



Council Agenda Item

Budget Account Code:	Meeting Date: January 7, 2014
Budgeted Amount:	Department/ Requestor:
Fund Balance-before expenditure:	Prepared by: C Smith
Estimated Cost:	Date Prepared: December 18, 2013
Exhibits:	1. Proposed Minutes

AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES
FOR DECEMBER 17, 2013. [SMITH]

SUMMARY

Please review the attached minutes and contact me with any necessary changes. I will amend the minutes prior to the meeting.

Thank you,
Carrie

POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter – Office Use			
Approved by:			
Department Head:	Carrie Smith <i>Smith</i>	Date:	1/2/2014
City Attorney:		Date:	
City Administrator:	<i>Tiffy T</i>	Date:	1/2/14

MINUTES
CITY COUNCIL MEETING
December 17, 2013

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Marshall called the meeting to order at 5:30 p.m. Councilmembers Stone, Standridge, Levine, Pettle and Taylor were present.

Staff Present: City Attorney James Shepherd, City Administrator Jeff Flanigan, City Secretary Carrie Smith, Interim Police Chief Bill Rushing, Officer Delia Hernandez and Fire Chief Mike Sheff.

EXECUTIVE SESSION –

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

Govt. Code 551.074— “Personnel - to deliberate the employment, evaluation, and duties of the Chief of Police.”

Mayor Marshall recessed the meeting to Executive Session at 5:30 p.m.

2. RECONVENE REGULAR MEETING.

Mayor Marshall reconvened the regular meeting at 7:00 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Peggy Threadgill led the pledge.

TEXAS PLEDGE: Fire Department Operations Chief Marcus Allen led the pledge.

PROCLAMATION

PROCLAMATION RECOGNIZING THE PARKER WOMEN'S CLUB 40TH ANNIVERSARY.

PWC President Peggy Threadgill, V.P. of Programs Stacy Patrick and Treasurer Barbara Douglas were present and accepted the Proclamation read by Mayor Marshall.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments were made.

INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR DECEMBER 3, 2013. [SMITH]

MOTION: Mayor Pro Tem Levine moved to table the minutes. Councilmember Taylor seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-433 REPEALING 2011-348, BOARDS AND COMMISSIONS MEMBERSHIP. [SHEPHERD]

Amendments:

Section 1. insert, "members on which they serve as an alternate"

Section 4. modify, "but are not limited to, the following"

MOTION: Councilmember Taylor moved to approve Resolution 2013-433 as amended. Councilmember Standridge seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE USE OF A CONSENT AGENDA. [MARSHALL]

Mayor Marshall summarized the information provided in the TML Handbook for Mayors and Councilmembers (2013 Edition)

Agendas tend to be cluttered with uncontroversial recurring items that must be included because they require formal council approval.

Examples include council approval of the minutes of previous meetings, routine purchases, and minor fund transfers between accounts. Most of these items generate

no discussion, but each uses up time by requiring a separate motion to approve, a second, and a vote. This problem can be overcome by establishing a “consent” agenda category that encompasses routine items that are approved by a single motion and a vote, without debate. (“Councilmember Smith moves the approval of items 3a, b, c, d, e, f, and g.”) If a councilmember objects to a consent item, it is removed from the list and added to the regular agenda at the appropriate spot. If a councilmember questions a consent item, but not so strongly as to require that it be removed from the list, his or her “no” vote or abstention can be entered in the minutes when the consent vote is taken. The number of consent items can range from a handful to 25 or 30 or more, depending on the council’s workload and preferences. Whatever the size, the consent agenda can be a real time-saver. One city reported that using a consent agenda had slashed the length of the average council meeting by 50 percent.

MOTION: Councilmember Pettle moved to approve the use of a consent agenda. Councilmember Stone seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-434 APPOINTING MARCUS ALLEN ASSISTANT FIRE CHIEF [SHEFF]

Chief Sheff introduced Operations Chief Marcus Allen. Chief Allen is a Commission-certified firefighter presently serving as Division Chief-Operations of the Parker Volunteer Fire Department. He has been a volunteer with Parker since 2001. In addition to serving as a volunteer with Parker he is a paid Captain with the Town of Fairview Fire Department. Prior to Fairview, he served in paid positions with Seagoville and Frisco fire departments. He is a certified fire instructor, has completed NFA Officer II and holds certifications in swift water rescue and high angle rope rescue among others.

Chief Allen stated Parker is his founding department where he began his fire service career. He related it is an honor to him to take this position and assist Chief Sheff run the department.

MOTION: Councilmember Pettle moved to approve Resolution 2013-434 as written. Councilmember Standridge seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2013-435 APPROVING CITY PROCUREMENT PROCESS. [SHEPHERD]

Amend Section III b. to read “2 business days” and “delete 48 business hours.”

MOTION: Councilmember Taylor moved to approve Resolution 2013-435 as amended. Councilmember Standridge seconded with Councilmember Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

ROUTINE ITEMS

9. FUTURE AGENDA ITEMS

December 3, 2013 meeting minutes

10. DEPARTMENT REPORTS: ANIMAL CONTROL, POLICE, COURT, BUILDING

See Exhibit 10.

11. UPDATE

a. SUBCOMMITTEE REPORT ON THE COMPREHENSIVE PLAN

Mayor Pro Tem Levine and committee members Councilmember Stone, Commissioner Chair Wright and City Administrator Flanigan met and discussed holding a town hall meeting to take input from the citizens on the comprehensive plan and maps. Dates and an update will be brought at a future meeting.

12. ADJOURN

Mayor Marshall adjourned the meeting at 7:37 pm.

APPROVED:

Mayor Z Marshall

ATTESTED:

City Secretary Carrie L. Smith

APPROVED on the _____ day
of _____, 2014.

EXHIBITS

10 - Department Reports