

MINUTES

CITY COUNCIL MEETING

August 18, 2009

CALL TO ORDER – Roll Call and Determination of a Quorum

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Cordina called the meeting to order at 6:00 p.m. with Councilmember's Sumrow, Threadgill, Evans and Levine present. Councilmember Marshall was absent. A quorum was present.

Staff present: City Attorney Jim Shepherd, City Administrator Dena Daniel, Assistant City Administrator Jeff Flanigan, Finance Director Johnna Boyd and City Secretary Carrie Smith.

EXECUTIVE SESSION

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

Mayor Cordina recessed the meeting into executive session at 6:00 p.m.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

- a. Govt. Code 551.074— Personnel—to deliberate the appointment, employment, evaluation, reassignment, or duties, of a public officer or employee----City Administrator, Public Works Director, City Secretary, Finance Director, Police Chief, Police Officers, Court Clerk, Building Official, Water Department Employees, Administrative Assistant, Clerk.
- b. Govt. Code 551.071 – Legal Advice and Consultation with City Attorney regarding Wylie CCN.
- c. Govt. Code 551.071 – Legal Advice and Consultation with City Attorney regarding McCreary Road.
- d. Govt. Code 551.071 – Legal Advice and Consultation with City Attorney regarding Child Abuse Task Force Agreement with Collin County.

2. RECONVENE REGULAR MEETING.

Mayor Cordina reconvened the regular meeting at 7:27 p.m.

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

No action was taken.

PLEDGE OF ALLEGIANCE

City Attorney Shepherd led the Pledge.

PUBLIC COMMENTS The City Council invites any person with business before the Council not scheduled on the agenda to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

David Leamy, Rathbone Drive – He praised Council and Staff for maintaining a reasonable tax rate.

PUBLIC HEARINGS – 7:00 P.M. Please keep comments to 3 minutes.

4. PUBLIC HEARING ON THE PROPOSED 2009 TAX RATE.

Mayor Cordina opened the public hearing at 7:56 p.m.

No comments from the public.

Mayor Cordina closed the public hearing at 7:57 p.m.

INDIVIDUAL CONSIDERATION ITEMS

5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR:

- a. JULY 20
- b. JULY 21 AND
- c. AUGUST 4

MOTION: Councilmember Evans motioned to approve the minutes as presented. Councilmember Sumrow seconded with Councilmember's Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 4-0.

6. QUESTIONS AND ANSWERS WITH COLLIN COUNTY DEPUTY CHIEF APPRAISER ROBERT WALDROP.

Council asked Mr. Waldrop to walk through the certified tax rolls and answer any questions. He explained each section of the rolls.

7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2009-266 A RESOLUTION OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, PROVIDING FOR THE EXECUTION OF INTERLOCAL AGREEMENT CHILD ABUSE INVESTIGATION SERVICES BETWEEN THE CITY OF PARKER AND COLLIN COUNTY.

City Attorney Shepherd recommended tabling this item to the September 1 agenda.

8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 643 APPROVING CODIFICATION 2009 S-4 SUPPLEMENT.

City Attorney Shepherd stated the codification is a work product of ordinances passed. He and staff have reviewed the supplements and found it to be in order. He recommended approval.

MOTION: Councilmember Sumrow motioned to approve Ordinance 643 as written. Mayor Pro-tem Threadgill seconded with Councilmember's Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 4-0.

9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2009 – 277 AMENDING RESOLUTION 2009-254 THE EMPLOYEE HANDBOOK.

City Administrator Daniel reviewed the proposed changes:

1. Adding a paragraph on non-exempt employee working in the Police or Fire Department in the City of Parker Employee Handbook –

Chief Fragoso has requested that the police department be allowed to change to 12 hour shifts. In order to accommodate this request, the handbook would need to be amended to include an 80 hour pay period. Officers would work 36 hours in one week and 44 in the next totaling 80 hours in the pay period. City Attorney Shepherd suggested adding the Fire Department to this pay period notation for any future use.

2. Changing the ability to take Paid Time Off from half day increments to one hour increments.

When the Handbook was written, employees were given the option to take one half day increments of PTO. With the new computer system and improved record keeping one hour increments are easily administered and give more flexibility to the employee.

MOTION: Mayor Pro-tem Threadgill motioned to approve Resolution 2009-277 as written. Councilmember Evans seconded with Councilmember's Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 4-0.

10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2009-278 BECOMING A MEMBER OF THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE.

Chief Sheff noted that previous Council action authorized the purchase of the new brush truck from Philpott Motors / Wildfire Equipment. The purchase is being executed with Philpott Motors, Ltd under Buyboard contract # 281-07 of the State Buyboard cooperative. In order to execute the contract the City must become a member of the cooperative.

Membership is open to, among other entities, all local governments. Membership requires execution of an interlocal agreement.

There is no cost to the City for becoming or for maintaining membership.

MOTION: Mayor Pro-tem Threadgill motioned to approve Resolution 2009-278. Councilmember Levine seconded with Councilmember's Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 4-0.

11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE PURCHASE OF FIRE DEPARTMENT BRUSH TRUCK.

Chief Sheff reviewed his written statement:

"The fire department is requesting Council consideration and action to approve the purchase by the City of a Type III brush firefighting vehicle (a "brush truck") from Wildfire Truck & Equipment, Alvarado, TX to replace the fire dept's existing brush truck. The City will be called upon for an initial outlay of \$148,133. Pursuant to a cost-share, Texas Forest Service grant, the city shall be reimbursed for \$133,320. The fire department will cover the remaining balance of \$14,813 from its funds."

See further explanation in Exhibit 11A.

MOTION: Councilmember Levine motioned to approve the purchase of the brush truck subject to an extension of the grant; not more than \$155k purchase price with 10% funded by the Fire Department and sale of the current brush truck. Councilmember Evans seconded with Councilmember's Sumrow, Threadgill, Evans, and Levine voting for. Motion carried 4-0.

ROUTINE ITEMS

12. FUTURE AGENDA ITEM REQUESTS

- Khatter Vineyard fundraiser
- TML Conference
- Stimulus and Grant money
- TXDPS Agreement

13. UPDATES

- a. Progress Report – Fire Station, McCreary Road and Water Tower Projects
 - Mayor Pro-tem Threadgill noted, "Stone is almost complete the drywall has been delivered; the steel issues seem to be resolved. McCreary Road looks good and to the point of putting in the steel until we ran into a possible drainage issue."
- b. July Department Reports – Police, Fire, Building, Animal Control, and Financials
 - Finance Director Boyd presented Council with a new report on animal control and reviewed the financials.

14. ADJOURN

Mayor Cordina adjourned the meeting at 9:03 p.m.

APPROVED:



Jim Threadgill
Jim Threadgill
Mayor Pro-tem

ATTESTED:

Carrie L. Smith

Carrie L. Smith, TRMC
City Secretary

APPROVED on the 1st day of
September, 2009.



Council Agenda Request

Council Meeting:		Requestor:	Fire Dept.
Budget Line Item:	N/A	Prepared by:	Mike Sheff
Account Code #:		Date Prepared:	April 27, 2009
Budget Amount:	N/A	Exhibits:	

AGENDA SUBJECT:

CONSIDERATION AND ACTION TO ACCEPT BID FROM WILDFIRE TRUCK AND EQUIPMENT SALES, ALVARADO, TX FOR A BRUSH FIREFIGHTING TRUCK.

SUMMARY

The fire department is requesting Council consideration and action to approve the purchase by the City of a Type III brush firefighting vehicle (a "brush truck") from Wildfire Truck & Equipment, Alvarado, TX to replace the fire dept's existing brush truck. **The City will be called upon for an initial outlay of \$148,133. Pursuant to a cost-share, Texas Forest Service grant, the city shall be reimbursed for \$133,320. The fire department will cover the remaining balance of \$14,813 from its funds.**

- Parker Volunteer Fire Department is the recipient of a Texas Forest Service cost-share grant for the purchase of a "large brush truck". The cost-share payment by TFS is to be 90% of the actual cost, not to exceed \$155,000.
- In general, a brush truck is a vehicle designed specifically to extinguish grass, brush and other vegetation fires. It is differentiated from our structural firefighting apparatus by its small size and by its ability to transverse open land and pump water while in motion. Brush firefighting trucks are typically assembled by a vendor using components (fire pump, storage compartments, water tank) that are installed upon a commercial flat-bed chassis (Ford, GMC and other OEMs). We sought bids from vendors who specialize in the assembly of brush trucks, who are familiar with the requirements of Texas Forestry Service grants, who are familiar

with the topography of North Central Texas and who are members of a governmental purchasing cooperative.

- To comply with the conditions of the grant, the vehicle must meet the following design minimums:
 - A minimum 22,000 pound GVWR chassis
 - Have a firefighting water pump capable of producing 250 gallons per minute at 40 PSI with a pump discharge outlet of 2 ½ inches in diameter.
 - Carry at least 500 gallons of water.
 - Have the ability to draft water a minimum of 12 vertical feet.
- The obligations of Parker are:
 - To purchase the vehicle.
 - To place the vehicle into service by August 26, 2009 or receive an extension. I have contacted the forest service and have been advised that we are eligible of a six (6) month extension. We have been advised to contact the forest service in August to request the extension.
 - To own and maintain the vehicle for 10 years. If we sell the vehicle before the 10th anniversary we may be required to reimburse the forest service in cash equivalent to 90% of the gross sales receipts.
 - To train fire department personnel in the proper operation and maintenance of the vehicle, pump and related equipment and document such training (we document all training of our personnel as a matter of standard department practice).
- We directly solicited bids from three vendors for a vehicle that complied with the minimum design specifications of the grant. These bids are summarized on Schedule A.
- Our original grant request was made in January 2004. When we determined that no action was to be taken by the Forestry Service within a reasonable time, the fire dept. purchased our current brush truck in late 2004 at a cost of \$80,000 financed with debt. Because we did not have access to grant funding, we purchased a smaller vehicle with less capability than we would have otherwise considered. Schedule A offers a comparison with our existing brush truck and is illustrative of the improved firefighting and safety features of the new apparatus.
- The benefits of the new apparatus as compared to our existing brush truck are:
 - A larger F750 chassis versus the smaller F550 chassis of our existing brush truck.
 - The new truck will carry 4 firefighters versus 2 firefighters now carried by our existing brush truck.
 - The new truck shall carry 100 gallons more water.
 - The new truck shall have a remote starter and other controls for the fire pump located within the cab between the driver and front passenger.
 - The new truck shall have a remote controlled water turret nozzle attached to the front bumper with a joystick control placed within the cab between the driver and front passenger. This means the firefighters in the cab can

spray water on the fire while remaining belted in their seats. (The truck also carries fire hose that can be deployed, if necessary, by the crew.) This is a major safety improvement over our current brush truck where the firefighters must stand up while the vehicle is in motion in an enclosed cage behind the cab in order to manually manipulate a fire hose.

- After considering cost and other factors including, but not limited to, the proximity of the vendor to Parker, we determined the best bid was that of Wildland Truck & Equipment located in Alvarado, TX.
- Wildfire is a member of State Buy Board, a purchasing cooperative similar to HGAC-Buy from whom we acquired our ladder truck. I shall request Parker become a member of the cooperative under separate agenda request.
- Once the new brush truck is received and placed into service, we shall sell our existing brush truck. We estimate the truck will sell for up to \$40,000. Because the original \$80,000 loan has been paid in full, the City will receive the net proceeds from the sale.

BUYBOARD #281-07

A. Base Price:	\$ 33,140.00
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Total of B. Published Options:	\$ 49,464.59
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Total of C. Unpublished Options:	\$ 71,655.92
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D.	Contract Price Adjustment:	<u>FACTORY DESTINATION CHARGE</u>	\$ 1,275.00
E.	Delivery Charges:	<u>0</u> miles @ \$.93/mile	\$ -
F.	Total of A + B + C + D + E = F		\$ 155,535.51
G.	Quantity Ordered	<u>1</u> x F =	\$ 155,535.51
H.	BUYBOARD PURCHASE FEE		\$ 400.00
I.	Non-Equip Charges & Credits		
J.	TOTAL PURCHASE		\$ 155,935.51