



## AGENDA

### CITY COUNCIL MEETING

**September 1, 2015 @ 5:30 P.M.**

Notice is hereby given the City Council for the City of Parker will meet in a Regular Meeting on Tuesday, September 1, 2015 at 5:30 P.M. at the Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

#### CALL TO ORDER – Roll Call and Determination of a Quorum

#### EXECUTIVE SESSION – 5:30 TO 7:00

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:
  - a. Government Code Section 551.074 Personnel—To deliberate the appointment, employment, evaluation, compensation, and/or duties, of: Applicants for the position of City Secretary.
2. RECONVENE REGULAR MEETING.
3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS LISTED ABOVE.

#### PLEDGE OF ALLEGIANCE

AMERICAN PLEDGE: I pledge allegiance to the flag of the United States of America; and to the republic for which it stands, one nation under God, indivisible with liberty and justice for all.

TEXAS PLEDGE: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

**CONSENT AGENDA** Routine business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

4. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON APPROVAL OF MEETING MINUTES FOR AUGUST 18, 2015 [GRANGER]
5. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2015-491 AMENDING STREET MAINTENANCE RESOLUTION 2015-482 [SHEPHERD]
6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2015-492 AMENDING RESOLUTION 2015-488 FOR THE CONTINUATION OF AN AGREEMENT WITH THE CITY DEPOSITORY BANK FOR CREDIT CARD SERVICES, AND THE CONFIRMATION AND APPROVAL FOR THREE CITY EMPLOYEES' USE OF CITY CREDIT CARDS. [BOYD]
7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2015-493 DESIGNATING THE DALLAS MORNING NEWS AS THE OFFICIAL NEWSPAPER FOR THE CITY OF PARKER FOR FISCAL YEAR 2015-2016. [GRANGER]
8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2015-494 ENTERING INTO A SERVICE AGREEMENT WITH BROOKSCARDIEL, PLLC FOR 2014-2015 AUDIT [BOYD]

#### **INDIVIDUAL CONSIDERATION ITEMS**

9. PUBLIC HEARING ON 2015-2016 FISCAL BUDGET [MARSHALL]
10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 730 ADOPTING 2015 TAX RATE [BOYD]
11. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 731 FY 2015-2016 BUDGET [BOYD]
12. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON APPOINTING A SUB-COMMITTEE FOR SUBDIVISION REGULATIONS [FLANIGAN]

#### **ROUTINE ITEMS**

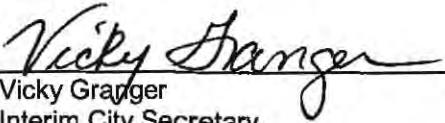
13. UPDATE OF PLANNING SESSION DATES
14. FUTURE AGENDA ITEMS

## 15. ADJOURN

In addition to any specifically identified Executive Sessions, Council may convene into Executive Session at any point during the open meeting to discuss any item posted on this Agenda. The Open Meetings Act provides specific exceptions that require that a meeting be open. Should Council elect to convene into Executive Session, those exceptions will be specifically identified and announced. Any subsequent action, as a result of this Executive Session, will be taken and recorded in open session.

I certify that this Notice of Meeting was posted on or before August 28, 2015 by 5:00 p.m. at the Parker City Hall.

Date Notice Removed

  
Vicky Granger  
Interim City Secretary

The Parker City Hall is Wheelchair accessible. Sign interpretations or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Secretary's Office at 972-442-6811.



## Council Agenda Item

Budget Account Code:	Meeting Date: September 1, 2015
Budgeted Amount:	Department/ Requestor: Administration/ Interim City Secretary Granger
Fund Balance-before expenditure:	Prepared by: Interim City Secretary Granger
Estimated Cost:	Date Prepared: August 26, 2015
Exhibits:	1. Proposed Minutes

**AGENDA SUBJECT**

APPROVAL OF MEETING MINUTES FOR AUGUST 18, 2015 [GRANGER]

**SUMMARY**

Please review the attached minutes. If you have any changes or corrections to the minutes feel free to contact Vicky prior to the Council meeting.

**POSSIBLE ACTION**

Approve or Table

Inter-Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Tiffy Hay</i>	Date:	8/28/15

MINUTES  
CITY COUNCIL MEETING

August 18, 2015

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas 75002.

Mayor Marshall called the meeting to order at 6:00 p.m. City Administrator Jeff Flanigan, City Attorney Jim Shepherd and Councilmembers Stone, Standridge, Pettle and Taylor were present. Councilmember Levine was absent.

**EXECUTIVE SESSION – 6:00 TO 7:00**

Pursuant to the provisions of Chapter 551, Texas Government Code, Vernon's Texas Codes Annotated the City Council may hold a closed meeting.

1. RECESS TO CLOSED EXECUTIVE SESSION.
2. RECONVENE REGULAR MEETING

Mayor Marshall called the meeting to order at 7:01 p.m.

Staff Present: City Attorney Jim Shepherd, City Administrator Jeff Flanigan, Finance/H.R. Manager Johnna Boyd, and Fire Chief Mike Sheff

3. ANY APPROPRIATE DELIBERATION AND/OR ACTION ON ANY OF THE EXECUTIVE SESSION SUBJECTS.

No action was taken.

**PLEDGE OF ALLEGIANCE**

AMERICAN PLEDGE: Eagle Scout Ricky Wille led the pledge.

TEXAS PLEDGE: Eagle Scout Ricky Wille led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

Mayor Marshall announced that he would like to hold comments on item #6 until that agenda item is reached.

No comments on any other items.

**CONSENT AGENDA** Routine business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

#### 4. APPROVAL OF MEETING MINUTES FOR AUGUST 11, 2015 [GRANGER]

Amendments:

Page 2, under Individual Consideration: Item 6: Change Madeliene Dixon to Madeliene Dickson

Page 4, under Routine Items: Item 13: Change adjourned time from 7:40 p.m. to 8:40 p.m.

#### 5. DEPARTMENT REPORTS-POLICE, COURT, BUILDING AND WEBSITE

**MOTION:** Councilmember Pettle moved to approve the consent agenda as amended. Councilmember Taylor seconded with Councilmembers Stone, Standridge, Pettle and Taylor voting for. Motion carried 4-0.

### INDIVIDUAL CONSIDERATION ITEMS

#### 6. CONSIDERATION AND APPROPRIATE ACTION ON A DEVELOPMENT PLAT PROPOSED BY PARKER STORAGE, LLC [FLANIGAN]

The Mayor asked if the applicant would like to speak, and the Applicant declined.

City Attorney Jim Shepherd explained that the property was located in the ETJ. The City does not have zoning authority in the ETJ, however the city may review the plat. The plat was recommended for denial by the Planning and Zoning commission. The applicant revised the plat and submitted it for Council review. Council must take action on the plat within 30 days from 7/23/15, the date of the Planning and Zoning recommendation. The application was filed without the normal waiver of the 30 day review.

A letter from the City Engineer regarding his review of the amended development plat was received on 8/18. The letter described numerous issues with the revised plat. The City had also received numerous letters from the public regarding the self-storage facility. The city sent a letter in response to the public in response to those concerns.

This hearing is on the development plat rather than zoning or use. Some of the concerns outlined by the City Engineer are that acreage amounts are incorrect, corner monuments and iron rods are not properly designated; and other significant issues with drainage. Any one of the plat regulations not being met could cause Council to not approve the plat.

#### Public Comments:

Steve Rhodes, 6808 Audubon Dr, President of Brooks Farm HOA – Stated that he thought the developer would have asked the neighbors if they wanted the project. He is concerned about traffic issues, additional commercial properties and decrease in property values. He would like Council to find a way to deny or delay the

application. If not possible to deny, then he requests that the developer be required to put something in writing that is legally binding stating that the project will be moved back with landscaping added.

Roger Gaind, 7210 Meadow Glen Dr, President of McCreary Creek HOA - Stated that no one in his sub-division wants this development. The developer did not ask neighbors. He has concerns about traffic. He asked Council to deny the plat.

Rich Crucknol, 3608 Margaux Dr – He is concerned about additional traffic as speeding is already an issue. He wants Council to request a Traffic Impact Analysis. He believes this project will affect future development. He requested Council deny the plat.

Mayor Marshall stated that the City had received 20 emails regarding this issue and they will be included in the permanent record.

City Attorney Shepherd instructed Council that when they review the engineer's letter there are concerns regarding construction and sub-division issues. Any basis for their vote must be due to subdivision or development plat requirements.

**MOTION:** Councilmember Stone moved to deny the development plat. Councilmember Standridge seconded with Councilmembers Stone, Standridge, Pettle and Taylor voting for. Motion carried 4-0.

**7. PUBLIC HEARING ON PROPOSED 2015 PROPERTY TAX RATE OF .350984 PER \$100 OF VALUE [MARSHALL]**

This was the second of two required public hearings on the proposed 2015 tax rate.

Mayor Marshall announced Council will vote on the 2015 tax rate on September 1, 2015.

Mayor Marshall read the public notice that was published in The Dallas Morning News.

Mayor Marshall opened the public hearing at 7:20 p.m.

No Comments.

Mayor Marshall closed the public hearing at 7:21 p.m.

Vote on the 2015 tax rate will be taken on September 1, 2015.

**8. FIRST PUBLIC HEARING ON PROPOSED 2015-2016 FISCAL BUDGET. [MARSHALL]**

This was the first of two required public hearings on the proposed 2015-2016 budget.

Mayor Marshall announced Council will vote on the 2015-2016 budgets on September 1, 2015.

Finance Manager Johnna Boyd reviewed the changes made to the proposed budget since the August 11<sup>th</sup> meeting.

Mayor Marshall commented that we have been able to increase reserves each year.

Mayor Marshall explained Bond Issue stems back to litigation from the 90's regarding Allen Heights; other street projects and drainage also included.

Mayor Marshall opened the Public Hearing at 7:28 p.m.

No Comments.

Mayor Marshall closed the Public Hearing at 7:29 p.m.

Vote on the 2015-2016 budget will be taken on September 1, 2015.

#### **ROUTINE ITEMS**

##### **9. FUTURE AGENDA ITEMS**

Councilmember Standridge stated he wants more visibility for National Night Out.

##### **10. ADJOURN**

Mayor Marshall adjourned the meeting at 7:31 p.m.

**APPROVED:**

\_\_\_\_\_  
Mayor Z Marshall

**ATTESTED:**

\_\_\_\_\_  
Vicky Granger, Interim City Secretary

**APPROVED** on the \_\_\_\_\_ day  
of \_\_\_\_\_, 2015.



Jeff Flanigan, City Administrator

August 14, 2015

Dear Residents,

Re: Self Storage – 3453 McCreary Road

The Mayor, City Council, Planning & Zoning Commission, and City Staff are deeply concerned about the proposed self-storage facility to be located on McCreary Road. On June 29, 2015 the city received an application for a Development Plat located in the ETJ (Extra Territorial Jurisdiction). This means the property is not in the City of Parker, and is therefore not subject to our Zoning Ordinance. Zoning is how a city controls use of the land, such as residential versus commercial. The applicant is aware of this, and has chosen the property to take advantage of that legal limitation.

On July 23, 2015 there was Planning & Zoning hearing on the development plat where the applicant presented his development plat and received many public comments from residents in the area. The Planning & Zoning Commission recommended denial of development plat; as it failed to comply with the standard specifications as required by the city ordinance for development plats. Plats provide information on the property and its layout of buildings, access, utilities, and related factors. Unfortunately the state law does not allow subdivision plat regulations to regulate use. That is done by the zoning process, within the city limits.

The City of Parker is a Type a General Law City and is under the guidelines of The Texas Local Government Code. The city ability to annex property in our ETJ is limited. We will have the opportunity to change our type of government when we reach a population of 5,000 and become Home Rule City. This change is voted on by the citizens of Parker by adopting a City Charter.

The applicant has amended its plat based on the objections presented by the Planning and Zoning Commission. The City Engineer's office will review the revised plat for compliance with the state and city legal requirements for a development plat. Based on the city engineer's review, and that of the staff, the City Council will vote on the plat's compliance with the plat requirements. The City Council does not have the legal ability to vote against the plat based on zoning where no zoning is available.

Feel free to give me a call with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Flanigan".

Jeff Flanigan  
City Administrator  
City of Parker  
jflanigan@parkertexas.us  
(972) 442-6811

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Sunday, August 16, 2015 8:24 PM  
**To:** Jim Shepherd; Jeff Flanigan  
**Subject:** Fwd: Proposed Storage Facility For McCreary Road

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

**Resent-From:** [REDACTED]  
**From:** [REDACTED]  
**Date:** August 16, 2015 at 8:21:19 PM CDT  
**To:** [REDACTED]  
[REDACTED]  
[REDACTED]  
**Subject: Proposed Storage Facility For McCreary Road**

Hello,

We are deeply concerned the negative impact the proposed storage facility building for McCreary Rd will have on the City of Parker if approved. The City of Parker has consistently supported rural, neighborhood communities that provide a secure, family oriented environment. If allowed to be built the storage facility on McCreary will drastically change the future direction of the City of Parker and negatively impact existing and future property values.

Have there been any type of impact studies done on the proposed development covering -  
environment (water and pollution run off from the proposed facility mandating possible changes to the 100  
year flood plan and existing drainage construction)  
road network (increases in numbers and types of trucks using the nearby road system due to the facility)  
land use (impacts to existing acreage uses and functions)

It is essential that a complete set of impact studies be completed and available for council and citizen before the proposed facility should even be considered.

Thanks for listening,

Paul and Evelyn Bates  
6804 Overbrook Dr.  
Brooks Farm

**Jeff Flanigan**

**From:** Z Marshall  
**Sent:** Sunday, August 16, 2015 6:38 PM  
**To:** Jim Shepherd; Jeff Flanigan  
**Subject:** Fwd: Storage building

Sent from Z iPhone  
Mayor-Parker, TX

**Begin forwarded message:**

**Resent-From:** [REDACTED]  
**From:** Marie Dinverno [REDACTED]  
**Date:** August 16, 2015 at 11:02:54 AM CDT

To:

## **Subject: Storage building**

We are highly opposed to the proposed storage unit being built in our neighborhood. The lights, traffic, looks, as well as other issues will cause a decrease in our property values. We moved to Parker in the upscale neighborhood of Brooks Farm and want to keep it that way. We were also under the impression that there would not be any commercial property built in our area.

Our hope is that this project can be stopped. We would like to attend the meeting in person but we are currently out of the country.

Sincerely,  
Alex & Marie Dinverno

Sent from my iPad

**Marie Dinverno**  
**PRESTIGE MAINTENANCE USA**

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Sunday, August 16, 2015 4:50 PM  
**To:** Jim Shepherd; Scott Levine; Jeff Flanigan  
**Subject:** Fwd: Proposed Storage Facility on McCreary Road

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

**Resent-From:** [REDACTED]  
**From:** Pam [REDACTED]  
**Date:** August 16, 2015 at 4:07:12 PM CDT  
**To:** [REDACTED] <[REDACTED]>  
**Subject:** Proposed Storage Facility on McCreary Road

Dear Mayor Marshall,

I am writing you today to express my significant concerns about the negative impacts of the proposed storage facility on McCreary Road.

We joined the community in Parker because of the small town values including land use rules, safety and the top ranking in D Magazine for best places to live in North Texas.

This proposed commercial storage business being allowed to be built in this area of our community is opposed to all of the reasons we love living in Parker. The impacts on traffic, crime and environmental issues are significant not to mention the financial impacts of many of our citizens' property values.

We love living in Parker and are active in our community participating in community events, donating to the Fire Department, serving on Parker Jury Duty and voting in our local elections.

We ask that you deny this commercial storage facility and honor all of the things that we love and value about our city.

Thank you for supporting our Citizens.

Pam Coleman  
7403 Meadow Glen Dr  
Parker, TX 75002

## Jeff Flanigan

**From:** Z Marshall [REDACTED]  
**Sent:** Saturday, August 15, 2015 12:10 PM  
**To:** Jim Shepherd; Jeff Flanigan  
**Cc:** Scott Levine  
**Subject:** Fwd: We urge you to stop, delay or at least improve the proposed storage facility on McCreary

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Let's get a response out to all of these emails by Monday morning.  
Thx

Sent from Z iPad

Mayor  
City of Parker, TX  
[REDACTED]

Begin forwarded message:

Resent-From: [REDACTED]  
**From:** Steve Rhodes [REDACTED]  
**Date:** August 14, 2015 at 6:50:58 PM CDT  
**To:** [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED], [REDACTED]  
**Subject:** We urge you to stop, delay or at least improve the proposed storage facility on McCreary  
**Reply-To:** [REDACTED]

Dear Mayor and Council members,

As both a homeowner and as the President of the Brooks Farm HOA, I strongly urge you to do all in your power to stop the proposed storage facility on McCreary. It will be an eyesore, will have trailers making awkward U-turns on McCreary, will increase light pollution with its 24-hour lights and will encourage other undesirable commercial facilities to be built nearby it on McCreary. And, yes, it will also decrease our property values.

I respectfully suggest that you use all of the powers you have or that you can think of to deny its approval. And, if, in the end, you have to approve it, delay the approval as much as possible, since the developer may get the hint that we do NOT want him here. Finally, if all else fails, get him to move it back off of the property line, and have put in writing that he will plant extensive front and side landscape (and make commit to sizes and types of trees and shrubs.)

Sincerely,

**Steve Rhodes**  
**Brooks Farm HOA Board President**

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**From:** Steve Rhodes [REDACTED]  
**Sent:** Saturday, August 08, 2015 12:26 PM  
**To:** Brooks Farm  
**Subject:** Brooks Farm: Eyesore about to be built

Dear Brooks Farmers,

I am passing along a note from Cleburne Raney about an eyesore that is **very** likely to be built near us on McCreary just outside of City of Parker jurisdiction, i.e. land controlled mainly by Collin County.

If you have any questions or comments, please contact Cleburne [REDACTED] directly since he is on the Parker Planning and Zoning Committee, rather than replying to me.

Thanks  
Steve

From: Cleburne Raney [REDACTED]  
Sent: Saturday, August 08, 2015 11:03 AM  
To: Steve Rhodes  
Subject: storage facility

Steve, could you send this out today to our HOA members?

Thanks,  
Cleburne

This information is to keep Brooks Farm Neighbors aware of the potential storage facility to be built on McCreary across the street from the McCreary Creek Neighborhood. A person who owns several storage facilities purchased about 6 acres where the small white house, trailer house, and horse shack is. This property is in Parker's ETJ (Extra Territorial Jurisdiction), but not in the city. It is county property. In this situation, the city's only approval is the plat for the development. The developer presented the plat plan to the Parker Planning & Zoning Commission (P & Z) on July 23, 2015. His application was not complete so the P & Z denied his application. In this case, since the property is not in the city are there are only a few items that the P & Z had to evaluate. In other words, if the developer had been better prepared the P & Z would have had to approve the application.

A large number of McCreary Creek neighbors attended the meeting and many of them express their opposition to the storage facility being built across the street from them. Loss of property value, commercial building, the increased traffic, lights that would be required around the facility, and the appearance of large metal buildings were some of the issue they presented. Their opinion was McCreary Road should look as good if not better than Dublin Road and that a commercial building should not be approved for the property. [Also, one commercial building there could encourage others commercial builders to consider building in the nearby county lots.]

**McCreary Creek HOA has planned a meeting for those that are interesting in finding ways to prevent this storage building from being built at this site. The meeting is Tuesday evening, August 11, 2015 at 6:30 at the Murphy City Hall. Brooks Farm residents are invited to attend.**

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Friday, August 14, 2015 6:02 PM  
**To:** Jim Shepherd; Jeff Flanigan  
**Subject:** Fwd: Parker - Storage Facility

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

**Resent-From:** [REDACTED]  
**From:** Golam Biswas [REDACTED]  
**Date:** August 14, 2015 at 5:46:33 PM CDT  
**To:** [REDACTED], [REDACTED], [REDACTED]  
[REDACTED], [REDACTED], [REDACTED]  
[REDACTED], [REDACTED], [REDACTED]  
**Subject:** Parker - Storage Facility

Greetings Mr. Mayor and City Councils:

My neighbors and I are very much opposed to building a storage facility in our residential neighborhood, across from McCreary Creek Estates. My family and I chose Parker as our home because of its Country feel, great sense of community and its low crime rate.

Having a storage facility across from my home will negate all of the above reason why we moved to Parker. I hope you seriously consider dismissing this proposal immediately.

Thank you for your prompt attention in this matter.

Sincerely,  
Pamela Singh, MD  
Golam Biswas  
7402 Meadow Glen Dr.

Sent from my iPad

## Jeff Flanigan

**From:** Z Marshall [REDACTED]  
**Sent:** Friday, August 14, 2015 1:21 PM  
**To:** Jim Shepherd; Jeff Flanigan  
**Subject:** Fwd: Opposition to Parker Storage Facility

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Sent from Z iPhone  
Mayor-Parker, TX

**Begin forwarded message:**

**Resent-From:** <[REDACTED]>  
**From:** Nishith Tripathi  
**Date:** August 14, 2015 at 1:15:48 PM CDT

To: [REDACTED]@comcast[REDACTED].com

**Cc: RG** [REDACTED]  
**Subject: Opposition to Parker Storage Facility**  
**Reply-To: Nishith Tripathi**

**Dear City Council:**

Hope you and your family are doing well.

My family and I would like to convey our opposition to the proposed storage facility on McCreary Road, which (if approved) would be located across our McCreary Creek Estates community. Regarding the storage facility, we have significant safety concerns in addition to traffic, noise, and light concerns. We enjoy open and peaceful environment that Parker offers. Such tranquility and open space prompted us to move from Allen/Plano to Parker.

We sincerely request you to disapprove the application of the storage facility. We further request the storage facility owner to choose a commercial area instead of the currently proposed residential area for the storage facility.

Thank you for your consideration and cooperation.

Sincerely,  
Dr. Nishith Tripathi

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Friday, August 14, 2015 10:29 AM  
**To:** Jeff Flanigan, [REDACTED]  
**Subject:** FW: Proposed Parker Storage Facility

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

**Z Marshall**  
**Mayor**  
**City of Parker, TX**  
[REDACTED]

**From:** Jody Low [mailto:[REDACTED]]  
**Sent:** Friday, August 14, 2015 10:28 AM  
**To:** [REDACTED]  
[REDACTED]  
**Cc:** MCE HOA Board  
**Subject:** Proposed Parker Storage Facility

Greetings,

Myself and many residents of the McCreary Creek Estates subdivision are vehemently opposed to the construction of a storage facility on the West side of McCreary Rd.

We understand the limitations of the ETJ. However, impacts to public safety, property value, crime, noise, light pollution, fire protection, taxes, traffic, access, setback and rural aesthetics are all major concerns.

Residents of McCreary Creek, Moss Ridge and Brooks Farm are joining forces to pursue every reasonable avenue to prevent the construction of this business.

Please help us avoid this nuisance.

Regards,  
Jody Low  
VP, MCE HOA

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Friday, August 14, 2015 7:20 AM  
**To:** Jeff Flanigan; Tim Shepherd  
**Subject:** Fwd: Mini Storage Development on Mccreary

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Sent from Z iPhone  
Mayor-Parker, TX

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Begin forwarded message:

Resent-From: [REDACTED]  
From: RG <[REDACTED]>  
Date: August 14, 2015 at 6:46:21 AM CDT  
To: [REDACTED]  
<[REDACTED], [REDACTED]>, [REDACTED]  
" [REDACTED]", [REDACTED], [REDACTED]  
<[REDACTED], [REDACTED]>, " [REDACTED]" [REDACTED]  
Subject: Mini Storage Development on Mccreary  
Reply-To: RG <[REDACTED]>

Dear Mayor and Council Members,

We are residents of McCreary Creek Estates. Our property happens to be opposite and within a few hundred feet of the proposed storage development that is expected to come up for hearing before you soon.

We love where we live and moved here two years ago due to the non-commercialization and country atmosphere after living in Dallas for over 25 years. Our grandchildren come and live with us from time to time and love it here. The commercialization of McCreary Creek Road so close to one of the finest development in Parker is detrimental to our welfare. The increased traffic and a possibility of unwanted elements, noise, pollution and aesthetics are just a few of several matters concerning us. We believe that this situation would affect our health and welfare very negatively and we would be seriously considering moving out of here if this goes through..

As elected members of the council, we believe that you would look at the severe negative implications of the proposed development to the residents all around this proposed development and vote against it.

Roger & Savita Gaind  
7210 Meadow Glen Dr.

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Thursday, August 13, 2015 7:26 PM  
**To:** Jim Shepherd; Jeff Flanigan  
**Cc:** Scott Levine  
**Subject:** Fwd: Development Concern  
  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Please put together a standard response for these letters. I understand we will be receiving many more.

Thx

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

Resent-From: [REDACTED]  
From: "Hadaway, Joann" <[REDACTED]>  
Date: August 13, 2015 at 6:49:31 PM CDT  
To: [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
Subject: Development Concern

I am a concerned resident of Parker, Texas—McCreary Creek Estates subdivision. I understand an application has been submitted to the city for the development of a mini storage commercial business adjacent to the opening of our neighborhood on McCreary Road. I am writing to inform you I am in opposition of this development, and I speak on behalf of my family, my children and myself as an HOA Board Member. Below are my concerns that lead to my opposition:

1. Public safety concerns—this business will put an extra burden on our police and fire departments as well as traffic flow concerns that need to be managed.
2. Flood concerns—McCreary Road has been closed three times this year directly in front of this development area due to flooding, we are concerned the development will exacerbate this issue.
3. Aesthetic appeal/rural environment/property value—we have all appreciated our property value and have also enjoyed our beautiful country atmosphere consisting of homes and land all noncommercial. This will undoubtedly change with this development.

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Monday, August 17, 2015 8:54 AM  
**To:** Jim Shepherd; Jeff Flanigan  
**Subject:** Fwd: McCreary storage facility

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

**Resent-From:** <[REDACTED]>  
**From:** Lay Wah Ooi <[REDACTED]>  
**Date:** August 17, 2015 at 1:51:32 AM CDT  
**To:** <[REDACTED]>, [REDACTED], [REDACTED], [REDACTED]  
**Subject:** McCreary storage facility

Hi All,

I recently learned that there was a new developer who was going to build a storage facility across from McCreary Creek neighborhood.

We moved into Brooks Farm last year, and really liked the neighborhood. We bought the house we were going to retire in, and hoped we wouldn't have to move again. The area that the proposed storage facility is going to be at is zoned as Single Family Residential, while it's not in Parker, we thought Parker had a say in keeping it Single Family Residential. We don't understand why there's a zoning map with different zones and developers can just change them whenever they want.

We hope that you do not approve the storage facility development, not only will it decrease our property value, it will increase the traffic on McCreary, increase lighting. Parker is supposed to be more country, please keep it that way!

Sincerely,  
Lay Wah Ooi  
Brooks Farm resident

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Monday, August 17, 2015 8:54 AM  
**To:** Jim Shepherd; Jeff Flanigan  
**Subject:** Fwd: Parker Storage

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

**Resent-From:** [REDACTED]  
**From:** Ted Niederecker [REDACTED]  
**Date:** August 17, 2015 at 3:24:43 AM CDT  
**To:** [REDACTED], [REDACTED], [REDACTED],  
[REDACTED], [REDACTED], [REDACTED]  
**Subject:** Parker Storage

This email should be like many others that you should be receiving from us who live in Parker off McCreary Rd.

As a resident of Parker, I'm shocked that the zoning for the subject property is so out of control. It makes my wife and I wonder what other potential similar situations exist that will spoil the image and property values of Parker homeowners.

Up until now, Parker has done a commendable job in managing growth and the image of Parker, as reflected by the high ratings by D Magazine the past 3 years and growth in property values. Once the acre + size lots develop landscaping, Parker has the potential to be another Highland Park, Southlake, or Beverly Hills.

Seeing stars at night and country living were primary reasons we were attracted to the Parker area.

This proposed commercial operation has the opposite effect. It will make Parker look like another Lavon. The storage facility developer should know that the homeowners of Parker intend to boycott using their facility, and that they should consider selling the property.

In order to compete against the 10+ storage facilities in a 10 mile radius, this site will have to do what the other sites do to operate cheaply. Naming,

- Use bare minimum set backs

## Jeff Flanigan

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**From:** Z Marshall [REDACTED]  
**Sent:** Monday, August 17, 2015 12:42 PM  
**To:** Jeff Flanigan; Jim Shepherd  
**Subject:** Fwd: Storage Facility McCreary Road

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

Resent-From: [REDACTED]  
From: "Knox, Jennifer" [REDACTED]  
Date: August 17, 2015 at 12:14:18 PM CDT  
To: [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
Subject: Storage Facility McCreary Road

Mayor Marshall and Council:

It was with great disappointment that the residences on McCreary Road, especially McCreary Creek Estates and Brooks Farm, were recently notified that a Storage Facility is being planned across from the entrance to McCreary Creek Estates. When I purchased my home in McCreary Creek Estates, I bought it specifically in Parker because I believed that Parker was residential only and not store-front facing businesses. I realize there are home businesses but generally no other types of businesses other than Southfork Ranch.

With the approval to allow a storage facility to be erected, begins the trend toward allowing more businesses to be built in areas where the landscape should remain natural or for housing communities. Most people who bought homes in Parker did so because they wanted non-intrusive interference or appearance of businesses especially those constructed next to our home communities. Parker is a rural community where people want to enjoy their homes, the landscape and not the traffic, the business signs and advertising associated with a business. Parker residents can get any type of access to store-front businesses by simply driving to Murphy or Allen or other cities butting up to Parker. Look how most of those communities have expanded into more and more of the store-front types of businesses.

I'm uncertain how our property values may be affected by this facility being built. I know across the Dallas area you can find beautiful estates and right up the street, some unsightly business or possibly a run-down community. I've relocated a number of times with my company and I always, without reservation, look for communities that are established, that provide a unique presence and are not highly congested with businesses. Parker was supposed to be unique in that regard that it did not allow the distraction of business. When I leave work for the day, I want to come to my community in

McCreary Creek Estates not being greeted by a storage facility across from my neighborhood's entrance. Nor the last thing that I see when I exit my neighborhood is the storage facility.

Let's keep Parker the way it was intended to be – rural, country and a place where beauty comes from being free of displaced and inappropriately built buildings.

Thank you for supporting the opposition to allowing the Storage Facility to be built across from and next to our communities.

Best Regards,

Jennifer Knox

**FUJITSU**

Jennifer Knox, CCP  
Senior Manager/Senior Human Resources Business Partner  
Fujitsu Network Communications, Inc.  
2801 Telecom Parkway, Richardson, TX 75082

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Monday, August 17, 2015 3:04 PM  
**To:** Jim Shepherd; Jeff Flanigan  
**Subject:** Fwd: Proposed Self Storage on McCreary Rd

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

**Resent-From:** [REDACTED]  
**From:** Cal Arnold <[REDACTED]>  
**Date:** August 17, 2015 at 2:52:15 PM CDT  
**To:** [REDACTED]  
**Subject:** Proposed Self Storage on McCreary Rd

Dear Mayor Marshall,

I am writing in opposition to the proposed Self Storage business on McCreary Rd. The noise, light, traffic, and presence of this business among residential subdivisions will be a huge negative that will result in the areas surrounding it to be seen as a less desirable place to live. The net result being a lowering of property value. Surely, there must be some area of state law that addresses situations like this. It is not right that an individual can come in interrupting the quiet environment enjoyed in family neighborhoods with a commercial business without regard for local impact or feelings.

Cal Arnold

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Monday, August 17, 2015 3:05 PM  
**To:** Jeff Flanigan; Jim Shepherd  
**Subject:** Fwd: Proposed storage unit

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

**Resent-From:** [REDACTED]  
**From:** sarah proctor [REDACTED]  
**Date:** August 17, 2015 at 1:02:17 PM CDT  
**To:** [REDACTED], [REDACTED], [REDACTED],  
[REDACTED], [REDACTED], [REDACTED]  
**Subject:** Proposed storage unit

**To Whom It May Concern,**

I have heard that there is a possibility that a storage unit facility could be built on McCreary Road and I am concerned about this. I live in Brooks Farms and do not want the eye sore of this type of facility, the lights, or the traffic that comes with it. We specifically moved into a subdivision with an HOA so that we wouldn't build a \$600,000+ home next to a shanty or junklot. While I understand that this is an unincorporated area, I would appreciate you doing everything in your power to prevent this sort of thing from being constructed near our large, peaceful lots and imposing on our quiet.

Thank you so much,  
Sarah Proctor  
6803 Audubon Drive  
Parker, TX 75002

**Jeff Flanigan**

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**From:** [REDACTED]  
**Sent:** Monday, August 17, 2015 11:14 PM  
**To:** Jeff Flanigan  
**Subject:** Fwd: Concerns Regarding Storage Facility to be built on McCreary across the s...

From [REDACTED]  
To [REDACTED]  
Sent: 8/17/2015 9:28:37 P.M. Central Daylight Time  
Subj: Concerns Regarding Storage Facility to be built on McCreary across the street from the McCreary Creek Neighborhood.

Parker City Council Members,

As a person who recognizes the value businesses can bring to a city, county, and neighborhood, I understand that considerations regarding how land will be used can be complex and requires you to balance a significant number of agendas. That being said, I can't help but be concerned about the storage facility being contemplated on McCreary, across the street from the McCreary Creek Neighborhood. My husband and I are concerned that without the correct standards being placed with regards to building materials, number of units, surrounding landscaping requirements, and requirements regarding proximity to the street, we could face reduced property values. We are extremely proud of our neighborhood and many of the surrounding neighborhoods. We have worked to improve the area and attract people with the same objective. I am sure it is clear to you we take care of our investment and take the rules and regulations imposed by our HOA very seriously. We ask that you please find a way to stop, slow down or at least improve the proposal that is currently on the table. Please help to protect our investment and please demand the standards you would expect if something of this nature was being built next to your home.

Thank you in advance for your support and consideration,

Melissa and Shaji Mathews  
6806 Overbrook Dr.  
Parker, TX 75002

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Monday, August 17, 2015 8:24 PM  
**To:** Jim Shepherd; Jeff Flanigan  
**Subject:** Fwd: McCreary Rd. Storage Facility

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

**Resent-From:** [REDACTED]  
**From:** Rich Crucknol [REDACTED]  
**Date:** August 17, 2015 at 6:30:42 PM CDT  
**To:** [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
**Subject:** McCreary Rd. Storage Facility

Dear Parker Team,

Our names are Rich & Sonia Crucknol and we live at 3608 Margaux Dr. in Brooks Farm. Our home is currently the only home in the subdivision that backs up to McCreary Rd.

We already have daily speeding violations up and down McCreary Rd. All sorts of vehicles race some well over 100 mph.

Now a developer is proposing an eyesore, a storage facility that will without a doubt lower our property values, increase traffic and speeders, pollution, noise pollution and light pollution with night time lighting of the facility.

This area of Parker is NOT an industrial area, but if you allow this to pass it will lead to additional unwanted development. This is a residential area and there are 13 storage facilities within a 5 mile radius. We do not need this in this section of town.

I urge you to deny the application at tomorrow's meeting and any subsequent meetings should be refiled.

Respectfully,  
Rich & Sonia Crucknol  
3608 Margaux Dr.  
Parker, TX 75002  
[REDACTED]

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Tuesday, August 18, 2015 9:45 AM  
**To:** Jim Shepherd; Jeff Flanigan  
**Subject:** Fwd: Opposition to proposed storage facility

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

**Resent-From:** [REDACTED]  
**From:** Francisco Sanchez [REDACTED]  
**Date:** August 18, 2015 at 9:36:12 AM CDT  
**To:** [REDACTED], [REDACTED], [REDACTED]  
**Cc:** Rachel Sanchez [REDACTED]  
**Subject:** Opposition to proposed storage facility

Parker City Council,

I am writing to oppose the possible construction of a storage facility on McCreary Rd. Part of the charm of living in Parker is the country feel and having little or no commercial businesses within the city limits. The issues that may arise from the facility being constructed are a loss of property value, the increased traffic, lights that would be required around the facility, and the appearance of large metal buildings. Please support our concerns and vote against the construction.

Thanks,

Francisco Sanchez  
6609 Overbrook Dr.

**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Tuesday, August 18, 2015 11:07 AM  
**To:** Jeff Flanigan; [REDACTED]  
**Subject:** FW: Proposed Storage Facility on McCreary Road

**Z Marshall**  
**Mayor**  
**City of Parker, TX**  
[REDACTED]

**From:** Steve Cotton [REDACTED]  
**Sent:** Tuesday, August 18, 2015 10:59 AM  
**To:** [REDACTED]  
[REDACTED]  
**Cc:** Peggy & Steve Cotton  
**Subject:** Proposed Storage Facility on McCreary Road

Parker City Council:

I want to express my concern about the proposed storage facility to be constructed on McCreary Road near the Brooks Farm subdivision.

My wife and I moved to the Brooks Farm subdivision a little over 7 years ago to get a little more country living that Parker offers. We used to live in Richardson where there is more traffic, commercial businesses and a lot more congestion. One of the main reasons we moved to Parker was to get away from the commercial business activity and live in an area that has more wide open spaces. I am concerned that the new storage facility proposed on McCreary road will take away from that "country living" atmosphere that Parker offers. This facility will certainly bring more traffic, more noise and distract from the country feel that Parker offers.

I oppose bringing commercial businesses near the housing subdivisions near Brooks Farm and the surrounding areas. Please do what you can to discourage and prevent this proposed storage facility near our neighborhoods.

Thanks

Steve

Steve Cotton  
CFO  
L&S Mechanical



**Jeff Flanigan**

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**From:** Z Marshall [REDACTED]  
**Sent:** Tuesday, August 18, 2015 2:42 PM  
**To:** Jim Shepherd; Jeff Flanigan  
**Subject:** Fwd: PROPOSAL FOR CONSTRUCTION OF STORAGE UNIT FACILITY on MCCREARY ROAD

Sent from Z iPhone  
Mayor-Parker, TX  
[REDACTED]

Begin forwarded message:

**Resent-From:** <[REDACTED]>  
**From:** [REDACTED]  
**Date:** August 18, 2015 at 2:10:42 PM CDT  
**To:** [REDACTED]  
[REDACTED]  
**Cc:** [REDACTED]  
**Subject:** PROPOSAL FOR CONSTRUCTION OF STORAGE UNIT FACILITY on MCCREARY ROAD

August 18 2015

Good Afternoon City of Parker Elected Officials.

First of all I would like to thank you for all the work that you do in the City of Parker - I have been in this City for just over 3 years now and am very impressed the way the City has been handled - even better when you either hold or decrease the local taxes!

I have lived in the area adjacent to McCreary Road since 2003 - between 2003 and 2012 in Wylie at Creekside Estates and 2012 through present at Brooks Farm Estates.

When I first moved to Wylie in 2003, there were significant pieces of land either side of McCreary that were just farmland. I felt I was living in the country. Since then residential developments have been tastefully built up and down McCreary between FM544 and Parker. It is inevitable that such key pieces of land are going to be developed for residential purposes as the area continues to grow.

In the past there was going to be a section 8 housing development at the NE corner of McMillen and McCreary but local residents succeeded in persuading the City of Wylie not to approve that development. The lot finally became home to a LOCAL Walmart Store.

However, right now, there is NOT a true COMMERCIAL Building on McCreary and that is how I would like it to stay. I am sure that Storage Unit developments can look very photogenic, but it brings a number of negative issues to the locale.

Allowing one Commercial Property on McCreary could be just the tip of the iceberg - there are several homes on the north end of McCreary on acreage where the owners "might" be enticed to sell to a commercial developer.

The volume of traffic on McCreary will increase at all hours of the day and night as unit renters access their storage area(s).

There is the potential of additional noise

Storage Units often have areas for Boats, RVS etc - before long it just looks like a parking lot.

I really enjoy living in the area that I do on Brooks Farm - I would like to continue to feel that I am in the peaceful country and not on the edge of a commercial development.

I strongly request that permission for the construction of such a storage unit facility be denied. Unfortunately I am unable to attend the meeting this evening, but I am sure that there will be plenty of folks who will represent my feelings

Tim J Taylor  
6705 Overbrook Drive  
Brooks Farm Estates





## Council Agenda Item

Budget Account Code:	Meeting Date: September 1, 2015
Budgeted Amount:	Department/ Requestor: Public Works City Administrator Flanigan
Fund Balance-before expenditure:	Prepared by: City Administrator Flanigan
Estimated Cost:	Date Prepared: August 26, 2015
Exhibits:	Resolution 2015-482 Resolution 2015-491

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2015 - 491 AMENDING ANNUAL STREET MAINTENANCE CONTRACT. [FLANIGAN]

### SUMMARY

Adding an additional \$15,000 to contract within existing street budget due to emergency repairs on Dublin Road and Gregory Lane.

### POSSIBLE ACTION

Approve, Table or Deny

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	8/28/15

**RESOLUTION NO. 2015-482**  
*(2015 Street Maintenance Bid Award)*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AWARDING THE BID FOR STREET MAINTENANCE TO PAVECON PUBLIC WORKS, LP OF GRAND PRAIRIE, TEXAS.**

**WHEREAS**, the City of Parker desires to protect the health, safety and welfare of its citizens; and

**WHEREAS**, the Parker City Council deems it in the best interest of the City of Parker to accept a bid from Pavecon Public Works, LP of Grand Prairie, Texas to obtain certain road maintenance to be performed for the benefit of the City of Parker to provide for the maintenance of the streets in Parker, Texas;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:**

**SECTION 1.** The bid from Pavecon Public Works, LP of Grand Prairie, Texas in the Total Amount of \$270,816.44 is approved, and is in conformance with the requirements for such approval.

**SECTION 2.** The Parker City Council authorizes the Mayor or Designee to execute the Contract and all other necessary documents in connection therewith on behalf of the City of Parker. A copy of the Contract is attached to this Resolution as Exhibit A.

**DULY RESOLVED** by the City Council of the City of Parker, Collin County, Texas on this the 16<sup>th</sup> day of June, 2015, effective this date.

ATTEST:

  
Carrie L. Smith

Carrie L. Smith, City Secretary

APPROVED:

  
Scott Levine, Mayor Pro Tem

APPROVED AS TO FORM:

  
James E. Shepherd, City Attorney

**RESOLUTION NO. 2015-491**  
*(2015 Amended Street Maintenance Bid Award)*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, AMENDING THE AGREEMENT FOR STREET MAINTENANCE TO PAVECON, LTD., OF GRAND PRAIRIE, TEXAS.**

**WHEREAS**, the City of Parker desires to protect the health, safety and welfare of its citizens; and

**WHEREAS**, the Parker City Council deems it in the best interest of the City of Parker to authorize a change order to the previously approved bid from Pavecon, Ltd. of Grand Prairie, Texas to obtain certain road maintenance to be performed for the benefit of the City of Parker to provide for the maintenance of the streets in Parker, Texas;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:**

**SECTION 1.** The bid from Pavecon, Ltd. in the Total Amount of \$270,816.44 is amended to a new Total Amount not to exceed \$285,000.00. Resolution Number 2015-482 is amended accordingly in conformance with this Resolution.

**SECTION 2.** The Parker City Council authorizes the Mayor to execute a Change Order to the Contract and all other necessary documents in connection therewith on behalf of the City of Parker to carry out the terms of this Resolution.

**DULY RESOLVED** by the City Council of the City of Parker, Collin County, Texas on this the \_\_\_\_\_ day of \_\_\_\_\_, 2015, effective this date.

APPROVED:  
CITY OF PARKER

Z Marshall, Mayor

ATTEST:

Vicky Granger, Interim City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney



## Council Agenda Item

Budget Account Code:	Meeting Date: September 1, 2015
Budgeted Amount:	Department/ Finance/ Requestor: Finance Manager Boyd
Fund Balance-before expenditure:	Prepared by: City Attorney Shepherd
Estimated Cost:	Date Prepared: August 26, 2015
Exhibits:	Resolution 2015-492

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON RESOLUTION 2015-492 AMENDING RESOLUTION 2015-488 FOR THE CONTINUATION OF AN AGREEMENT WITH THE CITY DEPOSITORY BANK FOR CREDIT CARD SERVICES, AND THE CONFIRMATION AND APPROVAL FOR THREE CITY EMPLOYEES' USE OF CITY CREDIT CARDS.

### SUMMARY

Removing city secretary and adding finance manager.

### POSSIBLE ACTION

Approve, Table or Deny

Inter-Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	8/28/15

**RESOLUTION NO. 2015-492**  
*(American National Bank of Texas Credit Cards for City Employees)*  
*Revised Resolution*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS, FOR THE CONTINUATION OF AN AGREEMENT WITH THE CITY DEPOSITORY BANK FOR CREDIT CARD SERVICES, AND THE CONFIRMATION AND APPROVAL FOR THREE EMPLOYEES' USE OF CITY CREDIT CARDS.**

**WHEREAS**, the City of Parker has determined a credit card agreement with the City Depository Bank has been beneficial for the efficiency of the City's finances.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:**

**SECTION 1.** The terms of the Credit Card Agreement & Disclosure Statement for credit card services with American National Bank attached hereto as Exhibit A are confirmed as originally approved by Resolution 2009-251, and ratified by Resolution 2015-488. No personal charges may be made on a city credit card, and all use shall be for City of Parker Expenses only.

**SECTION 2.** The City Council has determined that three (3) credit cards shall be issued to City Personnel as follows:

	<u>Credit Limit</u>	<u>Approval Dates</u>
City Administrator -	\$5,000.00	January 13, 2009
City Finance Manager	\$2,000.00	September 1, 2015
Chief of Police -	\$2,500.00	July 21, 2015

**SECTION 3.** This resolution shall become effective immediately from and after its passage. All prior Resolutions in conflict with the terms of this Resolution are repealed to the intent of any conflict.

**APPROVED AND ADOPTED** by the City Council of the City of Parker, Collin County, Texas on this the \_\_\_\_\_ day of September, 2015.

APPROVED:  
CITY OF PARKER

\_\_\_\_\_  
Z Marshall, Mayor

ATTEST:

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Vicky Granger, Interim City Secretary

APPROVED AS TO FORM:

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James E. Shepherd, City Attorney

APPROVED



## Council Agenda Item

Budget Account Code:	1-10-6065	Meeting Date:	September 1, 2015
Budgeted Amount:	\$25,000	Department/ Requestor:	Routine
Fund Balance-before expenditure:		Prepared by:	J Flanigan
Estimated Cost:	\$5000 minimum Annual Contract	Date Prepared:	August 26, 2015
Exhibits:	1) Resolution 2015-493 2) Annual Contract		

### AGENDA SUBJECT

APPROVAL OF RESOLUTION 2015-493 DESIGNATING THE DALLAS MORNING NEWS AS THE OFFICIAL NEWSPAPER FOR THE CITY OF PARKER FOR FISCAL YEAR 2015-2016. [FLANIGAN]

### SUMMARY

"The proposed contract with the DMN has provisions in it that need to be reviewed by Council prior to any action."

LGC Sec. 52.004. OFFICIAL NEWSPAPER. (a) As soon as practicable after the beginning of each municipal year, the governing body of the municipality shall contract, as determined by ordinance or resolution, with a public newspaper of the municipality to be the municipality's official newspaper until another newspaper is selected.

### POSSIBLE ACTION

Approve, Table, Deny

Inter-Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:	<i>Tiffy Hay</i>	Date:	8/28/15

**CITY OF PARKER**  
**RESOLUTION NO. 2015-493**  
*(Designating Official Newspaper)*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARKER,  
COLLIN COUNTY, TEXAS, DESIGNATING AN OFFICIAL  
NEWSPAPER FOR THE CITY OF PARKER FOR THE FISCAL YEAR  
2015-2016, AND RATIFYING THE DESIGNATION OF DALLAS  
MORNING NEWS FOR THE PRIOR YEAR.**

**WHEREAS**, the City Council finds that *Dallas Morning News* is a paper of general circulation within the City of Parker; and

**WHEREAS**, the City Council finds that *Dallas Morning News*:

1. devotes not less than 25% of its total column lineage to general interest items;
2. is published at least once each week;
3. is entered as 2<sup>nd</sup> class postal matter in the county where published; and
4. has been published regularly and continuously for at least 12 months before the governmental entity or representative publishes notice; and

**WHEREAS**, the City Council finds that *Dallas Morning News* is a publication that meets all of the criteria legally required of an officially designated newspaper for the City of Parker; and

**NOW THEREFORE, be it resolved by the City Council of the City of Parker, Collin County, Texas, as follows:**

1. *Dallas Morning News* is designated as the official newspaper for the City of Parker for the Fiscal Year 2015-2016, commencing October 1, 2015. The use of the newspaper prior to the date of this resolution is ratified by Council.
2. The Mayor is authorized and directed to execute a contract with *Dallas Morning News* establishing the applicable rates for publication of City notices.
3. Until Sept 30, 2016, and thereafter until changed by resolution of City Council, the City of Parker shall continue to publish in *Dallas Morning News* each resolution, notice or other matter required to be published by law.
4. Should any word, phrase, paragraph, section or portion of this resolution be held to be illegal, invalid or unenforceable, the legality, validity and enforceability of the remaining portions of the resolution shall not be affected thereby, and each such illegal, invalid or unenforceable word, phrase, paragraph, section or portion shall not affect the resolution as a whole.

5. This Resolution is effective immediately upon passage.

**PASSED & APPROVED** by the City Council on this, the \_\_\_\_\_ day of September, 2015.

CITY OF PARKER

Z Marshall, Mayor

ATTEST:

Vicky Granger, Interim City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney

Category: ( **LEGAL** )

Level: **\$5000**

Rate card Year: **2015**

Contract Date: October 1, 2015

Frequency

DVC



## ADVERTISING CONTRACT

### PRIMARY CONTRACT TYPE – (select one only)

<input checked="" type="checkbox"/> <b>TDMN</b>	<input type="checkbox"/> <b>Al Dia</b>	<input type="checkbox"/> <b>F/D Luxe</b>
<input type="checkbox"/> <b>Neighborsgo</b>	<input type="checkbox"/> <b>TMC</b>	<input type="checkbox"/> <b>Briefing</b>
<input type="checkbox"/> <b>Online</b>	<input type="checkbox"/> <b>Other</b> _____	

Advertiser Name: City of Parker Account Number: 100069579

Hereinafter referred to as Advertiser hereby contracts with *DMNmedia, an assumed name of The Dallas Morning News* (hereinafter "DMNmedia") for consumption of not less than \$5,000 (five thousand dollars) of advertising through the use of Classified advertising to be published within 12 months. The term of this agreement is for the period beginning October 1, 2015 and September 30, 2016.

<b>Dallas Morning News - Classified Legal Rates - 2015</b>			
<b>Dollar Volume Contracts</b>	<b>DallasNews</b>		
<b>Legal DVC</b>	<b>TDMN</b>	<b>Online</b>	<b>Al Dia</b>
DVC \$5,000 Annually	4.10	35.00 Liner/45.00 Displ	0.91
<i>* All liners and display ads will be posted online at DallasNews.com for 7 days.</i>			

Dallasnews.com expenditures revenues count toward the fulfillment of TDMN dollar volume contracts unless otherwise stipulated.

Such advertising to pertain solely to the business of the Advertiser as now conducted, for which the Advertiser agrees to pay at the office of DMNmedia at Dallas, Texas, in accord with the rates as designated by ratecard and/or Appendix A.

If, for any reason, including suspension of business of Advertiser, less insertions than that contracted for herein is used by Advertiser, and by reason of such fact Advertiser fails to earn rates specified herein, Advertiser agrees that all space used under this contract shall be computed according to the published schedule of rates in effect at date of this contract and hereby agrees to pay Publisher, immediately, whatever amount such computation may show to be due publisher. This agreement applies to any discontinuance of the advertising, whether at the instance of the Advertiser or of the Publisher. Such amount will be due and payable immediately upon receipt of the invoice.

The entire contract is expressed on the face hereof and in the additional Further Conditions & appendices on the back hereof and no verbal agreements, provisions or conditions exist with respect thereto.

**Signed:**

DMNmedia, an assumed name of  
The Dallas Morning News, Inc.  
508 Young St  
Dallas TX 75202

City of Parker Texas  
5700 E. Parker Road  
Parker, Texas 75002

Print Name: Lynda Black

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: Sales and Marketing Consultant  
Date: \_\_\_\_\_

Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## APPENDIX B

## FURTHER CONDITIONS OF THIS CONTRACT

1. Publisher reserves the right to edit or reject any advertising tendered under this contract.
2. Payment by Advertiser, denominated in U.S. Dollars, must be made in Dallas, Texas, and shall be made not later than the 20th of the month for space billed in the preceding calendar month. Publisher and Advertiser agree that this contract is performable in Dallas County, Texas and shall be governed and construed in accordance with Texas law.
3. Publisher's rates in this contract are based on an assumed classification for the advertising being placed. If at any time Publisher determines that the advertising being placed does not qualify for the rates set forth, then Publisher shall notify Advertiser that any further inserts run pursuant to this contract shall be run at a revised rate. Advertiser agrees to pay Publisher the revised rate for any insertions run after Advertiser has received notice that the rate has been revised and the amount of the revised rate. If Advertiser chooses not to pay the revised rate, then Advertiser must advise Publisher before any additional insertions are run. If Advertiser gives notice to Publisher that Advertiser will not pay the revised rate, then this contract shall be terminated, and the parties shall have no further liability to each other except for amounts owing for advertising run prior to Publisher's receipt of such notice from Advertiser. Upon contract termination, all advertising will be billed at the appropriate rate card rates.
4. Advertisements are to be inserted in accordance with the Publisher's rules of composition, position, and shape.
5. If Advertiser requests a specific position for the advertisement, then Advertiser agrees to pay the rate for such specific position provided the position is available. Publisher is not required to accommodate a request for a specified position. If a specified position requested by Advertiser is not available, then Publisher may position the copy in any position according to the Publisher's rules of composition, position, and shape, and Advertiser agrees to pay the applicable rate of any copy printed in other than the specified position unless Publisher is notified in writing by Advertiser that the copy is to be printed only in the specified position.
6. If Advertiser fails to make payment of undisputed sums as agreed, then Publisher and Advertiser agree that Publisher may at any time terminate this contract. Termination of the contract shall in no way affect the obligation of Advertiser to pay undisputed amounts due at the time of termination.
7. In case of omission or error by Publisher in an advertisement, Publisher shall not be liable for damages. Advertiser's sole remedy shall be that Advertiser shall not be liable for the entire cost of the advertisement. Publisher will determine, in its sole discretion, the percentage of effective cost due to error and reduce the entire cost of the advertisement by this percentage amount or offer replacement ad equal to the percentage amount.
8. Advertising running consecutively will be carried until Advertiser notifies Publisher in writing that copy will be changed or the advertisement will be suspended.
9. In the event of a default or other breach of this contract by either party, the prevailing party shall be entitled to recover attorney's fees and costs.
10. While this contract is in effect, should any conditions arise that affect the cost of newspaper operation, such as imposition by government of a sales tax or increased material or production costs, Publisher reserves the right to increase the advertising rates named on the reverse side of this page or incorporated into this page by reference. In such event, however, Publisher must give Advertiser at least thirty (30) days notice of the increase, and if such increase is not satisfactory to Advertiser, then Advertiser may terminate this contract.
11. Advertiser represents and warrants that the material provided by Advertiser for publication in accordance with this contract is true, accurate, and correct and does not infringe or otherwise violate the copyright, trademark, service mark, or other intellectual property rights, or rights of privacy or publicity, of any third party. Advertiser agrees to indemnify, defend, and hold harmless Publisher, its parent company and affiliates and each of their directors, officers, agents, and employees from and against all claims, exposure, liability, loss, or damage, including reasonable attorneys' fees, alleged to be caused by or arising wholly or in part from the publication of Advertiser's material. This indemnification shall not apply to willful misconduct by any employee of Publisher.
12. This contract is made and entered into under Publisher's current published schedule of rates in effect on the date of this contract, and by reference such schedule is expressly made a part of this contract. Advertiser assumes responsibility for being knowledgeable about such current published schedule of rates, and Advertiser shall be deemed to know such current published schedule of rates.
13. Advertiser agrees to submit to Publisher, in writing, all claims of errors in the statement of account submitted by Publisher within thirty (30) days of the billing date. All such claims not submitted within thirty (30) days shall be considered waived.
14. If Publisher's "Application for Credit" form has been completed and submitted by Advertiser in connection with this contract, then Advertiser warrants that the information contained in that application is true, accurate, and correct and agrees that the making of any false statements in that application constitutes a material breach of this contract.
15. Any "Application for Credit" form executed by Advertiser is part of this contract and incorporated into this contract fully by reference.
16. Advertiser, and the person, if any, signing on Advertiser's behalf, warrants that he or she has the authority to make and sign this contract.
17. Advertiser agrees to immediately notify Publisher in writing of any change in ownership of Advertiser's business operation. The Advertiser further agrees to assume liability for and make payment of all advertising published pursuant hereto in the event Advertiser's business is sold, merged, or otherwise transferred, until such time as a contract is entered into between Publisher and the new owner.



## Council Agenda Item

Budget Account Code:	1-10-7300 / 2-70-7300	Meeting Date:	September 1, 2015
Budgeted Amount:	\$16,000.00	Department/ Requestor:	Finance
Fund Balance-before expenditure:	\$16,000.00	Prepared by:	Boyd
Estimated Cost:	\$16,000.00	Date Prepared:	August 26, 2015
Exhibits:	1) Resolution 2015-494 2) Engagement Letter		

### AGENDA SUBJECT

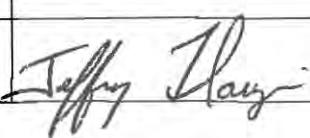
APPROVAL OF RESOLUTION 2015 -494 ENTERING INTO A SERVICE AGREEMENT WITH BROOKSCARDIEL, PLLC FOR 2014-2015 AUDIT.

### SUMMARY

Auditing firm selection for the fiscal year ending September 30, 2015.

### POSSIBLE ACTION

Approve, Modify, Table or Deny

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	8/28/15

**RESOLUTION NO. 2015-494**

*2015 Auditor Selection*

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF APPROVING THE TERMS AND CONDITIONS OF AN ENGAGEMENT AGREEMENT BETWEEN THE CITY OF PARKER AND BROOKSCARDIEL, PLLC, PROVIDING AUDITING SERVICES TO THE CITY OF PARKER; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; PROVIDING A SAVINGS CLAUSE, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Parker has been presented with an Engagement Agreement Exhibit "A" and incorporated herein by reference (hereinafter called "Agreement"); and

**WHEREAS**, the City of Parker finds that the terms and conditions thereof are in the best interests of the City and should be approved;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PARKER, COLLIN COUNTY, TEXAS:**

**SECTION 1.** The terms and conditions of the Agreement are approved.

**SECTION 2.** The Mayor is hereby authorized to execute the Agreement and all other necessary documents in connection therewith on behalf of the City of Parker.

**SECTION 3.** It is the intent of the City Council that each paragraph, sentence, subdivision clause, phrase or section of this Resolution and the Agreement attached hereto be deemed severable, unconstitutional for any reason, such as declaration of invalidity or unconstitutionality shall not be construed to effect the validity of those provisions of this Resolution and its attachment left standing.

**DULY RESOLVED** by the City Council of the City of Parker, Texas and effective on this the \_\_\_\_\_ day of September, 2015.

APPROVED:  
CITY OF PARKER

---

Z Marshall, Mayor

ATTEST:

Vicky Granger, Interim City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney

EXHIBIT  
ENGAGEMENT AGREEMENT

RECEIVED  
JULY 1 2015  
CLERK OF THE CITY OF AUSTIN  
1000 BROADWAY, SUITE 100  
AUSTIN, TEXAS 78701  
TELEPHONE: (512) 974-9100  
FAX: (512) 974-9101  
E-MAIL: CLERK@AUSTIN.TX.US

May 20, 2015

City of Parker, Texas  
5700 E. Parker Rd.  
Parker, Texas 75002

Dear Mayor Z. Marshall:

The following represents our understanding of the services we will provide City of Parker, Texas .

You have requested that we audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of City of Parker, Texas as of September 30, 2015, and for the year then ended and the related notes to the financial statements, which collectively comprise City of Parker, Texas 's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit.

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- 1) TMRS Pension Trend Disclosure
- 2) General Fund Budget to Actual Schedule

### **The Objective of an Audit**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

### **General Audit Procedures**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

### **Internal Control Audit Procedures**

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing

concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

### **Compliance with Laws and Regulations**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Parker, Texas's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

### **Management Responsibilities**

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
  - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
  - ii. Additional information that we may request from management for the purpose of the audit; and
  - iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- d. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by the entity's auditor;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities; and
- f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in

accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management, written confirmation concerning representations made to us in connection with the audit.

### **Reporting**

We will issue a written report upon completion of our audit of City of Parker, Texas's basic financial statements. Our report will be addressed to the governing body of City of Parker, Texas. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

### **Other**

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

### **Provisions of Engagement Administration, Timing and Fees**

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The timing of our audit will be scheduled for performance and completion as follows:

	Begin	Complete
Document internal control and preliminary tests	November 2015	November 2015
Observe physical inventories	n/a	n/a
Mail confirmations		
Perform year-end audit procedures	November 2015	November 2015
Issue audit report		December 2015

Mike Brooks is the engagement partner for the audit services specified in this letter. His responsibilities include supervising BrooksCardiel, PLLC's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered every two weeks and are payable upon presentation. We estimate that our fee for the audit will be between \$15,000 and \$16,000. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use City of Parker, Texas's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years<sup>9</sup> from the date of our report.

At the conclusion of our audit engagement, we will communicate to City Council the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;

- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of BrooksCardiel, PLLC and constitutes confidential information. However, we may be requested to make certain audit documentation available to certain regulators pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of BrooksCardiel, PLLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to said regulators who may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*BrooksCardiel, PLLC*

BrooksCardiel, PLLC  
The Woodlands, Texas

\*\*\*\*\*

**RESPONSE:**

This letter correctly sets forth our understanding.

City of Parker, Texas

Acknowledged and agreed on behalf of the City of Parker, Texas by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## Council Agenda Item

Budget Account Code:	Meeting Date: September 1, 2015
Budgeted Amount:	Department/ Requestor: Administration Mayor Marshall
Fund Balance-before expenditure:	Prepared by: Finance Manager Boyd
Estimated Cost:	Date Prepared: August 26, 2015
Exhibits:	Proposed Budget-See Agenda Item 11

**AGENDA SUBJECT**

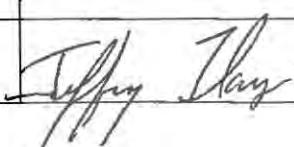
PUBLIC HEARING ON PROPOSED FY 2015-2016 BUDGET.

**SUMMARY**

Record vote will be taken on proposed excel budget spreadsheet located with agenda item 11.

**POSSIBLE ACTION**

Action will be taken on agenda item 11.

Inter-Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	8/28/15



## Council Agenda Item

Budget Account Code:	Meeting Date: September 1, 2015
Budgeted Amount:	Department/ Requestor: Finance
Fund Balance-before expenditure:	Prepared by: J Shepherd
Estimated Cost:	Date Prepared: August 26, 2015
Exhibits:	Ordinance 730

**AGENDA LANGUAGE**

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 730  
ADOPTING 2015 TAX RATE. [MARSHALL]

**SUMMARY**

Vote on tax rate ordinance must be a record vote. Municipality cannot impose property tax until tax rate is adopted.

CITY OF PARKER TAX RATE		
	YEAR 2014	YEAR 2015
M & O	0.290294	0.272372
I & S	0.060690	0.078612
TOTAL	0.350984	0.350984
<b>Difference</b>	0.00	

**POSSIBLE ACTION**

Move to approve Ordinance 730, adopting the 2015 Tax Rate.

Inter-Office Use			
Approved by:			
Department Head/ Requestor:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	8/28/15

**ORDINANCE NO. 730**  
*(Adopting a Tax Rate for 2015)*

**AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS LEVYING THE AD VALOREM TAXES FOR THE YEAR 2015 (FISCAL YEAR 2015-2016) AT A RATE OF \$0.350984 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF PARKER AS OF JANUARY 1, 2015, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR AN INTEREST AND SINKING FUND FOR ALL OUTSTANDING DEBT OF THE CITY OF PARKER; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS AS FOLLOWS:

**SECTION 1.** There be and is hereby levied for the year 2015 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Parker, and not exempt by the Constitution of the State and valid State laws, a tax of **\$0.350984** on each One Hundred Dollars (\$100) assessed valuation of taxable property, and shall be apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenditures of the municipal government of the City of Parker, a tax of **0.272372** on each One Hundred Dollars (\$100) assessed value on all taxable property.
- (b) For the purpose of creating a sinking fund to pay the interest and principal maturities of all outstanding debt of the City of Parker, not otherwise provided for, a tax of **0.078612** on each One Hundred Dollars (\$100) assessed value of taxable property within the City of Parker, and shall be applied to the payment of interest and maturities of all such outstanding debt.
- (c) **THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.**

**THE TAX RATE WILL EFFECTIVELY BE LOWERED BY .71% PERCENT AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$1.94.**

**SECTION 2.** All ad valorem taxes shall become due and payable on October 1, 2015, and all ad valorem taxes for the year shall become delinquent if not paid prior to February 1, 2016. There shall be no discount for payment of taxes prior to February 1, 2016. A delinquent tax shall incur all penalty and interest authorized by law, to wit:

(a) A penalty of six per cent on the amount of the tax for the first calendar month it is delinquent, plus one percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

(b) Provided, however, a tax delinquent on July 1, 2016 incurs a total penalty of twelve per cent of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at the rate of one percent for each month or portion of a month the tax remains unpaid. Taxes for the year 2014 and taxes for all future years that become delinquent on or after February 1 but not later than May 1, that remain delinquent on July 1 of the year in which they become delinquent, incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and 33.07, as amended. Taxes assessed against tangible personal property for the year 2014 and for all future years that become delinquent on or after February 1 of a year incur an additional penalty on the later of the date the personal property taxes become subject to the delinquent tax attorney's contract, or 60 days after the date the taxes become delinquent, such penalty to be in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 33.11. Taxes for the year 2014 and taxes for all future years that remain delinquent on or after June 1 under Texas Property Tax Code Sections 26.07(f), 26.15(e), 31.03, 31.031, 31.032 or 31.04 incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and Section 33.08, as amended.

**SECTION 3.** Taxes are payable at the Collin County Tax Office. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

**SECTION 4.** The tax roll as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

**SECTION 5.** All ordinances of the City of Parker in conflict with the provisions of this Ordinance be, and the same are hereby, repealed and all other provisions of the ordinances of the City of Parker not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 6.** Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal or invalid.

**SECTION 7.** This ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

**DULY PASSED** by the City Council of the City of Parker, Texas, on the \_\_\_\_\_ day of September, 2015.

APPROVED:

Z Marshall, Mayor

Vicky Granger, Interim City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney



CITY OF

Item **11**  
C'Sec Use Only

## Council Agenda Item

Budget Account Code:	Meeting Date: September 1, 2015
Budgeted Amount:	Department/ Requestor: Finance
Fund Balance-before expenditure:	Prepared by: J Shepherd
Estimated Cost:	Date Prepared: August 26, 2015
Exhibits:	Ordinance 731

### **AGENDA SUBJECT**

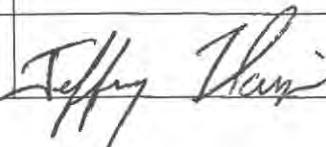
CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ORDINANCE 731  
FY 2015-2016 BUDGET. [MARSHALL]

### **SUMMARY**

The municipal budget for fiscal year 2015-2016 is complete. It is attached to, and would be approved by the Ordinance adopting it in this agenda item.

### **POSSIBLE ACTION**

Approve or Deny the adoption of the Ordinance.

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	8/28/15

**ORDINANCE NO. 731**  
*(Adopting FY 2015-2016 Budget)*

**AN ORDINANCE OF THE CITY OF PARKER, COLLIN COUNTY, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015, AND ENDING SEPTEMBER 30, 2016; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; APPROPRIATING AND SETTING ASIDE THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR THE MAINTENANCE AND OPERATION OF THE VARIOUS DEPARTMENTS AND FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE CITY; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, as required by law, the Mayor has prepared and submitted to the City Council a proposed budget reflecting financial policies for the year and forecasting revenues and expenditures for conducting the affairs of the City and providing a complete financial plan for the fiscal year beginning October 1, 2015, and ending September 30, 2016; and

**WHEREAS**, the City Council has received the Mayor's proposed budget, a copy of which and all supporting schedules have been filed with the City Secretary of the City of Parker, Texas; and

**WHEREAS**, the City Council has conducted the necessary public hearings as required by law;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PARKER, TEXAS AS FOLLOWS:**

**SECTION 1.** The proposed budget of the revenue and expenditures necessary for conducting the affairs of the City of Parker, Texas, said budget being in the amount of \$8,274,676.00, providing a complete financial plan for the fiscal year beginning October 1, 2015, and ending September 30, 2016, as submitted to the City Council by the Mayor, attached hereto as Exhibit "A", be and the same is hereby adopted and approved as the budget of the City of Parker, Texas for the fiscal year beginning October 1, 2015, and ending September 30, 2016.

**SECTION 2.** The sum of \$8,274,676.00 is hereby appropriated for the payment of the expenditures established in the approved budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

**SECTION 3.** The expenditures during the fiscal year beginning October 1, 2015, and ending September 30, 2016 shall be made in accordance with the budget approved by this ordinance unless otherwise authorized by a duly enacted ordinance of the City of Parker, Texas.

**SECTION 4.** All budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2014-2015 are hereby ratified, and the budget Ordinance for fiscal year 2014-2015, heretofore enacted by the City Council, be and the same is hereby, amended to the extent of such transfers and amendments for all purposes.

**SECTION 5.** Specific authority is given to the Mayor, conditioned as set forth below, to make the following adjustments:

1. With the concurrence of the Investment Committee, the transfer of appropriations budgeted from one account classification to another account classification within the same department.
2. With the approval of a majority of the City Council, transfer of appropriations from designated appropriation from one department or activity to another department or activity within the same fund.

**SECTION 6.** All notices and public hearings required by law have been duly completed.

**SECTION 7.** All provisions of the Ordinances of the City of Parker, Texas, in conflict with the provisions of this ordinance be, and the same are hereby, repealed, and all other

provisions of the Ordinances of the City of Parker, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 8.** Should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision thereof other than the part so decided to be invalid, illegal or unconstitutional.

**SECTION 9.** This Ordinance shall take effect from and after its passage as the law in such cases provides.

**DULY PASSED** by the City Council of the City of Parker, Texas, on the \_\_\_\_\_ day of September, 2015.

APPROVED:

Z Marshall, Mayor

ATTESTED:

Vicky Granger, Interim City Secretary

APPROVED AS TO FORM:

James E. Shepherd, City Attorney

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

ACCT #	Revenue - City	Actuals as of: 8/20/2015	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
			Budgeted Revenue	Anticipated Revenue	Proposed Budget (before adj)	Adjustments	Proposed Budget
<b>Revenues</b>							
1-10-4100	Current year taxes - M & O	1,777,602	1,779,453	1,779,453	1,855,856	0	1,855,856
3-90-4101	Current year taxes - I & S	370,278	372,020	372,020	535,639	0	535,639
1-10-4120	Delinquent Taxes - M & O	12,602	8,400	11,500	10,000	0	10,000
3-90-4121	Delinquent taxes - I & S	3,287	2,500	3,200	3,200	0	3,200
1-10-4125	Penalties & Interest - M & O	8,066	9,400	9,400	9,400	0	9,400
3-90-4125	Penalties & Interest - I & S	3,185	2,200	3,000	3,000	0	3,000
1-10-4130	Building permits	193,788	455,000	275,000	440,000	0	440,000
	Development Inspection Fees	162,368	50,000	162,368	70,000	0	70,000
1-10-4140	Franchise and use fees	221,774	205,000	225,000	250,000	0	250,000
1-10-4150	Special use permits	1,300	1,260	1,300	1,000	0	1,000
1-10-4160	Filing fees	0	1,000	500	1,000	0	1,000
1-10-4170	Fines	116,372	135,000	135,000	160,000	0	160,000
1-10-4190	Other income	24,972	20,000	24,972	22,000	0	22,000
1-10-4192	State of TX training for PD	1,038	1,036	1,038	1,036	0	1,036
1-10-4201	Donated Dollars	0	500	0	500	0	500
	Parkerfest Revenue	1,234	1,000	1,234	1,000	0	1,000
1-10-4220	Sales tax collected	120,237	150,000	150,000	150,000	0	150,000
1-10-4225	Mixed beverage tax	4,704	4,250	4,704	4,250	0	4,250
1-10-4400	Alarm registrations/permits	11,075	9,200	11,075	11,000	0	11,000
1-10-4500	Interest Income	32,980	39,000	35,000	20,000	0	20,000
	Sub-total Revenue	3,066,861	3,246,219	3,205,764	3,548,881	0	3,548,881
<b>FUND BALANCE TRANSFERS</b>							
FUND-5	Bond Funds	0	0	0	1,447,500	0	1,447,500
FNDBAL	Security Fund	0	13,800	13,800	5,000	0	5,000
FNDBAL	Technology Fund	0	5,500	5,500	5,500	0	5,500
FNDBAL	Seizure Fund		600	600	0	0	0
FNDBAL	Capital Improvement Acct	0	75,000	75,000	0	0	0
FNDBAL	Reserves	0	525,000	525,000	500,000	885	500,885
	Sub-Total Fund Balance Trfs	0	619,900	619,900	510,500		1,958,885
	Grand Total all Sources	3,066,861	3,866,119	3,825,664	4,059,381		5,507,766

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

Expenses by Department - SUMMARY	Actuals as of:	2014 / 2015 Budgeted Expenses	2014 / 2015 Anticipated Expenses	2015 / 2016 Proposed Budget (before adj)	2015 / 2016 Adjustments	2015 / 2016 Proposed Budget
	8/20/2015					
Administration	578,364	805,246	738,284	1,100,975	(125,000)	975,975
Police Department	720,112	900,851	876,526	877,057	55,000	932,057
Municipal Court	114,486	152,247	150,047	161,319	0	161,319
Fire Department	185,295	250,250	250,250	238,550	70,000	308,550
Building and Code Enforcement	82,599	99,372	97,570	101,654	0	101,654
Parks and Recreation	1,514	4,600	3,100	0	0	0
Public Works	180,546	618,532	618,532	967,187	885	968,072
City Property	47,407	63,000	62,126	77,000	0	77,000
Capital Improvement Fund	0	600,000	352,000	0	0	0
Fund 5 -Bond Funds	0	0	0	1,447,500	0	1,447,500
Debt Service	332,628	372,020	372,020	535,639	0	535,639
<b>Total Expenses by Dept</b>	<b>2,242,950</b>	<b>3,866,118</b>	<b>3,520,455</b>	<b>5,506,880</b>	<b>885</b>	<b>5,507,766</b>

<b>2015 Total Taxable Value</b>	<b>RATE</b>	<b>681,368,527</b>	Certified
M & O Revenue	0.272372	1,855,856	
I & S Revenue	0.078612	535,639	
Other Revenue		3,116,271	
<b>Total Revenue</b>		<b>5,507,766</b>	
<b>Combined Rate</b>		<b>0.350984</b>	

**City of Parker-General Fund  
Proposed Budget - 2015 / 2016**

ACCT #	ADMINISTRATION	Actuals as of: 8/20/2015	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
			Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adj's)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-10-6000	Office supplies	4,669	7,500	6,500	5,500		5,500
1-10-6010	Postage	3,450	6,000	5,500	6,000		6,000
1-10-6015	Printing	2,129	3,000	2,500	3,000		3,000
1-10-6016	Printing projects	0	1,000	1,000	1,000		1,000
1-10-6020	Computer & software upgrades	19,588	20,000	19,588	14,000		14,000
1-10-6025	Website maintenance	5,242	5,500	5,300	5,500		5,500
1-10-6030	Copy machine lease	1,226	1,350	1,350	1,350		1,350
1-10-6035	Office equipment	299	1,000	1,000	1,000		1,000
1-10-6040	Newsletter expense	2,686	4,000	2,700	4,000		4,000
1-10-6045	Memberships, dues & subscript	2,194	3,200	3,200	3,000		3,000
1-10-6050	Data processing tax stmts	1,318	1,500	1,320	1,500		1,500
1-10-6055	Central appraisal district	10,295	13,000	13,000	15,100		15,100
1-10-6060	Election expense	5,334	8,000	5,334	15,000		15,000
1-10-6065	Legal notice advertisement	28,617	12,500	40,000	25,000		25,000
1-10-6070	County filing fees	478	1,500	1,500	1,500		1,500
1-10-6086	Economic Development	166,785	239,000	166,785	280,000		280,000
1-10-6090	Council/Borads food & supplies	1,434	2,500	2,500	2,500		2,500
1-10-6095	City Council contingency	0	62,282	50,000	297,164	(125,000)	172,164
1-10-6875	Records Management	2,700	5,500	5,500	5,500		5,500

**City of Parker-General Fund**  
**Proposed Budget - 2015 / 2016**

ACCT #	ADMINISTRATION	Actuals as of:	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
		8/20/2015	Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adj's)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-10-6920	Contingency expense (Admin)	90	6,000	6,000	6,000		6,000
1-10-6930	Other expense	3,685	5,500	5,500	5,500		5,500
1-10-7300	Auditor fees	7,752	8,000	7,752	8,000		8,000
1-10-7400	Legal fees	71,218	100,000	100,000	100,000		100,000
1-10-7600	Technology support	13,075	15,500	15,500	15,500		15,500
1-10-7700	Codification services	1,489	3,750	3,750	3,750		3,750
1-10-7900	Staff training & education	4,530	10,000	7,500	10,000		10,000
1-10-7905	Training (P&Z/Council)	5,729	8,000	8,000	8,000		8,000
1-10-8000	Salaries & Wages	166,041	188,543	188,543	192,593		192,593
1-10-8100	Overtime wages	271	2,000	2,000	2,000		2,000
1-10-8200	TMRS & TWC benefits	19,039	23,808	23,808	24,324		24,324
1-10-8250	Workers compensation	519	978	519	600		600
1-10-8300	Employers matching medicare	2,407	2,835	2,835	2,894		2,894
1-10-8400	Health insurance	21,018	23,400	23,400	25,200	0	25,200
2374087.00	Health insurance - retiree	3,057	3,600	3,600	4,000		4,000
1-10-8600	Personnel contingency	0	5,000	5,000	5,000		5,000
	<b>Total</b>	<b>578,364</b>	<b>805,246</b>	<b>738,284</b>	<b>1,100,975</b>	<b>(125,000)</b>	<b>975,975</b>

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

ACCT #	POLICE	Actuals as of:	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
		8/20/2015	Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adj.)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-20-6000	Office supplies	2,526	3,700	3,700	4,000		4,000
1-20-6010	Printing	2,291	4,000	4,000	5,150		5,150
1-20-6020	Computer & software upgrades	3,674	4,500	4,500	5,500		5,500
1-20-6045	Memberships, Dues, Subscriptions, Applications & Best Practice	1,248	3,500	3,500	5,000	1,500	6,500
1-20-6100	Communications	6,932	8,500	8,500	10,000		10,000
1-20-6200	Vehicle fuel, oil, wash, & track	21,263	40,000	30,000	32,000		32,000
1-20-6340	Gas, oil, propane, & electric	4,811	6,200	6,200	7,200		7,200
1-20-6410	Vehicle repairs & maintenance	11,645	9,500	9,500	12,000		12,000
1-20-6420	Camera & in-car video equip	0	5,000	5,000	5,000		5,000
1-20-6430	Department equipment	3,282	7,500	7,500	7,500	7,500	15,000
1-20-6435	Electronic repairs & radios	1,940	2,000	2,000	2,000		2,000
1-20-6440	Crime scene equipment & suppl	263	1,000	1,000	1,000		1,000
1-20-6445	Crime prevention	456	1,200	1,200	2,000		2,000
1-20-6450	Dispatch Services	11,225	25,000	25,000	27,200		27,200
1-20-6455	CCSO-inmate boarding	140	2,500	2,500	3,000		3,000
1-20-6460	Uniforms & officer equip	5,607	7,700	7,700	8,000	3,000	11,000
1-20-6465	Animal control	3,815	10,000	7,000	6,000		6,000

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

ACCT #	POLICE	Actuals as of:	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
		8/20/2015	Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adj.)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-20-6470	Child abuse task force	2,500	2,500	2,500	2,750		2,750
1-20-6475	Radios	47,833	47,900	47,833	5,000	0	5,000
1-20-6485	Ammunition	1,990	2,000	2,000	3,000		3,000
1-20-6495	New patrol units	0	0	0	0		0
1-20-6878	Tuition reimbursement	0	1,500	0	1,500		1,500
1-20-7800	Insurance - liability	7,812	8,700	7,686	8,500		8,500
1-20-7900	Training & education	5,097	10,000	10,000	10,000		10,000
TBD	Training Funds from State	235	1,036	1,036	2,074		2,074
TBD	Seizure Funds - per detail req.	588	600	600	0		0
TBD	Donated Dollars	0	744	744	244	0	244
TBD	Employment evaluations	979	3,000	1,500	3,000	0	3,000
1-20-8000	Salaries & Wages	436,456	506,548	506,548	519,936	34,354	554,290
1-20-8100	Overtime wages	13,397	15,000	15,000	15,000		15,000
1-20-8200	TMRS benefits	51,915	63,724	63,724	65,146	4,446	69,592
1-20-8250	Workers compensation	10,793	18,037	10,793	15,000		15,000
1-20-8300	Employers matching medicare	6,523	7,562	7,562	7,757	4,200	11,957
1-20-8400	Health insurance	52,877	70,200	70,200	75,600		75,600
	<b>Total</b>	<b>720,112</b>	<b>900,851</b>	<b>876,526</b>	<b>877,057</b>	<b>55,000</b>	<b>932,057</b>

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

ACCT #	MUNICIPAL COURT	Actuals as of: 8/20/2015	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
			Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adj.)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-30-6000	Office supplies	797	1,000	750	1,000		1,000
1-30-6020	Court technology fund	5,083	5,500	5,500	5,500		5,500
1-30-6080	Security fund	242	13,800	13,800	5,000		5,000
1-30-6510	Court refunds and jury costs	0	2,500	1,000	2,000		2,000
1-30-6520	State court costs	38,354	48,000	48,000	65,000		65,000
1-30-6545	Court food and supplies	80	225	225	225		225
1-30-7100	Judge fees	5,350	6,420	6,420	6,420		6,420
1-30-7111	Prosecuting attorney fees	5,000	6,000	6,000	6,000		6,000
1-30-7900	Court training and education	604	1,200	750	1,200		1,200
1-20-8000	Salaries & Wages	45,868	52,362	52,362	53,148		53,148
1-30-8200	TMRS & TWC benefits	5,294	6,419	6,419	6,495		6,495
1-30-8250	Workers' compensation	139	262	262	160		160
1-30-8300	Employers matching medicare	669	759	759	771		771
1-30-8400	Health Insurance	7,006	7,800	7,800	8,400		8,400
	<b>Total</b>	<b>114,486</b>	<b>152,247</b>	<b>150,047</b>	<b>161,319</b>	<b>0</b>	<b>161,319</b>

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

ACCT #	FIRE DEPT.	Actuals as of: 8/20/2015	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
			Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adjs)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-40-6000	Office equip & supplies	659	1,000	1,000	1,000		1,000
1-40-6010	Printing & postage	0	300	300	300		300
1-40-6045	Memberships, dues & Subscr	1,829	4,000	4,000	4,000		4,000
1-40-6100	Communications	1,993	2,200	2,200	2,000		2,000
1-40-6200	Vehicle operation & maint	18,237	18,500	18,500	18,000		18,000
1-40-6300	Medical director	260	1,500	1,500	2,500		2,500
1-40-6305	Fire marshall expense	0	500	500	500		500
1-40-6310	Medical transport	25,950	26,000	26,000	25,000		25,000
1-40-6315	Medical supplies (consumables)	4,000	4,000	4,000	3,000		3,000
1-40-6320	Dispatch services	30,099	30,200	30,200	31,750		31,750
1-40-6325	Reimbursement per call	17,456	20,000	20,000	20,000		20,000
1-40-6327	Stipend Pay	33,210	55,000	55,000	55,000		55,000
1-40-6340	Gas, oil, propane, & electric	13,324	16,000	16,000	16,000		16,000
1-40-6345	Consumable fire suppression	0	500	500	1,000		1,000
1-40-6350	Equipment & electronic repairs	9,918	11,000	11,000	11,000		11,000
1-40-6360	Uniforms & equipment	3,990	4,000	4,000	5,000		5,000

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

ACCT #	FIRE DEPT.	Actuals as of: 8/20/2015	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
			Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adj's)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-40-6365	Replacement gear	4,998	12,000	12,000	3,000		3,000
1-40-6370	Software licensing fees	2,856	4,500	4,500	4,500		4,500
1-40-6375	Inoculations/physicals/screens	215	1,000	1,000	1,000		1,000
1-40-6380	Building maintenance & upgrades	1,877	2,000	2,000	2,000		2,000
1-40-6390	Capital equipment	0	0	0	0		0
1-40-6395	Radio & air tank replacement	0	12,000	12,000	10,000		10,000
1-40-7800	Insurance - Liability	4,859	5,500	5,500	6,000		6,000
1-40-7810	Insurance - Workers Comp	1,459	2,750	2,750	3,000		3,000
1-40-7820	Insurance - Fire Dept AD&D	0	6,300	6,300	6,500		6,500
1-40-7900	Training & education	8,106	9,500	9,500	6,500		6,500
TBD	Consulting Services	0	0	0	0	70,000	70,000
	Part time paid staffing	0	0	0	0		0
	<b>Total</b>	<b>185,295</b>	<b>250,250</b>	<b>250,250</b>	<b>238,550</b>	<b>70,000</b>	<b>308,550</b>

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

ACCT #	BUILDING & CODE	Actuals as of: 8/20/2015	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
			Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adjs)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-50-6020	Computer equip & software	0	500	500	500		500
1-50-6045	Memberships, dues & subscr	55	350	350	350		350
1-50-6100	Communications	342	750	500	750		750
1-50-6200	Vehicle fuel, oil, wash & track	3,149	6,500	5,000	6,500		6,500
1-50-6910	Miscellaneous supplies	443	500	500	500		500
1-50-6940	Uniforms	0	300	300	300		300
1-50-7800	Insurance - liability	398	450	398	450		450
1-50-7900	Training & education	497	1,500	1,500	1,500		1,500
1-50-8000	Salaries & wages	62,257	70,377	70,377	72,137		72,137
1-50-8200	TMRS benefits	7,139	8,551	8,551	8,741		8,741
1-50-8250	Workers' compensation	411	774	774	475		475
1-50-8300	Employers matching medicare	903	1,020	1,020	1,051		1,051
1-50-8400	Health Insurance	7,006	7,800	7,800	8,400	0	8,400
	<b>Total</b>	<b>82,599</b>	<b>99,372</b>	<b>97,570</b>	<b>101,654</b>	<b>0</b>	<b>101,654</b>

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

ACCT #	PARKS & REC	Actuals as of:	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
		8/20/2015	Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adjs)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-55-6800	Memberships & Dues	0	0	0	0		0
1-55-6810	Preserve & Trails	0	100	100	0		0
1-55-6830	Site Improvements	0	500	500	0		0
1-55-6840	Routine maintenance	1,163	1,500	1,000	0		0
1-55-6850	Parkerfest	351	1,500	500	0	0	0
1-55-6860	Scout projects	0	1,000	1,000	0		0
	<b>Total</b>	<b>1,514</b>	<b>4,600</b>	<b>3,100</b>	<b>0</b>	<b>0</b>	<b>0</b>

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

ACCT #	PUBLIC WORKS	Actuals as of: 8/20/2015	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
			Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adjs)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-60-6340	Gas, oil, propane, & electric	247	300	300	300		300
1-60-6610	Street maintenance & repair	3,533	350,000	350,000	550,000	0	550,000
1-60-6630	Median Expense	22,254	39,000	39,000	26,000	0	26,000
1-60-6640	Drainage expense	1,633	20,000	20,000	170,000	0	170,000
1-60-6650	Public safety & signage	10,287	18,000	18,000	18,000	0	18,000
1-60-6660	Tools & equipment	1,360	5,000	5,000	5,000	0	5,000
1-60-6670	Vehicle & tractor expense	9,366	13,500	13,500	13,500		13,500
1-60-6675	Mower & fuel	4,790	5,000	5,000	5,000		5,000
1-60-6830	Park Improvements	0	0	0	500		500
1-60-6840	Park Maintenance	0	0	0	1,500	885	2,385
1-60-6850	Parkerfest	0	0	0	1,500		1,500
1-60-6860	Scouting Projects	0	0	0	1,000		1,000
1-60-7200	Engineering fees	49,709	70,000	70,000	70,000		70,000
1-60-7210	Living Legacy Tree Program	362	2,000	2,000	2,000		2,000
1-60-7500	GIS computer services	4,387	5,000	5,000	5,000		5,000
1-60-7800	Insurance - liability	928	1,050	1,050	1,050		1,050
1-60-8000	Salaries & wages	53,368	63,761	63,761	70,422		70,422
1-60-8200	TMRS benefits	6,036	8,000	8,000	8,693		8,693
1-60-8250	Workers' compensation	1,776	3,347	3,347	2,000		2,000
1-60-8300	Employers matching medicare	928	924	924	1,022		1,022
1-60-8400	Health insurance	9,586	13,650	13,650	14,700		14,700
	<b>Total</b>	<b>180,546</b>	<b>618,532</b>	<b>618,532</b>	<b>967,187</b>	<b>885</b>	<b>968,072</b>

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

ACCT #	CITY PROPERTY	Actuals as of: 8/20/2015	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
			Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adjs)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-65-6100	Communications	3,732	5,500	5,500	5,500		5,500
1-65-6340	Gas, oil, propane, & electric	11,006	13,000	13,000	13,000		13,000
1-65-6710	Maintenance & operations	21,885	27,000	27,000	27,000		27,000
1-65-6720	Improvements	4,157	10,000	10,000	24,000		24,000
1-65-7800	Insurance - Liability	6,626	7,500	6,626	7,500		7,500
	Total	47,407	63,000	62,126	77,000	0	77,000

**City of Parker-General Fund**  
**Proposed Budget - FY 2015 / 2016**

ACCT #	FUTURE CAPITAL IMPROVEMENTS	Actuals as of:	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
		8/20/2015	Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adj)	Adjustments	Proposed Budget
<b>Expenditures</b>							
1-85-9220	Future Capital Improvements		0	0	0	0	0
			0	0	0	0	0
5-92-6910	Street Improvement Projects		0	0	0	1,447,500	1,447,500
TBD	Remodel Fire Station	13,790	250,000	2,000	0	0	0
TBD	Estate Lane Bridge	34,031	350,000	350,000	0	0	0
	<b>Total</b>	<b>0</b>	<b>600,000</b>	<b>352,000</b>	<b>1,447,500</b>	<b>0</b>	<b>1,447,500</b>

**City of Parker-General Fund  
Proposed Budget - 2015 / 2016**

ACCT #	DEBT SERVICE	Actuals as of: 8/20/2015	2014 / 2015	2014 / 2015	2015 / 2016	2015 / 2016	2015 / 2016
			Budgeted Expenses	Anticipated Expenses	Proposed Budget (before adjs)	Adjustments	Proposed Budget
<b>Expenditures</b>							
	<b>2015 Debt Service (\$1,400,000)</b>				164,195	0	164,195
3-90-9000	<b>2010 Refunding Bonds</b>	102,920	103,197	103,197	104,314	0	104,314
3-90-9020	<b>2011 Refunding Bonds</b>	229,708	268,823	268,823	267,130		267,130
	<b>Total</b>	332,628	372,020	372,020	535,639	0	535,639

<b>2015 / 2016 Debt Service</b>	535,639
<b>Taxable Value</b>	681,368,527

<b>Debt Service Tax Rate</b>	0.07861
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**City of Parker-Proprietary Fund**  
**Proposed Budget - FY 2015 / 2016**

		2014-15	2015-16	2015-16	2015-16	2015-16	2015-16
<b>Revenue - All Sources</b>		1,400,159	2,506,500	2,025,200	2,766,910	0	2,766,910
<b>Water Department</b>		1,082,920	1,802,366	1,788,204	1,822,650	0	1,822,650
<b>Sewer Department</b>		99,947	199,245	195,990	230,001	0	230,001
<b>Sanitation Department</b>		164,791	287,326	282,326	313,085	0	313,085
<b>Debt Service</b>		224,560	400,749	400,749	401,174	0	401,174
	<b>Total Expenses by Dept</b>	1,572,217	2,689,686	2,667,269	2,766,910	0	2,766,910

**City of Parker-Proprietary Fund  
Proposed - FY 2015 / 2016**

**City of Parker-Proprietary Fund**  
**Proposed Budget - 2015/2016**

Expenditures		2015	2016	2017	2018	2019	2020	2021
2-70-5700	Cost - North Texas Water	752,136	1,130,000	1,130,000	1,253,000			1,253,000
2-70-5720	Utilities - Water distribution	20,986	47,000	40,000	45,000			45,000
2-70-5740	Water repairs & maintenance	37,936	82,000	82,000	50,000			50,000
2-70-5760	Equipment and tools	108	3,000	1,500	3,000			3,000
2-70-5770	Vehicle operation & maintenance	6,836	14,500	14,500	15,000			15,000
2-70-6000	Office supplies	2,222	3,000	3,000	3,000			3,000
2-70-6010	Printing and postage	4,140	7,000	7,000	7,500			7,500
2-70-6020	Computer equip and sofware	438	2,000	2,000	2,000			2,000
2-70-6100	Communications	3,672	6,500	6,500	7,300			7,300
2-70-6920	Contingency	0	20,000	20,000	20,000			20,000
2-70-7200	Engineering fees	13,711	25,000	25,000	25,000			25,000
2-70-7300	Auditor fees	7,752	8,000	7,752	8,000			8,000
2-70-7400	Legal fees	15,000	30,000	30,000	30,000			30,000
2-70-7800	Insurance - Liability	15,575	17,000	15,575	17,000			17,000
2-70-7900	Training and education	826	3,500	2,500	3,500			3,500
2-70-9500	Water system improvements	0	90,000	90,000	0			0
2-70-8000	Salary and Wages	154,378	232,893	232,893	247,392			247,392
2-70-8100	Overtime Wages	49	4,000	4,000	4,000			4,000
2-70-8200	TWC and TMRS Benefits	17,803	27,060	27,060	31,339			31,339
2-70-8250	Worker's Compensation	3,381	6,370	3,381	4,000			4,000
2-70-8300	Medicare	2,247	3,493	3,493	3,719			3,719
2-70-8400	Health Insurance	23,725	37,050	37,050	39,900			39,900
2-70-8600	Personnel Contingency	0	3,000	3,000	3,000			3,000
	<b>Total</b>	<b>1,082,920</b>	<b>1,802,366</b>	<b>1,788,204</b>	<b>1,822,650</b>			<b>1,822,650</b>

**City of Parker-Proprietary Fund**  
**Proposed Budget - FY 2015 / 2016**

<b>Expenditures</b>							
2-75-5730	<b>Sewer operating expense</b>	91,764	180,000	180,000	200,000		200,000
2-75-5740	<b>Sewer repairs and maintenance</b>	0	6,000	3,000	16,000		16,000
2-75-5770	<b>Truck operation and maintenance</b>	0	500	500	500		500
2-75-7800	<b>Insurance - liability</b>	375	425	375	415		415
2-75-8000	<b>Salaries and Wages</b>	5,706	8,836	8,836	9,515		9,515
2-75-8200	<b>TWC &amp; TMRS Benefits</b>	671	976	976	1,047		1,047
2-75-8250	<b>Worker's Compensation</b>	232	437	232	300		300
2-75-8300	<b>Medicare</b>	83	121	121	124		124
2-75-8400	<b>Health Insurance</b>	1,115	1,950	1,950	2,100	0	2,100
	<b>Total</b>	99,947	199,745	195,990	230,001	0	230,001

**City of Parker-Proprietary Fund**  
**Proposed Budget - FY 2015 / 2016**

Expenditures						
2-80-5800	Garbage collection services	156,983	275,000	270,000	300,000	300,000
2-80-8000	Salary and Wages	5,706	8,836	8,836	9,515	9,515
2-80-8200	TWC and TMRS Benefits	671	976	976	1,047	1,047
2-80-8250	Worker's Compensation	232	439	439	300	300
2-80-8300	Medicare	83	125	125	123	123
2-80-8400	Health Insurance	1,115	1,950	1,950	2,100	2,100
	<b>Total</b>	<b>164,791</b>	<b>287,326</b>	<b>282,326</b>	<b>313,085</b>	<b>313,085</b>

**City of Parker-Proprietary Fund**  
**Proposed Budget - 2015 / 2016**

Expenditures						
2-90-9023	2010 Refunding Bonds	9,152	148,105	148,105	150,111	150,111
2-90-9021	2011 Refunding Bonds	214,601	251,144	251,144	249,563	249,563
2-90-9030	Service chgs and paying agent	806	1,500	1,500	1,500	1,500
	<b>Total</b>	<b>224,560</b>	<b>400,749</b>	<b>400,749</b>	<b>401,174</b>	<b>401,174</b>

PROPOSED BUDGET



## Council Agenda Item

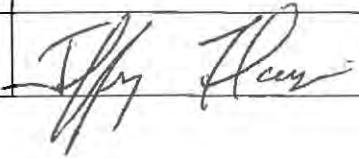
Budget Account Code:	Meeting Date: September 1, 2015
Budgeted Amount:	Department/ Requestor:
Fund Balance-before expenditure:	Prepared by: Flanigan
Estimated Cost:	Date Prepared: August 26, 2015
Exhibits:	

### AGENDA SUBJECT

CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON APPOINTING A SUB-COMMITTEE FOR SUBDIVISION REGULATIONS [FLANIGAN]

### SUMMARY

### POSSIBLE ACTION

Inter - Office Use			
Approved by:			
Department Head:		Date:	
City Attorney:		Date:	
City Administrator:		Date:	8/28/15

**CITY COUNCIL  
FUTURE AGENDA ITEMS**

MEETING DATE	ITEM DESCRIPTION	CONTACT	Notes
<b>2015</b>			
TBD	Create a comprehensive zoning ordinance review committee	Council	discussion requested 3/17
TBD	Discuss what materials may be transported through the City	Pettle	discussion
TBD	2015-2016 City Fee Schedule	Flanigan	
TBD	City Weather Station & Outdoor Alert System	Stone	requested at the May 19 meeting
TBD	Annual Codification Supplement	C'Sec	Early Fall
September 15, 2015	Parker Mobile Home Park	Flanigan	
September 15, 2015	Subdivision Revisions	Shepherd	
September 15, 2015	Review Curfew Ordinance 594	Rushing	Reviewed and no changes made in 2012. PD reviewed recommend no changes. 8/10/2015. Need minutes to state Council approval.
September 15, 2015	2010-308 Fire and Emergency Dispatch with Plano	Sheff	Law requires review every five years.
September 15, 2015	2010-307 Fire Radio Use Agreement with Plano and Allen	Sheff	
<b>October 6, 2015</b>	<b>NATIONAL NIGHT OUT</b>		
October-November	Investment Policy	Boyd	Annual appointment
<b>October 20, 2015</b>	<b>EARLY VOTING - City Hall 7 to 7</b>		<b>October 24 - 30 / Election November 3</b>

**CITY COUNCIL  
FUTURE AGENDA ITEMS**

MEETING DATE	ITEM DESCRIPTION	CONTACT	Notes
October	Annual Planning Session	Mayor	
Jan., Apr., July., Oct,	Republic Waste Report		REQUIRED PER ORDINANCE AND AGREEMENT.
November 3, 2015	ELECTION DAY - City Hall 7-7		
November 17, 2015	Board Appointments		
December 30, 2015	Collin County Emergency Services Coalition	Fire	Annual Renewal of Service Contract Res.2014-464