

**MINUTES**  
**CITY COUNCIL MEETING**  
**MAY 17, 2016**

**CALL TO ORDER – Roll Call and Determination of a Quorum**

The Parker City Council met in a regular meeting on the above date at Parker City Hall, 5700 E. Parker Road, Parker, Texas, 75002.

Mayor Marshall called the meeting to order at 7:30 p.m. Council members Levine, Pettle, Standridge, Stone and Taylor were present.

**Staff Present:** City Administrator Jeff Flanigan, Finance/H.R. Manager Johnna Boyd, City Secretary Patti Scott Grey, City Attorney Jim Shepherd, Fire Chief Mike Sheff, Assistant Fire Chief Mark Barnaby, and Police Captain Kenneth Price

**PLEDGE OF ALLEGIANCE**

**AMERICAN PLEDGE:** Parker Women's Club (PWC) President Stacy Patrick led the pledge.

**TEXAS PLEDGE:** Finance/H.R. Manager Johnna Boyd led the pledge.

**PUBLIC COMMENTS** The City Council invites any person with business before the Council to speak. No formal action may be taken on these items at this meeting. Please keep comments to 3 minutes.

No comments

**PRESENTATION**

Mayor Marshall recognized Parker Women's Club (PWC) President Stacy Patrick. PWC President Patrick stated her address, 5202 Ravensthorpe Drive, for the record and presented the Parker Volunteer Fire Department (PVFD) with a donation of \$10,000 from PWC. She was accompanied by PWC members, immediate Past President Peggy Threadgill; Treasurer Debbie Crutcher; VP Programs Marilyn Kittrell; and Parliamentarian Carol Denio. PVFD Assistant Chief Mark Barnaby accepted the donation on behalf of PVFD. Mayor Marshall thanked the Parker Women's Club for their generous donation. The audience applauded the Mayor's comment.

Mayor Marshall asked that item #6 be moved forward.

6. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ACCEPTING DONATIONS FROM THE PARKER WOMEN'S CLUB (PWC): [PWC PRESIDENT STACY PATRICK]

- \$2,000 FOR THE POLICE DEPARTMENT
- HANDICAP RAMP AND RAIL FOR THE PRESERVE GAZEBO
- CITY HALL BULLETIN BOARD ENCLOSURE
- PICNIC TABLE (IF FUNDS ARE STILL AVAILABLE)

PWC President Patrick reviewed the items they planned to donate: \$2,000 for the Parker Police Department to use at their discretion; a handicap rail and ramp for the gazebo in the Preserve for handicap accessibility; and three (3) bulletin board enclosures for City Hall, with one of the three (3) bulletin board enclosures dedicated for PWC use. Ms. Patrick reported unfortunately PWC would not have the funds for the picnic table this year. The PWC Board Members presented Police Captain Price with a \$2,000 donation, which he accepted on behalf of the Parker Police Department.

**MOTION:** Councilmember Pettle moved to accept \$2,000 for the Parker Police Department to meet Police Department needs; a handicap ramp and rail for the gazebo in the Preserve; and three (3) bulletin board enclosures for City Hall, with one of the three (3) dedicated for PWC use from the Parker Women's Club (PWC). Councilmember Stone seconded with Councilmembers Levine, Pettle, Standridge, Stone and Taylor voting for the motion. Motion carried 5-0.

Again, Mayor Marshall thanked the Parker Women's Club for their generous donations and the audience applauded.

Mayor Marshall then went back to the consent agenda.

**CONSENT AGENDA** Routine Council business. Consent Agenda is approved by a single majority vote. Items may be removed for open discussion by a request from a Councilmember or member of staff.

1. APPROVAL OF MEETING MINUTES FOR APRIL 5, 2016. [SCOTT GREY]
2. APPROVAL OF MEETING MINUTES FOR APRIL 19, 2016. [SCOTT GREY]
3. APPROVAL OF MEETING MINUTES FOR MAY 2, 2016. [SCOTT GREY]
4. REPUBLIC WASTE QUARTERLY REPORT. [BERNAS]
5. DEPARTMENT REPORTS-BUILDING, COURT, POLICE, AND WEBSITE

Mayor Marshall asked that the April 19, 2016 meeting minutes be removed from the consent agenda for further discussion.

**MOTION:** Councilmember Taylor moved to approve consent agenda items 1, 3, 4, and 5, as presented. Councilmember Pettle seconded with Councilmembers Levine, Pettle, Standridge, Stone, and Taylor voting for the motion. Motion carried 5-0.

## INDIVIDUAL CONSIDERATION ITEMS

Mayor Marshall now considered the April 19, 2016 meeting minutes, which were removed from the consent agenda for further discussion.

### 2. APPROVAL OF MEETING MINUTES FOR APRIL 19, 2016. [SCOTT GREY]

Mayor Marshall noted a couple changes he would like to make to the April 19, 2016 meeting minutes. He requested the last sentence of page 4, paragraph 1, read as follows: "Chief Sheff then voiced his concern to City Council that once implementation of the combination part paid/part volunteer Fire Department moved forward it would be difficult to return to an all volunteer department." He also asked that the motion, page 4, paragraph 4, be clarified as discussed at that meeting, as follows: "MOTION: Councilmember Stone moved to approve the request from the Parker Fire Department to implement a combination part paid/part volunteer staffed Fire Department, commencing no earlier than June 1, 2016 and continuing through September 30, 2016 fiscal year, subject to Human Resources, Finance, and Legal review and procedures, and to engage a consultant, immediately or as soon as possible, to analyze not only staffing needs, but also make recommendations for mid-to long-range strategic planning. Councilmember Taylor seconded with Councilmembers Levine, Pettle, Standridge, Stone and Taylor voting for. Motion carried 5-0." City Council agreed.

MOTION: Councilmember Taylor moved to approve Item 2 with the noted changes. Councilmember Standridge seconded with Councilmembers Levine, Pettle, Standridge, Stone and Taylor voting for the motion. Motion carried 5-0.

Mayor Marshall noted, since City Council has already considered item #6, the next item on tonight's agenda would be item #7.

### 7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION OF RESOLUTION 2016-508 CANVASSING THE ELECTION RETURNS AND DECLARATION OF RESULTS OF AN ELECTION HELD IN THE CITY OF PARKER, TEXAS ON MAY 7, 2016. [SCOTT GREY]

Mayor Marshall asked City Secretary Scott Grey if she wanted to review the item or how she would like to handle it.

City Secretary Scott Grey stated an election was held on May 7, 2016 to elect a Mayor and two Councilmembers at large. After examining said returns and opening and canvassing the votes of said election results are as follows:

#### FOR MAYOR:

Z Marshall	298
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#### FOR CITY COUNCIL:

Jennifer Hollin	68
Lee Pettle	254
Scott Levine	248

Z Marshall received the majority vote for the Office of Mayor; and Lee Pettle and Scott Levine received the highest number of votes of the three candidates for the two contested offices of City Councilmember. Therefore, Z Marshall has been elected to the Office of Mayor, and Lee Pettle and Scott Levine are hereby each declared as elected as City Councilmembers to serve immediately after qualifying for the two year term.

Mayor Marshall said City Council would come back to item #7. Results of the election were not available until late Friday, May 13, so City Council did not receive Resolution No. 2016-508 in their packet. He asked that copies be made for City Council to review.

**8. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ALLEN HEIGHTS BIDS. [FLANIGAN]**

City Administrator Flanigan briefly reviewed the item, stating Municipal Engineers, Birkhoff, Hendricks & Carter, LLP, received the Allen Heights Drive Widening project bids 1:30 p.m., Thursday, April 14, 2016. Ed Bell Construction Company of Dallas, Texas, submitted the lowest bid in the amount of \$839,897.50. This company successfully completed the City's McCreary Road project; their references were checked; and they have a history of successful projects. Based on the information available, the Municipal Engineers recommend the City award Ed Bell Construction Company, Dallas, Texas, the construction contract in the amount of \$839,897.50.

**MOTION:** Councilmember Stone moved to accept the low bid by Ed Bell Construction Company of Dallas, Texas, for the Allen Heights Drive Widening project in the amount of \$839,897.50. Councilmember Standridge seconded.

Mayor Pro Tem Levine inquired about line item 29, p. 2 of the April 14, 2016, Allen Heights Drive Widening *Chaparral Drive to Salisbury Drive* Tabulation of Bids, "Furnish, Maintain & Remove Traffic Control Devices". City Administrator Flanigan explained that would be the safety traffic control devices installed during construction.

Councilmembers Levine, Pettle, Standridge, Stone and Taylor voting for the motion. Motion carried 5-0.

**9. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON INTERLOCAL AGREEMENT BETWEEN COLLIN COUNTY AND THE CITY OF PARKER. [FLANIGAN]**

City Administrator Flanigan briefly reviewed the item, stating Collin County, Texas, ("County") and the City of Parker, Texas, ("City") desire to enter into an agreement, concerning Allen Heights from Chapparal Road to Salisbury Drive improvements. The Interlocal Agreement was provided in the City Council packet.

**MOTION:** Councilmember Taylor moved to approve the Interlocal Agreement between Collin County and the City of Parker, allowing the City to use or reallocate \$227,753 (2003 Bond Program) and \$311,320 (2007 Bond Program) in County funds, previously allocated for McCreary Road from Parker Road to McWhirter Road, Project #03-041 and Project #07-055 respectively, in the amount of \$539,073,

towards the total cost of \$1,078,146 for the Allen Heights Project. Councilmember Stone seconded. Councilmember Standridge thanked City Administrator Flanigan for pursuing the \$539,073 cost savings for the City. Mayor Marshall and City Council agreed.

Councilmembers Levine, Pettle, Standridge, Stone and Taylor voting for the motion. Motion carried 5-0.

Mayor Marshall said copies of Resolution No. 2016-508 were made and City Council was now ready to consider item #7.

**7. CONSIDERATION AND/OR ANY APPROPRIATE ACTION OF RESOLUTION 2016-508 CANVASSING THE ELECTION RETURNS AND DECLARATION OF RESULTS OF AN ELECTION HELD IN THE CITY OF PARKER, TEXAS ON MAY 7, 2016. [SCOTT GREY]**

Mayor Marshall restated the City Secretary's comments earlier that the election was held on May 7, 2016 to elect a Mayor and two Councilmembers at large. After examining said returns and opening and canvassing the votes of said election results are as follows:

**FOR MAYOR:**

<b>Z Marshall</b>	<b>298</b>
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**FOR CITY COUNCIL:**

<b>Jennifer Hollin</b>	<b>68</b>
<b>Lee Pettle</b>	<b>254</b>
<b>Scott Levine</b>	<b>248</b>

Z Marshall received the majority vote for the Office of Mayor; and Lee Pettle and Scott Levine received the highest number of votes of the three candidates for the two contested offices of City Councilmember. Therefore, Z Marshall has been elected to the Office of Mayor, and Lee Pettle and Scott Levine are hereby each declared as elected as City Councilmembers to serve immediately after qualifying for the two year term.

Mayor Marshall commented there were 329 people who voted which accounts for eleven percent (11%) of our 3,004 registered voters.

Mayor Pro Tem Levine noted the footer on Resolution No. 2016-508 was incorrect.

**MOTION:** Councilmember Levine moved to approve Resolution No. 2016-508, with that footer correction. Councilmember Taylor seconded with Councilmembers Levine, Pettle, Standridge, Stone and Taylor voting for the motion. Motion carried 5-0.

Mayor Marshall said City Council would move to the next item on tonight's agenda, item #10.

**10. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON AUTHORIZING MUNICIPAL ENGINEER TO BID OFF-SITE WATER LINE. [FLANIGAN]**

City Administrator Flanigan briefly reviewed the item, stating Parker Ranch Estates Phase 3 Developer needed to run an offsite waterline to FM 2551. Parker's Water Master Plan required a 16-inch line. The City has some responsibility in those costs. This would be authorization for the Municipal Engineer to work with the engineer of record to develop plans to bid the project, so the City could review those numbers for the cost sharing amount. Mayor Marshall noted Municipal Engineer Birkhoff's comments were quite extensive on things that needed to be completed. Mr. Flanigan explained this was the engineer's second review. All those items would be corrected and re-reviewed by Mr. Birkhoff, prior to the City bidding the project.

**MOTION:** Councilmember Stone moved to authorize the Municipal Engineer to bid the off-site waterline. Councilmember Taylor seconded.

Mayor Pro Tem Levine asked Mr. Flanigan and Mr. Shepherd if this was pursuant to the development agreement. Mr. Flanigan said there was no development agreement. Mayor Pro Tem Levine then asked how costs would be allocated and once the project was bid, how the City would proceed. Mr. Flanigan said the City would bid 12" and 16" waterlines and the City would be responsible for the cost difference, because the City was requiring them to upsize the line more than the development needed, based on the City's Water Master Plan. Mr. Shepherd stated the City also needed to bid the project, because it would be over \$50,000 to upsize the line. The developer would be responsible for the normal sized water line through the subdivision, with the City paying for the upsize of the line. The bidding was critical; otherwise, the City would not be in compliance with state law.

Councilmembers Levine, Pettle, Standridge, Stone and Taylor voting for the motion. Motion carried 5-0.

**11. APPROVAL OF RESOLUTION 2016-509 AUTHORIZING CONTINUED PARTICIPATION WITH THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF FIVE CENTS PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION. [SHEPHERD]**

Mayor Marshall noted this item came around each year. Mr. Shepherd said yes, this was an efficient and cost effective way to deal with the Atmos rate increase request. A small number of Parker residents were served by Atmos Energy Corporation. The Mayor stated there was no budget amount in the packet and he asked approximately what the amount would be. Finance/H.R. Manager Johnna Boyd said it was not much and it was usually in the budget under memberships on the administration side. The Mayor approximated the amount to be \$200 and staff agreed.

**MOTION:** Councilmember Standridge moved to approve Resolution No. 2016-509, authorizing continued participation with the Atmos Cities Steering Committee; and authorizing the payment of five cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy

Corporation. Councilmember Taylor seconded with Councilmembers Levine, Pettle, Standridge, Stone and Taylor voting for the motion. Motion carried 5-0.

**12. CONSIDERATION AND/OR ANY APPROPRIATE ACTION ON ACCEPTING A DONATION IN THE AMOUNT OF \$250 FROM JAMIE TURRENTINE. [BOYD]**

Mayor Marshall said the \$250 check from Jamie and LeAnn Turrentine was received at the Parker Volunteer Fire Department (PVFD) Open House and Fundraiser on April 30, 2016 for the Police Department. As stated earlier, any donations received must be accepted and approved by City Council.

**MOTION:** Councilmember Standridge moved to accept the donation from Jamie and LeAnn Turrentine in the amount of \$250 for the Parker Police Department. Councilmember Pettle seconded with Councilmembers Levine, Pettle, Standridge, Stone and Taylor voting for the motion. Motion carried 5-0.

**ROUTINE ITEMS**

**13. FUTURE AGENDA ITEMS**

Mayor Marshall noted the next regularly scheduled meeting would be Tuesday, June 7, 2016. He commented there were several procedural items on our next agenda and additional item could be necessary. City Attorney Shepherd said there may be a need for an item, addressing the Council of Governments (COGs) proposal for a regional communications district. City Administrator Flanigan said he would be adding another oath of office as well.

**14. ADJOURN**

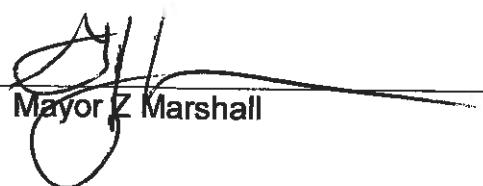
Mayor Marshall adjourned the meeting at 8:05 p.m.

ATTESTED:

  
Patti Scott Grey, City Secretary



APPROVED:

  
Mayor Z. Marshall

Approved on the 21st day  
of June, 2016.