



**AGENDA**  
**CITY COUNCIL MEETING**  
**April 1, 2014 @ 5:30 P.M.**

Notice is hereby given the City Council for the City of Parker will meet in a Regular Meeting on Tuesday, April 1, 2014 at 5:30 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

**CALL TO ORDER – Roll Call and Determination of a Quorum**

**EXECUTIVE SESSION –**

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
  - a. Govt. Code 551.071—Confidential legal advice regarding pending litigation. Wingfield vs. Parker
  - b. Govt. Code 551.071—Confidential legal advice regarding avoiding city liability for development exactions.
  - c. Govt. Code 551.087—Consideration of an economic development proposal received from Haynes Development Company for property located in the ETJ of Parker near Curtis and Lucas roads.
2. RECONVENE REGULAR MEETING.
3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

## **PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

4. APPROVAL OF MEETING MINUTES FOR MARCH 11, 2014. [SMITH]
5. APPROVAL OF THE FORM OF RESOLUTION 2014-439 EXTENDING THE NON-CONFORMING USE OF AN ACCESSORY DWELLING FOR A PERIOD OF NOT MORE THAN 10 YEARS FOR TEMPORARY USE BY A HOME HEALTH CARE WORKER AS REQUESTED BY THE HAMMEL FAMILY AT 3901 SYCAMORE. [SHEPHERD]

## **INDIVIDUAL CONSIDERATION ITEMS**

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION OF POLICY AND PROCEDURES FOR APPROVING CITY CONTRACTS. [PETTLE]
7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON REVIEW OF THE CITY COMPREHENSIVE PLAN. [LEVINE]
8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON FUNDING FOR FIRE DEPARTMENT STIPEND PROGRAM FROM APRIL 1 THROUGH THE REMAINDER OF THE CURRENT FISCAL YEAR [SHEFF]
9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE MAY 6<sup>TH</sup> REGULAR COUNCIL MEETING. [MARSHALL]

## **ROUTINE ITEMS**

10. FUTURE AGENDA ITEMS

11. UPDATES:

- a. Summer Planning and Budget Calendar

12. DEPARTMENT REPORTS - Animal Control, Police Department, Building Department, Finance Department, Web Report

13. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before March 28, 2014 by 5:00 p.m. at the Parker City Hall, and as a courtesy, this Agenda is also posted to the City of Parker Website at [www.parkertexas.us](http://www.parkertexas.us).

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Date Notice Removed

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Carrie L. Smith, TRMC  
City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972 442 6811.



## Council Agenda Item

Budget Account Code:	Meeting Date: April 1, 2014
Budgeted Amount:	Department/ Requestor: Routine
Fund Balance-before expenditure:	Prepared by: C Smith
Estimated Cost:	Date Prepared: March 24, 2014
Exhibits:	1. Proposed Minutes

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES.

### SUMMARY

Please review the attached minutes and contact me with any necessary changes. I will amend the minutes prior to the meeting.

Thank you,  
Carrie

### POSSIBLE ACTION

Approve, Modify, Table or Deny

Enter - Office Use			
Approved by:			
Department Head:	Carrie Smith <i>CS</i>	Date:	3/26/2014
City Attorney:		Date:	
City Administrator:	<i>Jeff Hays</i>	Date:	3/28/14

## MINUTES

### CITY COUNCIL MEETING

March 11, 2014

#### CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a special meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Marshall called the meeting to order at 7:00 p.m. Councilmembers Stone, Standridge, Levine, Pettie and Taylor were present.

Staff Present: City Attorney James Shepherd, City Administrator Jeff Flanigan, City Secretary Carrie Smith, Finance/H.R. Manager Johnna Boyd, and Police Chief Bill Rushing.

#### PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: Bob Heath led the pledge

TEXAS PLEDGE: Steve Sallman led the pledge

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments.

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR FEBRUARY 4, 2014. [SMITH]
  - Under item 7 insert: *"City Attorney Shepherd requested the developer meet with the neighboring property owner and prepare a letter of agreement for access to their property."*
2. APPROVAL OF MEETING MINUTES FOR FEBRUARY 19, 2014. [SMITH]
3. APPROVAL OF THE FORM OF RESOLUTION 2014-437 REPEALING RESOLUTION 2012-377 FOR THE CITY NEWSLETTER PROCESSES AND PROCEDURES. [SHEPHERD]

MOTION: Councilmember Taylor moved to approve the Consent Agenda with amendments noted on Item 1. Councilmember Pettie seconded with Councilmembers Stone, Standridge, Levine, Pettie and Taylor voting for. Motion carried 5-0.

## INDIVIDUAL CONSIDERATION ITEMS

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON REQUEST BY BOB HEATH, 4506 EAST PARKER ROAD, TO PLACE AN 1800'S LOG CABIN ON HIS PROPERTY. [FLANIGAN]

Mr. Heath is seeking Council's approval for a historical log cabin that is 14 x 17 feet (238 square feet), to be placed on his 8 acre property. His two adjacent neighbors did submit letters supporting the placement of the cabin. The cabin cannot be seen from Parker Road.

The purpose of the cabin is to preserve the historical building. The cabin would qualify as a small shed and be allowed by ordinance.

MOTION: Councilmember Standridge moved to approve Mr. Heath's request to place the 1800's historical log cabin on his property located at 4506 E. Parker Rd as shown in Exhibit 4. Councilmember Stone seconded.

A building permit is not required due to the size of the building. No one will reside in the building and there will not be any water or septic. Mr. Heath may run electricity to have light, but stated he will obtain the required permits through the City.

Mayor Pro Tem Levine asked if Council would need to take action on this request if it is not prohibited by Ordinance. Mr. Shepherd does not feel this request required official approval by Council. Mayor Marshall allowed the motion for Council approval and took a vote.

VOTE: Councilmembers Stone, Standridge, Levine, Pettie and Taylor voting for. Motion carried 5-0.

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2014-438 ACCEPTANCE OF A GRANT FROM FIREHOUSE SUBS IN THE AMOUNT OF UP TO \$6,479.20 FOR REIMBURSEMENT OF EXPENDITURES BY THE FIRE DEPARTMENT FOR A TRAILER AND COT FOR USE ON THE DEPARTMENT'S OFF-ROAD EMS CART. [SHEFF]

In January 2014, the department purchased and took delivery of an Emergency Medical Services off-road cart. Previously, the department had determined a need for a cart to improve response capability to off-road, medical emergencies that may occur on the Parker trails and other City areas not always accessible to on-road vehicles, and to support our community response efforts at large-scale, public events held within the fire department's jurisdiction such as certain events held at Southfork Ranch. In late 2013, the department purchased and took delivery of a trailer to transport the cart to areas not directly accessible from the fire station.

The cost of the EMS cart, an ambulance-type cot fully detachable from the cart and the trailer totaled \$31,681. No funding was requested from the City. Instead,

proceeds from general fundraising activities typically associated with the fire department as well as a dedicated grant of \$20,000 from CoServ (whose acceptance was approved by Council) were used. Southfork Ranch contributed \$2,000 towards our general fundraising.

In February, the department was notified by Firehouse Subs Public Safety Foundation it had approved a grant to the department in the amount of up to \$6,479.20 to reimburse the department specifically for the EMS cot and trailer. A Memo of Understanding and Approved Grant Reference Guide was received by the department from Firehouse Subs and are provided as an attachment. The MOU spells out the requirements placed upon Parker Volunteer Fire Dept. all of which can and will be met. Note that Firehouse Subs maintains a retail presence in Murphy.

Acceptance of the Firehouse Subs grant will bring total grants received to \$26,479.20.

MOTION: Councilmember Taylor moved to approve Resolution 2014-438 with total amended to \$28,479.20. Councilmember Pettie seconded with Councilmembers Stone, Standridge, Levine, Pettie and Taylor voting for. Motion carried 5-0.

Mayor Pro Tem Levine noted that in the future all grant applications are to be brought before the Council for approval prior to submission.

## **ROUTINE ITEMS**

### **6. FUTURE AGENDA ITEMS**

- a) Fire Department Stipend - Chief Sheff
- b) Reschedule 5/6 Meeting or cancel due to Early Voting
- c) Discuss TAPS transportation and use of City funds

### **7. UPDATES:**

- a) Transportation [Standridge]
- b) Creekside Estates, lot 8 replat and trail update.
- c) Mayor Marshall's Proclamation recognizing North Texas Poison Control

### **8. Court Report and Review by Court Administrator Lori Newton**

Court Administrator Lori Newton reviewed the monthly court report for the Council. She noted the report template is provided by the State and allows her to add warrant information which will notify the DPS when someone with a warrant applies for new or renewal of their driver's license. Page 2 covers the payment information.

## **EXECUTIVE SESSION –**

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

9. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- a. Govt. Code 551.071—Confidential legal advice regarding pending litigation. Wingfield vs. Parker
- b. Govt. Code 551.071—Confidential legal advice regarding avoiding city liability for development exactions.

Mayor Marshall recessed the regular meeting at 7:36 p.m.

10. RECONVENE REGULAR MEETING.

Mayor Marshall reconvened the regular meeting at 8:35 p.m.

11. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

12. ADJOURN

Mayor Marshall adjourned the meeting at 8:36 pm.

APPROVED:

\_\_\_\_\_  
Mayor Z Marshall

ATTESTED:

\_\_\_\_\_  
City Secretary Carrie L. Smith

APPROVED on the \_\_\_\_ day  
of \_\_\_\_\_, 2014.

EXHIBITS

4

5

7A

RECEIVED

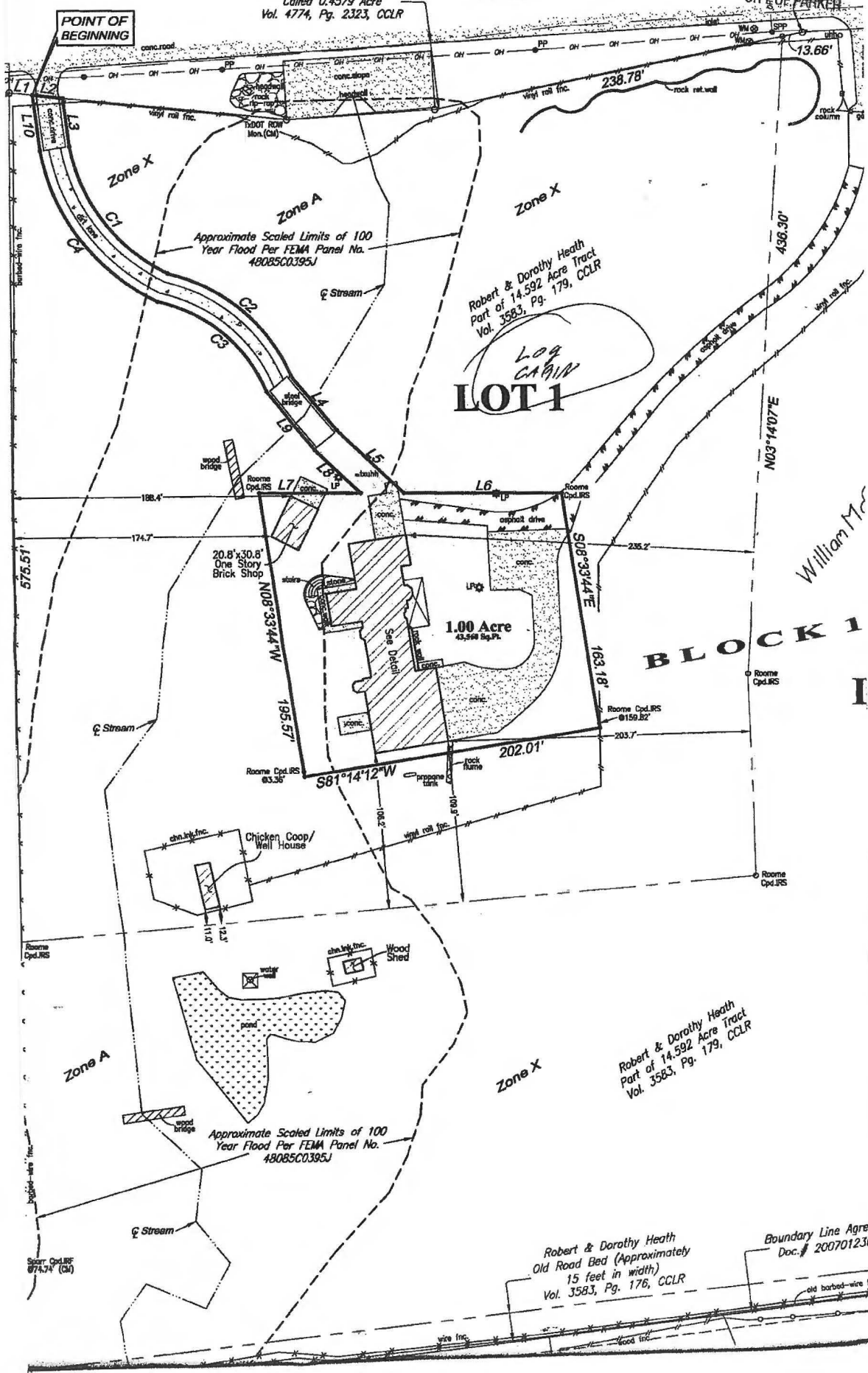
MAR 11 2014

CITY OF PARKER

# E. Parker Road

State of Texas Right-of-Way Tract  
Called 0.4579 Acre  
Vol. 4774, Pg. 2323, CCLR

POINT OF  
BEGINNING



Robert & Dorothy Heath  
Part of 14.592 Acre Tract  
Vol. 3583, Pg. 179, CCLR

LOG  
CABIN  
LOT 1

BLOCK 1  
I

Robert & Dorothy Heath  
Part of 14.592 Acre Tract  
Vol. 3583, Pg. 179, CCLR

Robert & Dorothy Heath  
Old Road Bed (Approximately  
15 feet in width)  
Vol. 3583, Pg. 176, CCLR

Boundary Line Agree  
Doc. # 200701230

XFINITY Connect

bobheath2@comcast.net  
+ Font Size -

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Historical Structure

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**From :** Darryl Duncan <darryldamon@me.com>

Mon, Mar 10, 2014 06:42 PM

**Subject :** Historical Structure**To :** bobheath2@comcast.net

Bob Heath, I have no concerns about an additional historical house being added to your property. It would be a great addition to the neighbor hood. Thanks Darryl Duncan

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440 C E Parker Rd

RECEIVED

MAR 11 2014

CITY OF PARKER

XFINITY Connect

bobheath2@comcast.net  
+ Font Size -

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**Log cabin**

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**From :** Edwin Honrales <honrales@primomic.com>

Mon, Mar 10, 2014 06:03 PM

**Subject :** Log cabin**To :** Heath Robert <bobheath2@comcast.net>

To whom it may concern:

We, Edwin and Shirley Honrales, residing at 4510 E Parker road, Mr. Robert Heath immediate neighbor, have no objection of Mr. Heath plan of putting a log cabin in his property.  
You can contact me at 469-867-8285 if you have any question.

Thank you,  
Edwin and Shirley.

Sent from my iPhone

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RECEIVED  
MAR 11 2014  
CITY OF PARKER

**RESOLUTION NO. 2014-438**  
*(Acceptance of Grants for EMS Equipment)*

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY,  
TEXAS, REGARDING ACCEPTANCE OF GRANTS AND DONATIONS  
FOR THE PARKER FIRE DEPARTMENT'S ACQUISITION OF AN  
EMERGENCY MEDICAL SERVICES OFF-ROAD CART.**

**WHEREAS**, in January 2014, the Parker Fire Department purchased and took delivery of an emergency medical services off-road cart; and

**WHEREAS**, the cart's intended use is to improve the department's response capability to off-road, medical emergencies that may occur on Parker trails or other City areas not easily accessible to on-road vehicles; and

**WHEREAS**, the department has also purchased and taken delivery of a trailer to transport the cart to areas not directly accessible from the fire station; and

**WHEREAS**, the cost of the EMS cart, and ambulance-type cot fully detachable from the cart, and the trailer, totaled the sum of \$31,681.00; and

**WHEREAS**, no funding has been requested from the city; and

**WHEREAS**, funding for this acquisition has been from fire department fund raising activities, together with a grant of \$20,000.00 from CoServ (previously approved by council), and donation from Southfork Ranch in the amount of \$2,000.00; and

**WHEREAS**, Firehouse Subs Public Safety Foundation has approved a grant to the Parker Fire Department in the amount of \$6,479.20 as a partial reimbursement for the EMS cot and trailer; and

**WHEREAS**, acceptance of a grant from CoServ, funding from Southfork Ranch, and pending approvable of Firehouse Subs' grant, would bring total grants and donations received or approved to ~~\$26,479.20;~~ **28,479.20**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:**

**SECTION 1.** The City Council does commend the Parker Fire Department and its volunteers for its decision to acquire the emergency medical services cot and trailer, its diligence in acquiring grants and contributions to assist in payment for the EMS cot and trailer, and, ratified the acceptance of the CoServ grant in the amount of \$20,000.00, and the funding in the amount of \$2,000.00 from Southfork Ranch, and does approve the acceptance of the Firehouse Subs' grant in the amount of \$6,479.20.

## Public Transportation Services in Collin County – March 11, 2014

### Introduction

On March 6, 2014, the Mayor, Jeff Flanigan and I attended a Collin County Public Transportation Services presentation conducted by the North Central Texas Council of Governments.

The purpose of the meeting was to review a status of the Texoma Area Paratransit System (TAPS), that began operating public transportation services in Collin County July 1, 2013.

This service was previously known as the Collin County Area Regional Transit (CCART).

It was identified that funding from the Regional Transportation Council ends September 30, 2014. After that date Collin County public and private partners will be required to provide funding.

### Scope of the Service

Today, a small amount of public transportation services is offered by churches, human services agencies and medical facilities, however, most are not available to the general public.

Thus, the large population of Collin County has few public transportation options.

Based on the studies conducted by the Council of Government, it was identified that individuals with needs including seniors, people with disabilities and low income families were without transportation options. Also, it was identified these individuals were located in the smaller communities outside the Plano and McKinney areas that are not close to DART.

The financial impact to industry without some form of public transportation is the low availability of workers, i.e. Premium Outlets in Allen. Thus, some funding will come from large industry.

The impact to each municipal is in support to residents for sufficient transportation alternatives.

### Impact to Parker

The Council of Government is requesting all communities and industry to participate in the funding for operating requirements beginning September 30, 2014 with an intention to participate by April 30, 2014. This means if Parker is to participate we will need to include the funding in our upcoming city budget.

Unique to Parker is both our rural environment and our higher than average per capita income. The study shows the residents of Parker have used this service less than 5 times in the 2013-2014 period with a cost of \$50-\$65 per trip.

However, our community is growing and our community is aging. Future requirements will increase.

### In Summary

Participation from cities and industry although not mandatory is an obligation to our citizens. Although Parker is unique in its environment and personal financial strength, this is a program that offers a benefit to our community.

The purpose of my comments were to alert you to a program that we are reviewing for participation.

I would welcome involvement and participation of any resident in this review.

by Councilmember Ed Standridge  
March 11, 2014



## Council Agenda Item

Budget Account Code:	Meeting Date: April 1, 2014
Budgeted Amount:	Department/ Requestor: Council
Fund Balance-before expenditure:	Prepared by: J Shepherd
Estimated Cost:	Date Prepared: 3/3/2014
Exhibits:	1) Proposed Resolution

### AGENDA SUBJECT

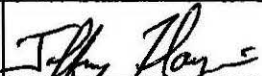
ACTION ON THE FORM OF RESOLUTION 2014-439 EXTENDING THE NON-CONFORMING USE OF AN ACCESSORY DWELLING FOR A PERIOD OF NOT MORE THAN 10 YEARS FOR TEMPORARY USE BY A HOME HEALTH CARE WORKER AS REQUESTED BY THE HAMMEL FAMILY AT 3901 SYCAMORE. [SHEPHERD]

### SUMMARY

At the February 19, 2014 Council meeting, Council approved the continued non-conforming use of an accessory dwelling at 3901 Sycamore for a period of not more than 10 years. The Zoning Board of Adjustment concurred with that action on March 24, 2014. The City building inspector has reported the building meets the non conforming use policy.

### POSSIBLE ACTION

- Approve as written with consent agenda.
- Remove from consent agenda for revisions or discussion.

Inter – Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:	by email	Date:	3/25/2014
City Administrator:		Date:	3/28/14

**RESOLUTION NO. 2014-439**

*(Hammel accessory dwelling-non conforming use)*

**A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AUTHORIZING AN ACCESSORY DWELLING AT SYCAMORE AND PARKER ROAD TO BE USED FOR RESIDENCE FOR HOME HEALTH CARE PROFESSIONALS ASSISTING THE OWNERS OF THE PROPERTY.**

**WHEREAS**, the property at 3901 Sycamore Lane is owned by Davie and Genie Hammel includes a principal residence, barns, riding arena and other equine related improvements, including an accessory dwelling; and

**WHEREAS**, the accessory dwelling was built in 1960; and

**WHEREAS**, the City annexed the property in 1969 during the original incorporation of the City of Parker; and

**WHEREAS**, the first zoning regulations were adopted in 1971 and included a regulation of accessory dwellings; and

**WHEREAS**, as the accessory dwelling on the Hammel property predated both the incorporation of the City, and the adoption of accessory dwelling regulations, it had non-conforming use status before and during the Hammel's ownership of the property; and

**WHEREAS**, the Hammels have an immediate medical need for a home health care professional to live in the accessory dwelling, to provide health services to Mr. Hammel; and

**WHEREAS**, the Hammel's request the City restore the non-conforming use status of the accessory dwelling for a period not to exceed 10 years,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:**

**SECTION 1. The City Council finds as follows:**

- a. The recitations above are true.
- b. The accessory dwelling on the Hammel property has had and would continue to have a legal non-conforming use status had it been continuously occupied during the Hammel's ownership.
- c. The dwelling has been renovated recently, and is habitable.
- d. The Hammel's request to use the dwelling as described herein is the result of an immediate and potentially long term medical need.
- e. On March 24, 2014, the Zoning Board of Adjustment concurred with the council action set forth in Section 2, below.

SECTION 2. The City Council by this resolution does approve the use of the Hammel's accessory dwelling to be used as quarters for home health care providers, or other assistants required as a result of Mr. Hammel's illness. All provisions of the Comprehensive Zoning Ordinance of the City to the contrary are waived for a period of ten years, during which time the accessory dwelling shall have the status of a non-conforming use.

SECTION 3. This resolution shall be effective upon its original passage and approval by unanimous affirmative vote of the City Council, the 19<sup>th</sup> day of February, 2014. This resolution was approved as to form on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**APPROVED:**  
CITY OF PARKER

\_\_\_\_\_  
Z Marshall, Mayor

**ATTEST:**

\_\_\_\_\_  
Carrie L. Smith, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
James E. Shepherd, City Attorney



## Council Agenda Item

Budget Account Code:	Meeting Date: April 1, 2014
Budgeted Amount:	Department/ Requestor: Procurement Subcommittee
Fund Balance-before expenditure:	Prepared by: Lee Pettie
Estimated Cost:	Date Prepared: 3/25/14
Exhibits:	1) Recommended procedures for handling contracts

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION OF POLICY AND PROCEDURES FOR APPROVING CITY CONTRACTS. [PETTIE]

### SUMMARY

#### Proposed Procedures for City Contracts

The City does not have an established standardized procedure regarding contracts. The subcommittee is recommending procedures to determine if a contract is necessary, and if so, determine how contracts will be approved. Further recommendations are for contract standardization, contract monitoring for performance of duties/services as well as contract reviews for continuation, revisions or termination of contracts. A review committee would be established to oversee these contract procedures.

### POSSIBLE ACTION:

Accept  
Table and Return to Subcommittee  
Deny

Inter - Office Use			
Approved by:			
Department Head/ Requestor:	Lee Pettie by Email	Date:	3/26/14
City Attorney:		Date:	
City Administrator:	Tiffany Hays	Date:	3/28/14

# City of Parker

## Contract Recommendations and Suggestions

- A. Determine what contracts, if any, are necessary.
  - 1. Services such as cleaning
  - 2. Professional services
- B. Determine Contract Approval
  - 1. Routine service contracts to be handled by Mayor and City Administrator or their designee(s)
  - 2. Professional service contracts to be handled by Mayor and Council
  - 3. All contracts, after final review by legal counsel, are to be signed by Mayor and City Administrator or their designee
- C. Standardize contracts
  - 1. Attorney write or review before signing
  - 2. Qualifications stated and what is necessary for “proof” such as licenses, insurance, bonding, etc. Proof and requirements to be kept in file at City Hall
  - 3. Background checks/verifications such as qualifications, references and criminal history to be completed before any contract signed
  - 4. Services to be performed spelled out, performance measures defined
  - 5. Fees to be specified in detail
  - 6. Payment terms to be specified
  - 7. Term of Services specified
    - a. Renewal clause
    - b. Default/Penalty clause
      - 1. Path of resolving problems, contract conflicts
    - c. Termination clause
      - 1. For cause at any time
      - 2. Following annual review, if recommended by Contract Monitor and/or approved by Review Committee
  - 8. Contact Person with City and for service provider
    - a. Specify who has the authority for specific approvals and how other approvals are to be handled
    - b. Determined by Mayor and/or City Administrator

# City of Parker

## Contract Recommendations and Suggestions

### D. Contract Monitoring and Review

1. Contract Monitor
  - a. To monitor contract compliance/complaints during contract term
  - b. Determined by Mayor and/ City Administrator
2. Annual review by City
  - a. Benchmarks, if any, met
  - b. Performance of services
  - c. Compliance with contract and any applicable Ordinances
  - d. Determine if any changes/updates are necessary
  - e. Determine to continue or terminate
  - f. Fee Review
3. Review Committee for Contract Review
  - a. To consist of the Mayor, 2 Council Members and the City Administrator or his designee.
  - b. Contract review by the Review Committee must be done every 5 years to determine future actions
  - c. Request for Qualifications and/or Request for Proposals will be issued after Committee Review if deemed appropriate



## Council Agenda Item

Budget Account Code:	Meeting Date: April 1, 2014
Budgeted Amount:	Department/ Requestor: Comp Plan Review Committee
Fund Balance-before expenditure:	Prepared by: J Flanigan
Estimated Cost:	Date Prepared: 3/27/2014
Exhibits:	

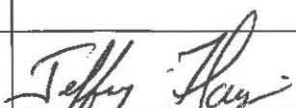
### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON NOTIFYING THE CITIZENS OF REVIEW OF THE COMPREHENSIVE PLAN. [LEVINE]

### SUMMARY

- 1) Review proposed letter
- 2) Discuss closing date to accept e-mail response
- 3) Discuss time frame to compile data
- 4) Discuss Town hall meeting date

### POSSIBLE ACTION

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	3/28/14



## Council Agenda Item

Budget Account Code:	None	Meeting Date:	April 1, 2014
Budgeted Amount:	-\$0	Department/ Requestor:	Fire/Sheff
Fund Balance-before expenditure:		Prepared by:	Sheff
Estimated Cost:	\$23,400	Date Prepared:	March 20, 2014
Exhibits:	PPT – Assessment of Weekday Stipend Crew Staffing on Response Times		

### **AGENDA SUBJECT**

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON FUNDING FOR FIRE DEPARTMENT STIPEND PROGRAM FROM APRIL 1THROUGH THE REMAINDER OF THE CURRENT FISCAL YEAR

### **SUMMARY**

The fire department stipend program represents an inducement paid to up to three firefighters under the FSLA Volunteer Exemption to staff the fire station during weekday hours. The program was presented to Council during the 2014 fiscal year planning/budget process in response to deteriorating daytime response metrics.

The current budget year includes \$23,400 for a six month period, half of our original request of \$46,800. At that time Council indicated the program would be re-evaluated after six months. The stipend program became effective October 1, 2013.


The department assessed the impact of stipend staffing between October 1, 2013 and February 28, 2014. The results are presented in a separate PPT deck attached hereto. We determined a stipend crew responded to a meaningful 41% of all fire department calls for service that occurred during this five month period. We further determined that a stipend crew responded on average in 4 minutes. This compared to an average 9.5 minute response when the station was unstaffed during this same period representing a 58% improvement in response times under the stipend program.

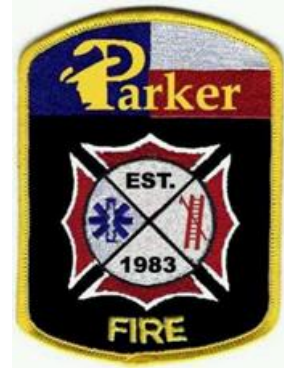
Based upon the demonstrable relevance of the stipend program to the general welfare and safety of the citizens of Parker, the department recommends Council provide the necessary funding to continue the stipend program, as modified below, through the remainder of the

fiscal year based upon the following formula: \$23,400 less the dollar amount of funds remaining in the stipend program's budget line as of March 31, 2014.

Modification: the current stipend program pays an inducement of \$40 plus \$20 against receipts for meals for each of up to three firefighters. Firefighters are not fully utilizing the meal allowance by an average of \$5 per person. Based upon firefighter feedback, to simplify the compensation process and to further act as inducement for members to forego the opportunity cost of part-time paid, daily employment with other area fire departments who employ part-time firefighters as a normal staffing strategy with hourly compensation up to two measures greater than our stipend, we recommend increasing the inducement to \$60 and eliminating payment of \$20 against receipts. Firefighters will be responsible for their own meals.

#### **POSSIBLE ACTION**

Inter - Office Use			
<b>Approved by:</b>			
Department Head:	Chief Sheff by email	Date:	3/26/2014
City Attorney:		Date:	
City Administrator:		Date:	3/28/14



## PARKER FIRE DEPARTMENT

### ASSESSING THE RELEVANCE OF WEEKDAY STIPEND CREW STAFFING

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Test period

October 2013 through February 2014

# Overview

- Stipend crew staffing commenced October 1, 2013 and is scheduled on weekdays between 9am and 5pm, excluding holidays
- We provide the following inducement to our volunteers: \$40 per 8 hours plus an additional \$20 for meals against receipts
- The fire dept. originally requested funding for 3 firefighters, 5 days per week for 52 weeks at an annual cost of \$46,800. We received \$23,400 – half our request – and an understanding to re-assess the decision after 6 mos.
- We manage stipend staffing using on-line, scheduling software

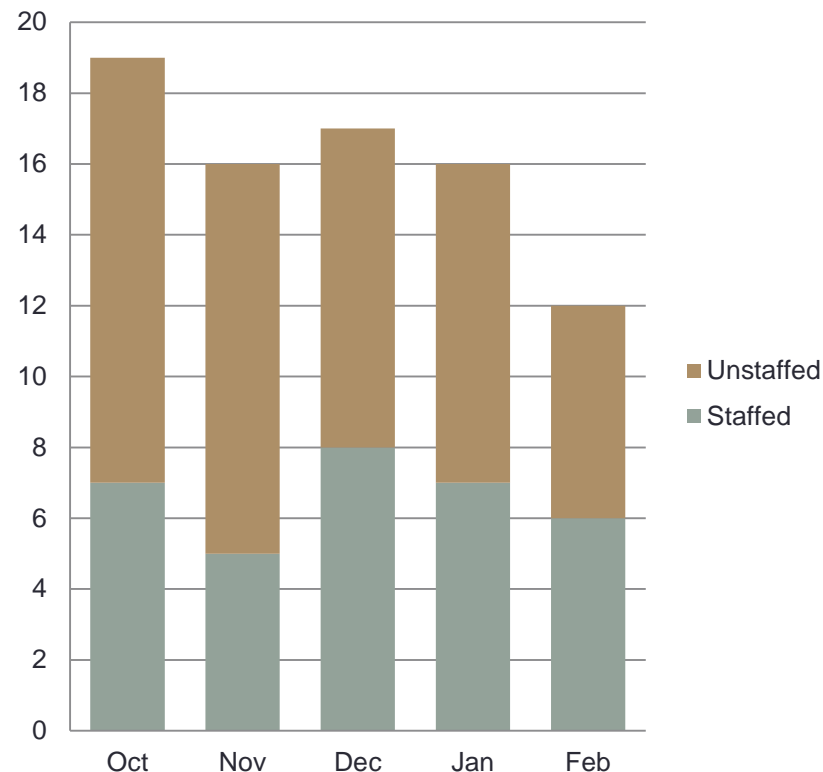
# Overview

- Data presented in this report:
  - We looked at call volume while the stipend crew was “on shift/off shift” (to determine relevance)
  - We assessed our ability to actually fill the staffing needs of the program
  - We looked at the medical capabilities of the stipend crew to provide paramedic-level care when called upon to do so
  - We assessed response times of a stipend crew and compared them to calls for service when no stipend crew was scheduled (to determine if there is a meaningful difference in customer service)
  - In all cases, we excluded mutual aid calls to other cities and focused only on calls for service in Parker and our ETJ

## 41% of total calls for service during the test period occurred during stipend crew “shifts” (excludes mutual aid)

- 41% of the 80 total calls received during the 5 mos. period, Oct. 2014 through Feb. 2014, occurred while the station was staffed by a stipend crew . 59% occurred while no stipend crew was “on duty”
- These figures include only calls made within Parker’s fire district and exclude mutual aid calls to other cities.

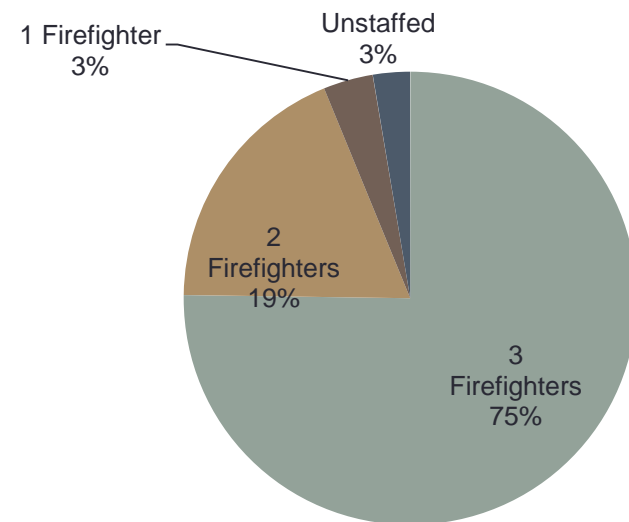
**5 mos. Oct 2013-Feb 2014  
Calls when staffed/unstaffed  
(excludes mutual aid)**



## We achieved 94% weekday coverage by at least 2 firefighters

- Weekday staffing by 3 firefighters occurred 75% of the time
- Weekday staffing by at least 2 or 3 firefighters occurred 94% of the time
- On only 3 instances over the 5 mos. was the station unstaffed during the weekday

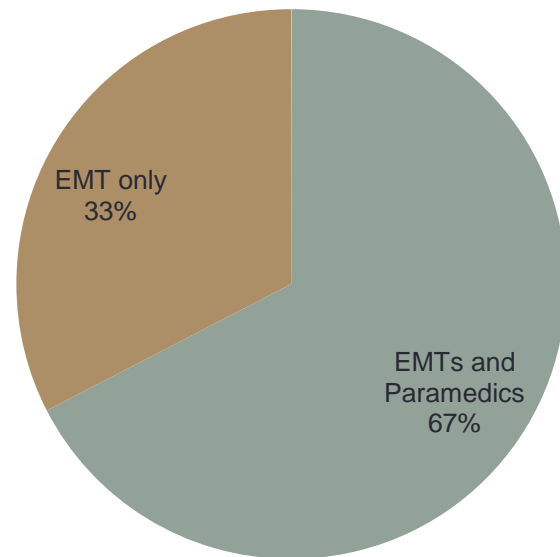
**Stipend Staffing by Size of Crew  
Oct 2013 - Feb 2014**



## We achieved 67% paramedic coverage by the stipend crew

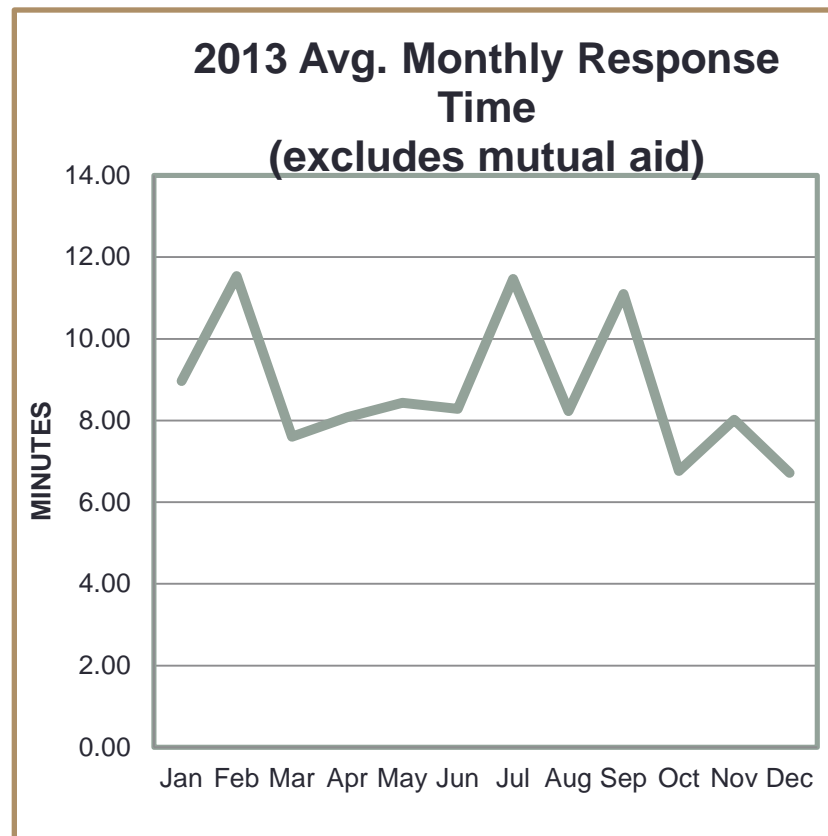
- 67% of weekday coverage was staffed by at least one paramedic enabling an advanced life-support response
- At all other times there was at least 1 EMT on the crew

**Medical Staffing  
Oct 13 thru Feb 14**



## 2013 avg. overall response times show marked improvement beginning in October

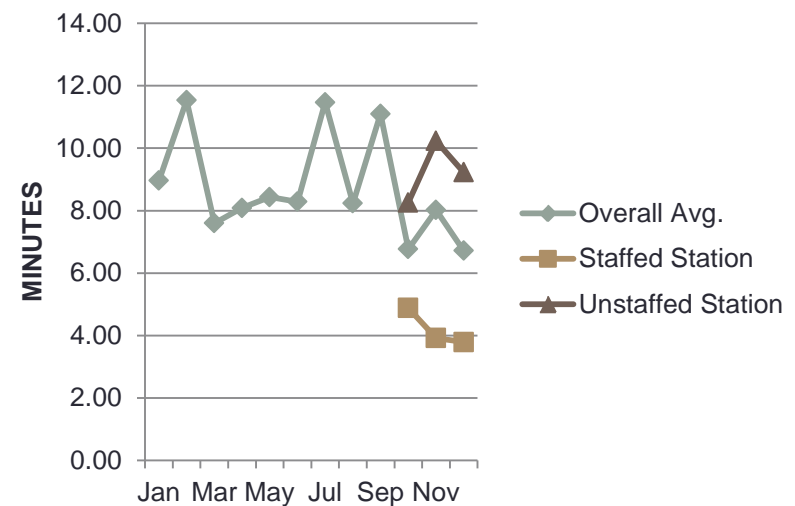
- Average overall response time for the full calendar year 2013 was 8:19 (excludes mutual aid)
- This avg. metric combines both stipend staffed/stipend unstaffed calls for service
- In Feb., Jul. and Sept. of 2013 we saw avg. response times exceed 10 minutes
- With the start of the stipend program in October we observe a distinct reduction in avg. response times



Beginning with October, the avg. response time for stipend crews was 4:20 vs. 9:24 when the station was unstaffed

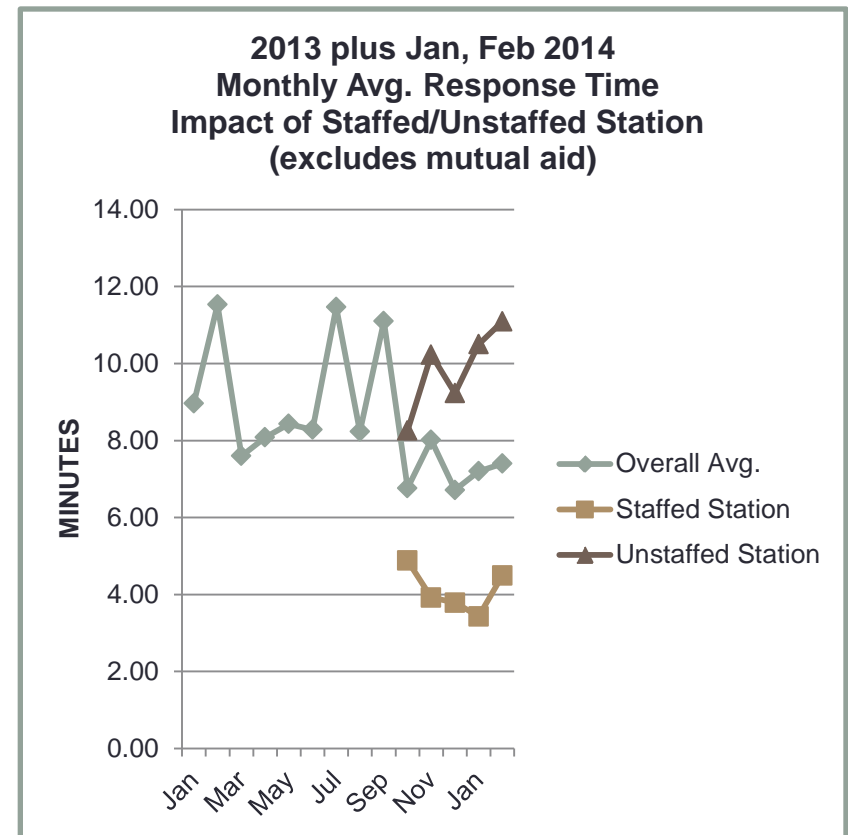
- Overall avg. response times of a stipend crew were 4:20 minutes over the 3 mos. October – December
- Average times when no stipend crew was “on duty” were 9:24 minutes during this same period

**2013 Avg. Monthly Response Time  
Showing Impact of  
Staffed/Unstaffed Station  
(excludes mutual aid)**



## 4 minute avg. response times by the stipend crew continued into January and February 2014

- Jan/Feb 2014 avg. response time of the stipend crew was 3:58 continuing the trend of the prior three months
- Jan/Feb 2014 avg. response times while unstaffed were 10:48, topping 10 minutes in each of the two months



## Inducing volunteers to join a stipend crew has its challenges

### Challenge

- At times we are unable to fill an officer position and rely on “step-up” officers
- At times we are unable to fill paramedic slots and rely on EMTs

### Possible Cause

- We “compete” against “paid” fire depts. who employ part-time firefighters as a normal staffing strategy
- As a volunteer department, a large percentage of our membership have full-time employment during the weekday and are unavailable for participating in the stipend program. This means we continually look to the same group of volunteers for staffing the stipend program

# Conclusion and Recommendations

## Conclusions

- Stipend crews answered 41% of the calls for service (a relevant contribution)
- We achieved 94% stipend crew staffing by at least 2 firefighters
- The stipend program reduced avg. response times by a significant 58% when compared to an unstaffed station

## Recommendations

- Continue to support the stipend program over the full fiscal year 2014 up to \$46,800
  - Fund the difference between \$46,800 and the amount of unused funds remaining in the department's stipend budget line as of 3/31/2014
- Adjust the inducement to provide \$60 per "stipend shift" and eliminate meal reimbursement
- Will remain compliance with the FSLA volunteer exemption



## Council Agenda Item

Budget Account Code:	Meeting Date: April 1, 2014
Budgeted Amount:	Department/ Requestor: Mayor Marshall
Fund Balance-before expenditure:	Prepared by: C Smith
Estimated Cost:	Date Prepared: 3/25/2014
Exhibits:	

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON CANCELING THE MAY 6<sup>TH</sup> REGULAR MEETING DUE TO EARLY VOTING AT CITY HALL AND SCHEDULE A SPECIAL MEETING FOR MAY 13<sup>TH</sup>. [MARSHALL]

### SUMMARY

The Council Chambers will be used for Early Voting on

- April 28<sup>th</sup> - May 6<sup>th</sup> for City Election; and
- May 19<sup>th</sup> - May 23<sup>th</sup> for State Primary Runoff.

We are looking to schedule a special meeting on May 13<sup>th</sup> please check your calendars. May 20<sup>th</sup> will be the day the election is canvassed and will take place in the executive conference room; this will be the only item on the agenda.

### POSSIBLE ACTION

Inter - Office Use			
Approved by:			
Requestor/Department Head:	Mayor Marshall by email	Date:	3/25/2014
City Attorney:		Date:	
City Administrator:	<i>Tiffany Day</i>	Date:	3/28/14

**CITY COUNCIL  
FUTURE AGENDA ITEMS**

MEETING DATE	ITEM DESCRIPTION	CONTACT	Notes
<b>April 15, 2014</b>	<b>Backup due to the City Secretary by April 7, 2014</b>		
April 15, 2014	P&R quarterly report	Parks & Rec	REQUIRED - DO NOT REMOVE FROM THIS AGENDA PER JEFF.
April 15, 2014	Allied/Repulic quarterly Report and introduction of new area representative		REQUIRED PER ORDINANCE AND AGREEMENT.
April 15, 2014	Department Reports for March	Various Departments	
April 15, 2014	TAPS transportation and city funding	Standridge	
April 15, 2014	Fire Department EMS agreement with Collin County	Shepherd	
April 15, 2014	APPROVAL OF ORDINANCE 711 AMENDING CITY SIGN CODE TO COMPLY WITH NEW STATE LAW ON POLITICAL SIGNS AT POLLING LOCATIONS. [SHEPHERD]		
<b>May 6, 2014</b>	<b>Cancel</b>		
NOTE	EARLY VOTING 7 to 7		April 28 - May 6 for City Election
<b>March 13, 2014, Special Meeting</b>	<b>Backup due to the City Secretary by May 5, 2014</b>		
<b>May 20, 2014</b>			
May 20, 2014	Canvass May Election	City Secretary	required to be held between May 13-21/ EC Chp 67 ONLY ITEM ON AGENDA
NOTE	EARLY VOTING 7 to 7 in chambers		May 19 - May 23 for State Primary Runoff

**CITY COUNCIL  
FUTURE AGENDA ITEMS**

MEETING DATE	ITEM DESCRIPTION	CONTACT	Notes
<b>June 3, 2014</b>	<b>Backup due to the City Secretary by May 24, 2014</b>		
June 3, 2014	Administer Oath of Office	Mayor	
June 3, 2014	<a href="#">Appointment of Judge, Alt. Judge, Prosecutor</a>	Ordinance	bi-annual with Mayor election Resolution 2013-424
June 3, 2014	Appointment of Mayor Pro Tem		Annual
June 3, 2014	Department Reports	Various Departments	
June 3, 2014	P&R Review	Flanigan	
TBD	Annual Planning Session		Routinely held in June, annually
TBD	Annual Budget Work Session		Routinely held in July, annually
<b>June 17, 2014</b>	<b>Backup due to the City Secretary by June 9, 2014</b>		
June 17, 2014	Department Reports	Various Departments	
June 17, 2014	PUBLIC HEARING AND CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AMENDING PARKER CODE OF ORDINANCE SECTION 155.052, STREET DESIGN.	P&Z	

**ANIMAL CONTROL REPORT  
FEBRUARY 2014**

Call #	Date:	2/3/2014	Caller Remarks:	SKUNK IN A TRAP.VG	
1	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type		Action Taken By:	Response	Disposition
	Animal Trap		Murphy Animal Control	Murphy Pick Up	Destroyed

Call #	Date:	2/12/2014	Caller Remarks:	2 DOGS RAL ON SPRINGHILL/PARKER- PICKED UP BY RESIDENT AND TAKEN TO MURPHY. GAVE MURPHY PERMISSION TO EXCEPT THEM.VG	
2	Invoice Type:	No Charge		Expected Charge:	\$0.00
	Call Type		Action Taken By:	Response	Disposition
	Stray		Murphy Animal Control	Citizen Drop Off	N/A

Call #	Date:	2/13/2014	Caller Remarks:	SKUNK IN A TRAP-NORTH SIDE OF HOUSE.VG	
3	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type		Action Taken By:	Response	Disposition
	Animal Trap		Murphy Animal Control	Murphy Pick Up	Destroyed

Call #	Date:	2/17/2014	Caller Remarks:	SKUNK IN A TRAP-NORTH SIDE OF HOUSE.VG	
4	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type		Action Taken By:	Response	Disposition
	Animal Trap		Murphy Animal Control	Murphy Pick Up	Destroyed

Call #	Date:	2/17/2014	Caller Remarks:	SKUNK IN A TRAP BY POOL AREA.VG	
5	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type		Action Taken By:	Response	Disposition
	Animal Trap		Murphy Animal Control	Murphy Pick Up	Destroyed

**ANIMAL CONTROL REPORT  
FEBRUARY 2014**

Call #	Date:	2/19/2014	Caller Remarks:	SKUNK IN A TRAP-NORTH SIDE OF HOUSE.VG	
6	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type		Action Taken By:	Response	Disposition
	Animal Trap		Murphy Animal Control	Murphy Pick Up	Destroyed

Call #	Date:	2/20/2014	Caller Remarks:	SKUNK IN TRAP - IFO BARN BY BIG GATES - KC	
7	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type		Action Taken By:	Response	Disposition
	Animal Trap		Murphy Animal Control	Murphy Pick Up	Destroyed

Call #	Date:	2/20/2014	Caller Remarks:	SICK RABBIT UNDER DRIVEWAY IN DRAIN.VG	
8	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type		Action Taken By:	Response	Disposition
	Other		Murphy Animal Control	No Animal Found	N/A

Call #	Date:	2/21/2014	Caller Remarks:	GERMAN SEPHERD/YELLOW LAB RAL ON PARKER RD.VG	
9	Invoice Type:	No Charge		Expected Charge:	\$0.00
	Call Type		Action Taken By:	Response	Disposition
	Stray		Murphy Animal Control	Murphy Pick Up	Returned to Owner-Ticket

Call #	Date:	2/21/2014	Caller Remarks:	SKUNK IN A TRAP-NORTH SIDE OF HOUSE.VG	
10	Invoice Type:	Service Fee Only		Expected Charge:	\$50.00
	Call Type		Action Taken By:	Response	Disposition
	Animal Trap		Murphy Animal Control	Murphy Pick Up	Destroyed

**ANIMAL CONTROL REPORT  
FEBRUARY 2014**

Call #	Date:	2/26/2014	Caller Remarks:	SKUNK IN A TRAP-NORTH SIDE OF HOUSE.VG	
11	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00	
	Call Type	Action Taken By:	Response	Disposition	
	Animal Trap	Murphy Animal Control	Murphy Pick Up	Destroyed	

Call #	Date:	2/26/2014	Caller Remarks:	SKUNK ON PORCH NEAR GARAGE. MURPHY WILL CALL TO SEE IF IT SOUNDS LIKE A THREAT AND GO OUT IF SKUNK IS STILL THERE.VG	
12	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00	
	Call Type	Action Taken By:	Response	Disposition	
	Wild Animal	Murphy Animal Control	No Animal Found	N/A	

Call #	Date:	2/27/2014	Caller Remarks:	SKUNK IN BACK ALMOST DEAD. TESTED POSITIVE FOR RABIES.VG	
13	Invoice Type:	SERVICE FEE + SHIPPING TEST	Expected Charge:	\$65.10	
	Call Type	Action Taken By:	Response	Disposition	
	Wild Animal	Murphy Animal Control	Murphy Pick Up	Destroyed	

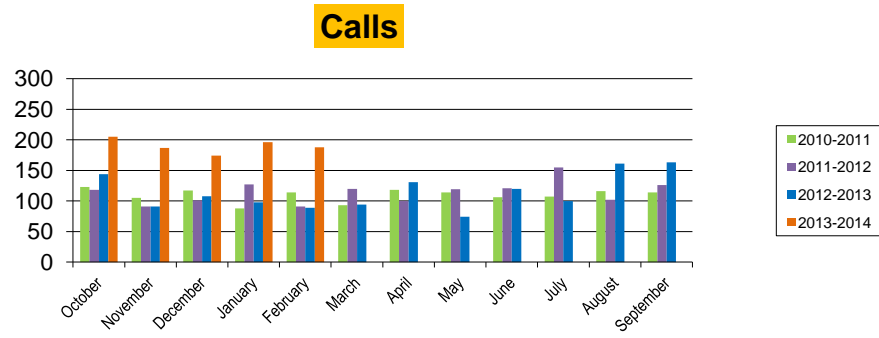
Call #	Date:	2/28/2014	Caller Remarks:	SKUNK IN A TRAP.VG	
14	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00	
	Call Type	Action Taken By:	Response	Disposition	
	Animal Trap	Murphy Animal Control	No Animal Found	N/A	

Call #	Date:	2/28/2014	Caller Remarks:	WENT TO SPEAK TO RESIDENTS ABOUT SKUNK THAT TESTED POSITIVE FOR RABIES.VG	
15	Invoice Type:	Service Fee Only	Expected Charge:	\$50.00	
	Call Type	Action Taken By:	Response	Disposition	
	Other	Murphy Animal Control	Other	N/A	

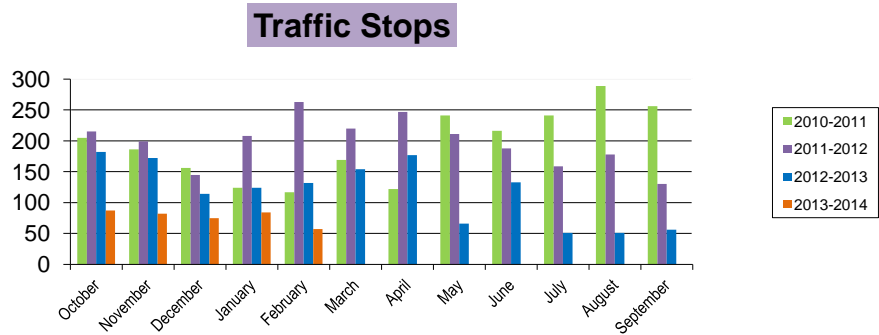
<b>TOTAL=</b>	<b>\$665.10</b>
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City of Parker  
POLICE DEPARTMENT  
MONTHLY REPORT

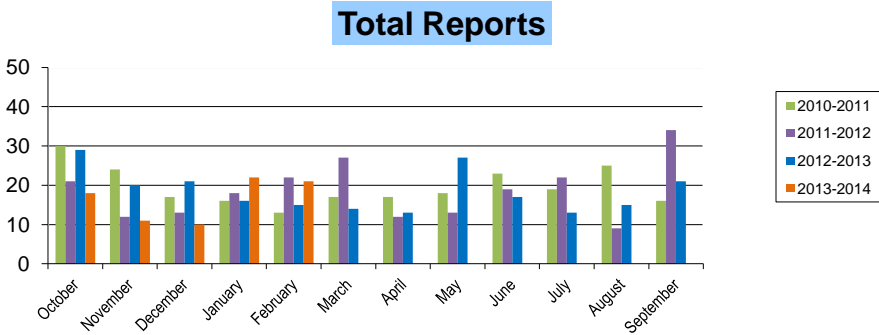
Calls				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	123	118	144	205
November	105	91	91	187
December	117	101	108	174
January	88	127	98	196
February	114	91	89	188
March	93	120	94	
April	118	100	131	
May	114	119	74	
June	106	121	120	
July	107	155	100	
August	116	102	161	
September	114	126	163	
<b>Y-T-D Total</b>	<b>1315</b>	<b>1371</b>	<b>1373</b>	<b>950</b>



Traffic Stops				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	205	215	182	87
November	186	199	172	82
December	156	145	114	75
January	124	208	124	84
February	117	263	132	57
March	169	220	154	
April	122	247	177	
May	241	211	66	
June	216	188	133	
July	241	159	51	
August	289	178	51	
September	256	130	56	
<b>Y-T-D Total</b>	<b>2322</b>	<b>2363</b>	<b>1412</b>	<b>385</b>

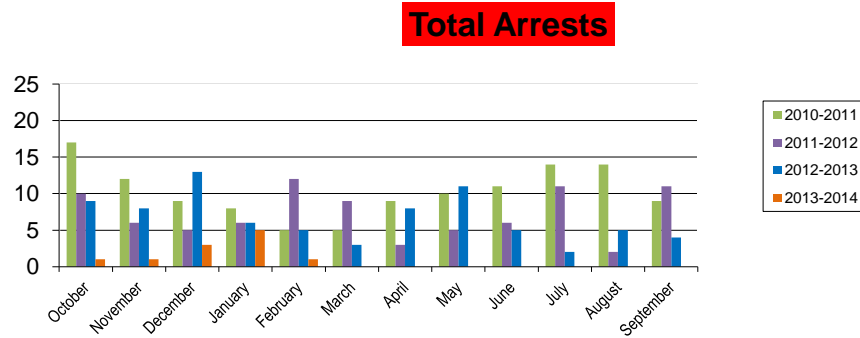


Total Reports				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	30	21	29	18
November	24	12	20	11
December	17	13	21	10
January	16	18	16	22
February	13	22	15	21
March	17	27	14	
April	17	12	13	
May	18	13	27	
June	23	19	17	
July	19	22	13	
August	25	9	15	
September	16	34	21	
<b>Y-T-D Total</b>	<b>235</b>	<b>222</b>	<b>221</b>	<b>82</b>

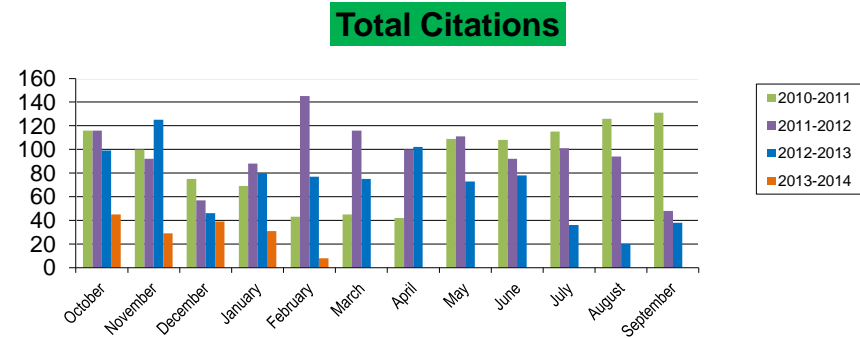


City of Parker  
POLICE DEPARTMENT  
MONTHLY REPORT

Total Arrests				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	17	10	9	1
November	12	6	8	1
December	9	5	13	3
January	8	6	6	5
February	5	12	5	1
March	5	9	3	
April	9	3	8	
May	10	5	11	
June	11	6	5	
July	14	11	2	
August	14	2	5	
September	9	11	4	
<b>Y-T-D Total</b>	<b>123</b>	<b>86</b>	<b>79</b>	<b>11</b>



Total Citations				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	116	116	99	45
November	100	92	125	29
December	75	57	46	39
January	69	88	80	31
February	43	145	77	8
March	45	116	75	
April	42	100	102	
May	109	111	73	
June	108	92	78	
July	115	101	36	
August	126	94	20	
September	131	48	38	
<b>Y-T-D Total</b>	<b>1079</b>	<b>1160</b>	<b>849</b>	<b>152</b>



City of Parker  
POLICE DEPARTMENT  
VEHICLE MAINTENANCE

[illegible]

RESERVE OFFICERS

OFFICER	HOURS WORKED												
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	TOTAL
Paul Cogwell	0	0	0	16.5	0								16.5



## BUILDING PERMIT TOTALS

**Feb-14**

ACCESSORY/OUTBUILDING PERMITS

1

IRRIGATION/LAWN SPRINKLER PERMITS

2

MISCELLANEOUS PERMITS

8

SWIMMING POOL PERMITS

1

REMODEL/ADDITION PERMITS

1

SINGLE FAMILY RESIDENTIAL PERMITS

0

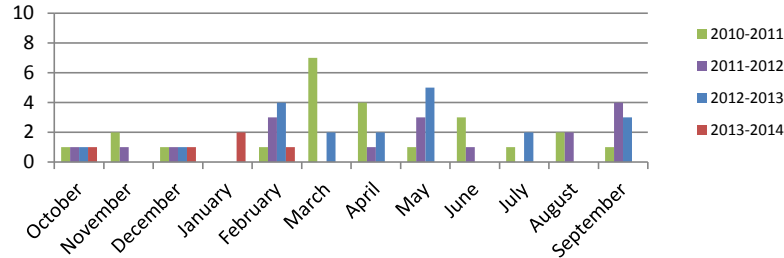
INSPECTIONS

91

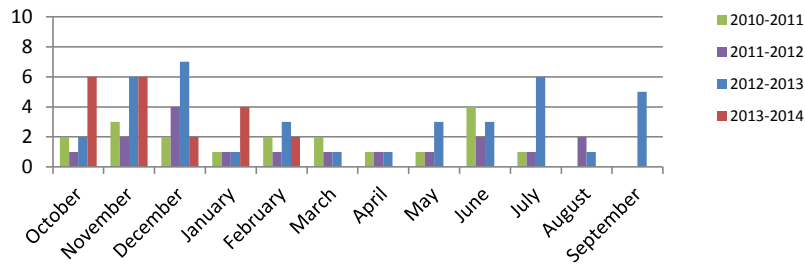
# PERMIT GRAPHS

Accessory/Outbuildings Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	1	1	1	1
November	2	1	0	0
December	1	1	1	1
January	0	0	0	2
February	1	3	4	1
March	7	0	2	
April	4	1	2	
May	1	3	5	
June	3	1	0	
July	1	0	2	
August	2	2	0	
September	1	4	3	
Y-T-D Total	24	17	20	5
Irrigation/Lawn Sprinkler Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	2	1	2	6
November	3	2	6	6
December	2	4	7	2
January	1	1	1	4
February	2	1	3	2
March	2	1	1	
April	1	1	1	
May	1	1	3	
June	4	2	3	
July	1	1	6	
August	0	2	1	
September	0	0	5	
Y-T-D Total	19	17	39	20
Miscellaneous Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	6	7	10	14
November	7	10	7	11
December	10	8	5	14
January	12	5	9	8
February	6	4	6	8
March	14	10	17	
April	12	9	11	
May	8	13	10	
June	6	15	5	
July	3	10	12	
August	14	13	13	
September	7	7	6	
Y-T-D Total	105	111	111	55

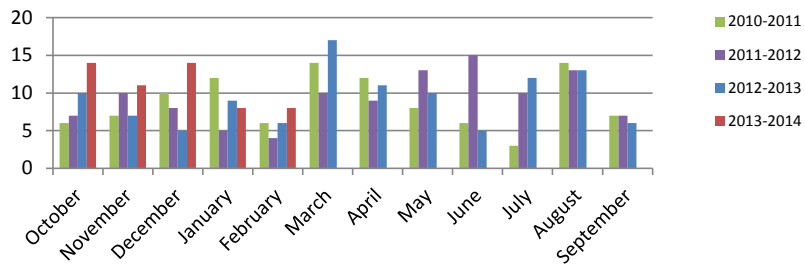
## Accessory/Outbuilding Permits



## Irrigation/Lawn Sprinkler Permits



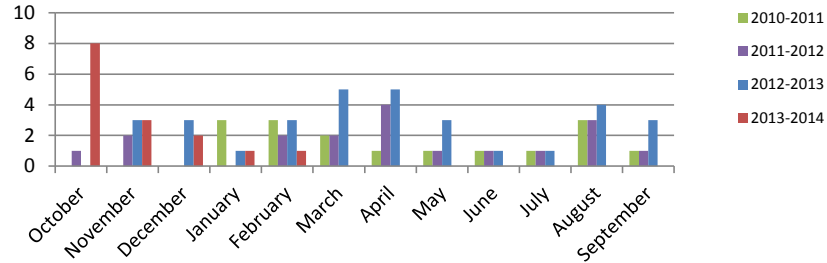
## Miscellaneous Permits



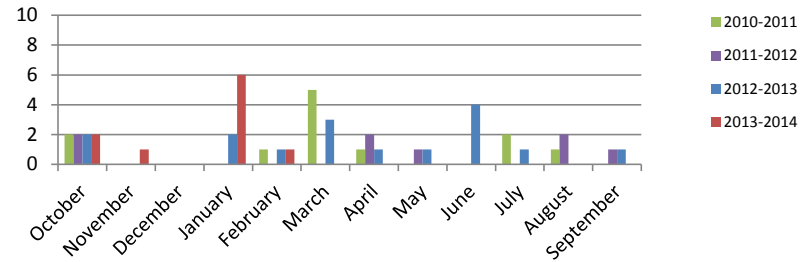
# PERMIT GRAPHS

Swimming Pool Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	0	1	0	8
November	0	2	3	3
December	0	0	3	2
January	3	0	1	1
February	3	2	3	1
March	2	2	5	
April	1	4	5	
May	1	1	3	
June	1	1	1	
July	1	1	1	
August	3	3	4	
September	1	1	3	
Y-T-D Total	16	18	32	15
Remodel/Addition Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	2	2	2	2
November	0	0	0	1
December	0	0	0	0
January	0	0	2	6
February	1	0	1	1
March	5	0	3	
April	1	2	1	
May	0	1	1	
June	0	0	4	
July	2	0	1	
August	1	2	0	
September	0	1	1	
Y-T-D Total	12	8	16	10
Single Family Residential Building Permits				
Fiscal Year	2010-2011	2011-2012	2012-2013	2013-2014
October	0	2	7	3
November	0	1	0	3
December	1	1	3	4
January	5	2	3	5
February	4	2	4	0
March	2	6	6	
April	3	0	5	
May	2	3	2	
June	9	4	2	
July	0	5	1	
August	0	2	6	
September	2	0	2	
Y-T-D Total	28	28	41	15

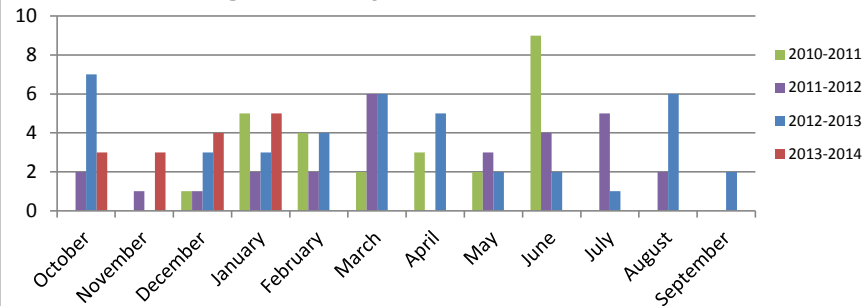
## Swimming Pool Permits



## Remodel/Addition Permits



## Single Family Residential Building Permits



CITY OF PARKER  
PERMIT LOG  
FEBRUARY 2014

PERMIT NUMBER	ISSUE DATE	TYPE	ADDRESS	CONTRACTOR	DESCRIPTION	ESTIMATED VALUE	TOTAL SQUARE FOOTAGE	PERMIT FEE	DEPOSIT FEE	WATER METER FEE
2014-1001	2/11/2014	ACC	5802 RATHBONE DR	BETTER HOME LLC	GARAGE_WORKSHOP	\$34,000	1707	\$350	NA	NA
2014-2001	2/25/2014	ELEC	4302 SYCAMORE LN	GIBSON	ELECTRICAL OUTLET	NA	NA	\$75	NA	NA
2014-2002	2/25/2014	ELEC	5410 LEWIS LN	H&H ELECTRICAL	LIFT STATION	NA	NA	NA	NA	NA
2014-6003	2/19/2014	FENCE	1904 DUBLIN RD	PLANO GARAGE DOOR	FENCE	\$11,000	NA	\$75	NA	NA
2014-6004	2/19/2014	FENCE	6007 TAMSWORTH CT	SUNDANCE FENCE	FENCE	\$5,608	NA	\$75	NA	NA
2014-3001	2/11/2014	FSPR	6804 OVERBROOK DR	RESCOM	FIRE SPRINKLER	NA	NA	\$150	NA	NA
2014-4005	2/4/2014	IRR	7513 FOREST BEND DR	ML JOHNSON	IRRIGATION SYSTEM	\$1,100	NA	\$75	NA	NA
2014-4006	2/10/2014	IRR	6804 AUDUBON DR	CANYON CREEK IRRIGATION	IRRIGATION SYSTEM	\$7,750	NA	\$75	NA	NA
2014-7001	2/5/2014	PLUM	5907 RIDGEMORE DR	ON THE SPOT PLUMBING	40 GAL GAS WH IN GARAGE	NA	NA	\$75	NA	NA
2014-7006	2/13/2014	PLUM	2607 DUBLIN PARK DR	ARS RESCUE ROOTER	GAS WATER HEATER	NA	NA	\$75	NA	NA
2014-10002	2/11/2014	POOL	6804 AUDUBON DR	RIVERBEND	POOL	\$50,000	NA	\$500	NA	NA
2014-80003	2/19/2014	REMOD	5106 RAVENSTHORPE DR	PLATINUM FENCE	ADDITION	\$4,200	510	\$515	NA	NA
2014-9005	2/20/2014	TRAIL	5907 MIDDLETON DR	GRAND HOMES	SALES TRAILER	NA	NA	\$500	1000	2000
					<b>TOTAL=</b>	<b>\$113,658</b>		<b>\$2,540</b>	<b>\$1,000</b>	<b>\$2,000</b>

# INSPECTION LOG

## FEBRUARY 2014

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2013-1022	7217 MOSS RIDGE RD	ACC	Building Final	2/17/2014	2/17/2014	TRUE		FINAL	1
2014-1001	5802 RATHBONE DR	ACC	Plumbing Rough	2/28/2014	2/28/2014	TRUE		ISS	1
2013-3007	6804 AUDUBON DR	FSPR	Fire Final	2/14/2014	2/14/2014	TRUE		FINAL	1
2014-3002	7301 FOREST BEND DR	FSPR	Fire Hydro Visual	2/20/2014	2/20/2014	TRUE		ISS	1
2013-3013	6707 OVERBROOK DR	FSPR	Backflow Certificate on File	2/14/2014	2/14/2014	TRUE		ISS	1
2014-3001	6804 OVERBROOK DR	FSPR	Fire Hydro Visual	2/20/2014	2/20/2014	TRUE		ISS	1
2014-4003	6707 OVERBROOK DR	IRR	Backflow Certificate on File	2/19/2014	2/19/2014	TRUE		FINAL	1
2014-4004	4207 BOULDER DR	IRR	Backflow Certificate on File	2/26/2014	2/26/2014	TRUE		FINAL	1
2014-5001	1812 DUBLIN RD	MECH	Final	2/12/2014	2/12/2014	TRUE		FINAL	1
2014-7001	5907 RIDGEMORE DR	PLUM	Water Heater	2/18/2014	2/18/2014	TRUE		FINAL	1
2013-10037	4704 RAVENSTHORPE DR	POOL	Belly Steel	12/16/2013	2/14/2014	TRUE	FAILED 12/16/13	ISS	1
2013-10038	7004 AUDUBON DR	POOL	Gas Line to Pool Heater	2/25/2014	2/25/2014	TRUE		ISS	1
2013-10040	4207 BOULDER DR	POOL	Deck Steel	2/7/2014	2/7/2014	TRUE		ISS	1
2013-10040	4207 BOULDER DR	POOL	Fence Final	2/24/2014	2/24/2014	TRUE		ISS	1
2013-10035	7504 MEADOW GLEN DR	POOL	Pool Final	2/14/2014	2/14/2014	TRUE		FINAL	1
2013-10030	6405 NORTHRIDGE PKWY	POOL	Deck Steel	2/18/2014	2/18/2014	TRUE		ISS	1
2013-10037	4704 RAVENSTHORPE DR	POOL	Deck Steel	2/14/2014	2/14/2014	TRUE		ISS	1
2013-10039	5106 RAVENSTHORPE DR	POOL	Deck Steel	2/24/2014	2/24/2014	TRUE		ISS	1
2013-10039	5106 RAVENSTHORPE DR	POOL	Gas Line to Pool Heater	2/18/2014	2/18/2014	TRUE		ISS	1
2013-10039	5106 RAVENSTHORPE DR	POOL	P-Trap	2/18/2014	2/18/2014	TRUE		ISS	1
2014-10001	4909 RESERVE CT	POOL	Belly Steel	2/28/2014	2/28/2014	TRUE		ISS	1
2013-80017	5807 COX FARM EST	REMOD	Building Final	2/3/2014	2/5/2014	TRUE	FAILED 2/3/14	FINAL	2
2013-80014	5807 COX FARM EST	REMOD	Building Final	2/3/2014	2/3/2014	TRUE		FINAL	1
2013-80023	4903 DUBLIN CREEK LN	REMOD	Plumbing Rough	2/14/2014	2/14/2014	TRUE		ISS	1
2013-80023	4903 DUBLIN CREEK LN	REMOD	Foundation	2/19/2014	2/20/2014	TRUE	FAILED 2/19/14	ISS	2
2014-80001	6006 RATHBONE DR	REMOD	Electrical Rough	2/14/2014	2/14/2014	TRUE		ISS	1
2014-80001	6006 RATHBONE DR	REMOD	Mechanical Rough	2/14/2014	2/14/2014	TRUE		ISS	1
2013-9026	7304 FOREST BEND DR	SFR	Building Final	1/29/2014	2/7/2014	TRUE	FAILED 1/29/14	FINAL	1

# INSPECTION LOG

## FEBRUARY 2014

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2013-9023	6105 SOUTHRIDGE PKWY	SFR	Building Final	1/29/2014	2/11/2014	TRUE	FAILED 1/29/14	FINAL	1
2013-9015	6804 AUDUBON DR	SFR	Building Final	2/14/2014	2/14/2014	TRUE		FINAL	1
2014-9003	6807 AUDUBON DR	SFR	T-Pole	2/24/2014	2/24/2014	TRUE		ISS	1
2013-9037	7301 FOREST BEND DR	SFR	Plumbing Top-Out	2/18/2014	2/20/2014	TRUE	FAILED 2/18/14	ISS	2
2013-9037	7301 FOREST BEND DR	SFR	Electrical Rough	2/18/2014	2/20/2014	TRUE	FAILED 2/18/14	ISS	2
2013-9037	7301 FOREST BEND DR	SFR	Mechanical Rough	2/18/2014	2/20/2014	TRUE	FAILED 2/18/14	ISS	2
2013-9037	7301 FOREST BEND DR	SFR	Framing	2/18/2014	2/20/2014	TRUE	FAILED 2/18/14	ISS	2
2013-9026	7304 FOREST BEND DR	SFR	Survey Plat	2/7/2014	2/7/2014	TRUE		FINAL	1
2013-9007	7505 FOREST BEND DR	SFR	Meter Release - Electric	2/18/2014	2/18/2014	TRUE		ISS	1
2013-9007	7505 FOREST BEND DR	SFR	Meter Release - Gas	2/28/2014	2/28/2014	TRUE		ISS	1
2013-9045	7509 FOREST BEND DR	SFR	Foundation	2/5/2014	2/7/2014	TRUE	FAILED 2/5/14	ISS	2
2013-9044	7510 FOREST BEND DR	SFR	Foundation	2/4/2014	2/4/2014	TRUE		ISS	1
2014-9002	7511 FOREST BEND DR	SFR	T-Pole	2/18/2014	2/18/2014	TRUE		ISS	1
2014-9002	7511 FOREST BEND DR	SFR	Plumbing Rough	2/20/2014	2/28/2014	TRUE	FAILED 2/20/14 & 2/25/14	ISS	3
2014-9002	7511 FOREST BEND DR	SFR	Form Survey	2/25/2014	2/25/2014	TRUE		ISS	1
2013-9032	7513 FOREST BEND DR	SFR	Meter Release - Electric	2/25/2014	2/25/2014	TRUE		ISS	1
2013-9032	7513 FOREST BEND DR	SFR	Meter Release - Gas	2/28/2014	2/28/2014	TRUE		ISS	1
2013-9024	6707 OVERBROOK DR	SFR	Survey Plat	2/20/2014	2/20/2014	TRUE		FINAL	1
2013-9024	6707 OVERBROOK DR	SFR	Building Final	2/20/2014	2/20/2014	TRUE		FINAL	1
2013-9041	6804 OVERBROOK DR	SFR	Plumbing Top-Out	2/17/2014	2/24/2014	TRUE	FAILED 2/17/14 & 2/20/14	ISS	3
2013-9041	6804 OVERBROOK DR	SFR	Electrical Rough	2/17/2014	2/24/2014	TRUE	FAILED 2/17/14 & 2/20/14	ISS	3
2013-9041	6804 OVERBROOK DR	SFR	Mechanical Rough	2/17/2014	2/24/2014	TRUE	FAILED 2/17/14 & 2/20/14	ISS	3
2013-9041	6804 OVERBROOK DR	SFR	Framing	2/17/2014	2/24/2014	TRUE	FAILED 2/17/14 & 2/20/14	ISS	3
2013-9034	4909 RESERVE CT	SFR	Other	2/28/2014	2/28/2014	TRUE	AUXILLARY GROUND	ISS	3
2013-9034	4909 RESERVE CT	SFR	Driveway Approach	2/10/2014	2/10/2014	TRUE		ISS	1
2013-9023	6105 SOUTHRIDGE PKWY	SFR	Survey Plat	2/12/2014	2/12/2014	TRUE		FINAL	1
2013-9042	6304 SOUTHRIDGE PKWY	SFR	Plumbing Rough	2/13/2014	2/13/2014	TRUE		ISS	1
2013-9042	6304 SOUTHRIDGE PKWY	SFR	Form Survey	2/13/2014	2/13/2014	TRUE		ISS	1
2013-9042	6304 SOUTHRIDGE PKWY	SFR	Foundation	2/25/2014	2/25/2014	TRUE		ISS	1

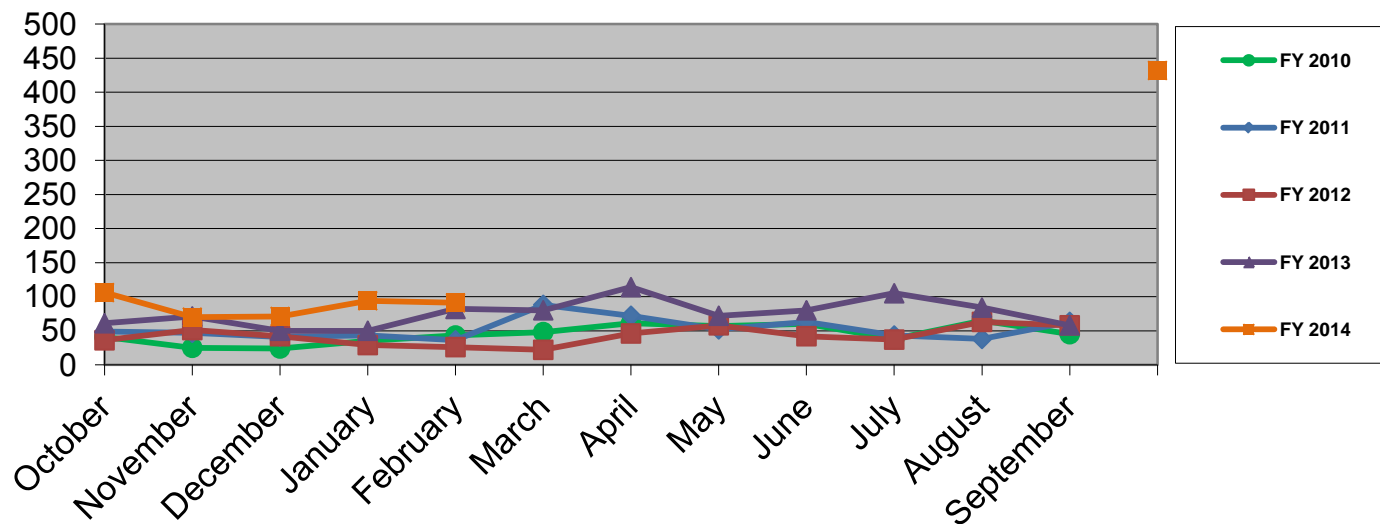
# INSPECTION LOG

## FEBRUARY 2014

PERMIT NUMBER	ADDRESS	TYPE	INSPECTION	SCHEDULED	COMPLETED	RESULT	NOTES	STATUS	#
2013-9033	6305 SOUTHRIDGE PKWY	SFR	Plumbing Top-Out	2/13/2014	2/13/2014	TRUE		ISS	1
2013-9033	6305 SOUTHRIDGE PKWY	SFR	Electrical Rough	2/13/2014	2/13/2014	TRUE		ISS	1
2013-9033	6305 SOUTHRIDGE PKWY	SFR	Mechanical Rough	2/13/2014	2/13/2014	TRUE		ISS	1
2013-9033	6305 SOUTHRIDGE PKWY	SFR	Framing	2/13/2014	2/13/2014	TRUE		ISS	1
2013-9040	6400 SOUTHRIDGE PKWY	SFR	Foundation	2/13/2014	2/13/2014	TRUE		ISS	1
2013-9040	6400 SOUTHRIDGE PKWY	SFR	Plumbing Top-Out	1/4/2014	2/10/2014	TRUE	FAILED 1/4/14	ISS	1
2013-9040	6400 SOUTHRIDGE PKWY	SFR	Electrical Rough	1/4/2014	2/10/2014	TRUE	FAILED 1/4/14	ISS	1
2013-9040	6400 SOUTHRIDGE PKWY	SFR	Mechanical Rough	1/4/2014	2/10/2014	TRUE	FAILED 1/4/14	ISS	1
2013-9040	6400 SOUTHRIDGE PKWY	SFR	Framing	1/4/2014	2/10/2014	TRUE	FAILED 1/4/14	ISS	1
2013-9043	6505 SOUTHRIDGE PKWY	SFR	Foundation	2/13/2014	2/13/2014	TRUE		ISS	1
20145002	4202 DONNA LN	MECH	Final	2/24/2014	FAILED	FALSE	FAILED 2/24/14	ISS	1
201310038	7004 AUDUBON DR	POOL	Deck Steel	2/28/2014	FAILED	FALSE	FAILED 2/28/14	ISS	1
201310036	7211 FOREST BEND DR	POOL	Pool Final	2/19/2014	FAILED	FALSE	FAILED 2/19/14	ISS	1
201380022	7208 MEADOW GLEN DR	REMOD	Framing	2/24/2014	FAILED	FALSE	FAILED 2/24/14	ISS	1
201380015	5904 SILVERTON CT	REMOD	Building Final	2/3/2014	FAILED	FALSE	FAILED 2/3/14	ISS	1
							<b>TOTAL =</b>		<b>91</b>

## Monthly Inspection Report

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
<b>October</b>	41	49	36	61	106
<b>November</b>	25	47	51	71	70
<b>December</b>	24	41	42	50	71
<b>January</b>	35	43	29	50	94
<b>February</b>	43	36	26	82	91
<b>March</b>	48	88	22	80	
<b>April</b>	61	72	46	114	
<b>May</b>	57	52	58	72	
<b>June</b>	60	63	42	80	
<b>July</b>	38	43	37	105	
<b>August</b>	65	38	63	84	
<b>September</b>	45	63	58	58	
<b>Year Total</b>	<b>542</b>	<b>635</b>	<b>510</b>	<b>907</b>	<b>432</b>



# CODE ENFORCEMENT REPORT

## 2013-2014

Violation Description	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD Totals
High Grass	2				2								4
Illegal Dumping		1	1										2
Illegal Structure			1										1
Illegal Vehicle		1											1
Junked Vehicles					5								5
Lot Maintenance	1	3	4	2	10								20
Trash and Debris	1		2	10									13
<b>ITEM TOTALS</b>	<b>4</b>	<b>5</b>	<b>8</b>	<b>12</b>	<b>17</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>46</b>

Officer Actions	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD Totals
Verbal Warnings	3	4	6	6	10								29
Complied/Resolved	3	4	6	6	10								29
10 Day Notice (Letters	2				2								4
Extension Granted				2									2
Complied/Resolved	2			2									4
Citations Issued													0
Stop Work Order					1								1
Misc													0
<b>ITEM TOTALS</b>	<b>10</b>	<b>8</b>	<b>12</b>	<b>16</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>69</b>

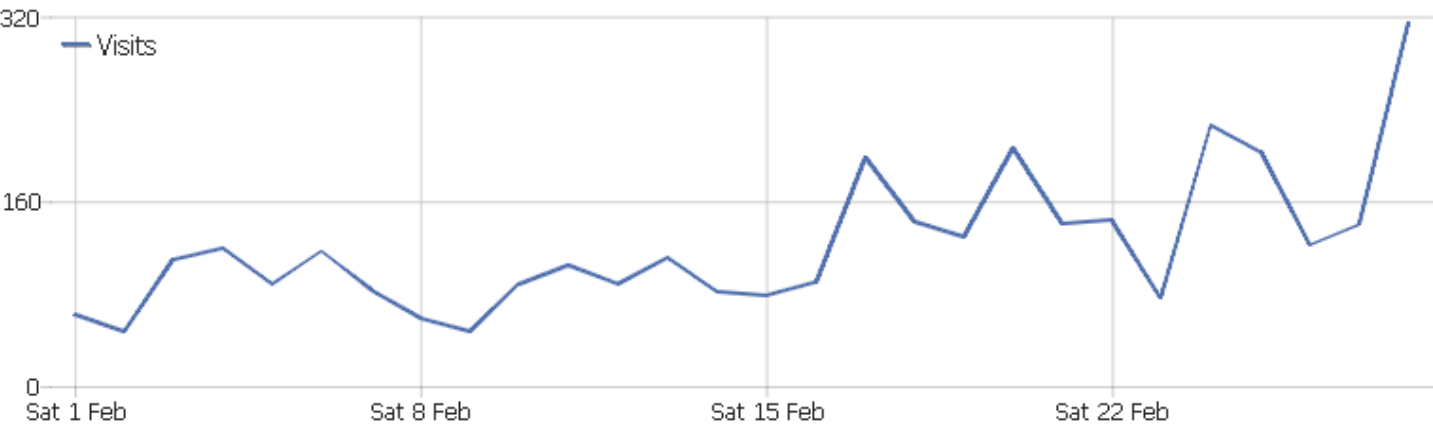


Website Parker, TX

Date range: 1 Feb 14 - 28 Feb 14

Monthly Web Report

# Visits Summary



Name	Value
Visits	3421
Actions	13601
Maximum actions in one visit	86
Bounce Rate	44%
Actions per Visit	4
Avg. Visit Duration (in seconds)	00:08:00
Unique visitors	0
























## Site Search Keywords

Keyword	Searches	Search Results pages	% Search Exits
map	5	1	20%
fee schedule	4	1.3	75%
warrants	4	2.8	0%
alarm permit	2	1	50%
employment	2	1.5	50%
gis	2	1	0%
job	2	1.5	0%
mayor	2	1	0%
scholarship	2	1	50%
warrant	2	1.5	0%
1	1	2	100%
a alarm reg	1	1	0%
alarm registration	1	1	0%
allen county sheriff	1	1	0%
animal	1	2	0%
animal ordinance	1	1	100%
animal shelter	1	1	0%
annual trash collection in springtown tx for 2014	1	3	100%
antenna / tower ordinance	1	1	100%
application	1	1	0%
area map	1	2	0%
arrest warrants	1	4	0%
beer and cans and dublin	1	1	0%
Others	99	141	27%



## Referrer Type

Referrer Type	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Revenue
Direct Entry	1869	7759	4.15	00:12:48	46.98%	\$ 0
Search Engines	1370	5271	3.85	00:02:13	38.83%	\$ 0
Websites	182	571	3.14	00:02:14	44.51%	\$ 0

## Country

Country	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Revenue
 United States	2954	9955	3.37	00:02:33	46.34%	\$ 0
 Unknown	406	3471	8.55	00:48:29	21.67%	\$ 0
 Philippines	15	64	4.27	00:03:25	46.67%	\$ 0
 United Kingdom	7	18	2.57	00:01:23	57.14%	\$ 0
 Canada	6	13	2.17	00:01:35	83.33%	\$ 0
 Germany	4	16	4	00:01:32	50%	\$ 0
 Russian Federation	4	4	1	00:00:00	100%	\$ 0
 Turkey	3	3	1	00:00:00	100%	\$ 0
 Cote D'Ivoire	2	3	1.5	00:00:46	50%	\$ 0
 India	2	8	4	00:01:40	50%	\$ 0
 Ukraine	2	6	3	00:14:49	50%	\$ 0
 Austria	1	1	1	00:00:00	100%	\$ 0
 Australia	1	1	1	00:00:00	100%	\$ 0
 Bangladesh	1	2	2	00:00:18	0%	\$ 0
 Switzerland	1	2	2	00:00:34	0%	\$ 0
 Chile	1	2	2	00:01:10	0%	\$ 0
 China	1	3	3	00:05:21	0%	\$ 0
 European Union	1	4	4	00:01:21	0%	\$ 0
 France	1	1	1	00:00:00	100%	\$ 0
 Italy	1	2	2	00:00:12	0%	\$ 0
 Japan	1	1	1	00:00:00	100%	\$ 0
 Macedonia, the Former Yugoslav Republic of	1	3	3	00:17:04	0%	\$ 0
 Mexico	1	6	6	00:02:46	0%	\$ 0
Others	4	12	3	00:01:41	50%	\$ 0

## Mobile vs Desktop

Mobile vs Desktop	Visits	Actions	Actions per Visit	Avg. Time on Website	Bounce Rate	Conversion Rate
 Desktop	1999	6939	3.47	00:03:14	41.97%	0%
 Mobile	1017	3193	3.14	00:01:13	55.46%	0%
Unknown	405	3469	8.57	00:48:36	21.73%	0%