

## MINUTES

### CITY COUNCIL MEETING

APRIL 3, 2012

#### **CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular scheduled meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Cordina called the meeting to order at 7:00 p.m. with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine present. A quorum was present.

Staff Present: City Attorney James Shepherd, City Administrator Jeff Flanigan, City Secretary Carrie Smith and Police Chief Tony Fragoso.

#### **PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: City Attorney Shepherd led the pledge.

TEXAS PLEDGE: Mayor Cordina led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Joe Sterk, Pecan Orchard – spoke regarding bicycle safety signage. He feels signage is for the 10% of cyclists and drivers that do not want to work together, not everyone.

#### **INDIVIDUAL CONSIDERATION ITEMS**

1. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FROM MARCH 20, 2012.

MOTION: Councilmember Sumrow moved to approve the minutes as written. Councilmember Leamy seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2012-360 APPROVING A CONTRACT WITH SENSUS METERING FOR THE PURCHASE OF WATER METER EQUIPMENT.

Contract is not finalized. Item was tabled.

3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON INSTALLING "BIKE" SIGNS ALONG SPRINGHILL ESTATES, DONIHOO, DONNA AND DUBLIN.

Mayor Cordina opened the meeting for discussion with the public.

Chief Fragoso said, in accordance with state law, bicyclists have the same rights and responsibilities as a vehicle. Bicyclist should move to the right in a single file when moving slower than traffic.

Rick Gurney, 2609 Dublin Park Dr. – Mr. Gurney owns Plano Cycling and Fitness and provides riding instruction. He does not feel signs are needed.

Sam Montague, Richardson's "Wild Ride" coordinator – The route for the "Wild Ride" includes Dublin Rd and a portion of Betsy Lane/Park Road. Temporary signs will be posted that all laws must be followed and that a rally is in progress. Parker Police will be present during the ride to assist with traffic..

Warren Casteel, Cyclist Instructor – Mr. Casteel feels signs help only when the message is very clear. He offered to help the Police Department to educate the cyclists.

Herb Fischer, 3907 Dublin Rd. – Mr. Fischer said he considers it an honor for cyclist to want to ride on Dublin Rd. and enjoy the beauty. He does not feel signs are needed.

Council discussion ensued. It was agreed to use the City newsletter as a tool to help educate cyclist and drivers and signage was not needed at this time. Councilmember Levine volunteered to prepare an article for the newsletter.

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A REQUEST BY COSERV GAS TO PLACE A GAS LINE WITHIN A CITY UTILITY EASEMENT ON FM2551.

Coserv Gas has requested the use of the City water line easement on FM 2551. Staff and the City Engineer reviewed the plans and recommend allowing the use of the easement based on the following conditions.

- 1) Parker surveys and stakes the location where Coserv is allowed to place the gas line (safe distance away from water line).
- 2) Coserv pays to the City the cost of the easement \$ 6372.01.
- 3) Coserv pays to the City the cost of surveying and staking, an estimated \$1000.00.
- 4) Coserv is responsible to clean up the easement after construction.

City Attorney Shepherd is to prepare an encroachment agreement with CoServ. CoServ representatives Paul Kennedy and Drew Baxter were present. Mr. Kennedy said the agreement would have to be taken to Collin County for reimbursement. Without the use of the easement, CoServ would have to go to the property owners and take more land; which could further delay the project.

MOTION: Councilmember Leamy moved to approve an encroachment agreement with CoServ gas subject to 1) Parker surveys and stakes the location where Coserv is allowed to place the gas line (safe distance away from water line); 2) Coserv pays to the City the cost of the easement \$ 6372.01; 3) Coserv is to reimburse the City the actual cost of surveying and staking; and 4) Coserv is responsible to clean up the easement after construction. Councilmember Sumrow seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

**5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION AUTHORIZING STAFF TO ADVERTISE FOR BIDS FOR THE 2012 ANNUAL ROAD MAINTENANCE CONTRACT.**

This is the standard process of authorizing staff and engineering to evaluate, and prepare documents for bidding the City's annual street maintenance contract. Staff will prepare the necessary bid documents and advertise for bids. Once bids are received they will be brought to Council for approval. The streets that will be repaired will be evaluated based on cost.

MOTION: Councilmember Evans moved to authorize staff to proceed with advertising for bids for the 2012 annual road maintenance project. Councilmember Leamy seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

**6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A CONTRACT FOR DEPOSITORY SERVICES.**

The current depository contract with American National Bank (ANB) expired on December 31, 2011. The contract provides an option for up to three (3) one-year extensions subject to the approval of Council and the Depository. The current agreement is in compliance with the laws and staff recommends a one-year extension.

Mayor Pro Tem and Investment Officer Marshall feels ANB has done a good job. He recommended to remain with ANB at this time. He also, recommended the City request proposals every five years.

MOTION: Councilmember Leamy moved to approve a one-year extension of the ANB depository contract. Mayor Pro Tem Marshall seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

**7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON REALLOCATION OF FUNDS WITHIN THE GENERAL BUDGET FOR MUNICIPAL PURPOSES. POLICE: GAS, OIL, PROPANE AND ELECTRIC; ANIMAL CONTROL; VEHICLE REPAIRS AND MAINTENANCE; INSURANCE; TUITION REIMBURSEMENT; TRAINING. FIRE DEPARTMENT: CAPITAL EQUIPMENT; MEDICAL SUPPLIES; DISPATCH SERVICES; INSURANCE – LIABILITY; VEHICLE MAINTENANCE. BUILDING AND CODE: VEHICLE EXPENSE; COMPUTER EXPENSE. PUBLIC WORKS: MOWER**

AND FUEL; STREET MAINTENANCE AND REPAIR. ADMINISTRATION: CODIFICATION SERVICES; PERSONNEL CONTINGENCY; ADMINISTRATION CONTINGENCY; SALARIES AND WAGES; NEWSLETTER EXPENSE.

After staff reviewed the current trend of expenses they saw the need to re-allocate funds within the departments. Most of the line items are not currently over budget but the projections through the end of the year show they will go over. Council reviewed the proposed adjustments.

Description	Orig Budget	Revised Budget	Adjustment
Codification Services	750.00	1,060.00	310.00
Personnel Contingency	5,000.00	30,000.00	25,000.00
Admin. Contingency	5,000.00	12,000.00	7,000.00
Salaries & Wages	182,125.00	157,125.00	(25,000.00)
Newsletter Expense	25,000.00	17,690.00	(7,310.00)
<b>Administration</b>			
		<b>Balance</b>	<b>0.00</b>
Gas, Oil, Propane and electric	4,500.00	5,500.00	1,000.00
Animal Control	6,000.00	9,500.00	3,500.00
Vehicle Repairs & Maintenance	8,000.00	9,500.00	1,500.00
Insurance	10,000.00	8,000.00	(2,000.00)
Tuition reimbursement	3,000.00	1,000.00	(2,000.00)
Training	11,000.00	9,000.00	(2,000.00)
<b>Police Balance</b>			<b>0.00</b>
Capital Equipment	3,000.00	2,013.49	(986.51)
Medical supplies	4,000.00	4,986.90	986.90
Dispatch services	28,000.00	25,617.52	(2,382.48)
Insurance - Liability	6,000.00	4,203.52	(1,796.48)
Vehicle maintenance	17,500.00	21,678.57	4,178.57
<b>Fire Dept Balance</b>			<b>0.00</b>

MOTION: Councilmember Leamy moved to approve the adjustments as presented.

Councilmember Levine requested all budget adjustments be included in the public packet for government transparency.

City Attorney Shepherd will prepare an ordinance for formal action at the next meeting.

Councilmember Levine seconded with Councilmembers Leamy, Sumrow, Marshall, Evans and Levine voting for. Motion carried 5-0.

**8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON APPLYING FOR A NEW PARK GRANT FROM COLLIN COUNTY.**

The City currently has a park grant from Collin County in the amount of \$12,500.00 for the construction of additional trails in front of City Hall; however, this project has been postponed until the 2012-2013 budget year due to recent flooding damage to the existing trail.

Staff recommended waiting until the existing grant is completed before applying for additional grants.

Council agreed with staff to wait to apply for new park grants after the existing grants are completed. No formal action was taken by Council.

#### **ROUTINE ITEMS**

##### **9. FUTURE AGENDA ITEM REQUESTS.**

- a. Ordinance 481 item is to be removed from the list.
- b. April 17<sup>th</sup> - Water Meters contract
- c. June 5<sup>th</sup> - City planning session
- d. July 16<sup>th</sup> and 17<sup>th</sup> - City budget session

##### **10. UPDATES**

##### **11. ADJOURN**

Mayor Cordina adjourned the meeting at 8:35 p.m.

ATTESTED:

  
Carrie L. Smith, TRMC, CMC  
City Secretary



APPROVED:

  
Joe Cordina  
Mayor

APPROVED on the 17<sup>th</sup> day of  
April, 2012.