



MINUTES
CITY COUNCIL MEETING
JANUARY 21, 2025

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a workshop meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 5:01 p.m. Mayor Pro Tem Jim Reed and Councilmembers Randy Kercho and Buddy Pilgrim were present. Councilmembers Todd Fecht and Amanda Noe were absent.

Staff Present: Asst. City Administrator/City Secretary Patti Scott Grey, Finance/Human Resources Director Grant Savage, Interim City Attorney Catherine Clifton, and Police Investigator Kyle Boles

WORKSHOP (5:00 – 6:00 PM)

1. PROPOSED PERSONNEL POLICY MANUAL

[Proposed Personnel Policy Manual](#) (pages 5 – 60)

City Council, Interim City Attorney Clifton, Finance/HR Director Savage and other City Staff discussed the Proposed Personnel Policy Manual hyperlinked above.

Additional discussion is planned to continue at a future City Council workshop.

Mayor Pettle adjourned the workshop at 5:57 p.m.

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 5:57 p.m. Mayor Pro Tem Jim Reed and Councilmembers Randy Kercho and Buddy Pilgrim were present. Councilmembers Todd Fecht and Amanda Noe were absent.

Staff Present: Asst. City Administrator/City Secretary Patti Scott Grey, Finance/Human Resources Director Grant Savage, Interim City Attorney Catherine Clifton, Public Works Director Gary Machado, and Police Investigator Kyle Boles

EXECUTIVE SESSION (6:00 – 7:00 PM) - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettle recessed the regular meeting to Executive Session at 5:58 p.m.

RECONVENE REGULAR MEETING.

Mayor Lee Pettle reconvened the meeting at 7:03 p.m.

ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Gary Arneson led the pledge.

TEXAS PLEDGE: Planning and Zoning (P&Z) Commissioner Lucy Estabrook led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

ITEMS OF COMMUNITY INTEREST

Mayor Pettle reviewed the upcoming Community Interest items below:

2. NOISE COMMITTEE - WEDNESDAY, JANUARY 22, 2025, 2 PM

COMP PLAN REVIEW –JOINT CC/P&Z - THURSDAY, JANUARY 23, 2025, 5:30 PM

PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, FEBRUARY 12, 2025, 5 PM

CITY FILING DEADLINE- FRIDAY, FEBRUARY 14, 2025, 5:00 PM

THURSDAY, APRIL 3, 2025 - LAST DAY TO REGISTER TO VOTE FOR THE MAY 3, 2025, GENERAL ELECTION

INDIVIDUAL CONSIDERATION ITEMS

3. APPROVAL OF MEETING MINUTES FOR JANUARY 7, 2025. [REGULAR MEETING]

MOTION: Mayor Pro Tem Reed moved to approve the January 7, 2025 regular City Council meeting minutes. Councilmember Kercho seconded with Councilmembers Kercho, Pilgrim, and Reed voting for the motion. Motion carried 3-0.

4. DISCUSSION, CONSIDERATION, AND/OR ANY APPROPRIATE ACTION ON MAYOR PRO TEM REED'S RESIGNATION.

Mayor Pro Tem Reed said it was with “heavy heart” that after 25 years he will be moving out of the City of Parker, Texas, he may have to resign in the near future, and, therefore, he would not run for re-election in May 2025. Mayor Pro Tem Reed thanked the Mayor, Council, staff, and residents for their support and for giving him the honor of serving on City Council.

Mayor, Council, staff, and residents thanked him for his service to the City of Parker.

5. RECEIVE A REPORT FROM STAFF, DISCUSS, AND PROVIDE DIRECTION TO STAFF ON CONSTRUCTING THE CONNECTION FOR THE NEW PUMP STATION. [TAKE POINT #2 WATER CONNECTION]

Mayor Pettle withdrew Item #5, “RECEIVE A REPORT FROM STAFF, DISCUSS, AND PROVIDE DIRECTION TO STAFF ON CONSTRUCTING THE CONNECTION FOR THE NEW PUMP STATION. [TAKE POINT #2 WATER CONNECTION].” from consideration.

6. CONSIDERATION AND/OR ANY OTHER ACTION ON AN ORDINANCE ENDING THE TEMPORARY MORATORIUM ON THE ACCEPTANCE, AUTHORIZATION, AND APPROVALS NECESSARY FOR THE SUBDIVISION, SITE PLANNING, DEVELOPMENT, AND CONSTRUCTION IN THE CITY LIMITS AND EXTRATERRITORIAL JURISDICTION. [ORDINANCE NO. 888]

MOTION: Councilmember Pilgrim moved to approve Ordinance No. 888 ending (lifting) the temporary moratorium on the acceptance, authorization, and approvals necessary for the subdivision, site planning, development, and construction in the city limits and extraterritorial jurisdiction. Mayor Pro Tem Reed seconded with Councilmembers Kercho, Pilgrim, and Reed voting for the motion. Motion carried 3-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2025-824 MAKING APPOINTMENTS TO THE ZONING BOARD OF ADJUSTMENT (ZBA).

It was noted ZBA received resignations from Trudy Jackson, Place 2, Don Dickson, Place 4, and Buddy Pilgrim, Alternate One (1), while Ted Lane, Alternate Two (2) expressed a desire to continue.

MOTION: Councilmember Kercho moved to approve Resolution No. 2025-824 making appointments to the Zoning Board of Adjustment (ZBA), as follows:

Member	Position	Term Expiration
Ted Lane (formerly Alt. 2)	Place 2	Nov. 30, 2026
Melissa Tierce	Place 4	Nov. 30, 2026
Terry Lynch	Alternate 1	Nov. 30, 2026
*Vacant (formerly Ted Lane)	Alternate 2	Nov. 30, 2026

*It was noted ZBA position Alternate 2 is still vacant and anyone interested is encouraged to apply.

Mayor Pro Tem Reed seconded with Councilmembers Kercho, Pilgrim, and Reed voting for the motion. Motion carried 3-0.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2025-828 APPROVING AN AMENDED INTERLOCAL AGREEMENT (ILA) BETWEEN THE CITY OF PARKER AND COLLIN COUNTY FOR CHILD ABUSE, INVESTIGATION SERVICES, AND LAW ENFORCEMENT [AMENDING TO RESOLUTION NO. 2023-759, APPROVED 2025 0919].

Interim City Attorney Clifton reviewed the amended interlocal agreement (ILA) between the City of Parker and Collin County for child abuse, investigation services, and law enforcement. (See Exhibit 1 – Collin County amended interlocal agreement, dated January 21, 2025, amending section 6.02 and 7.01.)

MOTION: Mayor Pro Tem Reed moved to approve Resolution No. 2025-828 approving an amended interlocal agreement (ILA) between the City of Parker and Collin County for child abuse, investigation services, and law enforcement [Amending to Resolution No. 2023-759, approved 2025 0919]. Councilmember Kercho seconded with Councilmembers Kercho, Pilgrim, and Reed voting for the motion. Motion carried 3-0.

ROUTINE ITEMS

UPDATE(S):

PROJECTS IN PROGRESS

FM2551

Public Works Director Machado said Texas Department of Transportation (TxDOT) is behind schedule due to the weather. Water service is operational, and traffic patterns are changing/switching lanes. TxDOT is notifying the City of Parker of traffic pattern switches, and the City is posting information to the City's website, www.parkertexas.us "News" section, as the information is made available.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)

Councilmember Pilgrim said there was no update on the Municipal Utility District (MUD). He commented that the sewer plant permit is still before District Court in Austin, Texas. The case has been reassigned to a different judge because the original judge was elected to Appellate Court. The case is with a new judge and nothing new has transpired.

ENGINEERING REVIEW

Public Works Director Machado said no meetings have been scheduled at this time.

NOISE COMMITTEE

Councilmember Kercho said the Noise Committee would meet tomorrow, Wednesday, January 22, 2025, at 2:00 p.m. at City Hall to discuss and review other cities' noise ordinances and start work on first draft for a revised City of Parker noise ordinance. He also noted these meetings were open to the public.

LEWIS LANE

Public Works Director Machado said the City of Lucas, Texas has not provided the City any further information regarding a proposed interlocal agreement (ILA). Interim City Attorney Clifton agreed and said she would contact their attorney for

an update. City Council asked Mr. Machado to fill any potholes along Lewis Lane in the City of Parker for safety reasons.

EXECUTIVE SESSION - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Mayor Lee Pettle recessed the regular meeting to Executive Session at 7:38 p.m.

RECONVENE REGULAR MEETING.

Mayor Lee Pettle reconvened the meeting at 7:48 p.m.

ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

CHAPARRAL INTERSECTION WITH ALLEN HEIGHTS

Public Works Director Machado said last he recalled the City of Parker, and the City of Allen were looking at a 4-way stop rather than a 2-way and lights. The City of Parker forwarded the City of Allen information on both, and he would need to review his emails to see if there were additional updates.

Councilmember Kercho relayed concerns from Rolling Knolls Subdivision residents about leaving their subdivision and turning left (north). Their concern was being able to get out of the subdivision in heavy traffic with a four-way. Public Works Director noted the City of Allen completed a traffic study at that location. Parker Police Chief Price will be asked to review the situation and report to City Council.

ANY ADDITIONAL UPDATES

ENTERPRISE

Interim City Attorney Clifton said after reviewing the contract the City of Parker will have to continue this contract and pay the ongoing amounts for the five (5) leased vehicles until the contract ends. It was noted this item will be removed from the Future Agenda Items (FAI).

COUNCILMEMBER KERCHO ANNOUNCEMENT

Councilmember Kercho said he will be leaving City Council as well, but he is unsure as to when exactly. He stated he purchased a home in another City. It could be as soon as May 2025 or longer, as he was making changes to the new home and readying his present home for sale. Councilmember Kercho said he would keep everyone advised.

MONTHLY/QUARTERLY REPORTS

City Council accepted the reports hyperlinked below:

[December 2024 - Building Permit/Code Report](#)

December 2024 – Court Report

December 2024 - Finance (monthly financials) Report

November - December 2024 – Police Report

December 2024 – Republic Services Inc., dba Allied Waste Services of Plano

DONATION(S)

9. ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$1,000 [RES. NO. 2024-801])

Ashley Granata donated McAlister's Deli valued at \$60 to the Police Department.

The Harvey Family donated cookies valued at \$20 to the Police Department.

The Cummings Family donated cookies valued at \$15 to the Police Department.

The Levy Family donated chocolates valued at \$30 to the Police Department.

Chip and Linda Justice donated Tiff's Treats valued at \$50 to the Police Department.

Mayor Pettle, on behalf of herself, City Council, and City Staff, thanked the donors for their kind and generous donation.

FUTURE AGENDA ITEMS

10. FUTURE AGENDA ITEMS

Mayor Pettle asked if there were any items to be added to the future agenda.

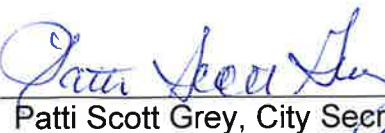
Hearing no requests, Mayor Pettle encouraged everyone to email her any requests. She noted the next regularly scheduled meeting would be Tuesday, February 4, 2025.

ADJOURN

Mayor Pettle adjourned the meeting at 7:59 p.m.



ATTESTED:



Patti Scott Grey, City Secretary

APPROVED:



Mayor Lee Pettle

Approved on the 4th day
of February, 2025.



Contract Modification Document

Office of the Purchasing Agent
Collin County Administration Building
2300 Bloomdale Rd, Ste 3160
McKinney, TX 75071
972-548-4165

Vendor: City of Parker
5700 E. Parker Road
Parker, TX 75002

Contract No. Interlocal, Child Abuse
Contract: Investigation Services
(Law Enforcement Services)
Parker 2023-410

YOU ARE DIRECTED TO MAKE THE FOLLOWING MODIFICATION TO THIS CONTRACT

1) Update Section 6.02 Notices as follows:

if to the County, Copy to:
Collin County Administration
Attn: Purchasing Agent
2300 Bloomdale Road, Suite 3160
McKinney, TX 75071

Collin County Administration
Attn: County Administrator
2300 Bloomdale Road, Suite 4142
McKinney, TX 75071

2) Update Section 7.01 Civil Liability as follows:

Each party will be responsible for its own defense and liability—and for those of its officials and employees—in the event of any claim, dispute, or lawsuit related to performance under this agreement.

Each party will remain the employer of its own employees, principal to its own agents, and owner of its own property. The parties are not agreeing to act as co-employers by virtue of this Agreement alone.

To the extent allowed by law, a party will not be liable to the other party for claims or damages arising from the acts or omissions of the other party's employees or contractors, and will **defend, indemnify, and hold harmless** the other party for all claims and damages arising from the alleged acts or omissions of the party's employees or contractors.

A party will not sue the other party for personal injuries or property damages resulting from the acts or omissions of the party's employees or contractors, including (1) personal injury or property damage suffered by the party or its own employees or contractors, or (2) personal injury or property damage suffered by persons who are not a party to this agreement. But this provision does not restrict a party from suing the other party for personal injuries or property damage that results from the acts or omissions of the other party or its employees. If the injuries or damages arose from the acts or omissions of the other party's contractor, however, then the party may sue the contractor, not the member—except on a claim that the member is directly liable by reason of an exercise of actual control over a person or instrument that proximately caused the injury or damage. Also, this provision does not limit a party's right to assert its third-party-practice rights, including the right to designate the other party as a responsible third party, in the context of a claim by a person who is not a party to this Agreement.

This Agreement does not create any form of personal liability on the part of any official, officer, employee, or agent, who is an individual, of a party.

Exhibit 1

If a person, who is not a party to this Agreement, files or asserts a claim against a party to this Agreement, then the Parties will assert and pursue all immunity and other defenses against the claim. But each party may also pursue its third-party-practice rights against the other party in the context of a claim by a person who is not a party to this Agreement.

The parties do not intend to create a claim or right for a person or entity who is not a party to this Agreement.

A party is entitled only to the benefit of its bargain under this Agreement. A party is not liable to the other party for *other* consequential, incidental, indirect, special, punitive, or exemplary damages or for damages that arise from special circumstances. A party will not sue for such damages.

"Claims or damages" means all types of claims, demands, and disputes, and all types of damages, including personal injury, damage to real or personal property, fines or penalties, attorney's fees, expert costs, litigation or ADR costs, and interest. "Acts or omissions" means all types, including those constituting negligence, gross negligence, any sort of misrepresentation, breach of contract, violation of statute, or other actionable conduct. "Third-party-practice rights" means all forms of third-party practice, including claims for contribution or indemnity, defenses (proportionate responsibility), and practice under Rules 37–41 of the TRCP and chapters 32 and 33 of the TCPRC or their counterparts in other jurisdictions. This section's rights and duties apply at all stages of a dispute or lawsuit.

Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

Amendment No. 1 has been accepted and authorized on _____ by authority of the Collin County Commissioners Court by Court Order No. _____, to be effective on this date _____.

ACCEPTED BY:

SIGNATURE

(Print Name)

TITLE: _____

DATE: _____

SIGNATURE

Michelle Charnoski, NIGP-CPP, CPPB
(Print Name)

TITLE: PURCHASING AGENT

DATE: _____

HISTORICAL INFORMATION

Awarded by Court Order No. 2023-1155-12-04

Amendment	No. 1	Court Order No.	Summary	Sec. 6.02 and Sec. 7.01 updated
Amendment	No. 2	Court Order No.	Summary	
Amendment	No. 3	Court Order No.	Summary	