



AGENDA

CITY COUNCIL MEETING September 18, 2012 @ 5:30 PM

Notice is hereby given the City Council for the City of Parker will meet in a Regular Meeting on Tuesday, September 18, 2012 at 5:30 P.M. at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

CALL TO ORDER – Roll Call and Determination of a Quorum

EXECUTIVE SESSION 5:30 PM – 7:00 PM

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
 - a. Govt. Code 551.074— “Personnel--to deliberate the appointment, employment, evaluation, reassignment, or duties, of a public officer or employee----City Administrator, City Secretary, Finance/HR Manager, Police Chief, Police Officers, Court Administrator, Building Official, Water Department Employees, Administrative Assistant, and Utility Billing Clerk.”
 - b. Govt. Code 551.071 – “Confidential legal advice regarding City obligations or responsibility for public and private right of ways.”
2. RECONVENE REGULAR MEETING.
3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR AUGUST 21, 2012. [Smith]
5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR SEPTEMBER 4, 2012. [Smith]
6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 684 ADOPTING THE FY 2012-2013 BUDGET. [Boyd]
7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 685 ADOPTING AN AD VALOREM TAX RATE FOR THE YEAR 2012 AT A RATE OF \$0.37708. [Boyd]
8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON GENERAL ELECTIONS, TERMS OF OFFICE, AND/OR THE PLACE SYSTEM FOR THE CITY OF PARKER IN COMPLIANCE WITH THE REQUIREMENTS OF SENATE BILL 100. [Levine/Marshall]
9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON PARKERFEST 2012 BUDGET AND SCHEDULE OF EVENTS. [Flanigan/Houx]
10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION RESOLUTION 2012 – 392 ADOPTING A LIVING LEGACY TREE PROGRAM. [Flanigan/Shepherd]
11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AMENDING RESOLUTION 2011-345, A POLICY ON MAYOR AND COUNCIL TRAVEL AND EXPENSES. [Flanigan/Marshall]
12. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A MUTUAL AID AGREEMENT WITH THE CITY OF WYLIE. [Sheff]

ROUTINE ITEMS

13. FUTURE AGENDA ITEMS

14. UPDATES

Department Reports and Updates – Animal Control, Police, Building, Fire, Finance, Website

15. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on September 14, 2012 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

Date Notice Removed

Carrie L. Smith, TRMC, CMC
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



Council Agenda Item

Budget Account Code:	Meeting Date: September 18, 2012
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: C Smith
Estimated Cost:	Date Prepared: 9/6/2012
Exhibits:	1. Meeting Minutes for August 21.

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR AUGUST 21, 2012.

SUMMARY

Please review the attached meeting minutes and email me any changes prior to the meeting. I will contact you prior to the meeting for any changes or comments.

Carrie

POSSIBLE ACTION

Move to approve the Meeting Minutes as written (or amended).

Inter – Office Use			
Approved by:			
Department Head:	Carrie Smith	Date:	9/14/2012
City Attorney:		Date:	
City Administrator:		Date:	

MINUTES
CITY COUNCIL MEETING

August 21, 2012

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Marshall called the meeting to order at 5:30 p.m. Councilmembers Leamy, Sumrow, Levine, Pettle and Taylor were present. A quorum was present.

Staff Present: City Administrator Jeff Flanigan, City Secretary Carrie Smith, Finance/H.R. Manager Johnna Boyd, Police Chief Tony Fragoso and Fire Chief Mike Sheff.

EXECUTIVE SESSION 5:30 PM – 7:00 PM

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
 - a. Govt. Code 551.071 and 551.074— “Confidential legal advice regarding modification of employee benefits.”
 - b. Govt. Code 551.071 – “Confidential legal advice regarding threatened or pending litigation in the enforcement of zoning regulations.”

Mayor Marshall recessed the regular meeting at 5:30 p.m.

2. RECONVENE REGULAR MEETING.

Mayor Marshall reconvened the regular meeting at 7:12 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

PLEDGE OF ALLEGIANCE

The American Pledge was led by Jim Threadgill.

The Texas Pledge was led by Phil Steiman.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No Comments.

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR AUGUST 7, 2012.

MOTION: Councilmember Leamy moved to approve the minutes as written. Councilmember Pettle seconded with Councilmembers Leamy, Sumrow, Levine, Pettle and Taylor voting for. Motion carried 5-0.

5. PUBLIC HEARING ON THE PROPOSED TAX RATE FOR FISCAL YEAR 2012-2013.

The proposed tax rate is:

Maintenance and Operation Rate \$0.306402

Interest and Sinking Fund Rate \$0.070678

Total Tax Rate \$0.377080 per \$100

Parker has not had a tax rate increase since 2006.

Mayor Marshall opened the public hearing at 7:15 p.m.

Jim Threadgill, 7233 Moss Ridge Rd. – Mr. Threadgill thanked staff and council for maintaining the current tax rate during these difficult economic times.

Mayor Marshall closed the public hearing at 7:16 p.m.

The next public hearing will be held on September 4th and a vote will be taken on September 18th.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2012- 385 APPOINTING THE 2012 AUDITOR.

Five proposals were received from our request for qualification notices that were sent out in late July. All firms met the qualifications outlined in our request with cost ranging from \$14,250 to \$20,000. After review of all proposals received, the Investment Committee recommends the Council approve BrooksCardiel, PLLC as our auditors for the year ending September 30, 2012.

MOTION: Mayor Pro Tem Levine moved to approve Resolution 2012-385 subject to correcting the spelling of Carteil to Cardeil in the title of the resolution. Councilmember Leamy seconded with Councilmembers Leamy, Sumrow, Levine, Pettle and Taylor voting for. Motion carried 5-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 682 APPROVING BUDGET AMENDMENTS TO THE GENERAL FUND AND WATER FUND BUDGETS FOR MUNICIPAL PURPOSES. THE TOTAL EXPENDITURES FOR THE 2011-2012 BUDGET WILL NOT BE INCREASED.

Council reviewed the proposed budget amendments. (See Exhibit 7A)

MOTION: Councilmember Leamy moved to approve Ordinance 682 as written. Councilmember Sumrow seconded with Councilmembers Leamy, Sumrow, Levine, Pettle and Taylor voting for. Motion carried 5-0.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A PRELIMINARY PLAT FOR MAHAN ADDITION; BEING APPROXIMATELY 6.9 ACRES IN THE S.E. DONALDSON SURVEY, ABSTRACT 277. APPLICANTS: MOHAMMAD MASSOUDI AND MARYAM H. BROUJERDI ARE REQUESTING ONE SINGLE FAMILY RESIDENTIAL LOT TO BE SUBDIVIDED INTO TWO LOTS.

This request is for approval of a Preliminary Plat submitted by Mohammad Massoudi and Maryam H. Broujerdi. They own a 6.9 acre tract of land proposed to be subdivided into two lots. The property is in the city limits and currently zoned Single Family (SF).

The Planning and Zoning Commission met on August 9, 2012 and has recommended approval of the preliminary plat subject to: 1) a new waterline being installed on both lots; 2) A fire hydrant be installed; 3) dedication of right-of-way along Dublin Road; 4) issues in engineer letter be completed; and 5) the name and address of the owner to be added to the face of the plat.

City Administrator Flanigan stated all the issues in the engineers letter have been addressed.

There was discussion of access to the rear lot. Access will remain as it currently is, off of private road Mahaney Rd. Waterlines and a fire hydrant are to be installed by the property owner, increasing fire protection.

MOTION: Councilmember Sumrow moved to approve the preliminary plat subject to: the fire hydrant being installed before the the structure framing begins; and no dedication of private road, Mahaney Road, will be accepted by the City. Councilmember Leamy seconded with Councilmembers Leamy, Sumrow, Levine, Pettle and Taylor voting for. Motion carried 5-0.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2012-387 APPOINTING MEMBERS AND OFFICERS TO THE ZONING BOARD OF ADJUSTMENTS.

Councilmember Pettle recused herself due to a personal conflict on this agenda item.

The ZBA met on August 15 and have recommended Alternate Keith Pettle be moved to a voting member. Member Bob Heath recently gave his resignation to the Board.

The Board recommended the Council appoint the best qualified applicants to the alternate positions.

Recommended Board member appointments and terms are as follows:

voting members for the unexpired portion of a two year term, expiring June 1, 2013 or until their successors are appointed and qualified.

Place 1	Jack Albritton
Place 3	Andrew Ellison
Place 5	Keith Pettle

voting members for a term of two years, expiring June 1, 2014 or until their successors are appointed and qualified.

Place 2	Hal Camp
Place 4	Don Dickson

alternate members for a term of two years, expiring June 1, 2014 or until their successors are appointed and qualified.

Alternate 1	Brian Deaver
Alternate 2	Anthony Cassavechia

Chairperson

Place 1	Jack Albritton
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MOTION: Councilmember Sumrow moved to approve Resolution 2012-387 as written. Councilmember Leamy seconded with Councilmembers Leamy, Sumrow, Levine and Taylor voting for. Motion carried 4-0.

10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AMENDING RESOLUTION 2012-384 SETTING THE YEARLY TERMS OF MEMBERS, OFFICERS AND ALTERNATE OF THE PLANNING AND ZONING COMMISSION.

Resolution 2012-384 is being amended to adhere to Parker Code Sec. 50.02. Places 1, 3 and 5 are to expire in odd numbered years, and places 2 and 4 are to expire in even numbered years. Upon the Planning and Zoning Commissions recommendation Resolution 2012 -184 is being amended.

Parker Code § 150.02 PLANNING AND ZONING COMMISSION.
(A) Places. The Planning and Zoning Commission for the city shall consist of 5 members appointed by a majority of the City Council. Each member shall serve in a place designated by the Council. Places 1, 3, and 5 shall have two-year terms commencing June 1 of odd numbered years. Places 2

and 4 shall have two-year terms expiring in even numbered years on June 1.

Recommended Commissioner appointments and terms are as follows:

voting members for the unexpired portion of a two year term, expiring June 1, 2013 or until their successors are appointed and qualified.

Place 1	Russell Wright
Place 3	Leonard Stanislav
Place 5	Steven Schroeder

voting members for a term of two years, expiring June 1, 2014 or until their successors are appointed and qualified.

Place 2	Joe Lozano
Place 4	Tom Stone

alternate members for a term of two years, expiring June 1, 2014 or until their successors are appointed and qualified.

Alternate 1	Rick Herzberger
Alternate 2	Cleburne Raney
Alternate 3	Jasmat Sutaria

Chairperson, Vice-chairperson, and Secretary for a term of one-year, expiring June 1, 2013 or until their successors are appointed and qualified.

Chairperson	Russell Wright
Vice Chairperson	Joe Lozano
Secretary	Leonard Stanislav

MOTION: Councilmember Taylor moved to approve Resolution 2012-387 as amended. Councilmember Pettle seconded with Councilmember Leamy, Sumrow, Leamy, Levine, Pettle and Taylor voting for. Motion carried 5-0.

11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2012-388 APPROVING AN INTERLOCAL AGREEMENT WITH COLLIN COUNTY FOR POLICE DISPATCH SERVICE.

Council reviewed the annual interlocal agreement with Collin County for police dispatch services. The agreement extends the current contract for one year. The dispatch service charges for FY2013 in the amount of \$21,075.40 shall be paid by the City in quarterly installments of \$5,268.85. This amount is based upon the prior year call volume at the rate of \$6.68 per radio incident.

The language in Section 6 has been amended to the same language the County agreed to in last year's agreement. The intent is to balance the responsibilities of the parties. The City has no control over the County employees, either legally or

contractually. It is therefore difficult for the City to agree to the original language, which made the City liable for acts, or failure to act, by the County. The proposed language is intended to properly allocate the duties, and liabilities.

The changes are as follows:

SECTION 6. CIVIL LIABILITY

Any civil liability relating to the furnishing of services under this agreement shall be the responsibility of the party found to be negligent.

The City shall hold the County free and harmless from any obligation, costs, claims, judgments, attorney's fees, attachments, and other such liabilities arising from or growing out of the actions, or failure to act, of the City pursuant to the terms of this Agreement. The County shall hold the City free and harmless from any obligation, costs, claims, judgments, attorney's fees, attachments, and other such liabilities arising from or growing out of the actions, or failure to act, of the County pursuant to the terms of this Agreement, and as applicable by law.

Any civil liability relating to the furnishing of services under this agreement shall be the responsibility of the City. The parties agree that the County shall be acting as agent for the City in performing the services contemplated by this agreement.

The City shall hold the County free and harmless from any obligation, costs, claims, judgments, attorney's fees, attachments, and other such liabilities arising from or growing out of the services rendered to the City pursuant to the terms of this agreement or in any way connected with the rendering of said services, except when the same shall arise because of the willful misconduct or culpable negligence of the County, and the County is adjudged to be guilty of willful misconduct or culpable negligence by a court of competent jurisdiction.

MOTION: Councilmember Learmy moved to approve Resolution 2012-388 subject to Section 6 being amended. Councilmember Taylor seconded with Councilmembers Leamy, Sumrow, Levine, Pettle and Taylor voting for. Motion carried 5-0.

12. CONSIDERATION AND/OR ANY APPROPRIATE ACTION RESOLUTION 2012-389 TO WORK WITH ETMC AND THE SOUTHEAST COLLIN COUNTY EMERGENCY MEDICAL SERVICES COALITION TO APPLY FOR GRANT FUNDING THROUGH THE TEXAS HEALTHCARE TRANSFORMATION AND QUALITY IMPROVEMENT PROGRAM IN ACCORDANCE WITH SECTION 1115 OF THE SOCIAL SECURITY ACT, KNOWN AS THE 1115 WAIVER.

The Coalition and ETMC are investigating the possibility of applying for funding through 1115 Waiver Program matching public funds to an EMS delivery system. In order to apply for funding the government requires a resolution be considered through public forum.

ETMC, who is under contract with the Coalition to provide Coalition entities with paramedic ambulance service, has advised the Coalition they are a qualified provider under the Program. The Program offers funding which matches every dollar the Coalition pays ETMC for ambulance service. ETMC advises us that funding available under the Program would support a second Coalition ALS ambulance for approximately eight hours a day, five days a week for four years. A second Coalition ambulance during peak hours improves the delivery of EMS to Parker citizens and has the potential to lower the cost of back up ambulance service to Parker by Wylie FD when Coalition ambulances are unavailable.

The resolution provided by Wylie is not applicable to the program.

MOTION: Councilmember Leamy moved to direct City Attorney Shepherd to draft a resolution subject to the Mayor and Mayor Pro Tem approving it on behalf of Council and meeting the August 31 deadline. Mayor Pro Tem Levine seconded with Councilmembers Leamy, Sumrow, Levine, Pettle and Taylor voting for. Motion carried 5-0

INDIVIDUAL CONSIDERATION ITEMS

13. FUTURE AGENDA ITEMS

Council reviewed the Council Meeting Calendar through December 2012. Election day is November 6 and City Hall will be used as a polling location. Another change for consideration is to cancel the November 20 meeting due to the Thanksgiving holiday. Possible dates given to make up these meetings were October 30 and November 27. This item will be brought back at the next meeting.

14. ADJOURN

Mayor Marshall adjourned the meeting at 8:27 p.m.

APPROVED:

Mayor Z Marshall

ATTESTED:

APPROVED on the _____ day of
_____, 2012.

City Secretary Carrie L. Smith, TRMC, CMC

EXHIBITS

7A Proposed 2011-2012 Budget Amendments
Councilmember Pettles Conflict of Interest Form

**City of Parker
General Fund
Budget Adjustments
as of 08/14/12**

Account #	Description	Orig Budget	Revised Budget	Adjustment
1-10-6065	Legal Notice Advertisement	6,500.00	9,500.00	3,000.00
1-10-6040	Newsletter Expense	17,690.00	14,690.00	(3,000.00)
			Administration	0.00
1-20-6410	Vehicle Repairs & Maintenance	9,500.00	11,500.00	2,000.00
1-20-6435	Electronic Repairs & Radios	2,000.00	2,003.00	3.00
1-20-6465	Animal control	9,500.00	8,497.00	(1,003.00)
1-20-7900	Training	9,000.00	8,000.00	(1,000.00)
			Police	0.00
1-30-6520	State Court Costs	65,000.00	77,000.00	12,000.00
1-10-6040	Newsletter	14,690.00	8,690.00	(6,000.00)
1-10-7900	Training	13,000.00	7,000.00	(6,000.00)
			Court/Admin	0.00
1-40-6200	Vehicle Operations	21,678.57	24,678.57	3,000.00
1-40-7900	Training	15,000.00	12,000.00	(3,000.00)
1-40-6045	Memberships & Dues	2,500.00	4,000.00	1,500.00
1-40-7900	Training	12,000.00	10,500.00	(1,500.00)
			Fire Department	0.00
1-60-6675	Mower & Fuel	4,500.00	5,800.00	1,300.00
1-60-6640	Drainage	25,000.00	23,700.00	(1,300.00)
			Public Works	0.00
1-65-6710	Maintenance & Operations	25,000.00	27,500.00	2,500.00
1-65-6720	Improvements	20,000.00	17,500.00	(2,500.00)
			City Property	0.00
Windows Upgrade to be coded to 1-10-6020 (No change required)				
Police Vests & Camera				
1-20-6460	Uniforms & Officer Equipment	4,000.00	5,000.00	1,000.00
1-20-6440	Crime Scene equipment & supplies	500.00	950.00	450.00
1-20-6878	Tuition Reimbursement	1,000.00	0.00	(1,000.00)
1-20-7800	Insurance - Liability	8,000.00	7,550.00	(450.00)
				0.00

**City of Parker
Water Fund
Budget Adjustments
as of 08/10/12**

Account #	Description	Orig Budget	Revised Budget	Adjustment
2-70-5700	Cost - North Texas Water	700,000.00	824,000.00	124,000.00
2-70-5750	Meter Reading	20,000.00	23,000.00	3,000.00
2-70-6100	Communications	5,500.00	6,500.00	1,000.00
2-70-5720	Water Distribution	50,000.00	43,500.00	(6,500.00)
2-70-5740	Water Repairs & Maintenance	55,000.00	45,000.00	(10,000.00)
2-70-5760	Equipment & Tools	3,000.00	0.00	(3,000.00)
2-70-5770	Vehicle expense	17,000.00	12,000.00	(5,000.00)
2-70-6920	Contingency	37,864.00	17,864.00	(20,000.00)
2-70-7200	Engineering	25,000.00	10,000.00	(15,000.00)
2-70-7800	Insurance	20,000.00	15,000.00	(5,000.00)
2-70-7900	Training	3,000.00	1,500.00	(1,500.00)
2-70-8000	Salaries	326,041.00	251,041.00	(75,000.00)
2-70-8600	Personnel Contingency	3,000.00	0.00	(3,000.00)
2-70-8100	Overtime	3,000.00	2,000.00	(1,000.00)
2-80-5800	Garbage Collection Services	225,000.00	242,000.00	17,000.00
			Fund 2 Balance	0.00

THE STATE OF TEXAS

§
§
§
§
§

COUNTY OF COLLIN

§
§
§
§

CITY OF PARKER

OFFICE USE ONLY

Date Received 8/21/2012

Received by CSMITH

AFFIDAVIT PROVIDING NOTICE OF POTENTIAL CONFLICT OF INTEREST

I, Lee Pettle, a local public official of the City of Parker, Texas (the City), make this affidavit and hereby on oath state the following:

Action being contemplated by the City may have an effect on my spouse Keith Pettle. Such interest may be a “substantial interest” as that term is defined in Chapter 171 of the Texas Local Government Code.

The nature and extent of my interest is herein described by stating that either I or a person related to me in the first degree by consanguinity (blood) or affinity (marriage), as determined by Chapter 573 of the Texas Government Code (*check all that apply*):

own 10% or more of the voting stock or shares of the business entity;

own 10% or more of the fair market value of the business entity;

own \$15,000 or more of the fair market value of the business entity; and/or

received funds that exceed 10% of gross income for the previous year;

has an equitable or legal ownership in real property with a fair market value of \$2,500 or more.

XX is being considered for appointment as a full member of the Zoning Board of Adjustment.

Alternatively, even if I do not have a “substantial interest” as defined by Chapter 171 of the Texas Local Government Code, I am filing this affidavit so to avoid the appearance of impropriety. My interest may be described as follows:

Keith Pettle is my husband.

Upon the filing of this affidavit with the City Secretary, I affirm that I shall abstain from any discussion, vote or decision involving this business entity or real property unless a majority of the members of the governmental entity of which I am a member is likewise required to file and has filed affidavits declaring similar interests on the same official action.

SIGNED this the 21st day of August, 2012.



Signature of Affiant

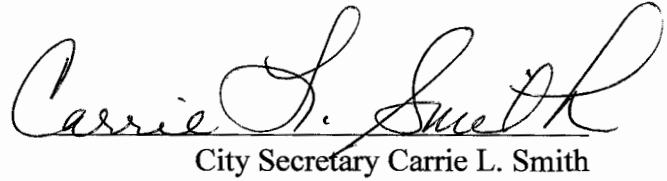
City Councilmember

Title of Affiant

BEFORE ME, the undersigned authority, this day personally appeared Lee Pettle and by oath

stated that the facts herein stated are true and correct.

SWORN TO & SUBSCRIBED BEFORE ME on this the 21st day of August, 2012.



City Secretary Carrie L. Smith



Council Agenda Item

Budget Account Code:	Meeting Date: September 18, 2012
Budgeted Amount:	Department/ Requestor: City Secretary
Fund Balance-before expenditure:	Prepared by: C Smith
Estimated Cost:	Date Prepared: 9/6/2012
Exhibits:	1. Meeting Minutes September 4, 2012

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES
FOR SEPTEMBER 4, 2012.

SUMMARY

Please review the attached meeting minutes and email me any changes before the meeting. I will contact you prior to the meeting for any changes or comments.

Carrie

POSSIBLE ACTION

Move to approve the Meeting Minutes as written (or amended).

Inter – Office Use			
Approved by:			
Department Head:	Carrie Smith	Date:	9/14/2012
City Attorney:		Date:	
City Administrator:		Date:	

MINUTES

CITY COUNCIL MEETING

September 4, 2012

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Marshall called the meeting to order at 6:00 p.m. Councilmembers Sumrow, Levine, Pettle and Taylor was present. Leamy was absent. A quorum was present.

Staff Present: City Administrator Jeff Flanigan, City Secretary Carrie Smith, Finance/H.R. Manager Johnna Boyd, Police Chief Tony Fragoso and Fire Chief Mike Sheff.

EXECUTIVE SESSION 6:00 PM – 7:00 PM

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
 - a. Govt. Code 551.071 and 551.074— “Confidential legal advice regarding City obligations or responsibility for public and private right of ways.”

Mayor Marshall recessed the regular meeting at 6:00 p.m.

2. RECONVENE REGULAR MEETING.

Mayor Marshall reconvened the regular meeting at 7:00 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

PLEDGE OF ALLEGIANCE

The American Pledge was led by Tom Stone.

The Texas Pledge was led by Eleanor Evans.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No Comments.

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR AUGUST 21, 2012.

Mayor Pro Tem Levine requested the minutes be tabled.

5. PUBLIC HEARING ON THE PROPOSED 2012-2013 FISCAL YEAR GENERAL AND WATER FUND BUDGETS.

Finance Manager Boyd gave an overview of the proposed budget. (See Exhibit 5A.)

Mayor Marshall opened the public hearing at 7:15 p.m.

No comments.

Mayor Marshall closed the public hearing at 7:16 p.m.

Council will take action on the budget on September 18, 2012.

6. PUBLIC HEARING ON THE PROPOSED TAX RATE FOR FISCAL YEAR 2012-2013.

This was the second required public hearing.

Mayor Marshall stated there will not be a tax *rate* increase. There will be an increase in tax *revenue* due to an increase in property values and new construction.

The proposed tax rate is:

Maintenance and Operation Rate	\$0.306402
<u>Interest and Sinking Fund Rate</u>	<u>\$0.070678</u>
Total Tax Rate	\$0.377080 per \$100

Parker has not had a tax rate increase since 2006.

Mayor Marshall opened the public hearing at 7:17 p.m.

No comments.

Mayor Marshall closed the public hearing at 7:18 p.m.

Council will take action on the tax rate on September 18, 2012.

7. PRESENTATION OF PARKS AND RECREATION COMMISSIONS QUARTERLY REPORT.

Parks and Recreation Chairman Joe Sterk gave the Council a quarterly report on the Commissions activities and upcoming Parkerfest event. (See Exhibit 7A.)

The Commission recommended the Tree Memorial program be titled “Living Legacy Tree Program”.

Parker’s membership with the Keep Texas Beautiful organization has been renewed. Parkerfest qualifies as the required annual event. Mr. Sterk will contact the organization to get the City’s road sign.

Parks and Recreation Member Cindy Stawchiw and City Administrator Flanigan are the contact for Scout Projects.

Mr. Sterk recognized Bill Bailey and Phyllis Houx for their service and dedication on the Parks and Recreation Commission.

A meeting is to be held including Chairman Sterk, Liaison Pettle, Mayor Marshall and City Administrator Flanigan to discuss and define responsibilities of the Commission.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 683 AMENDING ORDINANCE 658A, CREATING THE PARKS AND RECREATION COMMISSION.

The proposed amendment is to create consistency with other boards and commissions regarding the place terms. Odd number places will end in odd numbered years and even number places will end in even numbered years. Alternates would be changed to two year terms.

MOTION: Councilmember Sumrow moved to approve Ordinance 683 subject to changing the alternate’s term to two years. Councilmember Taylor seconded with Councilmembers Sumrow, Levine, Pettle and Taylor voting for. Motion carried 4-0.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2012-390 APPOINTING PARKS AND RECREATION COMMISSION MEMBERS.

The Commission has two vacant alternate positions and will need to interview candidates and bring back their recommendation to Council.

Appointment of officers and vacant alternate positions will be done at a future date.

MOTION: Councilmember Sumrow moved to approve Resolution 2012-390 subject to Section 3, term of alternate being changed to 2 years, expiring in May 2014. Councilmember Pettle seconded with Councilmembers Sumrow, Levine, Pettle and Taylor voting for. Motion carried 4-0.

10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON GENERAL ELECTIONS, TERMS OF OFFICE, AND/OR THE PLACE SYSTEM FOR THE CITY OF PARKER IN COMPLIANCE WITH THE REQUIREMENTS OF SENATE BILL 100.

City Attorney Shepherd gave the Council an overview of SB 100 and the effects on Parker's General Elections.

Council discussed their options and agreed not to change the general election to the November Uniform Election Date.

Another option for consideration, is to change Council's terms to 4 years, staggered, and hold an Election on the Uniform Election Date in May of odd numbered years. An Election would be required to change to 4 year terms, so City Attorney Shepherd will check on the proper procedures for this change.

There was discussion on changing to an at-large place system to potentially reduce the political issue of all candidates, incumbents, and challengers, running against each other. Instead, only contested "places" would stand for election.

This item will be brought back at the next meeting for further discussion.

11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AMENDING RESOLUTION 2011-345, A POLICY ON MAYOR AND COUNCIL TRAVEL AND EXPENSES.

Mayor Marshall feels the approval process set out in Section 2 is confusing and needs to be revised. In accordance with Section 4, a Councilmember needs to be appointed to approve travel.

Any proposed changes and questions are to be sent to City Attorney Shepherd. This item was tabled.

12. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2012-391 APPROVING AN INTERLOCAL AGREEMENT WITH THE TEXAS DEPARTMENT OF PUBLIC SAFETY TO COMPLY WITH THE PROVISIONS OF TEXAS TRANSPORTATION CODE CHAPTER 706.

The 82nd Texas Legislature passed legislation requiring a change in the municipal agreements with the DPS for denial of driver's license renewals for those drivers reported by municipalities to have failed to pay traffic violation fines, or make other disposition of the offense. The old law, and contract, allowed the municipal court up to 6 days to report to DPS that the offense had been resolved. The new law, and therefore the contract, changes the requirement to "immediately" file the "clearance" report.

City Attorney Shepherd recommended approval.

MOTION: Mayor Pro Tem Levine moved to approve Resolution 2012-391 as written. Councilmember Pettle seconded with Councilmembers Sumrow, Levine, Pettle and Taylor voting for. Motion carried 4-0.

13. CONSIDERATION AND/OR ANY APPROPRIATE ACTION TO REFER THE CITY ORDINANCES ON MOWING (ORD. 553 & 571, CODIFIED IN THE PARKER MUNICIPAL CODE CHAPTER 94), AND/OR FENCES (COMPREHENSIVE ZONING ORDINANCE 483, CODIFIED IN THE PARKER MUNICIPAL CODE CHAPTER 156), TO THE PARKER PLANNING AND ZONING COMMISSION FOR RECOMMENDATIONS FOR AMENDMENTS, IF ANY.

Councilmember Sumrow presented Council with the following information:

There are two topics within our current zoning ordinance that I believe need review by P&Z for potential modification to allow for consistent code enforcement, and to clarify outstanding questions.

1) Fences and Gates

The current Parker zoning ordinance covers fences in SF and SFT districts, but no others, and does not offer any specific guidelines about the installation of gates on properties, either as part of fence lines, or independent of fence lines. This has caused some confusion when trying to ensure code compliance, considering the construction of the gate (visibility/height/materials) and the positioning of a gate (Can a gate be built where there is not a fence supporting it?) In addition, the existence of locked gates poses access concerns for emergency vehicles.

2) Mowing/Wildflowers/Pasture Maintenance

The current Parker zoning ordinance requires that all vegetation be maintained at 12 inches or below, in all zoning districts. There may be some instances where this is not appropriate, such as on multiple acre lots where livestock are grazed, or where grass is grown to be baled for hay to be sold, or where wildflowers are cultivated. There may also be some state laws that are counter to our requirements on growth on acreage and/or wildflowers.

The sections of existing ordinance that address both fences and pasture maintenance are provided below. I would like P&Z to review of these two topics, in light of the questions above, to determine if there is a need to modify our current ordinance. I will provide P&Z additional questions and information, based on the questions that have been asked of me, to assist them in their review. Prior to this being placed on a P&Z agenda, I would also ask Staff to review the references I've cited, below, and provide any other ordinances on this topic, if they exist.

Current fence ordinance

- Bookmark icon § 156.32 SINGLE-FAMILY RESIDENTIAL DISTRICT.
- Bookmark icon § 156.33 SINGLE-FAMILY TRANSITIONAL DISTRICT.

- (I) Fences;
- 1) General restrictions.
 - a) No fences shall be permitted in front yard areas and side yards extending beyond the house facade on developments in the SF areas, except for lots of 2 acres or more.
 - b) Fencing in side yard or back yard areas shall not exceed 6 feet, 0 inches in height. All fences shall be of open construction and not solid or near-solid fabric or surfacing. Open construction shall mean that each fence panel, when viewed from an elevation perspective at a perpendicular to that elevation, shall be constructed of materials that allow at least 50% of the surface area of each panel to provide for an open unobstructed view.
 - c) The 50% open construction requirement for each fence panel is exclusive of columns and posts, which may be constructed of solid material including masonry or metal.
 - d) Fencing columns, if used, shall not be more than 2 feet square on base, and not more than 6 feet in height. The columns shall not be closer together than 6 feet center to center.
- 2) Chain link fencing. Chain link fences may not be used in the front yard. They cannot extend beyond the front building line of the primary dwelling on the lot. They cannot extend into the side setback on the street side of a corner lot. It is preferred that chain link fence be black or green vinyl coated rather than galvanized.
- 3) Privacy fencing. Privacy fences are permitted around swimming pool areas, subject to the following:
 - a) The fence must be built with the finished side facing the exterior of the lot; and
 - b) The privacy fence must not be built farther than 30 feet from the side of the pool. The side of the pool is defined as where the water's edge meets the side of the pool, not the outside edge of the pool decking, if any.
- 4) Inspection and maintenance. When any fence is completed, it must be inspected. The Building Inspection Department shall be notified upon completion of the fence. The Chief Building Official will issue a card of acceptance if the fence complies with the provisions of this section, or it will be rejected. All fences constructed under the provisions of this section shall be maintained so as to comply with the requirements of this section at all times. Fences shall be maintained by the owner or person in charge of the property in as near as possible the condition of the fence when installed and accepted as provided herein, and shall be maintained as follows:
 - a) The fence shall not be out of vertical alignment more than 20%; and
 - b) All damaged, removed, or missing portions of the fence shall be replaced or repaired with comparable materials of a comparable color to the remaining portions of the fence.
- 5) Materials.
 - a) Permitted materials. Materials permitted are wood, concrete, masonry, chain link, wrought iron, metal tubing, vinyl, fiberglass composite, barbed wire, or other materials approved by the Building Official for exterior exposure as fence material.
 - b) Prohibited materials. Materials prohibited are razor ribbon, sheet metal, corrugated steel and fiberglass panel, plywood, or any other similar material manufactured for other uses.
- 6) Certain locations, construction prohibited.

- a) *Within easements. No fence shall be located within any easement except by prior written approval of those agencies having interest in that easement.*
- b) *Electric fences. No fence erected shall be electrically charged in a manner to be dangerous to humans.*

7) *Swimming pool enclosures. A building permit is required for the construction of all swimming pools, and all pools and their associated safety fences shall be built according to the building code.*

§ 156.37 SUPPLEMENTARY DISTRICT REGULATIONS.

(B) *Fences, walls, and hedges. Notwithstanding other provisions of this chapter, fences, walls, and hedges may be permitted in any required yard, or along the edge of any yard, provided that the fences, walls, or hedges along lot lines at street intersections do not impair visibility at the intersection within an area defined by lines of joining points located 20 feet back from the intersection of all curb lines extended.*

Current Pasture maintenance Guidelines

§ 156.37 SUPPLEMENTARY DISTRICT REGULATIONS.

(D) *Lot maintenance. In all districts, lots shall be maintained in such a manner as to be free and clear of debris. All vegetation, except for regularly cultivated crops, trees, or shrubbery, which exceeds 12 inches in height shall be presumed to be objectionable and unsightly. Regularly cultivated crops shall not be allowed to grow within the right-of-way of any public street or easement but shall be kept mowed. It shall be the duty of any person owning, claiming, occupying, or having supervision or control of any real property to cut and remove all weeds, brush, or other objectionable or unsightly matter as often as may be necessary; provided that the removing and cutting same at least once in every 30 days shall be deemed a compliance with this chapter; and to use every precaution to prevent the same growing on the premises to become a nuisance.*

Councilmember Sumrow is requesting Council send these issues to the Planning and Zoning Commission for further research and bring a recommendation back to Council for consideration.

MOTION: Councilmember Sumrow moved to send this item to the Planning and Zoning Commission for review and modification, if any. Councilmember Pettle seconded with Councilmembers Sumrow, Levine, Pettle and Taylor voting for. Motion carried 4-0.

14. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE 2012 COUNCIL MEETING SCHEDULE.

MOTION: Mayor Pro Tem Levine moved to cancel the November 6 and November 20 regular Council meetings due to conflicts with other events. Councilmember Taylor seconded with Councilmembers Sumrow, Levine, Pettle and Taylor voting for. Motion carried 4-0.

ROUTINE ITEMS

15. FUTURE AGENDA ITEMS

9/18 – SB 100 continued

9/18 – 8/21 meeting minutes

9/18 – Resolution 2011-345 Travel and Training discussion continued

16. ADJOURN

Mayor Marshall adjourned the meeting at 9:11 p.m.

APPROVED:

Mayor Z Marshall

ATTESTED:

APPROVED on the _____ day of
_____, 2012.

City Secretary Carrie L. Smith, TRMC, CMC

EXHIBITS

5A – Proposed Budget Review

7A – Parks and Recreation Quarterly Report

City of Parker-General Fund
Proposed Budget - FY 2012 / 2013

ACCT #	Revenue - SUMMARY	Actuals as of: 8/30/2012	2011 / 2012 Budgeted Revenue	2012 / 2013 Proposed before adj	2012 / 2013 Adjustments	2012 / 2013 Proposed Budget
Revenues						
	Revenues	2,730,050	2,619,602	2,661,365	0	2,661,365
	County Funds	0	12,500	12,500	0	12,500
FUND BALANCE TRANSFERS						
	Restricted Fund Balance Transfers	6,920	49,000	9,000	1,000	10,000
	Fund Balance Transfers			0	50,000	50,000
	Grand Total all Sources	2,736,970	2,681,102	2,682,865	51,000	2,733,865
Expenses by Department - SUMMARY		Actuals as of: 8/30/2012	2011 / 2012 Budgeted Expenses	2012 / 2013 Proposed before adj	2012 / 2013 Adjustments	2012 / 2013 Proposed Budget
Administration		173,143	314,250	381,945	(27,953)	353,992
Police Department		173,295	200,980	141,800	40,550	182,350
Municipal Court		74,396	90,720	100,645	1,000	101,645
Fire Department		156,460	236,851	227,750	0	227,750
Building and Code Enforcement		6,126	8,000	10,700	0	10,700
Parks and Recreation		17,160	33,000	34,000	100	34,100
Public Works		84,551	437,545	394,100	32,000	426,100
City Property		45,956	73,850	63,000	0	63,000
Capital Improvement Fund		0	3,985	10,000	0	10,000
Debt Service		283,112	337,824	365,098	0	365,098
Personnel Costs				957,313	1,817	959,130
	Total Expenses by Dept	1,014,199	1,737,005	2,686,351	47,514	2,733,865

Revenue Less Expenses (0)

2012 Total Taxable Value	RATE	516,565,506	CERTIFIED
M & O Revenue	0.306402	1,582,767	
I & S Revenue	0.070678	365,098	
Other Revenue		731,000	
Total Revenue		2,678,865	
Combined Rate		0.377080	

City of Parker-Proprietary Fund
Proposed Budget - FY 2012 / 2013

SUMMARY	Actuals as of:	2011 / 2012	2012 / 2012	2012 / 2013	2012 / 2013	2012 / 2013
	8/30/2012	Budget	Anticipated	Proposed before adjs	Adjustments	Proposed Budget
Revenue - All Sources	1,826,083	3,150,000	2,812,358	2,305,000	375,000	2,680,000
Water Department	1,006,296	1,919,865	1,646,286	1,162,797	374,400	1,537,197
Sewer Department	110,741	151,950	148,315	157,375	0	157,375
Sanitation Department	178,167	225,000	236,700	255,000	0	255,000
Debt Service	324,916	412,883	367,704	394,044	0	394,044
Personnel Costs				336,384		336,384
Total Expenses by Dept	1,620,120	2,709,697	2,031,301	2,305,600	374,400	2,680,000

Balance

(0)

PARKER

Proposed Budget 2012 / 2013

PUBLIC HEARING
SEPTEMBER 4, 2012

Revenue Overview

Items that significantly changed from FY 11/12:

Description	Increase / Decrease	Notes
Property Tax Revenue	+ \$56,513	Certified values increased
Fines	+ 50,000	Warrant collections
Other Income	- \$80,000	No funds expected from developers / agreements

City of Parker - Public Hearing

Certified Values

2011 / 2012 Budget	Taxable Value	\$501,577,999
2012 / 2013 Budget	Taxable Value	\$516,565,506
	Increased by 3%	\$14,987,507

City of Parker - Public Hearing

Expenses - Overview Not including Personnel

Department	2011 / 2012 Budget	2012 / 2013 Proposed Budget	Difference
Administration	\$314,250	\$353,992	+ \$39,742
Police	\$200,980	\$182,350	- \$18,630
Court	\$90,720	\$101,645	+ \$10,925
Fire	\$236,850	\$227,750	- \$9,100
Bldg & Code	\$8,000	\$10,700	+ \$2,700
Parks / Rec	\$33,000	\$34,100	+ \$1,100
Public Works	\$437,545	\$426,100	- \$11,445
City Property	\$73,850	\$63,000	- \$10,850
Future Cap Impr	\$3,985	\$10,000	+ \$6,015

City of Parker - Public Hearing

General Fund – Budget Overview

2011 / 2012 Budget	Rev/Exp	\$2,681,102
2012 / 2013 Budget	Rev/Exp	\$2,733,865
	Increased 2%	\$52,763

City of Parker - Public Hearing

Debt Service

2011 / 2012	Debt Service	\$337,824
2012 / 2013	Debt Service	\$365,098

City of Parker - Public Hearing

Proprietary Fund – Budget Overview

2011 / 2012 Budget	Rev/Exp	\$3,150,000
2012 / 2013 Budget	Rev/Exp	\$2,680,000
	Decreased 14.9%	\$470,000

City of Parker - Public Hearing

Debt Service

2011 / 2012	Debt Service	\$412,883
2012 / 2013	Debt Service	\$394,044

City of Parker - Public Hearing

Revenue Overview

Items that significantly changed from FY 11/12:

Description	Increase / Decrease	Notes
Administration Fee	-\$10,000	Organization Change
Water Sales	No Change	Sales should be up; Eased restrictions
Transfer-Cap Improvement	\$375,000	Water Meter project

City of Parker - Public Hearing

Thank you

City of Parker - Public Hearing

Expenses – Overview Not including Personnel

Department	2011 / 2012 Budget	2012 / 2013 Proposed Budget	Difference
Water	\$1,919,864	\$1,537,197	-\$382,667
Sewer	\$151,950	\$157,375	+\$6,425
Sanitation	\$225,000	\$255,000	+\$30,000

City of Parker - Public Hearing



Parks & Recreation

Quarterly Report – September 2012



P&R Agenda

- Parkerfest 2012
- Tree Memorial
- Keep Parker Beautiful
- Scout Projects
- City Issues



P&R – Parkerfest 2012

- Parkerfest 2012 – Phyllis Houx
- Date – October 20th
- Activities
- Budget



P&R – Parkerfest 2012

- 5K walk – 9:00 am start with trophies
- Live Music – Ian Dickson Band
- Release Birds – Rogers Wildlife??
- Vendors – Wells Brothers, Two Rows, Ebby Holiday, Rogers Wildlife, Women's Club, Garden Club, Historical Society, etc...
- Guest Speaker – Z Marshall
- Pony Rides – Karma Ridge Stables
- Balloon Artist, Face Artist
- Horse Riding Event – Allison Sumrow
- Food and Drink – Kettle Corn, Corn Dogs, Bratwurst



P&R – Parkerfest 2012

Type	Name	Amount
Balloon Artist	Kristie McKay	\$150.00
Brian Shuey	Face Painter	\$75.00
Porta Potties	Blue Bonnet Waste	\$180.00
Food	Lilly's Kettle Korn	\$400.00
Food	Two Rows - Korn Dogs - 150	\$350.00
Food	Two Rows - Brats - 150	\$350.00
Food	Two Rows - Grill and Handlers	\$225.00
Food	Costco - Waters 200 - Sodas 400	\$134.00
Food	Two Rows - Ice	\$0.00
Band - Sound System	Ian Dickson	\$400.00
Advertising - banner	Kwik Kopy - 3	\$225.00
Advertising - Signs	Kwik Kopy - 20	\$150.00
Advertising - Posters	Kwik Kopy - 50	\$50.00
Horses	Karma Ridge	\$0.00
Horse Exhibition	Allison Sumrow	\$0.00
Speakers	Mayor	\$0.00
Agriculture	Wells Brothers	\$0.00
Recreation	Piano Cycle	\$0.00
Miscellaneous	More to Come	\$461.00
Total		\$3,300.00



P&R – Tree Memorial

- Tree Memorial – Phyllis Houx
- Should be Part of or Overseen by P&R
- Trees need to be Irrigated if Risk



P&R – Tree Plaque Example



P&R – KPB Goals

- Sub-Committee Chair – Renee Sims
- Dues Paid
- Participate in one KTB-endorsed local community activity annually - Parkerfest
- Work with Other Cities Surrounding Parker
- Need to Attend one KTB training session annually



P&R – Scout Projects

- Sub-Committee Chair - Cindy Stachiw
- Scout Projects were Dead
- Spent Hours and Days getting Rebuilt
- Relies on Close Relationship with City and P&R
- Thought Bird Houses would be Cleaned and Re-Built

Getting Volunteers for Parkerfest 2012



P&R – City Issues

- Scout Project Being Taken Away
- Additional Trails not Started
- Tree Memorial
 - Does not have Irrigation
 - Not Being Overseen by Parks & Recreation
- KTB – Road Sign ?



Special Thank You

- We would like to give a special thank you to Bill Bailey and Phyllis Houz for their years of service and dedication on the Parks and Recreation Commission.



Parks & Recreation

Thank you!





Council Agenda Item

Budget Account Code:	Meeting Date: September 18, 2012
Budgeted Amount:	Department/ Requestor: Finance
Fund Balance-before expenditure:	Prepared by: J Boyd
Estimated Cost:	Date Prepared: 09/13/12
Exhibits:	1. Proposed Ordinance 684

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 684
ADOPTING THE FY 2012-2013 BUDGET.

SUMMARY

Budgets as presented at the Budget Session and Public Hearings reflecting all changes made by Council.

POSSIBLE ACTION

Move to approve.

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	

ORDINANCE NO. 684
(Adopting FY 2012-2013 Budget)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, as required by law, the Mayor has prepared and submitted to the City Council a proposed budget reflecting financial policies for the year and forecasting revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for the fiscal year beginning October 1, 2012, and ending September 30, 2013; and

WHEREAS, the City Council has received the Mayor's proposed budget, a copy of which and all supporting schedules have been filed with the City Secretary of the City of Parker, Texas; and

WHEREAS, the City Council has conducted the necessary public hearings as required by law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS AS FOLLOWS:

SECTION 1. The proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Parker, Texas, said budget being in the amount of \$5,413,865 providing a complete financial plan for the fiscal year beginning October 1, 2012, and ending September 30, 2013, as submitted to the City Council by the Mayor, attached hereto as Exhibit "A", be and the same is hereby adopted and approved as the budget of the City of Parker, Texas for the fiscal year beginning October 1, 2012, and ending September 30, 2013.

SECTION 2. THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$56,513 OR 2.988%, AND OF

THAT AMOUNT, \$48,905 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

SECTION 3. The sum of \$5,413,865 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013.

SECTION 4. The expenditures during the fiscal year beginning October 1, 2012, and ending September 30, 2013 shall be made in accordance with the budget approved by this ordinance unless otherwise authorized by a duly enacted ordinance of the City of Parker, Texas.

SECTION 5. All budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2011-2012 are hereby ratified, and the budget Ordinance for fiscal year 2011-2012, heretofore enacted by the City Council, be and the same is hereby, amended to the extent of such transfers and amendments for all purposes.

SECTION 6. Specific authority is given to the Mayor, with consent of Council, to make the following adjustments for municipal purposes:

1. Transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. Transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund.

SECTION 7. All notices and public hearings required by law have been duly completed.

SECTION 8. All provisions of the Ordinances of the City of Parker, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions of the Ordinances of the City of Parker, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 9. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

SECTION 10. This Ordinance shall take effect from and after its passage as the law in such cases provides.

DULY PASSED by the City Council of the City of Parker, Texas, on the _____ day of _____, 2012.

APPROVED:

Z Marshall, Mayor

ATTESTED:

Carrie L. Smith, City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney

City of Parker-General Fund
Proposed Budget - FY 2012 / 2013

ACCT #	Revenue - SUMMARY	Actuals as of: 9/13/2012	2011 / 2012 Budgeted Revenue	2012 / 2013 Proposed before adj's	2012 / 2013 Adjustments	2012 / 2013 Proposed Budget	
						Revenues	Revenues
	Revenues	2,753,627	2,619,602	2,661,371	0	2,661,365	
	County Funds	0	12,500	12,500	0	12,500	
	FUND BALANCE TRANSFERS						
	Restricted Fund Balance Transfers	6,920	49,000	9,000	1,000	10,000	
	Fund Balance Transfers			0	50,000	50,000	
	Grand Total all Sources	2,760,547	2,681,102	2,682,871	51,000	2,733,865	
	Expenses by Department - SUMMARY						
	Actuals as of: 9/13/2012	2011 / 2012 Budgeted Expenses	2012 / 2013 Proposed before adj's	2012 / 2013 Adjustments			
Administration	191,104	314,250	381,945	(27,953)	353,992		
Police Department	177,154	200,980	141,800	40,550	182,350		
Municipal Court	75,335	90,720	100,645	1,000	101,645		
Fire Department	218,533	236,851	227,750	0	227,750		
Building and Code Enforcement	6,366	8,000	10,700	0	10,700		
Parks and Recreation	17,176	33,000	34,000	100	34,100		
Public Works	373,253	437,545	394,100	32,000	426,100		
City Property	49,211	73,850	63,000	0	63,000		
Capital Improvement Fund	0	3,985	10,000	0	10,000		
Debt Service	327,682	337,824	365,098	0	365,098		
Personnel Costs							
	Total Expenses by Dept	1,435,813	1,737,005	2,686,351	47,514	2,733,865	

Revenue Less Expenses

0

2012 Total Taxable Value	RATE	516,565,506	CERTIFIED
M & O Revenue	0.306403	1,582,772	
I & S Revenue	0.070677	365,098	
Other Revenue		731,000	
Total Revenue		2,678,871	
Combined Rate	0.377080		

**City of Parker-General Fund
Proposed Budget - FY 2012 / 2013**

ACCT #	Revenue - City	Actuals as of: 9/13/2012	2011 / 2012 Budgeted Revenue	2012 / 2013 (before adjustments)	2012 / 2013 Adjustments	2012 / 2013 Proposed Budget
			Revenues			
1-10-4100	Current year taxes - M & O	1,520,251	1,553,528	1,582,767		1,582,767
3-90-4101	Current year taxes - I & S	335,295	337,824	365,098		365,098
1-10-4120	Delinquent Taxes - M & O	5,232	8,400	6,384		6,384
3-90-4121	Delinquent taxes - I & S	1,582	0	2,016		2,016
1-10-4125	Penalties & Interest - M & O	7,714	11,600	9,400		9,400
3-90-4125	Penalties & Interest - I & S	1,764	0	2,200		2,200
1-10-4130	Building permits	155,499	160,000	160,000		160,000
1-10-4140	Franchise and use fees	219,311	200,000	200,000		200,000
1-10-4150	Special use permits	200	1,000	1,000		1,000
1-10-4160	Filing fees	0	1,000	1,000		1,000
1-10-4170	Fines	211,603	130,000	180,000		180,000
1-10-4190	Other income	137,795	90,000	10,000		10,000
1-10-4220	Sales tax collected	113,440	90,000	100,000		100,000
1-10-4225	Mixed beverage tax	2,977	2,400	2,500		2,500
1-10-4400	Alarm registrations/permits	10,050	7,500	9,000		9,000
1-10-4500	Interest Income	30,915	26,350	30,000		30,000
	Sub-total Revenue	2,753,627	2,619,602	2,661,365	0	2,661,365
County Funds						
County	County - Trails	0	12,500	12,500		12,500
	Sub-Total Grants	0	12,500	12,500	0	12,500
FUND BALANCE TRANSFERS						
Restricted	Security Fund	310	1,500	1,500	1,000	2,500
Restricted	Technology Fund	6,611	7,500	7,500		7,500
FNDBAL	Reserves	0	40,000	0	50,000	50,000
	Sub-Total Fund Balance Trfs	6,920	49,000	9,000	51,000	60,000
	Grand Total all Sources	2,760,547	2,681,102	2,682,865	51,000	2,733,865

City of Parker-General Fund
Proposed Budget - 2012 / 2013

ACCT #	ADMINISTRATION	Actuals as of: 9/13/2012	2011 / 2012		2012 / 2013		2012 / 2013	
			Budgeted Expenses	Proposed Budget (before adj's)	Proposed Budget	Adjustments	Proposed Budget	Proposed Budget
Expenditures								
1-10-6000	Office supplies	3,296	5,500	5,500				5,500
1-10-6010	Postage	3,961	5,000	5,000				5,000
1-10-6015	Printing	2,919	3,000	3,500				3,500
1-10-6016	Printing projects	0	2,000	1,000				1,000
1-10-6017	Economic Development	0	0	0				50,000
1-10-6020	Computer & software upgrades	7,348	12,000	11,000				(3,385)
1-10-6025	Website maintenance	3,150	5,000	5,000				5,000
1-10-6030	Copy machine lease	994	1,400	1,400				1,400
1-10-6035	Office equipment	54	2,000	2,000				2,000
1-10-6040	Newsletter expense	3,528	17,690	7,000				7,000
1-10-6045	Memberships, dues & subscript	2,564	3,200	3,200				3,200
1-10-6050	Data processing tax stmts	1,257	1,300	1,350				1,350
1-10-6055	Central appraisal district	11,700	12,100	13,000				13,000
1-10-6060	Election expense	5,408	11,500	8,000				8,000
1-10-6065	Legal notice advertisement	7,983	6,500	12,000				12,000
1-10-6070	County filing fees	397	500	500				500
1-10-6090	Council food & supplies	1,447	2,000	2,000				2,000
1-10-6095	City Council contingency	11,120	31,000	127,895				(77,895)
								50,000

City of Parker-General Fund
Proposed Budget - 2012 / 2013

ACCT #	ADMINISTRATION	Actuals as of: 9/13/2012	2011 / 2012		2012 / 2013		2012 / 2013	
			Budgeted Expenses	Proposed Budget (before adj's)	Proposed Budget (before adj's)	Adjustments	Proposed Budget	2012 / 2013
Expenditures								
1-10-6875	Records Management	3,446	5,500	5,500			5,500	5,500
1-10-6920	Contingency expense (Admin)	8,449	18,000	10,000			3,327	13,327
1-10-6930	Other expense	4,300	5,000	5,000			0	5,000
1-10-7300	Auditor fees	9,500	10,000	10,000			10,000	10,000
1-10-7400	Legal fees	76,062	110,000	100,000			100,000	100,000
1-10-7600	Technology support	12,194	20,000	20,000			20,000	20,000
1-10-7700	Codification services	1,057	1,060	1,100			1,100	1,100
1-10-7900	Staff training & education	1,379	13,000	13,000			13,000	13,000
1-10-7905	Training (P&Z/Council)	7,591	10,000	8,000			8,000	8,000
	Total	191,104	314,250	381,945	(27,953)		353,992	353,992

Personnel Costs - Fund 1

Salaries	746,654.78	4 % Increase
Benefits	79,080.65	Adjusted rate
Health Insurance	89,010.00	
Medicare matching	11,000.49	
W/C Insurance	21,383.93	
Overtime	7,000.00	
Personnel Contingency	5,000.00	
Total Personnel Costs	959,129.85	

City of Parker-General Fund
Proposed Budget - FY 2012 / 2013

ACCT #	POLICE	Actuals as of: 9/13/2012	2011 / 2012		2012 / 2013		Proposed Budget	2012 / 2013 Proposed Budget
			Budgeted Expenses	Proposed Budget (before adj.)	2012 / 2013 Adjustments	2012 / 2013		
Expenditures								
1-20-6000	Office supplies	1,332	2,000		2,000		2,000	
1-20-6010	Printing	797	1,000		1,000		1,000	
1-20-6020	Computer & software upgrades	3,499	3,500		3,500		3,500	
1-20-6045	Memberships, dues & subscript	3,278	3,500		3,500		3,500	
1-20-6100	Communications	7,419	9,000		8,500		8,500	
1-20-6200	Vehicle fuel, oil, wash, & track	33,803	39,000		37,000		37,000	
1-20-6340	Gas, oil, propane, & electric	4,760	5,500		5,500		5,500	
1-20-6410	Vehicle repairs & maintenance	9,977	9,500		12,500		12,500	
1-20-6420	Camera & in-car video equip	490	1,000		1,000		1,000	
1-20-6430	Department equipment	971	1,000		1,000		1,000	
1-20-6435	Electronic repairs & radios	2,002	2,000		2,000		2,000	
1-20-6440	Crime scene equipment & suppl	227	500		700	(450)	250	
1-20-6445	Crime prevention	0	1,000		1,000		1,000	
1-20-6450	CCSO-dispatch service	19,726	19,730		21,100		21,100	
1-20-6455	CCSO-Inmate boarding	628	3,000		3,000		3,000	
1-20-6460	Uniforms & officer equip	1,606	4,000		7,000	(3,000)	4,000	
1-20-6465	Animal control	7,412	9,500		12,000		12,000	
1-20-6470	Child abuse task force	2,481	2,750		2,500		2,500	
1-20-6475	"800" mhz radios	996	1,000		1,000		1,000	
1-20-6495	New patrol units	64,395	64,500	0	40,000		40,000	
1-20-6878	Tuition reimbursement	0	1,000		1,000		1,000	
1-20-7800	Insurance - liability	7,006	8,000		8,000		8,000	
1-20-7900	Training & education	4,349	9,000		7,000	3,000	3,000	10,000

6

City of Parker-General Fund
Proposed Budget - FY 2012 / 2013

ACCT #	POLICE	Actuals as of: 9/13/2012	2011 / 2012	2012 / 2013	2012 / 2013 Proposed Budget (before adj.)	2012 / 2013 Proposed Budget
			Budgeted Expenses	Adjustments		
Expenditures						
TBD	Donation Dollars (\$1,000)			0	1,000	1,000
	Total	177,154	200,980	141,800	40,550	182,350

City of Parker-General Fund
Proposed Budget - FY 2012 / 2013

ACCT #	MUNICIPAL COURT	Actuals as of: 9/13/2012	2011 / 2012		2012 / 2013		Proposed Budget (before adj.)	Adjustments	Proposed Budget
			Budgeted Expenses	Proposed Budget	2012 / 2013	2012 / 2013			
Expenditures									
1-30-6000	Office supplies		310	1,000	1,000				1,000
1-30-6020	Court technology fund		6,611	7,500	7,500				7,500
1-30-6080	Security fund		310	1,500	1,500			1,000	2,500
1-30-6510	Court refunds and jury costs		533	1,800	1,800				1,800
1-30-6520	State court costs		55,692	65,000	75,000				75,000
1-30-6545	Court food and supplies		138	250	225				225
1-30-7100	Judge fees		5,885	6,420	6,420				6,420
1-30-7111	Prosecuting attorney fees		5,000	6,000	6,000				6,000
1-30-7900	Court training and education		857	1,250	1,200				1,200
	Total		75,335	90,720	100,645			1,000	101,645

ACCT #	FIRE DEPT.	Actuals as of: 9/13/2012	2011 / 2012 Budgeted Expenses	2012 / 2013 Proposed Budget (before adj.)	2012 / 2013 Adjustments	2012 / 2013	Proposed Budget
Expenditures							
1-40-6000	Office equip & supplies	997	1,000	1,000			1,000
1-40-6010	Printing & postage	1,200	1,200	1,200			1,200
1-40-6045	Memberships, dues & Subscr	3,983	2,500	3,500			3,500
1-40-6100	Communications	2,143	3,500	3,500			3,500
1-40-6200	Vehicle operation & maint	24,667	21,679	17,000			17,000
1-40-6300	Medical director	0	2,000	1,500			1,500
1-40-6305	Fire marshall expense	158	250	250			250
1-40-6310	Medical transport	31,702	35,000	32,000			32,000
1-40-6315	Medical supplies (consumables)	4,053	4,987	5,000			5,000
1-40-6320	Dispatch services	25,618	25,618	30,500			30,500

City of Parker-General Fund
Proposed Budget - FY 2012 / 2013

ACCT #	FIRE DEPT.	Actuals as of: 9/13/2012	Budgeted Expenses	2011 / 2012	2012 / 2013	Proposed (before adj\$) Budget	2012 / 2013 Adjustments	2012 / 2013 Proposed Budget
	Expenditures							
1-40-6325	Reimbursement per call	24,964	25,000	25,000				25,000
1-40-6340	Gas, oil, propane, & electric	15,385	20,000	20,000				20,000
1-40-6345	Consumable fire suppression	259	1,000	1,000				1,000
1-40-6350	Equipment & electronic repairs	7,444	7,500	7,500				7,500
1-40-6360	Uniforms & equipment	5,755	6,000	6,000				6,000
1-40-6365	Replacement gear	17,421	20,000	20,000				20,000
1-40-6370	Software licensing fees	4,739	5,000	5,000				5,000

ACCT #	FIRE DEPT	Actuals as of: 9/13/2012	2011 / 2012 Budgeted Expenses	2012 / 2013 Proposed Budget (before adj)	2012 / 2013 Adjustments	2012 / 2013 Proposed Budget
Expenditures						
1-40-6375	Inoculations/physicals/screens	580	1,000	1,000		1,000
1-40-6380	Building maintenance & upgrades	1,564	2,000	2,000		2,000
1-40-6390	Capital equipment	2,013	2,013	4,000		4,000
1-40-6395	Radio & air tank replacement	18,818	20,000	15,000		15,000
1-40-7800	Insurance - Liability	4,204	4,204	4,750		4,750
1-40-7810	Insurance - Workers Comp	2,100	2,100	2,550		2,550
1-40-7820	Insurance - Fire Dept AD&D	6,266	6,300	6,500		6,500
1-40-7900	Training & education	10,498	15,000	12,000		12,000
1-40-7915	Used Vehicle	2,000	2,000	0		0
	Total	218,533	236,851	227,750		227,750

City of Parker-General Fund
Proposed Budget - FY 2012 / 2013

ACCT #	BUILDING & CODE	Actuals as of:	2011 / 2012	2012 / 2013 (before adjustments)	2012 / 2013	2012 / 2013
		9/13/2012	Budgeted Expenses	Adjustments	Proposed Budget	
Expenditures						
1-50-6020	Computer equip & software	0	0	500		500
1-50-6045	Memberships, dues & subscr	241	250	250		250
1-50-6100	Communications	627	1,000	750		750
1-50-6200	Vehicle fuel, oil, wash & track	3,923	4,000	6,500		6,500
1-50-6910	Miscellaneous supplies	255	500	500		500
1-50-6940	Uniforms	300	300	300		300
1-50-7800	Insurance - liability	315	450	400		400
1-50-7900	Training & education	705	1,500	1,500		1,500
	Total	6,366	8,000	10,700	0	10,700

City of Parker-General Fund
Proposed Budget - FY 2012 / 2013

ACCT #	PARKS & REC	Actuals as of: 9/13/2012	2011 / 2012	2012 / 2013 (before adjustments)	2012 / 2013 Adjustments	2012 / 2013 Proposed Budget
			Budgeted Expenses			
Expenditures						
1-55-6800	Dues & Memberships	0	0	0	0	100
1-55-6810	Preserve & Trails	12,500	23,000	25,000		25,000
1-55-6820	Consultant support	100	500	500		500
1-55-6830	Site Improvements	0	1,500	1,500		1,500
1-55-6840	Routine maintenance	338	2,500	1,500		1,500
1-55-6850	Parkerfest	3,383	3,500	3,500		3,500
1-55-6860	Scout projects	854	2,000	2,000		2,000
	Total	17,176	33,000	34,000	100	34,100

**City of Parker-General Fund
Proposed Budget - FY 2012 / 2013**

ACCT #	PUBLIC WORKS	Actuals as of: 9/13/2012	2011 / 2012 Budgeted Expenses	2012 / 2013 (before adjustments)	2012 / 2013 Adjustments	2012 / 2013 Proposed Budget
Expenditures						
1-60-6340	Gas, oil, propane, & electric	1,381	4,500	4,000		4,000
1-60-6600	Administration Fee	0	10,000	0		0
1-60-6610	Street maintenance & repair	290,391	298,500	300,000	30,000	330,000
1-60-6630	Median Expense	8,444	9,000	9,750		9,750
1-60-6640	Drainage expense	6,754	25,000	15,000		15,000
1-60-6650	Public safety & signage	5,704	9,000	7,500		7,500
1-60-6660	Tools & equipment	3,546	10,000	5,000		5,000
1-60-6670	Vehicle & tractor expense	10,571	12,000	13,000		13,000
1-60-6672	Tractor Rental	0	4,000	4,000		4,000
1-60-6675	Mower & fuel	5,095	4,500	5,000		5,000
1-60-6680	Lawn mower purchase	17,438	20,000	0		0
1-60-7200	Engineering fees	22,932	25,000	25,000		25,000
1-60-7500	GIS computer services	265	5,000	5,000		5,000
1-60-7800	Insurance - liability	732	1,045	850		850
TBD	Tree Program	0	0	2,000		2,000
	Total	373,253	437,545	394,100	32,000	426,100

City of Parker-General Fund
Budget Proposal - FY 2012 / 2013

ACCT #	CITY PROPERTY	Actuals as of: 9/13/2012	2011 / 2012	2012 / 2013	2012 / 2013	2012 / 2013
			Budgeted Expenses	(before adjustments)	Adjustments	Proposed Budget
Expenditures						
1-65-6100	Communications	4,051	7,000	5,000		5,000
1-65-6340	Gas, oil, propane, & electric	11,131	12,500	13,000		13,000
1-65-6710	Maintenance & operations	26,093	25,000	27,500		27,500
1-65-6720	Improvements	1,385	20,000	10,000		10,000
1-65-7800	Insurance - Liability	6,550	9,350	7,500		7,500
	Total	49,211	73,850	63,000	0	63,000

**City of Parker-General Fund
Proposed Budget - FY 2012 / 2013**

ACCT #	FUTURE CAPITAL IMPROVEMENTS	Actuals as of: 9/13/2012	2011 / 2012	2012 / 2013 (before adjustments)	2012 / 2013	2012 / 2013 Proposed Budget
			Budgeted Expenses	Adjustments		
1-85-9220	Future Capital Improvements	0	3,985	10,000		10,000
	Total	0	3,985	10,000	0	10,000

City of Parker-General Fund
Proposed Budget - 2012 / 2013

ACCT #	DEBT SERVICE	Actuals as of:	2011 / 2012	2012 / 2013	2012 / 2013	2012 / 2013
		9/13/2012	Budgeted Expenses	(before adjustments)	Adjustments	Proposed Budget
Expenditures						
3-90-9000	2010 Refunding Bonds	90,092	100,235	101,936		101,936
3-90-9020	2011 Refunding Bonds	237,589	237,589	263,162		263,162
	Total	327,682	337,824	365,098	0	365,098

2012 / 2013 Debt Service	365,098
Taxable Value	516,565,506
Debt Service Tax Rate	0.07068

City of Parker-Proprietary Fund
Proposed Budget - FY 2012 / 2013

SUMMARY	Actuals as of: 9/13/2012	2011 / 2012 Budget	2011 / 2012 Anticipated	2012 / 2013 Proposed before adj's	2012 / 2013	2012 / 2013 Proposed Budget
Revenue - All Sources	2,423,655	3,150,000	2,812,358	2,305,000	375,000	2,680,000
Water Department	1,169,411	1,919,865	1,646,286	1,162,797	374,400	1,537,197
Sewer Department	127,399	151,950	148,315	157,375	0	157,375
Sanitation Department	199,142	225,000	236,700	255,000	0	255,000
Debt Service	366,555	412,883	367,704	394,044	0	394,044
Personnel Costs				336,384		336,384
	Total Expenses by Dept	1,862,507	2,709,697	2,031,301	374,400	2,680,000

Balance (0)

City of Parker-Proprietary Fund
Proposed Budget - FY 2012 / 2013

ACCT #	Revenue - City	Actuals as of: 9/13/2012	Budgeted Revenue	2011 / 2012		2012 / 2013		Proposed Budget (before adjustments)	Adjustments	2012 / 2013 Proposed Budget
				2011 / 2012	Anticipated Revenue	2012 / 2013	2012 / 2013			
Revenues										
2-70-4010	Water Sales		1,765,970	1,800,000		1,600,000	1,800,000			1,800,000
2-70-4020	Meter Installation Fees		54,000	60,000		60,000	60,000			60,000
2-70-4030	Water Late Charges		19,489	20,000		18,000	20,000			20,000
2-70-4040	Other Income & Interest		22,599	10,000		13,000	10,000			10,000
2-70-4050	Reimbursement - Public Works		0	10,000		10,000	0			0
2-75-4060	Sewer Revenue		155,961	160,000		160,000	155,000			155,000
2-80-4800	Sanitation Revenue		264,279	250,000		260,000	260,000			260,000
	Sub-total Revenue		2,282,297	2,310,000		2,121,000	2,305,000			0 2,305,000
County Funds										
2-70-4866	Collin County Reimb-Water lines		141,358	290,000		141,358	0			0
	Sub-Total County Funds		141,358	290,000		141,358	0			0
Fund Balance Transfers										
2-70-4865	Transfer-Cap Imprv. Acct		0	375,000		375,000	0			375,000
2-75-4868	Fund Balance for C/O Projects		0	175,000		175,000	0			0
	Sub-Total Fund Balance Trfs		0	550,000		550,000	0			375,000
	Grand Total all Sources		2,423,655	3,150,000		2,812,358	2,305,000			375,000
										2,680,000

City of Parker-Proprietary Fund
Proposed Budget - 2012 / 2013

ACCT #	WATER DEPARTMENT	Actuals as of: 9/13/2012	2011 / 2012	2011 / 2012	2012 / 2013	2012 / 2013	2012 / 2013
			Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adj's)	Proposed Budget Adjustments	
Expenditures							
2-70-5700	Cost - North Texas Water	755,473	700,000	825,000	939,250		939,250
2-70-5710	Cost - Plano Water	59	500	60	0		0
2-70-5720	Utilities - Water distribution	39,233	50,000	40,000	40,000		40,000
2-70-5740	Water repairs & maintenance	33,513	55,000	40,000	40,000		40,000
2-70-5750	Meter reading	20,869	20,000	20,850	22,000		22,000
2-70-5760	Equipment and tools	0	3,000	3,000	3,000		3,000
2-70-5770	Vehicle operation & maintenance	13,199	17,000	9,500	11,000		11,000
2-70-6000	Office supplies	2,487	2,500	2,500	2,500		2,500
2-70-6010	Printing and postage	6,426	7,000	7,000	7,000		7,000
2-70-6020	Computer equip and software	945	2,000	1,000	2,000		2,000
2-70-6100	Communications	5,889	5,500	5,500	5,500		5,500
2-70-6920	Contingency	17,745	37,865	37,864	9,047	(600)	8,447
2-70-7200	Engineering fees	6,470	25,000	7,000	25,000		25,000
2-70-7300	Auditor fees	9,500	9,500	9,500	9,500		9,500
2-70-7400	Legal fees	24,503	27,000	27,000	27,000		27,000
2-70-7800	Insurance - Liability	14,012	20,000	14,012	17,000		17,000
2-70-7900	Training and education	1,405	3,000	1,500	3,000		3,000
2-70-9500	Water system improvements	217,684	560,000	220,000	0		0
2-70-9510	Water meter technology	0	375,000	375,000	0		375,000
	Total	1,169,411	1,919,865	1,646,286	1,162,797		1,537,197

**City of Parker-Proprietary Fund
Proposed Budget - 2012 / 2013**

City of Parker-Proprietary Fund
Proposed Budget - FY 2012 / 2013

ACCT #	SEWER DEPARTMENT	Actuals as of: 9/13/2012	2011 / 2012 Budgeted Expenses	2011 / 2012 Anticipated Expenses	2012 / 2013 Proposed Budget (before adj.)	2012 / 2013 Adjustments	2012 / 2013 Proposed Budget
Expenditures							
2-75-5730	Sewer operating expense	125,794	140,000	140,000	140,000		152,000
2-75-5740	Sewer repairs and maintenance	1,290	11,000	7,500	4,500		4,500
2-75-5770	Truck operation and maintenance	0	500	500	500		500
2-75-7800	Insurance - liability	315	450	315	375		375
	Total	127,399	151,950	148,315	157,375	0	157,375

**City of Parker-Proprietary Fund
Proposed Budget - FY 2012 / 2013**

ACCT #	SANITATION DEPT	Actuals as of: 9/13/2012	Budgeted Expenses	2011 / 2012		2012 / 2013		2012 / 2013	
				Anticipated Expenses	Proposed Budget (before adj.)	Proposed Budget	Adjustments	Proposed Budget	Proposed Budget
Expenditures									
2-80-5800	Garbage collection services	199,142	225,000	225,000	236,700	236,700	255,000	255,000	255,000
	Total	199,142	225,000	225,000	236,700	236,700	255,000	0	255,000

City of Parker-General Fund
Proposed Budget - 2012 / 2013

ACCT #	DEBT SERVICE	Actuals as of: 9/13/2012	2011 / 2012 Budgeted Expenses	2011 / 2012 Anticipated Expenses	2012 / 2013 Proposed Budget (before adjustments)	2012 / 2013 Adjustments	2012 / 2013	2012 / 2013 Proposed Budget
							2012 / 2013 Proposed Budget (before adjustments)	2012 / 2013 Adjustments
Expenditures								
2-90-9023	2010 Refunding Bonds		144,240	144,240	144,240		146,689	146,689
2-90-9021	2011 Refunding Bonds		221,964	267,142	221,964		245,855	245,855
2-90-9030	Service chgs and paying agent		350	1,500	1,500		1,500	1,500
	Total		366,555	412,883	367,704		394,044	0
								394,044



Council Agenda Item

Budget Account Code:	Meeting Date: September 18, 2012
Budgeted Amount:	Department/ Requestor: Finance
Fund Balance-before expenditure:	Prepared by: J Boyd
Estimated Cost:	Date Prepared: 09/13/12
Exhibits:	1.

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 685
ADOPTING AN AD VALOREM TAX RATE FOR THE YEAR 2012 AT A RATE OF
\$0.37708.

SUMMARY

There was no change in the overall tax rate from last year.

POSSIBLE ACTION

Move to approve.

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	

ORDINANCE NO. 685
(Adopting a Tax Rate for 2012-2013)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS LEVYING THE AD VALOREM TAXES FOR THE YEAR 2012 (Fiscal Year 2012-2013) AT A RATE OF \$0.37708 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF PARKER AS OF JANUARY 1, 2012, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR AN INTEREST AND SINKING FUND FOR ALL OUTSTANDING DEBT OF THE CITY OF PARKER; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:

SECTION 1. There be and is hereby levied for the year 2012 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Parker, and not exempt by the Constitution of the State and valid State laws, a tax of **\$0.37708** on each one hundred dollars (\$100) assessed valuation of taxable property, and shall be apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenditures of the municipal government of the City of Parker, a tax of **\$0.306403** on each one hundred dollars (\$100) assessed value on all taxable property.
- (b) For the purpose of creating a sinking fund to pay the interest and principal maturities of all outstanding debt of the City of Parker, not otherwise provided for, a tax of **\$0.070677** on each one hundred dollars (\$100) assessed value of taxable property within the City of Parker, and shall be applied to the payment of interest and maturities of all such outstanding debt.
- (c) **THIS TAX RATE WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS FROM LAST YEAR'S TAX RATE.**

THE TAX RATE WILL EFFECTIVELY BE LOWERED BY 1.07 PERCENT AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$3.32.

SECTION 2. All ad valorem taxes shall become due and payable on October 1, 2012, and all ad valorem taxes for the year shall become delinquent if not paid prior to February 1, 2013. There shall be no discount for payment of taxes prior to February 1, 2013. A delinquent tax shall incur all penalty and interest authorized by law, to wit:

(a) A penalty of six per cent on the amount of the tax for the first calendar month it is delinquent, plus one percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

(b) Provided, however, a tax delinquent on July 1, 2013 incurs a total penalty of twelve per cent of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at the rate of one percent for each month or portion of a month the tax remains unpaid. Taxes for the year 2012 and taxes for all future years that become delinquent on or after February 1 but not later than May 1, that remain delinquent on July 1 of the year in which they become delinquent, incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and 33.07, as amended. Taxes assessed against tangible personal property for the year 2010 and for all future years that become delinquent on or after February 1 of a year incur an additional penalty on the later of the date the personal property taxes become subject to the delinquent tax attorney's contract, or 60 days after the date the taxes become delinquent, such penalty to be in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 33.11. Taxes for the year 2009 and taxes for all future years that remain delinquent on or after June 1 under Texas Property Tax Code Sections 26.07(f), 26.15(e), 31.03, 31.031, 31.032 or 31.04 incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and Section 33.08, as amended.

SECTION 3. Taxes are payable in Parker, Texas, at the City of Parker, City Hall Offices. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 4. The tax roll as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

SECTION 5. All ordinances of the City of Parker in conflict with the provisions of this Ordinance be, and the same are hereby, repealed and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 6. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal or invalid.

SECTION 7. This ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

DULY PASSED by the City Council of the City of Parker, Texas, on the _____ day of _____, 2012.

APPROVED:

Z Marshall, Mayor

ATTESTED:

Carrie L. Smith, City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney



Collin Central Appraisal District

PROPERTY TAX CODE, SECTION 26.01(a)

CERTIFICATION OF 2012 APPRAISAL ROLL

FOR: PARKER CITY

I, Bo Daffin, Chief Appraiser for the Collin Central Appraisal District, solemnly swear that the attached is that portion of the approved Appraisal Records of the Collin Central Appraisal District which lists property taxable by PARKER CITY and constitutes the appraisal roll for PARKER CITY with the amounts listed on the attached totals pages, with the heading "2012 Certified Totals".

Signature of Chief Appraiser

July 23, 2012

Date

Note: Approval of the appraisal records by the Collin Central Appraisal District Appraisal Review Board recorded on July 13, 2012.

PROPERTY TAX CODE, SECTION 26.01(c)

CERTIFICATION OF 2012 PROPERTIES UNDER PROTEST AND NOT INCLUDED IN CERTIFIED ROLL ABOVE

FOR: PARKER CITY

I, Bo Daffin, Chief Appraiser for the Collin Central Appraisal District, solemnly swear that the attached is that portion of the Appraisal Records of the Collin Central Appraisal District which lists property taxable by PARKER CITY but NOT included on the appraisal roll for PARKER CITY, since these properties are currently under Protest. The protested property values are listed on the attached totals pages, with the subheading "Under ARB Review Totals".

If there are no attached pages labeled with the subheading "Under ARB Review Totals" then all protests within the PARKER CITY were completed by July 13, 2012 and included in the Certified Roll listed above.

Signature of Chief Appraiser

July 23, 2012

Date

**NOTE: Please be advised that the property values appearing on the 'Under ARB Review Totals' page in your certified totals packet reflect the current 2012 Market and Taxable Values for the properties Under ARB Review without any Section 26.01(c) adjustments. In order to arrive at the taxable value to use for the effective tax rate calculations for your entity, you will need to use the taxable value from the 'ARB Approved Totals' page, along with the 'Total Value Used' that appears in the Lower Value Used section on the Effective Rate Assumption page. The Total Value Used on the Effective Rate Assumption page is the taxable value Under ARB Review that has been adjusted in accordance with Property Tax Code, Section 26.01(c). The 'Grand Totals' page is the combined 'ARB Approved Totals' plus the 'Under ARB Review Totals' – which have not been adjusted.*

Collin County

2012 CERTIFIED TOTALS

As of Certification

Property Count: 1,779

CPK - PARKER CITY
ARB Approved Totals

7/23/2012 12:12:53PM

Land		Value			
Homestead:		131,347,535			
Non Homestead:		18,139,208			
Ag Market:		68,527,745			
Timber Market:		0	Total Land	(+)	218,014,488
Improvement		Value			
Homesite:		365,328,726			
Non Homestead:		8,304,686	Total Improvements	(+)	373,633,412
Non Real		Count	Value		
Personal Property:	99		6,303,048		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
Total Productivity Market:	68,510,265		17,480		
Ag Use:	367,934		82	Productivity Loss	(-)
Timber Use:	0		0	Appraised Value	=
Productivity Loss:	68,142,331		17,398	Homestead Cap	(-)
				Assessed Value	=
DV1	10	0	71,000		
DV2	2	0	24,000		
DV3	3	0	30,000		
DV4	4	0	36,000		
DV4S	1	0	12,000		
DVHS	3	0	1,133,243		
EX	113	0	10,907,721		
EX366	10	0	2,157		
OV65	244	7,092,496	0		
OV65S	3	75,000	0	Total Exemptions	(-)
				Net Taxable	=
					509,969,020

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)

1,922,991.18 = 509,969,020 * (0.377080 / 100)

Collin County

2012 CERTIFIED TOTALS

As of Certification

Property Count: 22

CPK - PARKER CITY
Under ARB Review Totals

7/23/2012 12:12:53PM

Land		Value			
Homesite:		1,880,191			
Non Homesite:		109,800			
Ag Market:		0			
Timber Market:		0	Total Land	(+)	1,989,991
Improvement		Value			
Homesite:		4,546,489			
Non Homesite:		44,199	Total Improvements	(+)	4,590,688
Non Real		Count	Value		
Personal Property:	3		788,512		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
					788,512
					7,369,191
Ag		Non Exempt	Exempt		
Total Productivity Market:	0		0		
Ag Use:	0		0	Productivity Loss	(-)
Timber Use:	0		0	Appraised Value	=
Productivity Loss:	0		0	Homestead Cap	(-)
				Assessed Value	=
					0
					7,369,191
Exemption		Count	Local	State	Total
OV65	1	30,000	0	30,000	Total Exemptions
					(-)
					30,000
				Net Taxable	=
					7,339,191

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 $27,674.62 = 7,339,191 * (0.377080 / 100)$

Collin County

2012 CERTIFIED TOTALS

As of Certification

Property Count: 1,801

CPK - PARKER CITY
Grand Totals

7/23/2012 12:12:53PM

Land		Value			
Homesite:		133,227,726			
Non Homesite:		18,249,008			
Ag Market:		68,527,745			
Timber Market:		0	Total Land	(+)	220,004,479
Improvement		Value			
Homesite:		369,875,215			
Non Homesite:		8,348,885	Total Improvements	(+)	378,224,100
Non Real		Count	Value		
Personal Property:	102		7,091,560		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
				Market Value	=
					7,091,560
Ag		Non Exempt	Exempt		
Total Productivity Market:	68,510,265		17,480		
Ag Use:	367,934		82	Productivity Loss	(-)
Timber Use:	0		0	Appraised Value	=
Productivity Loss:	68,142,331		17,398	Homestead Cap	(-)
				Assessed Value	=
					455,980
					536,721,828
Exemption		Count	Local	State	Total
DV1	10	0	71,000	71,000	
DV2	2	0	24,000	24,000	
DV3	3	0	30,000	30,000	
DV4	4	0	36,000	36,000	
DV4S	1	0	12,000	12,000	
DVHS	3	0	1,133,243	1,133,243	
EX	113	0	10,907,721	10,907,721	
EX366	10	0	2,157	2,157	
OV85	245	7,122,496	0	7,122,496	
OV85S	3	75,000	0	75,000	Total Exemptions
					(-)
					19,413,617
				Net Taxable	=
					517,308,211

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 1,950,665.80 = 517,308,211 * (0.377080 / 100)

Collin County

2012 CERTIFIED TOTALS

As of Certification

Property Count: 1,779

CPK - PARKER CITY

ARB Approved Totals

7/23/2012 12:13:09PM

State Category Breakdown

State Code	Description	Count	Acre	New Value	Market Value	Market Value
A	SINGLE FAMILY RESIDENCE	1,151		\$9,962,373	\$462,135,955	
C	VACANT LOT	98		\$0	\$10,375,182	
D1	QUALIFIED AG LAND	183	2,313.1316	\$0	\$68,510,265	
D2	NON-QUALIFIED LAND	29	80.0396	\$0	\$2,823,197	
E	FARM OR RANCH IMPROVEMENT	99		\$1,061,540	\$24,460,705	
F1	COMMERCIAL REAL PROPERTY	3		\$0	\$4,715,462	
F2	INDUSTRIAL REAL PROPERTY	2		\$0	\$1,231,223	
J2	GAS DISTRIBUTION SYSTEM	1		\$0	\$16,080	
J3	ELECTRIC COMPANY (INCLUDING CO-OP)	5		\$0	\$3,829,338	
J4	TELEPHONE COMPANY (INCLUDING CO-O	5		\$0	\$1,130,531	
J7	CABLE TELEVISION COMPANY	2		\$0	\$21,798	
L1	COMMERCIAL PERSONAL PROPERTY	78		\$0	\$1,577,334	
M1	TANGIBLE OTHER PERSONAL, MOBILE H	64		\$0	\$394,822	
O	RESIDENTIAL INVENTORY	50		\$1,360,195	\$5,819,178	
X	TOTALLY EXEMPT PROPERTY	123		\$0	\$10,909,878	
Totals		2,393.1712		\$12,384,108		\$597,950,948

Collin County

2012 CERTIFIED TOTALS

As of Certification

Property Count: 22

CPK - PARKER CITY
Under ARB Review Totals

7/23/2012 12:13:09PM

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market	Market Value
A	SINGLE FAMILY RESIDENCE	15		\$459,295		\$5,998,730
C	VACANT LOT	3			\$0	\$382,005
J4	TELEPHONE COMPANY (INCLUDING CO-O	2			\$0	\$9,000
J7	CABLE TELEVISION COMPANY	1			\$0	\$779,512
O	RESIDENTIAL INVENTORY	1			\$125,944	\$199,944
		Totals	0.0000	\$585,239		\$7,369,191

Collin County

2012 CERTIFIED TOTALS

As of Certification

Property Count: 1,801

CPK - PARKER CITY
Grand Totals

7/23/2012 12:13:09PM

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value
A	SINGLE FAMILY RESIDENCE	1,166		\$10,421,668	\$468,134,685
C	VACANT LOT	101		\$0	\$10,757,187
D1	QUALIFIED AG LAND	183	2,313.1316	\$0	\$68,510,265
D2	NON-QUALIFIED LAND	29	80.0396	\$0	\$2,823,197
E	FARM OR RANCH IMPROVEMENT	99		\$1,061,540	\$24,460,705
F1	COMMERCIAL REAL PROPERTY	3		\$0	\$4,715,462
F2	INDUSTRIAL REAL PROPERTY	2		\$0	\$1,231,223
J2	GAS DISTRIBUTION SYSTEM	1		\$0	\$16,080
J3	ELECTRIC COMPANY (INCLUDING CO-OP)	5		\$0	\$3,829,338
J4	TELEPHONE COMPANY (INCLUDING CO-OP)	7		\$0	\$1,139,531
J7	CABLE TELEVISION COMPANY	3		\$0	\$801,310
L1	COMMERCIAL PERSONAL PROPERTY	78		\$0	\$1,577,334
M1	TANGIBLE OTHER PERSONAL, MOBILE H	64		\$0	\$394,822
O	RESIDENTIAL INVENTORY	51		\$1,486,139	\$6,019,122
X	TOTALLY EXEMPT PROPERTY	123		\$0	\$10,909,878
Totals		2,393.1712		\$12,969,347	\$605,320,139

Collin County

2012 CERTIFIED TOTALS

As of Certification

Property Count: 1,801

CPK - PARKER CITY
Effective Rate Assumption

7/23/2012 12:13:09PM

New Value

TOTAL NEW VALUE MARKET:	\$12,969,347
TOTAL NEW VALUE TAXABLE:	\$12,969,347

New Exemptions

Exemption	Description	Count		
EX	TOTAL EXEMPTION	13	2011 Market Value	\$805,737
EX366	HOUSE BILL 366	5	2011 Market Value	\$2,287
ABSOLUTE EXEMPTIONS VALUE LOSS				\$808,024

Exemption	Description	Count	Exemption Amount
OV65	OVER 65	28	\$840,000
OV65S	OVER 65 Surviving Spouse	1	\$30,000
PARTIAL EXEMPTIONS VALUE LOSS		29	\$870,000
TOTAL EXEMPTIONS VALUE LOSS			\$1,678,024

New Ag / Timber Exemptions

2011 Market Value	\$134,159	Count: 2
2012 Ag/Timber Use	\$1,217	
NEW AG / TIMBER VALUE LOSS	\$132,942	

New Annexations**New Deannexations****Average Homestead Value****Category A and E**

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
1,024	\$413,840	\$445	\$413,395
Category A Only			

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
970	\$418,897	\$433	\$418,464

Lower Value Used

Count of Protested Properties	Total Market Value	Total Value Used
22	\$7,369,191.00	\$6,596,486



Council Agenda Item

Budget Account Code:	Meeting Date: September 18, 2012
Budgeted Amount:	Department/ Requestor: Administration
Fund Balance-before expenditure:	Prepared by: S Levine/Z Marshall
Estimated Cost:	Date Prepared: 9/14/2012
Exhibits:	1) Presentation

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON GENERAL ELECTIONS, TERMS OF OFFICE, AND/OR THE PLACE SYSTEM FOR THE CITY OF PARKER IN COMPLIANCE WITH THE REQUIREMENTS OF SENATE BILL 100.

SUMMARY

See attached presentation.

POSSIBLE ACTION

Discuss and select option.

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	

Senate Bill 100

What does it mean for future Parker General Elections?



Annual May Elections

- Continue to hold elections each May
- Rent voting machines
- City staff conduct election in even years



May Election in Odd Years

- Un-stagger seat terms
- Adopt a "place" system



Options

- Maintain status quo and rent equipment for even year elections.
- Un-stagger Council terms and move to odd year elections.
- Change terms of office to 3 or 4 years and keep staggered terms-Would require voter approval.



Annual May Elections

- Pros**
 - Additional Saturday voting can be conducted.
 - No disruption or change in election process
 - No chance of complete turnover of council as a result of single election
- Cons**
 - Only one early voting location for voters in even numbered years
 - No County support in conducting the election in even numbered years
 - Cost of election process in even numbered years



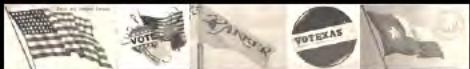
May Election Odd Years

- Pros**
 - Reduced election costs since elections would be held only once every two years instead of annually (\$8000 - \$10,000)
 - Continue to have Collin County support and provide equipment for all elections
 - PISD has adopted this schedule
- Cons**
 - Create the possibility of having an entirely new governing body at one time as a result of a single election



Un-Stagger Officials Elected Terms

- Adopt a resolution providing for the election of all members of the governing body at the same election.
- All members of the Council and the Mayor would be elected in May of odd numbered years.
- The terms expiring in May 2014 would holdover in office until May 2015. Then, in May 2015, a general election would be called for the purpose of electing the Mayor and all 5 Council members.



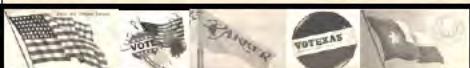
Creation of Place System

- A related, but not required, form of ordinance to allow Parker to adopt the Place system. This can reduce the election to only those places which are contested, as opposed to all council and challengers running against one another. This could be helpful if the Parker council decided to "unstagger" the terms. Only those incumbents who drew opposition for their Place, or places which were vacant and had more than one candidate, would have a contested election. Places that drew no opposition would not have to campaign against all other council candidates, as they do today. The Place system does not specifically impact the Mayor's position.



3 or 4 Year Terms

- Must have voter approval. Could put on May 2013 ballot.



3 or 4 Year Terms

<u>Pros</u>	<u>Cons</u>
<ul style="list-style-type: none"> • Staggered terms • Election every other odd year for 4 year terms. • If 3 year staggered terms, no election every three years beginning in 2015. • No election costs every even year 	<ul style="list-style-type: none"> • Longer terms • No term limits currently





Council Agenda Item

Budget Account Code:	1-55-6850	Meeting Date:	September 18, 2012
Budgeted Amount:	\$3500	Department/ Requestor:	Parks and Rec
Fund Balance-before expenditure:	\$3500	Prepared by:	P Houx, Sub-Committee Chair
Estimated Cost:	\$3500	Date Prepared:	9/13
Exhibits:			

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON PARKERFEST 2012.

SUMMARY

The Parker Parks and Rec Commission would like to submit the following expenditures for this year's ParkerFest for approval from City Council.

*2 Portable Potties	\$ 171.00
*Food from Two Rows	1878.00
(200 brats, buns, kraut, 150 corn dogs & 40 baked potatoes)	
*Kettle Corn	380.00
*Sodas & Waters	200.00
*Band	400.00
*Signage	325.00
*Trophies	100.00
<u>**Miscellaneous</u>	46.00
Total	3500.00

This year's ParkerFest is planned for Saturday, October 20, 2012. We will start the event at 8:30 am with a Pet Costume Contest followed up with a walk on the Trail at 9:00 am.

The other event activities begin at 11:00 am and continue until 4:00 pm. We will have Vendors selling their products, a Bake-Off to be judged at noon and a Carved Pumpkin Contest, which will be judged at 1:00 pm. Other activities will include horse

rides, "washers", face painting and possible presentations by Native Indians, an experienced Horse rider and a wild bird release again this year. We are also excited to have a great group of Antique and Classic Cars on display. We anticipate another great day for the City of Parker.

Thank you for your consideration.

Phyllis Houx

POSSIBLE ACTION

Move to approve.

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	



Council Agenda Item

Budget Account Code:	Meeting Date: September 18, 2012
Budgeted Amount:	Department/ Requestor: Administration
Fund Balance-before expenditure:	Prepared by: J Shepherd
Estimated Cost:	Date Prepared: 9/6/2012
Exhibits:	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION RESOLUTION 2012 – 392 ADOPTING THE LIVING LEGACY TREE PROGRAM.

SUMMARY

July 17, 2012 Council Minutes:

PRESENTATION, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A PLAN FOR CREATION AND MAINTENANCE OF A TREE MEMORIAL IN THE PRESERVE.

Parks and Recreation Commissions Vice Chairperson Phyllis Houx reviewed the Commission's recommendations for a tree memorial in the Preserve. (See Exhibit 8A)

The Commission recommended beginning the planting in the open area across from City Hall. They proposed beginning with five Live Oaks along Parker Road to create a buffer with a uniform appearance. They also recommend an action plan be in place for the location of the trees. The purchaser would be allowed to select the tree type from the City approved list, but not the location.

Each tree would include a plaque. The plaques would be bronze and inserted in concrete in front of the tree. They would be similar to ones used in the City of Plano.

Planting would take place in late fall or early winter. The deadline on the application could be extended to October if Council desires.

Future additions to the Memorial could be benches with backrests. These could be scout projects or the public could purchase with a plaque.

The cost of the trees would be decided by the City and the trees should be warrantied for one year. The price of the tree should include the cost of the plaque.

Council discussion ensued. Staff is to look into purchasing trees with a warranty by a vendor. The cost/fees for the trees will be reviewed and added to the annual fee schedule. The program will be adopted by resolution and advertised on the City website and in the City newsletter. There was discussion of creating a restricted fund for replacing trees.

Issues for Council's decision are 1) the change of the name, 2) should there be plaques, and 3) how should staff approach the sale of the first five Live Oaks along Parker Road.

MOTION: Councilmember Leamy moved to have City Attorney Shepherd prepare and bring back a Resolution to implement the Tree Recognition Program. Councilmember Pettle seconded with Councilmembers Leamy, Sumrow, Levine, Pettle and Taylor voting for. Motion carried 5-0.

POSSIBLE ACTION

Move to approve.

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	

RESOLUTION NO. 2012-392
(Establishing the Parker Living Legacy Tree Program)

A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, ESTABLISHING THE PROGRAM TO BE KNOWN AS THE LIVING LEGACY TREE PROGRAM, TO HONOR CITIZENS, FAMILIES, ORGANIZATIONS OR OTHER ENTITIES WITH A TREE PLANTED IN THE RECIPIENTS NAME IN ACCORDANCE WITH THE PROGRAM, ATTACHED AS EXHIBIT A.

WHEREAS, the City of Parker wishes to establish a program to allow citizens, families, organizations, and/ or other entities to be honored with the planting of a tree on the City of Parker land, in accordance with the procedures set forth in the Living Legacy Tree Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:

SECTION 1. The Parker City Council does approve and adopt the Living Legacy Tree Program in substantially the form attached hereto as Exhibit A.

SECTION 2. This resolution shall be effective upon its passage.

APPROVED AND ADOPTED this _____ day of _____, 2012.

APPROVED:

Z Marshall, Mayor

ATTEST:

Carrie L. Smith, City Secretary

APPROVED TO FORM:

James E. Shepherd, City Attorney

CITY OF PARKER LIVING LEGACY TREE PROGRAM

A positive way to expand the community's involvement in planting trees is through the creation of a TREE MEMORIAL PROGRAM. Trees promote healing for grieving families and friends who have suffered a loss, and these trees serve as a living tribute to friends or loved ones, both living and passed on. The new trees resulting from this program provide a place of quiet reflection and a sense of comfort to those in need as well as enhancing public property and reducing noise and air pollution.

Participating in this program is a wonderful way to honor someone special and to add value to our city.

You may choose from several species that grow well in Parker, which include Live Oak, Shumardi Red Oak, Chinquapin Oak, Cedar Elm, Chinese Pistache, Bald Cypress and Red or White Crepe Myrtles. The trees will come with a 4"x9" permanent personalized plaque. The trees will be planted near City Hall and around the Parker Fire Department. The City of Parker has a Tree Memorial Plan illustrating the specific species locations. You may view the plan at City Hall. The trees will be 4" caliper, the Crepe Myrtles will have multiple stocks and be 6' – 8' tall, planted and maintained by the city, with plantings occurring in the fall.

Please fill out the following application, which includes pricing of trees and plaque, and submit your request to Parker City Hall by August 31st to ensure fall planting.

***THE CITY OF PARKER PARKS AND RECREATION BOARD
THANKS YOU FOR YOUR PARTICIPATION***

LIVING LEGACY TREE PROGRAM
APPLICATION FORM

NAME: _____ PHONE: _____

ADDRESS: _____

EMAIL: _____

TREE SELECTION *** Price includes plaque

<input type="checkbox"/> <i>Red Crepe Myrtle \$375</i>	<input type="checkbox"/> <i>White Crepe Myrtle \$375</i>
<input type="checkbox"/> <i>Bald Cypress \$500</i>	<input type="checkbox"/> <i>Cedar Elm \$500</i>
<input type="checkbox"/> <i>Live Oak \$500</i>	<input type="checkbox"/> <i>Shumardi Red Oak \$500</i>
<input type="checkbox"/> <i>Chinquapin Oak \$650</i>	<input type="checkbox"/> <i>Chinese Pistache \$650</i>

Check Current City Fee Schedule

INFORMATION FOR THE PLAQUE

Please select one of the following plaque headers:

In Honor Of In Memory Of In Recognition Of

Please provide the name of person or group you would like listed:

Please provide the date(s) you would like listed on the plaque:

*Please make checks payable to "The City of Parker" and submit to:
Parker City Hall, 5700 E. Parker Rd, Parker, TX 75002 972-442-6811*

Please submit request by September 30th to ensure fall planting.



Council Agenda Item

Budget Account Code:	Meeting Date: September 4, 2012
Budgeted Amount:	Department/ Requestor: Mayor Marshall
Fund Balance-before expenditure:	Prepared by: J Flanigan
Estimated Cost:	Date Prepared: 8/27/2012
Exhibits:	1.

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AMENDING
RESOLUTION 2011-345, A POLICY ON MAYOR AND COUNCIL TRAVEL AND
EXPENSES.

SUMMARY

Want to make administration more efficient and streamlined for the Mayor and Council travel and training expenses.

The following would be my recommendation:

Resolution 2011-345

Section 2 is probably OK as written.

Maybe we can change Section 4 to state that all expenses incurred other than those identified in Section 2 must be approved by the City Administrator in advance up to \$750. Anything over that amount must be approved by the Mayor. If for the Mayor, approved by the Mayor Pro Tem.

Jeff Flanigan

Inter-Office Use

Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<u>Tiffy Hay</u>	Date:	9-14-12

RESOLUTION NO. 2012- 393

*(Revising the Policy for Mayor and City Council Travel and Expenses by
Amending Resolution 2011-345)*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER,
COLLIN COUNTY, TEXAS AMENDING RESOLUTION 2011-345; AND
REVISING POLICY FOR MAYOR AND CITY COUNCIL TRAVEL AND
EXPENSE REIMBURSEMENT.**

WHEREAS, the members of the City Council of the City of Parker, Collin County, Texas believe that continuing education for the mayor and city council are important in order to serve the residents and tax payers of the City of Parker and that expenses for travel and other activities may be incurred by the Mayor and City Council in carrying out their respective roles; and

WHEREAS, the City Council wishes to revise Section 4 of Resolution 2011-345;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF PARKER, TEXAS AS FOLLOWS:**

SECTION 1. Budget. The City of Parker budget for each fiscal year is to have an amount allocated within the budget for the travel expense, training and education for the mayor and city council members of the City of Parker, collectively referred to as "City Council".

SECTION 2. Education and Training. Subject to the limitations of the amount budgeted and approved by the City Council, members of the City Council are authorized to attend municipal training seminars or other educational activities, such as those presented by the Texas Municipal League and the North Texas Council of Governments. All training is to be specifically related to performance of city council duties. City Council members should provide an estimate of expenses to the city administrator prior to departure.

SECTION 3. Reimbursement. Reimbursement to City Council for training described in Section 2 above will be tuition and reasonable and customary expenses for transportation, lodging, and meals.

SECTION 4. Other Travel and Expenses. All expenses incurred other than those identified in Section 2, must be approved in advance by the City Administrator up to \$750. Any expense over \$750 must be approved in advance by the Mayor. If the expense is for the Mayor, the expense must be approved in advance by the Mayor Pro Tem.

SECTION 5. REPEALER Resolution 2011-345 is repealed, and replaced in its entirety by this resolution.

DULY RESOLVED AND ADOPTED by the City Council of the City of Parker, Collin County, Texas, on this _____ day of September, 2012.

CITY OF PARKER, TEXAS

Z Marshall, Mayor

ATTEST:

Carrie Smith, City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney



Council Agenda Item

Budget Account Code:	Meeting Date: September 18, 2012
Budgeted Amount:	Department/ Requestor: Fire Department
Fund Balance-before expenditure:	Prepared by: M Sheff
Estimated Cost: \$2,000	Date Prepared: 9/11/12
Exhibits:	1) Proposed Agreement

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A MUTUAL AID AGREEMENT WITH THE CITY OF WYLIE.

SUMMARY

For several years Parker citizens have benefited from automatic aid with Lucas and Fairview fire departments where Parker/Lucas/Fairview all respond on a first alarm to each other's structure fires. Automatic aid supplements Parker's existing mutual aid agreement with all Collin County fire departments by, among other things, "pre-planning" the response to an emergency among nearby fire departments, and by authorizing the automatic dispatch of auto-aid departments by the dispatch center in whose district the fire is reported. Citizens benefit from automatic aid with faster response times by fire suppression crews in numbers sufficient to protect life and minimize damage to property. Automatic aid agreements are designed for structure fires and other major emergency incidents; they are not intended for single patient emergency medical calls nor are they designed for small grass fires or alarm investigations. However, auto aid agreements are drafted to allow dispatchers discretion to "upgrade" any call within their jurisdiction and to dispatch an assigned auto-aid department. No city is obligated to send resources if sending resources will leave them without sufficient coverage for their own citizens.

To avoid confusion, 911 calls by Parker residents (unless dialed on a cell phone) are assigned to the Plano dispatch center, which is the dispatcher for Parker FD.

Parker FD now desires to enter into an automatic aid agreement with Wylie FD similar in concept to what we already have with Lucas and Fairview. Wylie is a 24/7 paid fire department. Expanding Parker's fire suppression platform to include the addition of Wylie FD, and the proximity of Wylie Station 2 on Country Club Rd. to the eastern

Parker area, will improve our fire response metrics. In turn, Parker can expect to be assigned to the first alarm on fires that occur in Wylie Station 2's coverage area.

Memorializing automatic aid with Wylie FD will also improve Parker's chance of bettering our ISO rating when we are rated late this year or early next year. An improved ISO rating can lower the cost of property insurance to our residents.

Wylie and Parker already share a common radio system with Plano (but having independent dispatch centers) which will enable communication between our dispatch centers and between individual fire apparatus on patched radio channels.

To facilitate control and command of resources, Parker, Wylie, Murphy and Sachse (all departments having automatic aid with Wylie) and (probably) Lucas FD will re-number our fire trucks using our designated numbers under the Metrocrest numbering system (i.e., Parker has been designated numbers 810-819, so our Engine 1 becomes Engine 810 – this avoids having three Engine 1s from three different fire departments on the same fire). It will cost Parker approximately \$2,000 to re-decal our apparatus and change out helmet shields and the like with new unit numbers. This is a reasonable tradeoff for greatly improving fire response for our citizens and the expense can be accommodated under the fire department's FY 2013 budget.

We expect no additional material cost to be incurred as we are already responding into Wylie under standard mutual aid.

For the six months ended June 30, 2012 we sent fire apparatus into Wylie four times. Wylie sent us help one time. On a proforma basis, had we adopted automatic aid with Wylie as of the January 1st, Parker would have sent help into Wylie approximately eight times and Wylie would have sent us help four times. These numbers are not sufficiently large enough to cause a material jump in operating costs regarding fuel and depreciation of apparatus and equipment.

Chief Sheff

POSSIBLE ACTION

Move to approve.

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	

RESOLUTION NO. 2012-394
(Automatic Assistance Agreement with City of Wylie Fire Department)

A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, PROVIDING FOR THE EXECUTION OF AN AUTOMATIC ASSISTANCE AGREEMENT BETWEEN THE CITY OF WYLIE AND THE CITY OF PARKER FIRE DEPARTMENTS.

WHEREAS, the City of Parker is in need of assistance in the area of ensuring adequate and timely response of resources; and

WHEREAS, the City of Wylie and the City of Parker share a common radio system enabling communication between dispatch centers and between individual fire apparatus on patched radio channels; and

WHEREAS, the City of Parker has budgeted sufficient funds to the fire department to provide re-numbering of each city's fire trucks in order to facilitate coordination of fire resources by using Parker's assigned numbers under the Metrocrest numbering system;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:

SECTION 1. The Parker City Council does approve the agreement and authorize the Mayor to enter into the Automatic Assistance Agreement with the City of Wylie, Texas for the fire department as directed by the City. A copy of the Agreement is attached to this Resolution as Exhibit A.

SECTION 2. This resolution shall be effective upon its passage.

APPROVED AND ADOPTED this _____ day of _____, 2012.

APPROVED:
CITY OF PARKER

Z Marshall, Mayor

ATTEST:

Carrie L. Smith, City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney

**Memorandum of Understanding Agreement
for Automatic Assistance Between
Wylie and Parker Fire Departments**

This Memorandum of Understanding (“MOU”) is authorized by the City Manager of the **City of Wylie** and the City Manager of the **City of Parker** in this agreement dated September 1, 2012, and is authorized by Chapter 791, Texas Government Code, as amended, and is further authorized by approved Resolution of the respective City Councils of the two Cities.

The purpose of the MOU is to outline the procedures for implementing an Automatic Assistance response between the City of Wylie Fire Department, hereinafter referred to as “Wylie” and the City of Parker Fire Department hereinafter referred to as “Parker”. This Memorandum is a guide for routine operations/incidents and is not intended to replace or adjust the Agreement for Mutual Aid and Disaster Assistance currently in effect. Automatic Assistance rendered under this MOU shall be considered as a “pre-planned” mutual-aid response conducted under the authority of the existing Agreement for Mutual Aid and Disaster Assistance to which both Cities are a party. The general provisions of said Agreement for Mutual Aid and Disaster Assistance shall be controlling except where such provisions are replaced by this MOU.

Amount and Type of Assistance

This MOU shall enable the pre-planned response of Wylie Fire Department units into the Parker City Limits, and vice versa, with the intention of allowing, at the sole determination of each city, the most able and/or available emergency unit to respond to a request for service. Wylie and Parker’s Fire Units may be simultaneously dispatched for all types of emergency calls that occur within either’s jurisdiction.

Incident Management

It is agreed that both agencies will use the National Incident Management System (NIMS) in the management of incidents. Upon arrival, the first arriving company at the emergency scene will assume Command in accordance with its Department’s incident management procedure and promptly transfer such command to an officer of the department in whose jurisdiction the emergency as appropriate. Nothing in this MOU will preclude an officer operating in a City not his/her own from requesting additional resources as appropriate from the City in whose jurisdiction the emergency is occurring.

Communications and Dispatch Procedure

Each city’s Dispatch Center may simultaneously dispatch both Fire Departments. Units will respond on the channel assigned by the Dispatcher initializing the host jurisdictions talk group. Units will advise once enroute and when they arrive on scene. Should Units be unavailable to respond, the dispatching agency will be immediately informed.

Loss, Damage, or Reimbursement

Each City hereto waives all claims against the other Cities hereto for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this MOU, except those caused in whole or in part by the gross negligence of an officer, employee, or agent of another City. Pursuant to § 421.061, Texas Government Code, the City furnishing services under this MOU is not responsible for any civil liability that arises from the furnishing of those services. No City waives or relinquishes any immunity or defense on behalf of itself, its officers, employees and agents as a result of the foregoing sentence or its execution of this MOU and the performance of the covenants contained herein.

A responding entity shall not be reimbursed by the requesting entity for costs incurred pursuant to this MOU. Personnel who are assigned, designated or ordered by their governing body to perform duties, pursuant to this MOU, shall receive the same wage, salary, pension, and all other compensation and rights for the performance of such duties, including injury or death benefits, and Workmen's Compensation benefits, as though the service had been rendered within the limits of the entity where he or she is regularly employed. Moreover, all wage and disability payments, except for those payments the requesting entity is required to pay under the Interlocal Cooperation Act cited above, pension payments, damage to equipment and clothing, medical expenses and expenses of travel, food and lodging shall be paid by the entity in which the employee in question is regularly employed. Each City that performs services or furnishes aid pursuant to this MOU shall do so with funds available from current revenues of the City. No City shall have any liability for the failure to expend funds to provide aid hereunder.

All equipment used by the responding entity's fire department in carrying out this MOU will, during the time response services are being performed, be owned by it; and all personnel acting for the responding entity's fire department under this MOU will, during the time response services are required, be rostered firepersons of the fire department of the responding entity or member of an organized fire department rendering firefighting services to the responding entity.

At all times while equipment and personnel of any responding entity's fire department are traveling to, from, or within the geographical limits of the requesting entity in accordance with the terms of this MOU, such personnel and equipment shall be deemed to be employed or used, as the case may be, in the full line and cause of duty of the responding entity's fire department. Further, such equipment and personnel shall be deemed to be engaged in a governmental function of its governmental entity.

In the event that an individual performing duties subject to this MOU shall be cited as a defendant party to any state or federal civil lawsuit, arising out of his or her official acts while performing duties pursuant to the terms of this MOU, such individual shall be entitled to the same benefits that he or she would be entitled to receive had such civil action arose out of an

official act within the scope of his or her duties as a member of the department where regularly employed or volunteering and occurred within the jurisdiction of the governmental entity where regularly employed or volunteering. The benefits described in this paragraph shall be supplied by the entity where the individual is regularly employed or volunteering. However, in situations where the requesting entity may be liable, in whole or in part, for the payment of damages, then the requesting entity may intervene in such cause of action to protect its interests.

It is agreed by and between the parties hereto that any party hereto shall have the right to terminate their participation in this MOU upon ninety (90) days written notice to the other parties hereto. This MOU is intended to inure only to the benefit of the Cities hereto. This MOU is not intended to create, nor shall be deemed or construed to create any rights in additional cities. The MOU may be amended only by the mutual written consent of the Cities.

Any notice required or permitted between the Cities must be in writing, addressed to the attention of each respective City Manager, and shall be delivered in person, or mailed certified mail, return receipt requested, or may be transmitted by facsimile transmission as follows:

To Wylie: Attn: Mindy Manson
 City Manager
 300 Country Club Road
 Wylie, Texas 75098
 Phone: 972-516-6000
 Fax: 972-516-6026

To Parker: Attn: Jeff Flanigan
 City Administrator
 5700 Parker Road
 Parker, Texas 75002
 Phone: 972-442-6811
 Fax: 972-442-2894

If a provision contained in this MOU is held invalid for any reason, the invalidity does not affect the other provisions of his MOU that can be given effect without the invalid provision, and to this end the provisions of this MOU are severable. If any current or future legal limitations affect the validity or enforceability of a provision of this MOU, then the legal limitations are made a part of this MOU and shall operate to amend this MOU to the minimum extent necessary to bring this MOU into conformity with the requirements of the limitations, and so modified, this MOU shall continue in full force and effect. The laws of the State of Texas shall govern this MOU, and venue shall lie in a court of appropriate jurisdiction in Collin County, Texas. Each City agrees that neither has waived their sovereign immunity by entering into and performing its obligations under this MOU.

CITY OF WYLIE:

APPROVED BY: _____

Mindy Manson, City Manager

DATE: _____

ATTEST:

Carole Erhlich, City Secretary

APPROVED BY: _____

Jeff Flanigan, City Administrator

DATE: _____

ATTEST:

Carrie Smith, City Secretary

Future Council Agenda Items

approx time (mins)	ITEM DESCRIPTION	SCHEDULED AGENDA DATE	Project Contact/Requestor	Notes
OCTOBER 2 MEETING CANCELLED - NATIONAL NIGHT OUT				
15	Investment Policy, Officer and committee	October 16, 2012	Boyd	Required by statute to review and appoint annually.
	City Fee Schedule	October 16, 2012	Boyd	Routine - annually
	Animal Control Ord Review	October 16, 2012	Pettle	Review of exotic animals in the current codes
	Recognition of Josh's Eagle Scout Project	October 16, 2012	Flanigan	Stachiw is willing to help. Need a certificate.
20	Allied Waste Quarterly report	October 16, 2012	Allied	Required per contract
	Official Newsletter Adoption	October 16, 2012		
	Media Broadcasting of Council Meetings	December 4, 2012	Pettle	Civic Plus has live streaming and audio options.
	Drainage issues in the City	December 4, 2012	Pettle	
	Vehicle Maintenance/Replacement Policy	December 4, 2012	Flanigan	Review the current policy in place.
	Council member Appointment Process	December 4, 2012		Some policies and issues need to be addressed when the need arises to fill a vacant council seat

ANIMAL CONTROL REPORT
AUGUST 2012

Call #	Date:	8/2/2012	Caller Remarks:	SHORT HAIRIED BROWN MALE DOG RAL 2607 DUBLIN RD - HAS BLUE HALTER STYLE COLLAR W/TAGS. KC
	Invoice Type:	No Charge	Expected Charge:	\$0.00
	Call Type	Action Taken By:	Response	Disposition
	Stray	City Personnel	No Animal Found	N/A

Call #	Date:	8/6/2012	Caller Remarks:	OPPOSUM IN TRAP IN FRONT YARD KC
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Relocated

Call #	Date:	8/7/2012	Caller Remarks:	OPPOSUM IN TRAP IN FRONT YARD KC
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Relocated

Call #	Date:	8/8/2012	Caller Remarks:	SKUNK IN TRAP IN FRONT YARD. KC
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed

Call #	Date:	8/8/2012	Caller Remarks:	SMALL DEAD SKUNK IN FRONT YARD - . KC
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Dead Animal	Murphy Animal Control	Murphy Pick Up	Destroyed

ANIMAL CONTROL REPORT
AUGUST 2012

Call # 6	Date:	8/9/2012	Caller Remarks:	BLUE HEELER RAL - NO COLLAR KC
	Invoice Type:	Service Fee + 3 Days	Expected Charge:	\$80.00
	Call Type	Action Taken By:	Response	Disposition
	Stray	Murphy Animal Control	Murphy Pick Up	Holding

Call # 7	Date:	8/9/2012	Caller Remarks:	OPPOSUM IN TRAP IN BACK YARD KC
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Relocated

Call # 8	Date:	8/16/2012	Caller Remarks:	RACCOON IN TRAP IN BACK YARD. KC
	Invoice Type:	No Charge	Expected Charge:	\$0.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	City Personnel	City Pick Up	Relocated

Call # 9	Date:	8/20/2012	Caller Remarks:	OPPOSUM IN A TREE.VG -NEEDS TO BE TRAPPED BEFORE MURPHY WILL PICK IT UP.
	Invoice Type:	No Charge	Expected Charge:	\$0.00
	Call Type	Action Taken By:	Response	Disposition
	Wild Animal	No Action	Other	N/A

Call # 10	Date:	8/22/2012	Caller Remarks:	SKUNK IN TRAP AT THE END OF DRIVEWAY ON THE LEFT.VG
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed

ANIMAL CONTROL REPORT
AUGUST 2012

Call #	Date:	8/23/2012	Caller Remarks:	OPOSSUM IN A TRAP IN THE FRONT YARD.VG
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Relocated

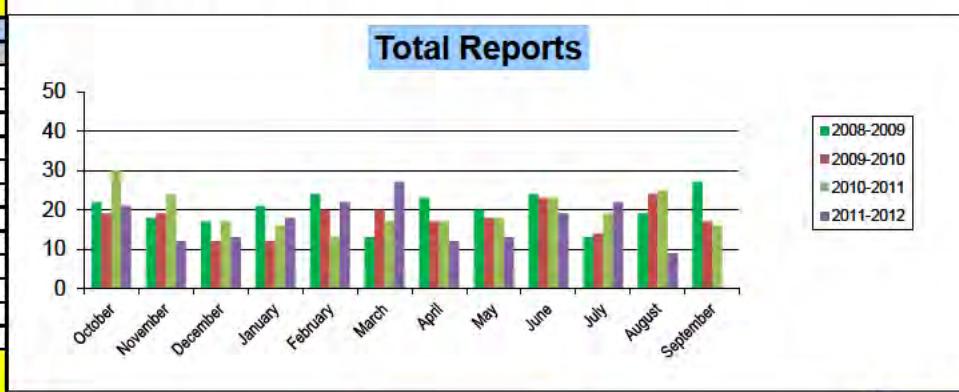
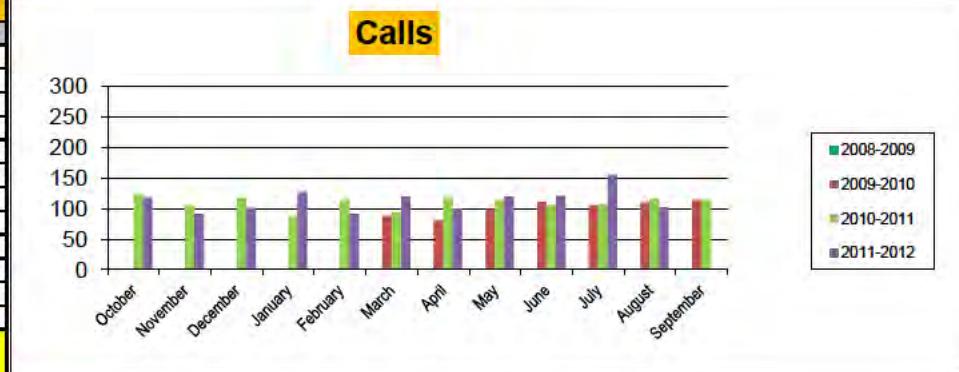
Call #	Date:	8/27/2012	Caller Remarks:	LOST FEMALE AUSTRALIAN SHEPHERD/BORDER COLLIE WEIGHING 40 LBS. NAMED MOLLIE. PUT ON WEBSITE.VG - 9/4/12 FOUND
	Invoice Type:	No Charge	Expected Charge:	\$0.00
	Call Type	Action Taken By:	Response	Disposition
	Lost Animal	City Personnel	Other	N/A
		TOTAL =	\$430	

City of Parker
POLICE DEPARTMENT
MONTHLY REPORT

Calls				
Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012
October			123	118
November			105	91
December			117	101
January			88	127
February			114	91
March	88	93	120	
April	81	118	100	
May	99	114	119	
June	111	106	121	
July	105	107	155	
August	110	116	102	
September	114	114		
Y-T-D Total	0	708	1315	1245

Traffic Stops				
Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012
October			205	215
November			186	199
December			156	145
January			124	208
February			117	263
March	162	169	220	
April	178	122	247	
May	210	241	211	
June	200	216	188	
July	223	241	159	
August	288	289	178	
September	229	256		
Y-T-D Total	0	1490	2322	2233

Total Reports				
Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012
October	22	19	30	21
November	18	19	24	12
December	17	12	17	13
January	21	12	16	18
February	24	20	13	22
March	13	20	17	27
April	23	17	17	12
May	20	18	18	13
June	24	23	23	19
July	13	14	19	22
August	19	24	25	9
September	27	17	16	
Y-T-D Total	241	215	235	188

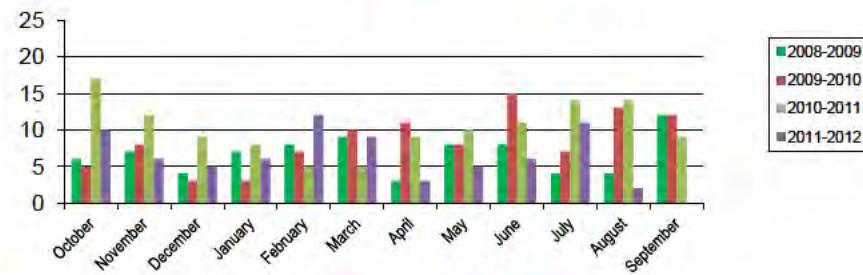


City of Parker
POLICE DEPARTMENT
MONTHLY REPORT

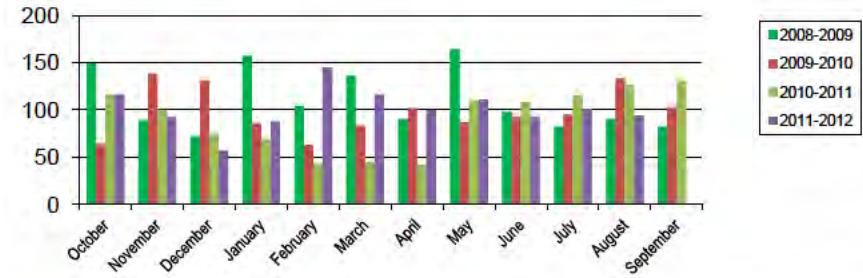
Total Arrests					
Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012	
October	6	5	17	10	
November	7	8	12	6	
December	4	3	9	5	
January	7	3	8	6	
February	8	7	5	12	
March	9	10	5	9	
April	3	11	9	3	
May	8	8	10	5	
June	8	15	11	6	
July	4	7	14	11	
August	4	13	14	2	
September	12	12	9		
Y-T-D Total	80	102	123	75	

Total Citations					
Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012	
October	149	64	116	116	
November	89	138	100	92	
December	72	131	75	57	
January	157	86	69	88	
February	104	63	43	145	
March	136	83	45	116	
April	90	102	42	100	
May	164	87	109	111	
June	98	92	108	92	
July	82	95	115	101	
August	90	133	126	94	
September	82	103	131		
Y-T-D Total	1313	1177	1079	1112	

Total Arrests



Total Citations



City of Parker
POLICE DEPARTMENT
VEHICLE MAINTENANCE

RESERVE OFFICERS

OFFICER	HOURS WORKED												TOTAL
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	
Alan Blankenship	15	19	12	16	13	0	0	10	18.75	18	6.5		128.25
Paul Cogwell	8.5	17.5	0	14	6	0	0	13.5	0	23	14		96.5
Jon Fisher	10	0	18	12	0	6.5	0	4.5	—	—	—	—	51
Mike McCandless	6	6	0	20	10	6	0	9.5	39.5	16	16		129



BUILDING PERMIT TOTALS

Aug-12

ACCESSORY/OUTBUILDING PERMITS	2
IRRIGATION/LAWN SPRINKLER PERMITS	2
MISCELLANEOUS PERMITS	13
SWIMMING POOL PERMITS	3
REMODEL/ADDITION PERMITS	2
SINGLE FAMILY RESIDENTIAL PERMITS	2
INSPECTIONS	63

**CITY OF PARKER
PERMIT LOG
AUGUST 2012**

PERMIT NUMBER	ISSUE DATE	TYPE	ADDRESS	CONTRACTOR	DESCRIPTION	ESTIMATED VALUE	TOTAL SQUARE FOOTAGE	PERMIT FEE	DEPOSIT FEE	WATER METER FEE
2012-1010	8/23/2012	ACC	5802 CORINTH CHAPEL RD	NELSON	ARBOR	\$4,900.00	192	\$100.00	NA	NA
2012-1009	8/7/2012	ACC	6300 SOUTHRIDGE PKWY	BARRETT(OWNER)	PERGOLA	\$2,500.00	340	\$175.00	NA	NA
2012-2013	8/20/2012	ELEC	4309 SPRINGHILL ESTATES DR	AMEX ELECTRIC	240 VOLT PLUG FOR CAR CHARGER	NA	NA	\$75.00	NA	NA
2012-2012	8/17/2012	ELEC	6902 STONY OAK CT	ENTECH ELECTRONICS	48 KW GENERATOR	NA	NA	\$75.00	NA	NA
2012-2011	8/17/2012	ELEC	5109 PARKER RD E	YOUNG	BREAKER BOX TO STORAGE BUILDING	NA	NA	\$75.00	NA	NA
2012-6018	8/7/2012	FENCE	3706 GREY LN	WYLINE FENCE & DECK	FENCE	\$3,068.00	NA	\$75.00	NA	NA
2012-6020	8/10/2012	FENCE	4201 SYCAMORE LN	CROWN FENCE	FENCE	\$5,000.00	NA	\$75.00	NA	NA
2012-3005	8/16/2012	FSPR	7500 FOREST BEND DR	RES COM	FIRE SPRINKLER	NA	NA	\$150.00	NA	NA
2012-4009	8/6/2012	IRR	6902 STONY OAK CT	M L JOHNSON & ASSOC, INC	IRRIGATION SYSTEM	\$1,100.00	NA	\$75.00	NA	NA
2012-4010	8/30/2012	IRR	6504 SOUTHRIDGE PKWY	SOAK N GROW	IRRIGATION	\$1,000.00	NA	\$75.00	NA	NA
2012-5015	8/17/2012	MECH	5400 ESTATE LN	TOTAL AIR & HEAT	HVAC COMPLETE SYSTEM	NA	NA	\$75.00	NA	NA
2012-6017	8/7/2012	MISC	6905 AUDUBON DR	CUT N EDGE	SHADE STRUCTURE	\$7,000.00	NA	\$75.00	NA	NA
2012-7025	8/23/2012	PLUM	5806 ASCOT CT	PLUMBING BY JAY	2 WATER HEATERS IN THE ATTIC	NA	NA	\$75.00	NA	NA
2012-7026	8/6/2012	PLUM	2700 DUBLIN PARK DR	WILSON McLAIN	TANKLESS WATER HEATER	NA	NA	\$75.00	NA	NA
2012-7027	8/28/2012	PLUM	5606 KARA LN	ARS RESCUE ROOTER	WATER HEATER	NA	NA	\$75.00	NA	NA
2012-7028	8/29/2012	PLUM	5607 KARA LN	BEWLEY PLUMBING	WATER HEATER	NA	NA	\$75.00	NA	NA
2012-7024	8/13/2012	PLUM	5802 OVERTON DR	BENJAMIN FRANKLIN PLUMBING	GAS REPAIR & TEST	NA	NA	\$75.00	NA	NA
2012-10014	8/29/2012	POOL	4606 RAVENSTHORPE DR	DAL RICH	POOL	\$38,000.00	NA	\$500.00	NA	NA
2012-10011	8/16/2012	POOL	7100 AUDUBON DR	OUTDOOR LIVING	POOL	\$50,000.00	NA	\$500.00	NA	NA
2012-10013	8/7/2012	POOL	6000 WESTON CT	ORTUS EXTERIORS	POOL	\$25,000.00	NA	\$500.00	NA	NA
2012-80005	8/29/2012	REMOD	4606 RAVENSTHORPE DR	DAL RICH INC	ADDITION	\$50,000.00	540	\$250.00	NA	NA
2012-80004	8/16/2012	REMOD	7100 AUDUBON DR	OUTDOOR LIVING	ROOF/KITCHEN/FIREPIT	\$39,000.00	178.4	\$510.70	NA	NA
2012-9025	8/16/2012	SFR	7302 FOREST BEND DR	GRAND HOMES	NEW RESIDENCE	\$494,900.00	5981	\$3,778.79	\$1,000.00	\$2,000.00
2012-9024	8/16/2012	SFR	7200 FOREST BEND DR	GRAND HOMES	NEW RESIDENCE	\$667,900.00	9338	\$5,759.42	\$1,000.00	\$2,000.00
					TOTALS =	\$1,389,368.00		\$13,273.91	\$2,000.00	\$4,000.00

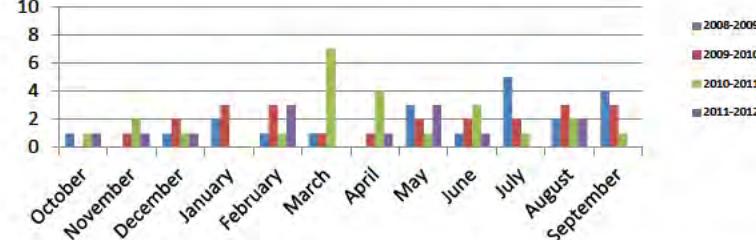
PERMIT GRAPHS

Accessory/Outbuildings Permits				
Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012
October	1	0	1	1
November	0	1	2	1
December	1	2	1	1
January	2	3	0	0
February	1	3	1	3
March	1	1	7	0
April	0	1	4	1
May	3	2	1	3
June	1	2	3	1
July	5	2	1	0
August	2	3	2	2
September	4	3	1	
Y-T-D Total	21	23	24	13

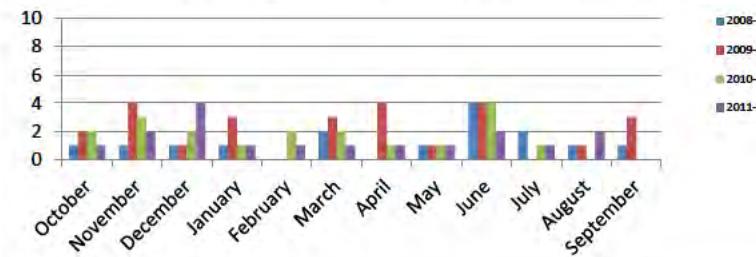
Irrigation/Lawn Sprinkler Permits				
Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012
October	1	2	2	1
November	1	4	3	2
December	1	1	2	4
January	1	3	1	1
February	0	0	2	1
March	2	3	2	1
April	0	4	1	1
May	1	1	1	1
June	4	4	4	2
July	2	0	1	1
August	1	1	0	2
September	1	3	0	
Y-T-D Total	15	26	19	17

Miscellaneous Permits				
Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012
October	4	4	6	7
November	5	10	7	10
December	4	3	10	8
January	4	2	12	5
February	4	5	6	4
March	4	10	14	10
April	6	4	12	9
May	10	10	8	13
June	10	10	6	15
July	4	3	3	10
August	3	9	14	13
September	8	7	7	
Y-T-D Total	66	77	105	104

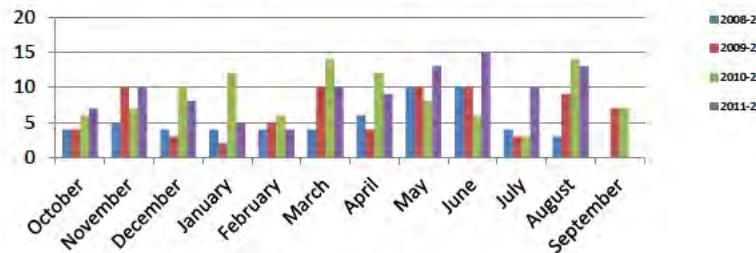
Accessory/Outbuilding Permits



Irrigation/Lawn Sprinkler Permits



Miscellaneous Permits

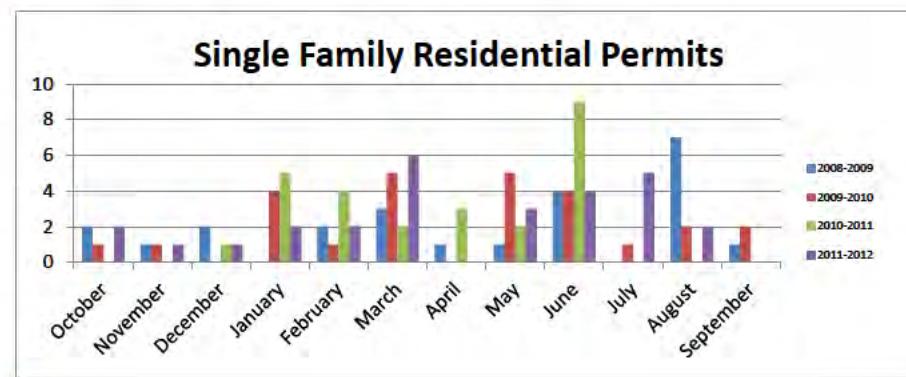
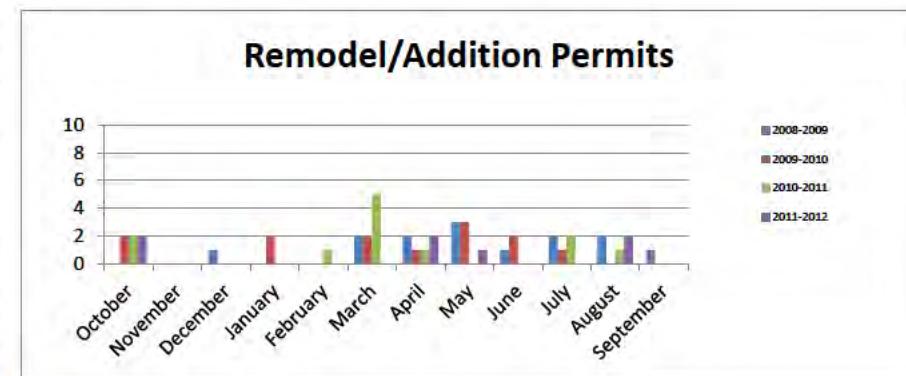
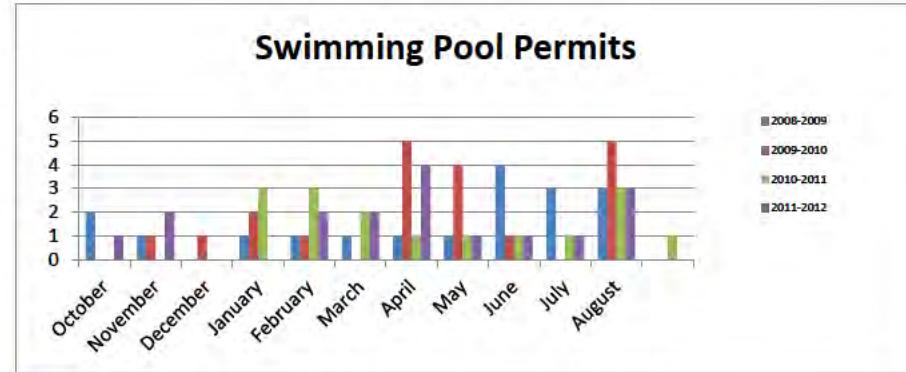


PERMIT GRAPHS

Swimming Pool Permits				
Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012
October	2	0	0	1
November	1	1	0	2
December	0	1	0	0
January	1	2	3	0
February	1	1	3	2
March	1	0	2	2
April	1	5	1	4
May	1	4	1	1
June	4	1	1	1
July	3	0	1	1
August	3	5	3	3
September	2	0	1	
Y-T-D Total	20	20	16	17

Remodel/Addition Permits				
Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012
October	0	2	2	2
November	0	0	0	0
December	1	0	0	0
January	0	2	0	0
February	0	0	1	0
March	2	2	5	0
April	2	1	1	2
May	3	3	0	1
June	1	2	0	0
July	2	1	2	0
August	2	0	1	2
September	1	0	0	
Y-T-D Total	14	13	12	7

Single Family Residential Building Permits				
Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012
October	2	1	0	2
November	1	1	0	1
December	2	0	1	1
January	0	4	5	2
February	2	1	4	2
March	3	5	2	6
April	1	0	3	0
May	1	5	2	3
June	4	4	9	4
July	0	1	0	5
August	7	2	0	2
September	1	2	2	
Y-T-D Total	24	26	28	28



INSPECTION LOG
AUGUST 2012

ASYST REPORT				
Type	Number	Inspection	Completion Date	Comments
ELECTRICAL	20122010	Electrical Rough	8/1/2012	
ELECTRICAL	20122011	Final	8/21/2012	
FIRE SPRINKLER	20123003	Fire Final	8/30/2012	FAILED 7.30.12
MECHANICAL	20125013	Condenser & Coil	8/14/2012	
MECHANICAL	20125014	Condenser & Coil	8/6/2012	
MECHANICAL	20125015	Condenser & Coil	8/29/2012	
MISCELLANEOUS	20126013	Other	8/1/2012	FOUNDATION FAILED 7.30.12
MISCELLANEOUS	20126016	Fence Final	8/28/2012	
MISCELLANEOUS	20126017	Other	8/20/2012	FRAMING
MISCELLANEOUS	20126020	Fence Final	8/14/2012	INTERIOR FENCE-NO POOL
PLUMBING	20127017	Other	8/10/2012	GAS LINE
		Other	8/15/2012	LIFT PUMP
PLUMBING	20127023	Plumbing Final	8/9/2012	
PLUMBING	20127024	Other	8/14/2012	
PLUMBING	20127025	Water Heater	8/24/2012	
PLUMBING	20127026	Plumbing Final	8/9/2012	WATER HEATER & GAS LINE
		Other	8/1/2012	PLUMBING ROUGH
PLUMBING	20127027	Water Heater	8/29/2012	
SINGLE FAMILY RESIDENTIAL	20129001	Driveway Approach	8/27/2012	

INSPECTION LOG
AUGUST 2012

ASYST REPORT				
Type	Number	Inspection	Completion Date	Comments
SINGLE FAMILY RESIDENTIAL	20129003	Plumbing Top-Out	8/29/2012	FAILED 8.10.12 & 8/24/12
		Electrical Rough	8/29/2012	FAILED 8.10.12 & 8/24/12
		Mechanical Rough	8/29/2012	FAILED 8.10.12 & 8/24/12
		Framing	8/29/2012	FAILED 8.10.12 & 8/24/12
SINGLE FAMILY RESIDENTIAL	20129004	Building Final	8/7/2012	
SINGLE FAMILY RESIDENTIAL	20129005	Driveway Approach	8/10/2012	
		Meter Release - Electric	8/23/2012	
		Meter Release - Gas	8/23/2012	
SINGLE FAMILY RESIDENTIAL	20129006	Meter Release - Electric	8/14/2012	
		Meter Release - Gas	8/14/2012	
SINGLE FAMILY RESIDENTIAL	20129008	Other	8/6/2012	SHEATHING
		Plumbing Top-Out	8/28/2012	
		Electrical Rough	8/28/2012	
SINGLE FAMILY RESIDENTIAL	20129008	Mechanical Rough	8/28/2012	
		Framing	8/28/2012	
SINGLE FAMILY RESIDENTIAL	20129009	Other	8/29/2012	SHEATHING
SINGLE FAMILY RESIDENTIAL	20129010	Other	8/6/2012	
SINGLE FAMILY RESIDENTIAL	20129011	Plumbing Top-Out	8/6/2012	
		Electrical Rough	8/6/2012	

INSPECTION LOG
AUGUST 2012

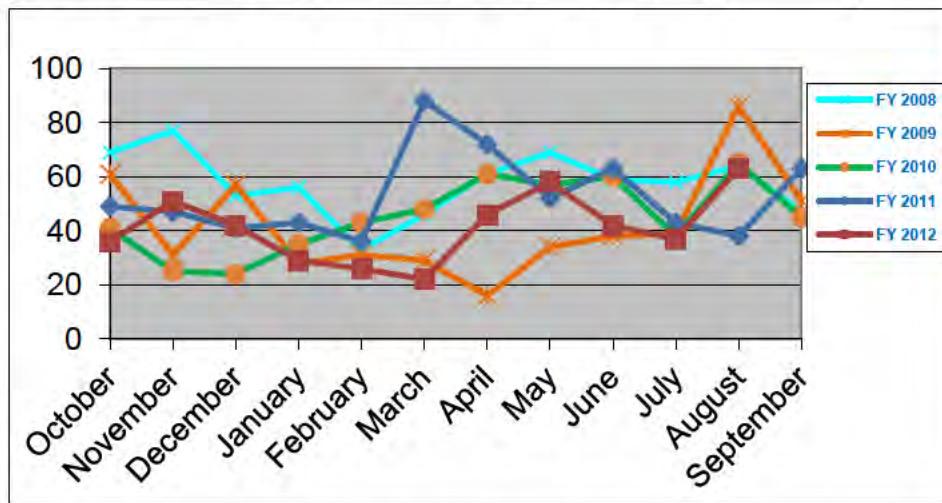
ASYST REPORT				
Type	Number	Inspection	Completion Date	Comments
		Mechanical Rough	8/6/2012	
		Framing	8/6/2012	
SINGLE FAMILY RESIDENTIAL	20129015	Foundation	8/3/2012	
SINGLE FAMILY RESIDENTIAL	20129016	Foundation	8/3/2012	
SINGLE FAMILY RESIDENTIAL	20129017	Plumbing Top-Out	8/28/2012	FAILED 8.23.12
		Electrical Rough	8/28/2012	FAILED 8.23.12
		Mechanical Rough	8/28/2012	FAILED 8.23.12
		Framing	8/28/2012	FAILED 8.23.12
SINGLE FAMILY RESIDENTIAL	20129019	Foundation	8/9/2012	
SINGLE FAMILY RESIDENTIAL	20129020	T-Pole	8/29/2012	
		Plumbing Rough	8/27/2012	
		Form Survey	8/27/2012	
SINGLE FAMILY RESIDENTIAL	20129022	Plumbing Rough	8/28/2012	
SINGLE FAMILY RESIDENTIAL	20129023	Form Survey	8/3/2012	
		T-Pole	8/3/2012	
		Plumbing Rough	8/10/2012	
		Foundation	8/27/2012	
SINGLE FAMILY RESIDENTIAL	20129024	T-Pole	8/29/2012	
SINGLE FAMILY RESIDENTIAL	20129025	T-Pole	8/29/2012	
		Form Survey	8/30/2012	
		Plumbing Rough	8/30/2012	
SWIMMING POOL	201210009	Deck Steel	8/6/2012	FAILED 7.30.12

INSPECTION LOG
AUGUST 2012

ASYST REPORT				
Type	Number	Inspection	Completion Date	Comments
SWIMMING POOL	201210010	Fence Final	8/15/2012	
SWIMMING POOL	201210012	Gas Line to Pool Heater	8/6/2012	
SWIMMING POOL	201210013	Belly Steel	8/21/2012	FAILED 8.20.12
			TOTAL =	63

Monthly Inspection Report

	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012
October	69	61	41	49	36
November	77	31	25	47	51
December	53	57	24	41	42
January	56	28	35	43	29
February	33	31	43	36	26
March	46	29	48	88	22
April	61	16	61	72	46
May	69	34	57	52	58
June	59	38	60	63	42
July	58	39	38	43	37
August	64	86	65	38	63
September	47	51	45	63	
Year Total	692	501	542	635	



CODE ENFORCEMENT REPORT
2011-2012

Violation Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD Totals
High Grass	2	1	1	1		5	12	18	25	15	16		96
Illegal Dumping				1		1		1		1			4
Illegal Structure	1					1			2		1		5
Illegal Vehicle			1										1
Junked Vehicles		2	1	2	1								6
Lot Maintenance	2	2	1		2	1	3	19	1	4	2		37
Trash and Debris	5				2	1	1	1	2	2			14
ITEM TOTALS	10	5	4	4	5	9	16	39	30	22	19	0	163

Officer Actions	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD Totals
Verbal Warnings	5	6	5	3	4	5	6	8	5	4	3		54
Complied/Resolved	5	6	5	3	4	5	6	8	5	4	3		54
10 Day Notice (Letters Mailed)	3	2	2	2	2	4	5	25	23	18	10		96
Extension Granted	2							5	4	2	1		14
Complied/Resolved	2	2	2	2	2	4	5	5	4	2	1		31
Citations Issued					1		2	1	5	2	2		13
Stop Work Order													0
Misc													0
ITEM TOTALS	17	16	14	10	13	18	24	52	46	32	20	0	262

