



**MINUTES**  
**CITY COUNCIL MEETING**  
**APRIL 2, 2024**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettie called the meeting to order at 6:02 p.m. Mayor Pro Tem Jim Reed and Councilmembers Todd Fecht, Randy Kercho, Terry Lynch, and Amanda Noe were present.

Staff Present: City Administrator Luke Olson, Asst. City Administrator/City Secretary Patti Scott Grey, City Attorney Amy J. Stanphill, and Public Works Director Gary Machado (arrived at 6:30 p.m.)

**EXECUTIVE SESSION** - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

**RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:**

Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettie recessed the regular meeting to Executive Session at 6:03 p.m.

**RECONVENE REGULAR MEETING.**

Mayor Lee Pettie reconvened the meeting at 6:45 p.m.

**ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.**

No action was taken.

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Councilmember Randy Kercho led the pledge.

TEXAS PLEDGE: Councilmember Terry Lynch led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

## ITEMS OF COMMUNITY INTEREST

Mayor Pettle reviewed the upcoming Community Interest items below:

1. LAST DAY TO REGISTER TO VOTE FOR THE MAY 4, 2024, GENERAL ELECTION - THURSDAY, APRIL 4, 2024

SOLAR ECLIPSE WATCH PARTY - MONDAY, APRIL 8, 2024, 12:30 PM – 3:00 PM

CANDIDATES NIGHT - THURSDAY, APRIL 11, 2024, 7 PM – VICTORY CHURCH – 6301 E. PARKER ROAD

CITY COUNCIL (CC) – TUESDAY, APRIL 16, 2024, 7 PM – CANCELED – RESCHEDULED  
SPECIAL CITY COUNCIL MEETING – TUESDAY, APRIL 23, 2024, 6 PM

GREAT AMERICAN CLEANUP - SATURDAY, APRIL 20, 2024. 9 AM

NATIONAL PRESCRIPTION DRUG TAKE BACK - SATURDAY, APRIL 27, 2024, 10AM-2PM

### MAY 4, 2024 – GENERAL ELECTION (EV AND ED INFO)

Sunday (Domingo)	Monday (Lunes)	Tuesday (Martes)	Wednesday (Miércoles)	Thursday (Jueves)	Friday (Viernes)	Saturday (Sábado)
<b>April 21</b> <b>No Voting</b> (21 de abril) (Sin votar)	<b>April 22</b> <b>Early Voting</b> (22 de abril) (Votación adelantada)  8 am – 5 pm	<b>April 23</b> <b>Early Voting</b> (23 de abril) (Votación adelantada)  8 am – 5 pm	<b>April 24</b> <b>Early Voting</b> (24 de abril) (Votación adelantada)  8 am – 5 pm	<b>April 25</b> <b>Early Voting</b> (25 de abril) (Votación adelantada)  8 am – 5 pm	<b>April 26</b> <b>Early Voting</b> (26 de abril) (Votación adelantada)  8 am – 5 pm	<b>April 27</b> <b>Early Voting</b> (27 de abril) (Votación adelantada)  8 am – 5 pm
<b>April 28</b> <b>No Voting</b> (28 de abril) (Sin votar)	<b>April 29</b> <b>Early Voting</b> (29 de abril) (Votación adelantada)  7am - 7pm	<b>April 30</b> <b>Early Voting</b> (30 de abril) (Votación adelantada)  7am - 7pm	<b>May 1</b> <b>No Voting</b> (1 de mayo) (Sin votar)	<b>May 2</b> <b>No Voting</b> (2 de mayo) (Sin votar)	<b>May 3</b> <b>No Voting</b> (3 de mayo) (Sin votar)	<b>May 4</b> <b>Election Day</b> (4 de mayo) (Día de elección)  7am - 7pm Election Day

CITY COUNCIL (CC) – TUESDAY, MAY 7, 2024, 7 PM – CANCELED – RESCHEDULED  
SPECIAL CITY COUNCIL MEETING – TUESDAY, MAY 14, 2024, 7 PM - CANVASSING

CONCERT IN THE PARK - SATURDAY: MAY 11, 2024, **TBD**

CITY COUNCIL (CC) – TUESDAY, OCTOBER 1, 2024, 7 PM – CANCELED – NATIONAL NIGHT OUT (NNO)

CITY COUNCIL (CC) – TUESDAY, NOVEMBER 5 2024, 7 PM – CANCELED – DUE TO NOVEMBER 5, 2024 GENERAL ELECTION VOTING

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

2. APPROVAL OF MEETING MINUTES FOR MARCH 19, 2024. [CITY COUNCIL CAPITAL IMPROVEMENT PLAN (CIP) - PHASED APPROACH WORKSHOP]
3. APPROVAL OF MEETING MINUTES FOR MARCH 19, 2024. [REGULAR MEETING]

**MOTION:** Mayor Pro Tem Reed moved to approve the consent agenda items 1 and 2 as presented. Councilmembers Lynch and Noe seconded with Councilmembers Fecht, Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 5-0.

## INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2024-786 MAKING AN APPOINTMENT TO THE PARKS AND RECREATION (P&R) COMMISSION ALTERNATE THREE POSITION EXPIRING NOVEMBER 30, 2024.

**MOTION:** Councilmember Lynch moved to nominate Shauna Warmbrodt to the Parks and Recreation (P&R) Commission Alternate Three position expiring November 30, 2024. Councilmember Fecht seconded with Councilmembers Fecht, Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 5-0.

The nominations were closed, due to Shauna Warmbrodt's application being the only application received.

**MOTION:** Councilmember Lynch moved to approve Resolution No. 2024-786 making an appointment to the Parks and Recreation (P&R) Commission Alternate Three position expiring November 30, 2024, namely Shauna Warmbrodt. Mayor Pro Tem Reed seconded with Councilmembers Fecht, Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 5-0.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 867 AUTHORIZING EXPENDITURES AND APPROVING AMENDMENT(S) TO THE FY 2023-2024 OPERATING BUDGET.

City Administrator Olson reviewed the item from the packet, in Finance/Human Resources Director Savage's absence, stating "the purpose of this agenda item is to amend the City's FY 2023-2024 budget by the following amounts for a salary adjustment, utility impact fee study and repairs at the east end pump station:

Fund	Account	Description	Budget	Budget Amendment	Revised Budget	Reason
General	01-120-8001	Salary	346,680	2,230	348,910	Salary Adjustment
Water	03-600-8001	Salary	299,937	2,230	302,167	Salary Adjustment
Water	03-600-8407	Plant, Towers, Wells, Pumps	15,000	76,000	91,000	Pump Station Repairs
Utility Impact	60-900-8605	Professional Services	-	24,368	24,368	Utility Impact Fee Study".

**MOTION:** Councilmember Noe moved to approve Ordinance No. 867 authorizing expenditures and approving amendment(s) to the FY 2023-2024 Operating Budget. Councilmember Fecht seconded with Councilmembers Fecht, Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 5-0.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 845 AMENDING ORDINANCE NUMBER 832, POLICE DEPARTMENT OPERATIONS, TO CHANGE THE PUBLIC SAFETY COMMITTEE COMPOSITION TO TWO MEMBERS, "MAYOR" AND "MAYOR PRO TEM," REMOVING THE THIRD COUNCILMEMBER POSITION.

MOTION: Councilmember Noe moved to postpone Ordinance No. 845 amending Ordinance Number 832, Police Department Operations, to change the Public Safety Committee composition to two members, "Mayor" and "Mayor Pro Tem," removing the third councilmember position, until May 14, 2024 or later. Councilmember Lynch seconded.

Councilmember Lynch indicated she would like to see the Public Safety Committee disbanded; she thought City Administrator Olson should be included, and Council should be updated regularly.

Mayor Pettie said the committee was created to help City Administrator Olson and new Parker Police Chief Price.

Councilmembers Fecht, Kercho, Lynch, Noe, and Reed voting for the motion. Motion carried 5-0.

## **ROUTINE ITEMS**

7. UPDATE(S):

### **FM2551**

City Administrator Olson said, "It is a mess." Texas Department of Transportation (TxDot) is currently installing box culverts and pouring concrete for headwalls to Maxwell Creek.

### **WEBSITE**

City Administrator Olson said progress was being made towards the new website. City Staff had a meeting this Thursday, April 4<sup>th</sup> and plans were being made for the full Website Committee to get a sneak peek soon.

### **COMP PLAN**

Councilmember Kercho said the Committee is making good progress and the next meeting is on Friday, April 5, 2024, at 2:00 PM.

### **CAPITAL IMPROVEMENT PLAN (CIP)**

Councilmember Noe indicated the plan was being updated. Once revisions are made copies will be available to residents prior to a Town Hall meeting on Wednesday, April 17<sup>th</sup> at City Hall. Details are being finalized.

### **POLICE VEHICLES**

City Administrator Olson said two of the three vehicles are being built and the police truck should be delivered any day now.

### **REPORT RFQ ENGINEERING RESPONSES**

City Administrator Olson said the City received 28 packets in response to the RFQ and the review process should start soon.

### **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)**

City Attorney Stanphill said "continued confidential settlement negotiations on the matter" are ongoing.

**ANY ADDITIONAL UPDATES**

None

**DONATION(S)**

8. ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$500).

Maryam Boroujerdi & Mohammad Massoudi of 2203 Dublin Rd. donated 1-Dozen of Bundtins value of \$28.00 from Nothing Bundt Cakes.

Leanne Holiman donated 18 individual Last Crumb Cookies valued at \$200.00 to City Staff.

Mayor Pettie, on behalf of herself, City Council, and City Staff, thanked the donors for their kind and generous donations.

**FUTURE AGENDA ITEMS**

9. FUTURE AGENDA ITEMS

Mayor Pettie asked if there were any items to be added to the future agenda.

Councilmember Lynch said she would like to request an item to revoke the ordinance establishing the Public Safety Committee be placed on future agenda items.

Hearing no additional requests, the Mayor encouraged everyone to email her any requests.

She noted the next regularly scheduled meeting for Tuesday, April 16, 2024 has been canceled and rescheduled for Tuesday, April 23, 2024 [Special].

**ADJOURN**

Mayor Lee Pettie adjourned the meeting at 7:07 p.m.



APPROVED:

  
Mayor Lee Pettie

ATTESTED:



Patti Scott Grey, City Secretary

Approved on the 23rd day  
of April, 2024.