



AGENDA
CITY COUNCIL MEETING
SEPTEMBER 16, 2025 @ 5:30 PM

Notice is hereby given that the City Council for the City of Parker will meet on Tuesday, September 16, 2025 at 5:30 PM at the Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002. The City Council meeting will be open to the public and live streamed.

Pursuant to Texas Government Code § 551.127, notice is given that it is the intent of the City Council that a quorum of the Council will be physically present for the above-referenced meeting at Parker City Hall, 5700 E. Parker Road, Parker, Texas. Some council members or City employees may participate in this meeting remotely by means of video conference call in compliance with state law.

CALL TO ORDER – Roll Call and Determination of a Quorum

WORKSHOP (5:30 PM)

1. COMPREHENSIVE PLAN

[Comp Plan 2024-10-24 P&Z Incorporated Changes Rev A.docx](#)

[Comp Plan 2024-10-24 P&Z Markups Prior to Rev A.docx](#)

[Comp Plan Feedback from Terry Lynch.pdf](#)

[CompPlan 1-23-25Mtg- AcceptedMarkups from Russ](#)

ADJOURN

CALL TO ORDER – Roll Call and Determination of a Quorum (7:00 PM)

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PRESENTATIONS

2. PRESENTATION BY FIRE CHIEF JUSTIN MILLER

PUBLIC COMMENTS – The City Council invites any person with business before the council to speak to the council. No formal action may be taken on these items at this meeting. please keep comments to 3 minutes.

ITEMS OF COMMUNITY INTEREST

3. PEANUT BUTTER FOOD DRIVE FOR NORTH TEXAS FOOD BANK – SEPTEMBER 1- 30, 2025

NATIONAL NIGHT OUT (NNO) – TUESDAY, OCTOBER 7, 2025, 6 P.M. – 9 P.M

OCTOBER 7, 2025 REGULAR CITY COUNCIL MEETING CANCELED DUE TO NNO
PARKS AND RECREATION COMMISSION (P&R) – WEDNESDAY, OCTOBER 8, 2025, 5 PM

OCTOBER 21, 2025 REGULAR CITY COUNCIL MEETING START AFTER 5 PM
DUE TO GENERAL ELECTION EARLY VOTING

Parkerfest 2025! – SUNDAY, OCTOBER 19, 2025, 3 PM – 6 PM

NATIONAL PRESCRIPTION DRUG TAKE BACK EVENT SATURDAY, OCTOBER 25, 2025, 10 AM – 2 PM

NOVEMBER 4, 2025 REGULAR CITY COUNCIL MEETING CANCELED DUE TO
GENERAL ELECTION

November 4, 2025 General and Special Election- Early Voting Dates and Hours

Sunday (Domingo)	Monday (Lunes)	Tuesday (Martes)	Wednesday (Miércoles)	Thursday (Jueves)	Friday (Viernes)	Saturday (Sábado)
October 19 No Voting (19 de octubre) (Sin votar)	October 20 No Voting (20 de octubre) (Votación adelantada)	October 21 Early Voting (21 de octubre) (Votación adelantada)	October 22 Early Voting (22 de octubre) (Votación adelantada)	October 23 Early Voting (23 de octubre) (Votación adelantada)	October 24 Early Voting (24 de octubre) (Votación adelantada)	October 25 Early Voting (25 de octubre) (Votación adelantada)
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11 am – 5 pm	7am - 7pm	7am - 7pm	7am - 7pm	7am - 7pm	7am - 7pm	
November 2 No Voting (2 de noviembre) (Sin votar)	November 3 No Voting (3 de noviembre) (Sin votar)	November 4 Election Day (4 de noviembre (Día de las elecciones) 7am - 7pm				

CONSENT AGENDA - Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

4. APPROVAL OF MEETING MINUTES FOR AUGUST 27, 2025. [SPECIAL MEETING]

5. APPROVAL OF MEETING MINUTES FOR AUGUST 30, 2025. [SPECIAL MEETING]

INDIVIDUAL CONSIDERATION ITEMS

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 899 APPOINTING A CITY ATTORNEY.
7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 900 AUTHORIZING EXPENDITURES AND APPROVING AMENDMENT(S) TO THE FY 2024-2025 OPERATING BUDGET.
8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2025-860 REGARDING THE SUSPENSION OF SELECT PARK RULES PURSUANT TO PARKER CODE OF ORDINANCE SECTIONS 97.11 AND 97.14 FOR PARKERFEST 2025 ON SUNDAY, OCTOBER 19, 2025, FROM 12:00 P.M. TO 8:00 PM UPON SATISFYING CERTAIN CONDITIONS.
9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2025-861 OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AUTHORIZING PARTICIPATION IN THE PROPOSED NATIONAL OPIOID DIRECT SETTLEMENT WITH PURDUE PHARMA LP AND THE SACKLER FAMILY; APPROVING THE GOVERNMENTAL ENTITY AND SHAREHOLDER SETTLEMENT AGREEMENT ("GESA").
10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2025-862, REGARDING NOMINATION(S) OF A BOARD OF DIRECTOR POSITION(S) FOR THE COLLIN COUNTY CENTRAL DISTRICT. [2 OF 2 NOMINATION(S) 1ST 2025 0909 – RES. NO. 2025-858]

ROUTINE ITEMS

11. UPDATE(S):

FM2551

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)

LEWIS LANE

POST OFFICE/ZIP CODE

DUBLIN ROAD WATER LINES

NEWSLETTER

CAPITAL IMPROVEMENT PLAN (CIP)

PERSONNEL MANUAL

COMPREHENSIVE PLAN (COMP)

TRAIL PLAN

ANY ADDITIONAL UPDATES

MONTHLY/QUARTERLY REPORTS

[August 2025 - Building Permit/Code Report](#)

[August 2025 – Court Report](#)

[August 2025 – Republic Services Inc., dba Allied Waste Services of Plano](#)

DONATION(S)

12. ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$1,000 [RES. NO. 2024-801])

James M. Clay donated \$500 cash to the Fire Department.
Alex Taylor donated chips valued at \$15 to the Police Department.

FUTURE AGENDA ITEMS

13. FUTURE AGENDA ITEMS

EXECUTIVE SESSION START TO FINISH – Pursuant to the provision of Chapter 551, Texas Government Code the City Council may hold a closed meeting

RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Government Code Section 551.074 Personnel – To deliberate the appointment, employment, or duties of a city administrator.

Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

RECONVENE REGULAR MEETING.

ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions to the requirement that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before September 10, 2025, at the Parker City Hall, as required by Texas Open Meetings Act (TOMA) is also posted to the City of Parker Website at www.parkertexas.us

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.

Date Notice Removed

Patti Scott Grey
City Secretary

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Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Council
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Hull for Council
Estimated Cost:	Date Prepared:	September 5, 2025
Exhibits:	Please see linked info below.	

AGENDA SUBJECT

WORKSHOP

COMPREHENSIVE PLAN

SUMMARY

Please review the information provided by P&Z Chair Wright via 2024 1024 email and be prepared for a discussion.

Below are links to the Comp Plan files we would like to forward to the City Council. You should be able to download them from the links.

[Comp Plan 2024-10-24 P&Z Incorporated Changes Rev A.docx](#)

[Comp Plan 2024-10-24 P&Z Markups Prior to Rev A.docx](#)

[Comp Plan Feedback from Terry Lynch.pdf](#)

“Comp Plan 2024-10-24 P&Z Incorporated Changes Rev A.docx” is the file with the changes incorporated from “Comp Plan 2024-10-24 P&Z Markups Prior to Rev A.docx” “Comp Plan Feedback from Terry Lynch.pdf” is the file provided by Terry Lynch with her extensive suggested improvements. While she has provided many inputs that should be considered, we would like input from Council before a committee is convened whose job it would be to consolidate and incorporate approved changes.

Mayor Pettle added the following Information from Cindy Meyer

[Sent via Monday, January 6, 2025 1:29:02 PM email.

[CompPlan 1-23-25Mtg- AcceptedMarkups from Russ](#)

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Gary Machado</i>	Date:	09/xx/2025
City Attorney:	<i>Catherine Clifton</i>	Date:	09/xx/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	09/xx/2025



Council Agenda Item

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Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Hull for Mayor Pettle
Estimated Cost:	Date Prepared:	September 10, 2025
Exhibits:	<u>None</u>	

AGENDA SUBJECT

PRESENTATION

SUMMARY

Fire Chief Justin Miller will give a presentation regarding a recent donation.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Hull</i>	Date:	09/10/2025
City Attorney:	<i>Catherine Clifton</i>	Date:	09/10/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	09/ xx /2025



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Council
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Hull for Mayor Pettle
Estimated Cost:	Date Prepared:	September 5, 2025
Exhibits:	1. North Texas Food Bank August 2025 Letter & Brochure 2. NATIONAL NIGHT OUT (NNO) (hyperlink and attached)	

AGENDA SUBJECT

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		7am - 7pm				

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Hull</i>	Date:	09/05/2025
City Attorney:	<i>Catherine Clifton</i>	Date:	09/09/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	09/ xx /2025



Patti Scott Grey
5700 E Parker Rd
Parker, TX 75002-6767



August 2025

Dear Patti,

More of our neighbors are struggling with hunger than ever before — and we are preparing to see an even greater need this fall. Every day, I hear stories of households facing heartbreaking situations, like whether to pay a utility bill or buy groceries for their family. Or an older adult whose fixed income isn't enough to cover both food and health care.

No one should ever have to make these difficult decisions. Your support ensures that North Texans have access to the nourishment they need — and hope for the future.

In our fall issue of *Around the Table*, you'll read about Roy, Brenda and volunteers Sloane and Sean. Their stories demonstrate the lasting impact of your partnership, and I hope you are as inspired by their gratitude as I am.

During challenging times, we must rely on the strength of our community to help our neighbors thrive. Thank you for using your influential voice to proclaim that hunger is unacceptable and act on the hunger crisis through smart policy. If you have any questions regarding hunger-related programs in North Texas or if you would like to become more involved in advocating for anti-hunger policies, please reach out to me at policy@ntfb.org.

Thank you for standing with us to nurture a healthy future for every North Texan.

Gratefully,

A handwritten signature in blue ink that reads "Clarissa Clarke".

Clarissa Clarke
Government Relations Director

AROUND *the* TABLE



Fall 2025

You're
transforming
lives through
healthy food
for neighbors
across North
Texas this fall.

 North
Texas
Food
Bank

FEEDING
AMERICA

Trisha Cunningham
President & CEO



Our Neighbors Need You This Fall



As our neighbors continue to endure economic uncertainty, I'm so grateful for partners like you. **Because of your support, North Texas Food Bank is here to provide nourishing meals — and lasting hope — to people who need them most.**

In this issue of *Around the Table*, you'll meet Roy, a retiree who brings food to his family and elderly neighbors, and Brenda, who visits a weekly distribution to help nourish her two young daughters. Lastly, you'll hear from volunteers Sloane and Sean, who also know what it's like to need a helping hand.

In the face of hardship, more and more North Texans are relying on our community for the strength and support they need to get by. Some of our neighbors may even be visiting a food pantry for the first time in their life.

Your support truly makes a difference for our neighbors facing hunger. And right now, you can **TRIPLE** your impact! Thanks to a \$50,000 matching gift from Charles Evans Hughes Memorial Fund, every donation will go **THREE TIMES** as far to help fight hunger in our community.

Thank you for nourishing our neighbors this fall and all year long. Together, we can build a hunger-free, healthy North Texas.

Gratefully,

Trisha Cunningham
President & CEO

Board

Meeting Date: 09/16/2025 Item 3.

Executive Committee

Ginny Kissling, Ryan, LLC (Chair)
Retta Miller, Jackson Walker, LLP (Vice Chair-Elect)
Chris Barrett, Boston Consulting Group
Kimberly Cockrell, Toyota Motor North America
Patti Hansen, Capital One
Jerri Garison, Baylor Scott & White Health
Rev. Dr. Lael C. Melville, Melville Family Foundation
Mike Preston, Community Volunteer
Tom Walker, Dallas Cowboys Football Club Ltd

Members at Large

Aradhana (Anna) Asava, HungerMitao
Edmundo Castañeda, Parkland Health
Nitin Chaturvedi, Community Volunteer
Catherine Enrico, The Enrico Foundation
Kelsey George*, Junior League of Dallas
J. Hedrick, Smile Doctors, LLC
Mabrie Jackson, H-E-B/Central Market
Matt James, FedEx Office and Print Services
Don Janacek, FreshOne Holdings, LLC
Russell Jones, AT&T
Kim Kesler, KPMG, LLP
Mark Kleinman, Community Volunteer
Tom Nelson, Albertsons/Tom Thumb
Antonella Pisani, Eyeful Media

*Ex-officio members

Chair Emeritus

Anurag Jain, Access Healthcare

General Counsel

Taylor Reed, DLA Piper LLP (US)

President & CEO

Trisha Cunningham

Life Board Members

John A. Beckert, Community Volunteer
Tom Black, Community Volunteer
Jerry Ellis, Community Volunteer
Anurag Jain, Access Healthcare
Teresa Phillips, TPHD, LLC
Stephan Pyles, Stephan Pyles Concepts

Founders

Jo Curtis
Ambassador Kathryn Hall
Lorraine Griffin Kircher
Liz Minyard

Address, Email and Phone Number for all members:

3677 Mapleshade Lane, Plano, TX 75075
info@ntfb.org
214.330.1396

Healthy Food for a Giving Heart

Roy passes along your generosity to his family and community.

At 69, Roy knows how important it is to always look out for others. Despite retirement and a leg injury from years of grinding steel, he's dedicated to caring for his younger sister and her daughter, who live with him.

"We take care of each other. We help each other out," Roy says of his family. They rely on food assistance through one of North Texas Food Bank's partner food pantries to help make ends meet.

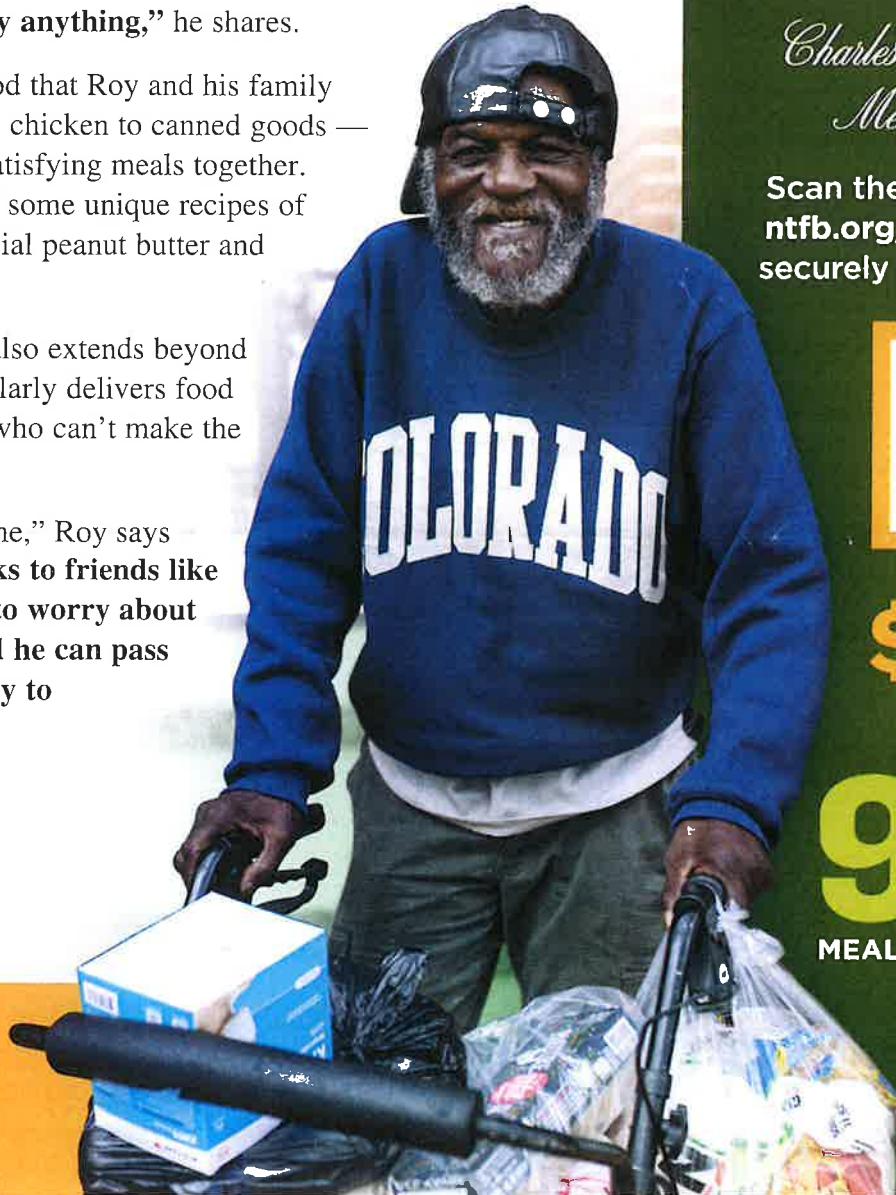
With today's soaring grocery prices, your support ensures Roy's family has access to essential items they otherwise couldn't afford. **"Everything from eggs to peanut butter is so high now, it's hard to buy anything,"** he shares.

The nutritious food that Roy and his family receive — from fresh chicken to canned goods — helps them prepare satisfying meals together. Roy has even created some unique recipes of his own, like his special peanut butter and tuna sandwich!

Your generosity also extends beyond Roy's home. He regularly delivers food to elderly neighbors who can't make the trip themselves.

"God is good to me," Roy says with gratitude. **Thanks to friends like you, Roy never has to worry about going hungry — and he can pass along your generosity to his community!**

Your generosity provides food — and hope — when it's needed most!



3X THE IMPACT!

Thanks to our friends at Charles Evans Hughes Memorial Fund, all gifts made by October 15 will be matched — up to \$50,000!

Your generosity will TRIPLE in impact to provide access to three times as many nourishing meals for children and families this summer and all year long.

*Charles Evans Hughes
Memorial Fund*

Scan the QR code or visit ntfb.org/fallnewsletter to securely give online today!

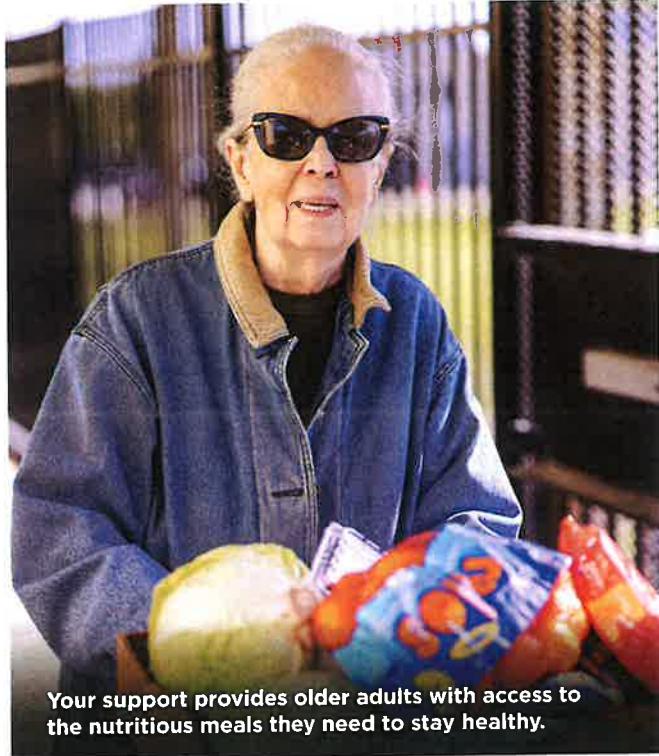


\$1 = ~~3~~
9 MEALS!



Thank You for Nourishing Our Neighbors

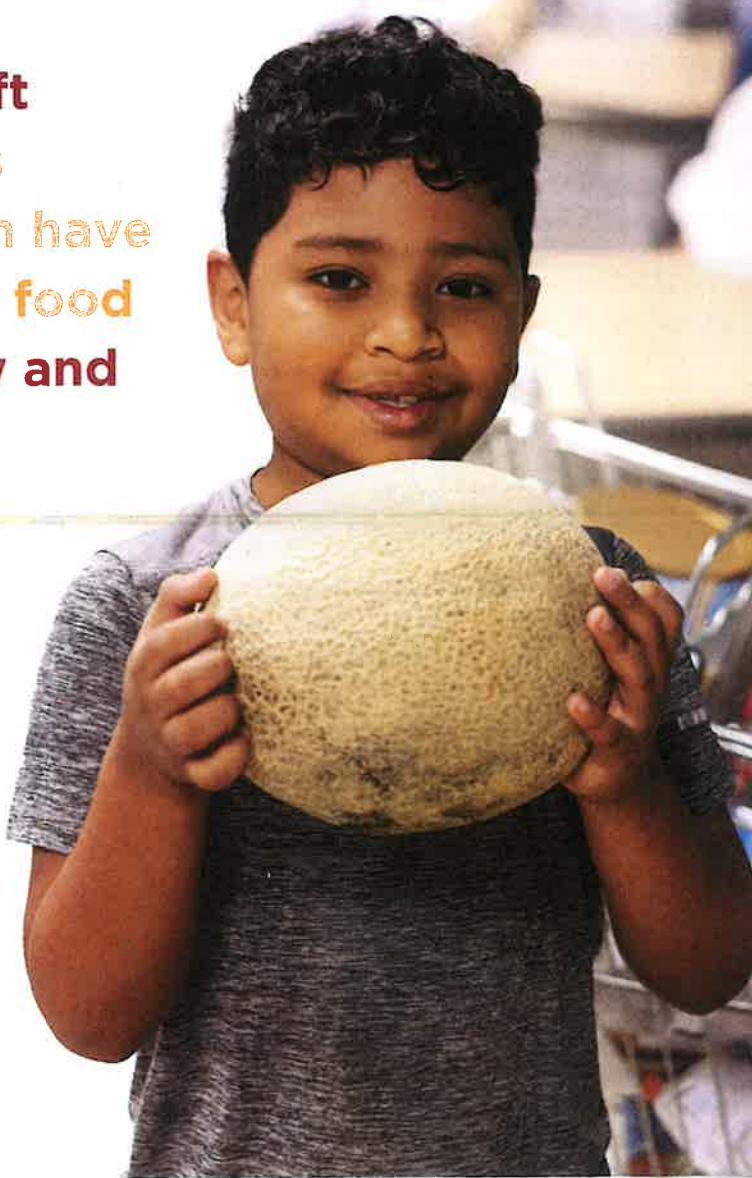
Your generosity is life-changing for children, families & seniors.



s across North Texas
d older adults in our community.



Your gift
ensures
children have
healthy food
to grow and
thrive.



Meeting Date: 09/16/2025 Item 3.

Ways to Get Involved

Hunger Action Month

Every September, North Texas Food Bank stands with Feeding America to raise awareness and inspire action to close the hunger gap. From volunteer opportunities to fundraising drives, there are plenty of ways for you to get involved. Learn more at ntfb.org/HAM.

CANstruction

CANstruction, an annual event of giant canned food structures, will be on display at NorthPark Center from August 30 through September 14. This year's theme is "May the Fork Be with You." You can vote by making a donation online for your favorite sculpture. Not only will gifts support North Texas Food Bank, but all the canned goods used in the sculptures will be donated as well! Learn more at ntfb.org/canstruction.

2025 State Fair of Texas

From September 26 through October 19, North Texas Food Bank is excited to partner with the State Fair of Texas once again to help our neighbors facing hunger. State Fair visitors can bring two jars of peanut butter on opening day to receive \$10 off admission. And every Wednesday, guests can bring five canned food items to get admission for only \$5! Learn more at ntfb.org/statefairoftexas.

Leave a Lasting Legacy to Fight Hunger

You can help build a healthy, hunger-free North Texas for generations to come.

Partner with North Texas Food Bank to make a planned gift and become a member of the Full Plate Society. Receive exclusive invitations to special events throughout the year and see firsthand how you make a difference for our neighbors facing hunger.

Types of Planned Gifts

- Wills and living trusts
- Life insurance gifts
- Stock gifts and real estate
- IRA charitable rollovers
- Appreciated securities

If North Texas Food Bank is already part of your plan, please let us know. For questions, contact Erin Fincher at 214-269-8976 or erinf@ntfb.org, or visit freewill.com/northtexasfoodbank.



Spread

Meeting Date: 09/16/2025 Item 3.



SEPTEMBER 1 – 30, 2025

Every September during Hunger Action Month, North Texas Food Bank holds an annual Peanut Butter Drive to highlight food insecurity throughout our community. Donated jars of peanut butter and other nut butters are distributed through feeding initiatives like our *Nourish the Future* programs, which fight child hunger by partnering with schools and community organizations to provide healthy food to children and families.

Last year, through the support of our community, we collected more than 84,000 pounds of peanut butter and raised nearly \$300,000 to purchase additional peanut butter during the year. Our goal this year is to collect \$350,000 and 100,000 pounds! To get involved, your company, school or organization can register to host a drive or participate virtually, or you can collect jars and drop them off at our Perot Family Campus.

For more information, visit ntfb.org/peanutbutterdrive.

NORTH TEXAS GIVING DAY SEPTEMBER 18, 2025

Join your fellow North Texans on September 18 to make this year's North Texas Giving Day the most successful ever! In 2024, our community came together to raise the funds needed to provide **more than 4.1 million nutritious meals!**

As the cost of living continues to rise, our neighbors facing hunger need your support more than ever. Beginning on September 1, you can schedule your online gift in advance or set a reminder to give on September 18. Visit ntfb.org/givingday to help our community thrive.

NORTH TEXAS
GIVING DAY
COMMUNITIES FOUNDATION of TEXAS

SPONSORED BY

With your continued support, Brenda's will have access to healthy food this fall.



Your Support Makes a Difference for Brenda and Her Family

“Thank you so much for having these services for people who need them.”

Feeding a family of four is a balancing act for Brenda. Her husband's work in construction can vary widely depending on the weather, which means their monthly budget has its ups and downs.

One rainy day can lead to fewer work hours — and less money to cover the bills.

Thankfully, Brenda found a weekly food distribution at a North Texas Food Bank partner pantry. **Because of your support, she doesn't have to worry about providing healthy meals for her family.**

“Everything has gone up,” Brenda shares. “The assistance here is one less expense for us.”

Nutritious food is crucial for Brenda's two daughters, who are 4 and 8 years old. She particularly appreciates the fresh vegetables, milk and meat she receives at the distribution.

Your generosity makes a life-changing difference for Brenda and her family. Because of you, parents can put food on the table and provide their children with the nourishing meals they need to grow and thrive.

Brenda expresses her gratitude for your ongoing support. **“Thank you so much for having these services for people who need them.”**

“Weekend Warriors” Sloane and Sean

Find Joy in Volunteering

You are a vital part of our supportive community — thank you!

When Sloane and Sean first visited Community Lifeline Center, a North Texas Food Bank partner pantry, they were looking for a helping hand.

“We actually had a little bit of a struggle one month,” Sloane says, recalling when they received a water bill that exceeded their budget. **“We were both working full time and it was still a struggle for us.”**

When they got back on their feet, the support they had received inspired them to volunteer, which is now a regular part of their routine. **“We’re the weekend warriors,”** Sean says with laugh.

On Fridays and Saturdays, you’ll find the couple cleaning out and restocking the pantry. Sean’s construction company has also helped with repairs and installations.

As the costs of groceries, utilities and other living expenses continue to soar, Sloane and Sean have seen a drastic increase in the number of people in need of support.

“I can’t imagine how people with very limited income are able to pull through,” Sloane says. **“That’s why they’ll have to make a choice**

between paying their water bill and eating.”

Much like Sloane and Sean, many other volunteers also needed help at one point in their lives. **“They got assistance. They’ve been homeless before. They lost their jobs,”** Sean describes, noting that both visitors and volunteers come from many different walks of life.

Thanks to your generosity, our neighbors facing hunger can rely on our community for nourishing meals — and lasting hope.

“We have a great community that really just wants to help,” says Sloane. **“It’s a huge blessing for us to be able to do this.”**



Thank you for investing in your neighbors. Your gift brings us one step closer to a hunger-free, healthy North Texas!



Physical Address:
3677 Mapleshade Lane
Plano, TX 75075
P 214.330.1396
F 214.331.4104

Mailing Address:
P.O. Box 676204
Dallas, TX 75267-6204

Our Vision:
A hunger-free, healthy North Texas



National Night Out

National Night Out, an annual, nationwide Neighborhood Watch campaign, is held in early October (Texas only). This program promotes involvement in local crime and drug prevention activities, strengthens police-community partnerships, and encourages neighborhood camaraderie as part of our national efforts to let criminals know that not only America and the State of Texas are united, but the City of Parker is also dedicated in building a safer and more caring community within our country. Along with the traditional "lights on" and front porch vigils, cities and towns across America celebrate NNO with a variety of events and activities such as: block parties, cookouts, parades, flashlight walks, visits from local police, and safety demonstrations.



Parker PD National Night Out 2025 Registration

National Night Out 2025 will be held on October 7, 2025. Please visit www.natw.org for more information and block party ideas.

The Parker Police Department would love to participate in all the National Night Out activities going on throughout the city. If your neighborhood or just a couple of friends are getting together to promote and participate in National Night Out 2025, please feel free to complete the [National Night Out Registration Form 2025](#) and we will be sure to stop by and say, "Hi"! Registered block parties will receive visits from members of the City Council, members of the City Staff, the Parker Police Department, and the Parker Fire Department.

If you would like to request cones or barricades for your event, please contact us at 972-442-0333.

Registration forms must be submitted by October 3rd at 5 p.m. via email to Michelle Hsieh (mhsieh@parkertexas.us)



Parker Police Department



National Night Out Registration Form October 7, 2025

Registration Deadline: October 3, 2025 at 5 p.m.

Please send completed forms to Michelle Hsieh (mhsieh@parkertexas.us)

Registrant Contact

Name: _____

Phone: _____

Email: _____

Neighborhood (if applicable): _____

HOA (if applicable): _____

Address: _____

Estimated Start Time: _____

Estimated End Time: _____

Estimated Kids Attendance: _____



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Secretary
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Hull
Estimated Cost:	Date Prepared:	September 5, 2025
Exhibits:	<u>Proposed Minutes</u>	

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR AUGUST 27, 2025. [SPECIAL MEETING]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Hull</i>	Date:	09/05/2025
City Attorney:	<i>Catherine Clifton</i>	Date:	09/09/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	09/ XX /2025



MINUTES
CITY COUNCIL MEETING
AUGUST 27, 2025

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 6:00 p.m. Mayor Pro Tem Buddy Pilgrim and Councilmembers Billy Barron, Roxanne Bogdan, and Colleen Halbert were present. Councilmember Darrel Sharpe was absent.

Staff Present: Asst. City Administrator/City Secretary Patti Scott Grey (left @ 6:30 p.m.) and Interim City Attorney Catherine Clifton

EXECUTIVE SESSION START TO FINISH -Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Government Code Section 551.074 Personnel—To conduct interviews and deliberate the appointment, employment, and duties of a city administrator.

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettle recessed the special meeting to Executive Session at 6:01p.m.

RECONVENE SPECIAL MEETING.

Mayor Lee Pettle reconvened the meeting at 7:34 p.m.

ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

ADJOURN

Mayor Pettle adjourned the meeting at 7:40 p.m.

APPROVED:

Mayor Lee Pettle

Approved on the 16th day
of September, 2025.

Patti Scott Hull, City Secretary

PROPOSED



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Secretary
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Hull
Estimated Cost:	Date Prepared:	September 5, 2025
Exhibits:	<u>Proposed Minutes</u>	

AGENDA SUBJECT

APPROVAL OF MEETING MINUTES FOR AUGUST 30, 2025. [SPECIAL MEETING]

SUMMARY

Please review the attached minutes. If you have any questions, comments, and/or corrections, please contact the City Secretary at PGrey@parkertexas.us prior to the City Council meeting.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Hull</i>	Date:	09/05/2025
City Attorney:	<i>Catherine Clifton</i>	Date:	09/09/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	09/ XX /2025



MINUTES
CITY COUNCIL MEETING
AUGUST 30, 2025

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Lee Pettle called the meeting to order at 9:30 a.m. Mayor Pro Tem Buddy Pilgrim and Councilmembers Billy Barron, Roxanne Bogdan, Colleen Halbert, and Darrel Sharpe were present.

Staff Present: Interim City Attorney Catherine Clifton

EXECUTIVE SESSION START TO FINISH -Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Government Code Section 551.074 Personnel—To conduct interviews and deliberate the appointment, employment, and duties of a city administrator.

Government Code Section 551.071(1)—Consultation with City Attorney concerning Pending or Contemplated Litigation.

Government Code Section 551.071(2) – Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter (Open Meetings Act).

Mayor Lee Pettle recessed the special meeting to Executive Session at 9:31 a.m.

RECONVENE SPECIAL MEETING.

Mayor Lee Pettle reconvened the meeting at 12:50 p.m.

ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

ADJOURN

Mayor Pettle adjourned the meeting at 12:51 p.m.

APPROVED:

Mayor Lee Pettle

ATTESTED:

Patti Scott Hull, City Secretary

Approved on the 16th day
of September, 2025.

PROPOSED



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Administration/Council
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Hull for City Attorney C. Clifton
Estimated Cost:	Date Prepared:	September 10, 2025
Exhibits:	1. <u>Proposed Ordinance</u> 2. <u>Resume</u>	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 899 APPOINTING A CITY ATTORNEY.

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Hull</i>	Date:	09/10/2025
City Attorney:	<i>Catherine Clifton</i>	Date:	09/10/2025 via Municode
Mayor:	<i>Lee Pettle</i>	Date:	09/ XY /2025

ORDINANCE NO. 899
(City Attorney Appointment)

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARKER,
TEXAS APPOINTING CATHERINE CLIFTON TO SERVE AS THE CITY
ATTORNEY OF THE CITY OF PARKER AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, Under Chapter 22, Subchapter C, Sec 22.071 of the Local Government Code; City Council to appoint a competent and duly qualified and licensed attorney, practicing in the State of Texas, to be the attorney for the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:

Section 1. That Catherine Clifton is appointed as the City Attorney of the City of Parker and is authorized to act with all the authority of the City Attorney of the City of Parker as provided in and the statutory and common laws of the State of Texas, and the Code of Ordinances, City of Parker, Texas.

Section 2. This Ordinance shall take effect Tuesday, September 9, 2025.

PASSED AND APPROVED by the City Council of the City of Parker, Texas, this 16th day of September, 2025.

APPROVED:

Lee Pettle, Mayor

ATTEST:

Patti Scott Hull, City Secretary

APPROVED AS TO FORM:

City Attorney Catherine Clifton

CATHERINE CLIFTON

J D ◆ M B A ◆ S P H R

C O N T A C T

cc@gannawayclifton.law

C O R E C O M P E T E N C I E S

Client Communications

Employment Law

Employment Liability Assessment

Texas Open Meetings Act

Texas Public Information Act

Risk Management

Coaching & Counseling

E D U C A T I O N & C E R T I F I C A T I O N S

Juris Doctor

Texas Tech University School of Law

Master of Business Administration

University of Texas of the Permian Basin

SPHR Certification

Human Resources Certification Institute

Bachelor of Arts

Southwestern University
Georgetown, Texas

P R O F E S S I O N A L E X P E R I E N C E

Partner | Gannaway Clifton PLLC | February 2021 – present

- Provide legal advice and guidance to public and private sector employers on employment issues including disciplinary, leave, and policy issues
- Represent clients before agencies including EEOC, TWC, SOAH and DOL
- Conduct employment investigations
- Advise elected officials on a wide range of employment laws, open meetings, and public information act

Interim City Attorney | City of Denton | May 2021 – October 2021

First Assistant City Attorney | City of Denton | 2020 – 2021

Deputy City Attorney | City of Denton | 2019 – 2020

- Manage and coordinate the activities of the City's Legal Department and outside legal services
- Develop, coach, support and evaluate attorneys and support staff
- Prepare Legal Status Updates regularly and advise Council as to applicable laws, liability
- Attend City Council meetings, Board, Commission and Committee meetings and executive staff meetings; hold weekly internal staff meetings to review meetings and discuss pending agenda items and projects
- Conduct legal research and advise Council, Boards, and staff as to applicable laws
- Draft and review contracts, prepare resolutions and ordinances, and perform research as needed for assigned departments
- Keep current on legislative and legal issues, apprise Council and staff of significant changes
- Advise on policies and procedures for the organization to ensure compliance with laws and best practices
- Research and maintain knowledge of federal and state law and local policy on open meetings, and public information, employment, and utility matters

Human Resources Consultant | Self-Employed | 2018 – 2019

Provided Human Resources services, including policy review and development, employee relations and investigations, and resolution of compensation issues.

Administrative Services Director | City of Midland | 2012 – 2017

- Led the Human Resources, Risk Management, and Payroll and Benefits divisions for the City of Midland
- Managed a department budget of \$1.3M, as well as the Group Health Fund (\$12M), Workers Compensation Fund (\$1.58M), and General Liability Fund

PROFESSIONAL MEMBERSHIPS

State Bar of Texas

Member – Labor and Employment Section, Government Section

Admitted to practice in Federal Court

Eastern District of Texas
Western District of Texas

Texas City Attorneys Association

Member

Ector County Bar Association (previously served)

President
Vice President

State Bar of Texas Grievance Committee (previously served)

Panel 15D

Texas Municipal Human Resources Association

Member

CORE VALUES

Integrity

Ownership of Decisions

Issue Resolution Focus

Candid, Constructive Communication

Quality Service

Transparency

Systemic / Inclusive Decision Making

(\$1.3M)

- Assisted departments in resolving personnel challenges, including recruiting, training, cultural, investigations, and disciplinary issues
- Monitored the disciplinary process and conducted hearings for disciplinary appeals
- Monitored the grievance process and facilitated positive outcomes to employee complaints
- Consulted with management on performance management issues, restructuring for maximum effectiveness, and shifting organizational culture.
- Implemented new Compensation and Classification study
- Led the conversion team to move Human Resources and Payroll from CGI to Munis
- Developed and evaluated recruiting initiatives

Senior Assistant City Attorney | City of Odessa | 2001 – 2012

- Served as Police Legal Advisor, addressing liability issues as well as criminal law and procedure
- Evaluated employment practice liability
- Represented employer in post-disciplinary hearings and respond to EEOC charges
- Assisted department directors in navigating issues related to the ADA, ADEA, FMLA, FLSA, Title VII and other federal and state laws
- Drafted, implemented, and advised on policies and procedures for the organization to ensure compliance with laws and best practices
- Advised City officials and department directors on employment issues, including decisions on discipline and termination for both at will and just cause employees
- Reviewed, responded and wrote for Attorney General Opinions as necessary to Public Information Requests
- Reviewed contracts, prepared resolutions, ordinances, and bid awards as needed for assigned departments
- Developed and implemented a multi-phase leadership training, succession planning, and personnel development process
- Trained, developed, coached, supported and evaluated attorneys and support staff

Assistant County Attorney | Ector County Attorney's Office | 2000 – 2001

- Defended Ector County in civil suits
- Advised County officials and department heads on litigation, open records and open meetings

Attorney | Self-employed | 1997 – 2000

- Civil and Criminal practice
- Served as Associate Judge for the City of Odessa
- Served as adjunct professor in the Odessa College Paralegal program teaching Environmental and Administrative Law



Council Agenda Item

Budget Account Code:		Meeting Date: See above.
Budgeted Amount:		Department/ Requestor: City Council/Finance
Fund Balance-before expenditure:		Prepared by: ACA/CS Scott Hull for Finance/HR Manager Savage
Estimated Cost:		Date Prepared: August 4, 2025
Exhibits:	<u>Proposed Ordinance</u>	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE NO. 900 AUTHORIZING EXPENDITURES AND APPROVING AMENDMENT(S) TO THE FY 2024-2025 OPERATING BUDGET.

SUMMARY

The purpose of this agenda item is to amend the City's FY 2024-2025 budget by the following amounts:

Fund	Accoun t	Description	Budget	Budget Amendment	Revised Budget	Reason
General	01-900-8403	Buildings & Structures - Maint	45,000	100,000	145,000	Hail Storm Repairs
General	01-900-8862	Transfer to Utility Construction Fund	-	1,240,418	1,240,418	SLFRF Grant
				1,340,418		
Water	03-600-8608	Water Purchase	2,841,768	500,000	3,341,768	2nd Take Point
Water	03-900-8605	Professional Services	120,000	75,000	195,000	Legal Expenses
				575,000		
Util Impact	60-900-8862	Transfer to Utility Construction Fund	-	2,700,000	2,700,000	Fund CIP
				2,700,000		
Util Construction	62-900-8931	Buildings & Structures	1,882,961	2,700,000	4,582,961	Fund CIP
				2,700,000		

\$ 7,315,418

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Grant Savage</i>	Date:	09/10/2025
City Attorney:	<i>Catherine Clifton</i>	Date:	09/10/2025 via Municode
Mayor:	<i>Lee Pettle</i>	Date:	09/ xx /2025

ORDINANCE NO. 900
{Amending FY 2024-2025 Budget}

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS, AMENDING THE BUDGET PREVIOUSLY APPROVED AND ADOPTED FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; PROVIDING FOR A REPEALER; PROVIDING AN EFFECTIVE DATE; FINDING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED WAS NOTICED AND IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.

WHEREAS, on September 3, 2024, the City Council of the City of Parker, Texas adopted and approved a budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025 (“FY 2024-2025 Budget”); and

WHEREAS, the City Council finds that it is in the public interest to amend the FY 2024-2025 Budget as set forth herein;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS:

SECTION 1. The budget shall be amended by appropriating \$1,340,418 from the General Fund Balance, \$575,000 from the Water Fund Balance and transferring \$2,700,000 from the Utility Impact Fee Fund Balance to the Utility Construction Fund.

SECTION 2. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3. That this Ordinance becomes effective immediately upon its passage.

SECTION 4. That it is hereby officially found and determined that the meetings at which this ordinance was introduced and passed were open to the public and that public notice of the time, place and purpose of said meetings were given all as required by law.

APPROVED AND ADOPTED on this the 16th day of September, 2025.

CITY OF PARKER, TEXAS

BY: _____
LEE PETTLE, MAYOR

ATTEST:

BY: PATTI SCOTT HULL, CITY SECRETARY

APPROVED AS TO FORM
AND CONTENT:

BY: CATHERINE CLIFTON, CITY ATTORNEY

Proposed



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Administration
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Hull for City Attorney Clifton
Estimated Cost:	Date Prepared:	September 8, 2025
Exhibits:	1. Proposed Resolution 2. Copy of Sections 97.11 and 97.14 of the Code of Ordinances 3. Res. No. 2024-811, passed and approved September 17, 2024	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2025-860 REGARDING THE SUSPENSION OF SELECT PARK RULES PURSUANT TO PARKER CODE OF ORDINANCE SECTIONS 97.11 AND 97.14 FOR PARKERFEST 2025 ON SUNDAY, OCTOBER 19, 2025, FROM 12:00 P.M. TO 8:00 PM UPON SATISFYING CERTAIN CONDITIONS.

SUMMARY

The Parks and Recreation Commission has requested suspension of certain Code of Ordinance provisions for Parkerfest. Specifically, the Commission proposes suspending Parker Code of Ordinances Sections 97.11(A)(1), (10), (11), (19), (22), and (24) Parkerfest 2025, subject to certain conditions.

Parkerfest 2025 is set to be held in The Preserve on Sunday, October 19, 2025, from 3:00 p.m. to 6:00 p.m. Games, activities, food, drink, live music, exhibitions, and vendors are expected to be part of the event.

Subsection (B) of 97.11 allows the City to approve the waiver of Park Rules for good cause. Further, Section 97.14 states that City sponsored events or use of park facilities may be exempt from the Park Rules as reasonably necessary for the operation of the event.

The proposed resolution would waive the six rules itemized above and a limited portion of Section 97.11(A)(15) as described with particularity between the hours of 12:00 p.m. and 8:00 p.m. for the set-up, operation, and clean-up of Parkerfest 2025.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Hull</i>	Date:	09/08/2025
City Attorney:	<i>Catherine Clifton</i>	Date:	09/10/2025
Mayor:	<i>Lee Pettle</i>	Date:	09/ XX /2025

RESOLUTION NO. 2025-860
(Park Rules Suspension for Parkerfest 2025)

A RESOLUTION SUSPENDING CERTAIN PARK RULES APPLICABLE TO THE PRESERVE, A CITY PARK, PURSUANT TO SECTIONS 97.11 AND 97.14 OF THE PARKER CODE OF ORDINANCES FOR PARKERFEST 2025 ON SUNDAY, OCTOBER 19, 2025, FROM 12:00 P.M. TO 8:00 P.M., UPON SATISFYING CERTAIN CONDITIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Parker, Texas (the City) through the Parks and Recreation Commission (“P&R”) will host the Parkerfest 2025 event on Sunday, October 19, 2025, as a community event (“Parkerfest”); and

WHEREAS, P&R has requested that they be allowed to have vendors at the event to sell food, drink, confections, merchandise, and/or services at Parkerfest; and

WHEREAS, P&R has also requested that a live band be allowed to play amplified music at the event; and

WHEREAS, P&R has requested that a vendor be able to perform an equestrian archery presentation within defined parameters; and

WHEREAS, a sponsor and/or vendor has requested the presentation of airsoft air guns; and

WHEREAS, Section 97.11(A) of the Parker Code of Ordinances states, in part, that the following activities are unlawful in the limits of a City park:

“... (1) No motorized vehicles, except for wheelchairs for the disabled, are allowed in any park, trail, or sidewalk, except within designated parking areas...

... (10) To distribute, post, place, or erect any advertising, handbill, circular, bill, notice, paper, or other advertising device...

... (11) To sell or offer for sale any food, drinks, confections, merchandise, or services...

... (15) Discharge... “air guns, bow and arrows”... **Suspension of this number 15 will be limited to airsoft air guns and bow and arrows for registered vendor(s) or sponsors only.**

... (19) To park or operate any truck-tractor, trailer, semitrailer, pole-trailer in a park facility parking lot at any time...

... (22) To advertise, solicit, and/or conduct a business in the park in any manner that either creates a disturbance to other park guests, or displaces other park guests in the park, or involved more than 2 representatives of the business, or which occurs for more than 1 hour in any 3-day period...[and]

... (24) To use or operate mechanical or amplified music, sound or voice.” ; and

WHEREAS, pursuant to Section 97.11(B) of the Parker Code of Ordinances, the City may approve in advance the waiver of park rules for good cause; and

WHEREAS, Section 97.14 of the Parker Code of Ordinances states that “City sponsored events or use of park facilities may be exempt from all or a portion of the provisions of § 97.11 as is reasonably necessary for operation of the event”; and

WHEREAS, the City Council deems it in the public interest and that good cause has been shown to waive the six rules specified above for and during Parkerfest on Sunday, October 19, 2025, so long as certain conditions are met.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS:

Section 1. The findings set forth in the preamble of this Resolution are incorporated by reference into the body of this Resolution as if fully set forth herein.

Section 2. Subject to the following conditions, Sections 97.11(A)(1), (10), (11), (19), (22), and (24), and very limited and specific portions of 97.11(A)(15) which is “**air guns, bow and arrows**” (**suspension of this number 15 will be limited to airsoft air guns and bow and arrows for registered vendor(s) or sponsors only**) are hereby waived for Parkerfest 2025, on Sunday, October 19, 2025, from 12:00 p.m. to 8:00 p.m., to be held at the Preserve, located at 5700 E. Parker Road, Parker, Texas 75002:

1. The Parks & Recreation Commission shall be responsible for rental of any booth or space necessary by vendors.
2. Vendors at the event shall abide by all laws, resolutions, rules, and regulations, and shall be responsible to obtain any temporary license(s) and permit(s) necessary for the selling of their respective items, including but not limited to, alcoholic beverages.
3. Any vendor must agree to indemnify the City of Parker against any liability incident to the selling of their respective products at Parkerfest 2025.

Section 3. This Resolution shall be effective upon passage and approval.

DULY RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS, THIS 16TH DAY OF SEPTEMBER 2025.

ATTEST:

Patti Scott Hull, City Secretary

Lee Pettle, Mayor

APPROVED AS TO LEGAL FORM:

Catherine Clifton, City Attorney

§ 97.11 UNLAWFUL ACTS.

(A) Within the limits of any city park, or designated city open space, it shall be unlawful for any person to do any of the acts hereinafter specified, except as may be otherwise provided:

- (1) No motorized vehicles, except for wheelchairs for the disabled, are allowed in any park, trail, or sidewalk, except within designated parking areas.
- (2) To damage, move, alter, cut, break, injure, deface, or disturb any tree, shrub, plant, rock, building, cage, pen, monument, fence, bench, equipment, or other structure, apparatus or property, or to pluck, pull up, cut, take, or remove any shrub, bush, plant or flower, or to mark or write upon, paint, or deface in any manner, any building, monument, fence, bench, equipment or other structure;
- (3) To cut or remove any wood, turf, grass, soil, rock, sand, gravel, or fertilizer;
- (4) To make or kindle a fire except in picnic stoves, braziers, fire pits, or designated areas provided for that purpose;
- (5) To place, abandon, or leave garbage, cans, bottles, papers, or other refuse in any park except in proper waste receptacles;
- (6) To participate or engage in any activity in any park area when such activity will create a danger to the public or may be considered a public nuisance;
- (7) To camp overnight, without written permission of the City Administrator or Mayor;
- (8) To possess or consume any alcoholic beverage;
- (9) To disturb in any manner any picnic, meeting, service, concert, exercise, or exhibition;
- (10) To distribute, post, place, or erect any advertising, handbill, circular, bill, notice, paper, or other advertising device;
- (11) To sell or offer for sale any food, drinks, confections, merchandise, or services.
- (12) To place or dump any trash, refuse, solid waste, grass clippings, leaves, or other objectionable or unsightly matter in any park; and/or
- (13) To conduct or participate in any tournament, camp, or organized sporting activity which has not been specifically authorized by the City Administrator or Mayor or which conflicts with a scheduled activity or event authorized by the City Administrator or Mayor.
- (14) To carry a firearm, except those persons who are peace officers or are duly licensed by the State of Texas to carry a concealed handgun in accordance with the provisions of the Texas Concealed Handgun License Laws, as amended.

- (15) To discharge firearms, fireworks, BB guns, air guns, bow and arrow, sling shots, blow guns, rockets, or paint ball guns.
- (16) To swim, bathe, wade in or pollute the water of any fountain, pond, lake or stream.
- (17) To remain, stay or loiter in the area of the park between the hours of 11:00 p.m. and 5:00 a.m. inclusive, every day of the week.
- (18) To enter into/onto the wooden structure in the Preserve known as the "Barn," including its loft, stairs, roof; and/or all other structures or areas as restricted by signage.
- (19) To park or operate any truck-tractor, trailer, semitrailer, pole-trailer in a park facility parking lot at any time.
- (20) For the owner or person with possession or custody of a domestic animal to allow the animal to defecate in the park without immediate removal and disposal of such feces in proper waste receptacles.
- (21) To discard, abandon, litter, or break any glass container. No glass beverage containers are permitted in the park.
- (22) To advertise, solicit, and/or conduct a business in the park in any manner that either creates a disturbance to other park guests, or displaces other park guests in the park, or involves more than 2 representatives of the business, or which occurs for more than 1 hour in any 3-day period.
- (23) To use or operate any gas operated remote controlled airplanes; boat, car, drone or other motorized, model device, including radio-controlled devices such as helicopters; parasail, hang glider or hot air balloons, in any manner that either creates a disturbance to other park guests, or displaces other park guests in the park.
- (24) To use or operate mechanical or amplified music, sound or voice.

(B) One or more of the rules above may be waived for good cause, in advance, by the city, upon written request by an applicant.

(Ord. 608, passed 2-27-2007; Am. Ord. 722, passed 1-20-2015) Penalty, see § [97.99](#)

§ 97.14 CITY-SPONSORED EVENTS.

City sponsored events or use of park facilities may be exempt from all or a portion of the provisions of § [97.11](#) as is reasonably necessary for operation of event.

(Ord. 608, passed 2-27-2007; Am. Ord. 722, passed 1-20-2015)

RESOLUTION NO. 2024-811
(Park Rules Suspension for Parkerfest 2024)

A RESOLUTION SUSPENDING CERTAIN PARK RULES APPLICABLE TO THE PRESERVE, A CITY PARK, PURSUANT TO SECTIONS 97.11 AND 97.14 OF THE PARKER CODE OF ORDINANCES FOR PARKERFEST 2024 ON SUNDAY, OCTOBER 20, 2024, FROM 12:00 P.M. TO 8:00 P.M., UPON SATISFYING CERTAIN CONDITIONS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Parker, Texas (the City) through the Parks and Recreation Commission (“P&R”) will host the Parkerfest 2024 event on Sunday, October 20, 2024, as a community event (“Parkerfest”); and

WHEREAS, P&R has requested that they be allowed to have vendors at the event to sell food, drink, confections, merchandise, and/or services at Parkerfest; and

WHEREAS, P&R has also requested that a live band be allowed to play amplified music at the event; and

WHEREAS, P&R has requested that a vendor be able to perform an equestrian archery presentation within defined parameters; and

WHEREAS, a sponsor and/or vendor has requested the presentation of airsoft air guns; and

WHEREAS, Section 97.11(A) of the Parker Code of Ordinances states, in part, that the following activities are unlawful in the limits of a City park:

“... (1) No motorized vehicles, except for wheelchairs for the disabled, are allowed in any park, trail, or sidewalk, except within designated parking areas...

... (10) To distribute, post, place, or erect any advertising, handbill, circular, bill, notice, paper, or other advertising device...

... (11) To sell or offer for sale any food, drinks, confections, merchandise, or services...

... (15) Discharge... “air guns, bow and arrows”... **Suspension of this number 15 will be limited to airsoft air guns and bow and arrows for registered vendor(s) or sponsors only.**

... (19) To park or operate any truck-tractor, trailer, semitrailer, pole-trailer in a park facility parking lot at any time...

... (22) To advertise, solicit, and/or conduct a business in the park in any manner that either creates a disturbance to other park guests, or displaces other park guests in the park, or involved more than 2 representatives of the business, or which occurs for more than 1 hour in any 3-day period...[and]

... (24) To use or operate mechanical or amplified music, sound or voice.” ; and

WHEREAS, pursuant to Section 97.11(B) of the Parker Code of Ordinances, the City may approve in advance the waiver of park rules for good cause; and

WHEREAS, Section 97.14 of the Parker Code of Ordinances states that “City sponsored events or use of park facilities may be exempt from all or a portion of the provisions of § 97.11 as is reasonably necessary for operation of the event”; and

WHEREAS, the City Council deems it in the public interest and that good cause has been shown to waive the six rules specified above for and during Parkerfest on Sunday, October 20, 2024, so long as certain conditions are met.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS:

Section 1. The findings set forth in the preamble of this Resolution are incorporated by reference into the body of this Resolution as if fully set forth herein.

Section 2. Subject to the following conditions, Sections 97.11(A)(1), (10), (11), (19), (22), and (24), and very limited and specific portions of 97.11(A)(15) which is “air guns, bow and arrows” (suspension of this number 15 will be limited to airsoft air guns and bow and arrows for registered vendor(s) or sponsors only) are hereby waived for Parkerfest 2024, on Sunday, October 20, 2024, from 12:00 p.m. to 8:00 p.m., to be held at the Preserve, located at 5700 E. Parker Road, Parker, Texas 75002:

1. The Parks & Recreation Commission shall be responsible for rental of any booth or space necessary by vendors.
2. Vendors at the event shall abide by all laws, resolutions, rules, and regulations, and shall be responsible to obtain any temporary license(s) and permit(s) necessary for the selling of their respective items, including but not limited to, alcoholic beverages.
3. Any vendor must agree to indemnify the City of Parker against any liability incident to the selling of their respective products at Parkerfest 2024.

Section 3. This Resolution shall be effective upon passage and approval.

DULY RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS, THIS 17TH DAY OF SEPTEMBER 2024.



ATTEST:

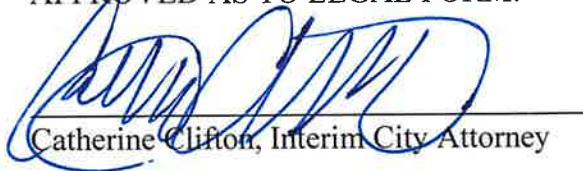


Patti Scott Grey, City Secretary



Lee Pettle, Mayor

APPROVED AS TO LEGAL FORM:



Catherine Clifton, Interim City Attorney

§ 97.11 UNLAWFUL ACTS.

(A) Within the limits of any city park, or designated city open space, it shall be unlawful for any person to do any of the acts hereinafter specified, except as may be otherwise provided:

- (1) No motorized vehicles, except for wheelchairs for the disabled, are allowed in any park, trail, or sidewalk, except within designated parking areas.
- (2) To damage, move, alter, cut, break, injure, deface, or disturb any tree, shrub, plant, rock, building, cage, pen, monument, fence, bench, equipment, or other structure, apparatus or property, or to pluck, pull up, cut, take, or remove any shrub, bush, plant or flower, or to mark or write upon, paint, or deface in any manner, any building, monument, fence, bench, equipment or other structure;
- (3) To cut or remove any wood, turf, grass, soil, rock, sand, gravel, or fertilizer;
- (4) To make or kindle a fire except in picnic stoves, braziers, fire pits, or designated areas provided for that purpose;
- (5) To place, abandon, or leave garbage, cans, bottles, papers, or other refuse in any park except in proper waste receptacles;
- (6) To participate or engage in any activity in any park area when such activity will create a danger to the public or may be considered a public nuisance;
- (7) To camp overnight, without written permission of the City Administrator or Mayor;
- (8) To possess or consume any alcoholic beverage;
- (9) To disturb in any manner any picnic, meeting, service, concert, exercise, or exhibition;
- (10) To distribute, post, place, or erect any advertising, handbill, circular, bill, notice, paper, or other advertising device;
- (11) To sell or offer for sale any food, drinks, confections, merchandise, or services.
- (12) To place or dump any trash, refuse, solid waste, grass clippings, leaves, or other objectionable or unsightly matter in any park; and/or
- (13) To conduct or participate in any tournament, camp, or organized sporting activity which has not been specifically authorized by the City Administrator or Mayor or which conflicts with a scheduled activity or event authorized by the City Administrator or Mayor.
- (14) To carry a firearm, except those persons who are peace officers or are duly licensed by the State of Texas to carry a concealed handgun in accordance with the provisions of the Texas Concealed Handgun License Laws, as amended.

- (15) To discharge firearms, fireworks, BB guns, air guns, bow and arrow, sling shots, blow guns, rockets, or paint ball guns.
- (16) To swim, bathe, wade in or pollute the water of any fountain, pond, lake or stream.
- (17) To remain, stay or loiter in the area of the park between the hours of 11:00 p.m. and 5:00 a.m. inclusive, every day of the week.
- (18) To enter into/onto the wooden structure in the Preserve known as the "Barn," including its loft, stairs, roof; and/or all other structures or areas as restricted by signage.
- (19) To park or operate any truck-tractor, trailer, semitrailer, pole-trailer in a park facility parking lot at any time.
- (20) For the owner or person with possession or custody of a domestic animal to allow the animal to defecate in the park without immediate removal and disposal of such feces in proper waste receptacles.
- (21) To discard, abandon, litter, or break any glass container. No glass beverage containers are permitted in the park.
- (22) To advertise, solicit, and/or conduct a business in the park in any manner that either creates a disturbance to other park guests, or displaces other park guests in the park, or involves more than 2 representatives of the business, or which occurs for more than 1 hour in any 3-day period.
- (23) To use or operate any gas operated remote controlled airplanes; boat, car, drone or other motorized, model device, including radio-controlled devices such as helicopters; parasail, hang glider or hot air balloons, in any manner that either creates a disturbance to other park guests, or displaces other park guests in the park.
- (24) To use or operate mechanical or amplified music, sound or voice.

(B) One or more of the rules above may be waived for good cause, in advance, by the city, upon written request by an applicant.

(Ord. 608, passed 2-27-2007; Am. Ord. 722, passed 1-20-2015) Penalty, see § [97.99](#)

§ 97.14 CITY-SPONSORED EVENTS.

City sponsored events or use of park facilities may be exempt from all or a portion of the provisions of § [97.11](#) as is reasonably necessary for operation of event.

(Ord. 608, passed 2-27-2007; Am. Ord. 722, passed 1-20-2015)



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Council
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Hull for City Attorney Clifton
Estimated Cost:	Date Prepared:	September 8, 2025
Exhibits:	1. Proposed Resolution 2. Settlement Information	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2025-861 OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AUTHORIZING PARTICIPATION IN THE PROPOSED NATIONAL OPIOID DIRECT SETTLEMENT WITH PERDUE PHARMA LP AND THE SACKLER FAMILY; APPROVING THE GOVERNMENTAL ENTITY AND SHAREHOLDER SETTLEMENT AGREEMENT ("GES").

SUMMARY

The Texas Attorney General, in participation with other states, has entered into a settlement agreement with Purdue Pharma LP and the Sackler Family. This resolution, if approved, will allow the City of Parker to complete forms to participate in the settlement agreement and to receive settlement money in the future. Any actual amount will be calculated pursuant to the GESA after all governmental entities and shareholders have had an opportunity to decide whether to participate in the settlement. In order to opt in, the City must respond no later than September 30, 2025.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use			
Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Hull</i>	Date:	09/08/2025
City Attorney:	<i>Catherine Clifton</i>	Date:	09/10/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	09/ xx /2025

RESOLUTION NO. 2025-861
(National Opioid Settlement)

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS,
AUTHORIZING PARTICIPATION IN THE PROPOSED NATIONAL OPIOID DIRECT
SETTLEMENT WITH PURDUE PHARMA LP AND THE SACKLER FAMILY;
APPROVING THE GOVERNMENTAL ENTITY AND SHAREHOLDER SETTLEMENT
AGREEMENT (“GESA”); AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City of Parker obtained information indicating that certain drug companies and their corporate affiliates, parents, subsidiaries, and such other defendants as may be added to the litigation (collectively, “Defendants”) have engaged in fraudulent and/or reckless marketing and/or distribution of opioids that have resulted in addictions and overdoses; and

WHEREAS, these actions, conduct and misconduct have resulted in significant financial costs to the State of Texas and its local governmental entities; and

WHEREAS, on June 17, 2025, the State of Texas, through the Office of the Attorney General, and a group of states (together, States AG Negotiating Group) entered into an Agreement entitled Governmental Entity and Shareholder Settlement Agreement (hereafter, “GESA”) approving the settlement with Purdue Pharma LP and the Sackler Family for claims opioid settlement funds within the State of Texas;

**NOW THEREFORE, THE COUNCIL OF THE CITY OF PARKER HEREBY
RESOLVES:**

Section 1. Participation in the proposed national opioid direct settlement with Purdue Parma LP and the Sackler Family is authorized.

Section 2. The City of Parker supports in its entirety and hereby adopts the allocation method for opioid settlement proceeds as set forth in the GESA. We also understand that an additional purpose is to create an effective means of distributing any potential settlement funds obtained under the GESA between the State of Texas and Political Subdivisions in a manner and means that would promote effective and meaningful use of the funds in abating the opioid epidemic throughout Texas.

Section 3. The Mayor, or designee, is designated, delegated, and authorized to execute any documents necessary to effectuate the City’s participation in the direct settlement, accept funding under the GESA act on behalf of the City of Parker in all matters related to the settlement and any subsequent program contracts and program projects that may result.

Section 4. All funds and any settlement proceed-funded equipment and facilities will be used solely for the purposes for which they are intended under the GESA.

Section 5. This Resolution shall be effective upon passage and approval.

DULY RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS, THIS 16TH DAY OF SEPTEMBER 2025.

Lee Pettle, Mayor

ATTEST:

Patti Scott Hull, City Secretary

APPROVED AS TO LEGAL FORM:

Catherine Clifton, City Attorney

National Opioid Settlement: Purdue Pharma L.P.
Rubris Reference Number: CL-1750545

**TO LOCAL POLITICAL SUBDIVISIONS:
THIS NOTICE CONTAINS IMPORTANT INFORMATION ABOUT A NEW
NATIONAL OPIOID SETTLEMENT.**

PURDUE PHARMA L.P. & SACKLER FAMILY SETTLEMENT OVERVIEW

A proposed nationwide settlement agreement has been reached with Purdue (and certain of its affiliates) and the Sackler family concerning alleged misconduct related to opioids.

The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of Purdue's claims against the Sacklers and certain other parties (referred to as the "Estate Settlement"), and a settlement of direct claims against the Sacklers held by States, local governments and other creditors (the "Direct Settlement", and together with the Estate Settlement, the "Settlement"). The Settlement contemplates that the Sacklers will be paying an aggregate of \$6.5 billion in 16 payments over 15 years, including \$1.5 billion on the settlement's Effective Date (expected to be in 2026), though some amounts are subject to discounted prepayments. These amounts are in addition to amounts available from the Purdue estate including amounts available on the Effective Date (expected to be around \$900 million) and amounts that may be paid in the future.

The Settlement also contains injunctive relief governing opioid dispensing practices and requires the successor-in-interest of Purdue Pharma L.P. to implement safeguards to prevent diversion of prescription opioids, and also restrict certain Sacklers from directly or indirectly engaging in the manufacturing or sale of opioids, as detailed in the Settlement.

The proposed settlement has two key participation steps now that **all eligible states and territories elected to participate in the Direct Settlement.**

First, eligible subdivisions within each participating state decide whether to participate in the Direct Settlement. The Direct Settlement is documented in the Governmental Entity and Shareholder Direct Settlement Agreement, which is commonly referred to as the "GESA". The more subdivisions that participate, the more funds flow to that state and its subdivisions. Any subdivision that does not participate cannot directly share in any of the Direct Settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds.

**YOU MUST PARTICIPATE IN THE DIRECT SETTLEMENT BY RETURNING YOUR
PARTICIPATION FORM IN ORDER TO RECEIVE THE BENEFITS OF THE
SETTLEMENT.**

Second, concurrently with the solicitation of eligible subdivisions to participate in the Direct Settlement, votes will be solicited for approval of Purdue Pharma L.P.'s bankruptcy plan, which plan will provide distributions in respect of the Estate Settlement. NOT ALL SUBDIVISIONS ELIGIBLE TO PARTICIPATE IN THE SETTLEMENT WILL RECEIVE PACKAGES TO VOTE ON THE PLAN.

Please note that this is NOT a solicitation or a request for subdivisions to submit votes on the Purdue bankruptcy plan. This settlement package only pertains to a decision to participate in the Direct Settlement with the Sacklers.

If you receive a package to vote on the plan you should follow the applicable instructions for voting. PLEASE NOTE THAT VOTING ON THE PLAN IS SEPARATE FROM PARTICIPATION IN THE DIRECT SETTLEMENT. IT IS NOT NECESSARY TO VOTE ON THE PLAN IN ORDER TO RECEIVE THE BENEFITS OF THE SETTLEMENT.

WHO IS RUBRIS INC. AND WHAT IS THE IMPLEMENTATION ADMINISTRATOR?

The Direct Settlement provides that an Implementation Administrator will provide notice and manage the collection of participation forms. Rubris Inc. is the Implementation Administrator for the Direct Settlement and was also retained for the prior national opioid settlements.

WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?

Your state has elected to participate in the Settlement, and therefore your subdivision may participate in the Direct Settlement. This notice is also being sent directly to counsel for such subdivisions if the Implementation Administrator has their information.

If you are represented by an attorney with respect to opioid claims, please contact them. Subdivisions can participate in the Settlement whether or not they filed a lawsuit or are represented.

WHERE CAN YOU FIND MORE INFORMATION?

Detailed information about the Settlement, including each settlement agreement, may be found at: <https://nationalopioidsettlement.com/purdue-sacklers-settlements/>. This website will be updated to include information about how the Settlement is being implemented in most states and how funds will be allocated within your state.

You are encouraged to review the terms of the settlement agreements and discuss the terms and benefits with your counsel, your Attorney General's Office, and other contacts within your state.

Your subdivision will need to decide whether to participate in the proposed Settlement, and subdivisions are encouraged to work through this process before the **September 30, 2025** deadline.

HOW DO YOU PARTICIPATE IN THE SETTLEMENT?

The Settlement requires that you take affirmative steps to “opt in” to the Settlement.

In the next few weeks, you will receive documentation and instructions from the Implementation Administrator. In order to participate in the settlement, a subdivision must sign and return the required documentation.

Please add the following email addresses to your “safe” list so emails do not go to spam / junk folders: dse_na3@docsing.net and opioidsparticipation@rubris.com. Please monitor your email for the Participation Form and instructions.

All required documentation must be signed and returned on or before **September 30, 2025**.



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Council
Fund Balance-before expenditure:	Prepared by:	ACA/CS Scott Hull for City Attorney Clifton
Estimated Cost:	Date Prepared:	September 10, 2025
Exhibits:	<ol style="list-style-type: none"> 1. <u>Proposed Resolution</u> 2. <u>Collin Central Appraisal District letter, dated Thursday, July 28, 2025 4:16 PM</u> 3. <u>Texas Property Tax Code (TPTC) § 6.03</u> 4. <u>Collin Appraisal Review Board Accepting Applications</u> 	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION NO. 2025-862, REGARDING NOMINATION(S) OF A BOARD OF DIRECTOR POSITION(S) FOR THE COLLIN COUNTY CENTRAL DISTRICT. [2 OF 2 NOMINATION(S) 1ST 2025 0909 – RES. NO. 2025-858]

SUMMARY

Please review information provided and be prepared to “nominate up to one (1) candidate for each position to be filled on the Board of Directors. Only two (2) of the board positions are included in this election, therefore, each taxing unit can nominate a maximum of two (2) candidates.” The two (2) board candidates nominated for the Collin Central Appraisal District’s Board of Directors, if elected, would serve four-year terms which will start January 1, 2026 and expire on December 31, 2029, in accordance with Texas Property Tax Code (TPTC) § 6.03. This is Step 1: Nominations.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Hull</i>	Date:	09/10/2025
City Attorney:	<i>Catherine Clifton</i>	Date:	09/10/2025 via Municode
Mayor:	<i>Lee Pettie</i>	Date:	08/ XX /2025

RESOLUTION NO. 2025-862
(*Collin County Appraisal District Board Nomination(s)*)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS;
NOMINATING A CANDIDATE OR CANDIDATES FOR THE COLLIN CENTRAL
APPRAISAL DISTRICT BOARD OF DIRECTORS.**

WHEREAS, in accordance with the Texas Property Tax Code (TPTC) at Section 6.03, the Collin Central Appraisal District has two (2) open director positions to be appointed by the taxing units that participate in the District; and

WHEREAS, each taxing unit may nominate one (1) to two (2) board candidates; and,

WHEREAS, the nomination(s) must be made in an open meeting and a written resolution from the presiding officer of your governing body must be delivered to the Chief Appraiser by end-of-day October 14, 2025; and,

WHEREAS,

1. _____;
2. _____;

meet(s) the qualifications and has/have expressed an interest in serving on the District's Board of Directors;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Parker, Texas that:

The City Council of the City of Parker, Texas authorizes the Mayor to execute and deliver this Resolution to the Chief Appraiser of the Collin Central Appraisal District making the following nomination(s) as a candidate or candidates for the District Board of Directors:

1. Name: _____	2. Name: _____
Address: _____	Address: _____
Parker, Texas Zip _____	Parker, Texas Zip _____

DULY PASSED AND APPROVED by the City Council of the City of Parker, Collin County, Texas, on this the 16th day of September, 2025.

CITY OF PARKER:

Lee Pettle, Mayor

ATTEST:

Patti Scott Hull, City Secretary

APPROVED TO FORM:

Catherine Clifton, City Attorney

Proposed

Collin Central Appraisal District

July 28, 2025

To: Collin Central Appraisal District taxing entities

From: Marty Wright, Chief Appraiser

RE: Election of Collin Central Appraisal District Board of Directors

Ladies and Gentlemen,

The purpose of this letter is to provide an overview of the election process, and provide a detailed timeline for each phase for taxing entity appointed Board of Director's members. The process for electing the District's Board of Directors is outlined in the Texas Property Tax Code (TPTC) § 6.03. The deadline dates for the election are statutory and controlled by TPTC § 6.03.

On July 24, 2023, Governor Greg Abbott signed Senate Bill 2 into law which added TPTC § 6.0301. In accordance with the new section, the District's Board of Directors makeup changed significantly. The Legislature increased the total number of directors from five (5) appointed and one non-voting tax assessor-collector director, to nine (9) total directors.

The Board of Directors drew lots on January 23, 2025 to determine which Board of Directors would have a three (3) year term, and who would have a one (1) year term. Directors Richard Grady, Alvin Benton and Veronica Yost all drew a three (3) year term that expires on December 31, 2027. Directors Brian Mantzey and Jerry Tartaglino drew one (1) year terms that expire on December 31, 2025. This election will be to select candidates for those two positions that will now begin a four (4) year term which will start January 1, 2026 and expire on December 31, 2029.

CALENDAR OF EVENTS FOR APPOINTED MEMBERS ON JANUARY 1, 2026

Title of Event: Allocation of Votes

Deadline: Before October 1st, (September 30, 2025)

Action: Calculate the number of votes for each entity and notify the county judge, commissioners of the county, and presiding officers for cities, towns, school districts and college district.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (e)

Summary of Action: There are 5,000 total votes to be distributed based on tax levy. Each taxing unit's vote allocation is based on their tax levy compared to the grand total levy for all taxing units. Each taxing unit's vote allocation will be delivered to the taxing unit in late-September.

Example: If a taxing unit's tax levy calculates to be 10% of the grand total levy for all taxing units, the taxing unit would be allocated 500 votes.

Title of Event: Nomination of Candidates

Deadline: Before October 15th, (October 14, 2025)

Action: Nominate up to one (1) candidate for each position to be filled on the Board of Directors. Only two (2) of the board positions are included in this election, therefore each taxing unit can nominate a maximum of two (2) candidates.

Responsible for Action: Governing body of each entity and entity's presiding officer.

Tax Code: 6.03 (g)

Summary of Action: A taxing unit's nomination(s) by written Resolution can be submitted at any time, as long as it is received by the Chief Appraiser by end-of-day October 14, 2025. The Resolution must include the name and address of each candidate nominated. To be eligible to serve on the board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date they take office.

Note: This is the nominations part of the process and the written Resolution associated with this phase of the election should only include nominations of candidates.

Title of Event: Delivery of Ballots

Deadline: Before October 30th, Deadline for delivery of ballots is end-of-day October 29, 2025.

Action: Prepare and deliver a ballot listing the candidates whose names were timely submitted by a taxing unit.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (j)

Summary of Action: The Chief Appraiser will deliver a ballot listing the candidates, with their names sorted alphabetically by surname, to the presiding officer for each taxing unit. Additionally, each ballot will list the taxing unit's name and their vote allocation. The ballots will be mailed the third week of October.

Title of Event: Taxing Units Cast Their Votes

Deadline: Before December 15th, (December 15th falls on a Monday). Deadline for delivery of voting Resolution, received by the chief appraiser, is end-of-day December 12, 2025.

Action: Taxing unit determines its votes in public session by Resolution.

Special Action (Tax Code Amendment): Taxing Unit's with 5% or more of the total votes MUST determine their votes by Resolution adopted at the FIRST or SECOND OPEN meeting of the governing body held after the Chief Appraiser delivers the ballot and the Resolution must be submitted to the chief appraiser not later than the THIRD day following the date the Resolution was adopted. Taxing units with 250 or more votes are affected by this Tax Code change.

Responsible for Action: Governing body of each entity and entity's presiding officer.

Tax Code: 6.03 (g), 6.03 (k and k-1 effective 1-1-2022)

Summary of Action: The governing body of each taxing unit entitled to vote shall determine its vote by Resolution. If an entity marks their votes next to the nominees name on the Ballot received from the Chief Appraiser, the marked Ballot must have an accompanying Resolution adopted in a public meeting determining the tax unit's votes. The Resolution adopted in an open meeting of the taxing unit, or a copy of marked Ballot accompanied by the taxing unit's Resolution must be received by the Chief Appraiser by end-of-day December 12, 2025. **Taxing units with 250 or more votes, please refer to the "Special Action (Tax Code Amendment)" section above concerning the deadlines for adopting your Resolution and submitting the Resolution to the Chief Appraiser.**

Title of Event: Election Results

Deadline: Before December 31st, (December 30, 2025)

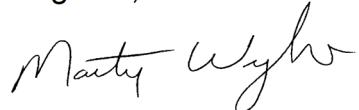
Action: Count the votes and declare the two (2) candidates who receive the largest cumulative vote totals elected to a four-year term, beginning January 1, 2026.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (k)

Summary of Action: The Chief Appraiser will submit the election results before December 31, 2025 to each taxing unit and to the candidates.

Regards,



Marty Wright, CCA, RPA
Chief Appraiser

Collin Central Appraisal District

September 4, 2025

To: Collin Central Appraisal District taxing entities

From: Marty Wright, Chief Appraiser

RE: Election of Collin Central Appraisal District Board of Directors

Ladies and Gentlemen,

The purpose of this letter is to provide an overview of the election process, and provide a detailed timeline for each phase for taxing entity appointed Board of Director's members. The process for electing the District's Board of Directors is outlined in the Texas Property Tax Code (TPTC) § 6.03. The deadline dates for the election are statutory and controlled by TPTC § 6.03.

On July 24, 2023, Governor Greg Abbott signed Senate Bill 2 into law which added TPTC § 6.0301. In accordance with the new section, the District's Board of Directors makeup changed significantly. The Legislature increased the total number of directors from five (5) appointed and one non-voting tax assessor-collector director, to nine (9) total directors.

The Board of Directors drew lots on January 23, 2025 to determine which Board of Directors would have a three (3) year term, and who would have a one (1) year term. Directors Richard Grady, Alvin Benton and Veronica Yost all drew a three (3) year term that expires on December 31, 2027. Directors Brian Mantzey and Jerry Tartaglino drew one (1) year terms that expire on December 31, 2025. This election will be to select candidates for those two positions that will now begin a four (4) year term which will start January 1, 2026 and expire on December 31, 2029.

CALENDAR OF EVENTS FOR APPOINTED MEMBERS ON JANUARY 1, 2026

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Action: Calculate the number of votes for each entity and notify the county judge, commissioners of the county, and presiding officers for cities, towns, school districts and college district.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (e)

Summary of Action: There are 2,000 total votes to be distributed based on tax levy. Each taxing unit's vote allocation is based on their tax levy compared to the grand total levy for all taxing units. Each taxing unit's vote allocation will be delivered to the taxing unit in late-September.

Example: If a taxing unit's tax levy calculates to be 10% of the grand total levy for all taxing units, the taxing unit would be allocated 200 votes.

Title of Event: Nomination of Candidates

Deadline: Before October 15th, (October 14, 2025)

Action: Nominate up to one (1) candidate for each position to be filled on the Board of Directors. Only two (2) of the board positions are included in this election, therefore each taxing unit can nominate a maximum of two (2) candidates.

Responsible for Action: Governing body of each entity and entity's presiding officer.

Tax Code: 6.03 (g)

Summary of Action: A taxing unit's nomination(s) by written Resolution can be submitted at any time, as long as it is received by the Chief Appraiser by end-of-day October 14, 2025. The Resolution must include the name and address of each candidate nominated. To be eligible to serve on the board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date they take office.

Note: This is the nominations part of the process and the written Resolution associated with this phase of the election should only include nominations of candidates.

Title of Event: Delivery of Ballots

Deadline: Before October 30th, Deadline for delivery of ballots is end-of-day October 29, 2025.

Action: Prepare and deliver a ballot listing the candidates whose names were timely submitted by a taxing unit.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (j)

Summary of Action: The Chief Appraiser will deliver a ballot listing the candidates, with their names sorted alphabetically by surname, to the presiding officer for each taxing unit. Additionally, each ballot will list the taxing unit's name and their vote allocation. The ballots will be mailed the third week of October.

Title of Event: Taxing Units Cast Their Votes

Deadline: Before December 15th, (December 15th falls on a Monday). Deadline for delivery of voting Resolution, received by the chief appraiser, is end-of-day December 12, 2025.

Action: Taxing unit determines its votes in public session by Resolution.

Special Action (Tax Code Amendment): Taxing Unit's with 5% or more of the total votes MUST determine their votes by Resolution adopted at the FIRST or SECOND OPEN meeting of the governing body held after the Chief Appraiser delivers the ballot and the Resolution must be submitted to the chief appraiser not later than the THIRD day following the date the Resolution was adopted. Taxing units with 250 or more votes are affected by this Tax Code change.

Responsible for Action: Governing body of each entity and entity's presiding officer.

Tax Code: 6.03 (g), 6.03 (k and k-1 effective 1-1-2022)

Summary of Action: The governing body of each taxing unit entitled to vote shall determine its vote by Resolution. If an entity marks their votes next to the nominees name on the Ballot received from the Chief Appraiser, the marked Ballot must have an accompanying Resolution adopted in a public meeting determining the tax unit's votes. The Resolution adopted in an open meeting of the taxing unit, or a copy of marked Ballot accompanied by the taxing unit's Resolution must be received by the Chief Appraiser by end-of-day December 12, 2025. **Taxing units with 250 or more votes, please refer to the "Special Action (Tax Code Amendment)" section above concerning the deadlines for adopting your Resolution and submitting the Resolution to the Chief Appraiser.**

Title of Event: Election Results

Deadline: Before December 31st, (December 30, 2025)

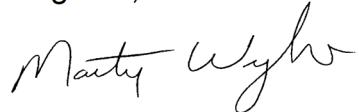
Action: Count the votes and declare the two (2) candidates who receive the largest cumulative vote totals elected to a four-year term, beginning January 1, 2026.

Responsible for Action: Chief Appraiser

Tax Code: 6.03 (k)

Summary of Action: The Chief Appraiser will submit the election results before December 31, 2025 to each taxing unit and to the candidates.

Regards,



Marty Wright, CCA, RPA
Chief Appraiser

Texas Tax Code - TAX § 6.03. Board of Directors

Current as of April 14, 2021, | Updated by [FindLaw Staff](#)

(a) The appraisal district is governed by a board of directors. Five directors are appointed by the taxing units that participate in the district as provided by this section. If the county assessor-collector is not appointed to the board, the county assessor-collector serves as a nonvoting director. The county assessor-collector is ineligible to serve if the board enters into a contract under [Section 6.05\(b\)](#) or if the commissioners court of the county enters into a contract under [Section 6.24\(b\)](#).

To be eligible to serve on the board of directors, an individual other than a county assessor-collector serving as a nonvoting director must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office. An individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit. An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

(b) Members of the board of directors other than a county assessor-collector serving as a nonvoting director serve two-year terms beginning on January 1 of even-numbered years.

(c) Members of the board of directors other than a county assessor-collector serving as a nonvoting director are appointed by vote of the governing bodies of the incorporated cities and towns, the school districts, the junior college districts, and, if entitled to vote, the conservation and reclamation districts that participate in the district and of the county. A governing body may cast all its votes for one candidate or distribute them among candidates for any number of directorships. Conservation and reclamation districts are not entitled to vote unless at least one conservation and reclamation district in the district delivers to the chief appraiser a written request to nominate and vote on the board of directors by June 1 of each odd-numbered year. On receipt of a request, the chief appraiser shall certify a list by June 15 of all eligible conservation and reclamation districts that are imposing taxes and that participate in the district.

(d) The voting entitlement of a taxing unit that is entitled to vote for directors is determined by dividing the total dollar amount of property taxes imposed in the district by the taxing unit for the preceding tax year by the sum of the total dollar amount of property taxes imposed in the district for that year by each taxing unit that is entitled to vote, by multiplying the quotient by 1,000, and by rounding the product to the nearest whole number. That number is multiplied by the number of directorships to be filled. A taxing unit participating in two or more districts is entitled to vote in each district in which it participates, but only the taxes imposed in a district are used to calculate voting entitlement in that district.

(e) The chief appraiser shall calculate the number of votes to which each taxing unit other than a conservation and reclamation district is entitled and shall deliver written notice to each of those units of its voting entitlement before October 1 of each odd-numbered year. The chief appraiser shall deliver the notice:

(1) to the county judge and each commissioner of the county served by the appraisal district;

(2) to the presiding officer of the governing body of each city or town participating in the appraisal district, to the city manager of each city or town having a city manager, and to the city secretary or clerk, if there is one, of each city or town that does not have a city manager;

(3) to the presiding officer of the governing body of each school district participating in the district and to the superintendent of those school districts; and

(4) to the presiding officer of the governing body of each junior college district participating in the district and to the president, chancellor, or other chief executive officer of those junior college districts.

(f) The chief appraiser shall calculate the number of votes to which each conservation and reclamation district entitled to vote for district directors is entitled and shall deliver written notice to the presiding officer of each conservation and reclamation district of its voting entitlement and right to nominate a person to serve as a director of the district before July 1 of each odd-numbered year.

(g) Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.

(h) Each conservation and reclamation district entitled to vote may nominate by resolution adopted by its governing body one candidate for the district's board of directors. The presiding officer of the conservation and reclamation district's governing body shall submit the name of the district's nominee to the chief appraiser before July 15 of each odd-numbered year. Before August 1, the chief appraiser shall prepare a nominating ballot, listing all the nominees of conservation and reclamation districts alphabetically by surname, and shall deliver a copy of the nominating ballot to the presiding officer of the board of directors of each district. The board of directors of each district shall determine its vote by resolution and submit it to the chief appraiser before August 15. The nominee on the ballot with the most votes is the nominee of the conservation and reclamation districts in the appraisal district if the nominee received more than 10 percent of the votes entitled to be cast by all of the conservation and reclamation districts in the appraisal district, and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.

(i) If no nominee of the conservation and reclamation districts receives more than 10 percent of the votes entitled to be cast under Subsection (h), the chief appraiser, before September 1, shall notify the presiding officer of the board of directors of each conservation and reclamation district of the failure to select a nominee. Each conservation and reclamation district may submit a nominee by September 15 to the chief appraiser as provided by Subsection (h). The chief appraiser shall submit a second nominating ballot by October 1 to the conservation and reclamation districts as provided by Subsection (h). The conservation and reclamation districts shall submit their votes for nomination before October 15 as provided by Subsection (h). The nominee on the second nominating ballot with the most votes is the nominee of the conservation and reclamation

districts in the appraisal district and shall be named on the ballot with the candidates nominated by the other taxing units. The chief appraiser shall resolve a tie vote by any method of chance.

(j) Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsections (g) and, if applicable, (h) or (i) alphabetically according to the first letter in each candidate's surname, and shall deliver a copy of the ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.

(k) The governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser before December 15. The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates. For purposes of determining the number of votes received by the candidates, the candidate receiving the most votes of the conservation and reclamation districts is considered to have received all of the votes cast by conservation and reclamation districts and the other candidates are considered not to have received any votes of the conservation and reclamation districts. The chief appraiser shall resolve a tie vote by any method of chance.

(l) If a vacancy occurs on the board of directors other than a vacancy in the position held by a county assessor-collector serving as a nonvoting director, each taxing unit that is entitled to vote by this section may nominate by resolution adopted by its governing body a candidate to fill the vacancy. The unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the board of directors of the existence of the vacancy, and the chief appraiser shall prepare and deliver to the board of directors within the next five days a list of the nominees. The board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

(m) Repealed by [Acts 2007, 80th Leg., ch. 648, § 5\(4\)](#).

From: [George Chollar](#)
To: [Patti Grey](#)
Subject: Collin Appraisal Review Board Accepting Applications
Date: Tuesday, August 26, 2025 3:18:20 PM
Attachments: [image001.png](#)
[Collin ARB Press Release FINAL, 08-20-2025.docx](#)

Ms. Grey,

The Collin County Appraisal Review Board (ARB) is accepting applications for New Members whose term will begin in January 2026. This opportunity may be of interest to members of the Parker community.

The ARB is a citizen's board that sits in panels to hear testimony, review evidence and determine property owner protests, which cannot be resolved informally with the Collin Appraisal District.

If possible, we would like for this opportunity to be announced to residents of the Parker community through a community website or other publications. Applications will be accepted through September 30, 2025.

The text for the announcement requesting applications is attached.

The Collin ARB and Collin Central Appraisal District website postings of this announcement and additional details are available at www.collinarb.org and www.collincad.org.

Thank you for considering this request. Please contact me if you have any questions.

Regards,

George Chollar
Collin County ARB Chairman
214-923-7969
Collin
ARB

Collin County Appraisal Review Board

Accepting Applications for 2026

The Collin Central Appraisal District Board of Directors is now accepting applications for appointment to the Collin County Appraisal Review Board (ARB) for a 1- or 2-year term, to begin on January 1, 2026, and end December 31, 2026 or 2027. The ARB is a board of citizens that determines taxpayer protests of property appraisals made by the Collin Central Appraisal District (CAD).

ARB service requires a full-time commitment during the spring and summer months. In 2025, the Collin County ARB had over 50,000 hearings. Additionally, although members may not be scheduled every day, they must be available to serve every day if needed, including some Saturdays in May, June, and July. Hearings are usually held one week per month throughout the year. Members are compensated per-diem for meetings and are reimbursed for expenses incurred in the performance of their duties. ARB members are also required to attend training sessions.

Applications must be submitted to the Collin CAD Board of Directors through the CAD Taxpayer Liaison Officer and must be received by September 30, 2025, to be considered.

An applicant must be a resident of Collin County and must have resided in the county for at least the past two years.

Requirements for members and additional information about the Appraisal Review Board can be found in the Texas Property Tax Code (Section 6.41) (<https://statutes.capitol.texas.gov/Docs/TX/htm/TX.6.htm#6.41>), Texas Comptroller website (<https://comptroller.texas.gov/taxes/property-tax/arb/>), or Collin ARB website (<https://collinarb.org/>).

Applications are available at **collinarb.org** or by calling **469-742-9200**.

You may also submit an on-line version at **<https://collinarb.org/application/>**

If not submitted online, send applications to:

Collin CAD / Appraisal Review Board
ATTN: Christopher Nickell - Taxpayer Liaison Officer
250 Eldorado Pkwy.
McKinney, TX 75069-8023

Or by email to **TLO@cadcollin.org** with subject line **ARB Member Application**
 Applicants selected as finalists may be scheduled for interviews.



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	Council
Fund Balance-before expenditure:	Prepared by:	City Secretary Scott Grey for Mayor Pettle
Estimated Cost:	Date Prepared:	September 8, 2025
Exhibits:	<u>None</u>	

AGENDA SUBJECT

UPDATE(S):

FM2551

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ)

LEWIS LANE

POST OFFICE/ZIP CODE

DUBLIN ROAD WATER LINES

NEWSLETTER

CAPITAL IMPROVEMENT PLAN (CIP)

PERSONNEL MANUAL

COMPREHENSIVE PLAN (COMP)

TRAIL PLAN

ANY ADDITIONAL UPDATES

MONTHLY/QUARTERLY REPORTS

[August 2025 - Building Permit/Code Report](#)

[August 2025 – Court Report](#)

[August 2025 – Republic Services Inc., dba Allied Waste Services of Plano](#)

SUMMARY

Please review information provided.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	09/08/2025
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	09/09/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	09/ xx /2025



Council Agenda Item

Budget Account Code:	Meeting Date:	See above.
Budgeted Amount:	Department/ Requestor:	City Council
Fund Balance-before expenditure:	Prepared by:	City Secretary Scott Grey for Mayor Pettle
Estimated Cost:	Date Prepared:	September 8, 2025
Exhibits:	None	

AGENDA SUBJECT

ACCEPTANCE OF DONATION(S) FOR POLICE, FIRE, AND CITY STAFF FOR THE RECORD (Each valued at between \$0 - \$1,000 [RES. NO. 2024-801])

James M. Clay donated \$500 cash to the Fire Department.

Alex Taylor donated chips valued at \$15 to the Police Department.

SUMMARY

Please review information provided.

POSSIBLE ACTION

.City Council may accept or decline donation(s).

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	09/08/2025
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	09/09/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	09/ XX /2025



Council Agenda Item

Budget Account Code:	Meeting Date: See above.
Budgeted Amount:	Department/ Requestor: City Council
Fund Balance-before expenditure:	Prepared by: ACA/CS Scott Grey for Mayor Pettle
Estimated Cost:	Date Prepared: September 8, 2025
Exhibits:	<u>Future Agenda Items</u>

AGENDA SUBJECT

FUTURE AGENDA ITEMS

SUMMARY

The "Future Agenda Items" document is still a work in progress, but we have attached an update for your review.

POSSIBLE ACTION

City Council may direct staff to take appropriate action.

Inter – Office Use

Approved by:	Enter Text Here		
Department Head/ Requestor:	<i>Patti Scott Grey</i>	Date:	09/08/2025
Fire Review	<i>Justin Miller</i>		09/XX/2025
Public Works Review	<i>Gary Machado</i>		09/XX/2025
Police Review	<i>Kenneth Price</i>		09/XX/2025
Finance/HR Review	<i>Grant Savage</i>		09/XX/2025
Interim City Attorney:	<i>Catherine Clifton</i>	Date:	09/XX/2025 via Municode
Mayor	<i>Lee Pettle</i>	Date:	09/XX/2025

Date and Other Information	Item Description	Contact	Notes
2025 or later	Southridge gate request	Richard Pratt/Gary Machado	met in 2023 on this and put off this construction completes
Jul-05	Water impact fees	Machado/Kerkoff	
9/30/2025	Public Works building	Machado	design approved by Council 7/1/25. Cost estimates to Council
9/9/2025	Attorney appointment	Pettle	
10/1/2025	Fee Schedule	Machado/Savage/Clifton	
10/21/2025	Any plats	Machado	
TBD	Roberts Rules of Order	Pettle	To find and show video on parliamentary procedures and RRO
TBD	Post Office/Zip Code	Halbert	took over from Lynch
Nov-25	Board/Commission appointments	Patti Grey	as necessary
Dec-25	Lucas ILA	Clifton	on going
10/30/2025	CIP updates	City Staff	Include funding sources. Awaiting City Administrator.
TBD	Resolution on employment required time with city	Clifton	
TBD	Council Procedures	Pettle	
TDB	Agenda procedures	Clifton/Grey/Pettle	law changed on posting
TBD	Procedures of Presentations	Pettle/Clifton/Grey	
In Progress	Personnel Manual	Clifton	edits in progress. Target date for completion 10-1-25
TBD	Procedural manual	Pettle/Clifton/Grey/C.A	
Quarterly	Investment Report	Savage	
Quarterly	Departmental Reports	Dept. Heads	
9/16/2025	Comp Plan	Pettle	
TBD	Council Training	Clifton	
TBD	Retreat	Bogdan	
TBD	Trail Plan	Barron	with P and R.