



**MINUTES**  
**CITY COUNCIL MEETING**  
**MARCH 7, 2023**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettie called the meeting to order at 6:00 p.m. Councilmembers Terry Lynch, Cindy Meyer and Jim Reed were present. Mayor Pro Tem Michael Slaughter and Councilmember Diana M. Abraham were absent.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/Human Resources Director Grant Savage, Interim City Attorney Catherine Clifton, Public Works Director Gary Machado, Fire Chief Mike Sheff (arrived at 6:18 p.m.), and Assistant Police Chief Kenneth Price

**EXECUTIVE SESSION** - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

**RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:**

Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettie recessed the regular meeting to Executive Session at 6:01 p.m.

**RECONVENE REGULAR MEETING.**

Mayor Lee Pettie reconvened the meeting at 7:18 p.m.

**ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.**

No action was taken.

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Amanda Noe led the pledge.

TEXAS PLEDGE: Finance/Human Resources Director Grant Savage led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

## ITEMS OF COMMUNITY INTEREST

Mayor Pettle reviewed the following items:

PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, MARCH 8, 2023, 5 PM

THURSDAY, APRIL 6, 2023 - LAST DAY TO REGISTER TO VOTE FOR THE MAY 6, 2023, GENERAL ELECTION ([IMPORTANT 2023 ELECTION DATES](#))

CANDIDATES NIGHT – THURSDAY, APRIL 13, 2023, 7 PM – VICTORY CHURCH – 6301 E. PARKER ROAD

NATIONAL PRESCRIPTION DRUG TAKE BACK - SATURDAY, APRIL 22, 2023, 10AM-2PM

### REMINDER – MAY 6, 2023 – GENERAL ELECTION (EV AND ED INFO)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Apr 23	Apr 24 Early Voting 8am to 5pm	Apr 25 Early Voting 8am to 5pm	Apr 26 Early Voting 8am to 5pm	Apr 27 Early Voting 8am to 5pm	Apr. 28 Early Voting 8am to 5pm	Apr. 29 Early Voting 8am to 5pm
Apr 30	May 1 Early Voting 7am to 7pm	May 2 Early Voting 7am to 7pm	May 3	May 4	May 5	May 6 Election Day 7am to 7pm

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR FEBRUARY 15, 2023 [COUNCIL SPECIAL MEETING – BOND/SALES TAX, 6 PM].
2. APPROVAL OF MEETING MINUTES FOR FEBRUARY 21, 2023 [COUNCIL MEETING, 6 PM].
3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2023-728 APPOINTING PARKS AND RECREATION (P&R) COMMISSION OFFICERS.
4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2023-729 APPOINTING ZONING BOARD OF ADJUSTMENT (ZBA) OFFICERS.
5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2023-730, AUTHORIZING CONTINUED PARTICIPATION WITH THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF FIVE CENTS PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION.

MOTION: Councilmember Lynch moved to approve consent agenda items 1 through 5 as presented. Councilmember Meyer seconded with Councilmembers Lynch, Meyer, and Reed voting for the motion. Motion carried 3-0.

## INDIVIDUAL CONSIDERATION ITEMS

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE ANNUAL AUDIT REPORT.

Finance/Human Resources Director Grant Savage introduced Mike Vail, CPA, with Vail & Park, PC. Mr. Vail reviewed the Audit Presentation PowerPoint for the year ending September 30, 2022, dated March 7, 2023, in tonight's City Council packet. The City of Parker, Texas received a clean, unmodified opinion, which is the highest level of assurance.

Councilmember Lynch inquired about "unearned revenues" and the timeframe for their use. Mr. Savage noted those funds were recovery funds from a grant that would tentatively be used in FY 2025-2026, in conjunction with Collin County for the Dillehay Drive waterline relocation. Staff is currently waiting on bids. The item will be brought to City Council for approval, as the fund has a strict use.

Mayor Pettie, on behalf of herself, and City Council, thanked City Administrator Olson, Finance/Human Resources Director Savage, City Staff, and the Auditors for an excellent job and their thoroughness.

MOTION: Councilmember Lynch moved to accept/approve the Annual Financial Report 2022 For Fiscal Year Ended September 30, 2022, as presented. Councilmember Reed seconded with Councilmembers Lynch, Meyer, and Reed voting for the motion. Motion carried 3-0.

## **ROUTINE ITEMS**

### **7. UPDATE(S):**

#### **FM 2551**

City Administrator Luke Olson and Director of Public Works Gary Machado said the City has reported all requested information to Texas Department of Transportation (TxDot), but we have not received a response. The utility work is behind schedule due to the weather. The repairs to Parker Village and Curtis Drives have been completed.

Mr. Olson noted again, he would continue to update the City's website as information becomes available.

## **FUTURE AGENDA ITEMS**

### **8. FUTURE AGENDA ITEMS**

Mayor Pettie asked if there were any items to be added to the future agenda.

Hearing no requests, Mayor Pettie encouraged everyone to email her requests. The Mayor also noted the next special meeting would be Tuesday, March 14, 2023, 6:00 PM for the Comprehensive Plan Workshop, and the next regularly scheduled meeting would be Tuesday, March 21, 2023.

Mayor Lee Pettie adjourned the meeting at 7:39 p.m.



APPROVED:

  
Mayor Lee Pettie

ATTESTED:



Patti Scott Grey, City Secretary

Approved on the 21st day  
of March, 2023.