



CITY OF

AGENDA

CITY COUNCIL MEETING October 15, 2013 @ 7:00 PM

Notice is hereby given the City Council for the City of Parker will meet in a Regular Meeting on Tuesday, October 15, 2013 at 7:00 P.M. at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

CALL TO ORDER – Roll Call and Determination of a Quorum

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

INDIVIDUAL CONSIDERATION ITEMS

1. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR SEPTEMBER 3, 2013. [SMITH]
2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR SEPTEMBER 10, 2013. [SMITH]
3. PRESENTATION AND DISCUSSION ON A LAND CONCEPT PLAN FOR 48 ACRES IN THE ETJ, GENERALLY LOCATED AT CURTIS RD AND LEWIS LN. [P&Z]
4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 703 APPROVING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW AN ACCESSORY BUILDING OVER 2500 SQUARE FEET TO BE LOCATED AT 3106 DUBLIN ROAD, OWNERS NATHAN AND BONNIE SHEA. [FLANIGAN]
5. PUBLIC HEARING, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 704 REGARDING A REVIEW OF A SPECIFIC USE PERMIT TO

ALLOW FOR A BARN AND A PRIVATE RIDING ARENA IN AGRICULTURAL AND OPEN SPACE ZONING DISTRICT TO BE LOCATED AT 5508 GREGORY LANE, AS REQUESTED BY THE PROPERTY OWNER, JIMMY STOCKTON/GINA ANDERSON. [SHEPHERD]

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 705 APPROVING A NEGOTIATED RESOLUTION BETWEEN THE ATMOS CITIES STEERING COMMITTEE AND ATMOS ENERGY CORP. [SHEPHERD]
7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 706 AMENDING ORDINANCE 666 REGARDING BULK TRASH PICKUP. [SHEPHERD]
8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-425 FILLING A VACANCY ON THE PLANNING AND ZONING COMMISSION. [FLANIGAN]
9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-426 ZONING BOARD OF ADJUSTMENTS MEMBERS. [FLANIGAN]
10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 707 AMENDING ORDINANCE 515 AND 699 REGARDING THE FIRE DEPARTMENT. [PETTLE]
11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A CITY DEPOSITORY CONTRACT. [BOYD]
12. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-427 APPROVING THE 2013-2014 CITY INVESTMENT POLICY. [MARSHALL]
13. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-428 APPOINTING THE 2013 -2014 INVESTMENT OFFICER AND COMMITTEE. [BOYD]
14. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ACCEPTING A COSERV GRANT FOR THE PURCHASE OF FIRE DEPARTMENT EQUIPMENT. [SHEFF]
15. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-430 APPROVING AN AGREEMENT WITH COLLIN COUNTY FOR THE PROVISION OF FIREFIGHTING AND FIRE PROTECTION SERVICES BY PARKER FIRE DEPARTMENT INTO THE UNINCORPORATED AREAS OF PARKER'S FIRE DISTRICT. [SHEFF]
16. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ACCEPTING A DONATION IN THE AMOUNT OF \$100 FROM ANDREW TILGHMAN AND MISTY BARTEL. [SHEPHERD]

ROUTINE ITEMS

17. FUTURE AGENDA ITEMS

18. DEPARTMENT REPORTS FOR AUGUST - ANIMAL CONTROL, POLICE, BUILDING, WEBSITE

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

19. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Govt. Code 551.071—"Confidential legal advice regarding pending or threatened litigation."

20. RECONVENE REGULAR MEETING.

21. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

22. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on October 11, 2013 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at www.parkertexas.us.

Date Notice Removed

Vicky Granger
Print: Vicky Granger
Title: Administrative Assistant

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972-442-6811.



Council Agenda Item

Budget Account Code:		Meeting Date: October 15, 2013
Budgeted Amount:		Department/ Requestor:
Fund Balance-before expenditure:		Prepared by: C Smith
Estimated Cost:		Date Prepared: September 12, 2013
Exhibits:	1. Proposed Minutes	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES
FOR SEPTEMBER 3, 2013. [SMITH]

SUMMARY

Please review the attached minutes and contact me with any necessary changes. I will amend the minutes prior to the meeting.

Thank you,
Carrie

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter - Office Use			
Approved by:			
Department Head:	<i>Carrie Smith</i>	Date:	
City Attorney:		Date:	
City Administrator:	<i>Tiffney Key</i>	Date:	10-5-13

MINUTES
CITY COUNCIL MEETING
September 3, 2013

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Marshall called the meeting to order at 7:00 p.m. Councilmembers Stone, Standridge, Levine, Pettle and Taylor were present.

Staff Present: City Attorney James Shepherd, City Administrator Jeff Flanigan, Finance/H.R. Manager Johnna Boyd, Police Chief Bill Rushing and Officer Kenny Price.

PLEDGES OF INDEPENDENCE

AMERICAN PLEDGE: Lou Zettler led the pledge.

TEXAS PLEDGE: Jim Threadgill led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to minutes.

Joe Sterk, 4200 Pecan Orchard – Mr. Sterk feels the City should pay for its water usage.

Lou Zettler, 4202 Donna Lane – Mr. Zettler was unhappy with his recent experience with the Zoning Board of Adjustments. He requested a solid wood fence on a portion of his property to reduce the sound of traffic on Parker Road. He feels the fencing requirements are discriminatory and the fee of \$600 poses a barrier for citizens to come forward with more variance requests.

John Wingfield, 5402 Kara Lane - He told his story of his arrest on September 18, 2012 by Officer Messerole. He was attacked by a drunken friend, called 9-1-1 and he was arrested for assault. Officer Messerole entered his home against his civil rights. He wants to reclaim his reputation, the City to reimburse him for his \$8,000 in attorney fees, his arrest expunged from his records, all arrest photos removed from the internet, an apology letter from the City and Officer Messerole fired.

INDIVIDUAL CONSIDERATION ITEMS

1. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR AUGUST 6, 2013. [SMITH]

MOTION: Councilmember Pettle moved to approve the minutes as amended. Councilmember Standridge seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR AUGUST 20, 2013. [SMITH]

Mayor Marshall requested "in the Preserve" be removed from the Motion for Item 8 on page 4.

MOTION: Councilmember Taylor moved to approve the minutes as amended. Councilmember Pettle seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

3. PUBLIC HEARING ON FY 2013 – 2014 PROPOSED BUDGETS. [BOYD]

Mayor Marshall opened the second of two public hearings at 7:16 p.m.

The proposed general fund budget is \$368,280 and proposed proprietary budget \$1,603,249. The water budget is supported by service rates for water, sewer and solid waste rather than tax dollars.

Mayor Marshall noted due to North Texas Municipal Water Districts rate increase, the water and sewer rates will be increasing this next year. This is the first increase in water rates in three years.

John Wingfield, 5402 Kara Lane – He feels the \$109K should be left in the City reserves to put back into the budget when major expenses occur. He is strongly in favor of body cameras for each police officer. He doesn't understand the need for a 500% increase in Police Department over time. He does not feel there is a need for a full-time administrative assistant with benefits to the police department when there are six officers that can complete their own paper work. He would rather see an increase in the fire department budget and put firefighters in the fire station to improve the fire department's response times.

Mayor Marshall responded to Mr. Wingfield's questions. All of these issues were discussed in our planning and budget meetings. Our City received a substantial sum of money from a sales tax audit performed by Collin County. With the way our year runs, there is no other way for the citizens to benefit from that money other than a tax rate decrease. The only other option is to deposit that money into a reserve account and then withdraw it a later date. The primary purpose for the initial withdrawal from the reserve account is that there was a substantial sum of money in the reserve account that the City did not spend this year for economic development with the Bedell developer. Money was set aside to subsidize some of

the developers costs to install water meters at an estimated \$7,000 per lot. None of that money was spent. The total was approximately \$175,000. We are withdrawing \$109,000 total from our reserve account and giving the citizens a tax break in the process. We received budget requests from both police and fire chiefs. Police chief requested staff, and the fire department stipends. The funds were allocated on a budget line by line basis.

Joe Sterk, 4200 Pecan Orchard – Again stated he wants the City to meter and pay for their water. Sycamore Road needs to be fixed rather than just repaired. He would rather the Council not lower the tax rate, but have Sycamore road fixed.

Mayor Marshall noted that later on the agenda is a report from the Drainage Subcommittee that is looking at drainage issues throughout the City. The waterline must be paid for from the water department budget. This is a costly project and will require bonds.

David Leamy, 5801 Rathbone Drive – What is the savings of the old tax rate on the current tax rolls? \$110K could have gone back into reserves and/or capital improvements or road improvements. He was concerned with the difficulty to raise the tax rate back up to cover future projects. Would like to see any savings be put back for specific projects such as road and water that are going to be substantial dollars. Would also like the City to look into federal dollars left over the re-investment act that built the two lanes on Bethany and if there is money still available, these are matching funds and use this money to match those funds.

Mayor Marshall closed the public hearing at 7:45 p.m.

4. PUBLIC HEARING ON 2013 PROPOSED TAX RATE. [BOYD]

Mayor Marshall opened the public hearing at 7:47 p.m.

The City currently has a 19 ½ month surplus of funds.

Franklin “Lash” Larue, 4408 Sycamore – He feels the City should keep the money and put it back to repair the infrastructure. Spending the money because you have it does not make sense. If you have it, save it and not ask for a future tax rate increase.

John Wingfield, 5402 Kara Lane – He asked, if we reduce the tax rate now, are there any projections as to when the rate will have to be raised back up. Mayor Marshall stated no. Save the money for future economic development.

Joe Sterk, 4200 Pecan Orchard – Agrees with others, put the \$110,000 in reserves and pay down current debt.

Lou Zettler, 4202 Donna Lane – favors any discounts to the citizens.

Mayor Marshall closed the public hearing at 7:55 p.m. and noted Council is scheduled to take a vote on the proposed budget and tax rate on September 10, 2013.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON POSSIBLE AMENDMENTS TO ORDINANCE 666 REGARDING BULK TRASH PICKUP. [MARSHALL]

Bulk trash pick-up has been changed to a monthly service and it seems that Section 1, A &B and Section 2 needs to be re-evaluated.

Ordinance 666 will be modified so residents may put their bulk trash, including brush, at the edge of the roadway no more 7 days in advance of scheduled pick up.

MOTION: Mayor Pro Tem Levine moved to amend Ordinance 666 Section 1. A. and B. so neither brush nor bulk items may be place out at the roadway more than 7 days in advance of the pickup date; and a statement that reads the City recommends items be placed no more than 8 to 10 feet from the road way. Councilmember Taylor seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voted for. Motion carried 5-0.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON DRAINAGE SUBCOMMITTEE REPORT. [FLANIGAN]

The drainage subcommittee reported that they would like Estate Lane to be a priority and for the City's engineer to develop an engineering and construction plan. Gregory Lane was considered but the residents of Gregory Lane asked not to be considered at this time. The drainage committee asks for residents to report ongoing drainage problems so those problems may be evaluated.

ROUTINE ITEMS

7. FUTURE AGENDA ITEMS

- September 10th – Special meeting to vote on proposed FY 2013-2014 budget and tax rate
- September 10th – Public Hearing on SUP request from Nathan and Bonnie Shea.
- Training dates and schedules for boards and commissions.
- Specific Use Permit for a barn on Dublin Road
- Review and revisions to Ordinance 515
- Future department reports to include reports from the Court

8. ADJOURN

Mayor Marshall adjourned the meeting at 8:17 p.m.

APPROVED:

Mayor Z Marshall

ATTESTED:

APPROVED on the _____ day of
_____, 2013.

City Secretary Carrie L. Smith, TRMC, CMC

EXHIBITS
Public Comments



Council Agenda Item

Budget Account Code:		Meeting Date: October 15, 2013
Budgeted Amount:		Department/ Requestor:
Fund Balance-before expenditure:		Prepared by: C Smith
Estimated Cost:		Date Prepared: September 12, 2013
Exhibits:	1. Proposed Minutes	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES
FOR SEPTEMBER 10, 2013. [SMITH]

SUMMARY

Please review the attached minutes and contact me with any necessary changes. I will amend the minutes prior to the meeting.

Thank you,
Carrie

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	10-5-13

MINUTES

CITY COUNCIL MEETING

September 10, 2013

~~CALENDAR ORDER: Roll call and determination of a Quorum~~

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Marshall called the meeting to order at 5:30 p.m. Councilmembers Stone, Standridge, Levine, Pettle and Taylor was present.

Staff Present: City Attorney James Shepherd, City Administrator Jeff Flanigan, City Secretary Carrie Smith, Finance/H.R. Manager Johnna Boyd, Police Chief Bill Rushing and Officer Kenny Price.

~~EXECUTIVE SESSION~~

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
 - a. Govt. Code 551.074— “Personnel--to deliberate the appointment, employment, evaluation, reassignment, or duties, of a public officer or employee----Police Chief, Police Officers”

Mayor Marshall recessed the meeting into executive session at 5:31 p.m.

2. RECONVENE REGULAR MEETING.

Mayor Marshall reconvened the regular meeting at 7:05 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

~~PLEDGE OF ALLEGIANCE~~

AMERICAN PLEDGE: Nathan Shea led the pledge.

TEXAS PLEDGE: Fran Lewis led the pledge.

The Mayor called for a moment of silence in honor of longtime a resident Tom Evans who passed away on September 6, 2013.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments.

INDIVIDUAL COMMENTS/RELATION ITEMS

4. UPDATE ON TRANSPORTATION IN COLLIN COUNTY AREA.

Gary Graham, 5707 Overton - Mr. Graham is a Parker resident who is a transportation engineering manager for the City of McKinney. He gave an overview of regional road projects in Collin County. Many of the planned projects were not funded by TxDot but received funds from toll tag revenue and our County Commissioners are pushing for increased funding. U.S. Highway 75 is to have an additional lane added to both sides from Spring Creek to 121 and some ramps will be reconstructed. CCart participation was ended and the County went to TAPS to provide on demand public transportation at low and sliding scale fees. A Collin County resident just calls TAPS and requests transportation.

5. PUBLIC HEARING, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW AN ACCESSORY BUILDING OVER 2500 SQUARE FEET TO BE LOCATED AT 3106 DUBLIN ROAD, OWNERS NATHAN AND BONNIE SHEA. [FLANIGAN]

Nathan Shea of 3106 Dublin Road has requested an SUP for an accessory building over 2500 square feet on his 30 plus acre lot. He stated the building will be for storage and a greenhouse. It is to be located behind a tree line and not visible from Dublin Road. There will not be any living space in the building and it will not be used for commercial activity. Mr. Shea stated the building will actually be 8,000 square feet. Sidewalls approximately 13 – 15 feet in height, doors 12 feet high.

Mayor Marshall opened the public hearing 7:33 p.m.

No comments.

Mayor Marshall closed the public hearing at 7:34 p.m.

City Attorney Shepherd is to get with Mr. Shea for additional details to prepare the SUP ordinance. The form of the ordinance will be brought back to a future meeting for Council approval.

MOTION: Councilmember Pettle moved to approve the application with the necessary information provided to City Attorney Shepherd to prepare the ordinance. Councilmember Standridge seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 701 ADOPTING THE FY 2013 – 2014 BUDGET. [BOYD]

The proposed FY 2013-2014 budget is in the amount of \$3,036,333.00. Ordinance 701 authorizes the Mayor, with the concurrence of the Investment Committee, to transfer budgeted appropriations from one account classification to another within the same department if necessary. Upon approval of a majority of Council funds may be transferred from one department to another within the same fund, as needed.

MOTION: Councilmember Standridge moved to approve Ordinance 701 adopting the FY 1013 – 2014 budgets as presented. Councilmember Taylor seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 702 ADOPTING THE 2013 TAX RATE. [BOYD]

The proposed tax rate is \$0.357080 per \$100 of property value for FY 2013-2014. This is a \$.02 cents reduction from last year's rate. It was noted that we have 19 months of operational money in reserve and this fund is growing.

MOTION: Mayor Pro Tem Levine moved to approve Ordinance 702 adopting a tax rate of \$0.357080 per \$100 property value as presented. Councilmember Stone seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AMENDING CODE OF ORDINANCE CHAPTER 31, MUNICIPAL COURT. [PETTLE]

City Attorney Shepherd presented Council with proposed revisions to Chapter 31 of the Municipal Code sections on the Municipal Court. The revisions are consistent with the appointments made to the Municipal Court personnel and officials by Resolution 2013-424.

MOTION: Councilmember Taylor moved to approve Ordinance 703 as presented. Councilmember Pettle seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013 425 FILLING A VACANCY ON THE PLANNING AND ZONING COMMISSION. [FLANIGAN]

P&Z Commissioner Schroeder has moved out of the City, leaving the voting position 5 vacant.

Commission has recommended Jasmat Sutaria be appointed to voting position 5.

One application was received by David Leamy to fill the alternate position 3 vacancy.

Commission has recommended David Leamy be appointed to alternate position 3.

MOTION: Councilmember Pettle moved to table this item to allow additional time to ensure that Resolution 2010-315 regarding the appointment process was followed. Councilmember Stone seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voted for. Motion carried 5-0.

**10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE REGULARLY SCHEDULED MEETING FOR SEPTEMBER 17, 2013.
[MARSHALL]**

MOTION: Councilmember Pettle moved to cancel the regularly scheduled meeting for September 17, 2013. Councilmember Standridge seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

ROUTINE ITEMS

11. FUTURE AGENDA ITEMS

- Drainage subcommittee report
- SUP Ordinance the Shea
- Appointment process for boards and commissions
- Filling vacancy on P&Z Commission

12. ADJOURN

Mayor Marshall adjourned the meeting at 7:58 p.m.

APPROVED:

Mayor Z Marshall

ATTESTED:

City Secretary Carrie L. Smith, TRMC, CMC

APPROVED on the _____ day of
_____, 2013.



Council Agenda Item

Budget Account Code:	Meeting Date: September 10, 2013
Budgeted Amount:	Department/ Requestor: J Flanigan
Fund Balance-before expenditure:	Prepared by: J FLANIGAN
Estimated Cost:	Date Prepared: 10/1/2013
Exhibits:	Exhibit 6 – Concept Plan presented at the July 15 meeting

AGENDA SUBJECT

PRESENTATION AND DISCUSSION ON A LAND CONCEPT PLAN FOR 48 ACRES IN THE ETJ, GENERALLY LOCATED AT CURTIS RD AND LEWIS LN [FLANIGAN]

SUMMARY

P&Z minutes for September 12:

Developer Ron Haynes is proposing a single family residential subdivision with 38 one acre lots. He is requesting one acre lots because all the surrounding subdivisions are one acre. The property is located in Parker's ETJ. The property across Lewis Lane, to the east, is the City of Lucas' ETJ. He would like the property annexed into the City. He has spoken with the homeowners of Southridge Estates about merging the HOA's.

The lots on the farthest west end of the property marked with a "P" will be open space and landscape buffer.

Curtis Lane is on the City Thoroughfare plan and shown to be realigned. He has considered how to do the realignment with this development. He has a proposed cul-de-sac where Curtis Lane is currently; however, Curtis Lane is a County Road and he will have to work with them. There is a drainage issue with water runoff from Southridge that will need to be addressed.

The property between Southridge and the proposed development is owned by two separate owners and is not for sale.

At this time, he is requesting any suggestions and thoughts on the development. This tract is under contract and before the purchase is made he wants to have open communication and support from the City.

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	10-7-13

Carrie Smith

From: Jeff Flanigan
Sent: Wednesday, August 14, 2013 8:50 AM
To: Carrie Smith
Subject: FW: Chen tract next to Southridge
Attachments: Southridge Future Phase 07-30-13.pdf; Location Aerial 1.pdf

Let's schedule for Sept. 12

From: Ron Haynes [<mailto:mhaynes@swbell.net>]
Sent: August 13, 2013 4:17 PM
To: Jeff Flanigan
Cc: matt@homebuildercapital.com; Paul Huang
Subject: FW: Chen tract next to Southridge

Jeff

Thanks for visiting with me this afternoon.

I have the two tracts shown on the attached exhibits under contract. I am a single family land developer. I am wanting to go forward and purchase and develop these two tracts in the same manner as Southridge. In fact, Paul Taylor, the most prominent builder in Southridge will likely be the homebuilder on our lots. The proposed plan on these two tracts that total 49.9 acres is for 38 minimum one acre lots (net of any road right of way). As you know these tracts are located in the ETJ of Parker and as such I cannot apply for zoning until the tracts are actually annexed into the City of Parker. Therefore, I would like to ask the City P&Z and City Council for their approval of the attached land plan showing the 38 one acre minimum lots and the proposed road alignments. If the City P&Z and City Council approve of my land plan and road alignments I will proceed to purchase the two tracts and then ask for annexation of these two tracts into the City of Parker and to have the tracts officially zoned as per the land plan of minimum one acre lots. By bringing this into the city Parker would of course increase its tax base as well as have control of the development of the land and the construction of the homes to assure these things are done in a quality way per the City's standards.

All the best,

Ron Haynes

214-673-0575





SOUTHRIDGE ESTATES
PARKER, TEXAS



Council Agenda Item

Budget Account Code:	Meeting Date: September 10, 2013
Budgeted Amount:	Department/ Requestor: Council
Fund Balance-before expenditure:	Prepared by: J Shepherd
Estimated Cost:	Date Prepared: 10/1/2013
Exhibits:	Ordinance for approval

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE
703 APPROVING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW
 AN ACCESSORY BUILDING OVER 2500 SQUARE FEET TO BE LOCATED AT 3106
 DUBLIN ROAD, OWNERS NATHAN AND BONNIE SHEA. [FLANIGAN]

SUMMARY

Council approved the SUP at the September 10 meeting. This item is to approve the final format of the Ordinance.

September 10 Meeting Minutes

Nathan Shea of 3106 Dublin Road has requested an SUP for an accessory building over 2500 square feet on his 30 plus acre lot. He stated the building will be for storage and a greenhouse. It is to be located behind a tree line and not visible from Dublin Road. There will not be any living space in the building and it will not be used for commercial. The building will be 8,000 square feet. Sidewalls approximately 13 – 15 feet in height, doors 12 feet high.

Mayor Marshall opened the public hearing 7:33 p.m.

No comments.

Mayor Marshall closed the public hearing at 7:34 p.m.

City Attorney Shepherd is to get with Mr. Shea for additional details to prepare the SUP ordinance. The form of the ordinance will be brought back to a future meeting for Council approval.

MOTION: Councilmember Pettle moved to approve the application with the necessary information provided to City Attorney Shepherd to prepare the ordinance. Councilmember Standridge seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Tiffey Hig.</i>	Date:	<i>10-5-13</i>

ORDINANCE NO. _____
(Special Use Permit – Accessory Building – 3106 Dublin Road)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE BY GRANTING A CHANGE IN ZONING TO GRANT A SPECIAL USE PERMIT FOR AN ACCESSORY BUILDING IN EXCESS OF TWO THOUSAND FIVE HUNDRED (2,500) SQUARE FEET, IN THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AND BEING LOCATED AS SHOWN ON EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF, COMMONLY KNOWN AS 3106 DUBLIN ROAD; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Planning Commission of the City of Parker and the governing body of the City of Parker in compliance with the laws of the State of Texas and the ordinances of the City of Parker have given requisite notice by publication and otherwise and after holding due hearings and affording a full and fair hearing to all property owners generally and all persons interested and situated in the effective area and in the vicinity thereof, the governing body, in exercise of its legislative discretion, has concluded that the comprehensive zoning ordinance and map should be amended; and

WHEREAS, failure to follow the provisions of this Special Use Permit ("SUP"), and/or the applicable provisions of the City of Parker, Texas Code of Ordinances, may result in the termination of this SUP;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS:

SECTION 1. PROPERTY The applicants, Nathan and Bonnie Shea, have filed an application for an accessory building of approximately eight thousand (8,000) square feet, the location and site elevations of which are as shown on the applicants application, attached hereto as Exhibit A. The city council has reviewed the facts and circumstances regarding the application. It is the council's determination that the best interest of the city is to issue this Ordinance approving the conditions for this SUP for an accessory building, completed substantially in conformance with, and in the location described in Exhibit A.

SECTION 2. SPECIAL USE PROVISIONS No application for, nor permission has been granted for commercial activity on the property. This SUP is issued to the Applicants, Nathan and Bonnie Shea. Subsequent owners of the property are required to apply for a renewal of this SUP.

SECTION 3. ZONING The Comprehensive Zoning Ordinance of the City of Parker, Texas, as heretofore amended, be, and the same is hereby amended to grant a change in zoning to

Ordinance No. _____
(Special Use Permit – Accessory Building – 3106 Dublin Road)

grant an SUP for an accessory building in excess of two thousand, five hundred (2,500) square feet, located at 3106 Dublin Road, City of Parker, Collin County, Texas, and being located as shown on Exhibit "A", attached hereto and made a part hereof. The land is zoned Agricultural/Open Space (A/O).

SECTION 4. REPEALING CLAUSE With respect to the property described in Section 3, above, all provisions of the ordinances of the City of Parker, Collin County, Texas in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 5. SEVERABILITY Should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudicated or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 6. PENALTY CLAUSE Any offense committed before the effective date of this Ordinance is governed by the prior law and provisions of the Code of Ordinances as amended, in effect when the offense was committed and the former laws continued in effect for this purpose. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Parker, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed and constitute a separate offense.

SECTION 7. EFFECTIVE DATE This Ordinance shall take effect immediately from and after its passage and the publication of caption, as the law provides.

DULY PASSED by the City Council of the City of Parker, Texas, and issued by Ordinance on this _____ day of _____, 2013.

APPROVED:

Z Marshall, Mayor

CORRECTLY ENROLLED:

Carrie Smith, City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney

Ordinance No. _____
(*Special Use Permit – Accessory Building – 3106 Dublin Road*)

Attachment

Exhibit A: Application for Special Use Permit and legal description.

Ordinance No. _____
(Special Use Permit – Accessory Building – 3106 Dublin Road)



PLEASE PRINT

Bonnie/Nathan Shea

RECEIVED

AUG 02 2013

CITY RECEIVED DATE STAMP

APPLICATION FOR A SPECIAL USE PERMIT

The undersigned owner (contract owner) of property herein described hereby applies for a special use permit for the following described property:

(1) Location of Property or Street Address:

31016 Dublin Rd
Parker TX 75002

Existing Zoning: Agriculture

(2) Legal Description of Property:

abs A6 277 SE Donaldson Survey

(3) Proposed Use of Property:

Greenhouse / Barn

(2009-638 Ord)

156.37(A) - 5. a.e.

(4) Development Schedule: ATAP

(5) Desired Duration: ~~Temporary~~ Permanent

(6) Attached are the checklist, plans, and LETTER OF INTENT: Yes No

No application for a special use shall be granted by the City of Parker unless the City Council shall find all of the following conditions are present:

1. That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.
2. That the uses, values, and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance, or operation of the special use.
3. That the establishment of the special use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
4. That adequate utilities, access roads, drainage, and other necessary site improvements have been or are being provided.
5. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
6. That the special use shall conform to all applicable regulations of the district in which it is located.

I own lease this property.

I, the undersigned applicant, have reviewed the above standards and to the best of my knowledge this proposed special use complies with the standards for special use.

Respectfully submitted,



Applicant Signature

Bonnie Shea
Printed Name

Applicant Signature

Printed Name

Address: 3106 Dublin Rd
Parker Tx 75002

Phone: 214 901 5890

The Special Use Permit is not permanent zoning, and may be brought before the governing body of the city for a compliance review at any time.

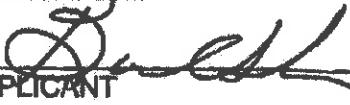
The City may seek the issuance of an administrative search warrant in the event probable cause exists to review compliance with the city ordinances and the requirements of the SUP. Such warrants may be issued in the discretion of the court after a review of the evidence."

NO HEARING WILL BE SCHEDULED UNTIL APPROPRIATE FEES HAVE BEEN PAID.

All the requirements and fees of this application are hereby submitted to the City Secretary, City of Parker, Texas, as required for a Special Use Permit. I (we) understand that in the event this application is denied by either the Parker Planning and Zoning Commission or the Parker City Council, the fees submitted herewith are not to be refunded.

8/2/13

DATE


APPLICANT

DATE

APPLICANT

8/2/2013

DATE RECEIVED

CITY OF PARKER

1000.00 OK 1538

AMOUNT OF FEE RECEIVED WITH INITIAL
APPLICATION

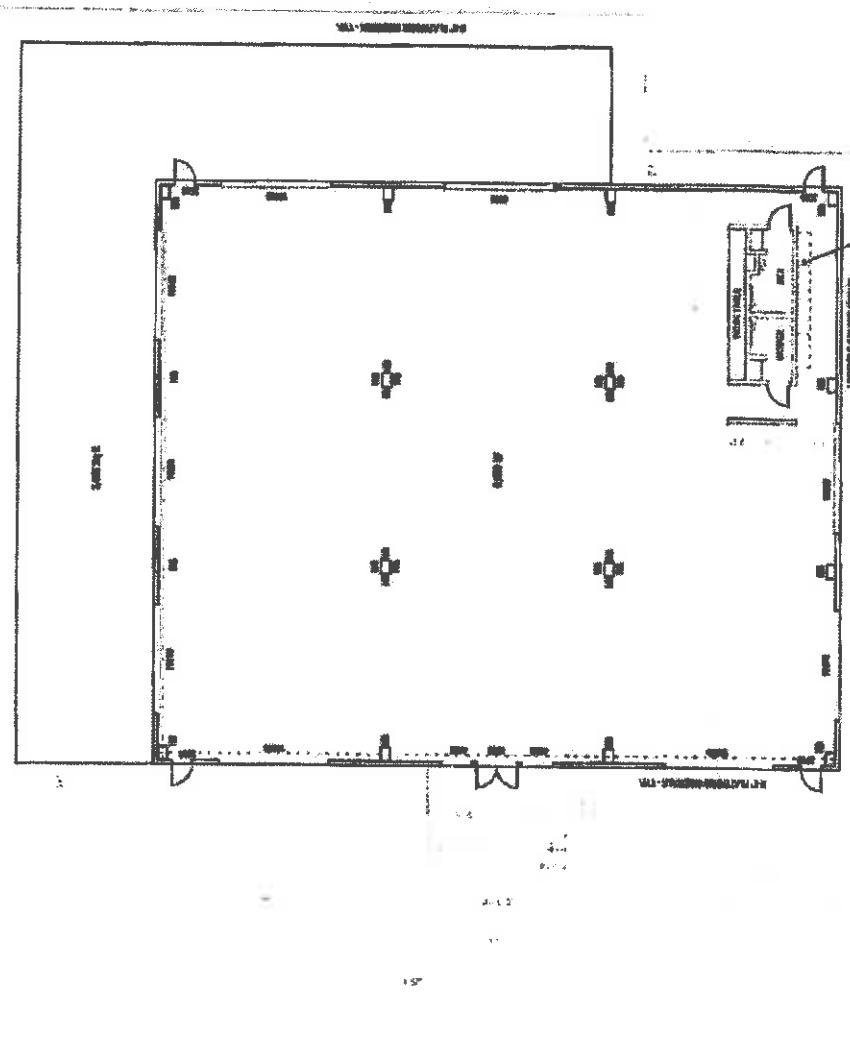
CGC CONSTRUCTION

1-800-322-5555 • 512-265-1000

DUBLIN GREENHOUSE
PARKER, TEXAS

FLOOR PLAN

A1.0



FLOOR PLAN SCALE: 1/8" = 1'-0"

PARKER, TEXAS

DOUBLIN GREENHOUSE

卷之三

345

Q.
42.

102 351

卷之三

SOUTH ELEVATION

2000

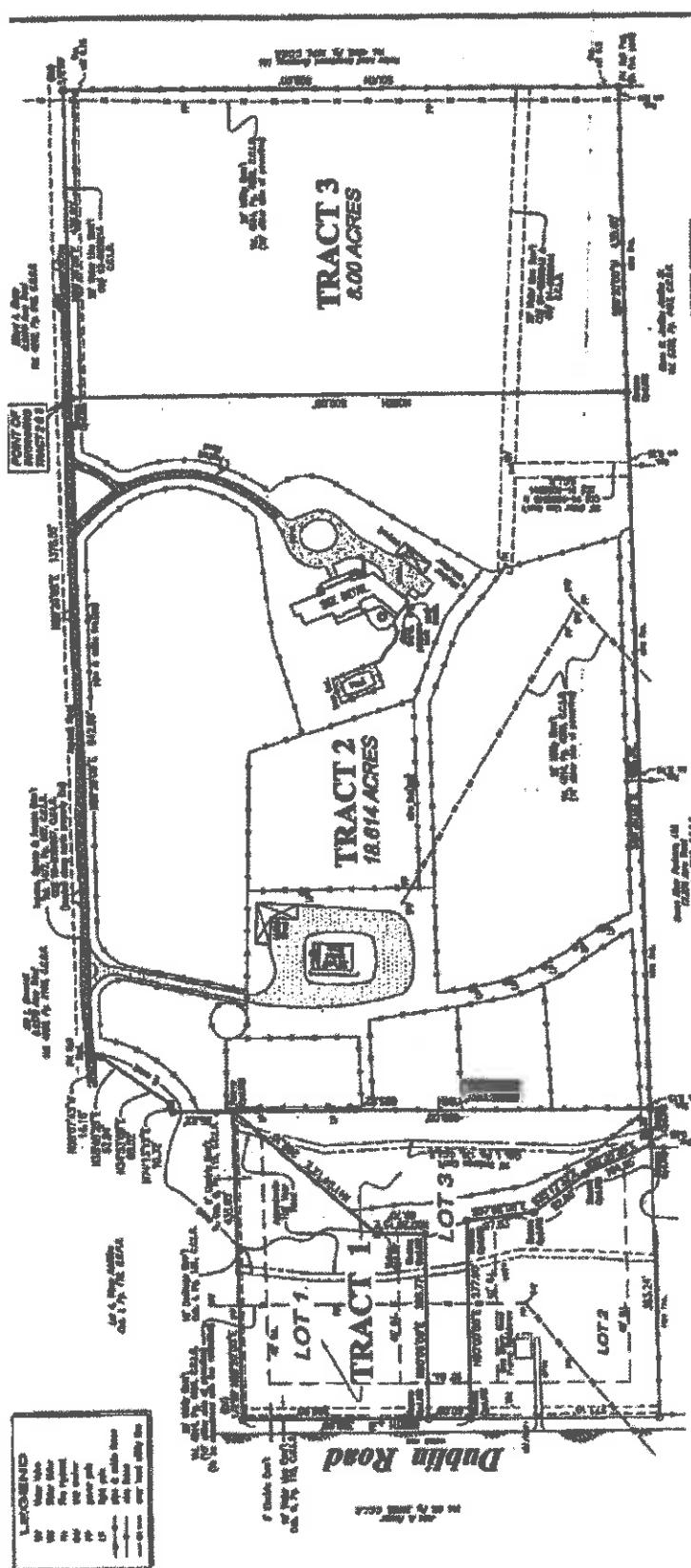
WEST IN ENGLAND

WEST ELEVATION

卷之三

WINTER EDITION

卷之三



Proposed location of Accessory Building



Council Agenda Item

Budget Account Code:		Meeting Date: September 10, 2013
Budgeted Amount:		Department/ Requestor: Council
Fund Balance-before expenditure:		Prepared by: J Shepherd
Estimated Cost:		Date Prepared: 10/1/2013
Exhibits:	Ordinance for approval Council meeting minutes 10/28/2008	

AGENDA SUBJECT

PUBLIC HEARING, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 704, REGARDING A REVIEW OF A SPECIFIC USE PERMIT ISSUED IN 2008 ALLOWING A BARN AND A PRIVATE RIDING ARENA IN AGRICULTURAL AND OPEN SPACE ZONING DISTRICT TO BE LOCATED AT 5508 GREGORY LANE, AS REQUESTED BY THE PROPERTY OWNER, JIMMY STOCKTON/GINA ANDERSON. [SHEPHERD]

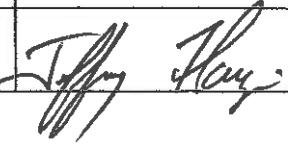
SUMMARY

In 2008, Council approved an SUP for a private riding arena at 5508 Gregory Lane.

This item is to review the SUP and approve an ordinance.

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	10-7-13

ORDINANCE NO.

(Special Use Permit – Riding Academy (Private) – 5508 Gregory Lane)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE BY GRANTING A CHANGE IN ZONING TO GRANT A SPECIAL USE PERMIT FOR A RIDING ACADEMY (PRIVATE), IN THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AND BEING LOCATED AS SHOWN ON EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF, COMMONLY KNOWN AS 5508 GREGORY LANE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, In the year 2008, the City Planning Commission of the City of Parker and the governing body of the City of Parker, in compliance with the laws of the State of Texas and the ordinances of the City of Parker, have given requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, the governing body, in the exercise of its legislative discretion, has concluded that the Comprehensive Zoning Ordinance and Map should be amended; and

WHEREAS, failure to follow the provisions of this Special Use Permit ("SUP"), and/or the applicable provisions of the City of Parker, Texas Code of Ordinances, may result in the termination of this SUP;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS:

SECTION 1. PROPERTY

The zoning procedures for this SUP originally took place in 2008, resulting in approval of a riding academy (private), as specifically proposed by the applicant, Jimmy Stockton. The original application was for a barn and a private riding arena. The facts and circumstances regarding the facilities since 2008 have been evaluated by the city council. It is the council's determination that the best interest of the city is to issue this Ordinance approving the conditions for this SUP since its original approval, and renewed effective the date of this Ordinance.

SECTION 2. SPECIAL USE PROVISIONS No application for, or permission has been granted for commercial activity on the property. This SUP is issued to the Applicant, Jimmy Stockton. Subsequent owners of the property are required to apply for a renewal of this SUP. All ordinances requiring the avoidance of any nuisances or violations of the ordinances regarding the welfare of animals must be observed.

SECTION 3. ZONING The Comprehensive Zoning Ordinance of the City of Parker, Texas, as heretofore amended, be, and the same is hereby amended to grant a change in zoning to grant an SUP for a riding academy (private), located at 5508 Gregory Lane, City of Parker, Collin County, Texas, and being located as shown on Exhibit "A", attached hereto and made a part hereof. The land is zoned Agricultural/Open Space (A/O).

SECTION 4. REPEALING CLAUSE With respect to the property described in Section 3, above, all provisions of the ordinances of the City of Parker, Collin County, Texas in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 5. SEVERABILITY Should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudicated or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

SECTION 6. PENALTY CLAUSE Any offense committed before the effective date of this Ordinance is governed by the prior law and provisions of the Code of Ordinances as amended, in effect when the offense was committed and the former laws continued in effect for this purpose. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Parker, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed and constitute a separate offense.

SECTION 7. EFFECTIVE DATE This Ordinance shall take effect immediately from and after its passage and the publication of caption, as the law provides.

DULY PASSED by the City Council of the City of Parker, Texas, on the 27th day of October 2008, and having been reconsidered, and issued by Ordinance on this _____ day of _____, 2013.

APPROVED:

Z Marshall, Mayor

ATTESTED:

Carrie L. Smith, City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney

Attachment

Exhibit A: Application for Special Use Permit and legal description.



RECEIVED

SEP 24 2008

CITY OF PARKER

APPLICATION FOR A CONDITIONAL USE (SPECIFIC USE) PERMIT

DATE: 9-24-08

FEE PAID: \$300
Check # 2093

The undersigned owner (contract owner) of property herein described hereby applies for a conditional use permit for the following described property:

(1) Location of Property or Street Address: _____

5508 Gregory Lane

Existing Zoning: A-O

(2) Legal Description of Property:

(3) Proposed Use of Property:

Barn & Riding Arena Private

(4) Development Schedule: ASAP

(5) Desired Duration: Indefinitely

(6) Attached is the checklist, plans, and LETTER OF INTENT:
✓ Yes No

No application for a conditional use shall be granted by the City of Parker unless the City Council shall find all of the following conditions are present:

1. That the establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.
2. That the uses, values, and enjoyment of other property in the

forseeable manner substantially impaired or diminished by the establishment, maintenance, or operation of the conditional use.

3. That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
4. That adequate utilities, access roads, drainage, and other necessary site improvements have been or are being provided.
5. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
6. That the conditional use shall conform to all applicable regulations of the district in which it is located.

I own lease this property.

I, the undersigned applicant, have reviewed the above standards and to the best of my knowledge this proposed conditional use complies with the standards for conditional use.

Respectfully submitted,

Applicant

Jimmy Stockton
Printed Name: Jimmy Stockton
Address: 12450 E. Summerlin Dr.
Conroe, TX 77302
Phone: 713 562 6371

ADDITIONAL REQUIREMENTS:

Attach 6 copies of plat for the property containing the following information:

- a. North point, scale, and date
- b. Name and address of applicant, engineer, or surveyor
- c. Survey and abstract with tract designation
- d. Location of major and/or secondary thoroughfares located with or adjacent to property
- e. Location of existing or platted streets within and adjacent to property
- f. Location of existing rights-of-way, utility/drainage easements

Fees:

- a. The fee for a Specific Use/CONDITIONAL USE BEFORE THE PLANNING & Zoning Commission is \$300.00.
- b. The fee for a Specific Use/CONDITIONAL USE BEFORE THE CITY COUNCIL is \$300.00.

FEES ARE NON-REFUNDABLE, IN THE EVENT THE APPLICATION FOR SPECIFIC USE PERMIT IS DENIED.

Timing:

Within ten days of receipt of completed application and appropriate fee, a public hearing will be scheduled before the Planning and Zoning Commission, after notification of all property owners within 200 feet of the property has been duly accomplished. Additional notifications may be made at the discretion of the City Administrator.

The Planning and Zoning Commission will make a recommendation to the City Council for either approval, approval with conditions, or denial.

Applications that receive a recommendation for approval, or approval with conditions by the Planning and Zoning Commission, will then be scheduled for a Public Hearing before the Parker City Council, after notification of all property owners within 200 feet of the property has been duly accomplished. Additional notifications may be made at the discretion of the City Administrator.

The final authority for approval is with the City Council of the City of Parker.

Applications that have been denied by the Planning and Zoning Commission may be appealed to the Parker City Council.

NO HEARING WILL BE SCHEDULED UNTIL APPROPRIATE FEES HAVE BEEN PAID.

All the requirements and fees of this application are hereby submitted to the City Secretary, City of Parker, Texas, as required for a Specific Use/Conditional Use. I (we) understand that in the event this application is denied by either the Parker Planning and Zoning Commission or the Parker City Council, the fees submitted herewith are not to be refunded.

9-23-08

DATE

Dinny D Stockton
APPLICANT

9-24-08

DATE RECEIVED

Vicky Dang
CITY OF PARKER

ATTACHMENT (1)

AMOUNT OF FEE RECEIVED WITH INITIAL APPLICATION

253122

NAMES AND ADDRESSES OF ALL ADJACENT PROPERTY OWNERS (IN EVERY DIRECTION) WITHIN 200 FEET OF THE PROPERTY:

IMPORTANT NOTE: IT IS THE RESPONSIBILITY OF THE APPLICANT TO PROVIDE COMPLETE AND TOTAL NAME AND ADDRESSES TO THE CITY ADMINISTRATOR.

THIS INFORMATION IS A PART OF THE APPLICATION FOR A SPECIFIC/CONDITIONAL USE PERMIT.

FAILURE TO COMPLETE THIS PORTION OF THE APPLICATION WILL RESULT IN THE APPLICATION BEING RETURNED AS INCOMPLETE.

1. John & Cynthia Pratt 5600 Gregory Lane
2. Joe & Jeanne Vielock 5504 Gregory Lane
3. David & Margaret Henry 5408 Gregory Lane
4. Margaret Dinapoli PC Box 732, Sadler TX 76264
5. Mike Hall ?
6. Lee N. Hall & Brenda G 5400 Gregory Ln
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

MINUTES

CITY COUNCIL MEETING

October 27, 2008

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a Special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Cordina called the meeting to order at 7:00 p.m. with Councilmember's Marshall, Sumrow, Threadgill, Evans and Levine present. A quorum was present.

Staff present: City Attorney Jim Shepherd, City Administrator Dena Daniel and Police Chief Tony Fragoso.

EXECUTIVE SESSION – 6:00 P.M. TO 7:00 P.M.

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
Mayor Cordina recessed into executive session.

Govt. Code 551.071— Consultation with City Attorney--- Contracts

2. RECONVENE REGULAR MEETING.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

PLEDGE OF ALLEGIANCE

Councilmember Evans led the pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council not scheduled on the agenda to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments.

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE MEETING MINUTES FOR THE OCTOBER 14, 2008 CITY COUNCIL MEETING.

MOTION: Mayor Pro-tem Threadgill motioned to approve the minutes as written. Councilmember Levine seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

5. PUBLIC HEARING, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A BARN AND A PRIVATE RIDING ARENA IN AGRICULTURAL AND OPEN SPACE ZONING DISTRICT TO BE LOCATED AT 5508 GREGORY LANE, AS REQUESTED BY THE PROPERTY OWNER, JIMMY STOCKTON.

Mayor Cordina opened the Public Hearing at 7:08 PM -

Applicant Jimmy Stockton addressed the Council.

1. Gene Vielock, 5504 Gregory Lane, withdrew their letter of protest because the request was changed to a 100 foot setback.
2. David Henry, 5408 Gregory Lane, supportive.

Mayor Cordina closed the Public Hearing at 7:21PM

MOTION: Councilmember Sumrow motioned to approve the SUP contingent on the final signing of the plat. Mayor Pro-tem Threadgill seconded with Councilmember Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2008-242 PROVIDING FOR THE EXECUTION OF AN ENGINEERING AGREEMENT FOR ELEVATED WATER STORAGE.

John Birkhoff answered questions from Council.

MOTION: Councilmember Levine motioned to approve Version 3 with City Attorney's handwritten amendments, subject to legal for a few points of clarification and subject to acceptance by Birkhoff. Mayor Pro-tem Threadgill seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2008-243 PROVIDING FOR THE EXECUTION OF AN ENGINEERING AGREEMENT FOR THE WATER SYSTEM IMPROVEMENTS.

John Birkhoff explained that he would use the 2008 Fee Schedule.

MOTION: Councilmember Levine motioned to approve Version 3 with City Attorney's handwritten amendments, splitting Phases 1 and 2, with legal clarification. Councilmember Marshall seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2008-244 PROVIDING FOR THE EXECUTION OF AN ENGINEERING AGREEMENT FOR EASTSIDE PUMP STATION IMPROVEMENTS.

MOTION: Councilmember Evans motioned to approve Version 3 with marginalia. Councilmember Levine seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

9. CONSIDERATION AND APPROPRIATE ACTION ON APPROVAL OF RESOLUTION NUMBER 2008-245, AUTHORIZING AN AMENDMENT TO THE CITY INVESTMENT POLICY TO AUTHORIZE INVESTMENTS IN COMPLIANCE WITH TEXAS GOVERNMENT CODE SECTION 2256.010(B), GENERALLY KNOWN AS THE CDAR'S PROGRAM."

MOTION: Councilmember Sumrow motioned to approve Resolution 2008-245 adopting authorizing an amendment to the city investment policy to authorize investments in compliance with Texas government code section 2256.010(b), generally known as the CDAR's program. Councilmember Marshall seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

10. CONSIDERATION AND APPROPRIATE ACTION ON APPROVAL OF RESOLUTION NUMBER 2008-246, AUTHORIZING APPROVAL OF A BANK DEPOSITORY AGREEMENT AND RELATED BANK SERVICES AGREEMENTS WITH A BANK."

Councilmember Marshall explained that the Investment Committee met and agreed to recommend to Council that certain amounts of funds from the bonds and the reserve accounts be deposited in BOSC, Inc. (Bank of Texas) and Viewpoint Bank to take advantage of higher interest rates.

MOTION: Councilmember Marshall motioned to approve BOSC, Inc. (Bank of Texas) and Viewpoint Banks' Depository Agreement and designate/authorize Scott Levine and Allison Sumrow to initiate the documents. Mayor Pro-Tem Threadgill seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

MOTION: Councilmember Marshall motioned to approve opening and depositing to the accounts with BOSC, Inc. (Banks of Texas) and Viewpoint Bank in collateralized and CDARS accounts and authorizing Scott Levine and Allison Sumrow to invest the following:

\$3.2 Million – Viewpoint – CDARS
\$2.0 Million – Viewpoint – Collateralized
\$2.0 Million – BOSC, Inc. (Bank of Texas) – CDARS
Total of \$7.2 Million

Mayor Pro-tem Threadgill seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE CITY OF PARKER IDENTITY MANUAL AS PREPARED AND PRESENTED BY BILL BAILEY.

Bill Bailey explained the need to approve the "Identity Manual." Item was tabled.

ROUTINE ITEMS

12. FUTURE AGENDA ITEM REQUESTS

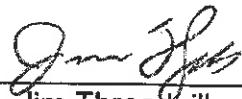
13. COMMENTS AND UPDATES

None

14. ADJOURN

Mayor Cordina adjourned the meeting.

APPROVED:

Jim Threadgill

ATTESTED:



Carrie L. Smith, TRMC
City Secretary

APPROVED on the 18th day of
November, 2008.



Council Agenda Item

Budget Account Code:	Meeting Date: September 10, 2013
Budgeted Amount:	Department/ Requestor: ACSC
Fund Balance-before expenditure:	Prepared by: J SHEPHERD
Estimated Cost:	Date Prepared: 10/1/2013
Exhibits:	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON
ORDINANCE 705 APPROVING A NEGOTIATED RESOLUTION BETWEEN
THE ATMOS CITIES STEERING COMMITTEE AND ATMOS ENERGY CORP.
[SHEPHERD]

SUMMARY

The City, along with approximately 164 other cities served by Atmos Energy Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC"). This is the first annual Rate Review Mechanism ("RRM") filing under the renewed RRM tariff.

The proposed settlement agreement resolves the request by Atmos for an increase of \$28 million in revenue rates if filed under the "GRIP" procedure to decrease to \$16.6 million as negotiated under the RRM procedure. More specific details are included in the Model Staff Report, attached.

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter - Office Use

Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeff Flory</i>	Date:	10-5-13

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS, APPROVING A NEGOTIATED RESOLUTION BETWEEN THE ATMOS CITIES STEERING COMMITTEE AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2013 ANNUAL RATE REVIEW MECHANISM FILING IN ALL CITIES EXERCISING ORIGINAL JURISDICTION; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT AND FINDING THE RATES TO BE SET BY THE ATTACHED TARIFFS TO BE JUST AND REASONABLE; REQUIRING THE COMPANY TO REIMBURSE CITIES' REASONABLE RATEMAKING EXPENSES; REPEALING CONFLICTING RESOLUTIONS OR ORDINANCES; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; PROVIDING A MOST FAVORED NATIONS CLAUSE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND THE STEERING COMMITTEE'S LEGAL COUNSEL.

WHEREAS, the City of Parker, Texas ("City") is a gas utility customer of Atmos Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "Company"), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee ("ACSC"), a coalition of approximately 164 similarly situated cities served by Atmos Mid-Tex that have joined together to facilitate the review of and response to natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, pursuant to the terms of the agreement settling the Company's 2007 Statement of Intent to increase rates, ACSC Cities and the Company worked collaboratively to develop a Rate Review Mechanism ("RRM") tariff that allows for an expedited rate review

process controlled in a three-year experiment by ACSC Cities as a substitute to the current Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature; and

WHEREAS, the City took action in 2008 to approve a Settlement Agreement with Atmos Mid-Tex resolving the Company’s 2007 rate case and authorizing the RRM tariff; and

WHEREAS, in 2013, ACSC and the Company negotiated a renewal of the RRM tariff process for an additional five years; and

WHEREAS, the City passed an ordinance renewing the RRM tariff process for the City for an additional five years; and

WHEREAS, the RRM renewal tariff contemplates reimbursement of ACSC Cities’ reasonable expenses associated with RRM applications; and

WHEREAS, on or about July 15, 2013, the Company filed with the City its first annual RRM filing under the renewed RRM tariff, requesting to increase natural gas base rates by \$22.7 million; and

WHEREAS, ACSC coordinated its review of Atmos Mid-Tex’s RRM filing through its Executive Committee, assisted by ACSC attorneys and consultants, to resolve issues identified by ACSC in the Company’s RRM filing; and

WHEREAS, the ACSC Executive Committee, as well as ACSC’s counsel and consultants, recommend that ACSC Cities approve the attached rate tariffs (“Attachment A” to this Ordinance), which will increase the Company’s revenues by \$16.6 million; and

WHEREAS, the attached tariffs implementing new rates are consistent with the negotiated resolution reached by ACSC Cities and are just, reasonable, and in the public interest;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF Parker, TEXAS:

Section 1. That the findings set forth in this Ordinance are hereby in all things approved.

Section 2. That the City Council finds the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable and new tariffs which are attached hereto and incorporated herein as Attachment A, are just and reasonable and are hereby adopted.

Section 3. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC Cities in processing the Company's RRM application.

Section 4. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.

Section 5. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 6. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

Section 7. That if ACSC determines any rates, revenues, terms and conditions, or benefits resulting from a Final Order or subsequent negotiated settlement approved in any proceeding addressing the issues raised in Atmos' 2013 RRM filing would be more beneficial to the ACSC Cities than the terms of the attached tariffs, then the more favorable rates, revenues, terms and conditions, or benefits shall additionally and automatically accrue to the ACSC Cities, including the City, without the need for City to take any further action. If this automatic adjustment occurs, Atmos Mid-Tex shall promptly thereafter file with the City an amended tariff documenting the adjustment to rates.

Section 8. That this Ordinance shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after November 1, 2013.

Section 9. That a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Manager of Rates and Regulatory Affairs, at Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED this _____ day of _____, 2013.

Mayor

ATTEST:

City Secretary, Carrie L. Smith

APPROVED AS TO FORM:

City Attorney James E. Shepherd



Council Agenda Item

Budget Account Code:	Meeting Date: September 10, 2013
Budgeted Amount:	Department/ Requestor: Council
Fund Balance-before expenditure:	Prepared by: J Shepherd
Estimated Cost:	Date Prepared: 10/1/2013
Exhibits:	Ordinance for approval

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 706
AMENDING ORDINANCE 666 REGARDING BULK TRASH PICKUP. [SHEPHERD]]

SUMMARY

On September 3rd Council voted unanimously to amend Ordinance 666. This item is to approve the final form of the ordinance.

September 3 Council minutes

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON POSSIBLE AMENDMENTS TO ORDINANCE 666 REGARDING BULK TRASH PICKUP. [MARSHALL]

Bulk trash pick-up has been changed to a monthly service and it seems that Section 1, A &B and Section 2 needs to be re-evaluated.

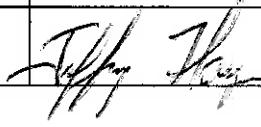
Ordinance 666 will be modified so residents may put their bulk trash, including brush, at the edge of the roadway no more 7 days in advance of scheduled pick up.

MOTION: Mayor Pro Tem Levine moved to amend Ordinance 666 Section 1. A. and B. so neither brush nor bulk items may be place out at the roadway more than 7 days in advance of the pickup date; and a statement that reads the

City recommends items be placed no more than 8 to 10 feet from the road way. Councilmember Taylor seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voted for. Motion carried 5-0.

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	10-5-13

**ORDINANCE NO. 2013-
(AMENDING ORDINANCE NO. 2011-666)**

(Regulating Storage, Collection, and Disposal of Brush and Bulky Items of Solid Waste)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING ORDINANCE NO. 2011-666, REGULATING THE STORAGE, COLLECTION, AND DISPOSAL OF BRUSH AND BULKY ITEMS OF SOLID WASTE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED \$500.00 PER DAY, FOR EACH DAY OF VIOLATION; PROVIDING FOR THE PUBLICATION OF THE CAPTION OF THIS ORDINANCE; PROVIDING FOR REVOCATION OF CONFLICTING ORDINANCES; PROVIDING FOR A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, large lots, extensive agriculture, and landscaping within the City of Parker may produce significant accumulations of brush and/or other bulky items in need of disposal; and

WHEREAS, the City of Parker provides a brush and bulky items solid waste disposal service to its residents, at certain regulated times during the year; and

WHEREAS, a property owner's storage of brush and other bulky items collected from the owner's property is a practice which may produce a physical and visual hazard for the travelling public, all against the health, safety, and welfare of the residents of the City of Parker, Texas; and

WHEREAS, Ordinance 2011-666 established requirements for the placement and timing of the removal of brush and bulky items, which the council now has determined should be further amended;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS:

Section 1. It is a violation of this Ordinance to place or store:

- A. Brush items (including trees, tree limbs, plants, and/or leaves), and/or
- B. Bulky items (including appliances, and other trash items too large to be contained in the residential trash bin)

less than 25 feet from the edge of the surface of the road more than seven (7) days prior to the date such items are scheduled to be removed by the city solid waste service.

Section 2. Residents are requested to place their brush and bulky items within eight (8) to ten (10) feet from the edge of the roadbed within the seven day period to facilitate its pick up and removal.

Section 3. The date scheduled for collection by the city is not counted in the seven (7) day period. The schedule for brush and bulky item pick-up may be obtained from the City of Parker's web site, or, in the event it is not available on the web site, directly from Parker City Hall.

Section 4. That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Ordinance as a whole.

Section 5. That all provisions of the ordinances of the City of Parker in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 6. That any person, firm or corporation violating any of the provisions or terms of this Ordinance upon conviction shall be punished by a fine not to exceed the sum of \$500.00 for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

Section 7. In accordance with Section 52.011 of the Local Government Code, the caption of this Ordinance shall be published either (a) in every issue of the official newspaper of the City of Parker for two days, or (b) one issue of the newspaper if the official newspaper is a weekly paper.

PASSED AND APPROVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS, THIS 15TH DAY OF OCTOBER, 2013.

APPROVED:

Mayor Z Marshall

ATTEST:

City Secretary Carrie L. Smith

APPROVED AS TO FORM:

City Attorney James E. Shepherd

ORDINANCE NO. 2011-666
(AMENDING ORDINANCE NO. 2009-640)

(Regulating Storage, Collection, and Disposal of Brush and Bulky Items of Solid Waste)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING ORDINANCE NO. 2009-640, REGULATING THE STORAGE, COLLECTION, AND DISPOSAL OF BRUSH AND BULKY ITEMS OF SOLID WASTE; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED \$500.00 PER DAY, FOR EACH DAY OF VIOLATION; PROVIDING FOR THE PUBLICATION OF THE CAPTION OF THIS ORDINANCE; PROVIDING FOR REVOCATION OF CONFLICTING ORDINANCES; PROVIDING FOR A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, large lots, extensive agriculture, and landscaping within the City of Parker may produce significant accumulations of brush and/or other bulky items in need of disposal; and

WHEREAS, the City of Parker provides a brush and bulky items solid waste disposal service to its residents, at certain regulated times during the year; and

WHEREAS, a property owner's storage of brush and other bulky items collected from the owner's property is a practice which may produce a physical and visual hazard for the travelling public, all against the health, safety, and welfare of the residents of the City of Parker, Texas;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS:

Section 1. It is a violation of this Ordinance to place or store:

- A. Brush items (including trees, tree limbs, plants, and/or leaves) less than 25 feet from the edge of the surface of the road more than twelve (12) days prior to the date such items are scheduled to be removed by the city solid waste service.
- B. Bulky items (including appliances, and other trash items too large to be contained in the residential trash bin) less than 25 feet from the edge of the surface of the road more than seven (7) days prior to the date such items are scheduled to be removed by the city solid waste service. The term "bulky items" does not include the brush items defined in Section 1. A. above.

Section 2. The date scheduled for collection by the city is not counted in the seven (7) or twelve (12) day period. The schedule for brush and bulky item pick-up may be obtained from the City of Parker's web site, or, in the event it is not available on the web site, directly from Parker City Hall.

Section 3. That should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Ordinance as a whole.

Section 4. That all provisions of the ordinances of the City of Parker in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

Section 5. That any person, firm or corporation violating any of the provisions or terms of this Ordinance upon conviction shall be punished by a fine not to exceed the sum of \$500.00 for each offense; and each and every day such violation shall continue shall be deemed to constitute a separate offense.

Section 6. In accordance with Section 52.011 of the Local Government Code, the caption of this Ordinance shall be published either (a) in every issue of the official newspaper of the City of Parker for two days, or (b) one issue of the newspaper if the official newspaper is a weekly paper.

PASSED AND APPROVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS, THIS 19TH DAY OF APRIL, 2011.

APPROVED:

Mayor Joe Cordina

ATTEST:

City Secretary Carrie L. Smith

APPROVED AS TO FORM:

City Attorney James E. Shepherd



Council Agenda Item

Budget Account Code:	Meeting Date: September 10, 2013
Budgeted Amount:	Department/ Requestor: Council
Fund Balance-before expenditure:	Prepared by: J Flanigan
Estimated Cost:	Date Prepared: 10/1/2013
Exhibits:	Resolution 2013-425

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-425 FILLING A VACANCY ON THE PLANNING AND ZONING COMMISSION.
[FLANIGAN]

SUMMARY

There was some confusion on the procedure for appointing members to boards and commissions. Staff went back and sent an email to all boards and commissions to allow all members an opportunity to fill the vacancy on the P&Z Commission. Staff still only has one application from David Leamy for the position.

September 10 Council minutes

P&Z Commissioner Schroeder has moved out of the City, leaving the voting position 5 vacant.

Commission has recommended Jasmat Sutaria be appointed to voting position 5.

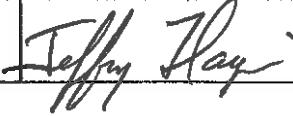
One application was received by David Leamy to fill the alternate position 3 vacancy.

Commission has recommended David Leamy be appointed to alternate position 3.

MOTION: Councilmember Pettle moved to table this item to allow additional time to review Resolution 2010-315 the appointment process. Councilmember Stone seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voted for. Motion carried 5-0.

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	10-7-13

RESOLUTION NO. 2013-425
(2013-2014 P&Z Appointments 3rd Amendment)

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY,
TEXAS, APPOINTING A MEMBER AND AN ALTERNATE MEMBER
TO FILL VACANT POSITIONS ON THE PLANNING AND ZONING
COMMISSION; AND CONFIRMING THE MEMBERS, THEIR
OFFICIAL CAPACITIES AND TERMS UPON PASSAGE OF THIS
RESOLUTION.**

WHEREAS, Place 5 Commissioner Steven Schroeder has moved from the City of Parker and has submitted a resignation from the Planning and Zoning Commission, and

WHEREAS, The Planning and Zoning Commission has met and has recommended Alternate Member Jasmat Sutaria be appointed to voting position 5 and David Leamy be appointed to Alternate Commissioner position 3, replacing Jasmat Sutaria., and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER,
COLLIN COUNTY, TEXAS AS FOLLOWS:**

**SECTION 1. Acceptance of resignation of Place 5 Commissioner Schroeder
and appointment to fill the vacancy created.**

Commissioner Schroeder has moved from the City and has submitted a resignation. The Council does accept the resignation with appreciation for the service of Commissioner Steven Schroeder. After due consideration, Alternate Commissioner (3) Jasmat Sutaria is appointed to serve the unexpired portion of the term of Commissioner, Place 5, expiring June 1 of 2015, and thereafter until his successor is appointed and qualified .

**SECTION 2. Appointment to fill vacancy of the 3rd Alternate Commissioner
position.**

The appointment of Alternate Commissioner Sutaria as a voting member creates a vacancy in the position of the Alternate Commissioner 3. After due consideration, David Leamy is appointed to serve the unexpired portion of the term of Alternate Commissioner 3, expiring June 1 of 2014, and thereafter until his successor is appointed and qualified.

SECTION 3. Members of the Planning and Zoning Commission.

The following individuals have been appointed to the Planning and Zoning Commission at the effective date of this resolution, in the capacity and for the terms ending as follows:

A. Voting members

Place 1	Russell Wright	Chairperson	June 1, 2015
Place 2	Joe Lozano	Vice Chairperson	June 1, 2014
Place 3	Leonard Stanislav	Secretary	June 1, 2015
Place 4	Cleburne Raney		June 1, 2014
Place 5	Jasmat Sutaria		June 1, 2015

B. Alternates—all terms expiring June 1, 2015

Alternate 1	Wei Wei Jeang
Alternate 2	Tony Cassavechia
Alternate 3	David Leamy

SECTION 4. Effective Date.

This resolution shall be effective upon its passage.

PASSED AND APPROVED by the City Council of the City of Parker, Collin County, Texas on this the _____ day of _____, 2013.

APPROVED:

Z Marshall, Mayor

ATTEST:

Carrie L. Smith, City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney

RESOLUTION NO. 2011-348
(Boards and Commissions Membership)
(Amending Res. 2010-315)

A RESOLUTION DEFINING MEMBERSHIP ON BOARDS AND COMMISSIONS OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS.

WHEREAS, the City Council of the City of Parker, Collin County, Texas desires to expand the involvement of residents of the City of Parker on the boards and commissions appointed by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:

SECTION 1. Candidate Pool. The Parker City Council will seek to appoint the best qualified candidate to each of the boards and commissions of the City. Candidates may be sought, in order, from:

- Existing Board and Commission Alternates who are interested in becoming full board or commission members on which they serve as an alternate, and who are in good standing in their current assignment
- Members of other boards or commissions who are interested in transferring to the open board or commission
- Recent board or commission applicants
- Citizens of Parker who are not yet on a board or commission, or who have not submitted an application within the past 12 months.

SECTION 2. Simultaneous Membership Prohibition. In order to promote diverse membership among the boards and commissions, no individual resident shall serve on more than one board or commission simultaneously, unless no other qualified candidates are available. If no qualified candidates are immediately available, the City will seek new applicants, through website notifications, announcements at Council meetings, discussions with Board and Commission chairpersons, and through requests of citizens. If, after 30 days of searching, no qualified candidates are available, then an individual who is already serving on one Board or Commission may be appointed to another Board or Commission, with the preferred appointment as an alternate member. However, no one individual shall serve simultaneously as a member on both Planning and Zoning Commission and Zoning Board of Adjustments.

SECTION 3. Interview Process. Each Board will interview, select, and present final recommendations to Council, when Board positions are vacant. The following steps will be taken:

- 1) City Staff will screen candidates for basic qualifications (residency, other Board membership in Parker, etc.), and will present qualified candidates to each Board.
- 2) Current Board members conduct initial set of interviews, using standard questions, plus any additional they feel are appropriate for each individual.
- 3) Current Board members will provide their recommendation to Council.

- 4) Recommended appointee will meet with Council and answer questions from Council about their candidacy.

SECTION 4. Interview Questions. The following questions will be the standard questions for all candidates for Board or Commission positions. These questions are required, but are not exclusive:

- Please provide a brief summary of your background, including professions, volunteer and community roles you've held. (If you'd like to submit a resume, please do so, but also please give details about municipal experiences you've had).
- Why did you move to Parker?
- What is your vision for the future of Parker?
- How would you describe the role of (Planning and Zoning Commission, Parks and Recreation Commission, Zoning Board of Adjustments) member?
- Please describe your personal style when working on volunteer committees.
- How do you manage conflict or difference of opinion in committee/small group settings?
- Why are you interested in serving on (Planning and Zoning Commission, Parks and Recreation Commission, Zoning Board of Adjustments)? What changes do you think are needed in Parker?
- Specific to Planning and Zoning Commission: What is your philosophy for future development and land use within Parker?
- How do you feel about retail developments within Parker?
- Specific to Parks and Recreation Commission: What is your philosophy on parks and open spaces within a city?
- Specific to Zoning Board of Adjustments: What thought process will you use to rule on issues brought to Zoning Board of Adjustments?

SECTION 5. Officer Appointment Process. Board members will recommend Board Officers, according to the pre-defined Officer appointment schedule. The following steps will be taken:

- 1) Board members will review and communicate qualifications and responsibilities of each Officer position.
- 2) The current Board Chair will solicit candidates for all open Officer positions, other than the Chair, and will lead discussions with the Board about the qualifications of each candidate. The Board will vote on a recommendation to fill each open Officer position and will communicate the recommendation to City Staff and Council.
- 3) The Board Vice Chair will solicit candidates for the Board Chair position, and will lead discussions with the Board about the qualifications of each candidate. The Board will vote on a recommendation to fill each open Board Chair position and will communicate the recommendation to City Staff and Council.

SECTION 6. The Council may consider the recommendations from Board for Board and Officer appointments. The Council may approve, disapprove, or amend the

recommendations. An example of amendment of the recommendation would be appointing the recommended applicant to a full, rather than an alternate, position.

SECTION 7. This resolution is effective upon its passage. Resolution 2010-315 is repealed and replaced by this resolution.

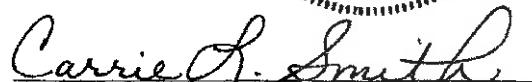
APPROVED AND ADOPTED this 29th day of August, 2011.

APPROVED:



 Joe Cordina, Mayor

ATTESTED:


Carrie L. Smith, City Secretary

APPROVED AS TO FORM:


James E. Shepherd, City Attorney



Council Agenda Item

Budget Account Code:	Meeting Date: September 10, 2013
Budgeted Amount:	Department/ Requestor: Council
Fund Balance-before expenditure:	Prepared by: J Flanigan
Estimated Cost:	Date Prepared: 10/1/2013
Exhibits:	Resolution 2013-

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013
426 ZONING BOARD OF ADJUSTMENTS MEMBERS. [FLANIGAN]

SUMMARY

There is currently a vacancy on the Board. Staff sent an email to all boards and commissions to allow all members an opportunity to apply for the vacant position.

Members are:

The following were appointed to serve on the Zoning Board of Adjustments as voting members for a two year term, expiring June 1, 2013.

Place 1	Jack Albritton
Place 3	Andrew Ellison
Place 5	Keith Pettle

The following were appointed to serve on the Zoning Board of Adjustments as voting members for a term of two years, expiring June 1, 2014.

Place 2	Hal Camp
Place 4	Don Dickson

The following were appointed to serve on the Zoning Board of Adjustments as alternate members for a term of two years, expiring June 1, 2014.

Alternate 1 Brian Deaver
Alternate 2 VACANT

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Tiffy Hay</i>	Date:	10-7-13



Council Agenda Item

Budget Account Code:		Meeting Date: September 10, 2013
Budgeted Amount:		Department/ Requestor: Councilmember Pettle
Fund Balance-before expenditure:		Prepared by: J Shepherd
Estimated Cost:		Date Prepared: 10/4/2013
Exhibits:	1) Ordinance amending Fire Department Ord. 707 2) Ord 666 3) Ord 699	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 515 AND 699 REGARDING THE POSITION OF FIRE MARSHALL. [PETTLE]

SUMMARY

Ordinance 699 modified Ordinance 515 by removing the requirement for the fire marshal to be a certified peace officer. Additional updates to Ordinance 515 are recommended by the FD and the City Attorney, which would include the creation of one new ordinance to include the fire marshal qualifications already changed by Ord. 699, and all additional changes.

As Ord. 515 is not one which is codified in our Code of Ordinances, creating one new consolidated ordinance allows the user to find all the updates in one new ordinance.

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter-Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	10-7-13

ORDINANCE NO. _____

(Amending Ordinances No. 515 and 699 – Fire Department)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, MODIFYING ORDINANCE NOS. 258, 515, AND 699 PERTAINING TO THE VOLUNTEER FIRE DEPARTMENT OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING THE METHOD FOR THE SELECTION OF OFFICERS AND MEMBERS THEREOF; PROVIDING FOR CITY COUNCIL APPOINTMENT OF THE CHIEF AND ASSISTANT CHIEF OF THE FIRE DEPARTMENT, AND THE CITY FIRE MARSHAL; PROVIDING AUTHORITY FOR THE DESTRUCTION OF BUILDINGS AND STRUCTURES IN EMERGENCY AND HAZARDOUS CASES; PROVIDING FOR RIGHT-OF-WAY AND UNOBSTRUCTED USE OF STREETS FOR FIRE APPARATUS WHILE EN ROUTE TO A FIRE; PROVIDING FOR ARREST OF SUSPECTED PERSON OR PERSONS WHO ARE NOISY, DISORDERLY, OR HINDER, RESIST OR REFUSE TO OBEY ALL POLICE OFFICERS ON DUTY AT THE SCENE OF A FIRE; MAKING IT UNLAWFUL FOR ANY PERSON NOT A MEMBER OF THE DEPARTMENT TO INTERFERE WITH ANY MEMBER OF THE DEPARTMENT IN THE DISCHARGE OF DUTIES; MAKING IT UNLAWFUL FOR ANY PERSON NOT A MEMBER OF THE FIRE DEPARTMENT TO HANDLE OR IN ANY WAY INTERFERE WITH APPARATUS BELONGING TO THE FIRE DEPARTMENT WITHOUT AUTHORIZATION FROM THE FIRE DEPARTMENT; PROVIDING FOR OPERATIONAL PROVISIONS OF THE DEPARTMENT; AND REVOKING COUNCIL APPROVAL OF PARKER VOLUNTEER FIRE DEPARTMENT BYLAWS AND AUTHORIZING NEW FIRE DEPARTMENT REGULATIONS; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED \$500 FOR EACH OFFENSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Parker has experienced significant population growth since the establishment of a Parker Volunteer Fire Department in 1983; and

WHEREAS, the increase in population growth has brought with it a demand for increased services from the City for the health, safety, and welfare of the residents; and

WHEREAS, the City's long range plans do include provisions for additional infrastructure, police and emergency medical services, and fire department services; and

WHEREAS, the City Council has directed that a review of all City services be undertaken; and

WHEREAS, one of the areas to be modified an expanded are the services which can be rendered by the Fire Department; and

WHEREAS, the City wishes to be proactive in the continuing development of all City services, including the Fire Department;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:

SECTION 1. ORGANIZATION

The Parker Fire Department will continue to be primarily an organization of volunteers, governed by its officers. From time to time, and as needed, the City Council may establish paid positions in the Department. If not specifically resolved or ordained by the Council in the form of a resolution or an ordinance, each position in the Fire Department shall be that of a volunteer. Employees and volunteers may be reimbursed their ordinary and necessary expenses. Volunteers may be paid a stipend as resolved by the City Council.

SECTION 2. OFFICERS

The officers of the Fire Department shall be as follows: Chief, Assistant Chief and Fire Marshal. It shall be the responsibility of the Chief to appoint additional administrative and tactical positions. All members of said Department shall perform such duties as may be prescribed from time to time by the direction of the City Council, to be executed by the Chief of the Department.

SECTION 3. OFFICERS' DUTIES AND POWERS

A. The Chief of the Fire Department shall be the executive officer of the Department. It shall be his duty and that of his assistant to see that the laws, ordinances, orders, rules and regulations concerning the said department and the operation thereof are carried into full force and effect. It shall be the duty of the Chief to enforce such rules and regulations made from time to time to secure discipline in said Department. He/she shall have the authority to suspend and/or terminate the services of any officer, employee, or volunteer, with the consent of the Mayor. Notwithstanding any other provision of this Ordinance, all personnel of the Fire Department in all capacities serve only as needed, and may be released, relieved, or discharged at will, with or without cause.

Additional duties for the Fire Chief are as follows:

1. Approve all expenditures of budgeted funds;
2. Appoint all committees;
3. Enforce membership and attendance guidelines;
4. Prepare budget and submit budget to City Council for approval;
5. Approve items purchased by Department donated funds (fundraisers); and
6. Establish Fire Department rules, regulations, standard operating guidelines.

B. The City Council shall appoint Fire Chief, Assistant Chief, and Fire Marshal by a majority vote of the City Council. The appointed officers serve at the pleasure of the Council.

C. The officers appointed by the City Council shall have the following requirements and training to qualify for their positions:

1. Fire Chief:
 - a. An ability to interact and work with all members;
 - b. An ability to work with City Council on all aspects of Department requirements;
 - c. Minimum of thirty (30) hours training in incident command;
 - d. Knowledge of City government functions and how they relate to the Fire Department;
 - e. Ten years of paid or volunteer fire service;
 - f. Minimum of sixty (60) hours training in officer development;
 - g. Held prior tactical or officer position;
 - h. No less than basic certification from the SFFMA.
2. Assistant Chief:
 - a. An ability to interact and work with all members;
 - b. An ability to work with City Council on all aspects of Department requirements;
 - c. Minimum of thirty (30) hours training in incident command;
 - d. Knowledge of City government functions and how they relate to the Fire Department;
 - e. Five years of paid or volunteer fire service;
 - f. Minimum of thirty (30) hours training in officer development;
 - g. No less than basic certification from the SFFMA.
3. Fire Marshal:
 - a. Shall hold certification issued and approved by the appropriate state agency for Fire Investigator, and Fire Inspector;
 - b. Have the ability to work with Fire Department personnel;
 - c. Have the ability to work with the City Council;
 - d. Have knowledge of City government functions, and how they relate to his or her position.

SECTION 4. CHAIN OF COMMAND

It shall be the duty of the Chief of the Department and the Assistant Chief to immediately report to the location of a fire and take proper measures for extinguishing and/or containing the fire. The Fire Department shall adopt and implement in its practice and procedure the National Incident Management System. The Chief shall have sole command over all other officers, all members of the Department and all other persons who may be present at the fire. The Chief shall take all proper measures for extinguishing the fires and protection of property and for preservation of the laws of the State and ordinances of the City and regulations respecting fires. In the absence of the Chief, the Assistant Chief shall be in

command. In the absence of the Chief and the Assistant Chief, the senior officer of the Department shall be in command pursuant to the Department's standard operating guidelines.

SECTION 5. FIRE DAMAGE MITIGATION

During a fire, the Chief, or the commanding officer on the scene, with the concurrence of the Mayor if time permits, may direct that a building, other structure, fencing and the like be torn down or destroyed for the purpose of extinguishing the fire, or slowing the spread of the fire to other property. Prior to the destruction of any building, the Chief, or the commanding officer in charge, with the concurrence of the Mayor, shall have determined that the building or the structure to be destroyed is hazardous to the personnel on the site, and/or is likely to catch fire, increasing the damage at the location. Neither the City, any City official, nor any member of the Fire Department, shall be liable for the emergency destruction of buildings, structures, or properties destroyed to mitigate the effects of the fire in progress, or to protect the lives and safety of the persons and personnel fighting the fire.

SECTION 6. EMERGENCY RIGHT-OF-WAY

All moving apparatus of the Fire Department shall have the paramount right-of-way through all streets, thoroughfares, lanes, alleys, places and courts of the City when en route to an emergency and such apparatus, together with all other vehicles contiguous thereto shall take and keep to the right hand side of the street unless the same be obstructed, in order to give the apparatus of the Fire Department the unobstructed use of the streets.

SECTION 7. FIRE BOUNDARIES

The Fire Department shall have the right, in time of fire or other emergency, to place ropes or guards across all streets, thoroughfares, lanes or alleys on which shall be situated any building on fire and at such other points as it may deem expedient and necessary. The members of the Department who have been assigned by the Chief for policing purposes shall prevent any and all persons (except officer and members of the Fire Department and, provided it is deemed safe to enter by the Chief or the Commanding Officer on the scene, owners and occupants of such buildings, endangered by the existing fires), from crossing the lines designated by ropes or guards.

SECTION 8. CRIMINAL INVESTIGATIONS

It shall be the duty of the Fire Marshal to enforce all State and Local Ordinances pertaining to fire prevention and to investigate all fires for possible arson, or coordinate the investigation with the appropriate agencies.

SECTION 9. PUBLIC SAFETY

During the progress of a fire within the limits of the City of Parker, and for a reasonable time after its extinguishment, it shall be lawful for the Mayor, Chief of Police or any police officers in the City, to arrest and keep in custody all persons who conduct themselves in a

disorderly manner, or hinder, resist or refuse to obey any such officers while acting in the discharge of their duty.

SECTION 10. AUTHORITY IN EMERGENCY

The officers mentioned in the preceding section shall be vested with full power and authority to request all persons present at any fire or other emergency in the City to assist in the discharge of any duty under the supervision of the Fire Department officials in the extinguishments of same, or the removal and preservation of property, provided such officers shall wear their badge of office, or unless their official title be known, or be made known to such persons.

SECTION 11. UNLAWFUL INTERFERENCE WITH PERSONNEL

It shall be unlawful for any person or persons not a member of the Fire Department to interfere with, or in any manner hinder any member or employee of the Fire Department in the discharge of their duties.

SECTION 12. UNLAWFUL INTERFERENCE WITH APPARATUS

It shall be unlawful for any person or persons not a member of said Fire Department to handle, or in any way interfere with any apparatus belonging to or used by said Fire Department, either at a fire or other emergency or while traveling to or returning from a fire or other emergency, or while standing in the Fire Department quarters, or at any time, unless such person or persons is requested to do so by an officer of said Department.

SECTION 13. STANDARD OPERATING GUIDELINES

The Fire Department shall establish and maintain a policies and procedures manual providing for the management and administration of the Department and its operations prior to, during, and returning from emergencies.

SECTION 14. PENALTY CLAUSE

Any person, firm, company, partnership, corporation, or association violating any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined an amount of Five Hundred Dollars (\$500.00) for each such violation, and each and every day that the provisions of this Ordinance are violated shall constitute a separate and distinct offense.

SECTION 15. SEVERABILITY:

It is the intent of the City Council that each sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be deemed severable and, should any such sentence, paragraph, subdivision, clause, phrase or section be declared invalid or unconstitutional for any reason, such declaration of invalidity or unconstitutionality shall not be construed to affect the validity of those provisions of the Ordinance left standing.

SECTION 16. REPEALING CLAUSE:

All provisions of the ordinances of the City of Parker in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect. Ordinances 515 and 699 are consolidated and amended by this Ordinance.

SECTION 17. EFFECTIVE DATE:

This Ordinance shall take effective immediately from and after its passage and the publication of the caption, as the law in such cases provides.

ADOPTED by the City Council of the City of Parker, Texas, on this _____
day of _____, 2013.

Z Marshall, Mayor

ATTEST:

Carrie Smith, City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney

ORDINANCE NO. 515
(Fire Department)

AN ORDINANCE MODIFYING ORDINANCE NO. 258 PERTAINING TO THE VOLUNTEER FIRE DEPARTMENT OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING THE METHOD FOR THE SELECTION OF OFFICERS AND MEMBERS THEREOF, PROVIDING FOR CITY COUNCIL APPOINTMENT OF THE CHIEF AND ASSISTANT CHIEF OF THE FIRE DEPARTMENT, AND THE CITY FIRE MARSHAL, PROVIDING AUTHORITY FOR THE DESTRUCTION OF BUILDINGS AND STRUCTURES IN EMERGENCY AND HAZARDOUS CASES, PROVIDING FOR RIGHT OF WAY AND UNOBSTRUCTED USE OF STREETS FOR FIRE APPARATUS WHILE EN ROUTE TO A FIRE, PROVIDING FOR ARREST OF SUSPECTED PERSON OR PERSONS WHO ARE NOISY, DISORDERLY, OR HINDER, RESIST OR REFUSE TO OBEY ALL OFFICERS ON DUTY AT THE SCENE OF A FIRE; MAKING IT UNLAWFUL FOR ANY PERSON NOT A MEMBER OF THE DEPARTMENT TO INTERFERE WITH ANY MEMBER OF THE DEPARTMENT IN THE DISCHARGE OF DUTIES; MAKING IT UNLAWFUL FOR ANY PERSON NOT A MEMBER OF THE FIRE DEPARTMENT TO HANDLE OR IN ANY WAY INTERFERE WITH APPARATUS BELONGING TO THE FIRE DEPARTMENT WITHOUT AUTHORIZATION FROM THE FIRE DEPARTMENT; PROVIDING FOR OPERATIONAL PROVISIONS OF THE DEPARTMENT; AND REVOKING COUNCIL APPROVAL OF PARKER VOLUNTEER FIRE DEPARTMENT BYLAWS AND AUTHORIZING NEW FIRE DEPARTMENT REGULATIONS; PROVIDING FOR A PENALTY OF A FINE NOT TO EXCEED \$1,000 FOR EACH OFFENSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EMERGENCY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Parker has experienced significant population growth since the establishment of a Parker Volunteer Fire Department in 1983; and,

WHEREAS, the increase in population growth has brought with it a demand for increased services from the City for the health, safety and welfare of the residents; and

WHEREAS, the City's long range plans do include provisions for additional infrastructure, police and emergency medical services, and fire department services; and

WHEREAS, the City Council has directed that a review of all City services be undertaken; and

WHEREAS, one of the areas to be modified and expanded are the services which can be rendered by the Fire Department; and

WHEREAS, the City wishes to be proactive in the continuing development of all City services, including the Fire Department; and

WHEREAS, the continuing evaluation of all City services may, in part, result in the establishment of some paid positions within the Parker Fire Department, in addition to the volunteer services;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:

SECTION 1. ORGANIZATION

The Parker Volunteer Fire Department will continue to be primarily an organization of volunteers, governed by its officers. From time to time, and as needed, the City Council may establish paid positions in the Department. If not specifically resolved or ordained by the Council in the form of a resolution or an ordinance, each position in the Fire Department shall be that of a volunteer. Employees and volunteers may be reimbursed their ordinary and necessary expenses.

SECTION 2. OFFICERS

The Officers of the Fire Department shall be as follows: Chief, Assistant Chief and Fire Marshal. It shall be the responsibility of the Chief to appoint the training officer, Treasurer, Secretary, Captain (tactical position), equipment manager, and other tactical positions. All members of said Department shall perform such duties as may be prescribed from time to time by the direction of the City Council, to be executed by the Chief of the Department.

SECTION 3. OFFICERS' DUTIES AND POWERS

A. The Chief of the Fire Department shall be the executive officer of the Department. It shall be his duty and that of his assistant to see that the laws, ordinances, orders, rules and regulations concerning the said department and the operation thereof are carried into full force and effect. It shall be the duty of the Chief to enforce such rules and regulations made from time to time to secure discipline in said Department. He/she shall have the authority to suspend and/or terminate the services of any officer, employee, or volunteer, with the consent of the Mayor. Notwithstanding any other provision of this Ordinance, all personnel of the Fire Department in all capacities serve only as needed, and may be released, relieved, or discharged at will, with or without cause.

Additional duties for the Fire Chief are as follows:

1. Approve all expenditures of budgeted funds;
2. Appoint all committees;
3. Enforce membership and attendance guidelines;
4. Prepare budget working in conjunction with Treasurer and submit budget to City Council for approval; and
5. Approve items purchased by Department donated funds (fundraisers) with approval of three-fourths (3/4) majority of the active members in attendance.

B. The City Council shall appoint the Fire Chief, Assistant Chief and Fire Marshal by a majority vote of the City Council. The appointed officers serve at the pleasure of the Council.

C. The officers appointed by the City Council shall have the following requirements and training to qualify for their positions:

1. Fire Chief:
 - a. An ability to interact and work with all members.
 - b. An ability to work with City Council on all aspects of Department requirements.
 - c. Minimum of thirty (30) hours training in incident command.
 - d. Knowledge of City government functions and how they relate to the Fire Department.
 - e. Ten years of paid or volunteer fire service.
 - f. Minimum of sixty (60) hours training in officer development.
 - g. Held prior tactical or officer position.
 - g. No less than basic certification from the SFFMA.
2. Assistant Chief:
 - a. An ability to interact and work with all members.
 - b. An ability to work with City Council on all aspects of Department requirements.
 - c. Minimum of thirty (30) hours training in incident command.
 - d. Knowledge of City government functions and how they relate to the Fire Department.
 - e. Five years of paid or volunteer fire service.
 - f. Minimum of thirty(30) hours training in officer development.
3. Fire Marshal:
 - a. Shall be a certified police officer;
 - b. Have the ability to work with Fire Department personnel.

- c. Have the ability to work with the City Council.
- d. Have knowledge of City government functions, and how they relate to his or her position.

SECTION 4: CHAIN OF COMMAND

It shall be the duty of the Chief of the Department and the Assistant Chief to immediately report to the location of a fire and take proper measures for extinguishing and/or containing the fire. The Chief shall have sole command over all other officers, all members of the Department and all other persons who may be present at the fire. The Chief shall take all proper measures for extinguishing the fires and protection of property and for preservation of the laws of the State and ordinances of the City and regulations respecting fires. In the absence of the Chief, the Assistant Chief shall be in command. In the absence of the Chief and the Assistant Chief, the Captain shall be in command.

SECTION 5. FIRE DAMAGE MITIGATION

During a fire, the Chief, or the commanding officer on the scene, with the concurrence of the Mayor, may direct that a building or other structure be torn down or destroyed for the purpose of extinguishing the fire, or slowing the spread of the fire to other property. Prior to the destruction of any building, the Chief, or the commanding officer in charge, with the concurrence of the Mayor, shall have determined that the building or the structure to be destroyed is hazardous to the personnel on the site, and/or is likely to catch fire, increasing the damage at the location. Neither the City, any City official, nor any member of the Fire Department, shall be liable for the emergency destruction of buildings, structures, or properties destroyed to mitigate the effects of the fire in progress, or to protect the lives and safety of the persons and personnel fighting the fire.

SECTION 6. EMERGENCY RIGHT OF WAY

All moving apparatus of the Fire Department shall have the paramount right-of-way through all streets, thoroughfares, lanes, alleys, places and courts of the City when en route to a fire and such apparatus, together with all other vehicles contiguous thereto shall take and keep to the right hand side of the street unless the same be obstructed, in order to give the apparatus of the Fire Department the unobstructed use of the streets.

SECTION 7. FIRE BOUNDARIES

The Fire Department shall have the right, in time of fire, to place ropes or guards across all streets, thoroughfares, lanes or alleys on which shall be situated any building on fire and at such other points as it may deem expedient and necessary. The members of the Department who have been assigned by the Chief for policing purposes shall prevent any and all persons, (except officers and members of the Fire Department and owners and occupants of such buildings, endangered by the

existing fires), from crossing the lines designated by ropes or guards.

SECTION 8. CRIMINAL INVESTIGATIONS

It shall be the duty of the Fire Marshal to enforce all State and Local Ordinances pertaining to fire prevention and to investigate all fires for possible arson. The Police Department will assume this responsibility in the absence of the Fire Marshal.

SECTION 9. PUBLIC SAFETY

During the progress of a fire within the limits of the City of Parker, and for a reasonable time after its extinguishment, it shall be lawful for the Mayor, Chief of Police or any policemen in the City, or Chief or other officer in command of the Fire Department, to arrest and keep in custody all suspected persons and persons who conduct themselves in a noisy or disorderly manner, or hinder, resist or refuse to obey any such officers while acting in the discharge of his duty.

SECTION 10. AUTHORITY IN EMERGENCY

The officers mentioned in the preceding section shall be vested with full power and authority to request all persons present at any fire in the City to assist in the discharge of any duty under the supervision of such fire in the extinguishments of same, or the removal and preservation of property, provided that the persons shall not be bound to obey such officers unless the officers shall wear their badge of office, or unless their official title be known, or be made known to such persons.

SECTION 11. UNLAWFUL INTERFERENCE WITH PERSONNEL

It shall be unlawful for any person or persons not a member of said Fire Department to interfere with, or in any manner hinder any member or employee of said Fire Department in the discharge of his duties as such.

SECTION 12. UNLAWFUL INTERFERENCE WITH APPARATUS

It shall be unlawful for any person or persons not a member of said Fire Department to handle, or in any way interfere with any apparatus belonging to or used by said Fire Department, either at a fire or while traveling to or returning from a fire, or while standing in the Fire Department quarters, or at any time, unless such person or persons is requested to do so by an officer of said Department.

SECTION 13. POLICY AND PROCEDURES AUTHORIZED

With the passage of this Ordinance, the Fire Department is provided the opportunity and is requested to incorporate those portions of the Fire Departments Bylaws into the Fire Departments

operations and procedures manual as may be necessary to carry out the terms and conditions of this Ordinance. Any prior express or implied approval of the Fire Department's Bylaws by the City is revoked, and the Bylaws are revoked, in order to eliminate the conflict between the terms of this Ordinance, and the policies and procedures manual adopted by the Fire Department.

SECTION 14. PENALTY CLAUSE

Any person, firm, company, partnership, corporation, or association violating any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined an amount of One Thousand Dollars (\$1,000.00) for each such violation, and each and every day that the provisions of this Ordinance are violated shall constitute a separate and distinct offense.

SECTION 15. REPEALING CLAUSE.

That all ordinances of the City of Parker, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other provisions not in conflict with the provisions of this ordinance shall remain in full force and effect.

SECTION 16: SEVERABILITY.

If any word, phrase, paragraph, section or portion of this ordinance is held to be illegal, invalid or unenforceable, the legality, validity and enforceability of the remaining portions of the ordinance shall not be affected thereby, and each such illegal, invalid or unenforceable word, phrase, paragraph, section or portion shall not affect the ordinance as a whole.

SECTION 17. EMERGENCY.

The need to provide for the needs of the citizens of the City of Parker to promote health, safety, and welfare of the public, creates an urgency and emergency that necessitates that this Ordinance become effective immediately from and after its date of passage and the publication of its caption as the law in such cases provides, and it is accordingly so ordained.

SECTION 18. This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law and charter in such cases provide.

ADOPTED by the City Council of the City of Parker, Texas, on this 4th day of December, 2001.

APPROVED:

David Hammel
David Hammel, Mayor

ATTEST:


Betty McMenamy, City Secretary

APPROVED AS TO FORM:


James E. Shepherd, City Attorney

ORDINANCE NO. 515

Page 7

ORDINANCE NO. 699
(Amending Ordinance No. 515 – Fire Department)

AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, MODIFYING ORDINANCE NO. 515, BY REVISING THE QUALIFICATIONS NECESSARY TO BE APPOINTED CITY FIRE MARSHAL; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Parker wishes to be proactive in the continuing development of all city services, including the fire department; and

WHEREAS, the continuing evaluation of all city services may, in part, result in the modifications of requirements and qualifications of those volunteers serving in the Parker Fire Department;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:

SECTION 1.

Ordinance No. 515, entitled “Fire Department”, is modified as follows:

Section 3 entitled “**OFFICERS’ DUTIES AND POWERS**”, is amended by revoking section 3.a., which reads as follows:

“3. Fire Marshal:

a. Shall be a certified police officer;”

Section 3.a. shall be replaced with the following:

“3. Fire Marshal:

a. Shall hold certifications issued and approved by the appropriate state agency for Fire Investigator, and Fire Inspector;”

SECTION 2. SEVERABILITY:

It is the intent of the City Council that each sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be deemed severable and, should any such sentence, paragraph, subdivision, clause, phrase or section be declared invalid or unconstitutional for any reason, such declaration of invalidity or unconstitutionality shall not be construed to affect the validity of those provisions of the Ordinance left standing.

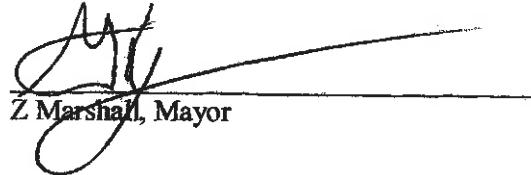
SECTION 3. REPEALER:

That all provisions of the ordinances of the City of Parker in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 4. EFFECTIVE DATE:

This Ordinance shall be effective on the date of its adoption.

ADOPTED by the City Council of the City of Parker, Texas, on this 15th day of July, 2013.



Z Marshall, Mayor

ATTEST:



Carrie Smith
Carrie Smith, City Secretary

APPROVED AS TO FORM:



James E. Shepherd
James E. Shepherd, City Attorney



Council Agenda Item

Budget Account Code:	N/A	Meeting Date:	September 10, 2013
Budgeted Amount:	N/A	Department/ Requestor:	Finance
Fund Balance-before expenditure:	N/A	Prepared by:	J Boyd
Estimated Cost:	N/A	Date Prepared:	10/1/2013
Exhibits:			

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A CITY DEPOSITORY CONTRACT.

SUMMARY

The Depository Contract with American National Bank expired on 12/31/11 but provided an option for up to three (3) one year extensions subject to the approval of Council and the Depository. We have the option to extend the existing contract one more year ending 12/31/14.

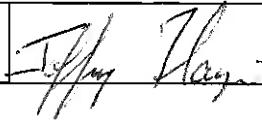
ANB has done a good job working with the City and staff recommends that we approve the one year extension. RFP's will be required for services after 12/31/14.

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter - Office Use

Approved by:			
Department Head:	<i>Johnna Boyd</i>	Date:	October 1, 2013
City Attorney:		Date:	

City Administrator:		Date:	10-5-13
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Council Agenda Item

Budget Account Code:	Meeting Date: September 10, 2013
Budgeted Amount:	Department/ Requestor: Finance
Fund Balance-before expenditure:	Prepared by: J Boyd
Estimated Cost:	Date Prepared: 10/1/2013
Exhibits:	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION
427 APPROVING THE 2013-2014 CITY INVESTMENT POLICY.

SUMMARY

One change to the Investment Policy. In Article VIII-Portfolio and Investment Asset Parameters; Section D. (3) we are changing CDARS's from 80% to 100%.

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter-Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Tiffay Flay</i>	Date:	10-5-13

City of Parker
2013-2014 Investment Policy

ARTICLE I
PURPOSE AND NEED FOR POLICY

Chapter 2256 of the Government Code, as amended from time to time by the Texas State Legislature (“Public Funds Investment Act”) requires each city to adopt rules governing its investment practices and to define the authority of the Investment Officer and any additional Investment Committee members. The 2013-2014 Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and prudent fiscal management of the City of Parker, Collin County, Texas funds.

ARTICLE II
SCOPE

The Investment Policy applies to the investment and management of all funds under direct authority of the City of Parker, Collin County, Texas.

A. These funds are accounted for in the City’s Annual Financial Report and include the following:

- (1) the General Fund;
- (2) Special Revenue Funds;
- (3) Capital Project Funds;
- (4) Enterprise Funds;
- (5) Trust and Agency Funds, to the extent not required by law or existing contract to be kept segregated and managed separately;
- (6) Debt Service Funds, including reserves and sinking funds to the extent not required by law or existing contract to be kept segregated and managed separately; and
- (7) Any new fund created by the City unless specifically exempted from this policy by the City or by law.

This investment policy shall apply to all transactions involving the financial assets and related activity of all the foregoing funds.

B. This policy excludes:

- (1) Employee Retirement and Pension Funds administered or sponsored by the City.
- (2) Defeased bond funds held in trust escrow accounts.

C. Review and Amendment

The City Council is required by state statute and by this investment policy to review this investment policy and investment strategies not less than annually and to adopt a resolution stating the review has been completed and recording any changes made to either the policy or strategy statements.

**ARTICLE III
PRUDENCE**

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived.

In determining whether an Investment Official has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- (1) the investment of all funds, or funds under the entity's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and
- (2) whether the investment decision was consistent with the written investment policy of the City.

All participants in the investment program will seek to act responsibly as custodians of the public trust. Investment Officials will avoid any transaction that might impair public confidence in the City's ability to govern effectively. Investment Officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism which is worthy of the public trust. Nevertheless, the City recognizes that in a marketable, diversified portfolio, occasional measured losses are inevitable and must be considered within the context of the overall portfolio's investment rate of return.

Investment Officials, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for market price changes, provided that these deviations from expectations are reported immediately to the Mayor and the City Council of the City of Parker, and that appropriate action is taken by the Investment Officer to control adverse developments.

ARTICLE IV OBJECTIVES

A. Preservation and Safety of Principal

Preservation of capital is the foremost objective of the City. Each investment transaction shall seek first to ensure that capital losses are avoided, whether the loss occurs from the default of a security or from erosion of market value.

B. Liquidity

The City's investment portfolio will remain liquid to enable the City to meet all operating requirements, which can be reasonably anticipated. Liquidity will be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets.

C. Yield

The investment portfolio of the City shall be designed to meet or exceed the average rate of return on 91-day U.S. treasury bills throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio. Legal constraints on debt proceeds that are not exempt from federal arbitrage regulations are limited to the arbitrage yield of the debt obligation. Investment Officials will seek to maximize the yield of these funds in the same manner as all other City funds. However, if the yield achieved by the City is higher than the arbitrage yield, positive arbitrage income will be averaged over a five year period, netted against any negative arbitrage income and the net amount shall be rebated to the federal government as required by federal regulations.

ARTICLE V RESPONSIBILITY AND CONTROL

A. Delegation - Investment Officer; Investment Committee

Management responsibility to establish written procedures for the operation of the investment program consistent with this investment policy has been assigned to the Investment Officer, who shall be appointed by the City Council. The appointment is for a term of one year, and until a successor is qualified and appointed by the Council. Appointments are to be made for the Investment Officer, and the Investment Committee within June of each year, or as soon thereafter as possible. The review of this investment policy shall also take place in June of each year, as noted in Article IIC, above. Such procedures shall include explicit delegation of authority to persons responsible for the daily cash management operation, the execution of investment transactions, overall portfolio management and investment reporting. The Investment Officer shall be the chair of the Investment Committee and may delegate the daily investment responsibilities to either an internal Investment Official or an external investment advisor in combination with an internal Investment Official. The Investment Officer and/or his or her

representative(s) will be limited by conformance with all federal regulations, ordinances, and the statements of investment strategy. The Investment Officer and members of the Investment Committee are collectively referred to as "Investment Officials." The Mayor and the City Administrator are members of the Investment Committee.

B. Subordinates

No person shall engage in an investment transaction except as provided under the terms of this policy, the procedures established by the City Council and the explicit authorization by the Investment Officer, with approval of the City Council, to withdraw, transfer, deposit and invest the City's funds. The City Council, by resolution, has authorized and appointed these individuals. The Investment Officer shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of subordinate Investment Officials, if any are appointed by the City Council.

C. Internal Controls

Internal controls shall be designed to prevent losses of public funds arising from fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by Investment Officials. Controls deemed most important would include: control of collusion, separation of duties, third-party custodial safekeeping, avoidance of bearer-form securities, clear delegation of authority, specific limitations regarding securities losses and remedial action, written confirmation of telephone transactions, minimizing the number of authorized Investment Officials, and documentation of and rationale for investment transactions.

In conjunction with the annual independent audit, a compliance audit of management controls on investments and adherence to the Investment Policy and the Investment Strategy shall be performed by the City's independent auditor.

D. Ethics and Conflicts of Interest

Any Investment Official of the City who has a personal business relationship with a business organization offering to engage in an investment transaction with the City shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree of affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship with the Texas Ethics Commission and the City Council. For purposes of this section, an Investment Official has a personal business relationship with a business organization if:

- (1) the Investment Official owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
- (2) funds received by the investment officer from the business organization exceed 10 percent of the investment officer's gross income for the previous year; or
- (3) the Investment Official has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Official.

Investment Officials of the City shall refrain from personal and business activities involving any of the City's custodians, depositories, broker/dealers or investment advisors, which may influence the officer's ability to conduct his duties in an unbiased manner. Investment Officials will not utilize investment advice concerning specific securities or classes of securities obtained in the transaction of the City's business for personal investment decisions, will in all respects subordinate their personal investment transactions to those of the City, particularly with regard to the timing of purchase and sales and will keep all investment advice obtained on behalf of the City and all transactions contemplated and completed by the City confidential, except when disclosure is required by law.

E. Investment Training Requirements

The Investment Officer, and all members of the Investment Committee as may be required, or prudent, shall attend at least one ten hour training session relating to their investment responsibilities within 12 months after assuming their duties. In addition to this ten-hour requirement, all members of the Investment Committee shall receive not less than ten hours of instruction in their investment responsibilities at least once in every two-year period that begins on the first day of the fiscal year. The investment training session shall be provided by an independent source approved by the investment committee. For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institute of higher learning or any other sponsor other than a Business Organization with whom the City of Parker may engage in an investment transaction. Such training shall include education in investment controls, credit risk, market risk, investment strategies, and compliance with investment laws, including the Texas State Public Funds Investment Act. A list will be maintained of the number of hours and conferences attended for each Investment Official and a report of such information will be provided to the City Council. Investment "officials" includes the Investment Officer, and may include the Mayor or other member(s) of the City Council, or staff selected by the City Council as alternate Budget or Investment Officer(s).

ARTICLE VI **INVESTMENT STRATEGY STATEMENTS**

The City of Parker portfolio will be structured to benefit from anticipated market conditions and to achieve a reasonable return. Relative value among asset groups shall be analyzed and pursued as part of the investment program within the restrictions set forth by the investment policy.

The City of Parker maintains portfolios, which utilize four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios.

A. Operating Funds

Suitability - All investments authorized in the Investment Policy are suitable for Operating Funds.

Preservation and Safety of Principal - All investments shall be high quality securities with no perceived default risk.

Liquidity - Investment strategies for the pooled operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The dollar-weighted average maturity of operating funds, based on the stated final maturity date of each security, will be calculated and limited to one year or less. Constant \$1 NAV investment pools and money market mutual funds shall be an integral component in maintaining daily liquidity. Investments for these funds shall not exceed an 18-month period from date of purchase.

Marketability - Securities with active and efficient secondary markets will be purchased in the event of an unanticipated cash requirement.

Diversification - Maturities shall be staggered throughout the budget cycle to provide cash flows based on anticipated needs. Investment risks will be reduced through diversification among authorized investments.

Yield - The City's objective is to attain a competitive market yield for comparable securities and portfolio constraints. The benchmark for Operating Funds shall be the 91-day Treasury bill.

B. Reserve and Deposit Funds

Suitability - All investments authorized in the Investment Policy are suitable for Reserve and Deposit Funds.

Preservation and Safety of Principal - All investments shall be high quality securities with no perceived default risk.

Liquidity - Investment strategies for reserve and deposit funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate reserve fund from investments with a low degree of volatility. Except as may be required by the bond ordinance, specific to an individual issue, investments should be of high quality, with short-to-intermediate-term maturities. The dollar-weighted average maturity of reserve and deposit funds, based on the stated final maturity date of each security, will be calculated and limited to three years or less.

Marketability - Securities with active and efficient secondary markets will be purchased in the event of an unanticipated cash requirement.

Diversification - Maturities shall be staggered throughout the budget cycle to provide cash flows based on anticipated needs. Investment risks will be reduced through diversification among authorized investments.

Yield - The City's objective is to attain a competitive market yield for comparable securities and portfolio constraints. The benchmark for Reserve and Deposit Funds shall be the 91-day Treasury bill.

C. Bond and Certificate Capital Project Funds and Special Purpose Funds

Suitability - All investments authorized in the Investment Policy are suitable for Bond and Certificate Capital Project Funds and Special Purpose Funds.

Preservation and Safety of Principal - All investments shall be high quality securities with no perceived default risk.

Liquidity - Investment strategies for bond and certificate capital project funds, special projects and special purpose funds portfolios will have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The stated final maturity dates of investments held should not exceed the estimated project completion date or a maturity of no greater than five years. The dollar-weighted average maturity of bond and certificate capital project funds and special purpose funds, based on the stated final maturity date of each security, will be calculated and limited to three years or less.

Marketability - Securities with active and efficient secondary markets will be purchased in the event of an unanticipated cash requirement.

Diversification - Maturities shall be staggered throughout the budget cycle to provide cash flows based on anticipated needs. Investment risks will be reduced through diversification among authorized investments.

Yield - The City's objective is to attain a competitive market yield for comparable securities and portfolio constraints. The benchmark for Bond and Certificate Capital Project Funds and Special Purpose Funds shall be the 91-day Treasury bill. A secondary objective of these funds is to achieve a yield equal to or greater than the arbitrage yield of the applicable bond or certificate.

D. Debt Service Funds

Suitability - All investments authorized in the Investment Policy are suitable for Debt Service Funds.

Preservation and Safety of Principal - All investments shall be high quality securities with no perceived default risk.

Liquidity - Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date which exceeds the debt service payment date. The dollar-weighted average maturity of debt service funds, based on the stated final maturity date of each security, will be calculated and limited to one year or less.

Marketability - Securities with active and efficient secondary markets will be purchased in the event of an unanticipated cash requirement.

Diversification - Maturities shall be staggered throughout the budget cycle to provide cash flows based on anticipated needs. Investment risks will be reduced through diversification among authorized investments.

Yield - The City's objective is to attain a competitive market yield for comparable securities and portfolio constraints. The benchmark for Debt Service Funds shall be the 91-day Treasury bill.

ARTICLE VII **AUTHORIZED INVESTMENTS**

- A. Obligations of the United States or its agencies and instrumentalities.
- B. Direct obligations of the State of Texas or its agencies and instrumentalities.
- C. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, the State of Texas, or the United States or its instrumentalities.
- D. Obligations of states, agencies, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than "A" or its equivalent.
- E. Joint Investment Pools of political subdivisions in the State of Texas, which invest in instruments and follow practices allowed by current law. A pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.
- F. Certificates of Deposit issued by a depository institution that has its main office or branch office in Texas:
 - (1) and such Certificates of Deposit are:
 - a. Guaranteed or insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund or their successors; or
 - b. Secured by obligations described in Article VI, sections A through D above.
 - (2) or such depository institution contractually agrees to place the funds in federally insured depository institutions in accordance with the conditions prescribed in Section 2256.010(b) of the Government Code (Public Funds Investment Act) as amended.
- G. Fully collateralized repurchase or reverse repurchase agreements, including flexible repurchase agreements (flex repo), with a defined termination date secured by obligations of the United States or its agencies and instrumentalities pledged to the City held in the City's name by a third party selected by the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal

Reserve, or a financial institution doing business in Texas. The securities received for repurchase agreements must have a market value greater than or equal to 103 percent at the time funds are disbursed. All transactions shall be governed by a Master Repurchase Agreement between the City and the primary government securities dealer or financial institution initiating Repurchase Agreement transactions.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

H. No-load money market mutual funds if the mutual fund:

- (1) Is registered with and regulated by the Securities and Exchange Commission;
- (2) Has a dollar-weighted average stated maturity of 90 days or fewer; and
- (3) Includes in its investment objectives the maintenance of a stable net asset value of one dollar for each share.

I. Investments in compliance with Texas Government Code section 2256.010(b), generally known as the CDAR's program. (Resolution 2008-245 amendment to Investment Policy)

J. Investment instruments not authorized for purchase by the City of Parker include the following:

- (1) Bankers Acceptances;
- (2) "Bond" Mutual Funds;
- (3) Collateralized Mortgage Obligations of any type; and
- (4) Commercial Paper, except that the City can invest in local government investment pools and money market mutual funds that have commercial paper as authorized investments. A local government investment pool or money market mutual fund that invests in commercial paper must meet the requirements of Article VI, Sections E and H above.

ARTICLE VIII **PORTFOLIO AND INVESTMENT ASSET PARAMETERS**

A. Bidding Process for Investments

It is the policy of the City to require competitive bidding for all investment transactions (securities and bank C.D.s) except for:

- (1) transactions with money market mutual funds and local government investment pools (which are deemed to be made at prevailing market rates); and
- (2) treasury and agency securities purchased at issue through an approved broker/dealer.

At least three bids or offers must be solicited for all other investment transactions. In a situation where the exact security being offered is not offered by other dealers, offers on the closest comparable investment may be used to establish a fair market price of the security. Security swaps are allowed as long as maturity extensions, credit quality changes and profits or losses taken are within the other guidelines set forth in this policy.

B. Maximum Maturities

The City of Parker will manage its investments to meet anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than five years from the date of purchase.

C. Maximum Dollar-Weighted Average Maturity

Under most market conditions, the composite portfolio will be managed to achieve a one-year or less dollar-weighted average maturity. However, under certain market conditions, Investment Officials may need to shorten or lengthen the average life or duration of the portfolio to protect the City. The maximum dollar-weighted average maturity based on the stated final maturity, authorized by this investment policy for the composite portfolio of the City shall be three years.

D. Diversification

The allocation of assets in the portfolios should be flexible depending upon the outlook for the economy and the securities markets. In establishing specific diversification strategies, the following general policies and constraints shall apply.

- (1) Portfolio maturities and call dates shall be staggered in a way that avoids undue concentration of assets in a specific sector. Maturities shall be selected which provide for stability of income and reasonable liquidity.
- (2) To attain sufficient liquidity, the City shall schedule the maturity of its investments to coincide with known disbursements. Risk of market price volatility shall be controlled through maturity diversification such that aggregate realized price losses on instruments with maturities exceeding one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.
- (3) The following maximum limits, by instrument, are established for the City's total portfolio:
 - U.S Treasury Notes/Bills 100%
 - U.S. Government Agencies & Instrumentalities..... 100%
 - U.S. Treasury & U.S. Agency Callables..... 25%
 - Certificates of Deposit 25%
 - Repurchase Agreements (*See D. (4) below*)..... 50%
 - Money Market Mutual Funds (*See D.(5) below*) 100%
 - Local Government Investment Pools (*See D.(5) below*).... 100%
 - State of Texas Obligations & Agencies 25%
 - Obligations of states, agencies, cities and other

political subdivisions of any state	25%
• CDARS	100%

- (4) The City shall not invest more than 50% of the investment portfolio in repurchase agreements, excluding bond proceeds and reserves.
- (5) The City shall not invest more than 80% of the investment portfolio in any individual money market mutual fund or government investment pool. (Revised per Resolution No. 2007-161)
- (6) The investment committee shall review diversification strategies and establish or confirm guidelines on at least an annual basis regarding the percentages of the total portfolio that may be invested in securities other than U.S. Government Obligations. The investment committee shall review quarterly investment reports and evaluate the probability of market and default risk in various investment sectors as part of its consideration.

ARTICLE IX **AUTHORIZED BROKER/DEALERS** **AND FINANCIAL INSTITUTIONS**

- A. Investment Officials will maintain a list of financial institutions and broker/dealers selected by credit worthiness, who are authorized to provide investment services to the City. These firms may include:
 - (1) all primary government securities dealers; and
 - (2) those regional broker/dealers who qualify under Securities and Exchange Commission Rule 15C3-1(uniform net capital rule), and who meet other financial credit criteria standards in the industry.

The Investment Officials may select up to six firms from the approved list to conduct a portion of the daily City investment business. These firms will be selected based on their competitiveness, participation in agency selling groups and the experience and background of the salesperson handling the account. The approved broker/dealer list will be reviewed and approved along with this investment policy at least annually by the investment committee.

- B. All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Investment Officials with the following:
 - (1) Audited financial statements;
 - (2) Proof of National Association of Securities Dealers (N.A.S.D.) certification, unless it is a bank;
 - (3) Resumes of all sales representatives who will represent the financial institution or broker/dealer firm in dealings with the City; and
 - (4) An executed written instrument, by the qualified representative, in a form acceptable to the City and the business organization substantially to the effect that

the business organization has received and reviewed the investment policy of the City and acknowledges that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City and the organization that are not authorized by the City's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards.

ARTICLE X **SAFEKEEPING AND CUSTODY OF** **INVESTMENT ASSETS**

All security transactions, including collateral for repurchase agreements entered into by the City shall be conducted using the delivery vs. payment (DVP) basis. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the safekeeping bank. The only exceptions to DVP settlement shall be wire transactions for money market funds and government investment pools. The safekeeping or custody bank is responsible for matching up instructions from the City's Investment Officials on an investment settlement with what is wired from the broker/dealer, prior to releasing the City's designated funds for a given purchase. The security shall be held in the name of the City or held on behalf of the City in a bank nominee name. Securities will be held by a third party custodian designated by the Investment Officials and evidenced by safekeeping receipts or statements. The safekeeping bank's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City. A safekeeping agreement must be in place, which clearly defines the responsibilities of the safekeeping bank.

ARTICLE XI **COLLATERAL**

The City's depository bank shall comply with Chapter 2257 of the Government Code, Collateral for Public Funds, as required in the City's bank depository contract.

A. Market Value

The Market Value of pledged Collateral must be equal to or greater than 102% of the principal and accrued interest for cash balances in excess of the Federal Deposit Insurance Corporation (FDIC) or National Credit Union Share Insurance Fund (NCUSIF) insurance coverage. The Federal Reserve Bank and the Federal Home Loan Bank are designated as custodial agents for collateral. An authorized City representative will approve and release all pledged collateral. The securities comprising the collateral will be marked to market on a monthly basis using quotes by a recognized market pricing service quoted on the valuation date, and the City will be sent reports monthly.

B. Collateral Substitution

Collateralized investments often require substitution of collateral. The Safekeeping bank must contact the City for approval and settlement. The substitution will be approved if its value is equal to or greater than the required collateral value.

C. Collateral Reduction

Should the collateral's market value exceed the required amount, the Safekeeping bank may request approval from the City to reduce Collateral. Collateral reductions may be permitted only if the collateral's market value exceeds the required amount.

D. Holding Period

The City intends to match the holding periods of investment funds with liquidity needs of the City. In no case will the average maturity of investments of the City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed five years. Investments in all funds shall be managed in such a way that the market price losses resulting from interest rate volatility would be offset by coupon income and current income received from the volume of the portfolio during a twelve month period.

E. Insurance or Collateral

All deposits and investments of City funds other than direct purchases of U.S. Treasuries or Agencies shall be secured by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC or FSLIC. Evidence of the pledged collateral shall be maintained by the Finance Director or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the collateral pledge in each agreement. Collateral shall be reviewed weekly to assure that the market value of the pledged securities is adequate.

ARTICLE XII
INVESTMENT REPORTS

A. Reporting Requirements

The Investment Officials shall prepare a quarterly investment report in compliance with section 2256.023 of the Public Funds Investment Act of the State of Texas. The report shall be submitted to the City Council and the Investment Committee within 45 days following the end of the quarter.

B. Investment Records

The Investment Officer shall be responsible for the recording of investment transactions and the maintenance of the investment records with reconciliation of the accounting records and of investments carried out by an accountant. Information to maintain the investment program and the reporting requirements, including pricing or marking to

market the portfolio, may be derived from various sources such as: broker/dealer research reports, newspapers, financial on-line market quotes, direct communication with broker/dealers, market pricing services, investment software for maintenance of portfolio records, spreadsheet software, or external financial consulting services relating to investments.

C. Auditor Review

The City's independent external auditor must formally review the quarterly investment reports annually to insure compliance with the State of Texas Public Funds Investment Act and any other applicable State Statutes.

ARTICLE XIII **INVESTMENT COMMITTEE**

A. Members

The Investment Committee, consisting of the Mayor or his or her designee, the City Administrator, and the Investment Officer, and any other designated Investment Officials, if any, shall review the City's investment strategies and monitor the results of the investment program at least quarterly. This review can be done by reviewing the quarterly written reports and by holding committee meetings as necessary. The committee will be authorized to invite other advisors to attend meetings as needed.

B. Scope

The Investment Committee shall include in its deliberations such topics as economic outlook, investment strategies, portfolio diversification, maturity structure, potential risk to the City's funds, evaluation and authorization of broker/dealers, rate of return on the investment portfolio, review and approval of training providers and compliance with the investment policy. The Investment Committee will also advise the City Council of any future amendments to the investment policy that are deemed necessary or recommended.

C. Procedures

The investment policy shall require the Investment Committee to provide minutes of investment information discussed at any meetings held. The committee should meet at least annually to discuss the investment program and policies.

GLOSSARY of COMMON TREASURY TERMS

Agencies: Federal agency securities.

Asked: The price at which securities are offered.

Bid: The price offered for securities.

Bankers' Acceptance (BA): A draft of bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

Broker: A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides; he does not position. In the money market, brokers are active in markets in which banks buy and sell money and in interdealer markets.

CDARS: Certificate of Deposit Account Registry Service – A program that allows a depositor to deposit funds at one bank in excess of the FDIC insured limit, with the excess funds being divided and deposited in other banks in the CDARS program. The purpose of CDARS is to help depositors who invest in money market accounts or certificate of deposits (CD's) to stay below FDIC insurance limits at any given bank. Usually, to avoid exceeding FDIC limits at a single bank, consumers deposit their money in different banks. CDARS is a program that eliminates the need to go from bank to bank in order to deposit money, and is comprised of a network of banks.

Certificate of Deposit (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

Collateral: Securities, evidence of deposit or other property that a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

Comprehensive Annual Financial Report (CAFR): The official annual report for the City includes five combined statements and basic financial statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed statistical section.

Coupon: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

Dealer: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

Debenture: A bond secured only by the general credit of the issuer.

Delivery versus Payment (DVP): There are two methods of delivery of securities: delivery versus payment and delivery versus receipt (DVR) (also called free). Delivery versus payment means delivery of securities with an exchange of money for the securities. Delivery versus receipt means delivery of securities with an exchange of a signed receipt for the securities.

Discount: The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

Discount Securities: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, for example, U.S. Treasury bills.

Diversification: Dividing investment funds among a variety of securities offering independent returns.

Federal Credit Agencies: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, for example, S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

Federal Deposit Insurance Corporation (FDIC): A federal agency that insures bank deposits, currently up to \$100,000 per deposit.

Federal Funds Rate (the “Fed Rate”): The rate of interest at which Federal funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal Home Loan Banks (FHLB): The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks in relation to member commercial banks.

Federal National Mortgage Association (FNMA or Fannie Mae): FNMA, like GNMA, was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development, H.U.D. It is the largest single provider of residential mortgage funds in the United States. Fannie Mae is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and secondary loans in addition to fixed rate mortgages. FNMA's securities are highly liquid and widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

Federal Open Market Committee (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The president of the New York Federal Reserve Bank is a permanent member while the other presidents serve on a

rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of government securities in the open market as a means of influencing the volume of bank credit and money.

Federal Reserve System: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., twelve (12) regional banks, and about 5,700 commercial banks that are members of the system.

Government National Mortgage Association (GNMA or Ginnie Mae): Securities guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. The security holder is protected by the full faith and credit of the U.S. Government. Ginnie Mae securities are backed by FHA, VA, or FMHM mortgages. The term pass-through is often used to describe Ginnie Maes.

Liquidity: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable quantities can be purchased at those quotes.

Local Government Investment Pool (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

Market Value: The price at which a security is trading and could presumably be purchased or sold.

Master Repurchase Agreement: To protect investors, many public investors will request that repurchase agreements be preceded by a master repurchase agreement between the investor and the financial institution or dealer. The master agreement should define the nature of the transaction, identify the relationship between the parties, establish normal practices regarding ownership and custody of the collateral securities during the term of the investment, provide remedies in the case of default by either party, and clarify issues of ownership. The master repurchase agreement protects the investor by eliminating the uncertainty of ownership and hence, allows investors to liquidate collateral if a bank or dealer defaults during the term of the agreement.

Maturity: The date on which the principal or stated value of an investment becomes due and payable.

Money Market: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

Offer: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

Open Market Operations: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

Portfolio: Collection of securities held by an investor.

Primary Dealer: A primary dealer is made up of a group of government securities dealers that submits daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and is subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker-dealers, banks and a few unregulated firms.

Prudent Person Rule: An investment standard. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Qualified Public Depositories: A financial institution that does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, and that has segregated for the benefit of the Public Deposit Protection Commission eligible collateral having a value of not less than its maximum liability and which has been approved by the commission to hold public deposits.

Rate of Return: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Repurchase Agreement (RP or REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money that is, increasing bank reserves.

Safekeeping: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SEC Rule 15C3-1: See uniform Net Capital Rule.

Secondary Market: A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities & Exchange Commission (SEC): Agency created by Congress to protect investors in securities transactions by administering securities legislation.

Structured Notes: Notes issued by Government Sponsored Enterprises (FHLB, FNMA, SLMA, etc.) and Corporations, which have imbedded options (e.g., call features, step-up coupons, floating rate coupons, derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

Treasury Bills (T Bills): A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

Treasury Bond: Long-term U.S. Treasury securities having initial maturities of more than ten years.

Treasury Notes: Intermediate-term, coupon-bearing U.S. Treasury securities having initial maturities from one to ten years.

Uniform Net Capital Rule: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called *net capital rule* and *net capital ratio*. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

Yield: The rate of annual income return on an investment, expressed as a percentage. (a) **Income Yield** is obtained by dividing the current dollar income by the current market price of the security. (b) **Net Yield or Yield to Maturity** is the current income yield minus any premium above par.



Council Agenda Item

Budget Account Code:	Meeting Date: September 10, 2013
Budgeted Amount:	Department/ Requestor: Finance
Fund Balance-before expenditure:	Prepared by: J Boyd
Estimated Cost:	Date Prepared: 10/1/2013
Exhibits:	

AGENDA SUBJECT

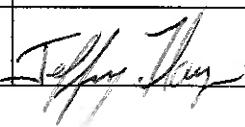
CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION
428 APPOINTING THE 2013 -2014 INVESTMENT OFFICER AND
COMMITTEE. [BOYD]

SUMMARY

There are no changes to the committee.

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	10-5-13

RESOLUTION NO. 2013-
(2013-2014 Chief Investment Officer and Committee)

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER,
COLLIN COUNTY, TEXAS APPOINTING A CHIEF INVESTMENT
OFFICER AND MEMBERS TO SERVE ON THE INVESTMENT
COMMITTEE.**

WHEREAS, the laws of the State of Texas require a municipality to appoint a chief investment officer, and approves the use of an investment committee to review the investment policies of the municipality, all in accordance with Chapter 2256 of the Texas Government Code;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AS FOLLOWS:

SECTION 1. Appointment of Chief Investment Officer

Z Marshall is hereby appointed to serve as the Chief Investment Officer for the City of Parker.

SECTION 2. Appointment of Committee Members

The following are hereby appointed to serve on the Investment Committee:

	TITLE
Scott Levine	Mayor Pro Tem
Jeff Flannigan	City Administrator
Z Marshall	Chief Investment Officer and Mayor

DULY PASSED AND APPROVED by the City Council of the City of Parker, Collin County, Texas on this the 15th day of October, 2013.

CITY OF PARKER:

Z Marshall, Mayor

ATTEST:

Carrie L. Smith, City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney



Council Agenda Item

Budget Account Code:	Meeting Date:	October 15, 2013
Budgeted Amount: N/A	Department/ Requestor:	Fire Department
Fund Balance-before expenditure:	Prepared by:	Sheff
Estimated Cost: \$27,000	Date Prepared:	October 1, 2013
Exhibits:		

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ACCEPTING A COSERV GRANT FOR THE PURCHASE OF FIRE DEPARTMENT EQUIPMENT. [SHEFF]

SUMMARY

Parker FD provides first responder EMS services to Southfork Ranch for large scale events such as Celebrate Freedom, Cattle Baron's Ball and the like. There has been an ongoing need for an all-terrain, gasoline powered off-road cart outfitted to permit a patient to lie flat on their back while secured to the cart (and with a canopy over their heads) to move incapacitated patients from the incident site to an ambulance. The purchase economics for such an ATV were heretofore unattractive as the City is only an indirect beneficiary of Southfork's large scale events.

The construction of the City's park and trails presents the department with the challenge of moving an injured person some distance if wet grounds prohibit an on-the-road vehicle access to the incident site. The likely scenario would be a cardiac event or severe injury from a slip or fall. Carrying a 200 lb., possibly unconscious person on a backboard any distance beyond 20 ft. is exceptionally challenging (dropping the board is a serious and real possibility) and ultimately very slow as the team must take frequent rest breaks.

The fire department's responsibility is to plan ahead. We recently applied for a grant from Co-Serve specifically for an EMS cart in the amount of \$31,000. We put together a team of our paramedics and firefighters to spec out various options. We received quotes from three manufacturers for "off the shelf" product and chose the least expensive (coincidentally, Plano FD uses this model and is pleased with their purchase). We were surprised by the speed of which our request was taken under consideration and approved. We have received \$20,000. This changed the economic equation in favor of purchasing the EMS cart which can be driven to the incident site

on the Parker trails directly from the fire station and from the incident site to a waiting ambulance. We verified that the use of such an EMS cart is consistent with our certification by the State as a First Responder Organization.

The cost of the ATV is approximately \$25,000 excluding a cot. The department will fund the delta to the grant from its fundraising dollars which includes recent receipts of \$2,500 from the McCook Family Giving Fund and others. We will also spend approximately \$2,000 for a trailer to transport the ATV when used at Southfork.

We justify the purchase out of fundraising as a necessary tool to respond to incidents on the Parker trails which directly benefits our citizens who make use of the trail, and by the reduced potential risk of injury to our firefighters and/or liability from carrying and accidentally dropping a patient on a backboard as they are carried over long distances.

No City funds are to be used. The cart will be stocked with EMS equipment and supplies currently in the departments possession when the cart is placed into service.

POSSIBLE ACTION

Inter - Office Use _____			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Teffy Thay</i>	Date:	10-5-13



Council Agenda Item

Budget Account Code:	Meeting Date: 10/15/2013
Budgeted Amount: N/A	Department/ Requestor: Fire
Fund Balance-before expenditure:	Prepared by: Sheff
Estimated Cost: N/A	Date Prepared: October 4, 2013
Exhibits:	<u>Agreement for the provision of firefighting and fire protection services</u>

AGENDA SUBJECT

Consideration and action on an agreement with Collin County for the provision of firefighting and fire protection services by Parker Fire Department into the unincorporated areas of Parker's fire district.

SUMMARY

Since its formation in 1983, Parker FD has provided fire protection, firefighting and first-response emergency medical service to the unincorporated areas inside our fire district. Payment for service, pursuant to an agreement between Collin County and the Collin County Fireman's Assoc., has heretofore been calculated on a per-call basis based on actual emergency calls made into the ETJ. The amount of payment has been based upon a fraction equal to the total calls made by Parker divided by the total of all calls made by all Collin County fire departments into the unincorporated areas of the county multiplied by the amount of funds allocated annually by Collin County for fire protection. Payments were calculated and paid quarterly. Parker FD typically makes less than 6 calls into the ETJ and receives under \$1,000 annually.

For the past several years concerns have been voiced by area departments regarding the equity of the current system. Payment was made by the county ONLY to the fire department in whose fire district the incident occurred. Many of the calls required mutual aid from other fire departments as in the case of grass or structure fires which can consume a significant amount of manpower and equipment resources; however, a responding mutual aid department received no payment for its service.

The Collin County Fire Chiefs Alliance has agreed with the County to change the method of payment from a per-call method to one based solely upon population and area coverage. Commencing October 1, 2013, Collin County will contract with each municipality or

nonprofit corporation for fire protection within its unincorporated areas. Parker will receive its pro rata share of allocated county funds based upon the following formula (effective for fiscal year 2014): the sum of 1) \$750,000 divided by the total population of persons living in the unincorporated areas of the County multiplied by the specific population living in our ETJ, plus 2) \$200,000 divided by the total square miles of unincorporated areas of the county multiplied by the total square miles of Parker's ETJ. Payment is to be made semi-annually. The county fire marshal's office has advised us we should expect to receive approximately \$1,300 although we have yet to confirm the accuracy of the county's calculation.

The agreement is for fire protection on an annual basis, but extends automatically into the next fiscal year provided "sufficient funds" – undefined in the agreement - are allocated by the County. Otherwise it terminates. Additionally, either party can terminate with or without cause upon 30 days notice.

The level of calls to be made by Parker into its ETJ does not place an undue burden upon the fire department, the economics involved do not change materially and our recommendation is, subject to review by counsel, to continue to provide fire protection services pursuant to the proposed agreement.

POSSIBLE ACTION

Inter-Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Tiffy Hay</i>	Date:	10-7-13

COUNTY OF COLLIN

§

AGREEMENT FOR THE PROVISION OF FIREFIGHTING AND FIRE PROTECTION SERVICES

Pursuant to the authority granted by Texas Local Government Code, Chapter 352, Collin County, Texas, a political subdivision of the State of Texas (hereinafter referred to as "COUNTY") and Parker Fire Department (hereinafter referred to as "AGENCY"), (and jointly referred to as "Parties") in consideration of the premises and mutual promises contained herein, agree as follows:

RECITALS

WHEREAS, the COUNTY is a duly organized political subdivision of the State of Texas engaged in the administration of county government and related services for the benefit of the residents of Collin County, Texas; and

WHEREAS, AGENCY is a municipal corporation or nonprofit corporation, duly organized and operating under the laws of the State of Texas and engaged in the provision of fire protection and firefighting services and related services; and

WHEREAS, AGENCY is the owner and operator of certain fire protection vehicles, fire suppression equipment and other equipment designed for the extinguishing of fire and prevention of damage to property and injury to persons from fire and works with or employs trained personnel whose duties are related to the use of such vehicles and equipment; and

WHEREAS, COUNTY desires to obtain firefighting and fire protection services from AGENCY for the benefit of an area of the county that is located outside the municipalities in the County; and

WHEREAS, COUNTY and AGENCY mutually desire that AGENCY should continue to provide firefighting and fire protection services to the citizens of AGENCY'S assigned fire district that is located outside the municipalities in the County; and

NOW, THEREFORE, in consideration of the above recitals, the mutual promises that follow and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

I. Incorporation of Recitals. The above recitals, having been found by the Parties to be true and correct in all respects are incorporated into this Agreement by reference.

II. Obligations and Responsibilities of AGENCY

2.1 AGENCY shall provide firefighting services, fire protection services, and related services within its fire district as assigned by Collin County. A map of the fire district assigned to AGENCY by Collin County is appended hereto as "Exhibit A" and is incorporated with this Agreement for all purposes.

2.2 AGENCY shall maintain records of response to emergency calls, including but not limited to date, time, location of emergency, type of emergency, time to respond, and results. AGENCY shall provide up-to-date response data to COUNTY within 30 days of request by COUNTY.

2.3 AGENCY agrees to respond to the Collin County Fire Marshall requests for information and will use best efforts to work with the Collin County Fire Marshall to cooperate and coordinate firefighting and fire protection activities.

2.4 If AGENCY is a nonprofit corporation, AGENCY agrees to maintain its corporate status in good standing with all federal, state, and local rules and regulations applicable to a non-profit corporation. AGENCY shall notify COUNTY if its corporate authority is canceled, terminated, or otherwise lapses.

2.5 AGENCY warrants and promises that it will respond to emergency calls with appropriate equipment and sufficient trained personnel as needed to appropriately address the emergency situation. AGENCY further warrants and promises that it will mandate appropriate training of all personnel and ensure proper certification of all firefighter staff.

2.6 AGENCY warrants and promises that it shall maintain general liability insurance in amounts as are reasonable and customary for firefighting agencies similar to AGENCY. AGENCY shall add Collin County as an additional insured to AGENCY's liability insurance. AGENCY shall provide proof of liability insurance to COUNTY at the beginning of each term of this Agreement and upon request by Collin County.

III. Obligations and Responsibilities of COUNTY.

3.1 COUNTY shall pay a yearly fee to AGENCY according to the following formulas: (1) \$750,000 divided by the total number of persons living in COUNTY's unincorporated areas, as computed by the COUNTY's GIS Department, multiplied by the specific population of the unincorporated area of the AGENCY's fire district as assigned by Collin County; and (2) \$200,000 divided by the total square miles of COUNTY's unincorporated area multiplied by the total square miles of the unincorporated area of the AGENCY's fire district as assigned by Collin County.

3.2 COUNTY shall pay the yearly fee calculated under the formula stated in paragraph 3.1 in semi-annual installments to AGENCY. The first payment to be paid within a reasonable time after COUNTY has approved said fees in COUNTY's yearly budget adopted in September of each year, and the second installment to be paid six months after the first payment to AGENCY. In accordance with Texas Local

Government Code chapter 352, such payments will be made from COUNTY's general fund.

3.3 COUNTY will recalculate the payment formula stated in paragraph 3.1 each year during the term of this Agreement, including each renewal term. The formula stated in paragraph 3.1 is not a guarantee of any specific payment and AGENCY acknowledges that any payments are subject to budgeted appropriations approved by COUNTY's governing board.

IV. Effective Date, Term and Termination.

4.1 The effective date of this Agreement shall be the 1st day of October, 2013, ("Effective Date"), regardless of when this Agreement is executed by the Parties' authorized representatives.

4.2 The term of this Agreement shall begin on the Effective Date, and shall continue for an initial term of one year. This Agreement shall automatically renew for successive one year terms unless the Agreement is terminated or cancelled by either Party as provided by this Agreement.

4.3 Either Party may terminate this Agreement, with or without cause, before the end of the then current term by providing the other Party with thirty (30) days written notice of termination. In the event of termination under this section, COUNTY and AGENCY agree to pay for or reimburse the other Party for overpayment or under payment to the termination date.

4.4 **Nonappropriation.** Notwithstanding paragraph 4.3, if sufficient funds are not appropriated by COUNTY to fund this Agreement in any fiscal year an event of nonappropriation shall be deemed to have occurred and the Agreement shall automatically terminate upon the last date of the term of the Agreement for which funds budgeted for this Agreement have been appropriated. In no event shall COUNTY be obligated to make any payments under this Agreement beyond the then current fiscal year of COUNTY for which funds have been appropriated to satisfy its payment obligations under this Agreement.

V. Miscellaneous

5.1 **Notices.** Any notice required under this Agreement shall be sent to the following:

To COUNTY:
Collin County, Texas
Attn: County Judge, Keith Self
2300 Bloomdale Rd.
McKinney, TX 75071

To AGENCY:
Parker Fire Department
Attn: Fire Chief, Mike Sheff
5700 E. Parker Rd.
Parker, TX 75002

5.2 Authority and Enforceability. The Parties represent and warrant that this Agreement has been approved and or adopted by the Parties' authorized representatives and that the individual executing this Agreement on behalf of each Party has been duly authorized to do so. Each Party acknowledges and agrees that this Agreement is binding upon such Party and enforceable against such Party in accordance with its terms and conditions.

5.3 Entire Agreement; Severability. This Agreement contains the entire agreement between the Parties and this Agreement supersedes any prior oral or written understandings and agreements. This Agreement shall not be modified or amended except in writing signed by the Parties. The invalidity, in whole or in part, of any paragraph of this Agreement shall not affect the validity of the remainder of the Agreement or paragraph.

5.4 Governing Law. This Agreement shall be governed by the laws of Texas. Any litigation in any way relating to this Agreement shall be brought in State court in Collin County, Texas.

5.5 Non Waiver. Any failure by a Party to insist upon strict performance by another Party of any material provision of this Agreement shall not be deemed a waiver thereof, and the Party shall have the right at any time thereafter to insist upon strict performance of any and all provisions of this Agreement. No provision of this Agreement may be waived except by writing signed by the Party waiving such provision. Any waiver shall be limited to the specific purposes for which it is given. No waiver by any Party of any term or condition of this Agreement shall be deemed or construed to be a waiver of any other term or condition or subsequent waiver of the same term or condition.

5.6 No Third Party Beneficiaries. This Agreement only inures to the benefit of, and may only be enforced by, the Parties. No other person or entity shall have any right, title, or interest under this Agreement or otherwise be deemed to be a third-party beneficiary of this Agreement.

5.7 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

5.8 Further Documents. Each Party shall, upon request of the other Party, execute and deliver such further documents and perform such further acts as may reasonably be requested to effectuate the terms of this Agreement and achieve the intent of the Parties.

5.9 Dispute Resolution. The Parties agree to use alternative dispute resolution, including mediation to resolve any conflicts which may arise under this Agreement.

5.10 Authority. The undersigned officers of the Parties by executing said document, acknowledge that they and/or their respective governing bodies have reviewed and approved this Agreement in full compliance with their respective bylaws, policies and the

laws of the State of Texas. The persons executing this Agreement represent and warrant they possess the requisite authority to do so on behalf of the persons and entities set forth below.

In WITNESS WHEREOF; the parties hereto have executed this Agreement in multiple counterparts, each of which shall be deemed an original on the dates reflected below.

COUNTY

Collin County, Texas

AGENCY

Name

Mayor, Z Marshall

Title

October 15, 2013

Date

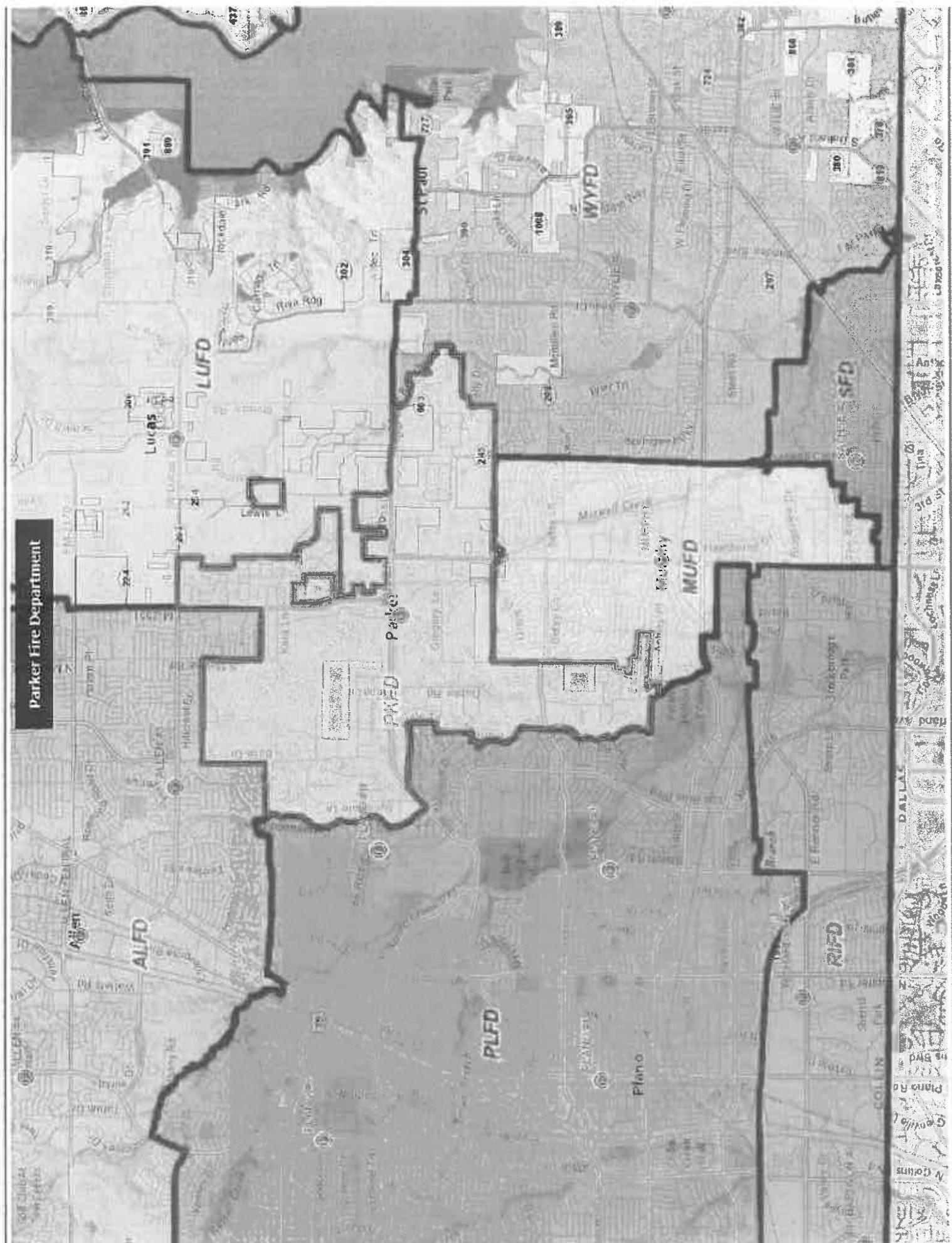
Date

ATTEST:

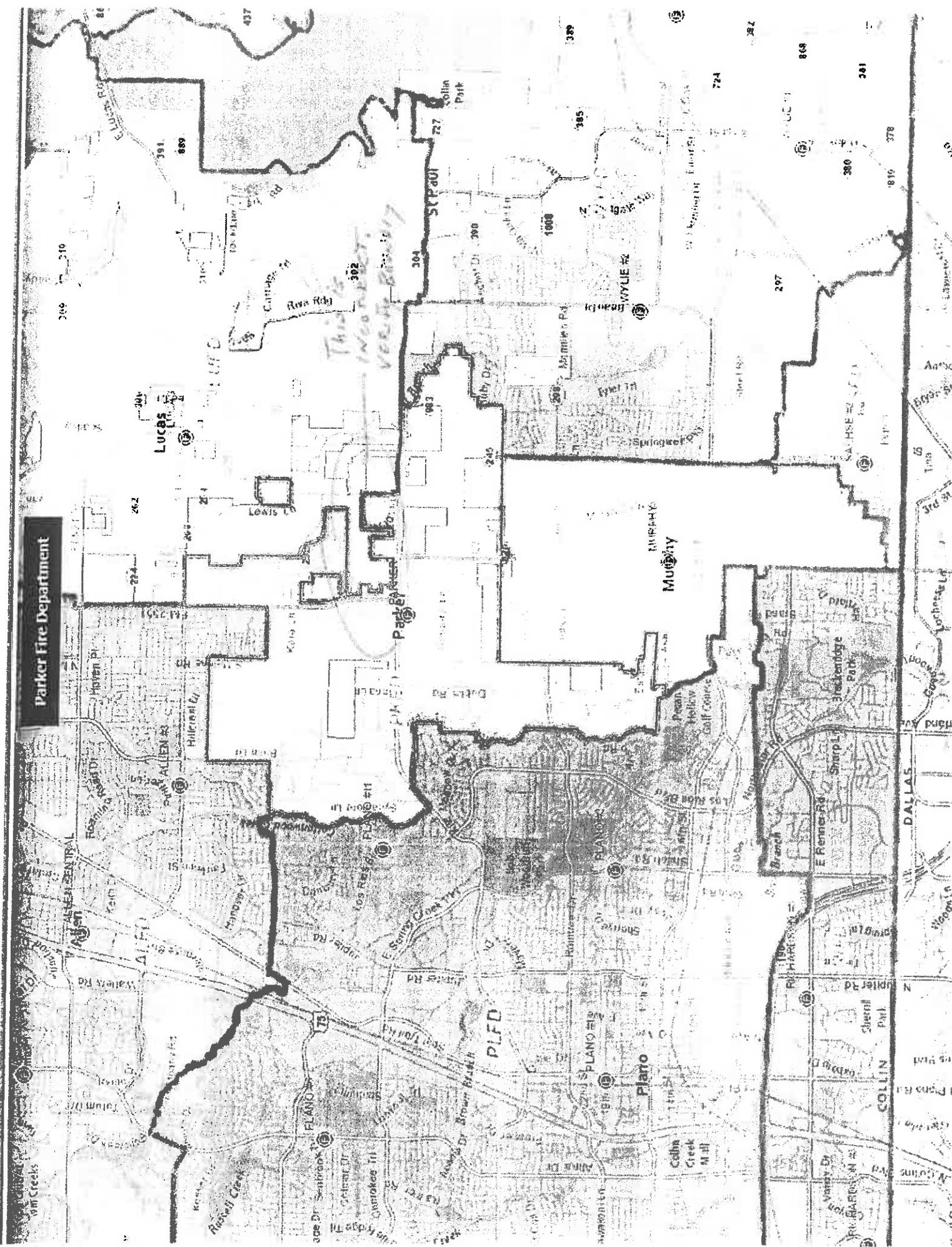
Stacey Kemp, County Clerk

ATTEST:

EXHIBIT A
MAP OF AGENCY FIRE DISTRICT



Parker Fire Department





Council Agenda Item

Budget Account Code:	Meeting Date: October 15, 2013
Budgeted Amount:	Department/ Requestor: Police
Fund Balance-before expenditure:	Prepared by: J Boyd
Estimated Cost:	Date Prepared: 10/8/2013
Exhibits:	

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ACCEPTING A DONATION IN THE AMOUNT OF \$100 FROM ANDREW TILGHMAN AND MISTY BARTEL.

SUMMARY

Residents Andrew Tilghman and Misty Bartel would like to make a personal donation to the City of Parker Police Department in the amount of \$100.

POSSIBLE ACTION

Move to accept a monetary donation in the amount of \$100.

Inter - Office Use			
Approved by:			
Department Head:	<i>Johanna Boyd</i>	Date:	10-8-13
City Attorney:		Date:	
City Administrator:		Date:	

CITY COUNCIL
FUTURE AGENDA ITEMS

ITEM DESCRIPTION	SCHEDULED AGENDA DATE	ASSIGNED STAFF MEMBER	Notes
<i>Item cover letters and complete back up due to City Secretary September 10th.</i>			
Appointment process for Boards and Commission	TBD		Lee requested this be reviewed
Comp Plan Report from subcommittee	TBD		
Drainage Subcommittee Report	TBD	Flanigan	
Interlocal with Wylie on Creekside Development	TBD		Quick claim deed for park land, trail and bridge maintenance.
Irrigation on Parker Rd	TBD	Flanigan	
PROCUREMENT SUBCOMMITTEE REPORT	TBD		
Wynne/Jackson Zoning	TBD	Flanigan	
<i>NOVEMBER 5th is Election Day</i>			
Department reports	November 19, 2013		
Department reports - September	November 19, 2013		
	December 3, 2013		

CITY COUNCIL
FUTURE AGENDA ITEMS

ITEM DESCRIPTION	SCHEDULED AGENDA DATE	ASSIGNED STAFF MEMBER	Notes
Department reports	December 17, 2013		
Atmos Cities Steering Coalition	March 30, 2014	Council	
Call General Election	January 31, 2014	City Secretary	Mayor and two council seats
Collin County Election Contract	March 30, 2014	City Secretary	Annual
Canvass May Election	June 1, 2014	City Secretary	Annual
Board Appointments	June 1, 2014	Ordinance	Annual
Appointment of Judge, Alt. Judge, Prosecutor	June 1, 2014	Ordinance	bi-annual with Mayor election
<u>2014 Police Dispatch</u>	August 1, 2014	Police	
<u>2014 Jail Service Agreement</u>	August 1, 2014	Police	
City Logo Trademark Registration	March 1, 2014	Legal	
Annual Street Maintenance	August 1, 2014	Public Works	
<u>EMS Coalition Contract</u>	August 1, 2014	Fire	Res. 2013-414 Expires 9/30/2014
Select Auditors	September 1, 2014	Finance	Annual
<u>2009-266 Child Abuse, Investigation Services Law Enforcement</u>	October 1, 2014	Police	

ANIMAL CONTROL REPORT
AUGUST 2013

Call #	Date:	8/2/2013	Caller Remarks:	SKUNK IN A TRAP IN BACK.VG
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed

Call #	Date:	8/2/2013	Caller Remarks:	STRAY DOG ON PARKER RD NEAR FIRE STATION.LN
	Invoice Type:	Service Fee + 3 Days	Expected Charge:	\$80.00
	Call Type	Action Taken By:	Response	Disposition
	Stray	Murphy Animal Control	Murphy Pick Up	Holding

Call #	Date:	8/5/2013	Caller Remarks:	ANIMAL IN A TRAP LOCATED IN FRONT FLOWER BED.VG
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed

Call #	Date:	8/5/2013	Caller Remarks:	ANIMAL IN A TRAP LOCATED IN FRONT DRIVE.VG
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed

Call #	Date:	8/14/2013	Caller Remarks:	CONCERN ABOUT HORSES NOT HAVING WATER(TROUGH HAS BEEN TURNED OVER FOR 2 DAYS) AT SW CORNER DUBLIN/PARKER.VG
	Invoice Type:	No Charge	Expected Charge:	\$0.00
	Call Type	Action Taken By:	Response	Disposition
	Other	City Personnel	Other	N/A

ANIMAL CONTROL REPORT
AUGUST 2013

Call #	Date:	8/15/2013	Caller Remarks:	DECEASED DOG ON BETSY & DUBLIN.VG
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Stray	Murphy Animal Control	Murphy Pick Up	Other

Call #	Date:	8/15/2013	Caller Remarks:	DOG RAL ON MCCREARY RD. RESIDENT PICKED IT UP WHEN IT ALMOST GOT RUN OVER AND CALLED OFFICER PAUL.VG
	Invoice Type:	Service Fee + 3 Days	Expected Charge:	\$80.00
	Call Type	Action Taken By:	Response	Disposition
	Stray	Murphy Animal Control	Murphy Pick Up	Holding

Call #	Date:	8/20/2013	Caller Remarks:	CARE NOW REPORTED A CAT BITE. CALLED MURPHY TO GIVE PERMISSION TO WORK IT.VG
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Other	Murphy Animal Control	Other	Other

Call #	Date:	8/21/2013	Caller Remarks:	SKUNK IN TRAP FRONT DITCH NEAR NEIGHBORS YARD.VG
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed

Call #	Date:	8/22/2013	Caller Remarks:	RACOON IN A TRAP IN CIRCULAR DR.VG
	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Relocated

ANIMAL CONTROL REPORT
AUGUST 2013

Call #	Date:	8/22/2013		Caller Remarks:	SKUNK IN A TRAP IN BACK.VG
	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

Call #	Date:	8/28/2013		Caller Remarks:	OPOSSUM IN A TRAP. SIDE OF HOUSE.VG
	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Relocated	

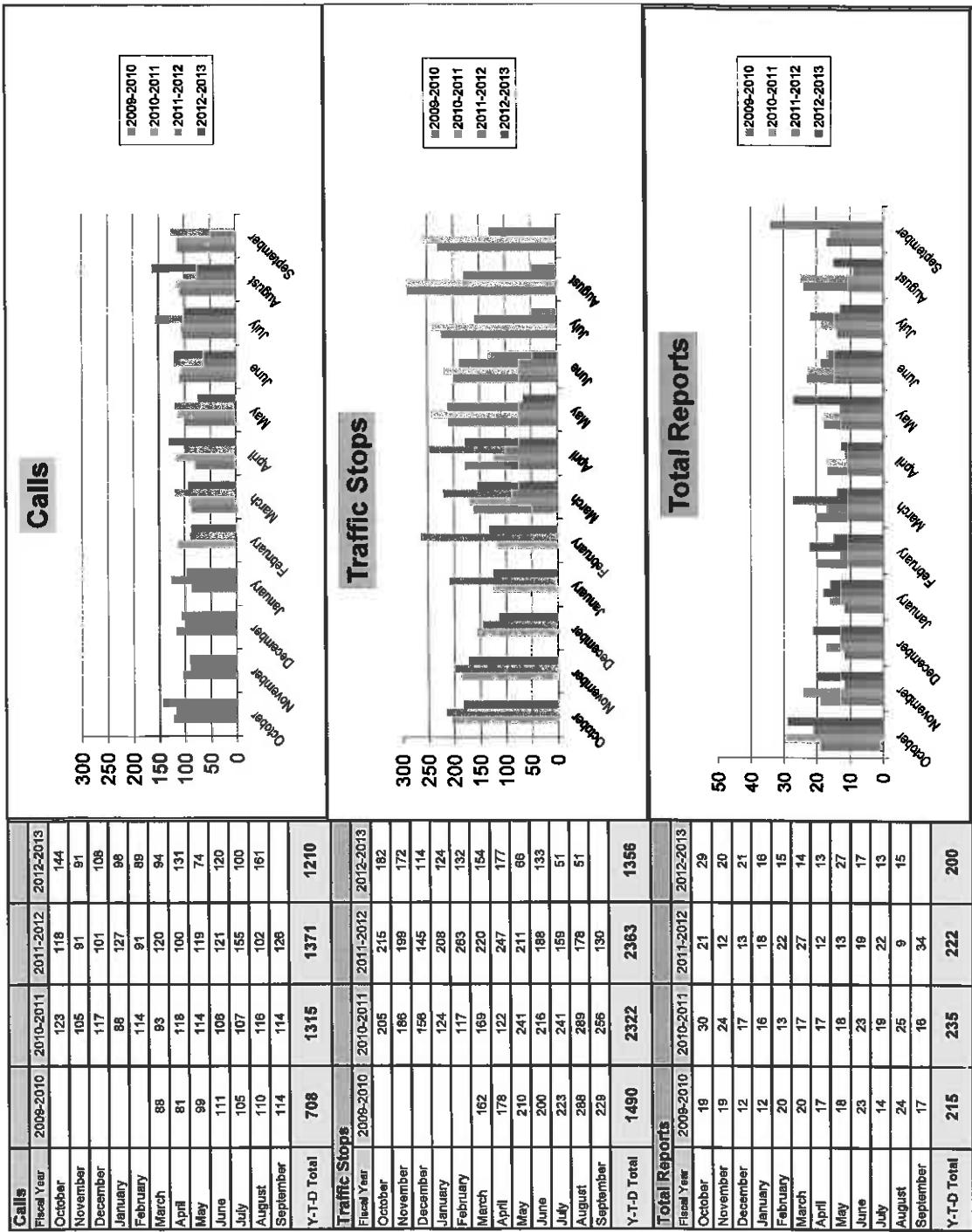
Call #	Date:	8/29/2013		Caller Remarks:	SKUNK IN A TRAP BEHIND BARN.VG
	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

Call #	Date:	8/29/2013		Caller Remarks:	DOG RAL ON MCCREARY RD. TAKEN TO SHELTER BY RESIDENT.LN
	Invoice Type:	No Charge		Expected Charge:	\$0.00
	Call Type	Action Taken By:	Response	Disposition	
	Stray	Murphy Animal Control	Citizen Drop Off	Holding	

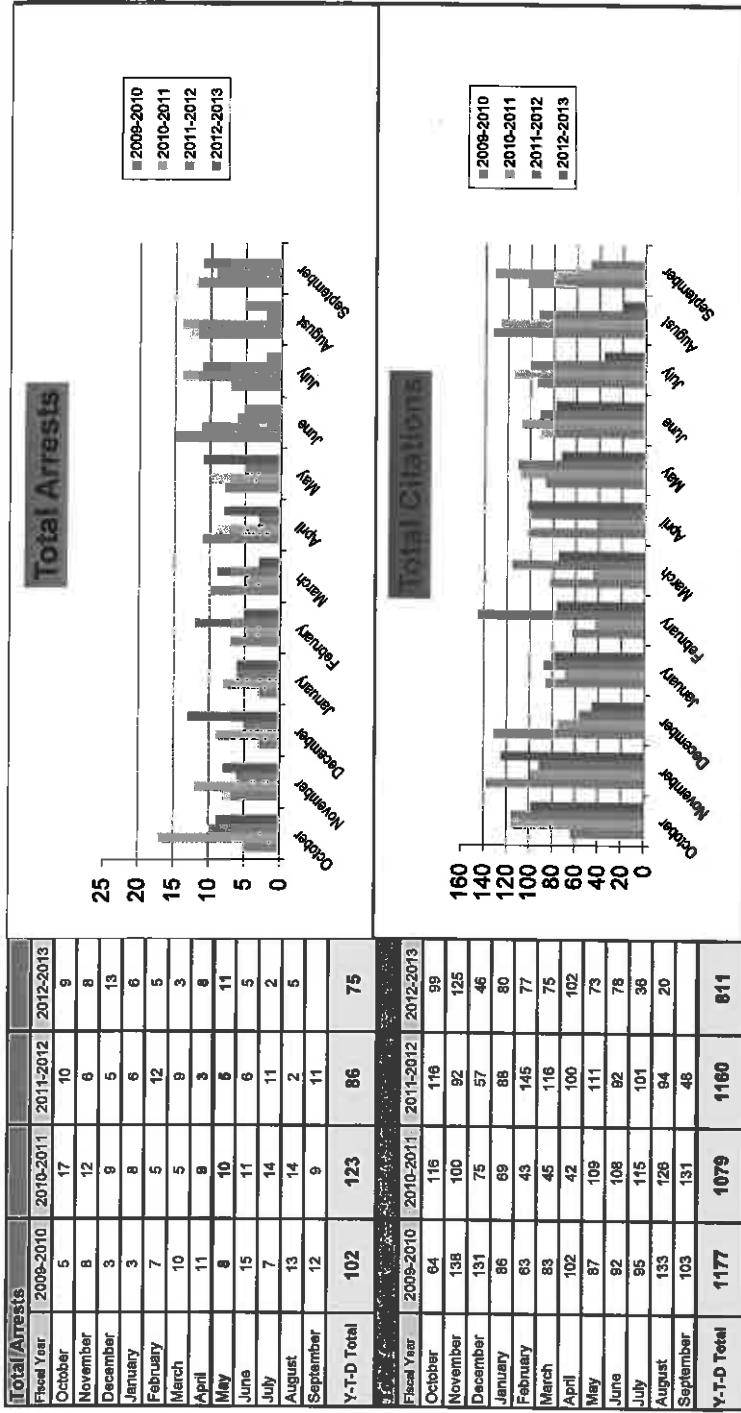
Call #	Date:	8/30/2013		Caller Remarks:	STRAY DOG RAL ON HIS PROPERTY.VG
	Invoice Type:	Service Fee + 3 Days		Expected Charge:	\$80.00
	Call Type	Action Taken By:	Response	Disposition	
	Stray	Murphy Animal Control	Murphy Pick Up	Holding	

TOTAL = \$740

**City of Parker
POLICE DEPARTMENT
MONTHLY REPORT**



**City of Parker
POLICE DEPARTMENT
MONTHLY REPORT**



City of Parker
POLICE DEPARTMENT
VEHICLE MAINTENANCE

RESERVE OFFICERS

OFFICER	HOURS WORKED												TOTAL
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	
Alan Blankenship	0	19	29	18	26.5	16	18	16	16	NA	NA	NA	158.5
Paul Cogwell	10	16	22	15.5	17.5	25.5	16	25	17	41	18		223.5
Mike McCandless	18	20	16	15	16	16	16	16	12	NA	NA	NA	145

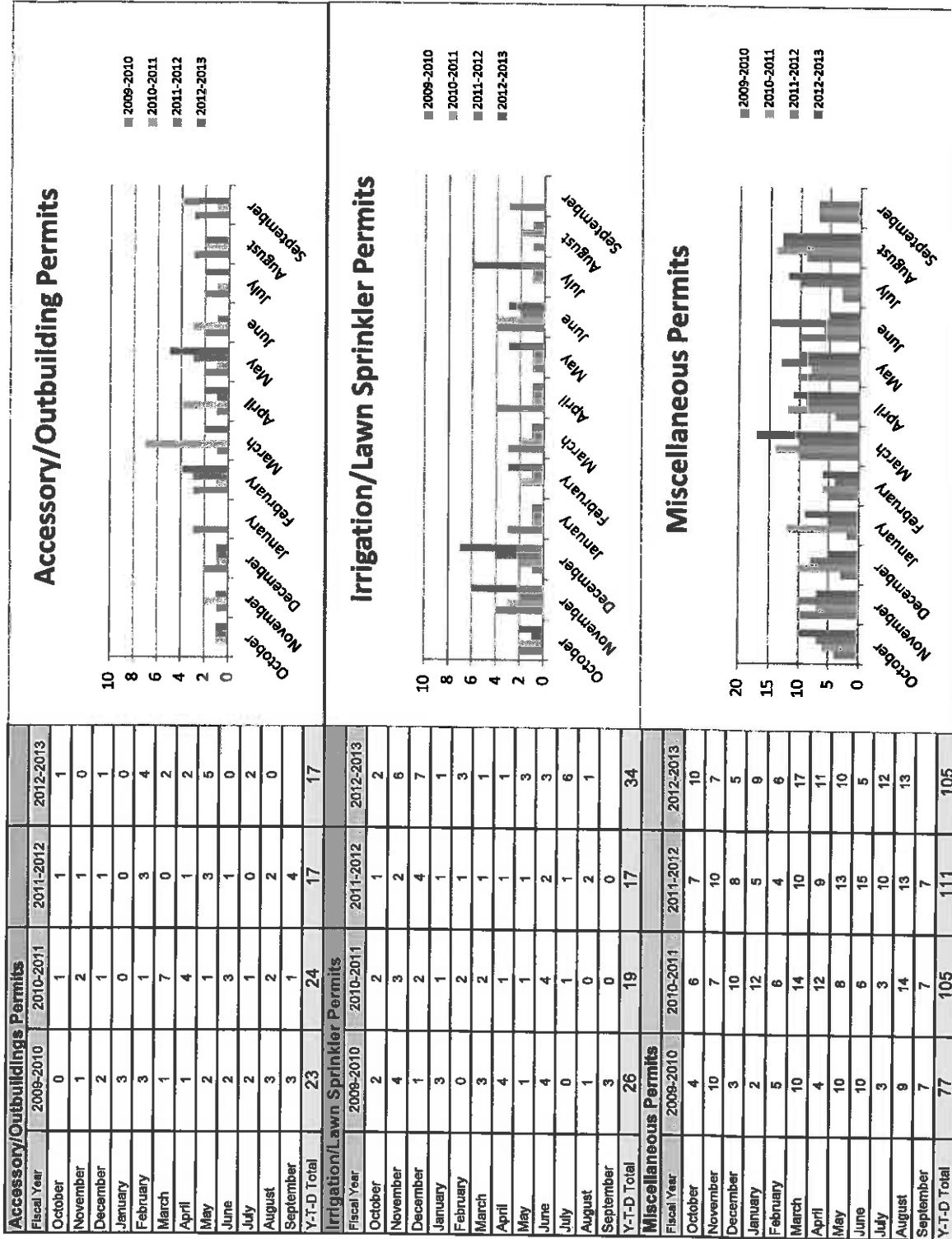


BUILDING PERMIT TOTALS

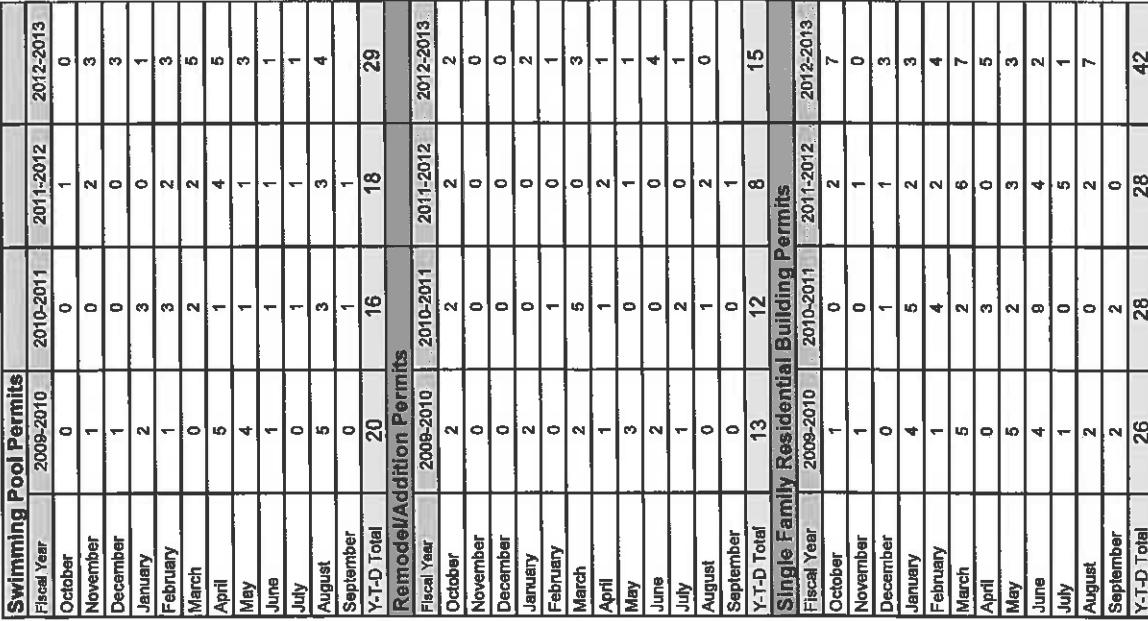
Aug-13

ACCESSORY/OUTBUILDING PERMITS	0
IRRIGATION/LAWN SPRINKLER PERMITS	1
MISCELLANEOUS PERMITS	13
SWIMMING POOL PERMITS	4
REMODEL/ADDITION PERMITS	0
SINGLE FAMILY RESIDENTIAL PERMITS	7
INSPECTIONS	84

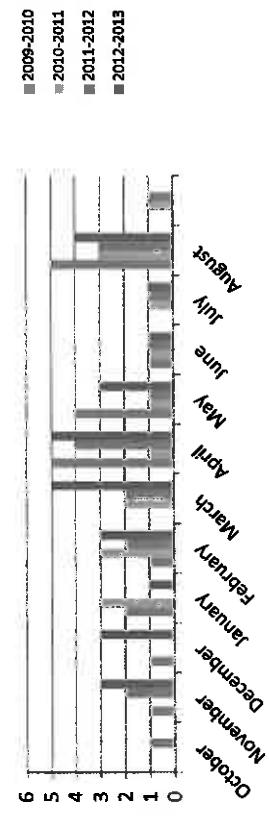
PERMIT GRAPHS



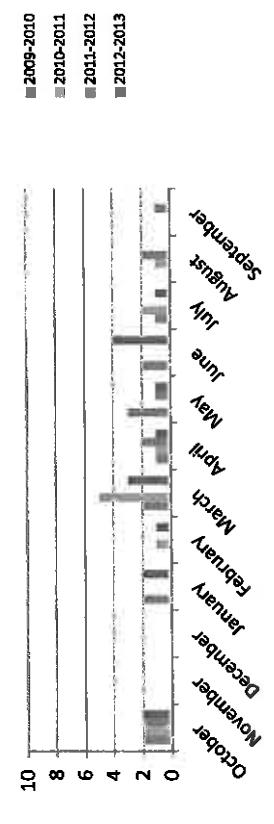
PERMIT GRAPHS



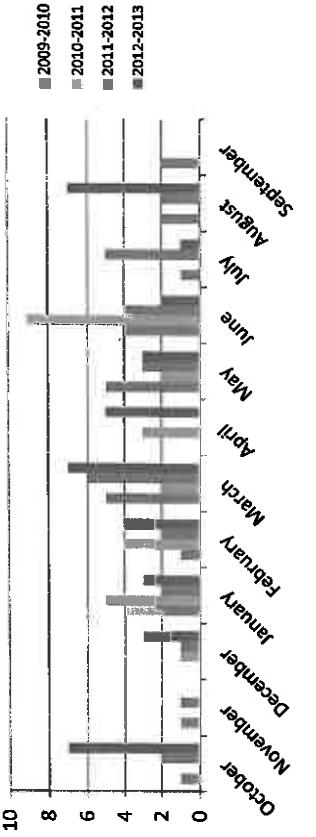
Swimming Pool Permits



Remodel/Addition Permits



Single Family Residential Permits



CITY OF PARKER
PERMIT LOG
AUGUST 2013

PERMIT NUMBER	ISSUE DATE	TYPE	ADDRESS	CONTRACTOR	DESCRIPTION	ESTIMATED VALUE	TOTAL SQUARE FOOTAGE	PERMIT FEE	DEPOSIT FEE	WATER METER FEE
20132007	8/8/2013	ELEC	4406 BOULDER DR	ARSHAD	TPOLE	NA	NA	\$75.00	NA	NA
20132008	8/12/2013	ELEC	7504 MEADOW GLEN DR	JMD & ASSOCIATES	RUN ELEC TO OUTSIDE COND UNIT	NA	NA	\$75.00	NA	NA
20132009	8/21/2013	ELEC	3700 HOGGE DR	C and B ELECTRIC	TEMPORARY SERVICE	NA	NA	\$75.00	NA	NA
20132026	8/8/2013	FENCE	7000 OVERBROOK DR	SPRING CREEK FENCE AND GATE	FENCE	\$8,000	NA	\$75.00	NA	NA
20136024	8/7/2013	FENCE	6201 NORTHRIDGE PKWY	SMITH FENCE	FENCE	\$10,000	NA	\$75.00	NA	NA
20134019	8/27/2013	IRR	7409 MEADOW GLEN DR	RIVERVALLEY ECOSERVICES	IRRIGATION SYSTEM	\$4,800	NA	\$75.00	NA	NA
20135010	8/22/2013	MECH	7246 MOSS RIDGE RD	A.C.D.C.	REPLACE OUTDOOR HD & INDOOR ELEC AIR HAND CONDENSER & COIL	NA	NA	\$75.00	NA	NA
20135011	8/6/2013	MECH	4601 HUCKBERRY LN	ARS OF DALLAS	1.5 T MITS DUCTLESS 19 SEER SYSTEM	NA	NA	\$75.00	NA	NA
20135012	8/12/2013	MECH	7504 MEADOW GLEN DR	ESP SERVICES	HVAC CONDENSER & COIL	NA	NA	\$75.00	NA	NA
20135013	8/27/2013	MECH	5007 SHADY KNOBS DR	TOTAL AIR & HEAT	50 GAL WATER HEATER	NA	NA	\$75.00	NA	NA
20137024	8/6/2013	PLUM	4808 DUBLIN CREEK CIR	DEAN'S PLUMBING SOLUTIONS	SERVICE CONTRACTORS PLUMBING	NA	NA	\$75.00	NA	NA
20137025	8/9/2013	PLUM	5902 WESSEX CT	ARS RESCUE ROOTER	WATER HEATER	NA	NA	\$75.00	NA	NA
20137026	8/15/2013	PLUM	5805 BEECHWOOD CT	ACTION PRO SERVICES	GAS WATER HEATER IN ATTIC	NA	NA	\$75.00	NA	NA
20137027	8/29/2013	PLUM	2802 DUBLIN PARK DR	RIVERBEND/SANDLER	REPLACE WATER HEATER	NA	NA	\$75.00	NA	NA
201310020	8/7/2013	POOL	4806 DUBLIN CREEK CIR	M CHRISTOPHER POOLS	POOL	\$50,000	NA	\$500.00	NA	NA
201310021	8/7/2013	POOL	5208 BOULDER DR	REFLECTION POOLS & SPAS	POOL	\$85,000	NA	\$500.00	NA	NA
201310022	8/16/2013	POOL	6005 WESTON CT	MEYERS POOLS	POOL	\$25,000	NA	\$500.00	NA	NA
201310024	8/29/2013	POOL	6905 STONY OAK CT	NEW RESIDENCE	NEW RESIDENCE	\$70,000	NA	\$500.00	NA	NA
20139026	8/7/2013	SFR	7304 FOREST BEND DR	GRAND HOMES	NEW RESIDENCE	\$572,900	5,658	\$3,588.22	\$1,000	\$2,000
20139028	8/16/2013	SFR	6205 NORTHRIDGE PKWY	PAUL TAYLOR HOMES	NEW RESIDENCE	\$533,380	8,676	\$4,188.84	\$1,000	\$2,000
20139029	8/22/2013	SFR	7204 MEADOW GLEN DR	GRAND HOMES	NEW RESIDENCE	\$617,900	6,084	\$4,373.52	\$1,000	\$2,000
20139030	8/22/2013	SFR	7510 FOREST BEND DR	GRAND HOMES	NEW RESIDENCE	\$599,900	5,481	\$3,483.79	\$1,000	\$2,000
20139031	8/22/2013	SFR	6800 AUDUBON DR	PLATINUM SERIES	NEW RESIDENCE	\$1,400,000	10,117	\$6,219.03	\$1,000	\$2,000
20139032	8/22/2013	SFR	7513 FOREST BEND DR	GRAND HOMES	NEW RESIDENCE	\$549,900	5,147	\$3,286.73	\$1,000	\$2,000
20139033	8/29/2013	SFR	6305 SOUTHRIDGE PKWY	PAUL TAYLOR HOMES	NEW RESIDENCE	\$565,445	6,292	\$3,982.28	\$1,000	\$2,000
TOTAL =						\$5,112,325	45,435	\$32,152	\$7,000	\$14,000

INSPECTION LOG

AUGUST 2013

ASYST REPORT		NUMBER	INSPECTION	COMPLETION DATE	COMMENTS
TYPE					
ACCESSORY/OUTBUILDING	20131002	Framing		8/9/2013	1
		Other		8/9/2013	TOP OUT
		Electrical Rough		8/9/2013	1
		Mechanical Rough		8/9/2013	1
ACCESSORY/OUTBUILDING	20131008	Framing		8/9/2013 ? ON POSTS	1
		Building Final		8/9/2013	1
ACCESSORY/OUTBUILDING	20131009	Framing		8/12/2013	1
ACCESSORY/OUTBUILDING	20131016	Framing		8/22/2013	1
		Building Final		8/22/2013	1
ELECTRICAL	20132006	Final		8/13/2013	SOLAR PANELS
ELECTRICAL	20132008	Final		8/16/2013	1
ELECTRICAL	20132009	Electrical Inspection		8/30/2013	1
FIRE SPRINKLER	20133006	Fire Hydro Visual		8/15/2013	FAILED 8/5/13
FIRE SPRINKLER	20133010	Fire Hydro Visual		8/5/2013	2
FIRE SPRINKLER	20133011	Fire Hydro Visual		8/5/2013	1
MECHANICAL	20135009	Final		8/9/2013	1
PLUMBING	20137023	Water Heater		8/5/2013	1
PLUMBING	20137025	Water Heater		8/20/2013	1
PLUMBING	20137026	Water Heater		8/16/2013	1
REMODEL/ADDITION	20138004	Building Final		8/13/2013	1
REMODEL/ADDITION	20138010	Framing		8/8/2013	GARAGE FRAMING
		Meter Release - Electric		8/6/2013	1

INSPECTION LOG

AUGUST 2013

ASYST REPORT		NUMBER	INSPECTION	COMPLETION DATE	COMMENTS
TYPE					
REMODEL/ADDITION	201380012	Plumbing Rough		8/26/2013	FAILED 8/22/13
		Foundation		8/30/2013	
		Plumbing Top-Out		FAILED	FAILED 8/23/13
REMODEL/ADDITION	201380014	Other		8/1/2013	REMODEL TOP OUT
		Building Final		8/16/2013	FAILED 8/14/13
SINGLE FAMILY RESIDENTIAL	20129034	Survey Plat		8/16/2013	
SINGLE FAMILY RESIDENTIAL	20139002	Other		8/15/2013	FAILED 8/12/13 MISSING 2 HEADS.
		Plumbing Top-Out		8/15/2013	FAILED 8/12/13
		Electrical Rough		8/15/2013	FAILED 8/12/13
		Mechanical Rough		8/15/2013	FAILED 8/12/13
		Framing		8/15/2013	FAILED 8/12/13
SINGLE FAMILY RESIDENTIAL	20139003	Driveway Approach		8/7/2013	FAILED 8/6/13
SINGLE FAMILY RESIDENTIAL	20139004	Survey Plat		8/20/2013	
SINGLE FAMILY RESIDENTIAL		Building Final		8/20/2013	FAILED 8/14/13
		Plumbing Top-Out		8/8/2013	
		Electrical Rough		8/8/2013	
		Mechanical Rough		8/8/2013	
SINGLE FAMILY RESIDENTIAL		Framing		8/8/2013	
	20139013	Other		8/5/2013	STEEL FRAMING UNDER CHIMNEY
		Meter Release - Electric		8/30/2013	FAILED 8/28/13
SINGLE FAMILY RESIDENTIAL	20139014	Plumbing Top-Out		8/30/2013	FAILED 8/28/13
		Electrical Rough		8/26/2013	

INSPECTION LOG

AUGUST 2013

ASYST REPORT				COMPLETION DATE	COMMENTS
TYPE	NUMBER	INSPECTION			
		Mechanical Rough		8/26/2013	1
		Framing		8/26/2013	1
SINGLE FAMILY RESIDENTIAL	20139017	Plumbing Top-Out		8/29/2013	1
		Electrical Rough		8/29/2013	1
		Mechanical Rough		8/29/2013	1
		Framing		8/29/2013	1
SINGLE FAMILY RESIDENTIAL	20139018	Plumbing Top-Out		8/3/2013	1
		Electrical Rough		8/3/2013	1
		Mechanical Rough		8/3/2013	1
		Framing		8/3/2013	1
SINGLE FAMILY RESIDENTIAL	20139019	Foundation		8/5/2013	1
				8/12/2013	FAILED 8/6/13
SINGLE FAMILY RESIDENTIAL	20139020	Plumbing Top-Out		8/12/2013	FAILED 8/6/13
		Electrical Rough		8/12/2013	2
		Mechanical Rough		8/12/2013	2
		Framing		8/12/2013	2
SINGLE FAMILY RESIDENTIAL	20139022	Plumbing Top-Out		8/22/2013	3
		Electrical Rough		8/22/2013	3
		Mechanical Rough		8/22/2013	3
		Framing		8/22/2013	3
SINGLE FAMILY RESIDENTIAL	20139024	Plumbing Rough		8/2/2013	2
		Form Survey		8/2/2013	1
		Foundation		8/12/2013	1
		T-Pole		8/19/2013	1

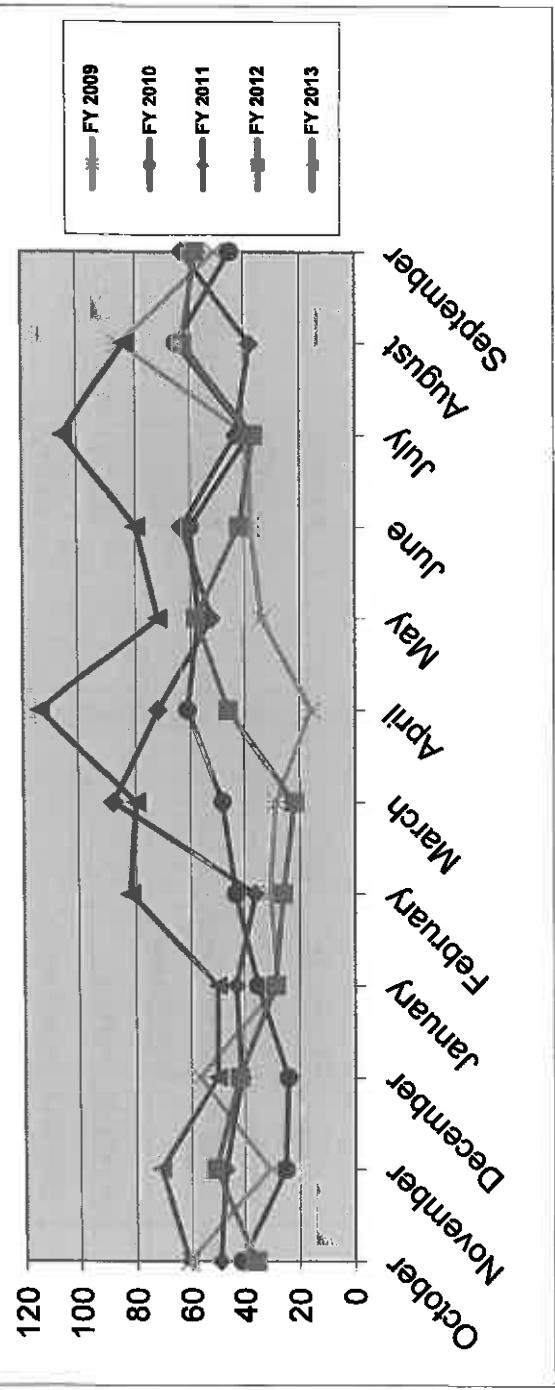
INSPECTION LOG

AUGUST 2013

ASYST REPORT				TYPE	NUMBER	INSPECTION	COMPLETION DATE	COMMENTS
						Form Survey	8/19/2013	
						Plumbing Rough	8/19/2013	
SINGLE FAMILY RESIDENTIAL	20139026			Plumbing Rough			8/28/2013	FAILED 8/26/13
						Form Survey	8/28/2013	
SWIMMING POOL	201310003			Pool Final			8/6/2013	FAILED 7/2/13
SWIMMING POOL	201310014			Fence Final			8/6/2013	
SWIMMING POOL	201310017			Gas Line to Pool Heater			8/21/2013	
				Fence Final			8/12/2013	
SWIMMING POOL	201310018			Pool Final			8/14/2013	
				Pool Protection Certification			8/14/2013	
SWIMMING POOL	201310019			Belly Steel			8/9/2013	
				Pool Final				FAILED FAILED 8/13/13
SWIMMING POOL	201310020			Belly Steel				FAILED FAILED 8/30/13
SWIMMING POOL	201310021			Belly Steel			8/19/2013	
				Gas Line to Pool Heater			8/20/2013	FAILED 8/19/13
SWIMMING POOL	201310022			Belly Steel			8/26/2013	
								TOTAL = 84

Monthly Inspection Report

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
October	61	41	49	36	61
November	31	25	47	51	71
December	57	24	41	42	50
January	28	35	43	29	50
February	31	43	36	26	82
March	29	48	88	22	80
April	16	61	72	46	114
May	34	57	52	58	72
June	38	60	63	42	80
July	39	38	43	37	105
August	86	65	38	63	84
September	51	45	63	58	
Year Total	501	542	635	510	849



CODE ENFORCEMENT REPORT
2012-2013

Violation Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	YTD Totals
High Grass	5	2	1			2	8	12	15	17	13		75
Illegal Dumping	1	2	1		1			2			3	1	11
Illegal Structure	1					1						1	3
Illegal Vehicle				1	2	1					3		7
Junked Vehicles					2	1							3
Lot Maintenance	2	3	2	2	1	5	2		6	4	2		29
Trash and Debris	5	6	2	1	3	3	2	8	4	5	6		45
ITEM TOTALS	14	13	7	6	12	12	22	25	32	23	0	173	

Officer Actions	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	YTD Totals
Verbal Warnings	5	10	3	5	4	10	5	6	5	10	9		72
Complied/Resolved	5	10	3	5	4	10	5	6	5	10	9		72
10 Day Notice (Letters)	3	6	2			2	5	6	8	10	11		53
Extension Granted	2	1						3	1	3	2		12
Complied/Resolved	2	1					5	3	8	3	2		24
Citations Issued								2		3			5
Stop Work Order											0		0
Misc													0
ITEM TOTALS	17	28	8	10	8	22	20	26	27	39	33	0	238

