

MINUTES

CITY COUNCIL MEETING

May 21, 2013

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Marshall called the meeting to order at 7:00 p.m. Councilmembers Sumrow, Levine, Pettle and Taylor were present. Leamy was absent.

Newly Elected Councilmembers Stone and Standridge were present.

Staff Present: City Attorney James Shepherd, City Administrator Jeff Flanigan, City Secretary Carrie Smith, Finance/H.R. Manager Johnna Boyd, and Police Chief Tony Fragoso.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Councilmember Sumrow led the pledge.

TEXAS PLEDGE: Councilmember Pettle led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments.

INDIVIDUAL CONSIDERATION ITEMS

1. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR APRIL 16, 2013. [SMITH]

MOTION: Councilmember Sumrow moved to approve the April 16, 2013 minutes as written. Mayor Pro Tem Levine seconded with Councilmembers Sumrow, Levine, Pettle and Taylor voting for. Motion carried 4-0.

2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-407 CANVASSING THE ELECTION RETURNS AND DECLARATION OF RESULTS OF AN ELECTION HELD IN THE CITY OF PARKER, TEXAS ON MAY 11, 2013. [SMITH]

Votes were reviewed and certified by Collin County Elections Administrator Sharon Rowe.

Patrick Taylor	177
David Leamy	112
Ed Standridge	164
Tom Stone	265

It appearing that Tom Stone, Patrick Taylor and Ed Standridge received the majority vote for the office of City Councilmember and they are hereby declared to be elected to the office to serve after qualifying for said term commencing immediately.

MOTION: Councilmember Sumrow moved to approve Resolution 2013-407 as written. Councilmember Pettle seconded with Councilmembers Sumrow, Levine, Pettle and Taylor voting for. Motion carried 4-0.

3. ADMINISTER OATH OF OFFICE TO NEWLY ELECTED COUNCILMEMBERS. [MARSHALL]

Mayor Marshall administered the Oath of Office to the newly elected Councilmembers. Councilmembers Stone, Standridge and Taylor took their seats at the bench.

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON APPOINTMENT OF A MAYOR PRO TEM. [MARSHALL]

MOTION: Councilmember Pettle moved to appoint Councilmember Scott Levine as Mayor Pro Tem. Councilmember Taylor seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

5. RECOGNITION AND RECEPTION FOR OUTGOING AND INCOMING COUNCILMEMBERS. [MARSHALL]

Mayor Marshall recessed the meeting for a brief break.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION AUTHORIZING STAFF TO ADVERTISE FOR BIDS FOR THE 2013 ANNUAL ROAD MAINTENANCE CONTRACT. [FLANIGAN]

It is the standard process for Council to authorize staff and engineering to evaluate, and prepare documents for bidding the City's annual street maintenance contract. Staff will prepare the necessary bid documents and advertise for bids. Once bids are received, they will be brought to Council for approval. The streets that will be repaired will be evaluated based on cost.

MOTION: Councilmember Taylor moved to authorize staff to advertise for bids for the 2013 annual road maintenance contract. Councilmember Pettle seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

7. PUBLIC HEARING, CONSIDERATION, AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 695 AMENDING THE 2012-2013 MUNICIPAL BUDGETS FOR MUNICIPAL PURPOSES. [BOYD]

Finance Manager Boyd's six-month budget review showed some line items may go over budget. After analyzing each department, staff is recommending the reallocations of funds within some departments. (See Exhibit 7A)

Mayor Marshall opened a public hearing at 7:31 pm.

No Comments.

Mayor Marshall closed the public hearing at 7:32 pm.

MOTION: Councilmember Taylor moved to approve Ordinance 695 amending the 2012-2013 municipal budgets for municipal purposes. Councilmember Stone seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON BROADCASTING CITY MEETINGS ON THE CITY WEBSITE. [PETTLE]

Councilmember Pettle noted she had received numerous requests from the public that recordings of the meetings be made available on the City website. Other complaints were the audience could not hear Council during meetings and reviewing the meeting on the website would allow them to listen to the meetings at a volume that was appropriate for them. This option would also allow someone who was unable to attend the meeting an opportunity to review it at a later time.

Our current website software offers the Media Center Module providing 10 GB of space with no additional software or hardware costs. The community may listen to audio recordings of City business meetings 24/7. By searching through the Channels, checking the Recently Added, or using the Search function, they can find the meeting audio recordings.

Cost involved is staff time and potential additional staff in the future.

Councilmember Pettle requested Council authorize staff to move forward with a 60-day trial period and report back to Council.

MOTION: Councilmember Pettle moved to authorize staff to move forward with a trial period and report back to Council in 60-days. Councilmember Taylor seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 696 AMENDING MUNICIPAL CODE OF ORDINANCES CHAPTER 156, § 156.37, LOT MAINTENANCE REQUIREMENTS. [SHEPHERD]

Council discussed this item in great length at the 4/16 meeting. This item is to approve the form of the document as written.

MOTION: Councilmember Stone moved to approve Ordinance 696 as written. Councilmember Standridge seconded with Councilmembers Stone, Standridge, Pettle and Taylor voting for. Levine opposed. Motion carried 4-1.

ROUTINE ITEMS

10. FUTURE AGENDA ITEMS

60-day review of audio broadcasting on website

11. DEPARTMENT REPORTS – ANIMAL CONTROL, POLICE, BUILDING, WEBSITE

Mayor Marshall request Police Chief Fragoso to add the County Call Log each month.

12. UPDATES ON UPCOMING PLANNING AND BUDGET WORK SESSION DATES.

- a. PLANNING SESSION JUNE 18TH AND 19TH
- b. BUDGET SESSION JULY 15TH AND 16TH

These dates are tentative and subject to change. The work sessions will be held at Parker City Hall.

EXECUTIVE SESSION

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

13. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Mayor Marshall received into executive session at 7:56 pm.

551.071 - CONFIDENTIAL LEGAL ADVICE REGARDING THREATENED OR PENDING CONTEMPLATED LEGAL ACTIONS OF THE CITY.

551.087—ECONOMIC DEVELOPMENT PROSPECT AND PROPOSAL REGARDING A PENDING PROJECT IN THE AREA OF LEWIS AND BETHANY ROADS—KINGS CROSSING.

551.074 – PERSONNEL – REVIEW AND EVALUATION OF SPECIFIC MEMBERS OF THE POLICE DEPARTMENT.

14. RECONVENE REGULAR MEETING.

Mayor Marshall reconvened the regular meeting at 10:29 pm.

15. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

16. ADJOURN

Mayor Marshall adjourned the meeting at 10:30 pm.

ATTESTED:


Carrie L. Smith
City Secretary Carrie L. Smith, TRMC, CMC



APPROVED:


Mayor Marshall

APPROVED on the 4th day of
June, 2013.

EXHIBITS
7A – 2012-2013 Budget Amendments

CC 4/16/13
Ord. 695

Budget Adjustments - General Fund (AMENDED)							
Account	Description	Original Budget	Increase	Decrease	Revised Budget	YTD Actual	Changes highlighted in yellow
1-10 8400	Health Insurance	20,700.00	3,000.00	0.00	23,700.00	15,690.68	
1-10-8100	Overtime Wages	5,000.00	0.00	3,000.00	2,000.00	0.00	
	Admin Totals	25,700.00	3,000.00	3,000.00	25,700.00	15,690.68	
Account	Description	Original Budget	Increase	Decrease	Revised Budget	YTD Actual	
1-20-6340	Utilities	5,500.00	400.00	0.00	5,900.00	3,162.21	
1-20-6410	Vehicle Repairs & Maint	12,500.00	3,000.00	0.00	15,500.00	8,296.50	
1-20-6455	Inmate Boarding	3,000.00	0.00	400.00	2,600.00	488.53	
1-20-6878	Tuition	1,000.00	0.00	1,000.00	0.00	0.00	
1-20-7800	Insurance	8,000.00	0.00	1,200.00	6,800.00	6,751.13	
1-20-7900	Training	10,000.00	0.00	800.00	9,200.00	2,131.69	
	Police Totals	40,000.00	3,400.00	3,400.00	40,000.00	20,830.06	
Account	Description	Original Budget	Increase	Decrease	Revised Budget	YTD Actual	
1-30-6510	Court Refunds/Jury	1,800.00	1,000.00	0.00	2,800.00	1,148.00	
1-30-6520	State Costs	75,000.00	0.00	1,000.00	74,000.00	27,413.50	
	Court Totals	76,800.00	1,000.00	1,000.00	76,800.00	28,561.50	
Account	Description	Original Budget	Increase	Decrease	Revised Budget	YTD Actual	
1-55-6840	Maintenance	1,500.00	0.00	45.00	1,455.00	79.03	
1-55-6850	Parkerfest	3,500.00	45.00	0.00	3,545.00	3,543.84	
	Parks & Rec Totals	5,000.00	45.00	45.00	5,000.00	3,622.87	
Account	Description	Original Budget	Increase	Decrease	Revised Budget	YTD Actual	
1-60-7200	Engineering	25,000.00		2,500.00	22,500.00	13,451.85	
1-60-6630	Median	9,750.00		1,000.00	8,750.00	4,147.69	
1-60-6650	Public Safety and Signage	7,500.00	3,500.00	0.00	11,000.00	5,562.43	
		42,250.00	3,500.00	3,500.00	42,250.00	23,161.97	
Account	Description	Original Budget	Increase	Decrease	Revised Budget	YTD Actual	
1-65-6720	Improvements	10,000.00		1,000.00	9,000.00	1,994.79	
1-65-6710	Maintenance	27,500.00	1,000.00	0.00	28,500.00	15,896.32	
		37,500.00	1,000.00	1,000.00	37,500.00	17,891.11	

Budget Adjustments - Proprietary Fund (AMENDED)							
Account	Description	Original Budget	Increase	Decrease	Revised Budget	YTD Acutal	Changes highlighted in yellow
2-70-5750	Meter Reading	22,000.00	0.00	7,500.00	14,500.00	12,249.85	
2-70-6920	Contingency	8,447.00	0.00	6,700.00	1,747.00	935.00	
2-70-7200	Engineering	25,000.00	0.00	13,500.00	11,500.00	3,344.22	
2-70-7300	Auditors	9,500.00	0.00	2,000.00	7,500.00	7,450.00	
2-70-7800	Insurance	17,000.00	0.00	2,000.00	15,000.00	14,604.09	
2-70-8250	Worker's Comp	6,040.00	0.00	800.00	5,240.00	5,211.54	
2-70-8600	Personnel Contingency	3,000.00	0.00	3,000.00	0.00	0.00	
2-70-5740	Water R&M	40,000.00	35,500.00	0.00	75,500.00	56,988.47	
Water Total		130,987.00	35,500.00	35,500.00	130,987.00	100,783.17	
Account	Description	Original Budget	Increase	Decrease	Revised Budget	YTD Actual	
2-70-5700	Cost NT Water	939,250.00	0.00	2,000.00	937,250.00	468,593.44	
2-70-6020	Computer Equip	2,000.00	0.00	1,500.00	500.00	390.00	
							*Consultant fees must be paid out of CC Contingency
2-70-7400	Legal**	27,000.00	0.00	5,500.00	21,500.00	3,000.00	
2-70-5720	Utilities-Water Distribution	40,000.00	9,000.00	0.00	49,000.00	23,942.97	
Water Total		1,008,250.00	9,000.00	9,000.00	1,008,250.00	495,926.41	
Account	Description	Original Budget	Increase	Decrease	Revised Budget	YTD Actual	
2-70-6010	Printing	7,000.00	0.00	800.00	6,200.00	3,972.87	
2-70-6100	Communications	3,051.50	800.00	0.00	3,851.50	3,051.50	
Water Total		10,051.50	800.00	800.00	10,051.50	7,024.37	