



**AGENDA**  
**CITY COUNCIL MEETING**  
**APRIL 3, 2012 @ 7:00 PM**

Notice is hereby given the City Council for the City of Parker will meet in a Regular Meeting on Tuesday, April 3, 2012 at 7:00 P.M. at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

**CALL TO ORDER – Roll Call and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

**INDIVIDUAL CONSIDERATION ITEMS**

1. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FROM MARCH 20, 2012.
2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2012-360 APPROVING A CONTRACT WITH SENSUS METERING FOR THE PURCHASE OF WATER METER EQUIPMENT.
3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON INSTALLING “BIKE” SIGNS ALONG SPRINGHILL ESTATES, DONIHOO, DONNA AND DUBLIN.
4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A REQUEST BY COSERV GAS TO PLACE A GAS LINE WITHIN A CITY UTILITY EASEMENT ON FM2551.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION AUTHORIZING STAFF TO ADVERTISE FOR BIDS FOR THE 2012 ANNUAL ROAD MAINTENANCE CONTRACT.
6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A CONTRACT FOR DEPOSITORY SERVICES.
7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON REALLOCATION OF FUNDS WITHIN THE GENERAL BUDGET FOR MUNICIPAL PURPOSES. POLICE: GAS, OIL, PROPANE AND ELECTRIC; ANIMAL CONTROL; VEHICLE REPAIRS AND MAINTENANCE; INSURANCE; TUITION REIMBURSEMENT; TRAINING. FIRE DEPARTMENT: CAPITAL EQUIPMENT; MEDICAL SUPPLIES; DISPATCH SERVICES; INSURANCE – LIABILITY; VEHICLE MAINTENANCE. BUILDING AND CODE: VEHICLE EXPENSE; COMPUTER EXPENSE. PUBLIC WORKS: MOWER AND FUEL; STREET MAINTENANCE AND REPAIR. ADMINISTRATION: CODIFICATION SERVICES; PERSONNEL CONTINGENCY; ADMINISTRATION CONTINGENCY; SALARIES AND WAGES; NEWSLETTER EXPENSE.
8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON APPLYING FOR A NEW PARK GRANT FROM COLLIN COUNTY.

## **ROUTINE ITEMS**

9. FUTURE AGENDA ITEM REQUESTS.
10. UPDATES
11. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on March 30, 2012 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at [www.parkertexas.us](http://www.parkertexas.us).

\_\_\_\_\_  
Date Notice Removed

\_\_\_\_\_  
Carrie L. Smith, TRMC, CMC  
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



## Council Agenda Item

Budget Account Code:	Meeting Date: April 3, 2012
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: C Smith
Estimated Cost:	Date Prepared: 3/28/2012
Exhibits:	1) Proposed Minutes

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FROM MARCH 20, 2012.

### SUMMARY

Please review the attached meeting minutes. I will contact you prior to the meeting for any changes or comments.

Carrie

### POSSIBLE ACTION

Approve  
Table  
Deny

Inter – Office Use			
Approved by:		Date:	
Department Head:	<i>Carrie Smith</i>	Date:	<i>3/30/2012</i>
City Attorney:		Date:	
City Administrator:	<i>Tuffy Hoyt</i>	Date:	<i>3-30-12</i>

**MINUTES**  
**CITY COUNCIL MEETING**

**March 20, 2012**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular scheduled meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Cordina called the meeting to order at 6:00 p.m. with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine present. A quorum was present.

Staff Present: City Attorney James Shepherd, City Administrator Jeff Flanigan, City Secretary Carrie Smith, Police Chief Tony Fragoso and Fire Chief Mike Sheff.

**EXECUTIVE SESSION 6:00 – 7:00 PM**

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
  - a. Govt. Code 551.071 and 551.074 - Confidential legal advice regarding modification of employee benefits.

Mayor Cordina recessed the regular meeting at 6:00 p.m.

2. RECONVENE REGULAR MEETING.

Mayor Cordina reconvened the regular meeting at 7:03 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Councilmember Evans led the pledge.

TEXAS PLEDGE: Mayor Cordina led the pledge



**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments from the public.

## **INDIVIDUAL CONSIDERATION ITEMS**

### **4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FROM FEBRUARY 21, 2012.**

MOTION: Councilmember Sumrow moved to approve the minutes as written. Councilmember Leamy seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

### **5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A FINAL PLAT AND THE APPROPRIATE CITY FEES FOR MCCREARY CREEK ESTATES PHASE 2; BEING APPROXIMATELY 39.0361 ACRES IN THE SQUIRE T. LEWIS SURVEY, ABSTRACT NO. 529 CONTAINING TWENTY-SEVEN (27) SINGLE FAMILY RESIDENTIAL LOTS. APPLICANT MCCREARY/DONIHOO PARTNERS, LTD.**

Mayor Pro Tem Marshall recused himself from the meeting due to a personal conflict of interest.

The Planning and Zoning Commission met on March 8, 2012 and reviewed the Final Plat for McCreary Creek Estates Phase 2. P&Z determined the plat complies with all City ordinances and recommended approval subject to the developer correcting all issues noted in the City Engineer's letter dated March 1, 2012. (Exhibit 5A)

Planning and Zoning Comments, March 8, 2012:

#### **Commissioners Comments:**

Height of the berm may be an issue as the loss of the tree line may allow an unobstructed view into a new home owner's backyard or their home.

Motion was made to recommend to Council approval of the final plat for McCreary Creek Estates Phase 2, subject to the City Engineer's determination that all issues have been addressed. Also recommend to Council that landscaping may be delayed until after the drought ends.

<b>Motioned</b>	Lee Pettie
<b>Seconded</b>	Steve Schroeder
<b>Voted For</b>	Ed Standridge, Tom Stone, Leonard Stanislav, Steve Schroeder and Lee Pettie
<b>Voted Against</b>	None
<b>Abstained</b>	None

#### **Staff Comments:**

The six (6) items that the City Engineer noted in his letter, see attached, have been addressed

The Preliminary Plat was approved August 28, 2007 and extended June 15, 2010.

The property is zoned Single Family Transition (SFT) with Special Conditions, see Ordinance 600. (Exhibit 5B)

All public improvements have been accepted by the City Engineer.

Developer Steve Sallman was present to answer Council's questions.

Councilmember Leamy said the P&Z Commission discussed the height of the landscaping and berm between Moss Ridge Estates and McCreary Creek Estates on the northern property boundary. Their concern was the berm may not be high enough to provide privacy or a solid screen. Mr. Sallman said the berm and landscape is not to be a solid screen, but a variety of native plants to break up the distance between the homes. He also noted the property owner will be responsible to maintain the berm and vegetation. Mr. Sallman requested the construction of the berm be delayed until the Stage 3 water use restrictions are reduced to Stage 2.

A number of Moss Ridge residents were in the audience and Mayor Cordina took comments from the public.

Jane Marshall, 7281 Moss Ridge; Adnan Tarhoni, 7279 Moss Ridge; and Doug Latimer, 7285 Moss Ridge had concerns with the berm not being high enough to provide privacy.

Council discussion ensued. Mr. Sallman agreed to measure the minimum six (6) – feet for the berm, from McCreary Creek Estate's property line, at the lowest point. Construction of the berm and landscaping will commence within ten (10) – days of commencement of construction of any home adjacent to Moss Ridge Estates.

Item 6 of the City Engineer's letter; "In parts of the addition, the drainage channel has been cut to the weathered limestone. It could be difficult to establish grass at these locations. The limestone may need to be undercut, topsoil placed and sod pinned in place." was discussed and it was understood the builder or home owner would choose the best use for this area.

MOTION: Councilmember Sumrow moved to approve the final plat for McCreary Creek Estates Phase 2 subject to: the berm height, adjacent to Moss Ridge Estates, being measured from the lowest point on McCreary Creek side; and the landscape is to begin no later than ten (10) - days after construction of homes, adjacent to Moss Ridge Estates, commences. Councilmember Leamy, Sumrow, Evans and Levine voting for. Motion carried 4-0.

Mr. Sallman requested inspection fees be assessed at the rate of 2% of construction costs. The preliminary plat was approved in 2007; however, due to the downfall in the

economy construction was delayed. City fees were increased in May of 2010 from 2% to 5%. Majority of the engineer review was completed by the previous city engineers. Drainage improvements were upgraded by the developer and Mr. Birkhoff reviewed the plans. Mr. Sallman said he would make sure the landscaping on the berm is sufficient.

MOTION: Councilmember Leamy moved to approve fees at the 2007 rate of 2% of construction cost. Councilmember Evans seconded with Councilmember Leamy, Sumrow, Evans and Levine voting for. Motion carried 4-0.

Mayor Pro Tem Marshall returned to the meeting.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON REALLOCATION OF FUNDS WITHIN THE GENERAL BUDGET FOR MUNICIPAL PURPOSES.

The Court has authorized the City to cleanup a property on Dillehay. Staff requested Council to authorize the Mayor and City Administrator to expend funds for the cleanup and recommends allocating funds from Council Contingency (1-10-6095) to general Contingency (1-10-8600). A quote was received for \$6,000.

Council discussion ensued. If the City files a lien on the property the money can be regained, with interest, once the property is sold; which, could be up to ten (10) years.

MOTION: Councilmember Levine moved to approve re-allocating \$6,000 from the Council Contingency fund (1-10-6095) to general Contingency fund (1-10-8600) for cleanup of property on Dillehay. Councilmember Leamy seconded with Councilmember Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2012-360 APPROVING A CONTRACT WITH SENSUS METERING FOR THE PURCHASE OF WATER METER EQUIPMENT.

Contract is still under negotiations, item was tabled.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AUCTIONING FIRE DEPARTMENT FORD EXPLORER WITH RENEE BATES.

The Explorer was originally a police unit and has approximately 155-thousand miles on it. The money from the sale will be placed in the City restricted fund account for the future purchase of fire truck or heavy equipment (1-85-9220).

MOTION: Councilmember Leamy moved to approve the sale of the Explorer through Rene Bates Auctioneer Services and the funds received from the sale to be added to the City restricted fund account for fire truck or heavy equipment (1-85-9220). Mayor Pro Tem Marshall seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON NATIONAL NIGHT OUT 2012.

NNO has proven to be an effective, inexpensive and enjoyable program to promote neighborhood spirit and police-community partnerships.

Council discussed participation in NNO, which will be held October 2, 2012. There has been minimal participation throughout the City in the past due to the date conflicting with regular Council meeting days. Staff will promote participation by having notices in the newsletter, webpage and the use of banners. It was recommended to increase participation by having the Police Department and Council judge events and food for a little friendly competition.

10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON FUTURE COUNCIL MEETING DATES AND CALENDER FOR PLANNING AND BUDGET WORK SESSIONS.

Staff requested Council to review future meeting dates.

- ☐ October 2, 2012 is National Night Out- NNO in Texas is held the 1<sup>st</sup> Tuesday in October. Meeting on this date would not allow the Mayor and Council to participate in neighborhood events.
- ☐ May 22 to Canvass City Election. – State law requires the election to be canvassed no later than the 11<sup>th</sup> day after the polls close. This meeting would be a special meeting because it is the 4<sup>th</sup> Tuesday of the month.

MOTION: Mayor Pro Tem Marshall moved to cancel the May 15, 2012 and October 2, 2012 regular meeting. Council will hold a special meeting on May 22, 2012. Councilmember Leamy seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

## ROUTINE ITEMS

11. FUTURE AGENDA ITEM REQUESTS.

12. UPDATES

- a. Department Reports – Police, Fire, Building, Finance and website

13. ADJOURN

Mayor Cordina adjourned the meeting at 8:45 p.m.

APPROVED:

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Joe Cordina  
Mayor

ATTESTED:

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Carrie L. Smith, TRMC, CMC  
City Secretary

APPROVED on the \_\_\_\_\_ day of  
\_\_\_\_\_, 2012.

EXHIBITS

- 5 A - City Engineer Letter
- 5 B - Ordinance 600
- 5 C - Final Plat

**BIRKHOFF, HENDRICKS & CARTER, L.L.P.**  
**PROFESSIONAL ENGINEERS**

11910 Greenville Ave., Suite 600

Dallas, Texas 75243

Fax (214) 461-8390

Phone (214) 361-7900

JOHN W. BIRKHOFF, P.E.  
GARY C. HENDRICKS, P.E.  
JOE R. CARTER, P.E.  
PAUL A. CARLINE, P.E.  
MATT HICKEY, P.E.  
ANDREW MATA, JR., P.E.  
JOSEPH T. GRAJEWSKI, III, P.E.

March 1, 2012

Mr. Jeff Flanigan  
Public Works Director  
City of Parker  
5700 E. Parker Rd.  
Parker, Texas 75002

Re: McCreary Creek Estates Phase II Final Plat Review

Dear Mr. Flanigan:

We have completed our review of the Final Plat for the McCreary Creek Estates Phase II by Tipton Engineering for McCreary/Donihoo Partners, LTD.. Our review is based on the City of Parker's Code of Ordinances and Good Engineering Practice and does not relieve the design engineer of his responsibilities as the Engineer of Record with the Texas Engineering Practice Act. The following item is noted:

There is a discrepancy between the Owner's Certificate and the plat drawing exhibit on the length of one of the boundary lines. The plat drawing exhibit calls out the length as 0.19-feet and the Owner's Certificate identifies the same length as 0.18-feet.

We attended the City's final inspection of the addition and noted the following:

1. The streets need to be cleaned of silt.
2. The rock rip rap needs to be cleaned of silt build up. The developer should consider an erosion sock at eh top to the rock rip rap, until vegetation is established.
3. Drop inlets between Phase I and Phase II need to be cleaned of silt and debris. In addition the silt fence will need to be re-established at each drop inlet and vegetation established.
4. Silt build up in the bottom of drainage channels need to be removed and vegetation established.
5. The developer needs to review the erosion controls established and consider erosion devices along some of the top of banks to prevent erosion. The City's storm water plan requires regular maintenance of the erosion control devices until vegetation is established.
6. In parts of the addition, the drainage channel has been cut to the weathered limestone. It could be difficult to establish grass at these locations. The limestone may need to be undercut, topsoil placed and sod pinned in place.

We are available to discuss this Final Plat review further at your convenience.

Sincerely,

  
John W. Birkhoff, P.E.

*Texas American Public Works Association 2011 Awardee*  
*Environmental Project of the Year \$2-\$10 Million - Columbian Pump Station Rehabilitation*



**ORDINANCE NO. 600**  
*(Zoning Parker Donihoo Tract/Sallman-78.2903 Acres)*

**AN ORDINANCE OF THE CITY OF PARKER, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE OF THE CITY OF PARKER AS HERETOFORE AMENDED, BY ZONING A NEWLY ANNEXED PARCEL OF APPROXIMATELY 78.2903 ACRES OF LAND WITHIN THE CITY OF PARKER IN THE SQUIRE T. LEWIS SURVEY, ABSTRACT 529, COLLIN COUNTY, TEXAS, SINGLE FAMILY TRANSITIONAL (SFT), AS SET FORTH SPECIFICALLY HEREIN; PROVIDING FOR SPECIAL CONDITIONS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED THE SUM OF \$2,000.00 FOR EACH OFFENSE; PROVIDING A PUBLICATION CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Parker Planning and Zoning Commission and the governing body of the City of Parker, in compliance with the laws of the State of Texas and the ordinances of the City of Parker, have given requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested in and situated in the affected area and in the vicinity thereof, and in the exercise of its legislative discretion have concluded that the Comprehensive Zoning Ordinance of the City of Parker should be amended to zone the land described herein;

**WHEREAS**, by Ordinance No. 566, the City of Parker did annex approximately 78.2903 acres of land in the Richard Sparks Survey, Abstract 850, Collin County, Texas formerly known as the Brooks tract (the "Subdivision" or the "78.2903 acre tract"); and

**WHEREAS**, Steve Sallman, for Donihoo/McCreary Partnership, Ltd. ("Developer"), has requested zoning of the Subdivision; and

**WHEREAS**, the property of approximately 78.2903 acres is to be zoned by this Ordinance Single Family Transitional (SFT), as more particularly described below;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:**

**SECTION 1** The Comprehensive Zoning Ordinance of the City of Parker, Texas, Ordinance No. 483, as heretofore amended, be, and the same is hereby amended by zoning the 78.2903 acre tract submitted by the Developer, more particularly described by metes and bounds as shown on the attached Exhibit "A". The property described in Exhibit "A" is zoned Single Family Transitional ("SFT") with the following special conditions:

**A. Front Setback - The minimum front yard setback for all lots 1.5 acres or greater in size shall be 50 feet.**

**B. Side Setback - The minimum side yard setback for Lots 12 and 17 of Block A shall be 25 feet.**

C. Average Lot Size - The average lot size shall not be less than 1.21 acres on a net basis prior to dedication of McCreary Road right of way area.

D. Lots Adjacent to Platted Lots Within City Limits - Lots on the north side of the development, adjacent to Moss Ridge, will have a minimum of 1.5 acres and an average of 1.7 acres, creating no more than 9 lots along that boundary.

E. Bufferyard Requirement - On the South and East sides of the development, berms and/or landscaping may be used in lieu of the bufferyard requirement.

F. Along the North side of the property a berm and landscaping shall be provided as visual screening.

G. For those lots not adjacent to another city, the minimum living space for a single family residence shall be 3,000 square feet of air-conditioned living space.

**SECTION 2** That the property shall be used only in the manner and for the purposes as required in the SFT zoning classifications provided for by this Ordinance pursuant to the Amended Comprehensive Zoning Ordinance of the City of Parker, as heretofore amended, and subject to the aforementioned special conditions. Any dispute as to the operation, effect, or interpretation of this Ordinance shall be determined by the Parker City Council at a meeting properly noticed and held on the subject.

**SECTION 3 Severability.** That should any word, phrase, paragraph, section or portion of this ordinance be held to be illegal, invalid or unenforceable, the legality, validity and enforceability of the remaining portions of the ordinance shall not be affected thereby, and each such illegal, invalid or unenforceable word, phrase, paragraph, section or portion shall not affect the ordinance as a whole.

**SECTION 4 Repealer.** That all provisions of the ordinances of the City of Parker in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 5 Penalty.** That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Parker, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of \$2,000.00 for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**SECTION 6 Publication.** In accordance with Section 52.011 of the Local Government Code, the caption of this Ordinance shall be published either (a) in every issue of the official newspaper of the City of Parker for two days, or (b) one issue of the newspaper if the official newspaper is a weekly paper. An affidavit by the printer or the publisher of the official newspaper verifying the publication shall be filed in the office of the City Secretary.



**SECTION 7 Effective Date.** This Ordinance shall take effect upon publication of the caption, as the law in such case provides.

**ADOPTED** this 22<sup>nd</sup> day of August, 2006, by the Parker City Council.



ATTEST:

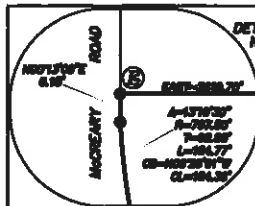
Carrie L. Smith  
Carrie Smith, City Secretary

APPROVED:

Jerry Tartaglino  
Jerry Tartaglino, Mayor

Exhibits:

A. Subdivision Metes and Bounds



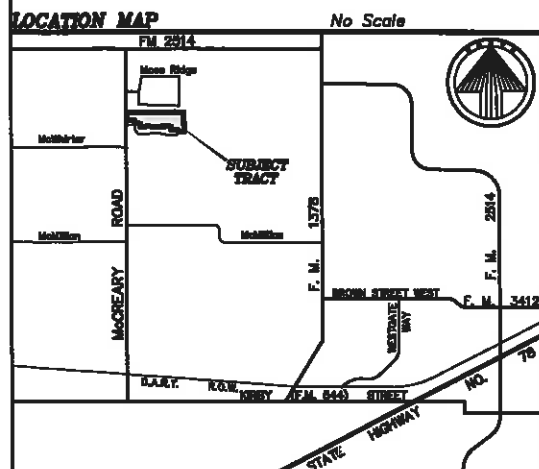
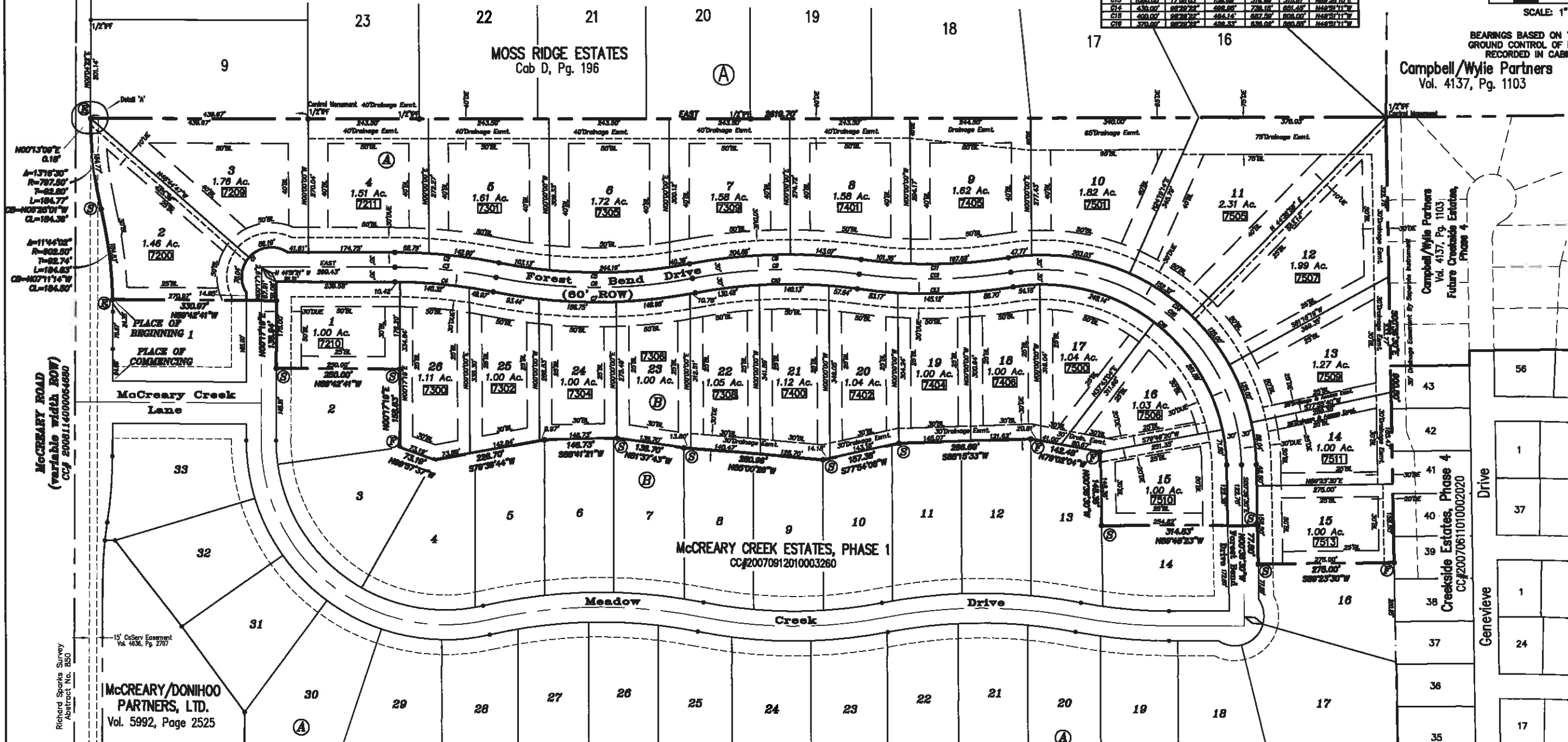
100 50 0 100 200

SCALE: 1" = 100'

BEARINGS BASED ON THE FINAL PLAT AND  
GROUND CONTROL OF MOSS RIDGE ESTATES  
RECORDED IN CABINET D, PAGE 196

Campbell/Wylie Partners  
Vol. 4137, Pg. 1103

CURVE TABLE					
CURVE	RADIUS	DELTA	TANGENT	CHORD	BEARING
C1	1000.00	11.3072°	184.57	184.57	117.50°
C2	1000.00	11.3072°	184.57	184.57	117.50°
C3	1000.00	11.3072°	184.57	184.57	117.50°
C4	1000.00	11.3072°	184.57	184.57	117.50°
C5	1000.00	11.3072°	184.57	184.57	117.50°
C6	1000.00	11.3072°	184.57	184.57	117.50°
C7	1000.00	11.3072°	184.57	184.57	117.50°
C8	1000.00	11.3072°	184.57	184.57	117.50°
C9	1000.00	11.3072°	184.57	184.57	117.50°
C10	1000.00	11.3072°	184.57	184.57	117.50°
C11	1000.00	11.3072°	184.57	184.57	117.50°
C12	1000.00	11.3072°	184.57	184.57	117.50°
C13	1000.00	11.3072°	184.57	184.57	117.50°
C14	1000.00	11.3072°	184.57	184.57	117.50°
C15	1000.00	11.3072°	184.57	184.57	117.50°
C16	1000.00	11.3072°	184.57	184.57	117.50°
C17	1000.00	11.3072°	184.57	184.57	117.50°
C18	1000.00	11.3072°	184.57	184.57	117.50°
C19	1000.00	11.3072°	184.57	184.57	117.50°

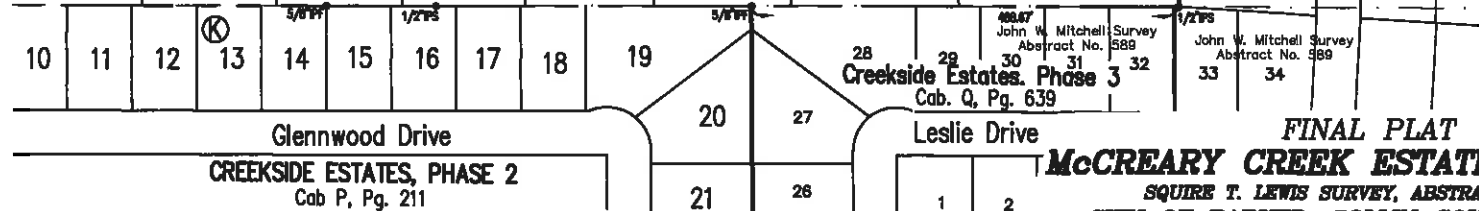


DRIVEWAY CULVERT TABLE

LOT	MIN. CULVERT SIZE	Q (cfs)	Q <sub>c</sub> (cfs)
B-1	18" RCP @ 1.00% Min.	1.08	10.5
B-2	12" RCP @ 0.75% Min.	2.0	3.1
B-3	12" RCP @ 0.75% Min.	2.8	3.1
B-4	15" RCP @ 0.75% Min.	3.8	5.8
B-5	15" RCP @ 0.75% Min.	4.8	5.8
B-6	15" RCP @ 0.75% Min.	6.2	6.1
B-7	15" RCP @ 0.75% Min.	7.8	8.7
B-8	15" RCP @ 0.75% Min.	9.3	9.7
B-9	2-18" RCP @ 0.84% Min.	11.4	18.4
B-10	2-18" RCP @ 0.84% Min.	13.6	18.4
B-11	2-21" RCP @ 0.80% Min.	17.3	24.6
B-12	2-21" RCP @ 0.80% Min.	18.8	24.6
B-13	2-21" RCP @ 0.80% Min.	41.1	48.0
A-2	18" RCP @ 1.50% Min.	5.7	11.5
A-3	18" RCP @ 0.84% Min.	8.0	8.2
A-4	2-18" RCP @ 0.84% Min.	10.9	17.0
A-5	2-18" RCP @ 0.84% Min.	15.9	17.0
A-6	2-21" RCP @ 0.75% Min.	18.9	27.4
A-7	2-21" RCP @ 0.75% Min.	25.0	27.4
A-8	2-21" RCP @ 1.00% Min.	25.8	31.6
A-9	2-24" RCP @ 1.00% Min.	33.9	45.2
A-10	2-24" RCP @ 0.75% Min.	37.3	38.2
A-11	2-24" RCP @ 0.75% Min.	36.3	38.2
A-12	2-24" RCP @ 0.75% Min.	37.3	38.2
A-13	2-24" RCP @ 0.75% Min.	38.3	38.2

- LEGEND**
- DE - Drainage Easement
  - DUE - Drainage & Utility Easement
  - BL - Building Line
  - UE - Utility Easement
  - Indicates Street Name Change
  - (S) - 1/2" Iron pin with a cap stamped Tipton Eng., Inc. set
  - (F) - 1/2" Iron pin found
  - (R) - 1/2" Iron pin with a red cap stamped Tipton Eng., Inc. set
  - 7408 - Street Address

NOTE: ALL DRIVEWAY CULVERTS  
TO BE CLASS IV R.C.P.  
w/SLOPED 3:1 END SECTIONS



**FINAL PLAT**  
**McCREARY CREEK ESTATES PHASE II**  
SQUIRE T. LEWIS SURVEY, ABSTRACT NO. 639  
CITY OF PARKER, COLLIN COUNTY, TEXAS  
OWNER  
**McCREARY/DONIHOO PARTNERS, LTD.**  
4985 Greenville Avenue ~ Suite 1080 ~ Dallas, Texas 75206  
214.368.0238  
**TIPTON ENGINEERING, INC.**  
ENGINEERS • SURVEYORS • PLANNERS  
6330 Broadway Blvd. • Suite C • Fort Worth, Texas 76114 (817) 228-2887

RECEIVED

MAR 15 2012

by CITY SECRETARY  
CITY OF PARKER

STATE OF TEXAS )(
COUNTY OF COLLIN )(

OWNERS CERTIFICATE

BEING a tract of land situated in the Squire T. Lewis Survey, Abstract No. 529, Collin County, Texas the subject tract being part of a tract of land conveyed to McCreary/Donihoo Partners, Ltd. according to the deed recorded in Volume 5992, Page 2525 of the Official Public Records of Collin County, Texas (OPRCCT), the subject tract being more particularly described as follows;

COMMENNCING at the intersection of the northerly line of McCreary Creek Lane (an 85' ROW) and the easterly line of McCreary Road (a variable width ROW at this point), said point further being the southwest corner of Lot 1, Block A of McCreary Creek Estates Phase I, an addition to the City Of Parker according to the Final Plat recorded in CC#20070912010003280 (OPRCCT);

THENCE, in a northerly direction along the east line of McCreary Road (a variable width right of way), and the west line of said Lot 1, Block A of McCreary Creek Estates Phase I, the following:

N 00° 21' 15" E, a distance of 64.98 feet;

N 00° 13' 32" E, a distance of 75.67 feet;

Around a tangent curve to the left having a central angle of 01° 32' 45", a radius of 902.50 feet and a chord of N 00° 32' 51" W - 24.35 feet, an arc distance of 24.35 feet to the PLACE OF BEGINNING of the here-in described tract, and northwest corner of said Lot 1, Block A of McCreary Creek Estates Phase I, a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. found at corner;

THENCE, in a northerly direction along the east line of McCreary Road (a variable width right of way), the following:

Around a curve to the left having a central angle of 11° 44' 02", a radius of 902.50 feet, and a chord of N 07° 11' 14" W - 184.50 feet, an arc distance of 184.83 feet to a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. set at corner, from which a 5/8" Iron pin found with a cap stamped Sparr bears N 76° 23' 09" W, a distance of 0.55 feet;

Around a tangent reverse curve having a central angle of 13° 16' 30", a radius of 797.50 feet and a chord of N 08° 25' 01" W - 184.36 feet, an arc distance of 184.77 feet;

N 00° 13' 09" E, a distance of 0.18 feet to the northwest corner of the here-in described tract and southwest corner of Lot 9, Block B of Moss Ridge Estates, an addition to the City Of Parker according to the Final Plat recorded in Cabinet D, Page 198 (OPRCCT), a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. found at corner, from which a 5/8" Iron pin with a cap stamped DC & A found bears N 67° 29' 25" W, a distance of 0.70 feet;

THENCE, East, along the north line of said McCreary/Donihoo Partners, Ltd. tract (Volume 5992, Page 2525) and the south line of said Moss Ridge Estates, passing at a distance of 439.67 feet a 1/2" Iron pin found, and continuing 2180.03 feet for a total distance of 2619.70 feet to a common property corner being the northeast corner of said McCreary/Donihoo Partners, Ltd. tract (Volume 5992, Page 2525) and the southeast corner of said Moss Ridge Estates, said corner further being on the west line of a tract of land conveyed to Campbell/Wylie Partners according to the deed recorded in Volume 4137, Page 1103 (OPRCCT), a 1/2" Iron pin found at corner;

THENCE, S 00° 36' 30" E, along the west line of said Campbell/Wylie Partners, tract (Volume 4137, Page 1103) and the west line of Creekside Estates Phase 4 addition, an addition to the City Of Parker according to the Final Plat recorded in County Clerk File No. 20070611010002020 (OPRCCT), a distance of 900.50 feet to the northeast corner of Lot 16, Block A of the previously mentioned McCreary Creek Estates Phase I addition;

THENCE, along the north line of McCreary Creek Estates Phase I addition, the following;

S 89° 23' 30" W, a distance of 275.00 feet to a point on the east line of Forest Bend Drive (a 80' ROW);

N 00° 36' 30" W, a distance of 77.80 feet to a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. set at corner;

N 89° 48' 23" W, a distance of 314.83 feet to a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. set at corner;

N 00° 36' 30" W, a distance of 148.36 feet to a 1/2" Iron pin found at corner;

N 79° 02' 04" W, a distance of 142.48 feet to a 1/2" Iron pin found at corner;

S 88° 15' 33" W, a distance of 286.89 feet to a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. set at corner;

S 77° 54' 06" W, a distance of 157.36 feet to a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. set at corner;

N 85° 00' 26" W, a distance of 280.96 feet to a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. set at corner;

N 81° 37' 43" W, a distance of 136.70 feet to a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. set at corner;

S 88° 41' 21" W, a distance of 146.73 feet;

S 79° 36' 44" W, a distance of 226.70 feet to a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. set at corner;

N 69° 57' 37" W, a distance of 73.19 feet to a 1/2" Iron pin found at corner;

N 00° 17' 19" E, a distance of 158.63 feet to a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. set at corner;

N 89° 42' 41" W, a distance of 250.00 feet to a 1/2" Iron pin with a red cap stamped Tipton Eng, Inc. set at corner;

N 00° 17' 19" E, a distance of 136.94 feet;

N 89° 42' 41" W, a distance of 330.97 feet to the PLACE OF BEGINNING with the subject tract containing 1,700,415 square feet or 39.0361 acres of land.

NOTICE: Selling a portion of this addition by metes and bounds is a violation of City ordinance and state law and is subject to fines and withholding of utilities and building permits.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

THAT, McCREARY/DONIHOO PARTNERS, LTD., acting herein by and through its duly authorized officer, do hereby adopt this plat designating the herein described property as McCREARY CREEK ESTATES PHASE II, an addition to the City of Parker, Texas and does hereby dedicate, in fee simple, to the public use forever, the streets, alleys and public areas shown thereon. The easements, as shown, are hereby dedicated for the purposes as indicated. The Utility and Drainage Easements being hereby dedicated for the mutual use and accommodation of the City of Parker and all public utilities desiring to use or using same. All and any public utility and the City of Parker shall have the right to remove and keep removed all or parts of any building, fences, shrubs, trees, or other improvements or growths, which in anyway endanger or interfere with the construction, maintenance or efficiency of its respective systems on said Easements, and the City of Parker and all public utilities shall, at all times, have the full Right of Ingress and Egress to or from and upon said Easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining, and adding to or removing all or part of its' respective systems, without the necessity, at any time or procuring the permission of anyone.

This plat approved subject to all platting ordinances, rules, regulations, and resolutions of the City of Parker, Texas.

WITNESS MY HAND AT TEXAS this the day of 2012.

McCREARY/DONIHOO PARTNERS, LTD., a Texas limited partnership
By: WARNER LAND ADVISORS, L.P., a Texas limited partnership, its general partner
By: WARNER CAPITAL, L.L.C., a Texas limited liability company, its general partner

By: Stephen L. Saliman, Manager

STATE OF TEXAS )(
COUNTY OF DALLAS )(

BEFORE ME, the undersigned authority, on this day personally appeared Stephen L. Saliman, of McCREARY/DONIHOO PARTNERS, LTD., known to me to be the person and officer whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of the said McCREARY/DONIHOO PARTNERS, LTD., and that he executed the same as the act of such limited partnership for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, This day of 2012.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

SURVEYORS CERTIFICATE

I, Gregory A. McCall, Registered Professional Land Surveyor for Tipton Engineering, Inc., do hereby certify that the plat shown hereon accurately represents the results of an on-the-ground survey made in January 2012, under my direction and supervision, and further certify that all corners are as shown thereon, and that said plat has been prepared in accordance with the platting rules and regulations of the City of Parker, Texas. No interior lot corners were staked at the time of this filing;

Date: This the day of 2012.

TIPTON ENGINEERING, INC.

Gregory A. McCall
Registered Professional Land Surveyor
No. 4396

THE STATE OF TEXAS )(
COUNTY OF DALLAS )(

BEFORE ME, the undersigned authority, on this day personally appeared Gregory A. McCall, whose name is subscribed to the foregoing instrument and acknowledged to me that the same was the act of the said TIPTON ENGINEERING, INC., a Texas Corporation, and that he executed the same as the act of such corporation for the purposes and consideration therein expressed, and in the capacity therein stated.

GIVEN UNDER MY HAND SEAL OF OFFICE, This day of 2012

NOTARY PUBLIC, IN AND FOR THE STATE OF TEXAS

RECOMMENDED FOR APPROVAL

Chairman, Planning and Zoning Commission
City of Parker, Texas

Date

APPROVED AND ACCEPTED

Mayor, City of Parker, Texas

Date

The undersigned, the City Secretary of the City of Parker, hereby certifies that the foregoing preliminary map or plat of McCREARY/DONIHOO PARTNERS, LTD., a subdivision or addition to the City of Parker was submitted to the City Council on this day of 2012, and the City Council by formal action then and there accepted the dedication of streets, alleys, easements and public places, as shown and set forth in and upon said map or plat, and said City Council further authorized the Mayor to note the approval thereof by signing his name herein above subscribed.

WITNESS my hand this day of 2012.

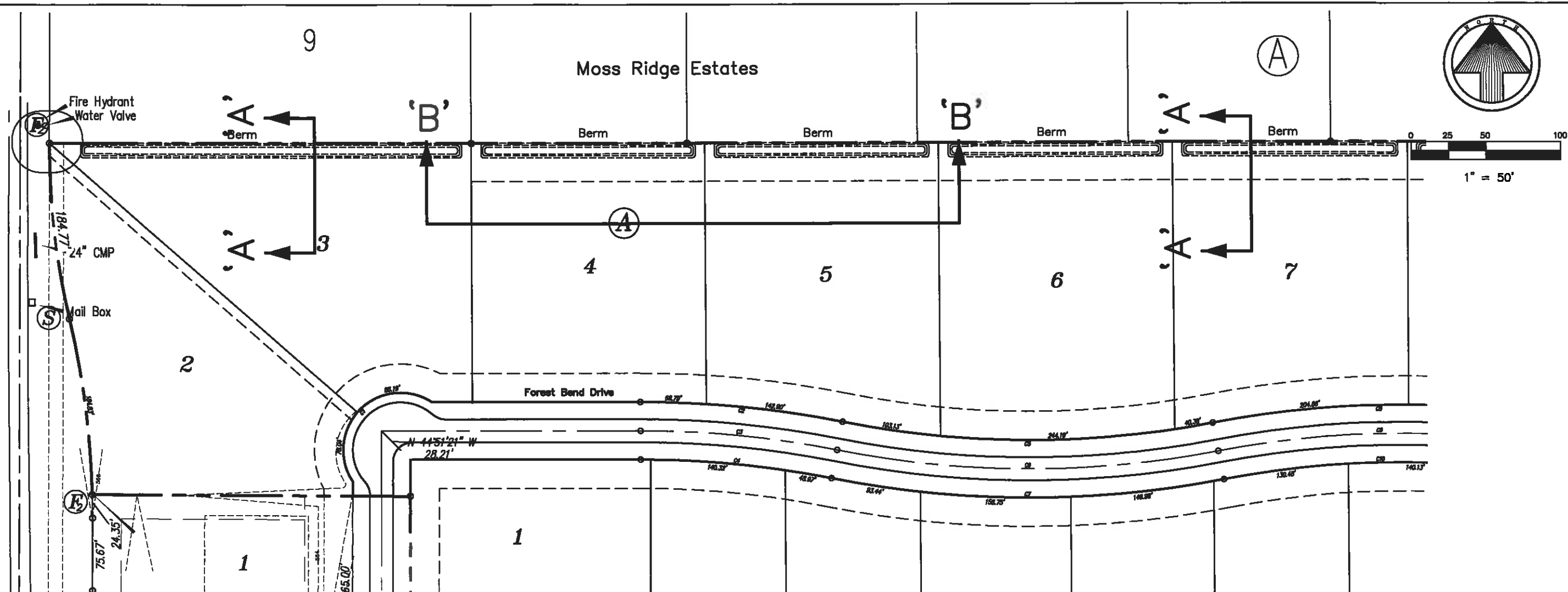
City Secretary
City of Parker, Texas

FINAL PLAT
McCREARY CREEK ESTATES PHASE II
SQUIRE T. LEWIS SURVEY, ABSTRACT NO. 529
CITY OF PARKER, COLLIN COUNTY, TEXAS
OWNER
McCREARY/DONIHOO PARTNERS, LTD.
4925 Greenville Avenue ~ Suite 1080 ~ Dallas, Texas 75206
214.368.0238
TIPTON ENGINEERING, INC.
ENGINEERS • SURVEYORS • PLANNERS
6330 Broadway Blvd. • Suite C • Garland, Texas 75043 (972) 228-2967
27 Lots 1,700,415 Sq. Ft./39.0361 AC. 02/07/2012 #4678-PP

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MAR 15 2012

by CITY SECRETARY  
CITY OF PARKER



McCreary Creek Estates  
Phase II

Mexican Juniper/  
Pampas Grass

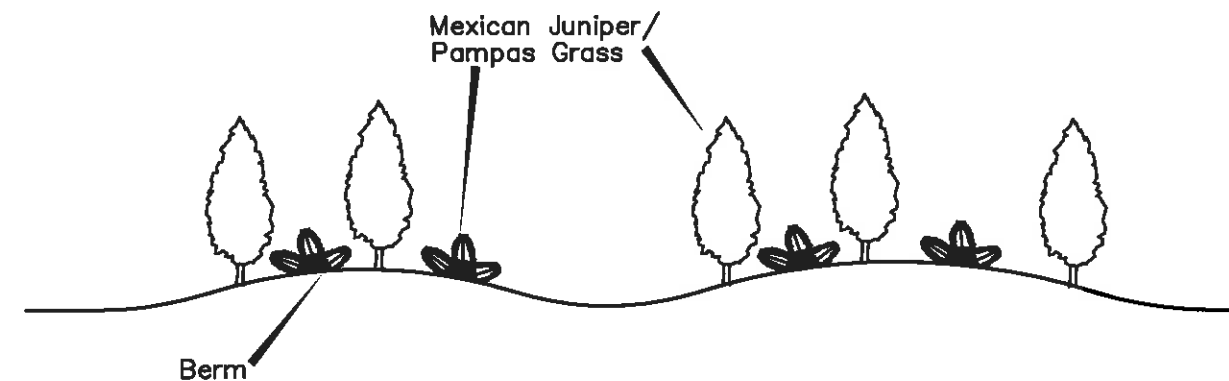
Berm

Swale

SECTION 'A-A'  
N.T.S.

Moss Ridge Estates

Varies  
Min. 6'



SECTION 'B-B'  
N.T.S.

BENCH MARKS

"X" CUT AT CENTERLINE INTERSECTION OF LEWIS  
DRIVE AND GREENWOOD DRIVE. ELEV: 548.91

"X" CUT IN CENTERLINE OF LEWIS DRIVE 135±  
FEET SOUTH OF CENTERLINE INTERSECTION OF  
HINNANT AND LEWIS DRIVE. ELEV: 541.92

03/13/2012

LANDSCAPE PLAN

McCREARY CREEK ESTATES PHASE 2  
PARKER, COLLIN COUNTY, TEXAS

TIPTON ENGINEERING, INC.  
6330 Broadway Blvd. ~ Suite C ~ Garland, Texas 75043

DESIGN	DRAWN	DATE	SCALE	NOTES	FILE	NEL
TE, Inc.	TE, Inc.	10-2008	1"=50'	TE, Inc.	4879	19

RECEIVED

MAR 15 2012

by CITY SECRETARY  
CITY OF PARKER

McCreary Creek Estates  
Phase II

McCreary Creek Estates  
Phase II

Moss Ridge Estates

Mexican Junipers  
& Pampas Grass

Berm

Moss Ridge Estates

Moss Ridge Estates

SECTION 'C-C'  
Lots 10-11  
N.T.S.

SECTION 'A-A'  
N.T.S.

SECTION 'B-B'  
N.T.S.

BENCH MARKS

"X" CUT AT CENTERLINE INTERSECTION OF LEWIS  
DRIVE AND GLEENWOOD DRIVE. ELEV: 548.91

"X" CUT IN CENTERLINE OF LEWIS DRIVE 135±  
FEET SOUTH OF CENTERLINE INTERSECTION OF  
HINNANT AND LEWIS DRIVE. ELEV: 541.92



0 25 50 100

1" = 50'

03/13/2012

LANDSCAPE PLAN

McCREARY CREEK ESTATES PHASE 2  
PARKER, COLLIN COUNTY, TEXAS

TIPTON ENGINEERING, INC.  
6330 Broadway Blvd. ~ Suite C ~ Garland, Texas 75043

DESIGN	DRAWN	DATE	SCALE	NOTES	FILE	NO.
TE, Inc.	TE, Inc.	10-2008	1"=50'	TE, Inc.	4876	20



## Council Agenda Item

Budget Account Code:	Meeting Date: April 3, 2012
Budgeted Amount:	Department/ Requestor: Water Department
Fund Balance-before expenditure:	Prepared by: J Shepherd
Estimated Cost:	Date Prepared: 3/29/2012
Exhibits:	

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2012-360 APPROVING A CONTRACT WITH SENSUS METERING FOR THE PURCHASE OF WATER METER EQUIPMENT.

### SUMMARY

### POSSIBLE ACTION

Approve  
Table  
Deny

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	3-20-12



## Council Agenda Item

Budget Account Code:	1-60-6650	Meeting Date:	April 3, 2012
Budgeted Amount:	\$9,000	Department/ Requestor:	Public Works/ Mayor Cordina
Fund Balance-before expenditure:	\$2873	Prepared by:	J Flanigan
Estimated Cost:	\$640 for 8 signs	Date Prepared:	3/30/2012
Exhibits:			

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON INSTALLING "BIKE" SIGNS ALONG SPRINGHILL ESTATES, DONIHOO, DONNA AND DUBLIN.

### SUMMARY

The Richardson Wild Ride is forthcoming this spring and the bicyclist will come through Parker. Mayor Cordina has requested bike signs be installed on Springhill Estates, Donna and Dublin.



### POSSIBLE ACTION

- Approve installation of signs on Springhill Estates, Donihoo, Donna and Dublin at a cost of \$80 each.
- Deny
- Table

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Tyler Ray</i>	Date:	3-26-12





## Council Agenda Item

Budget Account Code:	Meeting Date: April 3, 2012
Budgeted Amount:	Department/ Requestor: Public Works
Fund Balance-before expenditure:	Prepared by: J Flanigan
Estimated Cost:	Date Prepared: 3/29/2012
Exhibits:	

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A REQUEST BY COSERV GAS TO PLACE A GAS LINE WITHIN A CITY UTILITY EASEMENT ON FM2551.

### SUMMARY

Coserv Gas has request the use of the City easement acquired for the water line on FM 2551, staff and engineering has reviewed the plans and recommend allowing the use of the easement based on the following conditions.

- 1) Parker surveys and stakes the location where Coserv is allowed to place the gas line (safe distance away from water line).
- 2) Coserv pays to the City the cost of the easement \$ 6372.01.
- 3) Coserv pays to the City the cost of surveying and staking, an estimated \$1000.00.
- 4) Coserv is responsible to clean up easement after construction.

### POSSIBLE ACTION

- Authorize CoServ to use the City utility easement subject to conditions 1 – 4.
- Table
- Deny



Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Terry Ray</i>	Date:	<i>3-30-12</i>



## Council Agenda Item

Budget Account Code:	1-60-6610	Meeting Date:	April 3, 2012
Budgeted Amount:	\$300,000	Department/ Requestor:	Public Works
Fund Balance-before expenditure:	\$722.00	Prepared by:	J Flanigan
Estimated Cost:	\$299,278	Date Prepared:	3/29/2012
Exhibits:			

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION AUTHORIZING STAFF TO ADVERTISE FOR BIDS FOR THE 2012 ANNUAL ROAD MAINTENANCE CONTRACT.

### SUMMARY

The standard process authorizing staff and engineering to evaluate, and prepare documents for bidding our annual street maintenance.

### POSSIBLE ACTION

Authorize Staff to move forward.

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeffrey Flanigan</i>	Date:	3-30-12



## Council Agenda Item

Budget Account Code:	Meeting Date: March 20, 2012
Budgeted Amount:	Department/ Requestor: Financial Officer Marshall
Fund Balance-before expenditure:	Prepared by: J Boyd
Estimated Cost:	Date Prepared: 3/12/2012
Exhibits:	1) Resolution 2008-249

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A CONTRACT FOR DEPOSITORY SERVICES.

### SUMMARY

The current depository contract with American National Bank expired on December 31, 2011. The contract provides an option for up to three (3) one-year extensions subject to the approval of Council and the Depository.

### POSSIBLE ACTION

Approve a one-year extension of the current Depository Contract with American National Bank of Texas.

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Taffy Hays</i>	Date:	3-30-12

**RESOLUTION NO. 2008-249**  
**(2009 – 2011 Depository Contract ANB)**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS RATIFYING AND IMPROVING THE CONTRACTURAL DEPOSITORY BANKING RELATIONSHIP IN EFFECT WITH AMERICAN NATIONAL BANK OF ALLEN, TEXAS, PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, in accordance with Resolution No. 2008-195, the City Council of the City of Parker, Texas by resolution approved a depository agreement with American National Bank of Allen, Texas, through December 31, 2008.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:**

**SECTION 1.** The City Council has received from the Investment Committee the recommendation to approve the prepared depository agreement received from American National Bank, to be effective from January 1, 2009 through December 31, 2011. The Mayor, the Chair of the Investment Committee, and/or the City Administrator are authorized to execute such agreements with American National Bank to effectuate this provision of this resolution, and in accordance with the recommendation of the Investment Committee..

**SECTION 2.** That all provisions of the resolutions of the City of Parker, Texas, in conflict with provisions of this resolution be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

**SECTION 3.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this resolution be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said resolution which shall remain in full force and effect.

**SECTION 4.** That this resolution shall become effective immediately from and after its passage.

**DULY RESOLVED AND ADOPTED** by the City Council of the City of Parker, Texas,  
on this the 2nd day of December, 2008.

CITY OF PARKER, TEXAS

  
\_\_\_\_\_  
Joe Cordina, Mayor

ATTEST:

  
\_\_\_\_\_  
Carrie L. Smith, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
James E. Shepherd, City Attorney



## AMERICAN NATIONAL BANK OF TEXAS

[www.anbtx.com](http://www.anbtx.com)

November 24, 2008

Dena Daniel, City Administrator  
Parker City Hall  
5700 E. Parker Road  
Parker, Texas 75002

RE: Parker Depository Services Request for Proposal

Dear Ms. Daniel and Council Members:

The American National Bank of Texas is pleased to submit the attached bid to provide depository services to the City of Parker.

The American National Bank of Texas is locally owned and 133 years strong, having been established in 1875, and currently has over \$1.8 billion in assets. The strength, liquidity, and commitment to customer service of The American National Bank of Texas (ANB), coupled with the broad range of services the Bank is able to provide, make it an excellent choice as the depository for the City. In addition to traditional deposit and loan products, we can provide investment, trust and custodial services, equipment leasing, and a full line of cash management services. ANB can also provide the City Remote Deposit Capture, which can eliminate trips to the bank and waiting in line for tellers in order to save you time and money.

ANB has many years experience in providing quality service to public entities such as the City. We currently provide these services to over 50 school districts, cities and counties including the counties of Collin, Rockwall, and Kaufman, the cities of Allen, Wylie, Kaufman, Terrell, and Forney, as well as the school districts of Allen, Kaufman, Terrell, Greenville, Crandall, Rockwall, and Canton. In all, The American National Bank of Texas manages over \$200 million in public deposits.

Please be assured all benefits ANB derives from being the City's depository institution will be recognized in and will benefit the City of Parker. The individuals at the Allen Banking Center who are authorized to answer technical, pricing and/or contract questions are Worley Stein, Banking Center President and Colleen Biggerstaff, Administrative Officer.

The employees of The American National Bank of Texas would be very proud to continue to have the City of Parker as our customer and stand committed to delivering the very best banking products and services available.

Please find enclosed the Depository Bid Form and other documentation to act as the depository for the City of Parker. Your consideration of this proposal is very much appreciated.

Sincerely,

Colleen Biggerstaff  
Banking Center Operations Supervisor/Administrative Officer  
American National Bank - Allen

Worley E. Stein  
Banking Center President  
American National Bank - Allen



**AMERICAN NATIONAL BANK**

***PARKER DEPOSITORY SERVICES  
REQUEST FOR PROPOSAL***

**THE CITY OF PARKER**  
ATTN: Dena Daniel, City Administrator  
5700 E. Parker Road  
Parker, Texas 75002

**RFP# 2008-3-207-C**

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**CITY OF PARKER, TEXAS**

**REQUEST FOR BID**

**BANK DEPOSITORY SERVICES**

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## **Section I. REQUEST FOR BID INFORMATION**

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### **A. Introduction**

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- The City (Parker) is requesting bids from qualified banking institutions to provide bank depository services as described below. The objective of this Request for Proposals (RFP) is to identify the financial institution (the Depository) that will provide the highest quality service at the lowest aggregate cost.
- Bid specifications and evaluation criteria have been developed and are described herein. Only banks, credit unions and savings associations with locations/branches in the COUNTY limits are eligible to bid, and must be able to offer a full range of depository services as required by this RFP.
- Each proposal must be complete and specifically address the requirements described in the RFP. Bidders must respond to all specified requirements.

### **B. Bidding Procedures**

---

- Each bidder shall use the attached Bid Form for Depository Services, (the Form), Exhibit A, in submitting a bid. It is required that the Form be completed in its entirety.
- If a service requirement cannot be provided by the bidder, the term "No Bid" should be entered on the Form for that specific requirement. In the case of a "No Bid" remark the bidder may offer an alternative equivalent service for the City's consideration.
- Services for which a bidder intends to charge a fee must have the applicable fee indicated on the Form. Any service that does not have a fee indicated on the Form will be considered to be free of charge in the Depository Contract.
- The bid must be submitted in a sealed envelope bearing the title "Parker Depository Services Request for Proposal" along with the name and address of the bidder. The bidder shall submit five (5) copies of the completed form and all other required information identified below. The envelope shall be delivered to Parker City Hall, City Administrator Dena Daniel, 5700 E. Parker Road, Parker, Texas 75002, no later than 2:00 p.m. on November 24, 2008. Bids will be opened at 2:00 p.m. on November 24, 2008.

A bidder may submit questions to the City in order to clarify any matters relating to this bid. The following staff will be the contact for the City:

Dena Daniel  
City Administrator  
City of Parker, Texas  
5700 e. Parker Road  
Parker, Texas 75002  
972-442-6811  
[ddaniel@parkertexas.us](mailto:ddaniel@parkertexas.us)

Information on the City can be obtained at our web site: [www.parkertexas.us](http://www.parkertexas.us).

All costs incurred by the bidder in preparing and responding to the bid shall be borne by the bidder. Unauthorized modifications of City bid specifications, forms or terms may render the proposal invalid.

### C. Selection Criteria

The City will evaluate the merit of the proposals submitted. The sole objective of this evaluation will be to determine the financial institution whose proposal is most responsible to the City's depository needs. While the specifications of this bid represent the minimum performance necessary, the City will consider additional services in the final selection process. The following criteria will be used to evaluate the proposals submitted in response to this bid:

- Meeting the legal qualifications and the terms and conditions specified in the bid; (maximum points 5)
- Completeness of the Form; (maximum points 5)
- Submission of the required information; (maximum points 5)
- Ability of the bidder to provide the depository services described in the bid; (maximum points 20)
- Financial condition of the bidder; (maximum points 15)
- Cost of the proposed depository services; (maximum points 40)
- Incorporation of effective and innovative cash management services; (maximum points 5) and
- Experience and success in providing depository services to municipal governments in Texas. (maximum points 5)

The City reserves the right to request additional information or to meet with representatives from proposing organizations to discuss points in the bid before and after submission, any and all of which may be used in forming a recommendation.

The City reserves the right to reject any and all bids. The City, at its option, may waive any and all informalities, minor irregularities and/or technicalities. The City may reject the bid of a bidder who is not, in the opinion of the City, in a position to satisfactorily be set forth in a bid. The City reserves the right to reject any bid if the evidence submitted by, or investigation of,

such bidder fails to satisfy that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein.

#### D. Required Information

Each bidder must provide the following in the Service Bid:

- Audited financial statements for the most recent fiscal year;
- A compliance statement for the most recent fiscal year;
- A compliance statement regarding Y2K;
- Ratings on outstanding debt;
- Three Texas local government references for treasury management services managed by the bank executive who will be responsible for the City's account;
- Sample account analysis and monthly statement;
- Availability of funds schedule;
- Sample of daily balance report;
- Most recent quality assurance statistics and customer satisfaction procedures;
- New customer conversion procedures and applicable information;
- Daylight overdraft definition and policy;
- Proposed credit card services agreement
- Proposed wire transfer agreement;
- Proposed custodial and safekeeping agreement;
- Proposed collateral agreement;
- Proposed Automated Clearing House agreement;
- Proposed vault services agreement;
- Proposed security clearance agreement; and
- Any additional agreements that require City approval.

#### E. Contract Terms

The contract is for two (2) years commencing January 1, 2009. All fees shall be fixed for the two year term. The contract will provide an option for up to three (3) one-year extensions, subject to the approval of the Parker City Council and the Depository. The City must request the extension of the Bank Depository Contract and related agreements in writing 90 days prior to the expiration of the initial two (2) year contract, and also 90 days prior to the expiration of each optional one (1) year extension.

The Depository Contract will be awarded to the Depository whose bid conforms to the RFP and is most advantageous and cost effective. The City Depository Contract will be considered in

a City Meeting on December 2, 2008 at 7:00 p.m., in the Council Chambers located at 5700 E. Parker Road, Parker, Texas 75002.

#### F. Designated Depository Contact Personnel

Upon selection, the Depository shall designate one account officer with authority and responsibility for the City's entire account. The Depository shall be responsible for training and communicating the terms of this contract to all of its employees.

In addition, the Depository shall provide a list of personnel qualified to provide product information and assistance in the following areas:

- General information,
- Investments and safekeeping,
- Accounting and bookkeeping,
- Deposit discrepancies,
- Wire Transfers,
- Vault services,
- Balance reporting,
- Controlled disbursements,
- Pledged collateral, and
- Automated Clearing House.

#### G. Additional Items

The following is a list of agreements which shall be executed between the designated Depository and the City and shall be effective January 1, 2009:

Depository Safekeeping Agreement,

Funds Transfer Authorization and Agreement,

Third Party Custodial Agreement, and

Security Clearance and Custody Agreement.

Additional contracts and agreements relating to the normal conduct of depository transactions may be required during the term of the Depository Contract. All supplemental contracts and agreements to the Depository Contract must be approved as to both form and content by the City Attorney. All supplemental contracts and agreements will be attachments to the Depository Contract.

If a Depository does not execute a Depository Contract with fifteen (15) business days after being notified of selection, the City may give notice to the Depository of the City's intent to select the next most qualified proposing Depository or call for new bids, whichever the City deems most appropriate.

The Depository contract shall provide that the City reserves the right to cancel any agreement upon ninety (90) days prior written notice of its intent to terminate any agreement. The Designated Depository shall provide the City ninety (90) days prior written notice of its intent to terminate any agreement.

## Section II. DEPOSITORY SERVICES TO BE PROVIDED

### A. Account Structure

The City is currently using the following accounts:

- Operating Account

The City requires an operating account for all daily deposits, ACH, in/out transfers, investment activities, and controlled disbursement transactions. Intra bank transfers to other City accounts and wire transactions will occur in this account. Securities clearance and safekeeping activity of investments will be debited/credited against this account.

- Various Reserve and Bond Accounts

The City may use accounts for reserve and bond funds. The only transactions in these funds will be wires to and from various investment pools, security purchases and maturities, and the transfer of these funds to the operating account.

- The City reserves the right to open or close any number or type of accounts throughout.

### B. Account Reconciliation Services

The operating account will require the deposit account reconciliation and the serial sort with reconciliation features.

The controlled disbursement accounts will require the partial account reconciliation and the serial sort with reconciliation features. The cleared check information will be given to the City via data transmission along with the standard printed report. The City should receive the cleared checks on DC ROM sorted in numerical order.

The City should receive statements for all accounts within three (3) business days after month end. The statement must include:

- Sorted deposit slips,
- Sorted checks,
- Debit and credit slips, and
- Wire transfers.

#### C. ACH Transactions

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The City receives ACH payments from utility customers and may have debit/credit transactions for certain activities.

#### D. Wire Transfers

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The City requires wire transfer services, including a customer direct-link to allow initiation of wire transfers via PC. Wire advices should be mailed within three days of wire debit or credit. When the PC link is inoperable, the wire transfers will be initiated by telephone. All outgoing wire transfers will be released within one hour of origination. Since the posting of security transactions may occur during overnight processing, a procedure to ensure the prompt release of wire transfers is necessary. The proposal should describe the provisions for release of wire transfers.

#### E. Debit and Credit Adjustments

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All debit and credit adjustments will be mailed to Accounting Department with supporting documentation, as the entries are made throughout the month. The monthly statement should include a copy of all debit and credit adjustments. Adjustment documentation should include description, date and amount. The City will not be responsible for the cost of credit and debit adjustments caused by bank error.

#### F. Account Analysis

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The City may require an account analysis each month, which will include the following:

- Volume counts,
- Fees charged and total service charge,
- Average ledger balances,



- Average uncollected funds,
- Average collected balances,
- Reserve requirements, and
- Earnings credit rate.

Proposals must explain the method or calculation used to determine the earnings credit rate applied to balances on the monthly account analysis. Identify the balance, ledger or collected, to which the earnings credit shall be applied, and if a percentage reserve requirement is subtracted from this balance. Proposals must also include the methodology used to determine the average daily ledger balance. Proposals must also include the methodology used to determine the average daily ledger balance, average uncollected funds, and average collected balances.

All charges for securities clearance and safekeeping, including fees passed on from the Federal Reserve Bank, will be included on the account analysis statement and not deducted from each security settlement. The City will pay these charges on a monthly basis.

#### G. Returned Items

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All deposits that do not clear the first time must be submitted a second time before returning the item to the City. A returned check that does not clear on the second attempt shall be returned within two (2) business days.

#### H. Daylight Overdrafts

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The Depository will not charge a fee for daylight overdrafts. When a daylight overdraft is anticipated, a member of the City staff will notify a designated depository official about the situation.

#### I. Credit Cards

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The City may choose to accept the following credit cards: Visa, MasterCard, American Express and Discover. Please provide all pertinent information regarding bankcard processing offered by your financial institution. If a third party vendor is responsible for payment processing, provide applicable discounts, set-up and charge-back fees, etc., and explain the interface between the Depository and bank card payment processing vendors. Include, if any, all costs connected with bankcard processing that will be part of the monthly account analysis.

#### J. Direct Fees for Services Provided

The City desires an equitable reimbursement arrangement for the banking services provided. A direct fee basis for services provided by the bank with an offsetting earning credit for available balances is the method preferred. This process requires the monthly calculation of a net banking service cost. The bank will calculate the total monthly service costs for all accounts and the total monthly earnings credit for all accounts on the account analysis statement. The net of total service costs and total earnings credit equals net banking service costs for the month. Credit should be given for all account balances grouped together and not single account balances.

#### K. Securities Clearance and Safekeeping

The Depository may act as transfer agent for some or all security transactions. All security transactions shall be executed delivery versus payment, (i.e. payment shall not be made until the security is received). The City requires safekeeping accounts that allow debit and credits to be made to other City bank accounts. The Depository must have the capability of executing on behalf of the City Depository Trust Company (DTC) and Federal book entry security purchases and sales through the Federal Reserve Bank or a New York correspondent bank. The City will hold the Depository responsible for carrying out all normal securities clearance and safekeeping transactions. Controls for securities clearance will be established by mutual agreement. The proposal should include a Security clearance and Custody Agreement.

A safekeeping confirmation for each security transaction will be issued and mailed to the City within two (2) business days of settlement. A monthly report listing all securities held in safekeeping will be mailed to the City within seven (7) business days of the end of each month.

#### L. Collateral Requirements

The Depository is required to comply with Chapter 2257 of the Texas Government Code, Collateral for Public Funds. Eligible securities as defined in Chapter 2257 and identified below, shall be deposited with the Federal Reserve Bank prior to the deposit of City funds in the Depository. The pledged collateral must be equal to the largest total ledger balance the City maintains in the Depository, less the amount of coverage provided by the FDIC. At a minimum, the City requires that at least \$1,000,000 of collateral be maintained at all times and that an additional pledge of at least \$1,000,000 (for a total of at least \$2,000,000) be maintained from December through February of each year due to ad valorem tax collections. Other requests for additional collateral will be made on an "as needed" basis.

The following securities are approved as collateral for City Funds:

- United States Treasury Notes, Bills or Bonds or Obligations fully and unconditionally guaranteed as to principal and interest by the full faith and credit of the United States.
- Obligations of the Federal Home Loan Bank, Federal Home Loan Mortgage Corporation, or Federal National Mortgage Association.

Government National Mortgage Association securities or any other asset backed, mortgage backed or pooled securities are unacceptable collateral.

The Depository may substitute approved securities as long as the total value of the pledged securities meets the required levels. Substitution may be made after obtaining permission from the City's Director of Finance or the appointed designee. The Depository may also request release of securities whenever the total amount pledged is in excess of City requirements.

The securities pledged shall be held in safekeeping under the name of the Depository bank and pledged to the City. Safekeeping must be done at the Federal Reserve Bank. The City, Depository, and the Federal Reserve Bank shall operate in accordance with a Third Party Custodial Agreement signed by all parties. The safekeeping agreement must clearly state that the Federal Reserve Bank is instructed to release collateral securities to the City when the depository has failed to pay on any accounts, or is in default of this agreement, or the City believes the funds are in jeopardy for whatever reason, including:

Involuntary closure by order of a federal regulatory authority, or

Change of ownership and the instructions for release have been formally requested by the City Council by ordinance or resolution.

Upon receipt of the collateral, the Federal Reserve Bank acting as custodian shall provide an original safekeeping receipt for each security pledged.

In order to perfect the City's security interest in pledged collateral under the Financial Institutions Reform, Recover, and Enforcement Act of 1989 (FIRREA), it is required that a Third Party Custodial Agreement between the City, the Depository and the approved custodian be signed by all parties prior to the deposit of City funds. This agreement must be approved in resolution form by the board of Directors or Loan Committee of the Depository as reflected in their certified minutes. The resolution should state that the officer signing this agreement is authorized to sign on behalf of the Depository. The signed agreement, Board resolution, and minutes certifying the approval of the agreement must be presented to the City prior to the deposit of funds.

The Depository shall provide the City a report of securities pledged on a monthly basis or at any time requested by the City Administrator, or a designated representative. This report should reflect the following information as of the end of each month and be delivered by the 10th of each month:

Total pledged securities itemized by:

- Security description,
- CUSIP Number,
- Par Value,
- Market Value as of the report date,
- Maturity Date and Bond rating, if applicable.

#### M. Stop Payments

The City will require the Depository to issue stop payments upon telephone or on-line notification from authorized, staff. The method of stop payment is at the City's discretion. The City will provide all stop payment information, and the Depository will provide the City hard copy confirmation for each stop payment.

#### N. Y2K Compliance

The City requires that all Systems in operation (includes software, hardware, services and equipment that are date sensitive have been designed to ensure Year 2000 compatibility, including, but not limited to:

- Date data century recognition,
- Leap year recognition,
- Calculations which accommodate same century and multi century formulas,
- Date values (date, durations, days of week, etc.), and
- Date data interface values that reflect the century.

The bid shall include a written statement of certification by an officer of the Depository stating that the system in place is Year 2000 compliant.

#### O. Miscellaneous Depository Services

- Cashier's checks/Traveler's checks
- Coin/currency service
- Deposit bags
- Foreign and domestic exchange services
- Money orders
- Storage for computer tapes
- Positive Pay

SECTION III. BID FORM FOR DEPOSITORY SERVICES

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Depository Name: American National Bank of Texas

Official Submitting: Tom Lowery

Title of Official: Senior Vice President, Treasurer

Officer Assigned to City's Accounts: Worley Stein / Colleen Biggerstaff

INSTRUCTIONS

Attach a bid for the banking services for the City of Parker

PLEASE SEE ATTACHED EXHIBITS A - J FOR ADDITIONAL INFORMATION.

## **Exhibit A:**

### **Scope of Services**

- I. ANB offers to provide the City of Parker all depository account services and cash management services as detailed on Exhibit B at no charge to the City during the contract period. In addition, ANB offers the City of Parker a special rate of interest for all of the City's interest bearing checking accounts. This will give the City the ability to maximize earnings on funds without the additional record keeping and risk of maintaining a sweep/repurchase account. ANB will pay a rate equal to the Federal Funds rate as set by the Federal Reserve Bank, which is currently 1.00% APY. Interest will be paid on a monthly basis.

ANB offers Certificates of Deposits with maturities from 30 days to 5 years. Interest on time deposits is compounded monthly and paid at maturity. For CD's with maturities greater than 3 months, the rate will be at least equal to the **stated rate of the comparable-maturity FHLB-Dallas Advance Rate\* minus 50 basis points**. Please call your ANB Account Representative when you are interested in a CD for a customized quote.

\*Available daily on [www.FHLB.com](http://www.FHLB.com); Bullet Rates; Standard Rate column.

## II.

- A. ANB will pay checks which are presented and for which there is sufficient funds in the presentment account to cover these checks. If one of the City accounts overdrafts and the total balances of all City accounts with ANB are sufficient to cover the amount of the overdraft, then ANB will pay such overdraft. Failing this, ANB will pay these items and create an overdraft provided that ANB is able to provide to the City a line of credit up to the amount of \$800,000 for a period of 1 day. Such line of credit is subject to ANB's routine credit approval policies and procedures.
- B. Checks and pre-numbered deposit slips will be furnished to the City at *ANB's Cost*.
- C. See attached Exhibit B for all applicable service charges. **Please note all account servicing fees and cash management fees are being waived during the contract period.**
- D. Two (2) safe deposit boxes will be provided to the City at **NO CHARGE**. Additional boxes will be provided subject to availability.
- E. Night deposit services will be provided to the City at **NO CHARGE**.
- F. Cashier's checks, money orders, and all exchange services will be provided to the City at **NO CHARGE**.

- G. All other banking services not specifically mentioned in this bid will be provided at the then current ANB published Fee Schedule.
- H. ANB will give to the City both ledger and collected balance for all wire transfer funds received. Such credit will be immediate and will occur the day of receipt of the incoming wire transfer by Fedwire provided that such transfers are received by 4:00 P M daily. Incoming wire transfers received by ANB after 4:00 P M daily will be credited to the City account per City instructions the day of receipt on a best efforts basis. Should such efforts not be sufficient, incoming wire transfers received after 4:00 P M will be credited to the City's account the next business day.
- I. Direct deposit of payroll will be accomplished via direct Internet connection. This customizable, password protected communication will allow the City staff to initiate ACH transaction files, including automatic payroll deposit files, in standard NACHA file format. The City agrees to provide personal computer hardware and Internet capability for initiating ACH files. See attached Exhibit B for all related fees. **For more information on this and other cash management products/services, please see enclosed Exhibit E.**
- J. ANB offers a Merchant BankCard program using the Electronic Ticket Capture system. Cardholder cards are swiped through the electronic terminal and information is captured for automatic approval or denial. The terminal will automatically close out at the end of the day. All captured and processed information will be printed for the merchant to audit the next day. Typically, funds will be electronically credited to the merchant's account within 24 – 48 hours of terminal closing. **See enclosed Exhibit E for additional information for this product.**
- K. ANB will provide wire transfer services via our Cash Management Internet System and telephone. **Wire fees are outlined on the enclosed Exhibit B for both wire transfer delivery methods.**
- L. ANB will provide to the City a Cash Management System via direct Internet connection, which will allow the City to originate at its offices, all outgoing wire transfer transactions. The system provides the ability to print reports for verification of initiated wire transfers. This system will allow the City to initiate outgoing wire transfer transactions as well as receive notification of all incoming City wire transfer transactions. Our secure Internet cash management system is both password and ID protected. Each user's accessibility to various functions is customizable to each user. **For more information on this on-line cash management product, please see enclosed Exhibit E.**

- M. ANB will provide to the City a daily balance reporting system, which will provide the daily ending ledger balance and collected balances for all City accounts. The system will also provide a detail listing of all prior day postings of debits and credits, including front and back images of cleared checks. This information will normally be available for access by City staff by 8:00 A. M. Daily. However, the City is made aware that, while ANB will make every effort to make this information available by 8:00 A.M., and does in fact accomplish and meet an 8:00 A.M. information availability deadline in the usual course of business, availability of this information is dependent upon separate data processing systems which may delay availability of this information for various reasons. **For more information on this on-line cash management product, please see the enclosed Exhibit E.**
- N. ANB will provide to the City **Remote Deposit Capture**. With this product, the City can eliminate trips to the bank and waiting in line for a teller in order to save time and money. ANB personnel will work with and train designated City personnel on this product. If the City provides the required equipment, ANB will provide the monthly processing service at **NO COST** to the City. For more information about this service, please see **A Direct Way** in the enclosed Exhibit E.
- O. Interest on all interest bearing checking accounts will be credited monthly.
- P. Returned checks will not be charged back to the City until checks have been presented for a second time.
- Q. Statement date will be the last day of the month. ANB will deliver to the City statements of all accounts with ANB within three business days of the date of the statement. The statement of account will show all transactions recorded on the account since last statement up to and including the date of the statement. Account debit transactions will be recorded on the statement in numerical order. Deposits will be shown on the statement in chronological order according to date of deposit. ANB will provide to the City a printed image of all paper-based debit and credit transactions on the account. While CD-ROM media is available for imaged checks, they are also available on a daily basis on our on-line Internet based Cash Management System.
- R. ANB has a full service discount brokerage division and Trust Department that can assist the City in all of its investment needs, including safekeeping or custodial relationships. **A sample custodial agreement and fee schedule is included in the enclosed ANB Exhibit B. Please contact your banking center representative if additional information is needed.**
- S. All ANB hardware, software and data systems are Year 2000 compliant.



III.

ANB agrees to provide to the City a line of credit, loans and leases. Rates will be determined at the time of request. If interest income from the loan, lease or line of credit is exempt from ANB's Federal income taxes, variable rates will be calculated at 75% of the Wall Street Journal Prime Lending Rate. Fixed rates will be based upon borrowing term and other factors. Fixed rates will be quoted at loan request.

ANB further agrees to provide the line of credit, loans and other borrowing or leasing needs of the City conditioned upon receipt by ANB of the City's financial information in a form and amount as is usually required by ANB in granting such borrowing relationships. The City also acknowledges that any credit, loan or lease agreement will be conditioned upon ANB's standard credit approval process.

## **EXHIBIT B**

### **Account Servicing Fee Schedule**

Account Maintenance	NO CHARGE
Debits	NO CHARGE
Credits	NO CHARGE
Items Deposited	NO CHARGE
Deposited Items Returned	NO CHARGE
Reject checks	NO CHARGE
Stop Payments	NO CHARGE
Insufficient Checks	NO CHARGE
Manually Initiated Wire Transfers	NO CHARGE
Automated Wire Transfers	NO CHARGE
Collection Items Incoming/Outgoing	NO CHARGE
Routine Account Research	NO CHARGE

### **Cash Management Services Fee Schedule**

**(See Services outlined in attached packet)**

Account Reconciliation Services	
Account Reconciliation	NO CHARGE
Monthly Minimum	NO CHARGE
Per Account Fee	NO CHARGE
Automated Clearing House (ACH)	
Debits/Credits Originated	NO CHARGE
Monthly Minimum	NO CHARGE
File Transmission	NO CHARGE
Wire Transfer Services	NO CHARGE
Daily Balance Reporting	NO CHARGE
Book Transfers	NO CHARGE



## Council Agenda Item

Budget Account Code:	Meeting Date: April 3, 2012
Budgeted Amount:	Department/ Requestor: City Administrator
Fund Balance-before expenditure:	Prepared by: J Flanigan
Estimated Cost:	Date Prepared: 3/29/2012
Exhibits:	

### AGENDA SUBJECT


CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON REALLOCATION OF FUNDS WITHIN THE GENERAL BUDGET FOR MUNICIPAL PURPOSES. POLICE: GAS, OIL, PROPANE AND ELECTRIC; ANIMAL CONTROL; VEHICLE REPAIRS AND MAINTENANCE; INSURANCE; TUITION REIMBURSEMENT; TRAINING. FIRE DEPARTMENT: CAPITAL EQUIPMENT; MEDICAL SUPPLIES; DISPATCH SERVICES; INSURANCE – LIABILITY; VEHICLE MAINTENANCE. BUILDING AND CODE: VEHICLE EXPENSE; COMPUTER EXPENSE. PUBLIC WORKS: MOWER AND FUEL; STREET MAINTENANCE AND REPAIR. ADMINISTRATION: CODIFICATION SERVICES; PERSONNEL CONTINGENCY; ADMINISTRATION CONTINGENCY; SALARIES AND WAGES; NEWSLETTER EXPENSE.

### SUMMARY

We currently have one line item that has gone over budget and upon review of all accounts expect others to go over budget in the coming months. We are requesting authority for the City Administrator and Mayor to re-allocate dollars within departmental budgets.

### POSSIBLE ACTION

- Authorize the City Administrator and Mayor to re-allocate dollars within departmental budgets.
- Table
- Deny

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	3-30-12



## Council Agenda Item

Budget Account Code:	Meeting Date: April 3, 2012
Budgeted Amount:	Department/ Requestor: City Administrator
Fund Balance-before expenditure:	Prepared by: J Flanigan
Estimated Cost:	Date Prepared: 3/29/2012
Exhibits:	

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON APPLYING FOR A NEW PARK GRANT FROM COLLIN COUNTY.

### SUMMARY

The City currently has a grant from Collin County in the amount of \$12,500.00 for additional trail in front of City Hall; this project has been postponed until next budget cycle and funding due to recent damage to existing trail from flooding.

### POSSIBLE ACTION

Approve: Forward to Parks & Rec. to apply for additional grant  
Table

Deny: Wait until existing grant is completed before applying for additional grants.

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeffy Flanigan</i>	Date:	12-30-12

## Future Council Agenda Items

approx time (mins)	ITEM DESCRIPTION	SCHEDULED AGENDA DATE	Project Contact/ Requestor	Notes
	Canvass General Election - SPECIAL MEETING	May 22, 2012	Smith	Required by State law. Election must be canvassed no later than the 11th day after election day. Deadline is May 23.
30	Board appointments: P&Z, PRC, ZBA	June	Smith	
30	Appointment of City Judge, Alt Judge and Prosecutor	June	Shepherd	Refer to Res 2012-302
	Accept Contract for Annual Road Maintenance	June	Flanigan	
30	Review SB 100 - Future Elections	Summer 2012	Smith	Review the options of changing the general election date. Options include 1) move to November, 2) change terms and move to May in odd-years only, 3) keep it each May.
15	RFQ/RFP for 2011-2012 Auditor	Summer 2012	Boyd	used same auditing firm for 5-years, time to Change
15	Renewal of curfew ordinance	Summer 2012	Fragoso	Required by statute to review every 3-years.
1 day	Annual Planning session	Summer 2012	Boyd	
2 days	Annual Budget Session	Summer 2012	Boyd	
15	plans and review of Personnel Committee's recommendations on Ordinance 481 regarding retirement plans for City employees.	TBD	Flanigan	Allison requested 11/14-• Place the 481, retirement benefits on December 6 if it is ready. Jeff will get with Allison to schedule a Personnel committee meeting prior to placing on agenda. It will only be to review the Ordinance and to hear recommendation from Personnel Committee at this time. 12/5 - Personnel committee will meet in January.

<div>  <h1>April 2012</h1> </div>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b> City Holiday	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b> <u>Early Voting</u> <u>8 - 5</u>					

## Schedule of Events

- April 3 and April 17 - Regular Council Meeting
- **April 6 - City Holiday**
- April 30 - May 8 - Early Voting

Please send changes or updates to City Secretary:

Phone: 972-442-681

Fax: 972-442-2894

E-mail: [csmith@parkertexas.us](mailto:csmith@parkertexas.us)

May 2012						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Early Voting 8 - 5 	2 Early Voting 8 - 5	3 Early Voting 8 - 5	4 Early Voting 8 - 5	5
6	7 Early Voting 7 - 7	8 Early Voting 7 - 7	9	10	11	12 Election Day 7 - 7
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28 City Holiday	29 Texas Primary & County Election Day 7 - 7	30	31		

## Schedule of Events

- May 1 - Regular Council Meeting
- May 15 - Cancelled
- May 22 - Special Council Meeting to Canvass Election.

- May 1 - May 8 - Early Voting
- May 12 - Election Day

- May 28 - City Holiday

- May 29 - Texas Primary & County Election Day

Please send changes or updates to City Secretary:

Phone: 972-442-681  
 Fax: 972-442-2894  
 E-mail: [csmith@parkertexas.us](mailto:csmith@parkertexas.us)



June 2012						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## Schedule of Events

- June 5 - Planning Session
- June 19 - Regular Council Meeting
- June 6 - 8 - Jim Out
- June 7 - 8 - Allison Out
- June 20 - 25 - Scott Out

Please send changes or updates to City Secretary:

Phone: 972-442-681

Fax: 972-442-2894

E-mail: [csmith@parkertexas.us](mailto:csmith@parkertexas.us)

 <h1>July 2012</h1>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b> City Holiday	<b>5</b>	<b>6</b>	<b>7</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
<b>29</b>	<b>30</b>	<b>31</b>				

## Schedule of Events

- July 3 - Regular Council Meeting
- July 4 - City Holiday
- July 6 - II Scott Out of Town
- July 16 & 17 Budget Worksession
- July 25 - 31 Jim Out of Town

Please send changes or updates to City Secretary:

Phone: 972-442-681  
 Fax: 972-442-2894  
 E-mail: [csmith@parkertexas.us](mailto:csmith@parkertexas.us)

August 2012						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## Schedule of Events

- August 7 and August 21 - Regular Council Meeting

Please send changes or updates to City Secretary:

Phone: 972-442-681

Fax: 972-442-2894

E-mail: [csmith@parkertexas.us](mailto:csmith@parkertexas.us)

 <h1>September 2012</h1>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 City Holiday	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## Schedule of Events

- September 3 - City Holiday
- September 4 and September 18 - Regular Council Meeting
- September 30 - End of Fiscal Year
- 9/26 - 10/11 Mayor Cordina out

Please send changes or updates to City Secretary:

Phone: 972-442-681

Fax: 972-442-2894

E-mail: [csmith@parkertexas.us](mailto:csmith@parkertexas.us)

 <h1>October 2012</h1>						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
						
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## Schedule of Events

- October 2 and October 16 - Regular Council Meeting

Please send changes or updates to City Secretary:

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November 2012						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 Election Day	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22 City Holiday	23 City Holiday	24
25	26	27	28	29	30	

## Schedule of Events

- November 6 - Presidential Election - City Hall Voting 7 - 7.
- [November 6 - Cancel Regular Council Meeting](#)
- November 20 - Regular Council Meeting
- November 22 and 23 - City Holiday

Please send changes or updates to City Secretary:

Phone: 972-442-681

Fax: 972-442-2894

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December 2012						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24 City Holiday	25 City Holiday	26 City Holiday	27	28	29
30	31					

## Schedule of Events

- December 4 and December 18 - Regular Council Meeting
- December 24, 25, 26 - City Holiday

Please send changes or updates to City Secretary:

Phone: 972-442-6811

Fax: 972-442-2894

E-mail: [csmith@parkertexas.us](mailto:csmith@parkertexas.us)