approve Ordinance 673 adopting an ad valorem tax rate for 2011 of \$0.37708. Councilmember Leamy seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON VENDORS FOR
MAY 2012 ELECTION EQUIPMENT.

At the August 29 meeting Council requested staff bring contracts for the rental of election voting equipment from vendors ES&S and Dominion. City Attorney Shepherd would like Council's direction on how they would like staff to proceed. The contracts, from the vendors, provide very little warranty for the City and will need negotiating. He will consult with Collin County Elections Administrator Sharon Rowe for her opinion on the vendors and the contracts. Due to the lower cost of the ES&S contract he will begin negotiations with them first. If an agreement cannot be reached with ES&S, he will proceed with negotiations with Dominion.

If the City were to cancel the May 2012 election, the last day for write-in candidates is in March and more than 30 days prior to the election. The City would be able to cancel the contract without penalty. The only cost would be for the services rendered.

Collin County Election Administrator Rowe submitted an email to all entities regarding the use of County Services for the May 2012 general election. (See Exhibit 7A)

Councilmember Levine stated the vendors having a termination clause in the contract is unacceptable when the City is mandated to have this equipment during the election.

This item is to be brought back at the September 20th Council meeting for Council action.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION AUTHORIZING STAFF TO PREPARE BID DOCUMENTS AND ADVERTISING FOR THE FM 2551 WATERLINE PROJECT.

The City has acquired all right-of-way easements for the waterline project along FM 2551. The construction and bid documents are 90% complete and bids will be brought back to Council for action in October. The estimated cost for the project is \$660,000, the State is to reimburse the City \$290,000 and the balance will be paid from the City Certificate of Obligation funds.

MOTION: Councilmember Evans moved to authorize staff to prepare bid documents and proceed with advertising. Councilmember Leamy seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE AMERICAN-JAPAN GRASSROOTS SUMMIT.

The City of Parker is one of several local municipalities being considered for inclusion in the 22nd American Japan Grassroots Summit cultural exchange. The Mayor stated, as the recipient of the #1 Best Dallas Area Suburb by D Magazine, the distinction of simply being considered is truly an honor reflecting equally on all Parker residents.

The Summit will be held August 28 – September 3, 2012 and Japan-America Society of Dallas/Ft. Worth is the lead host organization. Invitation letter and additional information is attached as exhibit 9A.

The action at this time is to find a coordinator for the event and begin locating Parker families to volunteer to host families in their homes. Once a coordinator is found the item will be brought back to Council to formally accept the invitation by Resolution.

Resident Linda Nelson asked the Council if the coordinator had to be a Parker resident. She knows someone in Dallas that works and coordinates events with Japan regularly.

There was discussion of advertising on the City website for a coordinator, as well as having information available at the VFD fundraiser.

Council would like additional information on the organization and event. Mayor Cordina will invite Mr. John M. Stich to give a presentation at a future Council meeting. It was noted Parker resident Richard Templeton serves on the Japan-America Society of Dallas/Ft. Worth Advisory Council.

No action was taken at this time.

10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE BARN IN THE PRESERVE.

Vice-Chair Houx was present to provide a report of Parks and Recreations discussion at their August 31 meeting regarding the Historical Society's proposal to restore the barn in the Preserve. The Commission postponed this item to the September 28 meeting. They requested a drawing and additional information on the historical marker.

Discussion ensued regarding the approved park plan and location of the pavilion.

MOTION: Councilmember Leamy moved to return the item to the Parks and Recreation Commission and Historical Society to bring a recommendation back to Council in a timely manner. Motion died.

The Parks and Recreation Commission are to bring their recommendation back to City Council at the October 4 Council meeting for consideration.

ROUTINE ITEMS

11. FUTURE AGENDA ITEM REQUESTS.

- Delete Board and Commission Evaluation Process
- October 2011 - 457-Deferred Compensation
- September 20 - Adopt water budget
- Grassroots summit to later date
- October 4 – Recommendation from Parks and Recreation Commission on the restoration of the barn in the City Preserve
- October - Performance appraisal for City personnel
- September 20 – contracts for rental of election equipment

12. UPDATES

No updates.

13. ADJOURN

Mayor Cordina adjourned the meeting at 10:12 p.m.



APPROVED:


Joe Cordina
Mayor

ATTESTED:



Carrie L. Smith, TRMC, CMC
City Secretary

APPROVED on the 20th day of
September, 2011.

INSERT EXHIBITS
7A – County Elections Memo
9A-Grassroots Summit



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August 21, 2011

The Honorable Joe Cordina
Mayor, City of Parker
5700 E. Parker Rd.
Parker, TX 75002
Via e-mail: jcordina@parkertexas.us

Dear Mayor Cordina:

The Japan-America Society of Dallas/Fort Worth (JASDFW) invites your community to participate in the 22nd America-Japan Grassroots Summit, which will take place in North Texas from **August 28 to September 3, 2012**. This event will bring 200-250 Japanese people to North Texas to experience American culture. The heart of the program is a three-day/night homestay program in local communities. We are inviting cities across North Texas to be host communities.

Advisory Council

Ambassador
Michael H. Armacost
Stanford University

Gerard J. Arpey
American Airlines, Inc

Michael M. Boone
Haynes and Boone, LLP

Joseph M. DePinto
7-Eleven, Inc

Jeffrey P. Fegan
Dallas-Fort Worth
International Airport

Ambassador
Thomas S. Foley

Makoto Hamada
Fujitsu Network
Communications, Inc

Senator K. Inouye
United States Senate

Ambassador
Ryozo Kato
Nippon Professional Baseball

Mayor Tom Leppert
City of Dallas

Mayor Mike Moncrief
City of Fort Worth

Ambassador
Walter F. Mondale
Dorsey & Whitney LLP

Prime Minister
Yasuhiko Nakasone

Takayuki Okada
NEC Corporation
of America

Ambassador
J. Thomas Schieffer

George Takei

Richard K. Templeton
Texas Instruments
Incorporated

Shoichiro Toyoda
Toyota Motor Corporation

B. Gerald Turner
Southern Methodist
University

Elaine Yamagata
Fort Worth
Japanese Society

Mitsuya Yamamoto
Sanden of America Inc

Because Parker offers a blend of rural heritage and country living with easy proximity to other metroplex attractions, we feel it would be of particular interest to Japanese guests. Moreover, the grassroots exchange offers an unusual opportunity for strengthening mutual understanding and friendships between North Texans and our Japanese visitors.

Each host community will identify a key person to take the lead in recruiting 10-15 host families and organizing local group activities, hospitality, and cultural experiences. Host families will provide three nights of lodging and meals for one or two guests and transportation as needed during the local session, attend activities planned in their community, and generally share their local culture and lifestyle. For more details, see *What It Means to Be a Host Community* and the enclosed report on the 2010 Summit held in the San Francisco Bay Area.

The annual Grassroots Summit is organized by the John Manjiro Whitfield Commemorative Center for International Exchange (CIE) in Tokyo. JASDFW will be the lead host organization in Texas, working in partnership with other organizations and community leaders. The Honorable J. Thomas Schieffer, former U.S. Ambassador to Japan, has graciously agreed to serve as Chairman of the Summit.

We request an appointment with you to discuss this opportunity in greater detail and will call your office to set a date and time.

Sincerely,

John M. Stich
Honorary Consul General of Japan at Dallas
Vice-Chairman, America-Japan Grassroots Summit

Anna McFarland
Executive Director

Enclosures

DATE: September 2, 2011

TO: City Secretaries, School District Officials, and Special Utility District Officials

FROM: Sharon Rowe, Collin County Elections Administrator

RE: SB100 Options for Contract Election Services

The Collin County Elections Administration has provided cost estimates for election services under various scenarios for 2012. If your jurisdiction chooses to remain on the May 2012 Limited Uniform Election Date, we must receive notice of your intent by October 1, 2011. In order to purchase the required voting equipment, a Memorandum of Understanding (MOU) will be provided to you by my office and must be signed by your entity no later than November 16, 2011.

The MOU will specify the details of the actual purchase price of the equipment plus licensing fees. Your jurisdiction will be responsible for remitting this amount to the County upon execution of the Memorandum of Understanding. This payment is non-refundable.

The election services contract will be handled separately and the preparation fee will remain at \$75.00 in the event a jurisdiction is able to cancel their election.

I would like to remind you that the cost estimates provided are based on a worst case scenario. It is based on all jurisdictions holding an election on the May 2012 date. We already know that is probably not going to happen: 1) some do not have a scheduled election for 2012, 2) some are changing terms and moving to odd-year cycles, and others are 3) moving to the November election date.

Cost estimates will be refined again after we have confirmation of the number of jurisdictions that will hold their election in May 2012.