



**MINUTES**  
**CITY COUNCIL MEETING**  
**JANUARY 7, 2025**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a workshop on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettie called the meeting to order at 5:01 p.m. Mayor Pro Tem Jim Reed and Councilmembers Todd Fecht, Randy Kercho, Amanda Noe, and Buddy Pilgrim were present.

Staff Present: Asst. City Administrator/City Secretary Patti Scott Grey, Finance/Human Resources Director Grant Savage, Interim City Attorney Catherine Clifton, Public Works Director Gary Machado (arrived 6:19 p.m.), and Police Chief Kenneth Price (arrived @ 5:07 p.m. and left @ 6:04 p.m.)

**WORKSHOP (5:00 – 7:00 PM)**

**1. PROPOSED PERSONNEL POLICY MANUAL**

[Proposed Personnel Policy Manual](#) (pages 5 – 60)

[Res. No. 2009254 \(Employee Handbook\)](#) (pages 61 – 91)

City Council, Interim City Attorney Clifton, Finance/HR Director Savage and other City Staff discussed the Proposed Personnel Policy Manual hyperlinked above.

Additional discussion is planned to continue at a future City Council workshop.

Mayor Pettie adjourned the workshop at 6:46 p.m.

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettie called the meeting to order at 7:03 p.m. Mayor Pro Tem Jim Reed and Councilmembers Todd Fecht, Randy Kercho, Amanda Noe, and Buddy Pilgrim were present.

Staff Present: Asst. City Administrator/City Secretary Patti Scott Grey, Finance/Human Resources Director Grant Savage, Interim City Attorney Catherine Clifton, Public Works Director Gary Machado, Fire Chief Justin Miller, and Police Chief Kenneth Price (arrived @ 7:07 p.m.)

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Terry Lynch led the pledge.

TEXAS PLEDGE: Gary Arneson led the pledge.

**20 YEAR RECOGNITION PLAQUE – PUBLIC WORKS DIRECTOR GARY MACHADO**

Mayor Pettle presented Public Works Director Machado with his 20 year recognition plaque.

City Council, staff and residents thanked Mr. Machado for his service.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Gary Arneson, 6900 Laramie Drive, Plano, Texas, asked City Council to end the moratorium. Mr. Arneson stated the City of Parker and North Texas Municipal Water District (NTMWD) have a signed contract, as provided in tonight's packet, item #4, and indicated he feels there is no reason to continue the moratorium. Mr. Arneson said he spoke with Public Works Director Machado and understands the issues with the pump station connections but noted the area is currently in low water usage months. He requested the moratorium be lifted, and development be allowed to move forward.

### ITEMS OF COMMUNITY INTEREST

Mayor Pettle reviewed the upcoming Community Interest items below:

2. NOISE COMMITTEE - WEDNESDAY, JANUARY 8, 2025, 2 PM

PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, JANUARY 8, 2025, 5 PM

Mayor Pettle noted there were vacancies on both the Parks and Recreation (P&R) Commission and Zoning Board of Adjustment (ZBA) and encouraged residents to apply.

Canceled - COMP PLAN REVIEW –JOINT CC/P&Z - THURSDAY, JANUARY 9, 2025, 5:30 PM

Mayor Pettle said the COMP Plan meeting scheduled for tomorrow has been canceled due to inclement weather.

### INDIVIDUAL CONSIDERATION ITEMS

3. APPROVAL OF MEETING MINUTES FOR DECEMBER 17, 2024. [REGULAR MEETING]

MOTION: Mayor Pro Tem Reed moved to approve the December 17, 2024 regular City Council meeting minutes as provided. Councilmember Kercho seconded with Councilmembers Fecht, Kercho, Noe, Pilgrim, and Reed voting for the motion. Motion carried 5-0.

4. CONSIDERATION AND/OR ANY OTHER ACTION ON AN ORDINANCE ENDING THE TEMPORARY MORATORIUM ON THE ACCEPTANCE, AUTHORIZATION, AND APPROVALS NECESSARY FOR THE SUBDIVISION, SITE PLANNING, DEVELOPMENT, AND CONSTRUCTION IN THE CITY LIMITS AND EXTRATERRITORIAL JURISDICTION. [ORDINANCE NO. 888]

Public Works Director Machado reviewed the item stating he did not disagree with Mr. Arneson's comments on lifting the moratorium, but he said he has concerns about some recent developments that give him reason to want to "pause" the lifting of the temporary moratorium. The City of Parker needs to make the pump station water

connections, and a problem has arisen regarding the contractor and costs. Mr. Machado said he planned to meet with the contractor this Thursday, January 9th, but that meeting has been canceled due to inclement weather. He said he would like to resolve the issues prior to the moratorium being lifted.

MOTION: Councilmember Pilgrim moved to approve Ordinance No. 888 ending the temporary moratorium on the acceptance, authorization, and approvals necessary for the subdivision, site planning, development, and construction in the city limits and extraterritorial jurisdiction. Councilmembers Kercho seconded with Councilmembers Kercho and Pilgrim voting for the motion and Councilmembers Fecht, Noe, and Reed voting against the motion. Motion failed 2-3.

City Council and staff hope to resolve the issues and have the item on the next regular City Council meeting agenda, January 21, 2025.

#### **ITEMS 5 AND 6 (CCNS) WERE DISCUSSED TOGETHER.**

5. CONSIDERATION AND/OR ANY OTHER ACTION ON THE "WATER CCN TRANSFER PAYMENT AGREEMENT" BETWEEN THE CITY OF PARKER, TEXAS, AND INTEGRITY COMPANIES, LLC., RELATING TO THE TRANSFER OF PROPERTY FROM CITY OF PARKER'S CCN TO THE CITY OF WYLIE'S CCN. [ORDINANCE NO. 881] [Postponed from 2024 1119, 2024 1203, and 2024 1217]
6. CONSIDERATION AND/OR ANY OTHER ACTION ON THE AGREEMENT BETWEEN THE CITY OF WYLIE AND THE CITY OF PARKER," BETWEEN THE CITY OF PARKER AND THE CITY OF WYLIE RELATING TO THE TRANSFER OF APPROXIMATELY 48 ACRES LOCATED IN THE CITY OF WYLIE FROM PARKER'S WATER CERTIFICATE OF CONVENIENCE AND NECESSITY ("CCN") TO WYLIE'S WATER CCN. [ORDINANCE NO. 882] [Postponed from 2024 1119, 2024 1203, and 2024 1217]

Public Works Director Machado reviewed items 5 and 6 together, providing a map (See Exhibit 1 – Public Works Director Gary Machado's map, "**Parker CCN in Wylie**", dated January 7, 2025.), and costs associated with the development the developer usually covers.

After discussion, Interim City Attorney Clifton advised no motion was necessary for items 5 and 6, as City Council directed staff to bring the item back when the project and developer were ready to move forward.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 886 APPOINTING A DEPUTY CITY SECRETARY WITH THE POWERS AND DUTIES TO ASSIST WITH SAID OFFICE AND TO SERVE IN THE ABSENCE OF THE CITY SECRETARY. [Postponed from 2024 1217]

Mayor Pettie said she and Finance/Human Resources Director Savage discussed the Deputy City Secretary position with Administration staff and then Mayor Pettie read a few of the staff members' emailed comments, which indicated they were not interested, nor did they have the time to take on additional duties/responsibilities along with their current workload.

Asst. City Administrator/City Secretary Scott Grey said she did not get the information from the state association she hoped to get. In fact, the information she received indicated the service was a temporary service provided during COVID-19, but she

would continue to search and share any contact information she finds in case of an emergency.

The Mayor said she felt the best thing City Council can do is take no action and when staff finds other options the item will be brought back to City Council.

8. CONSIDERATION OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 887 CREATING THE MUNICIPAL OFFICER POSITION OF CITY ADMINISTRATOR. [CM AN ITEM #1]

MOTION: Councilmember Noe moved to approve Ordinance No. 887 creating the municipal officer position of city administrator. Councilmember Fecht seconded with Councilmembers Fecht, Noe, Pilgrim, and Reed voting for the motion and Councilmember Kercho voting against the motion. Motion carried 4-1.

9. CONSIDERATION AND/OR ANY OTHER APPROPRIATE ACTION ON THE ADOPTION OF RESOLUTION NO. 2025-827, THE EXECUTIVE LEVEL ORGANIZATIONAL CHART FOR THE CITY OF PARKER, TEXAS. [CM AN ITEM #2]

MOTION: Councilmember Pilgrim moved to postpone the adoption of Resolution No. 2025-827, the executive level organizational chart for the City of Parker, Texas, noting he would like the matter to be discussed in a City Council workshop or workshops as soon as possible in the 1<sup>st</sup> Quarter of 2025. Mayor Pro Tem Reed seconded with Councilmembers Fecht, Kercho, Noe, Pilgrim, and Reed voting for the motion. Motion carried 5-0.

## **ROUTINE ITEMS**

### **10. UPDATE(S):**

#### **FM2551**

Public Works Director Gary Machado indicated winter weather could impact Texas Department of Transportation (TxDOT) construction on FM 2551 and TxDOT has announced that traffic along Hogge Road will be shut down intermittently. Mr. Machado noted additional information will be on the city's website as it becomes available on [www.parkertexas.us](http://www.parkertexas.us) in the "News" section.

#### **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)**

Councilmember Pilgrim reported no change or update.

#### **ENGINEERING REVIEW**

Councilmember Noe and Public Works Director Machado said there was no update. A meeting is in the process of being scheduled.

#### **NOISE COMMITTEE**

It was noted a meeting is scheduled for tomorrow, January 8, 2025 at 2:00 p.m. at City Hall.

#### **ANY ADDITIONAL UPDATES**

#### **SPRINGHILL ESTATES AT CHAPARRAL**

Public Works Director Machado said the City of Parker was working on a four way stop with the City of Allen.

### Lewis Lane

Public Works Director Machado said meetings discussing ownership of various sections of Lewis Lane and Lucas Road have occurred with the City of Lucas. He reviewed maps showing “current” and “proposed” ownership (See Exhibit 2 – Public Works Director Gary Machado’s maps, “**Lewis Lane Current Ownership and Lewis Lane Proposed Ownership**”, dated January 7, 2025.). City Councilmembers requested records showing ownership from Public Works Director Machado. Mr. Machado also indicated the City of Lucas is currently developing an agreement which they will forward to the City of Parker for consideration once completed.

### **DONATION(S)**

#### **11. ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$1,000 [RES. NO. 2024-801])**

Pam and Allen Terrell donated cranberry bliss bars and pecan pie brownies valued at \$25 to the Police Department.

Bobby and Michelle Varner donated toffee gift box valued at \$70 to the Police Department.

Alyssa Aguilar donated bundt cakes valued at \$30 to the Police Department.

Mayor Pettie, on behalf of herself, City Council, and City Staff, thanked the donors for their kind and generous donation.

### **FUTURE AGENDA ITEMS**

#### **12. FUTURE AGENDA ITEMS**

Mayor Pettie asked if there were any items to be added to the future agenda, noting there were changes being made to the current future agenda formatting.

Hearing no requests, Mayor Pettie encouraged everyone to email her any requests. She noted the next regularly scheduled meeting would be Tuesday, January 21, 2025.

**EXECUTIVE SESSION START TO FINISH** - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon’s Texas Codes Annotated the City Council may hold a closed meeting.

**RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:**

Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas

Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettle recessed the regular meeting to Executive Session at 9:09 p.m.

RECONVENE REGULAR MEETING.

Mayor Lee Pettle reconvened the meeting at 9:40 p.m.

ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

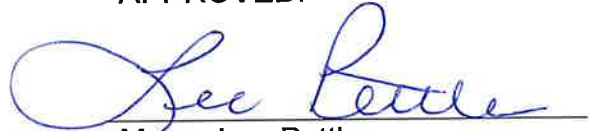
No action was taken.

## ADJOURN


Mayor Pettle adjourned the meeting at 9:41 p.m.



APPROVED:

  
Mayor Lee Pettle

ATTESTED:

  
Patti Scott Grey, City Secretary

Approved on the 21st day  
of January, 2025.



# Exhibit 1





## Exhibit 2





# Lewis Ln Proposed Ownership

**Legend**

- Lucas
- Parker

