

**MINUTES
PLANNING AND ZONING COMMISSION MEETING
AUGUST 22, 2013**

CALL TO ORDER – Roll Call and Determination of a Quorum

The Planning and Zoning Commission met on the above date. Chairperson Wright called the meeting to order at 7:00 P.M.

Commissioners Present:

Chairperson Wright
VACANT
 Commissioner Stanislav

Commissioner Raney
 Commissioner Lozano

Alternate Jeang
 Alternate Sutaria

Alternate Cassavechia

Alternate Sutaria was appointed as a voting member.

Staff Present

City Administrator Flanigan

PLEDGE OF ALLEGIANCE

The pledges to the American and Texas flags were recited.

PUBLIC COMMENTS The City Council invites any person with business before the Council to speak to the Council. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

None

INDIVIDUAL CONSIDERATION ITEMS

1. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON MEETING MINUTES FOR AUGUST 8, 2013.

MOTION: Commissioner Lozano moved to approve the minutes as written. Commissioner Stanislav seconded with Commissioners Raney, Sutaria, Wright, Lozano and Stanislav voting for. Motion carried 5-0.

2. PUBLIC HEARING, CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW AN ACCESSORY BUILDING OVER 2500 SQUARE FEET TO BE LOCATED AT 3106 DUBLIN ROAD, OWNER BONNIE SHEA.

The property owner is requesting a 2500 square foot barn/greenhouse to be constructed on their property. City Ordinance requires an SUP for an accessory building larger than 2500 square foot. The building will be located behind the creek and tree line and will not be visible from the Dublin Road. Neighbors have seen the plans and responded positively. See exhibits.

Chairperson Wright opened the public hearing.

No Comments were made from the public.

Chairperson Wright closed the public hearing.

MOTION: Commissioner Lozano moved to recommend to City Council approval of the SUP as requested. Commissioner Stanislav seconded with Commissioners Raney, Sutaria, Wright, Lozano and Stanislav voting for. Motion carried 5-0.

3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON FILLING A COMMISSION VACANCY.

MOTION: Commissioner Lozano moved to recommend to Council the appointment of Jasmat Sutaria to Place 5 voting member, filling the unexpired term of Steven Schroeder. Commissioner Stanislav seconded with Commissioners Raney, Sutaria, Wright, Lozano and Stanislav voting for. Motion carried 5-0.

MOTION: Commissioner Raney moved to recommend to Council the appointment of David Leamy to Alternate 3 position. Commissioner Stanislav seconded with Commissioners Raney, Sutaria, Wright, Lozano and Stanislav voting for. Motion carried 5-0.

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON THE CITY THOROUGHFARE MAP.

Commission discussed concrete versus asphalt roadways, road drainage types, and reviewing the road type and widths.

City Administrator Flanigan will have City Engineer Birkhoff review the map and provide his recommendations to the Commission for consideration.

ROUTINE ITEMS

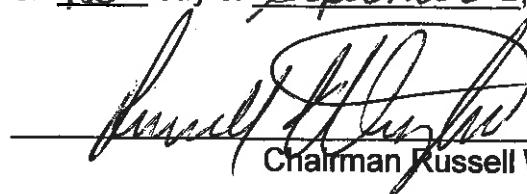
5. FUTURE AGENDA ITEMS

- Start looking at different roadways on the thoroughfare map and begin recommendations for updates.
- Concept Plan for 48 acres in ETJ

6. ADJOURN

Adjourned at 8:00 p.m.

Minutes Approved on 12th day of September, 2013.



Chairman Russell Wright

Attest:



Commission Secretary Stanislav

Prepared by City Secretary Carrie L. Smith