



## **AGENDA**

### **CITY COUNCIL MEETING**

**Parker Parks and Recreation Commission meeting  
November 18, 2013 @ 7:00 P.M.**

Notice is hereby given the City Council for the City of Parker will meet in a Special Meeting on Monday, November 18, 2013 at 7:00 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Notice is also hereby given the Parks and Recreation Commission for the City of Parker will meet Jointly with the City Council in a Special Meeting on Monday, November 18, 2013 at 7:00 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002. The sole item on the Parks and Recreation Meeting agenda is to provide the quarterly report, including the report on the ParkerFest event, to the council for review and any appropriate action.

The City Council agenda follows:

#### **CALL TO ORDER – Roll Call and Determination of a Quorum**

#### **PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

#### **INDIVIDUAL CONSIDERATION ITEMS**

1. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR OCTOBER 15, 2013. [SMITH]
2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR OCTOBER 29, 2013. [SMITH]
3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON PROPOSED HOGGE ROAD MEDIAN LANDSCAPE. [FLANIGAN]
4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 704 REGARDING A REVIEW OF A SPECIFIC USE PERMIT TO ALLOW FOR A BARN

AND A PRIVATE RIDING ARENA IN AGRICULTURAL AND OPEN SPACE ZONING DISTRICT TO BE LOCATED AT 5508 GREGORY LANE, AS REQUESTED BY THE PROPERTY OWNER, JIMMY STOCKTON/GINA ANDERSON. [SHEPHERD]

5. QUARTERLY PARKS AND RECREATION REPORT BY PARKS AND RECREATION COMMISSION. [PETTLE]
6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON PROCUREMENT RECOMMENDATIONS FROM SUBCOMMITTEE. [STANDRIDGE]
7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CONTRACT RECOMMENDATIONS FROM SUBCOMMITTEE. [PETTLE]
8. DRAINAGE SUBCOMMITTEE REPORT. [TAYLOR]
9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AMENDING RESOLUTION 2013- 430 APPOINTING THE ZONING BOARD OF ADJUSTMENTS OFFICERS. [FLANIGAN]
10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE PROCESSES FOR APPOINTING BOARD AND COMMISSION MEMBERS. [PETTLE]
11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013- 430 APPROVING AN AGREEMENT WITH COLLIN COUNTY FOR THE PROVISION OF FIREFIGHTING AND FIRE PROTECTION SERVICES BY PARKER FIRE DEPARTMENT INTO THE UNINCORPORATED AREAS OF PARKER'S FIRE DISTRICT. [SHEFF]

## **ROUTINE ITEMS**

12. FUTURE AGENDA ITEMS
13. DEPARTMENT REPORTS FOR OCTOBER - ANIMAL CONTROL, POLICE, COURT, BUILDING PERMITS, CODE ENFORCEMENT
14. REMINDER OF PUBLIC HEARING ON PARKER ROAD FROM FM 2551 TO COUNTRY CLUB IS NOVEMBER 19.

The Texas Department of Transportation (TxDOT), in cooperation with the Federal Highway Administration (FHWA), will conduct a Public Hearing on Tuesday, November 19, 2013, for the proposed improvements to Farm to Market (FM) 2514 locally known as Parker Road, in Collin County, Texas.

The purpose of the Public Hearing is to present the anticipated social, economic and environmental effects of the proposed project. The Public Hearing will be held at the McMillan Junior High School cafeteria located at 1050 Park Blvd., Wylie, Texas 75098.



Prior to the Public Hearing, an Open House will be held from 6:00 PM to 7:00 PM to allow for questions and review of project exhibits. TxDOT and Collin County Staff will be available to answer questions during the Open House. The formal Public Hearing presentation will begin at 7:00 p.m. followed by a public comment period.

#### **EXECUTIVE SESSION –**

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

#### **15. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:**

Govt. Code 551.071—"Confidential legal advice regarding pending or threatened litigation."

- a. John Wingfield Jr.

#### **16. RECONVENE REGULAR MEETING.**

#### **17. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.**

#### **18. ADJOURN**

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before November 15, 2013 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at [www.parkertexas.us](http://www.parkertexas.us).

\_\_\_\_\_  
Date Notice Removed

\_\_\_\_\_  
Carrie L. Smith, TRMC  
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



## Council Agenda Item

Budget Account Code:	Meeting Date: November 18, 2013
Budgeted Amount:	Department/ Requestor:
Fund Balance-before expenditure:	Prepared by: C Smith
Estimated Cost:	Date Prepared: November 13, 2013
Exhibits:	1. Proposed Minutes

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR OCTOBER 15, 2013. [SMITH]

### SUMMARY

Please review the attached minutes and contact me with any necessary changes. I will amend the minutes prior to the meeting.

Thank you,  
Carrie

### POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter - Office Use			
Approved by:			
Department Head:	<i>C Smith</i>	Date:	<i>11/13/2013</i>
City Attorney:		Date:	
City Administrator:	<i>Jeffrey Flansburg</i>	Date:	<i>11/14/13</i>

**MINUTES**  
**CITY COUNCIL MEETING**

**October 15, 2013**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Marshall called the meeting to order at 7:00 p.m. Councilmembers Standridge, Levine, Pettie and Taylor were present. Stone was absent.

Staff Present: City Attorney James Shepherd, City Administrator Jeff Flanigan, City Secretary Carrie Smith, Finance/H.R. Manager Johnna Boyd, Interim Police Chief Bill Rushing and Officer Kenny Price.

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Steve Sallman led the pledge.

TEXAS PLEDGE: City Secretary Smith led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Finance Manager Boyd read a letter from resident Phil Steiman into the record regarding the City water meters. (Exhibit 1)

**INDIVIDUAL CONSIDERATION ITEMS**

1. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR SEPTEMBER 3, 2013. [SMITH]

Amendments:

Page 2, Item 3 is to read: The proposed general fund budget is \$3,036,333 and proposed proprietary budget \$2,463,000.

Page 2, Item 3, third paragraph delete sentence: The only other option is to deposit that money into a reserve account and then withdraw it at a later date.

Page 3, third paragraph, last sentence insert: issuing

Page 4, Item 5 motion change: "place" with "placed"

MOTION: Councilmember Pettie moved to approve the September 3, 2013 minutes with amendments. Councilmember Taylor seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

2. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR SEPTEMBER 10, 2013. [SMITH]

Amendments:

Page 3, Item 6, first paragraph, last sentence amend: Upon approval of a majority of Council funds may be transferred from one department to another within the same fund, as needed, with no increase in the total budget.

MOTION: Councilmember Pettie moved to approve the September 10, 2013 minutes with amendments. Councilmember Standridge seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0

3. PRESENTATION AND DISCUSSION ON A LAND CONCEPT PLAN FOR 48 ACRES IN THE ETJ, GENERALLY LOCATED AT CURTIS RD AND LEWIS LN. [P&Z]

At the developers request this item was tabled to a future agenda.

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 703 APPROVING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW AN ACCESSORY BUILDING OVER 2500 SQUARE FEET TO BE LOCATED AT 3106 DUBLIN ROAD, OWNERS NATHAN AND BONNIE SHEA. [FLANIGAN]

At the September 10, 2013 Council meeting, Nathan Shea of 3106 Dublin Road requested an Specific Use Permit (SUP) for an accessory building over 2500 square feet on his 30 plus acre lot. He stated the building will be for storage and a greenhouse. It is to be located behind a tree line and not visible from Dublin Road. There will not be any living space in the building and it will not be used for commercial. The building will be 8,000 square feet. Sidewalls approximately 13 – 15 feet in height, doors 12 feet high. Council approved Mr. Shea's request unanimously.

Based on Council's approval, City Attorney Shepherd prepared Ordinance 703 for Council's approval of the final form.

MOTION: Councilmember Pettie moved to approve Ordinance 703 as written. Councilmember Taylor seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

5. PUBLIC HEARING, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 704 REGARDING A REVIEW OF A SPECIFIC USE PERMIT TO



ALLOW FOR A BARN AND A PRIVATE RIDING ARENA IN AGRICULTURAL AND OPEN SPACE ZONING DISTRICT TO BE LOCATED AT 5508 GREGORY LANE, AS REQUESTED BY THE PROPERTY OWNER, JIMMY STOCKTON/GINA ANDERSON. [SHEPHERD]

In 2008, Council approved a Specific Use Permit (SUP) for a private riding arena at 5508 Gregory Lane, requested by property owners Jimmy Stockton and Gina Anderson. This item is to review the SUP and approve an ordinance.

Mayor Marshall accepted public comments.

Finance Manager Boyd read a letter from David Henry into the record. (Exhibit 4A)

Finance Manager Boyd read a letter from John Pratt into the record. (Exhibit 4B)

Margaret Henry, 5408 Gregory Lane – Ms. Henry requested Council postpone their vote on this ordinance. The SUP states barn and private use arena and they do have trainers that work with their horses and provide riding lessons. She stated the temporary use was based on Mr. Stockton building a house on the property within two-years. She stated there are more than two horses per acre that is allowed by the City ordinances.

City Attorney Shepherd noted there are a couple of legal issues. The proposed ordinance has been prepared based on Council action taken in October 2008. He recommended the Council retire to Executive Session to discuss other legal issues on this matter.

Mayor Marshall recessed to Executive Session based on LGC 551.071, consultation with City Attorney at 7:20 p.m.

Mayor Marshall reconvened the Regular meeting at 7:38 p.m.

MOTION: Mayor Pro Tem Levine moved to table this item to a future agenda. Councilmember Taylor seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 705 APPROVING A NEGOTIATED RESOLUTION BETWEEN THE ATMOS CITIES STEERING COMMITTEE AND ATMOS ENERGY CORP. [SHEPHERD]

The City, along with approximately 164 other cities served by Atmos Energy Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC"). This is the first annual Rate Review Mechanism ("RRM") filing under the renewed RRM tariff.

The proposed settlement agreement resolves the request by Atmos for an increase of \$28 million in revenue rates if filed under the "GRIP" procedure to decrease to \$16.6 million as negotiated under the RRM procedure.

Ordinance 705 has been prepared and recommended by the ACSC.

MOTION: Councilmember Taylor moved to approve Ordinance 705 as written. Councilmember Standridge seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 706 AMENDING ORDINANCE 666 REGARDING BULK TRASH PICKUP. [SHEPHERD]

Bulk trash pick-up has changed to a monthly service and Section 1, A & B and Section 2 were re-evaluated. Council voted unanimously to amend Ordinance 666 reducing the number of days residents may put their brush trash at the edge of the roadway from 12 days to no more than 7 days in advance of scheduled pick up. This item is to approve the final form of the ordinance.

Amendments were made to Ordinance 705. In Section 1, change "less than" to "within" and Section 2 delete "eight (8)".

MOTION: Councilmember Taylor moved to approve Ordinance 706 as amended. Councilmember Pettie seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013- 425 FILLING A VACANCY ON THE PLANNING AND ZONING COMMISSION. [FLANIGAN]

P&Z Commissioner Schroeder has moved out of the City, leaving the voting position 5 vacant.

Staff sent an email to all boards and commissions to allow all members an opportunity to file an application for the vacancy on the P&Z Commission. Staff received one application from David Leamy. The Planning and Zoning Commission has recommended the following:

Jasmat Sutaria be appointed to voting position 5 and applicant David Leamy be appointed to alternate position 3.

MOTION: Councilmember Pettie moved to approve Resolution 2013-425 as written. Councilmember Standridge seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013- 426 ZONING BOARD OF ADJUSTMENTS MEMBERS. [FLANIGAN]

Councilmember Pettie recused herself from the meeting. (Exhibit 9A)

MOTION: Mayor Pro Tem Levine moved to approve Resolution 2013-426 appointing the following members:

Zoning Board of Adjustments voting members for a two year term, expiring June 1, 2014 or until their successors are appointed and qualified are Place 2 Hal Camp and Place 4 Don Dickson.

Zoning Board of Adjustments voting members for a term of two years, expiring June 1, 2015 or until their successors are appointed and qualified are Place 1 Jack Albritton, Place 3 Andrew Ellison and Place 5 Keith Pettie.

Zoning Board of Adjustments alternate members for the unexpired portion of a two year term, expiring June 1, 2014 or until their successors are appointed and qualified are Alternate 1 Brian Deaver and Alternate 2 is vacant.

Councilmember Standridge seconded with Councilmembers Taylor, Levine and Taylor voting for. Motion carried 3-0.

Councilmember Pettie returned to the meeting.

10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 707 AMENDING ORDINANCE 515 AND 699 REGARDING THE FIRE DEPARTMENT. [PETTIE]

Ordinance 699 modified Ordinance 515 by removing the requirement for the fire marshal to be a certified peace officer. Additional updates to Ordinance 515 are recommended by the Fire Department and the City Attorney, which would include the creation of one new ordinance to include the fire marshal qualifications already changed by Ordinance 699, and all additional changes.

As Ordinance 515 is not one which is codified in the City Code of Ordinances, creating one new consolidated ordinance allows the user to find all the updates in one new ordinance.

MOTION: Councilmember Pettie moved to approve Ordinance 707, amending Ordinances 515 and 699, as written. Councilmember Standridge seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A CITY DEPOSITORY CONTRACT. [BOYD]

The Depository Contract with American National Bank (ANB) expired on 12/31/11 but provided an option for up to three (3) one year extensions subject to the



approval of Council and the Depository. Council has the option to extend the existing contract one more year ending 12/31/14.

ANB has done a good job working with the City, and staff recommends the approval of the one year extension.

MOTION: Councilmember Pettie moved to approve a one year extension for Depository Services with American National Bank ending 12/31/2014. Councilmember Taylor seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

12. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013- 427 APPROVING THE 2013-2014 CITY INVESTMENT POLICY. [MARSHALL]

One change is recommended to the Investment Policy. In Article VIII-Portfolio and Investment Asset Parameters; Section D. (3) changing CDARS's from 80% to 100%.

MOTION: Councilmember Standridge moved to approve Resolution 2013-427 as written. Councilmember Taylor seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

13. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-428 APPOINTING THE 2013 -2014 INVESTMENT OFFICER AND COMMITTEE. [BOYD]

No changes are recommended to the Investment committee. Investment Officer and Member Mayor Z Marshall, Member Mayor Pro Tem Scott Levine and Member City Administrator Jeff Flanigan.

MOTION: Councilmember Taylor moved to approve Resolution 2013-428, as written. Councilmember Standridge seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

14. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ACCEPTING A COSERV GRANT FOR THE PURCHASE OF FIRE DEPARTMENT EQUIPMENT. [SHEFF]

Chief Sheff's Item Comments:

Parker Fire Department provides first responder EMS services to Southfork Ranch for large scale events such as Celebrate Freedom, Cattle Baron's Ball and the like. There has been an ongoing need for an all-terrain, gasoline powered off-road cart outfitted to permit a patient to lie flat on their back while secured to the cart (and with a canopy over their heads) to move incapacitated patients from the incident site to an ambulance. The purchase economics for such an ATV were



heretofore unattractive as the City is only an indirect beneficiary of Southfork's large scale events.

The construction of the City's park and trails presents the department with the challenge of moving an injured person some distance if wet grounds prohibit an on-the-road vehicle access to the incident site. The likely scenario would be a cardiac event or severe injury from a slip or fall. Carrying a 200 lb., possibly unconscious person on a backboard any distance beyond 20 ft. is exceptionally challenging (dropping the board is a serious and real possibility) and ultimately very slow as the team must take frequent rest breaks.

The fire department's responsibility is to plan ahead. We recently applied for a grant from Co-Serve specifically for an EMS cart in the amount of \$31,000. We put together a team of our paramedics and firefighters to spec out various options. We received quotes from three manufacturers for "off the shelf" product and chose the least expensive (coincidentally, Plano Fire Department uses this model and is pleased with their purchase). We were surprised by the speed of which our request was taken under consideration and approved. We have received \$20,000. This changed the economic equation in favor of purchasing the EMS cart which can be driven to the incident site on the Parker trails directly from the fire station and from the incident site to a waiting ambulance. We verified that the use of such an EMS cart is consistent with our certification by the State as a First Responder Organization.

The cost of the ATV is approximately \$25,000 excluding a cot. The department will fund the delta to the grant from its fundraising dollars which includes recent receipts of \$2,500 from the McCook Family Giving Fund and others. We will also spend approximately \$2,000 for a trailer to transport the ATV when used at Southfork.

We justify the purchase out of fundraising as a necessary tool to respond to incidents on the Parker trails which directly benefits our citizens who make use of the trail, and by the reduced potential risk of injury to our firefighters and/or liability from carrying and accidentally dropping a patient on a backboard as they are carried over long distances.

No City funds are to be used. The cart will be stocked with EMS equipment and supplies currently in the department's possession when the cart is placed into service.

Mayor Pro Tem Levine was concerned with the City's obligations to CoServe in return of the grant. He would like the opportunity to review and evaluate the grant information.

**MOTION:** Councilmember Pettie moved to approve the acceptance of a grant from CoServe for \$20,000 for the purchase of an EMS Cart. Councilmember Standridge seconded with Councilmembers Standridge, and Pettie voting for. Levine and Taylor opposed. Vote 2-2 with Mayor Marshall breaking the tie voting for. Motion carried 3-2.

15. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-430 APPROVING AN AGREEMENT WITH COLLIN COUNTY FOR THE PROVISION OF FIREFIGHTING AND FIRE PROTECTION SERVICES BY PARKER FIRE DEPARTMENT INTO THE UNINCORPORATED AREAS OF PARKER'S FIRE DISTRICT. [SHEFF]

Chief Sheff's Item Comments:

Since its formation in 1983, Parker FD has provided fire protection, firefighting and first response emergency medical service to the unincorporated areas inside our fire district. Payment for service, pursuant to an agreement between Collin County and the Collin County Fireman's Assoc., has heretofore been calculated on a per-call basis based on actual emergency calls made into the ETJ. The amount of payment has been based upon a fraction equal to the total calls made by Parker divided by the total of all calls made by all Collin County fire departments into the unincorporated areas of the county multiplied by the amount of funds allocated annually by Collin County for fire protection. Payments were calculated and paid quarterly. Parker FD typically makes less than 6 calls into the ETJ and receives under \$1,000 annually.

For the past several years concerns have been voiced by area departments regarding the equity of the current system. Payment was made by the county ONLY to the fire department in whose fire district the incident occurred. Many of the calls required mutual aid from other fire departments as in the case of grass or structure fires which can consume a significant amount of manpower and equipment resources; however, a responding mutual aid department received no payment for its service.

The Collin County Fire Chiefs Alliance has agreed with the County to change the method of payment from a per-call method to one based solely upon population and area coverage. Commencing October 1, 2013, Collin County will contract with each municipality or its pro rata share of allocated county funds based upon the following formula (effective for fiscal year 2014): the sum of 1) \$750,000 divided by the total population of persons living in the unincorporated areas of the County multiplied by the specific population living in our ETJ, plus 2) \$200,000 divided by the total square miles of unincorporated areas of the county multiplied by the total square miles of Parker's ETJ. Payment is to be made semiannually.

The county fire marshal's office has advised us we should expect to receive approximately \$1,300 although we have yet to confirm the accuracy of the county's calculation.

The agreement is for fire protection on an annual basis, but extends automatically into the next fiscal year provided "sufficient funds" - undefined in the agreement - are allocated by the County. Otherwise it terminates. Additionally, either party can terminate with or without cause upon 30 days notice.

The level of calls to be made by Parker into its ETJ does not place an undue burden upon the fire department, the economics involved do not change materially and our recommendation is, subject to review by counsel, to continue to provide fire protection services pursuant to the proposed agreement.

City Attorney Shepherd requested additional time to further review the agreement and statute on use of city equipment in an extra-territorial jurisdiction.

MOTION: Councilmember Pettie moved to table this item to a future agenda. Councilmember Taylor seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

**16. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ACCEPTING A DONATION IN THE AMOUNT OF \$100 FROM ANDREW TILGHMAN AND MISTY BARTEL. [SHEPHERD]**

Residents Andrew Tilghman and Misty Bartel would like to make a personal donation to the City of Parker Police Department in the amount of \$100. Donations and/or gifts to the City must be approved and accepted by City Council.

MOTION: Councilmember Taylor moved to accept the \$100 donation. Councilmember Pettie seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

## **ROUTINE ITEMS**

**17. FUTURE AGENDA ITEMS**

- Concept Plan for 48 acres in the ETJ; generally located at Curtis Rd and Lewis Ln
- Resolution 2013-430 approving an agreement with Collin County for the provision of firefighting and fire protection services by Parker fire department into the unincorporated areas of Parker's fire district
- Possible special meeting on October 28<sup>th</sup>
- Mayor Marshall noted TXDoT will be holding a public hearing regarding the extension of FM 2514/Murphy Rd to FM 1378/Country Club on November 19, 2013, so the regular Council meeting on that date may be changed. Councilmember Pettie noted municipal court is November 18.

**18. DEPARTMENT REPORTS FOR AUGUST - ANIMAL CONTROL, POLICE, BUILDING, WEBSITE**

## **EXECUTIVE SESSION**

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

19. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE  
AUTHORITY CONTAINED IN:

Govt. Code 551.071—"Confidential legal advice regarding pending or threatened  
litigation."

Mayor Marshall stated the executive session is not needed at this time.

20. RECONVENE REGULAR MEETING.

21. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE  
EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

22. ADJOURN

Mayor Marshall adjourned the meeting at 8:28 p.m.

APPROVED:

\_\_\_\_\_  
Mayor Z Marshall

ATTESTED:

\_\_\_\_\_  
City Secretary Carrie L. Smith, TRMC, CMC

APPROVED on the \_\_\_\_\_ day of  
November, 2013.

City water meters. (Exhibit 1)  
Public Hearing (Exhibit 4 A & B)  
Pettie's Recusal (Exhibit 9A)



**To:** [zmarshall@earthlink.net](mailto:zmarshall@earthlink.net)  
**Subject:** Water meter issue

CC 10/15/2013  
Exhibit 1

"Z" I am sending this to you so that you know what I would like to have read at the next Council meeting just in case Dan Feller who is Southridge Estates HOA VP is unable to do it for me.

Thank you

"Public comments" from Phil Steiman who lives @ 6401 Southridge Pkwy Southridge Estates. Phil could not be here this evening because he is in Utah playing in a softball tournament.

The City replaced the water meters in Southridge Estates earlier this year. In the past 2 months 3 of these water meters have failed with spectacular results. Anyone who lives in Texas knows that it gets hot in the summer and that the ground shrinks, cracks and expands. The new plastic water meters are coupled to the iron water supply line leading from the street and then to the home with plastic couplings at each end. Pipes will flex with ground movement but the plastic couplings cannot flex and can only crack. The result is water meter failure at a time when we are asked to conserve as much as possible. If the meters were a car, with this failure rate there would be an immediate government recall ordered. If these failures had occurred during the night just think about that for a moment. Your vendor needs to be held accountable and replace these water meters with a better more durable product at their expense and without delay.

Thank you

**Carrie Smith**

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**From:** David Henry <dhenry@starbasejet.com>  
**Sent:** Tuesday, October 15, 2013 4:32 PM  
**To:** Carrie Smith; Jeff Flanigan; zmarshal@earthlink.net  
**Subject:** FW: City council meeting tonight

**Importance:** High

Good afternoon,

My name is David Henry and we own the property at 5408 Gregory Lane in Parker plus the adjoining 6.2 acres next door. I understand that the property that Mr. Stockton owns and is operated by his daughter Gina Andersen is on the agenda tonight, I am in Houston and unable to attend but I would like my concerns noted during this meeting. I believe this is item number 5, the special use permit. I went along with this a few years ago based on the assumption that a home would be built. I understand now that this is not the case, and would like to express my concern about this. There seems to be a lot of traffic going to and from this location and large buildings with a lot of horses and horse trailers.

We have invested a lot of money in our property and want to make sure that the area remains a very vibrant place to raise a family, and have our home prices appreciate. I would like clarification of what the use of the property really is. Please do not hesitate to call me at 972-523-1037 if you have any questions. I also understand that the minutes from those meetings are missing and this permit was never issued? I would like to hear more about that as well.

Thank you for your attention to this matter. I would like this read at the meeting please in my absence.

David

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**david henry**  
senior vice president

**starbasejet**

c: 972.523.1037  
o: 214.560.1639

[www.starbasejet.com](http://www.starbasejet.com)

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**From:** John Pratt <[johnprattsr@me.com](mailto:johnprattsr@me.com)>  
**Date:** October 15, 2013 at 4:31:33 PM CDT  
**To:** "[csmith@parkertexas.us](mailto:csmith@parkertexas.us)" <[csmith@parkertexas.us](mailto:csmith@parkertexas.us)>  
**Subject:** Please read in tonight's meeting

I am out of town and cannot attend tonight's meeting.

My name is John Pratt and up until Aug 1st my wife and I owned 5600 Gregory Lane a 16.75 acre parcel with a home. We had our property on the market for over three years with Keller Williams and needless to say we had multitudes of showings and the ongoing comment left by potential buyers was the fact of the appearance of a commercial horse boarding and training facility behind our 6.75 acre property. We would try to explain that the facility was a private riding arena for personal use and were always met with the return comment that if it was for personal use it should have a home built on the property. This is the way we understood the original permit to be when it was issued to Mr. Stockton years ago. Needless to say because of this situation it affected my investment dramatically making the property difficult to sell and had cost me over \$100,000 to finally move 10 acres of the parcel. I still have had no luck selling the 6.75 remaining acres due to the fact that potential clients do not want the horses or the flies and the volume of heavy traffic outside the back door of their home. I am not sure what made the city of Parker abandon their by laws and code enforcement on this property and the property of Jean Veilock referencing horse to acre ratio on boarding as well as free grazing. Due to the lack of code enforcement this had already cost me a large sum of money. I feel that there will be no immediate resolve for the continual loss in my investment within the City of Parker. In closing I hope that the City of Parker will stand up and do what's right to preserve their original mission statement that enticed my wife and others to invest in this community. I ask that this be handled swiftly.

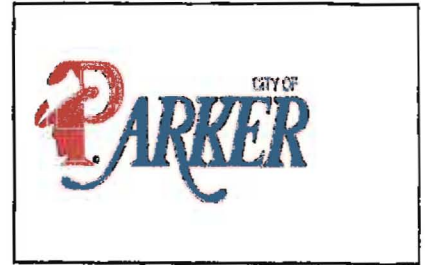
Sincerely,  
John & Cindy Pratt  
214-802-6063

Sent from my iPhone

THE STATE OF TEXAS

COUNTY OF COLLIN

CITY OF PARKER

§  
§  
§  
§  
§

**AFFIDAVIT PROVIDING NOTICE OF  
POTENTIAL CONFLICT OF INTEREST**

I, Lee Pettie [printed name of affiant], a local public official of the City of Parker, Texas (the City), make this affidavit and hereby on oath state the following:

Action being contemplated by the City may have an effect on the appointment or re-appointment of a person to whom I am related in the first degree of consanguinity or affinity to a board or commission of the City. In order to avoid any possible violation of the nepotism prohibitions of Chapter 573 of the Texas Government Code, and to avoid even the appearance of impropriety, I am filing this affidavit.

My interest may be described as follows:

My husband, Keith Pettie, is being considered for re-appointment to the City Zoning Board of Adjustment, an uncompensated position.

Upon the filing of this affidavit with the City Secretary, I affirm that I shall abstain from any discussion, vote or decision involving this official action regarding my husband.

SIGNED this the 5th day of October, 2013.

  
Signature of Affiant  
Councilmember

BEFORE ME, the undersigned authority, this day personally appeared Lee Pettie [name of affiant] and by oath stated that the facts herein stated are true and correct.

SWORN TO & SUBSCRIBED BEFORE ME on this the 5th day of October, 2013.

[Signature] Notary Public in and for the State of Texas  
My Commission Expires:





## Council Agenda Item

Budget Account Code:	Meeting Date: November 18, 2013
Budgeted Amount:	Department/ Requestor:
Fund Balance-before expenditure:	Prepared by: C Smith
Estimated Cost:	Date Prepared: November 13, 2013
Exhibits:	1. Proposed Minutes

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES  
FOR OCTOBER 29, 2013. [SMITH]

### SUMMARY

Please review the attached minutes and contact me with any necessary changes. I  
will amend the minutes prior to the meeting.

Thank you,  
Carrie

### POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Tiffany Ray</i>	Date:	11/14/13

**MINUTES**  
**CITY COUNCIL MEETING**

**October 29, 2013**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Marshall called the meeting to order at 5:30 p.m. Councilmembers Stone, Standridge, Levine, Pettie and Taylor were present.

Staff Present: City Attorney James Shepherd and City Administrator Jeff Flanigan

**EXECUTIVE SESSION – 5:30 P.M.**

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

**1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:**

Mayor Marshall recessed the meeting to executive session at 5:31 p.m.

Government Code sections 551.071 Confidential Legal Advice from City Attorney; 551.087 Deliberation Regarding Economic Development Matters; and 551.074 Personnel.

- A. Legal advice regarding city liability and responsibility for laws related to real estate developments within the city; including litigation.
- B. Deliberate the appointment, employment, evaluation, reassignment, or duties, of a public officer or employee—All full time employees of the city.

Councilmember Taylor left the meeting at 7:20 p.m.

**2. RECONVENE REGULAR MEETING.**

Mayor Marshall reconvened the regular meeting at 7:34 p.m.

**3. ANY APPROPRIATE DELIBERATION AND ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.**

No action taken.

4. ADJOURN

Mayor Marshall adjourned the meeting at 7:35 p.m.

APPROVED:

\_\_\_\_\_  
Mayor Z Marshall

ATTESTED:

\_\_\_\_\_  
City Secretary Carrie L. Smith, TRMC, CMC

APPROVED on the \_\_\_\_\_ day of  
\_\_\_\_\_, 2013.



## Council Agenda Item

Budget Account Code:	Meeting Date: November 18, 2013
Budgeted Amount:	Department/ Requestor:
Fund Balance-before expenditure:	Prepared by: Jeff Flanigan
Estimated Cost:	Date Prepared: 11/12/2013
Exhibits:	1)

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON PROPOSED HOGGE ROAD MEDIAN LANDSCAPE. [FLANIGAN]

### SUMMARY

October 16, 2012 Council Minutes:

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESEARCHING TREE PROGRAMS ON FM 2551 WITH TXDOT. [Eleanor Evans/Flanigan]

Resident Eleanor Evans, 3507 Hogge Road, requested authority to pursue participation in the Texas Department of Transportation (TXDOT) Landscaping Cost Share Program. The program shares the cost of landscape on state highways between a sponsor, the city and TXDOT. The City participated in the program to landscape Parker Road and was successful with great citizen participation. Hogge Road/FM2551 will be a 6-lane divided highway intersecting with Parker Road and be approximately 1-mile long. She feels landscaping will maintain the rural appearance along with many other benefits to the City. The City of Murphy is planning to participate in the program. TXDOT District Representative Mr. Patrick Hays has been out of his office, but his office has promised to send the latest brochure on the program to Ms. Evans. If this request is granted, she will work with the City Administrator and Council to include sleeves for irrigation during construction. On Parker Road, the sponsor paid 25%, City paid 25% and State 50% totaling \$60,000.00. The City hired landscape architect, Elizabeth Pope, to design the landscaping on Parker Road and she is currently available to assist with this project as well.

MOTION: Councilmember Leamy moved to authorize Ms. Eleanor Evans to work with TXDOT and the City on the Landscape Cost Share Program. Councilmember Pettie seconded

with Councilmembers Leamy, Sumrow, Levine, Pettie and Taylor voting for. Motion carried 5-0.

### **Proposed Trees**

- 6 - Chihqliapin Oak
- 9 - Live Oak
- 7 - Red Bud
- 8 - Shumard Red Oak
- 7 - Chinese Pistache



In late September, Eleanor Evans and Jeff Flanigan met with TxDot Patrick Haigh landscape architect, during that meeting TxDot agreed to let Parker recommend landscaping for the project. Currently the state will fund the entire project if the city will agree to maintain the medians. There will be an inter local agreement needed to proceed with the project.

### **POSSIBLE ACTION**

- Table
- Deny
- Submit recommendations to TxDot

**Internal Office Use**

<b>Approved by:</b>			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeffrey Rami</i>	Date:	11/14/13





## Council Agenda Item

Budget Account Code:	Meeting Date: November 18, 2013
Budgeted Amount:	Department/ Requestor: Council
Fund Balance-before expenditure:	Prepared by: Shepherd
Estimated Cost:	Date Prepared: 11/12/2013
Exhibits:	1) Proposed Ordinance 2) Minutes from 2008

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 704 REGARDING A REVIEW OF A SPECIFIC USE PERMIT TO ALLOW FOR A BARN AND A PRIVATE RIDING ARENA IN AGRICULTURAL AND OPEN SPACE ZONING DISTRICT TO BE LOCATED AT 5508 GREGORY LANE, AS REQUESTED BY THE PROPERTY OWNER, JIMMY STOCKTON/GINA ANDERSON. [SHEPHERD]

### SUMMARY

#### October 15, 2013 Council Meeting Minutes:

In 2008, Council approved an SUP for a private riding arena at 5508 Gregory Lane. This item is to review the SUP and approve an ordinance.

Mayor Marshall accepted public comments.

Finance Manager Boyd read a letter from David Henry into the record. (Exhibit 4A)

Finance Manager Boyd read a letter from John Pratt into the record. (Exhibit 4B)

Margaret Henry, 5408 Gregory Lane – Ms. Henry requested Council postpone their vote on this ordinance. The special use permit states barn and private use arena and they do have trainers that work with their horses and provide riding lessons. She stated the temporary use was based on Mr. Stockton building a house on the property within two-years. She stated there are more than two horses per acre that is allowed by the City ordinances.

City Attorney Shepherd noted there are a couple of legal issues. The proposed ordinance has been prepared based on Council action taken in October 2008. He recommended the Council retire to Executive Session to discuss other legal issues on this matter.

Mayor Marshall recessed to Executive Session based on LGC 551.071, consultation with City Attorney at 7:20 p.m.

Mayor Marshall reconvened the Regular meeting at 7:38 p.m.

MOTION: Mayor Pro Tem Levine moved to table this item to future agenda.  
Councilmember Taylor seconded with Councilmembers Standridge, Levine, Pettie and Taylor voting for. Motion carried 4-0.

### **POSSIBLE ACTION**

Approve, Deny, Table

Internal Office Use	
<b>Approved by:</b>	
Department Head:	Date:
City Attorney:	Date:
City Administrator:	Date:
<i>Tiffany Flay</i>	11/14/13



**ORDINANCE NO. \_\_\_\_\_**

*(Special Use Permit – Riding Academy (Private) – 5508 Gregory Lane)*

**AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE BY GRANTING A CHANGE IN ZONING TO GRANT A SPECIAL USE PERMIT FOR A RIDING ACADEMY (PRIVATE), IN THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AND BEING LOCATED AS SHOWN ON EXHIBIT “A” ATTACHED HERETO AND MADE A PART HEREOF, COMMONLY KNOWN AS 5508 GREGORY LANE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, In the year 2008, the City Planning Commission of the City of Parker and the governing body of the City of Parker, in compliance with the laws of the State of Texas and the ordinances of the City of Parker, have given requisite notice by publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, the governing body, in the exercise of its legislative discretion, has concluded that the Comprehensive Zoning Ordinance and Map should be amended; and

**WHEREAS**, failure to follow the provisions of this Special Use Permit (“SUP”), and/or the applicable provisions of the City of Parker, Texas Code of Ordinances, may result in the termination of this SUP;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS:**

**SECTION 1. PROPERTY**

The zoning procedures for this accessory building originally took place in 2008, resulting in approval of a riding academy (private), as specifically proposed by the applicant, Jimmy Stockton. The original application was for a barn and a private riding arena. The facts and circumstances regarding the facilities since 2008 have been evaluated by the city council. It is the council’s determination that this Ordinance establishing conditions for this SUP effective the date of this Ordinance should be issued.

**SECTION 2. SPECIAL USE PROVISIONS** No application for, or permission has been granted for commercial activity on the property. The base zoning of SF, Single Family, is still in effect for the property, subject only to the terms of this Special Use Permit Ordinance. The Special Use Permit issued to the Applicant, Jimmy Stockton, does not run with the land, and may be terminated by the City Council after due notice and hearing upon any of the following:

A. Transfer of ownership or lease of all or any portion of the property described in Section 3 below, the “Property” to any other person.

Ordinance No. \_\_\_\_\_

*(Special Use Permit – Riding Academy (Private) – 5508 Gregory Lane)*

B. Failure to comply with all applicable nuisance, health and safety, zoning and other applicable ordinances of the City combined with the failure to correct non compliance on 10 days notice from the City, or within 10 days of a finding of a violation of municipal ordinance by the Parker Municipal court.

**SECTION 3. ZONING** The Comprehensive Zoning Ordinance of the City of Parker, Texas, as heretofore amended, be, and the same is hereby amended to grant a change in zoning to grant an SUP for a riding academy (private), located at 5508 Gregory Lane, City of Parker, Collin County, Texas, and being located as shown on Exhibit "A", attached hereto and made a part hereof. The land is zoned Single Family Residential (SF).

**SECTION 4. REPEALING CLAUSE** With respect to the property described in Section 3, above, all provisions of the ordinances of the City of Parker, Collin County, Texas in conflict with the provisions of this Ordinance be, and the same are hereby, repealed, and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 5. SEVERABILITY** Should any sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudicated or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Code of Ordinances as a whole.

**SECTION 6. PENALTY CLAUSE** Any offense committed before the effective date of this Ordinance is governed by the prior law and provisions of the Code of Ordinances as amended, in effect when the offense was committed and the former laws continued in effect for this purpose. Any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Comprehensive Zoning Ordinance of the City of Parker, as heretofore amended, and upon conviction shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed and constitute a separate offense.

**SECTION 7. EFFECTIVE DATE** This Ordinance shall take effect immediately from and after its passage and the publication of caption, as the law provides.

**DULY PASSED** by the City Council of the City of Parker, Texas, on the \_\_\_\_ day of \_\_\_\_\_ 20\_\_, and having been reconsidered, and issued by Ordinance on this \_\_\_\_ day of \_\_\_\_\_, 2013.

**APPROVED:**

\_\_\_\_\_  
Z Marshall, Mayor

**CORRECTLY ENROLLED:**

\_\_\_\_\_  
Carrie Smith, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
James E. Shepherd, City Attorney

Attachment

Exhibit A: Application for Special Use Permit and legal description.



RECEIVED

SEP 24 2008

CITY OF PARKER

APPLICATION FOR A CONDITIONAL USE (SPECIFIC USE) PERMIT

DATE: 9-24-08

FEE PAID: \$300 *check # 2093*

The undersigned owner (contract owner) of property herein described hereby applies for a conditional use permit for the following described property:

(1) Location of Property or Street Address: \_\_\_\_\_

5508 Gregory Lane

Existing Zoning: A-O

(2) Legal Description of Property: \_\_\_\_\_

(3) Proposed Use of Property: \_\_\_\_\_

Barn & Riding Arena Private

(4) Development Schedule: ASAP

(5) Desired Duration: Indefinitely

(6) Attached is the checklist, plans, and LETTER OF INTENT:

☒ Yes ☐ No

No application for a conditional use shall be granted by the City of Parker unless the City Council shall find all of the following conditions are present:

1. That the establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare.
2. That the uses, values, and enjoyment of other property in the

foreseeable manner substantially impaired or diminished by the establishment, maintenance, or operation of the conditional use.

3. That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
4. That adequate utilities, access roads, drainage, and other necessary site improvements have been or are being provided.
5. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.
6. That the conditional use shall conform to all applicable regulations of the district in which it is located.

I own 1 lease      this property.

I, the undersigned applicant, have reviewed the above standards and to the best of my knowledge this proposed conditional use complies with the standards for conditional use.

Respectfully submitted,

Applicant

Jimmy Stockton  
Printed Name: Jimmy Stockton  
Address: 12450 E. Summerlin Dr.  
Conroe, TX 77302  
Phone: 713 562 6371

**ADDITIONAL REQUIREMENTS:**

Attach 6 copies of plat for the property containing the following information:

- a. North point, scale, and date
- b. Name and address of applicant, engineer, or surveyor
- c. Survey and abstract with tract designation
- d. Location of major and/or secondary thoroughfares located with or adjacent to property
- e. Location of existing or platted streets within and adjacent to property
- f. Location of existing rights-of-way, utility/drainage easements

Fees:

- a. The fee for a Specific Use/CONDITIONAL USE BEFORE THE PLANNING & Zoning Commission is \$300.00.
- b. The fee for a Specific Use/CONDITIONAL USE BEFORE THE CITY COUNCIL is \$300.00.

FEES ARE NON-REFUNDABLE, IN THE EVENT THE APPLICATION FOR SPECIFIC USE PERMIT IS DENIED.

Timing:

Within ten days of receipt of completed application and appropriate fee, a public hearing will be scheduled before the Planning and Zoning Commission, after notification of all property owners within 200 feet of the property has been duly accomplished. Additional notifications may be made at the discretion of the City Administrator.

The Planning and Zoning Commission will make a recommendation to the City Council for either approval, approval with conditions, or denial.

Applications that receive a recommendation for approval, or approval with conditions by the Planning and Zoning Commission, will then be scheduled for a Public Hearing before the Parker City Council, after notification of all property owners within 200 feet of the property has been duly accomplished. Additional notifications may be made at the discretion of the City Administrator.

The final authority for approval is with the City Council of the City of Parker.

Applications that have been denied by the Planning and Zoning Commission may be appealed to the Parker City Council.

NO HEARING WILL BE SCHEDULED UNTIL APPROPRIATE FEES HAVE BEEN PAID.

All the requirements and fees of this application are hereby submitted to the City Secretary, City of Parker, Texas, as required for a Specific Use/Conditional Use. I (we) understand that in the event this application is denied by either the Parker Planning and Zoning Commission or the Parker City Council, the fees submitted herewith are not to be refunded.

9-23-08  
DATE

9-24-08  
DATE RECEIVED

APPLICANT

CITY OF PARKER

ATTACHMENT (1)

AMOUNT OF FEE RECEIVED WITH INITIAL APPLICATION

25 31222

NAMES AND ADDRESSES OF ALL ADJACENT PROPERTY OWNERS (IN EVERY DIRECTION) WITHIN 200 FEET OF THE PROPERTY:

IMPORTANT NOTE: IT IS THE RESPONSIBILITY OF THE APPLICANT TO PROVIDE COMPLETE AND TOTAL NAME AND ADDRESSES TO THE CITY ADMINISTRATOR.

THIS INFORMATION IS A PART OF THE APPLICATION FOR A SPECIFIC/CONDITIONAL USE PERMIT.

FAILURE TO COMPLETE THIS PORTION OF THE APPLICATION WILL RESULT IN THE APPLICATION BEING RETURNED AS INCOMPLETE.

1. John & Cynthia Pratt 5600 Gregory Lane
2. Joe & Jeanne Vielock 5504 Gregory Lane
3. David & Margaret Henry 5408 Gregory Lane
4. Margaret Dinapoli PO Box 732, Sadler TX 76264
5. Mike Hall ?
6. Lee N. Hall & Brenda G 5400 Gregory Ln
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_





**MINUTES**  
**CITY COUNCIL MEETING**

**October 27, 2008**

**CALL TO ORDER - Roll Call and Determination of a Quorum**

The Parker City Council met in a Special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Cordina called the meeting to order at 7:00 p.m. with Councilmember's Marshall, Sumrow, Threadgill, Evans and Levine present. A quorum was present.

Staff present: City Attorney Jim Shepherd, City Administrator Dena Daniel and Police Chief Tony Fragoso.

**EXECUTIVE SESSION - 6:00 P.M. TO 7:00 P.M.**

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated, the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:  
Mayor Cordina recessed into executive session.

Govt. Code 551.071— Consultation with City Attorney— Contracts

2. RECONVENE REGULAR MEETING.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.  
No action was taken.

**PLEDGE OF ALLEGIANCE**

Councilmember Evans led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council not scheduled on the agenda to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments.

**INDIVIDUAL CONSIDERATION ITEMS**

**4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE MEETING MINUTES FOR THE OCTOBER 14, 2008 CITY COUNCIL MEETING.**

**MOTION:** Mayor Pro-tem Threadgill motioned to approve the minutes as written. Councilmember Levine seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

**5. PUBLIC HEARING, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A BARN AND A PRIVATE RIDING ARENA IN AGRICULTURAL AND OPEN SPACE ZONING DISTRICT TO BE LOCATED AT 5508 GREGORY LANE, AS REQUESTED BY THE PROPERTY OWNER, JIMMY STOCKTON.**

Mayor Cordina opened the Public Hearing at 7:08 PM -

Applicant Jimmy Stockton addressed the Council.

1. Gene Vielock, 5504 Gregory Lane, withdrew their letter of protest because the request was changed to a 100 foot setback.
2. David Henry, 5408 Gregory Lane, supportive.

Mayor Cordina closed the Public Hearing at 7:21PM

**MOTION:** Councilmember Sumrow motioned to approve the SUP contingent on the final signing of the plat. Mayor Pro-tem Threadgill seconded with Councilmember Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

**6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2008-242 PROVIDING FOR THE EXECUTION OF AN ENGINEERING AGREEMENT FOR ELEVATED WATER STORAGE.**

John Birkhoff answered questions from Council.

**MOTION:** Councilmember Levine motioned to approve Version 3 with City Attorney's handwritten amendments, subject to legal for a few points of clarification and subject to acceptance by Birkhoff. Mayor Pro-tem Threadgill seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

**7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2008-243 PROVIDING FOR THE EXECUTION OF AN ENGINEERING AGREEMENT FOR THE WATER SYSTEM IMPROVEMENTS.**

John Birkhoff explained that he would use the 2008 Fee Schedule.

**MOTION:** Councilmember Levine motioned to approve Version 3 with City Attorney's handwritten amendments, splitting Phases 1 and 2, with legal clarification. Councilmember Marshall seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0

**8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2008-244 PROVIDING FOR THE EXECUTION OF AN ENGINEERING AGREEMENT FOR EASTSIDE PUMP STATION IMPROVEMENTS.**

**MOTION:** Councilmember Evans motioned to approve Version 3 with marginalia. Councilmember Levine seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

**9. CONSIDERATION AND APPROPRIATE ACTION ON APPROVAL OF RESOLUTION NUMBER 2008-245, AUTHORIZING AN AMENDMENT TO THE CITY INVESTMENT POLICY TO AUTHORIZE INVESTMENTS IN COMPLIANCE WITH TEXAS GOVERNMENT CODE SECTION 2256.010(B), GENERALLY KNOWN AS THE CDAR'S PROGRAM."**

**MOTION:** Councilmember Sumrow motioned to approve Resolution 2008-245 adopting authorizing an amendment to the city investment policy to authorize investments in compliance with Texas government code section 2256.010(b), generally known as the CDAR's program. Councilmember Marshall seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

**10. CONSIDERATION AND APPROPRIATE ACTION ON APPROVAL OF RESOLUTION NUMBER 2008-246, AUTHORIZING APPROVAL OF A BANK DEPOSITARY AGREEMENT AND RELATED BANK SERVICES AGREEMENTS WITH A BANK."**

Councilmember Marshall explained that the Investment Committee met and agreed to recommend to Council that certain amounts of funds from the bonds and the reserve accounts be deposited in BOSC, Inc. (Bank of Texas) and Viewpoint Bank to take advantage of higher interest rates.

**MOTION:** Councilmember Marshall motioned to approve BOSC, Inc. (Bank of Texas) and Viewpoint Banks' Depository Agreement and designate/authorize Scott Levine and Allison Sumrow to initiate the documents. Mayor Pro-tem Threadgill seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

**MOTION:** Councilmember Marshall motioned to approve opening and depositing to the accounts with BOSC, Inc. (Banks of Texas) and Viewpoint Bank in collateralized and CDARS accounts and authorizing Scott Levine and Allison Sumrow to invest the following:

\$3.2 Million – Viewpoint – CDARS  
\$2.0 Million – Viewpoint – Collateralized  
\$2.0 Million – BOSC, Inc. (Bank of Texas) – CDARS  
Total of \$7.2 Million

Mayor Pro-tem Threadgill seconded with Councilmember's Marshall, Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 5-0.

11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE CITY OF PARKER IDENTITY MANUAL AS PREPARED AND PRESENTED BY BILL BAILEY.

Bill Bailey explained the need to approve the "Identity Manual." Item was tabled.

**ROUTINE ITEMS**

12. FUTURE AGENDA ITEM REQUESTS

13. COMMENTS AND UPDATES

None

14. ADJOURN

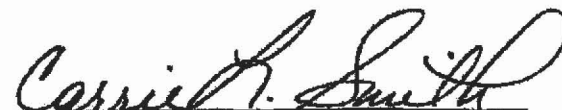
Mayor Cordina adjourned the meeting.



APPROVED:

  
Jim Threadgill

ATTESTED:

  
Carrie L. Smith, TRMC  
City Secretary

APPROVED on the 18th day of  
November, 2008.





## Council Agenda Item

Budget Account Code:	Meeting Date: November 18, 2013
Budgeted Amount:	Department/ Requestor: Pettie
Fund Balance-before expenditure:	Prepared by: Sterk
Estimated Cost:	Date Prepared: 11-12-13
Exhibits:	1) Presentation

### AGENDA SUBJECT

QUARTERLY PARKS AND RECREATION REPORT BY PARKS AND RECREATION COMMISSION. [PETTIE]

### SUMMARY

Parks and Recreation Commission is required to submit a quarterly report to Council for their review. This is their presentation for this quarter.

### POSSIBLE ACTION

No Action

Inter - Office Use			
<b>Approved by:</b>			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Taffy Ham</i>	Date:	11/14/13



# Parks & Recreation

## Quarterly Report – November 2013

# P&R Agenda



- œ Parkerfest 2013
- œ Meetings
- œ Scout Projects
- œ Wait Till Next Year

# P&R – Parkerfest 2013

## Budget



Type	Name	Amount
Port-a-Potties	Blue Bonnet Waste	\$170.30
Advertisement	Kwik-Kopy	\$225.00
Koozie's	Artistic Textile Graphics	\$205.00
Prizes and Ribbons		\$91.47
Face Painter	Deaver Family	\$52.16
<b>Total</b>		<b>\$743.93</b>

Type	Number	Amount
Vendors	36 Total	\$1,080.00
<b>Difference</b>		<b>\$336.07</b>

Type	Donated	Amount
Cakes – 10	Furrs – Ray Hemming	Free
Fliers – 1,200	Brooke Asiatico	Free

# P&R – Meetings



- œ Normal Meetings – July and September
- œ Special Meetings – August and October
- œ Parkerfest Sub-Committee met 1 to 2 times a month for last 6 months
- œ November Meeting 27th???



# P&R – Parkerfest 2013



- œ **Parkerfest 2013 – Sandy Waites and Cindy Stachiw (co-chairs), Bart and Phyllis were vital too**
- œ **Huge Turnout – Easily over 500 Parkerites**
- œ **Vendors had a big day**
  - œ Some food vendors sold out or did over \$500 more than projected
  - œ Vendors seemed please
- œ **Harley and Cars were a big draw**
- œ **Bobcats and Horses – Great for the Kids, always busy**
- œ **Scouts – Kade Johnson – 5 games (ran out of prizes)**
- œ **87 release forms signed, 60 less than last year – fewer hours**
- œ **6 Pies, 4 Pumpkins, 10+ dogs**
- œ **Blood – 9 donations would have liked 10 or more**
- œ **Scouts – 12 teen volunteers**

# Parkerfest 2013

## Pictures



Dog or Lion



Here come the Dogs

# Parkerfest 2013

## Pictures

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More Dogs



Cars, Cars, Cars – 3 times counted  
over 150 cars



# Parkerfest 2013

## Pictures

---



Parkerfest busy all Day



Bobcats were a big draw

# Parkerfest 2013

## Pictures

---



Here - Kitty Kitty Kitty



Bart pets the Bobcat



# Parkerfest 2013

## Pictures



Horses always big draw



More Horses

# Parkerfest 2013

## Pictures

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Pumpkin Contest



Parkerfest Pumpkin

# Parkerfest 2013

## Pictures



Here Comes the Band



Great Day for All



# P&R – Scout Projects



- œ Sub-Committee Chair - Cindy Stachiw
- œ Current / Future Projects
  - œ Plant Identification
  - œ Exercise Markers
  - œ Garden Club (Girl Scouts)
- œ Completed Project
  - œ Kid Games (now and forever) – Kade Johnson
- œ Working on Additional Project List – Made List

# P&R – What's Next



- œ Training
- œ More Scout Projects
- œ Get Together for Thank You to P&R –  
Dec. 11th
- œ Review P&R Ordinances
- œ Debrief Parkerfest





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# Parks & Recreation

Thank you!



## Council Agenda Item

Budget Account Code:	Meeting Date: November 18, 2013
Budgeted Amount:	Department/ Requestor:
Fund Balance-before expenditure:	Prepared by: Standridge
Estimated Cost:	Date Prepared:
Exhibits:	1) Proposal

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON PROCUREMENT  
RECOMMENDATIONS FROM SUBCOMMITTEE. [STANDRIDGE]

### SUMMARY

The procurement committee met on two occasions and based on those meetings the following  
is a draft of guidelines and procedures for you to consider.

### POSSIBLE ACTION

Inter - Office Use			
<b>Approved by:</b>			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Elly Kane</i>	Date:	<i>11/14/13</i>

## City of Parker

### Procurement Guidelines and Procedures

#### **I. Reoccurring expenses**

- a. Reoccurring expenses such as, but not limited to, utilities, telephone service, contracted services (landscaping, janitorial, legal, training etc) Insurance and payroll related costs will be paid as invoices are received.
  - i. Reviewed by Finance Department for accuracy.

#### **II. Non reoccurring expenses under \$500**

- a. Non reoccurring expenses under \$500 should be submitted to the Finance Department using a check request form signed by the department head.
  - i. Availability of funds within the budget must be verified before submitting the check request

#### **III. Non reoccurring expenses over \$500 and under \$10,000**

- a. Purchase Order should be completed and submitted to the Finance department for approval prior to ordering.
  - i. For the fire department, email can be sent to Administrative Assistant requesting he/she prepare the purchase order for them. They should provide Vendor name, item description, cost and quantity as well as budget line item to be charged.
- b. Purchase orders will be reviewed and approved / denied within 48 hours of submission
- c. Approved purchase order will be emailed to department requesting the expense.
  - i. Order placed
    - 1. For the fire department, order can be placed by Volunteer or Administrative Assistant whichever works best for the department.
- d. Attach Purchase order to invoice when received
- e. Process invoice

#### **IV. Non reoccurring expenses \$10,000 to \$49,999**

- a. Should be submitted to City Administrator using Purchase order system as outlined above.
- b. City Administrator shall review expenditure and determine if additional approval is required by an Investment Committee Officer.
  - i. If purchase is determined to be regular city business such as purchase of water meters, street repairs and items previously approved by Council City Administrator can approve and send to Finance Department for processing
  - ii. If the expenditure is unexpected, an emergency or out of the ordinary the City Administrator will contact an Investment Officer and /or the Mayor for approval before processing.

#### **V. Any expense \$50,000+ as required by State Law**



DATE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

ACCT #: \_\_\_\_\_

BUDJET AVAILABLE: \_\_\_\_\_

DATE REQUIRED: \_\_\_\_\_

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
		<b>TOTAL→</b>	<b>\$0.00</b>

APPROVER  
NAME \_\_\_\_\_  
Print/Type

APPROVER  
SIGNATURE \_\_\_\_\_

## INSTRUCTIONS

**VENDOR NAME, ADDRESS, CITY, STATE, ZIP, PHONE NUMBER, and FAX NUMBER:**

- The vendor name, complete mailing address, telephone number, and fax number are **ALL required**.  
If there is more than one address for this vendor, then indicate the address where the purchase order is to be sent.
- If the vendor is an individual, the person's legal name must be provided with middle initial, i.e. William E. Smith (not Bill Smith).

- Date of the request.

• Department to be charged total amount listed above.

- **Date by which delivery is needed.**

- For each item provide quantity, a complete description and the unit price.
- Complete and attach all documentation necessary to support ordering the items listed. Quotes clearly indicating the purchase are appreciated.

Person requesting the Purchase Order.

• Purchase Order Number is assigned by Finance Department.

- The Finance Manager must print their name, sign, and date the form indicating their approval of this request. The Vendor **and** the Approver cannot be the same person.

DATE: \_\_\_\_\_

## DEPARTMENT BILLED:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> 1-10 Administration (General) | <input type="checkbox"/> 1-50 Building /Code | <input type="checkbox"/> 2-70 Water        |
| <input type="checkbox"/> 1-20 Police Department        | <input type="checkbox"/> 1-55 Parks & Rec    | <input type="checkbox"/> 2-75 Sewer        |
| <input type="checkbox"/> 1-30 Court                    | <input type="checkbox"/> 1-60 Public Works   | <input type="checkbox"/> 2-80 Garbage      |
| <input type="checkbox"/> 1-40 Fire Department          | <input type="checkbox"/> 1-65 City Property  | <input checked="" type="checkbox"/> Other: |

**REMIT TO:**

**GIVE CHECK TO:**

**NEEDED BY:**

**IN PAYMENT OF:**

**SPECIAL INSTRUCTIONS:**

\*\*\*\*\*

	ACCOUNT NUMBER	AMOUNT
<b>Requestor:</b>		\$
		\$
<b>Approved by:</b>		\$
		\$
<b>Paid:</b>		\$
		\$
<b>Check #:</b>		\$
		\$
	<b>TOTAL REQUEST</b>	\$ 0.00



## PURCHASE ORDER REQUEST FORM

**VENDOR NAME:** \_\_\_\_\_

DATE: \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

ACCT #: \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

BUDGET AVAILABLE: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

DATE REQUIRED: \_\_\_\_\_

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
		TOTAL→	\$0.00

REQUESTOR  
NAME \_\_\_\_\_  
Print/Type

APPROVER  
NAME \_\_\_\_\_  
Print/Type

P.O. NUMBER \_\_\_\_\_  
Print \_\_\_\_\_

APPROVER  
SIGNATURE \_\_\_\_\_

### INSTRUCTIONS

Please print legibly and complete the entire form. "On File" is not an acceptable response, even if the vendor has been used in the past.  
VENDOR NAME, ADDRESS, CITY, STATE, ZIP, PHONE NUMBER, and FAX NUMBER:

- The vendor name, complete mailing address, telephone number, and fax number are **ALL required**.  
If there is more than one address for this vendor, then indicate the address where the purchase order is to be sent.
- If the vendor is an individual, the person's legal name must be provided with middle initial, i.e. William E. Smith (not Bill Smith).

DATE:

- Date of the request.

DEPARTMENT:

- Department to be charged total amount listed above.

**DATE REQUIRED:**

- Date by which delivery is needed.

**QUANTITY, DESCRIPTION, UNIT PRICE, and TOTAL PRICE:**

- For each item provide quantity, a complete description and the unit price.
- Complete and attach all documentation necessary to support ordering the items listed. Quotes clearly indicating the purchase are appreciated.

REQUESTOR NAME:

- Person requesting the Purchase Order.

**P.O. NUMBER:**

- Purchase Order Number is assigned by Finance Department.

**APPROVER NAME, SIGNATURE and DATE:**

- The Finance Manager must print their name, sign, and date the form indicating their approval of this request. The Requestor **and** the Approver cannot be the same person.



## Council Agenda Item

Budget Account Code:	Meeting Date: November 18, 2013
Budgeted Amount:	Department/ Requestor:
Fund Balance-before expenditure:	Prepared by: Pettie
Estimated Cost:	Date Prepared: 11/12/13
Exhibits:	1) List of Vendors 2) Proposal

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CONTRACT  
RECOMMENDATIONS FROM SUBCOMMITTEE. [PETTIE]

### SUMMARY

The city does not have consistent methods and procedures for implementing, monitoring, reviewing and terminating contracts with service providers. Suggestions and recommendations are proposed by the Contract subcommittee for Council to discuss to determine what, if any, procedures should be put into place.

### POSSIBLE ACTION

Refer back to Contract committee for revisions; Refer to Legal Counsel; Approve, Deny, Table

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Tiffy Lane</i>	Date:	11/14/13

**Professional Services**  
What companies require contracts?

<b>Contractor</b>	<b>Area of work</b>
A-1 Septic Service	Septic System Repair
AAA Septic Tank, Inc.	Septic System Repair
ABC Heat & Air	A/C Repair
Advanced Rescue Systems	Annual Svc of FD Rescue Tools
Alps Dallas, Inc.	IT Services
American Star Utilities, Inc.	Water Line Repairs/placement
Brazos Technology Corp.	Court Software Support
Control Integrity, Inc.	SCADA support
Crimestar Corporation	Crimestar Support
David C. Hill, Attorney at Law	Prosecutor
DFW Communications, Inc.	Phone system Support
H & H Electrical Contractors, Inc.	Sewer Repair
Jericho Cleaning Service	Janitorial Services
Jeronimo Cavazos	Concrete Work
JMAR Technology Services, LLC	IT Support
Legacy Landscaping	Lanscaping
Nationwide Network Technologies, Inc.	Phone system support
Piano Exterminators Inc.	Exterminating Services
Raymond D. Noah & Associates, PC	Judge
Service Fire & Safety	Annual Fire Extinguisher Service
Shepherd Law Firm	Legal Services
Underwriters Laboratories Inc.	Annual Ladder testing
Xylem Inc.	Sewer Repair

# City of Parker

## Contract Recommendations and Suggestions

- A. Determine what contracts, if any, are necessary.
  - 1. Services such as cleaning
  - 2. Professional services
- B. Determine if contracts are to be approved by Council or by Mayor or Staff
  - 1. Routine service contracts to be handled by Mayor and City Administrator or their designee(s)
  - 2. Professional service contracts to be handled by Mayor and Council
  - 3. All contracts are to be signed by Mayor and City Attorney
- C. Standardize contracts as much as possible
  - 1. Attorney write or review before signing
  - 2. Qualifications stated and what is necessary for "proof" such as licenses, proof and requirements to be kept in file at City Hall
  - 3. Services to be performed spelled out, performance measures defined
  - 4. Fees to be specified in detail
  - 5. Payment terms to be specified
  - 6. Term of Services specified
    - a. Renewal clause
    - b. Default/Penalty clause
      - 1. Path of resolving problems, contract conflicts
    - c. Termination clause
  - 7. Contact Person with City and for service provider
    - a. Specify who has the authority for specific approvals and how other approvals are to be handled
    - b. Determined by Mayor and/or City Administrator
- D. Contract Monitoring and Review
  - 1. Contract Monitor
    - a. To monitor contract compliance/complaints during contract term
    - b. Determined by Mayor and/ City Administrator
  - 2. Annual review by City
    - a. Benchmarks, if any, met
    - b. Performance of services
    - c. Compliance with contract and any applicable Ordinances
    - d. Determine if any changes/updates are necessary
    - e. Determine to continue or terminate

# City of Parker

## Contract Recommendations and Suggestions

### E. Request for Proposals

1. For all service contracts except professional services
2. Staggered times so all do not have to be done at same time/year
3. Must be done at least every 5 years
4. May be renewed with same service provider if so desired

### F. Request for Qualifications

1. For all professional services contracts
2. Staggered times so all do not have to be done at the same time/year
3. Must be done at least every 5 years
4. May be renewed with the same service provider if so desired

DRAFT





## Council Agenda Item

Budget Account Code:	Meeting Date: November 18, 2013
Budgeted Amount:	Department/ Requestor: Drainage Subcommittee
Fund Balance-before expenditure:	Prepared by Jeff Flanigan
Estimated Cost:	Date Prepared: 11/13/2013
Exhibits:	1) Summary letter from Taylor

### AGENDA SUBJECT

DRAINAGE SUBCOMMITTEE REPORT. [TAYLOR]


### SUMMARY

The drainage committee consists of Tom Stone, Patrick Taylor, and Jeff Flanigan. This committee has been tasked with review of drainage concerns of Parker residents. The committee has met with the City's engineer, visually reviewed the ditches throughout the city, added the ability to report a problem to the website, and has held several meetings. We have received three website inquiries and have investigated all three; the first was Estate Lane bridge which is on our long range plan; the second was the drainage ditch just north of the Estate Lane bridge which will be improved when the bridge is enlarged, and the third was a ditch on a state road not on a city street.

The committee will continue to investigate drainage concerns as they are reported thru the website; however, remember we are currently in a drought and it might be some time before more comprehensive evaluations can be performed.

### POSSIBLE ACTION

Inter - Office Use			
Approved by:			
Department Head:		Date:	

City Attorney:		Date:	
City Administrator:		Date:	11/14/13

# Memorandum

DATE: November 13, 2013

TO: Mayor and Council

FROM: Drainage Subcommittee – Councilmembers Taylor and Standridge, City  
Administrator Flanigan

RE: Drainage Review

---

The Drainage Committee met in the field on Tuesday, Oct 16th after a 3+ day slow rain event which produced 1.75 inches of rain. The ground was saturated and provided an opportunity to visit the areas of concern (which have been emailed in by Parker residents) to see how the current drainage solutions were performing.

All drainage areas visited appeared to be performing as intended. It should be noted that this was not inspected during a flood event.

The drainage easement/creek which runs behind the homes located at the east end of Creekside was flowing at an expected rate and did not appear to be backed-up or in danger of flooding at the time of inspection. There was a reasonable accumulation of debris in the creek and the growth of grass, trees, and cattails appear to keep much of the debris from continuing downstream. The debris noted may originate from a subdivision just to the north of this area which is located within the City of Murphy. The debris accumulation could continue downstream and back into the City of Murphy if all of the growth were to be removed. We spoke with home owner Mike Grimes, 5306 Creekside Ct, during this visit. Mr. Grimes informed us that he often removed the trash and debris which collected in the creek behind his house.

The bridge at Estate Lane is located just to the south of the creek area noted above. This bridge has physical evidence of previous water back-up and over flow (not from this rain event). It is the Committee's opinion that if the water flow at this bridge was improved, the rapid rise of water and possibility of flooding upstream would be reduced.

All drainage areas observed on October 16, 2013 were found to be functioning effectively for a normal rain event even with ground saturation. It was also observed that these areas may not be adequate to handle the excessive water of area flooding due to the flow restriction at the Estate Lane bridge.



## Council Agenda Item

Budget Account Code:	Meeting Date: November 18, 2013
Budgeted Amount:	Department/ Requestor:
Fund Balance-before expenditure:	Prepared by: Newton
Estimated Cost:	Date Prepared: 11/18/2013
Exhibits:	1) Proposed Resolution

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AMENDING  
 RESOLUTION 2013- 430 APPOINTING THE ZONING BOARD OF ADJUSTMENTS  
 OFFICERS. [FLANIGAN]

### SUMMARY

It is staff's recommendation to re-appoint Jack Albritton as Chairperson of the Zoning Board of Adjustments, due to his many years of service and extensive knowledge of the City. He has a good working relationship with the staff members when scheduling and preparing for hearings. The staff would also like for the appointment of a Vice Chairperson to be considered by the Council. This would allow hearings to proceed in an unexpected absence of the Chairperson.

### POSSIBLE ACTION

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Tiffany Hays</i>	Date:	11/14/13

**RESOLUTION NO. 2013-430**  
*(2014-2015 Zoning Board of Adjustments Officers)*

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY,  
TEXAS, APPOINTING OFFICERS OF THE ZONING BOARD OF  
ADJUSTMENTS, AND ANY ADDITIONAL NECESSARY ZBA  
OFFICERS**

**WHEREAS,** Resolution 2013-426 appointed the members of the Zoning Board of Adjustments; and

**WHEREAS,** the City Council has determined who among them shall serve as officers of the ZBA;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:**

**SECTION 1. Appointment of Chairperson**

The City Council hereby appoints Jack Albritton to serve as the Chairperson of the Zoning Board of Adjustments through the end of his current term, expiring June 1, 2015. The council further appoints \_\_\_\_\_ as the \_\_\_\_\_ of ZBA.

**SECTION 2. Effective Date**

This resolution shall effect immediately upon its passage.

**PASSED AND APPROVED** by the City Council of the City of Parker, Collin County, Texas on this the \_\_\_\_\_ day of November, 2013.

APPROVED:

\_\_\_\_\_  
Z Marshall, Mayor

ATTEST:

\_\_\_\_\_  
Carrie L. Smith, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
James E. Shepherd, City Attorney



**Council Agenda Item**

Budget Account Code:	Meeting Date: November 18, 2013
Budgeted Amount:	Department/ Requestor: Pettie
Fund Balance-before expenditure:	Prepared by: Pettie/Flanigan
Estimated Cost:	Date Prepared: November 13, 2013
Exhibits:	1) Redline of Resolution No. 2011-348, proposed changes in red.

**AGENDA SUBJECT**

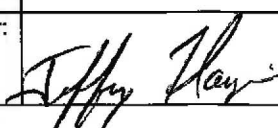
CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE PROCESSES FOR APPOINTING BOARD AND COMMISSION MEMBERS. [PETTIE]

**SUMMARY**

Board and Commission appointments are the responsibility of Council. Current procedure does not have Council getting information regarding candidates or interviewing candidates, nor does it allow for Council to appoint the officers of the Boards and Commissions. Changes to current procedures are suggested for discussion by Council as current procedures may need to be revised.

**POSSIBLE ACTION**

Discuss the current procedures and if Council agrees with proposed changes, direct City Attorney Shepherd to prepare and present a Resolution for Council approval at a future date.

Inter - Office Use			
<b>Approved by:</b>			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	11/14/13

By City Administrator Flanigan and Councilmember Pettie

**RESOLUTION NO. 2011-348**  
*(Boards and Commissions Membership)*  
*(Amending Res. 2010-315)*

**A RESOLUTION DEFINING MEMBERSHIP ON BOARDS AND COMMISSIONS OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS.**

**WHEREAS**, the City Council of the City of Parker, Collin County, Texas desires to expand the involvement of residents of the City of Parker on the boards and commissions appointed by the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:**

**SECTION 1. Candidate Pool.** The Parker City Council will seek to appoint the best qualified candidate to each of the boards and commissions of the City. **Candidates may be considered in order from:**

- Existing Board and Commission Alternates who are interested in becoming full voting board or commission members on which they serve as an alternate, and who are in good standing in their current assignment
- Members of other boards or commissions who are interested in transferring to the open board or commission
- Recent board or commission applicants
- Citizens of Parker who are not yet on a board or commission, or who have not submitted an application within the past 12 months.

**SECTION 2. Simultaneous Membership Prohibition.** In order to promote diverse membership among the boards and commissions, no individual resident shall serve on more than one board or commission simultaneously, unless no other qualified candidates are available. If no qualified candidates are immediately available, the City will seek new applicants, through website notifications, announcements at Council meetings, discussions with Board and Commission chairpersons, and through requests of citizens. If, after 30 days of searching, no qualified candidates are available, then an individual who is already serving on one Board or Commission may be appointed to another Board or Commission, with the preferred appointment as an alternate member. However, no one individual shall serve simultaneously as a member on both Planning and Zoning Commission and Zoning Board of Adjustments.

**SECTION 3. Interview Process.** ~~Each Board~~ The Council will interview, and select ~~and present final recommendations to Council,~~ candidates when Board positions are vacant. The following steps will be taken:

- 1) City Staff will ~~screen~~ check candidates for basic qualifications (residency, other Board membership in Parker, etc.), and will present qualified candidates to Council ~~each Board.~~



By City Administrator Flanigan and Councilmember Pettie

- 2) Select Applicants will meet interview with council, during an open meeting, and answer questions regarding their candidacy.
- ~~3) Current Board members conduct initial set of interviews, using standard questions, plus any additional they feel are appropriate for each individual.~~
- ~~4) Current Board members will provide their recommendation to Council.~~
- ~~5) Recommended appointee will meet with Council and answer questions from Council about their candidacy.~~

**SECTION 4. Interview Questions.** The following questions are examples of what may be asked but Council is not limited to these questions: ~~will be the standard questions for all candidates for Board or Commission positions. These questions are required, but are not exclusive:~~

- Please give details about municipal experiences you have had, if any
- Please provide a brief summary of your background, including professions, volunteer and community roles you've held. (If you'd like to submit a resume, please do so, but also please give details about municipal experiences you've had).
- ~~• Why did you move to Parker?~~
- What is your vision for the future of Parker?
- How would you describe the role of (Planning and Zoning Commission, Parks and Recreation Commission, Zoning Board of Adjustments) member?
- ~~• Please describe your personal style when working on volunteer committees.~~
- How do you manage conflict or difference of opinion in committee/small group settings?
- Why are you interested in serving on (Planning and Zoning Commission, Parks and Recreation Commission, Zoning Board of Adjustments)? ~~What changes do you think are needed in Parker?~~
- Specific to Planning and Zoning Commission: What is your philosophy for future development and land use within Parker?
- How do you feel about retail developments within Parker?
- Specific to Parks and Recreation Commission: What is your philosophy on parks and open spaces within a city?
- Specific to Zoning Board of Adjustments: What thought process will you use to rule on issues brought to Zoning Board of Adjustments?

**SECTION 5. Officer Appointment Process.** Council ~~Board members~~ will appoint Board Officers, Council may seek input from existing Boards or Commission members but is not required to do so. ~~according to the pre-defined Officer appointment schedule. The following steps will be taken:~~

- ~~1) Board members will review and communicate qualifications and responsibilities of each Officer position.~~
- ~~2) The current Board Chair will solicit candidates for all open Officer positions, other than the Chair, and will lead discussions with the Board about the~~

By City Administrator Flanigan and Councilmember Pettie

~~qualifications of each candidate. The Board will vote on a recommendation to fill each open Officer position and will communicate the recommendation to City Staff and Council.~~

- 3) ~~The Board Vice Chair will solicit candidates for the Board Chair position, and will lead discussions with the Board about the qualifications of each candidate. The Board will vote on a recommendation to fill each open Board Chair position and will communicate the recommendation to City Staff and Council.~~

**SECTION 6.** The Council shall will appoint ~~may consider the recommendations from Board for Board and Commissions members and Officer appointments. The Council may approve, disapprove, or amend the recommendations. An example of amendment of the recommendation would be appointing the recommended applicant to a full, rather than an alternate, position.~~

**SECTION 7.** This resolution is effective upon its passage. Resolution 2010-315 is repealed and replaced by this resolution.

APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

APPROVED:

\_\_\_\_\_  
Joe Cordina, Mayor

ATTESTED:

\_\_\_\_\_  
Carrie L. Smith, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
James E. Shepherd, City Attorney



## Council Agenda Item

Budget Account Code:	Meeting Date: November 18, 2013
Budgeted Amount:	Department/ Requestor: Fire Department
Fund Balance-before expenditure:	Prepared by: Shepherd
Estimated Cost:	Date Prepared: 11/11/2013
Exhibits:	1) Chief Sheff's comments from 10/15 meeting 2) Proposal Resolution and Agreement 3) Red Line Agreement

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-430 APPROVING AN AGREEMENT WITH COLLIN COUNTY FOR THE PROVISION OF FIREFIGHTING AND FIRE PROTECTION SERVICES BY PARKER FIRE DEPARTMENT INTO THE UNINCORPORATED AREAS OF PARKER'S FIRE DISTRICT. [SHEFF]

### SUMMARY

This item was tabled from the 10/15 meeting for legal review.

### POSSIBLE ACTION

Approve, Deny, Table

Inter - Office Use			
<b>Approved by:</b>			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Jeffrey Hays</i>	Date:	11/14/13





## Council Agenda Item

Budget Account Code:	Meeting Date: 10/15/2013
Budgeted Amount: N/A	Department/ Requestor: Fire
Fund Balance-before expenditure:	Prepared by: Sheff
Estimated Cost: N/A	Date Prepared: October 4, 2013
Exhibits:	<u>Agreement for the provision of firefighting and fire protection services</u>

### AGENDA SUBJECT

Consideration and action on an agreement with Collin County for the provision of firefighting and fire protection services by Parker Fire Department into the unincorporated areas of Parker's fire district.

### SUMMARY

Since its formation in 1983, Parker FD has provided fire protection, firefighting and first-response emergency medical service to the unincorporated areas inside our fire district. Payment for service, pursuant to an agreement between Collin County and the Collin County Fireman's Assoc., has heretofore been calculated on a per-call basis based on actual emergency calls made into the ETJ. The amount of payment has been based upon a fraction equal to the total calls made by Parker divided by the total of all calls made by all Collin County fire departments into the unincorporated areas of the county multiplied by the amount of funds allocated annually by Collin County for fire protection. Payments were calculated and paid quarterly. Parker FD typically makes less than 6 calls into the ETJ and receives under \$1,000 annually.

For the past several years concerns have been voiced by area departments regarding the equity of the current system. Payment was made by the county ONLY to the fire department in whose fire district the incident occurred. Many of the calls required mutual aid from other fire departments as in the case of grass or structure fires which can consume a significant amount of manpower and equipment resources; however, a responding mutual aid department received no payment for its service.

The Collin County Fire Chiefs Alliance has agreed with the County to change the method of payment from a per-call method to one based solely upon population and area coverage. Commencing October 1, 2013, Collin County will contract with each municipality or

nonprofit corporation for fire protection within its unincorporated areas. Parker will receive its pro rata share of allocated county funds based upon the following formula (effective for fiscal year 2014): the sum of 1) \$750,000 divided by the total population of persons living in the unincorporated areas of the County multiplied by the specific population living in our ETJ, plus 2) \$200,000 divided by the total square miles of unincorporated areas of the county multiplied by the total square miles of Parker's ETJ. Payment is to be made semi-annually. The county fire marshal's office has advised us we should expect to receive approximately \$1,300 although we have yet to confirm the accuracy of the county's calculation.

The agreement is for fire protection on an annual basis, but extends automatically into the next fiscal year provided "sufficient funds" – undefined in the agreement - are allocated by the County. Otherwise it terminates. Additionally, either party can terminate with or without cause upon 30 days notice.

The level of calls to be made by Parker into its ETJ does not place an undue burden upon the fire department, the economics involved do not change materially and our recommendation is, subject to review by counsel, to continue to provide fire protection services pursuant to the proposed agreement.

#### **APPROVALS**

<b>APPROVALS</b>			
<b>Approved by:</b>			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Tiffany Flay</i>	Date:	10-7-13

**RESOLUTION NO. 2013-430**

*(Firefighting and Fire Protection Services Agreement with Collin County, Texas)*

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, PROVIDING FOR THE EXECUTION OF AN AGREEMENT FOR THE PROVISION OF FIREFIGHTING AND FIRE PROTECTION SERVICES WITH COLLIN COUNTY, TEXAS.**

WHEREAS, Collin County is in need of assistance in the area of firefighting and fire protection services in the unincorporated areas of the County; and

WHEREAS, the City of Parker fire department desires to contract with Collin County, Texas to provide firefighting and fire protection services;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:

SECTION 1. The Parker City Council does authorize the Mayor to enter into the Agreement for the Provision of Firefighting and Fire Protection Services with Collin County, Texas. A copy of the Agreement is attached to this Resolution as Exhibit A.

SECTION 2. This resolution shall be effective upon its passage.

APPROVED AND ADOPTED this \_\_\_\_\_ day of November, 2013.

APPROVED:  
CITY OF PARKER

\_\_\_\_\_  
Z Marshall, Mayor

ATTEST:

\_\_\_\_\_  
Carrie L. Smith, City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
James E. Shepherd, City Attorney

COUNTY OF COLLIN      §  
   §

**AGREEMENT FOR THE PROVISION OF FIREFIGHTING AND FIRE PROTECTION SERVICES**

Pursuant to the authority granted by Texas Local Government Code, Chapter 352, Collin County, Texas, a political subdivision of the State of Texas (hereinafter referred to as "COUNTY") and Parker Fire Department (hereinafter referred to as "AGENCY"), and the City of Parker (hereafter referred to as "CITY") (and jointly referred to as "Parties") in consideration of the premises and mutual promises contained herein, agree as follows:

**RECITALS**

**WHEREAS**, the COUNTY is a duly organized political subdivision of the State of Texas engaged in the administration of county government and related services for the benefit of the residents of Collin County, Texas; and

**WHEREAS**, AGENCY is a nonprofit corporation, and City is a municipal corporation, each duly organized and operating under the laws of the State of Texas, with Agency engaged in the provision of fire protection and firefighting services and related services; and

**WHEREAS**, CITY is the owner and operator of certain fire protection vehicles, fire suppression equipment and other equipment designed for the extinguishing of fire and prevention of damage to property and injury to persons from fire and works with or employs trained personnel whose duties are related to the use of such vehicles and equipment; and

**WHEREAS**, COUNTY desires to obtain firefighting and fire protection services from AGENCY for the benefit of an area of the county that is located outside the municipalities in the County; and

**WHEREAS**, COUNTY and AGENCY mutually desire that AGENCY should continue to provide firefighting and fire protection services to the citizens of AGENCY'S assigned fire district that is located outside the municipalities in the County; and

**NOW, THEREFORE**, in consideration of the above recitals, the mutual promises that follow and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

**I. Incorporation of Recitals.** The above recitals, having been found by the Parties to be true and correct in all respects are incorporated into this Agreement by reference.

**II. Obligations and Responsibilities of AGENCY**



2.1 AGENCY shall provide firefighting services, fire protection services, and related services within its fire district as assigned by Collin County. A map of the fire district assigned to AGENCY by Collin County is appended hereto as "Exhibit A" and is incorporated with this Agreement for all purposes.

2.2 AGENCY shall maintain records of response to emergency calls, including but not limited to date, time, location of emergency, type of emergency, time to respond, and results. AGENCY shall provide up-to-date response data to COUNTY within 30 days of request by COUNTY.

2.3 AGENCY agrees to respond to the Collin County Fire Marshall requests for information and will use best efforts to work with the Collin County Fire Marshall to cooperate and coordinate firefighting and fire protection activities.

2.4 AGENCY agrees to maintain its corporate status in good standing with all federal, state, and local rules and regulations applicable to a non-profit corporation. AGENCY shall notify COUNTY if its corporate authority is canceled, terminated, or otherwise lapses.

2.5 AGENCY, as a volunteer organization, will attempt to respond to emergency calls with appropriate equipment and sufficient trained personnel as needed to appropriately address the emergency situation. AGENCY will take reasonable measures to provide appropriate training of all personnel and proper certification of all firefighter staff. AGENCY will be acting as the Agent of the County pursuant to Section 352.004 of the Local Government Code. AGENCY's insurance is limited to the coverage of the CITY's insurance policy. CITY will not be liable for AGENCY's acts outside the municipality.

### **III. Obligations and Responsibilities of COUNTY.**

3.1 COUNTY shall pay a yearly fee to AGENCY according to the following formulas: (1) \$750,000 divided by the total number of persons living in COUNTY's unincorporated areas, as computed by the COUNTY's GIS Department, multiplied by the specific population of the unincorporated area of the AGENCY's fire district as assigned by Collin County; and (2) \$200,000 divided by the total square miles of COUNTY's unincorporated area multiplied by the total square miles of the unincorporated area of the AGENCY's fire district as assigned by Collin County.

3.2 COUNTY shall pay the yearly fee calculated under the formula stated in paragraph 3.1 in semi-annual installments to AGENCY. The first payment to be paid within a reasonable time after COUNTY has approved said fees in COUNTY's yearly budget adopted in September of each year, and the second installment to be paid six months after the first payment to AGENCY. In accordance with Texas Local Government Code chapter 352, such payments will be made from COUNTY's general fund.



3.3 COUNTY will recalculate the payment formula stated in paragraph 3.1 each year during the term of this Agreement, including each renewal term. The formula stated in paragraph 3.1 is not a guarantee of any specific payment and AGENCY acknowledges that any payments are subject to budgeted appropriations approved by COUNTY's governing board.

3.4 COUNTY and CITY do agree, pursuant to Section 352.001 of the Texas Local Government Code that AGENCY may use the CITY fire fighting equipment pursuant to this Agreement, provided further that COUNTY will indemnify and hold harmless CITY for all damages to the CITY equipment, and claims for its use outside the municipality. The charge to the COUNTY for such use is \$10.00 per year.

#### **IV. Effective Date, Term and Termination.**

4.1 The effective date of this Agreement shall be the 1st day of October, 2013, ("Effective Date"), regardless of when this Agreement is executed by the Parties' authorized representatives.

4.2 The term of this Agreement shall begin on the Effective Date, and shall continue for an initial term of one year. This Agreement shall automatically renew for successive one year terms unless the Agreement is terminated or cancelled by either Party as provided by this Agreement.

4.3 Either Party may terminate this Agreement, with or without cause, before the end of the then current term by providing the other Party with thirty (30) days written notice of termination. In the event of termination under this section, COUNTY and AGENCY agree to pay for or reimburse the other Party for overpayment or under payment to the termination date.

4.4 **Nonappropriation.** Notwithstanding paragraph 4.3, if sufficient funds are not appropriated by COUNTY to fund this Agreement in any fiscal year an event of nonappropriation shall be deemed to have occurred and the Agreement shall automatically terminate upon the last date of the term of the Agreement for which funds budgeted for this Agreement have been appropriated. In no event shall COUNTY be obligated to make any payments under this Agreement beyond the then current fiscal year of COUNTY for which funds have been appropriated to satisfy its payment obligations under this Agreement.

#### **V. Miscellaneous**

5.1 **Notices.** Any notice required under this Agreement shall be sent to the following:

To COUNTY:  
Collin County, Texas  
Attn: County Judge, Keith Self  
2300 Bloomdale Rd.  
McKinney, TX 75071

To AGENCY:  
Parker Fire Department  
Attn: Fire Chief, Mike Sheff  
5700 E. Parker Rd.  
Parker, TX 75002

To CITY:  
City of Parker  
Mayor's Office  
5700 E. Parker Rd.  
Parker, TX 75002

**5.2 Authority and Enforceability.** The Parties represent and warrant that this Agreement has been approved and or adopted by the Parties' authorized representatives and that the individual executing this Agreement on behalf of each Party has been duly authorized to do so. Each Party acknowledges and agrees that this Agreement is binding upon such Party and enforceable against such Party in accordance with its terms and conditions.

**5.3 Entire Agreement; Severability.** This Agreement contains the entire agreement between the Parties and this Agreement supersedes any prior oral or written understandings and agreements. This Agreement shall not be modified or amended except in writing signed by the Parties. The invalidity, in whole or in part, of any paragraph of this Agreement shall not affect the validity of the remainder of the Agreement or paragraph.

**5.4 Governing Law.** This Agreement shall be governed by the laws of Texas. Any litigation in any way relating to this Agreement shall be brought in State court in Collin County, Texas.

**5.5 Non Waiver.** Any failure by a Party to insist upon strict performance by another Party of any material provision of this Agreement shall not be deemed a waiver thereof, and the Party shall have the right at any time thereafter to insist upon strict performance of any and all provisions of this Agreement. No provision of this Agreement may be waived except by writing signed by the Party waiving such provision. Any waiver shall be limited to the specific purposes for which it is given. No waiver by any Party of any term or condition of this Agreement shall be deemed or construed to be a waiver of any other term or condition or subsequent waiver of the same term or condition.

**5.6 No Third Party Beneficiaries.** This Agreement only inures to the benefit of, and may only be enforced by, the Parties. No other person or entity shall have any right, title, or interest under this Agreement or otherwise be deemed to be a third-party beneficiary of this Agreement.

**5.7 Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

5.8 **Further Documents.** Each Party shall, upon request of the other Party, execute and deliver such further documents and perform such further acts as may reasonably be requested to effectuate the terms of this Agreement and achieve the intent of the Parties.

5.9 **Dispute Resolution.** The Parties agree to use alternative dispute resolution, including mediation to attempt to resolve any conflicts which may arise under this Agreement.

5.10 **Authority.** The undersigned officers of the Parties by executing said document, acknowledge that they and/or their respective governing bodies have reviewed and approved this Agreement in full compliance with their respective bylaws, policies and the laws of the State of Texas. The persons executing this Agreement represent and warrant they possess the requisite authority to do so on behalf of the persons and entities set forth below.

In WITNESS WHEREOF; the parties hereto have executed this Agreement in multiple counterparts, each of which shall be deemed an original on the dates reflected below.

COUNTY

AGENCY

Collin County, Texas

\_\_\_\_\_

\_\_\_\_\_  
County Judge, Keith Self  
Acting on behalf and by Authority  
Of the Collin County Commissioners

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**ATTEST:**

**ATTEST:  
CITY OF PARKER**

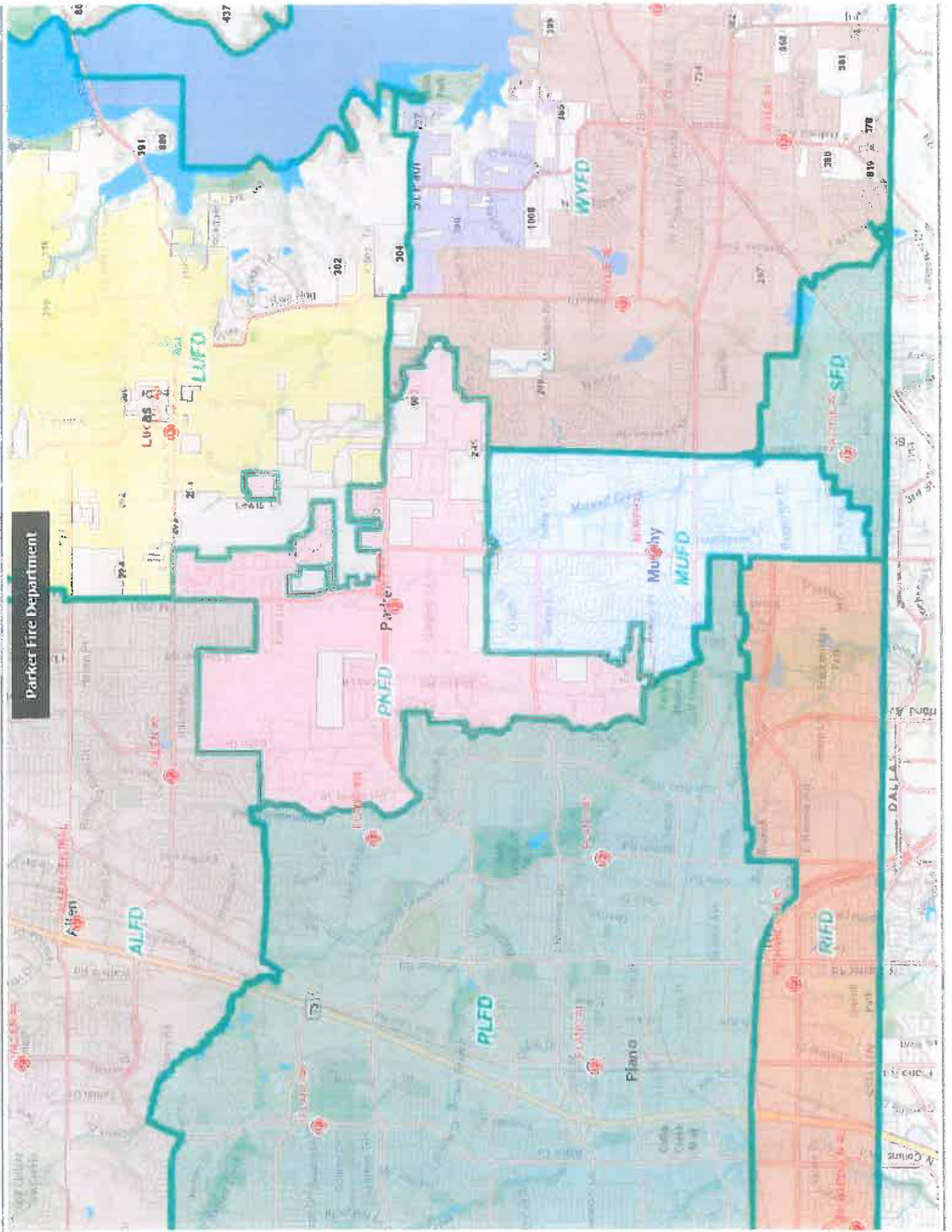
\_\_\_\_\_  
Stacey Kemp, County Clerk

By: \_\_\_\_\_  
Z Marshall, Mayor  
Date: \_\_\_\_\_

**EXHIBIT A**

**MAP OF AGENCY FIRE DISTRICT**







Parker Fire Department

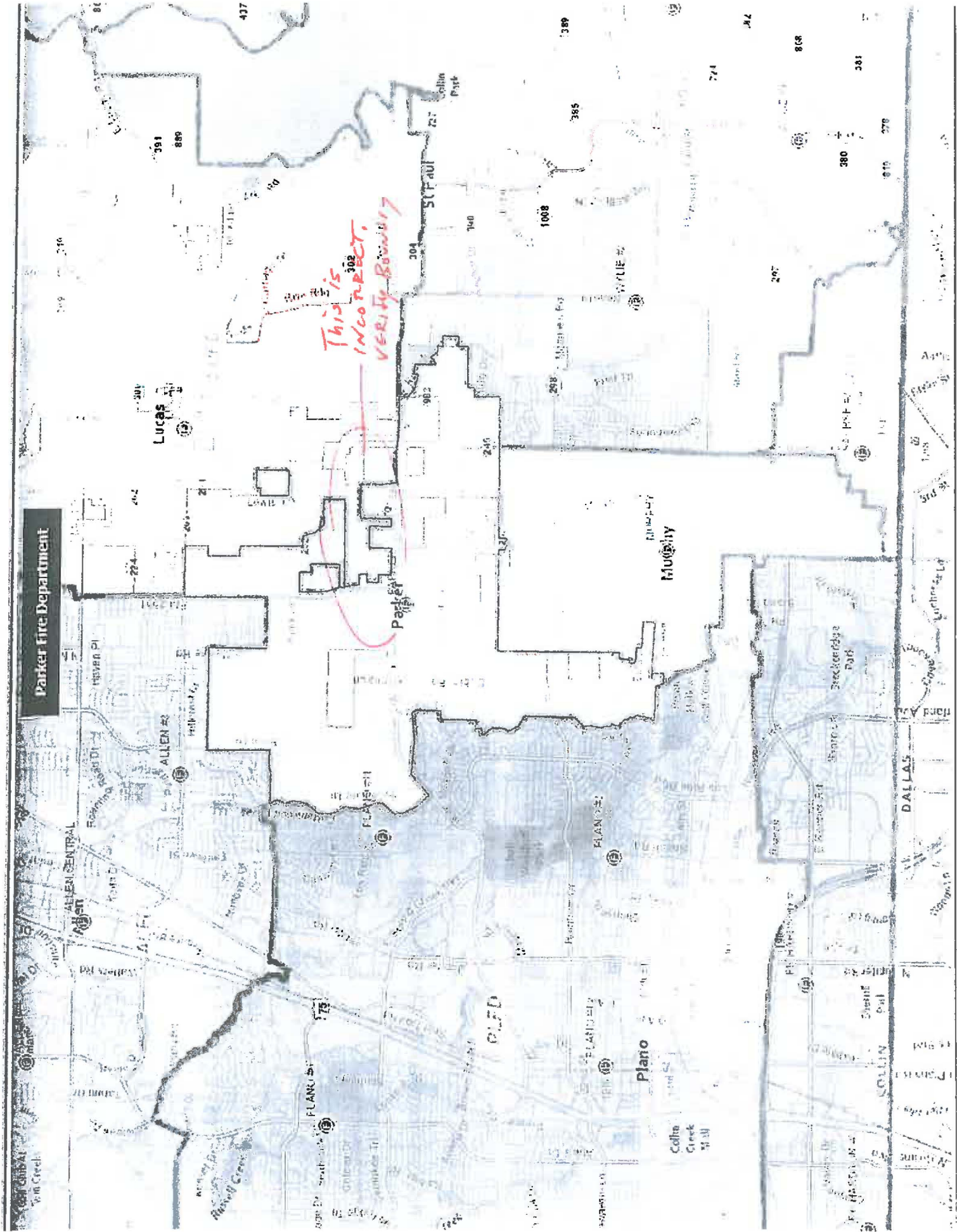
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INCORRECT.  
VERIFY BOUNDARY

Parker

Murphy

Plano

DALLAS



COUNTY OF COLLIN       §  
                                     §

**AGREEMENT FOR THE PROVISION OF FIREFIGHTING AND FIRE PROTECTION SERVICES**

Pursuant to the authority granted by Texas Local Government Code, Chapter 352, Collin County, Texas, a political subdivision of the State of Texas (hereinafter referred to as "COUNTY") and Parker Fire Department (hereinafter referred to as "AGENCY"), and the City of Parker (hereafter referred to as "CITY") (and jointly referred to as "Parties") in consideration of the premises and mutual promises contained herein, agree as follows:

**RECITALS**

**WHEREAS**, the COUNTY is a duly organized political subdivision of the State of Texas engaged in the administration of county government and related services for the benefit of the residents of Collin County, Texas; and

**WHEREAS**, AGENCY is a ~~municipal corporation or~~ nonprofit corporation, and City is a municipal corporation, each duly organized and operating under the laws of the State of Texas, ~~and with Agency~~ engaged in the provision of fire protection and firefighting services and related services; and

**WHEREAS**, AGENCY-CITY is the owner and operator of certain fire protection vehicles, fire suppression equipment and other equipment designed for the extinguishing of fire and prevention of damage to property and injury to persons from fire and works with or employs trained personnel whose duties are related to the use of such vehicles and equipment; and

**WHEREAS**, COUNTY desires to obtain firefighting and fire protection services from AGENCY for the benefit of an area of the county that is located outside the municipalities in the County; and

**WHEREAS**, COUNTY and AGENCY mutually desire that AGENCY should continue to provide firefighting and fire protection services to the citizens of AGENCY'S assigned fire district that is located outside the municipalities in the County; and

**NOW, THEREFORE**, in consideration of the above recitals, the mutual promises that follow and other good and valuable consideration, the receipt and legal sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

**I. Incorporation of Recitals.** The above recitals, having been found by the Parties to be true and correct in all respects are incorporated into this Agreement by reference.

**II. Obligations and Responsibilities of AGENCY**



2.1 AGENCY shall provide firefighting services, fire protection services, and related services within its fire district as assigned by Collin County. A map of the fire district assigned to AGENCY by Collin County is appended hereto as "Exhibit A" and is incorporated with this Agreement for all purposes.

2.2 AGENCY shall maintain records of response to emergency calls, including but not limited to date, time, location of emergency, type of emergency, time to respond, and results. AGENCY shall provide up-to-date response data to COUNTY within 30 days of request by COUNTY.

2.3 AGENCY agrees to respond to the Collin County Fire Marshall requests for information and will use best efforts to work with the Collin County Fire Marshall to cooperate and coordinate firefighting and fire protection activities.

2.4 ~~If AGENCY is a nonprofit corporation,~~ AGENCY agrees to maintain its corporate status in good standing with all federal, state, and local rules and regulations applicable to a non-profit corporation. AGENCY shall notify COUNTY if its corporate authority is canceled, terminated, or otherwise lapses.

2.5 ~~AGENCY warrants and promises that it will~~ as a volunteer organization, will attempt to respond to emergency calls with appropriate equipment and sufficient trained personnel as needed to appropriately address the emergency situation. ~~AGENCY further warrants and promises that it will take reasonable measures to provide will mandate~~ appropriate training of all personnel and ~~ensure~~ proper certification of all firefighter staff. AGENCY will be acting as the Agent of the County pursuant to Section 352.004 of the Local Government Code. AGENCY's insurance is limited to the coverage of the CITY's insurance policy. CITY will not be liable for AGENCY's acts outside the municipality.

~~2.6 AGENCY warrants and promises that it shall maintain general liability insurance in amounts as are reasonable and customary for firefighting agencies similar to AGENCY. AGENCY shall add Collin County as an additional insured to AGENCY's liability insurance. AGENCY shall provide proof of liability insurance to COUNTY at the beginning of each term of this Agreement and upon request by Collin County.~~

### III. Obligations and Responsibilities of COUNTY.

3.1 COUNTY shall pay a yearly fee to AGENCY according to the following formulas: (1) \$750,000 divided by the total number of persons living in COUNTY's unincorporated areas, as computed by the COUNTY's GIS Department, multiplied by the specific population of the unincorporated area of the AGENCY's fire district as assigned by Collin County; and (2) \$200,000 divided by the total square miles of COUNTY's unincorporated area multiplied by the total square miles of the unincorporated area of the AGENCY's fire district as assigned by Collin County.

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Parker Fire Department  
Attn: Fire Chief, Mike Sheff  
5700 E. Parker Rd.  
Parker, TX 75002

To CITY:  
City of Parker  
Mayor's Office  
5700 E. Parker Rd.  
Parker, TX 75002

5.2 **Authority and Enforceability.** The Parties represent and warrant that this Agreement has been approved and or adopted by the Parties' authorized representatives and that the individual executing this Agreement on behalf of each Party has been duly authorized to do so. Each Party acknowledges and agrees that this Agreement is binding upon such Party and enforceable against such Party in accordance with its terms and conditions.

5.3 **Entire Agreement; Severability.** This Agreement contains the entire agreement between the Parties and this Agreement supersedes any prior oral or written understandings and agreements. This Agreement shall not be modified or amended except in writing signed by the Parties. The invalidity, in whole or in part, of any paragraph of this Agreement shall not affect the validity of the remainder of the Agreement or paragraph.

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5.10 **Authority.** The undersigned officers of the Parties by executing said document, acknowledge that they and/or their respective governing bodies have reviewed and approved this Agreement in full compliance with their respective bylaws, policies and the laws of the State of Texas. The persons executing this Agreement represent and warrant they possess the requisite authority to do so on behalf of the persons and entities set forth below.

In WITNESS WHEREOF; the parties hereto have executed this Agreement in multiple counterparts, each of which shall be deemed an original on the dates reflected below.

COUNTY

Collin County, Texas

AGENCY

\_\_\_\_\_  
County Judge, Keith Self  
Acting on behalf and by Authority  
Of the Collin County Commissioners

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

ATTEST:

CITY OF PARKER

	By:
Stacey Kemp, County Clerk	<u>Z Marshall, Mayor</u>
	Date:

**EXHIBIT A**

**MAP OF AGENCY FIRE DISTRICT**

**CITY COUNCIL  
FUTURE AGENDA ITEMS**

AGENDA DATE	ITEM DESCRIPTION	CONTACT	Notes
TBD	Comp Plan Report from subcommittee		
TBD	Interlocal with Wylie on Creekside Development		Quick claim deed for park land, trail and bridge maintenance.
TBD	Appointment process to Council	Pettle	The process Council must follow to appoint someone to fill a vacant seat (like we did with Patrick when Z was elected Mayor and his old seat was vacant). I can't find the Ordinance or Resolution that covers that but we agreed back then to review it. Let me know if I am not being clear and I will try again!
TBD	Codification Supplement	Smith	
TBD	Use of Consent Agenda	Marshall	
<b>December 3, 2013</b>	<b>Backup due to the City Secretary by November 25, 2013</b>		
December 3, 2013	Collin CAD Board of Directors Vote	Marshall	Will need a resolution and must be returned to Tax Appraiser by December 15.
December 3, 2013	Discussion of using a Consent Agenda	Marshall	
December 3, 2013	REPORT FROM ALLIED WASTE. [MARSHALL]	Allied	
December 3, 2013	Grant / Support Letter request from CTAP	Marshall	
December 3, 2013	CONSIDERATION, AND/OR ANY APPROPRIATE ACTION ON ZONING CHANGE REQUESTED BY WYNNE/JACKSON, INC. FOR RE-ZONING APPROXIMATELY 322.34 ACRES OF LAND LOCATED IN THE GW GUNNELL SURVEY	Shepherd	Tabled from 7/15
December 3, 2013	CONSIDERAION AND/OR ANY APPROPRIATE ACTION ON PARKER RANCH ESTATES.	Flanigan	Formerly Douglas tract.



**CITY COUNCIL  
FUTURE AGENDA ITEMS**

AGENDA DATE	ITEM DESCRIPTION	CONTACT	Notes
<b>December 17, 2013</b>	<b>Backup due to the City Secretary by December 9, 2013</b>		
December 17, 2013	Department reports	Various Departments	
December 17, 2013	PROCLAMATION RECOGNIZING THE PARKER WOMEN'S CLUB 40TH ANNIVERSARY.	Marshall	
<b>January 7, 2014</b>	<b>Backup due to the City Secretary by December 30, 2013</b>		
<b>January 21, 2014</b>	<b>Backup due to the City Secretary by January 13, 2014</b>		
January 21, 2014	Recognition of Scout Kade Johnson	Parks and Rec	Eagle scout project, games at ParkerFest.
January 21, 2014	P&R quarterly report	Parks and Rec	REQUIRED - DO NOT REMOVE FROM THIS AGENDA PER JEFF.
January 21, 2014	Allied Report		REQUIRED PER ORDINANCE AND AGREEMENT.
January 21, 2014	PRESENTATION AND DISCUSSION ON A LAND CONCEPT PLAN FOR 48 ACRES IN THE ETJ, GENERALLY LOCATED AT CURTIS RD AND LEWIS LN. [P&Z]	Flanigan/P&Z	Ron Haynes, Developer Need proper language from Jim.
January 21, 2014	Department Reports	Various Departments	
<b>February 4, 2014</b>	<b>Backup due to the City Secretary by January 27, 2014</b>		
<b>February 18, 2014</b>	<b>Backup due to the City Secretary by February 10, 2014</b>		
February 18, 2014	Call General Election	City Secretary	Mayor and two council seats Statutory Deadline is February 28, 2014.

**ANIMAL CONTROL REPORT  
OCTOBER 2013**

<b>Call #</b>  1	<b>Date:</b>	10/1/2013	<b>Caller Remarks:</b>	SKUNK IN A TRAP IN FRONT OF BARN.VG	
	<b>Invoice Type:</b>	Service Fee Only		<b>Expected Charge:</b>	\$50.00
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

<b>Call #</b>  2	<b>Date:</b>	10/3/2013	<b>Caller Remarks:</b>	SKUNK IN A TRAP NEAR WINDOWS OF GARAGE - FRONT YARD.VG	
	<b>Invoice Type:</b>	Service Fee Only		<b>Expected Charge:</b>	\$50.00
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

<b>Call #</b>  3	<b>Date:</b>	10/3/2013	<b>Caller Remarks:</b>	SKUNK IN A TRAP-BACKYARD.VG	
	<b>Invoice Type:</b>	Service Fee Only		<b>Expected Charge:</b>	\$50.00
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

<b>Call #</b>  4	<b>Date:</b>	10/8/2013	<b>Caller Remarks:</b>	2 SKUNKS IN 2 SEPARATE TRAPS.VG - NO ANIMAL CONTROL AVAILABLE IN MURPHY TODAY 10/7. WILL CALL BACK IN TOMORROW.	
	<b>Invoice Type:</b>	Service Fee Only		<b>Expected Charge:</b>	\$50.00
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

<b>Call #</b>  5	<b>Date:</b>	10/8/2013	<b>Caller Remarks:</b>	SKUNK IN A TRAP NEAR WINDOWS OF GARAGE - FRONT YARD.VG	
	<b>Invoice Type:</b>	Service Fee Only		<b>Expected Charge:</b>	\$50.00
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

**ANIMAL CONTROL REPORT  
OCTOBER 2013**

<b>Call #</b> 6	<b>Date:</b>	10/9/2013	<b>Caller Remarks:</b>	SKUNK IN A TRAP IN BACK BY POOL.VG	
	<b>Invoice Type:</b>	Service Fee Only		<b>Expected Charge:</b>	\$50.00
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

<b>Call #</b> 7	<b>Date:</b>	10/14/2013	<b>Caller Remarks:</b>	DEAD SKUNK IN A TRASH BAG.VG	
	<b>Invoice Type:</b>	No Charge		<b>Expected Charge:</b>	\$0.00
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Dead Animal	City Personnel	City Pick Up	Destroyed	

<b>Call #</b> 8	<b>Date:</b>	10/14/2013	<b>Caller Remarks:</b>	SKUNK IN A TRAP LOCATED ON THE FRONT DRIVEWAY.VG	
	<b>Invoice Type:</b>	Service Fee Only		<b>Expected Charge:</b>	\$50.00
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

<b>Call #</b> 9	<b>Date:</b>	10/16/2013	<b>Caller Remarks:</b>	DEAD SKUNK IN RD WESTBOUND BETSY LN BETWEEN DUBLIN PARK & DUBLIN RD.VG	
	<b>Invoice Type:</b>	Service Fee Only		<b>Expected Charge:</b>	\$50.00
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Dead Animal	Murphy Animal Control	Murphy Pick Up	Destroyed	

<b>Call #</b> 10	<b>Date:</b>	10/21/2013	<b>Caller Remarks:</b>	SKUNK IN A TRAP LEFT SIDE OF FRONT DOOR IN THE BUSHES.VG	
	<b>Invoice Type:</b>	Service Fee Only		<b>Expected Charge:</b>	\$50.00
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

**ANIMAL CONTROL REPORT  
OCTOBER 2013**

Call # 11	Date:	10/22/2013	Caller Remarks:	SKUNK IN A TRAP LOCATED ON THE FRONT DRIVEWAY.VG	
	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

Call # 12	Date:	10/23/2013	Caller Remarks:	SKUNK IN A TRAP IN BACK NEXT TO BERM.VG	
	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

Call # 13	Date:	10/24/2013	Caller Remarks:	SKUNK IN A TRAP-WEST SIDE OF HOUSE.VG	
	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

Call # 14	Date:	10/24/2013	Caller Remarks:	DOG BITE. QUARANTINED AT VETS. RELEASED 11/2/13.VG	
	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition	
	Other	Murphy Animal Control	Other	Other	

Call # 15	Date:	10/25/2013	Caller Remarks:	SKUNK IN A TRAP-WEST SIDE OF HOUSE.VG	
	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type	Action Taken By:	Response	Disposition	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	



**ANIMAL CONTROL REPORT  
OCTOBER 2013**

16	<b>Call #</b>	<b>Date:</b>	10/25/2013	<b>Caller Remarks:</b>	STRAY CHOCOLATE FEMALE LAB RAL. SHE PUT THE DOG IN HER BACKYARD TO PREVENT FROM BEING RUN OVER.VG	
	<b>Invoice Type:</b>	No Charge		<b>Expected Charge:</b>	\$0.00	
	<b>Call Type</b>	<b>Action Taken By:</b>		<b>Response</b>	<b>Disposition</b>	
	Stray	Murphy Animal Control		Murphy Pick Up	Returned to Owner	

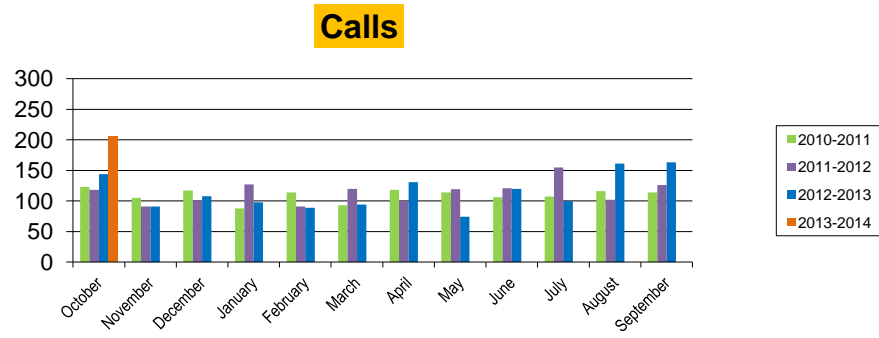
17	<b>Call #</b>	<b>Date:</b>	10/29/2013	<b>Caller Remarks:</b>	2 STRAY DOGS ON DILLEHAY. LAB WAS HIT AND IS BEING TAKEN TO MURPHY BY PARKER. 2ND DOG IS BEING HELD UNTIL MURPHY COMES OUT.VG	
	<b>Invoice Type:</b>	No Charge		<b>Expected Charge:</b>	\$0.00	
	<b>Call Type</b>	<b>Action Taken By:</b>		<b>Response</b>	<b>Disposition</b>	
	Stray	Murphy Animal Control		Murphy Pick Up	Returned to Owner	

18	<b>Call #</b>	<b>Date:</b>	10/29/2013	<b>Caller Remarks:</b>	SKUNK IN A TRAP NEXT TO BLDG.VG	
	<b>Invoice Type:</b>	Service Fee Only		<b>Expected Charge:</b>	\$50.00	
	<b>Call Type</b>	<b>Action Taken By:</b>		<b>Response</b>	<b>Disposition</b>	
	Stray	Murphy Animal Control		Murphy Pick Up	Destroyed	

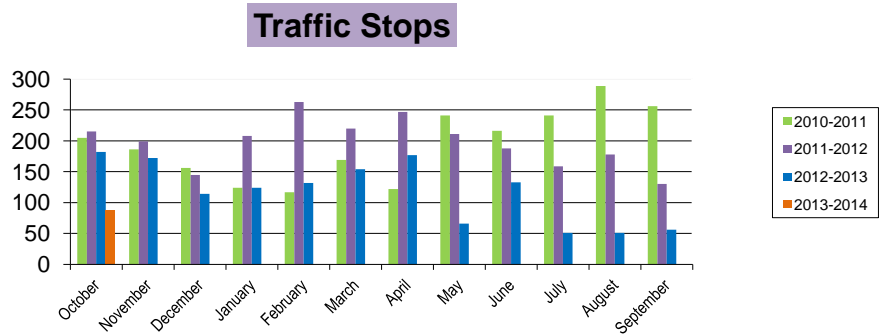
<b>Call #</b>	<b>Date:</b>	10/30/2013	<b>Caller Remarks:</b>	TRAPPED ANIMAL.KC	
19	<b>Invoice Type:</b>	Service Fee Only		<b>Expected Charge:</b>	\$50.00
	<b>Call Type</b>	<b>Action Taken By:</b>	<b>Response</b>	<b>Disposition</b>	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	
				<b>TOTAL =</b>	<b>\$800</b>

City of Parker  
POLICE DEPARTMENT  
MONTHLY REPORT

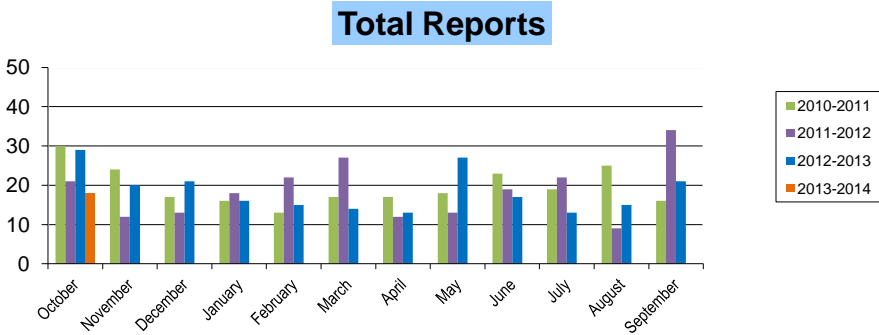
Calls				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	123	118	144	205
November	105	91	91	
December	117	101	108	
January	88	127	98	
February	114	91	89	
March	93	120	94	
April	118	100	131	
May	114	119	74	
June	106	121	120	
July	107	155	100	
August	116	102	161	
September	114	126	163	
<b>Y-T-D Total</b>	<b>1315</b>	<b>1371</b>	<b>1373</b>	<b>205</b>



Traffic Stops				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	205	215	182	87
November	186	199	172	
December	156	145	114	
January	124	208	124	
February	117	263	132	
March	169	220	154	
April	122	247	177	
May	241	211	66	
June	216	188	133	
July	241	159	51	
August	289	178	51	
September	256	130	56	
<b>Y-T-D Total</b>	<b>2322</b>	<b>2363</b>	<b>1412</b>	<b>87</b>



Total Reports				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	30	21	29	18
November	24	12	20	
December	17	13	21	
January	16	18	16	
February	13	22	15	
March	17	27	14	
April	17	12	13	
May	18	13	27	
June	23	19	17	
July	19	22	13	
August	25	9	15	
September	16	34	21	
<b>Y-T-D Total</b>	<b>235</b>	<b>222</b>	<b>221</b>	<b>18</b>

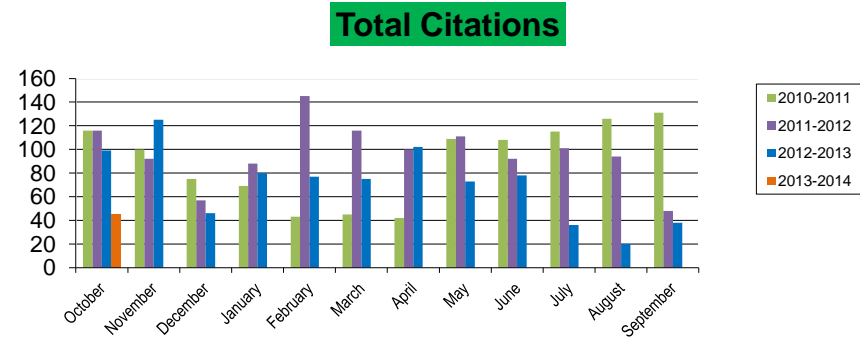
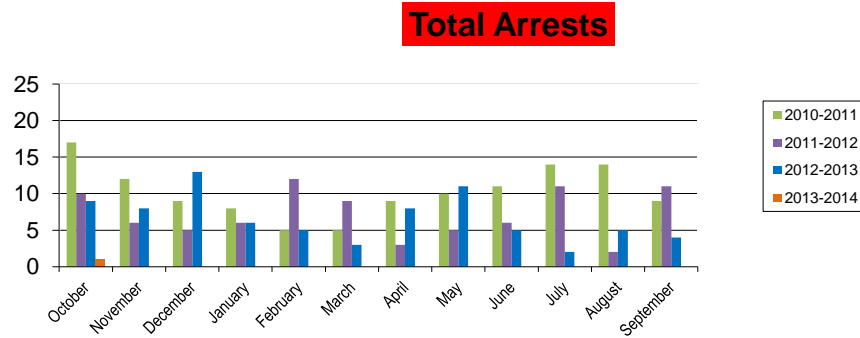


City of Parker  
POLICE DEPARTMENT  
MONTHLY REPORT

Total Arrests				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	17	10	9	1
November	12	6	8	
December	9	5	13	
January	8	6	6	
February	5	12	5	
March	5	9	3	
April	9	3	8	
May	10	5	11	
June	11	6	5	
July	14	11	2	
August	14	2	5	
September	9	11	4	
Y-T-D Total	123	86	79	1

Total Citations				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	116	116	99	45
November	100	92	125	
December	75	57	46	
January	69	88	80	
February	43	145	77	
March	45	116	75	
April	42	100	102	
May	109	111	73	
June	108	92	78	
July	115	101	36	
August	126	94	20	
September	131	48	38	
Y-T-D Total	1079	1160	849	45



City of Parker  
POLICE DEPARTMENT  
VEHICLE MAINTENANCE

[illegible]



## RESERVE OFFICERS

[illegible]

Date: 11/04/2013  
Time: 09:28:20

## CRIMINAL SECTION

Court City of Parker				TRAFFIC MISDEMEANORS			NON-TRAFFIC MISDEMEANORS		
Month	10	Year	2013	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
<b>1. Total Cases Pending First of Month:</b>				1,437	5	0	23	475	10
a. Active Cases				952	4	0	10	240	5
b. Inactive Cases				485	1	0	13	235	5
<b>2. New Cases Filed</b>				38	0	0	0	7	0
<b>3. Cases Reactivated</b>				9	0	0	0	0	0
<b>4. All Other Cases Added</b>				0	0	0	0	0	0
<b>5. Total Cases on Docket</b> (Sum of Lines 1a, 2, 3 & 4)				999	4	0	10	247	5
<b>6. Dispositions Prior to Court Appearance or Trial:</b>									
a. Uncontested Dispositions (Disposed without appearance before a judge (CCP Art. 27.14))				56	0	0	2	25	0
b. Dismissed by Prosecution				0	0	0	0	0	0
<b>7. Dispositions at Trial:</b>									
a. Convictions									
1) Guilty Plea or Nolo Contendere				0	0	0	0	0	0
2) By the Court				0	0	0	0	0	0
3) By the Jury				0	0	0	0	0	0
b. Acquittals:									
1) By the Court				0	0	0	0	0	0
2) By the Jury				0	0	0	0	0	0
c. Dismissed by Prosecution				0	0	0	0	0	0
<b>8. Compliance Dismissals:</b>									
a. After Driver Safety Course (CCP, Art. 45.0511)				9					
b. After Deferred Disposition (CCP, Art. 45.051)				12	0	0	0	0	0
c. After Teen Court (CCP, Art. 45.052)				0	0	0	0	0	0
d. After Tobacco Awareness Course (HSC, Sec. 161.253)								0	
e. After Treatment for Chemical Dependency (CCP, Art. 45.053)							0	0	
f. After Proof of Financial Responsibility (TC, Sec. 601.193)				8					
g. All Other Transportation Code Dismissals				1	0	0	0	0	0
<b>9. All Other Dispositions</b>				0	0	0	0	0	0
<b>10. Total Cases Disposed</b> (Sum of Lines 6, 7, 8 & 9)				86	0	0	2	25	0
<b>11. Cases Placed on Inactive Status</b>				7	0	0	0	2	0
<b>12. Total Cases Pending End of Month:</b>				1,389	5	0	21	457	10
a. Active Cases (Equals Line 5 minus the sum of Lines 10 & 11)				906	4	0	8	220	5
b. Inactive Cases (Equals Line 1b minus Line 3 plus Line 11)				483	1	0	13	237	5
<b>13. Show Cause Hearings Held</b>				10	0	0	0	1	0
<b>14. Cases Appealed:</b>									
a. After Trial				0	0	0	0	0	0
b. Without Trial				0	0	0	0	0	0

# **ADDITIONAL ACTIVITY**

Court City of Parker		NUMBER GIVEN	NUMBER REQUESTS FOR COUNSEL
Month 10	Year 2013		
<b>1. Magistrate Warnings:</b>			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	0
c. Felonies		0	0
			<b>TOTAL</b>
<b>2. Arrest Warrants Issued:</b>			9
a. Class C Misdemeanors			
b. Class A and B Misdemeanors			0
c. Felonies			0
<b>3. Capases Pro Fine Issued</b>			0
<b>4. Search Warrants Issued</b>			0
<b>5. Warrants for Fire, Health and Code Inspections Filed</b> (CCP, Art. 18.65)			0
<b>6. Examining Trials Conducted</b>			0
<b>7. Emergency Mental Health Hearings Held</b>			0
<b>8. Magistrate's Orders for Emergency Protection Issued</b>			0
<b>9. Magistrate's Orders Ignition Interlock Device Issued</b> (CCP, Art. 17.441)			0
<b>10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond</b>			0
<b>11. Driver's License Denial, Revocation or Suspension Hearings Held</b> (TC, Sec. 521.540)			0
<b>12. Disposition of Stolen Property Hearings Held</b> (CCP, Ch. 47)			0
<b>13. Peace Bond Hearings Held</b>			0
<b>14. Cases in Which Fine and Court Costs Satisfied by Community Service:</b>			
a. Partial Satisfaction			0
b. Full Satisfaction			0
<b>15. Cases in Which Fine and Court Costs Satisfied by Jail Credit</b>			0
<b>16. Cases in Which Fine and Court Costs Waived for Indigency</b>			0
<b>17. Amount of Fines and Court Costs Waived for Indigency</b>			\$ 0.00
<b>18. Fines, Court Costs and Other Amounts Collected:</b>			
a. Retained by City			\$ 5,294.82
b. Remitted to State			\$ 3,301.28
c. Total			\$ 8,656.10

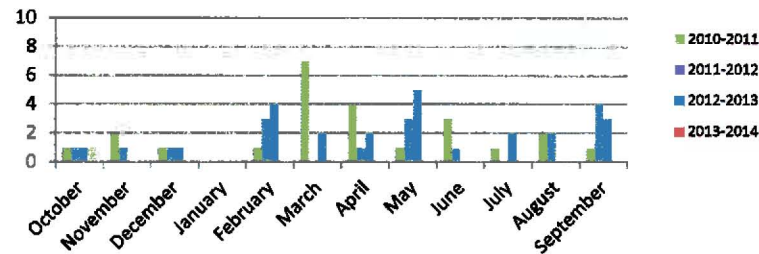


<b>BUILDING PERMIT TOTALS</b>	
<b>Oct-13</b>	
ACCESSORY/OUTBUILDING PERMITS	1
IRRIGATION/LAWN SPRINKLER PERMITS	6
MISCELLANEOUS PERMITS	14
SWIMMING POOL PERMITS	8
REMODEL/ADDITION PERMITS	2
SINGLE FAMILY RESIDENTIAL PERMITS	3
INSPECTIONS	106

# PERMIT GRAPHS

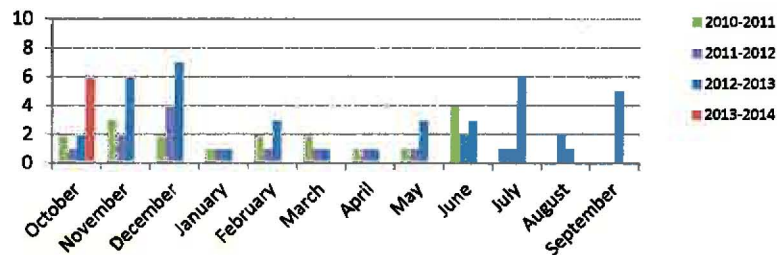
Accessory/Outbuildings Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	1	1	1	1
November	2	1	0	
December	1	1	1	
January	0	0	0	
February	1	3	4	
March	7	0	2	
April	4	1	2	
May	1	3	5	
June	3	1	0	
July	1	0	2	
August	2	2	0	
September	1	4	3	
Y-T-D Total	24	17	20	1

## Accessory/Outbuilding Permits



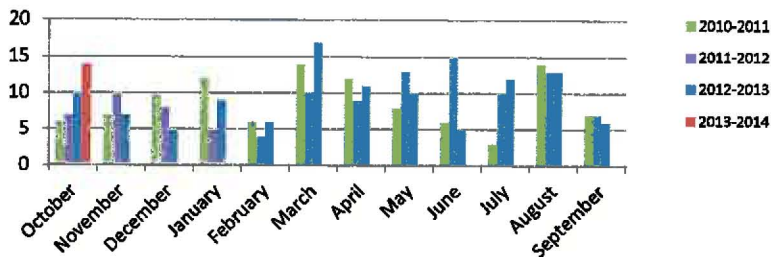
Irrigation/Lawn Sprinkler Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	2	1	2	6
November	3	2	6	
December	2	4	7	
January	1	1	1	
February	2	1	3	
March	2	1	1	
April	1	1	1	
May	1	1	3	
June	4	2	3	
July	1	1	6	
August	0	2	1	
September	0	0	5	
Y-T-D Total	19	17	39	6

## Irrigation/Lawn Sprinkler Permits



Miscellaneous Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	6	7	10	14
November	7	10	7	
December	10	8	5	
January	12	5	9	
February	6	4	6	
March	14	10	17	
April	12	9	11	
May	8	13	10	
June	6	15	5	
July	3	10	12	
August	14	13	13	
September	7	7	6	
Y-T-D Total	105	111	111	14

## Miscellaneous Permits

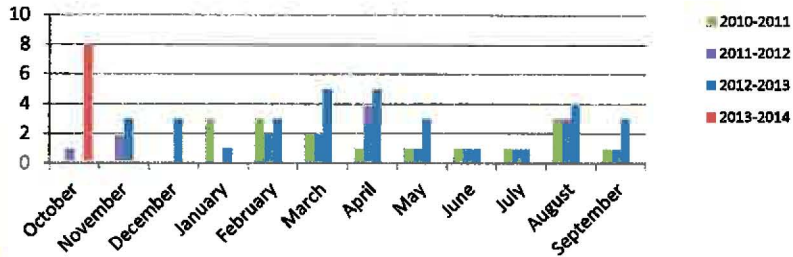




# PERMIT GRAPHS

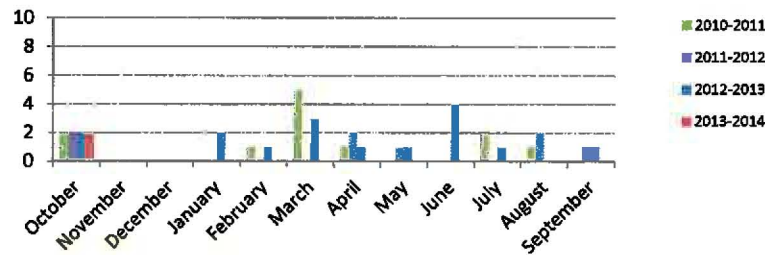
Swimming Pool Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	0	1	0	8
November	0	2	3	
December	0	0	3	
January	3	0	1	
February	3	2	3	
March	2	2	5	
April	1	4	5	
May	1	1	3	
June	1	1	1	
July	1	1	1	
August	3	3	4	
September	1	1	3	
Y-T-D Total	16	18	32	8

## Swimming Pool Permits



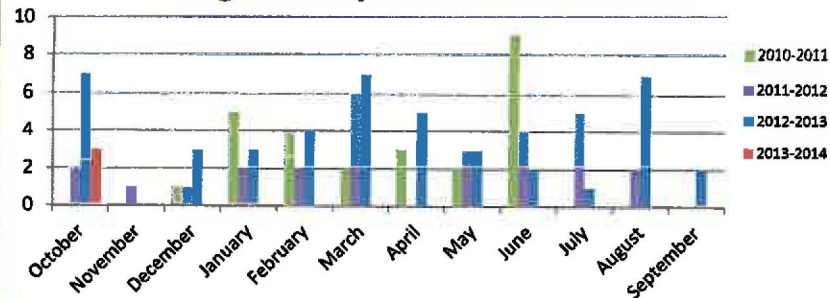
Remodel/Addition Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	2	2	2	2
November	0	0	0	
December	0	0	0	
January	0	0	2	
February	1	0	1	
March	5	0	3	
April	1	2	1	
May	0	1	1	
June	0	0	4	
July	2	0	1	
August	1	2	0	
September	0	1	1	
Y-T-D Total	12	8	16	2

## Remodel/Addition Permits



Single Family Residential Building Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	0	2	7	3
November	0	1	0	
December	1	1	3	
January	5	2	3	
February	4	2	4	
March	2	6	7	
April	3	0	5	
May	2	3	3	
June	9	4	2	
July	0	5	1	
August	0	2	7	
September	2	0	2	
Y-T-D Total	28	28	44	3

## Single Family Residential Permits



CITY OF PARKER  
PERMIT LOG  
OCTOBER 2013

PERMIT NUMBER	ISSUE DATE	TYPE	ADDRESS	CONTRACTOR	DESCRIPTION	ESTIMATED VALUE	TOTAL SQUARE FOOTAG	PERMIT FEE	DEPOSIT FEE	WATER METER FEE
2013-1020	10/9/2013	ACC	5409 ELISA LN	EMBSER	WORKSHOP	9,300	700	100.00	NA	NA
2013-2010	10/28/2013	ELEC	6100 GREGORY LN	ALTO ELECTRIC	PANEL CHANGE OUT	NA	NA	75.00	NA	NA
2013-6029	10/2/2013	FENCE	7504 MEADOW GLEN DR	NETLOC INC.	FENCE	8,500	NA	75.00	NA	NA
2013-6031	10/9/2013	FENCE	7408 MEADOW GLEN DR	PLANO GARAGE DOOR AND OPENER	FENCE	2,623	NA	75.00	NA	NA
2013-6032	10/23/2013	FENCE	7000 STONY OAK CT	TITAN FENCE	FENCE	20,000	NA	75.00	NA	NA
2013-6033	10/23/2013	FENCE	7502 MEADOW GLEN DR	NETLOC	FENCE	11,500	NA	75.00	NA	NA
2013-6035	10/24/2013	FENCE	4401 WILLOW RIDGE DR	SMITH FENCE CO	FENCE	6,000	NA	75.00	NA	NA
2013-3013	10/9/2013	FSPR	6707 OVERBROOK DR	RES COM FIRE SYSTEMS	FIRE SPRINKLER	NA	NA	150.00	NA	NA
2013-4025	10/7/2013	IRR	7211 FOREST BEND DR	ML JOHNSON	IRRIGATION SYSTEM	1,100	NA	75.00	NA	NA
2013-4026	10/16/2013	IRR	7305 FOREST BEND DR	ML JOHNSON	IRRIGATION SYSTEM	1,100	NA	75.00	NA	NA
2013-4027	10/18/2013	IRR	6905 STONY OAK CT	IRRI TECH	IRRIGATION SYSTEM	13,786	NA	75.00	NA	NA
2013-4028	10/21/2013	IRR	4604 VISTA RIDGE	SOAK N GROW	IRRIGATION SYSTEM	1,000	NA	75.00	NA	NA
2013-4029	10/21/2013	IRR	4606 VISTA RIDGE	SOAK N GROW	IRRIGATION SYSTEM	1,000	NA	75.00	NA	NA
2013-4030	10/23/2013	IRR	4206 BOULDER DR	GREEN DREAM OUTDOORS	IRRIGATION SYSTEM	4,000	NA	75.00	NA	NA
2013-5015	10/25/2013	MECH	4904 DUBLIN CREEK CIR	CRAWFORD SERVICES	CHANGE OUT OF HVAC EQUIPMENT	NA	NA	75.00	NA	NA
2013-7030	10/8/2013	PLUM	2409 DUBLIN RD	BAKER BROTHERS	REPLACE GAS WATER HEATER	NA	NA	75.00	NA	NA
2013-7031	10/10/2013	PLUM	7258 MOSS RIDGE RD	LONE STAR WATER SERVICE	REPLACE ELEC WATER HEATER	NA	NA	75.00	NA	NA
2013-7032	10/14/2013	PLUM	5211 EDGEWATER CT	TRULY NOBLE SERVICES	GAS PRESSURE TEST	NA	NA	75.00	NA	NA
2013-7033	10/18/2013	PLUM	5904 BRACKNELL DR	ARS	WATER HEATER REPLACEMENT	NA	NA	75.00	NA	NA
2013-7034	10/24/2013	PLUM	6003 ANDOVER DR	ALS PLUMBING	50 GAL GAS W/H IN WALK IN ATTIC	NA	NA	75.00	NA	NA
2013-7035	10/31/2013	PLUM	4509 BOULDER DR	ARS RESCUE ROOTER	REPLACE GAS WATER HEATER	NA	NA	75.00	NA	NA
2013-10027	10/2/2013	POOL	7208 MEADOW GLEN DR	THE POOL MAN	POOL	70,000	NA	500.00	NA	NA
2013-10029	10/7/2013	POOL	6207 SOUTHRIDGE PKWY	HOBERT POOLS	POOL	50,000	NA	500.00	NA	NA
2013-10030	10/9/2013	POOL	6405 NORTHRIDGE PKWY	POOL CRAFT	POOL	60,000	NA	500.00	NA	NA
2013-10031	10/17/2013	POOL	5203 EDGEWATER CT	CLEVE ADAMSON CUSTOM HOMES	POOL	45,000	NA	500.00	NA	NA
2013-10032	10/17/2013	POOL	6504 SOUTHRIDGE PKWY	CUSTOM OUTDOOR TRENDS	POOL	66,572	NA	500.00	NA	NA
2013-10033	10/23/2013	POOL	5904 DUNNAWAY CROSSING	FOLEY POOLS	POOL	40,000	NA	500.00	NA	NA
2013-10034	10/25/2013	POOL	5601 KENSINGTON CT	SUMMERHILL POOLS	POOL	71,959	NA	500.00	NA	NA
2013-10035	10/30/2013	POOL	7504 MEADOW GLEN DR	RVERBEND	POOL	60,000	NA	500.00	NA	NA

CITY OF PARKER  
PERMIT LOG  
OCTOBER 2013

PERMIT NUMBER	ISSUE DATE	TYPE	ADDRESS	CONTRACTOR	DESCRIPTION	ESTIMATED VALUE	TOTAL SQUARE FOOTAG	PERMIT FEE	DEPOSIT FEE	WATER METER FEE
2013-80016	10/9/2013	REMOD	6902 STONY OAK CT	M CHRISTOPHER HOMES	REMODEL	74,910	681	974.10	NA	NA
2013-80017	10/30/2013	REMOD	5807 COX FARM EST	ALL IN ONE CONSTRUCTION	ADDITION	90,000	2,100	1,251.00	NA	NA
2013-9036	10/7/2013	SFR	6203 NORTHRIDGE PKWY	PAUL TAYLOR HOMES	NEW RESIDENCE	519,029	7,141	4,463.19	1,000	2,000
2013-9037	10/9/2013	SFR	7301 FOREST BEND DR	GRAND HOMES	NEW RESIDENCE	627,900	9,539	5,712.22	1,000	2,000
2013-9038	10/17/2013	SFR	6402 SOUTHRIDGE PKWY	M CHRISTOPHER CUSTOM HOMES	NEW RESIDENCE	400,400	5,280	3,365.20	1,000	2,000
					TOTALS=	2,255,679		21,440.71	3,000	6,000

## INSPECTION LOG OCTOBER 2013

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2013-1009	3203 BLUFFS LN	ACC	BUILDING FINAL	9/23/2013	10/9/2013	TRUE	FAILED 9/23/13	FINAL	1
2013-1017	6007 WESTON CT	ACC	BUILDING FINAL	9/30/2013	10/4/2013	TRUE	FAILED 9/30/13	FINAL	1
2013-1019	4204 SYCAMORE LN	ACC	BUILDING FINAL	10/2/2013	10/2/2013	TRUE		FINAL	1
2013-1018	4204 SYCAMORE LN	ACC	FOUNDATION	10/2/2013	10/2/2013	TRUE		FINAL	1
2013-1018	4204 SYCAMORE LN	ACC	FRAMING	10/2/2013	10/2/2013	TRUE		FINAL	1
2013-1018	4204 SYCAMORE LN	ACC	BUILDING FINAL	10/2/2013	10/2/2013	TRUE		FINAL	1
2013-1018	4204 SYCAMORE LN	ACC	PLUMBING TOP-OUT	10/2/2013	10/2/2013	TRUE		FINAL	1
2013-1004	3710 SADDLE TRL	ACC	OTHER	10/9/2013	10/9/2013	TRUE	ELECTRICAL UNDERGROUND	FINAL	1
2013-1020	5409 ELISA LN	ACC	FOUNDATION	10/15/2013	10/15/2013	TRUE		ISS	1
2013-3012	7405 FOREST BEND DR	FSPR	FIRE HYDRO VISUAL	10/1/2013		FALSE	FAILED 10/1/13	ISS	1
2013-3013	6707 OVERBROOK DR	FSPR	FIRE HYDRO VISUAL	10/16/2013	10/16/2013	TRUE		ISS	1
2013-4021	7000 STONY OAK CT	IRR	BACKFLOW CERTIFICATE ON FILE	10/3/2013	10/3/2013	TRUE		FINAL	1
2013-4028	4604 VISTA RIDGE	IRR	BACKFLOW CERTIFICATE ON FILE	10/29/2013	10/29/2013	TRUE		FINAL	1
2013-7032	5211 EDGEWATER CT	PLUM	OTHER	10/14/2013	10/14/2013	TRUE	GAS TEST	FINAL	1
2013-7030	2409 DUBLIN RD	PLUM	WATER HEATER	10/17/2013	10/17/2013	TRUE		FINAL	1
2013-10015	3203 BLUFFS LN	POOL	POOL FINAL	9/23/2013	10/9/2013	TRUE	FAILED 9/23/13	FINAL	1
2013-10028	7008 PARKER RD E	POOL	BELLY STEEL	9/25/2013	10/1/2013	TRUE	FAILED 9/25/13	ISS	1
2013-10024	6905 STONY OAK CT	POOL	DECK STEEL	10/1/2013	10/1/2013	TRUE		ISS	1
2013-10019	5904 SILVERTON CT	POOL	POOL FINAL	10/4/2013	10/8/2013	TRUE	FAILED 10/4/13	FINAL	2
2013-10020	4906 DUBLIN CREEK CIR	POOL	DECK STEEL	10/9/2013	10/9/2013	TRUE		ISS	1
2013-10025	6201 NORTHRIDGE PKWY	POOL	DECK STEEL	10/11/2013	10/22/2013	TRUE		ISS	1
2013-10027	7208 MEADOW GLEN DR	POOL	BELLY STEEL	10/15/2013	10/15/2013	TRUE		ISS	1
2013-10032	6504 SOUTHRIDGE PKWY	POOL	BELLY STEEL	10/23/2013	10/23/2013	TRUE		ISS	1
2013-10029	6207 SOUTHRIDGE PKWY	POOL	BELLY STEEL	10/28/2013	10/28/2013	TRUE		ISS	1
2013-10033	5904 DUNNAWAY CROSSING	POOL	BELLY STEEL	10/29/2013	10/29/2013	TRUE		ISS	1
2013-80012	7225 MOSS RIDGE RD	REMOD	PLUMBING TOP-OUT	8/23/2013	10/11/2013	TRUE	FAILED 8/23/13	ISS	1
2013-80010	5807 ASCOT CT	REMOD	BUILDING FINAL	10/7/2013	10/7/2013	TRUE		FINAL	1
2013-80012	7225 MOSS RIDGE RD	REMOD	ELECTRICAL ROUGH	10/11/2013	10/11/2013	TRUE		ISS	1



## INSPECTION LOG OCTOBER 2013

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2013-80012	7225 MOSS RIDGE RD	REMOD	MECHANICAL ROUGH	10/11/2013	10/11/2013	TRUE		ISS	1
2013-80012	7225 MOSS RIDGE RD	REMOD	FRAMING	10/11/2013	10/11/2013	TRUE		ISS	1
2013-80015	5904 SILVERTON CT	REMOD	PLUMBING ROUGH	10/31/2013	10/31/2013	TRUE		ISS	1
2013-9013	7000 STONY OAK CT	SFR	BUILDING FINAL	9/26/2013	10/4/2013	TRUE	FAILED 9/26/13	FINAL	1
2013-9007	7505 FOREST BEND DR	SFR	FOUNDATION	10/1/2013	10/1/2013	TRUE		ISS	1
2013-9035	6903 AUDUBON DR	SFR	T-POLE	10/2/2013	10/2/2013	TRUE		ISS	1
2013-9029	7204 MEADOW GLEN DR	SFR	PLUMBING ROUGH	10/2/2013	10/8/2013	TRUE	FAILED 10/2/13 & 10/4/13	ISS	3
2013-9029	7204 MEADOW GLEN DR	SFR	FORM SURVEY	10/2/2013	10/2/2013	TRUE		ISS	1
2013-9009	4406 BOULDER DR	SFR	BUILDING FINAL	10/3/2013	10/3/2013	TRUE		FINAL	1
2013-9009	4406 BOULDER DR	SFR	SURVEY PLAT	10/3/2013	10/3/2013	TRUE		FINAL	1
2013-9028	6205 NORTHRIDGE PKWY	SFR	PLUMBING ROUGH	10/4/2013	10/9/2013	TRUE	FAILED 10/4/13	ISS	2
2013-9028	6205 NORTHRIDGE PKWY	SFR	FORM SURVEY	10/4/2013	10/4/2013	TRUE		ISS	1
2013-9018	4604 VISTA RIDGE	SFR	DRIVEWAY APPROACH	10/4/2013	10/4/2013	TRUE		ISS	1
2013-9010	4606 VISTA RIDGE	SFR	DRIVEWAY APPROACH	10/4/2013	10/4/2013	TRUE		ISS	1
2013-9034	4909 RESERVE CT	SFR	PLUMBING ROUGH	10/8/2013	10/9/2013	TRUE	FAILED 10/8/13	ISS	2
2013-9020	7305 FOREST BEND DR	SFR	METER RELEASE - ELECTRIC	10/9/2013	10/9/2013	TRUE		ISS	1
2013-9034	4909 RESERVE CT	SFR	FORM SURVEY	10/9/2013	10/9/2013	TRUE		ISS	1
2013-9020	7305 FOREST BEND DR	SFR	METER RELEASE - GAS	10/10/2013	10/10/2013	TRUE		ISS	1
2013-9019	7405 FOREST BEND DR	SFR	DRIVEWAY APPROACH	10/10/2013	10/10/2013	TRUE		ISS	1
2013-9018	4604 VISTA RIDGE	SFR	METER RELEASE - ELECTRIC	10/10/2013	10/10/2013	TRUE		ISS	1
2013-9018	4604 VISTA RIDGE	SFR	METER RELEASE - GAS	10/10/2013	10/10/2013	TRUE		ISS	1
2013-9010	4606 VISTA RIDGE	SFR	METER RELEASE - ELECTRIC	10/10/2013	10/10/2013	TRUE		ISS	1
2013-9010	4606 VISTA RIDGE	SFR	METER RELEASE - GAS	10/10/2013	10/10/2013	TRUE		ISS	1
2013-9035	6903 AUDUBON DR	SFR	PLUMBING ROUGH	10/11/2013	10/11/2013	TRUE		ISS	1
2013-9035	6903 AUDUBON DR	SFR	FORM SURVEY	10/11/2013	10/11/2013	TRUE		ISS	1
2013-9024	6707 OVERBROOK DR	SFR	PLUMBING TOP-OUT	10/11/2013	10/23/2013	TRUE	FAILED 10/11/13 & 10/16/13	ISS	3
2013-9024	6707 OVERBROOK DR	SFR	ELECTRICAL ROUGH	10/11/2013	10/23/2013	TRUE	FAILED 10/11/13 & 10/16/13	ISS	3
2013-9024	6707 OVERBROOK DR	SFR	MECHANICAL ROUGH	10/11/2013	10/23/2013	TRUE	FAILED 10/11/13 & 10/16/13	ISS	3

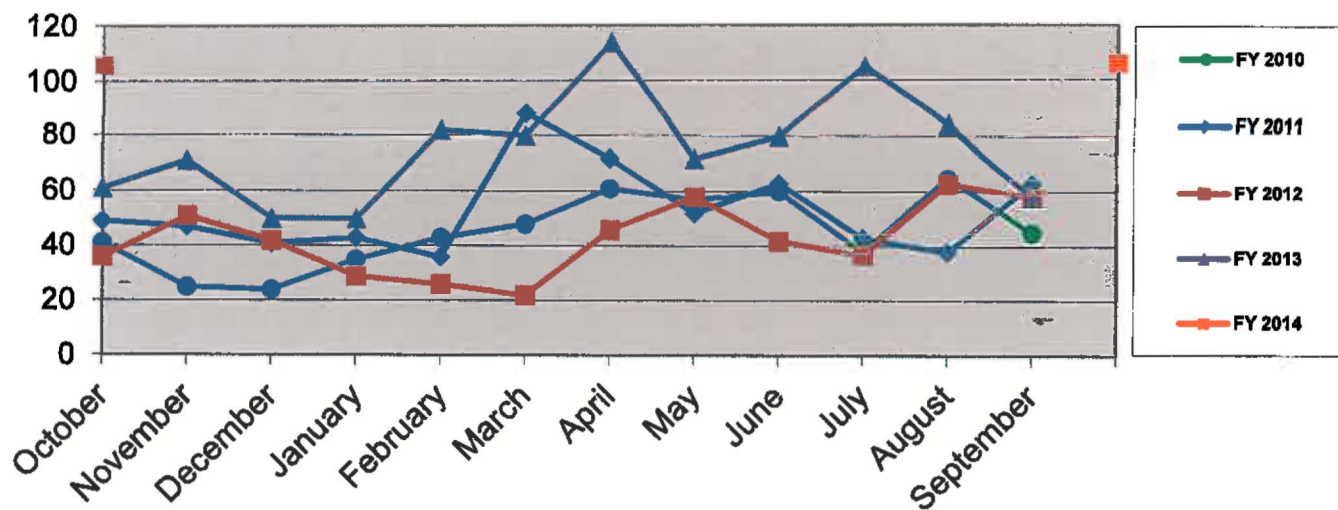


## 44

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## Monthly Inspection Report

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
<b>October</b>	41	49	36	61	106
<b>November</b>	25	47	51	71	
<b>December</b>	24	41	42	50	
<b>January</b>	35	43	29	50	
<b>February</b>	43	36	26	82	
<b>March</b>	48	88	22	80	
<b>April</b>	61	72	46	114	
<b>May</b>	57	52	58	72	
<b>June</b>	60	63	42	80	
<b>July</b>	38	43	37	105	
<b>August</b>	65	38	63	84	
<b>September</b>	45	63	58	58	
<b>Year Total</b>	<b>542</b>	<b>635</b>	<b>510</b>	<b>907</b>	<b>106</b>



# CODE ENFORCEMENT REPORT

## 2013-2014

Violation Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD Totals
High Grass	2												2
Illegal Dumping													0
Illegal Structure													0
Illegal Vehicle													0
Junked Vehicles													0
Lot Maintenance	1												1
Trash and Debris	1												1
<b>ITEM TOTALS</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>

Officer Actions	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD Totals
Verbal Warnings	3												3
Complied/Resolved	3												3
10 Day Notice (Letters	2												2
Extension Granted													0
Complied/Resolved	2												2
Citations Issued													0
Stop Work Order													0
Misc													0
<b>ITEM TOTALS</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>