

**MINUTES**  
**CITY COUNCIL MEETING**  
**March 17, 2015**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Pro Tem Levine called the meeting to order at 7:00 p.m. Councilmembers Stone, Standridge, Levine, Pettle and Taylor were present.

Staff Present: City Attorney Jim Shepherd, City Administrator Jeff Flanigan, City Secretary Carrie Smith, Finance/H.R. Manager Johnna Boyd and Fire Chief Sheff

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Councilmember Standridge led the pledge.

TEXAS PLEDGE: Councilmember Stone led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR MARCH 3, 2015 [SMITH]
2. DEPARTMENT REPORTS: ANIMAL CONTROL, POLICE, COURT, BUILDING, CODE ENFORCEMENT, WEBSITE

MOTION: Councilmember Taylor moved to approve the consent agenda as presented. Councilmember Pettle seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

**INDIVIDUAL CONSIDERATION ITEMS**

3. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 724 APPROVING A FRANCHISE AGREEMENT WITH ONCOR ELECTRIC SERVICES. [SHEPHERD]

City Attorney Shepherd added Section 5. H to the agreement, "Company shall have the authority to trim trees or other natural growth overhanging any of its System so as to reasonably prevent branches from coming in contact with Company's System. Company will endeavor to conduct its tree trimming activities in accordance with its Vegetation Management Guidelines and will address concerns or complaints with regard to its tree trimming activities upon request. Except in emergency situations or in response to outages, Company shall notify property owners and the City prior to beginning planned Distribution tree trimming activities."

MOTION: Councilmember Standridge moved to approve Ordinance 724. Councilmember Taylor seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

**4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2015-469 APPROVING AN AGREEMENT BETWEEN THE CITY OF PARKER AND THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDoT) FOR LANDSCAPING AND MAINTENANCE OF FM 2551 [SHEPHERD]**

City Attorney Shepherd noted he is waiting for an approval of his recommended changes from TXDoT.

MOTION: Councilmember Pettle moved to table this item. Councilmember Taylor seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

**5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 725 AMENDING ORDINANCES NO. 706 AND 666, REGULATING THE STORAGE, COLLECTION, AND DISPOSAL OF BRUSH AND BULKY ITEMS OF SOLID WASTE; AS RECOMMENDED BY THE CODE ENFORCEMENT COMMITTEE. [TAYLOR]**

City Attorney Shepherd noted proposed Ordinance 725 allows brush items to be placed within 10-feet of the roadway at any time of the month. Currently brush items may not be placed within 25-feet of the roadway until 7 days prior to pickup.

A section is to be added to prohibit items from blocking view of traffic.

MOTION: Councilmember Taylor moved to approve Ordinance 725 subject to adding a clause to prohibit items from being placed at the roadway where it will block the view of traffic. Councilmember Stone seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

**6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AMENDING THE CURRENT ORDINANCE AND RENEWAL PROCESS FOR SPECIFIC USE PERMITS. [FLANIGAN]**

City Administrator Flanigan stated resident Scott Jefferies came before Council and requested Council remove the annual renewal of specific use permits (SUP) for an

accessory dwelling. Mayor Pro Tem Levine read Mr. Jefferies written statement for the record. (see Exhibit 6A.)

There is no fee associated with the annual renewal; it is a notarized affidavit stating the owner is complying with the laws of the City for an accessory dwelling. The City has approximately 7 SUP's in the City and has not received any other complaints.

**MOTION:** Councilmember Standridge moved to remove the annual renewal requirement for Accessory Dwelling SUP's.

It was noted Public Hearings and Public Notices would be required to make this change to the Zoning Code. The Mayor and Council may wish to form a sub-committee to review all section of the Comprehensive Zoning Code prior to making this one change.

Councilmember Standridge modified his motion to remove the annual renewal requirement for an accessory dwelling SUP from the Comprehensive Zoning Code and to proceed with reviewing other parts of the Comprehensive Zoning Code that may need amending.

Councilmember Stone seconded.

Councilmembers Stone, Standridge and Pettle voted for. Councilmembers Levine and Taylor opposed. Motion carried 3-2.

**7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON REPORT FROM FIRE CHIEF SHEFF ON THE FILE OF LIFE PROGRAM. [SHEFF]**

The File of Life packet is a red plastic magnetic file folder containing a form of your personal health history, medications, physician information and emergency contacts. The packet attaches to your refrigerator, readily visible for Parker paramedics and first responders to find.

Chief Sheff noted the Fire Department received a donation from Tom and Annette Stone to cover the cost of 1000 packets. Packets will be carried on fire and police vehicles to provide to citizens. Other ways the packets will be distributed is through the water department to new residents.

Council thanked Tom and Annette Stone for their generous donation.

**MOTION:** Councilmember Standridge moved to accept the donation of \$1000 for the File of Life program. Councilmember Taylor seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

**8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON UPDATE ON FIRE STATION MODIFICATION. [LEVINE]**

The City has received a cost estimate from Kent Spurgin of \$325,000 for the addition of sleeping quarters to the fire station. Chief Sheff requested this item be tabled for further review.

MOTION: Councilmember Stone moved to table this item. Councilmember Standridge seconded with Councilmembers Stone, Standridge, Levine, Pettle and Taylor voting for. Motion carried 5-0.

## ROUTINE ITEMS

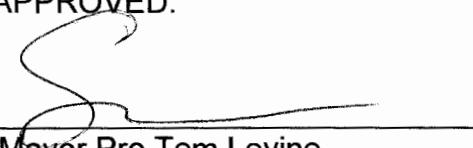
### 6. FUTURE AGENDA ITEMS

### 7. ADJOURN

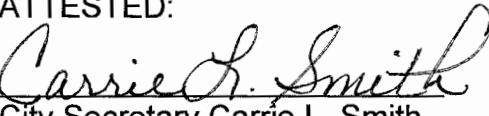
Mayor Pro Tem Levine adjourned the meeting at 8:11 pm.



APPROVED:

  
Mayor Pro Tem Levine

ATTESTED:

  
Carrie L. Smith  
City Secretary Carrie L. Smith

APPROVED on the 7th day  
of April, 2015.

CC 3/17/2015  
Ex. 6A

## Carrie Smith

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**From:** Scott Jeffries <fortysixhundred@verizon.net>  
**Sent:** Saturday, March 14, 2015 2:55 PM  
**To:** Carrie Smith  
**Cc:** Tom Stone; Jeff Flanigan; Lee Pettle  
**Subject:** SUP Annual Renewal/Certification

Ms. Smith,

I will be unable to attend the City Council meeting on March 17th due to a prior commitment, but I ask that you read the following into the record, with regard to item 6 on the agenda, having to do with the annual renewal process for special use permits:

My name is Scott Jeffries. My wife and I live at 4600 Sycamore Lane.

We have a special use permit for our guest house. Under the current ordinance, we are required to certify each year that we are in compliance with the permit. I respectfully request that City Council eliminate the annual certification requirement.

My objections to the annual certification are as follows:

- 1) It is unnecessary. The City issues permits for a variety of other things, such as construction of fences and swimming pools, but as far as I know does not require annual certification for any of them. Violations are addressed when noticed or reported. That approach appears to work.
- 2) It is unreasonable. I believe in small, lean government that is focused primarily on basic services. A requirement that citizens must provide personal information to the government may be necessary for some legitimate government functions, but should not be done without a compelling justification having to do with public safety and/or well-being. Annual certification of permit compliance lacks justification because it is unnecessary in the first place.
- 3) I have no motivation to violate the terms of the permit. We are private people living in a private home. Using our guest house as a rental property would be inconsistent with the high value we place on our privacy.

Thank you for your consideration of this matter.

Scott Jeffries  
March 14, 2015