



AGENDA
CITY COUNCIL MEETING
JULY 15, 2025 @ 5:00 PM

Notice is hereby given that the City Council for the City of Parker will meet on Tuesday, July 15, 2025 at 5:00 PM at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002. The City Council meeting will be open to the public and live streamed.

Pursuant to Texas Government Code § 551.127, notice is given that it is the intent of the City Council that a quorum of the Council will be physically present for the above-referenced meeting at Parker City Hall, 5700 E. Parker Road, Parker, Texas. Some council members or City employees may participate in this meeting remotely by means of video conference call in compliance with state law.

CALL TO ORDER – Roll Call and Determination of a Quorum

WORKSHOP (5:00PM – 6:30PM)

1. BUDGET PROCESS OVERVIEW

ADJOURN

CALL TO ORDER – Roll Call and Determination of a Quorum

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PUBLIC COMMENTS – The City Council invites any person with business before the council to speak to the council. No formal action may be taken on these items at this meeting. please keep comments to 3 minutes.

ITEMS OF COMMUNITY INTEREST

2. PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, AUGUST 13, 2025, 5 PM

BUDGET/TAX RATE MEETINGS

CONSENT AGENDA - Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

3. APPROVAL OF MEETING MINUTES FOR APRIL 22, 2025. [SPECIAL MEETING]
4. APPROVAL OF MEETING MINUTES FOR APRIL 30, 2025. [SPECIAL MEETING]

INDIVIDUAL CONSIDERATION ITEMS

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2025-853 SUSPENDING THE JULY 31, 2025 EFFECTIVE DATE OF ONCOR ELECTRIC DELIVERY COMPANY'S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES.
6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2025-848 ESTABLISHING A PROCEDURE FOR COUNCIL NOMINATIONS.

ROUTINE ITEMS

7. UPDATE(S):

FM2551

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ), WASTEWATER TREATMENT PLANT (WWTP) AND MUNICIPAL UTILITY DISTRICT (MUD)

LEWIS LANE

POST OFFICE/ZIP CODE

DUBLIN ROAD WATER LINES

NEWSLETTER

CAPITAL IMPROVEMENT PLAN (CIP)

PERSONNEL MANUAL

COMPREHENSIVE PLAN (COMP)

NOISE COMMITTEE

ANY ADDITIONAL UPDATES noise committee

MONTHLY/QUARTERLY REPORTS

[June 2025 - Building Permit/Code Report](#)

[June 2025 – Court Report](#)

[June 2025 - Finance \(monthly financials\) Report](#)

DONATION(S)

8. ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$1,000 [RES. NO. 2024-801])

Melissa Tierce donated a case of Body Armor drinks valued at \$25 to the Police Department.

Lea Ann Hall, Alyssa and Alex Finklea a donated \$500 cash to the Fire Department.

Debra Merlino donated a tray of pastries valued at \$25 to the Police Department.

Special Acknowledgement of Training at 3900 McCreary Road by Fire Department.

FUTURE AGENDA ITEMS

9. FUTURE AGENDA ITEMS

EXECUTIVE SESSION START TO FINISH – Pursuant to the provision of Chapter 551, Texas Government Code the City Council may hold a closed meeting.

RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Government Code Section 551.074 Personnel – To deliberate the appointment, employment, or duties of a city administrator.

Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

RECONVENE REGULAR MEETING.

ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions to the requirement that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before July 11, 2025, by 5:00 p.m. at the Parker City Hall, and required by Texas Open Meetings Act (TOMA) is also posted to the City of Parker Website at www.parkertexas.us

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.

Date Notice Removed

Patti Scott Grey
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



City Council Work Session

FY 2025-2026

Budget Overview

Tuesday, July 15, 2025



Meeting Date: 07/15/2025 Item 1.

FY 2025-2026

BUDGET CALENDAR

Date	Budget Action
Tuesday, July 15	Budget Overview
Tuesday, July 22	1st Budget Workshop
Tuesday, August 5	2nd Budget Workshop (if needed)
Tuesday, August 5	Set Proposed Tax Rate
Tuesday, September 9	Public Hearing and Final Action on Tax Rate and Budget

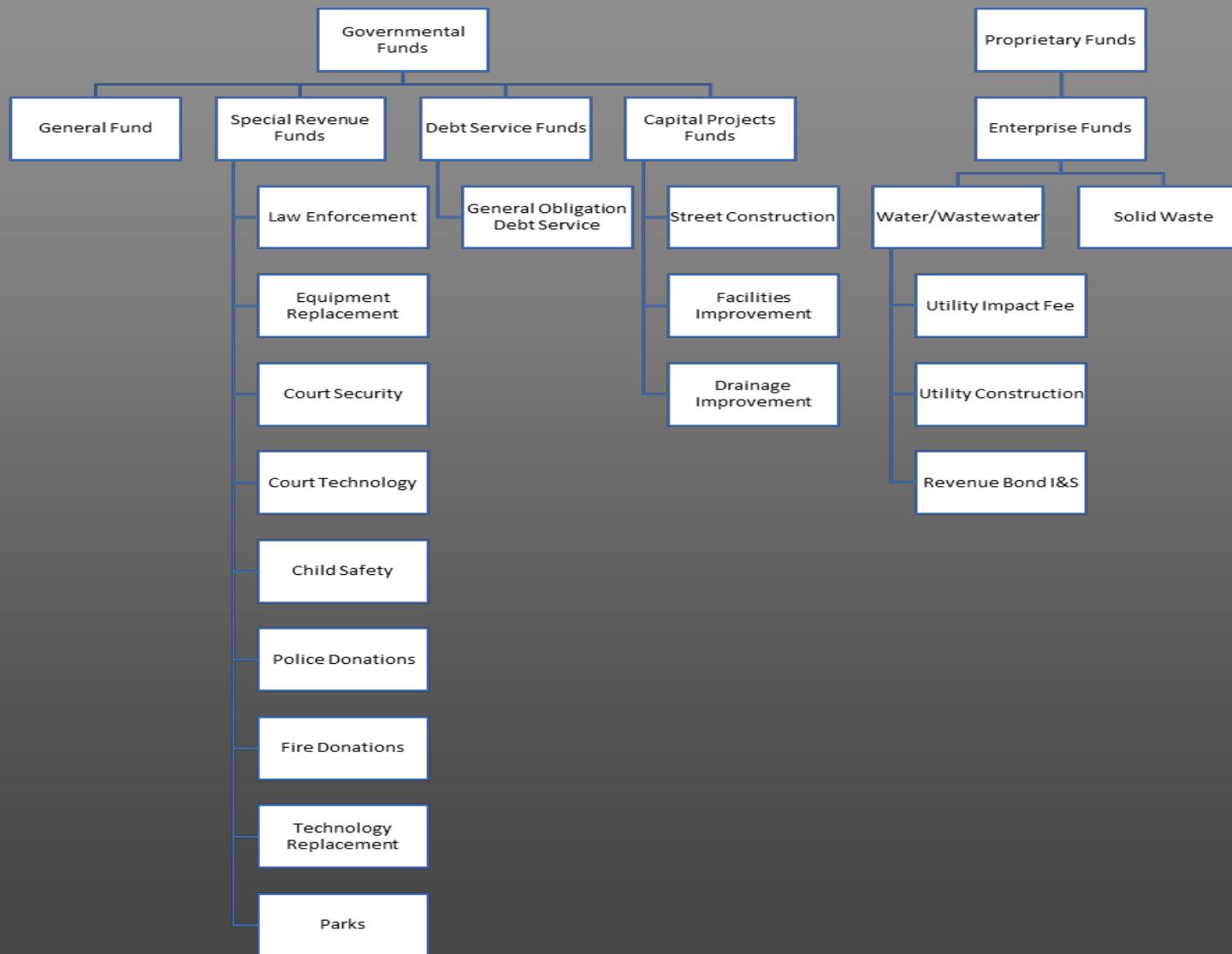


FUND STRUCTURE



FY 2025-2026

FUND STRUCTURE





GOVERNMENTAL FUNDS

- Governmental Funds – Those funds through which most governmental functions are typically financed.
 - General Fund – Used to account for all financial transactions not properly includable in other funds. The principal sources of revenue include property taxes, sales taxes, franchise fees, licenses and permits, fines and forfeitures, and charges for services. Expenditures includes general government, police and fire departments, public works, building and code enforcement, and city property.

GOVERNMENTAL FUNDS

- Special Revenue Funds – Used to account for resources restricted to, or designated for, specific purposes.
- Debt Service Fund – Used to account for the payment of interest and principal on all general obligation and other long-term debt of governmental funds. The primary source of revenue for debt service is local property taxes.
- Capital Projects Funds – Used to account for the construction or maintenance of streets, drainage, or facility projects being financed from bond proceeds, grants or transfers from other funds.

PROPRIETARY FUNDS

- Proprietary Funds – Used to account for activities that are similar to those often found in the private sector.
 - Enterprise Funds – Used to account for the provision of water, sewer and garbage services to the residents of the City. Activities of the fund include administration, operations and maintenance of the water production and distribution system, and water collection and treatment systems. The fund also accounts for the accumulation of resources for and the payment of long-term debt. All costs are financed through charges to utility customers.



CITY DEPARTMENTS



Meeting Date: 07/15/2025 Item 1.

FY 2025-2026

ADMINISTRATION

ADMINISTRATION					
Staffing	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
City Administrator	1	1	1	1	1
Asst City Administrator/City Secretary	1	1	1	1	1
City Attorney	1	1	1	1	1
Finance/HR Manager	1	1	1	1	1
Court Administrator	1	1	1	1	1
UB Supervisor	1	1	1	1	1
Accounting/HR Specialist	1	1	1	1	1
Permit Clerk	1	1	1	1	1
Administrative Assistant - Frozen	0	0	0	1	1
Total	8	8	8	9	9



Meeting Date: 07/15/2025 Item 1.

FY 2025-2026

POLICE

POLICE					
Staffing	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Chief of Police	1	1	1	1	1
Assistant Chief of Police	0	1	1	1	1
Captain	1	0	0	0	0
Sergeant	1	2	2	2	2
Police Officer	8	7	7	7	7
Support Services Manager	0	1	1	1	1
Records Manager	1	0	0	0	0
Total	12	12	12	12	12



Meeting Date: 07/15/2025 Item 1.

FY 2025-2026
FIRE

FIRE					
Staffing	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Fire Chief	1	1	1	1	1
Assistant Fire Chief	1	1	1	1	1
Division Chief - Administration	1	1	1	1	1
Division Chief - EMS	1	1	1	1	1
Shift Lieutenants	9	9	9	9	9
Driver	9	9	9	9	9
Firefighter	9	9	9	9	9
Total	31	31	31	31	31



Meeting Date: 07/15/2025 Item 1.

FY 2025-2026
PUBLIC WORKS

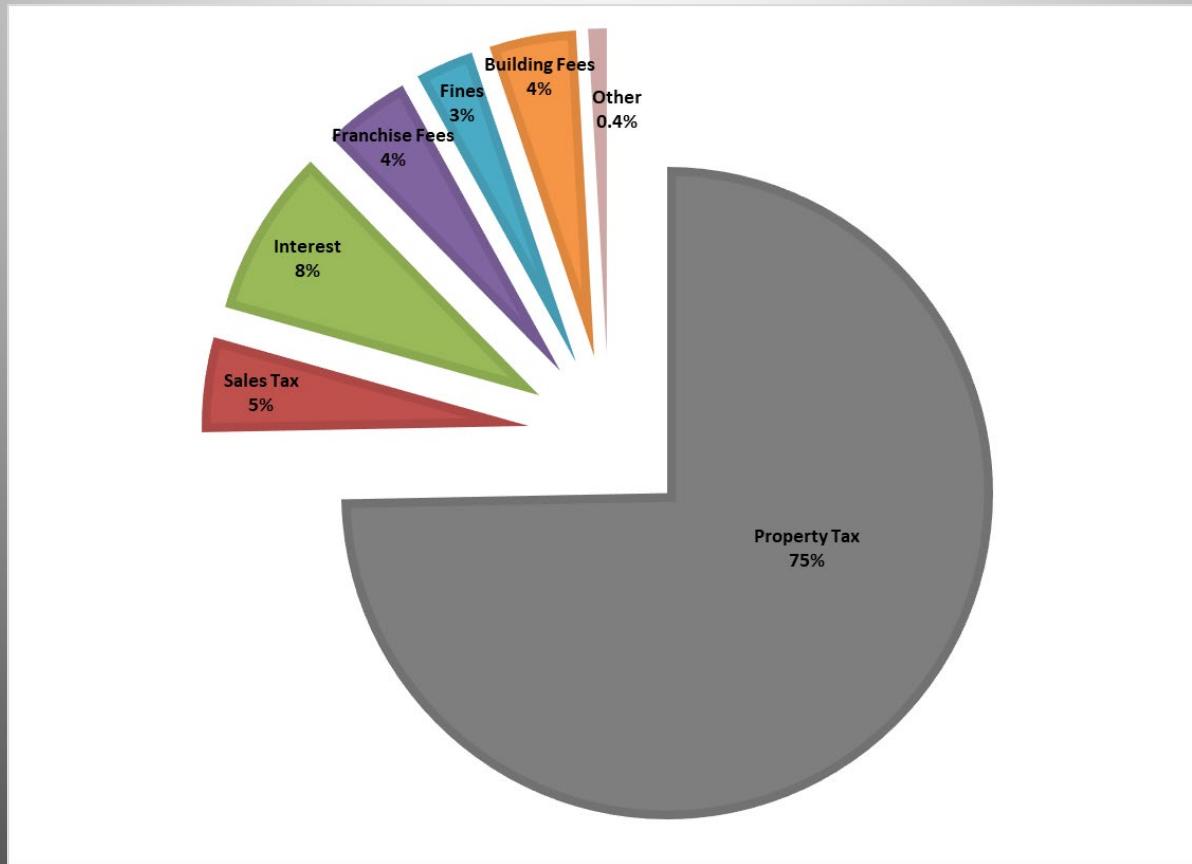
PUBLIC WORKS					
Staffing	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Public Works Director	1	1	1	1	1
Public Works Superintendent	1	1	1	1	1
Construction Inspector	1	0	0	0	0
Crew Leader	0	1	1	1	1
Building Inspector	1	1	1	1	1
Storm Water Specialist	1	1	1	1	1
Maintenance Worker II	0	2	2	2	2
Maintenance Worker I	3	1	1	1	1
Administrative Assistant	0	0	0	1	1
Total	8	8	8	9	9



GENERAL FUND REVENUE

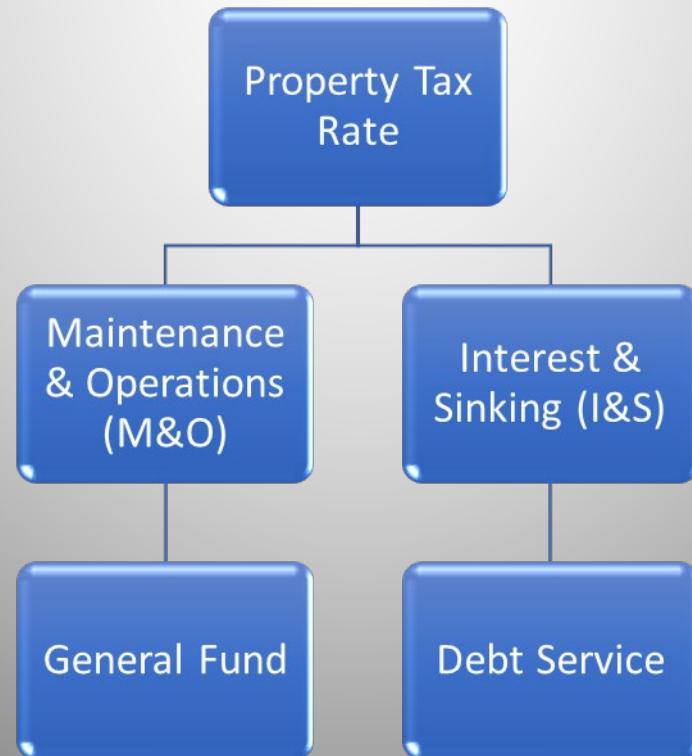
FY 2025-2026
GENERAL FUND REVENUE

Distribution of General Fund Revenue
Based on Adopted Budget FY 2024-2025



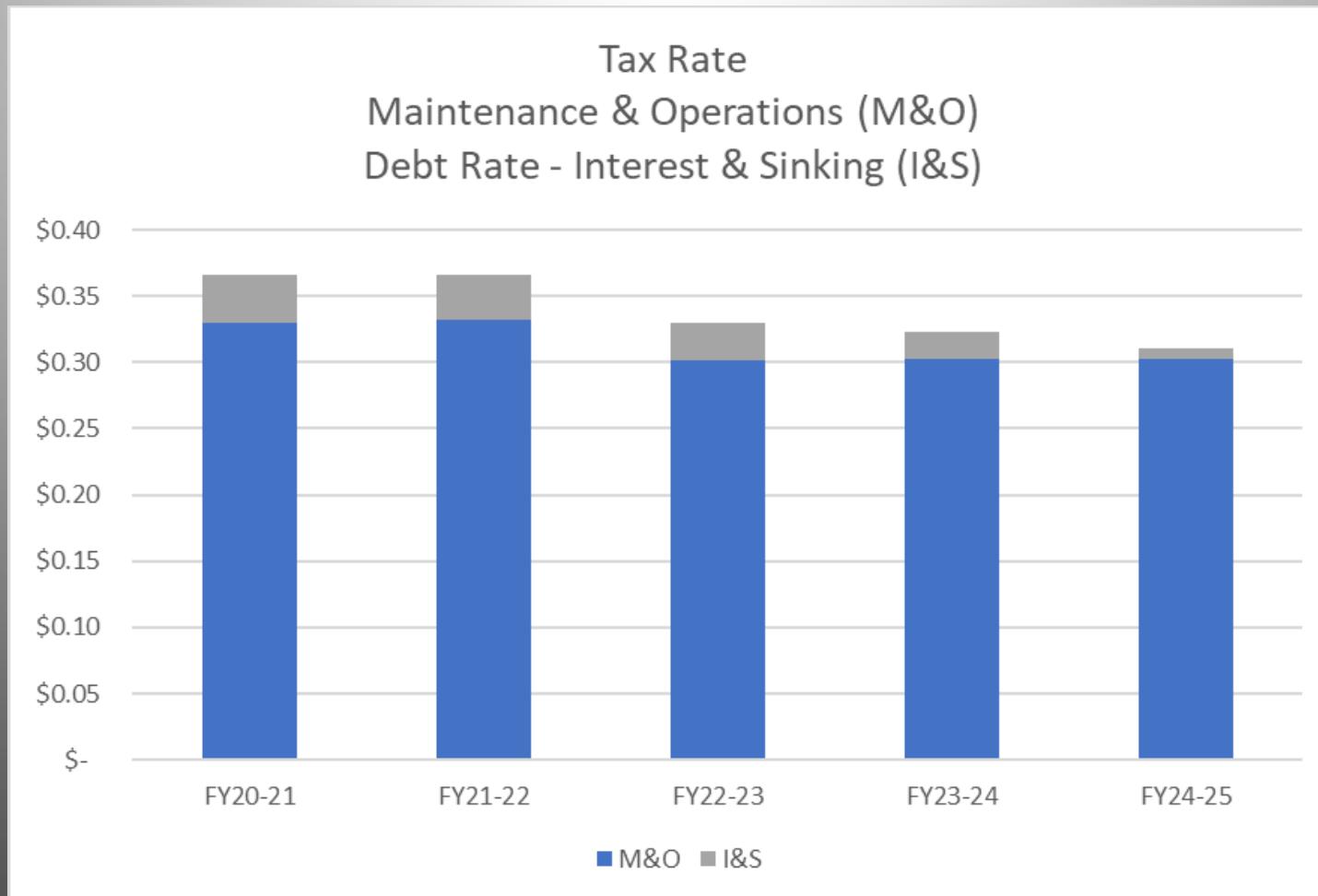
FY 2025-2026

PROPERTY TAX





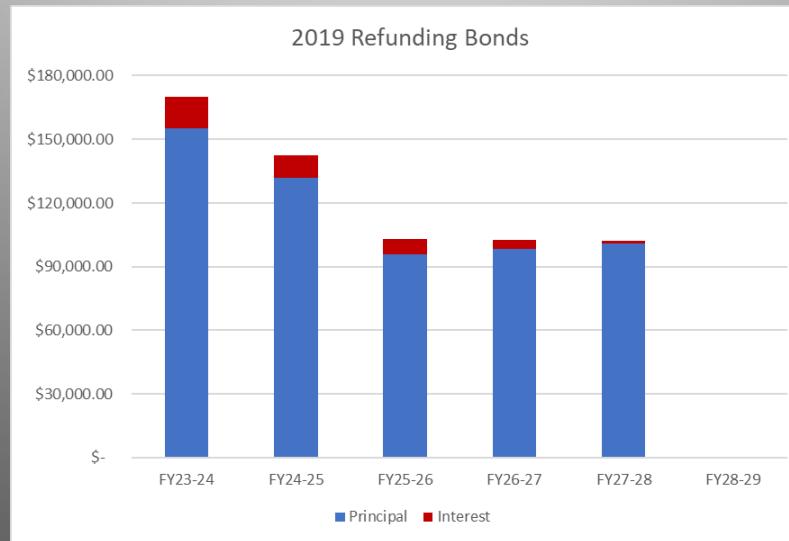
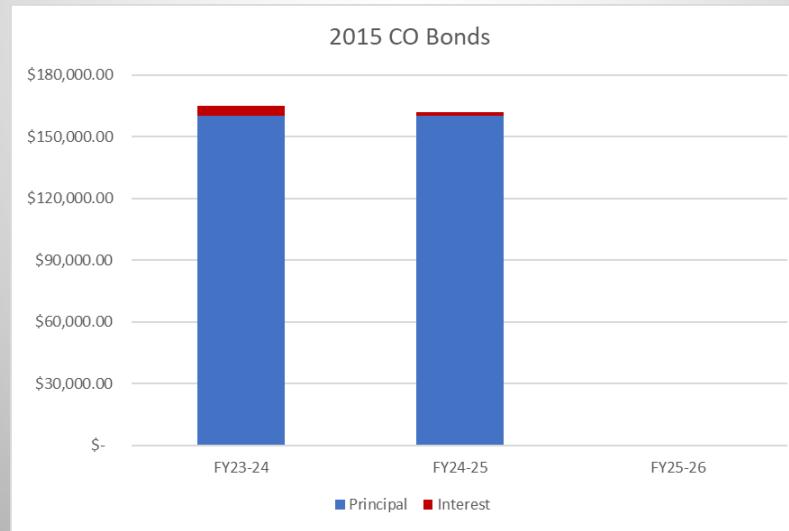
FY 2025-2026
PROPERTY TAX





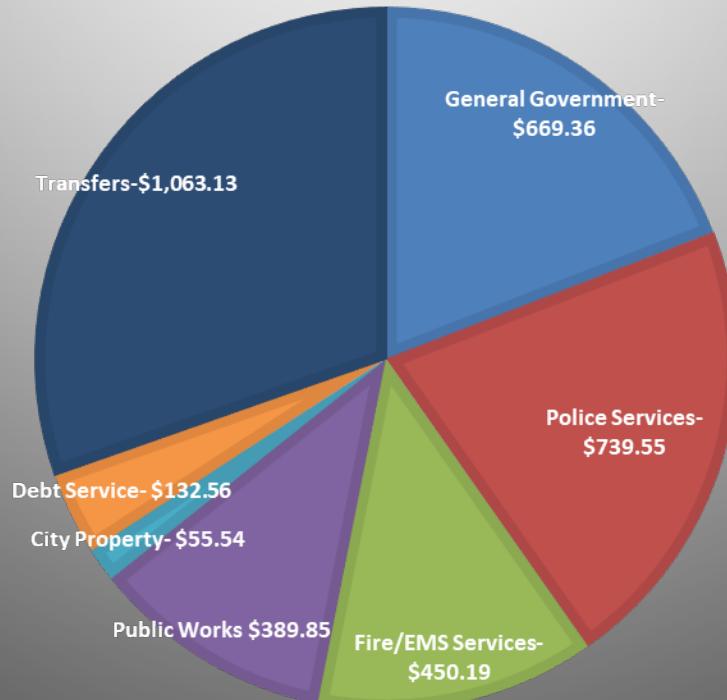
Meeting Date: 07/15/2025 Item 1.

FY 2025-2026 PROPERTY TAX



WHERE DO PROPERTY TAXES GO?

- IN FY 2024-2025 THE AVERAGE VALUE OF A SINGLE-FAMILY HOME WAS \$1,127,493.
- BASED ON THE CITY'S ADOPTED TAX RATE \$0.310439 THE AVERAGE HOMEOWNER PAID \$3,500.17 IN PROPERTY TAXES (CITY PORTION)





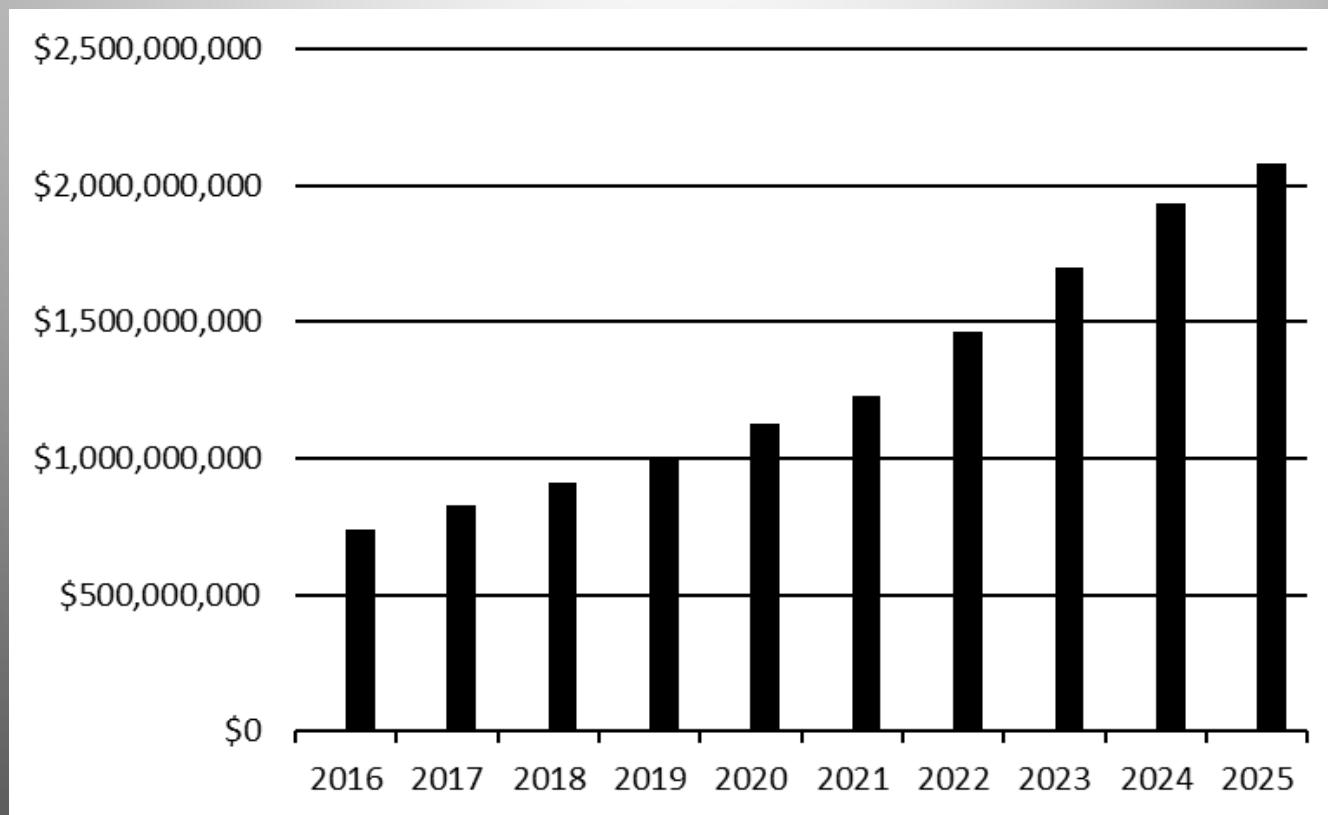
FY 2025-2026
PROPERTY TAX

- 2025 CERTIFIED ESTIMATES - \$2,080,000,000 (CERTIFIED TOTALS WILL BE PROVIDED BY CCAD DURING THE WEEK OF JULY 21)
 - INCREASE OF \$134,897,763 (6.9%) FROM PREVIOUS YEAR (\$418,775)
 - OF THAT AMOUNT, \$71,285,000 IS FROM NEW TAXABLE PROPERTY ADDED (\$221,296)
- \$0.01 CHANGE IN PROPERTY TAX RATE AFFECTS CITY BUDGET BY \$208,000
- \$0.01 CHANGE IN PROPERTY TAX RATE AFFECTS AVERAGE HOMEOWNER BY \$114.12 (BASED ON AVERAGE HOME VALUE OF \$1,141,192 IN FY 2025-2026)



FY 2025-2026
PROPERTY TAX

TOTAL NET TAXABLE PROPERTY VALUES BY YEAR



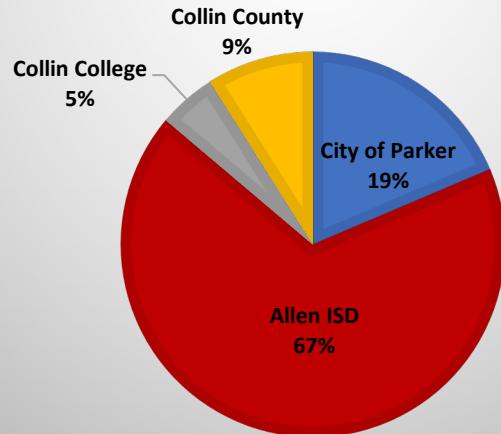
*TOTAL CERTIFIED ESTIMATES FOR PROPERTY VALUES IN 2025 ARE \$2,080,000,000.



Meeting Date: 07/15/2025 Item 1.

FY 2025-2026
PROPERTY TAX

2024 PROPERTY TAX RATE DISTRIBUTION



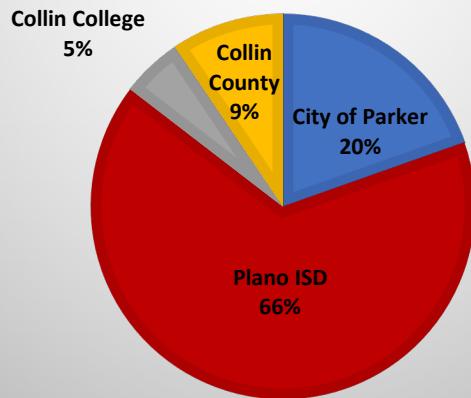
	Average Value of Single Family Home	City Taxes (and Tax Rate)	County Taxes (and Tax Rate)	College Taxes (and Tax Rate)	School Taxes (and Tax Rate)	Collective Tax Bill
Allen ISD						
2021	\$684,385	\$2,505 (.365984)	\$1,150 (.168087)	\$556 (.081222)	\$9,628 (1.406800)	\$13,839
2022	\$919,664	\$3,028 (.329289)	\$1,402 (.152443)	\$747 (.081220)	\$12,235 (1.330400)	\$17,412
2023	\$1,056,139	\$3,408 (.322680)	\$1,577 (.149343)	\$858 (.081220)	\$12,053 (1.141200)	\$17,896
2024	\$1,127,493	\$3,500 (.310439)	\$1,684 (.149343)	\$916 (.081220)	\$12,693 (1.125800)	\$18,793
2025	\$1,141,192	\$3,543 (.310439)	TBD	TBD	TBD	TBD



Meeting Date: 07/15/2025 Item 1.

FY 2025-2026
PROPERTY TAX

2024 PROPERTY TAX RATE DISTRIBUTION



Plano ISD	Average Value of Single Family Home	City Taxes (and Tax Rate)	County Taxes (and Tax Rate)	College Taxes (and Tax Rate)	School Taxes (and Tax Rate)	Collective Tax Bill
2021	\$684,385	\$2,505 (.365984)	\$1,150 (.168087)	\$556 (.081222)	\$9,039 (1.320750)	\$13,250
2022	\$919,664	\$3,028 (.329289)	\$1,402 (.152443)	\$747 (.081220)	\$11,585 (1.259750)	\$16,762
2023	\$1,056,139	\$3,408 (.322680)	\$1,577 (.149343)	\$858 (.081220)	\$11,384 (1.077850)	\$17,227
2024	\$1,127,493	\$3,500 (.310439)	\$1,684 (.149343)	\$916 (.081220)	\$11,754 (1.042450)	\$17,854
2025	\$1,141,192	\$3,543 (.310439)	TBD	TBD	TBD	TBD



PROPERTY TAX RATES IN COLLIN COUNTY

Meeting Date: 07/15/2025 Item 1.

City	2020 Total Tax Rate	2021 Total Tax Rate	2022 Total Tax Rate	2023 Total Tax Rate	2024 Total Tax Rate	% Increase/Decrease from 2023 to 2024
Allen	0.485000	0.470000	0.421200	0.420500	0.417500	-0.71%
Anna	0.583000	0.569500	0.539750	0.510717	0.507200	-0.69%
Blue Ridge	0.558249	0.525146	0.472247	0.500000	0.528548	5.71%
Celina	0.645000	0.645000	0.634759	0.612154	0.598168	-2.28%
Fairview	0.347156	0.345580	0.321577	0.311683	0.310281	-0.45%
Farmersville	0.712044	0.712044	0.712400	0.712400	0.676773	-5.00%
Frisco	0.446600	0.446600	0.446600	0.432205	0.425517	-1.55%
Josephine	0.559079	0.516697	0.491561	0.468097	0.468097	0.00%
Lavon	0.478956	0.478956	0.430000	0.420000	0.420000	0.00%
Lowry Crossing	0.191007	0.176984	0.173958	0.152500	0.147000	-3.61%
Lucas	0.299795	0.288397	0.268016	0.256758	0.239051	-6.90%
McKinney	0.508645	0.497655	0.457485	0.427513	0.415513	-2.81%
Melissa	0.609238	0.568157	0.456168	0.454728	0.454116	-0.13%
Murphy	0.495000	0.495000	0.465000	0.408046	0.362533	-11.15%
New Hope	0.250000	0.233113	0.207834	0.182749	0.182749	0.00%
Parker	0.365984	0.365984	0.329289	0.322680	0.310439	-3.79%
Plano	0.448200	0.446500	0.417600	0.417600	0.417600	0.00%
Princeton	0.651215	0.602549	0.534543	0.440226	0.440226	0.00%
Prosper	0.520000	0.510000	0.510000	0.510000	0.505000	-0.98%
Richardson	0.625160	0.615160	0.560950	0.560950	0.542180	-3.35%
Sachse	0.720000	0.700734	0.650416	0.650416	0.650416	0.00%
St Paul	0.281547	0.265973	0.265973	0.250000	0.224604	-10.16%
Weston	0.360000	0.295000	0.295000	0.360000	0.360000	0.00%
Wylie	0.671979	0.643751	0.562333	0.538882	0.534301	-0.85%
Average Rate	0.492202	0.475603	0.442694	0.430034	0.422409	-1.77%



PROPERTY TAX RATES IN COLLIN COUNTY

City	2024 Total Tax Rate
Lowry Crossing	0.147000
New Hope	0.182749
St Paul	0.224604
Lucas	0.239051
Fairview	0.310281
Parker	0.310439
Weston	0.360000
Murphy	0.362533
McKinney	0.415513
Allen	0.417500
Plano	0.417600
Lavon	0.420000
Frisco	0.425517
Princeton	0.440226
Melissa	0.454116
Josephine	0.468097
Prosper	0.505000
Anna	0.507200
Blue Ridge	0.528548
Wylie	0.534301
Richardson	0.542180
Celina	0.598168
Sachse	0.650416
Farmersville	0.676773
Average Rate	0.422409

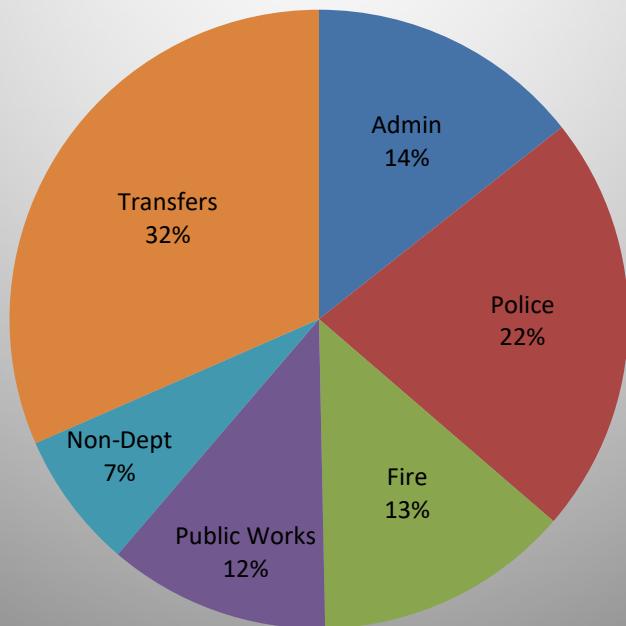
Meeting Date: 07/15/2025 Item 1.



GENERAL FUND EXPENDITURES

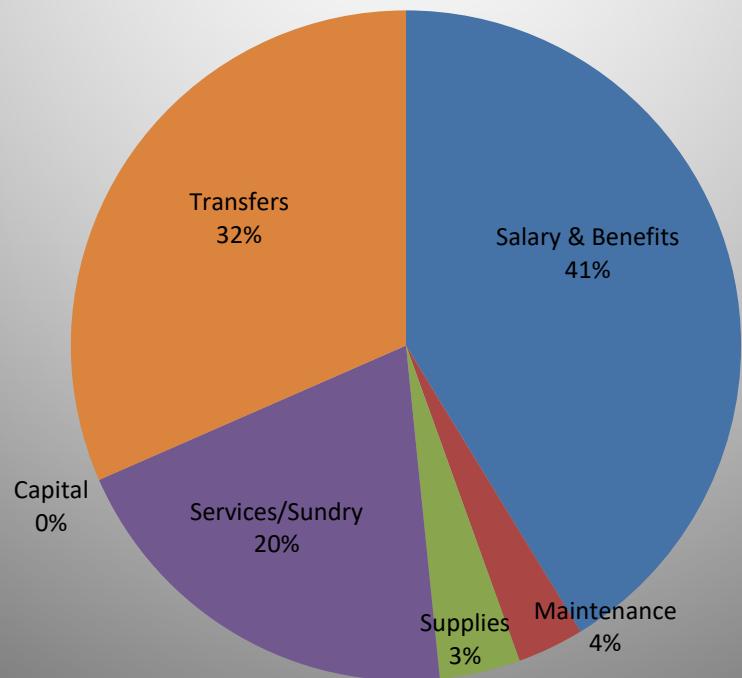
**FY 2025-2026
GENERAL FUND EXPENDITURES**

% DISTRIBUTION OF GENERAL FUND EXPENSE BY DEPARTMENT



FY 2025-2026
GENERAL FUND EXPENDITURES

% DISTRIBUTION OF GENERAL FUND EXPENSE BY CATEGORY





FUTURE MEETINGS



Meeting Date: 07/15/2025 Item 1.

FY 2025-2026
FUTURE MEETINGS

- **JULY 22ND – BUDGET WORKSHOP 10:00AM – 4:00PM (SUPER QUORUM)**
 - MAYOR/COUNCIL PRESENTED WITH LINE-ITEM BUDGETS FOR ALL FUNDS
 - MAYOR/COUNCIL PRESENTED WITH SUPPLEMENTAL REQUESTS FROM DEPARTMENT HEADS
 - MAYOR/COUNCIL PROVIDE FEEDBACK TO LINE-ITEM BUDGETS AND SUPPLEMENTS
- **AUGUST 5TH – 2ND BUDGET WORKSHOP 5:00PM – 6:30PM – IF NECESSARY (SUPER QUORUM)**
 - REVIEW CHANGES FROM 1ST BUDGET WORKSHOP
- **AUGUST 5TH – SET PROPOSED TAX RATE (SUPER QUORUM)**
 - IF PROPOSED TAX RATE WILL EXCEED THE NO-NEW REVENUE OR VOTER-APPROVAL TAX RATE (WHICHEVER IS LOWER), TAKE RECORD VOTE AND SCHEDULE PUBLIC HEARING ON THE TAX RATE.
- **SEPTEMBER 9TH – PUBLIC HEARING PROPOSED TAX RATE AND BUDGET (SUPER QUORUM)**
 - TAX RATE CAN BE ADOPTED AT THIS MEETING. IF NOT ADOPTED AT THIS MEETING, ANNOUNCE THE DATE AND TIME OF THE MEETING TO VOTE TO BE HELD WITHIN SEVEN (7) DAYS OF PUBLIC HEARING.
- **SEPTEMBER 9TH – MEETING TO VOTE ON BUDGET AND TAX RATE (SUPER QUORUM)**
 - MEETING TO VOTE CAN BE NO LATER THAN SEVEN (7) DAYS AFTER PUBLIC HEARING ON TAX RATE. IF TAX RATE IS NOT ADOPTED AT THE PUBLIC HEARING, IT MUST BE ADOPTED AT THIS MEETING.



Comments or Questions?



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Council
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Grey for Mayor Pettle
Estimated Cost:	Date Prepared:	July 1, 2025
Exhibits:	<u>None</u>	

AGENDA SUBJECT

PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, AUGUST 13, 2025,
5 PM

[BUDGET/TAX RATE MEETINGS](#) (Hyperlink – Please click for additional info.)

SUMMAR

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/10/2025
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	07/08/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	07/ XX /2025



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Secretary
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Grey
Estimated Cost:	Date Prepared:	July 1, 2025
Exhibits:	<u>Proposed Minutes</u>	

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR APRIL 22, 2025. [SPECIAL MEETING]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/10/2025
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	07/11/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	07/ xx /2025

MINUTES
CITY COUNCIL MEETING
APRIL 22, 2025

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker Fire Station, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 6:00 p.m. Mayor Pro Tem Todd Fecht and Councilmembers Randy Kercho, Terry Lynch, Amanda Noe, and Buddy Pilgrim were present.

Staff Present: Interim City Attorney Catherine Clifton, Fire Chief Justin Miller, Assistant Fire Chief Jeff Kendrick, and Police Sergeant Ralph Burdick

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Police Sergeant Burdick led the pledge.

TEXAS PLEDGE: Assistant Fire Chief Kendrick led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

INDIVIDUAL CONSIDERATION ITEMS

1. Consideration and any appropriate action on Resolution 2025-842 consenting to inclusion of the city's extraterritorial jurisdiction in the proposed Collin County Emergency Services District No. 1.

Interim City Attorney Clifton stated City Council received emails regarding the matter and reviewed Collin County Emergency Services District No. 1 proposed inclusion of the city's extraterritorial jurisdiction (ETJ) in the Emergency Services District (ESD).

Fire Chief Miller said he and Assistant Fire Chief Kendrick recommend City Council vote to approve the ESD into Parker's ETJ (responding as the city currently does).

MOTION: Councilmember Pilgrim moved to approve Resolution No. 2025-842 consenting to inclusion of the city's extraterritorial jurisdiction in the proposed Collin County Emergency Services District No. 1. Councilmember Noe seconded with Councilmembers Fecht, Kercho, Lynch, Noe, and Pilgrim for the motion. Motion carried 5-0.

ADJOURN

Mayor Pettle adjourned the meeting at 6:24 p.m.

APPROVED:

 Mayor Lee Pettle

ATTESTED:

Approved on the 15th day
of July, 2025.

Patti Scott Grey, City Secretary

PROPOSED



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Secretary
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Grey
Estimated Cost:	Date Prepared:	July 1, 2025
Exhibits:	<u>Proposed Minutes</u>	

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR APRIL 30, 2025. [SPECIAL MEETING]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/10/2025
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	07/11/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	07/xx/2025

MINUTES
CITY COUNCIL MEETING
APRIL 30, 2025

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 6:02 p.m. Mayor Pro Tem Todd Fecht and Councilmembers Randy Kercho, Terry Lynch, Amanda Noe, and Buddy Pilgrim were present.

Staff Present: Finance/Human Resources Director Grant Savage, Interim City Attorney Catherine Clifton, Public Works Director Gary Machado (arrived @ 7:00 .m.), and City Engineer Craig M. Kerkhoff, P.E. (arrived @ 7:00 .m.)

EXECUTIVE SESSION (6:00 – 7:00 PM) - Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettle recessed the special meeting to Executive Session at 6:03 p.m.

RECONVENE SPECIAL MEETING AT 7:00 PM.

ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

There was no motion. Councilmember Pilgrim said on April 16, 2025, Texas Commission on Environmental Quality (TCEQ) Commissioners issued a letter stating on May 22, 2025, 9:30 AM, TCEQ plans to hold a meeting in Austin, Texas, to consider the requests made to hold a contested hearing on the re-noticed Municipal Utility District (MUD) application, submitted by Restore the Grasslands, and filed by the Huffines in the City of Parker's Extraterritorial Jurisdiction (ETJ). Mr. Pilgrim noted no oral arguments will be taken and no public comments will be made at this hearing, but they will consider written input from the public and from the applicant. He strongly encouraged all affected parties to send a written response by May 12, 2025 and he also noted the City of Parker, through our attorney, planned to reply for the city.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Lynnette Ammar led the pledge.

TEXAS PLEDGE: Brandon Azbell led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Colleen Halbert, 3100 Dublin Road, said she was concerned about Lewis Lane and she understood the desire for a quick/timely solution. However, she asked City Council to make sure it is not only an immediate solution but a long-term plan.

Eunice Varushese, 4900 Middleton Drive, said she did not need to repeat the same concern and agreed with Ms. Halbert.

Brandon Azbell, 5405 Westfield Drive, stated that he echoed the previous two (2) individuals concerns and commented he would have been here sooner, but he had to slow down on his way along Lewis Lane due to the horrible conditions of the road.

Darrel Sharpe, 5310 Westfield Drive, stated his concern with the condition of Lewis Lane and future lower property values. Mr. Sharpe said Lucas has no motivation to repair Lewis Lane or to maintain it as it only affects Parker residents who must use the road daily.

Billy Barron, 6707 Overbrook Drive, said the City of Lucas, Texas, has no motivation to ever repair the portion of Lewis Lane being de-annexed and the residents of King's Crossing are being negatively affected by the state of Lewis Lane.

Roxanne Bogdan, 6701 Overbrook Drive, said she was here on behalf of Susan Medrano, 4406 Dover Drive, who was stuck out of town due to severe weather conditions and read Ms. Godfrey Medrano's email into the record. (See Exhibit 1 – Susan Godfrey Medrano's email, dated April 30, 2025.)

Phillip Kwan, 6602 Stafford Drive, said he was very concerned with the safety of everyone using Lewis Lane and strongly encourages immediate action to be taken on Lewis Lane.

INDIVIDUAL CONSIDERATION ITEMS

1. Consideration and any appropriate action on Resolution 2025-843 awarding contracts for the Dublin Road water line project.

MOTION: Councilmember Pilgrim moved to approve Resolution No. 2025-843 authorizing the City of Parker/the mayor to execute a contract with A and M Construction and Utilities, Inc. for the Dublin Road Water Line project phase/segment 2, as described. Councilmember Lynch seconded with Councilmembers Fecht, Kercho, Lynch, Noe, and Pilgrim for the motion. Motion carried 5-0.

Finance/Human Resource Director Savage reviewed an Enterprise Report (See Exhibit 2 – Finance/Human Resource Director Savage's CIP – Enterprise Funds, dated April 30, 2025.)

2. Consideration and any appropriate action on Ordinance 890 approving an Interlocal Agreement between the City of Lucas and the City of Parker providing maintenance responsibility for Lewis Lane and portions of Lucas Road; providing for disannexation of property within the city limits.

Proposed Ordinance No. 890 was discussed, and it was determined City Council still did not have enough information to make an informed decision. City Attorney Catherine Clifton stated she is awaiting additional information from the City of Lucas but had not received the information prior to tonight's meeting. It was noted that the City of Lucas had their Interlocal Agreement (ILA) ordinance on their City Council meeting agenda on April 17, 2025, but they did not approve it. The item was postponed to June or July.

ADJOURN

Mayor Pettle adjourned the meeting at 8:00 p.m.

APPROVED:

Mayor Lee Pettle

Approved on the 15th day
of July, 2025.

ATTESTED:

Patti Scott Grey, City Secretary

PROPOSED

From: Susan Godfrey

Subject: Lewis Ln

Date: Apr 30, 2025 at 10:09:51AM

To: Lee Pettle L Pettle@parkertexas.us,
ROXANNE BOGDAN

Lee

I'm sending this for Council mtg this evening. I won't make the mtg in person as my flight home was cancelled due to weather in Dallas and the new flight won't get in until after the mtg. Below is what I've asked Roxanne to read for me at the mtg today.

Council, today you are considering an ILA with the City of Lucas for Lewis Ln and Lucas Rd ownership.

The current proposal is not acceptable. It effectively has Parker taking ownership from the lift station (~at Stafford & Lewis) South and Lucas owning from the lift Station to Lucas Rd. The issues with the proposal are:

Exhibit 1

- 1. This likely will eliminate any responsibility for the developer of Kings Crossing for improvements to Lewis Ln that is adjacent to Kings, which is outlined in the 2007 agreement with Parker.**
- 2. There is no teeth in the agreement for either City to maintain the road or bring it up to standard**
- 3. Lucas has failed to maintain the portion of the road they are proposing to take. Their residents at the North end of Lewis can access Lucas Rd using another egress / ingress; so Lucas is unlikely to prioritize repairs**
- 4. Parker residents that live off Lewis contribute around 15% of the property tax rev for Parker. Which is a conservative estimate. Kings Crossing is close to 10% by itself.**
- 5. Parker residents living off Lewis do not have an**

option but to use Lewis to get to Lucas Rd
6. Parker residents tax dollars need to be used to
maintain roads that Parker residents are required to
use.

Parker should negotiate Parker owning Lewis Ln in
its entirety, Lucas should contribute to the cost to
bring the portion of the road lift station North to
Lucas to standard and the developer should be
held to the requirements in the King's agreement.
Parker also needs drainage and other
considerations from Lucas to allow Lucas to own all
of Lucas Rd.

If Council passes the agrmnt as is, it would be a
failure to the tax paying residents of Parker.

**Susan Medrano
4406 Dover Dr
Sent from my iPhone**

Exhibit 2



City Council Meeting

CIP – Enterprise Funds

Wednesday, April 30, 2025



Water/Wastewater Fund Balance (Fund 3)

- Beginning Fund Balance 10/1/24 - \$6,408,223
- Budgeted Revenues FY24-25 - \$5,945,200
- Budgeted Expenses FY24-25 - \$5,913,246
- Fund Balance 9/30/25 - \$6,440,177
- Fund Balance Reserve - \$2,000,000
 - Government Finance Officers Association (GFOA) Best Practice recommends between 45 to 90 days of annual operating expenses (approximately \$750K - \$1.5M) as a minimum balance.
- Available Fund Balance - \$4,440,177



Utility Impact Fee Fund Balance (Fund 60)

- Beginning Fund Balance 10/1/24 - \$2,381,474
- Projected Revenues FY24-25 - \$300,000
- Budgeted Expenses FY24-25 - \$0
- Projected Fund Balance 9/30/25 - \$2,681,474
- Impact Fees are authorized under Chapter 395 of the Texas Local Government Code and are defined as a charge imposed against new development to pay for the off-site construction or expansion of infrastructure facilities that are necessitated by and benefit the new development.



Utility Construction Fund Balance (Fund 62)

- Beginning Fund Balance 10/1/24 - \$1,160,173
- Projected Revenues FY24-25 - \$1,568,773
- Projected Expenses FY24-25
 - Dublin Road Water Line Phase 1 - \$1,639,157
 - Central Pump Station - \$275,046
- Projected Fund Balance 9/30/25 - \$814,743



Fund Balance Summary

- Water/Wastewater Fund - \$4,440,177
- Utility Impact Fee Fund - \$2,681,474
- Utility Construction Fund - \$814,743
- Total Projected Fund Balance 9/30/25 - \$7,936,394



Projects identified in Capital Improvement Plan

Project	Proposed Cost	Fiscal Year	Comments
Water Department Building	\$ 1,200,000	23-24	
Dublin Road Water Line Ph II	\$ 1,421,938	25-26	Revised \$ amount from actual bid
Elevated Storage Tank	\$ 5,016,250	26-27	Amount is likely closer to \$7M
Bois D'Arc Lane Water Line	\$ 415,916	27-28	
	\$ 8,054,104		



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Administration
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Grey for Mayor Pettle
Estimated Cost:	Date Prepared:	July 1, 2025
Exhibits:	<u>Proposed Resolution</u>	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2025-853 SUSPENDING THE JULY 31, 2025 EFFECTIVE DATE OF ONCOR ELECTRIC DELIVERY COMPANY'S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES.

SUMMARY

Oncor Electric Delivery Company ("Oncor" or "the Company") filed an application on or about June 26, 2025 with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by about \$834 million or approximately 13% over present revenues. The Company asks the City to approve a 12.3% increase in residential rates and a 51.0% increase in street lighting rates. If approved, an average residential customer would see a bill increase of about \$7.90 per month.

The resolution suspends the July 31, 2025 effective date of the Company's rate increase for the maximum period permitted by law to allow the City, working in conjunction with the Steering Committee of Cities Served by Oncor, to evaluate the filing, determine whether the filing complies with law, and if lawful, to determine what further strategy, including settlement, to pursue.

The law provides that a rate request made by an electric utility cannot become effective until at least 35 days following the filing of the application to change rates. The law permits the City to suspend the rate change for 90 days after the date the rate change would otherwise be effective. **If the City fails to take some action regarding the filing before the effective date, Oncor's rate request is deemed administratively approved.**

The City of Parker is a member of a 170-city coalition known as the Steering Committee of Cities Served by Oncor ("Steering Committee"). The Steering Committee has been in existence since the late 1980s. It took on a formal structure in the early 1990s when cities served by the former TXU gave up their statutory right to rate case expense reimbursement in exchange for higher franchise fee payments. Empowered by city resolutions and funded by *per capita* assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, the Courts, and the Legislature on electric utility regulation matters for the last 30 years.

Although Oncor has increased rates many times over the past few years, this is the first comprehensive base rate case for the Company since May 2022.

Section 1. The City is authorized to suspend the rate change for 90 days after the date that the rate change would otherwise be effective for any legitimate purpose. Time to study and investigate the application is always a legitimate purpose. Please note that the resolution refers to the suspension period as “the maximum period allowed by law” rather than ending by a specific date. This is because the Company controls the effective date and can extend the deadline for final city action to increase the time that the City retains jurisdiction if necessary to reach settlement on the case. If the suspension period is not otherwise extended by the Company, the City must take final action on Oncor's request to raise rates by July 31, 2025.

Section 2. This provision authorizes the Steering Committee, consistent with the City's resolution approving membership in the Steering Committee, to act on behalf of the City at the local level in settlement discussions, in preparation of a rate ordinance, on appeal of the rate ordinance to the PUC, and on appeal to the Courts. Negotiating clout and efficiency are enhanced by the City cooperating with the Steering Committee in a common review and common purpose. Additionally, rate case expenses are minimized when the Steering Committee hires one set of attorneys and experts who work under the guidance and control of the Executive Committee of the Steering Committee.

Section 3. The Company will reimburse the Steering Committee for its reasonable rate case expenses. Legal counsel and consultants approved by the Executive Committee of the Steering Committee will submit monthly invoices that will be forwarded to Oncor for reimbursement. No individual city incurs liability for payment of rate case expenses by adopting a suspension resolution.

Section 4. This section merely recites that the resolution was passed at a meeting that was open to the public and that the consideration of the Resolution was properly noticed.

Section 5. This section provides that both Oncor and Steering Committee counsel will be notified of the City's action by sending a copy of the approved and signed resolution to certain designated individuals.

POSSIBLE ACTION

Approve the Resolution to suspend Oncor's rate change; or Reject the proposed Resolution allowing the rate change to take effect for the City.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/10/2025
Finance Review:	<i>Grant Savage</i>		07/XX/2025
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	07/01/2025 via Municode
Mayor:	<i>Lee Pettle</i>	Date:	07/XX/2025

RESOLUTION NO. 2025-853
(Suspension or ONCOR Rate Change Effective Date)

RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, SUSPENDING THE JULY 31, 2025 EFFECTIVE DATE OF ONCOR ELECTRIC DELIVERY COMPANY'S REQUESTED RATE CHANGE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING COOPERATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR TO HIRE LEGAL AND CONSULTING SERVICES AND TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL FOR THE STEERING COMMITTEE

WHEREAS, on or about June 26, 2025, Oncor Electric Delivery Company (Oncor), pursuant to PURA §§ 33.001 and 36.001 filed with the City of Parker ("City") a Statement of Intent to increase electric transmission and distribution rates in all municipalities exercising original jurisdiction within its service area effective July 31, 2025; and

WHEREAS, the City of Parker is a member of the Steering Committee of Cities Served by Oncor ("Steering Committee") and will cooperate with the 170 similarly situated city members and other city participants in conducting a review of the Company's application and to hire and direct legal counsel and consultants and to prepare a common response and to negotiate with the Company prior to getting reasonable rates and direct any necessary litigation; and

WHEREAS, PURA § 36.108 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days after the date the rate change would otherwise be effective; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking proceedings are to be reimbursed by the regulated utility.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:

1. That the July 31, 2025, effective date of the rate request submitted by Oncor on or about June 26, 2025, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

2. As indicated in the City's resolution approving membership in the Steering Committee, the Executive Committee of Steering Committee is authorized to hire and direct legal counsel and consultants, negotiate with the Company, make recommendations regarding reasonable rates, and to intervene and direct any necessary administrative proceedings or court litigation associated with an appeal of a rate ordinance and the rate case filed with the City or Public Utility Commission.

3. That the City's reasonable rate case expenses shall be reimbursed by Oncor.

4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

5. A copy of this Resolution shall be sent to Oncor Electric Delivery Company LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to Thomas Brocato, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED by the City Council of the City of Parker, Collin County, Texas on this the 15th day of July, 2025.

CITY OF PARKER:

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO FORM:

Catherine Clifton, Interim City Attorney



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Council
Fund Balance-before expenditure:	Prepared by:	City Secretary Scott Grey for Mayor Pettle
Estimated Cost:	Date Prepared:	July 7, 2025
Exhibits:	<u>Proposed Resolution</u>	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2025-848
ESTABLISHING A PROCEDURE FOR COUNCIL APPOINTMENTS.

SUMMARY

At the June 3, 2025 City Council meeting, Council requested additional revisions to the proposed resolution. Two versions of the proposed resolution are attached, differing only in Section 4.

POSSIBLE ACTION

City Council adopt Version 2.1 or 2.2 of the resolution, adopt with changes, or direct staff to take other action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/08/2025
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	07/14/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	07/ xx /2025

Version 2.1**RESOLUTION NO. 2025-848***(Council Appointments Process)***A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, PROVIDING FOR A PROCESS FOR APPOINTMENTS BY CITY COUNCIL; PROVIDING FOR REPEALER; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City of Parker (“City”) Council from time to time must appoint councilmembers to roles within the City; and

WHEREAS, the City Council from time to time must appoint individuals to City commission or committee positions; and

WHEREAS, the City Council from time to time may nominate or appoint individuals for outside roles otherwise related to the City; and

WHEREAS, the City Council may on occasion need to appoint new councilmembers to fill vacant, unexpired positions; and

WHEREAS, the City Council has determined that a process for such appointments should be established for consistency and predictability;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. The recitals contained in the preamble of this Resolution are incorporated into the body of this Resolution as if set out fully herein.

SECTION 2. For appointments of councilmembers to City positions, the Mayor will call for nominations, which shall not be limited and which will be made verbally after recognition by the Mayor; when there are no further nominations, nominations shall be closed; after nominations are closed, each individual will be given opportunity to indicate their willingness to serve in the role for which they are nominated, and discussions may be had; following discussions, the Mayor shall call for votes for each nominee in the order nominated. If there are more than two nominees, and no single nominee receives a majority of votes, the two nominees with the most votes shall proceed to a second vote. If the second vote results in a tie, the Mayor shall cast a vote for a nominee to break the tie, and the nominee with the majority of votes shall be deemed appointed to the position.

SECTION 3. For appointments of individuals to City commission or committee positions or outside roles, council will be provided with applications for open positions; discussions may be had; following discussions, the council may move approval of the resolution appointing a nominated individual or individuals and further proceedings will be carried out in accordance with Roberts Rules of Order.

Version 2.1

SECTION 4. For appointments of new councilmembers to fill unexpired terms, upon notice to the Council that a vacancy will occur, the vacancy will be announced on the City's website and applications will be accepted by the City for a period of not less than five business days; council may, but is not required to, interview applicants for the position in a posted meeting; the Mayor shall call for a motion when the item is reached; the council may move approval of the resolution appointing a nominated individual or individuals and further proceedings will be carried out in accordance with Roberts Rules of Order.

SECTION 5. For any specific appointment not directly addressed by these provisions, the Council may determine a procedure as needed.

SECTION 6. All provisions of any and all resolutions of the City of Parker found to be in conflict with the provisions of this Resolution be, and the same are hereby, repealed to the extent of the conflict, and all other provisions of the resolutions of the City of Parker not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 7. This Resolution shall take effect immediately from and after its passage.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF PARKER,
COLLIN COUNTY, TEXAS, THIS ____ DAY OF _____, 2025.**

PARKER:

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO LEGAL FORM:

Catherine Clifton, Interim City Attorney

Version 2.2**RESOLUTION NO. 2025-848***(Council Appointments Process)***A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, PROVIDING FOR A PROCESS FOR APPOINTMENTS BY CITY COUNCIL; PROVIDING FOR REPEALER; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City of Parker (“City”) Council from time to time must appoint councilmembers to roles within the City; and

WHEREAS, the City Council from time to time must appoint individuals to City commission or committee positions; and

WHEREAS, the City Council from time to time may nominate or appoint individuals for outside roles otherwise related to the City; and

WHEREAS, the City Council may on occasion need to appoint new councilmembers to fill vacant, unexpired positions; and

WHEREAS, the City Council has determined that a process for such appointments should be established for consistency and predictability;

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SECTION 1. The recitals contained in the preamble of this Resolution are incorporated into the body of this Resolution as if set out fully herein.

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SECTION 3. For appointments of individuals to City commission or committee positions or outside roles, council will be provided with applications for open positions; discussions may be had; following discussions, the council may move approval of the resolution appointing a nominated individual or individuals and further proceedings will be carried out in accordance with Roberts Rules of Order.

Version 2.2

SECTION 4. For appointments of new councilmembers to fill unexpired terms, upon notice to the Council that a vacancy will occur, the vacancy will be announced on the City's website and applications will be accepted by the City for a period of not less than five business days; council may, but is not required to, interview applicants for the position in a posted meeting; the Mayor will call for nominations under a properly posted agenda item. Nominations shall not be limited and will be made verbally after recognition by the Mayor; a nomination must receive a second to be considered. When nominations are closed, discussion may be had; following discussions, the Mayor shall call for votes for each nominee in the order nominated. If there are more than two nominees, and no single nominee receives a majority of votes, the two nominees with the most votes shall proceed to a second vote. If the second vote results in a tie, the Mayor shall cast a vote for a nominee to break the tie, and the nominee with the majority of votes shall be deemed appointed to the position. The approved minutes of a council meeting containing an appointment of a councilmember shall be saved electronically where city resolutions are kept.

SECTION 5. For any specific appointment not directly addressed by these provisions, the Council may determine a procedure as needed.

SECTION 6. All provisions of any and all resolutions of the City of Parker found to be in conflict with the provisions of this Resolution be, and the same are hereby, repealed to the extent of the conflict, and all other provisions of the resolutions of the City of Parker not in conflict with the provisions of this Resolution shall remain in full force and effect.

SECTION 7. This Resolution shall take effect immediately from and after its passage.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF PARKER,
COLLIN COUNTY, TEXAS, THIS _____ DAY OF _____, 2025.**

PARKER:

Lee Pettle, Mayor

ATTEST:

Patti Scott Grey, City Secretary

APPROVED AS TO LEGAL FORM:

Catherine Clifton, Interim City Attorney



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Council
Fund Balance-before expenditure:	Prepared by:	City Secretary Scott Grey for Mayor Pettle
Estimated Cost:	Date Prepared:	July 7, 2025
Exhibits:	<u>None</u>	

AGENDA SUBJECT

UPDATE(S):

FM2551

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ), WASTEWATER TREATMENT PLANT (WWTP) AND MUNICIPAL UTILITY DISTRICT (MUD)

LEWIS LANE

POST OFFICE/ZIP CODE

DUBLIN ROAD WATER LINES

NEWSLETTER

CAPITAL IMPROVEMENT PLAN (CIP)

PERSONNEL MANUAL

COMPREHENSIVE PLAN (COMP)

NOISE COMMITTEE

ANY ADDITIONAL UPDATES

MONTHLY/QUARTERLY REPORTS

[June 2025 - Building Permit/Code Report](#)

[June 2025 – Court Report](#)

[June 2025 - Finance \(monthly financials\) Report](#)

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/08/2025
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	07/08/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	07/ xx /2025



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Council
Fund Balance-before expenditure:	Prepared by:	City Secretary Scott Grey for Mayor Pettle
Estimated Cost:	Date Prepared:	July 7, 2025
Exhibits:	Special Acknowledgement of Fire Training	

AGENDA SUBJECT

ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$1,000 [RES. NO. 2024-801])

Melissa Tierce donated a case of Body Armor drinks valued at \$25 to the Police Department.

Lea Ann Hall, Alyssa and Alex Finklea a donated \$500 cash to the Fire Department.

Debra Merlino donated a tray of pastries valued at \$25 to the Police Department.

Special Acknowledgement of Training at 3900 McCreary Road by Fire Department.

SUMMARY

Please review information provided.

POSSIBLE ACTION

.City Council may accept or decline donation(s).

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/08/2025
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	07/08/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	07/ XX /2025

From: [Jeffrey Kendrick](#)
To: [Lee Pettle](#)
Cc: [Patti Grey](#); [Justin Miller](#)
Subject: Donated House
Date: Wednesday, July 2, 2025 2:25:07 PM

Acknowledgment of Training at 3900 McCreary Rd

The Nicholson family home at 3900 McCreary Rd, set for demolition as part of a new development, provided the Parker Fire Department with a rare and valuable two-week training opportunity. Thanks to James Murphy of Buckingham Ventures and a signed liability release, our crews were able to conduct essential training evolutions that will greatly enhance our preparedness.

We extend our sincere appreciation to those who made this possible:

- **Catherine Clifton**, City Attorney
- **Gary Machado**, Public Works Director
- **Mayor Lee Pettle**
- **John Arnold**, Buckingham Ventures, LTD

Your support was instrumental, and the Parker Fire Department is truly grateful

Jeff Kendrick, CFE
Assistant Chief
214-680-8409
Parker Fire Department
5700 E. Parker Rd
Parker, TX 75002





Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: ACA/CS Scott Grey for Mayor Pettle
Estimated Cost:	Date Prepared: July 3, 2025
Exhibits:	Future Agenda Items – Work in Progress

AGENDA SUBJECT

FUTURE AGENDA ITEMS

SUMMARY

The “Future Agenda Items” document is still being updated, but we have attached an update for your review.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	07/03/2025
Fire Review	<i>Justin Miller</i>		07/08/2025
Public Works Review	<i>Gary Machado</i>		07/09/2025
Police Review	<i>Kenneth Price</i>		Out
Finance/HR Review	<i>Grant Savage</i>		07/09/2025
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	07/09/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	07/ xx /2025

Date and Other Information	Item Description	Contact	Notes
2025 or later	Southridge gate request	Richard Pratt/Gary Machado	met in 2023 on this and put off this construction completes
Jul-05	Water impact fees	Machado/Kerkoff	
8/19/2025	Public Works building	Machado	
TBD	Attorney appointment	Pettle	
by 10-1-25	Fee Schedule	Machado/Savage/Clifton	
TBD	Any plats	Machado	
TBD	Roberts Rules of Order	Pettle	
TBD	Post Office/Zip Code	Halbert	To find and show video on parliamentary proceures and RRO
Nov-25	Board/Commission appointments	Patti Grey	took over from Lynch
Jul-25	Lucas ILA	Clifton	as necessary
TBD	Annual records review	Patti Grey	on going
July-August 2025	CIP updates	City Staff	Record retention policy done 7/1/25.
TBD	Resolution on employment required time with city	Clifton	Include funding sources. Awaiting City Administrator.
TBD	Council Procedures	Pettle	
TDB	Agenda procedures	Clifton/Grey/Pettle	law changed on posting
TBD	Procedures of Presentations	Pettle/Clifton/Grey	
In Progress	Personnel Manual	Clifton	edits in progress. Target date for completion 10-1-25
TBD	Procedural manual	Pettle/Clifton/Grey/C.A	
Quarterly	Investment Report	Savage	
Quarterly	Departmental Reports	Dept. Heads	
TBD	Comp Plan	Pettle	
TBD	Council Training	Clifton	
TBD	Retreat	Bogdan	
TBD	Trail Plan	Barron	with P and R.