



**MINUTES**  
**CITY COUNCIL MEETING**  
**FEBRUARY 6, 2024**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 6:01 p.m. Mayor Pro Tem Jim Reed and Councilmembers Randy Kercho, Terry Lynch, and Amanda Noe were present. Councilmember Todd Fecht was absent.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, Finance/Human Resources Director Grant Savage (arrived at 7:29 p.m.), City Attorney Amy J. Stanphill, Public Works Director Gary Machado, Assistant Fire Chief Justin Miller (arrived at 7:30 p.m. & left at 8:50 p.m.), Fire Division Chief (Admin) Jeff Kendrick (arrived at 7:29 p.m. & left at 8:50 p.m.), Police Chief Kenneth Price, and Police Sergeant Cournye Dixon

**EXECUTIVE SESSION** - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

**RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:**

Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation to wit: SOAH Docket No. 582-23-01498.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettle recessed the regular meeting to Executive Session at 6:03 p.m.

**RECONVENE REGULAR MEETING.**

Mayor Lee Pettle reconvened the meeting at 7:32 p.m.

**ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.**

No action was taken.

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Police Sergeant Cournye Dixon led the pledge.

TEXAS PLEDGE: Assistant Fire Chief Justin Miller led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

## ITEMS OF COMMUNITY INTEREST

Mayor Pettle reviewed the upcoming Community Interest items below:

CANCELED/RESCHEDULED PARKS AND RECREATION COMMISSION (P&R) – CANCELED - WEDNESDAY, FEBRUARY 14, 2024, 5 PM AND RESCHEDULED TO THURSDAY, FEBRUARY 15, 2024, 5 PM

CITY FILING DEADLINE – FRIDAY, FEBRUARY 16, 2024, 5:00 PM

## MARCH 5, 2024 PRIMARY ELECTION – PARKER CITY HALL

Sunday (Domingo)	Monday (Lunes)	Tuesday (Martes)	Wednesday (Miércoles)	Thursday (Jueves)	Friday (Viernes)	Saturday (Sábado)
February 18 No Voting (18 de febrero) (Sin votar)	February 19 No Voting Holiday (18 de febrero) (Sin votar) (Día festivo)	February 20 Early Voting (20 de febrero) (Votación adelantada)	February 21 Early Voting (21 de febrero) (Votación adelantada)	February 22 Early Voting (22 de febrero) (Votación adelantada)	February 23 Early Voting (23 de febrero) (Votación adelantada)	February 24 Early Voting (24 de febrero) (Votación adelantada)
11 am – 5 pm	7am - 7pm	7am - 7pm	8 am – 5 pm	8 am – 5 pm	8 am – 5 pm	7 am – 7 pm

## March 5, 2024 Democratic & Republican Primary Elections – Election Day – 7 am - 7 pm\*

(Elecciones primarias demócratas y republicanas del 5 de marzo de 2024 – Lugares el día de las elecciones - 7 am – 7pm\*)

THURSDAY, APRIL 4, 2024 - LAST DAY TO REGISTER TO VOTE FOR THE MAY 4, 2024, GENERAL ELECTION

NATIONAL PRESCRIPTION DRUG TAKE BACK - SATURDAY, APRIL 27, 2024, 10AM-2PM

## REMINDER – MAY 4, 2024 – GENERAL ELECTION (EV AND ED INFO)

### EARLY VOTING DATES AND TIMES

MONDAY, APRIL 22, 2024 – FRIDAY, APRIL 26, 2024 8 A.M. – 5 P.M.

SATURDAY, APRIL 27, 2024 8 A.M. – 5 P.M.

MONDAY, APRIL 29, 2024 – TUESDAY, APRIL 30, 2024 7 A.M. – 7 P.M.

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR JANUARY 16, 2024. [REGULAR MEETING]

2. APPROVAL OF MEETING MINUTES FOR JANUARY 30, 2024. [SPECIAL MEETING]
3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2024-778 AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF PARKER AND REGION VIII EDUCATION SERVICE CENTER TO PARTICIPATE IN THE INTERLOCAL PURCHASING SYSTEM (TIPS), A NATIONAL COOPERATIVE PURCHASING PROGRAM.

Mayor Pettle requested item #3, Resolution No. 2024-778 authorizing an Interlocal Agreement (ILA) between the City of Parker and Region VIII Education Service Center to participate in the Interlocal Purchasing System (TIPS), a National Cooperative Purchasing Program, be removed from the consent agenda for further discussion.

**MOTION:** Councilmember Terry Lynch moved to approve consent agenda item 1, approving the January 16, 2024 regular meeting minutes, as amended [See *Exhibit 1 – January 16, 2024 regular meeting minutes, dated February 6, 2024.*], and item 2, approving the January 30, 2024 special meeting minutes, as presented. Mayor Pro Tem Reed seconded with Councilmembers Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 4-0.

## INDIVIDUAL CONSIDERATION ITEMS

3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2024-778 AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF PARKER AND REGION VIII EDUCATION SERVICE CENTER TO PARTICIPATE IN THE INTERLOCAL PURCHASING SYSTEM (TIPS), A NATIONAL COOPERATIVE PURCHASING PROGRAM.

**MOTION:** Councilmember Noe moved to approve Resolution No. 2024-778 authorizing an Interlocal Agreement (ILA) between the City of Parker and Region VIII Education Service Center to participate in the Interlocal Purchasing System (TIPS), a National Cooperative Purchasing Program. Councilmember Lynch seconded with Councilmembers Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 4-0.

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO.863, CALLING AN ELECTION TO BE HELD ON SATURDAY, MAY 4, 2024 TO ELECT A MAYOR AND TWO (2) CITY COUNCILMEMBERS AT-LARGE; PROVIDING FOR EARLY VOTING; AUTHORIZING THE MAYOR TO EXECUTE A JOINT GENERAL AND SPECIAL ELECTION SERVICES CONTRACT WITH COLLIN COUNTY; PROVIDING FOR THE ORDER AND NOTICE OF THE ELECTION; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

**MOTION:** Mayor Pro Tem Reed moved to approve Ordinance No.863, calling an election to be held on Saturday, May 4, 2024 to elect a Mayor and two (2) City Councilmembers At-Large; providing for early voting; authorizing the Mayor to execute a Joint General And Special Election services contract with Collin County; providing

for the Order and Notice of the election; finding and determining that the meeting at which this ordinance is passed was noticed and is open to the public as required by law. Councilmember Noe seconded with Councilmembers Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 4-0.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION, ACCEPTING THE 2023 RACIAL PROFILING REPORT AND THE 2023 PARKER PD (POLICE DEPARTMENT) ANNUAL REPORT.

At the request of City Council, Police Chief Price gave an update on police vehicles prior to reviewing the item.

MOTION: Councilmember Lynch moved to accept the 2023 Racial Profiling Report. Mayor Pro Tem Reed seconded with Councilmembers Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 4-0.

MOTION: Councilmember Noe moved to accept the 2023 Parker PD Annual Report. Mayor Pro Tem Reed seconded with Councilmembers Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 4-0.

The Parker PD officers, and civilian staff were commended and thanked for their reports, noting there were no 2023 complaints.

6. DISCUSSION, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON EITHER (1) RESOLUTION NO. 2024-(775) REGARDING THE EXTENSION AND RATE INCREASE ADDENDUM TO THE LEASE AGREEMENT WITH MOBILE MODULAR MANAGEMENT CORP FOR THE MODULAR BUILDINGS PRESENTLY USED BY THE POLICE DEPARTMENT, OR (2) RESOLUTION NO. 2024-(775) AUTHORIZING THE PURCHASE OF THE PREVIOUSLY LEASED MODULAR BUILDINGS FROM MOBILE MODULAR MANAGEMENT CORP AND EXECUTION OF RELATED AND NECESSARY DOCUMENTS. [POSTPONED 2023 1219; REQUEST TO RESTATE UPDATE/POSSIBLE PURCHASE 2024 0116]

Mayor Pettle said Council would take this in two (2) parts:

DISCUSSION, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON EITHER

PART 1 (LEASE):

(1) RESOLUTION NO. 2024-(775) REGARDING THE EXTENSION AND RATE INCREASE ADDENDUM TO THE LEASE AGREEMENT WITH MOBILE MODULAR MANAGEMENT CORP FOR THE MODULAR BUILDINGS PRESENTLY USED BY THE POLICE DEPARTMENT,

Council showed no interest in discussing and/or approving the extension and rate increase addendum to the lease agreement.

OR

PART 2 (PURCHASE):

(2) RESOLUTION NO. 2024-(775) AUTHORIZING THE PURCHASE OF THE PREVIOUSLY LEASED MODULAR BUILDINGS FROM MOBILE MODULAR MANAGEMENT CORP AND EXECUTION OF RELATED AND NECESSARY DOCUMENTS.

MOTION: Councilmember Kercho moved to approve Resolution No. 2024-775 authorizing the purchase of the previously leased modular buildings from Mobile Modular Management Corp and execution of related and necessary documents. Councilmember Lynch seconded with Councilmembers Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 4-0.

**7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 864 AUTHORIZING EXPENDITURES AND APPROVING AMENDMENT(S) TO THE FY 2023-2024 OPERATING BUDGET. [MODULAR BUILDING]**

Finance/Human Resources Director Grant Savage reviewed the information from tonight's packet, stating the purpose of this agenda item is to amend the City's FY 2023-2024 budget by the following amount to purchase the Police Department building that had previously been leased:

Fund	Account	Description	Budget	Budget Amendment	Revised Budget	Reason
General	01-900-8930	Buildings & Structures	-	100,000	100,000	PD Building

MOTION: Mayor Pro Tem Reed moved to approve Ordinance No. 864 authorizing expenditures and approving amendment(s) to the FY 2023-2024 Operating Budget. [Modular Building]. Councilmember Noe seconded with Councilmembers Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 4-0.

**8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ACCEPTING 15 GIFT BAGS DONATED BY JIMMY AND LIZ PARKER VALUED AT \$40 EACH TO POLICE DEPARTMENT. (OVER \$500).**

MOTION: Councilmember Lynch moved to accept the donation by Jimmy and Liz Parker of 15 gift bags valued at \$40 each to Police Department (OVER \$500). Mayor Pro Tem Reed seconded with Councilmembers Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 4-0.

Mayor Pettle, on behalf of herself, City Council, and City Staff, thanked the donors for their kind and generous donation.

**9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION REGARDING ADVERTISING REQUEST FOR QUALIFICATIONS (RFQS) FOR ENGINEERING SERVICES.**

MOTION: Mayor Pro Tem Reed moved to approve advertising Request for Qualifications (RFQS) for Engineering Services and further directing staff to determine or set certain RFQ dates and bring results back to Mayor and Council. Councilmember Kercho seconded with Councilmembers Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 4-0.

10. DISCUSSION, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON STREET MAINTENANCE AND ADOPTION OF RESOLUTION NO. 2024-779 AUTHORIZING AWARD OF CONTRACT AND EXECUTION OF NECESSARY AND RELATED DOCUMENTS WITH ANDERSON ASPHALT & CONCRETE PAVING, LLC TO PERFORM THE WORK DESCRIBED IN ITS PROPOSAL CONSISTENT WITH ITS COMPETITIVELY PROCURED TIPS AGREEMENT.

Mayor Pettle requested item #10, street maintenance and adoption of Resolution No. 2024-779 authorizing award of contract and execution of necessary and related documents with Anderson Asphalt & Concrete Paving, LLC to perform the work described in its proposal consistent with its competitively procured tips agreement, be removed from tonight's "Individual Consideration Items" portion of the agenda, due to material deficiencies and further the item be postponed, placing it on the February 20, 2024 City Council meeting agenda. The Mayor said she felt staff would have all the materials needed at that time.

Mayor Pettle moved to the next item.

11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION AUTHORIZING STAFF TO OBTAIN A SCOPE OF SERVICES AND ESTIMATE OF PROBABLE COSTS FOR ENGINEERING SERVICES PERFORMED BY THE CITY'S ENGINEER, BIRKHOFF, HENDRICKS & CARTER, LLP, RELATED TO THE WATER LINE RELOCATION AND IMPROVEMENTS ON DUBLIN ROAD.

Mayor and Council agreed to direct staff to obtain a scope of services and estimate of probable costs for engineering services performed by the City's Engineer, Birkhoff, Hendricks & Carter, LLP, related to the water line relocation and improvements on Dublin Road.

12. CONSIDERATION AND/OR ANY APPROPRIATE ACTION FOR APPROVAL OF THE TRADE-IN SALE OF TWO FIRE ENGINES. (1994 PIERCE PUMPER ENGINE 812 AND 2001 SPARTAN PUMPER ENGINE 811).

Assistant Fire Chief Miller and Fire Division Chief Kendrick reviewed the information provided in tonight's packet.

MOTION: Councilmember Lynch moved to approve the trade-in sale of two fire engines, 1994 Pierce Pumper Engine 812 and 2001 Spartan Pumper Engine 811. Councilmember Noe seconded with Councilmembers Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 4-0.

Mayor Pettle asked that Council discuss and take appropriate action on item #14 and return to item #13.

14. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2024-777 MAKING AN APPOINTMENT TO THE PARKS AND RECREATION (P&R) COMMISSION ALTERNATE TWO POSITION EXPIRING NOVEMBER 30, 2024.

MOTION: Mayor Pro Tem Reed moved to approve Resolution No. 2024-777 making an appointment to the Parks and Recreation (P&R) Commission Alternate Two

position expiring November 30, 2024, namely Wendy Clark. Councilmember Lynch seconded with Councilmembers Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 4-0.

### 13. DISCUSSION OF RECORDS MANAGEMENT PROGRAM

City Administrator Olson reviewed the information in tonight's packet, stating the program and/or policy was established in 1991 and the City has been following the Texas State Library and Archives Commission's Schedules, but would need to officially adopt those schedules as the City's, and "Report annually to the City Council on the implementation of the records management program." [§ 32.08 DUTIES OF RECORDS MANAGEMENT OFFICER. (L)]

Mayor and City Council discussed City documents/records, electronic versus paper documents; Texas State retention schedules and requirements; the City's requirements (preservation vs. destruction); and better general access to documents.

## ROUTINE ITEMS

### 15. UPDATE(S):

#### **FM2551**

Public Works Director Machado stated the water lines at Dillehay and Parker Roads will need to be relocated. Mr. Machado indicated a temporary water line bypass will be needed during the relocation of those lines.

#### **ENTERPRISE UPDATE BY CITY ADMINISTRATOR OLSON**

No update at this time.

#### **POLICE VEHICLES**

Police Chief Price said the City should receive two of the three police vehicles in February and the remaining vehicle in June of 2024.

#### **WEBSITE DEVELOPMENT COMMITTEE**

City Administrator Olson said a meeting was in the process of being scheduled and once the date and time is determined that information will be distributed in advance of the meeting.

#### **COMP PLAN w/Council and Planning and Zoning (P&Z) Commission**

Councilmember Kercho indicated the Comprehensive Plan Committee consisting of himself, Cindy Meyer, and two Planning and Zoning (P & Z) Commissioners met today, Tuesday, February 6th, and he reviewed Comp Plan updates and what needs to be completed to move forward. Mr. Kercho said he will keep the Council updated on any future progress and stated the next meeting was scheduled for Thursday, February 15, 2024, 1:00 PM.

#### **CAPITAL IMPROVEMENT PLAN (CIP)**

Councilmember Noe said once some remaining items in the plan are completed, a meeting will be set for another CIP workshop with Council.

#### **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)**

City Attorney Stanphill told everyone that our Motion to Dismiss was denied but we were granted a continuance so the Hearing set for February 13-15

has been canceled. "Restore the Grasslands" (RTG) is to re-notice. There is a prehearing conference scheduled for this Friday, February 9th at 1 PM via Zoom and we should learn the length of our continuance at that time.

#### **ANY ADDITIONAL UPDATES**

No additional updates were noted.

#### **QUARTERLY REPORT**

City Council accepted the reports hyperlinked below:

##### [Investment 4th Qtr. Report 2023](#)

Finance/Human Resources Director Savage advised the Mayor and City Council the City's investments are doing better than expected due to the higher interest rates. It is anticipated that this trend will continue and bring in additional revenue for the City.

#### **DONATION(S)**

##### **16. ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$500).**

Mary Ellen Cavanaugh donated chips/fruit snacks/granola bars valued at \$40 to the Police Department.

Frances B. and Hugh L. Lewis donated \$25 in Memorial of former Parker City Administrator Betty McMenamy to the Fire Department.

Jerry Dorough donated \$100 cash to the Fire Department.

Michael D. and Lynnette Hawkins donated \$75 to the Memorial of former Parker Fire Chief Larry J. McMenamy to the Fire Department.

Linda Caballero (Craft) donated \$100 to the Memorial of former Parker Fire Chief Larry J. McMenamy to the Fire Department.

Mayor Pettle, on behalf of herself, City Council, and City Staff, thanked the donors for their kind and generous donations.

#### **FUTURE AGENDA ITEMS**

##### **17. FUTURE AGENDA ITEMS**

Mayor Pettle asked if there were any items to be added to the future agenda and noted, the following:

Item #10 – Street Maintenance (Dublin, Lewis, & Curtis) and adoption of Resolution No. 2024-779 authorizing award of contract and execution of necessary and related documents with Anderson Asphalt & Concrete Paving, LLC to perform the work described in its proposal consistent with its competitively procured tips agreement;

Item #13 - Discussion of Records Management Program – Follow up on officially adopting the Texas State Library and Archives Commission's Schedules and reporting annually to the City Council on the implementation of the records management program." [§ 32.08 DUTIES OF RECORDS MANAGEMENT OFFICER. (L)]

Item #14 - Mayor and Council agreed to direct staff to obtain a scope of services and estimate of probable costs for engineering services performed by the City's Engineer, Birkhoff, Hendricks & Carter, LLP, related to the water line relocation and improvements on Dublin Road.

Councilmember Lynch noted the Personnel Manual was not on the Future Agenda Items. Mayor Pettle said there would be Council Workshop, reviewing the manual prior to it being placed on an agenda.

Hearing no additional requests, Mayor Pettle encouraged everyone to email her any requests. She noted the next regularly scheduled meeting would be Tuesday, February 20, 2024.

## ADJOURN

Mayor Lee Pettle adjourned the meeting at 9:06 p.m.

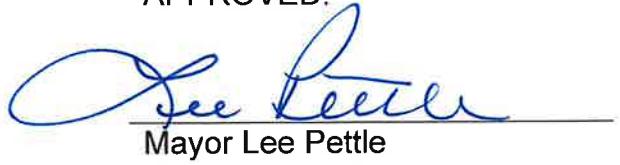


ATTESTED:



Patti Scott Grey, City Secretary

APPROVED:

  
\_\_\_\_\_  
Mayor Lee Pettle

Approved on the 20<sup>th</sup> day  
of February, 2024.



MINUTES  
CITY COUNCIL MEETING  
JANUARY 16, 2024

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 6:00 p.m. Mayor Pro Tem Jim Reed and Councilmembers Todd Fecht, Randy Kercho, Terry Lynch, and Amanda Noe were present.

Staff Present: City Administrator Luke Olson, Deputy City Secretary/Municipal Court Clerk Lori Newton, Finance/Human Resources Director Grant Savage, Public Works Director Gary Machado, Fire Chief Mike Sheff (arrived at 6:32 p.m.), and Police Chief Kenneth Price

**EXECUTIVE SESSION** - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

Executive Session was canceled.

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Councilmember Todd Fecht led the pledge.

TEXAS PLEDGE: Councilmember Randy Kercho led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

**ITEMS OF COMMUNITY INTEREST**

Mayor Pettle reviewed the upcoming Community Interest items below:

CANCELED/RESCHEDULED PARKS AND RECREATION COMMISSION (P&R) – CANCELED - WEDNESDAY, FEBRUARY 14, 2024, 5 PM AND RESCHEDULED TO THURSDAY, FEBRUARY 15, 2024, 5 PM

CITY FILING DEADLINE – FRIDAY, FEBRUARY 16, 2024, 5:00 PM

**MARCH 5, 2024 PRIMARY ELECTION – PARKER CITY HALL**

<b>Sunday (Domingo)</b>	<b>Monday (Lunes)</b>	<b>Tuesday (Martes)</b>	<b>Wednesday (Miércoles)</b>	<b>Thursday (Jueves)</b>	<b>Friday (Viernes)</b>	<b>Saturday (Sábado)</b>
<b>February 18 No Voting (18 de febrero) (Sin votar)</b>	<b>February 19 No Voting Holiday (18 de febrero) (Sin votar) (Día festivo)</b>	<b>February 20 Early Voting (20 de febrero) (Votación adelantada)</b>  <b>8 am – 5 pm</b>	<b>February 21 Early Voting (21 de febrero) (Votación adelantada)</b>  <b>8 am – 5 pm</b>	<b>February 22 Early Voting (22 de febrero) (Votación adelantada)</b>  <b>8 am – 5 pm</b>	<b>February 23 Early Voting (23 de febrero) (Votación adelantada)</b>  <b>8 am – 5 pm</b>	<b>February 24 Early Voting (24 de febrero) (Votación adelantada)</b>  <b>7 am – 7 pm</b>
<b>February 25 Early Voting (25 de febrero) (Votación adelantada)</b>  <b>11 am – 5 pm</b>	<b>February 26 Early Voting (26 de febrero) (Votación adelantada)</b>  <b>7am - 7pm</b>	<b>February 27 Early Voting (27 de febrero) (Votación adelantada)</b>  <b>7am - 7pm</b>	<b>February 28 Early Voting (28 de febrero) (Votación adelantada)</b>  <b>7am - 7pm</b>	<b>February 29 Early Voting (29 de febrero) (Votación adelantada)</b>  <b>7am - 7pm</b>	<b>March 1 Early Voting (1 de marzo) (Votación adelantada)</b>  <b>7am - 7pm</b>	<b>March 2 No Voting (2 de marzo) (Sin votar)</b>

THURSDAY, APRIL 4, 2024 - LAST DAY TO REGISTER TO VOTE FOR THE MAY 4, 2024, GENERAL ELECTION

**INDIVIDUAL CONSIDERATION ITEMS**

**1. APPROVAL OF MEETING MINUTES FOR DECEMBER 19, 2023.**

MOTION: Mayor Pro Tem Reed moved to approve the December 19, 2023. Councilmember Fecht seconded with Councilmembers Fecht, Kercho, Lynch, Noe, Reed voting for the motion. Motion carried 5-0.

**2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON 2023 PARKERFEST DONATIONS.**

MOTION: Councilmember Noe moved to accept the 2023 Parkerfest Donations, as presented. Mayor Pro Tem Reed seconded with Councilmembers Fecht, Kercho, Lynch, Noe, Reed voting for the motion. Motion carried 5-0.

Mayor Pettle, on behalf of herself, City Council, and City Staff, thanked the donors and sponsors for their kind and generous donations.

**3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2024-775 REGARDING THE EXTENSION AND RATE INCREASE ADDENDUM TO THE LEASE AGREEMENT WITH MOBILE MODULAR.  
[POSTPONED 2023 1219]**

~~MOTION: Councilmember Kercho moved to purchase the Mobile Modular building, rather than extending the lease. After discussion, the motion and second were retracted due to fact that it was an improper motion and not the intended subject matter of the item posted. Motion died/failed 5-0.~~

**MOTION:** Councilmember Kercho moved to “basically remove this item from the agenda and place it on the next agenda with an opportunity to discuss purchase thereof.” Councilmember Fecht seconded. Mayor Pettle and City Administrator Olson advised Council this item did not reflect the intended subject matter of the item posted. If there was not a motion in regard to the *extension and rate increase addendum to the lease agreement with mobile modular*, there would be no motion and the item would die for lack of a motion.

City Council decided to remove the item from tonight’s agenda and put the item on ***Future Agenda Items*** for additional details, review and further consideration.

#### 4. DISCUSSION/REVIEW OF UTILITIES BUILDING.

City Council discussed the Utilities Building (also, known as “pump station building,” and the “water building”). City Council directed City Administrator Olson to obtain more information on metal or modular buildings, develop cost estimates for the project, and bring the information back to City Council discussion, review and consideration.

### **ROUTINE ITEMS**

#### 5. UPDATE(S):

##### **ENTERPRISE UPDATE BY CITY ADMINISTRATOR OLSON**

###### **POLICE VEHICLES**

City Administrator Olson said the vehicle on order in Belton, Texas, has been canceled, as it would be next year before it could be ready. City Council agreed to the cancellation. The other two vehicles are in the process of being equipped with police apparatus and transported to the City of Parker from Pennsylvania.

Mr. Olson said Enterprise is in the process of providing a new car chart as requested.

###### **FM2551**

City Administrator Olson and Public Works Director Machado noted work has started on FM2551 (Dillehay), but that work has been delayed due to winter weather conditions.

###### **WEBSITE**

City Administrator Olson and Deputy City Secretary/Municipal Court Clerk Newton related progress was being made on the City’s website and “CivicPlus is currently working on navigation based on site results of analytics.”

###### **COMP PLAN w/Council and Planning and Zoning (P&Z) Commission**

It was decided that two (2) subcommittees, one with two (2) City Councilmembers and another with two (2) Planning and Zoning (P&Z) Commissioners, will move the plan forward. The City Councilmembers will bring information back to City Council for input, while the P&Z Commissioners will do the same with P&Z.

**Mayor Pettle updated everyone, stating preparation was in progress and Council decided to move forward with two (2) subcommittees, consisting of a Council subcommittee and a Planning and Zoning (P&Z) subcommittee.**

###### **CAPITAL IMPROVEMENT PLAN (CIP)**

It was indicated CIP work was in progress, pending additional information from City Staff.

###### **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)**

As previously reported, "Merits for MUD #7" was continued from November 28-30, 2023 to February 13-15, 2024.

#### **REQUEST FOR QUALIFICATIONS (RFQ) FOR ENGINEERING**

City Administrator Olson said the RFQ is in progress and should be ready to present to City Council at the February 6, 2024 City Council meeting.

#### **ANY ADDITIONAL UPDATES**

No additional updates were noted.

#### **MONTHLY/QUARTERLY REPORTS**

City Council accepted the reports hyperlinked below:

[December 2023 - Building Permit/Code Report](#)

[November/December 2023 – Court Report](#)

[November 2023 – Court Report](#)

[December 2023 – Court Report](#)

[December 2023 – Finance \(monthly financials\) Report](#)

[December 2023 – Police Report](#)

#### **DONATION(S)**

##### **6. ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$500).**

Maryam Boroujerdi & Mohammad Massoudi donated 1 Dozen Bundtinis from Nothing Bundt Cakes value of \$28 to City of Parker Staff

Lisa Callan donated chocolates valued at \$15 to the Police Department.

Linda Ryan and Jean deLeon donated cookies valued at \$17 to the Police Department.

Pam and Allen Terrell donated an electric kettle valued at \$10 to the Police Department.

The Turrentine's donated homemade cookies valued at \$10 to the Police Department.

The Floyd Family donated cookies and donuts valued at \$15 to the Police Department.

Chip and Linda Justice donated Tiff's Treats valued at \$100 to the Police Department..

The Levy's donated chocolates valued at \$30 to the Police Department.

Mayor Pettle, on behalf of herself, City Council, and City Staff, thanked the donors for their kind and generous donations.

#### **FUTURE AGENDA ITEMS**

##### **7. FUTURE AGENDA ITEMS**

Mayor Pettle asked if there were any items to be added to the future agenda.

Councilmember Kercho asked that Item #3, regarding Mobile Modular building, be added with the request for additional information regarding possible purchase of

the building; and he also requested Dublin Road waterline be added as soon as possible.

Hearing no additional requests, the Mayor encouraged everyone to email her any additional requests. She noted the next regularly scheduled meeting would be Tuesday, February 6, 2024.

## ADJOURN

Mayor Lee Pettle adjourned the meeting at 7:03 p.m.

APPROVED:

\_\_\_\_\_  
Mayor Lee Pettle

ATTESTED:

Approved on the 6th day  
of February, 2024.

\_\_\_\_\_  
Patti Scott Grey, City Secretary

PROPOSED