



AGENDA

CITY COUNCIL REGULAR MEETING

FEBRUARY 7, 2023 @ 6:00 PM

Notice is hereby given the City Council for the City of Parker will meet on Tuesday, February 7, 2023, at 6:00 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002. The City Council meeting will be open to the public and live streamed.

Pursuant to Texas Government Code § 551.127, notice is given that it is the intent of the City Council that a quorum of the Council will be physically present for the above-referenced meeting at Parker City Hall, 5700 E. Parker Road, Parker, Texas. Some council members or City employees may participate in this meeting remotely by means of video conference call in compliance with state law.

CALL TO ORDER – Roll Call and Determination of a Quorum

EXECUTIVE SESSION START TO FINISH - Pursuant to the provisions of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

RECONVENE REGULAR MEETING.

ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

ITEMS OF COMMUNITY INTEREST

- 1. PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, FEBRUARY 8, 2023, 5:00 PM
- SPECIAL COUNCIL MEETING – WEDNESDAY, FEBRUARY 15, 2023, 6:00 PM
- CITY FILING DEADLINE – FRIDAY, FEBRUARY 17, 2023, 5:00 PM

THURSDAY, APRIL 6, 2023 - LAST DAY TO REGISTER TO VOTE FOR THE MAY 6, 2023, GENERAL ELECTION (**IMPORTANT 2023 ELECTION DATES**)

CANDIDATES NIGHT – THURSDAY, APRIL 13, 2021, 7 PM – VICTORY CHURCH – 6301 E. PARKER ROAD
NATIONAL PRESCRIPTION DRUG TAKE BACK - SATURDAY, APRIL 22, 2023, 10AM-2PM

REMINDER – MAY 6, 2023 – GENERAL ELECTION (EV AND ED INFO)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 23	Apr 24 Early Voting 8am to 5pm	Apr 25 Early Voting 8am to 5pm	Apr 26 Early Voting 8am to 5pm	Apr 27 Early Voting 8am to 5pm	Apr. 28 Early Voting 8am to 5pm	Apr. 29 Early Voting 8am to 5pm
Apr 30	May 1 Early Voting 7am to 7pm	May 2 Early Voting 7am to 7pm	May 3	May 4	May 5	May 6 Election Day 7am to 7pm

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JANUARY 10, 2023 [COMPREHENSIVE PLAN WORKSHOP, 5:30 PM – 7:30 PM].
2. APPROVAL OF MEETING MINUTES FOR JANUARY 11, 2023 [MUNICIPAL COMPLEX WORKSHOP, 5:30 PM – 7:30 PM].
3. APPROVAL OF MEETING MINUTES FOR JANUARY 17, 2023 [COUNCIL MEETING 6:00 PM].

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 835, CALLING AN ELECTION TO BE HELD ON SATURDAY, MAY 6, 2023 TO ELECT THREE (3) CITY COUNCIL MEMBERS AT-LARGE; PROVIDING FOR EARLY VOTING; AUTHORIZING THE MAYOR TO EXECUTE A GENERAL AND SPECIAL ELECTION SERVICES CONTRACT WITH COLLIN COUNTY; PROVIDING FOR THE ORDER AND NOTICE OF THE ELECTION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.
5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 836, CALLING FOR A SPECIAL ELECTION TO BE HELD ON MAY 6, 2023 FOR THE PURPOSE OF VOTING ON A TERM OF OFFICE FOR THE MAYOR AND COUNCIL MEMBERS OF THREE (3) YEARS PURSUANT TO ARTICLE 11, SECTION 11 OF THE TEXAS CONSTITUTION; PROVIDING FOR EARLY VOTING; PROVIDING THAT THE ELECTION SHALL BE CONDUCTED PURSUANT TO A JOINT GENERAL AND SPECIAL ELECTION SERVICES CONTRACT WITH COLLIN COUNTY; PROVIDING FOR THE ORDER AND NOTICE OF THE ELECTION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.
6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2023-727 AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND

REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

ROUTINE ITEMS

7. UPDATE(S):

FM2551

ROUTINE ITEMS

8. ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$500)

Parker Women's Club (PWC) donated treats (candy, cookies, & cupcakes) to the Parker Fire Department valued at \$30.

ROUTINE ITEMS

9. FUTURE AGENDA ITEMS

WORK SESSION

10. MUNICIPAL COMPLEX

11. SALES TAX

ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before February 3, 2023, by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.

Date Notice Removed

Patti Scott Grey
City Secretary

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Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Council
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Grey
Estimated Cost:	Date Prepared:	January 15, 2023
Exhibits:	1. 2023 P&R Calendar 2. Important 2023 Election Dates	

AGENDA SUBJECT

PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, FEBRUARY 8, 2023, 5:00 PM

SPECIAL COUNCIL MEETING – WEDNESDAY, FEBRUARY 15, 2023, 6:00 PM

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SUMMARY

Please review information provided.

Inter – Office Use			
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Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	02/02/2023
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	02/02/2023 via Municode
City Administrator:	<i>Luke B. Olson</i>	Date:	02/03/2023



2023

P&R – 2nd Wednesday, 5 PM

January 11, 2023

February 8, 2023

March 8, 2023

April 12, 2023

May 10, 2023

June 14, 2023

July 12, 2023

August 9, 2023

September 13, 2023

October 11, 2023

November 8, 2023

December 13, 2023

(EV 4/ 24-5/ 2/ 2023) – (ED 5/ 6/ 2023)

(EV 10/ 23-11/ 3/ 2023) – (ED 11/ 7/ 2023)

JANUARY

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FEBRUARY

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JULY

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AUGUST

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DECEMBER

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31						

Parks and Recreation (P&R) Commission

Important 2023 Election Dates

May 6, 2023 - Uniform Election Date	
Authority Conducting Elections	Local Political Subdivisions and Counties
Deadline to post candidate requirements ⁵ Form 1-15 (PDF)	Friday, May 6, 2022
Deadline to Post Notice of Candidate Filing Deadline (Local Political Subdivisions Only) ¹	Monday, December 19, 2022 for local political subdivisions that have a first day to file for their candidates ¹
First day to apply for a ballot by mail using Application for a Ballot by Mail (ABBM) or Federal Post Card Application (FPCA).	<p>Sunday, January 1, 2023*</p> <p><i>*First day to file does not move because of New Year's Day holiday. An "Annual ABBM" or FPCA for a January or February 2023 election may be filed earlier, but not earlier than the 60th day before the date of the January or February election.</i></p>
First Day to File for Place on General Election Ballot (for local political subdivisions ONLY) ¹	Wednesday, January 18, 2023
Last Day to File for Place on General Election Ballot (for local political subdivisions ONLY) ²	<p>Friday, February 17, 2023 at 5:00 p.m.</p> <p>See note below relating to four-year terms ³</p>
Last Day to Order General Election or Election on a Measure	Friday, February 17, 2023
Last Day to Register to Vote	Thursday, April 6, 2023
First Day of Early Voting by Personal Appearance	Monday, April 24, 2023
Last Day to Apply for Ballot by Mail (Received, not Postmarked)	Tuesday, April 25, 2023
Last Day of Early Voting by Personal Appearance	Tuesday, May 2, 2023
Last day to Receive Ballot by Mail	Saturday, May 6, 2023 (election day) at 7:00 p.m. if carrier envelope

	is not postmarked, OR Monday, May 8, 2023 (next business day after Election Day) at 5:00 p.m. if carrier envelope is postmarked by 7:00 p.m. at the location of the election on Election Day (unless overseas or military voter deadlines apply) ⁴
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Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Secretary
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Grey
Estimated Cost:	Date Prepared:	January 15, 2023
Exhibits:	• <u>Proposed Minutes</u>	

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JANUARY 10, 2023 [COMPREHENSIVE PLAN WORKSHOP, 5:30 PM – 7:30 PM].

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	02/02/2023
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	02/02/2023 via Municode
City Administrator:	<i>Luke B. Olson</i>	Date:	02/03/2023



MINUTES
CITY COUNCIL MEETING
JANUARY 10, 2023

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 5:33 p.m. Mayor Pro Tem Michael Slaughter and Councilmembers Terry Lynch, Cindy Meyer and Jim Reed were present. Councilmember Diana M. Abraham was absent.

Planning and Zoning (P&Z) Commission Members Present: Chair Russell Wright, Commissioners Joe Lozano, Wei Wei Jeang, and Alternates JR Douglas and Todd Fecht

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, City Attorney Trey Lansford, and Public Works Director Gary Machado,

WORKSHOP

COMPREHENSIVE PLAN

Mayor Pro Tem Slaughter recapped the October 25, 2022 City Council Comprehensive Plan Workshop.

The group reviewed and decided to move forward with the Vision Statement, Survey Questions, certain Survey Platforms, and the Comprehensive Plan Layout. [See Exhibit 1 –Vision Statement, Survey Question, Survey Platform, and Comprehensive Plan Layout, dated January 10, 2023.]

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Ed Standridge, 3607 Hogge Drive, expressed his gratitude to everyone, especially Mayor Pro Tem Slaughter and Councilmember Meyer, for their work on getting the Comprehensive Plan where it is today.

ADJOURN

Mayor Lee Pettle adjourned the meeting at 7:27 p.m.

APPROVED:

Mayor Lee Pettle

Approved on the 7th day
of February, 2023.

ATTESTED:

Patti Scott Grey, City Secretary

PROPOSED

Parker Vision Statement

In Parker, “Uniquely Country” is not just a motto but a way of living. The City of Parker strives to provide a laid back, country lifestyle that places emphasis on our residential large lot community. Our country roads will take you past open spaces, livestock and equestrian properties, and family-friendly neighborhoods. Limited commercial zoning provides for a quiet residential community that is an oasis amidst other high-density cities. Parker’s proximity to nearby services and amenities offer the benefit of large city conveniences with the charm of a small-town country lifestyle. As Parker grows these values, which are the cornerstone of our city, will be maintained to protect our unique and diverse country lifestyle.

- **What do like most about Parker? (choose your top 3)**
 - Country Atmosphere _____
 - Low Tax Rate _____
 - Proximity to jobs, shopping, restaurants _____
 - Limited Commercial Zoning _____
 - Low Density/Large Lot Size _____
- What caused you to want to call Parker home?
 - The house you wanted was in Parker.
 - You sought out Parker specifically for one of its known attributes such as large lots and horse properties.
 - Low Crime and Safety
 - You were looking to get into the school district that your home belongs to.
- **What's most Important to you?**
 - **Choose 3 options**
 - Street improvement _____
 - Drainage improvement _____
 - Parks and Playground _____
 - Municipal Facilities _____
 - Water Availability _____
- What do you feel that the City of Parker needs to improve on the most?
 - Communication
 - Transparency
 - Cost Savings/Taxation
 - Addressing City Infrastructure Issues.
 - Public Safety/Emergency Response
- How long have you lived in the City of Parker?
 - Less Than 1 Year
 - 1-5 years
 - 5-10 years
 - 10-15 years
 - 15+ years

Score each item for our municipality . Score each 1-5 with 1 being the highest.

City Council/Mayor _____

City Administration _____

Public Works _____

Police _____

Fire Department _____

Trash/Recycling _____

Communications:

Newsletter _____

Email Blasts _____

Website _____

Survey Platforms

Survey Monkey

Google Forms

Jotform

Survey Planet

- Subdivision: _____
- Would you like to be updated on the progress of the Comprehensive Plan or other city matters?
 - If yes, please note all email addresses that you want us to contact you at.
- Please feel free to include any other notes or thoughts you have about the Comprehensive Plan, City of Parker, or anything you would like to share.
 - Insert Comments.

Potential Layout

- Cover page
- Table of contents
- Acknowledgement (maybe for some of our longest residents also)
- Intro
 - Possibly include survey
- Parker Vision
 - Vision Statement
 - Struggles
 - History
- Housing/Population
 - Trend of growth
- Land Use
 - Maps
 - Ordinances/Zoning
 - ETJ/Annexation
- Streets and Drainage
- Utilities, Water, Wastewater
- Public Facilities
- Parks and Open Space
 - Growth Plan
- Plan For Parker
 - Capital Improvement
 - Strategic Growth
 - Funding Sources
- Maps
 - All Other Maps



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Secretary
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Grey
Estimated Cost:	Date Prepared:	January 15, 2023
Exhibits:	• <u>Proposed Minutes</u>	

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JANUARY 11, 2023 [MUNICIPAL COMPLEX WORKSHOP, 5:30 PM – 7:30 PM].

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	02/02/2023
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	02/02/2023 via Municode
City Administrator:	<i>Luke B. Olson</i>	Date:	02/03/2023



MINUTES
CITY COUNCIL MEETING
JANUARY 11, 2023

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 5:31 p.m. Mayor Pro Tem Michael Slaughter and Councilmembers Diana M. Abraham, Terry Lynch, Cindy Meyer and Jim Reed were present.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/Human Resources Director Grant Savage, City Attorney Trey Lansford, Public Works Director Gary Machado, and Assistant Police Chief Kenneth Price

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Ed Standridge, 3607 Hogge Drive, expressed concern that a portion of Council and residents do not understand the process to get a Municipal Complex. The City Council needs to get a BOND approved. There would be time to work on the details.

Elvis Nelson, 5802 Corinth Chapel Road, said he struggled with the methodology used to secure a Municipal Complex.

Councilmember Lynch asked Amanda Noe to come forward and speak. Amanda Noe, 4307 Springhill Estates Drive, reviewed information (not provided) regarding, issues she had with the Municipal Complex.

Lynette Ammar, 6903 Audubon Drive, said the Municipal Complex is "about the money" and Council/Employee/Resident needs, not wants.

WORKSHOP

MUNICIPAL COMPLEX

Mayor Pettle asked City Administrator Olson to pull up the last rendition of the Municipal Complex as he reviewed price point information. Council and Residents discussed the rendition and other aspects of the Municipal Complex project, agreeing it was about money and not size or square footage. [See Exhibit 1 –Last Rendition, City of Parker - City Hall & Admin Building (Conceptual Estimate) 09202022 and City of Parker - Police Station (Conceptual Estimate) 09132022.]

Council asked Finance/Human Resources Director Grant Savage to gather information to show what the City could afford based on today's prices and the bond. Mr. Savage said he thought he could get the information for Council by the end January.

ADJOURN

Mayor Lee Pettle adjourned the meeting at 7:02 p.m.

ATTESTED:

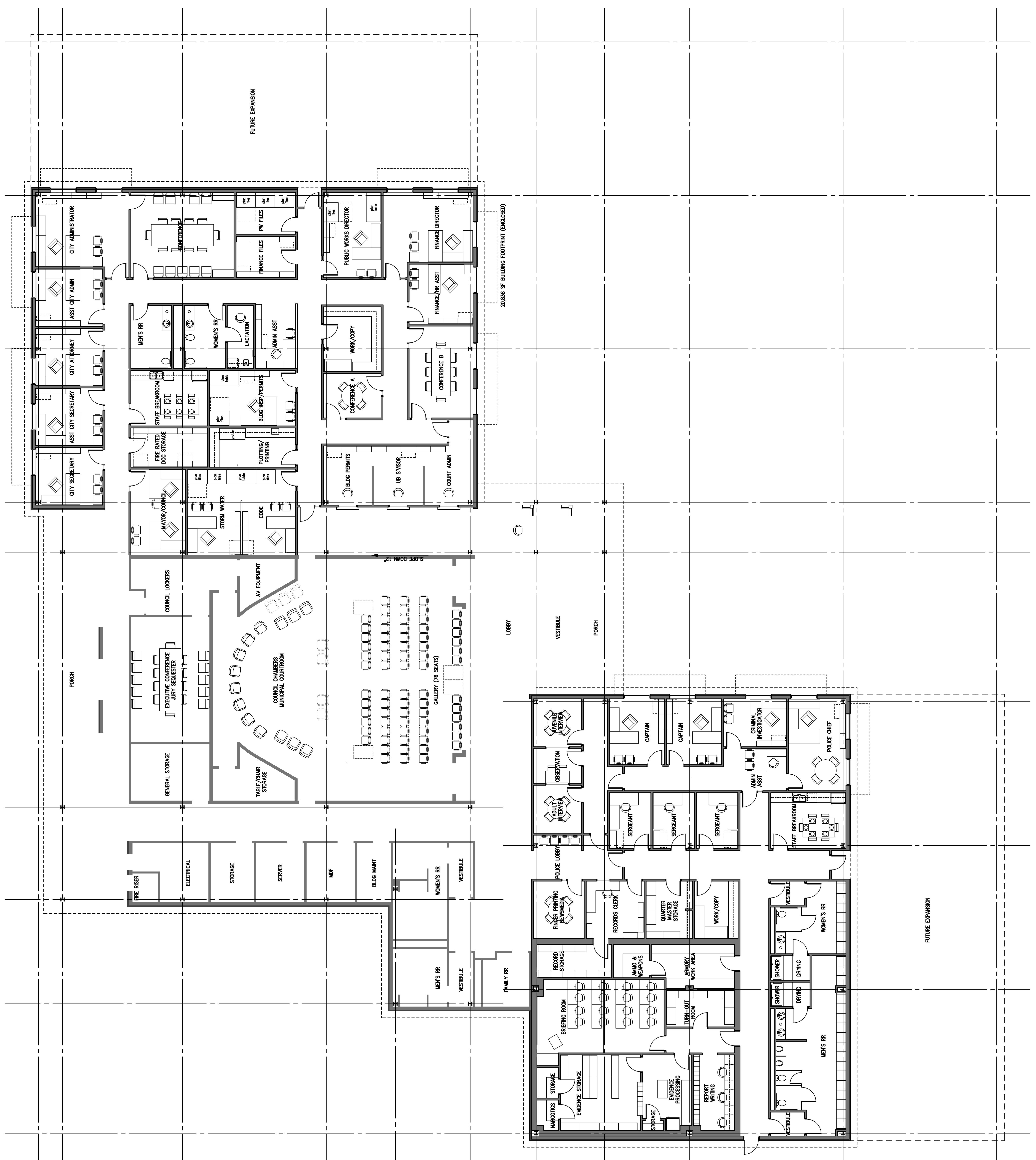
Patti Scott Grey, City Secretary

APPROVED:

Mayor Lee Pettle

Approved on the 7th day
of February, 2023.

PROPOSED



City of Parker - Police Station (Addition & Remodel)

5700 East Parker Rd
Parker
Texas
75002

Enclosed Area
Existing Building - Renovation - 4,567 sf
New Building - Addition - 2,831 sf
7,398 sf

Page 1
September 13, 2022

City of Parker
5700 East Parker Rd
Parker, TX 75002
972-442-6811
Luke Olson

CES - Computerized Estimating Services
2823 VZ County Road 1222
Grand Saline, TX 75140
309-981-9285
Daniel Blanchard

No.	Conceptual Estimate	Total Cost	\$/sf	% of Total	Site	Building
Section A Substructure						
024113	Selective Site Demolition	27,435	\$3.71	0.84%	27,435	0
024300	Selective Building Demolition	52,747	\$7.13	1.61%	0	52,747
031100	Site Concrete	296,937	\$40.14	9.04%	296,937	0
071000	Wp, Dp & Joint Sealants	10,893	\$1.47	0.33%	10,893	0
310000	Mass Excavation	50,156	\$6.78	1.53%	50,156	0
313116	Soil Treatment for Termite Control	2,639	\$0.36	0.08%	0	2,639
321700	Pavement Markings	178	\$0.02	0.01%	178	0
329300	Landscaping & Irrigation	33,000	\$4.46	1.01%	33,000	0
330000	Site Utilities	103,400	\$13.98	3.15%	103,400	0
Section B Shell or Superstructure						
033100	Building Concrete	63,553	\$8.59	1.94%	0	63,553
033511	Concrete Floor Finishes	3,153	\$0.43	0.10%	0	3,153
042000	Unit Masonry	52,201	\$7.06	1.59%	0	52,201
051000	Structural Steel & Metal Decking	84,147	\$11.38	2.56%	0	84,147
054000	Cold-Formed Metal Framing	68,358	\$9.24	2.08%	0	68,358
061000	Rough Carpentry	46,481	\$6.28	1.42%	0	46,481
071000	Wp, Dp & Joint Sealants	2,589	\$0.35	0.08%	0	2,589
072000	Building Insulation	3,081	\$0.42	0.09%	0	3,081
072100	Thermal Insulation	3,252	\$0.44	0.10%	0	3,252
075000	Roofing	38,279	\$5.17	1.17%	0	38,279
076200	Sheet Metal Flashing & Trim	37,208	\$5.03	1.13%	0	37,208
077200	Roof Accessories	14,622	\$1.98	0.45%	0	14,622
080800	Labor to Install Drs, Frms & Hardware	1,113	\$0.15	0.03%	0	1,113
081113	Hollow Metal Doors & Frames - Mat'l's FOB Jobsite	3,780	\$0.51	0.12%	0	3,780
084213	Aluminum Entrance Doors	6,160	\$0.83	0.19%	0	6,160
084313	Aluminum-Framed Storefront	35,280	\$4.77	1.07%	0	35,280
087100	Finish Hardware - Mat'l's FOB Jobsite	1,890	\$0.26	0.06%	0	1,890
099113	Exterior Painting	3,962	\$0.54	0.12%	0	3,962
Section C Interiors						
061000	Rough Carpentry	2,940	\$0.40	0.09%	0	2,940
062000	Finish Carpentry	2,100	\$0.28	0.06%	0	2,100
080800	Labor to Install Drs, Frms & Hardware	12,054	\$1.63	0.37%	0	12,054
081113	Hollow Metal Doors & Frames - Mat'l's FOB Jobsite	21,854	\$2.95	0.67%	0	21,854
081416	Flush Wood Doors - Mat'l's FOB Jobsite	14,112	\$1.91	0.43%	0	14,112
087100	Finish Hardware - Mat'l's FOB Jobsite	22,078	\$2.98	0.67%	0	22,078
088300	Mirrors	1,295	\$0.18	0.04%	0	1,295
092116	Gypsum Board Assemblies	87,446	\$11.82	2.66%	0	87,446
092216	Interior Metal Wall Framing	83,769	\$11.32	2.55%	0	83,769
093000	Ceramic Tile	69,167	\$9.35	2.11%	0	69,167
096510	Luxury Vinyl Tile	72,697	\$9.83	2.21%	0	72,697
096813	Tile Carpeting	14,214	\$1.92	0.43%	0	14,214
096500	Resilient Base & Flooring	3,914	\$0.53	0.12%	0	3,914
099123	Interior Painting	56,288	\$7.61	1.71%	0	56,288
101400	Identification Devices	2,996	\$0.41	0.09%	0	2,996
101419	Dimensional Letters/Signage	6,300	\$0.85	0.19%	0	6,300
102113.16	Plastic-Laminate-Clad Toilet Compartments	15,015	\$2.03	0.46%	0	15,015
102601	Wall Protection & Corner Guards	1,365	\$0.18	0.04%	0	1,365
102800	Toilet Accessories	4,879	\$0.66	0.15%	0	4,879
104400	Fire Protection Specialties	4,235	\$0.57	0.13%	0	4,235
105100	Lockers	18,200	\$2.46	0.55%	0	18,200
Section D Services						
210000	Fire Protection	31,691	\$4.28	0.97%	0	31,691
220000	Plumbing	72,496	\$9.80	2.21%	0	72,496
230000	HVAC	134,635	\$18.20	4.10%	0	134,635
260000	Electrical	118,267	\$15.99	3.60%	19,880	98,387
280000	Fire Alarm & Security System	10,874	\$1.47	0.33%	0	10,874
Section E Equipment & Furnishings						
064100	Architectural Wood Casework	9,555	\$1.29	0.29%	0	9,555
125100	Office Furniture - by Owner	0	\$0.00	0.00%	0	0
122400	Window Shades - not shown on dwgs	0	\$0.00	0.00%	0	0
Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency - Subtotal - General Liability Insurance - Builder's Risk Insurance - 8% Overhead - 6% Fee - Subtotal - General Contractor's Bond -						
		1,950,483	\$263.67	59.40%	551,434	1,399,049
		336,146	\$45.44	10.24%	95,034	241,112
		16,417	\$2.22	0.50%	4,641	11,776
		by owner	\$0.00	0.00%	by owner	by owner
		103,637	\$14.01	3.16%	29,300	74,337
		410,824	\$55.54	12.51%	116,147	294,677
		2,817,508	\$380.87	85.81%	796,556	2,020,952
		14,634	\$1.98	0.45%	4,137	10,497
		6,231	\$0.84	0.19%	1,762	4,469
		227,070	\$30.70	6.92%	64,196	162,873
		183,927	\$24.86	5.60%	51,999	131,927
		3,249,369	\$439.25	98.96%	918,651	2,330,719
		34,120	\$4.61	1.04%	9,646	24,474
Conceptual Estimate -						
		\$ 3,283,490	\$ 443.86	100.00%	\$ 928,297	\$ 2,355,193

Exclusions

- 1 Accent pavement or pavers
- 2 Artwork is not included in estimate
- 3 Athletics equipment
- 4 Banners
- 5 Booster pump for fire protection system
- 6 Building directory
- 7 Building permit cost is excluded from this estimate
- 8 Building plaque
- 9 Drilled piers were not included in this estimate
- 10 Fire lane striping or fire lane stencil
- 11 Fixed furniture and equipment
- 12 Food service equipment
- 13 Graphics
- 14 Hazardous material removal and disposal
- 15 Hazardous material survey
- 16 Maintenance equipment
- 17 Marker & tackboards
- 18 Metal storage shelving
- 19 Postal specialties
- 20 Pro-rata fees
- 21 Removal of existing trees or existing materials onsite not shown on drawings
- 22 Removal of unforeseen objects
- 23 Rock excavation
- 24 Rugs and mats
- 25 Sales Taxes or Remodeling Sales Taxes
- 26 Security system including CCTV system
- 27 Site embellishment such as benches, and bicycle racks.
- 28 Smoke vents
- 29 Sprayed fireproofing
- 30 Subcontractors' bonds
- 31 Telephone equipment and system other than outlets with pullstrings
- 32 Temporary drill pier casing
- 33 Traffic signals
- 34 Trash receptacles not included in estimate
- 35 Turning lanes and deceleration lanes
- 36 Utilities beyond the property lines
- 40 Utility company surcharges and Pro-Rata
- 41 Window treatment

Clarifications

- 1 Allowance provided for electrical
- 2 Allowance provided for fire alarm & security
- 3 Allowance provided for fire protection (sprinkler system)
- 4 Allowance provided for HVAC
- 5 Allowance provided for plumbing
- 6 Area of 4in sidewalk assumed
- 7 Building foundation assumed to be structural slab on carton forms
- 8 Casework & countertops only in the breakroom
- 9 Ceilings assumed to be 9ft tall
- 10 Existing roof structures (sloped & domed) are assumed. No information found on any data provided.
- 11 Exterior wall construction assembly assumed (8in cold formed metal framing)
- 12 Exterior wall construction assembly assumed (batt& thermal insulation)
- 13 Exterior wall construction assembly assumed (facebrick to match existing building)
- 14 Fire protection specialties assumed
- 15 Handicap parking count assumed
- 16 Handicap ramp count assumed
- 17 Lightpole based count assumed
- 18 Lockers allowance provided
- 19 Mass excavation based on information found onsite during site visit.
- 20 Site works based on site master plan which does not include all required data
- 21 Structural steel was assumed, and not based on engineering data
- 22 Toilet accessories count & type assumed
- 23 Utilization of existing building not recommended
- 24 Window count and sizes assumed
- 25 Window sills are assumed to be wood trim

City of Parker - Police Station (Addition & Remodel)

Conceptual Estimate

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September 13, 2022

Duration -	12 Months	Enclosed Building Area	4,567 sf
	52 Weeks	Existing Building - Renovation -	2,831 sf
		New Building - Addition -	7,398 sf

Description	Qty	Unit	Labor Unit	Mat'l Unit	Sub Unit	Labor Price	Mat'l Price	Sub Price	Total Price
<u>Field Administration</u>									
Senior Project Manager - 25% time	3	mo	13,000	0	0	39,000	0	0	39,000
Project Superintendent	12	mo	10,500	0	0	126,000	0	0	126,000
Contract Admin. - 10% time	1.2	mo	6,000	0	0	7,200	0	0	7,200
<u>Field Engineering</u>									
Initial Survey	1	ls	0	0	1,000	0	0	1,000	1,000
Closing Survey	1	ls	0	0	1,000	0	0	1,000	1,000
<u>Subsistence</u>									
Job Staff Travel	52	trips	0	16.00	0	0	832	0	832
Main Office Travel	26	trips	0	16.00	0	0	416	0	416
<u>Temporary Structures</u>									
Field Trailer	12	mo	0	750	0	0	9,000	0	9,000
Move in & out expense	1	ls	300	200	0	300	200	0	500
Temporary Toilets (2ea)	12	mo	0	160	0	0	1,920	0	1,920
Construction Fence	200	lf	0	1.85	0	0	370	0	370
Project Sign	1	ea	200	300	0	200	300	0	500
Temporary Walks/ Steps	1	ls	125	125	0	125	125	0	250
Barricades	1	ea	100	100	0	100	100	0	200
<u>Safety</u>									
First Aid Equipment	1	ls	0	300	0	0	300	0	300
Fire Safety Equipment	1	ls	0	475	0	0	475	0	475
<u>Temporary Electrical</u>									
Construction Power	12	mo	0	300	0	0	3,600	0	3,600
<u>Temporary Water</u>									
Construction Water	12	mo	0	150	0	0	1,800	0	1,800
<u>Temporary Gas</u>									
Heating Building	1	mo	0	200	0	0	200	0	200
Space Heaters	2	ea	0	475	0	0	950	0	950
<u>Temporary Services</u>									
Progress Photos	12	mo	0	80	0	0	960	0	960
<u>Communications</u>									
Cellular phones (2ea)	12	mo	0	325	0	0	3,900	0	3,900
Office Furniture & Supplies									
Office Furniture per Trailer	12	mo	0	100	0	0	1,200	0	1,200
MIS Assessment /computer	12	mo	0	250	0	0	3,000	0	3,000
Office Supplies	12	mo	0	100	0	0	1,200	0	1,200
Delivery service/postage	12	mo	0	250	0	0	3,000	0	3,000
<u>General Clean-Up</u>									
Daily Cleaning	52	wks	250	0	0	13,000	0	0	13,000
Dumpster	12	mo	0	150	0	0	1,800	0	1,800
Dump Permits	26	load	0	25	0	0	650	0	650
Trash Haul Service	26	load	0	300	0	0	7,800	0	7,800
Final Clean-Up									
Building Area	7,398	sf	0.15	0	0	1,110	0	0	1,110
Toilet Rooms	6	ea	100	0	0	600	0	0	600
Exterior Glass	630	sf	0.20	0	0	126	0	0	126
Mirrors	60	sf	0.25	0	0	15	0	0	15
Site Area	52	wks	300	0	0	15,600	0	0	15,600
<u>Testing & Inspection</u>									
Concrete Design Mix	1	ls	0	500	0	0	500	0	500
<u>General Equipment</u>									
Pick-up Truck	12	mo	0	900	0	0	10,800	0	10,800
Auto	12	mo	0	900	0	0	10,800	0	10,800
Level - rent to the Job	12	mo	0	80	0	0	960	0	960
Misc. Small Tools	12	mo	0	75	0	0	900	0	900
Minor Repairs	1	ls	0	500	0	0	500	0	500
Gas & Oil	12	mo	0	100	0	0	1,200	0	1,200
30% Fringe Benefits -						203,376	69,758	2,000	275,134
8.25% Sales Tax -						61,013	exempted		61,013
						264,388	69,758	2,000	336,146

City of Parker - Police Station (Addition & Remodel)
Conceptual Estimate

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September 13, 2022

Section A Substructure

No.	Item of Work	Qty	Unit	Unit Cost	Cost
024113	<u>Selective Site Demolition</u>				\$ 27,435
	Saw cut concrete pavement	120	lf	16.80	2,016
	Remove existing concrete pavement	20,341	sf	0.70	14,239
	Remove concrete sidewalk	3,402	sf	0.70	2,381
	Saw cut concrete curb	2	ea	56.00	112
	Remove existing concrete curb	275	lf	7.00	1,925
	Remove existing concrete equipment pads on rear of existing building	60	sf	0.70	42
	Remove existing tree	4	ea	1,680.00	6,720
024300	<u>Selective Building Demolition</u>				\$ 52,747
	Exterior demolition of existing building				
	Electrical make safe	1	ls	1,400.00	1,400
	Roof demolition (shingle roofing) - assume 6/12 pitch at existing roof	5,129	sf	2.10	10,771
	Roof demolition (domed roofing - secondary structure) - <i>assumed not confirmed</i>	4,567	sf	2.45	11,189
	Exterior wall demolition				
	Saw cut & remove exterior façade	1,650	sf	3.50	5,775
	Saw cut & remove backup exterior façade	1,650	sf	2.10	3,465
	Remove existing single exterior door frames	5	ea	119.00	595
	Interior wall demolition				
	Remove existing interior walls	500	lf	5.25	2,625
	Remove existing floor coverings	4,567	sf	1.33	6,074
	Remove existing ceilings	4,567	sf	1.61	7,353
	Remove existing interior finishes - allowance	1	ls	3,500.00	3,500
031100	<u>Site Concrete</u>				\$ 296,937
	5in concrete pavement (parking)	5,277	sf	8.75	46,175
	6in concrete pavement (fire lane)	15,659	sf	12.25	191,823
	4in concrete sidewalk - allowance, not shown	5,000	sf	7.84	39,200
	6in integral concrete curb - allowance, not shown	1,000	lf	14.00	14,000
	Handicap ramps - allowance, not shown	1	ea	700.00	700
	Lightpole bases - allowance, not shown	6	ea	840.00	5,040
071000	<u>Wp, Dp & Joint Sealants</u>				\$ 10,893
	4in concrete sidewalks	5,000	sf	0.42	2,100
	5in concrete pavement	5,277	sf	0.42	2,216
	6in concrete pavement	15,659	sf	0.42	6,577
310000	<u>Mass Excavation</u>				\$ 50,156
	Install, maintain & remove temporary silt fence	1,050	lf	1.89	1,985
	Strip & stockpile on site topsoil +30% swell (<i>excludes excavation under pavement</i>)	927	cy	6.65	6,163
	Cut & fill +30% swell to properly drain (<i>excludes excavation under pavement</i>)	927	cy	7.35	6,812
	Excavate under pavement +30% swell	504	cy	9.42	4,749
	Backfill & compact behind curbs or edge of pavement	1,000	lf	4.20	4,200
	Scarf & re-compact subsoil 6in deep	37,497	sf	0.70	26,248
313116	<u>Soil Treatment for Termite Control</u>				\$ 2,639
	Subgrade termite control	2,900	sf	0.91	2,639
321700	<u>Pavement Markings</u>				\$ 178
	Handicap parking stalls	2	ea	7.00	14
	Handicap logos	2	ea	42.00	84
	Handicap crosshatching	2	sf	1.40	3
	Standard parking stalls	11	ea	7.00	77
329300	<u>Landscaping & Irrigation</u>				\$ 33,000
	Irrigation - allowance	1	ls	15,000.00	15,000
	Landscaping allowance	1	ls	18,000.00	18,000
330000	<u>Site Utilities</u>				\$ 103,400
	Site utilities - allowance	1	ls	35,000.00	35,000
	in sanitary sewer line	200	lf	42.00	8,400
	Private aerobic system - allowance	1	ls	50,000.00	50,000
	Aerobic septic system - allowance	1	ls	10,000.00	10,000

577,385

City of Parker - Police Station (Addition & Remodel)
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Section B Shell or Superstructure

No.	Item of Work	Qty	Unit	Unit Cost	Cost
033100	<u>Building Concrete</u> 5in concrete slab on carton forms w/ vapor retarder Permeter grade beams (assumed 2ft wide x 2ft 4in tall) Interior grade beams (assumed 1ft 4in wide x 2ft 4in tall) Interior connection grade beams (assumed 1ft wide x 2ft 4in tall)	2,900 755 407 256	sf cf cf cf	9.59 25.20 25.20 25.20	27,811 19,033 10,250 6,459
033511	<u>Concrete Floor Finishes</u> Sealed concrete flooring	450	sf	7.00	3,153
042000	<u>Unit Masonry</u> Field brick	2,445	sf	21.35	52,201
051000	<u>Structural Steel & Metal Decking</u> Structural steel roof framing at 2.5# per square foot	9.25	tns	9,100.00	84,147
054000	<u>Cold-Formed Metal Framing</u> 8in metal studs @ 16in o.c. at exterior walls	1,838	lf	11.90	21,876
061000	<u>Rough Carpentry</u> Wood decking at asphalt roofing	7,812	sf	5.95	46,481
071000	<u>Wp_Dp & Joint Sealants</u> Building joint sealants	7,398	sf	0.35	2,589
072000	<u>Building Insulation</u> Batt insulation at exterior wall	2,445	sf	1.26	3,081
072100	<u>Thermal Insulation</u> Thermal insulation at exterior wall	2,445	sf	1.33	3,252
075000	<u>Roofing</u> Asphalt shingle roofing	78	sq	490.00	38,279
076200	<u>Sheet Metal Flashing & Trim</u> Finished roof edge flashing	354	lf	105.00	37,208
077200	<u>Roof Accessories</u> Prefinished metal gutters Prefinished metal downspouts Splashblocks	354 60 4	lf lf ea	33.60 42.00 49.00	11,906 2,520 196
080800	<u>Labor to Install Drs, Frms & Hardware</u> 3ft x 7ft single door frame Insulated flush panel 3ft x 7ft HM single door Single hardware set	3 3 3	ea ea ea	91.00 91.00 189.00	273 273 567
081113	<u>Hollow Metal Doors & Frames - Mat'l's FOB Jobsite</u> 3ft x 7ft single door frame Insulated flush panel 3ft x 7ft HM single door	3 3	ea ea	490.00 770.00	1,470 2,310
084213	<u>Aluminum Entrance Doors</u> Double exterior aluminum doors & hardware	2	ea	3,080.00	6,160
084313	<u>Aluminum-Framed Storefront</u> Aluminum-framed storefront system - allowance Aluminum-framed window system - allowance	150 480	sf sf	56.00 56.00	8,400 26,880
087100	<u>Finish Hardware - Mat'l's FOB Jobsite</u> Single exterior hardware set	3	ea	630.00	1,890
099113	<u>Exterior Painting</u> Paint Exterior HM Doors & Frames 3ft x 7ft HM single door frame Insulated flush panel 3ft x 7ft HM single door Exterior paint - allowance	3 3 1	ea ea ls	77.00 77.00 3,500.00	231 231 3,500

422,627

City of Parker - Police Station (Addition & Remodel)
Conceptual Estimate

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Section C Interiors

No.	Item of Work	Qty	Unit	Unit Cost	Cost
061000	<u>Rough Carpentry</u> Interior fire treated wood blocking	1	ls	2,940.00	\$ 2,940
062000	<u>Finish Carpentry</u> Misc finish carpentry (window sills, etc)	1	ls	2,100.00	\$ 2,100
080800	<u>Labor to Install Drs, Frms & Hardware</u> 3ft x 7ft HM single door frame 3ft x 7ft HM single door 3ft x 7ft SC wood doors Single hardware set	38	ea	84.00	\$ 3,192
		6	ea	84.00	504
		32	ea	70.00	2,240
		38	ea	161.00	6,118
081113	<u>Hollow Metal Doors & Frames - Mat'l's FOB Jobsite</u> 3ft x 7ft HM single door frame 3ft x 7ft HM single door	38	ea	490.00	\$ 18,620
		6	ea	539.00	3,234
081416	<u>Flush Wood Doors - Mat'l's FOB Jobsite</u> 3ft x 7ft SC wood doors	32	ea	441.00	\$ 14,112
087100	<u>Finish Hardware - Mat'l's FOB Jobsite</u> Single hardware set	38	ea	581.00	\$ 22,078
088300	<u>Mirrors</u> Frameless mirrors in restrooms	5	ea	259.00	\$ 1,295
092116	<u>Gypsum Board Assemblies</u> 5/8in suspended gypsum board ceiling Interior walls - 5/8in gypsum board Interior walls - 5/8in gypsum board moisture resistant Exterior walls - 5/8in gypsum board	7,398	sf	7.35	\$ 54,372
		21,412	sf	1.12	23,981
		2,334	sf	1.33	3,104
		5,348	sf	1.12	5,989
092216	<u>Interior Metal Wall Framing</u> 3-5/8in metal studs at 16in o.c. to wall height (assumed 9ft) 3-5/8in metal studs at 16in o.c. to wall height (assumed 18ft average)	403	lf	63.00	\$ 25,389
		463	lf	126.00	58,380
093000	<u>Ceramic Tile</u> Ceramic floor tile Ceramic wall base Ceramic wall tile - 9ft tall	1,315	sf	14.00	\$ 18,403
		363	lf	14.00	5,077
		3,263	sf	14.00	45,687
096510	<u>Luxury Vinyl Tile</u> LVT flooring	3,245	sf	22.40	\$ 72,697
096813	<u>Tile Carpeting</u> Carpet tile flooring	254	sy	56.00	\$ 14,214
096500	<u>Resilient Base & Flooring</u> 6in rubber base	1,597	lf	2.45	\$ 3,914
099123	<u>Interior Painting</u> Paint Interior HM Frames 3ft x 7ft HM single door frame 3ft x 7ft HM single door Stain Interior Wood Doors 3ft x 7ft SC wood doors Paint Ceilings TBFT & paint 2ea coats paint gyp bd clgs Paint Interior Partitions Tape, bed & float drywall partitions Texture & paint drywall partitions	38	ea	63.00	\$ 2,394
		6	ea	63.00	378
		32	ea	105.00	3,360
		7,398	sf	2.10	15,535
		29,093	sf	0.35	10,183
		29,093	sf	0.84	24,438
101400	<u>Identification Devices</u> ADA restroom signage Room identification	6	ea	105.00	\$ 2,996
		26	ea	91.00	2,366

City of Parker - Police Station (Addition & Remodel)
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Section C Interiors (Continues)

No.	Item of Work	Qty	Unit	Unit Cost	Cost
101419	<u>Dimensional Letters/Signage</u> Exterior building signage - allowance	1	ls	6,300.00	\$ 6,300
102113.16	<u>Plastic-Laminate-Clad Toilet Compartments</u> Handicap toilet partition Standard toilet partition Wall mounted urinal screen	2 3 2	ea ea ea	2,625.00 2,345.00 1,365.00	5,250 7,035 2,730
102601	<u>Wall Protection & Corner Guards</u> Cornergards in high traffic locations	13	ea	105.00	\$ 1,365
102800	<u>Toilet Accessories</u> 36in grab bar 42in grab bar Twin toilet tissue dispenser Paper towel dispenser Wall mounted soap dispeser Baby changing station - surface mounted Sanitary napkin disposal - surface mounted Mop holder	6 6 9 6 8 2 4 1	ea ea ea ea ea ea ea ea	77.00 91.00 105.00 105.00 77.00 490.00 70.00 420.00	462 546 945 630 616 980 280 420
104400	<u>Fire Protection Specialties</u> Knox box Recessed fire extinguisher cabinets Fire extinguishers Wall mounted fire extinguisher in MEP areas	1 9 9 4	ea ea ea ea	980.00 231.00 84.00 105.00	\$ 980 2,079 756 420
105100	<u>Lockers</u> Dual tier lockers - allowance	52	ea	350.00	\$ 18,200
					516,918

Section D Services

No.	Item of Work	Qty	Unit	Unit Cost	Cost
210000	<u>Fire Protection</u> New pipe fire protection system to 5ft outside of bldg.	7,398	sf	4.28	\$ 31,691
220000	<u>Plumbing</u> Plumbing - allowance	7,398	sf	9.80	\$ 72,496
230000	<u>HVAC</u> HVAC - allowance	7,398	sf	18.20	\$ 134,635
260000	<u>Electrical</u> Site Area light poles (materials & installation) Other site electrical requirements Building electrical - allowance	6 1 7,398	ea ls sf	2,730.00 3,500.00 13.30	\$ 118,267 \$ 19,880 98,387
280000	<u>Fire Alarm & Security System</u> Fire alarm & security - allowance	7,398	sf	1.47	\$ 10,874
					367,962

Section E Equipment & Furnishings

No.	Item of Work	Qty	Unit	Unit Cost	Cost
064100	<u>Architectural Wood Casework</u> Breakroom 24in x 34in plastic laminated base cabinet 15in x 30in plastic laminated upper cabinet 24in plastic laminated countertop w/ 4in backsplash	15 15 15	lf lf lf	350.00 210.00 77.00	\$ 9,555 5,250 3,150 1,155
125100	<u>Office Furniture - by Owner</u>				\$ -
122400	<u>Window Shades - not shown on dwgs</u>				\$ -
					9,555

City of Parker - Police Station (Addition & Remodel)
 Conceptual Estimate

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007200 General Conditions

No.	Item of Work	Qty	Unit	Unit Cost	Cost
	General Conditions (Refer to breakdown)	1	ls	336,146	336,146

012119 Testing & Inspection

No.	Item of Work	Qty	Unit	Unit Cost	Cost
	Testing & inspection	1	ls	16,417	16,417

014126 Building Permit Fee

No.	Item of Work	Qty	Unit	Unit Cost	Cost
	Building permit		ls	-	0
	Demolition permit		ls	-	0
	Plan review		ls	-	0

by owner

City of Parker - City Council & Admin Building

5700 East Parker Rd
Parker
Texas
75002

Page 1
Enclosed Area Bldg Area
New Building - 14,545 sf
Old Fire Station - 3,600 sf
Old Public Works Building - 1,200 sf
19,345 sf
September 20, 2022

City of Parker

5700 East Parker Rd
Parker, TX 75002
972-442-6811
Luke Olson

CES - Computerized Estimating Services
2823 VZ County Road 1222
Grand Saline, TX 75140
309-981-9285
Daniel Blanchard

No.	Conceptual Estimate	Total Cost	\$/sf	% of Total	Site	Building	
Section A Substructure							
024113	Selective Site Demolition	16,800	\$1.16	0.15%	16,800	0	
031100	Site Concrete	1,061,201	\$72.96	10.89%	1,061,201	0	
071000	Wp, Dp & Joint Sealants	38,859	\$2.67	0.40%	38,859	0	
310000	Mass Excavation	241,786	\$16.62	2.48%	241,786	0	
313116	Soil Treatment for Termite Control	13,236	\$0.91	0.14%	13,236	0	
321700	Pavement Markings	2,737	\$0.19	0.03%	2,737	0	
329300	Landscaping & Irrigation	62,000	\$4.26	0.64%	62,000	0	
330000	Site Utilities	183,400	\$12.61	1.88%	183,400	0	
Section B Shell or Superstructure							
033100	Building Concrete	347,834	\$23.91	3.57%	0	347,834	
033511	Concrete Floor Finishes	9,640	\$0.66	0.10%	0	9,640	
042000	Unit Masonry	158,222	\$10.88	1.62%	0	158,222	
051000	Structural Steel & Metal Decking	231,625	\$15.93	2.38%	0	231,625	
054000	Cold-Formed Metal Framing	66,308	\$4.56	0.68%	0	66,308	
061000	Rough Carpentry	106,315	\$7.31	1.09%	0	106,315	
071000	Wp, Dp & Joint Sealants	5,091	\$0.35	0.05%	0	5,091	
072000	Building Insulation	9,338	\$0.64	0.10%	0	9,338	
072100	Thermal Insulation	9,856	\$0.68	0.10%	0	9,856	
075000	Roofing	87,553	\$6.02	0.90%	0	87,553	
076200	Sheet Metal Flashing & Trim	63,000	\$4.33	0.65%	0	63,000	
077200	Roof Accessories	33,999	\$2.34	0.35%	0	33,999	
080800	Labor to Install Drs, Frms & Hardware	1,113	\$0.08	0.01%	0	1,113	
081113	Hollow Metal Doors & Frames - Mat's FOB Jobsite	3,780	\$0.26	0.04%	0	3,780	
084213	Aluminum Entrance Doors	12,320	\$0.85	0.13%	0	12,320	
084313	Aluminum-Framed Storefront	108,293	\$7.45	1.11%	0	108,293	
087100	Finish Hardware - Mat's FOB Jobsite	1,890	\$0.13	0.02%	0	1,890	
099113	Exterior Painting	3,962	\$0.27	0.04%	0	3,962	
107113	Exterior Sun Control Devices	144,900	\$9.96	1.49%	0	144,900	
Section C Interiors							
033511	Concrete Floor Finishes	8,887	\$0.61	0.09%	0	8,887	
061000	Rough Carpentry	8,400	\$0.58	0.09%	0	8,400	
062000	Finish Carpentry	4,900	\$0.34	0.05%	0	4,900	
080800	Labor to Install Drs, Frms & Hardware	14,672	\$1.01	0.15%	0	14,672	
081113	Hollow Metal Doors & Frames - Mat's FOB Jobsite	27,603	\$1.90	0.28%	0	27,603	
081416	Flush Wood Doors - Mat's FOB Jobsite	21,168	\$1.46	0.22%	0	21,168	
084213	Aluminum Entrance Doors	6,160	\$0.42	0.06%	0	6,160	
084313	Aluminum-Framed Storefront	37,372	\$2.57	0.38%	0	37,372	
087100	Finish Hardware - Mat's FOB Jobsite	27,174	\$1.87	0.28%	0	27,174	
088300	Mirrors	1,813	\$0.12	0.02%	0	1,813	
092116	Gypsum Board Assemblies	156,190	\$10.74	1.60%	0	156,190	
092216	Interior Metal Wall Framing	137,748	\$9.47	1.41%	0	137,748	
093000	Ceramic Tile	64,824	\$4.46	0.66%	0	64,824	
096510	Luxury Vinyl Tile (LVT)	99,658	\$6.85	1.02%	0	99,658	
096813	Tile Carpeting	44,137	\$3.03	0.45%	0	44,137	
096500	Resilient Base & Flooring	7,515	\$0.52	0.08%	0	7,515	
099123	Interior Painting	89,284	\$6.14	0.92%	0	89,284	
101400	Identification Devices	3,983	\$0.27	0.04%	0	3,983	
101419	Dimensional Letter/Signage	9,520	\$0.65	0.10%	0	9,520	
102113.16	Plastic-Laminate-Clad Toilet Compartments	18,900	\$1.30	0.19%	0	18,900	
102601	Wall Protection & Corner Guards	2,625	\$0.18	0.03%	0	2,625	
102800	Toilet Accessories	6,356	\$0.44	0.07%	0	6,356	
104400	Fire Protection Specialties	6,440	\$0.44	0.07%	0	6,440	
105113	Metal Lockers	8,470	\$0.58	0.09%	0	8,470	
Section D Services							
210000	Fire Protection	62,310	\$4.28	0.64%	0	62,310	
220000	Plumbing	142,539	\$9.80	1.46%	0	142,539	
230000	HVAC	264,715	\$18.20	2.72%	0	264,715	
260000	Electrical	274,925	\$18.90	2.82%	81,480	193,445	
280000	Fire Alarm & Security System	21,381	\$1.47	0.22%	0	21,381	
Section E Equipment & Furnishings							
064100	Architectural Wood Casework	213,866	\$14.70	2.19%	0	213,866	
122400	Window Shades - not shown on dwgs	0	\$0.00	0.00%	0	0	
125100	Office Furniture - by Owner	0	\$0.00	0.00%	0	0	
125219	Upholstered Seating - Allowance	101,080	\$6.95	1.04%	0	101,080	
Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -							
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	4,919,673	\$254.32	50.47%	1,701,500	3,218,173	
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	540,892	\$37.19	5.55%	187,071	353,821	
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	48,743	\$3.35	0.50%	16,858	31,885	
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	by owner	\$0.00	0.00%	by owner	by owner	
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	610,095	\$41.95	6.26%	211,005	399,090	
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	2,207,815	\$151.79	22.65%	763,587	1,444,228	
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	8,327,219	\$572.52	85.42%	2,880,021	5,447,198	
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	43,252	\$2.97	0.44%	14,959	28,293	
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	18,415	\$1.27	0.19%	6,369	12,046	
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	671,111	\$46.14	6.88%	232,108	439,003	
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	6% Fee -	\$543,600	\$37.37	5.58%	188,007	355,592
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	Subtotal - General Contractor's Bond -	9,603,596	\$660.28	98.51%	3,321,464	6,282,132
	Subtotal - General Conditions - Testing & Inspection - Building Permit Fee - Escalation to Mid-point Construction - 20% Contingency -	Subtotal - General Contractor's Bond -	145,054	\$9.97	1.49%	50,168	94,886
Conceptual Estimate -							
Conceptual Estimate - \$ 9,748,650 \$ 670.25 100.00% \$ 3,371,632 \$ 6,377,018							
Alternate - No.1 - Demolition of Old Fire Station -							
158,071 \$8.17 1.58%							
Alternate - No.2 - Demolition of Old Public Works Bldg. -							
117,019 \$6.05 1.17%							
Conceptual Estimate (including Alternates) - \$ 10,023,740 \$ 518.16 100.00%							

Exclusions

- 1 Accent pavement or pavers
- 2 Artwork is not included in estimate
- 3 Athletics equipment
- 4 Banners
- 5 Booster pump for fire protection system
- 6 Building directory
- 7 Building permit cost is excluded from this estimate
- 8 Building plaque
- 9 Drilled piers were not included in this estimate
- 10 Fire lane striping or fire lane stencil
- 11 Fixed furniture and equipment
- 12 Food service equipment
- 13 Graphics
- 14 Hazardous material removal and disposal
- 15 Hazardous material survey
- 16 Maintenance equipment
- 17 Marker & tackboards
- 18 Metal storage shelving
- 19 Postal specialties
- 20 Pro-rata fees
- 21 Removal of existing trees or existing materials onsite not shown on drawings
- 22 Removal of unforeseen objects
- 23 Rock excavation
- 24 Rugs and mats
- 25 Sales Taxes or Remodeling Sales Taxes
- 26 Security system including CCTV system
- 27 Site embellishment such as benches, and bicycle racks.
- 28 Smoke vents
- 29 Sprayed fireproofing
- 30 Subcontractors' bonds
- 31 Telephone equipment and system other than outlets with pullstrings
- 32 Temporary drill pier casing
- 33 Traffic signals
- 34 Trash receptacles not included in estimate
- 35 Turning lanes and deceleration lanes
- 36 Utilities beyond the property lines
- 37 Utility company surcharges and Pro-Rata
- 38 Window treatment

Clarifications

- 1 Allowance provided for electrical
- 2 Allowance provided for fire alarm & security
- 3 Allowance provided for fire protection (sprinkler system)
- 4 Allowance provided for HVAC
- 5 Allowance provided for plumbing
- 6 Area of 4in sidewalk assumed
- 7 Building foundation assumed to be structural slab on carton forms
- 8 Casework & countertops only in location called out on estimate.
- 9 Ceilings assumed to be 10ft tall
- 10 Exterior wall construction assembly assumed (8in cold formed metal framing)
- 11 Exterior wall construction assembly assumed (batt& thermal insulation)
- 12 Exterior wall construction assembly assumed (facebrick to match existing building)
- 13 Fire protection specialties assumed
- 14 Handicap parking count assumed
- 15 Handicap ramp count assumed
- 16 Lightpole based count assumed
- 17 Lockers allowance provided
- 18 Mass excavation based on information found onsite during site visit.
- 19 Site works based on site master plan which does not include all required data
- 20 Structural steel was assumed, and not based on engineering data
- 21 Toilet accessories count & type assumed
- 22 Window count and sizes assumed

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Description	Qty	Unit	Labor Unit	Mat'l Unit	Sub Unit	Labor Price	Mat'l Price	Sub Price	Enclosed Building Area	
									First Floor -	14,545 sf
Duration -		14 Months							14,545 sf	
		61 Weeks							14,545 sf	
<u>Field Administration</u>										
Senior Project Manager	14	mo	13,000	0	0	182,000	0	0	182,000	
Project Superintendent	14	mo	10,000	0	0	140,000	0	0	140,000	
Contract Admin. - 10% time	1.4	mo	6,000	0	0	8,400	0	0	8,400	
<u>Field Engineering</u>										
Initial Survey	1	ls	0	0	500	0	0	500	500	
Closing Survey	1	ls	0	0	500	0	0	500	500	
Subsistence										
Job Staff Travel	61	trips	0	16.00	0	0	971	0	971	
Main Office Travel	30	trips	0	16.00	0	0	485	0	485	
<u>Temporary Structures</u>										
Construction Fence	200	lf	0	1.85	0	0	370	0	370	
Project Sign	1	ea	200	300	0	200	300	0	500	
Barricades	1	ea	100	100	0	100	100	0	200	
<u>Safety</u>										
First Aid Equipment	1	ls	0	300	0	0	300	0	300	
Fire Safety Equipment	1	ls	0	475	0	0	475	0	475	
<u>Temporary Electrical</u>										
Construction Power	14	mo	0	300	0	0	4,200	0	4,200	
<u>Temporary Water</u>										
Construction Water	14	mo	0	150	0	0	2,100	0	2,100	
<u>Temporary Services</u>										
Progress Photos	14	mo	0	80	0	0	1,120	0	1,120	
<u>Communications</u>										
Cellular phones (2ea)	14	mo	0	325	0	0	4,550	0	4,550	
Office Furniture & Supplies										
Office Supplies	14	mo	0	100	0	0	1,400	0	1,400	
Delivery service/postage	14	mo	0	250	0	0	3,500	0	3,500	
<u>General Clean-Up</u>										
Daily Cleaning	61	wks	250	0	0	15,167	0	0	15,167	
Dumpster	14	mo	0	150	0	0	2,100	0	2,100	
Dump Permits	30	load	0	25	0	0	758	0	758	
Trash Haul Service	30	load	0	300	0	0	9,100	0	9,100	
<u>Final Clean-Up</u>										
Building Area	14,545	sf	0.15	0	0	2,182	0	0	2,182	
Toilet Rooms	6	ea	100	0	0	600	0	0	600	
Exterior Glass	3,868	sf	0.20	0	0	774	0	0	774	
Interior Glass	1,373	sf	0.20	0	0	275	0	0	275	
Mirrors	84	sf	0.25	0	0	21	0	0	21	
Site Area	61	wks	300	0	0	18,200	0	0	18,200	
<u>Testing & Inspection</u>										
Concrete Design Mix	1	ls	0	500	0	0	500	0	500	
<u>General Equipment</u>										
Pick-up Truck	14	mo	0	900	0	0	12,600	0	12,600	
Auto	14	mo	0	900	0	0	12,600	0	12,600	
Level - rent to the Job	14	mo	0	80	0	0	1,120	0	1,120	
Misc. Small Tools	14	mo	0	75	0	0	1,050	0	1,050	
Minor Repairs	1	ls	0	500	0	0	500	0	500	
Gas & Oil	14	mo	0	100	0	0	1,400	0	1,400	
						367,918	61,599	1,000	430,517	
						30% Fringe Benefits -	110,375		110,375	
						9.695% Sales Tax -		exempted	exempted	
							478,293	61,599	1,000	540,892

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Section A Substructure

No.	Item of Work	Qty	Unit	Unit Cost	Cost
024113	<u>Selective Site Demolition</u> Remove existing tree & existing brush	1	ea	16,800.00	\$ 16,800
031100	<u>Site Concrete</u> 5in concrete pavement (parking) 6in concrete pavement (fire lane) 4in concrete sidewalk - allowance, not shown 4in concrete sidewalk (walking trail) 6in integral concrete curb - allowance, not shown Handicap ramps - allowance, not shown Lightpole bases - allowance, not shown	24,188 51,457 4,151 12,726 4,347 6 26	sf sf sf sf lf ea ea	8.75 12.25 7.84 7.84 14.00 700.00 840.00	211,644 630,344 32,545 99,774 60,855 4,200 21,840
071000	<u>Wp, Dp & Joint Sealants</u> 4in concrete sidewalks 5in concrete pavement 6in concrete pavement	16,877 24,188 51,457	sf sf sf	0.42 0.42 0.42	7,089 10,159 21,612
310000	<u>Mass Excavation</u> Install, maintain & remove temporary silt fence Strip & stockpile on site topsoil +30% swell (<i>excludes excavation under pavement</i>) Cut & fill +30% swell to properly drain (<i>excludes excavation under pavement</i>) Excavate under pavement +30% swell Backfill & compact behind curbs or edge of pavement Scarf & re-compact subsoil 6in deep	2,500 4,681 4,681 1,821 4,347 194,445	lf cy cy cy lf sf	1.89 6.65 7.35 9.42 4.20 0.70	4,725 31,129 34,406 17,158 18,256 136,112
313116	<u>Soil Treatment for Termite Control</u> Subgrade termite control	14,545	sf	0.91	\$ 13,236
321700	<u>Pavement Markings</u> Handicap parking stalls Handicap logos Handicap crosshatching Standard parking stalls	16 16 850 109	ea ea sf ea	7.00 42.00 1.40 7.00	112 672 1,190 763
329300	<u>Landscaping & Irrigation</u> Irrigation - allowance Landscaping allowance	1 1	ls ls	25,000.00 37,000.00	\$ 62,000 37,000
330000	<u>Site Utilities</u> Site utilities - allowance 4in sanitary sewer line Private aerobic system - allowance Aerobic septic system - allowance	1 200 1 1	ls lf ls ls	85,000.00 42.00 75,000.00 15,000.00	\$ 183,400 8,400 75,000 15,000
					1,620,020

Section B Shell or Superstructure

No.	Item of Work	Qty	Unit	Unit Cost	Cost
033100	<u>Building Concrete</u> 5in concrete slab on carton forms w/ vapor retarder Perimeter grade beams (assumed 2ft wide x 2ft 4in tall) Interior grade beams (assumed 1ft 4in wide x 2ft 4in tall)	16,013 2,742 4,968	sf cf cf	9.59 25.20 25.20	153,563 69,089 125,182
033511	<u>Concrete Floor Finishes</u> Sealed concrete flooring	1,377	sf	7.00	\$ 9,640

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Section B Shell or Superstructure (Continues)

No.	Item of Work	Qty	Unit	Unit Cost	Cost
042000	<u>Unit Masonry</u> Field brick	7,411	sf	21.35	\$ 158,222
051000	<u>Structural Steel & Metal Decking</u> Structural steel roof framing at 3.5# per square foot	25.45	tns	9,100.00	\$ 231,625
054000	<u>Cold-Formed Metal Framing</u> 8in metal studs @ 16in o.c. at exterior walls (assumed 16ft walls)	5,572	lf	11.90	\$ 66,308
061000	<u>Rough Carpentry</u> Wood decking at asphalt roofing	17,868	sf	5.95	\$ 106,315
071000	<u>Wp, Dp & Joint Sealants</u> Building joint sealants	14,545	sf	0.35	\$ 5,091
072000	<u>Building Insulation</u> Batt insulation at exterior wall	7,411	sf	1.26	\$ 9,338
072100	<u>Thermal Insulation</u> Thermal insulation at exterior wall	7,411	sf	1.33	\$ 9,856
075000	<u>Roofing</u> Asphalt shingle roofing (assumed 4/12 pitch)	179	sq	490.00	\$ 87,553
076200	<u>Sheet Metal Flashing & Trim</u> Finished roof edge flashing	600	lf	105.00	\$ 63,000
077200	<u>Roof Accessories</u> Prefinished metal gutters Prefinished metal downspouts Splashblocks	240 600 15	lf lf ea	33.60 42.00 49.00	\$ 33,999 25,200 735
080800	<u>Labor to Install Drs, Frms & Hardware</u> 3ft x 7ft single door frame (exterior) Insulated flush panel 3ft x 7ft HM single door (exterior) Single hardware set	3 3 3	ea ea ea	91.00 91.00 189.00	\$ 1,113 273 273 567
081113	<u>Hollow Metal Doors & Frames - Mat'l's FOB Jobsite</u> Exterior 3ft x 7ft single door frame Insulated flush panel 3ft x 7ft HM single door	3 3	ea ea	490.00 770.00	\$ 3,780 1,470 2,310
084213	<u>Aluminum Entrance Doors</u> Double exterior aluminum doors & hardware	4	ea	3,080.00	\$ 12,320
084313	<u>Aluminum-Framed Storefront</u> Aluminum-framed storefront system - allowance (assumed 10ft tall) Aluminum-framed window system - allowance (assumed 4ft tall)	1,522 412	sf sf	56.00 56.00	\$ 108,293 85,221 23,072
087100	<u>Finish Hardware - Mat'l's FOB Jobsite</u> Single exterior hardware set	3	ea	630.00	\$ 1,890

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Section B Shell or Superstructure (Continues)

No.	Item of Work	Qty	Unit	Unit Cost	Cost
099113	<u>Exterior Painting</u> Exterior paint - allowance Paint Exterior HM Doors & Frames 3ft x 7ft HM single door frame Insulated flush panel 3ft x 7ft HM single door	1	ls	3,500.00	3,500
		3	ea	77.00	231
		3	ea	77.00	231
107113	<u>Exterior Sun Control Devices</u> Exterior canopies - allowance	690	sf	210.00	144,900
					1,405,040

Section C Interiors

No.	Item of Work	Qty	Unit	Unit Cost	Cost
061000	<u>Rough Carpentry</u> Interior fire treated wood blocking	1	ls	8,400.00	8,400
062000	<u>Finish Carpentry</u> Misc finish carpentry (window sills, etc)	1	ls	4,900.00	4,900
033511	<u>Concrete Floor Finishes</u> Sealed concrete flooring	1,270	sf	7.00	8,887
080800	<u>Labor to Install Drs, Frms & Hardware</u> 3ft x 7ft HM single door frame 4ft 3in x 7ft HM single door frame w/ sidelite 6ft x 7ft double door frame 3ft x 7ft SC wood doors Single hardware set Double interior hardware set	24	ea	84.00	2,016
		20	ea	84.00	1,680
		2	ea	91.00	182
		48	ea	70.00	3,360
		44	ea	161.00	7,084
		2	ea	175.00	350
081113	<u>Hollow Metal Doors & Frames - Mat'l's FOB Jobsite</u> 3ft x 7ft HM single door frame 4ft 3in x 7ft HM single door frame w/ sidelite 6ft x 7ft double door frame	24	ea	490.00	11,760
		20	ea	694.17	13,883
		2	ea	980.00	1,960
081416	<u>Flush Wood Doors - Mat'l's FOB Jobsite</u> 3ft x 7ft SC wood doors	48	ea	441.00	21,168
084213	<u>Aluminum Entrance Doors</u> Double interior aluminum doors & hardware	2	ea	3,080.00	6,160
084313	<u>Aluminum-Framed Storefront</u> Aluminum-framed storefront system - allowance (assumed 10ft tall) Aluminum-framed window system - allowance (assumed 10ft tall)	387	sf	53.20	20,572
		300	sf	56.00	16,800
087100	<u>Finish Hardware - Mat'l's FOB Jobsite</u> Single hardware set Double interior hardware set	44	ea	581.00	25,564
		2	ea	805.00	1,610
088300	<u>Mirrors</u> Frameless mirrors in restrooms	7	ea	259.00	1,813

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Section C Interiors (Continues)

No.	Item of Work	Qty	Unit	Unit Cost	Cost
092116	<u>Gypsum Board Assemblies</u> 5/8in suspended gypsum board ceiling Interior walls - 5/8in gypsum board (assumed 10ft tall) Interior walls - 5/8in gypsum board moisture resistant (assumed 15ft tall) Exterior walls - 5/8in gypsum board (assumed 15ft tall)	14,545 26,183 7,013 9,495	sf sf sf sf	7.35 1.12 1.33 1.12	106,904 29,324 9,328 10,634
092216	<u>Interior Metal Wall Framing</u> 3-5/8in metal studs at 16in o.c. to wall height (assumed 10ft) 3-5/8in metal studs at 16in o.c. to wall height (assumed 15ft average)	1,384 389	lf lf	70.00 105.00	96,898 40,850
093000	<u>Ceramic Tile</u> Ceramic floor tile Ceramic wall base Ceramic wall tile - 9ft tall	867 376 3,387	sf lf sf	14.00 14.00 14.00	12,137 5,269 47,418
096510	<u>Luxury Vinyl Tile (LVT)</u> LVT flooring	4,449	sf	22.40	99,658
096813	<u>Tile Carpeting</u> Carpet tile flooring	788	sy	56.00	44,137
096500	<u>Resilient Base & Flooring</u> 6in rubber base	3,067	lf	2.45	7,515
099123	<u>Interior Painting</u> Paint Interior HM Frames 3ft x 7ft HM single door frame 4ft 3in x 7ft HM single door frame w/ sidelite 6ft x 7ft double door frame Stain Interior Wood Doors 3ft x 7ft SC wood doors Paint Ceilings TBFT & paint 2ea coats paint gyp bd clgs Paint Interior Partitions Tape, bed & float drywall partitions Texture & paint drywall partitions	24 20 2 48 14,545 42,691 42,691	ea ea ea ea sf sf sf	63.00 63.00 63.00 105.00 2.10 0.35 0.84	1,512 1,260 126 5,040 30,544 14,942 35,860
101400	<u>Identification Devices</u> ADA restroom signage Room identification	5 38	ea ea	105.00 91.00	525 3,458
101419	<u>Dimensional Letter/Signage</u> Exterior building signage - allowance	1	ls	9,520.00	9,520
102113.16	<u>Plastic-Laminate-Clad Toilet Compartments</u> Handicap toilet partition Standard toilet partition Wall mounted urinal screen	4 3 1	ea ea ea	2,625.00 2,345.00 1,365.00	10,500 7,035 1,365
102601	<u>Wall Protection & Corner Guards</u> Cornergards in high traffic locations	25	ea	105.00	2,625

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Section C Interiors (Continues)

No.	Item of Work	Qty	Unit	Unit Cost	Cost
102800	<u>Toilet Accessories</u> 36in grab bar 42in grab bar Twin toilet tissue dispenser Paper towel dispenser Wall mounted soap dispeser Baby changing station - surface mounted Sanitary napkin disposal - surface mounted Mop holder	4 4 8 5 7 6 6 1	ea ea ea ea ea ea ea ea	77.00 91.00 105.00 105.00 77.00 490.00 70.00 420.00	308 364 840 525 539 2,940 420 420
104400	<u>Fire Protection Specialties</u> Knox box Recessed fire extinguisher cabinets Fire extinguishers Wall mounted fire extinguisher in MEP areas	1 15 15 7	ea ea ea ea	980.00 231.00 84.00 105.00	980 3,465 1,260 735
105113	<u>Metal Lockers</u> Lockers, steel, baked enamel, double tier box	11	ea	770.00	8,470
					903,446

Section D Services

No.	Item of Work	Qty	Unit	Unit Cost	Cost
210000	<u>Fire Protection</u> New pipe fire protection system to 5ft outside of bldg.	14,545	sf	4.28	62,310
220000	<u>Plumbing</u> Plumbing - allowance	14,545	sf	9.80	142,539
230000	<u>HVAC</u> HVAC - allowance	14,545	sf	18.20	264,715
260000	<u>Electrical</u> Site Area light poles (materials & installation) Other site electrical requirements Building electrical - allowance	26 1 14,545	ea ls sf	2,730.00 10,500.00 13.30	70,980 10,500 193,445
280000	<u>Fire Alarm & Security System</u> Fire alarm & security - allowance	14,545	sf	1.47	21,381
					765,869

Section E Equipment & Furnishings

No.	Item of Work	Qty	Unit	Unit Cost	Cost
064100	<u>Architectural Wood Casework</u> Family Restroom Plastic laminated knee-panel 24in plastic laminated countertop w/ 4in backsplash Men's Restroom Plastic laminated knee-panel 24in plastic laminated countertop w/ 4in backsplash Women's Restroom Plastic laminated knee-panel 24in plastic laminated countertop w/ 4in backsplash	5 5 6 6 6 6	lf lf lf lf lf lf	189.00 77.00 189.00 77.00 189.00 77.00	898 366 1,040 424 1,040 424

City of Parker - City Council & Admin Building
Conceptual Estimate

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Section E Equipment & Furnishings (Continues)

No.	Item of Work	Qty	Unit	Unit Cost	Cost
	Men's Restroom				
	Plastic laminated knee-panel	5	lf	189.00	945
	24in plastic laminated countertop w/ 4in backsplash	5	lf	77.00	385
	Women's Restroom				
	Plastic laminated knee-panel	5	lf	189.00	945
	24in plastic laminated countertop w/ 4in backsplash	5	lf	77.00	385
	Lactation				
	24in x 34in plastic laminated base cabinet	6	lf	350.00	1,925
	15in x 30in plastic laminated upper cabinet	6	lf	210.00	1,155
	24in plastic laminated countertop w/ 4in backsplash	11	lf	77.00	847
	Plastic laminated knee-panel	6	lf	189.00	1,040
	Staff Breakroom				
	24in x 34in plastic laminated base cabinet	13	lf	350.00	4,375
	15in x 30in plastic laminated upper cabinet	16	lf	210.00	3,360
	24in plastic laminated countertop w/ 4in backsplash	13	lf	77.00	963
	Plotting/Printing				
	24in x 34in plastic laminated base cabinet	24	lf	350.00	8,400
	15in x 30in plastic laminated upper cabinet	24	lf	210.00	5,040
	24in plastic laminated countertop w/ 4in backsplash	24	lf	77.00	1,848
	Work/Copy				
	24in x 34in plastic laminated base cabinet	32	lf	350.00	11,025
	15in x 30in plastic laminated upper cabinet	24	lf	210.00	4,935
	24in plastic laminated countertop w/ 4in backsplash	32	lf	77.00	2,426
	Court Admin				
	10in transaction counter	5	lf	32.08	150
	UB S'Visor				
	10in transaction counter	5	lf	32.08	150
	Building Permits				
	10in transaction counter	5	lf	32.08	150
	Executive Conference Sury Sequester				
	24in x 34in plastic laminated base cabinet	14	lf	350.00	4,725
	15in x 30in plastic laminated upper cabinet	17	lf	210.00	3,465
	24in plastic laminated countertop w/ 4in backsplash	14	lf	77.00	1,040
	Courtroom Furniture - allowance	1	ls	150,000.00	150,000
122400	<u>Window Shades - not shown on dwgs</u>				\$ -
125100	<u>Office Furniture - by Owner</u>				\$ -
125219	<u>Upholstered Seating - Allowance</u> Courtroom seating - allowance	76	ea	1,330.00	101,080
					314,946

City of Parker - City Council & Admin Building
 Conceptual Estimate

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007200 General Conditions

No.	Item of Work	Qty	Unit	Unit Cost	Cost
	General Conditions (Refer to breakdown)	1	ls	540,892	540,892

012119 Testing & Inspection

No.	Item of Work	Qty	Unit	Unit Cost	Cost
	Testing & inspection	1	ls	48,743	48,743

014126 Building Permit Fee

No.	Item of Work	Qty	Unit	Unit Cost	Cost
	Building permit		ls	-	0
	Demolition permit		ls	-	0
	Plan review		ls	-	0

by owner

City of Parker - City Council & Admin Building

Alternate - No.1 - Demolition of Old Fire Station -

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No.	Item of Work	Qty	Unit	Unit Cost	Cost
	Demolish & haul off single story Old Fire Station (assumed - 16ft tall)	57,600	cf	0.56	32,256
	Demolish & haul off concrete slab on grade including foundation to 4ft below the surface	3,600	sf	2.10	7,560
	Removal of existing misc items onsite - allowance	1	ls	9,800.00	9,800
				Subtotal -	49,616
	General Conditions (see next page for breakdown) -				61,468
	Testing & Inspection -				790
	Building Permit Fee -			by owner	
	Escalation to Mid-point Construction (Construction Cost Only) -				645
	20% Contingency -				22,504
				Subtotal -	135,023
	General Liability Insurance -				701
	Builder's Risk Insurance -				299
	8% Overhead -				10,882
	6% Fee -				8,814
				Subtotal -	155,719
	General Contractor's Bond -				2,351
	Add Alternate No.1 -				158,071

City of Parker - City Council & Admin Building

Conceptual Estimate

Alternate - No.1 - Demolition of Old Fire Station -

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September 20, 2022

Description	Qty	Unit	Labor Unit	Mat'l Unit	Sub Unit	Labor Price	Mat'l Price	Sub Price	Total Price				
									3,600 sf				
Duration -	2 Months				3,600 sf				3,600 sf				
9 Weeks													
<u>Field Administration</u>													
Senior Project Manager - 50% time	1	mo	13,000	0	0	13,000	0	0	13,000				
Project Superintendent	2	mo	10,000	0	0	20,000	0	0	20,000				
<u>Field Engineering</u>													
Initial Survey	1	ls	0	0	500	0	0	500	500				
Closing Survey	1	ls	0	0	500	0	0	500	500				
<u>Subsistence</u>													
Job Staff Travel	9	trips	0	16.00	0	0	139	0	139				
Main Office Travel	4	trips	0	16.00	0	0	69	0	69				
<u>Temporary Structures</u>													
Construction Fence	200	lf	0	1.85	0	0	370	0	370				
Project Sign	1	ea	200	300	0	200	300	0	500				
Barricades	1	ea	100	100	0	100	100	0	200				
<u>Safety</u>													
First Aid Equipment	1	ls	0	300	0	0	300	0	300				
Fire Safety Equipment	1	ls	0	475	0	0	475	0	475				
<u>Temporary Electrical</u>													
Construction Power	2	mo	0	300	0	0	600	0	600				
<u>Temporary Water</u>													
Construction Water	2	mo	0	150	0	0	300	0	300				
<u>Temporary Services</u>													
Progress Photos	2	mo	0	80	0	0	160	0	160				
Communications													
Cellular phones (2ea)	2	mo	0	325	0	0	650	0	650				
Office Furniture & Supplies													
Office Supplies	2	mo	0	100	0	0	200	0	200				
Delivery service/postage	2	mo	0	250	0	0	500	0	500				
<u>General Clean-Up</u>													
Daily Cleaning	9	wks	250	0	0	2,167	0	0	2,167				
Dumpster	2	mo	0	150	0	0	300	0	300				
Dump Permits	4	load	0	25	0	0	108	0	108				
Trash Haul Service	4	load	0	300	0	0	1,300	0	1,300				
<u>Final Clean-Up</u>													
Site Area	9	wks	300	0	0	2,600	0	0	2,600				
<u>Testing & Inspection</u>													
Concrete Design Mix	1	ls	0	500	0	0	500	0	500				
<u>General Equipment</u>													
Pick-up Truck	2	mo	0	900	0	0	1,800	0	1,800				
Auto	2	mo	0	900	0	0	1,800	0	1,800				
Level - rent to the Job	2	mo	0	80	0	0	160	0	160				
Misc. Small Tools	2	mo	0	75	0	0	150	0	150				
Minor Repairs	1	ls	0	500	0	0	500	0	500				
Gas & Oil	2	mo	0	100	0	0	200	0	200				
						38,067	10,981	1,000	50,048				
30% Fringe Benefits -						11,420			11,420				
9.695% Sales Tax -						exempted			exempted				
						49,487	10,981	1,000	61,468				

City of Parker - City Council & Admin Building
 Alternate - No.2 - Demolition of Old Public Works Bldg. -

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 September 29, 2069

No.	Item of Work	Qty	Unit	Unit Cost	Cost
	Demolish & haul off single story Old Fire Station (assumed - 16ft tall)	19,200	cf	0.56	10,752
	Demolish & haul off concrete slab on grade including foundation to 4ft below the surface	1,200	sf	2.10	2,520
	Removal of existing misc items onsite - allowance	1	ls	7,700.00	7,700
				Subtotal -	20,972
	General Conditions (see next page for breakdown) -				61,468
	Testing & Inspection -				585
	Building Permit Fee -			by owner	
	Escalation to Mid-point Construction (Construction Cost Only) -				273
	20% Contingency -				16,660
				Subtotal -	99,957
	General Liability Insurance -				519
	Builder's Risk Insurance -				221
	8% Overhead -				8,056
	6% Fee -				6,525
				Subtotal -	115,279
	General Contractor's Bond -				1,741
	Add Alternate No.2 -				117,019

City of Parker - City Council & Admin Building

Conceptual Estimate

Alternate - No.2 - Demolition of Old Public Works Bldg. -

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September 20, 2022

Description	Qty	Unit	Labor Unit	Mat'l Unit	Sub Unit	Labor Price	Mat'l Price	Sub Price	Total Price
									Enclosed Building Area
									Old Public Works Bldg - 1,200 sf
Duration -	2 Months								
	9 Weeks								1,200 sf
<u>Field Administration</u>									
Senior Project Manager - 50% time	1	mo	13,000	0	0	13,000	0	0	13,000
Project Superintendent	2	mo	10,000	0	0	20,000	0	0	20,000
<u>Field Engineering</u>									
Initial Survey	1	ls	0	0	500	0	0	500	500
Closing Survey	1	ls	0	0	500	0	0	500	500
<u>Subsistence</u>									
Job Staff Travel	9	trips	0	16.00	0	0	139	0	139
Main Office Travel	4	trips	0	16.00	0	0	69	0	69
<u>Temporary Structures</u>									
Construction Fence	200	lf	0	1.85	0	0	370	0	370
Project Sign	1	ea	200	300	0	200	300	0	500
Barricades	1	ea	100	100	0	100	100	0	200
<u>Safety</u>									
First Aid Equipment	1	ls	0	300	0	0	300	0	300
Fire Safety Equipment	1	ls	0	475	0	0	475	0	475
<u>Temporary Electrical</u>									
Construction Power	2	mo	0	300	0	0	600	0	600
<u>Temporary Water</u>									
Construction Water	2	mo	0	150	0	0	300	0	300
<u>Temporary Services</u>									
Progress Photos	2	mo	0	80	0	0	160	0	160
Communications									
Cellular phones (2ea)	2	mo	0	325	0	0	650	0	650
Office Furniture & Supplies									
Office Supplies	2	mo	0	100	0	0	200	0	200
Delivery service/postage	2	mo	0	250	0	0	500	0	500
<u>General Clean-Up</u>									
Daily Cleaning	9	wks	250	0	0	2,167	0	0	2,167
Dumpster	2	mo	0	150	0	0	300	0	300
Dump Permits	4	load	0	25	0	0	108	0	108
Trash Haul Service	4	load	0	300	0	0	1,300	0	1,300
<u>Final Clean-Up</u>									
Site Area	9	wks	300	0	0	2,600	0	0	2,600
<u>Testing & Inspection</u>									
Concrete Design Mix	1	ls	0	500	0	0	500	0	500
<u>General Equipment</u>									
Pick-up Truck	2	mo	0	900	0	0	1,800	0	1,800
Auto	2	mo	0	900	0	0	1,800	0	1,800
Level - rent to the Job	2	mo	0	80	0	0	160	0	160
Misc. Small Tools	2	mo	0	75	0	0	150	0	150
Minor Repairs	1	ls	0	500	0	0	500	0	500
Gas & Oil	2	mo	0	100	0	0	200	0	200
30% Fringe Benefits - 9.695% Sales Tax -						38,067	10,981	1,000	50,048
						11,420	exempted		11,420
						49,487	10,981	1,000	61,468



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Secretary
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Grey
Estimated Cost:	Date Prepared:	January 15, 2023
Exhibits:	• <u>Proposed Minutes</u>	

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR JANUARY 17, 2023 [COUNCIL MEETING, 6 PM].

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	02/02/2023
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	02/02/2023 via Municode
City Administrator:	<i>Luke B. Olson</i>	Date:	02/03/2023



MINUTES
CITY COUNCIL MEETING
JANUARY 17, 2023

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 6:01 p.m. Mayor Pro Tem Michael Slaughter and Councilmembers Diana M. Abraham, Terry Lynch, and Cindy Meyer were present. Councilmember Jim Reed was absent.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/Human Resources Director Grant Savage (arrived at 6:48 p.m.), Interim City Attorney Catherine Clifton (joined Council at the dais after her appointment), Public Works Director Gary Machado (arrived at 6:48 p.m.), Fire Chief Mike Sheff, and Assistant Police Chief Kenneth Price

EXECUTIVE SESSION - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettle recessed the regular meeting to Executive Session at 6:02 p.m.

RECONVENE REGULAR MEETING.

Mayor Lee Pettle reconvened the meeting at 7:29 p.m.

ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

Mayor Pro Tem Slaughter requested item #10 "CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 834 APPOINTING AN INTERIM CITY ATTORNEY." be considered out of order. Mayor Pettle agreed.

MOTION: Mayor Pro Tem Slaughter moved to approve Ordinance No. 834 appointing Catherine Clifton, Interim City Attorney. Councilmember Lynch seconded with Councilmembers Abraham, Lynch, Meyer, and Slaughter voting for the motion. Motion carried 4-0.

Interim City Attorney Clifton moved to the dais.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Cyndy Lane (Current Parker Women's Club [PWC] President) led the pledge.

TEXAS PLEDGE: Rick Bernas led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

ITEMS OF COMMUNITY INTEREST

Mayor Pettle noted the following:

TENTATIVE - CANDIDATES NIGHT – THURSDAY, APRIL 13, 2023, 7 PM – VICTORY CHURCH – 6301 E. PARKER ROAD

CONSENT AGENDA Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR DECEMBER 6, 2022 [COUNCIL MEETING, 6 PM].
2. APPROVAL OF MEETING MINUTES FOR DECEMBER 14, 2022 [WATER RATE STUDY WORKSHOP, 6 PM – 7:30 PM].
3. APPROVAL OF MEETING MINUTES FOR DECEMBER 20, 2022 [CAPITAL IMPROVEMENT PLAN (CIP) AND MUNICIPAL COMPLEX WORKSHOP, 3 PM].
4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2023-723 APPOINTING PLANNING AND ZONING (P&Z) COMMISSION OFFICERS.
5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2023-726, ADOPTING A NEW CITY OF PARKER VISION STATEMENT.

Councilmember Meyer asked that item #3, approving the meeting minutes for December 20, 2022, and Mayor Pro Tem Slaughter asked that item #5, approving Resolution No. 2023-726, adopting a new City of Parker Vision Statement, be removed from the consent agenda for further discussion.

MOTION: Mayor Pro Tem Slaughter moved to approve the consent agenda items 1, 2 and 4 as presented. Councilmember Abraham seconded with Councilmembers Abraham, Lynch, Meyer, and Slaughter voting for the motion. Motion carried 4-0.

INDIVIDUAL CONSIDERATION ITEMS

3. APPROVAL OF MEETING MINUTES FOR DECEMBER 20, 2022 [CAPITAL IMPROVEMENT PLAN (CIP) AND MUNICIPAL COMPLEX WORKSHOP, 3 PM].

MOTION: Councilmember Meyer moved to approve the December 20, 2022 meeting minutes with the addition of Councilmember Lynch's spreadsheets and removal of the "Existing Dublin Road Options" information, which was not reviewed during the December 20th meeting due to time constraints. Councilmember Abraham seconded with Councilmembers Abraham, Lynch, Meyer, and Slaughter voting for the motion. Motion carried 4-0.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2023-726, ADOPTING A NEW CITY OF PARKER VISION STATEMENT.

MOTION: Mayor Pro Tem Slaughter moved to approve adoption of Resolution No. 2023-726, adopting a new City of Parker Vision Statement with any further errors corrected administratively. Councilmember Abraham seconded with Councilmembers Abraham, Lynch, Meyer, and Slaughter voting for the motion. Motion carried 4-0.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CONFIRMATION OF COURTNYE DIXON'S PROMOTION TO SERGEANT [PUBLIC SAFETY COMMITTEE RECOMMENDED 3-0].

MOTION: Mayor Pro Tem Slaughter moved to confirm Courtnye Dixon's promotion to sergeant, recommended by the Public Safety Committee 3-0. Councilmember Lynch seconded with Councilmembers Abraham, Lynch, Meyer, and Slaughter voting for the motion. Motion carried 4-0.

Council asked Assistant Chief Price to convey their congratulations. Assistant Police Chief Price said Sergeant Dixon was on call, and he would have her stop by later this evening.

7. REPUBLIC SERVICES INC. d/b/a ALLIED WASTE SERVICES OF PLANO, A DELAWARE CORPORATION:

PRESENTATION

Republic Services Inc. d/b/a Allied Waste Services of Plano, a Delaware Corporation, Division Municipal Services Manager, Rick Bernas summarized Year 2022, with corrected Consumer Price Index (CPI) data, and a video (<https://vimeo.com/fervor/review/682073981/9f7152b956>). Mr. Bernas included the 2023 CPI increase/rate adjustment of 4.45%, increasing the residential bill to \$21.02 monthly.

DISCUSSION/CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2023-724, AUTHORIZING THE REPUBLIC SERVICES RATE ADJUSTMENT.

MOTION: Mayor Pro Tem Slaughter moved to approve Resolution No. 2023-724, authorizing the Republic Services rate adjustment as presented and attached as Exhibit A. Councilmember Lynch seconded with Councilmembers Abraham, Lynch, Meyer, and Slaughter voting for the motion. Motion carried 4-0.

8. PRESENTATION FROM ENTERPRISE FLEET MANAGEMENT, DISCUSSION, AND ANY APPROPRIATE ACTION REGARDING MASTER EQUITY LEASE AGREEMENT AND ADJOINING AGREEMENTS WITH ENTERPRISE.

Enterprise Area Sales Manager Meredith Creger and Client Strategy Manager Stephanie Latham reviewed a PowerPoint presentation on the vehicle market, where the City of Parker stands, and answered questions related to performance under the contract.

Council asked Finance/Human Resources Director Savage to run risk and benefit numbers with regard to market changes.

Mayor Pro Tem Slaughter requested Enterprise Fleet Management be placed on the Future Agenda Items for a workshop.

No action was taken.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ACCEPTING A DONATION FROM JIMMY AND ELIZABETH PARKER OF GIFT BAGS VALUED AT APPROXIMATELY \$40 A PIECE TO THE POLICE DEPARTMENT PERSONNEL FOR A TOTAL DONATION AMOUNT OF APPROXIMATLEY \$532.

MOTION: Councilmember Abraham moved to accept Jimmy and Elizabeth Parker's generous donation to Police Department Personnel totaling over \$500 with sincere gratitude. Councilmember Lynch seconded with Councilmembers Abraham, Lynch, Meyer, and Slaughter voting for the motion. Motion carried 4-0.

Mayor Pettle, on behalf of herself, City Council, and City Staff, thanked Jimmy and Elizabeth Parker for their kind and generous donation.

10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 834 APPOINTING AN INTERIM CITY ATTORNEY.

Council considered this item earlier in the meeting under Executive Session.

11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2023-725 MAKING AN APPOINTMENT TO THE ZONING BOARD OF ADJUSTMENT (ZBA).

MOTION: Mayor Pro Tem Slaughter moved to approve Resolution No. 2023-725 appointing Mary G. Trudy Jackson to fill the remaining ZBA Alternate 2 vacancy.. Councilmember Abraham seconded with Councilmembers Abraham, Lynch, Meyer, and Slaughter voting for the motion. Motion carried 4-0.

Council thanked Ms. Jackson.

ROUTINE ITEMS

12. UPDATE(S):

FM 2551

City Administrator Luke Olson and Director of Public Works Gary Machado said the project seemed to be behind schedule. Texas Department of Transportation (TxDot) is having a difficult time working on 90% plans. It is doubtful TxDot will

be ready to bid the project in April. North Texas Municipal Water District (NTMWD) is on schedule and should complete Parker Village subdivision this week. Curtis Road is a mess and Mr. Machado will see what can be done to improve the situation. Mr. Olson will update the city's website as updates become available.

All committees, not appointed by Council, have been dissolved.

Public Safety Committee is reviewing Police Chief applications.

Website Committee is waiting on information from Civic Plus.

MONTHLY REPORTS

Council accepted the departmental reports hyperlinked below:

[November 2022 – Building Permit/Code Report](#)

[December 2022 – Building Permit/Code Report](#)

[November 2022 – Court Report](#)

[December 2022 – Court Report](#)

[November 2022 – Finance \(monthly financials\) Report](#)

[December 2022 – Finance \(monthly financials\) Report](#)

[November 2022 – Police Report](#)

[December 2022 – Police Report](#)

[November 2022 – Republic Services Inc., dba Allied Waste Services of Plan](#)

[December 2022 – Republic Services Inc., dba Allied Waste Services of Plan](#)

[December 2022 – Website \(PIWIK\) Report.](#)

DONATION(S)

13.ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$500)

Jamie and LeAnn Turrentine donated tamales valued at \$60 to City Staff.

Jamie and LeAnn Turrentine donated tamales and toffee valued at \$65 to Police Department.

Jamie and LeAnn Turrentine donated Jason's Deli valued at \$350 to City Staff.

Maryam Boroujerdi donated 2 dozen Nothing Bundt cakes valued at \$25.00/dozen for City Staff.

Bobby Varner donated Toffee valued at \$50 to the Police Department.

David and Stephanie Leamy donated 7 dozen cookies valued at \$20 each to Administration, Fire and Police Department.

The Soleimani Family donated a Poppy Seed Pound Cake valued at \$15 each to City Hall, Fire and Police Department.

Hal and Ann Camp donated homemade pastry valued at \$10 to the Police Department.

Dan and Cheri Cummings donated cookies valued at \$15 to the Police Department.

Cathy and John Tryon donated cookies and a cake valued at \$25 to the Police Department.

Debra and Frank Merlin donated homemade pastry valued at \$10 to the Police Department.

The Levys donated See's Candies Lollipops valued at \$27 to the Police Department.

Mary Ellen Cavanaugh donated assorted snacks valued at \$45 to the Police Department.

Mayor Pettle, on behalf of herself, City Council, and City Staff, thanked the above listed donors for their kind and generous donations.

FUTURE AGENDA ITEMS

14. FUTURE AGENDA ITEMS

Mayor Pettle asked if there were any items to be added to the future agenda, except the Enterprise Fleet Maintenance Workshop, noted earlier in tonight's meeting.

Hearing no additional requests, Mayor Pettle encouraged everyone to email her requests. The Mayor also noted the next regularly scheduled meeting would be Tuesday, February 7, 2023.

ADJOURN

Mayor Lee Pettle adjourned the meeting at 8:47 p.m.

APPROVED:

Mayor Lee Pettle

ATTESTED:

Approved on the 7th day
of February, 2023.

Patti Scott Grey, City Secretary



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Secretary
Fund Balance-before expenditure:	Prepared by:	City Secretary Scott Grey
Estimated Cost:	Date Prepared:	January 15, 2023
Exhibits:	1. Proposed Ordinance 2. Order and Notice of General Election (English/Spanish) 3. Under review - Election contract for election services with Collin County w/ cost estimate info and signature page	

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 835 CALLING FOR AN ELECTION TO BE HELD ON SATURDAY, MAY 6, 2023 TO ELECT THREE (3) CITY COUNCIL MEMBERS AT-LARGE; PROVIDING FOR EARLY VOTING; AUTHORIZING THE MAYOR TO EXECUTE A JOINT GENERAL AND SPECIAL ELECTION SERVICES CONTRACT FOR ELECTION SERVICES WITH COLLIN COUNTY; PROVIDING FOR THE ORDER AND NOTICE OF THE ELECTION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

SUMMARY

TIME FOR ORDERING THE ELECTION

General election. A city must order its general election not later than the 78th day before Election Day, whether the election is held on the May or November uniform election date [Texas Election Code - ELEC § 3.005. Time for Ordering Election (c)]. For our May 6, 2023, election, that translates to February 17 as the statutory last day for ordering the election.

The ordinance authorizes the Mayor to execute a General Election contract for election services with Collin County and provides for the order and notice of the May 6, 2023, election.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	02/02/2023
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	02/02/2023 via Municode
City Administrator:	<i>Luke B. Olson</i>	Date:	02/03/2023

ORDINANCE NO. 835
{Calling Regular Election}

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS, CALLING FOR THE GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 6, 2023 TO ELECT THREE (3) CITY COUNCIL MEMBERS AT-LARGE; PROVIDING FOR EARLY VOTING; AUTHORIZING THE MAYOR TO EXECUTE A GENERAL AND SPECIAL ELECTION SERVICES CONTRACT FOR ELECTION SERVICES WITH COLLIN COUNTY; PROVIDING FOR THE ORDER AND NOTICE OF THE ELECTION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:

SECTION 1. That, in accordance with the laws and the Constitution of the State of Texas, an election may be and the same is hereby called and ordered for the first Saturday in May, 2023, the same being the 6th day of said month, at which election all qualified voters may vote for the purpose of electing a three (3) city council members at-large for full terms, as defined in the statutes of the State of Texas.

SECTION 2. That said election shall be held pursuant to a General and Special Election Contract with Collin County, Texas which the Mayor is hereby authorized to execute.

SECTION 3. That the County Elections Administrator shall prepare electronic ballots for early and election day voting and paper ballots for mail ballots and provisional ballots to be used in said election and shall label same "*Official Ballot*", on which ballot shall be printed the names of the candidates and the positions that are up for election.

SECTION 4. That no person's name shall be placed upon the official ballot as a candidate for the position of Council Member unless such person has filed his/her sworn application, as provided by the laws of the State, with the City Secretary at least seventy-eight (78) days prior to the election date, and it must also appear on the face of said application the position the candidate is seeking.

SECTION 5. That any Council Member candidate receiving the greatest number of the qualified votes cast for the position for which he is a candidate shall be elected to such position. In the event a tie vote occurs, the City Council of said City, immediately after canvass, shall issue a call for Special Election, as required by law, to be held not less than twenty (20) nor more than forty-five (45) days after the results of the Regular Election shall have been declared, at which election the candidates receiving a tie vote for any such position or positions in the regular election shall again be voted. If needed, a run-off election will be held in accordance with State law.

SECTION 6. That the polls shall be kept open from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. on Election Day, and that due return shall be made to the City Council showing the number of votes cast for each candidate for each position of Council Member, respectively.

SECTION 7. That notice of said election shall be given by the Mayor of the City of Parker by causing an election notice to be posted at City Hall not later than the twenty-first day before election day, and by publishing this ordinance at least one time not more than thirty days nor less

than ten days prior to the election date, in the newspaper of record for the City of Parker in accordance with the provisions of the Election Code of the State of Texas, as amended.

SECTION 8. That the polling place for Election Day shall be as follows:

Precincts	Location	Address	City
“VOTE CENTER”	Parker City Hall	5700 E. Parker Road	Parker

*City voters may vote at any of the additional Election Day Vote Centers open under full contract services with the Collin County Elections Administration.

SECTION 9. That the qualified voters, eligible to cast their ballots early under the laws of this State, shall be permitted to so cast their vote as set forth below:

Polling Place			Address		City	
Collin County Election Office (Main Early Voting Location)			2010 Redbud Blvd., #102		McKinney	
Parker City Hall			5700 E. Parker Road		Parker	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 18	April 19 8am – 5pm	April 20 8am – 5pm	April 21 8am – 5pm	April 22 8am – 5pm	April 23 8am – 5pm	April 24 8am – 5pm
April 25	April 26 7am – 7pm	April 27 7am – 7pm	April 28	April 29	April 30	May 1 7am – 7pm Election Day

* City voters may vote at any of the additional Early Voting locations open under full contract services with the Collin County Elections Administration.

SECTION 10. That, in accordance with the General and Special Election Contract, the County Elections Administrator shall arrange for appointment, notification (including writ of election), training and compensation of all presiding judges, alternate judges, the judge of the Central Counting Station and judge of the Early Voting Ballot Board.

SECTION 11. That the City Secretary is hereby authorized and directed to publish and/or post, in the time and manner prescribed by law, all notices required to be so published and/or posted in connection with this election.

SECTION 12. That the said election will be conducted in accordance with the Texas Election Code and only resident qualified voters of the City of Parker will be entitled to vote.

SECTION 13. That it is hereby officially found and determined that the meeting at which this ordinance is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

SECTION 14. That all Ordinances or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provision of this Ordinance shall be and remain controlling as to the matters ordered herein.

INTRODUCED on this the 7th day of February, 2023.

ADOPTED on this the 7th day of February, 2023.

EFFECTIVE DATE on this the 7th day of February, 2023.

CITY OF PARKER, TEXAS

BY: _____
LEE PETTLE, MAYOR

ATTEST:

BY: _____
PATTI SCOTT GREY,
CITY SECRETARY

APPROVED AS TO FORM
AND CONTENT:

BY: _____
CATHERINE CLIFTON,
INTERIM CITY ATTORNEY

CITY OF PARKER, TEXAS
CIUDAD DE PARKER, TEXAS

ORDER AND NOTICE OF GENERAL ELECTION
(ORDEN Y AVISO DE ELECCION GENERAL)

To the Registered Voters of Parker, Texas: *(A los votantes registrados del Parker Texas;)*

An election is hereby ordered to be held on May 6, 2023, for the purpose of electing three (3) Councilmembers-at-large. *(Por la presente se ordena que se lleva a cabo una elección el 6 de Mayo de 2023 con el propósito para elegir tres (3) miembro del concilio.)*

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m., on May 6, 2023, for voting in a general election, to elect three (3) Councilmembers-at-Large.

(Notifquese, por la presente, que las casillas electorales citados abajo se abrirán desde las 7:00 a.m. hasta las 7:00 p.m. el 6 de Mayo de 2023 para votar en la Elección General para elegir tres (3) miembro del concilio.)

LOCATION(S) OF POLLING PLACES
(DIRECCION(ES) DE LAS CASILLAS ELECTORALES)

Precincts	Location	Address	City
“VOTE CENTER”	Parker City Hall	5700 E. Parker Road	Parker

* City voters may vote at any of the additional Election Day Vote Centers open under full contract services with the Collin County Elections Administration.

(Ciudad los electores pueden votar en cualquiera de los adicionales elecciones día votación centros abiertos bajo contrato completo de servicios con la administración de elecciones del Condado de Collin.)*

EARLY VOTING BY PERSONAL APPEARANCE WILL BE CONDUCTED EACH WEEKDAY AT
(LA VOTACION ADELANTADA EN PERSONA SE LLEVARA A CABO DE LUNES A VIERNES EN)

Polling Place			Address		City	
Collin County Election Office (Main Early Voting Location)			2010 Redbud Blvd., #102		McKinney	
Parker City Hall			5700 E. Parker Road		Parker	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 23	April 24 8am – 5pm	April 25 8am – 5pm	April 26 8am – 5pm	April 27 8am – 5pm	April 28 8am – 5pm	April 29 8am – 5pm
April 30	May 1 7am – 7pm	May 2 7am – 7pm	May 3	May 4	May 5	May 6 7am – 7pm Election Day

* City voters may vote at any of the additional Early Voting locations open under full contract services with the Collin County Elections Administration.

(Ciudad los electores pueden votar en cualquiera de los lugares de votación anticipada adicionales abiertos bajo contrato completo de servicios con la administración de elecciones del Condado de Collin.)*

Applications for ballot by mail shall be mailed to:

(Las solicitudes para boletas que se votaran en ausencia por correo deberán enviarse a:)

COLLIN COUNTY ELECTIONS ADMINISTRATION OFFICE
(Name of Early Voting Clerk –Bruce Sherbet) (Nombre del Secretario de la Votación En Adelantada)

2010 REDBUD BLVD., SUITE 102, MCKINNEY, TEXAS 75069

(Address) (Dirección) (City) (Ciudad) (Zip Code) (Zona Postal)

Applications for ballots by mail must be received no later than the close of business on April 25, 2023.

(*Las solicitudes de boletas por correo deben ser recibidas a más tardar al cierre de los negocios el*)

(date) (fecha) : 25 abril de 2023.)

Issued this the 7th day of February, 2023.

(*Emitida este dia 7th de febrero, 2023.*)

Mayor Lee Pettle

Alcalde Lee Pettle

Mayor Pro Tem Michael Slaughter

Alcaldesa Pro Tem Michael Slaughter

Councilperson Diana M. Abraham

Firma de la Persona Del Concilio Diana M. Abramham

Councilperson Terry Lynch

Firma de la Persona Del Concilio Terry Lynch

Councilperson Jim Reed

Firma de la Persona Del Concilio Jim Reed

Councilperson Cindy Meyer

Firma de la Persona Del Concilio Cindy Meyer

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before Election Day.

Nota de instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Elecciones y el/la Registrador(a) de Votantes a más tardar 60 días antes del día de elección.

JOINT ELECTION SERVICES CONTRACT
("Election Services Contract")

ELECTION SERVICES AGREEMENT

BETWEEN

THE COLLIN COUNTY ELECTIONS ADMINISTRATOR
("Contracting Election Officer")

AND THE POLITICAL SUBDIVISIONS LISTED BELOW
("Participating Political Subdivisions")

CITY OF ALLEN
CITY OF ANNA
CITY OF BLUE RIDGE
CITY OF CARROLLTON
CITY OF CELINA
CITY OF DALLAS
TOWN OF FAIRVIEW
CITY OF FARMERSVILLE
CITY OF FRISCO
CITY OF LUCAS
CITY OF McKINNEY
CITY OF MURPHY
TOWN OF NEW HOPE
CITY OF PARKER
CITY OF PLANO
CITY OF PRINCETON
TOWN OF PROSPER
CITY OF RICHARDSON
CITY OF SACHSE
TOWN OF ST. PAUL
CITY OF WYLIE
COLLIN COLLEGE
ALLEN INDEPENDENT SCHOOL DISTRICT
ANNA INDEPENDENT SCHOOL DISTRICT
CELINA INDEPENDENT SCHOOL DISTRICT
COMMUNITY INDEPENDENT SCHOOL DISTRICT
FARMERSVILLE INDEPENDENT SCHOOL DISTRICT
FRISCO INDEPENDENT SCHOOL DISTRICT
LOVEJOY INDEPENDENT SCHOOL DISTRICT
McKINNEY INDEPENDENT SCHOOL DISTRICT
MELISSA INDEPENDENT SCHOOL DISTRICT
PLANO INDEPENDENT SCHOOL DISTRICT
PRINCETON INDEPENDENT SCHOOL DISTRICT
PROSPER INDEPENDENT SCHOOL DISTRICT
WYLIE INDEPENDENT SCHOOL DISTRICT

NORTH PARKWAY MUNICIPAL MANAGEMENT DISTRICT NO. 1

BEAR CREEK SPECIAL UTILITY DISTRICT

COPEVILLE SPECIAL UTILITY DISTRICT

SEIS LAGOS SPECIAL UTILITY DISTRICT

WESTMINISTER SPECIAL UTILITY DISTRICT

WYLIE NORTHEAST SPECIAL UTILITY DISTRICT

FOR THE CONDUCT OF A JOINT ELECTION

TO BE HELD ON SATURDAY, MAY 6, 2023

TO BE ADMINISTERED BY THE COLLIN COUNTY ELECTIONS ADMINISTRATOR

1. ADMINISTRATION AND STATUTORY AUTHORITY

- a. Bruce Sherbet ("Bruce Sherbet") is the duly appointed County Elections Administrator ("Elections Administrator") of Collin County, Texas and the Department Head of the Collin County Elections Department. As such, Mr. Sherbet is the Election Administrator of Collin County, Texas and authorized by Subchapter D of Chapter 31 of Title 3 of the Texas Election Code to enter into this Election Services Contract with the contracting authority of the Participating Political Subdivisions.
- b. The contracting authorities of the Participating Political Subdivisions listed on the cover pages of this Election Services Contract is hereby participating in the Joint Election to be held in Collin County, Texas on Saturday, May 6, 2023, and is hereby contracting with the Elections Administrator of Collin County, Texas to perform the election services set forth in this Election Services Contract under Subchapter D of Chapter 31 of Title 3 of the Texas Election Code.

2. DUTIES AND SERVICES OF THE CONTRACTING ELECTION OFFICER

- a. The Contracting Election Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:
 - i. The Contracting Election Officer will prepare and publish the required Notice of Election and post the required orders and resolutions to the Collin County Elections Department website.
 - ii. The Contracting Election Officer shall arrange for appointment, notification (including writ of election), training and compensation of all presiding judges, alternate judges, the judge of the Central Count Station and judge of the Early Voting Ballot Board.
 - iii. The Contracting Election Officer shall be responsible for notification of each Election Day and Early Voting presiding judge and alternate judge of his or her appointment. The presiding election judge of each Vote Center will use his/her discretion to determine when additional workers are needed, during peak voting hours.
 - iv. The Contracting Election Officer will determine the number of clerks to work in the Central Count Station and the number of clerks to work on the Ballot Board.
 - 1. Election judges shall attend the Contracting Election Officer's school of instruction (Election Law Class). A training event calendar will be provided.
 - 2. Election judges and alternate judges shall be responsible for picking up and returning election supplies to the county election warehouse located at 2010 Redbud Blvd., Suite 102, McKinney. Compensation for this pickup and delivery of supplies will be \$25.00.
 - v. The Contracting Election Officer shall compensate each election judge and worker. Each judge shall receive \$15.00 per hour, each alternate judge shall receive \$14.00 per hour for, and each clerk shall receive \$13.00 per hour for services rendered. Overtime will be paid to each person working over 40 hours per week.
- b. The Contracting Election Officer shall procure, prepare, and distribute voting machines, election kits and election supplies.
 - i. The Contracting Election Officer shall secure election kits, which include the legal documentation required to hold an election and all supplies.
 - ii. The Contracting Election Officer shall secure the tables, chairs, and legal documentation required to run the Central Count Station.
 - iii. The Contracting Election Officer shall provide all lists of registered voters required for use on Election Day and for the Early Voting period required by law.

- iv. The Contracting Election Officer shall procure and arrange for the distribution of all election equipment and supplies required to hold an election.
 - 1. Equipment includes the rental of ES&S ExpressVote Universal voting machines (EVS 6.1.1.0), ES&S ExpressTouch curbside voting machines (EVS 6.1.1.0), ES&S DS200 ballot counters (EVS 6.1.1.0), ES&S Model DS450 and DS850 High-Speed Scanners/Tabulators (EVS 6.1.1.0), ADA compliant headphones and keypads, voting signs and election supply cabinets.
 - 2. Supplies include paper ballot cards, Early Voting and Election Day supply kits, provisional ballot kits, security seals, pens, tape, markers, etc.
- c. The Contracting Election Officer, Bruce Sherbet, shall be appointed the Early Voting Clerk.
 - i. The Contracting Election Officer shall supervise and conduct Early Voting by mail and in person and shall secure personnel to serve as Early Voting Deputies.
 - ii. The Contracting Election Officer shall select the Early Voting Polling Locations and arrange for the use of each.
 - iii. Early Voting by personal appearance for the Participating Political Subdivisions shall be conducted during the early voting dates and times and at the locations listed in Exhibit "A" attached and incorporated by reference into this Election Services Contract.
 - iv. All applications for an Early Voting mail ballot shall be received and processed by the Collin County Elections Administration Office located at 2010 Redbud Blvd., Suite 102, McKinney, Texas 75069.
 - 1. Applications for mail ballots erroneously mailed to the Participating Political Subdivisions shall immediately be faxed to the Contracting Officer for timely processing. The original application shall then be forwarded to the Contracting Election Officer for proper retention.
 - 2. All Federal Post Card Applications (FPCA) will be sent a mail ballot. No postage is required.
 - v. All Early Voting ballots (those cast by mail and those cast by personal appearance) shall be prepared for counting by the Early Voting Ballot Board in accordance with Section 87.000 of the Texas Election Code. The Contracting Officer shall appoint the presiding judge of this Board.
- d. The Contracting Election Officer shall select the Election Day Vote Centers and arrange for the use of each.
 - i. The Participating Political Subdivisions shall assume the responsibility of remitting their portion of cost of all employee services required to provide access, provide security or provide custodial services for the Vote Centers.
 - ii. The Election Day Vote Centers are listed in Exhibit "B", attached and incorporated by reference into this Election Services Contract.
- e. The Contracting Election Officer shall be responsible for establishing and operating the Central Count Station to receive and tabulate the voted ballots in accordance with Section 127.001 of the Election Code and of this agreement. The Central Count Station Manager shall be Bruce Sherbet. The Central Count Station Judge shall be Kathi-Ann Rivard. The Tabulation Supervisor shall be Brian Greisbach.
 - i. The Tabulation Supervisor shall prepare, test and run the County's tabulation system in accordance with statutory requirements and county policies, under the auspices of the Contracting Election Officer.
 - ii. The Public Logic and Accuracy Test of the electronic voting system shall be conducted in accordance with Election Law. The Contracting Election Officer will post the required Notice of Logic and Accuracy testing.

- iii. Election night reports will be available to the Participating Political Subdivisions at the Central Counting Station on election night. Provisional ballots will be tabulated after election night in accordance with state law.
- iv. The Contracting Election Officer shall prepare the unofficial canvass report after all precincts have been counted, and will provide canvassing documents to the Participating Political Subdivisions as soon as possible after all returns have been tallied.
- v. The Contracting Election Officer shall be appointed as the custodian of the voted ballots and shall retain all election materials for a period of 22 months.
 - 1. Pending no litigation and as prescribed by law, the voted ballots shall be shredded 22 months after the election.
- f. The Contracting Election Officer shall conduct a partial manual count as prescribed by Section 127.201 of the Texas Election Code and submit a written report to the Participating Political Subdivisions in a timely manner. If applicable, a written report shall be submitted to the Secretary of State as required by Section 127.201 of the aforementioned code.

3. DUTIES AND SERVICES OF THE PARTICIPATING POLITICAL SUBDIVISIONS

- a. The Participating Political Subdivisions shall assume the following duties:
 - i. The Participating Political Subdivisions will prepare, adopt, and publish all legally required election orders, resolutions, and other documents required by, or of, their governing bodies. The Participating Political Subdivisions are required to send Collin County Elections Department a copy of any election order or resolution related to this Joint Election within three business days of publishing, adopting or ordering it.
 - ii. The Participating Political Subdivisions shall provide the Contracting Election Officer with an updated map and street index of their jurisdiction in an electronic (shape file preferred) or printed format as soon as possible but no later than Monday, February 27, 2023.
 - iii. The Participating Political Subdivisions shall procure and provide the Contracting Election Officer with the ballot layout and Spanish interpretation in an electronic format.
 - 1. The Participating Political Subdivisions shall deliver to the Contracting Election Officer as soon as possible, but no later than 5:00 p.m. Monday, February 27, 2023, the official wording for the Participating Political Subdivisions' May 6, 2023 Joint Election.
 - 2. The Participating Political Subdivisions shall approve the ballot proofs format within 24 hours of receiving the ballot proof and prior to the final printing.
 - a. If the Participating Political Subdivisions fail to approve the ballot proofs within 24 hours of receiving the proofs, the Contracting Election Officer will presume that the ballot proofs have been approved by the Participating Political Subdivisions. Any costs incurred by making any changes to the ballot (designing, printing, programming, etc.) from this point forward will be the responsibility of the Participating Political Subdivisions.
 - iv. The Participating Political Subdivisions shall compensate the Contracting Election Officer for all associated costs including any additional verified cost incurred in the process of running this election or for a manual count, this election may require, consistent with charges and hourly rates shown on Exhibit "C" for required services.
- b. The Participating Political Subdivisions shall pay the Contracting Election Officer 90% of the estimated cost to run the said election prior to Friday, March 31, 2023. The Contracting Election Officer shall place the funds in a "contract fund" as prescribed by Section 31.100 of the Texas Election Code. The deposit should be made payable to the "Collin County Treasury" with a note "for election services" included with the check documentation and delivered to the Collin County Treasury, 2300 Bloomdale Rd., #3138, McKinney, Texas 75071.

- c. The Participating Political Subdivisions shall pay the cost of conducting said election, less partial payment, including the 10% administrative fee, pursuant to the Texas Election Code, Section 31.100, within 30 days from the date of final billing. Additionally, all payments in excess of the final cost to perform the election will be refunded to the participating Political Subdivisions.

4. COST OF SERVICES.

- a. See Exhibit "C".

5. GENERAL PROVISIONS

- a. Nothing contained in this Election Services Contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the Participating Political Subdivisions' May 6, 2023 Joint Election are to be filed, or the place at which any function is to be carried out, or any nontransferable functions specified under Section 31.096 of the Texas Election Code.
- b. Upon request, the Contracting Election Officer will provide copies of all invoices and other charges received in the process of running said election for the Participating Political Subdivisions.
- c. If the Participating Political Subdivisions cancel their elections pursuant to Section 2.053 of the Texas Election Code shall pay the Contracting Officer a contract preparation fee of \$75.00 and will not be liable for any further costs incurred by the Contracting Officer.
- d. The Contracting Officer shall file copies of this contract with the County Judge and the County Auditor of Collin County, Texas.

WITNESS BY MY HAND THIS ____ DAY OF _____ 2023.

Bruce Sherbet, Elections Administrator
Collin County, Texas

WITNESS BY MY HAND THIS ____ DAY OF _____ 2023

By: _____
Lee Pettle, Mayor
City of Parker

Attest: _____
Patti Scott Grey, Assistant City Manager/City Secretary
City of Parker



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Secretary
Fund Balance-before expenditure:	Prepared by:	City Secretary Scott Grey
Estimated Cost:	Date Prepared:	February 1, 2023
Exhibits:	1. Proposed Ordinance 2. 2022 1018 Changing Council Term Length Presentation	

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 836, CALLING FOR A SPECIAL ELECTION TO BE HELD ON MAY 6, 2023 FOR THE PURPOSE OF VOTING ON A TERM OF OFFICE FOR THE MAYOR AND COUNCIL MEMBERS OF THREE (3) YEARS PURSUANT TO ARTICLE 11, SECTION 11 OF THE TEXAS CONSTITUTION; PROVIDING FOR EARLY VOTING; PROVIDING THAT THE ELECTION SHALL BE CONDUCTED PURSUANT TO A JOINT GENERAL AND SPECIAL ELECTION SERVICES CONTRACT WITH COLLIN COUNTY; PROVIDING FOR THE ORDER AND NOTICE OF THE ELECTION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

SUMMARY

At the October 18, 2022 City Council Meeting, former City Attorney Lansford provided the attached overview of Council term lengths and the laws that affect the changing thereof.

POSSIBLE ACTION

POSSIBLE ACTION			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	02/02/2023
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	02/02/2023 via Municode
City Administrator:	<i>Luke B. Olson</i>	Date:	02/03/2023

ORDINANCE NO. 836
(Calling Special Election Regarding Council Terms)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, CALLING FOR A SPECIAL ELECTION TO BE HELD ON MAY 6, 2023 FOR THE PURPOSE OF VOTING ON A TERM OF OFFICE FOR THE MAYOR AND COUNCIL MEMBERS OF THREE (3) YEARS PURSUANT TO ARTICLE 11, SECTION 11 OF THE TEXAS CONSTITUTION; PROVIDING FOR EARLY VOTING; PROVIDING THAT THE ELECTION SHALL BE CONDUCTED PURSUANT TO A JOINT GENERAL AND SPECIAL ELECTION SERVICES CONTRACT WITH COLLIN COUNTY; PROVIDING FOR THE ORDER AND NOTICE OF THE ELECTION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, the City Council for the City of Parker, Texas has determined to call a Special Election on May 6, 2023, for the purpose of voting on a term of office for the mayor and council members of three (3) years pursuant to Article 11, Section 11 of the Texas Constitution and if the proposition passes it will be effective for the next election of the mayor and council members and thereafter, and;

WHEREAS, the laws of the State of Texas provide that the Election Code of the State of Texas is applicable to said election, and in order to comply with said Code, an ordinance should be passed establishing the procedure to be followed in said election and designating the voting place for said election;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS:

Section 1. The findings set forth in the preamble of this Ordinance are incorporated by reference into the body of this Ordinance as if fully set forth herein.

Section 2. In accordance with the laws and the Constitution of the State of Texas, an election may be held and the same is hereby called and ordered for the first Saturday in May, 2023, the same being the 6th day of said month, at which election all qualified voters may vote for the purpose of extending the term of office for the mayor and council members of three (3) years pursuant to Article 11, Section 11 of the Texas Constitution.

Section 3. Said election shall be held pursuant to a Joint General and Special Election Services Contract with Collin County, Texas which the Mayor is hereby authorized to execute.

Section 4. The County Elections Administrator shall prepare electronic ballots for early and election day voting and paper ballots for mail ballots and provisional ballots to be used in said election and shall label same “Official Ballot”, on which shall be printed the proposition up for election.

Section 5. The polls shall be kept open from seven o'clock (7:00) a.m. until seven o'clock (7:00) p.m. Central Standard Time on Election Day, and that due return shall be made to the City Council showing the number of votes cast for and against the proposition.

Section 6. Notice of said election shall be given by the Mayor of the City of Parker by causing an election notice to be posted at City Hall not later than the twenty-first day before election day, and by publishing this ordinance at least one time not more than thirty days nor less than ten days prior to the election date, in the newspaper of record for the City of Parker in accordance with the provisions of the Election Code of the State of Texas, as amended.

Section 7. The polling place for Election Day shall be as follows:

Precincts	Location	Address
“VOTE CENTER”	Parker City Hall	5700 E. Parker Road

City
Parker

*City voters may vote at any of the additional Election Day Vote Centers open under full contract services with the Collin County Elections Administration.

Section 8. The qualified voters, eligible to cast their ballots early under the laws of this State, shall be permitted to so cast their vote as set forth below:

Polling Place			Address			City	
Collin County Election Office (Main Early Voting Location)			2010 Redbud Blvd., #102			McKinney	
Parker City Hall			5700 E. Parker Road			Parker	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
April 23	April 24 Early Voting 8am-5pm	April 25 Early Voting 8am-5pm	April 26 Early Voting 8am-5pm	April 27 Early Voting 8am-5pm	April 28 Early Voting 8am-5pm	April 29 Early Voting 8am-5pm	
April 30	May 1 Early Voting 7am-7pm	May 2 Early Voting 7am-7pm	May 3	May 4	May 5	May 6 Election Day 7am-7pm	

*City voters may vote at any of the additional Early Voting locations open under full contract services with the Collin County Elections Administration.

Section 9. In accordance with the Joint General and Special Election Services Contract, the County Elections Administrator shall arrange for appointment, notification (including writ of election), training, and compensation of all presiding judges, alternate judges, the judge of the Central Counting Station, and judge of the Early Voting Ballot Board.

Section 10. The City Secretary is hereby authorized and directed to publish and/or post, in the time and manner prescribed by law, all notices required to be so published and/or posted in connection with this election.

Section 11. The said election will be conducted in accordance with the Texas Election Code and only resident qualified voters of the City of Parker will be entitled to vote.

Section 12. It is hereby officially found and determined that the meeting at which this Ordinance is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

Section 13. This Ordinance shall take effect immediately upon passage and approval.

**INTRODUCED, PASSED, AND APPROVED BY THE CITY COUNCIL OF PARKER,
COLLIN COUNTY, TEXAS, THIS 7th DAY OF February, 2023.**

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO LEGAL FORM:

Catherine Clifton, Interim City Attorney



Changing Council Term Limits

Basic Rule

- Texas Local Government Code § 22.035
 - The mayor and aldermen of the municipality are elected for a term of two years unless a longer term is established under Article XI, Section 11, of the Texas Constitution.
- This is what the City is operating under now. No additional ordinance or resolution is necessary because it is established by state law.

Texas Constitution

- ▶ Article XI, Section 11, Subsection (a):
 - ▶ ... a [general law city] may provide by majority vote of the qualified voters voting at an election called for that purpose, for a longer term of office than two (2) years for its officers, either elective or appointive, or both, but not to exceed four (4) years...
- ▶ Therefore, council could call an election for the voters to consider extending council terms to either 3 or 4 years in length
- ▶ The terms could still be staggered as they are now.

Effects of Changing the Terms

- ▶ Article XI, Section 11
 - ▶ Subsection (b): A municipality so providing [extended terms] for any of its non-civil service officers must elect all of the members of its governing body by majority vote of the qualified voters in such municipality.
 - ▶ Subsection (c): Any vacancy or vacancies occurring on such governing body shall not be filled by appointment but must be filled by majority vote of the qualified voters at a special election called for such purpose within one hundred and twenty (120) days after such vacancy or vacancies occur...
 - ▶ Confirmed by Texas Attorney General Opinion GA-0046.
- ▶ The first is already in place; the second would be a change from operating under Texas Local Government Code § 22.010 which allows vacancies to be filled by appointment instead of election.

Important Dates

- ▶ Should Council decide it wants the voters to consider longer terms:
 - ▶ Next general election date: May 6, 2023
 - ▶ Last day to call election for that date: February 17, 2023
 - ▶ Subsequent general election date: November 7, 2023
 - ▶ Last day to call election for that date: August 21, 2023



The End



Council Agenda Item

Budget Account Code:		Meeting Date:	See above.
Budgeted Amount:		Department/ Requestor: City Council	
Fund Balance-before expenditure:		Prepared by:	ACA/CS Scott Grey for Interim City Attorney Clifton
Estimated Cost:		Date Prepared:	January 18, 2023
Exhibits:	1. <u>Proposed Resolution</u> 2. <u>Model Staff Report</u>		

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2023-727 AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

SUMMARY

The City of Parker is a member of a 171-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a ten cent (\$0.10) per capita fee to fund the activities of the Steering Committee.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
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Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	02/02/2023
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	02/02/2023 via Municode
City Administrator:	<i>Luke B. Olson</i>	Date:	02/03/2023

RESOLUTION NO. 2023-727
(Oncor Steering Committee)

A RESOLUTION AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

WHEREAS, the City of Parker, Texas is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and

WHEREAS, the Steering Committee of Cities Served By Oncor (Steering Committee) has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee; and

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

WHEREAS, the Steering Committee at its December 2022 meeting set a budget for 2023 that compels an assessment of ten cents (\$0.10) per capita; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:

I.

That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of Parker, Texas and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

II.

The City is further authorized to pay its assessment to the Steering Committee of ten cents (\$0.10) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

III.

A copy of this Resolution and the assessment payment check made payable to “*Steering Committee of Cities Served by Oncor*” shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

PRESENTED AND PASSED on this the 7th day of February, 2023, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of Parker, Texas.

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Catherine Clifton, Interim City Attorney

STAFF REPORT ON ASSESSMENT RESOLUTION FOR STEERING COMMITTEE OF CITIES SERVED BY ONCOR

Purpose of the Resolution

The City of _____ is a member of a 171-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The resolution approves the assessment of a ten cent (\$0.10) per capita fee to fund the activities of the Steering Committee.

Why this Resolution is Necessary

The Steering Committee undertakes activities on behalf of municipalities for which it needs funding support from its members. Municipalities have original jurisdiction over the electric distribution rates and services within the city. The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s. Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts, and the Legislature on electric utility regulation matters for over three decades.

The Steering Committee is actively involved in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. Steering Committee representation is also strong at ERCOT. It is possible that additional efforts will be necessary on new issues that arise during the year, and it is important that the Steering Committee be able to fund its participation on behalf of its member cities. A per capita assessment has historically been used, and is a fair method for the members to bear the burdens associated with the benefits received from that membership.

Explanation of “Be It Resolved” Paragraphs

I. The City is currently a member of the Steering Committee; this paragraph authorizes the continuation of the City’s membership.

II. This paragraph authorizes payment of the City’s assessment to the Steering Committee in the amount of ten cents (\$0.10) per capita, based on the population figure for the City as shown in the latest TML Directory of City Officials.

III. This paragraph requires payment of the 2023 assessment be made and a copy of the resolution be sent to the Steering Committee.

Payment of Assessment

A copy of the resolution should be mailed with payment of the fee to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010. Checks should be made payable to: *Steering Committee of Cities Served by Oncor*.



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Council
Fund Balance-before expenditure:	Prepared by:	City Secretary Scott Grey for City Administrator Olson
Estimated Cost:	Date Prepared:	January 18, 2023
Exhibits:	<u>None</u>	

AGENDA SUBJECT

UPDATE(S):

FM2551

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	02/02/2023
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	02/02/2023 via Municode
City Administrator:	<i>Luke B. Olson</i>	Date:	02/03/2023



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Council
Fund Balance-before expenditure:	Prepared by:	City Secretary Scott Grey for City Administrator Olson
Estimated Cost:	Date Prepared:	January 18, 2023
Exhibits:	<u>None</u>	

AGENDA SUBJECT

ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD
(Each valued at between \$0 - \$500)

Parker Women's Club (PWC) donated treats (candy, cookies, & cupcakes) to the Parker Fire Department valued at \$30.

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	02/02/2023
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	02/02/2023 via Municode
City Administrator:	<i>Luke B. Olson</i>	Date:	02/03/2023



Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: Council
Fund Balance-before expenditure:	Prepared by: ACA/CS Scott Grey
Estimated Cost:	Date Prepared: January 18, 2023
Exhibits:	<u>Future Agenda Items</u>

AGENDA SUBJECT

FUTURE AGENDA ITEMS

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	02/02/2023
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	02/02/2023 via Municode
City Administrator:	<i>Luke B. Olson</i>	Date:	02/03/2023

AGENDA DATE	ITEM DESCRIPTION	CONTACT	Notes
2023			
Feb(Mar), May (July), Aug, Nov	Fire Department Quarterly Report	Sheff/Miller	4th Qtr 2023 Feb/Mar CC Agenda
Feb(Mar), May (July), Aug, Nov	Investment Quarterly Report	Savage	4th Qtr 2023 Feb/Mar CC Agenda
	Council Committee Updates	Council	
	Public Safety Committee (MLP, MPTMS, & CMDA)	Council	2022 1115 and 2022 1206
	Website Dev. Subcommittee (CMCM, CMTL, & MLP)	Council	2022 1115
Tentatively - 2023	Enterprise Fleet Management	Council	Added 2023 0117
Tentatively - 2023	Water Rate Workshop	Pettle/Olson	Added 2023 0111 Mayor Agenda Meeting
Tentatively - 2023	Water Rate Ord.	Pettle/Olson	Added 2023 0111 Mayor Agenda Meeting
Tentatively - 2023	Water Rate/Usage Education	Lynch	2022 0906 CC Mtg
Tentatively - 2023	Fences in Drainage Easements	Lynch	Requested @ 2022 0802 CC Mtg
Tentatively - 2023	Oncor & Frontier Franchise (All?) - Review Ongoing	Savage	2021 0615 added - When due
Tentatively - 2023	Boards & Commissions - Attendance Policy Review	Mayor & Council member Meyer	Added at 2022 1115 CC Meeting



Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: Council
Fund Balance-before expenditure:	Prepared by: City Secretary Scott Grey for City Administrator Olson
Estimated Cost:	Date Prepared: February 1, 2023
Exhibits:	<u>None</u>

AGENDA SUBJECT

WORKSHOP

MUNICIPAL COMPLEX

SUMMARY

Funding scenarios will be presented at the workshop. Our financial advisor, Hilltop Securities, is currently in the process of finalizing those documents.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Grant Savage</i>	Date:	02/02/2023
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	02/02/2023 via Municode
City Administrator:	<i>Luke B. Olson</i>	Date:	02/03/2023



Council Agenda Item

Budget Account Code:	Sales Tax	Meeting Date:	February 7, 2023
Budgeted Amount:		Department/ Requestor:	Councilmembers Terry Lynch and Jim Reed
Fund Balance-before expenditure:		Prepared by:	Terry Lynch
Estimated Cost:	Potential revenues \$400,000/ annually	Date Prepared:	January 9, 2023
Exhibits:	1. Sales Tax Proposal		

AGENDA SUBJECT

Discussion, consideration, and any appropriate action calling for a special election for the purpose of the adoption of a Local Sales and Use Tax at a rate of one \$0.01 to provide revenue for maintenance and repair of municipal streets.

SUMMARY

Cities are allowed a sales tax provided the combined rate of all local sales taxes do not exceed 2 percent (\$0.02). The city presently has a local sales tax of \$0.01. In calendar year ended 12/31/2022, the city received \$409,392 for sales taxes from various industries. A recap of sources of this revenue provided by the TX Comptroller's office is included in the proposal.

Only three cities in Collin County charge at the \$0.01 rate. All other cities have a combined rate of \$0.02.

Parker derives 76% of its revenues from Property Taxes. The city has a need for designated funds for the purpose of maintaining and repairing our municipal streets. Adding a \$0.01 sales tax specifically designated for maintenance and repair of streets could result in an additional \$400,000 per year that would not have to be funded through property taxes.

POSSIBLE ACTION

City council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Enter Text Here</i>	Date:	Enter Text Here
City Attorney:	Enter Text Here	Date:	Enter Text Here
City Administrator:	<i>Enter Text Here</i>	Date:	Enter Text Here

Sales Tax Proposal

Overview of Sales Tax

- Cities can charge up to \$ 0.020

A city, county or special purpose district may adopt a sales tax provided the combined rate of all local sales taxes would not exceed 2 percent at any location within its territorial limits. All local sales taxes require voter approval. ([Local Sales Tax Options brochure](#))

- Parker currently charges a city sales tax \$ 0.010
- In Collin County, three cities charge this rate. New Hope and Weston are the other two cities.
- All other cities have a combined rate of \$0.020 either allocated for general sales tax or specific districts including
 - MTA \$ 0.010 Plano
 - Municipal Development District (\$ 0.005 limit) \$ 0.0050 Lowry Crossing; \$ 0.0025 Murphy, Sachse
 - Fire Control, Prevention, and Emergency Medical Services (EMS) District (\$ 0.005 limit) \$0.005 Lucas; \$ 0.0025 Prosper
 - Crime Control and Prevention District (\$ 0.005 limit), \$ 0.0025 Prosper

- Cities can charge a sales tax for “Street Maintenance”

STREET MAINTENANCE SALES TAX (Increments of 0.125 percent) – All cities are authorized to hold an election to adopt a sales tax to repair and maintain existing city streets. For most cities, the tax expires after four years unless a new election is held to reauthorize the tax. The revenue from this tax may be used only to maintain and repair existing city streets and sidewalks. For more detailed information, see the [Comptroller’s Street Maintenance Sales Tax brochure \(PDF\)](#). ([Tax Code, Chap. 327](#).)

The city has a responsibility for maintaining city streets in fair condition.

- 20% of city streets have been rated in a 2021 Street Condition Survey at a condition of below fair. This is based on street linear feet and includes two streets that are borderline poor/fair.
- Rough estimates indicate that repair of these streets (and related drainage) could cost upwards of \$30 million.
- City staff has requested that a robust maintenance program be established to keep remaining streets in good condition for longer periods. (crack sealing, etc.)

Funding for maintaining city streets is currently being provided through general fund budget allocations to street construction (\$500,000 FY 22-23) and drainage improvement (\$95,000 FY 22-23) funds.

- 76% of all general fund expenditures (including transfers) are covered by city **Property Taxes**, paid by homeowners (Source: [2022-2023 Budget](#))
- The city received \$409,392 in **Sales Tax Revenues**, in calendar year ending 12/31/2022, an increase of 10% over the previous year. (Source: TX Comptroller’s Office Summary Sales Tax Allocation by Industry)
- In 2022, these revenues came from the following industries:

		Total
		2022
NAICS/SIC		
22	Utilities (Electric Power & Natural Gas Distribution)	6,894.52
23	Construction (New Construction except for sale, Electric, Plumbing, Heating & A/c)	68,321.74
33	Manufacturing (sporting goods & all other misc manufacturing)	17,799.82
42	Wholesale Trade (agents/brokers, clothing/footwear,jewelry, other misc)	11,067.92
44	Retail Trade (Clothing/shoes/jewelry/cosmetics/electronics/supplements)	37,641.39
45	Retail Trade (electronic shopping/mail order, other direct selling, etc.)	132,961.33
51	Information (Publishers (book/periodicals/software), Telecommunications (wired carriers/hosting services/cable))	49,274.86
54	Professional, Scientific, and Technical Services	12,115.41
56	Administrative and Support and Waste Management and Remediation Services	24,235.77
71	Arts, Entertainment, and Recreation	6,823.07
81	Other Services (except Public Administration)	10,359.97
Other	NAICS < \$5,000	12,896.04
99999999	OTHER	19,000.18
		409,392.02

Increasing our Sales Tax rate by \$ 0.01 could provide the city an additional \$400,000 annually.

Earmarking these funds for street maintenance and repair would provide funds dedicated for this use that could not be diverted to other uses and help the city meet its responsibilities in this area.

We recommend that the city council approve a resolution placing a proposition on the May 2023 ballot requesting a vote by the Parker voters for or against:

“The adoption of a local sales and use tax in the City of Parker at the rate of \$ 0.01 to provide revenue for maintenance and repair of municipal streets.”